

CITY OF WASECA

Board/Commission/Authority Application Form

Date_____

Name_____

Address_____

Telephone Number: (Home)_____ (Work)_____ email:_____

Occupation:_____

Please check the Board/Commission/Authority for which you are applying:

_____ Airport Board

_____ Human Rights Commission

_____ Charter Commission

_____ Library Board

_____ Community Ed Advisory Board

_____ Park Board

_____ Economic Development Authority

_____ Planning Commission

_____ Heritage Preservation Commission

_____ Traffic Safety Board

_____ Housing & Redevelopment Authority

_____ Water Park Advisory Board

Please tell us why you are interested in serving on this Board/Commission/Authority.

Have you previously served on this Board/Commission/Authority? (if yes provide dates)

Have you held, or do you currently hold, an office on this Board/Commission/Authority?

Please list what qualifications you possess that will be helpful to this Board /Commission /Authority.
(List your experience, education, certification, etc.)

Please return completed application to Waseca City Hall, ATTN: Records Secretary, 508 South State Street,
Waseca, MN 56093.

Members are appointed by the City Council at a regular meeting of the Council in January of each year. Members may serve up to three (3) terms consecutively. Most groups meet on a monthly basis.

Airport Board – Composed of five (5) members – four (4) general public and one (1) Councilmember, who assist in an advisory capacity regarding the operation, management and improvement of the Municipal Airport. *3 year term.* Meets 1st Tuesday of the month @ 12:00 noon.

Charter Commission – Composed of not less than 7 nor more than 15 members. Shall be a qualified voter of the City. Appointed by the Chief Judge of the District Court. Primary function is to review and suggest amendments to the Waseca City Charter. Members may serve only two consecutive terms. The office term is determined by the Chief Judge but is *not for more than 4 years.* Meets monthly on as-needed basis.

Community Ed Advisory Board – A joint council of 12-18 members appointed by the School District and the City. Responsible for recommendations regarding the programming and operation of the Community Education Program. *3 year term.* Meets 3rd Monday of every even numbered month.

Economic Development Authority – Composed of seven (7) members – one (1) HRA member, one (1) Waseca Development Corporation or Chamber of Commerce member, three (3) at-large members, and two (2) Council members. The Authority will focus efforts on economic development in order to retain current businesses and help promote growth of new businesses. *6 year term.* Meets the 1st and 3rd Fridays of every month @ 7:00 a.m.

Heritage Preservation Commission – Composed of seven (7) members – five (5) at-large members, one (1) nominated by Waseca Co. Historical Society, and one (1) nominated by City Planning Commission. A representative of the City Council also sits on this Commission. The Commission will engage in a comprehensive program of historic preservation, promote the historical resources of the City, and designation of heritage preservation sites. *3 year term.* Meets 1st Monday of every month at 7:00 p.m.

Housing & Redevelopment Authority – The Municipal Housing and Redevelopment Authority is composed of five (5) members. Address housing shortages for low and moderate income residents and redevelop blighted areas where private developers would not act without government assistance. *5 year term.*

Human Rights Commission – Composed of five (5) members – four (4) general public and one (1) Councilmember, who advise the City Council regarding civil and human rights problems, issues and policies. The Commission will strive to improve human relations in the City, and develop and recommend programs of formal and informal education for all citizens. *3 year term.* Meets 1st Monday of every month at 6:00 p.m.

Joint Government Committee – This Committee consists of representatives of the Waseca City Council, Waseca County Board, and Waseca School Board members, and meets monthly to discuss issues pertaining to all three government agencies, and ways to work together. Meets the 2nd Thursday of every month at 7:00 a.m.

Library Board – Composed of nine (9) members. The board provides operation and management direction for the administration of the public library per joint agreement with the Counties of Waseca and LeSueur. *3 year term.* Meets 2nd Monday every month @ 6:30 p.m.

Park Board – Composed of five (5) members – four (4) general public and one (1) Councilmember. The Board will make recommendations to the City Manager and City Council pertaining to, but not limited to, park land acquisition, development, improvement and use. *3 year term.* Meets 1st Tuesday of every month @ 11:30 a.m.

Planning Commission – Composed of seven (7) members – six (6) general public and one (1) City Council representative. This is an advisory commission to the Council concerning comprehensive planning, zoning, platting, changes in streets, and other matters of a general planning nature. *3 year term.* Meets 2nd Tuesday of every month @ 7:00 p.m.

Traffic Safety Board – Consists of five (5) members – four (4) general public and one (1) Councilmember. Advises the Council on street traffic regulations and requests for traffic regulation, for example, requests for stop signs, speed control and parking regulations. *3 year term.* Meets first Wednesday of every month at 6:00 p.m.

Water Park Advisory Board – Consists of seven (7) members – six (6) general public and one (1) City Council member. Advises the City Council on all matters pertaining to the Water Park Management and Operations. The Board may recommend establishment or amendments of rules and regulations governing the use of the Water Park. *3-year term.* Meets monthly as needed.