

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, JUNE 18 2019, 7 p.m.
AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS

- 6 CONSENT AGENDA

- A. Minutes – Regular City Council Meeting/Work Session : June 4, 2019
- B. Payroll & Expenditures
- C. Resolution 19-27: Approving off site gambling for Waseca Hockey Association (County Fair)
- D. Approval of Change Order Request: 3rd Street Project
- E. Approval of Temporary Liquor License for County Fair: Waseca Ag Society
- F. Resolution 19-29: Authorizing 2018 Transfers
- G. Resolution 19-30: Amending 2019 Budget
- H. Approval of new Kwik Trip 3.2 Liquor and Tobacco Applications
- I. Approval of Change Order Requests 8, 9, 10: HWY 14/Elm Ave
- J. Approval of Extension of Premise: Box Car Bar (July 26/27)
- K. Approval of Contract Payments: 2019 Well Maintenance Projects
- L. Approval of Contract Payments: 2019 Crack Seal/Seal Coat Project

- 7 ACTION AGENDA

- A. **Ordinance 1070 - Regarding Streets & Sidewalk Right of Way Management:** Public Hearing
- B. **Resolution 19-31:** City Code 131.01 – Private Docks on City Property
- C. **Introduce Ordinance 1072:** Cable Franchise Extensions & Set Public Hearing (July 16, 2019)

- 8 REPORTS

- A. City Manager's Report
- Budget Work Session Dates

- B. Commission Reports
 - EDA (Srp, Johnson)
 - Discover Waseca Tourism (Conrath)

9 ANNOUNCEMENTS

10 ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, JUNE 4, 2019

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present: Mayor Roy Srp Daren Arndt Larry Johnson
Mark Christiansen Allan Rose
Jeremy Conrath Les Tlougan

Staff present: Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager
John Underwood, Fire Chief

Others present: Kent Schultz, Veterans Memorial Committee
James Christiansen, Resident

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Arndt, seconded by Conrath, to approve the agenda as presented. Motion carried 7-0.

4 **PUBLIC COMMENT**

Kent Schultz gave an update to the Council regarding the process of the Veterans Memorial at the County Courthouse. He also informed them they are on budget.

5 **REQUESTS AND PRESENTATIONS**

CONSENT AGENDA

- 6 Council Member Tlougan requested two amendments to the Minutes from May 21, 2019. Under item 7A he asked that the word "feedback" be changed to "Approval" in the motion made by Johnson. He also asked for "Brewery" be added to his first item under 8B: HPC.

It was moved by Tlougan, seconded by Conrath, to approve the Consent Agenda as amended. The motion carried 7-0, and included the following:

- A. Minutes – Regular City Council Meeting & Work Session –June 4, 2019
- B. Payroll & Expenditures

- C. Resolution 19-24: DER-Renewable Energy Policy, Rules, & Interconnection Process
- D. Resolution 19-25: Amending the Master Fee Schedule
- E. Resolution 19-26: Approval of Tax Abatement Applications
- F. Approval of Temporary Liquor License for County Fair: American Legion Post 228
- G. Approval of Contract Payment – 3rd St Project

ACTION AGENDA

7A Waseca County Planning Commission

Lee Mattson informed Council that James Brothers Construction is seeking to build a new building and engage in the exterior storage of recycled concrete and asphalt. The County is holding a Public Hearing on Thursday, June 6 to get feedback on rezoning the land to allow for such a use.

The City reached out to Gary and Kathy Worke who own residential land to the south of the James Brothers site for input. They sent a letter to staff in support of the project.

Mr. Mattson asked Council to discuss and make a motion of their support or non-support.

Motion was made Conrath, seconded by Tlougan to inform the County of the Council's support with the emphasis on at least a 250 foot buffer and screening requirements.

Motion carried 7-0.

7B RCCA: Controlled Burn Request – 715 North State Street

Lee Mattson told the Council that Waseca Fire Department has been approached about the possibility of conducting a controlled house burn on North State Street. This controlled burn would give the opportunity to new firefighters the chance to meet training requirements. The owner of this residence is required to go through all the proper protocol and complete the necessary documents prior to the burn. All residents in a two block radius will be informed of the burn.

Motion was made by Conrath, seconded by Arndt to approve the Burn Request provided the homeowner obtains all necessary permits and inspections prior to the burn. Motion carried 7-0.

7C Housing Incentives Discussion

Prior to this agenda item, a work session was held to discuss the Tax Abatement Program that was adopted in December 2016. That evening, Council made a motion to waive SAC and WAC fees to all those properties listed on the abatement program. Considering Council has added eligible parcels onto the list, it was unclear whether the SAC and WAC waiver was in place for all new eligible lots. The Council made it clear that all future eligible lots, existing lots, and added lots will not have SAC and WAC fee's charged.

Motion was made by Rose, seconded by Arndt to waive all SAC and WAC fees on future eligible lots, existing lots, and added lots to the abatement program. Motion carried 7-0.

(SAC – Sewer Access Charge: WAC – Water Access Charge)

7D RCCA: EDA/Human Rights: Council Seat Designation

Lee Mattson informed Council that there is currently two vacancies on Council appointed boards and one vacancy on Discovery Waseca Tourism. The Economic Development Authority and Human Rights Commission both need someone to be appointed to fill these seats.

Nobody volunteered or was appointed to the Tourism Board.

Larry Johnson was nominated for both the EDA and Human Rights vacancies.

Motion was made by Arndt, seconded by Christiansen to appoint Larry Johnson to the EDA. Motion carried 6-0. (Johnson abstained)

Motion was made by Arndt, seconded by Conrath to appoint Larry Johnson to the Human Rights Commission. Motion carried 6-0. (Johnson abstained)

7E Council Fee Waiving Policy

Mike Anderson discussed with Council that staff had looked into some tiered fee structures and found them to be confusing. He explained the process the City on Winona used and asked for Council to discuss it and give direction to staff on how to move forward.

Council discussed moving forward with non-profit discounts on Consumption & Display liquor permits along with park fees. Organizations will have to prove to staff that they are a non-profit in order to get a 50% discount on these fees.

A motion was made by Conrath, seconded by Christiansen to direct staff to develop a 50% discount on Consumption & Display permits and Park fees, while recommending applicants go before Council. Motion carried 7-0.

REPORTS

Fire Relief Association T-Shirts

City Manager Mattson informed Council that the City has paid for t-shirts for the relief association to wear during their fundraising events. This will allow for residents to distinguish between the Fire Department and the Fire Relief Association. Mr. Mattson is asking for approval of the payment for these shirts.

Motion was made by Christiansen, seconded by Conrath to approve the payment of \$816 for the Fire Relief Association T-Shirts. Motion carried 7-0.

8A City Manager's Report

- Duane Hebert has completed his work on the Fire Task Force.
- Gas line installation and restoration is ongoing on street and sidewalk projects.
- Water Park opened over Memorial Weekend and had good numbers.

- Connecting Entrepreneurial Conference registration is now open.
- City has asked for the dock to be removed from the south shore of Clear Lake.
- City Manager will be absent from the June 18 and August 20 meetings.
- City Manager included an LGA status sheet in the packet and the level of benefits looks good.

8B **Commission Reports**

Fire Relief Association (Conrath)

- A consultant will be coming to our June 26 meeting to discuss by-laws.
- We will invite the new Finance Director to a future meeting when they are hired by the City.
- Working on coordinating future fundraising events.

Park Board (Christiansen)

- Board met at the Clear Lake Banshell.
- Discussed the Downtown walkway.
- Clear Lake Banshell is scheduled to be painted in 2019.
- Continued to discuss dog park locations.
- Musical garden at the library is underway.

HPC (Tlougan)

- Made presentations at The Mill for local business owners for HPC Month.
- Thanked the Mayor for presenting the awards to the recipients.
- Thanked Joe Hoehn for allowing the HPC to use The Mill for the award ceremony.
- Listed all the award winners and business owners

ANNOUNCEMENTS

9 The following miscellaneous announcements were made by Councilmembers:

Council Member Tlougan

- Reminded residents to please cut their lawns.

Council Member Conrath

- Taste of the Farm is June 11 from 5-8pm.

Council Member Christiansen

- 30th anniversary of Lutheran 4 Life is coming up.
- Thanked City Manager Mattson for answering all his questions.

Council Member Christiansen

- Please to not put grass clippings in the road.
- Asked to be excused from the June 18 meeting.
- Would like to have a discussion on allowing docks on public property.

Mayor Srp

- Read a letter from a father of Eagle Scout Hunter Russell and congratulated him on his efforts.

ADJOURNMENT

- 10 It was moved by Conrath, seconded by Arndt, to adjourn the meeting at 8:33 p.m.; motion carried 7-0.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

MINUTES
CITY COUNCIL WORK SESSION
TUESDAY, JUNE 4, 2019

The work session began at 6:00 p.m. at City Hall.

Councilmembers present:	Mayor Roy Srp	Daren Arndt	Larry Johnson (6:30 p.m.)
	Mark Christiansen	Allan Rose	
	Jeremy Conrath	Les Tlougan	

Staff present:	Lee Mattson, City Manager
	Mike Anderson, Assistant to the City Manager

Open Meeting Law & Housing Incentives

Mayor Srp opened the work session at 6 p.m.

City Manager Mattson displayed a powerpoint presentation with information regarding the opening meeting law. There was also a three (3) question, non-scored quiz at the end for fun.

Mr. Mattson then asked the Council informed the Council that staff was not totally clear on exactly what their intentions were in 2016 regarding the Tax Abatement Program and waiving Sac and Wac charges. There was minimal discussion but helpful information was provided heading into the Agenda Item during the regular Council Meeting.

There being no further discussion, the work session ended at 6:55 p.m.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER



LIST OF EXPENDITURES

June 18, 2019

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City Council	0.00	
Streets	25,276.93	
Parks	13,266.96	
Wastewater	10,285.46	
Utility Administration	4,459.74	
Utility Billing	7,422.47	
Electric	13,788.45	
Water	5,735.79	
Building and Code Compliance	2,476.81	
Police	58,814.47	
Administration	4,440.31	
Community Aides	880.00	
Fire	10,000.89	
Paid On Call Fire Department	4,995.50	
Election Judges	0.00	
PEG	0.00	
Finance	7,469.06	
Connections	3,982.13	
Community Development	4,976.33	
Engineering	15,590.83	
Recreation	8,562.82	
Econ Development	<u>2,510.96</u>	
 Total Gross Payroll	 204,935.91	
 *Less- Payroll Deductions	 <u>(70,434.73)</u>	
 Net Payroll Cost		\$ 134,501.18

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:
 June 1, 2019-June 14, 2019
 Includes check #'s 153697-153753
 Bank ACH Withdrawals..... 746,810.16

GRAND TOTAL EXPENDITURES \$ 881,311.34

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
06/14/2019	61906	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 6/2/2019	101-21701-0000	18,785.44	M
Total 101217010000:					18,785.44	
06/14/2019	61902	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 6/2/2019	101-21702-0000	8,954.89	M
Total 101217020000:					8,954.89	
06/14/2019	61906	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/2/2019	101-21703-0000	8,299.65	M
06/14/2019	61906	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/2/2019	101-21703-0000	8,299.65	M
Total 101217030000:					16,599.30	
06/14/2019	61903	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 6/2/2019	101-21704-0000	1,247.21	M
06/14/2019	61903	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 6/2/2019	101-21704-0000	8,106.61	M
06/14/2019	61903	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 6/2/2019	101-21704-0000	7,123.69	M
06/14/2019	61903	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 6/2/2019	101-21704-0000	8,106.61	M
06/14/2019	61903	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 6/2/2019	101-21704-0000	10,685.53	M
Total 101217040000:					35,269.65	
06/14/2019	153715	IBEW	IBEW UNION DUES Pay Period: 6/2/2019	101-21707-0000	315.28	
06/14/2019	153716	IUOE Local #70	FIRE UNION DUES Pay Period: 6/2/2019	101-21707-0000	128.28	
06/14/2019	153716	IUOE Local #70	IUOE UNION DUES Pay Period: 6/2/2019	101-21707-0000	649.08	
06/14/2019	153720	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 6/2/2019	101-21707-0000	612.00	
Total 101217070000:					1,704.64	
06/14/2019	20190497	Greater Mankato Area United Way	UNITED WAY Pay Period: 6/2/2019	101-21708-0000	15.00	
Total 101217080000:					15.00	
06/14/2019	153729	MN Life	June Life Insurance	101-21710-0000	625.50	
Total 101217100000:					625.50	
06/14/2019	61906	ACH Internal Revenue Service	MEDICARE Pay Period: 6/2/2019	101-21712-0000	2,784.27	M
06/14/2019	61906	ACH Internal Revenue Service	MEDICARE Pay Period: 6/2/2019	101-21712-0000	2,784.27	M
Total 101217120000:					5,568.54	
06/14/2019	61908	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 6/2/2019	101-21713-0000	885.00	M
06/14/2019	61908	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 6/2/2019	101-21713-0000	395.00	M
Total 101217130000:					1,280.00	
06/14/2019	61905	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 6/2/2019	101-21714-0000	1,315.00	M
Total 101217140000:					1,315.00	
06/14/2019	61910	Further	Flex/HSA Reimbursement	101-21716-0000	943.94	M
06/14/2019	61911	Further	Flex/HSA Reimbursement	101-21716-0000	211.94	M
06/14/2019	61909	Further	HSA DEDUCTION Pay Period: 6/2/2019	101-21716-0000	442.84	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217160000:					1,598.72	
06/14/2019	61904	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 6/2/2019	101-21717-0000	1,220.57	M
Total 101217170000:					1,220.57	
06/14/2019	61907	Delta Dental	DENTAL EE + SPOUSE Pay Period: 6/2/2019	101-21719-0000	346.20	M
06/14/2019	61907	Delta Dental	DENTAL SINGLE Employee Pay Period: 6/2/2019	101-21719-0000	534.85	M
06/14/2019	61907	Delta Dental	DENTAL FAMILY Employee Pay Period: 6/2/2019	101-21719-0000	1,217.70	M
06/14/2019	61907	Delta Dental	Cobra	101-21719-0000	28.15	M
06/14/2019	61907	Delta Dental	Kolling Refund	101-21719-0000	57.70-	M
Total 101217190000:					2,069.20	
06/14/2019	153711	Fidelity Security Life	VISION FAMILY Employee Pay Period: 6/2/2019	101-21722-0000	54.54	
06/14/2019	153711	Fidelity Security Life	VISION SINGLE Employee Pay Period: 6/2/2019	101-21722-0000	41.94	
06/14/2019	153711	Fidelity Security Life	VISION + ONE Employee Pay Period: 6/2/2019	101-21722-0000	36.72	
06/14/2019	153711	Fidelity Security Life	Cobra	101-21722-0000	6.99	
Total 101217220000:					140.19	
06/14/2019	153707	Coborn's Inc	Cake for Council Party	101-41110-2000	16.99	
06/14/2019	153737	RadioShack	DVDs	101-41110-2000	28.98	
Total 101411102000:					45.97	
06/14/2019	153752	Waseca Floral	Hanging Baskets - 2019	101-41110-4450	2,397.00	
Total 101411104450:					2,397.00	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-41320-1310	286.50	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-41320-1310	256.59	M
Total 101413201310:					543.09	
06/14/2019	153729	MN Life	June Life Insurance	101-41320-1330	28.87	
06/14/2019	153729	MN Life	June Life Insurance	101-41320-1330	3.47	
Total 101413201330:					32.34	
06/14/2019	153735	Public Sector Professionals	January-June 2019 service	101-41320-3000	1,767.70	
06/14/2019	20190511	Region Nine Development Commission	EDA Application Prep	101-41320-3000	525.50	
Total 101413203000:					2,293.20	
06/14/2019	20190520	U.S. Bank - CC	2019 Labor Seminar	101-41320-3300	70.00	
Total 101413203300:					70.00	
06/14/2019	20190482	APG Media of So MN LLC	Ordinance 1071	101-41320-3400	58.50	
Total 101413203400:					58.50	
06/14/2019	153705	Cintas Corporation	First Aid Cabinet TLCF	101-41320-4940	47.89	
06/14/2019	153705	Cintas Corporation	First Aid Cabinet TLCF	101-41320-4940	55.22	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	153705	Cintas Corporation	First Aid Cabinet TLCF	101-41320-4940	34.80
06/14/2019	153740	South Central College	Safety Program	101-41320-4940	1,260.00
Total 101413204940:					1,397.91
06/14/2019	20190479	A. H. Hermel Company	Pop for vending machine	101-41320-4945	29.06
Total 101413204945:					29.06
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-41500-1310	1,047.18 M
Total 101415001310:					1,047.18
06/14/2019	153729	MN Life	June Life Insurance	101-41500-1330	11.53
Total 101415001330:					11.53
06/14/2019	20190520	U.S. Bank - CC	refunded trial transaction	101-41500-2000	6.00-
Total 101415002000:					6.00-
06/14/2019	20190520	U.S. Bank - CC	Food for Wellness event	101-41500-2200	117.00
06/14/2019	20190520	U.S. Bank - CC	Chips and water for wellness event	101-41500-2200	13.84
Total 101415002200:					130.84
06/14/2019	20190510	Pantheon Computer Systems Inc.	Water Park Laptop	101-41920-2050	428.43
06/14/2019	20190510	Pantheon Computer Systems Inc.	Computer Replacement	101-41920-2050	1,537.95
Total 101419202050:					1,966.38
06/14/2019	20190498	Innovative Office Supply	Office Supplies	101-41940-2000	8.62
06/14/2019	153732	Pitney Bowes Inc	2nd Qtr Lease	101-41940-2000	706.80
Total 101419402000:					715.42
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-41940-2120	54.87
Total 101419402120:					54.87
06/14/2019	20190479	A. H. Hermel Company	Breakroom supplies	101-41940-2170	391.70
06/14/2019	153738	Red Feather Paper Company	Bathroom Supplies	101-41940-2170	55.00
06/14/2019	153738	Red Feather Paper Company	Bathroom Supplies	101-41940-2170	131.00
06/14/2019	153738	Red Feather Paper Company	2 ply tissue, roll towels, can liners	101-41940-2170	29.87
06/14/2019	20190520	U.S. Bank - CC	Creamer for breakroom	101-41940-2170	13.07
06/14/2019	20190520	U.S. Bank - CC	Strainer for City hall bathroom	101-41940-2170	17.25
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-41940-2170	46.97
Total 101419402170:					684.86
06/14/2019	153701	Builders First Source Inc	lumber	101-41940-2230	34.37
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-41940-2230	33.95
Total 101419402230:					68.32
06/14/2019	20190489	Connors Plumbing & Heating Inc.	HVAC Reoaur	101-41940-3100	1,479.18

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/14/2019	20190512	ServiceMaster of Mankato/Waseca	Janitorial Services	101-41940-3100	1,556.00	
06/14/2019	20190524	Waste Management of Southern MN	May Service	101-41940-3100	181.44	
Total 101419403100:					3,216.62	
06/14/2019	61914	City of Waseca	May Utilities	101-41940-3800	1,451.49	M
Total 101419403800:					1,451.49	
06/14/2019	20190489	Connors Plumbing & Heating Inc.	HVAC Repair	101-41940-4000	148.00	
Total 101419404000:					148.00	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-41950-1310	757.98	M
Total 101419501310:					757.98	
06/14/2019	153729	MN Life	June Life Insurance	101-41950-1330	30.19	
Total 101419501330:					30.19	
06/14/2019	20190520	U.S. Bank - CC	2019 AACE Conference	101-41950-3300	470.00	
Total 101419503300:					470.00	
06/14/2019	20190482	APG Media of So MN LLC	PC Variance Hearing	101-41950-3400	78.00	
06/14/2019	153751	Waseca County Recorder	Abstract Recording	101-41950-3400	47.00	
Total 101419503400:					125.00	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-42100-1310	7,044.64	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-42100-1310	323.60	M
Total 101421001310:					7,368.24	
06/14/2019	153729	MN Life	June Life Insurance	101-42100-1330	330.00	
Total 101421001330:					330.00	
06/14/2019	20190498	Innovative Office Supply	Office supplies	101-42100-2000	21.47	
06/14/2019	20190498	Innovative Office Supply	Office supplies	101-42100-2000	8.16	
06/14/2019	20190498	Innovative Office Supply	Office supplies	101-42100-2000	30.15	
Total 101421002000:					59.78	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-42100-2120	2,326.35	
Total 101421002120:					2,326.35	
06/14/2019	153726	MN County Attorneys Association	Forms from MN County Attorneys Association	101-42100-2170	33.00	
06/14/2019	20190520	U.S. Bank - CC	Evidence room supplies	101-42100-2170	19.52	
06/14/2019	20190520	U.S. Bank - CC	Sharps collector and evidence tape	101-42100-2170	138.09	
06/14/2019	20190520	U.S. Bank - CC	Fedex package to Rasmey medical examiner	101-42100-2170	20.07	
06/14/2019	20190520	U.S. Bank - CC	Replacement AED pads	101-42100-2170	301.72	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421002170:					512.40
06/14/2019	20190514	Streicher's	Uniforms	101-42100-2180	6.00
06/14/2019	20190514	Streicher's	Uniform expense	101-42100-2180	275.98
06/14/2019	20190514	Streicher's	Uniforms	101-42100-2180	26.39
06/14/2019	20190520	U.S. Bank - CC	Tactical Belt	101-42100-2180	31.95
06/14/2019	20190520	U.S. Bank - CC	Weapon mount tactical flashlight	101-42100-2180	118.97
Total 101421002180:					459.29
06/14/2019	20190518	Thornhill, Lawrence E.	car detailing	101-42100-2220	88.00
Total 101421002220:					88.00
06/14/2019	20190489	Connors Plumbing & Heating Inc.	HVAC Service	101-42100-2230	766.50
06/14/2019	20190489	Connors Plumbing & Heating Inc.	HVAC Service	101-42100-2230	617.92
Total 101421002230:					1,384.42
06/14/2019	153699	Bock's Service Inc.	Bock's	101-42100-3100	150.00
06/14/2019	153704	Cintas Corporation	Floor Mats	101-42100-3100	15.29
06/14/2019	153704	Cintas Corporation	Floor Mats	101-42100-3100	15.29
06/14/2019	20190512	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42100-3100	423.81
06/14/2019	153743	Thomson Reuters - West	Information Charges	101-42100-3100	242.55
06/14/2019	20190524	Waste Management of Southern MN	May Service	101-42100-3100	57.54
Total 101421003100:					904.48
06/14/2019	153747	Verizon Wireless	Monthly Billing	101-42100-3200	1,197.17
06/14/2019	153747	Verizon Wireless	Monthly Billing	101-42100-3200	64.85
Total 101421003200:					1,262.02
06/14/2019	20190520	U.S. Bank - CC	Meals during law enforcement training	101-42100-3300	8.36
06/14/2019	20190520	U.S. Bank - CC	Meals during law enforcement training	101-42100-3300	10.72
06/14/2019	20190520	U.S. Bank - CC	Meals during law enforcement training	101-42100-3300	11.58
06/14/2019	20190520	U.S. Bank - CC	Fuel to get home from conference	101-42100-3300	34.01
06/14/2019	20190520	U.S. Bank - CC	Rooms while at MAWP Conference and awards	101-42100-3300	110.08
06/14/2019	20190520	U.S. Bank - CC	Meal while at MAWP Conference	101-42100-3300	36.19
06/14/2019	20190520	U.S. Bank - CC	Meal while at MAWP Conference	101-42100-3300	33.42
06/14/2019	20190520	U.S. Bank - CC	Fuel to get home from conference	101-42100-3300	36.47
06/14/2019	20190520	U.S. Bank - CC	Fuel to get home from conference	101-42100-3300	32.00
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	15.76
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	23.32
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	11.32
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	8.39
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	20.53
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	19.04
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	10.86
06/14/2019	20190520	U.S. Bank - CC	Protective mask	101-42100-3300	32.09
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	9.19
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	17.78
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	13.14
06/14/2019	20190520	U.S. Bank - CC	Fuel to get to conference	101-42100-3300	31.00
06/14/2019	20190520	U.S. Bank - CC	Lodging while at conference	101-42100-3300	671.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	19.00
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	21.39
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	4.28
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	6.68
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	20.53
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	20.00
06/14/2019	20190520	U.S. Bank - CC	Protective mask	101-42100-3300	32.09
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	11.20
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	17.00
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	11.22
06/14/2019	20190520	U.S. Bank - CC	Lodging while at conference	101-42100-3300	671.95
06/14/2019	20190520	U.S. Bank - CC	Meal while at conference	101-42100-3300	58.49
06/14/2019	20190520	U.S. Bank - CC	Lodging while at conference	101-42100-3300	1,416.93
Total 101421003300:					3,507.96
06/14/2019	153703	Centerpoint Energy	Monthly Billing	101-42100-3800	118.83
06/14/2019	61914	City of Waseca	May Utilities	101-42100-3800	734.14 M
Total 101421003800:					852.97
06/14/2019	20190520	U.S. Bank - CC	POST renewals	101-42100-4330	900.00
Total 101421004330:					900.00
06/14/2019	20190520	U.S. Bank - CC	Swat Items	101-42100-4370	46.78
06/14/2019	20190520	U.S. Bank - CC	Swat Items	101-42100-4370	28.40
06/14/2019	20190520	U.S. Bank - CC	Swat Clothing	101-42100-4370	181.56
06/14/2019	20190520	U.S. Bank - CC	Swat Items	101-42100-4370	77.88
06/14/2019	20190520	U.S. Bank - CC	Swat clothing	101-42100-4370	301.99
06/14/2019	20190520	U.S. Bank - CC	Swat Pants	101-42100-4370	120.50
06/14/2019	20190520	U.S. Bank - CC	returned swat items	101-42100-4370	36.74-
06/14/2019	20190520	U.S. Bank - CC	returned swat items	101-42100-4370	56.87-
06/14/2019	20190520	U.S. Bank - CC	returned swat items	101-42100-4370	37.46-
06/14/2019	20190520	U.S. Bank - CC	returned swat items	101-42100-4370	37.46-
06/14/2019	20190520	U.S. Bank - CC	Medical equipment for swat member	101-42100-4370	71.81
06/14/2019	20190520	U.S. Bank - CC	Swat shirt	101-42100-4370	67.90
Total 101421004370:					728.29
06/14/2019	20190520	U.S. Bank - CC	Team academy dare graduation	101-42100-4600	4.23
Total 101421004600:					4.23
06/14/2019	20190520	U.S. Bank - CC	Popsicles for Team Academy Graduation	101-42100-4640	4.94
Total 101421004640:					4.94
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-42200-1310	1,380.86 M
Total 101422001310:					1,380.86
06/14/2019	153729	MN Life	June Life Insurance	101-42200-1330	49.50
Total 101422001330:					49.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	20190520	U.S. Bank - CC	Mailing for DNR grant	101-42200-2000	1.15
Total 101422002000:					1.15
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-42200-2120	207.38
Total 101422002120:					207.38
06/14/2019	20190506	Napa Auto Parts	Parts	101-42200-2170	4.20
Total 101422002170:					4.20
06/14/2019	20190489	Connors Plumbing & Heating Inc.	HVAC Service	101-42200-2230	766.50
06/14/2019	20190489	Connors Plumbing & Heating Inc.	HVAC Service	101-42200-2230	617.91
06/14/2019	153710	Express Pressure Washers Inc	General purpose cleaner	101-42200-2230	62.96
Total 101422002230:					1,447.37
06/14/2019	153704	Cintas Corporation	Floor Mats	101-42200-3100	15.28
06/14/2019	153704	Cintas Corporation	Floor Mats	101-42200-3100	15.28
06/14/2019	153710	Express Pressure Washers Inc	Preventative agreement	101-42200-3100	249.00
06/14/2019	20190500	Javens Mechanical Contracting Co.	RPZ Testing & Repairs	101-42200-3100	244.01
06/14/2019	20190512	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42200-3100	423.82
06/14/2019	20190524	Waste Management of Southern MN	May Service	101-42200-3100	57.54
Total 101422003100:					1,004.93
06/14/2019	153747	Verizon Wireless	Monthly Billing	101-42200-3200	74.37
Total 101422003200:					74.37
06/14/2019	153703	Centerpoint Energy	Monthly Billing	101-42200-3800	44.75
06/14/2019	153703	Centerpoint Energy	Monthly Billing	101-42200-3800	118.83
06/14/2019	61914	City of Waseca	May Utilities	101-42200-3800	734.14 M
06/14/2019	61914	City of Waseca	May Utilities	101-42200-3800	41.52 M
Total 101422003800:					939.24
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-42400-1310	513.18 M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-42400-1310	116.99 M
Total 101424001310:					630.17
06/14/2019	153729	MN Life	June Life Insurance	101-42400-1330	5.45
06/14/2019	153729	MN Life	June Life Insurance	101-42400-1330	16.50
Total 101424001330:					21.95
06/14/2019	20190486	City Building Inspection Services LLC	building inspections	101-42400-3000	4,430.49
Total 101424003000:					4,430.49
06/14/2019	153747	Verizon Wireless	Monthly Billing	101-42400-3200	38.70
Total 101424003200:					38.70

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-43000-1310	120.53	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-43000-1310	1,116.44	M
Total 101430001310:					1,236.97	
06/14/2019	153729	MN Life	June Life Insurance	101-43000-1330	5.61	
06/14/2019	153729	MN Life	June Life Insurance	101-43000-1330	74.74	
Total 101430001330:					80.35	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-43000-2120	49.32	
Total 101430002120:					49.32	
06/14/2019	20190495	Frontier Precision Inc.	Survey Equipment	101-43000-2170	225.00	
06/14/2019	20190520	U.S. Bank - CC	Probe for field	101-43000-2170	94.00	
Total 101430002170:					319.00	
06/14/2019	153747	Verizon Wireless	Monthly Billing	101-43000-3200	72.79	
06/14/2019	153747	Verizon Wireless	Monthly Billing	101-43000-3200	64.85	
06/14/2019	153747	Verizon Wireless	Monthly Billing	101-43000-3200	64.85	
Total 101430003200:					56.91	
06/14/2019	20190482	APG Media of So MN LLC	Sidewalk quotes	101-43000-3400	97.50	
Total 101430003400:					97.50	
06/14/2019	153728	MN Department of Transportation	Equipment Calibration	101-43000-4040	26.60	
Total 101430004040:					26.60	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-43100-1310	1,943.21	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-43100-1310	33.91	M
Total 101431001310:					1,977.12	
06/14/2019	153729	MN Life	June Life Insurance	101-43100-1330	89.10	
06/14/2019	153729	MN Life	June Life Insurance	101-43100-1330	1.65	
Total 101431001330:					90.75	
06/14/2019	153708	Condon Farm Service	propane for paver	101-43100-2120	28.00	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-43100-2120	2,548.63	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-43100-2120	5.00	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-43100-2120	192.66	
Total 101431002120:					2,774.29	
06/14/2019	153698	Anderson Powder Coating	Bollards	101-43100-2170	227.28	
06/14/2019	20190484	Border States Electric Supply	Supplies	101-43100-2170	73.60	
06/14/2019	153701	Builders First Source Inc	concrete forms	101-43100-2170	33.60	
06/14/2019	153701	Builders First Source Inc	lumber	101-43100-2170	53.00	
06/14/2019	153707	Coborn's Inc	water	101-43100-2170	5.58	
06/14/2019	153708	Condon Farm Service	Turf supplies	101-43100-2170	62.50	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	20190506	Napa Auto Parts	Parts	101-43100-2170	11.44
06/14/2019	20190513	Sportsmans Stop Inc.	Shipping charges	101-43100-2170	32.28
06/14/2019	20190520	U.S. Bank - CC	Sunscreen	101-43100-2170	59.65
06/14/2019	20190520	U.S. Bank - CC	Sunscreen	101-43100-2170	65.98
06/14/2019	20190520	U.S. Bank - CC	Sunscreen	101-43100-2170	15.22
06/14/2019	20190520	U.S. Bank - CC	Sunscreen	101-43100-2170	32.99
06/14/2019	153750	Waseca County Landfill	disposal	101-43100-2170	99.95
06/14/2019	153750	Waseca County Landfill	Brush	101-43100-2170	20.00
06/14/2019	153750	Waseca County Landfill	Brush	101-43100-2170	860.00
06/14/2019	153750	Waseca County Landfill	Brush	101-43100-2170	20.00
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	80.92
Total 101431002170:					1,753.99
06/14/2019	20190481	AmeriPride Services Inc	uniform-service	101-43100-2180	169.82
06/14/2019	20190481	AmeriPride Services Inc	uniform-service	101-43100-2180	169.20
Total 101431002180:					339.02
06/14/2019	153722	Manthe Garage Doors	garage door	101-43100-2230	3,685.00
Total 101431002230:					3,685.00
06/14/2019	20190519	Total Tool Supply Inc.	21/2" core bit	101-43100-2400	282.40
06/14/2019	20190519	Total Tool Supply Inc.	9/16 hammer drill	101-43100-2400	425.19
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-43100-2400	19.98
Total 101431002400:					727.57
06/14/2019	20190500	Javens Mechanical Contracting Co.	RPZ Testing and Repairs	101-43100-3100	70.00
06/14/2019	20190512	ServiceMaster of Mankato/Waseca	janitorial service-Streets	101-43100-3100	286.00
06/14/2019	20190524	Waste Management of Southern MN	May Service	101-43100-3100	150.10
Total 101431003100:					506.10
06/14/2019	20190487	Clarke Environmental Mosquito Mgmt Inc	payment per contract	101-43100-3101	4,268.75
Total 101431003101:					4,268.75
06/14/2019	153703	Centerpoint Energy	Monthly Billing	101-43100-3800	44.75
06/14/2019	61914	City of Waseca	May Utilities	101-43100-3800	41.52 M
06/14/2019	61914	City of Waseca	May Utilities	101-43100-3800	828.68 M
Total 101431003800:					914.95
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-43125-1310	503.80 M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-43125-1310	33.91 M
Total 101431251310:					537.71
06/14/2019	153729	MN Life	June Life Insurance	101-43125-1330	23.10
06/14/2019	153729	MN Life	June Life Insurance	101-43125-1330	1.65
Total 101431251330:					24.75
06/14/2019	153741	Stantec Consulting Services Inc	Wetland Delineation	101-43125-3100	1,460.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	153741	Stantec Consulting Services Inc	Wetland Mitigation	101-43125-3100	71.00
Total 101431253100:					1,531.75
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-43170-1310	107.96 M
Total 101431701310:					107.96
06/14/2019	153729	MN Life	June Life Insurance	101-43170-1330	4.95
Total 101431701330:					4.95
06/14/2019	20190492	Diamond Vogel Paints	traffic paint	101-43170-2170	2,791.80
06/14/2019	153734	Potters Industries LLC	Glass beads for painting	101-43170-2170	618.00
Total 101431702170:					3,409.80
06/14/2019	61914	City of Waseca	May Utilities	101-43170-3800	169.11 M
Total 101431703800:					169.11
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-43220-1310	179.93 M
Total 101432201310:					179.93
06/14/2019	153729	MN Life	June Life Insurance	101-43220-1330	8.25
Total 101432201330:					8.25
06/14/2019	20190479	A. H. Hermel Company	Concessions for TLCF	101-45100-2500	46.14
06/14/2019	20190479	A. H. Hermel Company	Concessions for TLCF	101-45100-2500	24.51
06/14/2019	153707	Coborn's Inc	buns for TLCF	101-45100-2500	7.98
06/14/2019	153707	Coborn's Inc	concessions supplies	101-45100-2500	14.95
06/14/2019	153719	Lau's Meat Market	Hot dogs and buns for TLCF	101-45100-2500	34.74
06/14/2019	153719	Lau's Meat Market	Hot dog buns	101-45100-2500	6.30
06/14/2019	153719	Lau's Meat Market	Hot dog buns	101-45100-2500	9.87
06/14/2019	153719	Lau's Meat Market	Hot dog bun	101-45100-2500	6.58
06/14/2019	153719	Lau's Meat Market	Hot dog buns	101-45100-2500	32.90
06/14/2019	20190520	U.S. Bank - CC	Menu Board for @ TLCF	101-45100-2500	116.55
06/14/2019	20190520	U.S. Bank - CC	Buns for TLCF	101-45100-2500	5.98
06/14/2019	20190520	U.S. Bank - CC	Ketchup and mustard for TLCF	101-45100-2500	8.37
06/14/2019	20190520	U.S. Bank - CC	Velcro tape and storage bags for TLCF	101-45100-2500	25.55
06/14/2019	20190520	U.S. Bank - CC	Hot dog Steamer for TLCF	101-45100-2500	300.64
06/14/2019	20190520	U.S. Bank - CC	Tax forgiven for steamer	101-45100-2500	20.65-
Total 101451002500:					620.41
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-45130-1310	283.60 M
Total 101451301310:					283.60
06/14/2019	153729	MN Life	June Life Insurance	101-45130-1330	19.80
Total 101451301330:					19.80
06/14/2019	20190498	Innovative Office Supply	Office Supplies	101-45130-2000	5.44

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	20190520	U.S. Bank - CC	Office Supplies	101-45130-2000	29.46
Total 101451302000:					34.90
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-45130-2120	132.93
Total 101451302120:					132.93
06/14/2019	153712	Hawkins Inc	Chemicals and Chlorine InjectorWWP	101-45130-2165	630.91
06/14/2019	153712	Hawkins Inc	chemical	101-45130-2165	132.53
Total 101451302165:					763.44
06/14/2019	20190520	U.S. Bank - CC	Water Park supplies	101-45130-2170	204.21
06/14/2019	20190520	U.S. Bank - CC	Water wand for outdoor flower baskets	101-45130-2170	13.37
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-45130-2170	11.58
Total 101451302170:					229.16
06/14/2019	153713	Hillyard Inc/ Hutchinson	Janitorial supplies	101-45130-2175	262.94
06/14/2019	20190520	U.S. Bank - CC	Janitorial Supplies	101-45130-2175	12.74
06/14/2019	20190520	U.S. Bank - CC	Brushes and cleaning supplies	101-45130-2175	33.75
Total 101451302175:					309.43
06/14/2019	20190520	U.S. Bank - CC	Scanners for Water Park	101-45130-2410	276.00
Total 101451302410:					276.00
06/14/2019	20190479	A. H. Hermel Company	Concession supplies WWP	101-45130-2500	465.19
06/14/2019	20190479	A. H. Hermel Company	Concession supplies	101-45130-2500	895.79
06/14/2019	20190478	A. H. Hermel Company	Concession Supplies	101-45130-2500	1,267.81
06/14/2019	20190479	A. H. Hermel Company	Concession Supplies	101-45130-2500	411.51
06/14/2019	20190479	A. H. Hermel Company	Concession Supplies	101-45130-2500	247.19
06/14/2019	20190479	A. H. Hermel Company	Concession Supplies	101-45130-2500	300.75
06/14/2019	20190479	A. H. Hermel Company	Concession Supplies	101-45130-2500	44.93
06/14/2019	20190479	A. H. Hermel Company	concessions supplies	101-45130-2500	85.78
06/14/2019	153719	Lau's Meat Market	Hot dogs and buns for concessions	101-45130-2500	41.32
06/14/2019	153719	Lau's Meat Market	Hot dog buns	101-45130-2500	6.58
06/14/2019	153719	Lau's Meat Market	Hot dog buns	101-45130-2500	9.87
06/14/2019	153719	Lau's Meat Market	Hot dogs	101-45130-2500	31.45
06/14/2019	20190520	U.S. Bank - CC	Concession supplies	101-45130-2500	27.17
06/14/2019	20190520	U.S. Bank - CC	Swim Diapers	101-45130-2500	64.26
Total 101451302500:					3,899.60
06/14/2019	20190500	Javens Mechanical Contracting Co.	RPZ Testing & Repairs	101-45130-3100	70.00
06/14/2019	20190524	Waste Management of Southern MN	May Service	101-45130-3100	110.00
Total 101451303100:					180.00
06/14/2019	20190520	U.S. Bank - CC	Meal at MRPA meeting	101-45130-3300	13.60
Total 101451303300:					13.60
06/14/2019	153703	Centerpoint Energy	Monthly Billing	101-45130-3800	1,426.13

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/14/2019	61914	City of Waseca	May Utilities	101-45130-3800	509.88	M
Total 101451303800:					1,936.01	
06/14/2019	20190488	Cole's Electric Inc.	repair and maintenance of flow meter	101-45130-4000	240.00	
06/14/2019	20190493	Fastenal Company	repair and maintenance	101-45130-4000	629.44	
06/14/2019	20190520	U.S. Bank - CC	repair funbrellas	101-45130-4000	354.00	
06/14/2019	20190520	U.S. Bank - CC	Grout for tiles on pool floor	101-45130-4000	32.96	
06/14/2019	20190521	Waseca Glass Inc.	repair and maintenance	101-45130-4000	170.00	
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-45130-4000	49.75	
Total 101451304000:					1,476.15	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-45200-1310	1,282.00	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	101-45200-1310	70.90	M
Total 101452001310:					1,352.90	
06/14/2019	153729	MN Life	June Life Insurance	101-45200-1330	74.25	
06/14/2019	153729	MN Life	June Life Insurance	101-45200-1330	4.95	
Total 101452001330:					79.20	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	101-45200-2120	675.57	
Total 101452002120:					675.57	
06/14/2019	153698	Anderson Powder Coating	Can lid	101-45200-2170	144.45	
06/14/2019	153708	Condon Farm Service	Tordon	101-45200-2170	52.05	
06/14/2019	153708	Condon Farm Service	Peat Moss	101-45200-2170	16.99	
06/14/2019	153708	Condon Farm Service	Fertilizer	101-45200-2170	16.25	
06/14/2019	153713	Hillyard Inc/ Hutchinson	restroom paper towles	101-45200-2170	43.12	
06/14/2019	153738	Red Feather Paper Company	Restroom Supplies	101-45200-2170	20.00	
06/14/2019	153738	Red Feather Paper Company	Restroom Toilet Tissue	101-45200-2170	346.50	
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	149.45	
Total 101452002170:					788.81	
06/14/2019	20190520	U.S. Bank - CC	Staff Uniforms	101-45200-2180	466.36	
Total 101452002180:					466.36	
06/14/2019	20190509	Owatonna Shoe Company	Safety Boots - Andy R.	101-45200-2190	182.75	
06/14/2019	20190520	U.S. Bank - CC	Rain coats for staff	101-45200-2190	151.84	
Total 101452002190:					334.59	
06/14/2019	20190505	MTI Distributing Inc.	Toro Parts	101-45200-2210	208.39	
Total 101452002210:					208.39	
06/14/2019	153738	Red Feather Paper Company	Squeegees	101-45200-2230	149.60	
Total 101452002230:					149.60	
06/14/2019	153701	Builders First Source Inc	Bench repair	101-45200-2280	15.39	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-45200-2280	70.48
Total 101452002280:					85.87
06/14/2019	20190506	Napa Auto Parts	Parts	101-45200-2400	24.99
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	23.98
Total 101452002400:					48.97
06/14/2019	153700	Born Well Drilling Inc.	MWP Well Test	101-45200-3100	270.00
06/14/2019	20190500	Javens Mechanical Contracting Co.	RPZ Testing & Repairs	101-45200-3100	210.00
06/14/2019	20190524	Waste Management of Southern MN	May Parks - Waste Management	101-45200-3100	1,011.63
Total 101452003100:					1,491.63
06/14/2019	153723	Mediacom	TLCF Communications	101-45200-3200	147.76
06/14/2019	153736	Quality Print of Waseca Inc.	Park Brochures	101-45200-3200	202.08
Total 101452003200:					349.84
06/14/2019	61914	City of Waseca	May Utilities	101-45200-3800	376.40 M
Total 101452003800:					376.40
06/14/2019	153702	Cemstone Concrete Materials LLC	Park sign footing concrete	101-45200-4000	567.50
Total 101452004000:					567.50
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	101-45200-4040	27.97
Total 101452004040:					27.97
06/14/2019	153739	Rent 'N' Save Portable Services	April Parks - Portable Toilets	101-45200-4100	306.88
06/14/2019	153739	Rent 'N' Save Portable Services	May Park - Portable Toilets	101-45200-4100	359.00
Total 101452004100:					665.88
06/14/2019	20190489	Connors Plumbing & Heating Inc.	HVAC Service	101-45500-3100	626.14
06/14/2019	20190500	Javens Mechanical Contracting Co.	RPZ Testing & Repairs	101-45500-3100	348.04
06/14/2019	153730	Orkin Pest Control Inc.	Library-Pest control	101-45500-3100	314.00
06/14/2019	20190512	ServiceMaster of Mankato/Waseca	Monthly Janitorial	101-45500-3100	790.00
06/14/2019	20190524	Waste Management of Southern MN	Library service	101-45500-3100	232.53
Total 101455003100:					2,310.71
06/14/2019	153703	Centerpoint Energy	Monthly Billing	101-45500-3800	145.88
06/14/2019	61914	City of Waseca	May Utilities	101-45500-3800	721.03 M
Total 101455003800:					866.91
Total General Fund:					189,710.60
Airport					
06/14/2019	153699	Bock's Service Inc.	Airport Mower gas	230-49810-2170	27.05

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 230498102170:					27.05	
06/14/2019	20190524	Waste Management of Southern MN	Garbage service with overage charge	230-49810-3100	32.76	
Total 230498103100:					32.76	
06/14/2019	61912	CenturyLink	Airport Phone	230-49810-3200	2.95	M
Total 230498103200:					2.95	
06/14/2019	61914	City of Waseca	May Utilities	230-49810-3800	55.79	M
Total 230498103800:					55.79	
06/14/2019	20190485	Christensen Tire Service	John Deere mower deck tires	230-49810-4000	85.78	
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	230-49810-4000	2.21	
Total 230498104000:					87.99	
Total Airport:					206.54	
Economic Development-General f						
06/14/2019	61901	Further	VEBA/HSA submittal Jun	261-46700-1310	256.59	M
Total 261467001310:					256.59	
06/14/2019	153729	MN Life	June Life Insurance	261-46700-1330	4.13	
Total 261467001330:					4.13	
06/14/2019	20190520	U.S. Bank - CC	Lunch with development prospect	261-46700-2170	39.72	
Total 261467002170:					39.72	
Total Economic Development-General f:					300.44	
Safe Haven Grant						
06/14/2019	61901	Further	VEBA/HSA submittal Jun	279-46350-1310	610.10	M
Total 279463501310:					610.10	
06/14/2019	153729	MN Life	June Life Insurance	279-46350-1330	33.00	
Total 279463501330:					33.00	
06/14/2019	20190520	U.S. Bank - CC	Food and art supplies for Connections	279-46350-2000	155.75	
Total 279463502000:					155.75	
06/14/2019	153747	Verizon Wireless	Monthly Billing	279-46350-3200	64.85	
Total 279463503200:					64.85	
Total Safe Haven Grant:					863.70	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Capital Improvement					
06/14/2019	153731	Pearson Brothers Inc.	2019 Crack Seal/Seal Coat	430-43010-3102	14,060.48
Total 430430103102:					14,060.48
06/14/2019	153741	Stantec Consulting Services Inc	PSB HVAC	430-43010-5787	178.00
Total 430430105787:					178.00
Total Capital Improvement:					14,238.48
Water					
06/14/2019	153703	Centerpoint Energy	Monthly Billing	601-49401-3800	18.04
06/14/2019	61914	City of Waseca	May Utilities	601-49401-3800	6,985.91 M
06/14/2019	153753	Xcel Energy	May Service	601-49401-3800	50.04
Total 601494013800:					7,053.99
06/14/2019	61901	Further	VEBA/HSA submittal Jun	601-49430-1310	354.50 M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	601-49430-1310	1,762.18 M
Total 601494301310:					2,116.68
06/14/2019	153729	MN Life	June Life Insurance	601-49430-1330	16.50
06/14/2019	153729	MN Life	June Life Insurance	601-49430-1330	20.62
Total 601494301330:					37.12
06/14/2019	153749	Waseca County Highway Department	Monthly billing	601-49430-2120	415.01
Total 601494302120:					415.01
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	601-49430-2170	3.58
Total 601494302170:					3.58
06/14/2019	20190481	AmeriPride Services Inc	uniform service	601-49430-2180	10.00
06/14/2019	20190481	AmeriPride Services Inc	uniform service	601-49430-2180	10.15
Total 601494302180:					20.15
06/14/2019	153748	W W Blacktopping Inc.	Main Repair	601-49430-2230	1,527.46
Total 601494302230:					1,527.46
06/14/2019	20190496	Gopher State One-Call Inc	Location calls - May	601-49430-3100	91.35
06/14/2019	20190500	Javens Mechanical Contracting Co.	RPZ Testing & Repairs	601-49430-3100	1,048.04
06/14/2019	153746	Utility Consultants Inc	Bacteria Test	601-49430-3100	180.00
Total 601494303100:					1,319.39
06/14/2019	153747	Verizon Wireless	Monthly Billing	601-49430-3200	58.07
Total 601494303200:					58.07
06/14/2019	153725	MN American Water Works Association	Training	601-49430-3300	30.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494303300:					30.00
06/14/2019	61901	Further	VEBA/HSA submittal Jun	601-49585-1310	107.77 M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	601-49585-1310	314.58 M
Total 601495851310:					422.35
06/14/2019	153729	MN Life	June Life Insurance	601-49585-1330	18.25
Total 601495851330:					18.25
06/14/2019	20190504	MAS Communications Inc.	Answering service - May	601-49585-3200	52.53
Total 601495853200:					52.53
06/14/2019	153706	City of Waseca	Summit AR	601-49585-4320	16.85
Total 601495854320:					16.85
06/14/2019	61901	Further	VEBA/HSA submittal Jun	601-49586-1310	34.38 M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	601-49586-1310	171.06 M
Total 601495861310:					205.44
06/14/2019	153729	MN Life	June Life Insurance	601-49586-1330	3.47
06/14/2019	153729	MN Life	June Life Insurance	601-49586-1330	1.98
06/14/2019	153729	MN Life	June Life Insurance	601-49586-1330	2.72
Total 601495861330:					8.17
06/14/2019	153741	Stantec Consulting Services Inc	JB Brown Building Project	601-49586-3000	1,149.75
Total 601495863000:					1,149.75
06/14/2019	20190482	APG Media of So MN LLC	Water Report	601-49586-3400	74.92
Total 601495863400:					74.92
06/14/2019	20190510	Pantheon Computer Systems Inc.	Caselle Server Replacement	601-49586-4950	1,447.70
Total 601495864950:					1,447.70
06/14/2019	153700	Born Well Drilling Inc.	valves & hydrants	601-49593-5300	110.00
06/14/2019	20190490	Core & Main LP	Fire hydrant repair parts	601-49593-5300	1,809.78
06/14/2019	20190490	Core & Main LP	valves & hydrants	601-49593-5300	349.38
06/14/2019	20190490	Core & Main LP	vavles & hydrants	601-49593-5300	166.40
06/14/2019	20190499	James Brothers Construction Inc.	New tetzloff hydrant	601-49593-5300	3,773.38
06/14/2019	153717	Keys Well Drilling Company	Well Project	601-49593-5300	64,388.25
Total 601495935300:					70,597.19
06/14/2019	153741	Stantec Consulting Services Inc	Well Project	601-49593-5400	4,947.06
Total 601495935400:					4,947.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total Water:					91,521.66	
Sanitary Sewer						
06/14/2019	61901	Further	VEBA/HSA submittal Jun	602-49470-1310	647.73	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	602-49470-1310	33.91	M
Total 602494701310:					681.64	
06/14/2019	153729	MN Life	June Life Insurance	602-49470-1330	29.70	
06/14/2019	153729	MN Life	June Life Insurance	602-49470-1330	1.65	
Total 602494701330:					31.35	
06/14/2019	20190520	U.S. Bank - CC	Printer and ink for SCADA computer	602-49470-2170	75.64	
Total 602494702170:					75.64	
06/14/2019	20190496	Gopher State One-Call Inc	Location calls - May	602-49470-3100	91.35	
Total 602494703100:					91.35	
06/14/2019	153747	Verizon Wireless	Monthly Billing	602-49470-3200	58.07	
06/14/2019	153747	Verizon Wireless	Monthly Billing	602-49470-3200	58.07	
Total 602494703200:					116.14	
06/14/2019	153703	Centerpoint Energy	Monthly Billing	602-49470-3800	21.06	
06/14/2019	61914	City of Waseca	May Utilities	602-49470-3800	2,005.06	M
Total 602494703800:					2,026.12	
06/14/2019	20190484	Border States Electric Supply	SW lift project	602-49470-4000	228.27	
Total 602494704000:					228.27	
06/14/2019	153697	Anchor Scientific Inc	float switches	602-49470-4020	181.00	
06/14/2019	20190484	Border States Electric Supply	SW lift project	602-49470-4020	61.56	
06/14/2019	20190523	Waseca Sand & Gravel Inc.	lift station pad	602-49470-4020	962.00	
Total 602494704020:					1,204.56	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	602-49480-1310	265.88	M
Total 602494801310:					265.88	
06/14/2019	153729	MN Life	June Life Insurance	602-49480-1330	61.88	
Total 602494801330:					61.88	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	602-49480-2120	44.09	
Total 602494802120:					44.09	
06/14/2019	153708	Condon Farm Service	Weed control chemical	602-49480-2170	17.97	
06/14/2019	153712	Hawkins Inc	Chemicals	602-49480-2170	2,314.00	
06/14/2019	20190520	U.S. Bank - CC	Battery for lab	602-49480-2170	107.95	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	20190520	U.S. Bank - CC	Lab supplies	602-49480-2170	7.92
06/14/2019	20190520	U.S. Bank - CC	Coffee	602-49480-2170	20.34
06/14/2019	20190520	U.S. Bank - CC	Water	602-49480-2170	7.52
06/14/2019	20190520	U.S. Bank - CC	Lab supplies	602-49480-2170	6.41
06/14/2019	153745	USA Blue Book	Lab Supplies	602-49480-2170	524.97
06/14/2019	20190521	Waseca Glass Inc.	frame	602-49480-2170	40.10
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	94.51
Total 602494802170:					3,141.69
06/14/2019	20190502	John Henry Foster Minnesota Inc.	Compressor parts	602-49480-2210	278.44
06/14/2019	20190502	John Henry Foster Minnesota Inc.	Compressor parts	602-49480-2210	79.41
06/14/2019	20190502	John Henry Foster Minnesota Inc.	Compressor parts	602-49480-2210	87.44
Total 602494802210:					445.29
06/14/2019	153704	Cintas Corporation	Floor Mats	602-49480-3100	19.28
06/14/2019	20190500	Javens Mechanical Contracting Co.	RPZ Testing & Repairs	602-49480-3100	698.04
06/14/2019	20190507	North Shore Analytical Inc.	Permit Testing	602-49480-3100	410.00
06/14/2019	20190512	ServiceMaster of Mankato/Waseca	Janitorial Services	602-49480-3100	350.00
06/14/2019	20190515	Teledyne Isco Inc	Sampler Repair	602-49480-3100	1,157.00
06/14/2019	153746	Utility Consultants Inc	Lab Testing	602-49480-3100	1,917.98
06/14/2019	20190524	Waste Management of Southern MN	Waste Mgmt	602-49480-3100	294.85
Total 602494803100:					4,847.15
06/14/2019	153747	Verizon Wireless	Monthly Billing	602-49480-3200	64.85
Total 602494803200:					64.85
06/14/2019	20190520	U.S. Bank - CC	Books for Jason and Tim	602-49480-3300	220.00
Total 602494803300:					220.00
06/14/2019	153703	Centerpoint Energy	Monthly Billing	602-49480-3800	31.13
06/14/2019	61914	City of Waseca	May Utilities	602-49480-3800	597.30 M
Total 602494803800:					628.43
06/14/2019	153705	Cintas Corporation	WWTP First Aid Cabinet Supplies	602-49480-4940	53.51
Total 602494804940:					53.51
06/14/2019	61901	Further	VEBA/HSA submittal Jun	602-49585-1310	107.77 M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	602-49585-1310	314.58 M
Total 602495851310:					422.35
06/14/2019	153729	MN Life	June Life Insurance	602-49585-1330	18.25
Total 602495851330:					18.25
06/14/2019	20190504	MAS Communications Inc.	Answering service - May	602-49585-3200	52.52
Total 602495853200:					52.52

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/14/2019	153706	City of Waseca	Summit AR	602-49585-4320	32.30	
Total 602495854320:					32.30	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	602-49586-1310	34.38	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	602-49586-1310	171.06	M
Total 602495861310:					205.44	
06/14/2019	153729	MN Life	June Life Insurance	602-49586-1330	3.47	
06/14/2019	153729	MN Life	June Life Insurance	602-49586-1330	1.98	
06/14/2019	153729	MN Life	June Life Insurance	602-49586-1330	2.72	
Total 602495861330:					8.17	
06/14/2019	20190510	Pantheon Computer Systems Inc.	Caselle Server Replacement	602-49586-4950	1,447.70	
Total 602495864950:					1,447.70	
06/14/2019	153741	Stantec Consulting Services Inc	Engineering	602-49593-5300	4,452.00	
06/14/2019	153741	Stantec Consulting Services Inc	BEF Project	602-49593-5300	1,590.00	
Total 602495935300:					6,042.00	
Total Sanitary Sewer:					22,456.57	
Electric Utility						
06/14/2019	61913	SMMPA	SMMPA Power	604-49550-3810	379,418.44	M
Total 604495503810:					379,418.44	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49570-1310	60.61	M
Total 604495701310:					60.61	
06/14/2019	153729	MN Life	June Life Insurance	604-49570-1330	2.11	
Total 604495701330:					2.11	
06/14/2019	61914	City of Waseca	May Utilities	604-49570-3800	52.08	M
Total 604495703800:					52.08	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49571-1310	1,337.19	M
Total 604495711310:					1,337.19	
06/14/2019	153729	MN Life	June Life Insurance	604-49571-1330	46.60	
Total 604495711330:					46.60	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	604-49571-2120	604.07	
Total 604495712120:					604.07	
06/14/2019	20190520	U.S. Bank - CC	Ear Plugs	604-49571-2170	161.04	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	4.99
Total 604495712170:					166.03
06/14/2019	20190503	M & R Electric Inc.	Electrician	604-49571-2295	114.85
06/14/2019	20190503	M & R Electric Inc.	Electrician	604-49571-2295	59.00
Total 604495712295:					173.85
06/14/2019	20190496	Gopher State One-Call Inc	Location calls - May	604-49571-3100	91.35
06/14/2019	20190512	ServiceMaster of Mankato/Waseca	Larry Johnson 427 Mitigation	604-49571-3100	2,419.97
Total 604495713100:					2,511.32
06/14/2019	153747	Verizon Wireless	Monthly Billing	604-49571-3200	116.14
Total 604495713200:					116.14
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49572-1310	134.48 M
Total 604495721310:					134.48
06/14/2019	153729	MN Life	June Life Insurance	604-49572-1330	4.69
Total 604495721330:					4.69
06/14/2019	20190503	M & R Electric Inc.	kElectrician	604-49572-3100	59.00
Total 604495723100:					59.00
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49573-1310	242.44 M
Total 604495731310:					242.44
06/14/2019	153729	MN Life	June Life Insurance	604-49573-1330	8.45
Total 604495731330:					8.45
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49574-1310	68.19 M
Total 604495741310:					68.19
06/14/2019	153729	MN Life	June Life Insurance	604-49574-1330	2.38
Total 604495741330:					2.38
06/14/2019	153753	Xcel Energy	May Service	604-49574-3800	365.62
Total 604495743800:					365.62
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49584-1310	51.13 M
Total 604495841310:					51.13
06/14/2019	153729	MN Life	June Life Insurance	604-49584-1330	1.77

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495841330:					1.77	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49585-1310	87.24	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49585-1310	316.56	M
Total 604495851310:					403.80	
06/14/2019	153729	MN Life	June Life Insurance	604-49585-1330	18.36	
Total 604495851330:					18.36	
06/14/2019	20190504	MAS Communications Inc.	Answering service - May	604-49585-3200	52.53	
Total 604495853200:					52.53	
06/14/2019	153706	City of Waseca	Summit AR	604-49585-4320	91.28	
Total 604495854320:					91.28	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49586-1310	65.90	M
06/14/2019	61901	Further	VEBA/HSA submittal Jun	604-49586-1310	171.06	M
Total 604495861310:					236.96	
06/14/2019	153729	MN Life	June Life Insurance	604-49586-1330	2.81	
06/14/2019	153729	MN Life	June Life Insurance	604-49586-1330	3.80	
06/14/2019	153729	MN Life	June Life Insurance	604-49586-1330	2.81	
Total 604495861330:					9.42	
06/14/2019	20190482	APG Media of So MN LLC	Ordinance 1071	604-49586-3400	48.75	
Total 604495863400:					48.75	
06/14/2019	153727	MN Department of Commerce	Dept of Commerce	604-49586-4330	1,362.40	
Total 604495864330:					1,362.40	
06/14/2019	20190510	Pantheon Computer Systems Inc.	Caselle Server Replacement	604-49586-4950	1,447.70	
Total 604495864950:					1,447.70	
06/14/2019	20190484	Border States Electric Supply	Conversion Materials	604-49593-5300	22.49	
06/14/2019	20190484	Border States Electric Supply	Conversion Materials	604-49593-5300	296.98	
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	604-49593-5300	26.76	
Total 604495935300:					346.23	
06/14/2019	20190483	Barr Engineering Company	Substation Project	604-49593-5400	680.00	
06/14/2019	20190483	Barr Engineering Company	Substation Recloser Project	604-49593-5400	440.00	
06/14/2019	153709	Cooper Power Systems LLC	Substation Materials	604-49593-5400	6,386.67	
Total 604495935400:					7,506.67	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total Electric Utility:					396,950.69	
Storm Water Utility						
06/14/2019	61901	Further	VEBA/HSA submittal Jun	651-43140-1310	215.91	M
Total 651431401310:					215.91	
06/14/2019	153729	MN Life	June Life Insurance	651-43140-1330	9.90	
Total 651431401330:					9.90	
06/14/2019	20190500	Javens Mechanical Contracting Co.	RPZ Testing & Repairs	651-43140-3100	174.01	
Total 651431403100:					174.01	
06/14/2019	61914	City of Waseca	May Utilities	651-43140-3800	162.48	M
Total 651431403800:					162.48	
06/14/2019	153701	Builders First Source Inc	handi-crete	651-43140-4000	16.18	
06/14/2019	153718	L & D Ag Service Inc.	tile and fittings	651-43140-4000	513.52	
06/14/2019	20190523	Waseca Sand & Gravel Inc.	storm sewer repair	651-43140-4000	53.50	
06/14/2019	20190523	Waseca Sand & Gravel Inc.	storm sewer repair	651-43140-4000	53.50	
Total 651431404000:					636.70	
06/14/2019	61901	Further	VEBA/HSA submittal Jun	651-49585-1310	49.78	M
Total 651495851310:					49.78	
06/14/2019	153729	MN Life	June Life Insurance	651-49585-1330	2.89	
Total 651495851330:					2.89	
Total Storm Water Utility:					1,251.67	
Central Garage Services						
06/14/2019	61901	Further	VEBA/HSA submittal Jun	701-43180-1310	576.37	M
Total 701431801310:					576.37	
06/14/2019	153729	MN Life	June Life Insurance	701-43180-1330	28.05	
Total 701431801330:					28.05	
06/14/2019	153749	Waseca County Highway Department	Monthly billing	701-43180-2120	114.03	
Total 701431802120:					114.03	
06/14/2019	153714	Huber Supply Co Inc	monthly lease	701-43180-2170	22.19	
06/14/2019	20190506	Napa Auto Parts	Parts	701-43180-2170	41.50	
06/14/2019	20190516	Terminal Supply Co	shop supplies	701-43180-2170	140.59	
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	17.36	
Total 701431802170:					221.64	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/14/2019	20190480	ABM Equipment & Supply Inc.	high pres couplers	701-43180-2210	451.19
06/14/2019	153700	Born Well Drilling Inc.	jetter/water truck fittings	701-43180-2210	202.20
06/14/2019	20190491	Crysteel Truck Equipment Inc.	Parts	701-43180-2210	115.31
06/14/2019	153724	Mills Automotive Group	Parts	701-43180-2210	297.23
06/14/2019	20190506	Napa Auto Parts	Parts	701-43180-2210	1,797.34
06/14/2019	20190508	Northern Tool & Equipment Co	Jack	701-43180-2210	139.99
06/14/2019	20190517	Tesch Service Center Co.	Valve repair	701-43180-2210	53.13
06/14/2019	153742	Texas Refinery Corp.	synthetic gear oil	701-43180-2210	564.65
06/14/2019	153744	Tire Associates	Installed tires	701-43180-2210	106.00
06/14/2019	153745	USA Blue Book	camlock-nat std	701-43180-2210	341.31
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	701-43180-2210	38.55
Total 701431802210:					4,106.90
06/14/2019	20190506	Napa Auto Parts	Parts	701-43180-2400	19.17
06/14/2019	20190522	Waseca Hardware LLC	Parts & Supplies	701-43180-2400	55.98
Total 701431802400:					75.15
06/14/2019	20190520	U.S. Bank - CC	Monthly scan tool charge	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					5,271.14
Property and Liability Insuran					
06/14/2019	20190494	First National Insurance	June Agency Fee	702-49955-3610	800.00
Total 702499553610:					800.00
06/14/2019	153721	League of MN Cities Insurance Trust	Kuchinka Vehicle damage	702-49955-3640	1,375.67
Total 702499553640:					1,375.67
Total Property and Liability Insuran:					2,175.67
Equipment Replacement Fund					
06/14/2019	20190510	Pantheon Computer Systems Inc.	Caselle Server Replacement	705-49910-5400	10,133.90
Total 705499105400:					10,133.90
06/14/2019	20190501	Jefferson Fire & Safety Inc	New Truck equipment	705-49930-5400	6,210.10
Total 705499305400:					6,210.10
06/14/2019	153733	PlayTime LLC	Playtime Water Walk	705-49960-5400	5,519.00
Total 705499605400:					5,519.00
Total Equipment Replacement Fund:					21,863.00
Grand Totals:					746,810.16

Report Criteria:

Report type: GL detail
[Report].Amount = {<>} 0

MINNESOTA LAWFUL GAMBLING

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

Organization Name: Waseca Hockey Association License Number: 02258

Address: PO Box 133 City: Waseca, MN Zip: 56093

Chief Executive Officer (CEO) Name: Jason Attenberger Daytime Phone: 507-469-5771

Gambling Manager Name: Joshua Lynch Daytime Phone: 507-837-2141

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 07 / 17 / 19 to 07 / 21 / 19

Check the type of games that will be conducted:

☒

Raffle

☒

Pull-Tabs

☐

Bingo

☐

Tipboards

☐

Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Waseca County Fairgrounds

Street address and
City (or township): 409 8th Avenue NE, Waseca Zip: 56093 County: Waseca

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

☐

Yes If yes, a lease is not required.

☒

No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> Local unit of government must sign. </div>	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

Signature of CEO (must be CEO's signature; designee may not sign) _____ **Date** _____

Mail or fax to: Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032	No attachments required. Questions? Contact a Licensing Specialist at 651-539-1900.
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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RESOLUTION NO. 19-27

**A RESOLUTION OF THE WASECA CITY COUNCIL
APPROVING APPLICATION TO CONDUCT OFF-SITE GAMBLING
FOR WASECA HOCKEY ASSOCIATION**

WHEREAS, Waseca Hockey Association has presented a MN Lawful Gambling Application to Conduct Off-Site Gambling at the following location in the City of Waseca:

**Waseca County Fairgrounds
409 8th Avenue NE, Waseca, MN**

WHEREAS, the City Council is required to pass a resolution specifically approving or denying the application.

NOW, THEREFORE, BE IT RESOLVED, the Waseca City Council approves a MN Lawful Gambling Application to Conduct Off-Site Gambling to Waseca Hockey Association at Waseca County Fairgrounds, 409 8th Avenue NE, Waseca, MN.

Adopted this 18th day of June, 2019.

R. D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO CITY MANAGER



STATE AID FOR LOCAL TRANSPORTATION CHANGE ORDER

Rev. February 2018

SP/SAP(s)	081-613-009	MN Project No.:		Change Order No.	001
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Project Location	On 3 rd St NE, From 4 th Ave. to 11 th Ave. NE in the City of Waseca				
Local Agency	City of Waseca	Local Project No.			
Contractor	Heselton Construction	Contract No.			
Address/City/State/Zip	680 NW 24 th Street, Faribault, MN 55021				
Total Change Order Amount \$		\$4,200.00			

Issue:

During the utility construction in the City of Waseca, it was discovered that an additional CenturyLink duct bank was in the southbound lane of the street between 4th Ave. and 6th Ave. The Engineer determined that the proposed sanitary sewer line must be moved to a common trench with the watermain in the northbound lane between 4th Ave. and 6th Ave.

The Engineer has determined that the Contract needs to be revised in accordance with specification 1402.2, Differing site condition.

Resolution:

The Contractor shall provide all labor, equipment and materials which includes 8" PVC SDR 26 CL 160 Pressure Pipe for the Sanitary Sewer with SDR 26 Wyes as directed by the Engineer under the Local Funding portions only. All work shall be in accordance with all the applicable specifications.

Payment for this work will be made in accordance to the revised unit prices listed in the Estimate of Cost below and includes all excavation, PVC pipe, fittings, restocking fees and incidentals to complete the work.

Estimate Of Cost: <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>						
Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$	
2503.603	8" PVC Pipe Sewer – SDR 35	L.F.	\$33.40	-749	- \$25,016.60	
2503.603	8" PVC Pipe Sewer – SDR 26, pressure pipe	L.F.	\$36.70	749	\$27,488.30	
2503.603	8" x 4" PVC service, SDR 26 Pressure (Wye, Lateral, Connection)	EA	\$84.26	12	\$1,011.48	
2503.603	8" x 6" PVC service, SDR 26 Pressure (Wye, Lateral, Connection)	EA	\$114.50	2	\$229.00	
2021.501	Restocking fee	LS	\$487.82	1	\$487.82	
Net Change this Change Order					\$4,200.00	

Due to this change, the contract time: <i>(check one)</i>	
<input checked="" type="checkbox"/> (X) Is NOT changed	<input type="checkbox"/> () May be revised as provided in MnDOT Specification 1806
<input type="checkbox"/> () Is Increased by _____ Working Days	<input type="checkbox"/> () Is Increased by _____ Calendar Days
<input type="checkbox"/> () Is Decreased by _____ Working Days	<input type="checkbox"/> () Is Decreased by _____ Calendar Days



STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. February 2018

SP/SAP(s)	081-613-009	MN Project No.:		Change Order No.	001
-----------	-------------	-----------------	--	------------------	-----

Approved by Project Engineer/Supervisor: Eric Breitsprecher Date: 5/31/2019
Print Name: Eric Breitsprecher Phone: 507-601-7738

Approved by Waseca City Engineer: Tom Kellogg Date: 6/3/2019
Print Name: Tom Kellogg Phone: 507-308-4887

Approved by Contractor: Dean Sammon Date: 6/4/2019
Print Name: Dean Sammon Phone: 507-334-3901

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ☐ Federal Funding ☒ State Aid Funding ☒ Local funds

District State Aid Engineer: Julia B. B. B. Date: 6/4/19



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

6E

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized	Tax exempt number	
Waseca County Ag Society Waseca County Free Fair		1879		
Address	City	State	Zip Code	
409 8th Ave NE	Waseca	Minnesota	56093	
Name of person making application		Business phone	Home phone	
Robin Dulas		507-441-0314	Same	
Date(s) of event	Type of organization			
July 17-20, 2019	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name	City	State	Zip Code	
Mike Harguth	Waseca	Minnesota	56093	
Organization officer's name	City	State	Zip Code	
Paul Neigebauer	Waseca	Minnesota	56093	
Organization officer's name	City	State	Zip Code	
Robin Dulas	Waseca	Minnesota	56093	
Organization officer's name	City	State	Zip Code	
		Minnesota		

Location where permit will be used. If an outdoor area, describe.

Waseca County Fairgrounds - Beer garden building and outdoor patio

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Waseca County Ag Society | Waseca County Free Fair
409 8th Ave NE Waseca MN 56093

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

MN Joint Underwriting Assn. \$50,000 each person
\$100,000 each occurrence

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

**RESOLUTION AUTHORIZING CITY OF WASECA TRANSFERS
IN FISCAL YEAR 2018**

WHEREAS, the budget is intended as a guide for revenues and expenditures;

WHEREAS, during the budget process the City provides for accounting of certain interfund transfers;

WHEREAS, it is important that we have an accurate tracking of our revenues and expenditures;

NOW THEREFORE, BE IT RESOLVED that the recitals set forth above are incorporated herein.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Council hereby approve that the 2018 transfers for the City of Waseca for the calendar year beginning January 1 as follows:

<u>Account</u>	<u>Fund Description</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Description</u>
604-49300-7200	Electric Fund	143,000		
101-39209-0000	General Fund		143,000	Administrative & Overhead Costs
601-49300-7200	Water Fund	27,250		
101-39208-0000	General Fund		27,250	Administrative & Overhead Costs
602-49300-7200	Sewer Fund	116,468		
101-39203-0000	General Fund		116,468	Administrative & Overhead Costs
604-49592-7200	Electric Fund	285,000		
101-39202-0000	General Fund		285,000	Electric Franchise Fee
651-49300-7200	Storm Water Fund	6,400		
101-39204-0000	General Fund		6,400	Administrative & Overhead Costs
101-49300-7220	General Fund	1,000		
280-39201-0000	Fire Relief		1,000	Fee for Fire Relief Valuation
101-49300-7245	General Fund	54,341		
226-39201-0000	TIF District 26 - Loon/So		54,341	TIF 226 Closeout
101-49300-7405	General Fund	20,263		
290-39200-0000	PEG Special Rev Fund		20,263	Operating transfer for PEG staffing

Resolution No. 19-29
page 2

101-49300-7250	General Fund	769,468		
430-39201-0000	Capital Improvement		769,468	To Fund Capital Improvements
101-49300-7395	General Fund	181,392		
602-39215-0000	Sewer Fund		181,392	PFA Debt
101-49300-7270	General Fund	347,345		
390-39201-0000	2014A GO Bonds		347,345	2014A Debt
101-49300-7280	General Fund	94,087		
395-39200-0000	2014B Refunding		94,087	2014B Debt
101-49300-7380	General Fund	470,194		
705-39201-0000	Equipment Fund		470,194	Equipment Replacement
402-49050-7250	MSA Maintenance	93,070		
430-39219-0000	Capital Improvement		93,070	Cover 2018 Street Improvements
101-49300-7425	General Fund	21,494		
279-39200-0000	Safe Haven		21,494	Cover 2018 Funding Gap
440-49080-7200	Special Assessment	198,451		
430-39213-0000	Capital Improvement Sewer Fund		198,451	Cover 2018 Street Improvements

Adopted this 18th Day of June 2019.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

RESOLUTION NO. 19-30**RESOLUTION AMENDING CITY OF WASECA BUDGET FOR
CALENDAR YEAR 2019**

WHEREAS, the budget is intended as a guide for revenues and expenditures; and

WHEREAS, it is important that we have an accurate tracking of our revenues and expenditures;

NOW THEREFORE, BE IT RESOLVED that the recitals set forth above are incorporated herein.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Council of the City of Waseca hereby approve that the 2019 Budget of the City of Waseca for the calendar year beginning January 1, which has previously been adopted by the City Council is hereby amended as follows:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	<u>Change</u>
705-49950-5400	Capital Equipment – Streets	\$114,371	Increase

Adopted this 11th Day of June 2019.

R. D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER



6H

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 222, St. Paul, MN 55101
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:

- 1) City issued on sale intoxicating and Sunday liquor licenses
- 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Waseca License Period From: August 26, 2019 To: December 31, 2019

Circle One: New License License Transfer _____ Suspension _____ Revocation _____ Cancel _____
(former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ 72.91

Licensee Name: Kwik Trip, Inc. DOB 12/4/1934 Social Security # 399-32-1927
(corporation, partnership, LLC, or Individual)

Business Trade Name Kwik Trip #1034 Business Address 100 15th Ave NE City Waseca

Zip Code 56093 County Waseca Business Phone Not available yet Home Phone 608-793-6262

Home Address 2802 Bergamot Pl. City Onalaska, WI 54650 Licensee's MN Tax ID # 7356595
(To Apply call 651-296-6181)

Licensee's Federal Tax ID # 39-1036365
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Donald P. Zietlow 12/4/1934 399-32-1927 2802 Bergamot Pl, Onalaska, WI 54650

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
--	-----	-------------------	--------------

(Partner/Officer Name (First Middle Last))	DOB	Social Security #	Home Address
--	-----	-------------------	--------------

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
--	-----	-------------------	--------------

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Zurich American Insurance Co. of IL Policy # WC9300141

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
(title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-215-6209, or visit our website at www.dps.state.mn.us.

CITY OF WASECA

**APPLICATION FOR LICENSE
TO SELL CIGARETTES AND TOBACCO PRODUCTS AT RETAIL**

Waseca City Code Chapter 111, Section 111.04

Name of Applicant: Donald P. Zietlow, President, Kwik Trip, Inc.

Doing Business As: Kwik Trip #1034

Address: 100 15th Ave. N.E., Waseca, MN 56093

Telephone: Not available yet.

Type of Business: Convenience store with fuel.

Description of location where cigarettes/tobacco products will be sold: Behind sales counter.

I hereby make application to the City of Waseca, Minnesota for a license to sell cigarettes and tobacco products at retail at the above location for the term of four months and 6 days beginning with the 26th day of September, 20 19, subject to the laws of the State of Minnesota, and the Ordinances and Regulations of the City of Waseca.

I hereby enclose \$ 97.91 as payment of the fee.

Donald P. Zietlow
Applicant Signature

6-4-19
Date

CHANGE ORDER NO. 8

LEVEL 2

Page 1 of 4

CONTRACTOR: Ulland Brothers Inc.		FEDERAL PROJECT NO. STPMF 8116(169)	STATE PROJECT NO. S.P. 172-010-003, SP 8103-115 & SP 8104-42
ADDRESS: 2400 Myers Road, Albert Lea, MN 56007		LOCATION OF WORK: City of Waseca – Old TH 14 Reconstruction	
This Contract uses MnDOT Standard Specifications for Construction 2016 Edition			

This Contract is between the City of Waseca, and Contractor as follows:

Issue:

The City of Waseca, MnDOT and Ulland Brothers Inc. have identified a number of minor modifications to the Construction Documents that are required to facilitate construction and payment of the proposed improvements. These issues / modifications have been incorporated into this Change Order to document the agreed upon modifications and methods of payment. These issues / modifications generally include:

1. During the reconstruction of Old TH 14 through Waseca, it has been determined that a ~100-foot segment of existing Old TH 14 ditch should be excavated / cleaned from roadway station 1091+95, 41' LT to approximate 1092+95 41' LT to facilitate drainage from the upstream culvert.
2. During preparations to reconstruct the sidewalk and tie into the adjacent concrete parking lot for the By-the-Way Gas & Groceries Store at 123 Elm Avenue East, the City of Waseca determined that additional concrete pavement should be removed and reconstructed beyond the MnDOT approved construction limit and partially beyond the acquired 10-foot wide temporary easement. The City of Waseca feels that additional concrete parking lot pavement removals and reconstruction are necessary to improve drainage and replace damaged concrete parking lot pavement.
3. Following concrete pavement construction of the east bound lane of Elm Avenue West between roadway stations 987+01 and 986+51 RT, construction observation staff discovered that the concrete pavement slab thickness was slightly less than the required 7-inches specified in the contract documents. Upon further investigation by MnDOT staff, it was determined that the actual slab thickness was 6-1/2' to 6" on the inside edge.

The Engineer has determined the Contract needs to be revised in accordance with the Terms and Conditions of the project's EJCDC C-700 Std. General Conditions of the Construction Contract (2007 Edition) and the associated Supplementary Conditions to address the aforementioned issues.

Resolution and Authorization:

In accordance with the terms of this Contract, Ulland Brothers Inc. is hereby authorized and instructed to perform the work as altered by the following provisions and applicable specifications and contract requirements:

Change Order No. 8 shall modify construction plans as discussed and add pay items for various construction activities required to complete the work as discussed herein. A summary of the modifications follows:

1. The Contractor shall furnish all labor and equipment to remove deposited sediment from the ditch as proposed between roadway station 1091+95, 41' LT to 1092+95 41' LT. Payment for this work shall be made at the unit prices included in this change order and in accordance with the following statement that are agreed upon by both the Contractor, MnDOT and the City of Waseca.
 - a. Ulland Brothers will only remove sediment that they can excavate with the excavator positioned on the roadway shoulder.
 - b. MnDOT will need to approve additional labor or equipment hours above the hours estimated within this change order and prior to the work being completed. If the Contractor does not secure authorization to exceed the estimated labor and equipment hours, no payment will be made for the additional work.

CHANGE ORDER NO. 8
LEVEL 2

Page 2 of 4

- c. Ulland Brothers will haul and properly dispose of the excavated sediment at its Glenville, MN site.
 - d. Sediment excavation and disposal will not exceed 60-CY unless approved by MnDOT.
 - e. Ulland Brothers will supply at least two trucks to transport excavated sediment to Glenville, MN.
 - f. MnDOT will secure all permits for the ditch cleaning including wetland impacts and Ulland Brothers agrees to conform with all permit terms and conditions.
2. The Contractor shall remove a 35' x 11.2' section of the concrete parking lot within the By-the-Way Gas & Groceries Store parking lot at 123 Elm Avenue East and as marked in the field. The Contractor shall reconstruct the removed section of parking lot with Structural High Early Concrete and 7" Concrete Driveway Pavement. Payment for saw cutting full depth concrete, concrete removal and reconstruction of the 7" Concrete Driveway Pavement with High Early Concrete shall be made at the bid unit prices provided within the construction contract and the City of Waseca shall be solely responsible for these costs, except for a 10' x 4.5' area of which MnDOT has agreed to pay Concrete Removal, 7" Concrete Pavement, and High Early Concrete as part of the contract construction cost. No subgrade excavation or placement of aggregate base will be required as part of the concrete parking lot repair. The City of Waseca has obtained a right-of-entry to complete the proposed work from the property owner. The City of Waseca absolves MnDOT of any liability or responsibility associated with the concrete parking lot pavement removal and reconstruction described herein.
3. The state has determined that 66.7 square yards (S.Y.) of Concrete Pavement (7.0") does not conform to the construction plans and specifications due to substandard concrete pavement thickness within the area described herein. Per 1512.1 the State will consider all work and materials that do not meet the Contract requirements to be unacceptable. At the Engineer's discretion and with concurrence of the design engineer and MnDOT Office of Materials and Road Research, based on performance, the work will be allowed to remain in place at an adjusted price. The contractor will accept a \$20/S.Y. price reduction to the concrete unit price for nonconforming Concrete Pavement (7.0"). The reduction in price for a total dollar amount of - \$1,334 will be applied to the contract as a whole.

The ditch cleaning work contained within this change order will not be considered part of either the contract substantial or final completion for this project and will not be subject to associated liquidated damages. However, the Contractor agrees to complete the concrete roadway repairs contained within this change order on or before June 22, 2019.

The Final Completion date will be extended five calendar days as a result of the additional the work contained in work item Number 2 - concrete parking lot within the By-the-Way Gas & Groceries Store parking lot. The resulting Final Completion date will be June 5, 2019.

CHANGE ORDER NO. 8

LEVEL 2

Page 3 of 4

(INCREASE / DECREASE) ESTIMATE OF COST

ITEM NO.	ITEM	UNIT	UNIT PRICE	QTY	AMOUNT	Proj / Cat
The following Pay items are associated with Issue / Resolution No. 1						
2013.607	Haul & Disposal of Non-Hazardous Waste (Ditch Cleaning)	CY (LV)	\$ 7.00	60	\$ 420.00	100% State / 2
2021.501	Mobilization (Excavator and Dozer for (Ditch Cleaning)	Lump Sum	\$ 1,100.00	1	\$ 1,100.00	100% State / 2
2123.501	Laborer (Ditch Cleaning)	Hour	\$ 75.00	4	\$ 300.00	100% State / 2
2123.509	Kamatsu 390 Excavator with Operator (Ditch Cleaning)	Hour	\$ 215.00	4	\$ 860.00	100% State / 2
2123.509	D5 Dozer (For leveling of ditch cleaning sediment material)	Hour	\$ 175.00	2	\$ 350.00	100% State / 2
2123.602	Supervision with 3/4 Ton Pickup (Ditch Cleaning)	Hour	\$ 135.00	4	\$ 540.00	100% State / 2
2123.610	Triaxle/Quad Axle Truck (Assume 2 trucks / 4 hrs each for Ditch Cleaning)	Hour	\$ 110.00	8	\$ 880.00	100% State / 2
The following Pay items are associated with Issue / Resolution No. 2						
2104.505	Remove Concrete Driveway Pavement	SQ YD	\$ 6.00	38.5	\$ 231.00	100% City / 8
2104.511	Sawing Concrete Pavement (Full Depth)	LIN FT	\$ 3.50	35	\$ 122.50	100% City / 8
2301.513	Structural Concrete High Early	CU YD	\$ 33.62	7.44	\$ 250.13	100% City / 8
2531.507	7" Concrete Driveway Pavement	SY YD	\$ 58.70	38.5	\$ 2,553.45	100% City / 8
The following Pay item is associated with Issue / Resolution No. 3						
2301.504	Concrete Pavement (7.0")	SY YD	\$ -20.00	66.7	\$ - 1,334.00	100% State / 1
Total Change Order No. 8					\$ 5,979.58	\$ 2,863.58 City \$ 3,116.00 State
Original Contract Amount =					\$18,298,652.14	
Previous Change Orders (#1 \$32,023.48; #2 -\$60,443.59; #3 -\$1,062.00); #4 \$349,283.84; # \$24,967.48; #6 \$107,201.43; #7 \$9,386.50, =					\$461,357.14	
Revised Contract Amount =					\$18,765,988.86	

CHANGE ORDER NO. 8
LEVEL 2

Page 4 of 4

	Signature	Date
MnDOT Assistant District Engineer – Construction Roger Risser, PE		
Contractor: Ulland Brothers Inc. Andrew Erichson, Vice President – General Manager		
District State Aid Engineer Lisa Bigham		
Waseca City Manager Lee Mattson		
Consultant Contract Administration: Stantec – Joseph Palen (Recommendation for approval)		
Waseca City Engineer Tom Kellogg – (if funded wholly or in part by Local Agency funds)		

* Required for Change Order Level 2 that exceed \$25,000.00
** Required if work funded wholly or in part by a Local Agency
*** Recommendation for Approval

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable.)

- ☐ Plans ()
- ☐ Specifications
- ☐ Other _____

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer:_____ Date:_____

CHANGE ORDER NO. 9 LEVEL 2

Page 1 of 3

CONTRACTOR: Ulland Brothers Inc.		FEDERAL PROJECT NO. STPMF 8116(169)	STATE PROJECT NO. S.P. 172-010-003, SP 8103-115 & SP 8104-42
ADDRESS: 2400 Myers Road, Albert Lea, MN 56007		LOCATION OF WORK: City of Waseca – Old TH 14 Reconstruction	
This Contract uses MnDOT Standard Specifications for Construction 2016 Edition			

This Contract is between the City of Waseca, and Contractor as follows:

Issue:

The City of Waseca, MnDOT and Ulland Brothers Inc. have identified a minor modification to the Construction Documents that are required to facilitate construction and payment of the proposed improvements. The issues / modifications have been incorporated into this Change Order to document the agreed upon modifications and methods of payment. These issues / modifications were discussed in Field Order No. 1 and generally include:

1. There are approximately 67 regulatory / warning signs Type C sign panels that are to be installed on sign posts mounted through concrete per the detail on sheet 559 of the Construction Plans. There are 18 sign posts that get installed through the 4-inch thick concrete median and 49 sign posts that get installed within the 6-inch concrete sidewalk in downtown Waseca.
2. The grout that holds the cup / anchor in the 4-inch hole in the concrete (either core drilled or sleeved) was found to not provide adequate stability to support the sign within the handful of sign posts that were initially installed.
3. It is believed that the cold (below freezing) weather conditions inhibited the curing of the grout. The cup / anchors that were installed November 13 & 14, 2018 were not protected from the freezing temperatures. Installation of approximately 42 of the regulatory / warning signs, Type C are required to open the roadway to traffic prior to 2018 Winter Suspension.

The Engineer has determined the Contract needs to be revised in accordance with the Terms and Conditions of the project's EJCDC C-700 Std. General Conditions of the Construction Contract (2007 Edition) and the associated Supplementary Conditions to address the aforementioned issues.

Resolution and Authorization:

In accordance with the terms of this Contract, Ulland Brothers Inc. is hereby authorized and instructed to perform the work as altered by the following provisions and applicable specifications and contract requirements:

Change Order No. 9 shall modify construction plans as discussed and add pay items for various construction activities required to complete the work as discussed herein. A summary of the modifications follows:

1. The Contractor may place concrete surface mounted sign post anchorage assemblies in lieu of the cup / anchors set in grout as illustrated in the construction plans, subject to acceptance of the following conditions and requirements:
 - a. MnDOT has agreed to pay for the increase of material costs of the sign post anchorage assemblies for sign posts installed on concrete for Type C signs. Per MnDOT, the reimbursable cost of each surface mounted sign post anchorage assemblies is \$92. No additional payment will be provided for the labor to install the anchors or patching of the existing holes. This change order is intended to compensate the Contractor for furnishing and installation of the surface mounted anchors as discussed above.
 - b. The surface mounted sign post anchorage assemblies will be installed adjacent to the PVC sleeved holes in the sidewalk / median. The Contractor's proposal to shift the anchors ~8-inches horizontally from the existing cup / anchors is acceptable.

CHANGE ORDER NO. 9 LEVEL 2

Page 2 of 3

- c. The Contractor will core drill the concrete and remove the cup / anchors and will patch the concrete surface to match the existing concrete color. This work will be completed in the Spring of 2019 as weather conditions allow.
- d. Sign post anchorage assemblies shall be selected from the MnDOT approved products list and shall also meet the Buy American Iron and Steel provisions of the contract.

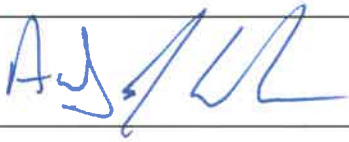
The City of Waseca and MnDOT Construction staff have been informed of the proposed concrete surface sign post anchorage assemblies and concur with the direction and requirements provided **herein**. No modification in the contract Substantial or Final Completion dates will be provided as a result of the modifications to the work discussed within this Change Order No. 9

(INCREASE / DECREASE) ESTIMATE OF COST

ITEM NO.	ITEM	UNIT	UNIT PRICE	QTY	AMOUNT	Proj / Cat
The following Pay items are associated with Issue / Resolution No. 1						
2402.602	Sign Post Anchorage Assembly	EA	\$ 92.00	42	\$ 3,864.00	100% State / 1 & 2
Total Change Order No. 9					\$ 3,864.00	\$ 0 City \$ 3,864.00 State
Original Contract Amount =					\$18,298,652.14	
Previous Change Orders (#1 \$32,023.48; #2 -\$60,443.59; #3 -\$1,062.00); #4 \$349,283.84; # \$24,967.48; #6 \$107,201.43; #7 \$9,386.50, #8 \$5,979.58 =					\$467,336.72	
Revised Contract Amount =					\$18,769,851.86	

CHANGE ORDER NO. 9 LEVEL 2

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	Signature	Date
MnDOT Assistant District Engineer – Construction Roger Risser, PE		
Contractor: Ulland Brothers Inc. Andrew Erichson, Vice President – General Manager		5-24-19
District State Aid Engineer Lisa Bigham		
Waseca City Manager Lee Mattson		
Consultant Contract Administration: Stantec – Joseph Palen (Recommendation for approval)		
Waseca City Engineer Tom Kellogg – (if funded wholly or in part by Local Agency funds)		

* Required for Change Order Level 2 that exceed \$25,000.00

** Required if work funded wholly or in part by a Local Agency

*** Recommendation for Approval

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable.)

- ☐ Plans ()
☐ Specifications
☐ Other _____

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer: _____ Date: _____

CHANGE ORDER NO. 10 LEVEL 2

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CONTRACTOR: Ulland Brothers Inc.		FEDERAL PROJECT NO. STPMF 8116(169)	STATE PROJECT NO. S.P. 172-010-003, SP 8103-115 & SP 8104-42
ADDRESS: 2400 Myers Road, Albert Lea, MN 56007		LOCATION OF WORK: City of Waseca – Old TH 14 Reconstruction	
This Contract uses MnDOT Standard Specifications for Construction 2016 Edition			

This Contract is between the City of Waseca, and Contractor as follows:

Issue:

1. The former Old TH 14 turnback project ending at the western edge of the current SP 8013-115 Station 917+91.61 Ref. Pt. 012+00.426 was evaluated by MnDOT and has determined that 320 LF of the east bound concrete pavement and 34 LF of the center left turn lane must be replaced due to cracking/distress of the white topping concrete completed in 2015. In addition, centerline horizontal alignment and associated concrete panels constructed as part of SP 8103-115 do not correctly align with the concrete pavement constructed in 2015.
2. MnDOT and the County of Waseca have come to an agreement that the roadway sections showing distress must be replaced.
3. MnDOT and the County of Waseca have asked that this work be added on to this contract for payment.

The Engineer has determined the Contract needs to be revised in accordance with the Terms and Conditions of the project's EJCDC C-700 Std. General Conditions of the Construction Contract (2007 Edition) and the associated Supplementary Conditions to address the aforementioned issues.

Resolution and Authorization:

In accordance with the terms of this Contract, Ulland Brothers Inc. is hereby authorized and instructed to perform the work as altered by the following provisions and applicable specifications and contract requirements:

Change Order No. 10 shall modify construction plans as discussed and add pay items for various construction activities required to complete the work as discussed herein. A summary of the work and associated modifications follows:

1. The Contractor shall furnish all labor, materials, detour, traffic control and equipment necessary to remove and reconstruct the distressed concrete and match into the most recently constructed concrete pavement width. The proposed concrete pavement reconstruction includes a 7-inch thick concrete pavement with dowel bars, underlying soils to be excavated and replaced with aggregate base class 5 from the termini of the newly constructed concrete pavement at station 917+91.61 to a point 320-feet to the west in the east bound lane with an approximate width of 12-feet. In addition, the Contractor shall remove and replace a segment of the center turn lane 34 LF x 13' wide. Both segments of concrete pavement removal have been marked in the field. After the 7" concrete pavement is reconstructed and cured, the Contractor shall restripe areas impacted by the concrete pavement repair, including placement of 4" Double Solid Line Epoxy - yellow striping, 12" Solid Line Epoxy - yellow gore striping and 4" Single Line Epoxy - white stripe.

The work will be under the direct observation/direction of MnDOT representatives and in accordance with the Contract Documents and detour plans attached to this change order and prepared by MnDOT.

Payment for this work shall be made at the bid unit prices included in this change order and in accordance with the following statement that are agreed upon by both the Contractor, MnDOT, and the City of Waseca.

CHANGE ORDER NO. 10 LEVEL 2

Page 2 of 3

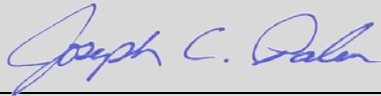
The concrete roadway repairs contained within this change order will not be considered part of either the contract substantial or final completion for this project and will not be subject to associated liquidated damages. As a result, no modification in the Contract Substantial or Final Completion dates will be provided as a result of the additions and modifications of the work discussed within this Change Order No. 10. However, the Contractor agrees to complete the concrete roadway repairs contained within this change order on or before July 3, 2019.

(INCREASE / ~~DECREASE~~) ESTIMATE OF COST

ITEM NO.	ITEM	UNIT	UNIT PRICE	QTY	AMOUNT	Proj. / Cat.
The following Pay items are associated with Issue / Resolution No. 1						
2021.501	Mobilization	LS	\$15,500.00	1	\$15,500.00	100% State / 1
2104.505	Remove Concrete Pavement	SQ Yd	\$ 13.50	476	\$6,426.00	100% State / 1
2104.511	Sawing Concrete Pavement (Full Depth)	LIN FT	\$ 6.00	370	\$2,220.00	100% State / 1
2106.501	Excavation – Common (EV)	CU YD	\$ 18.00	238	\$4,284.00	100% State / 1
2211.503	Aggregate Base Class 5 (CV)	CU YD	\$ 48.00	238	\$11,424.00	100% State / 1
2301.504	Concrete Pavement 7.0"	SQ YQ	\$ 61.34	476	\$29,197.84	100% State / 1
2301.538	Dowel Bars	Each	\$ 10.82	308	\$3,332.56	100% State / 1
2301.602	Drill and Grout #4 Bar	Each	\$ 12.95	125	\$1,618.75	100% State / 1
2301.602	Drill and Grout Reinforcement Bars (Epoxy Coated)	Each	\$ 17.33	23	\$398.59	100% State / 1
2563.601	Traffic Control (Including Detour)	LS	\$11,300.00	1	\$11,300.00	100% State / 1
2582.502	4" Solid Line Epoxy Ground In (WR)	LIN FT	\$ 0.59	80	\$47.20	100% State / 1
2582.502	12" Solid Line Epoxy Ground In (WR)	LIN FT	\$ 7.57	15	\$113.55	100% State / 1
2582.502	4" Double Solid Line Epoxy Ground In (WR)	LIN FT	\$ 1.19	230	\$273.70	100% State / 1
Total Change Order No. 10					\$86,136.19	\$ 0 City \$86,136.19 State
Original Contract Amount =					\$18,298,652.14	
Previous Change Orders (#1 \$32,023.48; #2 -\$60,443.59; #3 -\$1,062.00; #4 \$349,283.84; # \$24,967.48; #6 \$107,201.43; #7 \$9,386.50, #8 \$5,979.58; #9 \$3,864.00 =					\$471,200.72	
Revised Contract Amount =					\$18,855,989.05	

CHANGE ORDER NO. 10 LEVEL 2

Page 3 of 3

	Signature	Date
MnDOT Assistant District Engineer – Construction Roger Risser, PE		
Contractor: Ulland Brothers Inc. Andrew Erichson, Vice President – General Manager		
District State Aid Engineer Lisa Bigham		
Waseca City Manager Lee Mattson		
Consultant Contract Administration: Stantec – Joseph Palen (Recommendation for approval)		June 12, 2019
Waseca City Engineer Tom Kellogg – (if funded wholly or in part by Local Agency funds)		

* Required for Change Order Level 2 that exceed \$25,000.00

** Required if work funded wholly or in part by a Local Agency

*** Recommendation for Approval

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable.)

- ☒ Plans (SP 8103-115 (TH 14) Detour Plan 6-6-2019)
☐ Specifications
☐ Other _____

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer: _____ Date: _____

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NOTES & GUIDELINES

GENERAL INFORMATION:

1. THE CONTRACTOR SHALL FURNISH, INSTALL AND MAINTAIN THE DEVICES IN THIS TRAFFIC CONTROL PLAN UNLESS OTHERWISE NOTED.
2. FIELD CONDITIONS MAY REQUIRE MODIFICATIONS OF THIS LAYOUT AS DEEMED NECESSARY BY THE ENGINEER.
3. ALL DISTANCES ARE APPROXIMATE.
4. THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING ANY WORK AREAS NEAR TRAFFIC IN ACCORDANCE WITH THE MN MUTCD.
5. IF THE CONTRACTOR DECIDES TO PERFORM THE CONSTRUCTION WORK IN A SEQUENCE OTHER THAN SHOWN IN THIS TRAFFIC CONTROL PLAN THE CONTRACTOR SHALL PROVIDE COMPLETE REVISED TRAFFIC CONTROL PLANS (PREPARED BY A QUALIFIED INDIVIDUAL, LICENSED BY THE STATE OF MINNESOTA AS A PROFESSIONAL ENGINEER) TO BE APPROVED BY THE ENGINEER. PROVIDE COMPLETE REVISED TRAFFIC CONTROL PLANS AT LEAST 14 DAYS PRIOR TO THE PLANNED DEPLOYMENT OF THE ALTERNATE TRAFFIC CONTROL PLANS.

SIGNING:

1. ALL TRAFFIC CONTROL DEVICES, INCLUDING OVERHEAD SIGNS ON ROADS OPEN TO TRAFFIC THAT ARE NOT CONSISTENT WITH TRAFFIC OPERATION SHALL BE COVERED, REMOVED OR REVISED AS DIRECTED BY THE ENGINEER.
2. WHEN SIGNS ARE PLACED, THEY SHALL BE MOUNTED ON POSTS DRIVEN INTO THE GROUND AT THE PROPER HEIGHT AND LATERAL OFFSET AS SHOWN IN THE TYPICAL TEMP SIGN FRAMING & INSTALLATION DETAILS IN THE PLAN. IF THIS IS NOT POSSIBLE THEY WILL BE MOUNTED ON PORTABLE SUPPORTS AS APPROVED BY THE ENGINEER. WHEN THE SIGNS ARE REMOVED THE SIGN POSTS SHALL ALSO BE REMOVED AS SOON AS POSSIBLE.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY EXTRA SIGNING NEEDED TO FACILITATE TRAFFIC SWITCHES OR FOR TRANSITIONING TRAFFIC FROM ONE STAGE TO ANOTHER.
4. ALL ORANGE WARNING AND ORANGE GUIDE SIGNS SHALL BE FABRICATED WITH SIGN SHEETING MATERIAL AS LISTED ON THE MnDOT APPROVED PRODUCT LIST FOR "SHEETING FOR RIGID TEMPORARY WORK ZONE SIGNS".
5. BARRICADES SHALL BE FABRICATED WITH SIGN SHEETING MATERIAL AS LISTED ON THE MnDOT APPROVED PRODUCT LIST FOR BARRICADE SHEETING.
6. LONGITUDINAL DROPOFFS SHALL BE SIGNED AS SHOWN IN THE "TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS" FIELD MANUAL UNLESS OTHERWISE SPECIFIED IN THESE PLANS.
7. THE CONTRACTOR SHALL COORDINATE THE INSTALLATION OF THE FINAL SIGNS TO ASSURE THAT THE FINAL SIGNS ARE PLACED AS NEEDED, OR PROVIDE TEMPORARY SIGNING AT THEIR EXPENSE UNTIL THE FINAL SIGNING IS PLACED.

PAVEMENT MARKING:

1. OBLITERATE ANY CONFLICTING PAVEMENT MARKINGS AS DIRECTED BY THE ENGINEER.
2. PAINT, POLYMER LANE TAPE AND/OR TRPM'S ARE ACCEPTABLE TEMPORARY STRIPING ALTERNATIVES ACCORDING TO ACTUAL CONDITIONS ENCOUNTERED AS DIRECTED BY THE ENGINEER. GENERALLY, ONLY PAINT WILL BE USED BEFORE MAY 1ST OR WHEN THE OTHER MANUFACTURERS' SPECIFICATIONS CAN NOT BE MET.
3. TRPM'S (TEMPORARY RAISED PAVEMENT MARKERS) SHOULD BE USED TO SUPPLEMENT THE LONG TERM (MORE THAN 3 DAYS) EDGELINES ON ALL TRANSITION AREAS WHEN THE CONDITIONS ARE WITHIN THE MANUFACTURERS' SPECIFICATIONS.
4. SEE 2563 IN THE SPECIAL PROVISIONS FOR STRIPING SPOTTING RESPONSIBILITIES.

CONSTRUCTION INFORMATION SIGNING:

1. THE CONTRACTOR SHALL USE CONSTRUCTION INFORMATION SIGNING AS SHOWN IN THE PLAN AND WHICH ARE TO BE USED AS FOLLOWS:
G20-X1 CLOSURE NOTICE SIGNS PAIRED WITH G20-X3 WORK ENDS SIGNS TO DISPLAY THE CORRECT START DATE AND AN ESTIMATED FINISH DATE AS APPROVED BY THE PROJECT ENGINEER.
G20-X2 WORK ZONE ADVANCE NOTICE SIGNS WITH THE CORRECT STARTING DATE DISPLAYED BEFORE WORK BEGINS. ONCE WORK BEGINS, THE START DATE LEGEND SHALL BE COVERED BY THE SUGGESTED PLAQUE CONTAINED IN THIS PLAN. IF NO ALTERNATE MESSAGE IS SUGGESTED OR IF DIRECTED BY THE PROJECT ENGINEER, THE CORRECT ESTIMATED FINISH DATE, MONTH, OR SEASON SHALL BE DISPLAYED.
CONSTRUCTION INFORMATION SIGNING NOT VISIBLE TO THE MOTORING PUBLIC ONCE WORK BEGINS WILL BE MOVED BY THE CONTRACTOR TO A SITE IN ADVANCE OF THE WORK ZONE OR CLOSURE AS DIRECTED BY THE PLAN OR PROJECT ENGINEER.




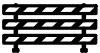



INDEX

TRAFFIC CONTROL SHEET NO. DESCRIPTIONS

TC1	TITLE SHEET
TC2	TRAFFIC CONTROL TABULATION SHEET
TC3-TC5	DETOUR LAYOUT

TRAFFIC CONTROL DEVICES & SYMBOLS LEGEND

SYMBOL DESCRIPTION

	AREA CLOSED TO TRAFFIC / WORK AREA
	TRAFFIC CONTROL SIGN
	TYPE III BARRICADE = 
	DRUM-LIKE CHANNELIZER (TYPE B) = 
	TYPE A FLASHING WARNING LIGHT

I HEREBY CERTIFY THAT SHEETS TC1 THROUGH TC5 OF THIS PLAN WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA
 DATE 6-5-2019 LIC. NO. 46137
 DESIGNER MCINTIRE

TITLE: TRAFFIC CONTROL
 TITLE SHEET




PRELIMINARY



CERTIFIED BY  46137
 LICENSED PROFESSIONAL ENGINEER LIC. NO. 6-4-2019
 DATE

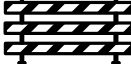
TRAFFIC CONTROL TITLE SHEET
 STATE PROJ. NO. 8103-115 (TH 14) SHEET NO. TC1 OF TC5 SHEETS












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PLOTTED/REVISED: 6-JUN-2019




TRAFFIC CONTROL TABULATION SHEET

"W" SERIES			
SIGN	SIGN NO.	COLOR	SIZE
	W20-2	BLACK ON ORANGE	48" X 48"
	W20-3	BLACK ON ORANGE	48" X 48"
	W20-100P	BLACK ON ORANGE	42" X 18"

"R" SERIES			
SIGN	SIGN NO.	COLOR	SIZE
	R11-2	BLACK ON WHITE	48" X 30"
	R11-3A	BLACK ON WHITE	60" X 30"

DEVICES			
ITEM	SIGN NO.	COLOR	SIZE
	TYPE III	WHITE ON ORANGE	72" MIN
PCMS ①	—	—	—

"M" SERIES			
	M1-X4	BLACK ON WHITE	24" X 24"
	M3-2	BLACK ON WHITE	24" X 12"
	M3-4	BLACK ON WHITE	24" X 12"
	M4-8	BLACK ON ORANGE	24" X 12"
	M4-8A	BLACK ON ORANGE	24" X 18"
	M4-10 (R)	BLACK ON ORANGE	48" X 18"
	M4-10 (L)	BLACK ON ORANGE	48" X 18"
	M5-1 (R)	BLACK ON WHITE	21" X 15"
	M5-1 (L)	BLACK ON WHITE	21" X 15"
	M6-1 (R)	BLACK ON WHITE	21" X 15"
	M6-1 (L)	BLACK ON WHITE	21" X 15"

"G" SERIES			
SIGN	SIGN NO.	COLOR	SIZE
	G20-X6 (L)	BLACK ON ORANGE	36" X 24"
	G20-X6 (R)	BLACK ON ORANGE	36" X 24"
	G20-X6 (T)	BLACK ON ORANGE	36" X 24"

NOTES:

- ① PLACE AT LEAST 3 DAYS, PREFERABLY 7 DAYS, IN ADVANCE OF ROAD CLOSURE.

WESTBOUND PCMS MESSAGES:	
PRE-CONSTRUCTION MESSAGE:	CONSTRUCTION MESSAGE:
PAGE 1: ROAD CLOSED	PAGE 1: OPEN TO FORD & CHRYSLER
PAGE 2: STARTING JUNE XX	PAGE 2: QC SUPPLY FOLLOW DETOUR

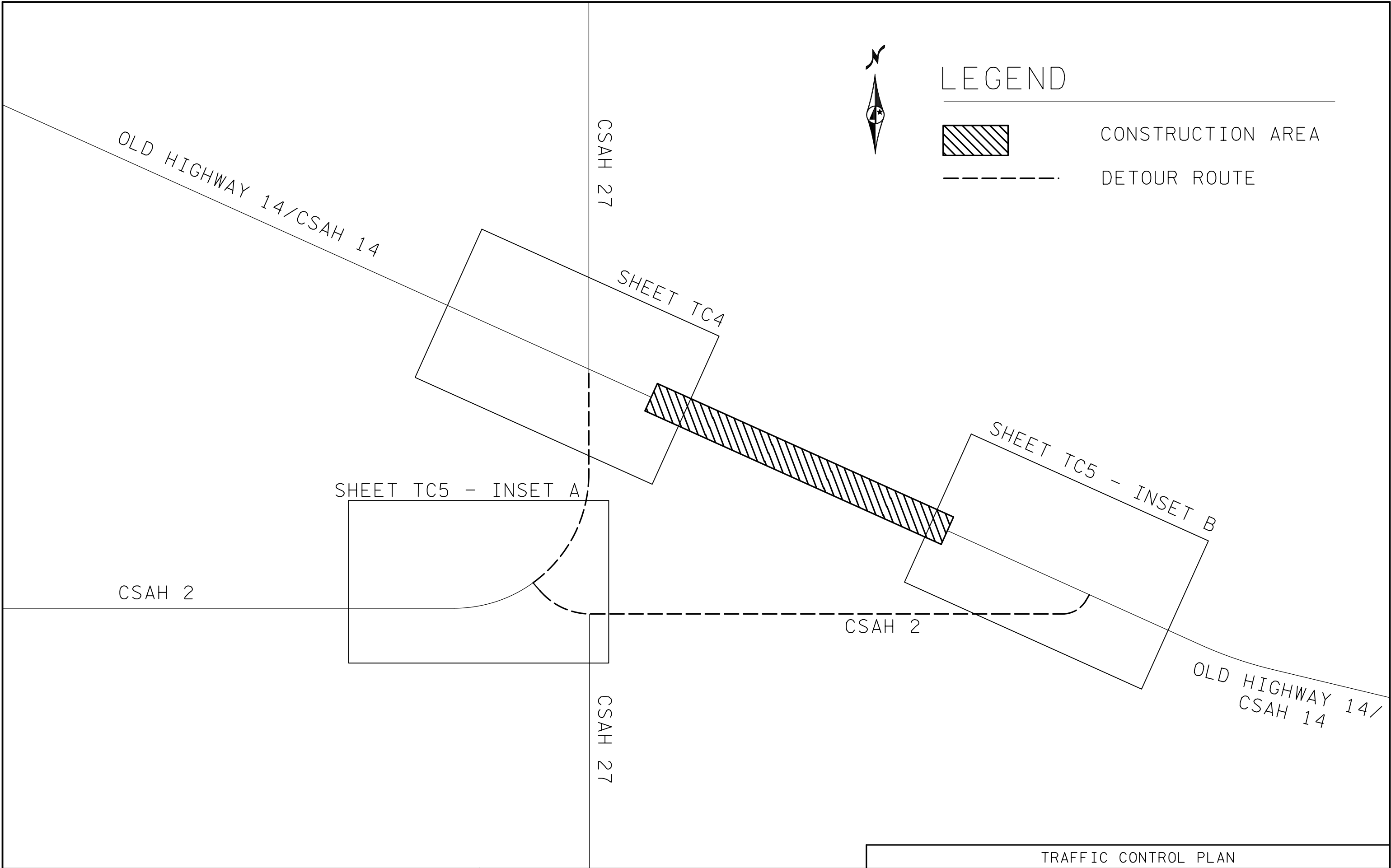
EASTBOUND PCMS MESSAGES:	
PRE-CONSTRUCTION MESSAGE:	CONSTRUCTION MESSAGE:
PAGE 1: ROAD CLOSED	PAGE 1: OPEN TO QC SUPPLY
PAGE 2: STARTING JUNE XX	PAGE 2: OTHERS FOLLOW DETOUR

PRELIMINARY

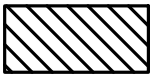
CERTIFIED BY  46137 6-4-2019
LICENSED PROFESSIONAL ENGINEER LIC NO. DATE

PLOTTED/REVISED: 6-JUN-2019

USER NAME: \$\$\$USER\$NAME\$\$\$
PATH & FILENAME: Projects\DT_MK0\014\8103\115\Traffic\TrafficControl\8105\115.dwg



LEGEND



CONSTRUCTION AREA



DETOUR ROUTE

PRELIMINARY

CERTIFIED BY  46137 6-4-2019
LICENSED PROFESSIONAL ENGINEER LIC NO. DATE

TRAFFIC CONTROL PLAN

DETOUR OVERVIEW

STATE PROJ. NO. 8103-115 (TH 14) SHEET NO. TC3 OF TC5 SHEETS

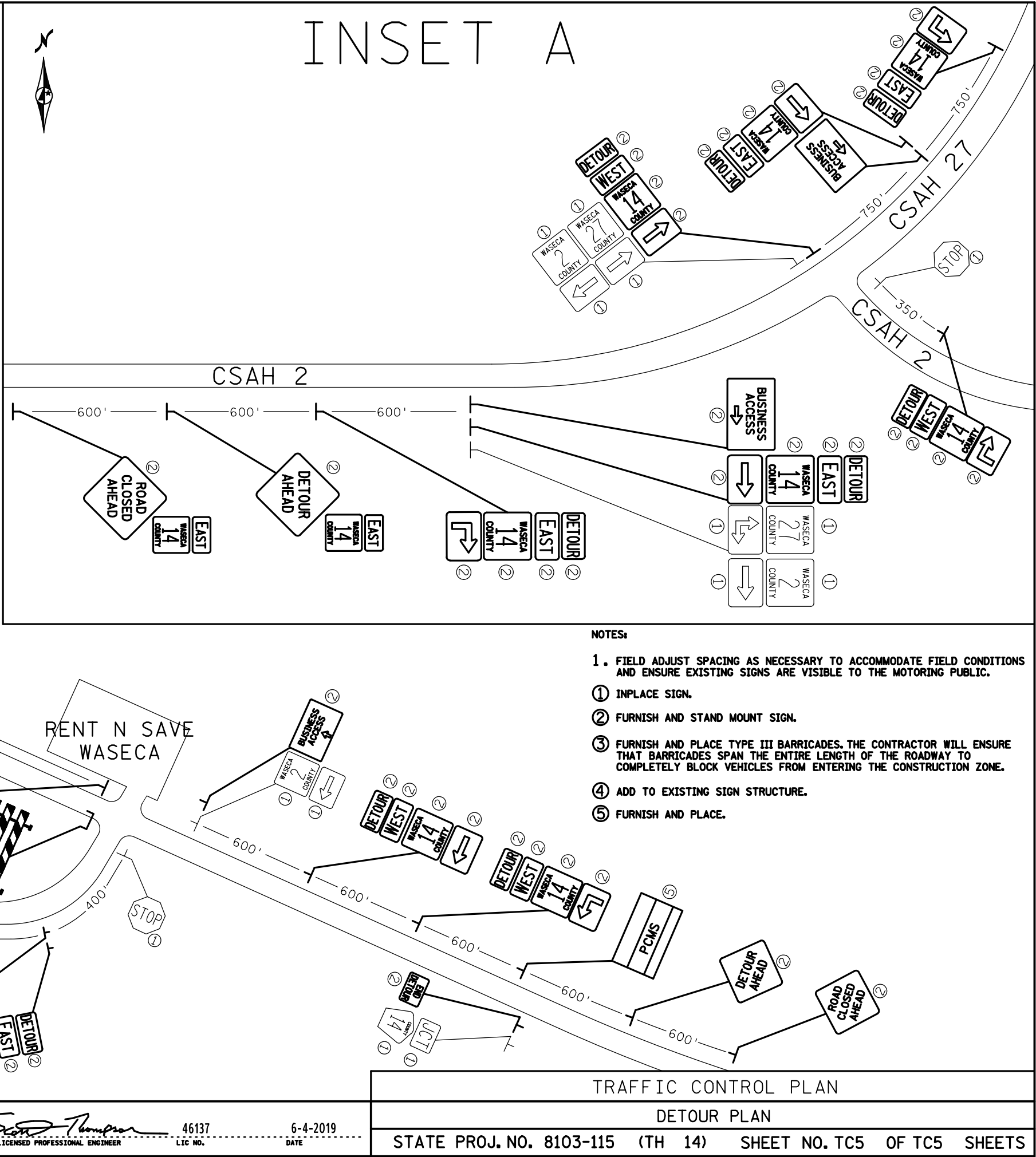
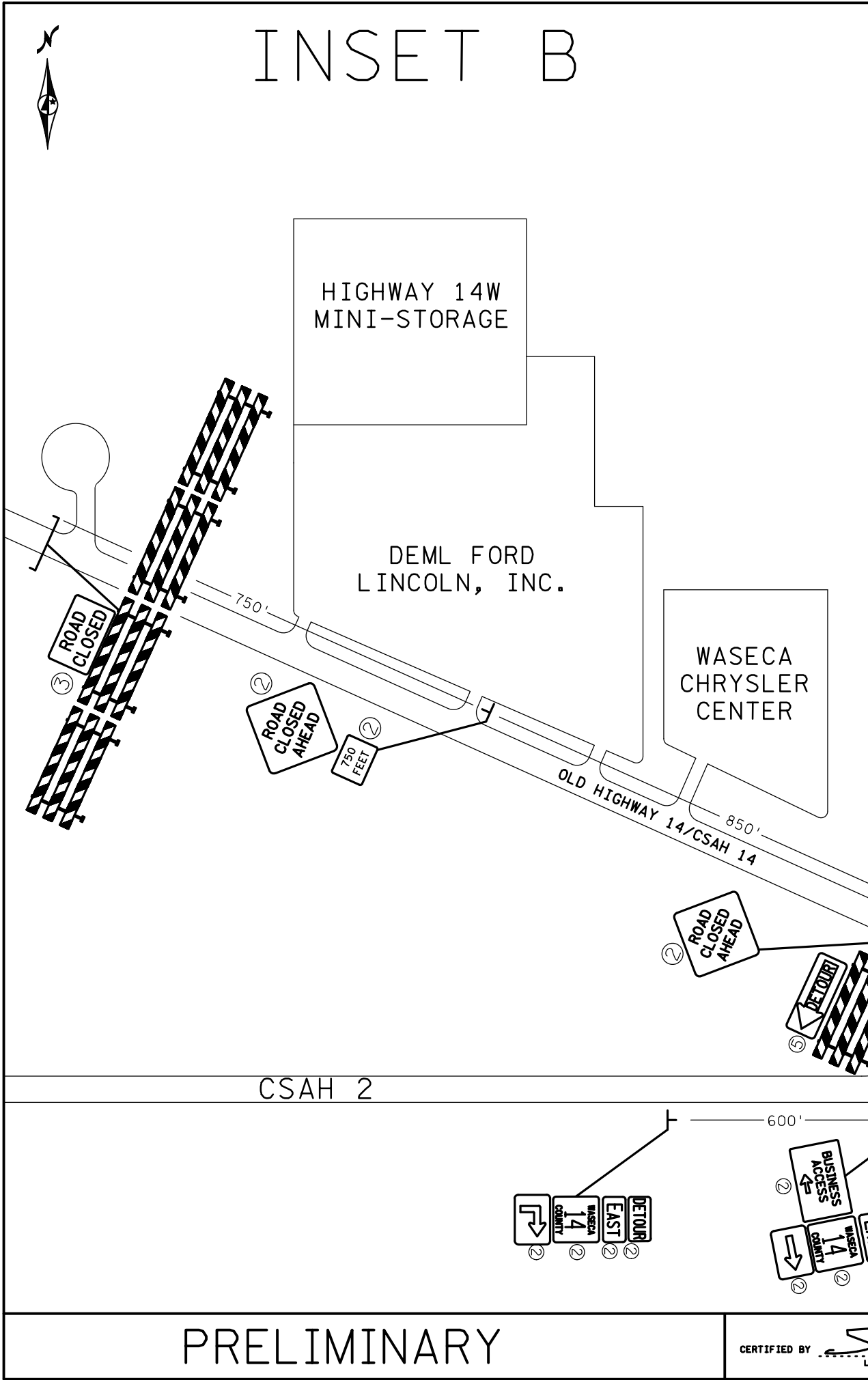


1. FIELD ADJUST SPACING AS NECESSARY TO ACCOMMODATE FIELD CONDITIONS AND ENSURE EXISTING SIGNS ARE VISIBLE TO THE MOTORING PUBLIC.
- ① INPLACE SIGN.
- ② FURNISH AND STAND MOUNT SIGN.
- ③ FURNISH AND PLACE TYPE III BARRICADES. THE CONTRACTOR WILL ENSURE THAT BARRICADES SPAN THE ENTIRE LENGTH OF THE ROADWAY TO COMPLETELY BLOCK VEHICLES FROM ENTERING THE CONSTRUCTION ZONE.
- ④ ADD TO EXISTING SIGN STRUCTURE.
- ⑤ FURNISH AND PLACE.

CERTIFIED BY Scott Thompson 46137 6-4-2019
 LICENSED PROFESSIONAL ENGINEER LIC NO. DATE

STATE PROJ. NO. 8103-115 (TH 14) SHEET NO. TC4 OF TC5 SHEETS

USER NAME: \$\$\$@USER\$NAME\$\$\$
PATH & FILENAME: Projects\DT_MK00\48103\115\TrafficControl\8105115.dwg
PLOTTED/REVISED: 6-JUN-2019



- NOTES:
1. FIELD ADJUST SPACING AS NECESSARY TO ACCOMMODATE FIELD CONDITIONS AND ENSURE EXISTING SIGNS ARE VISIBLE TO THE MOTORING PUBLIC.
 - ① INPLACE SIGN.
 - ② FURNISH AND STAND MOUNT SIGN.
 - ③ FURNISH AND PLACE TYPE III BARRICADES. THE CONTRACTOR WILL ENSURE THAT BARRICADES SPAN THE ENTIRE LENGTH OF THE ROADWAY TO COMPLETELY BLOCK VEHICLES FROM ENTERING THE CONSTRUCTION ZONE.
 - ④ ADD TO EXISTING SIGN STRUCTURE.
 - ⑤ FURNISH AND PLACE.

PRELIMINARY

CERTIFIED BY *Scott Thompson* 46137 6-4-2019
LICENSED PROFESSIONAL ENGINEER LIC. NO. DATE

TRAFFIC CONTROL PLAN
DETOUR PLAN
STATE PROJ. NO. 8103-115 (TH 14) SHEET NO. TC5 OF TC5 SHEETS

Date: 6/13/19



6J

508 South State Street ■ Waseca, Minnesota 56093-3097
507-835-9700 ■ FAX 507-835-8871 ■

SPECIAL EVENT PERMIT APPLICATION

Answer all questions (please print). Write N/A (not applicable) where appropriate.

Boxcar Outdoor Bash
NAME OF EVENT

July 26, 27 2019
DATE OF EVENT

Todd Schmidt
Name of Applicant or Contact Person

Waseca Hockey Assco.
Sponsoring Organization

202 W. Elm Ave
Applicant Address (Street, City, State, Zip)

507-835-5136
Phone number

461-0316
Evening phone/cell phone:

Fax Number

taelink@mchsi.com
Email Address

Type of Event:

☐ Run/Walk Pg 2

☐ Dance Pg 3

☐ Fundraiser Pg 3

☐ Parade Pg 2

☐ Planned Demonstration Pg 3

☐ Celebration Pg 3

☐ Block Party Pg 3

☐ Ceremony Pg 3

☐ Other: _____

☐ Street Fair Pg 3

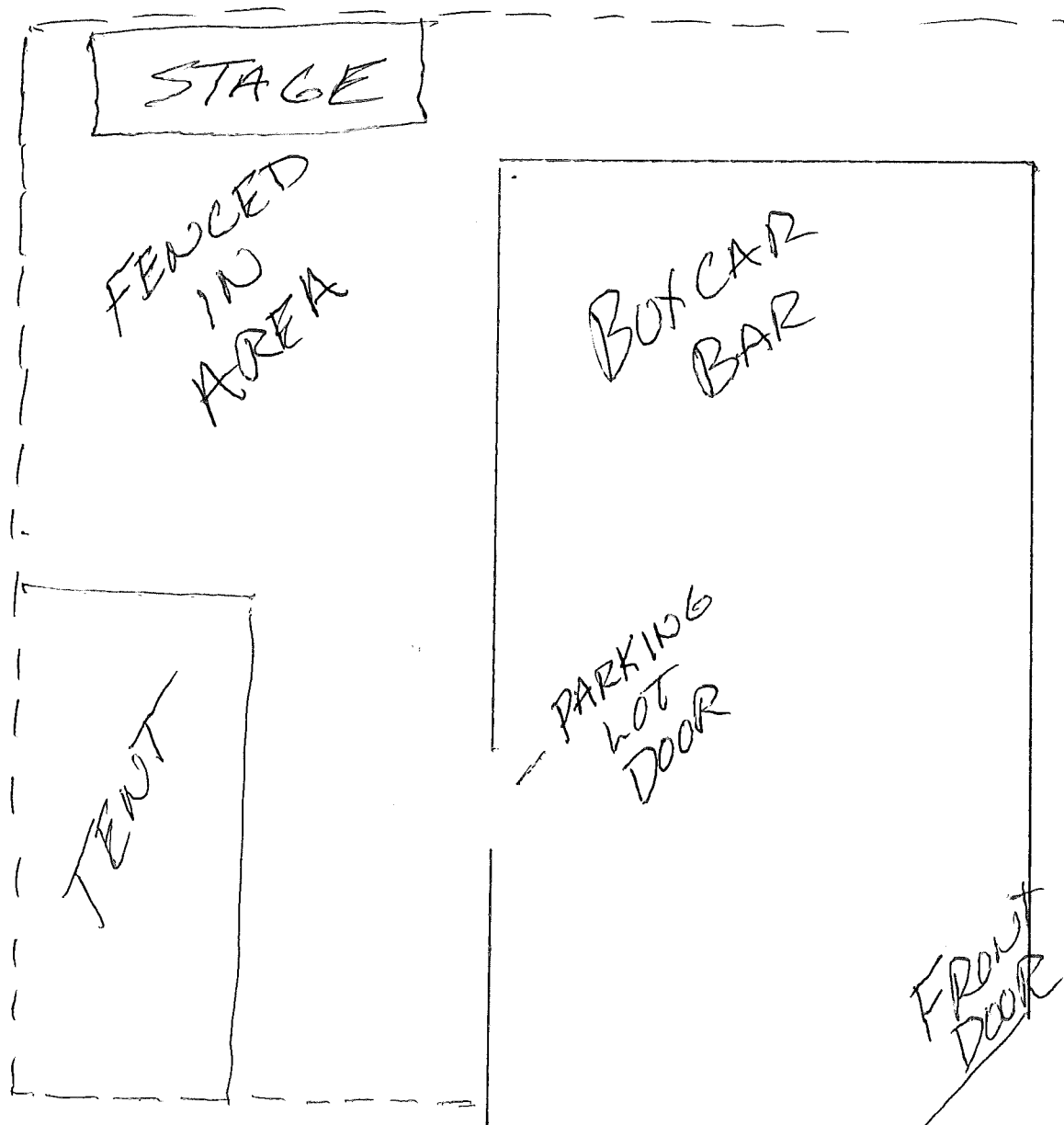
☒ Concert Pg 3

Location and description of event:

Bar parking lot, we fence out area.

rev Aug 2016

Map



OLD Hwy 14

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: June 10, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: 2019 Well Maintenance Project

CITY PROJECT NO. 2019-09

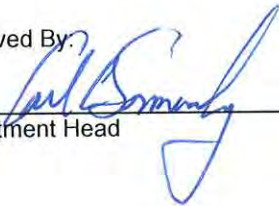
PAYMENT REQUEST : NO. 2

PAYMENT PERIOD : 03/28/2019-5/31/2019

CONTRACTOR: Keys Well Drilling

PAYMENT AMOUNT: \$64,388.25

Approved By:



Department Head Date 6.10.19_____
Director of Finance_____
Date

City Manager Date 6-10-19



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

June 7, 2019

Carl Sonnenberg
City of Waseca
508 South State Street
Waseca, MN 56093

Re: 2019 Well Maintenance Project
Project No. 193804404
Contractor's Request for Payment No. 2

Dear Carl:

Attached for your approval is Contractor's Request for Payment No. 2 for the 2019 Maintenance Project. The prime Contractor on this project is Keys Well Drilling Company.

This request covers the maintenance operations on Well Nos. 2 and 4 through to completion and startup. The total for the work completed to date is \$95,477.10.

Maintenance work on Well Nos. 2 and 4 is now complete. Maintenance work on Wells 1, 3, and 5 will take place in the autumn, once water demands drop to a level to allow these wells to be taken offline.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Keys Well Drilling Company in the amount of \$64,388.25.**

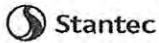
Please execute the payment request documents. Keep one copy for your records, forward two copies to Keys Well Drilling (one for them and one for their bonding company), and return one copy to Stantec. Feel free to contact me if you have any questions.

Regards,
Stantec Consulting Services, Inc.

A handwritten signature in black ink, appearing to read "Mark Janovec", with a long, sweeping horizontal line extending to the right.

Mark Janovec
Project Manager

Enclosures



Owner: City of Waseca, 508 South State Street, Waseca, MN 56093	Date: June 5, 2019
For Period: 03/28/2019 to 05/31/2019	Request No: 2
Contractor: Keys Well Drilling Company, 1156 Homer Street, St. Paul, MN 55116	

CONTRACTOR'S REQUEST FOR PAYMENT
2019 WELL MAINTENANCE PROJECT
STANTEC PROJECT NO. 193804404

SUMMARY

1	Original Contract Amount		\$ 329,725.00
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 329,725.00
5	Value Completed to Date		\$ 95,477.10
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 95,477.10
8	Less Retainage 5%		\$ 4,773.86
9	Subtotal		\$ 90,703.25
10	Less Amount Paid Previously		\$ 26,315.00
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 2		\$ 64,388.25

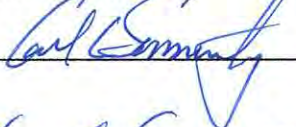

Recommended for Approval by:
STANTEC



Approved by Contractor:
KEYS WELL DRILLING COMPANY



Approved by Owner:
CITY OF WASECA

Date: 6.10.19

Specified Contract Completion Date:

No.	Item	Unit	Contract	Unit	Current	Quantity	Amount
			Quantity	Price	Quantity	to Date	to Date
PART 1 - WELL PUMP FACILITY NO. 1 REPAIRS:							
1	REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR. VIBRATION TESTING (PRE AND POST).	LS	1	\$14,500.00	0.00	0.00	\$0.00
2	FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING	LS	1	\$250.00	0.00	0.00	\$0.00
3	FURNISH STAINLESS STEEL PUMP HEAD SHAFT	LS	1	\$750.00	0.00	0.00	\$0.00
4	10" X 10', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	22	\$600.00	0.00	0.00	\$0.00
5	10" X 5', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	1	\$450.00	0.00	0.00	\$0.00
6	8" X 10', SCH. 40, SUCTION PIPE	EA	1	\$350.00	0.00	0.00	\$0.00
7	1-11/16" X 10', STAINLESS STEEL LINE SHAFT	EA	22	\$280.00	0.00	0.00	\$0.00
8	1-11/16" X 5', STAINLESS STEEL LINE SHAFT	EA	1	\$200.00	0.00	0.00	\$0.00
9	1-11/16", STAINLESS STEEL, LINE SHAFT COUPLING	EA	1	\$50.00	0.00	0.00	\$0.00
10	BEARING RETAINER W/RUBBER BEARING	EA	1	\$150.00	0.00	0.00	\$0.00
11	REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING	EA	22	\$30.00	0.00	0.00	\$0.00
12	FURNISH STAINLESS STEEL BOWL SHAFT	LS	1	\$600.00	0.00	0.00	\$0.00
13	FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS	LS	1	\$1,400.00	0.00	0.00	\$0.00
14	MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE	EA	5	\$350.00	0.00	0.00	\$0.00
15	REASSEMBLE BOWL ASSEMBLY	LS	1	\$540.00	0.00	0.00	\$0.00
16	PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE	LS	1	\$500.00	0.00	0.00	\$0.00
17	REMOVE EXISTING WATER LEVEL TUBING. INSTALL NEW WATER LEVEL MONITOR TUBING	LF	220	\$1.00	0.00	0.00	\$0.00
18	SHOP TIME FOR WELL PUMP REPAIRS	HR	25	\$95.00	0.00	0.00	\$0.00
19	CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS	LS	1	\$6,000.00	0.000	0.000	\$0.00
20	TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES. INCLUDING SITE RESTORATION AND SODDING OF ALL DISTURBED AREAS.	LS	1	\$5,000.00	0.00	0.00	\$0.00
21	AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL	CY	10	\$500.00	0.00	0.00	\$0.00
22	WIRE BRUSH INTERIOR SURFACE OF WELL CASING	LS	1	\$5,000.00	0.00	0.00	\$0.00
23	TELEVISION INSPECTION OF WELL	LS	1	\$1,600.00	0.00	0.00	\$0.00
TOTAL PART 1 - WELL PUMP NO. 1 REPAIRS							\$0.00
PART 2 - WELL PUMP FACILITY NO. 2 REPAIRS:							
24	REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR. VIBRATION TEST (PRE AND POST)	LS	1	\$14,500.00	0.50	1.00	\$14,500.00
25	FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING	LS	1	\$250.00	1.00	1.00	\$250.00
26	FURNISH STAINLESS STEEL PUMP HEAD SHAFT	LS	1	\$600.00	1.00	1.00	\$600.00
27	10" X 10', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	22	\$600.00	20.00	20.00	\$12,000.00
28	10" X 5', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	1	\$450.00	1.00	1.00	\$450.00
29	8" X 10', SCH. 40, SUCTION PIPE	EA	1	\$350.00	0.00	0.00	\$0.00
30	1-11/16" X 10', STAINLESS STEEL LINE SHAFT	EA	22	\$280.00	0.00	0.00	\$0.00
31	1-11/16" X 5', STAINLESS STEEL LINE SHAFT	EA	1	\$200.00	0.00	0.00	\$0.00
32	1-11/16", STAINLESS STEEL, LINE SHAFT COUPLING	EA	1	\$50.00	0.00	0.00	\$0.00
33	BEARING RETAINER W/RUBBER BEARING	EA	1	\$125.00	0.00	0.00	\$0.00

No.	Item	Unit	Contract	Unit	Current	Quantify	Amount
			Quantity	Price	Quantity	to Date	to Date
34	REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING	EA	22	\$30.00	22.00	22.00	\$660.00
35	FURNISH STAINLESS STEEL BOWL SHAFT	LS	1	\$600.00	1.00	1.00	\$600.00
36	FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS	LS	1	\$1,400.00	1.00	1.00	\$1,400.00
37	MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE	EA	5	\$350.00	5.00	5.00	\$1,750.00
38	REASSEMBLE BOWL ASSEMBLY	LS	1	\$540.00	1.00	1.00	\$540.00
39	PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE	LS	1	\$500.00	1.00	1.00	\$500.00
40	REMOVE EXISTING WATER LEVEL TUBING. INSTALL NEW WATER LEVEL MONITOR TUBING	LF	220	\$1.00	440.00	440.00	\$440.00
41	SHOP TIME FOR WELL PUMP REPAIRS	HR	25	\$95.00	27.50	27.50	\$2,612.50
42	CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS	LS	1	\$6,000.00	0.85	0.850	\$5,100.00
43	TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES. INCLUDING SITE RESTORATION AND SODDING OF ALL DISTURBED AREAS.	LS	1	\$5,000.00	0.00	0.00	\$0.00
44	AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL	CY	10	\$500.00	0.00	0.00	\$0.00
45	WIRE BRUSH INTERIOR SURFACE OF WELL CASING	LS	1	\$5,000.00	0.00	1.00	\$5,000.00
46	TELEVISION INSPECTION OF WELL	LS	1	\$1,600.00	0.00	1.00	\$1,600.00
TOTAL PART 2 - WELL PUMP NO. 2 REPAIRS							\$48,002.50
PART 3 - WELL PUMP FACILITY NO. 3 REPAIRS:							
47	REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR. VIBRATION TEST (PRE AND POST)	LS	1	\$13,750.00	0	0	\$0.00
48	FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING	LS	1	\$250.00	0	0	\$0.00
49	FURNISH STAINLESS STEEL PUMP HEAD SHAFT	LS	1	\$750.00	0	0	\$0.00
50	10" X 10', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLIN	EA	22	\$600.00	0	0	\$0.00
51	10" X 5', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	1	\$450.00	0	0	\$0.00
52	10" X 10', SCH. 40, SUCTION PIPE	EA	1	\$350.00	0	0	\$0.00
53	1-11/16" X 10', STAINLESS STEEL LINE SHAFT	EA	22	\$280.00	0	0	\$0.00
54	1-11/16" X 5', STAINLESS STEEL LINE SHAFT	EA	1	\$200.00	0	0	\$0.00
55	1-11/16", STAINLESS STEEL, LINE SHAFT COUPLING	EA	1	\$50.00	0	0	\$0.00
56	BEARING RETAINER W/RUBBER BEARING	EA	1	\$150.00	0	0	\$0.00
57	REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING	EA	22	\$30.00	0	0	\$0.00
58	FURNISH STAINLESS STEEL BOWL SHAFT	LS	1	\$600.00	0	0	\$0.00
59	FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS	LS	1	\$1,200.00	0	0	\$0.00
60	MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE	EA	5	\$350.00	0	0	\$0.00
61	REASSEMBLE BOWL ASSEMBLY	LS	1	\$540.00	0	0	\$0.00
62	PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE	LS	1	\$500.00	0	0	\$0.00
63	REMOVE EXISTING WATER LEVEL TUBING. INSTALL NEW WATER LEVEL MONITOR TUBING	LF	220	\$1.00	0	0	\$0.00
64	SHOP TIME FOR WELL PUMP REPAIRS	HR	25	\$95.00	0	0	\$0.00
65	CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS	LS	1	\$6,000.00	0	0	\$0.00

No.	Item	Contract		Unit Price	Current Quantity	Quantity to Date	Amount to Date
		Unit	Quantity				
66		LS	1	\$5,000.00	0	0	\$0.00
	TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES. INCLUDING SITE RESTORATION AND SODDING OF ALL DISTURBED AREAS.						
67	AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL	CY	10	\$500.00	0		\$0.00
68	WIRE BRUSH INTERIOR SURFACE OF WELL CASING	LS	1	\$5,000.00	0	0	\$0.00
69	TELEVISION INSPECTION OF WELL	LS	1	\$2,000.00	0	0	\$0.00
	TOTAL PART 3 - WELL PUMP NO. 3 REPAIRS						\$0.00
	PART 4 - WELL PUMP FACILITY NO. 4 REPAIRS:						
70	REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR. VIBRATION TEST (PRE AND POST)	LS	1	\$14,500.00	0.5	1	\$14,500.00
71		LS	1	\$250.00	1	1	\$250.00
	FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING						
72	FURNISH STAINLESS STEEL PUMP HEAD SHAFT	LS	1	\$750.00	1	1	\$750.00
73	10" X 10', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	22	\$600.00	13	13	\$7,800.00
74	10" X 5', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	1	\$450.00	1	1	\$450.00
75	10" X 10', SCH. 40, SUCTION PIPE	EA	1	\$350.00	0	0	\$0.00
76	1-11/16" X 10', STAINLESS STEEL LINE SHAFT	EA	22	\$280.00	0	0	\$0.00
77	1-11/16" X 5', STAINLESS STEEL LINE SHAFT	EA	1	\$200.00	0	0	\$0.00
78	1-11/16", STAINLESS STEEL, LINE SHAFT COUPLING	EA	1	\$50.00	0	0	\$0.00
79	BEARING RETAINER W/RUBBER BEARING	EA	1	\$150.00	0	0	\$0.00
80	REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING	EA	22	\$30.00	20	20	\$600.00
81	FURNISH STAINLESS STEEL BOWL SHAFT	LS	1	\$600.00	0	0	\$0.00
82		LS	1	\$1,400.00	0	0	\$0.00
	FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS						
83	MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE	EA	6	\$350.00	0	0	\$0.00
84	REASSEMBLE BOWL ASSEMBLY	LS	1	\$540.00	0	0	\$0.00
85	PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE	LS	1	\$500.00	0	0	\$0.00
86	REMOVE EXISTING WATER LEVEL TUBING. INSTALL NEW WATER LEVEL MONITOR TUBING	LF	220	\$1.00	200	200	\$200.00
87	SHOP TIME FOR WELL PUMP REPAIRS	HR	25	\$95.00	25	25	\$2,375.00
88	CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS	LS	1	\$6,000.00	0.525	0.525	\$3,150.00
89		LS	1	\$5,000.00	0	0	\$0.00
	TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES. INCLUDING SITE RESTORATION AND SODDING OF ALL DISTURBED AREAS.						
90	AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL	CY	10	\$500.00	0	0	\$0.00
91	WIRE BRUSH INTERIOR SURFACE OF WELL CASING	LS	1	\$5,000.00	0	1	\$5,000.00
92	TELEVISION INSPECTION OF WELL	LS	1	\$1,600.00	0	1	\$1,600.00
	TOTAL PART 4 - WELL PUMP NO. 4 REPAIRS						\$36,675.00
	PART 5 - WELL PUMP FACILITY NO. 5 REPAIRS:						
93	REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR. VIBRATION TEST (PRE AND POST)	LS	1	\$14,500.00	0	0	\$0.00
94		LS	1	\$250.00	0	0	\$0.00
	FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING						

No.	Item	Unit	Contract	Unit	Current	Quantity	Amount
			Quantity	Price	Quantity	to Date	to Date
95	FURNISH STAINLESS STEEL PUMP HEAD SHAFT	LS	1	\$750.00	0	0	\$0.00
96	10" X 10", SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	23	\$600.00	0	0	\$0.00
97	10" X 5", SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	1	\$450.00	0	0	\$0.00
98	10" X 10", SCH. 40, SUCTION PIPE	EA	1	\$350.00	0	0	\$0.00
99	1-11/16" X 10", STAINLESS STEEL LINE SHAFT	EA	23	\$280.00	0	0	\$0.00
100	1-11/16" X 5", STAINLESS STEEL LINE SHAFT	EA	1	\$200.00	0	0	\$0.00
101	1-11/16", STAINLESS STEEL, LINE SHAFT COUPLING	EA	1	\$50.00	0	0	\$0.00
102	BEARING RETAINER W/RUBBER BEARING	EA	1	\$150.00	0	0	\$0.00
103	REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING	EA	23	\$30.00	0	0	\$0.00
104	FURNISH STAINLESS STEEL BOWL SHAFT	LS	1	\$600.00	0	0	\$0.00
105		LS	1	\$1,400.00	0	0	\$0.00
	FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS						
106	MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE	EA	5	\$350.00	0	0	\$0.00
107	REASSEMBLE BOWL ASSEMBLY	LS	1	\$540.00	0	0	\$0.00
108	PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE	LS	1	\$500.00	0	0	\$0.00
109	REMOVE EXISTING WATER LEVEL TUBING. INSTALL NEW WATER LEVEL MONITOR TUBING	LF	230	\$1.00	0	0	\$0.00
110	SHOP TIME FOR WELL PUMP REPAIRS	HR	25	\$95.00	0	0	\$0.00
111	CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS	LS	1	\$6,000.00	0	0	\$0.00
112		LS	1	\$5,000.00	0	0	\$0.00
	TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES. INCLUDING SITE RESTORATION AND SODDING OF ALL DISTURBED AREAS.						
113	AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL	CY	10	\$500.00	0	0	\$0.00
114	WIRE BRUSH INTERIOR SURFACE OF WELL CASING	LS	1	\$5,000.00	0	0	\$0.00
115	TELEVISION INSPECTION OF WELL	LS	1	\$1,600.00	0	0	\$0.00
	TOTAL PART 5 - WELL PUMP NO. 5 REPAIRS						\$0.00
	ADDITIONAL UNIT PRICES WELL NO. 1:						
116	FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 1	LS	1	\$9,800.00	0	0	\$0.00
117		LS	1	\$14,000.00	0	0	\$0.00
	FURNISH AND INSTALL A NEW 150 HP MOTOR WELL NO. 1.						
	ADDITIONAL UNIT PRICES WELL NO. 2:						
118	FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 2	LS	1	\$10,850.00	0	0	\$0.00
119		LS	1	\$8,500.00	0	0	\$0.00
	FURNISH AND INSTALL A NEW 125 HP MOTOR WELL NO. 2.						
	ADDITIONAL UNIT PRICES WELL NO. 3:						
120	FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 3	LS	1	\$10,000.00	0	0	\$0.00
121		LS	1	\$14,000.00	0	0	\$0.00
	FURNISH AND INSTALL A NEW 150 HP MOTOR WELL NO. 3.						
	ADDITIONAL UNIT PRICES WELL NO. 4:						
122	FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 4	LS	1	\$13,300.00	0.812	0.812	\$10,799.60

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
123	FURNISH AND INSTALL A NEW 150 HP MOTOR WELL NO. 4.	LS	1	\$14,000.00	0	0	\$0.00
ADDITIONAL UNIT PRICES WELL NO. 5:							
124	FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 5	LS	1	\$9,800.00	0	0	\$0.00
125	FURNISH AND INSTALL A NEW 200 HP MOTOR WELL NO. 5.	LS	1	\$17,100.00	0	0	\$0.00
PROJECT TOTALS:							
TOTAL PART 1 - WELL PUMP NO. 1 REPAIRS							\$0.00
TOTAL PART 2 - WELL PUMP NO. 2 REPAIRS							\$48,002.50
TOTAL PART 3 - WELL PUMP NO. 3 REPAIRS							\$0.00
TOTAL PART 4 - WELL PUMP NO. 4 REPAIRS							\$36,675.00
TOTAL PART 5 - WELL PUMP NO. 5 REPAIRS							\$0.00
ADDITIONAL UNIT PRICES WELL NO. 1							\$0.00
ADDITIONAL UNIT PRICES WELL NO. 2							\$0.00
ADDITIONAL UNIT PRICES WELL NO. 3							\$0.00
ADDITIONAL UNIT PRICES WELL NO. 4							\$10,799.60
ADDITIONAL UNIT PRICES WELL NO. 5							\$0.00
TOTAL COMPLETED							\$95,477.10

PROJECT PAYMENT STATUS

OWNER CITY OF WASECA

STANTEC PROJECT NO. 193804404

CONTRACTOR KEYS WELL DRILLING COMPANY

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
2	02/01/2019	03/27/2019	26,315.00	1,385.00	27,700.00
2	03/28/2019	05/31/2019	64,388.25	4,773.86	95,477.10

Total Payment to Date		\$90,703.25	Original Contract	\$329,725.00
Retainage Pay # 2		4,773.86	Change Orders #	
Total Amount Earned		\$95,477.10	Revised Contract	\$329,725.00

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: June 11, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: 2019 Crack Seal/Seal Coat

CITY PROJECT NO. 2019-03

PAYMENT REQUEST : NO. ONE

PAYMENT PERIOD : May 6, 2019 to June 7, 2019

CONTRACTOR: Pearson Brothers, Inc..

PAYMENT AMOUNT: \$14,060.48

Approved By:

Tom Kilgus 6/12/19
Department Head Date

Lee A. Mattson 6-13-19
City Manager Date

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: June 11, 2019

TO: Mayor & City Council
Lee Mattson City Manager

PROJECT NAME: 2019 CRACK SEAL / SEAL COAT PROJECT

CITY PROJECT NOS. : 2019-03

PAYMENT REQUEST : NO. 1

PAYMENT PERIOD : May 6, 2019 to June 7, 2019

CONTRACTOR: PEARSON BROTHERS, INC.
11079 LAMONT AVE NE
HANOVER, MN 55341

CONTRACT

Original Contract sum: \$ 70,363.12

Change Orders

Net change by change orders: \$

Contract Sum to date: \$ 70,363.12

PAYMENT

Contract Amount to date: \$ 70,363.12

Change Orders to date: \$0.00

Total completed to date (earned): \$ 14,800.50

Retainage: 5% \$ 740.03

Total earned less retainage: \$ 14,060.48

Less previous payment requests: \$ -

Payment due this request: \$ 14,060.48

% Contract completed to date: 21%

Amount remaining on contract \$ 55,562.62

Total Amount Due \$ 14,060.48

Approved By:

 6-12-19
Contractor Date

 6/12/19
City Engineer Date

Director of Finance Date

City Manager Date

CERTIFICATE OF PAYMENT

PROJECT: 2019 CRACK SEAL / SEAL COAT PROJECT

CITY PROJECT NO. 2019-03

PAYMENT REQUEST NO. ONE

DATE: JUNE 11, 2019

CONTRACTOR:
PEARSON BROTHERS, INC.
11079 LAMONT AVE NE
HANOVER, MN 55341

PAYMENT PERIOD
FROM: MAY 6, 2019
TO: JUNE 7, 2019

ORIGINAL CONTRACT AMOUNT: \$70,363.12

REVISED CONTRACT AMOUNT: \$70,363.12

CONTRACT APPROVAL DATE: MARCH 19, 2019

CONTRACT COMPLETION DATE: AUGUST 23, 2019

To the City Council of the City of Waseca, the following payment is requested in accordance with the plans, specifications and conditions of the contract.

			PLAN QUANTITIES				THIS PERIOD		TOTAL TO DATE	
NO.	MNDOT NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	UNIT TOTAL	QUANTITY	UNIT TOTAL	QUANTITY	UNIT TOTAL
CITY ROADWAYS										
1	2356.507	BITUMINOUS SEAL COAT	SQ. YD.	29556	\$ 0.87	\$ 25,713.72	0	\$ -	0	\$ -
2	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2)	GAL.	9162	\$ 2.00	\$ 18,324.00	0	\$ -	0	\$ -
3	3723.000	BITUMINOUS PAVEMENT CRACK TREATMENT	LB.	3842	\$ 3.25	\$ 12,486.50	3837	\$ 12,470.25	3837	\$ 12,470.25
TOTAL CITY ROADWAYS						\$ 56,524.22		\$ 12,470.25		\$ 12,470.25
PARKING LOTS										
1	2356.507	BITUMINOUS SEAL COAT	SQ. YD.	5552	\$ 1.45	\$ 8,050.40	0	\$ -	0	\$ -
2	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2)	GAL.	1721	\$ 2.00	\$ 3,442.00	0	\$ -	0	\$ -
3	3723	BITUMINOUS PAVEMENT CRACK TREATMENT	LB.	722	\$ 3.25	\$ 2,346.50	717	\$ 2,330.25	717	\$ 2,330.25
						\$ 13,838.90		\$ 2,330.25		\$ 2,330.25
TOTAL PROJECT 2019-03						\$ 70,363.12		\$ 14,800.50		\$ 14,800.50



11079 LAMONT AVE NE
HANOVER, MN 55341

Invoice

DATE	INVOICE NO.
6/3/2019	4549

BILL TO:

City of Waseca
Atten: Paul Bruder
508 South State Street
Waseca, MN 56093-3097

P.O. NO.	TERMS	PROJECT		
	Net 30			
ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Crack Fill	Mixture For Joints & Cracks	4,554	3.25	14,800.50
			Total	\$14,800.50
Phone #	Fax #			
(763) 391-6622	(763) 391-6627			

Title:	Ordinance 1070 Small Wireless Facility		
Meeting Date:	June 18, 2019	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Ordinance 1070
Originating Department:	Utilities and Public Works	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Hold a public hearing and approve Ordinance 1070.		
How does this item pertain to Vision 2030 goals?	Enhance a vibrant and dynamic community by improving small wireless communication and data transmission capabilities in an orderly manner.		

BACKGROUND: The City Council has approved a small wireless aesthetics policy and a small wireless agreement policy. Ordinance 1070 merges these two policies with the City Code concerning Right-of Way-Management.

BUDGET IMPACT: None.

POLICY QUESTION: This proposed ordinance and existing Council policies will now be in sync, based on the review of Attorney Robert Scott, and also will be in compliance with State unfunded mandates.

ALTERNATIVES CONSIDERED: The City will be in compliance with State unfunded mandates regarding small wireless development.

RECOMMENDATION: Hold a Public Hearing & Approve Ordinance 1070.

ORDINANCE NO. 1070

**AN ORDINANCE OF THE CITY OF WASECA, MINNESOTA
AMENDING CHAPTER 94 OF THE CITY CODE
REGARDING STREETS AND SIDEWALKS
RIGHT-OF-WAY MANAGEMENT**

The City of Waseca does hereby ordain:

That Chapter 94 of the City Code shall be amended to read as follows, with language to be deleted indicated by strikethrough and language to be added indicated by underline:

§ 94.20 DEFINITIONS.

* * * *

COLLOCATE OR COLLOCATION. To install, mount, maintain, modify, operate, or replace a small wireless facility on, under, within, or adjacent to an existing wireless support structure or utility pole that is owned privately, or by the city or other governmental unit.

* * * *

MICRO WIRELESS FACILITY. A small wireless facility that is no larger than 24 inches long, 15 inches wide, and 12 inches high, and whose exterior antenna, if any, is not longer than 11 inches.

* * * *

SMALL WIRELESS FACILITY. A wireless facility that meets both of the following qualifications:

- each antenna is located inside an enclosure of no more than six cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all its exposed elements could fit within such an enclosure; and
- all other wireless equipment associated with the small wireless facility provided such equipment is, in aggregate, no more than 28 cubic feet in volume, not including electric meters, concealment elements, telecommunications demarcation boxes, battery backup power systems, grounding equipment, power transfer switches, cutoff switches, cable, conduit, vertical cable runs for the connection of power and other services, and any equipment concealed from public view within or behind an existing structure or concealment; or
- a micro wireless facility.

* * * *

UTILITY POLE. A pole that is used in whole or in part to facilitate telecommunications or electric service.

* * * *

WIRELESS FACILITY. Equipment at a fixed location that enables the provision of wireless services between user equipment and a wireless service network, including equipment associated with wireless service, a radio transceiver, antenna, coaxial or fiber-optic cable, regular and backup power supplies, and a small wireless facility, but not including wireless support structures, wireline backhaul facilities, or cables between utility poles or wireless support structures, or not otherwise immediately adjacent to and directly associated with a specific antenna.

WIRELESS SUPPORT STRUCTURE. A new or existing structure in a right-of-way designed to support or capable of supporting small wireless facilities, as reasonably determined by the city.

* * * *

§ 94.25 PERMIT REQUIREMENT.

- (A) Except as otherwise provided in this code, no person may obstruct or excavate any right-of-way, or install or place facilities in the right-of-way, without first having obtained the appropriate right-of-way permit from the Director to do so.

* * * *

(3) *Small Wireless Facility permit.* A small wireless facility permit is required by a registrant to erect or install a wireless support structure, to collocate a small wireless facility, or to otherwise install a small wireless facility in the specified portion of the right-of-way, to the extent specified therein, provided that such permit shall remain in effect for the length of time the facility is in use, unless lawfully revoked.

* * * *

§ 94.27 ISSUANCE OF PERMIT; CONDITIONS.

* * * *

- (B) *Master Collocation Agreement.* For small wireless facilities to be collocated on poles or other wireless support structures owned or controlled by the City, or any other City asset in the right-of-way, the applicant must execute a Master Collocation Agreement with the City.

* * * *

§ 94.32 OTHER OBLIGATIONS.

(A) Obtaining a right-of-way permit does not relieve permittee of its duty to obtain all other necessary permits, licenses and authority and to pay all fees required by the city or other applicable rule, law or regulation. A permittee shall comply with all requirements, including aesthetic requirements, of local, state and federal laws, including M.S. §§ 216D.01 through 216D.09 (“One Call Excavation Notice System”), as they may be amended from time to time. A permittee shall perform all work in conformance with all applicable codes and established rules and regulations and is responsible for all work done in the right-of-way pursuant to its permit, regardless of who does the work.

* * * *

This Ordinance shall take effect 10 days after its passage and publication.

Adopted this 18th day of June, 2019.

R.D. Srp, Mayor

Attested:

Assistant to the City Manager

Introduced: May 21, 2019

Adopted: June 18, 2019

Published: June 28, 2019

Effective: June 28, 2019

Title:	Private Docks on Public Property		
Meeting Date:	June 18, 2019	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 19-31
Originating Department:	Administration	Presented By:	
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Approve Resolution 19-31 and permit the private use of public property for the placement of docks.		
How does this item pertain to Vision 2030 goals?	Increased potential utilization of a community asset (our lakes).		

BACKGROUND: At the June 4 Council Meeting, the Council agreed to place discussion of the City's current ordinance and policy pertaining to private docks on public property on the agenda of a future work session. Since that date, several Council Members have contacted me to request immediate action on this issue. This resolution is presented to allow Council to take immediate action if they so desire. Staff does not endorse this action, but consultation with City Attorney Robert Scott suggests this is the way to proceed should the Council decide that immediate action is justified.

This issue was precipitated by the placement of a private dock at Clear Lake upon property that City Staff are fairly certain is owned by the City. The property is located between Elm Avenue and Clear Lake. The City has an abstract and title opinion for the property in question and a review of the history of this property suggests that a conclusion was reached in 2006 that the property was owned by the City. The City's Engineering Department was asked to draw out a portion of the legal description from the abstract and that drawing also appears to confirm City ownership. Private persons have suggested that they do not believe these conclusions, but no evidence has been presented to the City to substantiate a claim of ownership by any other party. Robert Scott has looked into the issue and, without making a final determination as his investigation is ongoing, believes that City ownership of the parcel in question is a reasonable conclusion given the information that is available. Additional information may be presented by Robert prior to the June 18 Council Meeting. The private party that disputes City ownership has indicated that they will conduct their own investigation but to date has provided no information to the City. I have personally indicated that the City would welcome the opportunity to see documentary evidence of ownership of the parcel by someone else, as above all else, our desire is to discover the truth about the property's ownership. City staff will not accept verbal assurances of ownership or existing rights to the property.

If the Council desires to approve this resolution, this will mean that any individual shall be permitted to install a dock on City owned property abutting the south side of Clear Lake. Memorial Park was intentionally excluded from the resolution as it appears that parcel also abuts the lakeshore but is identical in character to the parcel

immediately to the west that is the location where the Council may wish to allow docks. A portion of the north shore of Loon Lake may also be impacted. Without formal policy, licenses, leases, or agreements, staff does not believe that the City will successfully sustain a prohibition that only applies to some people. Staff will not seek to publicize this stance. Neither will staff seek to limit the utilization of the shoreline as people desire. Prior to taking action, the Council should consider what level of property utilization they expect to see as a result of this action.

There is some concern on how dock utilization might impact the existing shoreline. It will be important that people do not destroy existing vegetation or alter the shoreline. Enforcement of this will be difficult as the best way to enforce this is by removing docks that cause issues, which is precisely the action that the Council wishes to avoid.

BUDGET IMPACT: Immediate action will have no budget impact. Implementation of a long term solution has the potential to generate a small amount of revenue for the City.

POLICY QUESTION: How does the Council wish to approach the question of placing private docks on public property. A related issue would be determining if this should apply to situations where records indicate no ownership of property between an existing right-of-way and a lake shore. This decision would impact both Loon Lake and Clear Lake. Staff does not currently foresee issues with Gaiter Lake.

ALTERNATIVES CONSIDERED:

1. Enforce existing code and take no action to amend.
2. Enforce existing code and take future action to amend.
3. Repeal existing code and take no action to create any future policy.

RECOMMENDATION: The Council is asked to determine how they wish to proceed.

RESOLUTION NO. 19-31

**A RESOLUTION PERTAINING TO CITY CODE CHAPTER 131.01 AND THE PLACEMENT
OF PRIVATE DOCKS UPON PUBLIC PROPERTY**

WHEREAS, the City of Waseca own property within the City of Waseca abutting Loon Lake and Clear Lake, and;

WHEREAS, the City Council desires to explore the granting of licenses or leases for the private use of this property by certain individuals, and;

WHEREAS, City Code currently prohibits the placement of private docks upon public property, and;

WHEREAS, the City Council believes that time is of the essence and that prompt action is warranted.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF WASECA THAT:

1. City staff cease enforcement of City Code Chapter 131.01, PRIVATE DOCKS.
2. A public hearing is set for 7:00 p.m. on Tuesday, the 16th day of July, 2019 to consider the repeal of City Code Chapter 131.01.
3. Staff prepare a proposal for a system of controlling private use of public property for the placement of docks with said proposal to be considered at a future work session.
4. City Staff continue to prohibit the placement of any private dock at Clear Lake Park, Maplewood Park, Sportsman's Park, or Loon Lake Park. Placement of a dock at the Alum Pond abutting Loon Lake shall also be prohibited.

Adopted this 18th day of June, 2019.

R. D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO CITY MANAGER

ORDINANCE NO. _____

**AN ORDINANCE EXTENDING THE EXPIRATION DATE OF
THE CABLE TELEVISION FRANCHISE AGREEMENT
AUTHORIZING THE OPERATION OF A CABLE TELEVISION SYSTEM**

WHEREAS, the City of Waseca, Minnesota ("Grantor") has an agreement with Mediacom Minnesota LLC ("Mediacom"), for the operation and construction of a cable television system within the City of Waseca (the "Agreement"); and

WHEREAS, a copy of the Agreement is attached hereto and incorporated herein by reference as Exhibit 1; and

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WHEREAS, in accordance with 47 U.S.C § 546 (the "Federal Cable Act"), Mediacom requested to commence the process for renewal of the Agreement through the informal renewal process; and

WHEREAS, the Grantor responded ~~to~~ Mediacom's request and commenced the process for renewal of the Agreement ~~through known as an~~ informal renewal process; and

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WHEREAS, as of the date of this extension, Grantor and Mediacom are involved in the informal franchise renewal process to renew the Agreement for another term; and

WHEREAS, it is understood by the Grantor and Mediacom that the franchise renewal process is not complete and it is in the interest of the Grantor and Mediacom to have a written acknowledgment of the extension of the term of the Agreement and to allow sufficient time to complete negotiations with the understanding that neither the Grantor or Mediacom prejudice or waive any of their rights afforded them under the Federal Cable Act to either an informal renewal process or formal renewal process should negotiations fail; and

WHEREAS, Mediacom is willing to pay Grantor and Grantor is willing to accept from Mediacom, as payment for the extension of the Agreement, a [single/monthly] payment of _____ dollars (\$ _____), which shall be payable no later than _____; and

WHEREAS, Mediacom and Grantor agree on execution of an extension of the expiration date of the Agreement to December 31, 2019:

NOW, THEREFORE, BE IT ORDAINED by the City of Waseca, Minnesota as follows:

1. That the Agreement between the Grantor and Mediacom remains in full force and effect notwithstanding the current expiration date.
2. That, for valuable consideration, the term of the Agreement is hereby extended to expire December 31, 2019 unless Grantor and Mediacom execute and adopt a new cable television franchise agreement prior to that date, in which case the Agreement shall expire and terminate upon the effective date of such new franchise agreement.
3. Except as modified by Paragraph 2, all other terms, conditions, provisions and requirements of the Agreement shall remain in force and effect. Neither party waives any right it may have pursuant to the Agreement or pursuant to state or federal law.
4. Mediacom, if it accepts this Ordinance and the rights and obligations hereby granted, shall acknowledge its acceptance by signing this Ordinance where indicated below.
5. This Ordinance shall be effective upon its passage and publication in accordance with law.

ADOPTED this ____ day of _____ 2019.

City of Waseca, Minnesota

ACCEPTED BY:

Mediacom Minnesota LLC

|

|

Exhibit I



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TO: City Council
 FROM: Lee Mattson, City Manager
 DATE: June 11, 2019
 SUBJECT: 2019 Budget Work Sessions

Below is a tentative timeline for the development and adoption of the 2020 City of Waseca Budget. Dates are subject to change, and meetings may be added or subtracted based on need.

July 2 – Council Work Session – Budget Kickoff @ City Hall (6 p.m.)

July 11 – Evening CIP Work Session *

July 25 – Evening CIP Work Session *

August 15 – Evening General Fund Work Session *

September 12 – Evening Work Session/Final Review of Draft Budget/Levy *

September 17 – Preliminary Tax Levy approved by City Council

(*Public Safety Building – 6 p.m.)