

REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, JULY 3, 2018  
7:00 P.M.

AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

5 REQUESTS AND PRESENTATIONS

- A. Presentation of the 2017 Audit Report: Tom Olinger from Adbo, Eick & Meyers

6 CONSENT AGENDA

- A. Minutes – Regular City Council meeting – June 19, 2018
- B. Minutes – City Council Work Session – May 22, 2018
- C. Minutes – Regular City Council meeting – June 6, 2018
- D. Payroll & Expenditures
- E. **Resolution 18-43:** Approval of Temporary Off-Site Gambling: Waseca Hockey Association
- F. **Resolution 18-44:** Approval of Temporary Off-Site Gambling: American Legion
- G. Approval of Temporary Liquor License: American Legion for Waseca County Fair
- H. Approval of Complete Count Committee

7 ACTION AGENDA

- A. **Resolution 18-42:** Awarding 2018 project #2018-03 - Crack Seal/Seal Coat Project
- B. Approval of City Manager Contract

8      REPORTS

- A.      City Manager's Report  
         -Vision 2030
- B.      Commission Reports  
         -HPC (Tlougan)  
         - Fire Relief Assoc. (Conrath)  
         - Park Board (Christiansen)  
         - Airport Board (Rose)

9      ANNOUNCEMENTS

10      **CLOSED SESSION: Pursuant to MN Statute 13D.05, Sub. 3(c)3: to develop or consider offers for the purchase or sale of real property**

11      ADJOURNMENT

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, June 19, 2018

6A

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp	Ann Fitch
Daren Arndt	Allen Rose
Mark Christiansen	Les Tlougan
Jeremy Conrath	

Staff present:

Duane Hebert, Interim City Manager  
Tom Kellogg, City Engineer  
Mike Anderson, Assistant to City Manager  
Monica Waite, City Intern

Robin Dulas, Waseca County Fair

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 It was moved by Arndt, seconded by Rose, to approve the agenda as amended; the motion carried 7-0.

**PUBLIC COMMENT**

- 4 There were no comments.

**REQUESTS AND PRESENTATIONS**

- 5 Robin Dulas – gave an update on the happenings for the Waseca County Fair. She also mentioned you can find the event flyer online.

**CONSENT AGENDA**

- 6 It was moved by Tlougan, seconded by Fitch, to approve the Consent Agenda as presented; the motion carried 7-0 and included the following:

- A. Minutes – Regular City Council meeting – June 5, 2018
- B. Payroll & Expenditures
- C. Accepting Byron Larson's resignation from the Planning Commission
- D. Approval of Payment Request: Britton Plumbing & Heating
- E. Approval of Payment Request: Del Construction Company
- F. Approval of Payment Request: Kendell Doors and Hardware

- G. Approval of Payment Request: Del Construction Company
- H. Approval of Payment Request: HWY 14 - Ulland Brothers
- I. Approval of Payment Request: HWY 14 – Stantec
- J. Approval of Payment Request: Tink Larson Community Field – Kraus Anderson

### **ACTION AGENDA**

7

- A. **Storm Water Pollution Prevention Plan (SWPPP) Annual Presentation & Public Hearing**  
(No Action Required):

City Engineer Kellogg gave an annual presentation to the public outlining the SWPPP. The public hearing opened and closed at 7:20 p.m. with no one approaching the Council.

- B. **Intro: Gaiter Lake Master Plans**

Assistant to the City Manager gave an introductory history of the project to date. After the two Concept Plans were presented, it was determined by the City Council that the City needs to allow more time for public input and to bring the concepts back to Council at a later date. No action was taken.

- C. **Resolution 18-37:** Awarding bids for Airport Culvert.

City Engineer Kellogg informed the Council there was a bid opening on June 12. The City received four bids, the lowest going to Borneke Construction in the amount of \$279,889. The culvert will be funded 90% Federal, 5% State, and 5% local funding.

It was moved by Fitch, seconded by Conrath to approve Resolution 18-37 contingent on State and Federal funding, Resolution passed 7-0.

- D. **RCCA: Controlled Burn/Training Info**

Fire Chief Underwood informed Council that the owner of 500 4<sup>th</sup> St NE has approached the City wanting to allow the Fire Department to do a controlled burn. Chief Underwood stated that this would be good training for the new fire fighters taking class 101. The burn will be monitored by the Fire Department and would be prepped for safety. The burn is tentatively scheduled for July 7, weather depending.

Mayor Srp asked what time the burn would take place: Chief Underwood said preferably in the morning hours.

Chief Underwood told Council that the demolition and cleanup will be the responsibility of the homeowner.

City Council showed their full support of the Controlled Burn.

- E. **Resolution 18-39:** Granting a Variance to allow a 126 sq foot Garage Addition to an existing garage

City Intern Waite gave some background on the Variance request for a garage addition located at 800 11<sup>th</sup> St NE. Blake and Robin Nelson made the request to add 126 sq. foot which was approved by the Planning Commission 3-1. The project meets all other zoning requirements set by City Code.

It was moved by Conrath, seconded by Arndt to approve Resolution 18-39. Motion carried 7-0.

F. **RCCA: Senior Center Staffing and Programming**

City Manager Hebert talked about the Waseca Senior Center. He informed Council that the Mayor had been approached by the Center. The Director is retiring and the Senior Center Board has some concerns on how the Center will proceed with programming. The City feels like this is a great opportunity to develop some new programming and continue the existing programming.

The City Council is supportive of Staff doing research and bringing back some options for the Council to review moving forward.

G. **Resolution 18-40: Accepting Donation of Pontoon Platform & Trailer**

Assistant City Manager Anderson informed the Council that Ken Borgmann from Sleigh & Cutter was granted some funding to purchase two pontoons with trailers to display the Fireworks from Clear Lake. Borgmann wishes to donate the pontoons and trailers to the City for all future firework shows.

Councilmember Fitch asked where the pontoons would be stored. City Manager Hebert stated these would be stored outdoors in a secure location on City property.

Mayor Srp asked if Due Diligence has been done regarding shooting fireworks from the lake. Anderson said that this has been done in other Cities and is considered safer than hooting them from Maplewood Park.

It was moved by Fitch, seconded by SRP to accept Resolution 18-40. Discussion came from Councilmember Christiansen stating that we are accepting this do to fireworks in 2018. He informed Council he didn't like accepting it based on that notion. Mayor SRP stated that there is no reason to accept the donation, not saying that the platform has to be used for July 4. Councilmember Tlougan said that this isn't reinventing the wheel; other Cities already shoot fireworks from lakes. City Manager Hebert said that the City would be listed as an additional insured on the policy. After discussion, Resolution 18-40 was approved 6-1.

## **REPORTS**

8A **City Manager's Report**

Duane Hebert, Interim City Manager, provided the following updates:

- BEST Board approved Vision 2030 implementation recommendation
- BEST Board approved a timeline regarding the pillars of the Vision 2030
- Tink Larson Community Field is progressing with construction and is on budget

- HWY 14 project is still moving along nicely. Communication remains key with business owners

**8B Commission Reports**

Discover Waseca Tourism – June 12 meeting – Council Member Fitch talked about the Fair Booth giving away tickets to the entertainment for the sesquicentennial event. Waterpark passes were given to the contest winner Sara Rodriguez. Finally Fitch talked about the DWT website and how it needs to be updated.

EDA -June 13 Meeting – Mayor Srp mentioned that there was an update on HyVee and the ownership of the building and talked about boundaries and opportunities for Opportunity Zones. Councilmember Fitch said that not all communities are eligible for Opportunity Zones and she applauded Gary Sandholm for being on the ball getting Waseca involved. Lastly Fitch mentioned that they scheduled a work session for their strategic plan later this month.

Planning Commission – June 12 Meeting – Council Member Arndt informed Council that they approved the variance that was presented to Council earlier in the meeting. Arndt stated that the Planning Commission is three members short, please come to City Hall and sign up.

**ANNOUNCEMENTS**

9 The following miscellaneous announcements were made:

- Council Member Arndt said he enjoyed the event hosted at Farm America
- Council Member Fitch thanked everyone at Farm America for their hard work at Taste of the Farm event.
- Council Member Christiansen will be looking into financial statements from other entities to compare with the Senior Center. He mentioned that the Park Board is staying ahead of schedule and it is nice to see people using the parks. Also that City Manager interviews took place last week.
- Council Member Rose gave kudos to those at Farm America at their event last week.
- Council Member Conrath stated that he would like people to stop in and volunteer on a vacant spot on a Board or Commission. Also that the Police Department is accepting application for Reserves, stop into the Public Safety Building to apply.
- Mayor Srp congratulated Jessica Rollins of Farm America on having her new, healthy baby the morning after Taste of the Farm. He also thanked the City Council on behalf of the residents. He mentioned that Council is down to two candidates for the City Manager position.

**ADJOURNMENT**

10 There being no further business to be brought before the Council, it was moved by Christiansen, seconded by Tlougan, to adjourn the meeting at 8:31 p.m.; the motion carried 7-0.

MAYOR

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MIKE ANDERSON  
ASSISTANT TO CITY MANAGER

MINUTES  
CITY COUNCIL WORK SESSION  
TUESDAY MAY 22, 2018

6B

The work session began at 6:00 p.m. at City Hall.

Councilmembers present:

Mayor Roy Srp  
Ann Fitch                      Mark Christiansen  
Jeremy Conrath              Daren Arndt  
Les Tlougan

Absent – Allan Rose

Staff present:

Duane Hebert, City Manager

Also present: Liza Donabauer, David Drown Associates, Kim Foels, Waseca Chamber of Commerce

**City Manager Applications**

Individual City Council members provided their top three candidates to be considered as finalists for the City Manager position. Ms. Donabauer will compile the information and will request formal action by the City Council to select the finalists at an upcoming City Council meeting.

The City Council set a special City Council meeting for Tuesday, May 29, 2018 at Noon to select finalists for interviews.

Ms. Donabauer will finalize logistics for the community visits and interviews of the finalists based on feedback and recommendations from the City Council.

The City of Waseca will pay for one night's lodging for the finalists invited to interviews.

The top two candidates will undergo an evaluation by the city's personnel consultant prior to a final offer being made.

There being no further discussion, the work session ended at 7:15 p.m.

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R. D. SRP  
MAYOR

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Mike Anderson  
Assistant to City Manager



MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
Re: City Manager Interviews  
Wednesday, June 6, 2018

6C

**CALL TO ORDER/ROLL CALL**

Councilmembers present:

Ann Fitch  
Daren Arndt                      Allen Rose  
Mark Christiansen              Les Tlougan (via phone)  
Jeremy Conrath

Absent: Mayor Roy Srp

Staff present: None

1. The Public Meeting was called to order at 3 p.m. City Council interviewed 6 candidates at one (1) hour intervals.
2. It was moved by Fitch, seconded by Arndt to send Lee Mattson and Daniel Huff to second round of interviews and to a scheduled physiological exam and adjourn the meeting. Motion carried 6-0 at 8:45 p.m.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO CITY MANAGER

*Don Helt*

6D

LIST OF EXPENDITURES

July 3, 2018

*Shelly L. Kollig*

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City Council	4,250.00
Streets	24,957.92
Parks	13,401.55
Wastewater	10,308.14
Utility Administration	4,143.18
Utility Billing	7,385.61
Electric	14,137.43
Water	5,441.69
Building and Code Compliance	2,280.84
Police	51,385.18
Administration	0.00
Community Aides	20.00
Fire	8,186.88
Paid On Call Fire Department	671.69
Election Judges	0.00
PEG	0.00
Finance	10,283.78
Connections	3,677.53
Community Development	5,777.08
Engineering	14,769.29
Recreation	16,489.09
Econ Development	<u>2,344.15</u>

Total Gross Payroll	199,911.03
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*Less- Payroll Deductions	<u>(63,599.41)</u>
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Net Payroll Cost	\$	136,311.62
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\*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

June 16, 2018-June 28, 2018

Includes check #'s 152206-152275

Bank ACH Withdrawals.....	<u>435,217.37</u>
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GRAND TOTAL EXPENDITURES	\$	<u>571,528.99</u>
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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
<b>General Fund</b>						
06/28/2018	152247	LHB Inc	Community Visioning Project	101-13220-0000	2,500.00	
Total 101132200000:					2,500.00	
06/28/2018	61816	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 6/17/2018	101-21701-0000	16,981.77	M
06/28/2018	61828	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 6/18/2018	101-21701-0000	52.10	M
Total 101217010000:					17,033.87	
06/28/2018	61814	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 6/17/2018	101-21702-0000	8,384.23	M
06/28/2018	61827	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 6/18/2018	101-21702-0000	29.27	M
Total 101217020000:					8,413.50	
06/28/2018	61816	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/17/2018	101-21703-0000	8,374.21	M
06/28/2018	61816	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/17/2018	101-21703-0000	8,374.21	M
06/28/2018	61828	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/18/2018	101-21703-0000	39.53	M
06/28/2018	61828	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/18/2018	101-21703-0000	39.53	M
Total 101217030000:					16,827.48	
06/28/2018	61820	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 6/17/2018	101-21704-0000	1,168.60	M
06/28/2018	61820	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 6/17/201	101-21704-0000	7,595.55	M
06/28/2018	61820	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 6/17/2018	101-21704-0000	5,657.51	M
06/28/2018	61820	Public Employees Retirement Assn (ACH	DEF CONTRIBUTION/EMPL Pay Period: 6/17/2018	101-21704-0000	117.40	M
06/28/2018	61820	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 6/17/201	101-21704-0000	7,595.55	M
06/28/2018	61820	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 6/17/2018	101-21704-0000	8,486.27	M
06/28/2018	61820	Public Employees Retirement Assn (ACH	DEF CONT Employer Pay Period: 6/17/2018	101-21704-0000	117.40	M
Total 101217040000:					30,738.28	
06/28/2018	20180476	Greater Mankato Area United Way	UNITED WAY Pay Period: 6/17/2018	101-21708-0000	28.00	
Total 101217080000:					28.00	
06/28/2018	152250	MN Life	June Life Insurance	101-21710-0000	467.25	
Total 101217100000:					467.25	
06/28/2018	152252	NCPERS Minnesota - 8266711	LIFE INSURANCE - PERA Pay Period: 6/17/2018	101-21711-0000	224.00	
Total 101217110000:					224.00	
06/28/2018	61816	ACH Internal Revenue Service	MEDICARE Pay Period: 6/17/2018	101-21712-0000	2,706.77	M
06/28/2018	61816	ACH Internal Revenue Service	MEDICARE Pay Period: 6/17/2018	101-21712-0000	2,706.77	M
06/28/2018	61828	ACH Internal Revenue Service	MEDICARE Pay Period: 6/18/2018	101-21712-0000	9.24	M
06/28/2018	61828	ACH Internal Revenue Service	MEDICARE Pay Period: 6/18/2018	101-21712-0000	9.24	M
Total 101217120000:					5,432.02	
06/28/2018	61822	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 6/17/2018	101-21713-0000	527.00	M
06/28/2018	61822	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 6/17/2018	101-21713-0000	495.00	M
Total 101217130000:					1,022.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/28/2018	61819	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 6/17/2018	101-21714-0000	2,290.00	M
Total 101217140000:					2,290.00	
06/28/2018	61815	AFLAC	AFLAC AFTER TAX Pay Period: 6/3/2018	101-21715-0000	236.36	M
06/28/2018	61815	AFLAC	AFLAC PRE TAX Pay Period: 6/3/2018	101-21715-0000	659.79	M
06/28/2018	61815	AFLAC	AFLAC AFTER TAX Pay Period: 6/17/2018	101-21715-0000	236.34	M
06/28/2018	61815	AFLAC	AFLAC PRE TAX Pay Period: 6/17/2018	101-21715-0000	659.79	M
Total 101217150000:					1,792.28	
06/28/2018	61825	Further	Flex/HSA Reimbursement	101-21716-0000	816.60	M
06/28/2018	61830	Further	Flex reimbursement	101-21716-0000	141.30	M
06/28/2018	61817	Further	HSA Deduction Pay Period 6/17/2018	101-21716-0000	467.92	M
Total 101217160000:					1,425.82	
06/28/2018	61818	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 6/17/2018	101-21717-0000	1,194.73	M
Total 101217170000:					1,194.73	
06/28/2018	61821	Delta Dental	DENTAL FAMILY Employee Pay Period: 6/17/2018	101-21719-0000	1,491.74	M
06/28/2018	61821	Delta Dental	DENTAL SINGLE Employee Pay Period: 6/17/2018	101-21719-0000	647.74	M
Total 101217190000:					2,139.48	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-21720-0000	7,003.50	M
Total 101217200000:					7,003.50	
06/28/2018	152233	Fidelity Security Life	VISION FAMILY Employee Pay Period: 6/17/2018	101-21722-0000	33.36	
06/28/2018	152233	Fidelity Security Life	VISION SINGLE Employee Pay Period: 6/17/2018	101-21722-0000	51.28	
06/28/2018	152233	Fidelity Security Life	VISION + ONE Employee Pay Period: 6/17/2018	101-21722-0000	22.46	
Total 101217220000:					107.10	
06/28/2018	20180475	Fitch, Ann	Reimb-LMC Annual Conference Airfare Fitch	101-41110-3300	169.20	
Total 101411103300:					169.20	
06/28/2018	20180489	Personalized Printing Inc.	Summer newsletter	101-41110-3500	659.30	
Total 101411103500:					659.30	
06/28/2018	20180473	Discover Waseca Tourism	May Lodging Tax	101-41110-4440	2,127.61	
Total 101411104440:					2,127.61	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	101-41110-4450	21.99	
Total 101411104450:					21.99	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-41320-1300	646.00	M
Total 101413201300:					646.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/28/2018	152250	MN Life	June Life Insurance	101-41320-1330	20.62	
Total 101413201330:					20.62	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-41320-1340	10.41	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-41320-1340	4.16	M
Total 101413201340:					14.57	
06/28/2018	152255	Pitney Bowes	Cartridge for Postage Meter	101-41320-2000	113.04	
Total 101413202000:					113.04	
06/28/2018	152247	LHB Inc	Community Visioning Project	101-41320-3000	10,000.00	
Total 101413203000:					10,000.00	
06/28/2018	152261	Shred-it USA LLC	May service	101-41320-3100	14.14	
Total 101413203100:					14.14	
06/28/2018	152238	Hebert, Duane	SAMS Renewal Registration	101-41320-4330	1,199.00	
Total 101413204330:					1,199.00	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-41500-1300	3,871.62	M
Total 101415001300:					3,871.62	
06/28/2018	152250	MN Life	June Life Insurance	101-41500-1330	64.50	
Total 101415001330:					64.50	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-41500-1340	75.31	M
Total 101415001340:					75.31	
06/28/2018	152265	U.S. Treasury	PCORI Taxes	101-41500-3000	228.45	
Total 101415003000:					228.45	
06/28/2018	152227	Coalition of Greater MN Cities	2018 Labor & Employee Relations Seminar	101-41500-3300	140.00	
Total 101415003300:					140.00	
06/28/2018	20180488	Pantheon Computer Systems Inc.	July Billing	101-41920-3100	5,659.50	
06/28/2018	20180488	Pantheon Computer Systems Inc.	July Billing	101-41920-3100	808.50	
06/28/2018	20180488	Pantheon Computer Systems Inc.	July Billing	101-41920-3100	808.50	
06/28/2018	20180488	Pantheon Computer Systems Inc.	July Billing	101-41920-3100	808.50	
Total 101419203100:					8,085.00	
06/28/2018	20180477	Innovative Office Solutions LLC	Office Supplies	101-41940-2000	13.66	
Total 101419402000:					13.66	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/28/2018	20180477	Innovative Office Solutions LLC	Paper towel return-didn't work in our dispensers	101-41940-2170	55.96-	
Total 101419402170:					55.96-	
06/28/2018	152225	Cintas Corporation	Floor Mats	101-41940-3100	19.20	
Total 101419403100:					19.20	
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-41940-3200	155.27	M
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-41940-3200	74.16	M
Total 101419403200:					229.43	
06/28/2018	152223	Centerpoint Energy	Monthly Billing	101-41940-3800	77.31	
Total 101419403800:					77.31	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	101-41940-4000	31.57	
Total 101419404000:					31.57	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-41950-1300	1,275.62	M
Total 101419501300:					1,275.62	
06/28/2018	152250	MN Life	June Life Insurance	101-41950-1330	30.19	
Total 101419501330:					30.19	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-41950-1340	46.30	M
Total 101419501340:					46.30	
06/28/2018	20180465	Berry Pallets Inc	2018 first half tax abatement payment	101-41950-4310	8,015.50	
06/28/2018	152231	Elegant Creations	2018 first half Tax abatement payment	101-41950-4310	2,786.00	
06/28/2018	152245	Latham Place	2018 first half tax abatement payment	101-41950-4310	4,909.00	
06/28/2018	152257	Repnet	2018 first half tax abatement payment	101-41950-4310	2,568.00	
06/28/2018	152273	Winegar Inc.	2018 first half tax abatement payment	101-41950-4310	4,799.50	
Total 101419504310:					23,078.00	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-42100-1300	13,455.00	M
Total 101421001300:					13,455.00	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-42100-1301	1,468.40	M
Total 101421001301:					1,468.40	
06/28/2018	152250	MN Life	June Life Insurance	101-42100-1330	313.50	
Total 101421001330:					313.50	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-42100-1340	451.42	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101421001340:					451.42	
06/28/2018	20180477	Innovative Office Solutions LLC	Office supplies	101-42100-2000	98.05	
Total 101421002000:					98.05	
06/28/2018	20180477	Innovative Office Solutions LLC	computer supplies	101-42100-2050	21.17	
06/28/2018	20180488	Pantheon Computer Systems Inc.	external hard drive - Waseca PD	101-42100-2050	189.95	
Total 101421002050:					211.12	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	101-42100-2170	49.99	
06/28/2018	20180490	Red Feather Paper Company	Janitorial Supplies	101-42100-2170	165.85	
Total 101421002170:					215.84	
06/28/2018	20180494	Streicher's	New officer uniform	101-42100-2180	64.99	
06/28/2018	20180494	Streicher's	New officer uniform	101-42100-2180	138.98	
06/28/2018	20180494	Streicher's	Uniforms	101-42100-2180	155.99	
06/28/2018	20180494	Streicher's	Uniform expense	101-42100-2180	102.96	
06/28/2018	20180494	Streicher's	Uniform expense	101-42100-2180	143.98	
Total 101421002180:					606.90	
06/28/2018	152270	Waseca County License Bureau	vehicle registration	101-42100-3000	21.75	
Total 101421003000:					21.75	
06/28/2018	152261	Shred-it USA LLC	May service	101-42100-3100	14.14	
06/28/2018	152264	Thomson Reuters - West	Information Charges	101-42100-3100	220.50	
Total 101421003100:					234.64	
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-42100-3200	155.27	M
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-42100-3200	238.54	M
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-42100-3200	22.71	M
06/28/2018	20180493	Sprint	IC trailer phone bill	101-42100-3200	39.99	
06/28/2018	61832	Verizon Wireless	Monthly Billing	101-42100-3200	888.52	M
06/28/2018	61832	Verizon Wireless	Monthly Billing	101-42100-3200	50.84	M
Total 101421003200:					1,395.87	
06/28/2018	152227	Coalition of Greater MN Cities	2018 Labor & Employee Relations Seminar	101-42100-3300	70.00	
Total 101421003300:					70.00	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-42200-1300	3,102.00	M
Total 101422001300:					3,102.00	
06/28/2018	152250	MN Life	June Life Insurance	101-42200-1330	49.50	
Total 101422001330:					49.50	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-42200-1340	55.32	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101422001340:					55.32	
06/28/2018	152218	Aspen Mills Inc	class a uniform - Kahnke	101-42200-2180	200.05	
06/28/2018	152218	Aspen Mills Inc	class a underwood	101-42200-2180	359.70	
06/28/2018	152218	Aspen Mills Inc	class a uniform - Forshee	101-42200-2180	489.65	
Total 101422002180:					1,049.40	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-42200-2210	209.14	
Total 101422002210:					209.14	
06/28/2018	152232	Express Pressure Washers, Inc	Maintenance Agreement	101-42200-3100	189.00	
Total 101422003100:					189.00	
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-42200-3200	22.72	M
06/28/2018	61832	Verizon Wireless	Monthly Billing	101-42200-3200	60.84	M
Total 101422003200:					83.56	
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-42200-3800	23.97	M
Total 101422003800:					23.97	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-42200-4000	79.50	
Total 101422004000:					79.50	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-42400-1300	1,292.00	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-42400-1300	170.94	M
Total 101424001300:					1,462.94	
06/28/2018	152250	MN Life	June Life Insurance	101-42400-1330	5.45	
06/28/2018	152250	MN Life	June Life Insurance	101-42400-1330	16.50	
Total 101424001330:					21.95	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-42400-1340	20.07	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-42400-1340	6.56	M
Total 101424001340:					26.63	
06/28/2018	20180468	City Building Inspection Services LLC	Monthly Building Inspections	101-42400-3000	4,924.64	
Total 101424003000:					4,924.64	
06/28/2018	20180482	Lenz Lawn Care & Landscaping Inc.	Mow/trim 605 4th Ave SE	101-42400-3100	65.00	
Total 101424003100:					65.00	
06/28/2018	61832	Verizon Wireless	Monthly Billing	101-42400-3200	31.38	M



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101424003200:					31.38	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-43000-1300	170.94	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-43000-1300	6,850.69	M
Total 101430001300:					7,021.63	
06/28/2018	152250	MN Life	June Life Insurance	101-43000-1330	5.61	
06/28/2018	152250	MN Life	June Life Insurance	101-43000-1330	85.98	
Total 101430001330:					91.59	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-43000-1340	6.76	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-43000-1340	91.34	M
Total 101430001340:					98.10	
06/28/2018	20180477	Innovative Office Solutions LLC	Office Supplies	101-43000-2000	15.58	
Total 101430002000:					15.58	
06/28/2018	61832	Verizon Wireless	Monthly Billing	101-43000-3200	50.04	M
06/28/2018	61832	Verizon Wireless	Monthly Billing	101-43000-3200	49.16	M
06/28/2018	61832	Verizon Wireless	Monthly Billing	101-43000-3200	1.60	M
06/28/2018	61832	Verizon Wireless	Monthly Billing	101-43000-3200	388.47	M
Total 101430003200:					390.95	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-43100-1300	3,387.69	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-43100-1300	99.32	M
Total 101431001300:					3,487.01	
06/28/2018	152250	MN Life	June Life Insurance	101-43100-1330	89.10	
06/28/2018	152250	MN Life	June Life Insurance	101-43100-1330	1.65	
Total 101431001330:					90.75	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-43100-1340	92.32	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-43100-1340	1.82	M
Total 101431001340:					94.14	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	101-43100-2170	45.47	
06/28/2018	20180478	James Brothers Construction Inc.	gravel	101-43100-2170	570.60	
06/28/2018	152244	KTee Safety Gear Inc.	Gloves	101-43100-2170	533.20	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	3.99	
06/28/2018	20180500	Waseca Sand & Gravel Inc.	curb & sidewalk concrete	101-43100-2170	365.00	
Total 101431002170:					1,518.26	
06/28/2018	20180461	AmeriPride Services Inc	uniform service	101-43100-2180	151.98	
06/28/2018	20180461	AmeriPride Services Inc	uniform service	101-43100-2180	152.45	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101431002180:					304.43	
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-43100-3200	23.97	M
Total 101431003200:					23.97	
06/28/2018	152223	Centerpoint Energy	Monthly Billing	101-43100-3800	127.35	
Total 101431003800:					127.35	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-43125-1300	878.29	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-43125-1300	99.32	M
Total 101431251300:					977.61	
06/28/2018	152250	MN Life	June Life Insurance	101-43125-1330	23.10	
06/28/2018	152250	MN Life	June Life Insurance	101-43125-1330	1.65	
Total 101431251330:					24.75	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-43125-1340	23.93	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-43125-1340	1.82	M
Total 101431251340:					25.75	
06/28/2018	20180481	Kritzer Oil Company Inc.	Diesel Dyed	101-43125-2120	1,640.82	
Total 101431252120:					1,640.82	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-43170-1300	188.21	M
Total 101431701300:					188.21	
06/28/2018	152250	MN Life	June Life Insurance	101-43170-1330	4.95	
Total 101431701330:					4.95	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-43170-1340	5.13	M
Total 101431701340:					5.13	
06/28/2018	20180472	Diamond Vogel Paints	traffic paint	101-43170-2170	403.50	
Total 101431702170:					403.50	
06/28/2018	20180467	Cady Business Technologies Inc	Monthly Phone Support Plan	101-43170-3100	262.62	
Total 101431703100:					262.62	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-43220-1300	313.68	M
Total 101432201300:					313.68	
06/28/2018	152250	MN Life	June Life Insurance	101-43220-1330	8.25	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101432201330:					8.25	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-43220-1340	8.55	M
Total 101432201340:					8.55	
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-45100-3200	22.98	M
Total 101451003200:					22.98	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-45130-1300	1,033.60	M
Total 101451301300:					1,033.60	
06/28/2018	152250	MN Life	June Life Insurance	101-45130-1330	19.80	
Total 101451301330:					19.80	
06/28/2018	152237	Hawkins Inc	Chemicals	101-45130-2165	240.14	
Total 101451302165:					240.14	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	101-45130-2170	171.43	
Total 101451302170:					171.43	
06/28/2018	20180459	A. H. Hermel Company	Janitorial Supplies	101-45130-2175	98.23	
06/28/2018	152239	Hillyard Inc/ Hutchinson	Janitorial supplies	101-45130-2175	189.82	
Total 101451302175:					288.05	
06/28/2018	20180459	A. H. Hermel Company	Concession supplies	101-45130-2500	53.04	
06/28/2018	20180459	A. H. Hermel Company	concession supplies	101-45130-2500	1,449.82	
06/28/2018	20180459	A. H. Hermel Company	Concession Supplies	101-45130-2500	700.88	
06/28/2018	20180459	A. H. Hermel Company	Concession Supplies	101-45130-2500	671.12	
06/28/2018	20180459	A. H. Hermel Company	Credit on concession items	101-45130-2500	15.40-	
06/28/2018	152240	Hy-Vee Inc	Bday Party Cake	101-45130-2500	42.99	
06/28/2018	152240	Hy-Vee Inc	Bday Party Cake	101-45130-2500	42.99	
06/28/2018	152240	Hy-Vee Inc	Bday party balloons	101-45130-2500	6.99	
06/28/2018	152240	Hy-Vee Inc	Birthday Party Pkg	101-45130-2500	6.99	
06/28/2018	152246	Lau's Meat Market	Hot dogs and buns for concessions	101-45130-2500	38.04	
06/28/2018	152246	Lau's Meat Market	Hot Dog Buns	101-45130-2500	13.16	
Total 101451302500:					3,010.62	
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-45130-3200	143.88	M
Total 101451303200:					143.88	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	101-45130-4000	29.37	
06/28/2018	152222	Cemstone Products Company	Limestone	101-45130-4000	199.50	
06/28/2018	152222	Cemstone Products Company	Limestone CTG	101-45130-4000	133.00-	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-45130-4000	22.75	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101451304000:					118.62	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-45200-1300	2,199.00	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-45200-1300	258.40	M
Total 101452001300:					2,457.40	
06/28/2018	152250	MN Life	June Life Insurance	101-45200-1330	74.25	
06/28/2018	152250	MN Life	June Life Insurance	101-45200-1330	4.95	
Total 101452001330:					79.20	
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-45200-1340	77.89	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	101-45200-1340	16.66	M
Total 101452001340:					94.55	
06/28/2018	152228	Condon Farm Service	Peat Moss	101-45200-2170	61.20	
06/28/2018	152229	Crescent Landscape Supply Inc	Playground wood chips	101-45200-2170	2,340.00	
06/28/2018	20180484	M-R Sign Company Inc.	Trail Signs	101-45200-2170	771.48	
06/28/2018	152256	Reinders Inc	Turf Supplies	101-45200-2170	941.60	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	25.20	
Total 101452002170:					4,139.48	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-45200-2210	3.38	
Total 101452002210:					3.38	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	101-45200-2280	22.22	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-45200-2280	52.91	
Total 101452002280:					75.13	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	101-45200-2400	72.99	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	30.48	
Total 101452002400:					103.47	
06/28/2018	152260	Schmidt & Associates Inc	Pre-Employment Drug and Alcohol Testing	101-45200-3100	55.00	
Total 101452003100:					55.00	
06/28/2018	152223	Centerpoint Energy	Monthly Billing	101-45200-3800	45.67	
06/28/2018	152223	Centerpoint Energy	Monthly Billing	101-45200-3800	18.78	
Total 101452003800:					64.45	
06/28/2018	152267	Valley Landscape and Supply	City Hall Landscape	101-45200-4000	583.13	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-45200-4000	12.28	
Total 101452004000:					595.41	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	101-45200-4040	9.74	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101452004040:					9.74	
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-45500-3800	46.58	M
06/28/2018	61831	Consolidated Communications	Monthly Billing	101-45500-3800	2.51	M
Total 101455003800:					49.09	
06/28/2018	152226	Cintas Corporation	First aid cabinet supplies	101-49210-4940	35.54	
06/28/2018	152226	Cintas Corporation	First aid cabinet supplies	101-49210-4940	40.63	
Total 101492104940:					76.17	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	101-49220-1540	1,099.50	M
06/28/2018	61821	Delta Dental	June Cobra	101-49220-1540	68.92	M
06/28/2018	152233	Fidelity Security Life	June Cobra	101-49220-1540	6.41	
Total 101492201540:					1,174.83	
06/28/2018	61826	Further	Admin Fees Flex/HSA	101-49244-1600	203.55	M
Total 101492441600:					203.55	
Total General Fund:					212,108.95	
<b>Charter Oaks-TIF</b>						
06/28/2018	152254	Park Manor at Academy Village LLP	2018 First half tas increment payment	222-46650-4300	5,884.54	
Total 222466504300:					5,884.54	
Total Charter Oaks-TIF:					5,884.54	
<b>Waseca Village TIF</b>						
06/28/2018	152271	Waseca Leased Housing Association II	2018 First half tax increment payment	224-46670-4300	6,654.59	
Total 224466704300:					6,654.59	
Total Waseca Village TIF:					6,654.59	
<b>TIF District 27</b>						
06/28/2018	152274	Worke Fox Meadows LLC	2018 First half tax increment payment	227-46650-4300	8,499.86	
Total 227466504300:					8,499.86	
Total TIF District 27:					8,499.86	
<b>Airport</b>						
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	230-49810-2170	1.75	
06/28/2018	152225	Cintas Corporation	Floor mat	230-49810-2170	3.84	
Total 230498102170:					5.59	
06/28/2018	152224	CenturyLink	Century Link	230-49810-3200	81.17	
Total 230498103200:					81.17	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/28/2018	152223	Centerpoint Energy	Monthly Billing	230-49810-3800	20.58	
06/28/2018	152275	Xcel Energy	May Service	230-49810-3800	109.09	
Total 230498103800:					129.67	
06/28/2018	152251	Morgan, Douglas Donald	2018 Annual Maintenance agreement	230-49810-4100	1,500.00	
Total 230498104100:					1,500.00	
06/28/2018	20180496	Toltz King Duvall Anderson & Assoc Inc.	A/E Services-Culvert Replacement	230-49810-5300	9,286.09	
Total 230498105300:					9,286.09	
Total Airport:					11,002.52	
<b>Economic Development-General f</b>						
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	261-46700-1300	646.00	M
Total 261467001300:					646.00	
06/28/2018	152250	MN Life	June Life Insurance	261-46700-1330	4.13	
Total 261467001330:					4.13	
06/28/2018	61823	Reliance Standard	July LTD Insurance	261-46700-1340	10.41	M
Total 261467001340:					10.41	
Total Economic Development-General f:					660.54	
<b>Police Reserve</b>						
06/28/2018	20180471	Deweese, Matt	Security for street dance	275-49212-3100	75.00	
06/28/2018	20180479	Jes, Shannon	Security at Katie's street dance	275-49212-3100	75.00	
06/28/2018	20180491	Rogers, Tony	Security at street dance	275-49212-3100	75.00	
Total 275492123100:					225.00	
Total Police Reserve:					225.00	
<b>Safe Haven Grant</b>						
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	279-46350-1300	2,049.90	M
Total 279463501300:					2,049.90	
06/28/2018	152250	MN Life	June Life Insurance	279-46350-1330	33.00	
Total 279463501330:					33.00	
06/28/2018	61823	Reliance Standard	July LTD Insurance	279-46350-1340	29.03	M
Total 279463501340:					29.03	
06/28/2018	61832	Verizon Wireless	Monthly Billing	279-46350-3200	50.84	M
Total 279463503200:					50.84	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total Safe Haven Grant:					2,162.77	
<b>Capital Improvement</b>						
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	430-43010-5340	231.36	
06/28/2018	152272	Widseth Smith Nolting & Assoc Inc	Construction Staking	430-43010-5340	811.36	
06/28/2018	152272	Widseth Smith Nolting & Assoc Inc	Design services	430-43010-5340	5,789.95	
Total 430430105340:					6,832.67	
06/28/2018	20180501	WSB & Associates Inc	3rd St NE Reconstruction	430-43010-5560	5,474.75	
06/28/2018	20180501	WSB & Associates Inc	3rd/4th Street Utility Improvements	430-43010-5560	932.00	
Total 430430105560:					6,406.75	
Total Capital Improvement:					13,239.42	
<b>HWY 14 Reconstruction</b>						
06/28/2018	152221	Braun Intertec Corporation	Materials testing	436-43010-3000	2,807.25	
Total 436430103000:					2,807.25	
Total HWY 14 Reconstruction:					2,807.25	
<b>Annexation &amp; Growth fund</b>						
06/28/2018	20180501	WSB & Associates Inc	Gaiter Lake Master Planning	470-46800-5300	265.00	
06/28/2018	20180501	WSB & Associates Inc	Gaiter Lake Master Planning	470-46800-5300	7,027.50	
06/28/2018	20180501	WSB & Associates Inc	Gaiter Lake Master Planning	470-46800-5300	2,663.00	
Total 470468005300:					9,955.50	
Total Annexation & Growth fund:					9,955.50	
<b>Water</b>						
06/28/2018	152237	Hawkins Inc	City Well Chemicals	601-49401-2170	6,634.65	
06/28/2018	152237	Hawkins Inc	Bird's Eye Well Chemicals	601-49401-2170	1,566.62	
Total 601494012170:					8,201.27	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	601-49430-1300	518.00	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	601-49430-1300	849.76	M
Total 601494301300:					1,367.76	
06/28/2018	152250	MN Life	June Life Insurance	601-49430-1330	16.50	
06/28/2018	152250	MN Life	June Life Insurance	601-49430-1330	11.02	
Total 601494301330:					27.52	
06/28/2018	61823	Reliance Standard	July LTD Insurance	601-49430-1340	15.82	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	601-49430-1340	23.32	M
Total 601494301340:					39.14	
06/28/2018	152225	Cintas Corporation	Uniform Service	601-49430-2180	3.90	
06/28/2018	152225	Cintas Corporation	Uniform Service	601-49430-2180	3.90	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494302180:					7.80
06/28/2018	152234	Goodin Company	RPZ 2 inch	601-49430-2215	1,316.95
Total 601494302215:					1,316.95
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	601-49430-2230	36.41
06/28/2018	20180469	Core & Main LP	valve Materials	601-49430-2230	905.47
06/28/2018	20180469	Core & Main LP	Main Repair Materials	601-49430-2230	382.12
06/28/2018	20180474	Fastenal Company	Hardware	601-49430-2230	57.75
06/28/2018	152266	USA Blue Book	Plumbing	601-49430-2230	177.07
Total 601494302230:					1,558.82
06/28/2018	20180482	Lenz Lawn Care & Landscaping Inc.	RPZ Testing	601-49430-3100	95.00
06/28/2018	20180482	Lenz Lawn Care & Landscaping Inc.	RPZ Testing	601-49430-3100	95.00
06/28/2018	152249	Mid-America Meter Inc	Meter Calibration	601-49430-3100	220.00
Total 601494303100:					410.00
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	601-49585-1300	271.32 M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	601-49585-1300	511.13 M
Total 601495851300:					782.45
06/28/2018	152250	MN Life	June Life Insurance	601-49585-1330	3.47
06/28/2018	152250	MN Life	June Life Insurance	601-49585-1330	18.25
Total 601495851330:					21.72
06/28/2018	61823	Reliance Standard	July LTD Insurance	601-49585-1340	3.76 M
06/28/2018	61823	Reliance Standard	July LTD Insurance	601-49585-1340	19.67 M
Total 601495851340:					23.43
06/28/2018	61831	Consolidated Communications	Monthly Billing	601-49585-3200	41.41 M
Total 601495853200:					41.41
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	601-49586-1300	69.78 M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	601-49586-1300	426.36 M
Total 601495861300:					496.14
06/28/2018	152250	MN Life	June Life Insurance	601-49586-1330	5.94
06/28/2018	152250	MN Life	June Life Insurance	601-49586-1330	2.72
Total 601495861330:					8.66
06/28/2018	61823	Reliance Standard	July LTD Insurance	601-49586-1340	2.32 M
06/28/2018	61823	Reliance Standard	July LTD Insurance	601-49586-1340	12.15 M
Total 601495861340:					14.47
06/28/2018	152217	American Water Works Association	AWWA Subscription	601-49586-4330	315.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 601495864330:					315.00	
06/28/2018	152243	KLM Engineering Inc	Exterior Power Wash 1954 Tower	601-49593-5300	12,000.00	
06/28/2018	152243	KLM Engineering Inc	Exterior Power Wash 1994 Tower	601-49593-5300	12,000.00	
Total 601495935300:					24,000.00	
06/18/2018	152206	Deml Ford Lincoln Mercury Inc	Water Utility Truck	601-49593-5400	30,581.00	
06/28/2018	152270	Waseca County License Bureau	Title for '18 Ford F350 Utility Truck	601-49593-5400	2,041.52	
Total 601495935400:					32,622.52	
Total Water:					71,255.06	
<b>Sanitary Sewer</b>						
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	602-49470-1300	1,129.22	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	602-49470-1300	99.32	M
Total 602494701300:					1,228.54	
06/28/2018	152250	MN Life	June Life Insurance	602-49470-1330	29.70	
06/28/2018	152250	MN Life	June Life Insurance	602-49470-1330	1.65	
Total 602494701330:					31.35	
06/28/2018	61823	Reliance Standard	July LTD Insurance	602-49470-1340	30.77	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	602-49470-1340	1.82	M
Total 602494701340:					32.59	
06/28/2018	20180487	OceanQuip Connectors LLC	camera cord	602-49470-2170	96.79	
Total 602494702170:					96.79	
06/28/2018	61831	Consolidated Communications	Monthly Billing	602-49470-3200	385.12	M
06/28/2018	61832	Verizon Wireless	Monthly Billing	602-49470-3200	80.02	M
06/28/2018	61832	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	M
Total 602494703200:					505.15	
06/28/2018	152223	Centerpoint Energy	Monthly Billing	602-49470-3800	33.85	
Total 602494703800:					33.85	
06/28/2018	152235	Grainger	Effluent pump, submersible sewage pump	602-49470-4020	874.12	
Total 602494704020:					874.12	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	602-49480-1300	4,238.64	M
Total 602494801300:					4,238.64	
06/28/2018	152250	MN Life	June Life Insurance	602-49480-1330	71.48	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 602494801330:					71.48	
06/28/2018	61823	Reliance Standard	July LTD Insurance	602-49480-1340	78.93	M
Total 602494801340:					78.93	
06/28/2018	20180462	Applied Specialties Inc	Polymer	602-49480-2170	4,382.40	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	602-49480-2170	13.78	
06/28/2018	152237	Hawkins Inc	Chlorine Sulfur Dioxide	602-49480-2170	2,314.00	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	16.57	
Total 602494802170:					6,726.75	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	602-49480-2180	101.97	
Total 602494802180:					101.97	
06/28/2018	152266	USA Blue Book	Filters	602-49480-2210	908.75	
06/28/2018	152268	Viking Industrial Center	Gas Detector	602-49480-2210	1,031.13	
Total 602494802210:					1,939.88	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	602-49480-2230	55.97	
Total 602494802230:					55.97	
06/28/2018	20180486	Northern Safety Co. Inc.	Equipment Dolly	602-49480-2400	94.91	
Total 602494802400:					94.91	
06/28/2018	152216	Al's Fan Balancing Services LLC	TPS Motor Balance	602-49480-3100	540.00	
06/28/2018	152225	Cintas Corporation	Janitorial supplies	602-49480-3100	16.88	
06/28/2018	20180482	Lenz Lawn Care & Landscaping Inc.	Spraying	602-49480-3100	183.75	
06/28/2018	20180483	M & R Electric Inc.	Electrician	602-49480-3100	144.39	
06/28/2018	20180483	M & R Electric Inc.	Electrician	602-49480-3100	276.46	
06/28/2018	20180483	M & R Electric Inc.	Electrician	602-49480-3100	55.00	
Total 602494803100:					1,216.48	
06/28/2018	152224	CenturyLink	Internet	602-49480-3200	98.99	
06/28/2018	61831	Consolidated Communications	Monthly Billing	602-49480-3200	141.91	M
06/28/2018	61832	Verizon Wireless	Monthly Billing	602-49480-3200	50.84	M
Total 602494803200:					291.74	
06/28/2018	152223	Centerpoint Energy	Monthly Billing	602-49480-3800	424.86	
06/28/2018	152275	Xcel Energy	Xcel	602-49480-3800	10,109.29	
Total 602494803800:					10,534.15	
06/28/2018	20180495	Temple Electric Motor Service Inc	Motor Repair Jet Mix ATAD Pump	602-49480-4000	1,499.00	
Total 602494804000:					1,499.00	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	602-49585-1300	271.32	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	602-49585-1300	511.13	M
Total 602495851300:					782.45	
06/28/2018	152250	MN Life	June Life Insurance	602-49585-1330	3.47	
06/28/2018	152250	MN Life	June Life Insurance	602-49585-1330	18.25	
Total 602495851330:					21.72	
06/28/2018	61823	Reliance Standard	July LTD Insurance	602-49585-1340	3.76	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	602-49585-1340	19.67	M
Total 602495851340:					23.43	
06/28/2018	61831	Consolidated Communications	Monthly Billing	602-49585-3200	41.41	M
Total 602495853200:					41.41	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	602-49586-1300	69.78	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	602-49586-1300	426.36	M
Total 602495861300:					496.14	
06/28/2018	152250	MN Life	June Life Insurance	602-49586-1330	5.94	
06/28/2018	152250	MN Life	June Life Insurance	602-49586-1330	2.72	
Total 602495861330:					8.66	
06/28/2018	61823	Reliance Standard	July LTD Insurance	602-49586-1340	2.32	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	602-49586-1340	12.15	M
Total 602495861340:					14.47	
Total Sanitary Sewer:					31,040.57	
<b>Electric Utility</b>						
06/28/2018	61829	MN Sales and Use Tax Payable	June Estimate payment	604-20210-0000	24,293.00	M
Total 604202100000:					24,293.00	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49570-1300	140.61	M
Total 604495701300:					140.61	
06/28/2018	152250	MN Life	June Life Insurance	604-49570-1330	2.11	
Total 604495701330:					2.11	
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49570-1340	2.97	M
Total 604495701340:					2.97	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49571-1300	3,102.16	M
Total 604495711300:					3,102.16	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/28/2018	152250	MN Life	June Life Insurance	604-49571-1330	46.60
Total 604495711330:					46.60
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49571-1340	65.44 M
Total 604495711340:					65.44
06/28/2018	152241	Interstate Battery Systems	Battery	604-49571-2170	163.80
06/28/2018	152258	RepNet Inc	Locate Supplies	604-49571-2170	168.50
06/28/2018	152258	RepNet Inc	Locate Supplies	604-49571-2170	168.50
Total 604495712170:					500.80
06/28/2018	20180464	Bartz, Tom	Safety Boot Reimbursement	604-49571-2180	220.00
Total 604495712180:					220.00
06/28/2018	20180498	Total Tool Supply Inc.	Cutters	604-49571-2400	145.78
Total 604495712400:					145.78
06/28/2018	20180460	Accurate Calibration Services	Meter Board Calibration	604-49571-3100	1,100.00
Total 604495713100:					1,100.00
06/28/2018	61832	Verizon Wireless	Monthly Billing	604-49571-3200	80.02 M
Total 604495713200:					80.02
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49572-1300	311.97 M
Total 604495721300:					311.97
06/28/2018	152250	MN Life	June Life Insurance	604-49572-1330	4.69
Total 604495721330:					4.69
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49572-1340	6.58 M
Total 604495721340:					6.58
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49573-1300	562.43 M
Total 604495731300:					562.43
06/28/2018	152250	MN Life	June Life Insurance	604-49573-1330	8.45
Total 604495731330:					8.45
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49573-1340	11.86 M
Total 604495731340:					11.86
06/28/2018	152262	Solomon Corporation	65 Amp Transformer Fuses (10)	604-49573-2230	280.90

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495732230:					280.90	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49574-1300	158.18	M
Total 604495741300:					158.18	
06/28/2018	152250	MN Life	June Life Insurance	604-49574-1330	2.38	
Total 604495741330:					2.38	
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49574-1340	3.34	M
Total 604495741340:					3.34	
06/28/2018	20180480	JT Services of MN	Photocells (14)	604-49574-2230	379.09	
06/28/2018	20180480	JT Services of MN	Street Light Pole and Fixture	604-49574-2230	1,651.22	
Total 604495742230:					2,030.31	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49584-1300	118.65	M
Total 604495841300:					118.65	
06/28/2018	152250	MN Life	June Life Insurance	604-49584-1330	1.77	
Total 604495841330:					1.77	
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49584-1340	2.50	M
Total 604495841340:					2.50	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49585-1300	219.64	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49585-1300	514.37	M
Total 604495851300:					734.01	
06/28/2018	152250	MN Life	June Life Insurance	604-49585-1330	2.81	
06/28/2018	152250	MN Life	June Life Insurance	604-49585-1330	18.36	
Total 604495851330:					21.17	
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49585-1340	3.04	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49585-1340	19.80	M
Total 604495851340:					22.84	
06/28/2018	61831	Consolidated Communications	Monthly Billing	604-49585-3200	77.64	M
06/28/2018	61831	Consolidated Communications	Monthly Billing	604-49585-3200	23.97	M
Total 604495853200:					101.61	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49586-1300	133.75	M
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	604-49586-1300	439.28	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495861300:					573.03	
06/28/2018	152250	MN Life	June Life Insurance	604-49586-1330	11.39	
06/28/2018	152250	MN Life	June Life Insurance	604-49586-1330	2.81	
Total 604495861330:					14.20	
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49586-1340	4.44	M
06/28/2018	61823	Reliance Standard	July LTD Insurance	604-49586-1340	12.51	M
Total 604495861340:					16.95	
06/28/2018	152248	McGrann Shea Carnival Straughn & Lam	Attorney	604-49586-3000	1,697.50	
Total 604495863000:					1,697.50	
06/28/2018	152261	Shred-it USA LLC	May service	604-49586-3100	14.14	
Total 604495863100:					14.14	
06/28/2018	20180463	Barr Engineering Company	Engineering	604-49593-5300	1,475.00	
Total 604495935300:					1,475.00	
06/28/2018	152230	Driver and Vehicle Services	Title for '18 Chevy Bolt Electric Car	604-49593-5400	2,302.55	
06/28/2018	20180488	Pantheon Computer Systems Inc.	Electric Server	604-49593-5400	11,658.50	
06/28/2018	152263	T & M Electric LLC	Electrician 250 volt outlet	604-49593-5400	366.00	
Total 604495935400:					14,327.05	
Total Electric Utility:					52,201.00	
<b>Storm Water Utility</b>						
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	651-43140-1300	376.41	M
Total 651431401300:					376.41	
06/28/2018	152250	MN Life	June Life Insurance	651-43140-1330	9.90	
Total 651431401330:					9.90	
06/28/2018	61823	Reliance Standard	July LTD Insurance	651-43140-1340	10.26	M
Total 651431401340:					10.26	
06/28/2018	152269	Waseca County Landfill	Brush	651-43140-2170	960.00	
Total 651431402170:					960.00	
06/28/2018	152236	Hancock Concrete Products LLC	Catch Basins	651-43140-4000	1,101.30	
Total 651431404000:					1,101.30	
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	651-49585-1300	80.88	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 651495851300:					80.88	
06/28/2018	152250	MN Life	June Life Insurance	651-49585-1330	2.89	
Total 651495851330:					2.89	
06/28/2018	61823	Reliance Standard	July LTD Insurance	651-49585-1340	3.11	M
Total 651495851340:					3.11	
Total Storm Water Utility:					2,544.75	
<b>Central Garage Services</b>						
06/28/2018	61824	Blue Cross Blue Shield of MN (ACH)	July Health Insurance	701-43180-1300	1,688.44	M
Total 701431801300:					1,688.44	
06/28/2018	152250	MN Life	June Life Insurance	701-43180-1330	28.05	
Total 701431801330:					28.05	
06/28/2018	61823	Reliance Standard	July LTD Insurance	701-43180-1340	31.03	M
Total 701431801340:					31.03	
06/28/2018	20180466	Bomgaars Supply	Parts & Supplies	701-43180-2170	150.24	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	9.79	
Total 701431802170:					160.03	
06/28/2018	152219	Auto Value Waseca	Parts	701-43180-2210	498.37	
06/28/2018	152220	Boss Supply Inc.	Spray Assembly Parts	701-43180-2210	118.85	
06/28/2018	152220	Boss Supply Inc.	water spray tips	701-43180-2210	64.82	
06/28/2018	20180470	Crysteel Truck Equipment Inc.	Black Poly Side	701-43180-2210	326.00	
06/28/2018	152241	Interstate Battery Systems	Battery	701-43180-2210	117.95	
06/28/2018	152242	Kibble Equipment	Parts	701-43180-2210	82.18	
06/28/2018	152242	Kibble Equipment	oil filters	701-43180-2210	175.96	
06/28/2018	20180485	MTI Distributing Inc.	Deck Caster Wheels	701-43180-2210	144.26	
06/28/2018	152259	Rylind Manufacturing Inc	Attachment Lock Cylinder	701-43180-2210	632.50	
06/28/2018	20180492	Smiths Mill Implement Inc.	Seal and kit repair unit 115	701-43180-2210	258.52	
06/28/2018	20180492	Smiths Mill Implement Inc.	tank and connector	701-43180-2210	143.33	
Total 701431802210:					2,562.74	
06/28/2018	152219	Auto Value Waseca	Parts	701-43180-2400	79.98	
06/28/2018	20180497	Tool Sales Company	assorted hand tools	701-43180-2400	171.00	
06/28/2018	20180499	Waseca Hardware LLC	Parts & Supplies	701-43180-2400	3.78	
Total 701431802400:					254.76	
Total Central Garage Services:					4,725.05	
<b>Property and Liability Insuran</b>						
06/28/2018	152253	Old Republic Surety Group	Annual Hwy Bond	702-49955-3620	250.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
			Total 702499553620:		250.00
			Total Property and Liability Insuran:		250.00
			Grand Totals:		435,217.37

## Report Criteria:

Report type: GL detail

[Report].Amount = {&lt;&gt;} 0



**RESOLUTION NO. 18-43**

**A RESOLUTION OF THE WASECA CITY COUNCIL  
APPROVING APPLICATION TO CONDUCT OFF-SITE GAMBLING  
FOR WASECA HOCKEY ASSOCIATION**

**WHEREAS**, Waseca Hockey Association has presented a MN Lawful Gambling Application to Conduct Off-Site Gambling at the following location in the City of Waseca:

**Waseca County Fairgrounds  
409 8<sup>th</sup> Avenue NE, Waseca, MN**

**WHEREAS**, the City Council is required to pass a resolution specifically approving or denying the application.

**NOW, THEREFORE, BE IT RESOLVED**, the Waseca City Council approves a MN Lawful Gambling Application to Conduct Off-Site Gambling to Waseca Hockey Association at Waseca County Fairgrounds, 409 8<sup>th</sup> Avenue NE, Waseca, MN.

Adopted this 3<sup>rd</sup> day of July, 2018.

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R. D. SRP  
MAYOR

ATTEST:

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MIKE ANDERSON  
ASSISTANT TO CITY MANAGER

**LG230 Application to Conduct Off-Site Gambling****No Fee****ORGANIZATION INFORMATION**

Organization Name: Waseca Hockey Association License Number: 02258

Address: PO Box 133 City: Waseca, MN Zip: 56093

Chief Executive Officer (CEO) Name: Jason Attenberger Daytime Phone: 507-469-5771

Gambling Manager Name: Joshua Lynch Daytime Phone: 507-837-2141

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 07 / 11 / 18 to 07 / 15 /

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: Waseca County Fair Grounds

Street address and

City (or township): 409 8th Ave NE Zip: 56093 County: Waseca

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?



**Yes** If yes, a lease is not required.



**No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_

**CONTINUE TO PAGE 2**

**LG230 Application to Conduct Off-Site Gambling**

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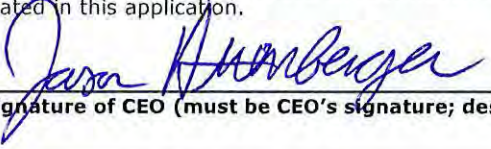
**Acknowledgment by Local Unit of Government: Approval by Resolution**

<b>CITY APPROVAL for a gambling premises located within city limits</b>	<b>COUNTY APPROVAL for a gambling premises located in a township</b>
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; text-align: center;"><b>Local unit of government must sign.</b></div>	TOWNSHIP NAME: _____  <b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)  Print Township Name: _____  Signature of Township Officer: _____  Title: _____ Date Signed: _____

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.



Signature of CEO (must be CEO's signature; designee may not sign)

6/15/18

Date

**Mail or fax to:**

Minnesota Gambling Control Board  
Suite 300 South  
1711 West County Road B  
Roseville, MN 55113  
Fax: 651-639-4032

**No attachments required.**

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**RESOLUTION NO. 18-44**

**A RESOLUTION OF THE WASECA CITY COUNCIL  
APPROVING APPLICATION TO CONDUCT OFF-SITE GAMBLING  
FOR WASECA AMERICAN LEGION POST 226**

**WHEREAS**, Waseca American Legion Post 226 has presented a MN Lawful Gambling Application to Conduct Off-Site Gambling at the following location in the City of Waseca:

**Waseca County Fairgrounds  
409 8<sup>th</sup> Avenue NE, Waseca, MN**

**WHEREAS**, the City Council is required to pass a resolution specifically approving or denying the application.

**NOW, THEREFORE, BE IT RESOLVED**, the Waseca City Council approves a MN Lawful Gambling Application to Conduct Off-Site Gambling to American Legion Post 226 at Waseca County Fairgrounds, 409 8<sup>th</sup> Avenue NE, Waseca, MN.

Adopted this 3<sup>rd</sup> day of July, 2018.

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R. D. SRP  
MAYOR

ATTEST:

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MIKE ANDERSON  
ASSISTANT TO CITY MANAGER



**LG230 Application to Conduct Off-Site Gambling****No Fee****ORGANIZATION INFORMATION**

Organization Name: American Legion Post 228 License Number: 00135

Address: 700 South State Street City: Waseca, MN Zip: 56093

Chief Executive Officer (CEO) Name: Lamar Kuster Daytime Phone: 507-461-4901

Gambling Manager Name: Michael J. Parry Daytime Phone: 507-382-8447

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 07 / 10 / 18 to 07 / 15 / 18

Check the type of games that will be conducted:

☐ Raffle ☒ Pull-Tabs ☐ Bingo ☐ Tipboards ☐ Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: Waseca County Fairgrounds (American Legion Building)

Street address and  
City (or township): 2nd Street Zip: 56093 County: Waseca

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

☒ **Yes** If yes, a lease is not required.

☐ **No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$ \_\_\_\_\_ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_

**CONTINUE TO PAGE 2**



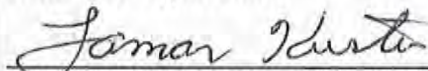
**Acknowledgment by Local Unit of Government: Approval by Resolution**

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: <u>Waseca County</u>
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <b>Local unit of government must sign.</b> </div>	TOWNSHIP NAME: _____  <b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)  Print Township Name: _____  Signature of Township Officer: _____  Title: _____ Date Signed: _____

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.



Signature of CEO (must be CEO's signature; designee may not sign)

6/27/2018  
Date

**Mail or fax to:**

Minnesota Gambling Control Board  
Suite 300 South  
1711 West County Road B  
Roseville, MN 55113  
**Fax: 651-639-4032**

**No attachments required.**

Questions? Contact a Licensing Specialist at 651-539-1900.

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Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

6G

**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <i>American Legion Post 228</i>		Date organized <i>9-20-20 1970</i>	Tax exempt number <i>41-0649424</i>
Address <i>700 South State Street</i>	City <i>Waseca</i>	State <i>Minnesota</i>	Zip Code <i>56093</i>
Name of person making application <i>Michael J Parry Sgt @ Arms</i>		Business phone <i>507 833 9935</i>	Home phone <i>507-382-8447</i>
Date(s) of event <i>July 15, 2018</i>	Type of organization <input checked="" type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name <i>Lamar Kugler - Commander</i>	City <i>Waseca</i>	State <i>Minnesota</i>	Zip Code <i>56093</i>
Organization officer's name <i>Will Hadd - 1st Vice Commander</i>	City <i>Waseca</i>	State <i>Minnesota</i>	Zip Code <i>56093</i>
Organization officer's name <i>Gary Bohm. Finance/Adjutant</i>	City <i>Waseca</i>	State <i>Minnesota</i>	Zip Code <i>56093</i>
Organization officer's name <i>Mike Parry Sgt @ Arms</i>	City <i>Waseca</i>	State <i>Minnesota</i>	Zip Code <i>56093</i>

Location where permit will be used. If an outdoor area, describe.

*American Legion Food Stand*

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

*See Attached*

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized		Tax exempt number	
American Legion Post 228		9-20-1920		41-0649424	
Address		City	State	Zip Code	
700 South State St.		Waseca	Minnesota	56093	
Name of person making application		Business phone		Home phone	
Michael T. Parry - Sgt at Arms		507-833-9935		507-8382-8447	
Date(s) of event		Type of organization			
July 11-17, 2018		<input checked="" type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Lamar Kuster - Commander		Waseca	Minnesota	56093	
Organization officer's name		City	State	Zip Code	
Will Hadt - 1st Vice Commander		Waseca	Minnesota	56093	
Organization officer's name		City	State	Zip Code	
Gary Bohm - Finance/Adjutant		Waseca	Minnesota	56093	
Organization officer's name		City	State	Zip Code	
Mike Parry - Sgt at Arms		Waseca	Minnesota	56093	

Location where permit will be used. If an outdoor area, describe.

American Legion Fair Stands

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

See Attached

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

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**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



<b>Title:</b>	Appointment of Complete Count Committee for the 2020 Census		
<b>Meeting Date:</b>	July 3, 2018	<b>Agenda Item Number:</b>	6H
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Proclamation and Letter of Support
<b>Originating Department:</b>	Administration	<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action: Commit to the establishment of a Complete Count Committee for the City of Waseca for the 2020 Decennial Census.</b>		
<b>How does this item pertain to Vision 2030 goals?</b>	Creating a vibrant dynamic community and Retaining youth and young professionals are intertwined with having the public resources and assets to support and build a vibrant community. Many sources of City funding are based on population. Making sure that every person possible is counted will impact the amount of money that Waseca receives from Federal and State sources.		

**BACKGROUND:** The US Census visited with us about establishing a Complete Count Committee for the 2020 Census. Since official Census population numbers impact cities and counties in many ways, there is a very great emphasis to insure the greatest participation possible especially since self-reporting for the Census has been dropping. For Waseca the drop was from 86% in 2000 to 84% in 2010 with the Census tract containing the southern and far western parts of the city having the lowest response rate.

The Committee will be appointed by the Mayor and should, as much as possible, include members of local government agencies, schools, faith-based institutions, community organizations, non-profit organizations, businesses, media, and similar entities. The immediate objective is to have committees in place by late summer/early fall 2018 so that training can begin in late 2018 or early 2019. The Committee will monitor response rates and help with outreach. Door to door canvassing not part of the Committee's role.

**BUDGET IMPACT:** Unknown at this time but are expected to be minimal. Much of the outreach can use existing tools such as inclusion in utility bills and newsletters, news releases, school notices, social media, etc.

**POLICY QUESTION:** None

**ALTERNATIVES CONSIDERED:** A County committee will also probably be created which can also handle responsibilities for Waseca, but the accountability for the City's count is beyond the City's direct control. The City may want or need to use more or other means than the County to attain the best results. There is mutual benefit for close collaboration between the City and County on the Census overall.

**RECOMMENDATION:** Issue a proclamation that the city of Waseca commits to having the most complete 2020 United States Census count possible. A Complete Count Committee will be appointed, and a letter of commitment (attached) will be sent to the Census Bureau.



508 South State Street ■ Waseca, Minnesota 56093-3033  
507-835-9700 ■ FAX 507-835-8871 ■ [www.ci.waseca.mn.us](http://www.ci.waseca.mn.us)

July 3, 2018

Marilyn A Sanders  
Regional Director  
U.S. Census Bureau, Chicago Regional Office  
1111 West 22<sup>nd</sup> St.  
Chicago, IL 60523

Re: Waseca MN Complete Count Committee commitment

Dear Ms. Sanders:

The City of Waseca makes a firm commitment to creating and supporting a Complete Count Committee for the 2020 Census. Appointment of the Committee will be made by October 1, 2018, and will be ready and able to begin its functions and duties shortly thereafter.

Gary Sandholm will be the Liaison for the Committee. His contact information is  
Gary Sandholm, Economic Development Coordinator  
508 S State St.  
Waseca MN 56093  
507-833-9281  
[garys@ci.waseca.mn.us](mailto:garys@ci.waseca.mn.us)

The City of Waseca looks forward to working with the U.S. Census Bureau to insure the most accurate count possible in our community.

Regards,

Roy Srp, Mayor

<b>Title:</b>	RESOLUTION NO. 18-42 RECEIVING BIDS AND AWARDING CONTRACT FOR 2018 CRACK SEAL/SEAL COAT PROJECT, CITY PROJECT 2018-03		
<b>Meeting Date:</b>	July 3, 2018	<b>Agenda Item Number:</b>	<b>7A</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Resolution, Bid Tabulation and Project Area Map
<b>Originating Department:</b>	Engineering	<b>Presented By:</b>	City Engineer
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Motion to Adopt Resolution No. 18-42 Receiving Bids and Awarding Contract for 2018 Crack Seal/Seal Coat Project, City Project 2018-03		
<b>How does this item pertain to Vision 2030 goals?</b>	Create High Quality Community Assets		

**BACKGROUND:** The City of Waseca awards a contract for crack sealing and seal coat of local streets annually in accordance with the pavement management policy. Bids for this project were received on June 27<sup>th</sup>, 2018.

Three bids were received; a tabulation of the bid and the Engineers Estimate is attached. The lowest responsible bid received was from Pearson Brothers, Inc. in the amount of \$60,737.60. Pearson Brothers, Inc. has done crack seal/seal coat projects for the City in previous years and completed the projects on time and per specifications.

**BUDGET IMPACT:** The crack seal/seal coat project is included in the City's 2018 budget. The low bid of \$60,737.60 is within budget and will be funded by CIP Funds.

**RECOMMENDATION:** Staff recommends the Waseca City Council adopt Resolution 18-42 Receiving Bids and Awarding Contract for 2018 Crack Seal/Seal Coat Project, City Project 2018-03 and authorize the City Manager to enter into an agreement with Pearson Brothers, Inc. for the amount of \$60,737.60.

**RESOLUTION NO. 18-42**

**A RESOLUTION OF THE WASECA CITY COUNCIL  
RECEIVING BIDS AND AWARDING CONTRACT  
FOR 2018 CRACK SEAL/SEAL COAT PROJECT  
CITY PROJECT NO. 2018-03**

**WHEREAS**, all bids on construction of the 2018 Crack Seal/Seal Coat Project, City Project No. 2018-03, are hereby received and tabulated; and

**WHEREAS**, the bid of Pearson Brothers, Inc. of Hanover, Minnesota, in the amount of \$60,737.60 for the construction of said improvements, in accordance with the plans and specifications and advertisement for bids, is the lowest responsible bid, and shall be and hereby is accepted.

**WHEREAS**, the Mayor and City Manager are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements, for and on behalf of the City of Waseca.

**NOW, THEREFORE, BE IT RESOLVED** that the City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next two lowest bidders shall be retained until a contract has been executed.

Adopted this 3<sup>rd</sup> day of July, 2018.

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ROY SRP  
MAYOR

ATTEST:

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

BID TABULATION    CITY OF WASECA PROJECT 2018-03    2018 CRACK SEAL/SEAL COAT  
BID OPENING WEDNESDAY JUNE 27, 2018 AT 10:00 A.M.

CONTRACTOR:

Engineers Estimate  
508 South State St  
Waseca, MN 56093

Pearson Brothers  
11079 Lamont Ave NE  
Hanover, MN 55341

Caldwell Asphalt  
24060 175th St NE  
Hawick, MN 56273

Allied Blacktop Company  
10503 89th Ave N  
Maple Grove, MN 55369

No.		Description	Unit		QTY		Unit Price		Total		Unit Price		Total		Unit Price		Total	
CITY ROADWAYS																		
1	2356.506	BITUMINOUS SEAL COAT	SQ. YD.		36722		\$ 1.10		\$ 40,394.20		\$ 1.00		\$ 36,722.00		\$ 1.12		\$ 41,128.64	
2	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2)	GAL.		11384		\$ 2.50		\$ 28,460.00		\$ 0.90		\$ 10,245.60		\$ 1.82		\$ 20,718.88	
3	2331.608	BITUMINOUS PAVEMENT CRACK TREATMENT	LB.		3672		\$ 3.00		\$ 11,016.00		\$ 3.75		\$ 13,770.00		\$ 2.25		\$ 8,262.00	
TOTAL CITY ROADWAYS									\$ 79,870.20				\$ 60,737.60				\$ 70,109.52	
TOTAL PROJECT 2018-03									\$ 79,870.20				\$ 60,737.60				\$ 70,109.52	



# 2018 Crack Seal & Seal Coat Locations

Municipal Project #2018-03



Road Segments  
to be Crack Sealed  
and Seal Coated



0 125 250 500 750 1,000 1,250 1,500 1,750 2,000  
Feet

0 0.05 0.1 0.2 0.3 0.4  
Miles

Disclaimer: The data represented on this document is neither a legally recorded map nor a survey, and is intended for reference purposes only. The information presented has not been verified and neither the City of Waseca, nor its employees or agents makes any representation to the accuracy of the features and data presented here within. This map was created through the use of several city, county, state and federal data sources. For specific information regarding this map, or to report errors or omissions, contact the City of Waseca Engineering Department.

