

GENERAL INFORMATION

Building permits are needed to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building or structure except as exempted within this document. Building permits must be obtained prior to commencement of work. A fee must be paid for each building permit.

POOLS / SPAS

If the pool is less than 5000 gallons in capacity and the pool walls are entirely above grade, a building permit is not needed although conformance to City ordinance pertaining to pools must be met. Contact the zoning administrator for more details.

FENCES

Building permits are not required for fences 6' or under. However, approval is required from the zoning administrator for all fence installations within the city of Waseca.

STORAGE SHEDS / GAZEBOS

If the storage shed or gazebo is 120 sq. ft. or less, not attached to any other structure, you do not need a building permit. However, approval is required from the zoning administrator for small shed construction within the city of Waseca. This approval confirms that your setbacks are maintained and proper anchoring of the structure is done.

NON – ROOFED DECKS / PATIOS

If the deck or patio is not more than 30" above grade and less than 120 sq. ft., a building permit is not required. However, approval is required from the zoning administrator for deck / patio construction within the city of Waseca. This approval confirms that your setbacks are maintained.

REPLACING WINDOWS

If you are only replacing sashes or re-glazing, you do not need a building permit. Window replacement requires a permit.

RE-SIDING

Replacement of siding, fascia, and / or soffits requires a building permit.

RE – ROOFING

All re-roofing requires a building permit.

SLABS / WALKS

You do not need a building permit, but if work is on city boulevards such as walks and curb cuts it must be coordinated with the city engineer.

DRIVEWAYS

You do not need a building permit, however, you must use caution not to build in recorded easements.

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If you are still unsure whether you need a building permit or have any other questions, please contact the Building Department at (507) 835-9742.