

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, JULY 17, 2018
7:00 P.M.

AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

5 REQUESTS AND PRESENTATIONS

- A. Brent Brass – Pondview Development

6 CONSENT AGENDA

- A. Minutes – Regular City Council meeting – July 3, 2018 (p. 3-5)
- B. Minutes – Regular City Council meeting – June 25, 2018 (p. 6)
- C. Payroll & Expenditures (p. 7-29)
- D. Approval of Liquor License: Trio Coffee, Wine, & Ale House (p. 30)
- E. Approval of Temporary Liquor License /Temporary Blocking off of 4th Street NW: Sacred Heart Fall Festival (p. 31)
- F. Partial Payment #9 – Ulland Bros - Old TH 14 Construction Project #2015-08 (p. 32-39)
- G. **Resolution 18-46:** Appointing 2018 Primary and General Election Judges (p. 40-42)
- H. Accepting Roger Ashland’s resignation from the Planning Commission (p. 43)
- I. Approval of Temporary Liquor License: Waseca Ag Society (p. 44)
- J. **Resolution 18-47:** Authorizing Signers For The Official Depositories (p. 45-46)

7 ACTION AGENDA

- A. **Resolution 18-41:** Accepting Flagpole Donation for Tink Larson Community Field (p. 47-48)

- B. **Resolution 18-45:** Approval of Inventure Properties Variance for Thrivent Site (p. 49-51)
- C. Speed Limit Discussion: **375th Ave, Waseca MN**
- D. August 7, 2018 City Council Meeting Discussion

8 REPORTS

- A. City Manager's Report
 -Vision 2030
- B. Commission Reports

 DWT – Fitch, Conrath
 EDA – Fitch, Srp
 Planning Commission - Arndt

9 ANNOUNCEMENTS

10 ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, July 3, 2018

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp	Ann Fitch
Daren Arndt	Allen Rose
Mark Christiansen	Les Tlougan
Jeremy Conrath	

Staff present:

Duane Hebert, Interim City Manager
Tom Kellogg, City Engineer
Mike Anderson, Assistant to City Manager
Shelly Kolling, Finance Director

Jerry Kuhn, 418 4th Ave NW: Waseca Resident
Tom Olinger, Abdo, Eick & Meyers

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Arndt, seconded by Rose, to approve the agenda as amended adding 7.C: Special Events Permit Approval; the motion carried 7-0.

PUBLIC COMMENT

- 4 Jerry Kuhn approached the Council about clearing the bike path behind the Elevator and along the path and Northwest 4th Ave along Loon Lake. He asked for some selected pruning to be done so the lake can be viewed from the path.

REQUESTS AND PRESENTATIONS

- 5 Tom Olinger gave a presentation to the Council regarding the 2017 Audit Report. The Mayor thanked the Finance Department for their great work.

CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Arndt, to approve the Consent Agenda as presented; the motion carried 7-0 and included the following:

- A. Minutes – Regular City Council meeting – June 19, 2018
- B. Minutes – City Council Work Session – May 22, 2018
- C. Minutes – Regular City Council meeting – June 6, 2018

- D. Payroll & Expenditures
- E. Resolution 18-43: Approval of Temporary Off-Site Gambling: Waseca Hockey Association
- F. Resolution 18-44: Approval of Temporary Off-Site Gambling: American Legion
- G. Approval of Temporary Liquor License: American Legion for Waseca County Fair
- H. Approval of Complete Count Committee

ACTION AGENDA

7

Resolution 18-42: Awarding 2018 project #2018-03 – Crack Seal/Seal Coat Project

City Engineer Kellogg informed the Council that three bids were received for the project and Pearson Brothers was the lowest bid at \$60,737.60

It was moved by Fitch, seconded by Tlougan to approve Resolution 18-42: The motion carried 7-0.

B. Approval of City Manager Contract

City Manager Hebert gave notice to the Council that Lee Mattson, current City Administrator/Clerk from Dodge Center has accepted the position of City Manager for Waseca. Mattson has agreed to begin on September 4, 2018.

It was moved by Arndt, seconded by Conrath to approve an employment agreement with Lee Mattson: The motion carried 7-0.

C. Approval of Special Events Permit

City Manager Hebert informed the Council that a Special Events Permit came in late Tuesday for Lakefest and the City is seeking Council approval.

It was moved by Arndt, seconded by Srp to approve the Special Events Permit: The motion carried 7-0

REPORTS

8A City Manager's Report

Duane Hebert, City Manager, provided the following updates:

- Vision 2030 metrics are being put together
- Tink Larson Community Field has the siding in place, Grand Opening scheduled for August 18
- Community Report from Mayo Clinic, they are willing to help with City programming with the Waseca Senior Center

8B Commission Reports

Heritage Preservation Commission - Council Member Tlougan talked about how the HPC reviewed the Downtown Historic document. Members of the HPC will be taking on some work to help move it forward.

Fire Relief Association – Council Member Conrath mentioned that the bylaws are coming along and hope to be completed soon. The Fish Fry was a success.

ANNOUNCEMENTS

- 9 The following miscellaneous announcements were made:
- Council Member Fitch just came back from a quality vacation with her father
 - Council Member Arndt wished everyone a happy July 4th
 - Council Member Rose wished everyone a happy July 4th
 - Mayor Syp said there is now five street lights along the trail from the Boathouse to Elm Ave and have a safe holiday while enjoying Lakefest.
- 10 **Council entered Closed Session: Pursuant to MN Statute 13D.05, Sub. 3©3: to develop or consider offers for the purchase or sale of real property (7:46 p.m.)**

ADJOURNMENT

- 11 After Council came out of the Closed Session, it was moved by Christiansen, seconded by Tloutan, to adjourn the meeting at 8:50 p.m.; the motion carried 7-0.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO CITY MANAGER

MINUTES
CITY COUNCIL WORK SESSION
MONDAY JUNE 25, 2018

6B

The work session began at 4:30 p.m. at City Hall.

Councilmembers present:

Mayor Roy Srp	
Ann Fitch	Mark Christiansen
Jeremy Conrath	Daren Arndt
Les Tlougan	Allan Rose

Staff present:

Duane Hebert, City Manager (for Call to Order, and after interviews only)

Also present: Liza Donabauer, David Drown Associates, Jacob Stark

City Manager Interviews

Two candidates were interviewed for the second time by the City Council, Lee Mattson and Dan Huff.

Motion by Conrath, second by Arndt to offer the City Manager position to Lee Mattson. Motion carried unanimously.

Motion by Arndt, second by Conrath to authorize Mayor Srp, Council Member Fitch, and Interim City Manager Hebert to negotiate final terms of the offer. Motion carried unanimously.

The City Council gave general direction to offer Grade 15, Step 3, with an option to increase to Step 4 after 6 months.

There being no further discussion, the work session ended at 6:50 p.m.

R. D. SRP
MAYOR

Mike Anderson
Assistant to City Manager

Dana Heit

LIST OF EXPENDITURES

July 17, 2018

=====

City Council	0.00
Streets	23,619.21
Parks	13,532.57
Wastewater	10,584.98
Utility Administration	4,143.17
Utility Billing	7,008.12
Electric	13,782.08
Water	4,751.09
Building and Code Compliance	2,269.93
Police	50,476.29
Administration	0.00
Community Aides	20.00
Fire	8,440.37
Paid On Call Fire Department	4,160.00
Election Judges	0.00
PEG	0.00
Finance	10,149.34
Connections	3,641.69
Community Development	5,521.85
Engineering	13,786.33
Recreation	14,049.47
Econ Development	<u>2,344.15</u>
 Total Gross Payroll	 192,280.64
 *Less- Payroll Deductions	 <u>(61,614.54)</u>
 Net Payroll Cost	 \$ 130,666.10

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

June 29, 2018-July 12, 2018

Includes check #'s 152276-152337

Bank ACH Withdrawals..... 2,107,681.56GRAND TOTAL EXPENDITURES \$ 2,238,347.66

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
07/12/2018	152335	Waseca Water Park	Petty Cash for water park	101-10300-0000	100.00	
Total 101103000000:					100.00	
07/12/2018	71806	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 7/1/2018	101-21701-0000	16,429.28	M
Total 101217010000:					16,429.28	
07/12/2018	71802	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 7/1/2018	101-21702-0000	8,188.97	M
Total 101217020000:					8,188.97	
07/12/2018	71806	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/1/2018	101-21703-0000	8,218.06	M
07/12/2018	71806	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/1/2018	101-21703-0000	8,218.06	M
Total 101217030000:					16,436.12	
07/12/2018	71803	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 7/1/2018	101-21704-0000	1,172.62	M
07/12/2018	71803	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 7/1/2018	101-21704-0000	7,621.73	M
07/12/2018	71803	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 7/1/2018	101-21704-0000	5,840.78	M
07/12/2018	71803	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 7/1/2018	101-21704-0000	7,621.73	M
07/12/2018	71803	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 7/1/2018	101-21704-0000	8,761.17	M
Total 101217040000:					31,018.03	
07/12/2018	152297	IBEW	IBEW UNION DUES Pay Period: 7/1/2018	101-21707-0000	302.06	
07/12/2018	152298	IUOE Local #70	FIRE UNION DUES Pay Period: 7/1/2018	101-21707-0000	128.28	
07/12/2018	152298	IUOE Local #70	IUOE UNION DUES Pay Period: 7/1/2018	101-21707-0000	704.84	
07/12/2018	152302	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 7/1/2018	101-21707-0000	588.00	
Total 101217070000:					1,723.18	
07/12/2018	20180521	Greater Mankato Area United Way	UNITED WAY Pay Period: 7/1/2018	101-21708-0000	28.00	
Total 101217080000:					28.00	
07/12/2018	152306	MN Life	July Life Insurance	101-21710-0000	467.25	
Total 101217100000:					467.25	
07/12/2018	71806	ACH Internal Revenue Service	MEDICARE Pay Period: 7/1/2018	101-21712-0000	2,649.15	M
07/12/2018	71806	ACH Internal Revenue Service	MEDICARE Pay Period: 7/1/2018	101-21712-0000	2,649.15	M
Total 101217120000:					5,298.30	
07/12/2018	71807	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 7/1/2018	101-21713-0000	527.00	M
07/12/2018	71807	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 7/1/2018	101-21713-0000	495.00	M
Total 101217130000:					1,022.00	
07/12/2018	71805	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 7/1/2018	101-21714-0000	2,290.00	M
Total 101217140000:					2,290.00	
07/12/2018	71812	Further	Flex/HSA Reimbursement	101-21716-0000	323.13	M

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/12/2018	71811	Further	Flex/HSA Reimbursement	101-21716-0000	552.69	M
07/12/2018	71808	Further	HSA DEDUCTION Pay Period: 7/1/2018	101-21716-0000	467.92	M
Total 101217160000:					1,343.74	
07/12/2018	71804	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 7/1/2018	101-21717-0000	1,194.73	M
Total 101217170000:					1,194.73	
07/12/2018	20180518	Fitch, Ann	Reimb-LMC Annual Conference Airfare Fitch	101-41110-3300	206.20	
Total 101411103300:					206.20	
07/12/2018	152332	Waseca Floral	Downtown Flowers	101-41110-4450	2,025.00	
07/12/2018	20180557	Waseca-LeSueur Regional Library	Water Carnival Funding Donation	101-41110-4450	1,100.00	
Total 101411104450:					3,125.00	
07/12/2018	20180553	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	
Total 101411104455:					1,125.00	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-41320-1310	83.50	M
Total 101413201310:					83.50	
07/12/2018	152306	MN Life	July Life Insurance	101-41320-1330	12.39-	
Total 101413201330:					12.39-	
07/12/2018	152304	Martin-McAllister	Personnel evaluation CM	101-41320-3000	2,000.00	
07/12/2018	152309	Public Sector Professionals	Interim City Manager- June	101-41320-3000	8,662.50	
07/12/2018	20180550	U.S. Bank - CC	Coffee and cookies for candidate meet and greet	101-41320-3000	33.54	
07/12/2018	20180550	U.S. Bank - CC	Pizza for council members during interviews	101-41320-3000	73.43	
07/12/2018	20180550	U.S. Bank - CC	Hotel Rooms for City manager Candidate	101-41320-3000	86.80	
07/12/2018	20180550	U.S. Bank - CC	Hotel Rooms for City manager Candidate	101-41320-3000	86.80	
07/12/2018	20180550	U.S. Bank - CC	Hotel Rooms for City manager Candidate	101-41320-3000	86.80	
07/12/2018	20180550	U.S. Bank - CC	Candidate Lunch	101-41320-3000	161.24	
Total 101413203000:					11,191.11	
07/12/2018	20180505	APG Media of So MN LLC	City Council Notice	101-41320-3400	58.50	
07/12/2018	20180505	APG Media of So MN LLC	Fireworks Map	101-41320-3400	348.80	
Total 101413203400:					407.30	
07/03/2018	152238	Hebert, Duane	SAMS Renewal Registration	101-41320-4330	1,199.00-	V
Total 101413204330:					1,199.00-	
07/12/2018	20180502	A. H. Hermel Company	Pop for vending machine	101-41320-4945	59.01	
Total 101413204945:					59.01	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-41500-1310	1,215.10	M

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101415001310:					1,215.10
07/12/2018	152306	MN Life	July Life Insurance	101-41500-1330	64.51
Total 101415001330:					64.51
07/12/2018	20180526	Innovative Office Solutions LLC	Office Supplies	101-41500-2000	183.80
Total 101415002000:					183.80
07/12/2018	20180550	U.S. Bank - CC	Healthy Snacks for sun safety lunch and learn	101-41500-2200	32.63
07/12/2018	20180552	Waseca Area Chamber of Commerce	Chamber dollars for water challenge	101-41500-2200	50.00
Total 101415002200:					82.63
07/12/2018	20180503	Abdo Eick & Meyers LLP	2017 Audit Services	101-41500-3000	6,800.00
Total 101415003000:					6,800.00
07/12/2018	20180519	Flaherty & Hood PA	June Legal Services	101-41600-3000	253.75
07/12/2018	20180532	Kennedy & Kennedy Law Office	Legal services May-June	101-41600-3000	108.00
07/12/2018	152326	Waseca County Auditor-Treasurer	Legal Services Contract payment	101-41600-3000	5,370.33
Total 101416003000:					5,732.08
07/12/2018	20180512	Civic Systems LLC	2nd Half 2018 Software Support	101-41920-4950	6,885.20
07/12/2018	20180550	U.S. Bank - CC	Monthly Service Charge	101-41920-4950	11.98
Total 101419204950:					6,897.18
07/12/2018	20180526	Innovative Office Solutions LLC	Office Supplies	101-41940-2000	19.69
Total 101419402000:					19.69
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-41940-2120	51.85
Total 101419402120:					51.85
07/12/2018	20180502	A. H. Hermel Company	coffee supplies for breakroom	101-41940-2170	145.48
07/12/2018	20180542	Red Feather Paper Company	Towels	101-41940-2170	160.47
07/12/2018	20180550	U.S. Bank - CC	Supplies for City Hall	101-41940-2170	23.24
Total 101419402170:					329.19
07/12/2018	152283	Cintas Corporation	Floor Mats	101-41940-3100	26.40
07/12/2018	20180514	Culligan	June RO Lease	101-41940-3100	28.95
07/12/2018	152308	Orkin Pest Control Inc.	City Hall Pest Control	101-41940-3100	88.85
07/12/2018	20180544	ServiceMaster of Mankato/Waseca	janitorial service	101-41940-3100	1,556.00
07/12/2018	20180558	Waste Management of Southern MN	June Services	101-41940-3100	162.00
Total 101419403100:					1,862.20
07/12/2018	71813	City of Waseca	June Utilities	101-41940-3800	2,024.63 M

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419403800:					2,024.63
07/12/2018	152320	Total Glass-Lock Inc.	door repair	101-41940-4000	271.66
Total 101419404000:					271.66
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-41950-1310	519.00 M
Total 101419501310:					519.00
07/12/2018	152306	MN Life	July Life Insurance	101-41950-1330	30.19
Total 101419501330:					30.19
07/12/2018	20180526	Innovative Office Solutions LLC	Office Supplies	101-41950-2000	7.24
Total 101419502000:					7.24
07/12/2018	152331	Waseca County Recorder	Recording - Nelson Blake/Robin	101-41950-3000	46.00
Total 101419503000:					46.00
07/12/2018	20180505	APG Media of So MN LLC	Planning Commission Notices	101-41950-3400	297.39
Total 101419503400:					297.39
07/09/2018	20180465	Berry Pallets Inc	2018 first half tax abatement payment	101-41950-4310	8,015.50- V
07/12/2018	20180507	Berry Pallets Inc	2018 first half tax abatement payment	101-41950-4310	8,015.50
Total 101419504310:					.00
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-42100-1310	5,123.00 M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-42100-1310	323.60 M
Total 101421001310:					5,446.60
07/12/2018	152306	MN Life	July Life Insurance	101-42100-1330	346.50
Total 101421001330:					346.50
07/12/2018	20180526	Innovative Office Solutions LLC	Office supplies	101-42100-2000	8.18
07/12/2018	20180526	Innovative Office Solutions LLC	Office supplies	101-42100-2000	20.21
Total 101421002000:					28.39
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-42100-2120	2,196.72
Total 101421002120:					2,196.72
07/12/2018	20180506	Batteries Plus Bulbs	Batteries	101-42100-2170	12.00
07/12/2018	20180542	Red Feather Paper Company	janitor Supplies	101-42100-2170	156.60
07/12/2018	20180544	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42100-2170	423.81
07/12/2018	20180550	U.S. Bank - CC	Nitrile Gloves	101-42100-2170	83.25
07/12/2018	20180550	U.S. Bank - CC	Squad Key for #225	101-42100-2170	3.20
07/12/2018	20180550	U.S. Bank - CC	Parking while at training	101-42100-2170	17.00

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/12/2018	20180550	U.S. Bank - CC	Light bulbs and dehumidifier	101-42100-2170	242.52
Total 101421002170:					938.38
07/12/2018	20180511	Chrz, Jared	Uniform allowance	101-42100-2180	35.99
07/12/2018	20180547	Streicher's	Uniform expense	101-42100-2180	167.99
07/12/2018	20180547	Streicher's	Uniform expense	101-42100-2180	9.99
07/12/2018	20180547	Streicher's	Uniform expense	101-42100-2180	241.96
Total 101421002180:					455.93
07/12/2018	152316	StopStick Ltd	Safety Equipment	101-42100-2190	473.00
07/12/2018	20180554	Waseca Glass Inc.	tint for 2 squads	101-42100-2190	150.00
Total 101421002190:					623.00
07/12/2018	20180548	Thornhill, Lawrence E.	Vehicle Detailing	101-42100-2220	50.00
Total 101421002220:					50.00
07/12/2018	152277	Bock's Service Inc.	tow expense	101-42100-3000	75.00
Total 101421003000:					75.00
07/12/2018	20180508	Blue Earth County	Patrol MDT's	101-42100-3100	540.00
07/12/2018	152280	Bureau of Crim Apprehension	Access Fee	101-42100-3100	270.00
07/12/2018	152283	Cintas Corporation	Floor mats	101-42100-3100	12.77
07/12/2018	20180514	Culligan	Culligan	101-42100-3100	29.95
07/12/2018	152305	Mayo Clinic	Pre-employment screening	101-42100-3100	100.00
07/12/2018	152308	Orkin Pest Control Inc.	Pest control	101-42100-3100	85.83
07/12/2018	152319	Thomson Reuters - West	Information charges	101-42100-3100	220.50
07/12/2018	20180558	Waste Management of Southern MN	June Services	101-42100-3100	51.38
Total 101421003100:					1,310.43
07/12/2018	20180550	U.S. Bank - CC	Qualification targets	101-42100-3300	129.07
07/12/2018	20180550	U.S. Bank - CC	Nat assoc of blacksCriminal Justice Conference-Wellma	101-42100-3300	412.00
07/12/2018	20180550	U.S. Bank - CC	Airfare for Wellman to attend conference	101-42100-3300	351.40
07/12/2018	20180550	U.S. Bank - CC	Shuttle service	101-42100-3300	70.44
07/12/2018	20180550	U.S. Bank - CC	Meal during swat training	101-42100-3300	10.50
07/12/2018	20180550	U.S. Bank - CC	Hotel at Assn of MN Emergency Mangmnt Train-Vought	101-42100-3300	615.00
Total 101421003300:					1,588.41
07/12/2018	152281	Centerpoint Energy	Monthly Billing	101-42100-3800	58.73
07/12/2018	71813	City of Waseca	June Utilities	101-42100-3800	928.77 M
Total 101421003800:					987.50
07/12/2018	20180550	U.S. Bank - CC	License Renewal for Schroeder, Wellman, Masiarka	101-42100-4330	360.00
Total 101421004330:					360.00
07/12/2018	20180550	U.S. Bank - CC	Lunch bags for Dare Graduation	101-42100-4600	8.38
07/12/2018	20180550	U.S. Bank - CC	Popcicles for Dare graduation	101-42100-4600	42.22

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421004600:					50.60
07/12/2018	152285	City of Waseca	Compliance Check reimbursement	101-42100-4640	100.00
Total 101421004640:					100.00
07/12/2018	20180541	Premier Veterinary Center LLC	Animal Contract fee	101-42150-3100	2,853.28
Total 101421503100:					2,853.28
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-42200-1310	1,250.00 M
Total 101422001310:					1,250.00
07/12/2018	152306	MN Life	July Life Insurance	101-42200-1330	49.50
Total 101422001330:					49.50
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-42200-2120	185.10
Total 101422002120:					185.10
07/12/2018	20180539	Napa Auto Parts	Parts	101-42200-2170	8.76
07/12/2018	20180542	Red Feather Paper Company	Janitorial Supplies	101-42200-2170	169.40
07/12/2018	20180544	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42200-2170	423.82
07/12/2018	20180546	Sportsmans Stop Inc.	LP for command trailer	101-42200-2170	5.34
07/12/2018	20180550	U.S. Bank - CC	Supplies	101-42200-2170	60.54
Total 101422002170:					667.86
07/12/2018	20180529	Jefferson Fire & Safety Inc	Fire Boots	101-42200-2180	933.00
Total 101422002180:					933.00
07/12/2018	20180539	Napa Auto Parts	Parts	101-42200-2400	181.32
Total 101422002400:					181.32
07/12/2018	152311	Rick's Major Appliance Repair	New Clothes Washer	101-42200-2410	919.00
Total 101422002410:					919.00
07/12/2018	152283	Cintas Corporation	Floor mats	101-42200-3100	12.77
07/12/2018	152290	Emergency Services Consulting Internati	Fire Study Services	101-42200-3100	10,463.00
07/12/2018	152305	Mayo Clinic	Pre-employment testing	101-42200-3100	239.00
07/12/2018	152305	Mayo Clinic	Pre-employment screening	101-42200-3100	239.00
07/12/2018	20180538	Municipal Emergency Services Inc.	SCBA Repair	101-42200-3100	335.50
07/12/2018	20180558	Waste Management of Southern MN	June Services	101-42200-3100	51.37
Total 101422003100:					11,340.64
07/12/2018	152281	Centerpoint Energy	Monthly Billing	101-42200-3800	17.03
07/12/2018	152281	Centerpoint Energy	Monthly Billing	101-42200-3800	58.72
07/12/2018	71813	City of Waseca	June Utilities	101-42200-3800	928.78 M
07/12/2018	71813	City of Waseca	June Utilities	101-42200-3800	30.03 M

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101422003800:					1,034.56	
07/12/2018	152311	Rick's Major Appliance Repair	Dishwasher repair	101-42200-4000	91.30	
Total 101422004000:					91.30	
07/12/2018	20180550	U.S. Bank - CC	Weather Device Subscription	101-42200-4330	211.03	
Total 101422004330:					211.03	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-42400-1310	500.00	M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-42400-1310	82.50	M
Total 101424001310:					582.50	
07/12/2018	152306	MN Life	July Life Insurance	101-42400-1330	5.45	
07/12/2018	152306	MN Life	July Life Insurance	101-42400-1330	16.50	
Total 101424001330:					21.95	
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-42400-2120	34.93	
Total 101424002120:					34.93	
07/12/2018	20180532	Kennedy & Kennedy Law Office	Legal services May-June	101-42400-3100	106.00	
07/12/2018	20180534	Lenz Lawn Care & Landscaping Inc.	Mow/Trim 519 3rd Ave NE	101-42400-3100	25.00	
Total 101424003100:					131.00	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-43000-1310	85.00	M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-43000-1310	823.60	M
Total 101430001310:					908.60	
07/12/2018	152306	MN Life	July Life Insurance	101-43000-1330	5.61	
07/12/2018	152306	MN Life	July Life Insurance	101-43000-1330	72.87	
Total 101430001330:					78.48	
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-43000-2120	61.63	
Total 101430002120:					61.63	
07/12/2018	20180531	Kellogg, Tom	Safety Boots - Kellogg	101-43000-2190	200.00	
Total 101430002190:					200.00	
07/12/2018	20180505	APG Media of So MN LLC	Call for bids	101-43000-3400	117.00	
Total 101430003400:					117.00	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-43100-1310	1,450.71	M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-43100-1310	28.68	M

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431001310:					1,479.39
07/12/2018	152306	MN Life	July Life Insurance	101-43100-1330	89.10
07/12/2018	152306	MN Life	July Life Insurance	101-43100-1330	1.65
Total 101431001330:					90.75
07/12/2018	20180550	U.S. Bank - CC	Ink	101-43100-2000	93.97
Total 101431002000:					93.97
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-43100-2120	1,505.13
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-43100-2120	10.00
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-43100-2120	95.19
Total 101431002120:					1,610.32
07/12/2018	152279	Builders First Source	mortar mix	101-43100-2170	296.47
07/12/2018	152279	Builders First Source	mortar mix	101-43100-2170	127.50
07/12/2018	152287	Condon Farm Service	Turf and Tree supplies	101-43100-2170	62.50
07/12/2018	20180514	Culligan	Culligan Water	101-43100-2170	18.75
07/12/2018	20180522	Holtmeier Construction Inc.	crushed rock	101-43100-2170	721.56
07/12/2018	20180524	IFACS	concrete blade	101-43100-2170	487.00
07/12/2018	20180539	Napa Auto Parts	Parts	101-43100-2170	16.30
07/12/2018	20180550	U.S. Bank - CC	Mortar Mix for sidewalks	101-43100-2170	71.00
07/12/2018	20180550	U.S. Bank - CC	Office Supplies	101-43100-2170	90.70
07/12/2018	20180550	U.S. Bank - CC	Grader Seat	101-43100-2170	119.89
07/12/2018	20180550	U.S. Bank - CC	Supplies	101-43100-2170	18.41
07/12/2018	20180555	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	29.99
07/12/2018	152333	Waseca Rent N Save	Tile Cutter	101-43100-2170	91.90
07/12/2018	152333	Waseca Rent N Save	Tile Cutter	101-43100-2170	91.80
07/12/2018	20180556	Waseca Sand & Gravel Inc.	curb & sidewalk concrete	101-43100-2170	825.50
Total 101431002170:					3,069.27
07/12/2018	152325	W W Blacktopping Inc.	Hot Mix	101-43100-2171	797.00
Total 101431002171:					797.00
07/12/2018	20180504	AmeriPride Services Inc	uniform service	101-43100-2180	151.71
07/12/2018	20180504	AmeriPride Services Inc	uniform service	101-43100-2180	392.47
Total 101431002180:					544.18
07/12/2018	20180550	U.S. Bank - CC	Dust Control Tools	101-43100-2400	106.85
07/12/2018	20180550	U.S. Bank - CC	Dust Control Tools	101-43100-2400	640.18
Total 101431002400:					747.03
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Certification	101-43100-3100	70.00
07/12/2018	20180544	ServiceMaster of Mankato/Waseca	Janitorial Services	101-43100-3100	286.00
07/12/2018	20180558	Waste Management of Southern MN	June Services	101-43100-3100	145.30
Total 101431003100:					501.30

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/12/2018	20180513	Clarke Environmental Mosquito Mgmt Inc	mosquito control	101-43100-3101	4,268.75
07/12/2018	20180513	Clarke Environmental Mosquito Mgmt Inc	mosquito control	101-43100-3101	4,268.75
07/12/2018	20180513	Clarke Environmental Mosquito Mgmt Inc	mosquito control	101-43100-3101	4,268.75
Total 101431003101:					12,806.25
07/12/2018	152281	Centerpoint Energy	Monthly Billing	101-43100-3800	17.03
07/12/2018	71813	City of Waseca	June Utilities	101-43100-3800	30.02 M
07/12/2018	71813	City of Waseca	June Utilities	101-43100-3800	776.93 M
Total 101431003800:					823.98
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-43125-1310	376.11 M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-43125-1310	28.68 M
Total 101431251310:					404.79
07/12/2018	152306	MN Life	July Life Insurance	101-43125-1330	23.10
07/12/2018	152306	MN Life	July Life Insurance	101-43125-1330	1.65
Total 101431251330:					24.75
07/12/2018	20180533	Kritzer Oil Company Inc.	Diesel Dyed	101-43125-2120	1,551.93
Total 101431252120:					1,551.93
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-43170-1310	80.60 M
Total 101431701310:					80.60
07/12/2018	152306	MN Life	July Life Insurance	101-43170-1330	4.95
Total 101431701330:					4.95
07/12/2018	71813	City of Waseca	June Utilities	101-43170-3800	118.92 M
Total 101431703800:					118.92
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-43220-1310	134.33 M
Total 101432201310:					134.33
07/12/2018	152306	MN Life	July Life Insurance	101-43220-1330	8.25
Total 101432201330:					8.25
07/12/2018	20180525	Independent School District #829	City Contribution Com Ed Rec	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-45130-1310	400.00 M
Total 101451301310:					400.00
07/12/2018	152306	MN Life	July Life Insurance	101-45130-1330	19.80

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451301330:					19.80
07/12/2018	20180526	Innovative Office Solutions LLC	Office Supplies	101-45130-2000	91.29
07/12/2018	20180550	U.S. Bank - CC	Scheduling app subscription	101-45130-2000	132.00
Total 101451302000:					223.29
07/12/2018	152294	Hawkins Inc	Chemicals	101-45130-2165	1,212.02
Total 101451302165:					1,212.02
07/12/2018	20180550	U.S. Bank - CC	Labor Laws Poster for Water Park	101-45130-2170	38.95
07/12/2018	20180550	U.S. Bank - CC	Bleach for Concessions	101-45130-2170	3.44
07/12/2018	20180550	U.S. Bank - CC	Balloons for father's day beach blast	101-45130-2170	4.96
07/12/2018	20180555	Waseca Hardware LLC	Parts & Supplies	101-45130-2170	3.95
Total 101451302170:					51.30
07/12/2018	20180502	A. H. Hermel Company	Cleaning Supplies	101-45130-2175	142.83
07/12/2018	20180502	A. H. Hermel Company	Janitorial Supplies	101-45130-2175	221.44
07/12/2018	20180555	Waseca Hardware LLC	Parts & Supplies	101-45130-2175	4.79
Total 101451302175:					369.06
07/12/2018	20180502	A. H. Hermel Company	Concession supplies	101-45130-2500	1,436.99
07/12/2018	20180502	A. H. Hermel Company	Concession Supplies	101-45130-2500	315.75
07/12/2018	20180502	A. H. Hermel Company	Concession Supplies	101-45130-2500	334.95
07/12/2018	20180502	A. H. Hermel Company	Concession Supplies	101-45130-2500	1,291.05
07/12/2018	20180502	A. H. Hermel Company	Concession Supplies	101-45130-2500	1,074.10
07/12/2018	152296	Hy-Vee Inc	hot dog buns	101-45130-2500	8.97
07/12/2018	152296	Hy-Vee Inc	Birthday Party Pkg	101-45130-2500	42.99
07/12/2018	152296	Hy-Vee Inc	Birthday Party Pkg	101-45130-2500	6.99
07/12/2018	152296	Hy-Vee Inc	concessions	101-45130-2500	25.00
07/12/2018	152301	Lau's Meat Market	Concession supplies	101-45130-2500	6.58
07/12/2018	152301	Lau's Meat Market	hot dogs and buns	101-45130-2500	17.88
07/12/2018	152301	Lau's Meat Market	Hot Dog buns	101-45130-2500	9.87
07/12/2018	152301	Lau's Meat Market	Hot Dogs	101-45130-2500	31.45
07/12/2018	152301	Lau's Meat Market	Hot dog buns	101-45130-2500	6.58
07/12/2018	152301	Lau's Meat Market	Hot dogs and buns	101-45130-2500	30.09
07/12/2018	152301	Lau's Meat Market	Hot dog buns	101-45130-2500	6.58
07/12/2018	20180550	U.S. Bank - CC	Test strips for washing dishes and utensils	101-45130-2500	51.75
07/12/2018	20180550	U.S. Bank - CC	Thermometer for pool	101-45130-2500	5.20
07/12/2018	20180550	U.S. Bank - CC	Storage bags to separate pretzels in freezer	101-45130-2500	5.58
Total 101451302500:					4,708.35
07/12/2018	152308	Orkin Pest Control Inc.	monthly service	101-45130-3000	90.00
07/12/2018	20180550	U.S. Bank - CC	Waterpark inventory tracking	101-45130-3000	29.00
07/12/2018	152330	Waseca County Landfill	furniture disposal	101-45130-3000	8.00
Total 101451303000:					127.00
07/12/2018	20180514	Culligan	Culligan Water	101-45130-3100	82.00
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Certification	101-45130-3100	70.00
07/12/2018	20180558	Waste Management of Southern MN	June Service	101-45130-3100	131.15

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451303100:					283.15
07/12/2018	152317	Suel Printing Company	Advertising	101-45130-3400	125.00
Total 101451303400:					125.00
07/12/2018	152281	Centerpoint Energy	Monthly Billing	101-45130-3800	3,757.27
07/12/2018	71813	City of Waseca	June Utilities	101-45130-3800	3,365.55 M
Total 101451303800:					7,122.82
07/12/2018	20180523	Horizon Commercial Pool Supply	Automatic Chemical feed system downpayment	101-45130-4000	1,630.00
07/12/2018	20180550	U.S. Bank - CC	rope for water walk and wire cutters	101-45130-4000	102.98
Total 101451304000:					1,732.98
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-45200-1310	873.00 M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	101-45200-1310	100.00 M
Total 101452001310:					973.00
07/12/2018	152306	MN Life	July Life Insurance	101-45200-1330	74.25
07/12/2018	152306	MN Life	July Life Insurance	101-45200-1330	4.95
Total 101452001330:					79.20
07/12/2018	152329	Waseca County Highway Department	Monthly billing	101-45200-2120	645.84
Total 101452002120:					645.84
07/12/2018	152287	Condon Farm Service	Turf supplies	101-45200-2170	698.80
07/12/2018	20180514	Culligan	Culligan Water	101-45200-2170	43.00
07/12/2018	20180550	U.S. Bank - CC	Tree Straps	101-45200-2170	131.00
07/12/2018	20180550	U.S. Bank - CC	Shop supplies	101-45200-2170	79.95
07/12/2018	152324	Vacker Sign	Angle mount signs	101-45200-2170	3,407.00
07/12/2018	152332	Waseca Floral	Flowers	101-45200-2170	1,034.12
07/12/2018	20180555	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	4.70
Total 101452002170:					5,398.57
07/12/2018	152283	Cintas Corporation	Uniform Service	101-45200-2180	12.15
07/12/2018	152283	Cintas Corporation	Uniform Expense	101-45200-2180	12.15
Total 101452002180:					24.30
07/12/2018	20180539	Napa Auto Parts	Parts	101-45200-2210	46.03
Total 101452002210:					46.03
07/12/2018	152279	Builders First Source	Lumber for CLP Post	101-45200-2280	23.57
07/12/2018	20180555	Waseca Hardware LLC	Parts & Supplies	101-45200-2280	72.53
Total 101452002280:					96.10
07/12/2018	20180555	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	9.24

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452002400:					9.24
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Certification	101-45200-3100	70.00
07/12/2018	20180558	Waste Management of Southern MN	June Service	101-45200-3100	952.38
Total 101452003100:					1,022.38
07/12/2018	20180550	U.S. Bank - CC	MNRPA Recreation Leader Seminar-Dushaw	101-45200-3300	299.00
Total 101452003300:					299.00
07/12/2018	71813	City of Waseca	June Utilities	101-45200-3800	492.64 M
Total 101452003800:					492.64
07/12/2018	152292	Ferguson Enterprises Inc	Park sinks and faucets	101-45200-4000	963.14
07/12/2018	20180537	M-R Sign Company Inc.	No Parking Signs	101-45200-4000	89.95
Total 101452004000:					1,053.09
07/12/2018	152310	Rent 'N' Save Portable Services	Park portable restrooms	101-45200-4100	313.00
07/12/2018	152310	Rent 'N' Save Portable Services	Park portable restrooms	101-45200-4100	383.10
Total 101452004100:					696.10
07/12/2018	20180542	Red Feather Paper Company	Bathroom Supplies	101-45500-2170	147.55
Total 101455002170:					147.55
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Certification	101-45500-3100	70.00
07/12/2018	20180544	ServiceMaster of Mankato/Waseca	Janitorial Services	101-45500-3100	790.00
07/12/2018	20180558	Waste Management of Southern MN	June Service	101-45500-3100	27.55
Total 101455003100:					887.55
07/12/2018	152281	Centerpoint Energy	Monthly Billing	101-45500-3800	69.13
07/12/2018	71813	City of Waseca	June Utilities	101-45500-3800	1,005.00 M
Total 101455003800:					1,074.13
07/12/2018	152284	Cintas Corporation	First aid cabinet supplies	101-49210-4940	35.31
07/12/2018	152284	Cintas Corporation	First aid cabinet supplies	101-49210-4940	35.64
07/12/2018	152312	South Central College	Silica Training	101-49210-4940	700.00
Total 101492104940:					770.95
Total General Fund:					226,685.54
Airport					
07/12/2018	20180542	Red Feather Paper Company	Bathroom Supplies	230-49810-2170	142.10
Total 230498102170:					142.10
07/12/2018	152315	Stensrud Aviation	Airport Contract Payment	230-49810-3100	2,300.00

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 230498103100:					2,300.00	
07/12/2018	152282	CenturyLink	Airport Phone and Internet	230-49810-3200	5.90	
Total 230498103200:					5.90	
07/12/2018	71813	City of Waseca	June Utilities	230-49810-3800	59.71	M
Total 230498103800:					59.71	
Total Airport:					2,507.71	
Economic Development-General f						
07/12/2018	71801	Further	VEBA/HSA submittal Jul	261-46700-1310	416.50	M
Total 261467001310:					416.50	
07/12/2018	152306	MN Life	July Life Insurance	261-46700-1330	4.13	
Total 261467001330:					4.13	
07/12/2018	20180519	Flaherty & Hood PA	June Legal Services	261-46700-3000	833.75	
Total 261467003000:					833.75	
Total Economic Development-General f:					1,254.38	
Police Reserve						
07/12/2018	20180547	Streicher's	police reserve expense	275-49212-2180	89.94	
07/12/2018	20180547	Streicher's	police reserves expenses	275-49212-2180	45.98	
Total 275492122180:					135.92	
Total Police Reserve:					135.92	
Safe Haven Grant						
07/12/2018	71801	Further	VEBA/HSA submittal Jul	279-46350-1310	510.10	M
Total 279463501310:					510.10	
07/12/2018	152306	MN Life	July Life Insurance	279-46350-1330	33.00	
Total 279463501330:					33.00	
Total Safe Haven Grant:					543.10	
2014A GO Bonds						
07/12/2018	71809	U.S. Bank	Bonds Series 2014A	390-47000-6100	52,550.01	M
Total 390470006100:					52,550.01	
Total 2014A GO Bonds:					52,550.01	
2014B Refunding Bond						
07/12/2018	71810	U.S. Bank	Series 2014B	395-47000-6100	20,950.00	M

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 395470006100:					20,950.00
Total 2014B Refunding Bond:					20,950.00
Capital Improvement					
07/12/2018	20180555	Waseca Hardware LLC	Parts & Supplies	430-43010-5340	124.00
Total 430430105340:					124.00
07/12/2018	152313	St. Croix Recreation Company Inc	NE Park	430-43010-5390	16,000.00
Total 430430105390:					16,000.00
Total Capital Improvement:					16,124.00
HWY 14 Reconstruction					
07/12/2018	152314	Stantec Consulting Services Inc	Hwy 14-Kiesler Slope	436-43010-5560	2,870.00
07/12/2018	20180551	Ulland Brothers Inc	Payment #9	436-43010-5560	1,134,477.85
Total 436430105560:					1,137,347.85
Total HWY 14 Reconstruction:					1,137,347.85
Water					
07/12/2018	152281	Centerpoint Energy	Monthly Billing	601-49401-3800	20.07
07/12/2018	71813	City of Waseca	June Utilities	601-49401-3800	7,756.14 M
07/12/2018	152337	Xcel Energy	June Services	601-49401-3800	153.02
Total 601494013800:					7,929.23
07/12/2018	71801	Further	VEBA/HSA submittal Jul	601-49430-1310	500.00 M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	601-49430-1310	1,365.35 M
Total 601494301310:					1,865.35
07/12/2018	152306	MN Life	July Life Insurance	601-49430-1330	16.50
07/12/2018	152306	MN Life	July Life Insurance	601-49430-1330	11.02
Total 601494301330:					27.52
07/12/2018	152329	Waseca County Highway Department	Monthly billing	601-49430-2120	317.22
Total 601494302120:					317.22
07/12/2018	152283	Cintas Corporation	Uniform Service	601-49430-2180	3.90
07/12/2018	152283	Cintas Corporation	Uniform Service	601-49430-2180	3.90
Total 601494302180:					7.80
07/12/2018	20180520	Gopher State One-Call Inc	Location calls - June	601-49430-3100	84.15
07/12/2018	20180528	Javens Mechanical Contracting Co.	RpzRepairs	601-49430-3100	696.72
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Certification	601-49430-3100	70.00
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Repairs	601-49430-3100	1,389.80
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Test	601-49430-3100	70.00
07/12/2018	152307	Munitech Inc.	Meter repair	601-49430-3100	819.50

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/12/2018	152323	Utility Consultants Inc	Bacteria Testing	601-49430-3100	180.00	
Total 601494303100:					3,310.17	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	601-49585-1310	105.00	M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	601-49585-1310	216.93	M
Total 601495851310:					321.93	
07/12/2018	152306	MN Life	July Life Insurance	601-49585-1330	3.47	
07/12/2018	152306	MN Life	July Life Insurance	601-49585-1330	18.25	
Total 601495851330:					21.72	
07/12/2018	20180536	MAS Communications Inc.	Answering service - July	601-49585-3200	51.49	
07/12/2018	152321	U.S. Postal Service	Postage - July utility bills	601-49585-3200	426.00	
07/12/2018	152321	U.S. Postal Service	Postage for address correction	601-49585-3200	40.00	
07/12/2018	152334	Waseca Secretarial Service	Processing utility bills - June	601-49585-3200	25.00	
Total 601495853200:					542.49	
07/12/2018	152286	City of Waseca	Summit AR	601-49585-4320	24.71	
07/12/2018	152318	Summit Account Resolution	Collection Fees	601-49585-4320	20.97	
Total 601495854320:					45.68	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	601-49586-1310	166.67	M
Total 601495861310:					166.67	
07/12/2018	152306	MN Life	July Life Insurance	601-49586-1330	2.97	
07/12/2018	152306	MN Life	July Life Insurance	601-49586-1330	2.72	
Total 601495861330:					5.69	
07/12/2018	20180532	Kennedy & Kennedy Law Office	Legal services May-June	601-49586-3000	108.00	
Total 601495863000:					108.00	
07/12/2018	20180512	Civic Systems LLC	2nd Half 2018 Software Support	601-49586-4950	983.60	
Total 601495864950:					983.60	
07/12/2018	71810	U.S. Bank	Series 2014B	601-49980-6100	594.97	M
Total 601499806100:					594.97	
Total Water:					16,248.04	
Sanitary Sewer						
07/12/2018	71801	Further	VEBA/HSA submittal Jul	602-49470-1310	483.56	M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	602-49470-1310	28.68	M
Total 602494701310:					512.24	
07/12/2018	152306	MN Life	July Life Insurance	602-49470-1330	29.70	

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/12/2018	152306	MN Life	July Life Insurance	602-49470-1330	1.65	
Total 602494701330:					31.35	
07/12/2018	20180520	Gopher State One-Call Inc	Location calls - June	602-49470-3100	84.15	
Total 602494703100:					84.15	
07/12/2018	152281	Centerpoint Energy	Monthly Billing	602-49470-3800	36.13	
07/12/2018	71813	City of Waseca	June Utilities	602-49470-3800	1,529.12	M
Total 602494703800:					1,565.25	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	602-49480-1310	208.25	M
Total 602494801310:					208.25	
07/12/2018	152306	MN Life	July Life Insurance	602-49480-1330	71.48	
Total 602494801330:					71.48	
07/12/2018	152329	Waseca County Highway Department	Monthly billing	602-49480-2120	202.65	
Total 602494802120:					202.65	
07/12/2018	152294	Hawkins Inc	Alum	602-49480-2170	5,369.58	
07/12/2018	20180550	U.S. Bank - CC	Business lunch	602-49480-2170	32.20	
07/12/2018	20180550	U.S. Bank - CC	Lab supplies	602-49480-2170	26.48	
07/12/2018	20180550	U.S. Bank - CC	Calculator	602-49480-2170	11.44	
07/12/2018	152322	USA Blue Book	Lab Supplies	602-49480-2170	75.35	
Total 602494802170:					5,515.05	
07/12/2018	20180542	Red Feather Paper Company	Liners	602-49480-2230	360.00	
Total 602494802230:					360.00	
07/12/2018	20180540	Northern Safety Co. Inc.	Equipment Dolly	602-49480-2400	122.72	
Total 602494802400:					122.72	
07/12/2018	152276	AI's Fan Balancing Services LLC	Motor balancing (6)	602-49480-3100	700.00	
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Testing	602-49480-3100	467.42	
07/12/2018	20180535	M & R Electric Inc.	Electrician	602-49480-3100	55.00	
07/12/2018	20180535	M & R Electric Inc.	Electrician	602-49480-3100	55.00	
07/12/2018	152323	Utility Consultants Inc	Permit Testing	602-49480-3100	1,591.62	
07/12/2018	20180558	Waste Management of Southern MN	June Service	602-49480-3100	295.92	
Total 602494803100:					3,164.96	
07/12/2018	152281	Centerpoint Energy	Monthly Billing	602-49480-3800	20.11	
07/12/2018	71813	City of Waseca	June Utilities	602-49480-3800	520.65	M
Total 602494803800:					540.76	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	602-49585-1310	105.00	M

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	602-49585-1310	216.93	M
Total 602495851310:					321.93	
07/12/2018	152306	MN Life	July Life Insurance	602-49585-1330	3.47	
07/12/2018	152306	MN Life	July Life Insurance	602-49585-1330	18.25	
Total 602495851330:					21.72	
07/12/2018	20180536	MAS Communications Inc.	Answering service - July	602-49585-3200	51.49	
07/12/2018	152321	U.S. Postal Service	Postage - July utility bills	602-49585-3200	426.01	
07/12/2018	152321	U.S. Postal Service	Postage for address correction	602-49585-3200	40.00	
07/12/2018	152334	Waseca Secretarial Service	Processing utility bills - June	602-49585-3200	25.00	
Total 602495853200:					542.50	
07/12/2018	152286	City of Waseca	Summit AR	602-49585-4320	47.35	
07/12/2018	152318	Summit Account Resolution	Collection Fees	602-49585-4320	40.18	
Total 602495854320:					87.53	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	602-49586-1310	166.67	M
Total 602495861310:					166.67	
07/12/2018	152306	MN Life	July Life Insurance	602-49586-1330	2.97	
07/12/2018	152306	MN Life	July Life Insurance	602-49586-1330	2.72	
Total 602495861330:					5.69	
07/12/2018	20180519	Flaherty & Hood PA	June Legal Services	602-49586-3000	1,776.25	
07/12/2018	152314	Stantec Consulting Services Inc	Engineering Services - MPCA	602-49586-3000	7,838.25	
Total 602495863000:					9,614.50	
07/12/2018	20180512	Civic Systems LLC	2nd Half 2018 Software Support	602-49586-4950	983.60	
Total 602495864950:					983.60	
07/12/2018	71810	U.S. Bank	Series 2014B	602-49980-6200	10,055.03	M
Total 602499806200:					10,055.03	
Total Sanitary Sewer:					34,178.03	
Electric Utility						
07/12/2018	71814	SMMPA	Purchased Power	604-49550-3810	499,468.63	M
Total 604495503810:					499,468.63	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49570-1310	56.00	M
Total 604495701310:					56.00	
07/12/2018	152306	MN Life	July Life Insurance	604-49570-1330	2.11	

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495701330:					2.11	
07/12/2018	71813	City of Waseca	June Utilities	604-49570-3800	71.37	M
Total 604495703800:					71.37	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49571-1310	1,235.50	M
Total 604495711310:					1,235.50	
07/12/2018	152306	MN Life	July Life Insurance	604-49571-1330	46.60	
Total 604495711330:					46.60	
07/12/2018	152329	Waseca County Highway Department	Monthly billing	604-49571-2120	517.64	
Total 604495712120:					517.64	
07/12/2018	20180530	JT Services of MN	Locks	604-49571-2170	553.13	
07/12/2018	20180539	Napa Auto Parts	Parts	604-49571-2170	60.94	
07/03/2018	152258	RepNet Inc	Locate Supplies	604-49571-2170	168.50-	V
07/03/2018	152258	RepNet Inc	Locate Supplies	604-49571-2170	168.50-	V
Total 604495712170:					277.07	
07/12/2018	152299	Lake Shore Inn Nursing Home Inc.	SMMPA Reimbursement	604-49571-2320	290.00	
07/12/2018	152300	Latham Place	SMMPA Reimbursement	604-49571-2320	120.00	
07/12/2018	152327	Waseca County Courthouse	SMMPA Reimbursement	604-49571-2320	345.00	
07/12/2018	152328	Waseca County Garage	EMP	604-49571-2320	125.00	
Total 604495712320:					880.00	
07/12/2018	152336	Wesco Receivables Corp	Drill	604-49571-2400	251.16	
07/12/2018	152336	Wesco Receivables Corp	Saw	604-49571-2400	155.28	
Total 604495712400:					406.44	
07/12/2018	20180520	Gopher State One-Call Inc	Location calls - June	604-49571-3100	84.15	
07/12/2018	20180546	Sportsmans Stop Inc.	Shipping	604-49571-3100	14.15	
Total 604495713100:					98.30	
07/12/2018	20180534	Lenz Lawn Care & Landscaping Inc.	Gravel Repairs	604-49571-4000	7,171.85	
Total 604495714000:					7,171.85	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49572-1310	124.25	M
Total 604495721310:					124.25	
07/12/2018	152306	MN Life	July Life Insurance	604-49572-1330	4.69	
Total 604495721330:					4.69	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49573-1310	224.00	M

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495731310:					224.00
07/12/2018	152306	MN Life	July Life Insurance	604-49573-1330	8.45
Total 604495731330:					8.45
07/12/2018	20180515	Ditch Witch of Minnesota	Boring Supplies	604-49573-2230	468.37
Total 604495732230:					468.37
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49574-1310	63.00 M
Total 604495741310:					63.00
07/12/2018	152306	MN Life	July Life Insurance	604-49574-1330	2.38
Total 604495741330:					2.38
07/12/2018	20180509	Border States Electric Supply	Bike Trail Wire	604-49574-2230	601.47
07/12/2018	20180530	JT Services of MN	LED Fixture	604-49574-2230	463.79
07/12/2018	20180530	JT Services of MN	LED Fixtures Bike Trail	604-49574-2230	1,390.79
Total 604495742230:					2,456.05
07/12/2018	152337	Xcel Energy	June Monthly Service	604-49574-3800	487.45
Total 604495743800:					487.45
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49584-1310	47.25 M
Total 604495841310:					47.25
07/12/2018	152306	MN Life	July Life Insurance	604-49584-1330	1.77
Total 604495841330:					1.77
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49585-1310	85.00 M
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49585-1310	218.31 M
Total 604495851310:					303.31
07/12/2018	152306	MN Life	July Life Insurance	604-49585-1330	2.81
07/12/2018	152306	MN Life	July Life Insurance	604-49585-1330	18.36
Total 604495851330:					21.17
07/12/2018	20180536	MAS Communications Inc.	Answering service - July	604-49585-3200	51.49
07/12/2018	152321	U.S. Postal Service	Postage - July utility bills	604-49585-3200	426.01
07/12/2018	152321	U.S. Postal Service	Postage for address correction	604-49585-3200	40.00
07/12/2018	152334	Waseca Secretarial Service	Processing utility bills - June	604-49585-3200	25.00
Total 604495853200:					542.50
07/12/2018	152286	City of Waseca	Summit AR	604-49585-4320	133.83
07/12/2018	152318	Summit Account Resolution	Collection Fees	604-49585-4320	113.54

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495854320:					247.37	
07/12/2018	71801	Further	VEBA/HSA submittal Jul	604-49586-1310	166.66	M
Total 604495861310:					166.66	
07/12/2018	152306	MN Life	July Life Insurance	604-49586-1330	5.69	
07/12/2018	152306	MN Life	July Life Insurance	604-49586-1330	2.81	
Total 604495861330:					8.50	
07/12/2018	152288	Dave Berg Consulting LLC	Territory Review	604-49586-3000	1,277.22	
Total 604495863000:					1,277.22	
07/12/2018	20180512	Civic Systems LLC	2nd Half 2018 Software Support	604-49586-4950	983.60	
Total 604495864950:					983.60	
07/12/2018	20180543	Roemhildt Power & Design	Conversion	604-49593-5300	168.91	
07/12/2018	20180543	Roemhildt Power & Design	Conversion	604-49593-5300	242.50	
07/12/2018	20180543	Roemhildt Power & Design	Conversion	604-49593-5300	171.49	
07/12/2018	20180543	Roemhildt Power & Design	House Conversion	604-49593-5300	268.80	
07/12/2018	20180543	Roemhildt Power & Design	House Conversion	604-49593-5300	253.00	
07/12/2018	20180543	Roemhildt Power & Design	Conversion	604-49593-5300	171.50	
07/12/2018	20180543	Roemhildt Power & Design	Conversion	604-49593-5300	168.50	
07/12/2018	20180543	Roemhildt Power & Design	House Conversion	604-49593-5300	264.00	
07/12/2018	20180543	Roemhildt Power & Design	House Conversion	604-49593-5300	244.02	
Total 604495935300:					1,952.72	
Total Electric Utility:					519,622.22	
Storm Water Utility						
07/12/2018	71801	Further	VEBA/HSA submittal Jul	651-43140-1310	161.19	M
Total 651431401310:					161.19	
07/12/2018	152306	MN Life	July Life Insurance	651-43140-1330	9.90	
Total 651431401330:					9.90	
07/12/2018	20180550	U.S. Bank - CC	Gas for the boat	651-43140-2170	10.19	
Total 651431402170:					10.19	
07/12/2018	20180528	Javens Mechanical Contracting Co.	RPZ Certification	651-43140-3100	70.00	
07/12/2018	20180559	WSB & Associates Inc	MS4 Services	651-43140-3100	1,472.00	
Total 651431403100:					1,542.00	
07/12/2018	71813	City of Waseca	June Utilities	651-43140-3800	57.69	M
Total 651431403800:					57.69	

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/12/2018	152279	Builders First Source	concrete mix	651-43140-4000	19.17
07/12/2018	152279	Builders First Source	concrete mix	651-43140-4000	12.18
07/12/2018	152279	Builders First Source	concrete mix	651-43140-4000	52.72
07/12/2018	20180516	ESS Brothers & Sons Inc	cleanout castings	651-43140-4000	314.00
07/12/2018	152293	Hancock Concrete Products LLC	Catch Basins	651-43140-4000	297.25
07/12/2018	20180527	James Brothers Construction Inc.	gravel	651-43140-4000	695.40
Total 651431404000:					1,390.72
07/12/2018	71801	Further	VEBA/HSA submittal Jul	651-49585-1310	34.33 M
Total 651495851310:					34.33
07/12/2018	152306	MN Life	July Life Insurance	651-49585-1330	2.89
Total 651495851330:					2.89
Total Storm Water Utility:					3,208.91
Central Garage Services					
07/12/2018	71801	Further	VEBA/HSA submittal Jul	701-43180-1310	487.56 M
Total 701431801310:					487.56
07/12/2018	152306	MN Life	July Life Insurance	701-43180-1330	28.05
Total 701431801330:					28.05
07/12/2018	152329	Waseca County Highway Department	Monthly billing	701-43180-2120	254.74
Total 701431802120:					254.74
07/12/2018	20180539	Napa Auto Parts	Parts	701-43180-2170	15.50
Total 701431802170:					15.50
07/12/2018	152277	Bock's Service Inc.	tow #24 to Harrison in Kato	701-43180-2210	355.00
07/12/2018	152278	Boss Supply Inc.	rock saw spray tips	701-43180-2210	7.76
07/12/2018	20180510	Christensen Tire Service	mower tire	701-43180-2210	65.06
07/12/2018	20180510	Christensen Tire Service	mower tire	701-43180-2210	41.85
07/12/2018	20180510	Christensen Tire Service	mower tire repair	701-43180-2210	41.82
07/12/2018	20180510	Christensen Tire Service	525 pumper tire repair	701-43180-2210	117.06
07/12/2018	152289	Deml Ford Lincoln Mercury Inc	service on 529 1st resp.vehicle	701-43180-2210	226.76
07/12/2018	152289	Deml Ford Lincoln Mercury Inc	Vehicle repair	701-43180-2210	47.85
07/12/2018	152291	Environmental Products & Access LLC	accessories for jetter truck	701-43180-2210	391.27
07/12/2018	20180539	Napa Auto Parts	Parts	701-43180-2210	514.46
07/12/2018	20180545	Smiths Mill Implement Inc.	Parts	701-43180-2210	21.90
07/12/2018	20180549	Trenchers Plus Inc.	Parts	701-43180-2210	740.26
Total 701431802210:					2,571.05
07/12/2018	20180539	Napa Auto Parts	Parts	701-43180-2400	24.99
Total 701431802400:					24.99
07/12/2018	152295	Huber Supply Co Inc	Shop Cylinder Gases	701-43180-3100	19.98

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/12/2018	20180550	U.S. Bank - CC	Monthly diagnostic program	701-43180-3100	149.00
Total 701431803100:					168.98
Total Central Garage Services:					3,550.87
Property and Liability Insuran					
07/12/2018	20180517	First National Insurance	July Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
07/12/2018	152303	League of MN Cities Insurance Trust	3rd Qtr General Liability	702-49955-3610	9,563.00
Total 702499553610:					9,563.00
07/12/2018	152303	League of MN Cities Insurance Trust	3rd Qtr Scheduled	702-49955-3620	3,742.00
07/12/2018	152303	League of MN Cities Insurance Trust	3rd Qtr Property	702-49955-3620	16,089.00
Total 702499553620:					19,831.00
Total Property and Liability Insuran:					30,194.00
Worker's Compensation Insuranc					
07/12/2018	152303	League of MN Cities Insurance Trust	3rd Qtr Work Comp	703-49956-1510	41,385.00
Total 703499561510:					41,385.00
Total Worker's Compensation Insuranc:					41,385.00
Equipment Replacement Fund					
07/12/2018	152314	Stantec Consulting Services Inc	WP Boiler Replacement	705-49960-5400	1,195.98
Total 705499605400:					1,195.98
Total Equipment Replacement Fund:					1,195.98
Grand Totals:					2,107,681.56

Report Criteria:

Report type: GL detail

[Report].Amount = {<>} 0



Request for City Council Action

Title:	On Sale Liquor License for trio Coffee, Wine & Ale House		
Meeting Date:	7/17/18	Agenda Item Number:	6D
Agenda Section:	<input type="checkbox"/> PUBLIC HEARINGS <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> UNFINISHED BUSINESS <input checked="" type="checkbox"/> NEW BUSINESS	Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION
Originating Department:	Assistant to City Manager	Supporting Documents:	
Prepared By:	Duane Hebert	Presented By:	Duane Hebert
Reviewed By:	City Manager	Approved By:	City Manager
Proposed Action:	Approve an On-Sale Liquor License for Trio Coffee, Wine & Ale House		

BACKGROUND:

An application dated 7-2-2018 was received from Carrie Sharp requesting an On-Sale Liquor License for Trio Coffee, Wine & Ale House. A complete application was received and reviewed, and requisite background checked performed.

BUDGET IMPACT: Liquor License Revenue

RECOMMENDATION: Staff recommends the City Council approval of the On-Sale Liquor License Application.



June 22, 2018

To Mayor Roy Srp & Waseca City Council,

Sacred Heart Church requests permission for 4th St. NW (from 2nd Ave NW to Old Hwy 14 W) to be temporarily blocked off from 3:00 pm on Wednesday, September 12, 2018 to 10:00 am Monday, September 17, 2018. This closure is needed to allow for the set-up of the Fall Festival Tent in preparation for our annual three day Fall Festival. We require the allotted time to allow volunteers to complete set up and take down of the tent.

This request is being sent with our request for a temporary on sale liquor license to cover the period from September 13-16, 2018.

We extend an invitation for all to come and join us for a weekend full of great food, good music, games, prizes, activities, and fun for all ages.

Sincerely,

Valerie Spies

Valerie Spies
Sacred Heart Office Manager

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: July 12, 2018

TO: Mayor & City Council
Duane Hébert , Interim City Manager

PROJECT NAME: Old TH 14/ Elm Avenue Reconstruction

CITY PROJECT NO. 2015-08

PAYMENT REQUEST : NO. 9

PAYMENT PERIOD : May 31, 2018-June 30, 2018

CONTRACTOR: Ulland Brothers Inc

PAYMENT AMOUNT: \$1,134,477.85

Approved By:

Department Head

Date

Director of Finance

Date

City Manager

Date



Owner: City of Waseca, 508 State St So, Waseca, MN 56093	Date: July 10, 2018
For Period: 5/31/2018 to 6/30/2018	Request No: 9
Contractor: Ulland Brothers Inc., 2400 Myers Road, Albert Lea, MN 56007	

CONTRACTOR'S REQUEST FOR PAYMENT

OLD TH 14 / ELM AVENUE RECONSTRUCTION

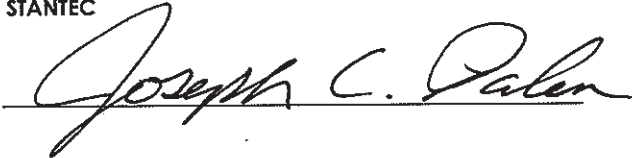
S.P. 8103-115, S.P. 8104-42, S.P. 172-010-003, S.A.P. 081-602-019

STANTEC PROJECT NO. 193803196

SUMMARY

1	Original Contract Amount		\$ 18,298,652.14
2	Change Order - Addition	\$ 389,292.32	
3	Change Order - Deduction	\$ 69,490.59	
4	Revised Contract Amount		\$ 18,618,453.87
5	Value Completed to Date		\$ 12,953,169.16
6	Material on Hand		\$ 0.00
6a	Erodible Acres Withholding		\$ (14,700.00)
7	Amount Earned		\$ 12,938,469.16
8	Less Retainage 5%		\$ 646,923.46
9	Subtotal		\$ 12,291,545.70
10	Less Amount Paid Previously		\$ 11,157,067.85
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 9		\$ 1,134,477.85

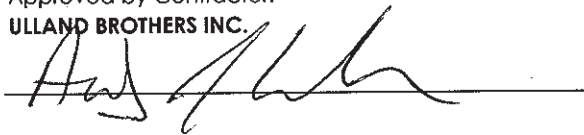
Recommended for Approval by:
STANTEC



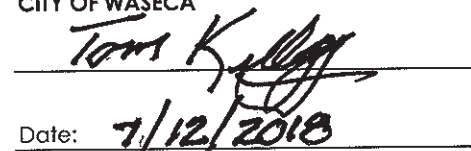
Approved by Owner:
MN/DOT

Date:

Approved by Contractor:
ULLAND BROTHERS INC.



Approved by Owner:
CITY OF WASECA



Date: 7/12/2018

Specified Contract Completion Date:
Substantial: November 15, 2018
Final: May 31, 2019

No.	Item No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:								
1	2021.501	MOBILIZATION	LUMP SUM	1	\$809,000.00		0.95	\$768,550.00
2	2031.602	COMBINATION FIELD LABORATORY-OFFICE	EACH	1	\$24,000.00		1.00	\$24,000.00
3	2041.601	TRAINEES	HOUR	1750	\$1.00		1,151.70	\$1,151.70
4	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	1	\$0.01		0.00	\$0.00
5	2101.502	CLEARING	TREE	82	\$250.00		76.00	\$19,000.00
6	2101.507	GRUBBING	TREE	84	\$300.00		82.00	\$24,600.00
7	2104.501	REMOVE PIPE CULVERTS	LIN FT	1296	\$7.00		1,028.00	\$7,196.00
8	2104.501	REMOVE WATER MAIN	LIN FT	10106	\$3.00	646	7,941.00	\$23,823.00
9	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	8206	\$8.00	97	4,823.00	\$38,584.00
10	2104.501	REMOVE SEWER PIPE (SANITARY)	LIN FT	5788	\$3.00		4,737.00	\$14,211.00
11	2104.501	REMOVE CURB AND GUTTER	LIN FT	21990	\$2.00		17,064.00	\$34,128.00
12	2104.501	REMOVE WOOD RETAINING WALL	LIN FT	60	\$14.00		64.00	\$896.00
13	2104.501	REMOVE SANITARY SERVICE PIPE	LIN FT	3601	\$8.00	460	3,269.00	\$26,152.00
14	2104.505	REMOVE CONCRETE WALK	SQ YD	9991	\$6.00		3,331.00	\$19,986.00
15	2104.505	REMOVE PAVEMENT	SQ YD	56709	\$5.00	3702	47,641.00	\$238,205.00
16	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	2885	\$6.00		1,295.00	\$7,770.00
17	2104.505	REMOVE CONCRETE PAVEMENT	SQ YD	552	\$5.00		488.00	\$2,440.00
18	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	43809	\$3.50		35,472.00	\$124,152.00
19	2104.509	REMOVE PIEZOMETER	EACH	2	\$150.00		2.00	\$300.00
20	2104.509	REMOVE LIGHT STANDARD	EACH	13	\$200.00		11.00	\$2,200.00
21	2104.509	REMOVE LIGHT STANDARD AND LUMINAIRE	EACH	72	\$100.00	15	38.00	\$3,800.00
22	2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	90	\$250.00	1	68.00	\$17,000.00
23	2104.509	REMOVE GATE VALVE	EACH	50	\$200.00	3	40.00	\$8,000.00
24	2104.509	REMOVE GATE VALVE AND MANHOLE	EACH	24	\$300.00	2	16.00	\$4,800.00
25	2104.509	REMOVE HYDRANT	EACH	25	\$250.00	2	22.00	\$5,500.00
26	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	42	\$300.00	3	27.00	\$8,100.00
27	2104.509	REMOVE LIGHT FOUNDATION	EACH	5	\$200.00		0.00	\$0.00
28	2104.509	REMOVE DELINEATOR	EACH	6	\$20.00		6.00	\$120.00
29	2104.509	REMOVE MARKER	EACH	2	\$20.00		2.00	\$40.00
30	2104.509	REMOVE SIGN TYPE C	EACH	143	\$20.00		50.00	\$1,000.00
31	2104.509	REMOVE SIGN TYPE D	EACH	6	\$25.00		0.00	\$0.00
32	2104.509	REMOVE SIGN TYPE SPECIAL	EACH	19	\$25.00	1	12.00	\$300.00
33	2104.509	REMOVE SIGNAL SYSTEM A	EACH	1	\$14,200.00		1.00	\$14,200.00
34	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	3402	\$3.50	24	1,103.00	\$3,860.50
35	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	3066	\$2.65		1,230.00	\$3,259.50
36	2104.521	SALVAGE FENCE	LIN FT	262	\$4.00		0.00	\$0.00
37	2104.521	SALVAGE CHAIN LINK FENCE	LIN FT	455	\$4.40		435.00	\$1,914.00
38	2104.523	SALVAGE LIGHT STANDARD	EACH	2	\$200.00		2.00	\$400.00
39	2104.523	SALVAGE LUMINAIRE	EACH	15	\$80.00		6.00	\$480.00
40	2104.523	SALVAGE SIGN TYPE D	EACH	9	\$25.00		2.00	\$50.00
41	2104.523	SALVAGE MAIL BOX SUPPORT	EACH	8	\$50.00		1.00	\$50.00
42	2104.601	REMOVE FLASHER SYSTEM A	LUMP SUM	1	\$250.00		1.00	\$250.00
43	2104.601	REMOVE FLASHER SYSTEM B	LUMP SUM	1	\$250.00		1.00	\$250.00
44	2104.601	SALVAGE PEDESTRIAN CROSSWALK FLASHER SYSTEM	LUMP SUM	1	\$800.00		1.00	\$800.00
45	2104.601	SALVAGE SIGN TYPE SPECIAL	LUMP SUM	1	\$800.00		0.00	\$0.00
46	2104.602	REMOVE WATER SERVICE	EACH	126	\$200.00	14	102.00	\$20,400.00
47	2104.602	REMOVE AND REPLACE CURB BOX	EACH	1	\$400.00		0.00	\$0.00
48	2104.603	ABANDON WATER MAIN	LIN FT	4233	\$5.00		3,302.00	\$16,510.00
49	2104.604	SALVAGE LANDSCAPE ROCK	SQ YD	294	\$19.00		0.00	\$0.00
50	2104.607	SALVAGE RANDOM RIPRAP	CU YD	94	\$40.00	17	59.00	\$2,360.00
51	2104.618	SALVAGE CONCRETE BLOCK RETAINING WALL	SQ FT	232	\$19.50		61.00	\$1,189.50
52	2104.618	SALVAGE STONE RETAINING WALL	SQ FT	90	\$26.00		91.50	\$2,379.00
53	2104.618	SALVAGE BRICK PAVERS	SQ FT	353	\$14.00		173.00	\$2,422.00
54	2105.601	DEWATERING	LUMP SUM	1	\$34,000.00		0.50	\$17,000.00
55	2105.601	CONSTRUCT TEMPORARY ACCESS	LUMP SUM	1	\$45,000.00		0.50	\$22,500.00
56	2105.604	GEOTEXTILE FABRIC TYPE V	SQ YD	29538	\$1.25	1448	7,904.00	\$9,880.00
57	2105.607	EXCAVATION SPECIAL	CU YD	1367	\$1.00		167.00	\$167.00
58	2105.607	IMPERVIOUS BACKFILL (CV)	CU YD	738	\$10.00	10	74.00	\$740.00
59	2105.607	HAUL AND DISPOSE OF EXCAVATED MATERIAL (EV) (P)	CU YD	7687	\$0.01	1074	7,204.00	\$72.04
60	2105.609	HAUL AND DISPOSE OF CONTAMINATED MATERIAL	TON	2186	\$27.61	2085.48	3,130.28	\$86,427.03
61	2106.501	EXCAVATION - COMMON (P)	CU YD	19251	\$7.50	644	7,179.00	\$53,842.50
62	2106.507	EXCAVATION - SUBGRADE (P)	CU YD	41833	\$7.50	1715	30,448.00	\$228,360.00
63	2106.522	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	9277	\$19.00	1074	7,204.00	\$136,876.00
64	2106.522	SELECT GRANULAR EMBANKMENT MOD 10% (CV) (P)	CU YD	55289	\$18.00	1899	39,497.00	\$710,946.00
65	2106.523	COMMON EMBANKMENT (CV)	CU YD	11887	\$10.00	1108	2,190.00	\$21,900.00
66	2118.607	AGGREGATE SURFACING (CV) CLASS 2	CU YD	266	\$45.00		192.00	\$8,640.00
67	2211.503	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	23098	\$29.00	765	16,034.00	\$464,986.00
68	2232.501	MILL BITUMINOUS SURFACE (4.0")	SQ YD	1019	\$5.50		0.00	\$0.00
69	2301.504	CONCRETE PAVEMENT 7.0"	SQ YD	77150	\$41.71	6862	47,099.00	\$1,964,499.29
70	2301.508	SUPPLEMENTAL PAVEMENT REINFORCEMENT	POUND	58895	\$2.05	1427	16,870.00	\$34,583.50
71	2301.513	STRUCTURAL CONCRETE HIGH EARLY	CU YD	1531	\$33.62	46	644.00	\$21,651.28
72	2301.538	DOWEL BAR	EACH	48068	\$6.20	3762	29,698.00	\$184,127.60
73	2301.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	144	\$15.90		149.00	\$2,369.10
74	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B)	TON	2328	\$70.00		1,395.00	\$97,650.00
75	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	TON	743	\$75.00		0.00	\$0.00
76	2411.602	CONCRETE STEP	EACH	23	\$470.90		9.00	\$4,238.10

No.	Item	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
77	2411.618	INSTALL CONCRETE BLOCK RETAINING WALL	SQ FT	232	\$59.00	61	61.00	\$3,599.00
78	2451.515	COARSE FILTER AGGREGATE (CV)	CU YD	295	\$45.00		105.00	\$4,725.00
79	2451.609	AGGREGATE FOUNDATION	TON	1520	\$30.00		324.40	\$9,732.00
80	2501.511	18" CS PIPE CULVERT	LIN FT	210	\$48.00	60	60.00	\$2,880.00
81	2501.515	18" GS PIPE APRON	EACH	2	\$225.00	2	2.00	\$450.00
82	2501.515	15" RC PIPE APRON	EACH	7	\$430.00	4	7.00	\$3,010.00
83	2501.515	18" RC PIPE APRON	EACH	3	\$460.00		3.00	\$1,380.00
84	2501.515	24" RC PIPE APRON	EACH	4	\$580.00		4.00	\$2,320.00
85	2501.515	30" RC PIPE APRON	EACH	5	\$670.00	1	5.00	\$3,350.00
86	2501.515	36" RC PIPE APRON	EACH	4	\$1,030.00		4.00	\$4,120.00
87	2501.515	42" RC PIPE APRON	EACH	1	\$1,220.00		1.00	\$1,220.00
88	2501.515	54" RC PIPE APRON	EACH	1	\$1,670.00		1.00	\$1,670.00
89	2501.515	60" RC PIPE APRON	EACH	1	\$1,800.00		1.00	\$1,800.00
90	2501.521	21" SPAN CS PIPE-ARCH CULVERT	LIN FT	13	\$60.00		0.00	\$0.00
91	2501.525	21" SPAN GS PIPE-ARCH APRON	EACH	2	\$250.00		0.00	\$0.00
92	2501.525	22" SPAN RC PIPE-ARCH APRON	EACH	2	\$440.00		2.00	\$880.00
93	2501.525	28" SPAN RC PIPE-ARCH APRON	EACH	6	\$490.00		6.00	\$2,940.00
94	2501.569	18" CS SAFETY APRON	EACH	6	\$500.00	2	2.00	\$1,000.00
95	2501.569	15" RC SAFETY APRON	EACH	1	\$450.00		1.00	\$450.00
96	2502.501	4" PRECAST CONCRETE HEADWALL	EACH	14	\$120.00		11.00	\$1,320.00
97	2502.521	4" PVC PIPE DRAIN	LIN FT	1904	\$4.87		368.00	\$1,792.16
98	2502.541	4" PERF PVC PIPE DRAIN	LIN FT	7060	\$4.83	80	6,947.00	\$33,554.01
99	2502.541	6" PERF PVC PIPE DRAIN	LIN FT	25735	\$6.36	1227	17,044.00	\$108,399.84
100	2502.602	CONNECT TO EXISTING PIPE DRAIN	EACH	1	\$1,000.00		1.00	\$1,000.00
101	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	8	\$245.91		11.00	\$2,705.01
102	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	38	\$245.91	8	39.00	\$9,590.49
103	2503.511	10" PVC PIPE SEWER	LIN FT	367	\$48.00		379.00	\$18,192.00
104	2503.511	24" PVC PIPE SEWER	LIN FT	50	\$122.00		51.00	\$6,222.00
105	2503.511	27" PVC PIPE SEWER	LIN FT	495	\$220.00		495.00	\$108,900.00
106	2503.511	10" DUCTILE IRON PIPE SEWER CL 52	LIN FT	119	\$90.00	119	119.00	\$10,710.00
107	2503.511	12" RC PIPE SEWER CLASS III	LIN FT	2360	\$50.00	340	1,716.20	\$85,810.00
108	2503.511	15" RC PIPE SEWER CLASS III	LIN FT	4448	\$46.00	868	3,864.00	\$177,744.00
109	2503.511	18" RC PIPE SEWER CLASS III	LIN FT	858	\$52.00		569.30	\$29,603.60
110	2503.511	24" RC PIPE SEWER CLASS III	LIN FT	1535	\$48.00	179	988.00	\$47,424.00
111	2503.511	30" RC PIPE SEWER CLASS III	LIN FT	3048	\$68.00	73	2,460.00	\$167,280.00
112	2503.511	36" RC PIPE SEWER CLASS III	LIN FT	289	\$84.00		194.00	\$16,296.00
113	2503.511	42" RC PIPE SEWER CLASS III	LIN FT	108	\$140.00		100.20	\$14,028.00
114	2503.511	48" RC PIPE SEWER CLASS III	LIN FT	1246	\$170.00		1,193.00	\$202,810.00
115	2503.511	54" RC PIPE SEWER CLASS III	LIN FT	166	\$194.00		169.00	\$32,786.00
116	2503.511	54" RC PIPE SEWER CLASS IV	LIN FT	2721	\$230.00		2,724.00	\$626,520.00
117	2503.511	60" RC PIPE SEWER CLASS III	LIN FT	437	\$230.00		423.00	\$97,290.00
118	2503.521	22" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	92	\$72.00		92.00	\$6,624.00
119	2503.521	28" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	224	\$92.00		224.00	\$20,608.00
120	2503.521	58" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	296	\$192.00		0.00	\$0.00
121	2503.601	SANITARY SEWER BYPASS PUMPING	LUMP SUM	1	\$230,000.00		0.80	\$184,000.00
122	2503.602	RECONNECT SANITARY SEWER SERVICE	EACH	117	\$190.00	13	82.00	\$15,580.00
123	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	22	\$630.00	1	16.00	\$10,080.00
124	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	4	\$800.00		5.00	\$4,000.00
125	2503.602	CONNECT TO EXISTING FORCE MAIN	EACH	1	\$2,000.00	1	1.00	\$2,000.00
126	2503.602	4" CLEAN-OUT ASSEMBLY	EACH	101	\$450.00	60	73.00	\$32,850.00
127	2503.602	8"X4" PVC WYE	EACH	64	\$150.00		53.00	\$7,950.00
128	2503.602	8"X6" PVC WYE	EACH	8	\$600.00		8.00	\$4,800.00
129	2503.602	10"X4" PVC WYE	EACH	8	\$230.00		7.00	\$1,610.00
130	2503.602	15"X4" PVC WYE	EACH	25	\$400.00	12	24.00	\$9,600.00
131	2503.602	15"X6" PVC WYE	EACH	3	\$440.00		1.00	\$440.00
132	2503.602	27"X4" HDPE TEE	EACH	5	\$5,100.00		4.00	\$20,400.00
133	2503.602	27"X6" HDPE TEE	EACH	3	\$5,100.00		1.00	\$5,100.00
134	2503.602	1.25" CORPORATION STOP	EACH	3	\$480.00	4	4.00	\$1,920.00
135	2503.602	1.25" CURB STOP AND BOX	EACH	3	\$400.00	4	4.00	\$1,600.00
136	2503.603	SANITARY SEWER INSPECTION	LIN FT	9093	\$1.25		6,511.00	\$8,138.75
137	2503.603	PLUG FILL AND ABANDON PIPE SEWER	LIN FT	2119	\$10.00	700	1,260.00	\$12,600.00
138	2503.603	8" OUTSIDE DROP	LIN FT	52.4	\$150.00	5.7	45.74	\$6,861.00
139	2503.603	15" OUTSIDE DROP	LIN FT	9	\$800.00		8.90	\$7,120.00
140	2503.603	8" PVC PIPE SEWER	LIN FT	5423	\$38.00		4,585.00	\$174,230.00
141	2503.603	15" PVC PIPE SEWER	LIN FT	1190	\$58.00	684	1,189.00	\$68,962.00
142	2503.603	4" PVC SANITARY SERVICE PIPE	LIN FT	3239	\$32.00	338	1,997.00	\$63,904.00
143	2503.603	6" PVC SANITARY SERVICE PIPE	LIN FT	490	\$36.00	24	516.00	\$18,576.00
144	2503.603	36" STEEL CASING PIPE (JACKED)	LIN FT	140	\$1,200.00		140.00	\$168,000.00
145	2503.603	1.25" HDPE FORCEMAIN	LIN FT	67	\$26.00	161	161.00	\$4,186.00
146	2503.603	34" HDPE PIPE SEWER	LIN FT	1634	\$370.00		1,634.00	\$604,580.00
147	2504.601	TEMPORARY WATER SERVICE	LUMP SUM	1	\$55,000.00	0.35	0.95	\$52,250.00
148	2504.602	IRRIGATION SYSTEM REPAIR	EACH	5	\$900.00	2	3.00	\$2,700.00
149	2504.602	RECONNECT WATER SERVICE	EACH	112	\$190.00	14	94.00	\$17,860.00
150	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	41	\$1,400.00	2	37.00	\$51,800.00
151	2504.602	CORE DRILLED HOLE	EACH	6	\$800.00		2.00	\$1,600.00
152	2504.602	HYDRANT	EACH	30	\$3,900.00	5	28.00	\$109,200.00
153	2504.602	VALVE BOX	EACH	24	\$300.00		0.00	\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
154	2504.602 ABANDON WATER SERVICE	EACH	16	\$500.00		0.00	\$0.00
155	2504.602 1" CORPORATION STOP	EACH	113	\$325.00	14	91.00	\$29,575.00
156	2504.602 2" CORPORATION STOP	EACH	7	\$550.00		3.00	\$1,650.00
157	2504.602 12" BUTTERFLY VALVE AND BOX	EACH	2	\$2,850.00		1.00	\$2,850.00
158	2504.602 16" BUTTERFLY VALVE AND BOX	EACH	29	\$4,450.00	8	34.00	\$151,300.00
159	2504.602 6" GATE VALVE AND BOX	EACH	41	\$1,300.00	9	39.00	\$50,700.00
160	2504.602 8" GATE VALVE AND BOX	EACH	36	\$1,660.00	2	37.00	\$61,420.00
161	2504.602 10" GATE VALVE AND BOX	EACH	6	\$2,330.00		6.00	\$13,980.00
162	2504.602 1" CURB STOP AND BOX	EACH	114	\$320.00	14	91.00	\$29,120.00
163	2504.602 2" CURB STOP AND BOX	EACH	7	\$600.00		3.00	\$1,800.00
164	2504.603 HYDRANT RISER	LIN FT	2	\$800.00		3.00	\$2,400.00
165	2504.603 1" TYPE K COPPER PIPE	LIN FT	3714	\$34.00	650	3,483.00	\$118,422.00
166	2504.603 2" TYPE K COPPER PIPE	LIN FT	206	\$50.00		81.00	\$4,050.00
167	2504.603 20" WATERMAIN HDPE (DIRECTIONAL DRILLED)	LIN FT	220	\$130.00		220.00	\$28,600.00
168	2504.603 6" PVC WATERMAIN	LIN FT	805	\$44.00	257	726.00	\$31,944.00
169	2504.603 8" PVC WATERMAIN	LIN FT	5172	\$32.00	79	5,272.00	\$168,704.00
170	2504.603 10" PVC WATERMAIN	LIN FT	274	\$68.00		127.00	\$8,636.00
171	2504.603 12" PVC WATERMAIN	LIN FT	117	\$52.00		117.00	\$6,084.00
172	2504.603 16" PVC WATERMAIN	LIN FT	7390	\$56.00	1586	6,673.00	\$373,688.00
173	2504.603 WATERMAIN ENCASEMENT	LIN FT	220	\$500.00		220.00	\$110,000.00
174	2504.604 2" POLYSTYRENE INSULATION	SQ YD	48	\$15.00	3.5	8.00	\$120.00
175	2504.608 DUCTILE IRON FITTINGS	POUND	15682	\$11.00	1229	14,481.00	\$159,291.00
176	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	LIN FT	287.1	\$295.00	15.7	240.90	\$71,065.50
177	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	LIN FT	54.6	\$270.00	16.5	30.20	\$8,154.00
178	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	LIN FT	57.7	\$1,260.00		57.70	\$72,702.00
179	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 3	LIN FT	108	\$1,270.00		108.00	\$137,160.00
180	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 4	LIN FT	42.1	\$355.00		36.80	\$13,064.00
181	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 5	LIN FT	404	\$285.00	74	343.75	\$97,968.75
182	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	662.5	\$275.00	84.08	590.66	\$162,431.50
183	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	116.6	\$360.00	7	66.87	\$24,073.20
184	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	86.6	\$450.00		69.73	\$31,378.50
185	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN 84-4020	LIN FT	19.2	\$620.00		19.85	\$12,307.00
186	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN 96-4020	LIN FT	195.8	\$700.00		199.76	\$139,832.00
187	2506.501 CONSTRUCT DRAINAGE STRUCTURE DESIGN 120-4020	LIN FT	14.3	\$1,600.00		9.30	\$14,880.00
188	2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 6	EACH	2	\$12,000.00		0.00	\$0.00
189	2506.516 CASTING ASSEMBLY	EACH	199	\$540.00		85.00	\$45,900.00
190	2506.522 ADJUST FRAME AND RING CASTING	EACH	15	\$150.00		0.00	\$0.00
191	2506.602 ADJUST DRAINAGE STRUCTURE	EACH	2	\$1,200.00		0.00	\$0.00
192	2506.602 CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	9	\$750.00		4.00	\$3,000.00
193	2506.602 CONNECT INTO EXISTING STORM SEWER	EACH	23	\$750.00		19.00	\$14,250.00
194	2506.602 CONSTRUCT CONTROL STRUCTURE	EACH	4	\$900.00		3.00	\$2,700.00
195	2506.602 CASTING ASSEMBLY SPECIAL	EACH	41	\$735.00		20.00	\$14,700.00
196	2506.602 CASTING ASSEMBLY SPECIAL 1	EACH	57	\$440.00		25.00	\$11,000.00
197	2506.603 CONSTRUCT RISER	LIN FT	206	\$42.00		77.00	\$3,234.00
198	2511.501 RANDOM RIPRAP CLASS III	CU YD	266	\$75.00	24	175.52	\$13,164.00
199	2511.515 GEOTEXTILE FILTER TYPE IV	SQ YD	795	\$2.00		543.80	\$1,087.60
200	2511.607 INSTALL RANDOM RIPRAP	CU YD	94	\$50.00	17	59.00	\$2,950.00
201	2521.501 4" CONCRETE WALK	SQ FT	71916	\$4.03	3854	28,617.00	\$115,326.51
202	2521.501 6" CONCRETE WALK	SQ FT	33160	\$6.99	876	4,164.00	\$29,106.36
203	2531.501 CONCRETE CURB AND GUTTER DESIGN B424	LIN FT	12414	\$16.18	374	5,907.00	\$95,575.26
204	2531.501 CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	24951	\$16.18	1374	12,729.00	\$205,955.22
205	2531.507 6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	2322	\$51.06	112	1,399.00	\$71,432.94
206	2531.507 7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	1608	\$58.70	85	207.00	\$12,150.90
207	2531.603 CONCRETE CURB DESIGN V	LIN FT	889	\$21.92		407.00	\$8,921.44
208	2531.618 TRUNCATED DOMES	SQ FT	1337	\$32.50		584.00	\$18,980.00
209	2540.602 PLANTER	EACH	2	\$150.00		0.00	\$0.00
210	2540.602 INSTALL MAIL BOX SUPPORT	EACH	8	\$100.00		0.00	\$0.00
211	2540.604 INSTALL LANDSCAPE ROCK	SQ YD	294	\$19.00		0.00	\$0.00
212	2540.618 BOARDWALK	SQ FT	36	\$32.00		0.00	\$0.00
213	2540.618 INSTALL BRICK PAVERS	SQ FT	98	\$25.00		0.00	\$0.00
214	2545.511 LIGHTING UNIT TYPE SPECIAL	EACH	77	\$4,445.00	8	36.00	\$160,020.00
215	2545.511 LIGHTING UNIT TYPE 6-40	EACH	31	\$2,695.00	13	15.00	\$40,425.00
216	2545.511 LIGHTING UNIT TYPE 6D-40	EACH	3	\$3,585.00	3	3.00	\$10,755.00
217	2545.515 LIGHT FOUNDATION DESIGN E	EACH	10	\$775.00		10.00	\$7,750.00
218	2545.515 LIGHT FOUNDATION DESIGN E MODIFIED	EACH	4	\$900.00		3.00	\$2,700.00
219	2545.515 LIGHT FOUNDATION DESIGN SPECIAL	EACH	97	\$750.00	11	30.00	\$22,500.00
220	2545.523 2" NON-METALLIC CONDUIT	LIN FT	29414	\$2.95	3640	11,326.00	\$33,411.70
221	2545.531 UNDERGROUND WIRE 1 COND NO 2	LIN FT	97540	\$1.70	7288	28,920.00	\$49,164.00
222	2545.531 UNDERGROUND WIRE 1 COND NO 1	LIN FT	20116	\$2.00	9240	21,808.00	\$43,616.00
223	2545.533 HANDHOLE	EACH	3	\$1,475.00	0	2.00	\$2,950.00
224	2545.541 SERVICE CABINET -TYPE L1	EACH	2	\$5,600.00	1	2.00	\$11,200.00
225	2545.545 EQUIPMENT PAD B	EACH	2	\$650.00	1	2.00	\$1,300.00
226	2554.509 GUIDE POST TYPE B	EACH	33	\$40.00		0.00	\$0.00
227	2557.603 INSTALL FENCE	LIN FT	262	\$8.80		0.00	\$0.00
228	2557.603 INSTALL CHAIN LINK FENCE	LIN FT	455	\$8.80		0.00	\$0.00
229	2563.601 TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	\$10,000.00	0.2	0.80	\$8,000.00
230	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$32,000.00	0.1	0.85	\$27,200.00

No.	Item No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
231	2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	1	\$10,000.00		0.45	\$4,500.00
232	2563.602	TEMPORARY PEDESTRIAN ACCESS CONTROL	EACH	4	\$1,200.00		1.00	\$1,200.00
233	2563.602	PORTABLE CHANGEABLE MESSAGE SIGN	EACH	4	\$4,500.00		4.00	\$18,000.00
234	2564.524	SIGN PANELS TYPE SPECIAL	EACH	20	\$250.00		11.00	\$2,750.00
235	2564.531	SIGN PANELS TYPE C	SQ FT	1397.1	\$31.00		572.70	\$17,753.70
236	2564.531	SIGN PANELS TYPE D	SQ FT	77.8	\$34.00		0.00	\$0.00
237	2564.537	INSTALL SIGN TYPE D	EACH	9	\$75.00		0.00	\$0.00
238	2564.550	DELINEATOR TYPE X4-6	EACH	6	\$75.00		4.00	\$300.00
239	2564.550	DELINEATOR TYPE X4-13	EACH	1	\$75.00		0.00	\$0.00
240	2564.552	OBJECT MARKER TYPE X4-2	EACH	15	\$75.00		0.00	\$0.00
241	2564.618	CONSTRUCTION SIGNS-SPECIAL	SQ FT	663.5	\$10.00		540.00	\$5,400.00
242	2565.511	TRAFFIC CONTROL SIGNAL SYSTEM	SIG SYS	1	\$187,950.00		0.00	\$0.00
243	2565.513	EMERGENCY VEHICLE PREEMPTION SYSTEM	LUMP SUM	1	\$7,985.00		0.00	\$0.00
244	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM A	SYSTEM	1	\$18,095.00		0.00	\$0.00
245	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM B	SYSTEM	1	\$18,095.00	1	1.00	\$18,095.00
246	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM C	SYSTEM	1	\$18,095.00		0.00	\$0.00
247	2565.616	INSTALL PEDESTRIAN CROSSWALK FLASHER	SYSTEM	1	\$1,000.00		0.00	\$0.00
248	2565.616	FLASHER SYSTEM DESIGN MODIFIED	SYSTEM	2	\$11,875.00	2	2.00	\$23,750.00
249	2571.544	TRANSPLANT SHRUB	SHRUB	31	\$165.00		0.00	\$0.00
250	2571.547	TRANSPLANT PERENNIAL	PLANT	106	\$25.00		0.00	\$0.00
251	2572.602	TREE PRUNING	EACH	11	\$300.00		10.00	\$3,000.00
252	2573.502	SILT FENCE, TYPE MS	LIN FT	21136	\$1.48		16,949.00	\$25,084.52
253	2573.505	FLOTATION SILT CURTAIN TYPE STILL WATER	LIN FT	397	\$13.00		845.00	\$10,985.00
254	2573.530	STORM DRAIN INLET PROTECTION	EACH	246	\$85.00		136.00	\$11,560.00
255	2573.533	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	380	\$2.95		1,804.00	\$5,321.80
256	2573.535	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	\$1,500.00		0.00	\$0.00
257	2573.550	EROSION CONTROL SUPERVISOR	LUMP SUM	1	\$2,500.00	0.25	0.75	\$1,875.00
258	2573.560	CULVERT END CONTROLS	EACH	34	\$100.00		4.00	\$400.00
259	2574.508	FERTILIZER TYPE 1	POUND	1360	\$0.45		0.00	\$0.00
260	2574.508	FERTILIZER TYPE 3	POUND	2129	\$0.45		525.00	\$236.25
261	2574.508	FERTILIZER TYPE 4	POUND	47	\$0.45		0.00	\$0.00
262	2574.578	SOIL BED PREPARATION	ACRE	14.7	\$150.00	2.8	4.30	\$645.00
263	2575.501	SEEDING	ACRE	7.7	\$250.00		1.50	\$375.00
264	2575.502	SEED MIXTURE 25-131	POUND	1343	\$3.25		100.00	\$325.00
265	2575.502	SEED MIXTURE 33-261	POUND	17	\$21.00		0.00	\$0.00
266	2575.505	SODDING TYPE EROSION	SQ YD	275	\$10.00		0.00	\$0.00
267	2575.505	SODDING TYPE SALT TOLERANT	SQ YD	32458	\$4.25		0.00	\$0.00
268	2575.511	MULCH MATERIAL TYPE 1	TON	8.5	\$150.00		3.00	\$450.00
269	2575.511	MULCH MATERIAL TYPE 3	TON	0.4	\$500.00		0.00	\$0.00
270	2575.513	MULCH MATERIAL TYPE 6	CU YD	22	\$120.00		0.00	\$0.00
271	2575.519	DISK ANCHORING	ACRE	5.2	\$65.00		1.50	\$97.50
272	2575.523	EROSION CONTROL BLANKETS CATEGORY 3N	SQ YD	10946	\$1.25		351.00	\$438.75
273	2575.571	RAPID STABILIZATION METHOD 3	M GALLON	46.2	\$300.00		39.60	\$11,880.00
274	2582.501	PAVEMENT MESSAGE EPOXY GROUND IN (WR)	SQ FT	934	\$15.00		0.00	\$0.00
275	2582.502	4" SOLID LINE EPOXY	LIN FT	4395	\$0.25		0.00	\$0.00
276	2582.502	4" BROKEN LINE EPOXY	LIN FT	438	\$0.25		0.00	\$0.00
277	2582.502	4" SOLID LINE EPOXY GROUND IN (WR)	LIN FT	47825	\$0.48		0.00	\$0.00
278	2582.502	12" SOLID LINE EPOXY GROUND IN (WR)	LIN FT	141	\$6.50		0.00	\$0.00
279	2582.502	24" SOLID LINE EPOXY GROUND IN (WR)	LIN FT	917	\$10.00		0.00	\$0.00
280	2582.502	4" BROKEN LINE EPOXY GROUND IN (WR)	LIN FT	545	\$0.48		0.00	\$0.00
281	2582.502	4" DOTTED LINE EPOXY GROUND IN (WR)	LIN FT	583	\$2.00		0.00	\$0.00
282	2582.502	8" DOTTED LINE EPOXY GROUND IN (WR)	LIN FT	31	\$3.00		0.00	\$0.00
283	2582.502	4" DOUBLE SOLID LINE EPOXY GROUND IN (WR)	LIN FT	11,409	\$0.96		0.00	\$0.00
284	2582.503	CROSSWALK EPOXY GROUND IN (WR)	SQ FT	5805	\$6.00		0.00	\$0.00
285	2582.618	PAVEMENT MARKING SPECIAL	SQ FT	615	\$4.50		0.00	\$0.00
TOTAL BASE BID								\$12,509,666.40
BID ALTERNATE DESCRIPTION								
500	2506.602	STRUCTURAL POLLUTION CONTROL DEVICE	EACH	46	\$4,200.00	21	21.00	\$88,200.00
501	2521.501	4" CONCRETE WALK SPECIAL	SQ FT	19239	\$4.89	5627	5,627.00	\$27,516.03
502	2521.501	6" CONCRETE WALK SPECIAL	SQ FT	2737	\$6.19		0.00	\$0.00
TOTAL BID ALTERNATE								\$115,716.03
CHANGE ORDER NO. 1								
2504.603	16" FUSED PVC WATERMAIN CARRIER PIPE EXTENSION	LIN FT	28	\$64.33			28.00	1,801.24
2504.603	20" OD STEEL CASING PIPE EXTENSION	LIN FT	28	\$159.49			28.00	4,465.72
2503.603	36" STEEL CASING PIPE (JACKED)	LIN FT	22	\$1,200.00			22.00	26,400.00
2563.601	SUPPLEMENTAL DETOUR SIGNING	LUMP SUM	1	\$5,151.52			1.00	5,151.52
2564.618	CONSTRUCTION SIGN - SPECIAL	SQ FT	219	\$10.00			219.00	2,190.00
2565.513	EMERGENCY VEHICLE PREEMPTION SYSTEM	LUMP SUM	-1	\$7,985.00			0.00	0.00
TOTAL CHANGE ORDER NO. 1								\$40,008.48

No.	Item No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
		CHANGE ORDER NO. 2						
2503.511		54" RC PIPE SEWER CLASS IV	LUMP SUM	1	\$19,341.95		-1.00	-19,341.95
2503.511		54" RC PIPE SEWER CLASS IV	LUMP SUM	1	\$41,101.64		-1.00	-41,101.64
		TOTAL CHANGE ORDER NO. 2						-60,443.59
		CHANGE ORDER NO. 3						
2504.603		X" PEFORATED PIPE DRAIN	LUMP SUM	1	\$1,062.00		-1.00	-1,062.00
		CHANGE ORDER NO. 4						
		UNFORESEEN CONDITIONS OF WOOD SHORING DURING PIPE REAMING & BURSTING CONSTRUCTION.	LUMP SUM	1	349283.84		1.00	\$349,283.84
		TOTAL BASE BID						\$12,509,666.40
		TOTAL BID ALTERNATE						\$115,716.03
		TOTAL CHANGE ORDER NO. 1						\$40,008.48
		TOTAL CHANGE ORDER NO. 2						(\$60,443.59)
		TOTAL CHANGE ORDER NO. 3						(\$1,062.00)
		TOTAL CHANGE ORDER NO. 4						\$349,283.84
		VALUE COMPLETED TO DATE						\$12,953,169.16
		MATERIAL ON HAND						\$0.00
		ERODIBLE ACRE WITHHOLDING						(\$14,700.00)
		TOTAL WORK AMOUNT EARNED TO DATE (AMOUNT EARNED)						\$12,938,469.16

PROJECT PAYMENT STATUS

OWNER CITY OF WASECA
 STANTEC PROJECT NO. 193803196
 CONTRACTOR ULLAND BROTHERS INC.

CHANGE ORDERS

No.	Date	Description	Amount
1	8/14/2017	Storm sewer bedding, watermain config., amend detour route & business signage, modify RR crossing sanitary & water main.	\$32,023.48
2	8/24/2017	54" Pipe classification (non-conforming)	-\$60,443.59
3	11/6/2017	X" Perforated drain pipe (non-conforming)	-\$1,062.00
4	5/3/2018	Unforeseen conditions of wood shoring during pipe reaming & bursting construction.	\$349,283.84
Total Change Orders			\$319,801.73

Material on Hand		Value of Complete Work	Remaining Material on Hand Value
Mn. Signal (Street Poles and Fixtures)	\$80,391.14	\$180,777.60	\$0.00
Total Material on Hand	\$80,391.14		\$0.00

Erodible Acre Withholding

Area	Acre Unit Quantity	Unit Price	Total
SP 8103-115 (west of State)	4.60	(\$3,000.00)	(\$13,800.00)
SP 8104-42 (east of State)	0.30	(\$3,000.00)	(\$900.00)
Total Erodible Acres			(\$14,700.00)

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	06/12/2017	06/30/2017	976,928.57	51,417.29	1,028,345.86
2	06/30/2017	07/28/2017	1,189,729.29	114,034.62	2,280,692.48
3	07/28/2017	09/11/2017	1,995,249.11	218,902.74	4,380,809.71
4	09/11/2017	09/29/2017	2,111,466.04	330,032.53	6,603,405.54
5	09/29/2017	10/31/2017	2,571,270.82	465,507.57	9,310,151.40
6	10/31/2017	11/30/2017	614,583.33	501,906.69	9,961,133.85
7	11/30/2018	04/30/2018	558,566.99	527,252.32	10,545,046.47
8	04/30/2018	05/31/2018	1,139,273.70	587,214.10	11,744,281.95
9	05/31/2018	06/30/2018	1,134,477.85	646,923.46	12,938,469.16

Total Payment to Date	\$12,291,545.70	Original Contract	\$18,298,652.14
Retainage Pay No. 9	646,923.46	Change Orders	\$319,801.73
Total Amount Earned	\$12,938,469.16	Revised Contract	\$18,618,453.87

**A RESOLUTION OF THE WASECA CITY COUNCIL
APPOINTING ELECTION JUDGES, DESIGNATING POLLING PLACES
AND ESTABLISHING POLLING HOURS FOR THE
AUGUST 14, 2018 PRIMARY ELECTION
AND THE NOVEMBER 6, 2018 GENERAL ELECTION**

BE IT RESOLVED by the City Council of the City of Waseca as follows:

1. The persons named on the attachments are hereby appointed judges for the August 14, 2018 Primary Election, and November 6, 2018 General Election, to be held in the City of Waseca, County of Waseca, State of Minnesota.
2. The Assistant to City Manager shall be given full authority to make appointment changes for various reasons or emergencies.
3. The judges appointed, the Chairpersons of the election board of each precinct designated, precinct and voting places wherein they shall serve, are established on the Attachments:

POLLING PLACES

Ward 1, Precinct A – Waseca Community Arena, 1501 2nd St NW
Ward 1, Precinct B – Sacred Heart Treanor Campion Center, 111 4th St NW
Ward 2, Precinct A – Faith United Methodist Church, 801 4th Ave NE
Ward 2, Precinct B – St. John Lutheran Church, 401 3rd Ave NE
Ward 3, Precinct A – City Hall, 508 South State Street
Ward 3, Precinct B – Waseca County Highway Shop, 1495 5th St SE

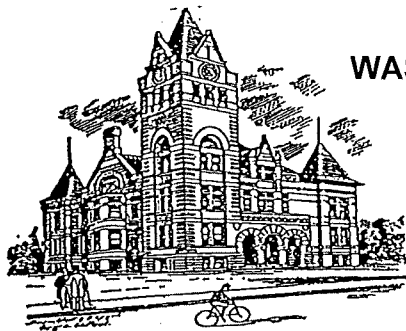
Polls will be open at 7:00 a.m. and will close at 8:00 p.m. on Primary and General Election Days. All of the qualified electors in said City are entitled to vote at these elections.

Adopted this 17th day of July, 2018.

R.D. Srp
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO CITY MANAGER



OFFICE OF
WASECA COUNTY AUDITOR-TREASURER
COURTHOUSE
P.O. BOX 47 ♦ WASECA, MINNESOTA 56093
507/835-0620 ♦ 507/835-0633 FAX

TAMARA J SPOONER
Auditor-Treasurer

ROBIN NELSON
Chief Deputy

June 20, 2018

City of Waseca
C/O Mike Anderson
508 S State St
Waseca, MN 56093

Greetings, Mike:

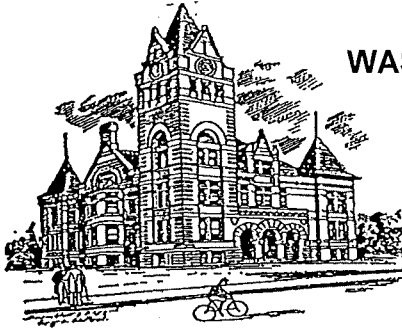
This letter is to inform you the following persons from you township attended one of the June 18, 2018, election judge trainings:

- Steve Burnett
- James Christiansen
- Mildred Gerlach
- Michael Hecht
- Betty Prechel
- Dona Petersen
- JoAnn Jackson – 1A
- Lila Schaal – 1A
- Edna Burns – 1B
- Scarlett Renze – 1B
- Karen Tloughan – 1B
- Lorraine Harter – 2A
- Phoebe Praxl – 2A
- Lucille Younberg – 2A
- Sheryl Brisel – 2B
- Marlene Good – 2B
- Lynette Krogstad – 2B
- Winston Evenson – 3A
- Lavonne Gerdts – 3A
- Les Tloughan – 3A
- Loren Gerdts – 3B
- Roger Rucker – 3B

There are three more trainings yet this month as well as three in July if you have more who need to take the class.

Thank you,

Dawn Androli
Deputy Auditor-Treasurer



OFFICE OF
WASECA COUNTY AUDITOR-TREASURER
COURTHOUSE
P.O. BOX 47 ♦ WASECA, MINNESOTA 56093
507/835-0620 ♦ 507/835-0633 FAX

TAMARA J SPOONER
Auditor-Treasurer

ROBIN NELSON
Chief Deputy

July 3, 2018

City of Waseca
Mike Anderson, Clerk
508 S State Street
Waseca, MN 56093

Dear Mike,

The following persons received election judge training on June 28th or June 29th:

- John Knotts 1A
- Ann Mathern 1A
- Les Schult 1A
- Gayle Wickersheim 1A
- Norine Paulson 1B
- Robert Hunter 2B
- Betty Larson 3B
- Elaine Malling 3B
- Kathleen Oftedahl 3B

Regards,

Dawn Androli
Deputy Auditor-Treasurer

Roger C. Ashland
522 11th Ave NW
Waseca, MN 56093

July 11, 2018

Waseca City Hall
ATTN: Records Secretary
508 South State Street
Waseca, MN 56093

Dear Sir or Madam:

Because of other commitments that I have, I resign my position on the Waseca City Planning Commission.

Thank you for the opportunity to serve on this committee for over 5 years.

Sincerely,

A handwritten signature in black ink, appearing to read "Roger C. Ashland", written in a cursive style.

Roger C. Ashland

Title:	Approval of Temporary Liquor: Waseca Ag Society		
Meeting Date:	July 17, 2018	Agenda Item Number:	6I
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Approve a Temporary Liquor License for the Waseca County AG Society for July 27, 2018.		
How does this item pertain to Vision 2030 goals?	Good Governance		

BACKGROUND: The Waseca County Ag Society is requesting this Temporary License because of the conditions of the track on Friday, July 13. Rain came through the night before and didn't allow for the Derby to take place. They have rescheduled for July 27 at the Fairgrounds.

BUDGET IMPACT: Liquor License Revenue

RECOMMENDATION: Staff recommends the City Council approval of the Temporary Liquor License Application.

Title:	Resolution 18-47 Designating Authorized Signers for the Official Depositories and Brokers/Dealers for the City of Waseca		
Meeting Date:	July 17, 2018	Agenda Item Number:	6J
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 18-47
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Adopt Resolution 18-47 Designating Authorized Signers for the Official Depositories and Brokers/Dealers for the City of Waseca		
How does this item pertain to Vision 2030 goals?	Good Governance		

BACKGROUND: Due to the change in staff, the Council is requested to approve the staff as listed on the attached resolution as authorized signers for the City. The signers listed will have the responsibility of final approval for processes completed by finance department staff, a sound practice for financial control and separation of duties. This resolution addresses all authorized signers for the previously designated depository and broker/dealers for the City.

RECOMMENDATION: Adopt Resolution 18-47 Designating Authorized Signers for the Official Depositories and Brokers/Dealers for the City of Waseca.

RESOLUTION NO. 18-47

**A RESOLUTION OF THE WASECA CITY COUNCIL
DESIGNATING AUTHORIZED SIGNERS FOR THE
OFFICIAL DEPOSITORIES AND
BROKERS/DEALERS FOR THE CITY OF WASECA**

WHEREAS, State Statutes require that City funds be deposited with designated financial institutions; and

WHEREAS, the City has deposited various funds or may deposit funds with these formerly designated financial institutions; and

WHEREAS, the City desires to update the authorized signers for the designated financial institutions.

NOW, THEREFORE, BE IT RESOLVED that the recitals set forth above are incorporated herein.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Council of the City of Waseca that the City is authorizing the following City officials to act as authorized signers for the City's financial institutions:

City Manager, City of Waseca, Lee Mattson (as of September 4, 2018)

Director of Utilities, City of Waseca, Carl Sonnenberg

Accounting Technician, City of Waseca, Alicia Fischer

Finance Director, City of Waseca, Shelly L. Kolling

Adopted this 17th day of July, 2018.

R.D. Srp
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Title:	Tink Larson Community Field Flag Donation		
Meeting Date:	7-17-18	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 18-41
Originating Department:	Park Department	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to accept the donation from Mike Peters – MPeters Industries for a new flag pole and two flags at Tink Larson Community Field.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: Mike Peters of MPeters Industries has agreed to donate a new 40-foot flag pole and two flags for Tink Larson Community Field. The Park Department will be responsible for the installation.

BUDGET IMPACT: Estimated donation total \$5000

RECOMMENDATION: Staff recommends City Council approval for the flag pole and flags at Tink Larson Community Field.

RESOLUTION NO. 18-41

**RESOLUTION FORMALLY ACCEPTING DONATIONS TO THE CITY OF WASECA
IN CALENDAR YEAR 2018**

WHEREAS, the City of Waseca appreciates receiving donations as an alternate form of revenue; and

WHEREAS, this additional revenue allows designated departments to access these donations; and

NOW THEREFORE, BE IT RESOLVED that the recitals set forth above are incorporated herein.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Council of the City of Waseca accept the following donations to the City of Waseca in 2018:

Tink Larson Community Field	\$5,000	New Flag Pole - MPeters
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Total \$ 5,000.00

Adopted this 17th Day of July 2018.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Title:	Resolution No. 18-45 Approving a Variance to Allow Non-conforming Parking Lot and Drive setbacks, and Parking Space Requirements on Property Zoned B-2, Community Retail and Service Business District. (105 15 th Ave NE)		
Meeting Date:	July 17, 2018	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution No. 18-45 PC Memo/Attachments
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to adopt Resolution No. 18-45, A Resolution of the Waseca City Council Approving a Variance to Allow Non-conforming Parking Lot / Drive Setbacks, and Parking Space Requirements on Property Zoned B-2, Community Retail and Service Business District. (105 15 th Ave NE)		
How does this item pertain to Vision 2030 goals?	Expand & Leverage Economic Development Initiatives		

BACKGROUND:

Wendy Hulsebus of Inventure Properties, on behalf of DCU Waseca, LLC. is requesting a Variance for the property located at 105 15th Ave NE to allow non-conforming parking lot and drive setbacks, and parking space requirements. The proposed rear and front setbacks are 0 feet from the property line, and the proposed east side setback is angled from 7 feet 10 inches to 7 feet 2 inches. The property is zoned B-2, Community Retail and Service Business District. The proposed uses are permitted within this zoning district.

The existing property is legal non-conforming due to the setback encroachments on the north and east sides. Additionally, there is approximately 20 feet of vegetation that aids in drainage between the neighboring eastern lot and the proposed site. The proposed development will be required to fulfil the vegetation and landscaping requirements within the property limits.

Section 154.024, Table 5-5 states that properties zoned B-2 require 10 foot rear, side and front setbacks. The proposed construction on this property would bring the front and rear drive setback to 0 feet and the east side parking setback angled from 7 feet 10 inches to 7 feet 2 inches.

The potential occupant uses require 46 total parking spaces, including 2 required accessible spaces, one of which shall be van accessible. The proposed site meets the accessible parking requirements, but will consist of 43 total parking spaces, which is 3 less than required for the proposed potential uses.

The Planning Commission held a public hearing on the Variance request on July 10, 2018. The Planning Commission voted 4-0 recommending approval to the City Council.

BUDGET IMPACT: None

POLICY QUESTION: The City Council has the authority to approve Variances.

ALTERNATIVES CONSIDERED: None

RECOMMENDATION: Motion to adoption of Resolution 18-45, Approving a Variance to Allow Non-conforming Parking Lot / Drive Setbacks, and Parking Space Requirements on a Property Zoned B-2, Community Retail and Service Business District located at 105 15th Ave NE.

RESOLUTION NO. 18-45

A RESOLUTION OF THE WASECA CITY COUNCIL GRANTING A VARIANCE TO ALLOW NON-CONFORMING PARKING LOT AND DRIVE SETBACKS, AND PARKING SPACE REQUIREMENTS ON PROPERTY ZONED B-2, COMMUNITY RETAIL AND SERVICE BUSINESS DISTRICT (105 15th Ave NE)

WHEREAS, application has been made to the City Council of the City of Waseca by Wendy Hulsebus of Inventure Properties, on behalf of DCU Waseca, LLC, for approval of a Variance from the provisions of Chapter 154, Section 154.024, Table 5-5 and Section 154.161, Table 15-6 to allow 0 foot front and rear setbacks, and an angled east side setback of 7 feet 10 inches to 7 feet 2 inches, and 3 parking spaces less than required for the proposed future uses. The property is zoned B-2, Community Retail and Service Business District and is located at 105 15th Ave NE, which is described as:

All that part of Block Two (2), North Ridge, County of Waseca, State of Minnesota, legally described as follows: Commencing at the Southwest (SW) corner of Block Two (2), North Ridge (point of beginning); thence North Zero Degrees Zero Minutes One Second (00°00'01") West, assumed bearing, One Hundred twenty-seven and Ninety-seven hundredths (127.97) feet along the West line of said Block Two (2); thence South Eighty-nine Degrees Fifty-nine Minutes Fifty-nine Seconds (89°59'59") West Fifteen (15) feet along the boundary line of said Block Two (2); thence North Zero Degrees Zero Minutes One Second (00°00'01") West Twelve and Sixteen hundredths (12.16) feet along the West line of said Block Two (2); thence North Eighty-nine Degrees Forty Minutes Thirteen Seconds (89°40'13") East Three Hundred Fifty-seven (357) feet; thence South Zero Degrees Nineteen Minutes Forty-seven Seconds (00°19'47") East One Hundred Forty-seven and Thirty-three hundredths (147.33) feet to the South line of said Block Two (2); thence Westerly along the South line said Block Two (2) and along a nontangential curve concave to the South, central angle Three Degrees Fourteen Minutes Twenty-seven Seconds (03°14'27"), radius Five Hundred Thirty-three (533) feet, arc length Thirty and Fifteen hundredths (30.15) feet; thence Westerly along the South line of said Block Two (2) and along a tangential curve concave to the South, central angle Three Degrees Twenty-two Minutes Forty-seven Seconds (03°22'47"), radius Five Hundred Thirty-three (533) feet, arc length Thirty-one and Forty-four hundredths (31.44) feet; thence North Eighty-nine Degrees Forty-four Minutes Three Seconds (89°44'03") West, assumed bearing, Two Hundred Eighty-one and Forty-two hundredths (281.42) feet along the South line of said Block Two (2) to the point of beginning, and situate in Waseca County, Minnesota.

WHEREAS, the Waseca Planning Commission held a public hearing on the request at its July 10, 2018 meeting, and all interested parties were provided an opportunity to comment; and

WHEREAS, the City Council of the City of Waseca has considered the advice and recommendation of the Planning Commission, the consistency of the proposed project with the Waseca Zoning Ordinance and the effect of the proposed use on the health, safety and welfare of the occupants of the surrounding land, existing and anticipated traffic conditions, the effect of the proposed use on the City's Comprehensive Plan, and the effect on property values in the surrounding area; and

WHEREAS, the City Council of the City of Waseca, makes the following findings of fact related to the proposed development and requested Variance:

1. The Variance is in harmony with the purpose and intent of the ordinance.
2. The use and Variance is consistent with the Comprehensive Plan.
3. The proposal puts the property to use in a reasonable manner.
4. The Variance, if granted, will not alter the essential character of the locality.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca approves the Variance from the provisions of Chapter 154, Section 154.024, Table 5-5 and Section 154.161, Table 15-6 to allow 0 foot front and rear setbacks, an angled east side setback of 7 feet 10 inches to 7 feet 2 inches, and 3 parking spaces less than required for the proposed uses on property zoned B-2, Community Retail and Service Business District located at 105 15th Ave NE be subject to the following conditions:

1. Landscaping requirements are met within the property boundary
2. No landscaping shall be planted in the city boulevard
3. Appropriate signage shall be posted to notify traffic of bypass lane
4. The property shall conform to all state and local building and fire codes

Adopted by the City Council of the City of Waseca this 17th day of July, 2018.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER