

REGULAR WASECA CITY COUNCIL MEETING

TUESDAY, May 1, 2018

7:00 P.M.

AGENDA

1 CALL TO ORDER/ROLL CALL

2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

3 APPROVAL OF AGENDA

4 PUBLIC COMMENT

**The Public Comment period of the meeting is for comments on issues that are not on the agenda. Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilor. The Council may not take action on issues presented during the Public Comment period, but, when appropriate, may refer the issue to the City Manager for follow up.**

5 REQUESTS AND PRESENTATIONS

A. Proclamation – National Small Business Week – April 29 – May 5, 1028

6 CONSENT AGENDA

A. Minutes – Regular City Council meeting – April 17, 2018

B. Payroll & Expenditures

7 ACTION AGENDA

A. Accepting Donation: AMP (Aging Mastery Program kits)

B. **Res. 18-28:** Approval for plans and specifications and authorization to bid the 2018 Street and Misc. Drainage Improvement Projects, Project Nos. 2017-06 & 2018-01

8 REPORTS

A. City Manager's Report

B. Commission Reports

- Airport Board (Rose)
- Park Board (Christiansen)
- Fire Relief Association (Conrath)

9 ANNOUNCEMENTS

10 ADJOURNMENT

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, APRIL 17, 2018

6A

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

|                |                   |
|----------------|-------------------|
| Mayor Roy Srp  | Allan Rose        |
| Jeremy Conrath | Mark Christiansen |
| Les Tlougan    | Daren Arndt       |
| Ann Fitch      |                   |

Absent: None

Staff present:

Duane Hebert, Interim City Manager  
Mike Anderson, Assistant to the City Manager  
Mary Buenzow, City Clerk  
Paul Bruder, Senior Engineering Technician  
Tom Kellogg, WSB Engineer  
Tim Schroeder, Waseca Police Department

**MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

- 2 A moment of silent prayer was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 The Assistant to the City Manager requested the removal of item 6H, a Resolution Amending Fee Schedule re: water park passes.

It was moved by Arndt, seconded by Conrath, to approve the agenda as amended; the motion carried 7-0.

**PUBLIC COMMENT**

- 4 Mayor Srp asked if there was anyone in the audience, not on the agenda, who wished to address the City Council at this time.

Resident James Christianson spoke regarding missing sidewalk on South State Street. He would like to see if replaced for safety. He also mentioned the HRA Commission has a new director.

**REQUESTS AND PRESENTATIONS**

- 5 Mayor Srp made notice that it was City Clerk Buenzow's last City Council Meeting. She served as Clerk for 31 years and congratulated her on her excellent service. Buenzow addressed the Council and thanked the Council and staff.

## CONSENT AGENDA

- 6 It was moved by Fitch, seconded by Ardnt, to approve the Consent Agenda as amended; the motion carried 7-0 and included the following:

- A. Minutes – Regular City Council meeting – April 3, 2018
- B. Minutes – City Council Work Session – March 6, 2018
- C. Minutes – City Council Work Session – March 8, 2018
- D. Minutes – City Council Work Session – March 20, 2018
- E. Minutes – City Council Work Session – April 3, 2018
- F. Payroll & Expenditures
- G. Resolution No. 18-25 – Awarding Bid for Airport FBO Hanger Project #2016-11
- H. ~~Resolution 18-27 – Amending Fee Schedule re: water park passes bulk purchases~~ removed
- I. Minutes – Waseca Board of Review meeting – April 9, 2018

## ACTION AGENDA

- 7A **Public Hearing: Resolution No. 18-26** – Municipal Projects #2017-06 and 2018-01, Street & Miscellaneous Drainage Projects

Senior Engineering Technician Bruder and WSB Engineer Kellogg gave a presentation on the storm water projects for 2018. They answered questions and gave feedback to the audience and City Council.

Mayor Srp opened the Public Hearing at 7:24 p.m.

Residents Russ Weir and Duane Brase addressed the Council during the public hearing.

Mayor Srp closed the Public Hearing at 7:47 p.m.

It was moved by Fitch, seconded by Tlougan to approve Resolution No. 18-26; motion carried 7-0

- 7B **Resolution No. 18-16 – Approving Preliminary and Final Plat for Roesler Subdivision**

Interim City Manager Herbert informed the Council that the approval of both the preliminary and final plat is taking place at the same time because of the nature of the project. The Roesler's have complied with all the subdivision code. Tonight's action is approving the preliminary and final plat of this subdivision.

It was moved by Conrath, seconded by Ardnt to approve Resolution 18-16; motion carried 7-0

## REPORTS

- 8A **City Manager's Report**

Interim City Manager Hebert reported on Vision 2030, Tink Larson Field, and the Highway 14 project.

8B      **Commission Reports**

EDA – April 11 meeting – Mayor Srp stated the EDA discussed the Vision 2030 and what the EDA could do to help bring business into the community. He also said how Vision 2030 is designed to bring the City, Chamber, Schools, and other entities together. Council Member Fitch stated all the tools the EDA uses to help bring business to Waseca.

Discover Waseca Tourism – April 10 meeting – Council Member Fitch mentioned the DWT talked about the Sesquicentennial brochure and all the events that will be taking place. She highlighted the new addition of the Soap Box Derby and the Fireworks. She also talked about the MS Bike Ride that will be coming through Waseca and the partnership with Waterville to apply for the 2020 Governors fishing tournament. Council Member Conrath talked about prepping for the 2018 County Fair.

**ANNOUNCEMENTS**

9            **The following miscellaneous announcements were made:**

All Council Members praised and thanked City Clerk Buenzow for her dedicated service of 31 years and how she will be greatly missed.

**ADJOURNMENT**

- 10          There being no further business to be brought before the Council, it was moved by Ardnt, seconded by Conrath, to adjourn the meeting at 8:04 p.m.; the motion carried 7-0.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

## LIST OF EXPENDITURES

*Shelly L. Holling*

May 1, 2018

|                              |                    |               |
|------------------------------|--------------------|---------------|
| City Council                 | 4,250.00           |               |
| Streets                      | 28,013.81          |               |
| Parks                        | 9,826.39           |               |
| Wastewater                   | 9,838.11           |               |
| Utility Administration       | 4,838.78           |               |
| Utility Billing              | 7,385.61           |               |
| Electric                     | 12,861.18          |               |
| Water                        | 5,260.12           |               |
| Building and Code Compliance | 2,280.84           |               |
| Police                       | 49,809.76          |               |
| Administration               | 2,242.56           |               |
| Community Aides              | 880.00             |               |
| Fire                         | 7,943.38           |               |
| Volunteer Fire Department    | 671.69             |               |
| Election Judges              | 0.00               |               |
| PEG                          | 0.00               |               |
| Finance                      | 9,947.67           |               |
| Connections                  | 3,744.11           |               |
| Community Development        | 4,750.39           |               |
| Engineering                  | 10,042.19          |               |
| Water Park                   | 2,404.15           |               |
| Econ Development             | <u>2,344.15</u>    |               |
| Total Gross Payroll          | 179,334.89         |               |
| *Less- Payroll Deductions    | <u>(58,028.48)</u> |               |
| Net Payroll Cost             |                    | \$ 121,306.41 |

\*These costs are included in Accounts Payable totals below

Accounts Payable

|  |                      |
|--|----------------------|
| Expenditures dated:                      |                      |
| April 14, 0218-April 26, 2018            |                      |
| Includes check #'s 151849, 151917-151978 |                      |
| Bank ACH Withdrawals.....                | <u>316,368.99</u>    |
| GRAND TOTAL EXPENDITURES                 | <u>\$ 437,675.40</u> |

| Check<br>Issue Date | Check<br>Number | Payee                                 | Description                                     | Invoice<br>GL Account | Check<br>Amount |
|---------------------|-----------------|---------------------------------------|---|-----------------------|-----------------|
| <b>General Fund</b> |                 |                                       |   |                       |                 |
| 04/26/2018          | 41816           | MN Sales and Use Tax Payable          | Over pmnt error Nov & Dec                       | 101-20210-0000        | 82.66- M        |
| 04/26/2018          | 41816           | MN Sales and Use Tax Payable          | Sales Tax Payable March 2018                    | 101-20210-0000        | 102.62 M        |
| 04/26/2018          | 41816           | MN Sales and Use Tax Payable          | Sales Tax Payable March 2018                    | 101-20210-0000        | 25.12 M         |
| Total 101202100000: |                 |                                       |   |                       | 45.08           |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | FEDERAL WITHHOLDING TAX Pay Period: 4/22/2018   | 101-21701-0000        | 16,105.45 M     |
| Total 101217010000: |                 |                                       |   |                       | 16,105.45       |
| 04/26/2018          | 41820           | MN Department of Revenue              | STATE WITHHOLDING TAX Pay Period: 4/22/2018     | 101-21702-0000        | 7,877.49 M      |
| Total 101217020000: |                 |                                       |   |                       | 7,877.49        |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | SOCIAL SECURITY Pay Period: 4/22/2018           | 101-21703-0000        | 7,190.26 M      |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | SOCIAL SECURITY Pay Period: 4/22/2018           | 101-21703-0000        | 7,190.26 M      |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | M. Moeinian credit                              | 101-21703-0000        | 1,001.42- M     |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | M. Moeinian Error                               | 101-21703-0000        | 59.78 M         |
| Total 101217030000: |                 |                                       |   |                       | 13,438.88       |
| 04/26/2018          | 41822           | Public Employees Retirement Assn (ACH | PERA COORD Emplr 1% Pay Period: 4/22/2018       | 101-21704-0000        | 1,144.51 M      |
| 04/26/2018          | 41822           | Public Employees Retirement Assn (ACH | PERA COORDINATED Employee Pay Period: 4/22/2018 | 101-21704-0000        | 7,439.41 M      |
| 04/26/2018          | 41822           | Public Employees Retirement Assn (ACH | PERA POLICE Employee Pay Period: 4/22/2018      | 101-21704-0000        | 5,499.79 M      |
| 04/26/2018          | 41822           | Public Employees Retirement Assn (ACH | DEF CONTRIBUTION/EMPL Pay Period: 4/22/2018     | 101-21704-0000        | 117.40 M        |
| 04/26/2018          | 41822           | Public Employees Retirement Assn (ACH | PERA COORDINATED Employer Pay Period: 4/22/2018 | 101-21704-0000        | 7,439.41 M      |
| 04/26/2018          | 41822           | Public Employees Retirement Assn (ACH | PERA POLICE Employer Pay Period: 4/22/2018      | 101-21704-0000        | 8,249.72 M      |
| 04/26/2018          | 41822           | Public Employees Retirement Assn (ACH | DEF CONT Employer Pay Period: 4/22/2018         | 101-21704-0000        | 117.40 M        |
| Total 101217040000: |                 |                                       |   |                       | 30,007.64       |
| 04/26/2018          | 2018048         | Greater Mankato Area United Way       | UNITED WAY Pay Period: 4/22/2018                | 101-21708-0000        | 28.00           |
| Total 101217080000: |                 |                                       |   |                       | 28.00           |
| 04/26/2018          | 151951          | NCPERS Minnesota - 8266711            | LIFE INSURANCE - PERA Pay Period: 4/22/2018     | 101-21711-0000        | 224.00          |
| Total 101217110000: |                 |                                       |   |                       | 224.00          |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | MEDICARE Pay Period: 4/22/2018                  | 101-21712-0000        | 2,414.47 M      |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | MEDICARE Pay Period: 4/22/2018                  | 101-21712-0000        | 2,414.47 M      |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | M. Moeinian credit                              | 101-21712-0000        | 234.20- M       |
| 04/26/2018          | 41826           | ACH Internal Revenue Service          | M. Moeinian Error                               | 101-21712-0000        | 13.98 M         |
| Total 101217120000: |                 |                                       |   |                       | 4,608.72        |
| 04/26/2018          | 41828           | MSRS- (DEF COMP)                      | MSRS - ROTH (AFTER TAX) Pay Period: 4/22/2018   | 101-21713-0000        | 342.00 M        |
| 04/26/2018          | 41828           | MSRS- (DEF COMP)                      | MSRS - DEF COMP Pay Period: 4/22/2018           | 101-21713-0000        | 495.00 M        |
| Total 101217130000: |                 |                                       |   |                       | 837.00          |
| 04/26/2018          | 41825           | Vantagepoint Transfer Agents 457      | ICMA DEF COMPENSATION Pay Period: 4/22/2018     | 101-21714-0000        | 640.00 M        |
| Total 101217140000: |                 |                                       |   |                       | 640.00          |

| Check<br>Issue Date | Check<br>Number | Payee                           | Description                                  | Invoice<br>GL Account | Check<br>Amount |   |
|---------------------|-----------------|---------------------------------|--|-----------------------|-----------------|---|
| 04/26/2018          | 41821           | AFLAC                           | AFLAC AFTER TAX Pay Period: 4/8/2018         | 101-21715-0000        | 155.15          | M |
| 04/26/2018          | 41821           | AFLAC                           | AFLAC PRE TAX Pay Period: 4/8/2018           | 101-21715-0000        | 654.86          | M |
| 04/26/2018          | 41821           | AFLAC                           | AFLAC AFTER TAX Pay Period: 4/22/2018        | 101-21715-0000        | 155.15          | M |
| 04/26/2018          | 41821           | AFLAC                           | AFLAC PRE TAX Pay Period: 4/22/2018          | 101-21715-0000        | 654.86          | M |
| Total 101217150000: |                 |                                 |  |                       | 1,620.02        |   |
| 04/26/2018          | 41815           | SelectAccount                   | FLEX/HSA Reimbursement                       | 101-21716-0000        | 166.30          | M |
| 04/26/2018          | 41818           | SelectAccount                   | FLEX/HSA Reimbursement                       | 101-21716-0000        | 238.99          | M |
| 04/26/2018          | 41823           | SelectAccount                   | HSA DEDUCTION Pay Period: 4/22/2018          | 101-21716-0000        | 467.92          | M |
| Total 101217160000: |                 |                                 |  |                       | 873.21          |   |
| 04/26/2018          | 41824           | MN Child Support Payment Center | CHILD SUPPORT FLAT AMT Pay Period: 4/22/2018 | 101-21717-0000        | 1,099.67        | M |
| Total 101217170000: |                 |                                 |  |                       | 1,099.67        |   |
| 04/26/2018          | 41827           | Delta Dental                    | DENTAL FAMILY Employee Pay Period: 4/22/2018 | 101-21719-0000        | 1,382.15        | M |
| 04/26/2018          | 41827           | Delta Dental                    | DENTAL SINGLE Employee Pay Period: 4/22/2018 | 101-21719-0000        | 613.28          | M |
| 04/26/2018          | 41827           | Delta Dental                    | Danny  | 101-21719-0000        | 34.46           | M |
| Total 101217190000: |                 |                                 |  |                       | 1,960.97        |   |
| 04/26/2018          | 151932          | Fidelity Security Life          | VISION FAMILY Employee Pay Period: 4/22/2018 | 101-21722-0000        | 33.36           |   |
| 04/26/2018          | 151932          | Fidelity Security Life          | VISION SINGLE Employee Pay Period: 4/22/2018 | 101-21722-0000        | 44.87           |   |
| 04/26/2018          | 151932          | Fidelity Security Life          | VISION + ONE Employee Pay Period: 4/22/2018  | 101-21722-0000        | 11.23           |   |
| Total 101217220000: |                 |                                 |  |                       | 89.46           |   |
| 04/26/2018          | 2018044         | Conrath, Jeremy                 | Technology Reimbursement                     | 101-41110-3200        | 600.00          |   |
| Total 101411103200: |                 |                                 |  |                       | 600.00          |   |
| 04/26/2018          | 2018046         | Discover Waseca Tourism         | March Lodging Tax                            | 101-41110-4440        | 1,749.29        |   |
| Total 101411104440: |                 |                                 |  |                       | 1,749.29        |   |
| 04/26/2018          | 2018040         | Charlie's Hardware              | Parts & Supplies                             | 101-41110-4450        | 60.31           |   |
| 04/26/2018          | 151950          | MPeters Enterprises Inc.        | Flags and poles                              | 101-41110-4450        | 106.00          |   |
| Total 101411104450: |                 |                                 |  |                       | 166.31          |   |
| 04/26/2018          | 41829           | Reliance Standard               | May LTD Insurance                            | 101-41320-1340        | 18.57           | M |
| 04/26/2018          | 41829           | Reliance Standard               | May LTD Insurance                            | 101-41320-1340        | 10.41           | M |
| 04/26/2018          | 41829           | Reliance Standard               | May LTD Insurance                            | 101-41320-1340        | 4.16            | M |
| Total 101413201340: |                 |                                 |  |                       | 33.14           |   |
| 04/26/2018          | 151962          | Shred-it USA LLC                | March Shredding Service                      | 101-41320-3100        | 13.83           |   |
| Total 101413203100: |                 |                                 |  |                       | 13.83           |   |
| 04/26/2018          | 2018033         | A. H. Hermel Company            | Pop for Vending machine                      | 101-41320-4945        | 28.76           |   |
| Total 101413204945: |                 |                                 |  |                       | 28.76           |   |

| Check<br>Issue Date | Check<br>Number | Payee                           | Description                       | Invoice<br>GL Account | Check<br>Amount |   |
|---------------------|-----------------|---------------------------------|-----------------------------------|-----------------------|-----------------|---|
| 04/26/2018          | 41829           | Reliance Standard               | May LTD Insurance                 | 101-41500-1340        | 74.69           | M |
| Total 101415001340: |                 |                                 |                                   |                       | 74.69           |   |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC | Office Supplies                   | 101-41500-2000        | 15.59           |   |
| Total 101415002000: |                 |                                 |                                   |                       | 15.59           |   |
| 04/26/2018          | 2018060         | Pantheon Computer Systems Inc.  | Laptop for PD Detectives          | 101-41920-2050        | 809.00          |   |
| 04/26/2018          | 2018060         | Pantheon Computer Systems Inc.  | Battery back up for Finance Clerk | 101-41920-2050        | 84.95           |   |
| 04/26/2018          | 2018060         | Pantheon Computer Systems Inc.  | Monitor for Utilities Director    | 101-41920-2050        | 225.00          |   |
| Total 101419202050: |                 |                                 |                                   |                       | 1,118.95        |   |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC | Laminate pouches                  | 101-41940-2000        | 46.54           |   |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC | Office Supplies                   | 101-41940-2000        | 16.47           |   |
| Total 101419402000: |                 |                                 |                                   |                       | 63.01           |   |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC | Janitorial Supplies               | 101-41940-2170        | 67.67           |   |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC | Janitorial Supplies               | 101-41940-2170        | 94.20           |   |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC | Janitorial Supplies               | 101-41940-2170        | 188.56          |   |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC | Janitorial Supplies               | 101-41940-2170        | 71.04           |   |
| Total 101419402170: |                 |                                 |                                   |                       | 421.47          |   |
| 04/26/2018          | 2018039         | Cady Business Technologies Inc  | Monthly Phone Support Plan        | 101-41940-3100        | 262.62          |   |
| 04/26/2018          | 151927          | Cintas Corporation              | Floor Mats                        | 101-41940-3100        | 26.40           |   |
| 04/26/2018          | 151955          | Orkin Pest Control Inc.         | City Hall Pest Control            | 101-41940-3100        | 87.97           |   |
| Total 101419403100: |                 |                                 |                                   |                       | 376.99          |   |
| 04/26/2018          | 41819           | Consolidated Communications     | Monthly Billing                   | 101-41940-3200        | 154.92          | M |
| 04/26/2018          | 41819           | Consolidated Communications     | Monthly Billing                   | 101-41940-3200        | 74.16           | M |
| Total 101419403200: |                 |                                 |                                   |                       | 229.08          |   |
| 04/26/2018          | 151926          | Centerpoint Energy              | Monthly Billing                   | 101-41940-3800        | 43.51           |   |
| Total 101419403800: |                 |                                 |                                   |                       | 43.51           |   |
| 04/26/2018          | 41829           | Reliance Standard               | May LTD Insurance                 | 101-41950-1340        | 46.30           | M |
| Total 101419501340: |                 |                                 |                                   |                       | 46.30           |   |
| 04/26/2018          | 2018070         | WSB & Associates Inc            | March Planning Services           | 101-41950-3000        | 4,586.00        |   |
| Total 101419503000: |                 |                                 |                                   |                       | 4,586.00        |   |
| 04/26/2018          | 41829           | Reliance Standard               | May LTD Insurance                 | 101-42100-1340        | 411.44          | M |
| Total 101421001340: |                 |                                 |                                   |                       | 411.44          |   |
| 04/26/2018          | 151948          | MN UI Fund                      | Fire Unemployment                 | 101-42100-1410        | 12.99           |   |



| Check<br>Issue Date | Check<br>Number | Payee                            | Description                              | Invoice<br>GL Account | Check<br>Amount |
|---------------------|-----------------|----------------------------------|--|-----------------------|-----------------|
| Total 101421001410: |                 |                                  |  |                       | 12.99           |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC  | Office supplies                          | 101-42100-2000        | 17.24           |
| 04/26/2018          | 2018050         | Innovative Office Solutions LLC  | Office supplies                          | 101-42100-2000        | 8.56            |
| Total 101421002000: |                 |                                  |  |                       | 25.80           |
| 04/26/2018          | 151973          | Waseca County Highway Department | Monthly billing                          | 101-42100-2120        | 2,478.82        |
| Total 101421002120: |                 |                                  |  |                       | 2,478.82        |
| 04/26/2018          | 2018049         | Grotberg, Angie                  | Reimbursement for phone cases for PD     | 101-42100-2170        | 74.98           |
| Total 101421002170: |                 |                                  |  |                       | 74.98           |
| 04/26/2018          | 2018042         | Chrz, Jared                      | Uniform Allowance                        | 101-42100-2180        | 149.97          |
| 04/26/2018          | 2018042         | Chrz, Jared                      | Uniform allowance                        | 101-42100-2180        | 13.96-          |
| 04/26/2018          | 2018049         | Grotberg, Angie                  | Uniform Allowance                        | 101-42100-2180        | 46.95           |
| 04/26/2018          | 2018049         | Grotberg, Angie                  | Uniform Allowance                        | 101-42100-2180        | 82.00           |
| 04/26/2018          | 2018065         | Streicher's                      | New officer uniform                      | 101-42100-2180        | 329.98          |
| 04/26/2018          | 2018065         | Streicher's                      | Uniform for new officer                  | 101-42100-2180        | 44.99           |
| 04/26/2018          | 2018065         | Streicher's                      | Uniform expense                          | 101-42100-2180        | 128.49          |
| Total 101421002180: |                 |                                  |  |                       | 768.42          |
| 04/26/2018          | 2018067         | Thornhill, Lawrence E.           | Vehile detailing                         | 101-42100-2220        | 240.00          |
| Total 101421002220: |                 |                                  |  |                       | 240.00          |
| 04/26/2018          | 151930          | Driver and Vehicle Services      | 2007 Dodge Caravan Tabs                  | 101-42100-3000        | 17.00           |
| Total 101421003000: |                 |                                  |  |                       | 17.00           |
| 04/26/2018          | 151927          | Cintas Corporation               | Floor Mats                               | 101-42100-3100        | 11.78           |
| 04/26/2018          | 151927          | Cintas Corporation               | Floor Mats                               | 101-42100-3100        | 12.77           |
| 04/26/2018          | 151962          | Shred-it USA LLC                 | March Shredding Service                  | 101-42100-3100        | 13.83           |
| Total 101421003100: |                 |                                  |  |                       | 38.38           |
| 04/26/2018          | 41819           | Consolidated Communications      | Monthly Billing                          | 101-42100-3200        | 154.92 M        |
| 04/26/2018          | 41819           | Consolidated Communications      | Monthly Billing                          | 101-42100-3200        | 238.54 M        |
| 04/26/2018          | 41819           | Consolidated Communications      | Monthly Billing                          | 101-42100-3200        | 22.71 M         |
| 04/26/2018          | 2018064         | Sprint                           | IC trailer phone bill                    | 101-42100-3200        | 39.99           |
| 04/26/2018          | 151969          | Verizon Wireless                 | Monthly Billing                          | 101-42100-3200        | 919.12          |
| 04/26/2018          | 151969          | Verizon Wireless                 | Monthly Billing                          | 101-42100-3200        | 50.84           |
| Total 101421003200: |                 |                                  |  |                       | 1,426.12        |
| 04/26/2018          | 151947          | Mission Critical Concepts        | Tactical sniper training course - Harren | 101-42100-3300        | 750.00          |
| Total 101421003300: |                 |                                  |  |                       | 750.00          |
| 04/26/2018          | 151975          | Waseca Rotary Club               | Rotary Dues                              | 101-42100-4330        | 226.00          |

| Check<br>Issue Date | Check<br>Number | Payee                                 | Description                   | Invoice<br>GL Account | Check<br>Amount |   |
|---------------------|-----------------|---------------------------------------|-------------------------------|-----------------------|-----------------|---|
| Total 101421004330: |                 |                                       |                               |                       | 226.00          |   |
| 04/26/2018          | 41829           | Reliance Standard                     | May LTD Insurance             | 101-42200-1340        | 55.32           | M |
| Total 101422001340: |                 |                                       |                               |                       | 55.32           |   |
| 04/26/2018          | 2018057         | Napa Auto Parts                       | Parts and Supplies            | 101-42200-2120        | 35.94           |   |
| 04/26/2018          | 151973          | Waseca County Highway Department      | Monthly billing               | 101-42200-2120        | 119.54          |   |
| Total 101422002120: |                 |                                       |                               |                       | 155.48          |   |
| 04/26/2018          | 2018057         | Napa Auto Parts                       | Parts and Supplies            | 101-42200-2170        | 9.51            |   |
| 04/26/2018          | 2018059         | North Shore Compressor & Machine Inc. | Air compressor Maintenance    | 101-42200-2170        | 249.07          |   |
| Total 101422002170: |                 |                                       |                               |                       | 258.58          |   |
| 04/26/2018          | 151927          | Cintas Corporation                    | Floor Mats                    | 101-42200-3100        | 11.77           |   |
| 04/26/2018          | 151927          | Cintas Corporation                    | Floor Mats                    | 101-42200-3100        | 12.77           |   |
| 04/26/2018          | 2018063         | Precision Chiropractic and Wellness   | Medical Exam - Pre-Employment | 101-42200-3100        | 73.00           |   |
| Total 101422003100: |                 |                                       |                               |                       | 97.54           |   |
| 04/26/2018          | 41819           | Consolidated Communications           | Monthly Billing               | 101-42200-3200        | 22.72           | M |
| 04/26/2018          | 151969          | Verizon Wireless                      | Monthly Billing               | 101-42200-3200        | 60.84           |   |
| Total 101422003200: |                 |                                       |                               |                       | 83.56           |   |
| 04/26/2018          | 151959          | Riverland Community College           | 2018 Fire/EMS/Rescue School   | 101-42200-3300        | 280.00          |   |
| Total 101422003300: |                 |                                       |                               |                       | 280.00          |   |
| 04/26/2018          | 41819           | Consolidated Communications           | Monthly Billing               | 101-42200-3800        | 23.97           | M |
| Total 101422003800: |                 |                                       |                               |                       | 23.97           |   |
| 04/26/2018          | 41829           | Reliance Standard                     | May LTD Insurance             | 101-42400-1340        | 20.07           | M |
| 04/26/2018          | 41829           | Reliance Standard                     | May LTD Insurance             | 101-42400-1340        | 6.56            | M |
| Total 101424001340: |                 |                                       |                               |                       | 26.63           |   |
| 04/26/2018          | 2018043         | City Building Inspection Services LLC | building inpections           | 101-42400-3000        | 3,037.42        |   |
| 04/26/2018          | 2018043         | City Building Inspection Services LLC | building inpections           | 101-42400-3000        | 39.26           |   |
| Total 101424003000: |                 |                                       |                               |                       | 3,076.68        |   |
| 04/26/2018          | 151969          | Verizon Wireless                      | Monthly Billing               | 101-42400-3200        | 31.38           |   |
| Total 101424003200: |                 |                                       |                               |                       | 31.38           |   |
| 04/26/2018          | 41829           | Reliance Standard                     | May LTD Insurance             | 101-43000-1340        | 6.76            | M |
| 04/26/2018          | 41829           | Reliance Standard                     | May LTD Insurance             | 101-43000-1340        | 54.53           | M |
| Total 101430001340: |                 |                                       |                               |                       | 61.29           |   |
| 04/26/2018          | 151969          | Verizon Wireless                      | Monthly Billing               | 101-43000-3200        | 50.04           |   |

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| Total 101430003200: |                 |                                  |                     |                       | 50.04           |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance   | 101-43100-1340        | 92.32 M         |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance   | 101-43100-1340        | 1.82 M          |
| Total 101431001340: |                 |                                  |                     |                       | 94.14           |
| 04/26/2018          | 151973          | Waseca County Highway Department | Monthly billing     | 101-43100-2120        | 2,164.43        |
| 04/26/2018          | 151973          | Waseca County Highway Department | Monthly billing     | 101-43100-2120        | 10.00           |
| 04/26/2018          | 151973          | Waseca County Highway Department | Monthly billing     | 101-43100-2120        | 176.98          |
| Total 101431002120: |                 |                                  |                     |                       | 2,351.41        |
| 04/26/2018          | 151919          | Barco Municipal Products Inc     | Channelizer Cones   | 101-43100-2170        | 499.31          |
| 04/26/2018          | 2018037         | Bomgaars Supply                  | Parts & Supplies    | 101-43100-2170        | 59.99           |
| 04/26/2018          | 2018040         | Charlie's Hardware               | Parts & Supplies    | 101-43100-2170        | 93.85           |
| 04/26/2018          | 2018057         | Napa Auto Parts                  | Parts and Supplies  | 101-43100-2170        | 292.50          |
| 04/26/2018          | 151952          | North American Safety Inc        | safety clothes      | 101-43100-2170        | 42.00           |
| Total 101431002170: |                 |                                  |                     |                       | 987.65          |
| 04/26/2018          | 2018034         | AmeriPride Services Inc          | uniform service     | 101-43100-2180        | 173.18          |
| 04/26/2018          | 2018034         | AmeriPride Services Inc          | uniform service     | 101-43100-2180        | 165.79          |
| 04/26/2018          | 2018037         | Bomgaars Supply                  | Parts & Supplies    | 101-43100-2180        | 99.99           |
| Total 101431002180: |                 |                                  |                     |                       | 438.96          |
| 04/26/2018          | 151933          | First Source Solutions           | Non DOT Drug Screen | 101-43100-3100        | 51.25           |
| Total 101431003100: |                 |                                  |                     |                       | 51.25           |
| 04/26/2018          | 41819           | Consolidated Communications      | Monthly Billing     | 101-43100-3200        | 23.97 M         |
| Total 101431003200: |                 |                                  |                     |                       | 23.97           |
| 04/26/2018          | 151926          | Centerpoint Energy               | Monthly Billing     | 101-43100-3800        | 1,258.87        |
| Total 101431003800: |                 |                                  |                     |                       | 1,258.87        |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance   | 101-43125-1340        | 23.93 M         |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance   | 101-43125-1340        | 1.82 M          |
| Total 101431251340: |                 |                                  |                     |                       | 25.75           |
| 04/26/2018          | 2018053         | Kritzer Oil Company Inc.         | Diesel Dyed         | 101-43125-2120        | 1,499.38        |
| Total 101431252120: |                 |                                  |                     |                       | 1,499.38        |
| 04/26/2018          | 151925          | Cargill Inc. - Salt Division     | Road salt           | 101-43125-2170        | 2,017.42        |
| Total 101431252170: |                 |                                  |                     |                       | 2,017.42        |
| 04/26/2018          | 151918          | Affordable Lawn Care Inc         | Snow hauling        | 101-43125-3100        | 1,147.50        |
| 04/26/2018          | 151918          | Affordable Lawn Care Inc         | Snow Hauling        | 101-43125-3100        | 3,697.50        |
| 04/26/2018          | 2018051         | James Brothers Construction Inc. | Snow Hauling        | 101-43125-3100        | 765.00          |

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| 04/26/2018          | 2018051         | James Brothers Construction Inc. | Snow Hauling        | 101-43125-3100        | 3,697.50        |
| 04/26/2018          | 151956          | Owatonna Groundsmasters Inc      | Snow Hauling        | 101-43125-3100        | 2,167.50        |
| Total 101431253100: |                 |                                  |                     |                       | 11,475.00       |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance   | 101-43170-1340        | 5.13 M          |
| Total 101431701340: |                 |                                  |                     |                       | 5.13            |
| 04/26/2018          | 151931          | Earl F. Andersen Inc.            | adaptors            | 101-43170-2170        | 1,113.60        |
| Total 101431702170: |                 |                                  |                     |                       | 1,113.60        |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance   | 101-43220-1340        | 8.55 M          |
| Total 101432201340: |                 |                                  |                     |                       | 8.55            |
| 04/26/2018          | 41819           | Consolidated Communications      | Monthly Billing     | 101-45130-3200        | 143.88 M        |
| Total 101451303200: |                 |                                  |                     |                       | 143.88          |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance   | 101-45200-1340        | 75.95 M         |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance   | 101-45200-1340        | 16.66 M         |
| Total 101452001340: |                 |                                  |                     |                       | 92.61           |
| 04/26/2018          | 151973          | Waseca County Highway Department | Monthly billing     | 101-45200-2120        | 269.47          |
| Total 101452002120: |                 |                                  |                     |                       | 269.47          |
| 04/26/2018          | 151920          | Beacon Athletics                 | Ball Field Supplies | 101-45200-2170        | 316.00          |
| 04/26/2018          | 2018040         | Charlie's Hardware               | Parts & Supplies    | 101-45200-2170        | 75.92           |
| 04/26/2018          | 151936          | Fulton's Restaurant Equipment    | Metal trash pickers | 101-45200-2170        | 139.88          |
| 04/26/2018          | 2018057         | Napa Auto Parts                  | Parts and Supplies  | 101-45200-2170        | 28.05           |
| 04/26/2018          | 2018062         | Pioneer Athletics                | Field Marking Paint | 101-45200-2170        | 476.00          |
| 04/26/2018          | 151960          | Saris                            | Bike Fixstations    | 101-45200-2170        | 3,672.06        |
| Total 101452002170: |                 |                                  |                     |                       | 4,707.91        |
| 04/26/2018          | 151927          | Cintas Corporation               | Uniform Service     | 101-45200-2180        | 10.20           |
| 04/26/2018          | 151927          | Cintas Corporation               | Uniform Service     | 101-45200-2180        | 12.02           |
| Total 101452002180: |                 |                                  |                     |                       | 22.22           |
| 04/26/2018          | 2018040         | Charlie's Hardware               | Parts & Supplies    | 101-45200-2280        | 120.68          |
| Total 101452002280: |                 |                                  |                     |                       | 120.68          |
| 04/26/2018          | 2018040         | Charlie's Hardware               | Parts & Supplies    | 101-45200-2400        | 15.28           |
| Total 101452002400: |                 |                                  |                     |                       | 15.28           |
| 04/26/2018          | 151933          | First Source Solutions           | Non DOT Drug Screen | 101-45200-3100        | 256.25          |
| Total 101452003100: |                 |                                  |                     |                       | 256.25          |

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| 04/26/2018                | 151926          | Centerpoint Energy              | Monthly Billing                 | 101-45200-3800        | 160.31          |   |
| 04/26/2018                | 151926          | Centerpoint Energy              | Monthly Billing                 | 101-45200-3800        | 341.71          |   |
| Total 101452003800:       |                 |                                 |                                 |                       | 502.02          |   |
| 04/26/2018                | 2018040         | Charlie's Hardware              | Parts & Supplies                | 101-45200-4000        | 129.99          |   |
| 04/26/2018                | 151934          | Flagship Recreation LLC         | PE repairs                      | 101-45200-4000        | 540.00          |   |
| Total 101452004000:       |                 |                                 |                                 |                       | 669.99          |   |
| 04/26/2018                | 41819           | Consolidated Communications     | Monthly Billing                 | 101-45500-3800        | 46.48           | M |
| 04/26/2018                | 41819           | Consolidated Communications     | Monthly Billing                 | 101-45500-3800        | 2.51            | M |
| Total 101455003800:       |                 |                                 |                                 |                       | 48.99           |   |
| 04/26/2018                | 151928          | Cintas Corporation              | First aid cabinet supplies      | 101-49210-4940        | 16.85           |   |
| 04/26/2018                | 151928          | Cintas Corporation              | First aid cabinet supplies      | 101-49210-4940        | 53.58           |   |
| 04/26/2018                | 151963          | South Central College           | Safety Training Sessions        | 101-49210-4940        | 2,800.00        |   |
| Total 101492104940:       |                 |                                 |                                 |                       | 2,870.43        |   |
| 04/26/2018                | 41827           | Delta Dental                    | April Cobra                     | 101-49220-1540        | 68.92           | M |
| 04/26/2018                | 151932          | Fidelity Security Life          | April Cobra                     | 101-49220-1540        | 6.41            |   |
| Total 101492201540:       |                 |                                 |                                 |                       | 75.33           |   |
| 04/26/2018                | 41817           | SelectAccount                   | Admin fees                      | 101-49244-1600        | 197.65          | M |
| Total 101492441600:       |                 |                                 |                                 |                       | 197.65          |   |
| Total General Fund:       |                 |                                 |                                 |                       | 131,036.72      |   |
| <b>Charter Oaks-TIF</b>   |                 |                                 |                                 |                       |                 |   |
| 04/26/2018                | 151972          | Waseca County Auditor-Treasurer | TIF #22-Charter oaks            | 222-46650-3000        | 150.00          |   |
| Total 222466503000:       |                 |                                 |                                 |                       | 150.00          |   |
| Total Charter Oaks-TIF:   |                 |                                 |                                 |                       | 150.00          |   |
| <b>Waseca Village TIF</b> |                 |                                 |                                 |                       |                 |   |
| 04/26/2018                | 151972          | Waseca County Auditor-Treasurer | TIF # 24 Village Leased Housing | 224-46670-3000        | 150.00          |   |
| Total 224466703000:       |                 |                                 |                                 |                       | 150.00          |   |
| Total Waseca Village TIF: |                 |                                 |                                 |                       | 150.00          |   |
| <b>TIF District 27</b>    |                 |                                 |                                 |                       |                 |   |
| 04/26/2018                | 151972          | Waseca County Auditor-Treasurer | TIF #27 Colony Court            | 227-46650-3000        | 150.00          |   |
| Total 227466503000:       |                 |                                 |                                 |                       | 150.00          |   |
| Total TIF District 27:    |                 |                                 |                                 |                       | 150.00          |   |
| <b>Airport</b>            |                 |                                 |                                 |                       |                 |   |
| 04/26/2018                | 151927          | Cintas Corporation              | Floor Mats                      | 230-49810-2170        | 3.84            |   |

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| Total 230498102170:                   |                 |   |                                  |                       | 3.84            |
| 04/26/2018                            | 151849          | CenturyLink                             | Phone                            | 230-49810-3200        | 102.16          |
| Total 230498103200:                   |                 |   |                                  |                       | 102.16          |
| 04/26/2018                            | 151926          | Centerpoint Energy                      | Monthly Billing                  | 230-49810-3800        | 43.51           |
| 04/26/2018                            | 151978          | Xcel Energy                             | Monthly utilities                | 230-49810-3800        | 222.55          |
| 04/26/2018                            | 151978          | Xcel Energy                             | Monthly Utilites                 | 230-49810-3800        | 106.57          |
| Total 230498103800:                   |                 |   |                                  |                       | 372.63          |
| 04/26/2018                            | 151974          | Waseca County Treasurer                 | 2018 Airport Property tax        | 230-49810-4800        | 1,499.00        |
| 04/26/2018                            | 151974          | Waseca County Treasurer                 | 2018 Airport property tax        | 230-49810-4800        | 6,620.00        |
| Total 230498104800:                   |                 |   |                                  |                       | 8,119.00        |
| 04/26/2018                            | 2018068         | Toltz King Duvall Anderson & Assoc Inc. | A/E Services FBO Hangar          | 230-49810-5200        | 4,104.87        |
| Total 230498105200:                   |                 |   |                                  |                       | 4,104.87        |
| 04/26/2018                            | 2018068         | Toltz King Duvall Anderson & Assoc Inc. | A/E Services-Culvert Replacement | 230-49810-5300        | 13,687.05       |
| Total 230498105300:                   |                 |   |                                  |                       | 13,687.05       |
| Total Airport:                        |                 |   |                                  |                       | 26,389.55       |
| <b>Economic Development-General f</b> |                 |   |                                  |                       |                 |
| 04/26/2018                            | 41829           | Reliance Standard                       | May LTD Insurance                | 261-46700-1340        | 10.41 M         |
| Total 261467001340:                   |                 |   |                                  |                       | 10.41           |
| Total Economic Development-General f: |                 |   |                                  |                       | 10.41           |
| <b>Safe Haven Grant</b>               |                 |   |                                  |                       |                 |
| 04/26/2018                            | 41829           | Reliance Standard                       | May LTD Insurance                | 279-46350-1340        | 29.03 M         |
| Total 279463501340:                   |                 |   |                                  |                       | 29.03           |
| 04/26/2018                            | 151948          | MN UI Fund                              | Safe Haven Unemployment          | 279-46350-1410        | 1,905.00        |
| Total 279463501410:                   |                 |   |                                  |                       | 1,905.00        |
| 04/26/2018                            | 151969          | Verizon Wireless                        | Monthly Billing                  | 279-46350-3200        | 50.84           |
| Total 279463503200:                   |                 |   |                                  |                       | 50.84           |
| Total Safe Haven Grant:               |                 |   |                                  |                       | 1,984.87        |
| <b>Capital Improvement</b>            |                 |   |                                  |                       |                 |
| 04/26/2018                            | 151965          | Stantec Consulting Services Inc         | City Building Condition Audit    | 430-43010-5560        | 342.00          |
| 04/26/2018                            | 2018070         | WSB & Associates Inc                    | Topographical Survey             | 430-43010-5560        | 1,543.00        |
| Total 430430105560:                   |                 |   |                                  |                       | 1,885.00        |

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| Total Capital Improvement:          |                 |                                  |                                       |                       | 1,885.00        |
| <b>HWY 14 Reconstruction</b>        |                 |                                  |                                       |                       |                 |
| 04/26/2018                          | 151965          | Stantec Consulting Services Inc  | Hwy 14 Engineering Services           | 436-43010-3000        | 4,846.75        |
| Total 436430103000:                 |                 |                                  |                                       |                       | 4,846.75        |
| Total HWY 14 Reconstruction:        |                 |                                  |                                       |                       | 4,846.75        |
| <b>Annexation &amp; Growth fund</b> |                 |                                  |                                       |                       |                 |
| 04/26/2018                          | 151974          | Waseca County Treasurer          | SE Property                           | 470-46800-4800        | 1,521.00        |
| 04/26/2018                          | 151974          | Waseca County Treasurer          | SE Property                           | 470-46800-4800        | 679.00          |
| Total 470468004800:                 |                 |                                  |                                       |                       | 2,200.00        |
| 04/26/2018                          | 151942          | Kwik Trip #442                   | Gaiter Lake Open House                | 470-46800-5300        | 20.95           |
| 04/26/2018                          | 2018070         | WSB & Associates Inc             | Gaiter Lake Engineering Services      | 470-46800-5300        | 1,718.00        |
| Total 470468005300:                 |                 |                                  |                                       |                       | 1,738.95        |
| Total Annexation & Growth fund:     |                 |                                  |                                       |                       | 3,938.95        |
| <b>Water</b>                        |                 |                                  |                                       |                       |                 |
| 04/26/2018                          | 151921          | Bessler Management               | Refund overbilled water sales tax     | 601-20210-0000        | 216.77          |
| 04/26/2018                          | 151923          | Buyse, Brent                     | Refund overbilled water sales tax     | 601-20210-0000        | 52.55           |
| 04/26/2018                          | 151939          | Hoehn Properties LLC             | Refund of Overbilled water sales tax  | 601-20210-0000        | 188.56          |
| 04/26/2018                          | 41816           | MN Sales and Use Tax Payable     | Sales Tax Payable March 2018          | 601-20210-0000        | 871.37 M        |
| 04/26/2018                          | 151953          | Northridge Apts of Waseca        | Refund overbilled water sales tax     | 601-20210-0000        | 559.61          |
| 04/26/2018                          | 151957          | Premiew Waseca LLC               | Refund for overbilled water sales tax | 601-20210-0000        | 531.02          |
| 04/26/2018                          | 151971          | Waseca Apartments                | Refund overbilled water sales tax     | 601-20210-0000        | 452.01          |
| 04/26/2018                          | 151977          | Woodland Investments LLC         | Refund overbilled water sales tax     | 601-20210-0000        | 185.12          |
| Total 601202100000:                 |                 |                                  |                                       |                       | 3,057.01        |
| 04/26/2018                          | 151938          | Hawkins Inc                      | BEF Well Chemicals                    | 601-49401-2170        | 2,068.22        |
| 04/26/2018                          | 151938          | Hawkins Inc                      | City Well Chemicals                   | 601-49401-2170        | 7,493.94        |
| Total 601494012170:                 |                 |                                  |                                       |                       | 9,562.16        |
| 04/26/2018                          | 151946          | Mid-America Meter Inc            | Meter Calibration                     | 601-49430-0000        | 187.70          |
| Total 601494300000:                 |                 |                                  |                                       |                       | 187.70          |
| 04/26/2018                          | 41829           | Reliance Standard                | May LTD Insurance                     | 601-49430-1340        | 15.82 M         |
| 04/26/2018                          | 41829           | Reliance Standard                | May LTD Insurance                     | 601-49430-1340        | 23.32 M         |
| Total 601494301340:                 |                 |                                  |                                       |                       | 39.14           |
| 04/26/2018                          | 151973          | Waseca County Highway Department | Monthly billing                       | 601-49430-2120        | 443.23          |
| Total 601494302120:                 |                 |                                  |                                       |                       | 443.23          |
| 04/26/2018                          | 151927          | Cintas Corporation               | Uniform Service                       | 601-49430-2180        | 3.90            |
| 04/26/2018                          | 151927          | Cintas Corporation               | Uniform Service                       | 601-49430-2180        | 3.90            |

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| Total 601494302180:   |                 |                                  |                             |                       | 7.80            |
| 04/26/2018            | 2018055         | Metering & Technology Solutions  | Bare Head 2 Inch Assembly   | 601-49430-2215        | 508.01          |
| 04/26/2018            | 2018055         | Metering & Technology Solutions  | Meters(2 inch and 1.5 inch) | 601-49430-2215        | 1,107.93        |
| Total 601494302215:   |                 |                                  |                             |                       | 1,615.94        |
| 04/26/2018            | 2018040         | Charlie's Hardware               | Parts & Supplies            | 601-49430-2230        | 6.39            |
| 04/26/2018            | 2018045         | Core & Main LP                   | Main Materials              | 601-49430-2230        | 610.95          |
| 04/26/2018            | 2018045         | Core & Main LP                   | Main repiar Parts           | 601-49430-2230        | 284.00          |
| Total 601494302230:   |                 |                                  |                             |                       | 901.34          |
| 04/26/2018            | 2018051         | James Brothers Construction Inc. | Porta Potty                 | 601-49430-3100        | 75.00           |
| 04/26/2018            | 151946          | Mid-America Meter Inc            | Meter calibration           | 601-49430-3100        | 187.70          |
| 04/26/2018            | 151946          | Mid-America Meter Inc            | Meter Calibration           | 601-49430-3100        | 315.23          |
| Total 601494303100:   |                 |                                  |                             |                       | 577.93          |
| 04/26/2018            | 151969          | Verizon Wireless                 | Monthly Billing             | 601-49430-3200        | 40.01           |
| Total 601494303200:   |                 |                                  |                             |                       | 40.01           |
| 04/26/2018            | 41829           | Reliance Standard                | May LTD Insurance           | 601-49585-1340        | 3.76 M          |
| 04/26/2018            | 41829           | Reliance Standard                | May LTD Insurance           | 601-49585-1340        | 19.67 M         |
| Total 601495851340:   |                 |                                  |                             |                       | 23.43           |
| 04/26/2018            | 41819           | Consolidated Communications      | Monthly Billing             | 601-49585-3200        | 41.31 M         |
| Total 601495853200:   |                 |                                  |                             |                       | 41.31           |
| 04/26/2018            | 151929          | City of Waseca                   | Summit AR payments          | 601-49585-4320        | 6.00            |
| 04/26/2018            | 151966          | Summit Account Resolution        | Collection Fees             | 601-49585-4320        | 4.77            |
| Total 601495854320:   |                 |                                  |                             |                       | 10.77           |
| 04/26/2018            | 41829           | Reliance Standard                | May LTD Insurance           | 601-49586-1340        | 2.32 M          |
| 04/26/2018            | 41829           | Reliance Standard                | May LTD Insurance           | 601-49586-1340        | 13.45 M         |
| Total 601495861340:   |                 |                                  |                             |                       | 15.77           |
| Total Water:          |                 |                                  |                             |                       | 16,523.54       |
| <b>Sanitary Sewer</b> |                 |                                  |                             |                       |                 |
| 04/26/2018            | 41829           | Reliance Standard                | May LTD Insurance           | 602-49470-1340        | 30.77 M         |
| 04/26/2018            | 41829           | Reliance Standard                | May LTD Insurance           | 602-49470-1340        | 1.82 M          |
| Total 602494701340:   |                 |                                  |                             |                       | 32.59           |
| 04/26/2018            | 2018057         | Napa Auto Parts                  | Parts and Supplies          | 602-49470-2240        | 27.98           |
| Total 602494702240:   |                 |                                  |                             |                       | 27.98           |
| 04/26/2018            | 41819           | Consolidated Communications      | Monthly Billing             | 602-49470-3200        | 385.12 M        |



| Check<br>Issue Date | Check<br>Number | Payee                            | Description                 | Invoice<br>GL Account | Check<br>Amount |
|---------------------|-----------------|----------------------------------|-----------------------------|-----------------------|-----------------|
| 04/26/2018          | 151969          | Verizon Wireless                 | Monthly Billing             | 602-49470-3200        | 40.01           |
| 04/26/2018          | 151969          | Verizon Wireless                 | Monthly Billing             | 602-49470-3200        | 40.01           |
| Total 602494703200: |                 |                                  |                             |                       | 465.14          |
| 04/26/2018          | 151926          | Centerpoint Energy               | Monthly Billing             | 602-49470-3800        | 35.11           |
| Total 602494703800: |                 |                                  |                             |                       | 35.11           |
| 04/26/2018          | 2018057         | Napa Auto Parts                  | Parts and Supplies          | 602-49470-4020        | 41.42           |
| Total 602494704020: |                 |                                  |                             |                       | 41.42           |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance           | 602-49480-1340        | 78.93 M         |
| Total 602494801340: |                 |                                  |                             |                       | 78.93           |
| 04/26/2018          | 151973          | Waseca County Highway Department | Monthly billing             | 602-49480-2120        | 88.70           |
| Total 602494802120: |                 |                                  |                             |                       | 88.70           |
| 04/26/2018          | 2018040         | Charlie's Hardware               | Parts & Supplies            | 602-49480-2170        | 106.37          |
| 04/26/2018          | 151938          | Hawkins Inc                      | Chemicals                   | 602-49480-2170        | 2,295.00        |
| 04/26/2018          | 151970          | Viking Industrial Center         | Respirator Cartridges       | 602-49480-2170        | 147.54          |
| Total 602494802170: |                 |                                  |                             |                       | 2,548.91        |
| 04/26/2018          | 151967          | USA Blue Book                    | Hip Boots                   | 602-49480-2190        | 194.95          |
| Total 602494802190: |                 |                                  |                             |                       | 194.95          |
| 04/26/2018          | 2018047         | Fastenal Company                 | Valve Parts                 | 602-49480-2210        | 212.44          |
| 04/26/2018          | 151940          | John Henry Foster Minnesota Inc. | Compressor Supplies         | 602-49480-2210        | 321.36          |
| Total 602494802210: |                 |                                  |                             |                       | 533.80          |
| 04/26/2018          | 151967          | USA Blue Book                    | Sludge Judge                | 602-49480-2230        | 163.10          |
| Total 602494802230: |                 |                                  |                             |                       | 163.10          |
| 04/26/2018          | 151927          | Cintas Corporation               | Janitorial supplies         | 602-49480-3100        | 15.68           |
| 04/26/2018          | 2018058         | North Shore Analytical Inc.      | Mercury Permit Testing      | 602-49480-3100        | 855.00          |
| 04/26/2018          | 151964          | Spee-Dee Delivery Service Inc.   | Shipping                    | 602-49480-3100        | 28.28           |
| 04/26/2018          | 151968          | Utility Consultants Inc          | Permit Testing              | 602-49480-3100        | 1,774.85        |
| Total 602494803100: |                 |                                  |                             |                       | 2,673.81        |
| 04/26/2018          | 151849          | CenturyLink                      | Internet                    | 602-49480-3200        | 98.99           |
| 04/26/2018          | 41819           | Consolidated Communications      | Monthly Billing             | 602-49480-3200        | 141.91 M        |
| 04/26/2018          | 151969          | Verizon Wireless                 | Monthly Billing             | 602-49480-3200        | 50.84           |
| Total 602494803200: |                 |                                  |                             |                       | 291.74          |
| 04/26/2018          | 2018066         | Terrell, Tim                     | Certification reimbursement | 602-49480-3300        | 100.00          |

| Check<br>Issue Date     | Check<br>Number | Payee                           | Description                     | Invoice<br>GL Account | Check<br>Amount |   |
|-------------------------|-----------------|---------------------------------|---------------------------------|-----------------------|-----------------|---|
| Total 602494803300:     |                 |                                 |                                 |                       | 100.00          |   |
| 04/26/2018              | 151926          | Centerpoint Energy              | Monthly Billing                 | 602-49480-3800        | 3,220.65        |   |
| 04/26/2018              | 151978          | Xcel Energy                     | March service                   | 602-49480-3800        | 12,502.38       |   |
| Total 602494803800:     |                 |                                 |                                 |                       | 15,723.03       |   |
| 04/26/2018              | 151965          | Stantec Consulting Services Inc | Birds Eye Foods Project         | 602-49480-4000        | 1,598.57        |   |
| Total 602494804000:     |                 |                                 |                                 |                       | 1,598.57        |   |
| 04/26/2018              | 151928          | Cintas Corporation              | WWTP First Aid Cabinet Supplies | 602-49480-4940        | 43.97           |   |
| Total 602494804940:     |                 |                                 |                                 |                       | 43.97           |   |
| 04/26/2018              | 41829           | Reliance Standard               | May LTD Insurance               | 602-49585-1340        | 3.76            | M |
| 04/26/2018              | 41829           | Reliance Standard               | May LTD Insurance               | 602-49585-1340        | 19.67           | M |
| Total 602495851340:     |                 |                                 |                                 |                       | 23.43           |   |
| 04/26/2018              | 41819           | Consolidated Communications     | Monthly Billing                 | 602-49585-3200        | 41.31           | M |
| Total 602495853200:     |                 |                                 |                                 |                       | 41.31           |   |
| 04/26/2018              | 151929          | City of Waseca                  | Summit AR payments              | 602-49585-4320        | 11.50           |   |
| 04/26/2018              | 151966          | Summit Account Resolution       | Collection Fees                 | 602-49585-4320        | 9.15            |   |
| Total 602495854320:     |                 |                                 |                                 |                       | 20.65           |   |
| 04/26/2018              | 41829           | Reliance Standard               | May LTD Insurance               | 602-49586-1340        | 2.32            | M |
| 04/26/2018              | 41829           | Reliance Standard               | May LTD Insurance               | 602-49586-1340        | 13.45           | M |
| Total 602495861340:     |                 |                                 |                                 |                       | 15.77           |   |
| 04/26/2018              | 151958          | Restoration Services Inc        | WWTP Building Repairs           | 602-49593-5300        | 3,920.00        |   |
| 04/26/2018              | 151958          | Restoration Services Inc        | WWTP Building Repairs           | 602-49593-5300        | 18,240.00       |   |
| 04/26/2018              | 151965          | Stantec Consulting Services Inc | WWTP Building Repair            | 602-49593-5300        | 2,040.75        |   |
| Total 602495935300:     |                 |                                 |                                 |                       | 24,200.75       |   |
| Total Sanitary Sewer:   |                 |                                 |                                 |                       | 48,943.66       |   |
| <b>Electric Utility</b> |                 |                                 |                                 |                       |                 |   |
| 04/26/2018              | 41816           | MN Sales and Use Tax Payable    | Sales Tax Payable March 2018    | 604-20210-0000        | 28,292.33       | M |
| Total 604202100000:     |                 |                                 |                                 |                       | 28,292.33       |   |
| 04/26/2018              | 41829           | Reliance Standard               | May LTD Insurance               | 604-49570-1340        | 2.97            | M |
| Total 604495701340:     |                 |                                 |                                 |                       | 2.97            |   |
| 04/26/2018              | 41829           | Reliance Standard               | May LTD Insurance               | 604-49571-1340        | 65.44           | M |
| Total 604495711340:     |                 |                                 |                                 |                       | 65.44           |   |

| Check<br>Issue Date | Check<br>Number | Payee                            | Description                  | Invoice<br>GL Account | Check<br>Amount |
|---------------------|-----------------|----------------------------------|------------------------------|-----------------------|-----------------|
| 04/26/2018          | 151973          | Waseca County Highway Department | Monthly billing              | 604-49571-2120        | 627.16          |
| Total 604495712120: |                 |                                  |                              |                       | 627.16          |
| 04/26/2018          | 2018040         | Charlie's Hardware               | Parts & Supplies             | 604-49571-2170        | 29.98           |
| 04/26/2018          | 151943          | Locators & Supplies Inc.         | Gloves                       | 604-49571-2170        | 245.60          |
| 04/26/2018          | 41816           | MN Sales and Use Tax Payable     | Sales Tax Payable March 2018 | 604-49571-2170        | 3.69 M          |
| 04/26/2018          | 2018057         | Napa Auto Parts                  | Parts and Supplies           | 604-49571-2170        | 11.14           |
| 04/26/2018          | 151954          | Olsen Chain & Cable Inc          | lift sling repair            | 604-49571-2170        | 205.21          |
| 04/26/2018          | 151954          | Olsen Chain & Cable Inc          | lift sling repair            | 604-49571-2170        | 248.66          |
| 04/26/2018          | 151961          | Sauber MFG CO                    | Safety Step                  | 604-49571-2170        | 197.09          |
| Total 604495712170: |                 |                                  |                              |                       | 941.37          |
| 04/26/2018          | 2018056         | Morris, Kyle                     | Lineman Work Boots - Morris  | 604-49571-2180        | 231.00          |
| Total 604495712180: |                 |                                  |                              |                       | 231.00          |
| 04/26/2018          | 151949          | MN Valley Action Council         | Energy audit reimbursement   | 604-49571-2340        | 752.10          |
| Total 604495712340: |                 |                                  |                              |                       | 752.10          |
| 04/26/2018          | 2018037         | Bomgaars Supply                  | Parts & Supplies             | 604-49571-2400        | 36.97           |
| Total 604495712400: |                 |                                  |                              |                       | 36.97           |
| 04/26/2018          | 151969          | Verizon Wireless                 | Monthly Billing              | 604-49571-3200        | 80.02           |
| Total 604495713200: |                 |                                  |                              |                       | 80.02           |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance            | 604-49572-1340        | 6.58 M          |
| Total 604495721340: |                 |                                  |                              |                       | 6.58            |
| 04/26/2018          | 2018038         | Border States Electric Supply    | Bulbs                        | 604-49572-2230        | 199.62          |
| Total 604495722230: |                 |                                  |                              |                       | 199.62          |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance            | 604-49573-1340        | 11.86 M         |
| Total 604495731340: |                 |                                  |                              |                       | 11.86           |
| 04/26/2018          | 151976          | Wesco Receivables Corp           | Wire Repair Kits             | 604-49573-2230        | 231.88          |
| Total 604495732230: |                 |                                  |                              |                       | 231.88          |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance            | 604-49574-1340        | 3.34 M          |
| Total 604495741340: |                 |                                  |                              |                       | 3.34            |
| 04/26/2018          | 2018052         | JT Services of MN                | Street Lamps                 | 604-49574-4000        | 1,859.48        |
| Total 604495744000: |                 |                                  |                              |                       | 1,859.48        |
| 04/26/2018          | 41829           | Reliance Standard                | May LTD Insurance            | 604-49584-1340        | 2.50 M          |

| Check<br>Issue Date | Check<br>Number | Payee                                | Description                                   | Invoice<br>GL Account | Check<br>Amount |   |
|---------------------|-----------------|--------------------------------------|---|-----------------------|-----------------|---|
| Total 604495841340: |                 |                                      |   |                       | 2.50            |   |
| 04/26/2018          | 41829           | Reliance Standard                    | May LTD Insurance                             | 604-49585-1340        | 3.04            | M |
| 04/26/2018          | 41829           | Reliance Standard                    | May LTD Insurance                             | 604-49585-1340        | 19.80           | M |
| Total 604495851340: |                 |                                      |   |                       | 22.84           |   |
| 04/26/2018          | 41819           | Consolidated Communications          | Monthly Billing                               | 604-49585-3200        | 77.46           | M |
| 04/26/2018          | 41819           | Consolidated Communications          | Monthly Billing                               | 604-49585-3200        | 23.97           | M |
| Total 604495853200: |                 |                                      |   |                       | 101.43          |   |
| 04/26/2018          | 2018061         | Personalized Printing Inc.           | Cutting of billing insert-street light charge | 604-49585-3500        | 46.00           |   |
| Total 604495853500: |                 |                                      |   |                       | 46.00           |   |
| 04/26/2018          | 151929          | City of Waseca                       | Summit AR payments                            | 604-49585-4320        | 32.50           |   |
| 04/26/2018          | 151966          | Summit Account Resolution            | Collection Fees                               | 604-49585-4320        | 25.84           |   |
| Total 604495854320: |                 |                                      |   |                       | 58.34           |   |
| 04/26/2018          | 41829           | Reliance Standard                    | May LTD Insurance                             | 604-49586-1340        | 4.44            | M |
| 04/26/2018          | 41829           | Reliance Standard                    | May LTD Insurance                             | 604-49586-1340        | 13.87           | M |
| Total 604495861340: |                 |                                      |   |                       | 18.31           |   |
| 04/26/2018          | 2018036         | Batteries Plus Bulbs                 | Batteries                                     | 604-49586-2000        | 165.60          |   |
| Total 604495862000: |                 |                                      |   |                       | 165.60          |   |
| 04/26/2018          | 151945          | McGrann Shea Carnival Straughn & Lam | Attorney                                      | 604-49586-3000        | 1,050.00        |   |
| Total 604495863000: |                 |                                      |   |                       | 1,050.00        |   |
| 04/26/2018          | 151962          | Shred-it USA LLC                     | March Shredding Service                       | 604-49586-3100        | 13.83           |   |
| Total 604495863100: |                 |                                      |   |                       | 13.83           |   |
| 04/26/2018          | 2018052         | JT Services of MN                    | Street Lamps                                  | 604-49593-5300        | 2,789.46        |   |
| 04/26/2018          | 2018052         | JT Services of MN                    | Street Lamps                                  | 604-49593-5300        | 3,409.34        |   |
| 04/26/2018          | 2018052         | JT Services of MN                    | Street Lamps                                  | 604-49593-5300        | 1,239.76        |   |
| 04/26/2018          | 2018052         | JT Services of MN                    | Street Lamps                                  | 604-49593-5300        | 1,549.70        |   |
| 04/26/2018          | 2018052         | JT Services of MN                    | Street Lamps                                  | 604-49593-5300        | 5,268.98        |   |
| 04/26/2018          | 2018052         | JT Services of MN                    | Street Lamps                                  | 604-49593-5300        | 4,029.22        |   |
| 04/26/2018          | 2018054         | M & R Electric Inc.                  | House Conversions (4)                         | 604-49593-5300        | 773.73          |   |
| 04/26/2018          | 41816           | MN Sales and Use Tax Payable         | Sales Tax Payable March 2018                  | 604-49593-5300        | 215.01          | M |
| Total 604495935300: |                 |                                      |   |                       | 19,275.20       |   |
| 04/26/2018          | 151924          | Cannon Technologies Inc/Eaton        | LCR Project                                   | 604-49593-5400        | 5,298.01        |   |
| 04/26/2018          | 151924          | Cannon Technologies Inc/Eaton        | LCR Project                                   | 604-49593-5400        | 6,540.75        |   |
| 04/26/2018          | 41816           | MN Sales and Use Tax Payable         | Sales Tax Payable March 2018                  | 604-49593-5400        | 801.52          | M |
| Total 604495935400: |                 |                                      |   |                       | 12,640.28       |   |

| Check<br>Issue Date               | Check<br>Number | Payee                            | Description  | Invoice<br>GL Account | Check<br>Amount |   |
|-----------------------------------|-----------------|----------------------------------|--|-----------------------|-----------------|---|
| Total Electric Utility:           |                 |                                  |  |                       | 66,736.45       |   |
| <b>Storm Water Utility</b>        |                 |                                  |  |                       |                 |   |
| 04/26/2018                        | 41829           | Reliance Standard                | May LTD Insurance                                    | 651-43140-1340        | 10.26           | M |
| Total 651431401340:               |                 |                                  |  |                       | 10.26           |   |
| 04/26/2018                        | 2018070         | WSB & Associates Inc             | 2018 MS4 Services                                    | 651-43140-3000        | 1,288.00        |   |
| Total 651431403000:               |                 |                                  |  |                       | 1,288.00        |   |
| 04/26/2018                        | 151937          | H & H Excavating Inc.            | excavator usage-clean drainage ditch of snow and ice | 651-43140-4000        | 4,150.00        |   |
| Total 651431404000:               |                 |                                  |  |                       | 4,150.00        |   |
| 04/26/2018                        | 41829           | Reliance Standard                | May LTD Insurance                                    | 651-49585-1340        | 3.11            | M |
| Total 651495851340:               |                 |                                  |  |                       | 3.11            |   |
| Total Storm Water Utility:        |                 |                                  |  |                       | 5,451.37        |   |
| <b>Central Garage Services</b>    |                 |                                  |  |                       |                 |   |
| 04/26/2018                        | 41829           | Reliance Standard                | May LTD Insurance                                    | 701-43180-1340        | 31.03           | M |
| Total 701431801340:               |                 |                                  |  |                       | 31.03           |   |
| 04/26/2018                        | 151973          | Waseca County Highway Department | Monthly billing                                      | 701-43180-2120        | 103.31          |   |
| Total 701431802120:               |                 |                                  |  |                       | 103.31          |   |
| 04/26/2018                        | 2018040         | Charlie's Hardware               | Parts & Supplies                                     | 701-43180-2170        | 34.10           |   |
| 04/26/2018                        | 2018057         | Napa Auto Parts                  | Parts and Supplies                                   | 701-43180-2170        | 31.92           |   |
| Total 701431802170:               |                 |                                  |  |                       | 66.02           |   |
| 04/26/2018                        | 151922          | Bock's Service Inc.              | Tire repair  | 701-43180-2210        | 62.00           |   |
| 04/26/2018                        | 2018037         | Bomgaars Supply                  | Parts & Supplies                                     | 701-43180-2210        | 29.99           |   |
| 04/26/2018                        | 2018040         | Charlie's Hardware               | Parts & Supplies                                     | 701-43180-2210        | 44.49           |   |
| 04/26/2018                        | 2018041         | Christensen Tire Service         | New Tires  | 701-43180-2210        | 796.28          |   |
| 04/26/2018                        | 151935          | Force America Distributing LLC   | Salt auger speed sensor                              | 701-43180-2210        | 398.99          |   |
| 04/26/2018                        | 151941          | Kris Engineering Inc.            | grader cutting edges                                 | 701-43180-2210        | 1,444.76        |   |
| 04/26/2018                        | 151944          | MacQueen Equipment Inc.          | Blower shoe adjusting rods                           | 701-43180-2210        | 210.88          |   |
| 04/26/2018                        | 2018057         | Napa Auto Parts                  | Parts and Supplies                                   | 701-43180-2210        | 954.31          |   |
| Total 701431802210:               |                 |                                  |  |                       | 3,941.70        |   |
| 04/26/2018                        | 2018037         | Bomgaars Supply                  | Parts & Supplies                                     | 701-43180-2400        | 33.96           |   |
| 04/26/2018                        | 2018069         | Tool Sales Company               | Small tools  | 701-43180-2400        | 82.00           |   |
| Total 701431802400:               |                 |                                  |  |                       | 115.96          |   |
| Total Central Garage Services:    |                 |                                  |  |                       | 4,258.02        |   |
| <b>Equipment Replacement Fund</b> |                 |                                  |  |                       |                 |   |
| 04/26/2018                        | 151917          | Advanced Graphix Inc.            | 2018 Explorer Unit 1812                              | 705-49920-5400        | 330.00          |   |
| 04/26/2018                        | 2018035         | Applied Concepts Inc             | Equipment New Squad                                  | 705-49920-5400        | 2,728.70        |   |

| Check<br>Issue Date               | Check<br>Number | Payee                           | Description                        | Invoice<br>GL Account | Check<br>Amount |
|-----------------------------------|-----------------|---------------------------------|------------------------------------|-----------------------|-----------------|
| Total 705499205400:               |                 |                                 |                                    |                       | 3,058.70        |
| 04/26/2018                        | 151965          | Stantec Consulting Services Inc | Engineering Water Park Pool Heater | 705-49960-5400        | 855.00          |
| Total 705499605400:               |                 |                                 |                                    |                       | 855.00          |
| Total Equipment Replacement Fund: |                 |                                 |                                    |                       | 3,913.70        |
| Grand Totals:                     |                 |                                 |                                    |                       | 316,368.99      |

## Report Criteria:

Report type: GL detail

[Report].Amount = {&lt;&gt;} 0

|  |   |                              |                                       |
|--|---|------------------------------|---------------------------------------|
| <b>Title:</b>  | Resolution 18-29 Formally Accepting Donation to the City of Waseca of Aging Mastery Program Starter Kits  |                              |                                       |
| <b>Meeting Date:</b>   | May 1, 2018   | <b>Agenda Item Number:</b>   | <b>7A</b>                             |
| <b>Action:</b>   | <input type="checkbox"/> MOTION<br><input type="checkbox"/> REQUESTS/PRESENTATIONS<br><input checked="" type="checkbox"/> RESOLUTION<br><input type="checkbox"/> ORDINANCE<br><input type="checkbox"/> DISCUSSION | <b>Supporting Documents:</b> | Resolution 18-29 Info on kit contents |
| <b>Originating Department:</b>                                       | Finance   | <b>Presented By:</b>         | Finance Director                      |
| <b>Approved By City Manager:</b> <input checked="" type="checkbox"/> | <b>Proposed Action:</b> Motion to Approve Resolution 18-29 Formally Accepting Donation to the City of Waseca of Aging Mastery Program Starter Kits  |                              |                                       |
| <b>How does this item pertain to Vision 2030 goals?</b>              | Pillar – Create High Quality Community Assets<br>Action Item – Expand Educational Opportunities for All Ages – This will provide an educational opportunity to area senior citizens at no cost to them.           |                              |                                       |

**BACKGROUND:** The Minnesota Recreation and Parks Association (MRPA) received a grant to provide Aging Mastery Program (AMP) Starter Kits to Minnesota Community's. Sara McKay, City of Waseca Recreation Coordinator, is an active member of MRPA. Through this affiliation, the City of Waseca has received a donation of 20 Aging Mastery Starter Kits. These kits include all the tools needed to bring the AMP into your life. AMP is through the National Council on Aging, a nonprofit that promotes the well-being of older adults. AMP has years of research and testing behind it and has been proven to improve quality of life. The AMP starter kits include everything needed for an individual to create their own pathway for aging.

The AMP starter kits acquired by the City will be provided to the Senior Center for distribution to area senior citizens. These will be available for pick up at no cost. Should all the kits be distributed the City may have an opportunity to acquire additional kits.

**BUDGET IMPACT:** None

**RECOMMENDATION:** Staff is recommending Council Approve Resolution 18-29 Formally Accepting Donation to the City of Waseca of Aging Mastery Program Starter Kits.

**RESOLUTION NO. 18-29**

**RESOLUTION FORMALLY ACCEPTING DONATION TO THE CITY OF WASECA  
OF AGING MASTERY PROGRAM STARTER KITS**

**WHEREAS**, the City of Waseca appreciates receiving donations as an alternate form of revenue; and

**WHEREAS**, these donations allow for additional service to the Community at no additional cost; and

**NOW THEREFORE, BE IT RESOLVED** that the recitals set forth above are incorporated herein.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the Mayor and Council of the City of Waseca accept the following donations to the City of Waseca:

| <u>Received From</u>                | <u>Item</u>                           |
|-------------------------------------|---------------------------------------|
| MN Recreation and Parks Association | 20 Aging Mastery Program Starter Kits |

Adopted this 1<sup>st</sup> Day of May 2018.

\_\_\_\_\_  
R.D. SRP  
MAYOR

ATTEST:

\_\_\_\_\_  
MICHAEL ANDERSON  
ASSISTANT TO CITY MANAGER





## Aging Mastery Program®

National Council on Aging

[ncoa.org/AMP](http://ncoa.org/AMP)

 @AgingMasteryProgram

### What's Inside:

Everything you need to create your own pathway for aging well.



#### Aging Mastery® Playbook

An introduction to AMP with inspirational and practical tips for making the most of your gift of time.



#### Activity Cards & Dice

A deck of fun, easy activities designed to promote positive aging across six key dimensions. Use the dice to pick a focus area!



#### Exercise DVDs

An energizing start to building your physical, mental, and spiritual health.



#### Notepad

A handy pad to reflect on your weekly goals, accomplishments, and social connections.



#### Gratitude Postcards

Notes to remind others that you're grateful for their presence in your life.



#### Magnet & Sticker

Visual reminders to be grateful for time well spent and to encourage you to track your progress.

|  |  |                              |                             |
|--|--|------------------------------|-----------------------------|
| <b>Title:</b>  | RESOLUTION NO. 18-28, APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS OF THE 2018 STREET & MISCELLANEOUS. DRAINAGE IMPROVEMENT PROJECT, CITY PROJECT NOS. 2017-06 & 2018-01                                 |                              |                             |
| <b>Meeting Date:</b>   | May 1, 2018  | <b>Agenda Item Number:</b>   | 7B                          |
| <b>Action:</b>   | <input type="checkbox"/> MOTION<br><input type="checkbox"/> REQUESTS/PRESENTATIONS<br><input checked="" type="checkbox"/> RESOLUTION<br><input type="checkbox"/> ORDINANCE<br><input type="checkbox"/> DISCUSSION                  | <b>Supporting Documents:</b> | Resolution 18-28 & Area Map |
| <b>Originating Department:</b>                                       | Engineering  | <b>Presented By:</b>         | City Engineer               |
| <b>Approved By City Manager:</b> <input checked="" type="checkbox"/> | <b>Proposed Action:</b> Motion to Adopt Resolution No. 18-28, Approving Plans and Specifications and Ordering Advertisement for Bids of the 2018 Street & Misc. Drainage Improvement Project, City Project Nos. 2017-06 & 2018-01. |                              |                             |
| <b>How does this item pertain to Vision 2030 goals?</b>              | NA   |                              |                             |

**BACKGROUND:** On April 17, 2018, following a Public Hearing for the Project, the City Council passed a resolution authorizing preparation of plans and specifications for the 2018 Street and Misc. Drainage Improvement Project, 2017-06 & 2018-01. The plans and specifications are available for review in the engineering office.

**BUDGET IMPACT:** The 2018 Street & Miscellaneous Drainage Improvement Project is included in the 2018 Budget. The estimated cost and funding sources for the project were presented in the Feasibility Study and at the Public Hearing.

**POLICY QUESTION:** Are the proposed improvements consistent with the City of Waseca's Pavement Management and Special Assessment Policies? Yes, the proposed project is consistent with the policies for the City and is necessary to provide safe and reasonable transportation to the citizens of the City.

**RECOMMENDATION:** Staff recommends the Waseca City Council adopt Resolution No. 18-28, Approving Plans and Specifications and Ordering Advertisement for Bids of the 2018 Street and Misc. Drainage Improvement Project, City Project Nos. 2017-06 & 2018-01.

**RESOLUTION NO. 18-28**

**A RESOLUTION OF THE WASECA CITY COUNCIL  
APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT  
FOR BIDS OF THE 2018 STREET AND MISCELLANEOUS DRAINAGE  
IMPROVEMENT PROJECT, CITY PROJECTS 2017-06 AND 2018-01**

**WHEREAS**, pursuant to a resolution passed by the City Council April 17, 2018 the City Engineer has prepared plans and specifications for City Projects Nos. 2017-06 & 2018-01 and has presented such plans to the council for approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Waseca that the City Council has determined:

1. Such plans and specifications are hereby approved.
2. Staff shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published on May 4, 2018, shall specify the work to be done, shall state that bids will be received by the City Engineer until 10:00 a.m. on May 30, 2018, at which time they will be publicly opened in the council chambers of the city hall, will then be tabulated, and will be considered by the council at 7:00 p.m. on June 5, 2018. No bids will be considered unless sealed and filed with the City Engineer and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the city for 5 percent of the amount of such bid.

Adopted this 1<sup>st</sup> day of May, 2018.

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R.D. SRP  
MAYOR

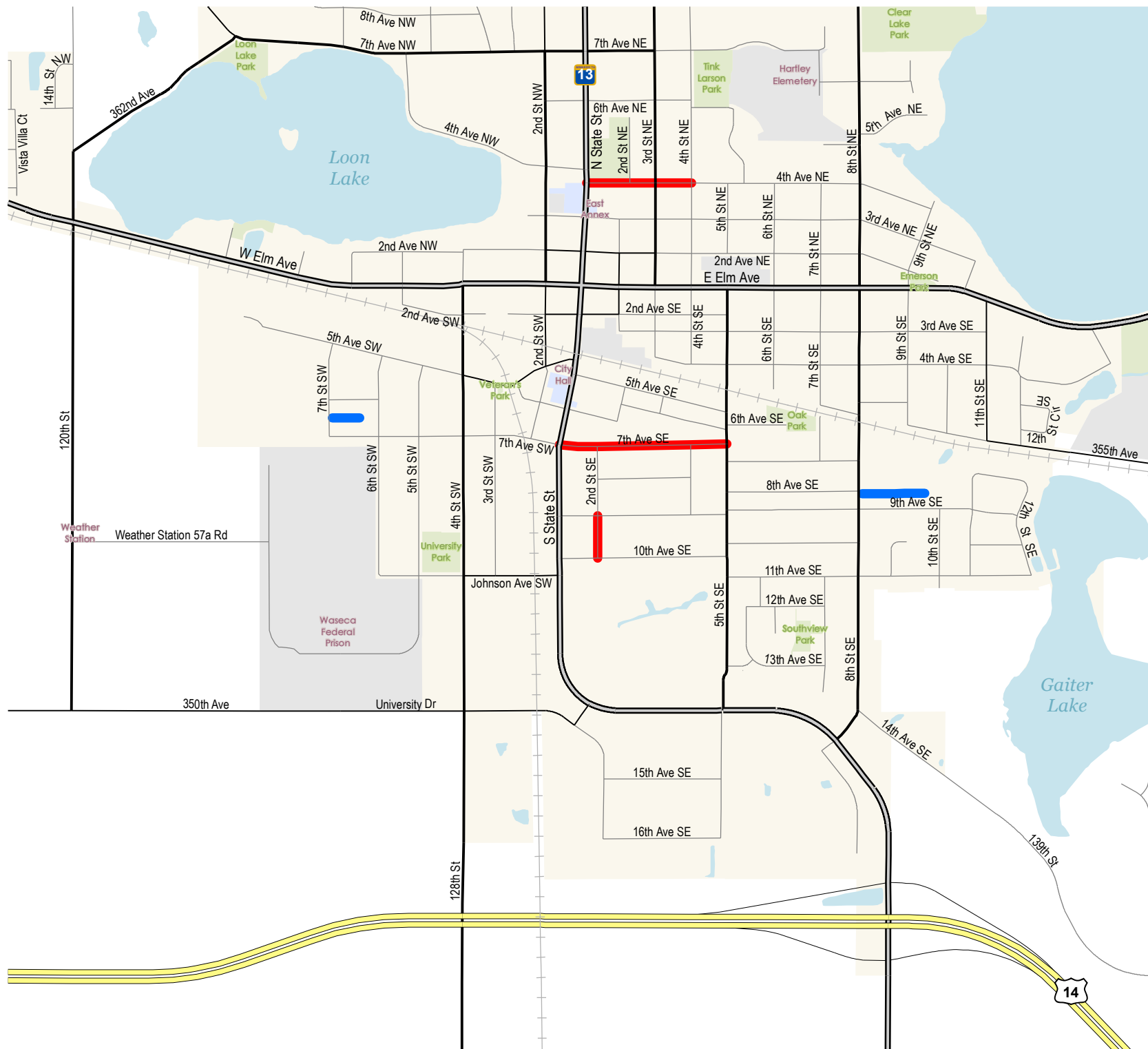
ATTEST:

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

## 2018 City Projects

- Street Project
- Backyard Drainage Project



0 250 500 1,000  
Feet

Disclaimer: The data represented on this document is neither a legally recorded map nor a survey, and is intended for reference purposes only. The information presented has not been verified and neither the City of Waseca, nor its employees or agents makes any representation to the accuracy of the features and data presented here within. This map was created through the use of several city, county, state and federal data sources. For specific information regarding this map, or to report errors or omissions, contact the City of Waseca Engineering Department.