

**MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, JUNE 15, 2010**

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp	Les Tlougan	Allan Rose
John Clemons	Cindy Coy	
Larry Johnson	Mark Christiansen	

Staff present:

Crystal Prentice, City Manager  
Nathan Reinhardt, Finance Director  
Leslee Milbrath, Secretary

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silent prayer was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 It was moved by Coy, seconded by Rose, to approve the agenda as amended; the motion carried 7-0. City Manager Prentice added 4b Introduction of Nathan Reinhart and 7a Community Education Agreement.

**VISITORS, REQUESTS, AND COMMUNICATIONS**

- 4a **Municipal Parking Lot** (Councilmember Clemons' request)

Council Member Clemons stated the topic was brought to Traffic Safety and a meeting was held with the Board and Downtown Business owners and tenants. He stated he would like to see at least 4 of the 8 designated Fire Fighter parking stalls made public. Chief Conrath also spoke and stated he views this as a safety concern. Chief Conrath proposed removing the planter and the bell and making 3 parking stalls there.

After much discussion it was moved by Clemons, seconded by Srp to table the item to the July 5<sup>th</sup> Council Meeting; motion carried 7-0.

- 4b **Introduction of Nathan Reinhardt**

City Manager Prentice introduced Nate Reinhardt to the Council. Nate thanked Council for the time this evening and provided them with his educational background, work history and family information. He stated he is happy to be working for the City of Waseca.

**Mayor Srp asked if there was anyone in the audience, not on the agenda, who wished to address the City Council at this time. There were no comments.**

### **PUBLIC HEARINGS**

**5a Adoption of Ordinance No. 953 – Annexing certain lands into the City and establishing zoning thereof (Dulas Property)**

Mayor Srp opened the public hearing at 7:26 p.m. There were no public comments. The public hearing was closed at 7:27 p.m.

It was moved by Rose, seconded by Johnson to adopt Ordinance No. 953 Annexation and Zoning of Jay and Robin Dulas Property; Motion carried 7-0

**5b Adoption of Ordinance No. 954 – Vacating Utility Easement – West Shores Third Subdivision**

Mayor Srp opened the public hearing at 7:28 p.m. There were no public comments. The public hearing was closed at 7:29 p.m.

It was moved by Christiansen, seconded by Coy to adopt Ordinance No. 954 vacating a portion of Utility Easement located in Lots 5, 6, and 7, block 2, Westshores Third Subdivision; Motion carried 7-0.

### **ROUTINE BUSINESS**

**6a Resolution No. 10-22 – Establishing polling hours, designating polling places and appointing Election Judges for 2010 Primary and General Elections**

Mayor Srp thanked all the Judges for their work.

It was moved by Coy, seconded by Tlougan to Adopt Resolution No. 10-22 Appointing Election Judges and designating Polling Places for 2010 Primary and General Elections; motion carried 7-0

**6b Resolution No. 10-23 Establishing policies and procedures for the Housing Rehabilitation Loan Program**

Byron Jost with Pettipiece and Associates spoke at the meeting. He informed the Council about the program and the requirements of the program

It was moved by Tlougan, seconded by Christiansen to Adopt Resolution No. 10-23 establishing policies and procedures for the City of Waseca Housing Rehabilitation Loan Program; motion carried 7-0.

**6c Resolution No. 10-24 Establishing Fair Housing Policy for Housing Rehabilitation Loan Program**

It was moved by Coy, seconded by Srp to adopt Resolution No. 10-24 Establishing Fair Housing Policy for the City of Waseca Housing Rehabilitation Loan Program; motion carried 7-0.

**6d Resolution No. 10-25 Establishing Residential Antidisplacement and Relocation and Assistance Plan for Housing Rehabilitation Loan Program**

Mr. Jost explained the Federal government allows for funds to be paid to the homeowner if they have to be displaced because of construction.

It was moved by Rose, seconded by Coy to adopt Resolution No. 25 establishing a Residential Antidisplacement & Relocation Assistance Plan for the City of Waseca Housing Rehabilitation Loan Program; motion carried 7-0

**6e Resolution No. 10-26 Establishing Program Income Policy for Housing Rehabilitation Loan Program**

It was moved by Coy, seconded by Christiansen to adopt Resolution No. 10-26 establishing a Program Income Policy for the City of Waseca Housing Rehabilitation Loan Program; motion carried 7-0.

**6f Resolution No. 10-27 Establishing Section 3 Plan for Housing Rehabilitation Loan Program**

Mr. Jost explained what a Section 3 Contractor is, and how the program works.

It was moved by Coy, seconded by Rose to adopt Resolution No. 10-27 establishing a Section 3 Plan for the City of Waseca Housing Rehabilitation Loan Program; motion carried 7-0.

**6g Ordinance No. 956 Introduction & set hearing date – Minor subdivision and zoning request – Shady Oaks Nursery, Gordon & Julie Oslund**

City Manager Prentice stated the City has received a request from the Oslund's to split their lot and have it rezoned.

It was moved by Christiansen, seconded by Coy to set the Public Hearing Date for July 6, 2010; motion carried 7-0.

**6h Ordinance No. 957 Introduction and set hearing date – Rezoning request Gary and Kathy Worke**

It was moved by Johnson, seconded by Coy to set the public hearing date for Ordinance No. 957 to July 6, 2010 City Council meeting; motion carried 7-0.

**6i Ordinance No. 958 Introduction and set hearing date – Franchise Agreement with Center Point Energy**

This item was discussed at length at the work session.

It was moved by Johnson, seconded by Rose to set the hearing date for Ordinance No. 958 to the July 6, 2010 City Council Meeting; motion carried 7-0.

**6j Resolution No. 10-21 Temporary Extension of Licensed Premises – TAS Adventures, Inc. for outdoor event at Boxcar Bar.**

City Manager Prentice stated the Boxcar will be holding their outdoor event on July 30-31 in the parking lot at 200 West Elm Ave.

It was moved by Johnson, seconded by Clemons to Adopt Resolution No. 10-21 Granting Temporary Extension of Licensed Premises to TAS Adventures, Inc/ dba Boxcar Bar for outdoor event; motion carried 7-0.

**6k Resolution No. 10-29 Setting public hearing date for establishing Municipal Development District No. 1 and Tax Increment Financing District No. 27 and Authorizing the Use of Tax Increment Financing**

City Manager Prentice explained the 26 year pay-as-you-go Tax Increment Finance District for the Memory Care facility the Worke’s will be building.

It was moved by Coy, seconded by Christiansen to Adopt Resolution 10-29 setting a public hearing date for August 3, 2010 to consider the formation of Development District No. 1 and Tax Increment Financing District No. 27, and the adoption of a development plan and tax increment financing plan; motion carried 7-0.

**UNFINISHED BUSINESS**

**7a Continue agreement and work with the School District to amend the agreement**

City Manager Prentice explained to Council she had the League Risk Management Attorney review the current Joint Powers agreement and found that the current agreement does not create a joint powers entity as defined by LMCIT and no separate insurance was needed meaning the City is covered by LMCIT Coverage. City Manager Prentice asked Council for direction regarding pursuing a new agreement or amending the current agreement.

It was moved by Tloutan, seconded by Rose to amend the current agreement; motion carried 7-0.

**NEW BUSINESS**

**8a Temporary On Sale Liquor License – TAS Adventures – Firemen’s Fish Fry and Street Dance**

City Manager Prentice informed Council the fish fry and dance will be held on June 26, 2010.

It was moved by Clemons, seconded by Rose to approve a Temporary On Sale Liquor License to TAS Adventures, Inc./dba Box Car Bar, for the Firemen’s Fish Fry and Street Dance on June 26, 2010; motion carried 7-0.

**CONSENT AGENDA**

9 It was moved by Coy, seconded by Christensen, to approve the Consent Agenda as presented; the motion carried 7-0 and included the following actions:

- a. Payroll & expenditures –June 2010 – were authorized for payment.
- b. Change Order No. 6 – Project #0803 was authorized for payment.
- c. Partial Payment No. 4 – Cink Excavating Inc. – Municipal Project #0902 – was authorized for payment.

**CITY MANAGER’S REPORT**

10 The City Manager provided the following update:

- City Manager Prentice stated she received notice the City’s population decreased by 8%. She stated she was informed this was due to the change in the prison facility. She stated currently the prison is back up to full capacity with 1,031 inmates but at time of reporting they were at 300-414 as they were converting the facility from male to female. She stated she is going to continue to contest the issue as the population number is used to determine State Aid.
- City Manager Prentice stated she and City Engineer Stammer met with Nathan Richmond County Engineer and Todd Bodem, County Administrator regarding the turn back of Highway 14. She reported the talk was very preliminary and she will keep Council informed.

## COMMISSION REPORTS

- 11 The City Councilmembers provided reports on the following board/commission activities: (See Minutes).

Park Board –Christiansen  
Airport Board – Mayor Srp  
EDA – Coy & Clemons  
Heritage Preservation Commission – Tlougan  
Planning Commission – Tlougan  
Joint Government – Christiansen  
Library Board - Tlougan

## ANNOUNCEMENTS

- 12 **The following miscellaneous announcements were made:**

Councilmember Johnson – Thanked the Library for their summer activities. He stated he took his kids to the Lizard Guy last night and he was great. He said there was a great turn out. He encouraged everyone to participate in the summer reading program.

Council Member Coy – Stated she has received several complaints regarding truck/semi traffic on 8<sup>th</sup> St SE. She stated she has spoken with Chief Hiller and part of the road is a State Aid Highway and would allow for the traffic.

Council Member Coy – Mentioned that with the change in busing coming in the fall it would be good for citizens to get in the habit of watching crosswalks and pedestrian traffic as there will be much more when school starts.

Mayor Srp – Stated he has received a suggestion from a citizen about starting a tree donation program/fund to replace trees that are lost to Emerald Ash Borer.

Mayor Srp – reminded citizens to be courteous and not allow their dog to run loose and to clean up after them.

Mayor Srp – Stated Council Member Rose informed him he would like to have a get together/picnic for staff. Mayor Srp asked Council Member Rose to work with Staff and see what they could get planned.

Mayor Srp – Thanked the Historical Society for the 2009 report they submitted.

Mayor Srp – Stated he met with Congressman Waltz yesterday regarding Wall Street Reform and thanked him for being invited.

Mayor Srp – Encouraged anyone with a need to utilize the PEG Channel.

Council Member Clemons – Stated he would like to form a committee to promote the PEG Channel.

Council Member Clemons – Stated he attended the Susan G. Komen Race for the Cure at the Prison and stated how amazing it was and well organized. He stated there were 450 participants and they raised \$1,600.00.

Council Member Clemons – stated he is fed up with the pot hole situation on Highway 14. He stated he would like the holes filled and MNDOT billed for the work. City Manager Prentice stated she would do what Council directed but MNDOT would not be required to pay the City back and stated we have no control over MNDOT. City Manager Prentice stated the road is scheduled to be milled and overlaid on August 24<sup>th</sup>.

Mayor Srp along with Council requested City Manager Prentice contact MNDOT and inform them about the conversation tonight and how frustrated Council is and what they are proposing. She stated she would.

Council Member Christiansen – Stated the flags and flowers in the downtown look very nice.

Council Member Christiansen – Stated Walk in the Park is scheduled for Next Thursday.

Council Member Tlougan – Stated he had received call about citizens who were concerned about the mosquito spraying. City Manager Prentice stated she would work on educating the public.

Council Member Tlougan – Stated he felt the need to clarify that the City did not vote to suspend all work on Gaiter Lake. He stated the vote was to have the City Manager and City Engineer work with the County on a resolution.

Council Member Tlougan – Reminded Council about Government Appreciation Day on June 23<sup>rd</sup> from 5-7 at the Museum. He encouraged everyone to attend.

### **ADJOURNMENT**

- 13 There being no further business to be brought before the Council, it was moved by Coy, seconded by Christiansen, to adjourn the meeting at 9:00 p.m.; the motion carried 7-0.

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R. D. SRP  
MAYOR

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LESLEE MILBRATH  
SECRETARY

