

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, NOVEMBER 20, 2018
7:00 P.M. AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS

Melinda Estey: SMART Transit Update
Mike Parry: American Legion Request
Resident Brent Brass: Request for Council Action for Text Amendment for Maximum Driveway Width Allowed per City Code

- 6 CONSENT AGENDA

- A. Minutes – Regular City Council Meeting & Work Session – November 7, 2018
- B. Payroll & Expenditures
- C. Accepting Volleyball Court Sand Donation
- D. **Resolution 18-76:** Accepting Transfer in Fiscal year 2018
- E. Approval of Payment Request: Skold Contracting Labor & Materials
- F. Approval of Payment Request: Muska Electric
- G. Approval of Payment Request: APX Construction
- H. Approval of Payment Request: Ulland Brothers

- 7 ACTION AGENDA

- A. RCCA: 2019 Airport Hanger Lease Update
- B. **Resolution 18-77:** Authorizing The Lease of City of Waseca Agricultural Land

8 REPORTS

A. City Manager's Report

B. Commission Reports

Discover Waseca Tourism: Conrath, Fitch
EDA: Srp, Fitch

9 ANNOUNCEMENTS

10 ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, NOVEMBER 7, 2018

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp

Les Tlougan

Mark Christiansen

Jeremy Conrath

Allan Rose

Daren Arndt

Absent: Ann Fitch

Staff present:

Lee Mattson, City Manager

Mike Anderson, Assistant to the City Manager

Others Present:

James Christiansen, Resident

Jessica Beyer: Waseca County

Nathan Richman: Waseca County

Liz Heimer: American Lung Association

Abby Depmer: Waseca Mayo Clinic

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Conrath, seconded by Arndt, to approve the agenda as presented, motion carried 6-0.

PUBLIC COMMENT

- 4 James Christiansen spoke to the County about the elections that were held on November 6, 2018. He stated that the process went smoothly, he enjoyed working at the Methodist Church, and City staff helped make things run smoothly.

REQUESTS AND PRESENTATIONS

- 5 Jessica Beyer and Nathan Richman presented information to the Council regarding the County introducing a possible ½ percent transportation tax that will be county wide. This tax will help with county road construction projects through the year 2031. There will be a public hearing on this proposal on November 20 at 10 a.m. in the East Annex Building.

The American Lung Association presenting information to the Council regarding the health benefits of raising the required age for purchase of tobacco products to 21. They asked Council to consider adopting the proposed ordinance and hold a public hearing on December 18, 2018.

Motion was made by Arndt, seconded by Conrath to conduct a Public Hearing on December 18, 2018. Motion carried 6-0.

CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Rose, to approve the Consent Agenda as presented; the motion carried 6-0 and included the following:
- A. Minutes – Regular City Council meeting & Work Session – October 16, 2018
 - B. Payroll & Expenditures
 - C. **Resolution 18-72:** Accepting Grant for Airport Ordinance Update
 - D. Approval of 2019 Liquor License Applications
 - E. Appoint Chief Penny Vought as Municipal Officer for Fire Relief Board
 - F. Approval of 2019 City Council Dates
 - G. Designating the Official Newspaper for the City of Waseca
 - H. Approval of 2019 Tobacco Licenses
 - I. Accepting Marty Armstrong’s Resignation from the EDA
 - J. Approval of Contract Payment: Carciofoni
 - K. Approval of Contract Payment: Del’s Construction
 - L. Approval of Contract Payment: Dirt Merchant
 - M. Approval of Contract Payment: Greener World Solutions
 - N. Approval of Contract Payment: Kendell Doors & Hardware
 - O. Approval of Contract Payment: Met-Con Construction
 - P. Approval of Contract Payment: Muska Electric (Labor & Materials)
 - Q. Approval of Contract Payment: Reichel Painting CO.
 - R. Approval of Contract Payment: South Central Erectors
 - S. **Resolution 18-74:** Adopting Waseca County All-Hazard Mitigation Plan

ACTION AGENDA

- 7 A. **Resolution 18-73:** Amending Development Agreement for Woods Edge

City Manager Mattson informed the Council that this amendment would allow for the splitting of a lot parcel to allow for the construction of two homes. The current agreement only allows for quadplex's and this would allow for single family homes.

Motion was made by Tlougan, seconded by Arndt to approve Resolution 18-73. Motion carried 6-0.

B. SCDIU – Federal Equitable Sharing MOU

City Manager Mattson requested approval of the Memorandum of Understanding that would designate the City of Owatonna as the fiduciary agency of this unit. Owatonna would keep track of the finances for the SCDIU Unit (South Central Drug Investigation Unit)

Motion was made by Christiansen, seconded by Conrath to approve the Memorandum of Understanding. Motion carried 6-0.

C. Continuation of **Ordinance 1067**: Annexing Certain Lands into the City (Clemons)

City Manager Mattson asked the Council to table this item until staff receives the correct survey of the lands to be annexed into the City. Staff has consulted with the State of Minnesota Office of Boundary Adjustments and has confirmed that the current survey would not be accepted by the state. This item will appear on a future agenda to be determined.

Motion was made by Conrath, seconded by Arndt to table this item until staff had received an acceptable survey. Motion carried 6-0.

REPORTS

8A **City Manager's Report**

- B.E.S.T. Fall Summit was held today, the topic of the day was the Hemp farm in the community and they will be bringing a large and expensive piece of equipment to town to help their operation. There were also reports from other surrounding communities on the upcoming exciting things they have going on.
- There has been lot of good responses to the leaf pick up.
- B.E.S.T. of Waseca will be recognized in Mankato for the Vision 2030 implementation. They will receive a regional award.
- Recognized the Engineering Department for their hard work on the construction projects. Also wanted to recognize the Finance Department for all the hard work they have put in during the budget process.

8B **Commission Reports**

- Fire Relief: Councilmember Conrath
 - Appointed Chief Penny Vought as the City Representative on the Fire Relief Board.
 - Pension increase discussion to be held during a joint work session with Council on December 4, 2018.
- Airport Board: Councilmember Rose
 - Culvert under the runway has been completed
 - Construction of the new fixed base operator hangar has encountered problems with the soil conditions.

- City and County need to re-establish a board for the updating of the Airport Zoning Ordinance.
- Airport Hangar Leases were discussed and the Board will recommend no rate change for 2019.
- Rose requested a print out for the Council of the new landing area for the sky divers.
- Park Board: Councilmember Christiansen
 - Met with members of a Vision 2030 Strategic Action Team to discuss the downtown park.
 - Discussed redoing the bathrooms at some of the pavilions.
 - Nature play areas in the parks, potentially at Maplewood Park.
 - Volleyball Sand Court donation was given by ITRON.
 - Hartley Hockey Rink: please note that there will be ice but that I don't think there will be boards this winter.
 - Memorial Park cart path is complete, new signs in the parks, and getting ready for the winter.

ANNOUNCEMENTS

9 The following miscellaneous announcements were made by Councilmembers:

- Councilmember Arndt:
 - Will be attending the awards banquet for B.E.S.T
 - Sinister Forest was well attended, over 2100 people in four nights. The trail was a mile long.
 - Thanked all the voters who came out and voted.
- Councilmember Tlougan:
 - Election Judges get paid, but it is a long day.
 - Mentioned that people had good comments regarding the historic photos in the Council Chambers. If you get to City Hall, look at the photos and information can be found at the local Historical Society.
- Councilmember Christiansen:
 - Thanksgiving is in a couple weeks, boy scouts will be selling wreaths.
 - Thank you to the Election Judges for their work.
 - Arts Council meeting took place recently, fundraiser was well received.
 - Had a nice talk with the Bakkens and Maplewood Park will be opened during Sinister Forest for photo opportunities and buck thorn removal in future years.
- Councilmember Rose:
 - Thanked the voters for coming out.
 - Open Enrollment is tomorrow for the City Employees, and Council Members treat staff to lunch as a token of appreciation. Catering will be from Pheasant Café.
- Councilmember Conrath:
 - Thanked Council Member Rose for taking on the Employee Lunch.
- Mayor Srp:
 - Thanked the election judges and the members of boards and commissions.

ADJOURNMENT

10 It was moved by Arndt, seconded by Conrath, to adjourn the meeting at 8:36 p.m.; motion carried 6-0.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

MINUTES
CITY COUNCIL WORK SESSION
WEDNESDAY NOVEMBER 7, 2018

The work session began at 6:00 p.m. at City Hall.

Councilmembers present:

Mayor Roy Srp	Allan Rose
Darren Arndt	Mark Christiansen
Jeremy Conrath	Les Tlougan

Council Absent: Ann Fitch

Staff present:

Lee Mattson, City Manager
Shelly Kolling, Finance Director
Tom Kellogg, City Engineer
Mike Anderson, Assistant to the City Manager

City Council Budget Work Session

Kolling presented documents to the City Council regarding the budget topics for the night. She first went over the General Fund, Capital Improvement Fund, and the Equipment Replacement program.

Kolling finished with presenting information about the revenues and expenditures from these funds and asked Council Members to think about the information provided and to contact staff with any questions or comments regarding the budget discussion.

The City Council thanked Kolling for the information and applauded Staff for their collaborate efforts.

There being no further discussion, the work session ended at 6:50 p.m.

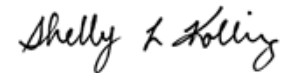
R. D. SRP
MAYOR

Mike Anderson
Assistant to City Manager

 6B

LIST OF EXPENDITURES

November 20, 2018



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City Council	0.00	
Streets	24,173.40	
Parks	13,111.72	
Wastewater	8,137.92	
Utility Administration	4,291.01	
Utility Billing	7,109.19	
Electric	13,638.73	
Water	5,297.37	
Building and Code Compliance	2,764.42	
Police	52,448.84	
Administration	4,151.00	
Community Aides	1,000.00	
Fire	7,749.44	
Paid On Call Fire Department	6,850.00	
Election Judges	0.00	
PEG	0.00	
Finance	10,381.20	
Connections	3,602.55	
Community Development	4,845.51	
Engineering	14,430.73	
Recreation	2,437.82	
Econ Development	<u>2,437.82</u>	
Total Gross Payroll	188,858.67	
*Less- Payroll Deductions	<u>(62,365.35)</u>	
Net Payroll Cost		\$ 126,493.32

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:
November 2, 2018-November 16, 2018
Includes check #'s 152816-152878
Bank ACH Withdrawals..... 2,396,726.42

GRAND TOTAL EXPENDITURES \$ 2,523,219.74

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
11/16/2018	111806	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 11/4/2018	101-21701-0000	15,971.92	M
11/16/2018	111806	ACH Internal Revenue Service	Correction for over adjustment	101-21701-0000	856.60	M
11/16/2018	111806	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 11/5/2018	101-21701-0000	856.60-	M
Total 101217010000:					15,971.92	
11/16/2018	111802	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 11/4/2018	101-21702-0000	7,829.42	M
11/16/2018	111802	MN Department of Revenue	Correction of over adjustment	101-21702-0000	406.91	M
11/16/2018	111802	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 11/5/2018	101-21702-0000	406.91-	M
Total 101217020000:					7,829.42	
11/16/2018	111806	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 11/4/2018	101-21703-0000	7,514.25	M
11/16/2018	111806	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 11/4/2018	101-21703-0000	7,514.25	M
11/16/2018	111806	ACH Internal Revenue Service	Correction for over adjustment	101-21703-0000	449.84	M
11/16/2018	111806	ACH Internal Revenue Service	Correction for over adjustment	101-21703-0000	449.84	M
11/16/2018	111806	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 11/5/2018	101-21703-0000	449.84-	M
11/16/2018	111806	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 11/5/2018	101-21703-0000	449.84-	M
Total 101217030000:					15,028.50	
11/16/2018	111803	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 11/4/2018	101-21704-0000	1,143.21	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 11/4/2018	101-21704-0000	7,430.74	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 11/4/2018	101-21704-0000	5,957.42	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 11/4/2018	101-21704-0000	7,430.74	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 11/4/2018	101-21704-0000	8,936.08	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	Correction for over adjustment	101-21704-0000	471.60	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	Correction for over adjustment	101-21704-0000	471.60	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	Correction for over adjustment	101-21704-0000	72.55	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 11/5/2018	101-21704-0000	471.60-	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 11/5/2018	101-21704-0000	471.60-	M
11/16/2018	111803	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 11/5/2018	101-21704-0000	72.55-	M
Total 101217040000:					30,898.19	
11/16/2018	152837	IBEW	IBEW UNION DUES Pay Period: 11/4/2018	101-21707-0000	302.06	
11/16/2018	152838	IUOE Local #70	FIRE UNION DUES Pay Period: 11/4/2018	101-21707-0000	128.28	
11/16/2018	152838	IUOE Local #70	IUOE UNION DUES Pay Period: 11/4/2018	101-21707-0000	704.84	
11/16/2018	152840	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 11/4/2018	101-21707-0000	588.00	
11/16/2018	20180951	Rugger, Warren	overpaid benefits reimbursment	101-21707-0000	57.26	
Total 101217070000:					1,780.44	
11/16/2018	20180930	Greater Mankato Area United Way	UNITED WAY Pay Period: 11/4/2018	101-21708-0000	28.00	
Total 101217080000:					28.00	
11/16/2018	152851	MN Life	November Life Insurance	101-21710-0000	469.25	
Total 101217100000:					469.25	
11/16/2018	111806	ACH Internal Revenue Service	MEDICARE Pay Period: 11/4/2018	101-21712-0000	2,491.56	M
11/16/2018	111806	ACH Internal Revenue Service	MEDICARE Pay Period: 11/4/2018	101-21712-0000	2,491.56	M
11/16/2018	111806	ACH Internal Revenue Service	Correction for over adjustment	101-21712-0000	105.20	M
11/16/2018	111806	ACH Internal Revenue Service	Correction for over adjustment	101-21712-0000	105.20	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
11/16/2018	111806	ACH Internal Revenue Service	MEDICARE Pay Period: 11/5/2018	101-21712-0000	105.20-	M
11/16/2018	111806	ACH Internal Revenue Service	MEDICARE Pay Period: 11/5/2018	101-21712-0000	105.20-	M
Total 101217120000:					4,983.12	
11/16/2018	111808	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 11/4/2018	101-21713-0000	835.00	M
11/16/2018	111808	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 11/4/2018	101-21713-0000	495.00	M
11/16/2018	20180951	Rugger, Warren	overpaid benefits reimbursment	101-21713-0000	125.00	
Total 101217130000:					1,455.00	
11/16/2018	111805	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 11/4/2018	101-21714-0000	2,290.00	M
Total 101217140000:					2,290.00	
11/16/2018	111813	Further	Flex/HSA Reimbursement	101-21716-0000	50.00	M
11/16/2018	111811	Further	HSA DEDUCTION Pay Period: 11/4/2018	101-21716-0000	467.92	M
Total 101217160000:					517.92	
11/16/2018	111804	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 11/4/2018	101-21717-0000	1,194.73	M
Total 101217170000:					1,194.73	
11/16/2018	111807	Delta Dental	DENTAL FAMILY Employee Pay Period: 11/4/2018	101-21719-0000	109.59	M
11/16/2018	111807	Delta Dental	DENTAL SINGLE Employee Pay Period: 11/4/2018	101-21719-0000	34.46-	M
Total 101217190000:					75.13	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-21720-0000	7,003.50	M
11/16/2018	20180951	Rugger, Warren	overpaid benefits reimbursment	101-21720-0000	183.55	
Total 101217200000:					7,187.05	
11/16/2018	20180960	U.S. Bank - CC	Refund for cancelled room-Fitch	101-41110-3300	943.00-	
11/16/2018	20180960	U.S. Bank - CC	Hotel room while at National League conv-Fitch	101-41110-3300	1,238.54	
Total 101411103300:					295.54	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-41320-1300	1,227.50	M
Total 101413201300:					1,227.50	
11/16/2018	152851	MN Life	November Life Insurance	101-41320-1330	28.87	
Total 101413201330:					28.87	
11/16/2018	20180933	Innovative Office Solutions LLC	Calendars	101-41320-2000	13.18	
11/16/2018	20180933	Innovative Office Solutions LLC	Toner xerox printer for city clerk	101-41320-2000	502.25	
11/16/2018	152847	Metro Sales Inc.	Ink for Mike Printer	101-41320-2000	667.50	
11/16/2018	152856	Pitney Bowes	Ink Cart.	101-41320-2000	113.04	
Total 101413202000:					1,295.97	
11/16/2018	20180920	APG Media of So MN LLC	Yearly Dues	101-41320-4330	49.40	
11/16/2018	20180960	U.S. Bank - CC	ICMA membership	101-41320-4330	863.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101413204330:					912.40
11/16/2018	152873	Waseca Community Arena	Lobby rental for election	101-41410-3100	100.00
Total 101414103100:					100.00
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-41500-1300	3,871.62 M
Total 101415001300:					3,871.62
11/16/2018	152851	MN Life	November Life Insurance	101-41500-1330	64.50
Total 101415001330:					64.50
11/16/2018	20180933	Innovative Office Solutions LLC	Foot rest for HR	101-41500-2000	41.98
Total 101415002000:					41.98
11/16/2018	20180960	U.S. Bank - CC	Water or insurance education luncheon	101-41500-2200	2.68
Total 101415002200:					2.68
11/16/2018	20180960	U.S. Bank - CC	Lodging while at MNGFOA Conference	101-41500-3300	247.24
11/16/2018	20180960	U.S. Bank - CC	Meal while at MN SHRM Conference	101-41500-3300	21.90
11/16/2018	20180960	U.S. Bank - CC	Lodging while at MNSHRM Conference	101-41500-3300	268.04
Total 101415003300:					537.18
11/16/2018	20180920	APG Media of So MN LLC	Annual Disclosure	101-41500-3400	195.00
Total 101415003400:					195.00
11/16/2018	20180928	Flaherty & Hood PA	October legal services	101-41600-3000	1,160.00
11/16/2018	20180928	Flaherty & Hood PA	October labor and employment consult services	101-41600-3000	438.25
11/16/2018	20180936	Kennedy & Kennedy Law Office	October Legal Services	101-41600-3000	168.00
Total 101416003000:					1,766.25
11/16/2018	152847	Metro Sales Inc.	Maintenance Agreement	101-41920-3100	1,584.83
11/16/2018	152847	Metro Sales Inc.	Maintenance Agreement	101-41920-3100	486.22
Total 101419203100:					2,071.05
11/16/2018	20180960	U.S. Bank - CC	Monthly Service Charge	101-41920-4950	11.98
Total 101419204950:					11.98
11/16/2018	20180933	Innovative Office Solutions LLC	Office Supplies	101-41940-2000	37.42
11/16/2018	20180933	Innovative Office Solutions LLC	Office Supplies	101-41940-2000	28.03
Total 101419402000:					65.45
11/16/2018	20180960	U.S. Bank - CC	Coffee Creamer for breakroom	101-41940-2170	8.66
11/16/2018	20180960	U.S. Bank - CC	Breakroom supplies	101-41940-2170	20.28
11/16/2018	20180960	U.S. Bank - CC	handicap signs for bathrooms	101-41940-2170	77.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419402170:					106.40
11/16/2018	20180927	Core & Main LP	Plumbing	101-41940-2230	41.04
11/16/2018	20180927	Core & Main LP	Plumbing	101-41940-2230	47.00
Total 101419402230:					88.04
11/16/2018	152828	Cintas Corporation	Floor Mats	101-41940-3100	19.20
11/16/2018	152854	Orkin Pest Control Inc.	City Hall Pest Control	101-41940-3100	88.85
11/16/2018	20180953	ServiceMaster of Mankato/Waseca	janitorial service	101-41940-3100	1,556.00
11/16/2018	20180963	Waste Management of Southern MN	October Service	101-41940-3100	162.00
Total 101419403100:					1,826.05
11/16/2018	111814	City of Waseca	October Utilities	101-41940-3800	2,014.96 M
Total 101419403800:					2,014.96
11/16/2018	152831	Connors Plumbing & Heating Inc.	Bathroom Repair	101-41940-4000	322.19
Total 101419404000:					322.19
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-41950-1300	1,275.61 M
Total 101419501300:					1,275.61
11/16/2018	152851	MN Life	November Life Insurance	101-41950-1330	30.19
Total 101419501330:					30.19
11/16/2018	20180933	Innovative Office Solutions LLC	Calendars	101-41950-2000	7.68
Total 101419502000:					7.68
11/16/2018	20180964	WSB & Associates Inc	September Planning Services	101-41950-3100	1,302.00
Total 101419503100:					1,302.00
11/16/2018	20180920	APG Media of So MN LLC	Ord 1066 notice	101-41950-3400	39.00
11/16/2018	20180920	APG Media of So MN LLC	Public hearing notice	101-41950-3400	92.63
11/16/2018	20180920	APG Media of So MN LLC	Public hearing-planning	101-41950-3400	63.38
11/16/2018	20180920	APG Media of So MN LLC	Public hearing notice 083018	101-41950-3400	175.50
Total 101419503400:					370.51
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-42100-1300	14,613.00 M
Total 101421001300:					14,613.00
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-42100-1301	1,468.40 M
Total 101421001301:					1,468.40
11/16/2018	152851	MN Life	November Life Insurance	101-42100-1330	330.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421001330:					330.00
11/16/2018	20180933	Innovative Office Solutions LLC	Office supplies	101-42100-2000	18.00
11/16/2018	20180933	Innovative Office Solutions LLC	Office supplies	101-42100-2000	121.51
11/16/2018	20180960	U.S. Bank - CC	Paper CD envelopes	101-42100-2000	82.51
Total 101421002000:					222.02
11/16/2018	20180960	U.S. Bank - CC	fuel-pumps not working	101-42100-2120	61.80
11/16/2018	20180960	U.S. Bank - CC	fuel-pumps not working	101-42100-2120	34.75
11/16/2018	152874	Waseca County Highway Department	Monthly billing	101-42100-2120	2,047.06
Total 101421002120:					2,143.61
11/16/2018	20180960	U.S. Bank - CC	Shipping for items through LESO 10-33 program	101-42100-2170	67.28
11/16/2018	20180960	U.S. Bank - CC	Shipping item for testing	101-42100-2170	9.95
11/16/2018	20180960	U.S. Bank - CC	Sanitizing wipes and canned air	101-42100-2170	26.41
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	101-42100-2170	54.23
Total 101421002170:					157.87
11/16/2018	20180925	Chrz, Jared	Uniform Allowance	101-42100-2180	346.15
11/16/2018	20180932	Grotberg, Angie	Uniform Allowance	101-42100-2180	94.89
Total 101421002180:					441.04
11/16/2018	20180960	U.S. Bank - CC	Replacement pads	101-42100-2190	119.70
Total 101421002190:					119.70
11/16/2018	152818	Advanced Graphix Inc.	vehicle repair	101-42100-2210	65.00
Total 101421002210:					65.00
11/16/2018	152831	Connors Plumbing & Heating Inc.	HVAC Service	101-42100-2230	230.40
Total 101421002230:					230.40
11/16/2018	152822	Bock's Service Inc.	tow expense	101-42100-3100	75.00
11/16/2018	152822	Bock's Service Inc.	tow expense	101-42100-3100	75.00
11/16/2018	152828	Cintas Corporation	Floor Mats	101-42100-3100	33.79
11/16/2018	152828	Cintas Corporation	Floor Mats	101-42100-3100	33.78
11/16/2018	152854	Orkin Pest Control Inc.	Pest control	101-42100-3100	85.83
11/16/2018	20180953	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42100-3100	423.81
11/16/2018	20180963	Waste Management of Southern MN	October Service	101-42100-3100	51.38
Total 101421003100:					778.59
11/16/2018	20180960	U.S. Bank - CC	Meal while at SWAT training	101-42100-3300	10.72
11/16/2018	20180960	U.S. Bank - CC	Meal while at SWAT training	101-42100-3300	8.62
11/16/2018	20180960	U.S. Bank - CC	Meals at CJIS conference	101-42100-3300	30.00
11/16/2018	20180960	U.S. Bank - CC	Meals at CJIS conference	101-42100-3300	30.00
11/16/2018	20180960	U.S. Bank - CC	Lodging at CJIS Conference	101-42100-3300	223.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421003300:					302.34
11/16/2018	152826	Centerpoint Energy	Monthly Billing	101-42100-3800	275.10
11/16/2018	111814	City of Waseca	October Utilities	101-42100-3800	923.65 M
Total 101421003800:					1,198.75
11/16/2018	20180948	Premier Veterinary Center LLC	animal clinic bill	101-42150-3100	151.36
Total 101421503100:					151.36
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-42200-1300	3,102.00 M
Total 101422001300:					3,102.00
11/16/2018	152851	MN Life	November Life Insurance	101-42200-1330	49.50
Total 101422001330:					49.50
11/16/2018	20180933	Innovative Office Solutions LLC	Calendars	101-42200-2000	13.14
Total 101422002000:					13.14
11/16/2018	152874	Waseca County Highway Department	Monthly billing	101-42200-2120	363.65
Total 101422002120:					363.65
11/16/2018	20180923	Central Fire Protection Inc.	Fire Extinguishers	101-42200-2160	121.50
Total 101422002160:					121.50
11/16/2018	152834	Haefner Auto Supply Inc	Chamois for trucks	101-42200-2170	33.92
11/16/2018	20180960	U.S. Bank - CC	ID tags	101-42200-2170	26.50
Total 101422002170:					60.42
11/16/2018	20180947	Owatonna Shoe Company	Safety boots	101-42200-2190	187.00
Total 101422002190:					187.00
11/16/2018	152832	Dave's Body Shop	Bumper repair	101-42200-2220	589.92
Total 101422002220:					589.92
11/16/2018	152859	Rick's Major Appliance Repair	New Microwave	101-42200-2230	319.00
11/16/2018	20180953	ServiceMaster of Mankato/Waseca	Carpet Cleaning	101-42200-2230	425.00
Total 101422002230:					744.00
11/16/2018	152828	Cintas Corporation	Floor Mats	101-42200-3100	33.78
11/16/2018	152828	Cintas Corporation	Floor Mats	101-42200-3100	33.79
11/16/2018	20180953	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42200-3100	423.82
11/16/2018	20180963	Waste Management of Southern MN	October Service	101-42200-3100	51.37

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101422003100:					542.76
11/16/2018	152820	Ancom Communications Inc	communication expense	101-42200-3200	177.70
Total 101422003200:					177.70
11/16/2018	152852	MN State Fire Chiefs Association	Conference-Forshee	101-42200-3300	300.00
Total 101422003300:					300.00
11/16/2018	152850	MN Fire Service Certification Board	Recertification for Hagre, McMurphy, Sexton	101-42200-3310	75.00
Total 101422003310:					75.00
11/16/2018	152826	Centerpoint Energy	Monthly Billing	101-42200-3800	63.88
11/16/2018	152826	Centerpoint Energy	Monthly Billing	101-42200-3800	275.10
11/16/2018	111814	City of Waseca	October Utilities	101-42200-3800	923.65 M
11/16/2018	111814	City of Waseca	October Utilities	101-42200-3800	44.87 M
Total 101422003800:					1,307.50
11/16/2018	20180942	Municipal Emergency Services Inc.	SCBA Repair	101-42200-4040	178.48
Total 101422004040:					178.48
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-42400-1300	1,292.00 M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-42400-1300	170.94 M
Total 101424001300:					1,462.94
11/16/2018	152851	MN Life	November Life Insurance	101-42400-1330	5.45
11/16/2018	152851	MN Life	November Life Insurance	101-42400-1330	16.50
Total 101424001330:					21.95
11/16/2018	20180926	City Building Inspection Services LLC	Monthly Building Inspections	101-42400-3000	6,228.66
Total 101424003000:					6,228.66
11/16/2018	20180938	Lenz Lawn Care & Landscaping Inc.	Mow/trim 605 4th Ave SE	101-42400-3100	100.00
11/16/2018	20180938	Lenz Lawn Care & Landscaping Inc.	Landscaping	101-42400-3100	1,450.00
Total 101424003100:					1,550.00
11/16/2018	20180931	Green, Bill	Conference Expenses	101-42400-3300	277.30
Total 101424003300:					277.30
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-43000-1300	170.94 M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-43000-1300	3,179.69 M
Total 101430001300:					3,350.63
11/16/2018	152851	MN Life	November Life Insurance	101-43000-1330	5.61
11/16/2018	152851	MN Life	November Life Insurance	101-43000-1330	74.74

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101430001330:					80.35
11/16/2018	20180933	Innovative Office Solutions LLC	Calendars	101-43000-2000	24.08
Total 101430002000:					24.08
11/16/2018	152874	Waseca County Highway Department	Monthly billing	101-43000-2120	107.08
Total 101430002120:					107.08
11/16/2018	20180960	U.S. Bank - CC	Roll Flagging	101-43000-2170	32.24
Total 101430002170:					32.24
11/16/2018	20180960	U.S. Bank - CC	MN DOT Recertification-Bruder	101-43000-3300	120.00
11/16/2018	20180960	U.S. Bank - CC	MN DOT Recertification-Schwartz	101-43000-3300	120.00
11/16/2018	20180960	U.S. Bank - CC	MN DOT Recertification-Bruder	101-43000-3300	115.00
11/16/2018	20180960	U.S. Bank - CC	SWWP Design course-Schwartz	101-43000-3300	310.00
Total 101430003300:					665.00
11/16/2018	20180920	APG Media of So MN LLC	Closure on HWY 13	101-43000-3400	249.45
Total 101430003400:					249.45
11/16/2018	111809	MN State Retirement System	Retirement severance-Schroeder	101-43100-1110	7,924.36 M
Total 101431001110:					7,924.36
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-43100-1300	3,107.97 M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-43100-1300	99.32 M
Total 101431001300:					3,207.29
11/16/2018	152851	MN Life	November Life Insurance	101-43100-1330	89.10
11/16/2018	152851	MN Life	November Life Insurance	101-43100-1330	1.65
Total 101431001330:					90.75
11/16/2018	20180933	Innovative Office Solutions LLC	Calendars	101-43100-2000	5.91
11/16/2018	20180960	U.S. Bank - CC	Printer Ink	101-43100-2000	127.94
11/16/2018	20180960	U.S. Bank - CC	Supplies	101-43100-2000	7.84
Total 101431002000:					141.69
11/16/2018	152822	Bock's Service Inc.	Diesel	101-43100-2120	175.70
11/16/2018	152830	Condon Farm Service	propane for paver	101-43100-2120	14.35
11/16/2018	152830	Condon Farm Service	propane for paver	101-43100-2120	14.36
11/16/2018	152874	Waseca County Highway Department	Monthly billing	101-43100-2120	1,686.17
11/16/2018	152874	Waseca County Highway Department	Monthly billing	101-43100-2120	10.00
11/16/2018	152874	Waseca County Highway Department	Monthly billing	101-43100-2120	95.76
Total 101431002120:					1,996.34
11/16/2018	152825	CCP Industries Inc.	supplies	101-43100-2170	207.74

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/16/2018	152830	Condon Farm Service	Turf supplies	101-43100-2170	68.75
11/16/2018	152841	Locators & Supplies Inc.	Safety Coats	101-43100-2170	70.15
11/16/2018	20180952	Sanco Equipment LLC	Excavator rental	101-43100-2170	275.00
11/16/2018	20180952	Sanco Equipment LLC	excavator rental	101-43100-2170	700.00
11/16/2018	20180952	Sanco Equipment LLC	Excavator rental	101-43100-2170	350.00
11/16/2018	20180954	Southern MN Construction Co. Inc.	Crushed Rock	101-43100-2170	248.37
11/16/2018	20180960	U.S. Bank - CC	Supplies	101-43100-2170	7.41
11/16/2018	20180960	U.S. Bank - CC	Maintenance Expo registration	101-43100-2170	270.00
11/16/2018	152875	Waseca County Landfill	disposal	101-43100-2170	103.10
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	15.58
Total 101431002170:					2,316.10
11/16/2018	20180919	AmeriPride Services Inc	uniform srevice	101-43100-2180	178.02
11/16/2018	20180919	AmeriPride Services Inc	uniform srevice	101-43100-2180	161.39
Total 101431002180:					339.41
11/16/2018	20180953	ServiceMaster of Mankato/Waseca	Janitorial Services	101-43100-3100	286.00
11/16/2018	20180963	Waste Management of Southern MN	October Service	101-43100-3100	145.30
Total 101431003100:					431.30
11/16/2018	152826	Centerpoint Energy	Monthly Billing	101-43100-3800	63.88
11/16/2018	111814	City of Waseca	October Utilities	101-43100-3800	44.88 M
11/16/2018	111814	City of Waseca	October Utilities	101-43100-3800	823.67 M
Total 101431003800:					932.43
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-43125-1300	805.77 M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-43125-1300	99.32 M
Total 101431251300:					905.09
11/16/2018	152851	MN Life	November Life Insurance	101-43125-1330	23.10
11/16/2018	152851	MN Life	November Life Insurance	101-43125-1330	1.65
Total 101431251330:					24.75
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-43170-1300	172.67 M
Total 101431701300:					172.67
11/16/2018	152851	MN Life	November Life Insurance	101-43170-1330	4.95
Total 101431701330:					4.95
11/16/2018	20180941	M-R Sign Company Inc.	new signs	101-43170-2170	1,485.18
Total 101431702170:					1,485.18
11/16/2018	111814	City of Waseca	October Utilities	101-43170-3800	134.80 M
Total 101431703800:					134.80
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-43220-1300	287.78 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101432201300:					287.78
11/16/2018	152851	MN Life	November Life Insurance	101-43220-1330	8.25
Total 101432201330:					8.25
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-45130-1300	1,033.60 M
Total 101451301300:					1,033.60
11/16/2018	152851	MN Life	November Life Insurance	101-45130-1330	19.80
Total 101451301330:					19.80
11/16/2018	20180960	U.S. Bank - CC	Water park inventory tracking	101-45130-3000	29.00
Total 101451303000:					29.00
11/16/2018	20180960	U.S. Bank - CC	Parking for MNRPA Conference	101-45130-3300	6.00
11/16/2018	20180960	U.S. Bank - CC	Parking for MNRPA Conference	101-45130-3300	7.50
11/16/2018	20180960	U.S. Bank - CC	Meal while attending MNRPA Conference	101-45130-3300	14.87
11/16/2018	20180960	U.S. Bank - CC	Parking for MNRPA Conference	101-45130-3300	7.50
11/16/2018	20180960	U.S. Bank - CC	Meal while attending MNRPA Conference	101-45130-3300	12.92
11/16/2018	20180960	U.S. Bank - CC	Lodging while attending MNRPA Conference	101-45130-3300	142.76
Total 101451303300:					191.55
11/16/2018	152826	Centerpoint Energy	Monthly Billing	101-45130-3800	78.33
11/16/2018	111814	City of Waseca	October Utilities	101-45130-3800	484.06 M
Total 101451303800:					562.39
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-45200-1300	2,199.00 M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-45200-1300	258.40 M
Total 101452001300:					2,457.40
11/16/2018	152851	MN Life	November Life Insurance	101-45200-1330	74.25
11/16/2018	152851	MN Life	November Life Insurance	101-45200-1330	4.95
Total 101452001330:					79.20
11/16/2018	20180933	Innovative Office Solutions LLC	Calendars	101-45200-2000	4.38
11/16/2018	152866	Tri M Graphics	Waterpark Punch Cards	101-45200-2000	184.85
Total 101452002000:					189.23
11/16/2018	152874	Waseca County Highway Department	Monthly billing	101-45200-2120	563.08
Total 101452002120:					563.08
11/16/2018	152853	MPeters Enterprises Inc.	Park Flag - Emerson Park	101-45200-2170	150.00
Total 101452002170:					150.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/16/2018	20180947	Owatonna Shoe Company	Work Boots - Brad	101-45200-2190	178.50
Total 101452002190:					178.50
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	101-45200-2210	11.67
Total 101452002210:					11.67
11/16/2018	20180922	Border States Electric Supply	park shop lights	101-45200-2230	208.00
11/16/2018	152824	Builders First Source	Park picnic table lumber	101-45200-2230	499.95
11/16/2018	152849	MINNCOR Industries	Replacement dock floats	101-45200-2230	870.00
Total 101452002230:					1,577.95
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	101-45200-2280	26.70
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	101-45200-2280	297.37
Total 101452002280:					324.07
11/16/2018	152844	McClune's Tree Service	Tree Removal	101-45200-3100	1,550.00
11/16/2018	20180957	Timm's Trucking Inc.	Demolition	101-45200-3100	92.10
11/16/2018	20180957	Timm's Trucking Inc.	Hartley hockey boards demo charge	101-45200-3100	96.30
11/16/2018	20180957	Timm's Trucking Inc.	Hartley hockey boards demo charge	101-45200-3100	70.80
11/16/2018	152875	Waseca County Landfill	Landfill Fees - Brush	101-45200-3100	40.00
11/16/2018	20180963	Waste Management of Southern MN	October Service	101-45200-3100	870.48
Total 101452003100:					2,719.68
11/16/2018	152846	Mediacom	TLCF Internet	101-45200-3200	140.14
Total 101452003200:					140.14
11/16/2018	20180960	U.S. Bank - CC	Parking for MNRPA Conference	101-45200-3300	8.50
11/16/2018	20180960	U.S. Bank - CC	Park & Sports Turf Workshop-Vanderhorst	101-45200-3300	40.00
Total 101452003300:					48.50
11/16/2018	111814	City of Waseca	October Utilities	101-45200-3800	419.59 M
Total 101452003800:					419.59
11/16/2018	20180934	James Brothers Construction Inc.	Class V for MP cart path	101-45200-4000	1,170.00
11/16/2018	152849	MINNCOR Industries	SP Floating Dock	101-45200-4000	6,420.00
11/16/2018	152872	W W Blacktopping Inc.	Memorial Park BlacktopPath	101-45200-4000	2,814.48
Total 101452004000:					10,404.48
11/16/2018	20180937	Kramer, Jason	Chain saw maintenance	101-45200-4040	28.50
Total 101452004040:					28.50
11/16/2018	152877	Waseca Rent N Save	portable toilets	101-45200-4100	318.15
Total 101452004100:					318.15
11/16/2018	20180949	Red Feather Paper Company	bathroom supplies	101-45500-2170	175.15

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101455002170:					175.15
11/16/2018	20180953	ServiceMaster of Mankato/Waseca	Janitorial Services	101-45500-3100	790.00
11/16/2018	20180963	Waste Management of Southern MN	October Service	101-45500-3100	27.55
Total 101455003100:					817.55
11/16/2018	152826	Centerpoint Energy	Monthly Billing	101-45500-3800	351.05
11/16/2018	111814	City of Waseca	October Utilities	101-45500-3800	931.22 M
Total 101455003800:					1,282.27
11/16/2018	152857	Premier Lift Products Inc	lift maintenance	101-45500-4000	220.00
Total 101455004000:					220.00
11/16/2018	152863	Terryberry	Employee recognition	101-49210-4930	499.00
Total 101492104930:					499.00
11/16/2018	152829	Cintas Corporation	First aid cabinet supplies	101-49210-4940	40.02
Total 101492104940:					40.02
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	101-49220-1540	2,135.50 M
Total 101492201540:					2,135.50
Total General Fund:					200,643.71
Airport					
11/16/2018	20180936	Kennedy & Kennedy Law Office	October Legal Services	230-49810-3000	108.00
Total 230498103000:					108.00
11/16/2018	20180963	Waste Management of Southern MN	Airport Service	230-49810-3100	29.25
Total 230498103100:					29.25
11/16/2018	152827	CenturyLink	Anti-Virus Protection	230-49810-3200	2.95
Total 230498103200:					2.95
11/16/2018	111814	City of Waseca	October Utilities	230-49810-3800	54.08 M
11/16/2018	152878	Xcel Energy	October Service	230-49810-3800	227.70
11/16/2018	152878	Xcel Energy	October Service	230-49810-3800	104.07
Total 230498103800:					385.85
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	230-49810-4000	33.99
Total 230498104000:					33.99
11/16/2018	152821	APX Construction Group LLC	FBO Hanger Payment #1	230-49810-5200	240,131.50
11/16/2018	20180958	Toltz King Duvall Anderson & Assoc Inc.	A/E Services FBO Hangar	230-49810-5200	3,186.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 230498105200:					243,317.50	
11/16/2018	20180958	Toltz King Duvall Anderson & Assoc Inc.	A/E Services-Culvert Replacement	230-49810-5300	15,838.78	
Total 230498105300:					15,838.78	
Total Airport:					259,716.32	
Economic Development-General f						
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	261-46700-1300	646.00	M
Total 261467001300:					646.00	
11/16/2018	152851	MN Life	November Life Insurance	261-46700-1330	4.13	
Total 261467001330:					4.13	
11/16/2018	20180928	Flaherty & Hood PA	October legal services	261-46700-3000	761.25	
Total 261467003000:					761.25	
11/08/2018	152816	Waseca County Auditor-Treasurer	Mortgage registry tax	261-46700-4820	120.00	
11/08/2018	152817	Waseca County Recorder	Mortgage registry tax	261-46700-4820	46.00	
Total 261467004820:					166.00	
Total Economic Development-General f:					1,577.38	
Safe Haven Grant						
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	279-46350-1300	2,049.90	M
Total 279463501300:					2,049.90	
11/16/2018	152851	MN Life	November Life Insurance	279-46350-1330	33.00	
Total 279463501330:					33.00	
11/16/2018	20180960	U.S. Bank - CC	Lodging while at training in Souix Falls	279-46350-3300	313.80	
Total 279463503300:					313.80	
Total Safe Haven Grant:					2,396.70	
PEG Channel						
11/16/2018	152858	RadioShack	Blank DVDs for Transfer and Recording	290-41920-2170	14.99	
Total 290419202170:					14.99	
Total PEG Channel:					14.99	
Capital Improvement						
11/16/2018	152843	Malo Roofing Inc.	CLP Bandshell Roof	430-43010-5320	11,715.00	
Total 430430105320:					11,715.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/16/2018	20180943	Muska Electric Co	Pmt 3 - Labor TLCF	430-43010-5340	3,106.27
11/16/2018	152860	Skold Specialty Contracting LLC	Final Labor - TLCF	430-43010-5340	82.25
11/16/2018	152860	Skold Specialty Contracting LLC	Final - Materials TLCF	430-43010-5340	92.25
Total 430430105340:					3,280.77
11/16/2018	20180964	WSB & Associates Inc	3rd St NE Reconstruction	430-43010-5560	21,315.00
11/16/2018	20180964	WSB & Associates Inc	3rd St NE Reconstruction	430-43010-5560	15,512.00
Total 430430105560:					36,827.00
11/16/2018	20180950	Restoration Services Inc	City Hall South Wall Repair	430-43010-5770	12,950.00
11/16/2018	152861	Stantec Consulting Services Inc	Engineering Services - MPCA	430-43010-5770	85.50
Total 430430105770:					13,035.50
Total Capital Improvement:					64,858.27
HWY 14 Reconstruction					
11/16/2018	152861	Stantec Consulting Services Inc	Elm Project Engineering	436-43010-5560	83,758.94
11/16/2018	152868	Ulland Brothers Inc	Partial Payment 13	436-43010-5560	1,288,383.33
Total 436430105560:					1,372,142.27
Total HWY 14 Reconstruction:					1,372,142.27
Water					
11/16/2018	20180946	Northern Safety Co. Inc.	Eyewash Supplies	601-49401-2230	62.64
Total 601494012230:					62.64
11/16/2018	152836	Hawkins Inc	Chlorine Equipment Repair	601-49401-3100	385.40
Total 601494013100:					385.40
11/16/2018	152826	Centerpoint Energy	Monthly Billing	601-49401-3800	48.77
11/16/2018	111814	City of Waseca	October Utilities	601-49401-3800	8,266.73 M
11/16/2018	152878	Xcel Energy	October Service	601-49401-3800	145.78
Total 601494013800:					8,461.28
11/16/2018	152869	USA Blue Book	Eyewash Cartridges	601-49401-4000	1,470.06
Total 601494014000:					1,470.06
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	601-49430-1300	518.00 M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	601-49430-1300	849.76 M
Total 601494301300:					1,367.76
11/16/2018	152851	MN Life	November Life Insurance	601-49430-1330	16.50
11/16/2018	152851	MN Life	November Life Insurance	601-49430-1330	20.62
Total 601494301330:					37.12
11/16/2018	152822	Bock's Service Inc.	Fuel	601-49430-2120	62.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/16/2018	152874	Waseca County Highway Department	Monthly billing	601-49430-2120	503.46
Total 601494302120:					565.46
11/16/2018	152869	USA Blue Book	Lab Supplies	601-49430-2170	338.91
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	601-49430-2170	18.99
Total 601494302170:					357.90
11/16/2018	20180919	AmeriPride Services Inc	Water Uniform Service	601-49430-2180	14.08
11/16/2018	20180919	AmeriPride Services Inc	uniform service	601-49430-2180	9.16
11/16/2018	152828	Cintas Corporation	Uniform Service	601-49430-2180	1.95
11/16/2018	152828	Cintas Corporation	Uniform Service	601-49430-2180	3.90
Total 601494302180:					29.09
11/16/2018	20180927	Core & Main LP	Plumbing	601-49430-2230	64.30
11/16/2018	152869	USA Blue Book	Ball Valve	601-49430-2230	54.81
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	601-49430-2230	231.87
Total 601494302230:					350.98
11/16/2018	20180929	Gopher State One-Call Inc	Location calls - October	601-49430-3100	62.55
11/16/2018	20180955	Sportsmans Stop Inc.	Shipping	601-49430-3100	27.72
11/16/2018	152870	Utility Consultants Inc	Bacteria testing	601-49430-3100	180.00
Total 601494303100:					270.27
11/16/2018	20180960	U.S. Bank - CC	Lodging while at waste water class C test	601-49430-3300	213.98
Total 601494303300:					213.98
11/16/2018	20180950	Restoration Services Inc	Well 1 Block Repair	601-49430-4000	2,185.00
Total 601494304000:					2,185.00
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	601-49585-1300	271.32 M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	601-49585-1300	511.13 M
Total 601495851300:					782.45
11/16/2018	152851	MN Life	November Life Insurance	601-49585-1330	3.47
11/16/2018	152851	MN Life	November Life Insurance	601-49585-1330	18.25
Total 601495851330:					21.72
11/16/2018	20180933	Innovative Office Solutions LLC	Calendars	601-49585-2000	8.76
11/16/2018	20180933	Innovative Office Solutions LLC	Office supplies and calendars	601-49585-2000	20.99
11/16/2018	20180933	Innovative Office Solutions LLC	Office Supplies	601-49585-2000	4.38
Total 601495852000:					34.13
11/16/2018	152847	Metro Sales Inc.	Maintenance Agreement	601-49585-3000	176.09
11/16/2018	152847	Metro Sales Inc.	Maintenance Agreement	601-49585-3000	32.42

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 601495853000:					208.51	
11/16/2018	20180940	MAS Communications Inc.	Answering service - November	601-49585-3200	51.37	
11/16/2018	152867	U.S. Postal Service	2019 Renewal fee - permit 202	601-49585-3200	75.00	
Total 601495853200:					126.37	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	601-49586-1300	69.78	M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	601-49586-1300	426.36	M
Total 601495861300:					496.14	
11/16/2018	152851	MN Life	November Life Insurance	601-49586-1330	1.98	
11/16/2018	152851	MN Life	November Life Insurance	601-49586-1330	2.72	
Total 601495861330:					4.70	
11/16/2018	20180960	U.S. Bank - CC	Training	601-49586-3300	35.00	
Total 601495863300:					35.00	
11/16/2018	20180920	APG Media of So MN LLC	Hydrant flushing	601-49586-3400	398.40	
Total 601495863400:					398.40	
11/16/2018	152861	Stantec Consulting Services Inc	City Wells Inspection	601-49593-5400	4,579.50	
Total 601495935400:					4,579.50	
Total Water:					22,443.86	
Sanitary Sewer						
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	602-49470-1300	1,035.98	M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	602-49470-1300	99.32	M
Total 602494701300:					1,135.30	
11/16/2018	152851	MN Life	November Life Insurance	602-49470-1330	29.70	
11/16/2018	152851	MN Life	November Life Insurance	602-49470-1330	1.65	
Total 602494701330:					31.35	
11/16/2018	20180929	Gopher State One-Call Inc	Location calls - October	602-49470-3100	62.55	
Total 602494703100:					62.55	
11/16/2018	152826	Centerpoint Energy	Monthly Billing	602-49470-3800	22.80	
11/16/2018	111814	City of Waseca	October Utilities	602-49470-3800	1,580.26	M
Total 602494703800:					1,603.06	
11/16/2018	20180960	U.S. Bank - CC	Smoke Candles	602-49470-4000	344.58	
Total 602494704000:					344.58	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/16/2018	152848	Mid-American Research Chemical Corp	lift degreaser & supplies	602-49470-4020	1,080.87
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	602-49470-4020	15.22
Total 602494704020:					1,096.09
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	602-49480-1300	4,238.64 M
Total 602494801300:					4,238.64
11/16/2018	152851	MN Life	November Life Insurance	602-49480-1330	61.88
Total 602494801330:					61.88
11/16/2018	152874	Waseca County Highway Department	Monthly billing	602-49480-2120	5.00
11/16/2018	152874	Waseca County Highway Department	Monthly billing	602-49480-2120	232.74
Total 602494802120:					237.74
11/16/2018	152833	Double A Custom Pumping Inc	Biosolida Application	602-49480-2150	10,960.69
Total 602494802150:					10,960.69
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	602-49480-2170	66.26
11/16/2018	152862	Swanson Flo Co	Charts	602-49480-2170	195.63
11/16/2018	20180960	U.S. Bank - CC	Gloves	602-49480-2170	21.99
11/16/2018	20180960	U.S. Bank - CC	Lab Supplies	602-49480-2170	19.76
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	107.29
Total 602494802170:					410.93
11/16/2018	152871	Viking Industrial Center	Respirator	602-49480-2190	655.56
Total 602494802190:					655.56
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	602-49480-2230	18.97
Total 602494802230:					18.97
11/16/2018	152819	Affordable Lawn Care Inc	Mowing	602-49480-3100	701.25
11/16/2018	152828	Cintas Corporation	Janitorial Supplies	602-49480-3100	16.88
11/16/2018	20180939	M & R Electric Inc.	Electrician	602-49480-3100	351.93
11/16/2018	20180945	North Shore Analytical Inc.	Permit Testing	602-49480-3100	570.00
11/16/2018	152870	Utility Consultants Inc	Permit Testing	602-49480-3100	3,831.27
11/16/2018	152875	Waseca County Landfill	Recycling	602-49480-3100	12.00
11/16/2018	20180963	Waste Management of Southern MN	October Service	602-49480-3100	298.77
Total 602494803100:					5,782.10
11/16/2018	20180960	U.S. Bank - CC	Lodging for Schmidt while at training	602-49480-3300	213.98
Total 602494803300:					213.98
11/16/2018	152826	Centerpoint Energy	Monthly Billing	602-49480-3800	36.54
11/16/2018	111814	City of Waseca	October Utilities	602-49480-3800	609.69 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 602494803800:					646.23	
11/16/2018	152855	Pace Analytical Services Inc	Special Permit Testing	602-49480-4000	2,733.00	
11/16/2018	152864	Thermal Process Systems	TPS Probes	602-49480-4000	911.97	
Total 602494804000:					3,644.97	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	602-49585-1300	271.32	M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	602-49585-1300	511.13	M
Total 602495851300:					782.45	
11/16/2018	152851	MN Life	November Life Insurance	602-49585-1330	3.47	
11/16/2018	152851	MN Life	November Life Insurance	602-49585-1330	18.25	
Total 602495851330:					21.72	
11/16/2018	20180933	Innovative Office Solutions LLC	Office supplies and calendars	602-49585-2000	21.00	
11/16/2018	20180933	Innovative Office Solutions LLC	Office Supplies	602-49585-2000	4.38	
Total 602495852000:					25.38	
11/16/2018	152847	Metro Sales Inc.	Maintenance Agreement	602-49585-3000	176.09	
11/16/2018	152847	Metro Sales Inc.	Maintenance Agreement	602-49585-3000	32.42	
Total 602495853000:					208.51	
11/16/2018	20180940	MAS Communications Inc.	Answering service - November	602-49585-3200	51.37	
11/16/2018	152867	U.S. Postal Service	2019 Renewal fee - permit 202	602-49585-3200	75.00	
Total 602495853200:					126.37	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	602-49586-1300	69.78	M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	602-49586-1300	426.36	M
Total 602495861300:					496.14	
11/16/2018	152851	MN Life	November Life Insurance	602-49586-1330	1.98	
11/16/2018	152851	MN Life	November Life Insurance	602-49586-1330	2.72	
Total 602495861330:					4.70	
11/16/2018	20180920	APG Media of So MN LLC	Sewer Smoke Testing	602-49586-3400	117.85	
Total 602495863400:					117.85	
Total Sanitary Sewer:					32,927.74	
Electric Utility						
11/16/2018	111812	SMMPA	SMMPA Power	604-49550-3810	400,321.73	M
Total 604495503810:					400,321.73	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49570-1300	140.61	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495701300:					140.61	
11/16/2018	152851	MN Life	November Life Insurance	604-49570-1330	2.11	
Total 604495701330:					2.11	
11/16/2018	111814	City of Waseca	October Utilities	604-49570-3800	59.60	M
Total 604495703800:					59.60	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49571-1300	3,102.16	M
Total 604495711300:					3,102.16	
11/16/2018	152851	MN Life	November Life Insurance	604-49571-1330	46.60	
Total 604495711330:					46.60	
11/16/2018	152874	Waseca County Highway Department	Monthly billing	604-49571-2120	602.06	
Total 604495712120:					602.06	
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	604-49571-2170	8.50	
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	5.54	
Total 604495712170:					14.04	
11/16/2018	20180918	Amaril Uniform Co.	Safety Wear	604-49571-2180	647.95	
Total 604495712180:					647.95	
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	604-49571-2400	4.78	
Total 604495712400:					4.78	
11/16/2018	20180921	Barr Engineering Company	Solar Applicant Engineering	604-49571-3000	285.00	
Total 604495713000:					285.00	
11/16/2018	20180929	Gopher State One-Call Inc	Location calls - October	604-49571-3100	62.55	
11/16/2018	152875	Waseca County Landfill	Landfill	604-49571-3100	20.00	
Total 604495713100:					82.55	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49572-1300	311.97	M
Total 604495721300:					311.97	
11/16/2018	152851	MN Life	November Life Insurance	604-49572-1330	4.69	
Total 604495721330:					4.69	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49573-1300	562.43	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495731300:					562.43
11/16/2018	152851	MN Life	November Life Insurance	604-49573-1330	8.45
Total 604495731330:					8.45
11/16/2018	20180939	M & R Electric Inc.	Electrician	604-49573-3100	76.00
Total 604495733100:					76.00
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49574-1300	158.18 M
Total 604495741300:					158.18
11/16/2018	152851	MN Life	November Life Insurance	604-49574-1330	2.38
Total 604495741330:					2.38
11/16/2018	20180935	JT Services of MN	Street Light Supplies	604-49574-2230	300.62
Total 604495742230:					300.62
11/16/2018	152878	Xcel Energy	October Service	604-49574-3800	497.78
Total 604495743800:					497.78
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49584-1300	118.65 M
Total 604495841300:					118.65
11/16/2018	152851	MN Life	November Life Insurance	604-49584-1330	1.77
Total 604495841330:					1.77
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49585-1300	219.64 M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49585-1300	514.37 M
Total 604495851300:					734.01
11/16/2018	152851	MN Life	November Life Insurance	604-49585-1330	2.81
11/16/2018	152851	MN Life	November Life Insurance	604-49585-1330	18.36
Total 604495851330:					21.17
11/16/2018	20180933	Innovative Office Solutions LLC	Office supplies and calendars	604-49585-2000	21.00
11/16/2018	20180933	Innovative Office Solutions LLC	Office Supplies	604-49585-2000	4.37
Total 604495852000:					25.37
11/16/2018	152847	Metro Sales Inc.	Maintenance Agreement	604-49585-3000	176.10
11/16/2018	152847	Metro Sales Inc.	Maintenance Agreement	604-49585-3000	32.42
Total 604495853000:					208.52
11/16/2018	20180940	MAS Communications Inc.	Answering service - November	604-49585-3200	51.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
11/16/2018	152867	U.S. Postal Service	2019 Renewal fee - permit 202	604-49585-3200	75.00	
Total 604495853200:					126.38	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49586-1300	133.75	M
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	604-49586-1300	439.28	M
Total 604495861300:					573.03	
11/16/2018	152851	MN Life	November Life Insurance	604-49586-1330	3.80	
11/16/2018	152851	MN Life	November Life Insurance	604-49586-1330	2.81	
Total 604495861330:					6.61	
11/16/2018	20180936	Kennedy & Kennedy Law Office	October Legal Services	604-49586-3000	156.00	
11/16/2018	152845	McGrann Shea Carnival Straughn & Lam	Attorney	604-49586-3000	437.50	
Total 604495863000:					593.50	
11/16/2018	20180921	Barr Engineering Company	Substation Engineering	604-49593-5400	2,801.84	
Total 604495935400:					2,801.84	
Total Electric Utility:					412,442.54	
Storm Water Utility						
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	651-43140-1300	345.33	M
Total 651431401300:					345.33	
11/16/2018	152851	MN Life	November Life Insurance	651-43140-1330	9.90	
Total 651431401330:					9.90	
11/16/2018	111814	City of Waseca	October Utilities	651-43140-3800	144.85	M
Total 651431403800:					144.85	
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	651-49585-1300	80.88	M
Total 651495851300:					80.88	
11/16/2018	152851	MN Life	November Life Insurance	651-49585-1330	2.89	
Total 651495851330:					2.89	
Total Storm Water Utility:					583.85	
Central Garage Services						
11/16/2018	111810	Blue Cross Blue Shield of MN (ACH)	December Health Insurance	701-43180-1300	1,688.44	M
Total 701431801300:					1,688.44	
11/16/2018	152851	MN Life	November Life Insurance	701-43180-1330	28.05	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431801330:					28.05
11/16/2018	20180960	U.S. Bank - CC	Office Supplies	701-43180-2000	108.61
Total 701431802000:					108.61
11/16/2018	152874	Waseca County Highway Department	Monthly billing	701-43180-2120	119.33
Total 701431802120:					119.33
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	701-43180-2170	5.04
11/16/2018	20180956	Terminal Supply Co	electrical supplies	701-43180-2170	276.88
11/16/2018	20180956	Terminal Supply Co	cable ties	701-43180-2170	127.90
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	6.50
Total 701431802170:					416.32
11/16/2018	152822	Bock's Service Inc.	tires for engineering truck	701-43180-2210	595.80
11/16/2018	152823	Boss Supply Inc.	park dept sprayer parts	701-43180-2210	44.00
11/16/2018	20180924	Christensen Tire Service	grader tire chains	701-43180-2210	1,203.20
11/16/2018	20180924	Christensen Tire Service	Tire Repair	701-43180-2210	46.80
11/16/2018	152835	Harrison Truck Centers	inventory parts	701-43180-2210	579.35
11/16/2018	152835	Harrison Truck Centers	rear 1/4 fender	701-43180-2210	142.61
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	701-43180-2210	1,014.46
11/16/2018	152865	Tire Associates	skid loader tires	701-43180-2210	1,043.32
11/16/2018	20180960	U.S. Bank - CC	Auxiliary electric water pump-Fire	701-43180-2210	176.98
11/16/2018	20180962	Waseca Hardware LLC	Parts & Supplies	701-43180-2210	7.16
Total 701431802210:					4,853.68
11/16/2018	152842	Mac Tools	Tools	701-43180-2400	40.00
11/16/2018	152842	Mac Tools	Tools	701-43180-2400	42.99
11/16/2018	20180944	Napa Auto Parts	Parts and supplies	701-43180-2400	114.27
11/16/2018	20180959	Tool Sales Company	Tools	701-43180-2400	105.00
Total 701431802400:					302.26
11/16/2018	20180960	U.S. Bank - CC	Monthly scan tool charge	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					7,665.69
Property and Liability Insuran					
11/16/2018	152832	Dave's Body Shop	Repair squard cars	702-49955-3640	1,836.67
Total 702499553640:					1,836.67
Total Property and Liability Insuran:					1,836.67
Equipment Replacement Fund					
11/16/2018	152839	L & L Street Rod & Sports Truck LLC	unmarked car set up	705-49920-5400	1,500.00
11/16/2018	152876	Waseca County Sheriff's Office	800mhz radios	705-49920-5400	9,672.83

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 705499205400:					11,172.83
11/16/2018	152876	Waseca County Sheriff's Office	800mhz radios	705-49930-5400	4,800.00
Total 705499305400:					4,800.00
11/16/2018	20180961	Waseca Glass Inc.	Topper for new Engineering Truck	705-49950-5400	1,503.60
Total 705499505400:					1,503.60
Total Equipment Replacement Fund:					17,476.43
Grand Totals:					2,396,726.42

Report Criteria:

Report type: GL detail

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Title:	Volleyball Court Sand Donation		
Meeting Date:	November 6, 2018	Agenda Item Number:	6C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Parks	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to accept the \$250 donation from Itron, Inc. towards the purchase of volleyball court sand for Northeast Park.		
How does this item pertain to Vision 2030 goals?	Create High Quality Community Assets		

BACKGROUND: The current volleyball court sand at Northeast Park needs top dressing. The City of Waseca – Parks Department has partnered with Itron, Inc. to help pay for a portion of the replacement sand. Itron, Inc. has donated \$250 towards the purchase of volleyball court sand. Total amount for the volleyball court sand was \$1,225.17

BUDGET IMPACT: The remaining \$975.17 was included in the 2018 City of Waseca - Parks Department budget.

RECOMMENDATION: Staff and Park Board recommends the Waseca City Council accept the \$250 donation from Itron, Inc. towards top dressing the sand volleyball courts at Northeast Park.

RESOLUTION NO. 18-76**RESOLUTION AUTHORIZING CITY OF WASECA TRANSFER
IN FISCAL YEAR 2018**

WHEREAS, the budget is intended as a guide for revenues and expenditures;

WHEREAS, during the budget process the City provides for accounting of certain interfund transfers;

WHEREAS, it is important that we have an accurate tracking of our revenues and expenditures;

NOW THEREFORE, BE IT RESOLVED that the recitals set forth above are incorporated herein.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Council hereby approve that the 2018 transfer for the City of Waseca for the calendar year beginning January 1 as follows:

<u>Account</u>	<u>Fund Description</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Description</u>
101-49300-7380	General Fund	127,793		2017 Year end Fund Balance over
705-39201-0000	Equipment Fund		127,793	Funding Requirement

Adopted this 20th Day of November 2018.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: November 13, 2018

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : Final-Labor

PAYMENT PERIOD : October 1, 2018-October 31, 2018


CONTRACTOR: Skold Specialty Contracting LLC

PAYMENT AMOUNT: \$82.25

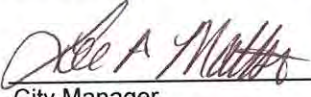
Approved By:

 11/14/18

Department Head Date

 11/14/18

Director of Finance Date

 11/14/18

City Manager Date

CONSTRUCTION MANAGER APPLICATION AND CERTIFICATE FOR PAYMENT

Label

TO OWNER: City of Waseca
508 South State Street
Waseca, MN 56093

PROJECT: Trink Larson Field
Waseca, MN

APPLICATION NO.: 178424-R
PERIOD TO: 9/30/2018
PROJECT NOS.:

Distribution to:
OWNER
ARCHITECT
CONTRACTOR

FROM CONTRACTOR: Skold Specialty Contracting, LLC
27214 Huck Finn Circle, Suite 3
Harrisburg, SD 57032
REMIT TO ADDRESS: 5730 NE 17TH STREET
DES MOINES, IA 50313

VIA CONSTR MANGER: Kraus-Anderson Construction
416 South Broadway
Rochester, MN 55904
Widseth Smith Nolting & Associates
Rochester, MN

CONTRACT DATE:

CONTRACT FOR: Coiling Specialty Door

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM..... \$1,645.00
2. Net changed by Change Orders \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$1,645.00
4. TOTAL COMPLETED & STORED TO DATE \$1,645.00
(Column G on G703)

5. RETAINAGE:

a. % of Completed Work \$0.00
(Column D + E on G703)
b. % of Stored Material \$0.00
(Column F on G703)
Total Retainage (Line 5a + 5b or
Total in Column I of G703) \$0.00

6. TOTAL EARNED LESS RETAINAGE..... \$1,645.00
(Line 6 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificates)..... \$1,562.75

8. CURRENT PAYMENT DUE \$82.25

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$0.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:


By: 

Date: September 24, 2018

State of: IOWA
County of: POLK
Subscribed and Sworn to before
me this day:


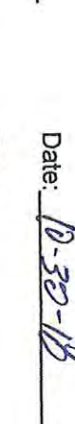
September 24, 2018

Notary Public:
CERTIFICATE FOR PAYMENT


ANGELA D. STANTON
My Commission Expires
March 14, 2020

I, in accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Construction Manager and Architect certifies to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

\$ 82.25

AMOUNT CERTIFIED
(Attach explanation if amount certified differs from the amount applied for initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)
CONSTRUCTION MANAGER:
By: 
ARCHITECT:
By: 
Date: 10-30-18
Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Retention WS 08-B Lab.



CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: November 13, 2018

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : Final-Materials

PAYMENT PERIOD : October 1, 2018-October 31, 2018


CONTRACTOR: Skold Specialty Contracting LLC

PAYMENT AMOUNT: \$92.25


Approved By:

 11/14/18

Department Head Date

 11/14/18

Director of Finance Date

 11/14/18

City Manager Date

CONSTRUCTION MANAGER APPLICATION AND CERTIFICATE FOR PAYMENT

Materials

TO OWNER: City of Waseca
508 South State Street
Waseca, MN 56093

PROJECT: Tink Larson Field
Waseca, MN

APPLICATION NO.: 178424-R
PERIOD TO: 9/30/2018
PROJECT NOS.:
Distribution to:
OWNER
ARCHITECT
CONTRACTOR

FROM CONTRACTOR: Skold Specialty Contracting, LLC
27214 Huck Finn Circle, Suite 3
Harrisburg, SD 57032

VIA CONSTR MANGER: Kraus-Anderson Construction
416 South Broadway
Rochester, MN 55904

CONTRACT DATE:

REMIT TO ADDRESS: 5730 NE 17TH STREET
DES MOINES, IA 50313

VIA ARCHITECT: Widseth Smith Nolting & Associates
Rochester, MN

CONTRACT FOR: Coiling Specialty Door

Retention WS 08-B



CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$1,845.00
2. Net changed by Change Orders \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$1,845.00
4. TOTAL COMPLETED & STORED TO DATE \$1,845.00
(Column G on G703)
5. RETAINAGE:
a. 5 % of Completed Work \$0.00
(Column D + E on G703)
b. 5 % of Stored Material \$0.00
(Column F on G703)
Total Retainage (Line 5a + 5b or
Total in Column I of G703) \$0.00
6. TOTAL EARNED LESS RETAINAGE \$0.00
(Line 6 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$1,752.75
(Line 6 from prior Certificates)
8. CURRENT PAYMENT DUE \$92.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$0.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00	\$0.00
Total approved this Month		\$0.00	\$0.00
TOTALS		\$0.00	\$0.00
NET CHANGES by Change Order			\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date: September 24, 2018

State of: IOWA
County of: POLK
Subscribed and Sworn to before me this day:

September 24, 2018

Notary Public:

CERTIFICATE FOR PAYMENT



In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Construction Manager and Architect certifies to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

\$ 92.25

(Attach explanation if amount certified differs from the amount applied for Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)
CONSTRUCTION MANAGER:
By:
ARCHITECT:
By:
Date: 9-30-18

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: November 13, 2018

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : 3-Labor

PAYMENT PERIOD : October 1, 2018-October 31, 2018

CONTRACTOR: Muska Electric Company

PAYMENT AMOUNT: \$3,106.27

Approved By:

 11/14/18

Department Head Date

 11/14/18

Director of Finance Date

 11/14/18

City Manager Date



AIA®

Document G732™ – 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: **CONSTRUCTION CO** PROJECT: 558 7th ave NE
501 SOUTH EIGHTH STREET WASECA, MN 56093

APPROVAL NO: 18186

DISTRIBUTION TO:

MINNEAPOLIS, MN 55404

PERIOD TO: 10/31/2018
CONTRACT DATE: 9/29/2017
PROJECT NOS: C75853-L

OWNER
CONSTRUCTION MANAGER
ARCHITECT
CONTRACTOR
FIELD

FROM
CONTRACTOR: Muska Electric Company
1985 Oakcrest Avenue
Roseville, MN 55113

VIA CONSTRUCTION Anderson Construction
MANAGER:

CONTRACTOR NOS:

CONTRACT FOR: Electrical Labor

VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM..... \$ 48,900.00
2. NET CHANGES IN THE WORK..... \$ 21,410.41
3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$ 70,310.41
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)..... \$ 70,310.41

CONTRACTOR: Muska Electric Company
By: [Signature] Date: 10.23.18
State of: MN
County of: Ramsey

- a. 5% of Completed Work
(Column D + E on G703) \$ 3,515.53
- b. 0% of Stored Material
(Column F on G703) \$ 0.00

Subscribed and sworn to before me this 23 day of Oct, 2018
Notary Public [Signature]
My Commission expires: Jan 31, 2023

CERTIFICATE FOR PAYMENT

- Total Retainage (Lines 5a + 5b, or Total in Column I on G703)..... \$ 3,515.53
6. TOTAL EARNED LESS RETAINAGE..... \$ 66,794.88
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... 63,688.61
8. CURRENT PAYMENT DUE..... \$ 3,106.27
9. BALANCE TO FINISH, INCLUDING RETAINAGE..... \$ 3,515.53

AMOUNT CERTIFIED..... \$ 3106.27
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

(Line 3 minus Line 6)

CONSTRUCTION MANAGER:

By: [Signature] Date: 10-30-18

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)
By: [Signature] Date: 10-30-18

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 18,140.65	\$ 0.00
Total approved this month, including Construction Change Directives	\$ 3,269.76	\$ 0.00
TOTALS	\$ 21,410.41	\$ 0.00
NET CHANGES IN THE WORK	\$ 21,410.41	

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: November 15, 2018

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: FBO Hangar project

CITY PROJECT NO. 2016-11

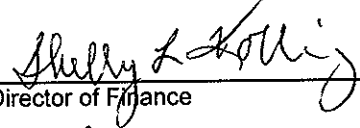
PAYMENT REQUEST : NO. 1

PAYMENT PERIOD : September 30, 2018-October 31, 2018

CONTRACTOR: APX Construction Group LLC

PAYMENT AMOUNT: \$240,131.50

Approved By:

Department Head_____
Date

Director of Finance11/15/18

Date

City Manager_____
Date

PAYMENT APPLICATION

TO:

City of Waseca
508 S State Street
Waseca MN 56093

PROJECT 18011
NAME AND Waseca Municipal Airport
LOCATION: 35493 110th Street
Waseca MN 56093

APPLICATION # 1

Distribution to:

PERIOD THRU: 10/27/2018

OWNER

Owner Project #: AB101-31

FROM:

APX Construction Group, LLC
1820 Willow Street
Mankato MN 56001

ARCHITECT: City of Waseca
508 S State Street
Waseca MN 56093

DATE OF CONTRACT: 5/15/2018

ARCHITECT
CONTRACTOR

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached

1. CONTRACT AMOUNT

654,946.60

2. SUM OF ALL CHANGE ORDERS

0.00

3. CURRENT CONTRACT AMOUNT (Line 1 + 2)

654,946.60

4. TOTAL COMPLETED AND STORED

(Column G on Continuation Page)

252,770.00

5. RETAINAGE:

A. 5% Of Completed Work
(Columns D + E on Continuation Page)

2,238.50

B. 5% of Material Stored
(Column F on Continuation Page)

10400.00

Total Retainage (Line 5a + 5b or Column I
on Continuation Page)

12,638.50

6. TOTAL COMPLETED AND STORED LESS RETAINAGE:

(Line 4 minus Line 5 Total)

240,131.50

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:

0.00

8. CURRENT PAYMENT DUE:

240,131.50

9. BALANCE TO FINISH:

414,815.10

Line 3 - Line 6

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	0.00	0.00
Total approved this month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES	0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: APX Construction Group, LLC

By:

Date: 10-31-18

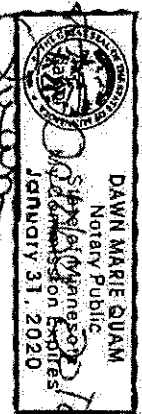
State of: Minnesota

County of: Blue Earth

Subscribed and sworn to before me this 31

Notary Public:

My Commission Expires: 1-31-2020



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT:

240,131.50

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that changed to match the certified amount.)

ARCHITECT:

City of Waseca - TKDA

By:

Date: 10/31/2018

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

10-11

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: November 15, 2018

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Old TH 14/Elm Avenue Reconstruction

CITY PROJECT NO. 2015-08

PAYMENT REQUEST: NO. 13

PAYMENT PERIOD: September 30, 2018-October 31, 2018

CONTRACTOR: Ulland Brothers Inc

PAYMENT AMOUNT: \$1,288,383.33

Approved By:

Department Head Date

Director of Finance Date

City Manager Date



Owner: City of Waseca, 508 State St So, Waseca, MN 56093	Date: November 14, 2018
For Period: 9/30/2018 to 10/31/2018	Request No: 13
Contractor: Ulland Brothers Inc., 2400 Myers Road, Albert Lea, MN 56007	

CONTRACTOR'S REQUEST FOR PAYMENT
OLD TH 14 / ELM AVENUE RECONSTRUCTION
S.P. 8103-115, S.P. 8104-42, S.P. 172-010-003, S.A.P. 081-602-019
STANTEC PROJECT NO. 193803196

SUMMARY

1	Original Contract Amount		\$ 18,298,652.14
2	Change Order - Addition	\$ 563,157.73	
3	Change Order - Deduction	\$ 101,800.59	
4	Revised Contract Amount		\$ 18,760,009.28
5	Value Completed to Date		\$ 17,469,977.08
6	Material on Hand		\$ 0.00
6a	Erodible Acres Withholding		\$ (14,700.00)
7	Amount Earned		\$ 17,455,277.08
8	Less Retainage 5%		\$ 872,763.85
9	Subtotal		\$ 16,582,513.23
10	Less Amount Paid Previously		\$ 15,294,129.90
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 13		\$ 1,288,383.33

Recommended for Approval by:
STANTEC

Joseph C. Dulan

Approved by Owner:
MN/DOT

Approved by Contractor:
ULLAND BROTHERS INC.

Approved by Owner:
CITY OF WASECA

Specified Contract Completion Date:
Substantial: November 15, 2018
Final: May 31, 2019

Title:	AIRPORT HANGAR LEASE UPDATES FOR 2019		
Meeting Date:	November 20, 2018	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> DISCUSSION	Supporting Documents:	November 6, 2018 Airport Board Meeting Minutes
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Provide staff with direction to update the airport hangar leases		
How does this item pertain to Vision 2030 goals?	Create High Quality Community Assets		

BACKGROUND: The current airport hangar leases expire at the end of 2018. This was a discussion item on the November 6, 2018 Airport Board meeting. The minutes from that meeting are attached. The Board suggested the following:

1. Reduce the hangar lease term from two years to one year.
2. Investigate performing some maintenance on the existing hangars.
3. Leave the hangar lease rates the same (\$115/month for non-commercial hangars, \$135/month for commercial hangars) as they currently are for 2019.
4. Revisit the hangar leases at the end of 2019.
5. At the October Board meeting the Board recommended approval of a revised skydiving landing area. The designated landing area is 2-acres and takes out of production 2-acres of leased farm land. It was agreed with Southern Minnesota Skydiving that they would pay the going ag lease rates for the 2-acre landing area. We opened the ag lease bids last Tuesday and the per acre lease rate for 2019 and 2020 is \$300.

BUDGET IMPACT: The budget impact will depend on what the council decides to do with the hangar lease rates and, if hangar maintenance is performed in 2019, what the budget for that work is. These decisions will impact the Airport Special Revenue Fund.

RECOMMENDATION: Provide staff with direction on how to move forward with the 2019 hangar leases and what, if any, maintenance and associated budget is for 2019.

Waseca Airport Board Meeting Minutes

Tuesday November 6, 2018

In Attendance: Richard Arnold, John Peterson, Allan Rose, Kaitlyn Hoehn, Larry Fischer, Tom Kellogg

Meeting start time: Noon

Meeting adjourned: 12:21 pm

Board voted 3 – 0 in favor of accepting the October 2, 2018 minutes

1. Airport Runway Culvert Replacement – 2018-05
 - Project is completed and project closeout to occur in the next couple of months
2. FBO Hangar – City Project 2016-11
 - Work began the first week in October
 - Work was suspended when excavations encountered poor soils
 - Change order #1 to correct soils was signed by the City on October 22, 2018, funding split is 70% state, 30% local
 - Contractor is back on site preparing to pour footings (expected to be done tomorrow)
 - Bituminous paving likely to be put off until next spring
3. Airport Zoning Ordinance Update
 - TKDA has been authorized to begin work
 - Next steps include re-establishing the joint airport zoning board
 - Completion date spring 2019
4. Airport Hangar Lease Discussion
 - Hangar leases need updating and are due by the end of this year
 - Board discussed leases (commercial and non-commercial)
 - Rate for additional skydiver landing area (2 acres) to be determined when Ag Land Leases are opened November 13th
 - Discussion regarding maintenance to hangars, including doors, weather stripping and skylights
 - Board voted 3 – 0 to keep the non-commercial hanger lease rates the same, investigate getting some maintenance done to the hangars in 2019 and reducing the lease terms from two years to one year
 - Board recommendation will be presented to the City Council for consideration at their November 20th, 2018 meeting
 - Board suggested a note be included with the invoices sent to hangar leasees directing them to contact Maynard with any maintenance concerns
 - Board suggested the term of the lease and payment for are clear on the invoice and lease agreement
5. Miscellaneous Discussion



Request for City Council Action

Title:	Resolution No. 18-77 approving City of Waseca Airport Land Leases		
Meeting Date:	November 20, 2018	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Res. No. 18-77 Land Lease Quote Tab
Originating Department:	Utilities	Presented By:	Utilities Director
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve Resolution No. 18-77 approving City of Waseca Airport Land Leases.		
How does this item pertain to Vision 2030 goals?	Supporting Infrastructure through Public Private Partnership		

BACKGROUND: The City advertised to receive quotes for the lease of agricultural land at the City Airport Farm. The leases are for a two year period, 2019 and 2020. The land sites at the Airport Farm are State approved to apply treated biosolids from the City's wastewater treatment plant. The biosolids add soil nutrients for crop uptake, thereby reducing farmer fertilizer costs. Various lease requirements relate to City application of biosolids and crop rotations.

Three written quotes were received, and the quote tabulation is attached. Steven and Gary Schoenfeld submitted the high quote for the City Airport Farm.

BUDGET IMPACT:

The high quote for the City Airport Farm is \$132,114. The 2017-2018 high quote was \$160,641.00, and the 2015-2016 two year quote of \$168,590.

RECOMMENDATION: Motion to approve Resolution No. 18-77 approving City of Waseca Airport Land Leases.

CITY OF WASECA
LAND LEASE QUOTE TABULATION FOR TWO YEAR LEASES 2019-2020 CALENDAR YEARS GRAND TOTALS

QUOTE SUBMITTED BY	SECTIONS A + B + C + D TOTAL	SECTIONS A + B TOTAL	SECTION C + D TOTAL/Other
① Tim Fischer	sec. A+B+D	109,129.50 ✓	D only 24,775.50 ✓
② Steve Schoenfeld + Gary		132,114.00 ✓	29,100.00 ✓
③ Larry Huber		95,287.60 ✓	38,581.20 ✓


 Carl S. J.
 Opened By: _____
 Witnessed By and Time and Date
 Tim F. Sec. A 103,213.50
 B 5,916.00
 Sec. D 24,775.50
 11/13/18
 9:00AM
 ③

Notes:
 A- 89,965.20
 B- 53,244.40
 C- 9996.00
 D- 28,585.20
 ③

RESOLUTION NO. 18-77

**A RESOLUTION AUTHORIZING THE LEASE
OF CITY OF WASECA AGRICULTURAL LAND AND HAY LAND TO STEVEN & GARY SCHOENFELD**

WHEREAS, the City of Waseca (City) desires to authorize the lease of City owned agricultural land and hay land at the Waseca Airport to Steven and Gary Schoenfeld; and

WHEREAS, the City has advertised for written quotes and has received written quotes based on City written specifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that the City Manager is hereby authorized to execute a two-year written lease with Steven & Gary Schoenfeld in the amount of \$132,114.00.

Adopted this 20th day of November, 2018.

ROY SRP
MAYOR

ATTEST:

MICHAEL ANDERSON
ASSISTANT TO THE CITY MANAGER