

**WORK SESSION – 6 P.M. RE: CIP BUDGET**  
REGULAR WASECA CITY COUNCIL MEETING  
WEDNESDAY, AUGUST 4, 2021 7 p.m.  
AGENDA

- 1     CALL TO ORDER/ROLL CALL
- 2     MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3     APPROVAL OF AGENDA
- 4     PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council **may not take action** on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5     REQUESTS AND PRESENTATIONS  
      N/A
- 6     CONSENT AGENDA
  - A. Minutes –Regular City Council Meeting & Work Session, July 20
  - B. Payroll & Expenditures
  - C. Approval of Contract Payments
  - D. Resolution 21-39: Accepting ARPA Funds
- 7     ACTION AGENDA  
      None
- 8     REPORTS
  - A. City Manager’s Report
  - B. Commission Reports
    - Fire Relief        -Heritage Preservation       -Park Board
- 9     ANNOUNCEMENTS
10.   ADJOURNMENT

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, JULY 20, 2021

6A

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present: Mayor Roy Srp Ted Conrath  
John Mansfield Daren Arndt  
Jeremy Conrath  
Allan Rose

Councilmember absent: Mark Christiansen

Staff Present: Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager  
Bill Green, Planning & Zoning Coordinator  
Felix Asante, City Intern

Others Present: Blain Nelson, County Resident

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 Motion was made by Mansfield, seconded Arndt to approve the agenda as presented. Motion carried 6-0.

**PUBLIC COMMENT**

- 4 Mr. Nelson expressed his concern about replacing a baseball field with a dog park. Council explained there were multiple meetings and there are other fields that can be utilized in Waseca.

**REQUESTS AND PRESENTATIONS**

- 5 None

**CONSENT AGENDA**

- 6 It was moved by J. Conrath, seconded by Arndt to approve the Consent Agenda as presented. The motion carried 6-0 and included:

- A. Minutes –Regular City Council Meeting & Work Session July 6
- B. Payroll & Expenditures
- C. Resolution 21-35: North State Water Main Professional Services
- D. Resolution 21-36: Awarding Crack Seal and Seal Coat Project Bid
- E. Resolution 21-37: Awarding City Sidewalk Project Bid
- F. Resolution 21-38: Approving Joint Powers Agreement between State of MN & WPD
- G. Introducing Ordinance 1093: Annexation of City-Owned Land
- H. Approval of Contract Payment: R.A.W. Construction
- I. Authorization of a Settlement Agreement with WSB & Associates Inc.

## **ACTION AGENDA**

### **7A. Resolution 21-29: Perrault Variance Request**

Felix Asante presented information regarding a request for a Variance to allow a four (4) foot encroachment into a rear yard setback to allow for construction of a new deck.

Planning Commission held a Public Hearing on July 13 and received no comments.

Motion was made by Mansfield, seconded by J. Conrath to approve Resolution 21-29. Motion carried 6-0.

### **B. Resolution 21-30: Flogstad Variance Request**

Mr. Green informed Council that this Variance would allow for a parking pad to encroach seven (7) feet into the ten (10) foot side-yard setback and have seven (7) conditions required before getting approval from the City Engineer for installation.

Planning Commission held a Public Hearing on July 13 and received no comments.

Motion was made by J. Conrath, seconded by Arndt to approve Resolution 21-30. Motion carried 6-0.

### **C. Resolution 21-31: Berry Pallets Variance Request**

Mr. Green presented information regarding Mr. Berry's request to remove all requirements regarding landscaping from their approved site plan. This Variance would have no conditions.

Planning Commission held a Public Hearing on July 13 and received no comments.

Motion was made by J. Conrath, seconded by Rose to approve Resolution 21-31. Motion carried 6-0.

## **REPORTS**

### **8 A. City Manager's Report**

- Welcomed Thomas Bendorf, Waseca PD to the City
- Facebook announcement was made regarding a matching grant for Clear Lake Park in the amount of \$196,000
- The DNR has indicated that Waseca is experiencing severe drought conditions
- Local public safety agencies are awarding Commendations at a ceremony on October 14 at the High School
- Fire & Police Chief met with the City Manager and all equipment needs are being met
- The sewer lines at 2<sup>nd</sup> and 3<sup>rd</sup> Ave SE will be televised to see if there are any issues

### **B. Commission Reports**

Planning Commission

- Reviewed and recommended all the Resolutions on tonight's agenda
- There will be some text amendments at future Council meetings to approval

Heritage Preservation Commission

- Welcomed new member Tom Glaser
- Appointed a new Vice Chair
- Working on a Virtual Walking Tour for the Downtown Historic District

EDA

- Received 15 applications for the Business Challenge
- Discussed Grocery Store and Child Care
- Junior Achievement requested funding but we asked for the Director to come to the next EDA meeting and tell us about the program

**ANNOUNCEMENTS**

- 9      Rose – The fair was a booming success  
T. Conrath – Thanked all the fair volunteers  
Srp – Gave kudos to Robin Dulas for the success of the fair. Gave condolences for the loss of Greg Martin & Archie Johnson. Also said that Loon Lake looks good and will await the progress at Clear Lake.

**ADJOURNMENT**

- 10      There being no further business to be brought before the Council, it was moved by Arndt, seconded by J. Conrath, to adjourn the meeting at 7:46 p.m. Motion carried 6-0.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

MINUTES  
CITY COUNCIL WORK SESSION  
TUESDAY, JULY 20, 2021

The work session began at 6:00 p.m.

Councilmembers present:      Roy Srp                      Allan Rose  
   Ted Conrath                  John Mansfield  
   Jeremy Conrath  
   Daren Arndt

Staff present:                      Lee Mattson, City Manager  
   Mike Anderson, Assistant to the City Manager  
   Alicia Fischer, Finance Director

**Special Revenue Funds**

The Work Session began at 6:00 P.M. and included the following:

Alicia Fischer presented information about Special Revenue Funds and their purpose which included:

- Clear Lake Press Fund                      - Firefighter Relief Fund
- Downtown Rehab Funds                   - Airport
- Housing Rehab Funds                      - Safe Haven
- Heritage Preservation Fund               - PEG
- TIF Districts                                 -Recovery Coordinator
- Police Reserves & Forfeitures

Alicia answered some questions for Council and there being no further discussion and no action taken, the work session ended at 6:57 p.m.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

*Micael Fischer*

LIST OF EXPENDITURES

6B

August 4, 2021

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City Council	0.00	
Streets	28,017.36	
Parks	15,390.61	
Wastewater	7,512.40	
Utility Administration	6,050.92	
Utility Billing	10,082.69	
Electric	14,669.53	
Water	11,548.03	
Building and Code Compliance	3,040.11	
Police	60,904.16	
Administration	7,833.30	
Community Aides	0.00	
Fire	7,876.00	
Paid On Call Fire Department	984.35	
Election Judges	0.00	
Finance	9,678.97	
Connections	2,726.30	
Community Development	6,459.18	
Engineering	16,960.14	
Recreation	19,227.36	
Econ Development	<u>6,304.56</u>	
 Total Gross Payroll	 235,265.97	
 *Less- Payroll Deductions	 <u>(66,960.91)</u>	
 Net Payroll Cost		\$ 168,305.06

\*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:  
July 16, 2021-July 30, 2021  
Includes check #'s157003-157038  
Bank ACH Withdrawals..... 1,037,287.22

GRAND TOTAL EXPENDITURES      \$ 1,205,592.28

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
<b>General Fund</b>						
07/30/2021	72121	MN Sales and Use Tax Payable	June Sales Tax	101-20210-0000	5,169.94	M
Total 101202100000:					5,169.94	
07/16/2021	72118	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 7/11/2021	101-21701-0000	20,920.04	M
07/16/2021	72118	ACH Internal Revenue Service	Adj for missed EE - Garza	101-21701-0000	20,907.49-	M
07/27/2021	72129	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 7/25/2021	101-21701-0000	21,114.84	M
Total 101217010000:					21,127.39	
07/16/2021	72119	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 7/11/2021	101-21702-0000	9,970.18	M
07/16/2021	72119	MN Department of Revenue	Adj for missed EE - Garza	101-21702-0000	9,945.51-	M
07/27/2021	72124	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 7/25/2021	101-21702-0000	10,108.14	M
Total 101217020000:					10,132.81	
07/16/2021	72118	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/11/2021	101-21703-0000	9,645.10	M
07/16/2021	72118	ACH Internal Revenue Service	Adj for missed EE - Garza	101-21703-0000	19,618.64-	M
07/16/2021	72118	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/11/2021	101-21703-0000	10,048.96	M
07/27/2021	72129	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/25/2021	101-21703-0000	9,960.12	M
07/27/2021	72129	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/25/2021	101-21703-0000	10,437.60	M
Total 101217030000:					20,473.14	
07/27/2021	72126	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 7/25/2021	101-21704-0000	1,466.15	M
07/27/2021	72126	Public Employees Retirement Assn (ACH	Adj	101-21704-0000	.02	M
07/27/2021	72126	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 7/25/2021	101-21704-0000	9,530.03	M
07/27/2021	72126	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 7/25/2021	101-21704-0000	7,538.56	M
07/27/2021	72126	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 7/25/2021	101-21704-0000	9,530.03	M
07/27/2021	72126	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 7/25/2021	101-21704-0000	11,307.85	M
Total 101217040000:					39,372.64	
07/16/2021	72118	ACH Internal Revenue Service	Adj for missed EE - Garza	101-21712-0000	6,436.94-	M
07/16/2021	72118	ACH Internal Revenue Service	MEDICARE Pay Period: 7/11/2021	101-21712-0000	3,180.06	M
07/16/2021	72118	ACH Internal Revenue Service	MEDICARE Pay Period: 7/11/2021	101-21712-0000	3,274.52	M
07/27/2021	72129	ACH Internal Revenue Service	MEDICARE Pay Period: 7/25/2021	101-21712-0000	3,159.87	M
07/27/2021	72129	ACH Internal Revenue Service	MEDICARE Pay Period: 7/25/2021	101-21712-0000	3,271.52	M
Total 101217120000:					6,449.03	
07/27/2021	72130	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 7/25/2021	101-21713-0000	1,165.00	M
07/27/2021	72130	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 7/25/2021	101-21713-0000	669.00	M
Total 101217130000:					1,834.00	
07/27/2021	72128	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 7/25/2021	101-21714-0000	150.00	M
07/27/2021	72128	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 7/25/2021	101-21714-0000	495.00	M
Total 101217140000:					645.00	
07/27/2021	72125	AFLAC	AFLAC AFTER TAX Pay Period: 6/27/2021	101-21715-0000	302.83	M
07/27/2021	72125	AFLAC	AFLAC AFTER TAX Pay Period: 7/11/2021	101-21715-0000	302.83	M
07/27/2021	72125	AFLAC	AFLAC PRE TAX Pay Period: 6/27/2021	101-21715-0000	771.77	M
07/27/2021	72125	AFLAC	AFLAC PRE TAX Pay Period: 7/11/2021	101-21715-0000	771.77	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217150000:					2,149.20	
07/30/2021	72123	Further	Flex Reimbursement	101-21716-0000	24.98	M
07/30/2021	72132	Further	FSA Reimbursement	101-21716-0000	354.23	M
07/27/2021	72131	Further	HSA Contribution Pay Period: 7/25/2021	101-21716-0000	470.18	M
Total 101217160000:					849.39	
07/27/2021	72127	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 7/25/2021	101-21717-0000	951.53	M
Total 101217170000:					951.53	
07/30/2021	157037	Yunker, Pat	Park Reservation Cancellation Refund	101-34785-0000	33.75	
Total 101347850000:					33.75	
07/30/2021	20210549	Personalized Printing Inc.	Summer Newsletter	101-41110-3500	702.10	
Total 101411103500:					702.10	
07/30/2021	157029	Shred-it USA LLC	Monthly Shred Service	101-41320-3100	18.09	
Total 101413203100:					18.09	
07/30/2021	20210528	A. H. Hermel Company	Pop for vending machine	101-41320-4945	27.94	
Total 101413204945:					27.94	
07/30/2021	72122	Further	Admin Fees	101-41500-1600	280.30	M
Total 101415001600:					280.30	
07/30/2021	20210548	Pantheon Computer Systems Inc.	Park Replacement	101-41920-2050	809.00	
07/30/2021	20210548	Pantheon Computer Systems Inc.	New Computers Tink and WWP	101-41920-2050	3,234.00	
Total 101419202050:					4,043.00	
07/30/2021	20210548	Pantheon Computer Systems Inc.	2021 Maintenance Agreement	101-41920-3100	6,843.68	
Total 101419203100:					6,843.68	
07/30/2021	20210540	Innovative Office Supply	Office Supplies	101-41940-2000	24.05	
07/30/2021	20210540	Innovative Office Supply	Office Supplies	101-41940-2000	32.59	
Total 101419402000:					56.64	
07/30/2021	20210531	Cady Business Technologies Inc	Monthly phone support	101-41940-3100	262.62	
07/30/2021	157014	Cintas Corporation	Floor mat service	101-41940-3100	45.53	
Total 101419403100:					308.15	
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-41940-3200	240.78	
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-41940-3200	115.41	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419403200:					356.19
07/30/2021	157012	Centerpoint Energy	Monthly Billing	101-41940-3800	74.67
Total 101419403800:					74.67
07/30/2021	20210540	Innovative Office Supply	office supplies-police	101-42100-2000	162.76
07/30/2021	20210540	Innovative Office Supply	office supplies-police	101-42100-2000	45.14
Total 101421002000:					207.90
07/30/2021	157028	Schwaab, Inc.	Seal stamp - police	101-42100-2170	48.25
07/30/2021	157028	Schwaab, Inc.	Pocket Embosser	101-42100-2170	48.25
Total 101421002170:					96.50
07/30/2021	20210554	Streicher's	uniform expense - Brass	101-42100-2180	264.99
07/30/2021	20210554	Streicher's	Uniform allowance MT	101-42100-2180	288.99
07/30/2021	20210554	Streicher's	uniform expense - Brass	101-42100-2180	98.97
Total 101421002180:					652.95
07/30/2021	157025	Orkin Pest Control	Orkin - Police	101-42100-3000	94.00
07/30/2021	157035	Walker Window Cleaning	Window Cleaning	101-42100-3000	38.00
Total 101421003000:					132.00
07/30/2021	157014	Cintas Corporation	Floor Mats	101-42100-3100	8.88
07/30/2021	157014	Cintas Corporation	Floor Mats	101-42100-3100	8.88
07/30/2021	157029	Shred-it USA LLC	Monthly Shred Service	101-42100-3100	18.10
Total 101421003100:					35.86
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-42100-3200	240.78
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-42100-3200	335.63
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-42100-3200	34.12
Total 101421003200:					610.53
07/30/2021	157012	Centerpoint Energy	Monthly Billing	101-42100-3800	60.86
Total 101421003800:					60.86
07/30/2021	20210528	A. H. Hermel Company	Nite2Unite	101-42100-4640	297.96
Total 101421004640:					297.96
07/30/2021	20210529	Batteries Plus Bulbs	airpack batteries	101-42200-2170	70.56
Total 101422002170:					70.56
07/30/2021	20210542	Jefferson Fire & Safety Inc	Shields	101-42200-2180	226.46
Total 101422002180:					226.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/30/2021	157014	Cintas Corporation	Floor Mats	101-42200-3100	8.87
07/30/2021	157014	Cintas Corporation	Floor Mats	101-42200-3100	8.87
Total 101422003100:					17.74
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-42200-3200	34.12
Total 101422003200:					34.12
07/30/2021	157012	Centerpoint Energy	Monthly Billing	101-42200-3800	60.87
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-42200-3800	37.60
Total 101422003800:					98.47
07/30/2021	20210540	Innovative Office Supply	Toner-Murphy	101-42400-2000	47.13
Total 101424002000:					47.13
07/30/2021	20210533	City Building Inspection Services LLC	building inpsctions	101-42400-3000	4,172.95
Total 101424003000:					4,172.95
07/30/2021	157032	Troxler Electronic Laboratories Inc.	Badge monitoring services	101-43000-3100	62.00
Total 101430003100:					62.00
07/30/2021	72133	Verizon Wireless	Monthly Verizon Data Bill	101-43000-3200	65.03 M
Total 101430003200:					65.03
07/27/2021	72129	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/25/2021	101-43100-1030	61.16 M
07/27/2021	72129	ACH Internal Revenue Service	MEDICARE Pay Period: 7/25/2021	101-43100-1030	14.30 M
Total 101431001030:					75.46
07/30/2021	20210529	Batteries Plus Bulbs	misc battreies	101-43100-2170	190.08
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	101-43100-2170	320.61
07/30/2021	157011	Cemstone Products Co	Re-bar	101-43100-2170	635.84
07/30/2021	157015	Cintas Corporation	First aid supplies	101-43100-2170	63.05
07/30/2021	20210541	James Brothers Construction Inc.	Class V Gravel	101-43100-2170	2,046.96
07/30/2021	20210559	Waco Scaffolding & Supply Co. Inc.	Concrete tools	101-43100-2170	786.24
07/30/2021	20210560	Waseca Sand & Gravel Inc.	Concrete supplies	101-43100-2170	62.00
07/30/2021	157038	Zahl Equipment Service Inc.	Gauge	101-43100-2170	45.00
Total 101431002170:					4,149.78
07/30/2021	157009	Aramark Uniform Services	Uniform Service	101-43100-2180	184.87
07/30/2021	157009	Aramark Uniform Services	Uniform Service	101-43100-2180	181.42
Total 101431002180:					366.29
07/30/2021	157018	Ferguson Enterprises Inc	pipe & fittings	101-43100-2230	2,726.90
07/30/2021	20210560	Waseca Sand & Gravel Inc.	Concrete	101-43100-2230	1,490.00
07/30/2021	20210560	Waseca Sand & Gravel Inc.	Concrete	101-43100-2230	1,132.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431002230:					5,348.90
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-43100-3200	37.62
Total 101431003200:					37.62
07/30/2021	157012	Centerpoint Energy	Monthly Billing	101-43100-3800	116.72
Total 101431003800:					116.72
07/30/2021	157020	Hawkins Inc	WP Chemicals	101-45130-2165	4,258.13
07/30/2021	20210539	Horizon Commercial Pool Supply	WP chemical	101-45130-2165	107.95
Total 101451302165:					4,366.08
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	101-45130-2170	121.73
Total 101451302170:					121.73
07/30/2021	20210528	A. H. Hermel Company	WP Janitorial Supplies	101-45130-2175	241.40
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	101-45130-2175	13.68
Total 101451302175:					255.08
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	101-45130-2210	6.58
Total 101451302210:					6.58
07/30/2021	20210528	A. H. Hermel Company	WP Concession	101-45130-2500	1,130.69
Total 101451302500:					1,130.69
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-45130-3200	216.41
Total 101451303200:					216.41
07/30/2021	157012	Centerpoint Energy	Monthly Billing	101-45130-3800	3,534.45
Total 101451303800:					3,534.45
07/30/2021	20210528	A. H. Hermel Company	TLCF Concession	101-45180-2500	190.11
Total 101451802500:					190.11
07/30/2021	20210538	H & J Fuel Inc	Fuel	101-45200-2120	2,284.66
Total 101452002120:					2,284.66
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	101-45200-2170	31.99
07/30/2021	157017	Crescent Landscape Supply Inc	Playground wood chips	101-45200-2170	2,400.00
Total 101452002170:					2,431.99
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	101-45200-2230	41.90

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452002230:					41.90
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-45200-3200	30.63
Total 101452003200:					30.63
07/30/2021	157012	Centerpoint Energy	Monthly Billing	101-45200-3800	42.40
07/30/2021	157012	Centerpoint Energy	Monthly Billing	101-45200-3800	16.80
Total 101452003800:					59.20
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	101-45200-4000	132.99
Total 101452004000:					132.99
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	101-45200-4040	99.99
Total 101452004040:					99.99
07/30/2021	157012	Centerpoint Energy	Monthly Billing	101-45500-3800	29.21
07/30/2021	157016	Consolidated Communications	Monthly Billing	101-45500-3800	72.23
Total 101455003800:					101.44
Total General Fund:					153,886.30
<b>Airport</b>					
07/30/2021	157013	CenturyLink	Airport Phone and Internet	230-49810-3200	112.80
Total 230498103200:					112.80
07/30/2021	157012	Centerpoint Energy	Monthly Billing	230-49810-3800	19.03
Total 230498103800:					19.03
Total Airport:					131.83
<b>Police Reserve</b>					
07/30/2021	157008	Androli, Jeff	County Fair Security	275-49212-3100	711.00
07/30/2021	20210535	Deweese, Matt	County Fair Security	275-49212-3100	828.00
07/30/2021	20210545	Miller, Ali	County Fair Security	275-49212-3100	864.00
07/30/2021	20210551	Rew, Scott	County Fair Security	275-49212-3100	972.00
07/30/2021	20210553	Stoltz, Jon	County Fair Security	275-49212-3100	508.50
07/30/2021	20210556	Teachout, Jason	County Fair Security	275-49212-3100	288.00
Total 275492123100:					4,171.50
Total Police Reserve:					4,171.50
<b>2014A GO Bonds</b>					
07/30/2021	72135	U.S. Bank	2014A Bond Series	390-47000-6100	39,875.01 M
Total 390470006100:					39,875.01

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 2014A GO Bonds:					39,875.01	
<b>2014B Refunding Bond</b>						
07/30/2021	72134	U.S. Bank	Bond Series 2014 B	395-47000-6100	16,950.00	M
Total 395470006100:					16,950.00	
Total 2014B Refunding Bond:					16,950.00	
<b>Capital Improvement</b>						
07/30/2021	20210541	James Brothers Construction Inc.	26th Ave NE construction payment 2	430-43010-5560	188,316.73	
Total 430430105560:					188,316.73	
Total Capital Improvement:					188,316.73	
<b>Water</b>						
07/30/2021	72121	MN Sales and Use Tax Payable	June Sales Tax	601-20210-0000	1,391.52	M
Total 601202100000:					1,391.52	
07/30/2021	157020	Hawkins Inc	BEF Chemical Well 4	601-49401-2170	2,374.12	
07/30/2021	157020	Hawkins Inc	City Wells Chemicals	601-49401-2170	7,883.76	
Total 601494012170:					10,257.88	
07/30/2021	20210543	Lenz Lawn Care & Landscaping Inc.	Weed Control	601-49401-3100	227.00	
Total 601494013100:					227.00	
07/30/2021	157012	Centerpoint Energy	Monthly Billing	601-49401-3800	26.00	
Total 601494013800:					26.00	
07/27/2021	72129	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/25/2021	601-49430-0000	416.32	M
07/27/2021	72129	ACH Internal Revenue Service	MEDICARE Pay Period: 7/25/2021	601-49430-0000	97.35	M
Total 601494300000:					513.67	
07/30/2021	157009	Aramark Uniform Services	uniform services	601-49430-2180	17.25	
Total 601494302180:					17.25	
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	601-49430-2230	8.94	
07/30/2021	20210534	Core & Main LP	Main Repair	601-49430-2230	746.89	
07/30/2021	20210560	Waseca Sand & Gravel Inc.	Water Main Materials	601-49430-2230	1,140.00	
07/30/2021	20210560	Waseca Sand & Gravel Inc.	Water Main Materials	601-49430-2230	292.00	
Total 601494302230:					2,187.83	
07/30/2021	20210543	Lenz Lawn Care & Landscaping Inc.	Backflow testing	601-49430-3100	110.00	
07/30/2021	20210543	Lenz Lawn Care & Landscaping Inc.	Weed Control	601-49430-3100	217.00	
07/30/2021	20210561	Water Conservation Service Inc.	Leak Detect Service	601-49430-3100	635.10	
Total 601494303100:					962.10	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/30/2021	20210541	James Brothers Construction Inc.	main break repair	601-49430-4000	3,918.00
Total 601494304000:					3,918.00
07/30/2021	157016	Consolidated Communications	Monthly Billing	601-49585-3200	64.21
07/30/2021	157033	U.S. Postal Service	Postage - August utility bills	601-49585-3200	430.27
Total 601495853200:					494.48
07/30/2021	20210540	Innovative Office Supply	Toner-Water	601-49586-2000	53.18
Total 601495862000:					53.18
07/30/2021	157006	American Water Works Association	2021 Subscription Dues	601-49586-4330	344.00
Total 601495864330:					344.00
07/30/2021	20210548	Pantheon Computer Systems Inc.	2021 Maintenance Agreement	601-49586-4950	977.67
Total 601495864950:					977.67
07/30/2021	20210537	GM Contracting Inc	Brown Ave Water Main Payment No. Two	601-49593-5300	486,415.63
07/22/2021	157003	MN Department of Health	Plan Review Fee Permit	601-49593-5300	150.00
Total 601495935300:					486,565.63
07/30/2021	72134	U.S. Bank	Bond Series 2014 B	601-49980-6100	360.33 M
Total 601499806100:					360.33
Total Water:					508,296.54
<b>Sanitary Sewer</b>					
07/30/2021	157016	Consolidated Communications	Monthly Billing	602-49470-3200	550.53
Total 602494703200:					550.53
07/30/2021	157012	Centerpoint Energy	Monthly Billing	602-49470-3800	22.20
07/30/2021	157012	Centerpoint Energy	Monthly Billing	602-49470-3800	29.15
Total 602494703800:					51.35
07/30/2021	157020	Hawkins Inc	WWTP Chemicals	602-49480-2170	2,649.60
07/30/2021	157020	Hawkins Inc	Alum	602-49480-2170	5,415.80
07/30/2021	157027	Red Feather Paper Company	janitorial supplies	602-49480-2170	39.94
Total 602494802170:					8,105.34
07/30/2021	20210547	Northern Safety Co. Inc.	Respirator	602-49480-2180	249.30
Total 602494802180:					249.30
07/30/2021	157026	Ovivo USA LLC	Clarifier Parts	602-49480-2210	1,190.98
07/30/2021	157030	Sigma Controls Inc	SCADA Cable	602-49480-2210	1,219.00
07/30/2021	20210563	Ziegler Inc	Generator Equipment	602-49480-2210	623.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494802210:					3,033.44
07/30/2021	157014	Cintas Corporation	Cintas	602-49480-3100	19.10
07/30/2021	157019	Hach Company	Equipment Service	602-49480-3100	4,720.00
07/30/2021	20210543	Lenz Lawn Care & Landscaping Inc.	Weed Control	602-49480-3100	269.20
Total 602494803100:					5,008.30
07/30/2021	157016	Consolidated Communications	Monthly Billing	602-49480-3200	192.89
Total 602494803200:					192.89
07/30/2021	157012	Centerpoint Energy	Monthly Billing	602-49480-3800	210.55
07/30/2021	157031	SSI Crestmark MN Holding LLC	Crestmark Solar	602-49480-3800	22,571.59
07/30/2021	157034	USS MN V MT LLC	USS Bush Solar	602-49480-3800	4,362.95
Total 602494803800:					27,145.09
07/30/2021	157023	MESERB	MESERB Membership Assessment	602-49480-4330	2,933.10
Total 602494804330:					2,933.10
07/30/2021	157016	Consolidated Communications	Monthly Billing	602-49585-3200	64.21
07/30/2021	157033	U.S. Postal Service	Postage - August utility bills	602-49585-3200	430.27
Total 602495853200:					494.48
07/30/2021	157022	Martin-McAllister	Pesonnel Evaluation	602-49586-3000	1,100.00
07/30/2021	20210550	Precision Chiropractic and Wellness	Random DAT	602-49586-3000	35.00
Total 602495863000:					1,135.00
07/30/2021	20210548	Pantheon Computer Systems Inc.	2021 Maintenance Agreement	602-49586-4950	977.67
Total 602495864950:					977.67
07/30/2021	20210563	Ziegler Inc	Generator Power Meter	602-49593-5400	11,311.77
Total 602495935400:					11,311.77
07/30/2021	72134	U.S. Bank	Bond Series 2014 B	602-49980-6100	6,089.67 M
Total 602499806100:					6,089.67
Total Sanitary Sewer:					67,277.93
<b>Electric Utility</b>					
07/30/2021	72121	MN Sales and Use Tax Payable	June Sales Tax	604-20210-0000	18,239.54 M
Total 604202100000:					18,239.54
07/30/2021	157005	Amazon	Ear Plugs	604-49571-2170	111.00
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	604-49571-2170	95.32
07/30/2021	157021	Locators & Supplies Inc.	locate flags	604-49571-2170	198.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495712170:					404.32
07/30/2021	20210544	M & R Electric Inc.	Electrician	604-49571-2295	91.21
Total 604495712295:					91.21
07/30/2021	157024	MN Valley Action Council	Low income energy audit reimbursement	604-49571-2340	791.14
Total 604495712340:					791.14
07/30/2021	20210543	Lenz Lawn Care & Landscaping Inc.	Weed spraying	604-49571-3100	381.80
Total 604495713100:					381.80
07/30/2021	157016	Consolidated Communications	Monthly Billing	604-49585-3200	120.40
07/30/2021	157016	Consolidated Communications	Monthly Billing	604-49585-3200	40.62
07/30/2021	157033	U.S. Postal Service	Postage - August utility bills	604-49585-3200	430.27
Total 604495853200:					591.29
07/30/2021	157029	Shred-it USA LLC	Monthly Shred Service	604-49586-3100	18.09
Total 604495863100:					18.09
07/30/2021	20210548	Pantheon Computer Systems Inc.	2021 Maintenance Agreement	604-49586-4950	977.67
Total 604495864950:					977.67
07/30/2021	20210555	T & R Electric Inc.	Transformer Well 4	604-49593-5400	8,546.00
Total 604495935400:					8,546.00
Total Electric Utility:					30,041.06
<b>Central Garage Services</b>					
07/30/2021	20210529	Batteries Plus Bulbs	inventory	701-43180-2170	193.68
Total 701431802170:					193.68
07/30/2021	157007	Ancom Communications Inc	radio & parts for park dept	701-43180-2210	692.00
07/30/2021	157007	Ancom Communications Inc	antenna kits (inventory)	701-43180-2210	141.00
07/30/2021	157010	Auto Value Waseca	Parts & Supplies	701-43180-2210	335.94
07/30/2021	20210530	Bomgaars Supply	Parts & Supplies	701-43180-2210	135.84
07/30/2021	20210532	Christensen Tire Service	Tire replacement	701-43180-2210	171.37
07/30/2021	20210532	Christensen Tire Service	Tire Repair	701-43180-2210	69.60
07/30/2021	20210546	MTI Distributing Inc.	Flasher rocker switch	701-43180-2210	73.69
07/30/2021	20210546	MTI Distributing Inc.	flasher rocker switch	701-43180-2210	113.54
07/30/2021	20210552	Sanco Equipment LLC	Oil change supplies	701-43180-2210	479.92
07/30/2021	20210552	Sanco Equipment LLC	Pivot Kit	701-43180-2210	49.90
07/30/2021	20210558	Trenchers Plus Inc.	Vac end tube	701-43180-2210	205.61
07/30/2021	157036	Winegar, Dave	Screener Baskets	701-43180-2210	30.00
07/30/2021	157036	Winegar, Dave	Zipper Skids	701-43180-2210	675.00
07/30/2021	157036	Winegar, Dave	Pool Vacuum Repair	701-43180-2210	33.00
07/30/2021	157036	Winegar, Dave	Handle for pool Vacuum	701-43180-2210	225.00
07/30/2021	20210562	Zarnoth Brush Works Inc.	street sweeper broom	701-43180-2210	506.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431802210:					3,937.41
07/30/2021	20210557	Tool Sales Company	Tools	701-43180-2400	130.00
Total 701431802400:					130.00
Total Central Garage Services:					4,261.09
<b>Equipment Replacement Fund</b>					
07/30/2021	20210536	Fischer Bros LLC	Fischer Bros-Slide	705-49960-5400	14,654.50
07/30/2021	20210539	Horizon Commercial Pool Supply	Water Walk Safety Pad	705-49960-5400	9,424.73
Total 705499605400:					24,079.23
Total Equipment Replacement Fund:					24,079.23
Grand Totals:					1,037,287.22

## Report Criteria:

Report type: GL detail

[Report].Amount = {&lt;&gt;} 0

## CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: July 27, 2021

TO: Mayor & City Council  
Lee Mattson, City Manager

PROJECT NAME: Brown Ave/Well # 2 Watermain Improvements

CITY PROJECT NO. 2109

PAYMENT REQUEST : NO. 2

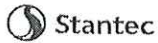
PAYMENT PERIOD : 06/28/2021-7/27/2021

CONTRACTOR: GM Contracting

PAYMENT AMOUNT: \$486,415.63

Approved By:

Nathan Willey  
Department Head DateMara Stepher July 29, 2021  
Director of Finance DateLee Mattson 7.29.21  
City Manager Date



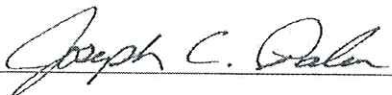
Owner: City of Waseca, 508 South State Street, Waseca, MN 56093	Date: July 27, 2021
For Period: 06/28/2021 TO 7/27/21	Request No: 2
Contractor: GM Contracting, Inc., 19810 515th Ave., Lake Crystal, MN 56055	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
BROWN AVENUE & WELL NO. 2 WATERMAIN IMPROVEMENTS  
STANTEC PROJECT NO. 193805108


SUMMARY

1	Original Contract Amount		\$	937,678.36
2	Change Order - Addition	\$	41,251.60	
3	Change Order - Deduction	\$	-19,164.80	
4	Revised Contract Amount		\$	959,765.16
5	Value Completed to Date		\$	630,319.36
6	Material on Hand		\$	0.00
7	Amount Earned		\$	630,319.36
8	Less Retainage 5%		\$	31,515.97
9	Subtotal		\$	598,803.39
10	Less Amount Paid Previously		\$	112,387.76
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>2</u>		\$	486,415.63

Recommended for Approval by:  
STANTEC

  
\_\_\_\_\_

Approved by Contractor:  
GM CONTRACTING, INC.

  
\_\_\_\_\_

Approved by Owner:  
CITY OF WASECA

  
\_\_\_\_\_

Date:

7.29.21  
\_\_\_\_\_

Specified Contract Completion Date:  
November 19, 2021  
\_\_\_\_\_

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>PART 1 - BROWN AVENUE WEST</b>							
1	MOBILIZATION AND TRAFFIC CONTROL	LUMP SUM	1	\$27,000.00	0.50	0.75	\$20,250.00
2	CLEARING	EACH	2	\$750.00		0.00	\$0.00
3	GRUBBING	EACH	2	\$150.00		0.00	\$0.00
4	REMOVE WATER MAIN PIPE	LIN FT	50	\$3.80		0.00	\$0.00
5	ABANDON WATER MAIN PIPE	LUMP SUM	1	\$1,500.00		0.00	\$0.00
6	REMOVE CONCRETE CURB AND GUTTER	LIN FT	30	\$8.28		0.00	\$0.00
7	SAWCUT CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	60	\$8.00		0.00	\$0.00
8	REMOVE CONCRETE PAVEMENT (REGARDLESS OF THICKNESS)	SQ YD	45	\$16.00		0.00	\$0.00
9	SELECT GRANULAR BORROW (CV)	CU YD	25	\$21.05		0.00	\$0.00
10	AGGREGATE BASE, CLASS 5 (CV)	TON	20	\$22.95		0.00	\$0.00
11	PATCH CONCRETE PAVEMENT	SQ YD	45	\$90.48		0.00	\$0.00
12	B624 CONCRETE CURB AND GUTTER	LIN FT	30	\$40.00		0.00	\$0.00
13	CONNECT TO EXISTING WATER MAIN	EACH	2	\$2,381.09		0.00	\$0.00
14	1" CORPORATION STOP W/ CURB STOP & BLOW OFF	EACH	2	\$958.00		0.00	\$0.00
15	INSULATION, 4" THICK	SQ YD	30	\$30.07		0.00	\$0.00
16	6" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	30	\$53.16		0.00	\$0.00
17	10" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	10	\$62.97		0.00	\$0.00
18	12" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	60	\$70.03		0.00	\$0.00
19	12" C900 DR18 PVC WATER MAIN, DIRECTIONALLY DRILLED, INCL. TRACER WIRE	LIN FT	220	\$163.73	110.000	220.00	\$36,020.60
20	16" C900 DR25 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	1500	\$59.89	200.000	200.00	\$11,978.00
21	16" C900 DR18 PVC WATER MAIN, DIRECTIONALLY DRILLED, INCL. TRACER WIRE	LIN FT	250	\$133.45	125.00	250.00	\$33,362.50
22	6" GATE VALVE AND BOX	EACH	4	\$1,759.24	2.00	2.00	\$3,518.48
23	12" GATE VALVE AND BOX	EACH	4	\$3,507.38	3.00	3.00	\$10,522.14
24	16" GATE VALVE AND BOX	EACH	7	\$8,081.82	2.00	2.00	\$16,163.64
25	DUCTILE IRON FITTINGS	POUND	4400	\$10.39	770.00	770.00	\$8,000.30
26	8' -6" BURY HYDRANT	EACH	1	\$4,529.98	1.00	1.00	\$4,529.98
27	10' -0" BURY HYDRANT	EACH	3	\$4,718.96	1.00	1.00	\$4,718.96
28	1' HYDRANT EXTENSION	EACH	1	\$1,136.74		0.00	\$0.00
29	WATER MAIN TESTING	LUMP SUM	1	\$1,620.00		0.00	\$0.00
30	TEMPORARY EROSION CONTROL	LUMP SUM	1	\$5,677.00	0.40	0.60	\$3,406.20
31	PERMANENT RESTORATION	LUMP SUM	1	\$12,002.40		0.00	\$0.00
<b>TOTAL PART 1 - BROWN AVENUE WEST</b>							<b>\$152,470.80</b>
<b>PART 2 - BROWN AVENUE EAST</b>							
32	MOBILIZATION AND TRAFFIC CONTROL	LUMP SUM	1	\$31,500.00	0.50	0.75	\$23,625.00
33	REMOVE WATER MAIN PIPE	LIN FT	50	\$5.83	20.00	20.00	\$116.60
34	ABANDON WATER MAIN PIPE	LUMP SUM	1	\$1,250.00		0.00	\$0.00
35	SALVAGE AND REINSTALL STORM PIPE	LUMP SUM	1	\$965.00		0.00	\$0.00
36	REMOVE HYDRANT	EACH	3	\$356.33		0.00	\$0.00
37	REMOVE CONCRETE CURB AND GUTTER	LIN FT	30	\$8.28	30.00	30.00	\$248.40
38	SAWCUT CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	75	\$8.00	24	24.00	\$192.00
39	REMOVE CONCRETE PAVEMENT (REGARDLESS OF THICKNESS)	SQ YD	45	\$19.03	40.00	40.00	\$761.20
40	REMOVE CONCRETE WALK	SQ FT	225	\$1.25		0.00	\$0.00
41	SELECT GRANULAR BORROW (CV)	CU YD	25	\$21.05		0.00	\$0.00
42	AGGREGATE BASE, CLASS 5 (CV)	TON	20	\$32.20		0.00	\$0.00
43	4" CONCRETE WALK	SQ FT	225	\$8.38		0.00	\$0.00
44	PATCH CONCRETE PAVEMENT	SQ YD	45	\$90.48		0.00	\$0.00
45	B624 CONCRETE CURB AND GUTTER	LIN FT	20	\$40.00		0.00	\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
46	CONNECT TO EXISTING WATER MAIN	EACH	2	\$1,642.00		0.00	\$0.00
47	1" CORPORATION STOP W/ CURB STOP & BLOW OFF	EACH	1	\$1,258.73		0.00	\$0.00
48	INSULATION, 4" THICK	SQ YD	20	\$30.07		0.00	\$0.00
49	6" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	10	\$34.22	6.00	6.00	\$205.32
50	10" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	10	\$46.66	2.00	2.00	\$93.32
51	16" C900 DR25 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	60	\$71.11	40.00	40.00	\$2,844.40
52	16" C900 DR18 PVC WATER MAIN, DIRECTIONALLY DRILLED, INCL. TRACER WIRE	LIN FT	1150	\$117.71	465.00	1040.00	\$122,418.40
53	6" GATE VALVE AND BOX	EACH	1	\$1,759.66	1.00	1.00	\$1,759.66
54	10" GATE VALVE AND BOX	EACH	1	\$3,003.12	1.00	1.00	\$3,003.12
55	16" GATE VALVE AND BOX	EACH	2	\$8,081.77	2.00	2.00	\$16,163.54
56	DUCTILE IRON FITTINGS	POUND	1630	\$14.27	1666.00	1666.00	\$23,773.82
57	10' -0" BURY HYDRANT	EACH	1	\$4,717.89	1.00	1.00	\$4,717.89
58	WATER MAIN TESTING	LUMP SUM	1	\$3,570.99		0.00	\$0.00
59	TEMPORARY EROSION CONTROL	LUMP SUM	1	\$1,677.00	0.40	0.50	\$838.50
60	PERMANENT RESTORATION	LUMP SUM	1	\$1,395.71		0.00	\$0.00
<b>TOTAL PART 2 - BROWN AVENUE EAST</b>							<b>\$200,761.17</b>
<b>PART 3 - 5TH AVENUE AND WELL NO. 2</b>							
61	MOBILIZATION AND TRAFFIC CONTROL	LUMP SUM	1	\$35,000.00	0.75	0.75	\$26,250.00
62	REMOVE WATER MAIN PIPE	LIN FT	800	\$2.75	605.00	605.00	\$1,663.75
63	ABANDON WATER MAIN PIPE	LUMP SUM	1	\$1,243.00	1.00	1.00	\$1,243.00
64	REMOVE HYDRANT	EACH	2	\$357.12	2.00	2.00	\$714.24
65	REMOVE CONCRETE CURB AND GUTTER	LIN FT	30	\$8.28	14.00	14.00	\$115.92
66	SAWCUT BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	450	\$3.50	441.00	441.00	\$1,543.50
67	REMOVE BITUMINOUS PAVEMENT (REGARDLESS OF THICKNESS)	SQ YD	800	\$6.75	823.00	823.00	\$5,555.25
68	COMMON EXCAVATION (EV)	CU YD	145	\$15.00		0.00	\$0.00
69	SUBGRADE EXCAVATION (EV)	CU YD	275	\$15.00		0.00	\$0.00
70	COMMON BORROW (CV)	CU YD	275	\$11.20		0.00	\$0.00
71	AGGREGATE BASE, CLASS 5 (CV)	TON	320	\$24.77		0.00	\$0.00
72	AGGREGATE BASE, CLASS 5 (CV) - DRIVEWAY	TON	50	\$24.77		0.00	\$0.00
73	BITUMINOUS PAVING - NON WEARING COURSE	TON	100	\$82.00		0.00	\$0.00
74	BITUMINOUS PAVING - WEARING COURSE	TON	200	\$82.00		0.00	\$0.00
75	TACK COAT	GAL	50	\$3.00		0.00	\$0.00
76	B618 CONCRETE CURB AND GUTTER	LIN FT	30	\$40.00		0.00	\$0.00
77	ADJUST STRUCTURE	EACH	2	\$294.52		0.00	\$0.00
78	TEMPORARY WATER SERVICE	LUMP SUM	1	\$5,500.00	1.00	1.00	\$5,500.00
79	CONNECT TO EXISTING WATER MAIN	EACH	3	\$2,301.65	3.00	3.00	\$6,904.95
80	REPAIR EXISTING SANITARY SEWER SERVICE	EACH	4	\$338.06	4.00	4.00	\$1,352.24
81	RECONNECT WATER SERVICE (COMPLETE)	EACH	3	\$1,166.00		0.00	\$0.00
82	INSULATION, 4" THICK	SQ YD	10	\$30.07		0.00	\$0.00
83	6" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	30	\$34.22	20.00	20.00	\$684.40
84	12" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	5	\$58.45	8.00	8.00	\$467.60
85	16" C900 DR25 PVC WATER MAIN, INCL. TRACER WIRE - 5TH AVENUE	LIN FT	380	\$70.68	380.00	380.00	\$26,858.40
86	16" C900 DR25 PVC WATER MAIN, INCL. TRACER WIRE	LIN FT	730	\$70.64	715.00	715.00	\$50,507.60
87	16" C900 DR18 PVC WATER MAIN, DIRECTIONALLY DRILLED, INCL. TRACER WIRE	LIN FT	375	\$133.45	340.00	340.00	\$45,373.00
88	6" GATE VALVE AND BOX	EACH	3	\$2,260.44	2.00	2.00	\$4,520.88
89	16" GATE VALVE AND BOX	EACH	2	\$8,081.77	2.00	2.00	\$16,163.54
90	DUCTILE IRON FITTINGS	POUND	2200	\$13.49	2008.00	2008.00	\$27,087.92
91	8' -6" BURY HYDRANT	EACH	2	\$5,529.40	2.00	2.00	\$11,058.80
92	WATER MAIN TESTING	LUMP SUM	1	\$2,570.00		0.00	\$0.00
93	TEMPORARY EROSION CONTROL - 5TH AVENUE & SROC SITE	LUMP SUM	1	\$5,677.00	0.40	0.40	\$2,270.80

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
94	PERMANENT RESTORATION - 5TH AVENUE & SROC SITE TOTAL PART 3 - 5TH AVENUE AND WELL NO. 2	LUMP SUM	1	\$6,920.00		0.00	\$0.00
							<u>\$235,835.79</u>
	CHANGE ORDER 1						
95	Brown Avenue - 16" C900 DR 18 PVC Directionally Drilled , Including Tracer Wire	LIN FT	320	\$123.13	320.00	320.00	\$39,401.60
96	Brown Avenue 16" C900 DR 25 PVC (Open Trench), Including Tracer Wire	LIN FT	-320	\$59.89		Deducted accounted for in Line 20	
97	Gate Valve Stem Extension (7-feet)	EACH	10	\$185.00	10.00	10.00	\$1,850.00
	Total Change Order No. 1						<u>\$41,251.60</u>
	TOTAL PART 1 - BROWN AVENUE WEST						\$152,470.80
	TOTAL PART 2 - BROWN AVENUE EAST						\$200,761.17
	TOTAL PART 3 - 5TH AVENUE AND WELL NO. 2						\$235,835.79
	Total Change Order No. 1						<u>\$41,251.60</u>
	TOTAL BASE BID + Change Order No. 1						<u>\$630,319.36</u>
	TOTAL VALUE WORK COMPLETED						\$630,319.36

**PROJECT PAYMENT STATUS**

OWNER CITY OF WASECA  
STANTEC PROJECT NO. 193805108  
CONTRACTOR GM CONTRACTING, INC.

**CONTRACT CHANGE ORDERS**

No.	Date	Description	Amount
1	7/9/2021	Change open cut pipe method to directional drill to avoid Conagra utilities and add stem extenders to gate valves	\$22,086.80
Total Change Orders			\$22,086.80

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	06/09/2021	06/28/2021	112,387.76	5,915.15	118,302.90
2	06/28/2021	07/27/2021	486,415.63	31,515.97	630,319.36

Total Payment to Date		\$598,803.39	Original Contract	\$937,678.36
Retainage Pay # 2		31,515.97	Change Orders #	\$22,086.80
Total Amount Earned		\$630,319.36	Revised Contract	\$959,765.16

## CONSTRUCTION CONTRACT PAYMENT REQUEST

DATE: AUGUST 4, 2021

TO: Mayor & City Council  
Lee Mattson - City Manager

PROJECT NAME: 2021 STREET IMPROVEMENTS - 26TH AVE NE

CITY PROJECT NO: 2021-01

PAYMENT REQUEST: NO. 2

PAYMENT PERIOD: JULY 1, 2021 to JULY 27, 2021

CONTRACTOR: JAMES BROS. CONSTRUCTION

<u>CONTRACT</u>		<u>PAYMENT</u>	
Original Contract sum:	<u>\$400,923.95</u>	Contract Sum to date:	<u>\$400,923.95</u>
Change Orders		Total earned to date (Includes Change Orders)	<u>\$389,890.39</u>
		Retainage: 5%	<u>\$ 19,494.52</u>
		Total earned less retainage:	<u>\$370,395.87</u>
		Less previous payment requests:	<u>\$182,079.14</u>
		Payment due this request:	<u>\$188,316.73</u>
		% Contract completed to date:	<u>97%</u>
		Amount remaining on contract:	<u>\$ 11,033.56</u>
Net change by change orders:	<u>\$ -</u>	Total Amount Due:	<u>\$188,316.73</u>
Contract Sum to date:	<u>\$400,923.95</u>		

Approved By:

Beresh James 7/28/21  
Contractor Date

Nathan Willey 7-28-21  
City Engineer Date

Michael Fescher July 29, 2021  
Director of Finance Date

Lee Mattson 7-29-21  
City Manager Date

CERTIFICATE OF PAYMENT

PAGE ONE

PROJECT: 2021 STREET IMPROVEMENTS - 26TH AVE NE

CITY PROJECT NO. 2021-01

PAYMENT REQUEST NO. 2

DATE: AUGUST 4, 2021

CONTRACTOR:  
JAMES BROS. CONSTRUCTION  
43963 43RD STREET  
ELYSIAN, MN 56028

PAYMENT PERIOD  
FROM: JULY 1, 2021  
TO: JULY 27, 2021

ORIGINAL CONTRACT AMOUNT: \$ 400,923.95

REVISED CONTRACT AMOUNT: \$ 400,923.95

CONTRACT APPROVAL DATE: MAY 4, 2021

CONTRACT COMPLETION DATE: N/A

To the City Council of the City of Waseca, the following payment is requested in accordance with the plans, specifications, and conditions of the contract.

NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
1	MOBILIZATION	L.S.	1	\$ 20,000.00	\$ 20,000.00	0	\$ -	1	\$ 20,000.00
2	REMOVE PIPE CULVERT	L.F.	84	\$ 10.00	\$ 840.00	0	\$ -	84	\$ 840.00
3	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	8,917	\$ 2.00	\$ 17,834.00	0	\$ -	8,917	\$ 17,834.00
4	GEOTEXTILE FABRIC TYPE V	SQ. YD.	10,439	\$ 1.75	\$ 18,268.25	0	\$ -	10,439	\$ 18,268.25
5	COMMON EXCAVATION	CU. YD.	4,094	\$ 8.00	\$ 32,752.00	0	\$ -	4,094	\$ 32,752.00
6	SUBGRADE EXCAVATION	CU. YD.	300	\$ 8.00	\$ 2,400.00	8	\$ 64.00	8	\$ 64.00
7	STABILIZING AGGREGATE (CV)	CU. YD.	300	\$ 33.00	\$ 9,900.00	8	\$ 264.00	8	\$ 264.00
8	CONSTRUCT TEMPORARY ACCESS ROADS	L.S.	1	\$ 2,500.00	\$ 2,500.00	0	\$ -	0	\$ -
9	AGGREGATE BASE, CLASS 5 (CV)	CU.YD.	4,037	\$ 24.00	\$ 96,888.00	200	\$ 4,800.00	4,037	\$ 96,888.00
10	SHOULDER BASE AGGREGATE (CV) CLASS 2	CU.YD.	178	\$ 37.00	\$ 6,586.00	186.4	\$ 6,896.80	186.4	\$ 6,896.80
11	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	446	\$ 2.50	\$ 1,115.00	650	\$ 1,625.00	650	\$ 1,625.00
12	TYPE SP 12.5 BASE COURSE MIXTURE (C)	TON	1,282	\$ 80.00	\$ 102,560.00	1,338.89	\$ 107,111.20	1,338.89	\$ 107,111.20
13	TYPE SP 9.5 WEARING COURSE MIXTURE (C)	TON	769	\$ 81.00	\$ 62,289.00	826.34	\$ 66,933.54	826.34	\$ 66,933.54
14	12" CS PIPE APRON	EACH	2	\$ 270.00	\$ 540.00	0	\$ -	0	\$ -
15	18" RC PIPE APRON	EACH	2	\$ 670.00	\$ 1,340.00	0	\$ -	2	\$ 1,340.00
16	12" CS PIPE CULVERT	L.F.	14	\$ 38.00	\$ 532.00	0	\$ -	0	\$ -
17	18" RC PIPE CULVERT CLASS V	L.F.	84	\$ 60.00	\$ 5,040.00	0	\$ -	84	\$ 5,040.00
18	ADJUST GATE VALVE BOX	EACH	6	\$ 100.00	\$ 600.00	6	\$ 600.00	6	\$ 600.00
19	ADJ. FRAME & RING CASTING SANITARY WITH INFI-SHIELD	EACH	1	\$ 550.00	\$ 550.00	1	\$ 550.00	1	\$ 550.00
20	TRAFFIC CONTROL	L.S.	1	\$ 5,500.00	\$ 5,500.00	0.5	\$ 2,750.00	1	\$ 5,500.00
21	EROSION CONTROL SUPERVISOR	L.S.	1	\$ 1,500.00	\$ 1,500.00	0.5	\$ 750.00	1	\$ 1,500.00
22	STABILIZED CONSTRUCTION EXITS	L.S.	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00
23	STORM DRAIN INLET PROTECTION	EACH	4	\$ 200.00	\$ 800.00	0	\$ -	0	\$ -
24	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L.F.	1,172	\$ 2.10	\$ 2,461.20	120	\$ 252.00	120	\$ 252.00
25	SEEDING	ACRE	1	\$ 3,150.00	\$ 2,551.50	0	\$ -	0	\$ -
26	4" SOLID LINE LATEX PAINT - WHITE	L.F.	6,128	\$ 0.60	\$ 3,676.80	6,216	\$ 3,729.60	6,216	\$ 3,729.60
27	4" BROKEN LINE LATEX PAINT - YELLOW	L.F.	667	\$ 0.60	\$ 400.20	670	\$ 402.00	670	\$ 402.00
PROJECT TOTAL					\$ 400,923.95		\$ 198,228.14		\$ 389,890.39

**CITY OF WASECA  
RESOLUTION NO. 21-39**

**A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

**WHEREAS**, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

**WHEREAS**, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

**WHEREAS**, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

**WHEREAS**, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

**WHEREAS**, \$939,577.90 has been allocated to the City of Waseca (“City”) pursuant to the ARPA (“Allocation”).

**WHEREAS**, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

**WHEREAS**, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance.

**WHEREAS**, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASECA, MINNESOTA AS FOLLOWS:**

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury’s guidance.
2. City staff, together with the Mayor and the City Attorney are hereby authorized to take any actions necessary to receive the City’s share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.

3. City staff, together with the Mayor and the City Attorney are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Adopted by the City Council of Waseca, Minnesota this 4<sup>th</sup> day of August, 2021.

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R.D. Srp  
Mayor

Attested:

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Mike Anderson  
Assistant to the City Manager