

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, AUGUST 20 2019, 7 p.m.
AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS

Sinister Forest Request

- 6 CONSENT AGENDA

- A. Minutes – Work Session/Regular City Council Meeting: August 7, 2019
- B. Payroll & Expenditures
- C. **Resolution 19-37:** Accepting DNR Trails Grant
- D. Approval of Contract Payments: Airport Hanger and 2019 Sidewalk Projects
- E. Approval of Temporary Liquor License: Sherriffs Posse Event

- 7 ACTION AGENDA

- A. **Public Hearing:** Public Nuisance Abatement Request for 714 3rd Ave NE & **Resolution 19-40**
- B. **Resolution 19-38:** Chaffin Subdivision
- C. **Resolution 19-39:** New Hope Board In Lodge
- D. **RCCA:** 3rd Street Project Schedule Adjustment Request

- 8 REPORTS

- A. City Manager's Report
- B. Commission Reports
 - Discover Waseca Tourism (Conrath)
 - EDA (Srp, Johnson)
 - Planning Commission (Arndt, Srp)
 - HPC (Tlougan)

9 ANNOUNCEMENTS

10 ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
WEDNESDAY, AUGUST 7, 2019

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

Councilmembers Present: Jeremy Conrath Allan Rose
 Daren Arndt Larry Johnson
 Roy Srp Les Tlougan
 Mark Christiansen

Staff Present: Lee Mattson, City Manager
 Tom Kellogg, City Engineer
 Mike Anderson, Assistant to the City Manager
 Carl Sonnenberg, Utilities Director
 John Underwood, Fire Chief

Others Present: Tim Penny, SMIF President

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 Staff asked to add Resolution 19-35 & 19-36 under the consent agenda as items 6G & 6H. Councilmember Rose added 7E – Clear Lake Boat Landings and Docks for discussion.

It was moved by Arndt, seconded by Conrath, to approve the agenda as amended. Motion carried 7-0.

PUBLIC COMMENT

- 4 None

REQUESTS AND PRESENTATIONS

- 5 Tim Penny from the Southern Minnesota Initiative Foundation presented the 2018 annual report to the City Council.

CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Arndt, to approve the Consent Agenda as amended. The motion carried 7-0, and included the following:

- A. Minutes – Work Session July 11, 25 & Regular City Council Meeting July 16, 2019
- B. Payroll & Expenditures
- C. Approval of Temporary Liquor License Application: Sacred Heart Church Fall Festival

D. RCCA: Verizon Agreement

E. Approval of Contract Payments: 3rd Street & Elm Ave Projects

F. Resolution 19-34: Appointing Election Judges for 2019 Special Elections

G. Resolution 19-35: Authorizing EDA Federal Assistance Grant

H. Resolution 19-36: Authorizing EDA Federal Assistance Grant with Region 9

ACTION AGENDA

7A RCCA – Project Schedule Adjustment for 3rd Street Utility and Construction Project

The City Manager and City Engineer gave detailed updates on the current status of the project. The City Engineer stated that some issues have come up and the project is not looking like it will meet the deadline, however, there is a chance of meeting the deadline if the City makes some amendments to the contract. By allowing the contractor to move North of 7th St before completing construction south of 7th St, there is a chance the work could be completed in 2019. The contractor will mill the road North of 7th St after access to all homes on 3rd, South of 7th St has been granted. The crew will then work one block at a time north until completion has been reached.

A motion was made by Rose, seconded by Srp to allow staff to proceed with contract amendments to allow simultaneous work north and south of 7th Street. Motion carried 7-0.

7B RCCA: Waseca Fire Department Controlled Burn Request

Fire Chief Underwood gave a summary of the burn request located at 708 South State Street. He stated the house has been removed of all dangerous materials, permits have been issued, and inspections are complete. The Police department will be on site if extra traffic control is needed.

A motion was made by Tloughan, seconded by Arndt to approve the controlled burn. Motion carried 7-0.

7C RCCA: November 5 Meeting Date Change

Due to a special election on Tuesday, November 5, the City Council will need to change their meeting date. November 6 was the recommended date.

A motion was made by Tloughan, seconded by Conrath to change the November 5 meeting date to the following evening, November 6 at 7 p.m. Motion carried 7-0.

7D **RCCA: Public Nuisance Abatement Request & Set Public Hearing Date (August 20)**

The City has received numerous complaints about the property at 714 3rd Ave NE. City staff have followed the ordinance procedure and the property owner has not brought the property into compliance. The next step is to set a public hearing where the Council can review and take comment on the issue.

Motion was made by Christiansen, seconded by Conrath to set the Public Hearing for August 20, 2019. Motion carried 7-0.

7E **Clear Lake Boat Landings and Docks Discussion**

Councilmember Rose informed Council he has received complaints regarding the boat launches at both Maplewood and Sportmans Park. He said the complaints are that when people dock their boat, they rev the engines causing huge gaps at the bottom of the lake. This impacts the shoreline and the next boater who wishes to enter the water. He also would like City Staff to look into some maintenance of the floating docks at both boat launches.

Motion was made by Tlougan to direct Staff to investigate making the boat landings better and look into repair/replacement of the floating docks, seconded by Arndt. Motion carried 7-0

REPORTS

8A **City Manager's Report**

City Manager presented on the following items:

- Shoreline maintenance will take place along the south shore of Clear Lake later this fall
- A vacant property that is owned by a resident residing in a nursing home has offered the land to the City. Staff determined it was in the best interest not to accept this offer. Council agreed
- There is a new light that illuminates the basketball court at Clear Lake Park
- Staff are currently working on the general fund budget
- The EDA recovery coordinator grant is looking very promising. Staff should know more in the next few days
- Will be on vacation and not at the August 20 Council Meeting

8B **Commission Reports**

- Fire Relief Association: Conrath
 - Relief By-Laws are almost complete
 - City Manager introduced new Finance Director, Alicia Fischer
- Heritage Preservation Commission: Tlougan
 - Mission statement was approved
 - State Preservation Conference is in September
 - Downtown Historic District Nomination is complete
 - Open House for the Historic District will be August 19 from 5-6:30 P.M.
- Park Board: Christiansen
 - Discussed 2020 projects
 - Used Roseneau funds for Southview Shelter restoration
 - Continued dog park discussions
 - Library Musical Garden is under construction

ANNOUNCEMENTS

- 9 Johnson – Thanked the Police and Fire Departments for their participation in National Night Out
Arndt – Sinister Forest will have a representative at the next Council Meeting. Kwik Trip will be opening on 8/29
Christiansen– Thanked the Police and Fire Department for their quick response time to emergency calls
Tlougan – Marching Classic will be on September 21 and will have 13 bands

ADJOURNMENT

- 10 There being no further business to be brought before the Council, it was moved by Arndt, seconded by Conrath, to adjourn the meeting at 8:17 p.m.; the motion carried 7-0.

R.D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

MINUTES
CITY COUNCIL WORK SESSION
WEDNESDAY, AUGUST 7, 2019

The work session began at 6:00 p.m. in the Council Chambers

Councilmembers present:	Roy Srp	Allan Rose
	Mark Christiansen	Larry Johnson
	Jeremy Conrath	Les Tloughan

Councilmembers absent: Larry Johnson

Staff present:

Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager
Carl Sonnenberg, Utilities Director
Tom Kellogg, City Engineer
Sara McKay, Recreation Coordinator

Recreation Discussion

The Work Session began at 6:00 P.M.

City Manager Mattson informed the Council that the School District is looking at collaborating with the City in the Recreation field. The Community Education Department currently has a vacancy in their Recreation Department and has approached the City to see if there is interest in additional collaboration.

The Council discussed this but is looking for more information to be brought back to them. They have collectively agreed Staff should look into this further with the School District.

There being no further discussion and no action taken, the work session ended at 6:35 p.m.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER



LIST OF EXPENDITURES

6B

August 20, 2019



City Council	4,250.00	
Streets	26,944.36	
Parks	14,897.48	
Wastewater	11,642.36	
Utility Administration	4,572.45	
Utility Billing	7,504.41	
Electric	13,429.01	
Water	5,219.64	
Building and Code Compliance	2,539.23	
Police	55,371.62	
Administration	4,800.31	
Community Aides	0.00	
Fire	7,788.92	
Paid On Call Fire Department	538.35	
Election Judges	0.00	
PEG	0.00	
Finance	8,806.17	
Connections	4,023.93	
Community Development	5,025.71	
Engineering	15,440.82	
Recreation	16,872.97	
Econ Development	<u>2,607.74</u>	
Total Gross Payroll	212,275.48	
*Less- Payroll Deductions	<u>(138,541.70)</u>	
Net Payroll Cost		\$ 73,733.78

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:
August 3, 2019-August 16, 2019
Includes check #'s 153958-154018
Bank ACH Withdrawals..... 2,112,962.51

GRAND TOTAL EXPENDITURES \$ 2,186,696.29

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
08/16/2019	81918	MN Sales and Use Tax Payable	July Sales Tax payable	101-20210-0000	4,325.42	M
Total 101202100000:					4,325.42	
08/16/2019	81928	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 8/11/2019	101-21701-0000	18,943.10	M
Total 101217010000:					18,943.10	
08/16/2019	81920	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 8/11/2019	101-21702-0000	9,127.66	M
Total 101217020000:					9,127.66	
08/16/2019	81928	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/11/2019	101-21703-0000	9,034.24	M
08/16/2019	81928	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/11/2019	101-21703-0000	9,034.24	M
Total 101217030000:					18,068.48	
08/16/2019	81922	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 8/11/2019	101-21704-0000	1,281.35	M
08/16/2019	81922	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 8/11/2019	101-21704-0000	8,328.81	M
08/16/2019	81922	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 8/11/2019	101-21704-0000	6,486.74	M
08/16/2019	81922	Public Employees Retirement Assn (ACH	DEF CONTRIBUTION/EMPL Pay Period: 8/11/2019	101-21704-0000	88.05	M
08/16/2019	81922	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 8/11/2019	101-21704-0000	8,328.81	M
08/16/2019	81922	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 8/11/2019	101-21704-0000	9,730.08	M
08/16/2019	81922	Public Employees Retirement Assn (ACH	DEF CONT Employer Pay Period: 8/11/2019	101-21704-0000	88.05	M
Total 101217040000:					34,331.89	
08/16/2019	20190695	Greater Mankato Area United Way	UNITED WAY Pay Period: 8/11/2019	101-21708-0000	15.00	
Total 101217080000:					15.00	
08/16/2019	153989	MN Life	August Life Insurance	101-21710-0000	625.50	
Total 101217100000:					625.50	
08/16/2019	153991	NCPERS Minnesota - 8266711	LIFE INSURANCE - PERA Pay Period: 8/11/2019	101-21711-0000	208.00	
Total 101217110000:					208.00	
08/16/2019	81928	ACH Internal Revenue Service	MEDICARE Pay Period: 8/11/2019	101-21712-0000	2,902.68	M
08/16/2019	81928	ACH Internal Revenue Service	MEDICARE Pay Period: 8/11/2019	101-21712-0000	2,902.68	M
Total 101217120000:					5,805.36	
08/16/2019	81925	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 8/11/2019	101-21713-0000	910.00	M
08/16/2019	81925	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 8/11/2019	101-21713-0000	495.00	M
Total 101217130000:					1,405.00	
08/16/2019	81924	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 8/11/2019	101-21714-0000	1,315.00	M
Total 101217140000:					1,315.00	
08/16/2019	81921	AFLAC	AFLAC AFTER TAX Pay Period: 7/28/2019	101-21715-0000	289.38	M
08/16/2019	81921	AFLAC	AFLAC PRE TAX Pay Period: 7/28/2019	101-21715-0000	630.15	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
08/16/2019	81921	AFLAC	AFLAC AFTER TAX Pay Period: 8/11/2019	101-21715-0000	289.38	M
08/16/2019	81921	AFLAC	AFLAC PRE TAX Pay Period: 8/11/2019	101-21715-0000	630.15	M
Total 101217150000:					1,839.06	
08/16/2019	81914	Further	Flex/HSA Reimbursement	101-21716-0000	1,835.20	M
08/16/2019	81926	Further	HSA DEDUCTION Pay Period: 8/11/2019	101-21716-0000	442.84	M
Total 101217160000:					2,278.04	
08/16/2019	81923	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 8/11/2019	101-21717-0000	1,220.57	M
Total 101217170000:					1,220.57	
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS High Ded FAMILY Pay Period: 7/28/2019	101-21720-0000	2,951.20	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS High Ded FAMILY Pay Period: 7/28/2019	101-21720-0000	11,804.80	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS High Ded SINGLE Pay Period: 7/28/2019	101-21720-0000	8,912.00	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS 3375 Ded SINGLE Pay Period: 7/28/2019	101-21720-0000	3,437.50	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS 3375 Ded FAMILY Pay Period: 7/28/2019	101-21720-0000	1,381.10	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS 3375 Ded FAMILY Pay Period: 7/28/2019	101-21720-0000	5,524.40	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	Cobra Timlin Vought	101-21720-0000	4,891.00	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS High Ded FAMILY Pay Period: 8/11/2019	101-21720-0000	2,951.20	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS High Ded FAMILY Pay Period: 8/11/2019	101-21720-0000	11,804.80	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS High Ded SINGLE Pay Period: 8/11/2019	101-21720-0000	8,912.00	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS 3375 Ded SINGLE Pay Period: 8/11/2019	101-21720-0000	3,437.50	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS 3375 Ded FAMILY Pay Period: 8/11/2019	101-21720-0000	1,381.10	M
08/16/2019	81919	Blue Cross & Blue Shield of MN	BCBS 3375 Ded FAMILY Pay Period: 8/11/2019	101-21720-0000	5,524.40	M
Total 101217200000:					72,913.00	
08/16/2019	154008	United Prairie Bank	Refund for License	101-32110-0000	60.00	
Total 101321100000:					60.00	
08/16/2019	153992	New Richland Police Department	Toward Zero Death Grant	101-33426-0000	260.82	
Total 101334260000:					260.82	
08/16/2019	20190716	Srp, Roy D.	Technology Reimbursement	101-41110-3200	187.16	
Total 101411103200:					187.16	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-41320-1310	286.50	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-41320-1310	256.59	M
Total 101413201310:					543.09	
08/16/2019	153989	MN Life	August Life Insurance	101-41320-1330	28.87	
08/16/2019	153989	MN Life	August Life Insurance	101-41320-1330	3.47	
Total 101413201330:					32.34	
08/16/2019	20190698	Innovative Office Supply	Toner	101-41320-2000	372.64	
Total 101413202000:					372.64	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2019	20190720	U.S. Bank - CC	water/ coffee	101-41320-3300	15.98
Total 101413203300:					15.98
08/16/2019	153969	Cintas Corporation	First aid Cabinet Supplies	101-41320-4940	42.92
08/16/2019	20190720	U.S. Bank - CC	GHS Stickers for secondary containers	101-41320-4940	40.07
Total 101413204940:					82.99
08/16/2019	20190676	A. H. Hermel Company	Pop for vending machine	101-41320-4945	36.38
Total 101413204945:					36.38
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-41500-1310	1,047.18 M
Total 101415001310:					1,047.18
08/16/2019	153989	MN Life	August Life Insurance	101-41500-1330	44.53
Total 101415001330:					44.53
08/16/2019	81917	Further	Flex/HSA Reimbursement	101-41500-1600	610.15 M
Total 101415001600:					610.15
08/16/2019	20190698	Innovative Office Supply	Toner	101-41500-2000	145.83
Total 101415002000:					145.83
08/16/2019	153985	Martin-McAllister	Personnel Evaluation	101-41500-3000	1,100.00
Total 101415003000:					1,100.00
08/16/2019	20190720	U.S. Bank - CC	Hotel reservation for civic system symposium	101-41500-3300	99.99
08/16/2019	20190720	U.S. Bank - CC	Hotel reservation for civic system symposium	101-41500-3300	99.99
Total 101415003300:					199.98
08/16/2019	20190693	Flaherty & Hood PA	July Legal Services	101-41600-3000	1,045.00
08/16/2019	20190700	Kennedy & Kennedy Law Office	July Legal Services	101-41600-3000	300.00
Total 101416003000:					1,345.00
08/16/2019	153988	Metro Sales Inc.	Maintenance agreement	101-41920-3100	1,418.25
08/16/2019	153988	Metro Sales Inc.	Maintenance agreement	101-41920-3100	488.53
Total 101419203100:					1,906.78
08/16/2019	20190698	Innovative Office Supply	Office Supplies	101-41940-2000	30.97
08/16/2019	20190698	Innovative Office Supply	Pencils	101-41940-2000	2.88
Total 101419402000:					33.85
08/16/2019	20190676	A. H. Hermel Company	Coffee for break room	101-41940-2170	64.77
08/16/2019	153997	Red Feather Paper Company	2 ply tissue, roll towels, can liners	101-41940-2170	183.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101419402170:					248.07	
08/16/2019	20190680	Border States Electric Supply	City Hall outside LED	101-41940-2230	254.62	
08/16/2019	20190680	Border States Electric Supply	City Hall	101-41940-2230	51.60	
Total 101419402230:					306.22	
08/16/2019	153968	Cintas Corporation	Floor Mat	101-41940-3100	84.24	
08/16/2019	20190689	Culligan	RO Lease	101-41940-3100	28.95	
08/16/2019	20190714	ServiceMaster of Mankato/Waseca	Janitorial Services	101-41940-3100	1,556.00	
08/16/2019	20190724	Waste Management of Southern MN	July Service	101-41940-3100	181.44	
Total 101419403100:					1,850.63	
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-41940-3200	171.92	M
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-41940-3200	81.90	M
Total 101419403200:					253.82	
08/16/2019	81916	City of Waseca	July Utilities	101-41940-3800	1,449.19	M
Total 101419403800:					1,449.19	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-41950-1310	757.98	M
Total 101419501310:					757.98	
08/16/2019	153989	MN Life	August Life Insurance	101-41950-1330	30.19	
Total 101419501330:					30.19	
08/16/2019	20190711	Personalized Printing Inc.	Nomination Photos For Historic Downtown Distric	101-41950-3000	95.90	
08/16/2019	154017	Waseca County Recorder	Abstract Recording	101-41950-3000	92.00	
Total 101419503000:					187.90	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-42100-1310	6,885.96	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-42100-1310	323.60	M
Total 101421001310:					7,209.56	
08/16/2019	153989	MN Life	August Life Insurance	101-42100-1330	330.00	
Total 101421001330:					330.00	
08/16/2019	20190698	Innovative Office Supply	Office supplies	101-42100-2000	132.57	
Total 101421002000:					132.57	
08/16/2019	154015	Waseca County Highway Department	Monthly billing	101-42100-2120	2,449.98	
Total 101421002120:					2,449.98	
08/16/2019	20190679	Batteries Plus Bulbs	batteries	101-42100-2170	46.80	
08/16/2019	153995	RadioShack	Fuses	101-42100-2170	5.19	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2019	153997	Red Feather Paper Company	Janitor Supplies	101-42100-2170	123.01
08/16/2019	20190720	U.S. Bank - CC	Car kit for hands free	101-42100-2170	41.70
08/16/2019	20190720	U.S. Bank - CC	Nitrile gloves	101-42100-2170	166.43
08/16/2019	20190720	U.S. Bank - CC	Meth Kits	101-42100-2170	85.34
Total 101421002170:					468.47
08/16/2019	20190683	Chrz, Jared	Uniform allowance	101-42100-2180	59.99
08/16/2019	153975	Gall's LLC	Uniform expense	101-42100-2180	126.86
08/16/2019	153975	Gall's LLC	Uniform allowance	101-42100-2180	386.12
08/16/2019	153975	Gall's LLC	Uniform Allowance	101-42100-2180	58.16
08/16/2019	20190717	Streicher's	Uniforms	101-42100-2180	717.81
08/16/2019	20190717	Streicher's	Uniform expense	101-42100-2180	5.99
Total 101421002180:					1,354.93
08/16/2019	153986	Mayo Clinic	Blood Draw	101-42100-3000	32.00
08/16/2019	20190720	U.S. Bank - CC	Program support for cell phone security software	101-42100-3000	250.00
08/16/2019	154012	Waseca Clarks Grove Vet Clinic LLP	Vet services	101-42100-3000	162.28
Total 101421003000:					444.28
08/16/2019	153963	Bock's Service Inc.	tow expense	101-42100-3100	75.00
08/16/2019	153963	Bock's Service Inc.	tow expense	101-42100-3100	75.00
08/16/2019	153968	Cintas Corporation	Floor Mats	101-42100-3100	15.28
08/16/2019	153968	Cintas Corporation	Floor Mats	101-42100-3100	15.29
08/16/2019	153968	Cintas Corporation	Floor Mats	101-42100-3100	15.29
08/16/2019	20190714	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42100-3100	423.81
08/16/2019	154007	Thomson Reuters - West	Information Charges	101-42100-3100	242.55
08/16/2019	20190724	Waste Management of Southern MN	July Service	101-42100-3100	57.54
Total 101421003100:					919.76
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-42100-3200	171.92 M
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-42100-3200	256.60 M
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-42100-3200	24.79 M
Total 101421003200:					453.31
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	23.32
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	17.90
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	16.17
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	17.36
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	25.41
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	27.11
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	10.02
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	14.45
08/16/2019	20190720	U.S. Bank - CC	Meal while at National Drug Court Conference	101-42100-3300	18.90
08/16/2019	20190720	U.S. Bank - CC	Airport parking while at National Drug Court Conference	101-42100-3300	130.00
08/16/2019	20190720	U.S. Bank - CC	Meal while at Swat training	101-42100-3300	19.19
08/16/2019	20190720	U.S. Bank - CC	DMT training	101-42100-3300	375.00
08/16/2019	20190720	U.S. Bank - CC	Meal while at Swat training	101-42100-3300	9.33
08/16/2019	20190720	U.S. Bank - CC	MN Emergency Managers Conference	101-42100-3300	300.00
Total 101421003300:					1,004.16

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
08/16/2019	153966	Centerpoint Energy	Monthly Billing	101-42100-3800	47.83	
08/16/2019	81916	City of Waseca	July Utilities	101-42100-3800	912.70	M
Total 101421003800:					960.53	
08/16/2019	20190717	Streicher's	swat expense	101-42100-4370	179.99	
Total 101421004370:					179.99	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-42200-1310	1,380.86	M
Total 101422001310:					1,380.86	
08/16/2019	153989	MN Life	August Life Insurance	101-42200-1330	49.50	
Total 101422001330:					49.50	
08/16/2019	154015	Waseca County Highway Department	Monthly billing	101-42200-2120	240.76	
Total 101422002120:					240.76	
08/16/2019	20190681	Central Fire Protection Inc.	Extinguisher refill	101-42200-2160	54.00	
Total 101422002160:					54.00	
08/16/2019	153973	Continental Safety Equipment	Calibration gas	101-42200-2170	292.11	
08/16/2019	20190709	Napa Auto Parts	Parts and supplies	101-42200-2170	13.12	
08/16/2019	153997	Red Feather Paper Company	Janitor Supplies	101-42200-2170	123.00	
08/16/2019	154005	Suburban Furniture Inc.	Twin beds	101-42200-2170	2,000.00	
Total 101422002170:					2,428.23	
08/16/2019	153968	Cintas Corporation	Floor Mats	101-42200-3100	15.29	
08/16/2019	153968	Cintas Corporation	Floor Mats	101-42200-3100	15.28	
08/16/2019	153968	Cintas Corporation	Floor Mats	101-42200-3100	15.28	
08/16/2019	20190714	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42200-3100	423.82	
08/16/2019	20190724	Waste Management of Southern MN	July Service	101-42200-3100	57.54	
Total 101422003100:					527.21	
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-42200-3200	24.80	M
Total 101422003200:					24.80	
08/16/2019	153966	Centerpoint Energy	Monthly Billing	101-42200-3800	14.99	
08/16/2019	153966	Centerpoint Energy	Monthly Billing	101-42200-3800	47.84	
08/16/2019	81916	City of Waseca	July Utilities	101-42200-3800	912.69	M
08/16/2019	81916	City of Waseca	July Utilities	101-42200-3800	50.87	M
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-42200-3800	26.55	M
Total 101422003800:					1,052.94	
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-42200-4000	57.59	
Total 101422004000:					57.59	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-42400-1310	513.18	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-42400-1310	116.99	M
Total 101424001310:					630.17	
08/16/2019	153989	MN Life	August Life Insurance	101-42400-1330	5.45	
08/16/2019	153989	MN Life	August Life Insurance	101-42400-1330	16.50	
Total 101424001330:					21.95	
08/16/2019	20190684	City Building Inspection Services LLC	building inpsctions	101-42400-3000	5,937.09	
Total 101424003000:					5,937.09	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-43000-1310	120.53	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-43000-1310	1,116.44	M
Total 101430001310:					1,236.97	
08/16/2019	153989	MN Life	August Life Insurance	101-43000-1330	5.61	
08/16/2019	153989	MN Life	August Life Insurance	101-43000-1330	74.74	
Total 101430001330:					80.35	
08/16/2019	154015	Waseca County Highway Department	Monthly billing	101-43000-2120	82.91	
Total 101430002120:					82.91	
08/16/2019	154002	Stantec Consulting Services Inc	Wetland Administration	101-43000-3000	200.00	
Total 101430003000:					200.00	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-43100-1310	1,943.21	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-43100-1310	33.91	M
Total 101431001310:					1,977.12	
08/16/2019	153989	MN Life	August Life Insurance	101-43100-1330	89.10	
08/16/2019	153989	MN Life	August Life Insurance	101-43100-1330	1.65	
Total 101431001330:					90.75	
08/16/2019	153972	Condon Farm Service	propane for paver	101-43100-2120	31.90	
08/16/2019	20190696	H & J Fuel Inc	Fuel	101-43100-2120	778.49	
08/16/2019	154015	Waseca County Highway Department	Monthly billing	101-43100-2120	1,521.50	
08/16/2019	154015	Waseca County Highway Department	Monthly billing	101-43100-2120	125.69	
Total 101431002120:					2,457.58	
08/16/2019	153964	Builders First Source Inc	Stakes	101-43100-2170	59.60	
08/16/2019	153972	Condon Farm Service	Turf supplies	101-43100-2170	68.75	
08/16/2019	20190689	Culligan	Culligan Water	101-43100-2170	18.75	
08/16/2019	153983	Locators & Supplies Inc.	Locate Supplies	101-43100-2170	48.33	
08/16/2019	20190709	Napa Auto Parts	Parts and supplies	101-43100-2170	9.44	
08/16/2019	20190720	U.S. Bank - CC	Warranty	101-43100-2170	15.04	
08/16/2019	20190720	U.S. Bank - CC	Weather station	101-43100-2170	169.99	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2019	154016	Waseca County Landfill	disposal	101-43100-2170	100.00
08/16/2019	154016	Waseca County Landfill	Landfill Fees - Brush	101-43100-2170	100.00
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	24.74
08/16/2019	20190723	Waseca Sand & Gravel Inc.	flowable fill	101-43100-2170	1,122.00
Total 101431002170:					1,736.64
08/16/2019	154011	W W Blacktopping Inc.	Hot Mix	101-43100-2171	6,597.44
08/16/2019	154011	W W Blacktopping Inc.	Hot Mix	101-43100-2171	1,390.72
08/16/2019	154011	W W Blacktopping Inc.	Hot Mix	101-43100-2171	1,164.94
Total 101431002171:					9,153.10
08/16/2019	154011	W W Blacktopping Inc.	Hot Mix	101-43100-2172	19,095.37
Total 101431002172:					19,095.37
08/16/2019	20190677	AmeriPride Services Inc	uniform-service	101-43100-2180	191.53
08/16/2019	20190677	AmeriPride Services Inc	uniform-service	101-43100-2180	191.09
Total 101431002180:					382.62
08/16/2019	153999	Safety Signs	House Burn Traffic Control	101-43100-3100	1,800.00
08/16/2019	20190714	ServiceMaster of Mankato/Waseca	janitorial service-Streets	101-43100-3100	286.00
08/16/2019	20190724	Waste Management of Southern MN	July Service	101-43100-3100	150.10
Total 101431003100:					2,236.10
08/16/2019	20190686	Clarke Environmental Mosquito Mgmt Inc	payment per contract	101-43100-3101	4,268.75
Total 101431003101:					4,268.75
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-43100-3200	26.55 M
Total 101431003200:					26.55
08/16/2019	153966	Centerpoint Energy	Monthly Billing	101-43100-3800	14.98
08/16/2019	81916	City of Waseca	July Utilities	101-43100-3800	50.86 M
08/16/2019	81916	City of Waseca	July Utilities	101-43100-3800	776.93 M
Total 101431003800:					842.77
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-43125-1310	503.80 M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-43125-1310	33.91 M
Total 101431251310:					537.71
08/16/2019	153989	MN Life	August Life Insurance	101-43125-1330	23.10
08/16/2019	153989	MN Life	August Life Insurance	101-43125-1330	1.65
Total 101431251330:					24.75
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-43170-1310	107.96 M
Total 101431701310:					107.96

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2019	153989	MN Life	August Life Insurance	101-43170-1330	4.95
Total 101431701330:					4.95
08/16/2019	20190707	M-R Sign Company Inc.	new signs	101-43170-2170	363.56
Total 101431702170:					363.56
08/16/2019	81916	City of Waseca	July Utilities	101-43170-3800	171.27 M
Total 101431703800:					171.27
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-43220-1310	179.93 M
Total 101432201310:					179.93
08/16/2019	153989	MN Life	August Life Insurance	101-43220-1330	8.25
Total 101432201330:					8.25
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-45100-2170	27.58
Total 101451002170:					27.58
08/16/2019	153971	Coborn's	Hotdog buns for TLCF	101-45100-2500	5.00
Total 101451002500:					5.00
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-45100-3200	23.05 M
Total 101451003200:					23.05
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-45130-1310	283.60 M
Total 101451301310:					283.60
08/16/2019	153989	MN Life	August Life Insurance	101-45130-1330	19.80
Total 101451301330:					19.80
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-45130-2000	5.98
Total 101451302000:					5.98
08/16/2019	154015	Waseca County Highway Department	Monthly billing	101-45130-2120	101.96
Total 101451302120:					101.96
08/16/2019	20190720	U.S. Bank - CC	Supplies	101-45130-2170	32.79
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-45130-2170	2.39
Total 101451302170:					35.18
08/16/2019	20190676	A. H. Hermel Company	Concession supplies WWP	101-45130-2175	108.59

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451302175:					108.59
08/16/2019	20190676	A. H. Hermel Company	M & M's for concessions	101-45130-2500	28.91
08/16/2019	20190676	A. H. Hermel Company	Concession supplies WWP	101-45130-2500	1,067.97
08/16/2019	20190676	A. H. Hermel Company	Concession supplies WWP	101-45130-2500	125.46
08/16/2019	20190676	A. H. Hermel Company	Concession supplies WWP	101-45130-2500	786.05
08/16/2019	153971	Coborn's	Concession supplies	101-45130-2500	4.29
08/16/2019	153971	Coborn's	birthday party pkg	101-45130-2500	30.98
08/16/2019	153971	Coborn's	Birthday Party pkg	101-45130-2500	31.96
08/16/2019	153981	Lau's Meat Market	Hot dogs and buns for concessions	101-45130-2500	6.78
08/16/2019	153981	Lau's Meat Market	Hot dogs and buns	101-45130-2500	45.01
Total 101451302500:					2,127.41
08/16/2019	153985	Martin-McAllister	Conference	101-45130-3000	300.00
Total 101451303000:					300.00
08/16/2019	20190724	Waste Management of Southern MN	Garbage service with overage charge	101-45130-3100	514.49
Total 101451303100:					514.49
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-45130-3200	156.57 M
Total 101451303200:					156.57
08/16/2019	20190720	U.S. Bank - CC	Ramp parking	101-45130-3350	10.00
Total 101451303350:					10.00
08/16/2019	153966	Centerpoint Energy	Monthly Billing	101-45130-3800	2,144.07
08/16/2019	81916	City of Waseca	July Utilities	101-45130-3800	5,271.86 M
Total 101451303800:					7,415.93
08/16/2019	20190702	Lincoln Aquatics	Parts for Pool	101-45130-4000	214.96
08/16/2019	20190720	U.S. Bank - CC	Wiring apparatus for funbrellas	101-45130-4000	134.00
Total 101451304000:					348.96
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-45200-1310	1,282.00 M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	101-45200-1310	70.90 M
Total 101452001310:					1,352.90
08/16/2019	153989	MN Life	August Life Insurance	101-45200-1330	74.25
08/16/2019	153989	MN Life	August Life Insurance	101-45200-1330	4.95
Total 101452001330:					79.20
08/16/2019	153958	Ag Partners Coop	Oil	101-45200-2120	658.00
08/16/2019	153963	Bock's Service Inc.	Diesel Fuel	101-45200-2120	44.62
08/16/2019	20190696	H & J Fuel Inc	Fuel	101-45200-2120	408.83
08/16/2019	154015	Waseca County Highway Department	Monthly billing	101-45200-2120	556.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452002120:					1,667.51
08/16/2019	153961	Bartelt Landscaping LLC	Landscape Supplies	101-45200-2170	65.00
08/16/2019	20190689	Culligan	Culligan Water	101-45200-2170	29.95
08/16/2019	20190689	Culligan	Culligan Water	101-45200-2170	49.50
08/16/2019	20190709	Napa Auto Parts	Parts and supplies	101-45200-2170	36.91
08/16/2019	20190720	U.S. Bank - CC	String winder for ballfield	101-45200-2170	39.74
08/16/2019	20190720	U.S. Bank - CC	Misc. Supplies	101-45200-2170	94.76
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	19.99
08/16/2019	20190723	Waseca Sand & Gravel Inc.	Black Dirt	101-45200-2170	76.00
Total 101452002170:					411.85
08/16/2019	20190720	U.S. Bank - CC	Safety Boots	101-45200-2190	179.99
Total 101452002190:					179.99
08/16/2019	20190708	MTI Distributing Inc.	Toro Parts	101-45200-2210	24.97
Total 101452002210:					24.97
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	32.98
Total 101452002230:					32.98
08/16/2019	20190709	Napa Auto Parts	Parts and supplies	101-45200-2280	18.89
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-45200-2280	43.96
Total 101452002280:					62.85
08/16/2019	20190699	Jobs Plus Inc.	City Parks-July Cleaning	101-45200-3100	1,226.50
08/16/2019	153987	McClune's Tree Service	Tree trim and removal	101-45200-3100	2,150.00
08/16/2019	20190724	Waste Management of Southern MN	July - Waste Management Park	101-45200-3100	1,011.63
Total 101452003100:					4,388.13
08/16/2019	81930	Mediacom	TLCF Internet	101-45200-3200	168.46 M
Total 101452003200:					168.46
08/16/2019	81916	City of Waseca	July Utilities	101-45200-3800	486.36 M
Total 101452003800:					486.36
08/16/2019	20190703	Linder Enterprises Inc	DT Trash Lids	101-45200-4000	280.00
Total 101452004000:					280.00
08/16/2019	20190682	Christensen Tire Service	Tire repair	101-45200-4040	63.93
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	101-45200-4040	277.12
Total 101452004040:					341.05
08/16/2019	153998	Rent 'N' Save Portable Services	June Parks - Portable Toilets	101-45200-4100	419.80
08/16/2019	153998	Rent 'N' Save Portable Services	July Portable Toilets	101-45200-4100	517.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452004100:					936.80
08/16/2019	153994	Orkin Pest Control Inc.	Library-Pest control	101-45500-3100	69.00
08/16/2019	20190714	ServiceMaster of Mankato/Waseca	Monthly Janitorial	101-45500-3100	790.00
08/16/2019	20190714	ServiceMaster of Mankato/Waseca	Additional Cleaning	101-45500-3100	50.00
08/16/2019	20190714	ServiceMaster of Mankato/Waseca	Additional Cleaning	101-45500-3100	50.00
08/16/2019	20190724	Waste Management of Southern MN	Library service	101-45500-3100	232.41
Total 101455003100:					1,191.41
08/16/2019	153966	Centerpoint Energy	Monthly Billing	101-45500-3800	68.70
08/16/2019	81916	City of Waseca	July Utilities	101-45500-3800	983.08 M
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-45500-3800	51.58 M
08/16/2019	81927	Consolidated Communications	Monthly Billing	101-45500-3800	3.51 M
Total 101455003800:					1,106.87
08/16/2019	20190721	Waseca Area Chamber of Commerce	Chamber bucks - Milestone Anniversaries	101-49210-4930	155.00
Total 101492104930:					155.00
Total General Fund:					283,458.81
Airport					
08/16/2019	153968	Cintas Corporation	Floor Mat	230-49810-2170	3.84
Total 230498102170:					3.84
08/16/2019	20190680	Border States Electric Supply	Circuit Breaker	230-49810-2230	270.32
Total 230498102230:					270.32
08/16/2019	20190693	Flaherty & Hood PA	July Legal Services	230-49810-3000	145.00
Total 230498103000:					145.00
08/16/2019	20190724	Waste Management of Southern MN	Airport Garbage Service	230-49810-3100	32.76
Total 230498103100:					32.76
08/16/2019	153967	CenturyLink	Airport service	230-49810-3200	2.95
Total 230498103200:					2.95
08/16/2019	81916	City of Waseca	July Utilities	230-49810-3800	72.92 M
08/16/2019	154018	Xcel Energy	July Service	230-49810-3800	298.38
08/16/2019	154018	Xcel Energy	July Service	230-49810-3800	145.92
Total 230498103800:					517.22
08/16/2019	20190682	Christensen Tire Service	Airport tire repair	230-49810-4000	24.04
08/16/2019	20190682	Christensen Tire Service	Tire Repair	230-49810-4000	43.93
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	230-49810-4000	32.94

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 230498104000:					100.91
08/16/2019	20190678	APX Construction Group LLC	Payment No. 6 Airport Hangar	230-49810-5200	155,968.62
08/16/2019	20190680	Border States Electric Supply	FBO Hangar Electric	230-49810-5200	381.92
Total 230498105200:					156,350.54
Total Airport:					157,423.54
Hisorical Preservation					
08/16/2019	154004	State Historic Preservation Office	2019 Preservation Conference Registration	255-46500-3300	170.00
Total 255465003300:					170.00
Total Hisorical Preservation:					170.00
Economic Development-General f					
08/16/2019	81913	Further	VEBA/HSA submittal Aug	261-46700-1310	256.59 M
Total 261467001310:					256.59
08/16/2019	153989	MN Life	August Life Insurance	261-46700-1330	4.13
Total 261467001330:					4.13
08/16/2019	20190712	Region Nine Development Commission	EDA Assistance Grant Application	261-46700-3000	413.00
Total 261467003000:					413.00
08/16/2019	20190720	U.S. Bank - CC	Connecting Entrepreneurs-Srp & Weir	261-46700-3300	160.00
Total 261467003300:					160.00
Total Economic Development-General f:					833.72
Police Reserve					
08/16/2019	20190717	Streicher's	Police Reserve Expense	275-49212-2180	42.99
Total 275492122180:					42.99
08/16/2019	20190691	Deweese, Matt	Security for street dance	275-49212-3100	75.00
08/16/2019	20190706	Miller, Ali	Security for Street dance	275-49212-3100	75.00
08/16/2019	20190713	Rogers, Tony	Security at street dance	275-49212-3100	75.00
Total 275492123100:					225.00
Total Police Reserve:					267.99
Safe Haven Grant					
08/16/2019	81913	Further	VEBA/HSA submittal Aug	279-46350-1310	610.10 M
Total 279463501310:					610.10
08/16/2019	153989	MN Life	August Life Insurance	279-46350-1330	33.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 279463501330:					33.00	
Total Safe Haven Grant:					643.10	
PEG Channel						
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	290-41920-2170	35.99	
Total 290419202170:					35.99	
Total PEG Channel:					35.99	
Capital Improvement						
08/16/2019	154001	Sonic Concrete	Pmnt #1 sidewalk project	430-43010-5460	23,139.78	
Total 430430105460:					23,139.78	
08/16/2019	20190693	Flaherty & Hood PA	July Legal Services	430-43010-5560	362.50	
08/16/2019	154002	Stantec Consulting Services Inc	Elm Ave Engineering Services	430-43010-5560	26,649.35	
Total 430430105560:					27,011.85	
08/16/2019	153965	Cemstone Concrete Materials LLC	Alum Pond Cleaning	430-43010-5740	2,640.00	
08/16/2019	153996	Ramy Turf Products	Fabric for Alum Pond work	430-43010-5740	267.50	
Total 430430105740:					2,907.50	
08/16/2019	154002	Stantec Consulting Services Inc	Public Safety Building HVAC	430-43010-5787	5,962.00	
Total 430430105787:					5,962.00	
Total Capital Improvement:					59,021.13	
HWY 14 Reconstruction						
08/16/2019	154002	Stantec Consulting Services Inc	Kiesler Slope Stabilization	436-43010-5560	2,711.50	
Total 436430105560:					2,711.50	
Total HWY 14 Reconstruction:					2,711.50	
Water						
08/16/2019	81918	MN Sales and Use Tax Payable	July Sales Tax payable	601-20210-0000	1,150.51	M
Total 601202100000:					1,150.51	
08/16/2019	153966	Centerpoint Energy	Monthly Billing	601-49401-3800	18.04	
08/16/2019	81916	City of Waseca	July Utilities	601-49401-3800	8,193.42	M
08/16/2019	154018	Xcel Energy	July Service	601-49401-3800	158.09	
Total 601494013800:					8,369.55	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	601-49430-1310	354.50	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	601-49430-1310	1,762.18	M
Total 601494301310:					2,116.68	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2019	153989	MN Life	August Life Insurance	601-49430-1330	16.50
08/16/2019	153989	MN Life	August Life Insurance	601-49430-1330	20.62
Total 601494301330:					37.12
08/16/2019	154015	Waseca County Highway Department	Monthly billing	601-49430-2120	369.00
Total 601494302120:					369.00
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	601-49430-2170	34.92
Total 601494302170:					34.92
08/16/2019	20190688	Core & Main LP	Kwik trip 6" hydrant	601-49430-2230	480.00
08/16/2019	154000	Sherwin-Williams Co	fire hydrant paint	601-49430-2230	108.90
08/16/2019	154000	Sherwin-Williams Co	Fire hydrant paint	601-49430-2230	108.90
08/16/2019	154011	W W Blacktopping Inc.	Water Main road Repairs	601-49430-2230	1,370.58
Total 601494302230:					2,068.38
08/16/2019	20190677	AmeriPride Services Inc	uniform service	601-49430-3100	12.84
08/16/2019	20190677	AmeriPride Services Inc	uniform service	601-49430-3100	12.84
08/16/2019	20190694	Gopher State One-Call Inc	Location calls - July	601-49430-3100	74.25
08/16/2019	20190704	M & R Electric Inc.	water salesman	601-49430-3100	110.04
08/16/2019	20190715	Sportsmans Stop Inc.	Shipping charges	601-49430-3100	45.84
08/16/2019	154010	Utility Consultants Inc	Coliform Testing	601-49430-3100	180.00
Total 601494303100:					435.81
08/16/2019	153990	MN Rural Water Association	Operator Expo Conference	601-49430-3300	250.00
Total 601494303300:					250.00
08/16/2019	81913	Further	VEBA/HSA submittal Aug	601-49585-1310	107.77 M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	601-49585-1310	314.58 M
Total 601495851310:					422.35
08/16/2019	153989	MN Life	August Life Insurance	601-49585-1330	18.25
Total 601495851330:					18.25
08/16/2019	153988	Metro Sales Inc.	Maintenance agreement	601-49585-3000	157.59
08/16/2019	153988	Metro Sales Inc.	Maintenance agreement	601-49585-3000	32.56
Total 601495853000:					190.15
08/16/2019	81927	Consolidated Communications	Monthly Billing	601-49585-3200	45.85 M
08/16/2019	20190705	MAS Communications Inc.	Answering service - July	601-49585-3200	57.75
Total 601495853200:					103.60
08/16/2019	153970	City of Waseca	Summit AR	601-49585-4320	12.33
08/16/2019	154006	Summit Account Resolution	Collction Fees	601-49585-4320	7.02

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 601495854320:					19.35	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	601-49586-1310	34.38	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	601-49586-1310	171.06	M
Total 601495861310:					205.44	
08/16/2019	153989	MN Life	August Life Insurance	601-49586-1330	3.47	
08/16/2019	153989	MN Life	August Life Insurance	601-49586-1330	1.98	
08/16/2019	153989	MN Life	August Life Insurance	601-49586-1330	2.72	
Total 601495861330:					8.17	
08/16/2019	20190693	Flaherty & Hood PA	July Legal Services	601-49586-3000	688.75	
08/16/2019	154002	Stantec Consulting Services Inc	JB Development	601-49586-3000	1,794.87	
Total 601495863000:					2,483.62	
08/16/2019	154002	Stantec Consulting Services Inc	Well Project	601-49593-5300	3,820.58	
Total 601495935300:					3,820.58	
08/16/2019	81929	MN Public Facilities Authority	2019 PFA DW Principal	601-49980-6000	70,055.12	M
Total 601499806000:					70,055.12	
08/16/2019	81929	MN Public Facilities Authority	2019 PFA DW Interest	601-49980-6100	12,670.73	M
Total 601499806100:					12,670.73	
Total Water:					104,829.33	
Sanitary Sewer						
08/16/2019	81913	Further	VEBA/HSA submittal Aug	602-49470-1310	647.73	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	602-49470-1310	33.91	M
Total 602494701310:					681.64	
08/16/2019	153989	MN Life	August Life Insurance	602-49470-1330	29.70	
08/16/2019	153989	MN Life	August Life Insurance	602-49470-1330	1.65	
Total 602494701330:					31.35	
08/16/2019	20190694	Gopher State One-Call Inc	Location calls - July	602-49470-3100	74.25	
Total 602494703100:					74.25	
08/16/2019	81927	Consolidated Communications	Monthly Billing	602-49470-3200	408.20	M
Total 602494703200:					408.20	
08/16/2019	153966	Centerpoint Energy	Monthly Billing	602-49470-3800	29.90	
08/16/2019	81916	City of Waseca	July Utilities	602-49470-3800	1,286.02	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494703800:					1,315.92
08/16/2019	153964	Builders First Source Inc	concrete mix	602-49470-4000	27.75
08/16/2019	153964	Builders First Source Inc	concrete mix	602-49470-4000	32.76
Total 602494704000:					60.51
08/16/2019	81913	Further	VEBA/HSA submittal Aug	602-49480-1310	265.88 M
Total 602494801310:					265.88
08/16/2019	153989	MN Life	August Life Insurance	602-49480-1330	61.88
Total 602494801330:					61.88
08/16/2019	154015	Waseca County Highway Department	Monthly billing	602-49480-2120	116.07
Total 602494802120:					116.07
08/16/2019	20190687	Continental Research Corporation	Lift Station Chemicals	602-49480-2170	579.55
08/16/2019	153976	Hawkins Inc	Chemicals	602-49480-2170	5,423.10
08/16/2019	153995	RadioShack	Lab	602-49480-2170	5.99
08/16/2019	20190720	U.S. Bank - CC	Lab supplies	602-49480-2170	35.42
08/16/2019	20190720	U.S. Bank - CC	Readers for masks	602-49480-2170	5.37
08/16/2019	20190720	U.S. Bank - CC	Return of supply for lab	602-49480-2170	9.84
08/16/2019	154009	USA Blue Book	Lab Supplies	602-49480-2170	473.03
08/16/2019	154009	USA Blue Book	Lab Supplies	602-49480-2170	394.99
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	25.98
Total 602494802170:					6,933.59
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	602-49480-2180	107.30
Total 602494802180:					107.30
08/16/2019	153974	Environmental Products & Access LLC	Alum unloding	602-49480-2210	24.11
08/16/2019	153976	Hawkins Inc	WWP Equipment Parts	602-49480-2210	2,557.38
Total 602494802210:					2,581.49
08/16/2019	154002	Stantec Consulting Services Inc	General Engineering	602-49480-3000	430.25
Total 602494803000:					430.25
08/16/2019	153968	Cintas Corporation	Janitorial Supplies	602-49480-3100	19.28
08/16/2019	20190704	M & R Electric Inc.	Electrician	602-49480-3100	64.00
08/16/2019	20190714	ServiceMaster of Mankato/Waseca	Janitorial Services	602-49480-3100	350.00
08/16/2019	154010	Utility Consultants Inc	Permit Testing	602-49480-3100	3,587.34
08/16/2019	20190724	Waste Management of Southern MN	Waste Mgmt	602-49480-3100	292.75
Total 602494803100:					4,313.37
08/16/2019	81927	Consolidated Communications	Monthly Billing	602-49480-3200	145.70 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 602494803200:					145.70	
08/16/2019	20190720	U.S. Bank - CC	Training for B. Hellevik.	602-49480-3300	390.00	
08/16/2019	20190720	U.S. Bank - CC	Meal while at training	602-49480-3300	15.07	
Total 602494803300:					405.07	
08/16/2019	153966	Centerpoint Energy	Monthly Billing	602-49480-3800	22.99	
08/16/2019	81916	City of Waseca	July Utilities	602-49480-3800	563.07	M
Total 602494803800:					586.06	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	602-49585-1310	107.77	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	602-49585-1310	314.58	M
Total 602495851310:					422.35	
08/16/2019	153989	MN Life	August Life Insurance	602-49585-1330	18.25	
Total 602495851330:					18.25	
08/16/2019	153988	Metro Sales Inc.	Maintenance agreement	602-49585-3000	157.58	
08/16/2019	153988	Metro Sales Inc.	Maintenance agreement	602-49585-3000	32.57	
Total 602495853000:					190.15	
08/16/2019	81927	Consolidated Communications	Monthly Billing	602-49585-3200	45.85	M
08/16/2019	20190705	MAS Communications Inc.	Answering service - July	602-49585-3200	57.74	
Total 602495853200:					103.59	
08/16/2019	153970	City of Waseca	Summit AR	602-49585-4320	23.64	
08/16/2019	154006	Summit Account Resolution	Collction Fees	602-49585-4320	13.46	
Total 602495854320:					37.10	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	602-49586-1310	34.38	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	602-49586-1310	171.06	M
Total 602495861310:					205.44	
08/16/2019	153989	MN Life	August Life Insurance	602-49586-1330	3.47	
08/16/2019	153989	MN Life	August Life Insurance	602-49586-1330	1.98	
08/16/2019	153989	MN Life	August Life Insurance	602-49586-1330	2.72	
Total 602495861330:					8.17	
08/16/2019	20190698	Innovative Office Supply	Office Supplies	602-49586-2000	9.87	
Total 602495862000:					9.87	
08/16/2019	154002	Stantec Consulting Services Inc	JB Development	602-49586-3000	1,794.88	
Total 602495863000:					1,794.88	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
08/16/2019	153960	Automatic Systems Company	SW Lift Station Project	602-49593-5300	4,260.00	
08/16/2019	153960	Automatic Systems Company	Lift Station SCADA Additions	602-49593-5300	30,000.00	
08/16/2019	154002	Stantec Consulting Services Inc	Micro Monitoring	602-49593-5300	32,469.87	
Total 602495935300:					66,729.87	
08/16/2019	81929	MN Public Facilities Authority	2009 PFA CW Principal	602-49980-6000	455,000.00	M
08/16/2019	81929	MN Public Facilities Authority	2019 PFA CW Principal	602-49980-6000	103,291.99	M
Total 602499806000:					558,291.99	
08/16/2019	81929	MN Public Facilities Authority	2009 PFA CW Interest	602-49980-6100	75,000.85	M
08/16/2019	81929	MN Public Facilities Authority	2019 PFA CW Interest	602-49980-6100	18,036.64	M
Total 602499806100:					93,037.49	
Total Sanitary Sewer:					739,367.68	
Electric Utility						
08/16/2019	153962	Bethlehem Inn	Refund for overbilled sales tax	604-20210-0000	92.71	
08/16/2019	81918	MN Sales and Use Tax Payable	July Sales Tax payable	604-20210-0000	44,309.07	M
Total 604202100000:					44,401.78	
08/16/2019	154014	Waseca County Garage	Energy Management Program	604-37180-3721	115.00	
Total 604371803721:					115.00	
08/16/2019	81915	SMMPA	SMMPA Power	604-49550-3810	552,519.26	M
Total 604495503810:					552,519.26	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49570-1310	60.61	M
Total 604495701310:					60.61	
08/16/2019	153989	MN Life	August Life Insurance	604-49570-1330	2.11	
Total 604495701330:					2.11	
08/16/2019	81916	City of Waseca	July Utilities	604-49570-3800	70.00	M
Total 604495703800:					70.00	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49571-1310	1,337.19	M
Total 604495711310:					1,337.19	
08/16/2019	153989	MN Life	August Life Insurance	604-49571-1330	46.60	
Total 604495711330:					46.60	
08/16/2019	20190696	H & J Fuel Inc	Fuel	604-49571-2120	545.18	
08/16/2019	154015	Waseca County Highway Department	Monthly billing	604-49571-2120	498.92	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495712120:					1,044.10
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	3.59
Total 604495712170:					3.59
08/16/2019	20190710	Owatonna Shoe Company	Safety boots	604-49571-2180	216.75
Total 604495712180:					216.75
08/16/2019	20190704	M & R Electric Inc.	Electircian	604-49571-2295	64.00
Total 604495712295:					64.00
08/16/2019	153979	Lake Shore Inn Nursing Home Inc.	Energy Management Program	604-49571-2320	305.00
08/16/2019	153980	Latham Place	Energy Management Program	604-49571-2320	125.00
08/16/2019	154013	Waseca County Courthouse	Energy Management Program	604-49571-2320	347.50
Total 604495712320:					777.50
08/16/2019	153982	Leidos Engineering LLC	Commercial lighting rebate	604-49571-2330	2,243.21
Total 604495712330:					2,243.21
08/16/2019	20190693	Flaherty & Hood PA	July Legal Services	604-49571-3000	36.25
Total 604495713000:					36.25
08/16/2019	20190694	Gopher State One-Call Inc	Location calls - July	604-49571-3100	74.25
Total 604495713100:					74.25
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49572-1310	134.48 M
Total 604495721310:					134.48
08/16/2019	153989	MN Life	August Life Insurance	604-49572-1330	4.69
Total 604495721330:					4.69
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49573-1310	242.44 M
Total 604495731310:					242.44
08/16/2019	153989	MN Life	August Life Insurance	604-49573-1330	8.45
Total 604495731330:					8.45
08/16/2019	20190680	Border States Electric Supply	Supplies	604-49573-2230	839.50
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	604-49573-2230	66.96
Total 604495732230:					906.46
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49574-1310	68.19 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495741310:					68.19	
08/16/2019	153989	MN Life	August Life Insurance	604-49574-1330	2.38	
Total 604495741330:					2.38	
08/16/2019	154018	Xcel Energy	July Service	604-49574-3800	477.65	
Total 604495743800:					477.65	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49584-1310	51.13	M
Total 604495841310:					51.13	
08/16/2019	153989	MN Life	August Life Insurance	604-49584-1330	1.77	
Total 604495841330:					1.77	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49585-1310	87.24	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49585-1310	316.56	M
Total 604495851310:					403.80	
08/16/2019	153989	MN Life	August Life Insurance	604-49585-1330	18.36	
Total 604495851330:					18.36	
08/16/2019	153988	Metro Sales Inc.	Maintenance agreement	604-49585-3000	157.58	
08/16/2019	153988	Metro Sales Inc.	Maintenance agreement	604-49585-3000	32.57	
Total 604495853000:					190.15	
08/16/2019	81927	Consolidated Communications	Monthly Billing	604-49585-3200	85.96	M
08/16/2019	81927	Consolidated Communications	Monthly Billing	604-49585-3200	26.55	M
08/16/2019	20190705	MAS Communications Inc.	Answering service - July	604-49585-3200	57.74	
Total 604495853200:					170.25	
08/16/2019	153970	City of Waseca	Summit AR	604-49585-4320	66.80	
08/16/2019	154006	Summit Account Resolution	Collction Fees	604-49585-4320	38.01	
Total 604495854320:					104.81	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49586-1310	65.90	M
08/16/2019	81913	Further	VEBA/HSA submittal Aug	604-49586-1310	171.06	M
Total 604495861310:					236.96	
08/16/2019	153989	MN Life	August Life Insurance	604-49586-1330	2.81	
08/16/2019	153989	MN Life	August Life Insurance	604-49586-1330	3.80	
08/16/2019	153989	MN Life	August Life Insurance	604-49586-1330	2.81	
Total 604495861330:					9.42	
08/16/2019	20190680	Border States Electric Supply	Conversion Materials	604-49593-5300	912.71	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
08/16/2019	20190680	Border States Electric Supply	Conversion Materials	604-49593-5300	29.68	
08/16/2019	20190680	Border States Electric Supply	Conversion Materials	604-49593-5300	779.96	
08/16/2019	20190680	Border States Electric Supply	Conversion Materials	604-49593-5300	69.46	
08/16/2019	20190701	Lenz Lawn Care & Landscaping Inc.	Lawn Restoration	604-49593-5300	235.00	
08/16/2019	20190720	U.S. Bank - CC	State electrical inspections fees	604-49593-5300	1,224.00	
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	604-49593-5300	167.32	
Total 604495935300:					3,418.13	
Total Electric Utility:					609,461.72	
Storm Water Utility						
08/16/2019	81913	Further	VEBA/HSA submittal Aug	651-43140-1310	215.91	M
Total 651431401310:					215.91	
08/16/2019	153989	MN Life	August Life Insurance	651-43140-1330	9.90	
Total 651431401330:					9.90	
08/16/2019	81916	City of Waseca	July Utilities	651-43140-3800	67.87	M
Total 651431403800:					67.87	
08/16/2019	20190688	Core & Main LP	Cleanout cover	651-43140-4000	85.99	
Total 651431404000:					85.99	
08/16/2019	81913	Further	VEBA/HSA submittal Aug	651-49585-1310	49.78	M
Total 651495851310:					49.78	
08/16/2019	153989	MN Life	August Life Insurance	651-49585-1330	2.89	
Total 651495851330:					2.89	
Total Storm Water Utility:					432.34	
Central Garage Services						
08/16/2019	81913	Further	VEBA/HSA submittal Aug	701-43180-1310	576.37	M
Total 701431801310:					576.37	
08/16/2019	153989	MN Life	August Life Insurance	701-43180-1330	28.05	
Total 701431801330:					28.05	
08/16/2019	154015	Waseca County Highway Department	Monthly billing	701-43180-2120	143.30	
Total 701431802120:					143.30	
08/16/2019	153977	Huber Supply Co Inc	tank lease	701-43180-2170	22.19	
08/16/2019	20190709	Napa Auto Parts	Parts and supplies	701-43180-2170	35.95	
08/16/2019	154003	State Chemical Manufacturing Co.	primer & paint	701-43180-2170	203.40	
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	16.77	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431802170:					278.31
08/16/2019	153958	Ag Partners Coop	Oil	701-43180-2210	513.75
08/16/2019	153959	Altec Industries Inc.	nylon bolts for boom	701-43180-2210	28.50
08/16/2019	20190682	Christensen Tire Service	new tires for police	701-43180-2210	774.48
08/16/2019	20190697	Harrison Truck Centers	belt tentioner	701-43180-2210	119.52
08/16/2019	20190697	Harrison Truck Centers	fan belt	701-43180-2210	78.16
08/16/2019	153978	Interstate Battery Systems	Core Credit	701-43180-2210	120.00-
08/16/2019	153978	Interstate Battery Systems	Battery restock	701-43180-2210	243.90
08/16/2019	153983	Locators & Supplies Inc.	LED strobe inventry	701-43180-2210	403.55
08/16/2019	153984	MacQueen Equipment Inc.	breathing air regulator	701-43180-2210	345.69
08/16/2019	20190709	Napa Auto Parts	Parts and supplies	701-43180-2210	456.43
08/16/2019	20190718	Terminal Supply Co	inventory	701-43180-2210	402.31
08/16/2019	20190722	Waseca Hardware LLC	Parts & Supplies	701-43180-2210	24.15
08/16/2019	20190725	Zarnoth Brush Works Inc.	Street Cleaning	701-43180-2210	3,147.00
Total 701431802210:					6,417.44
08/16/2019	20190709	Napa Auto Parts	Parts and supplies	701-43180-2400	64.75
08/16/2019	20190719	Tool Sales Company	Tools	701-43180-2400	35.00
Total 701431802400:					99.75
08/16/2019	20190720	U.S. Bank - CC	Monthly diagnostic scan tool charge	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					7,692.22
Property and Liability Insuran					
08/16/2019	20190692	First National Insurance	August Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
08/16/2019	153993	Olsem, Madison	Damages to EE Car	702-49955-3640	138.44
Total 702499553640:					138.44
Total Property and Liability Insuran:					938.44
Equipment Replacement Fund					
08/16/2019	20190685	CivicPlus	Website Redesign P1	705-49910-5400	6,675.00
Total 705499105400:					6,675.00
08/16/2019	20190690	Custom Fire Apparatus Inc.	New Truck Chassis	705-49930-5400	139,000.00
Total 705499305400:					139,000.00
Total Equipment Replacement Fund:					145,675.00
Grand Totals:					2,112,962.51

Report Criteria:

Report type: GL detail

[Report].Amount = {<>} 0

Resolution 19-37

**A RESOLUTION SUPPORTING A GRANT FROM THE MN
DEPARTMENT OF NATURAL RESOURCES FOR TRAIL GRANT
PROGRAM**

WHEREAS, the City of Waseca supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Grant Program. The application is to construct (.25) miles of paved trail for the City of Waseca Park and Trail System. The trail system is located within the City of Waseca, and

WHEREAS, the City of Waseca recognizes the twenty-five (25) percent match requirement for the Federal Recreational Trail grant program and has secured the matching funds.

NOW, THEREFORE, BE IT RESOLVED, the City of Waseca is awarded a grant by the Minnesota Department of Natural resources, the City of Waseca agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Waseca will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the City Council of the City of Waseca names the fiscal agent for the City of Waseca for this project as:

Lee Mattson
City Manager
City of Waseca
508 N. State St.
Waseca, MN 56093

BE IT FURTHER RESOLVED, the City of Waseca hereby assures the Northeast Trail - City of Waseca Park and Trail System will be maintained for a period of no less than 20 years. OR

For Equipment grants:

BE IT FURTHER RESOLVED, the City of Waseca hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASECA
THIS 20 DAY OF AUGUST, 2019

ATTEST:

MAYOR

CITY CLERK

CONTRACT CONSTRUCTION PAYMENT REQUEST

6D

DATE: August 12, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Airport Hangar Project

CITY PROJECT NO. 2016-11

PAYMENT REQUEST : NO. 6

PAYMENT PERIOD : 7/01/2019-07/18/2019

CONTRACTOR: APX

PAYMENT AMOUNT: \$155,968.62

Approved By:



Department Head

8/12/19

Date



Director of Finance

8/13/19

Date



City Manager

8-13-19

Date

PAYMENT APPLICATION

TO: City of Waseca
508 S State Street
Waseca MN 56093

FROM: APX Construction Group, LLC
1020 Innovation Lane
Mankato MN 56001

PROJECT NAME AND LOCATION: 18011 Waseca Municipal Airport
35493 110th Street
Waseca MN 56093

INVOICE #: 19083

ARCHITECT: City of Waseca
508 S State Street
Waseca MN 56093

APPLICATION # 6 **Distribution to:**

PERIOD THRU: 07/18/2019 **OWNER**

Owner Project #: A8101-31 **ARCHITECT**

DATE OF CONTRACT: 5/15/2018 **CONTRACTOR**

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached

1. CONTRACT AMOUNT

654,946.60

2. SUM OF ALL CHANGE ORDERS

23,880.00

3. CURRENT CONTRACT AMOUNT (Line 1 + 2)

678,826.60

4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)

657,873.50

5. RETAINAGE:

A. 5% Of Completed Work (Columns D + E on Continuation Page)

32,893.68

B. 0% of Material Stored (Column F on Continuation Page)

0.00

Total Retainage (Line 5a + 5b or Column I on Continuation Page)

32,893.68

6. TOTAL COMPLETED AND STORED LESS RETAINAGE: (Line 4 minus Line 5 Total)

624,979.82

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:

469,011.20

8. CURRENT PAYMENT DUE:

155,968.62

9. BALANCE TO FINISH: Line 3 - Line 6

53,846.78

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	23,880.00	0.00
Total approved this month	0.00	0.00
TOTALS	23,880.00	0.00
NET CHANGES	23,880.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: APX Construction Group, LLC

By: Michael Kelly Date: 7-18-19

State of: **Minnesota**

County of: **Blue Earth**

Subscribed and sworn to before me this 18

Notary Public: Dawn Marie Guam

My Commission Expires: 1-31-2020



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: 155,968.62

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that changed to match the certified amount.)

ARCHITECT: City of Waseca - TKDA

By: [Signature] Date: 7/23/2019

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION DETAILS

Customer: City of Waseca
Project: Waseca Municipal Airport

Application Number: 6
For Period Ending: 07/18/2019

A	B	C	D		E	F	G		H	I
			Work Completed	From Previous Application	This Period Value	Materials Presently Stored	Completed and Stored To Date	Total %		
Item Number - Description		Scheduled Value							Balance To Finish	Retainage Value
01	40-1 Mobilization	5,500.00	5500.00		0.00	0.00	5500.00	100.00	0.00	275.00
02	43-1 Remove bituminous pavement	990.00	0.00		990.00	0.00	990.00	100.00	0.00	49.50
03	43-2 Remove/Salvage 60" chain link fence	1,260.00	1260.00		0.00	0.00	1260.00	100.00	0.00	63.00
04	51-1 Common excavation	2,600.00	0.00		2,600.00	0.00	2600.00	100.00	0.00	130.00
05	51-2 Subgrade excavation	1,200.00	0.00		1,200.00	0.00	1200.00	100.00	0.00	60.00
06	51-4 Granular material	1,400.00	0.00		1,400.00	0.00	1400.00	100.00	0.00	70.00
07	51-7 Water	4,700.00	0.00		0.00	0.00	0.00	0.00	4,700.00	0.00
08	51-12 Topsoil placement	1,387.50	0.00		1,387.50	0.00	1387.50	100.00	0.00	69.38
09	72-14 4" aggregate base	500.00	0.00		500.00	0.00	500.00	100.00	0.00	25.00
10	72-2 6" aggregate base	2,296.00	0.00		2,296.00	0.00	2296.00	100.00	0.00	114.80
11	75-1 Filler fabric	720.00	0.00		720.00	0.00	720.00	100.00	0.00	36.00
12	82-1 Wearing course mixture	11,700.00	0.00		11,700.00	0.00	11700.00	100.00	0.00	585.00
13	82-6 Bituminous tack coat	225.00	0.00		225.00	0.00	225.00	100.00	0.00	11.25
14	91-1 Concrete walk, 4" thick	2,145.00	0.00		2,145.00	0.00	2145.00	100.00	0.00	107.25
15	91-2 Concrete apron, 6" thick	4,387.50	0.00		3,800.00	0.00	3800.00	86.61	587.50	190.00
16	91-3 Concrete landscaping edging	1,035.00	0.00		0.00	0.00	0.00	0.00	1,035.00	0.00
17	91-4 Concrete parking stop	300.00	0.00		0.00	0.00	0.00	0.00	300.00	0.00

PAYMENT APPLICATION DETAILS

Customer: City of Waseca
Project: Waseca Municipal Airport

Application Number: 6
For Period Ending: 07/18/2019

A		B	C	D		E		F	G		H	I
			Work Completed									
Item Number - Description			Scheduled Value	From Previous Application	This Period Value	Materials Presently Stored	Completed and Stored To Date	Total %	Balance To Finish	Retainage Value		
18	105-1 Pavement marking	900.00	0.00		0.00	0.00	0.00	0.00	900.00	0.00		
19	111-1 Seeding, class II	1,770.60	0.00		0.00	0.00	0.00	0.00	1,770.60	0.00		
20	111-2 Sodding	1,600.00	0.00		0.00	0.00	0.00	0.00	1,600.00	0.00		
21	111-3 Water	2,400.00	0.00		0.00	0.00	0.00	0.00	2,400.00	0.00		
22	111-7 Wood fiber blanket	1,500.00	0.00		0.00	0.00	0.00	0.00	1,500.00	0.00		
23	111-8 Landscaping rock	2,000.00	0.00		0.00	0.00	0.00	0.00	2,000.00	0.00		
24	112-1 Silt fence	900.00	900.00		0.00	0.00	900.00	100.00	0.00	45.00		
25	112-2 Sediment log	450.00	450.00		0.00	0.00	450.00	100.00	0.00	22.50		
26	114-1 Install salvaged chain link fence	760.00	0.00		0.00	0.00	0.00	0.00	760.00	0.00		
27	200-1 Hangar electrical construction	64,000.00	0.00		62,000.00	0.00	62000.00	96.88	2,000.00	3,100.00		
28	300-1 Hangar mechanical construction	47,000.00	26000.00		21,000.00	0.00	47000.00	100.00	0.00	2,350.00		
29	500-1 Pre-engineered metal hangar bldg	416,000.00	370600.00		44,000.00	0.00	414600.00	99.66	1,400.00	20,730.00		
30	500-2 Suspended mezzanine	73,320.00	65106.00		8,214.00	0.00	73320.00	100.00	0.00	3,666.00		
CO01	Soil Correction	23,880.00	23880.00		0.00	0.00	23880.00	100.00	0.00	1,194.00		
TOTAL:		678,826.60	493,696.00		164,177.50	0.00	657873.50	96.91	20,953.10	32,893.68		

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: August 14, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: 2019 Sidewalk Project

CITY PROJECT NO. 2019-04

PAYMENT REQUEST : NO. ONE

PAYMENT PERIOD : July 15, 2019 to August 13, 2019

CONTRACTOR: Sonic Concrete, LLC

PAYMENT AMOUNT: \$23,139.78

Approved By:

 8/14/19
Department Head Date

 8/14/19
Director of Finance Date

 8-14-19
City Manager Date

430 - 43010 - 5460 - 1904

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: August 14, 2019

TO: Mayor & City Council
Lee Mattson-City Manager

PROJECT NAME: 2019 SIDEWALK PROJECT

CITY PROJECT NOS. : 2019-04

PAYMENT REQUEST : NO. ONE

PAYMENT PERIOD : July 15, 2019 to August 13, 2019

CONTRACTOR: SONIC CONCRETE, LLC.
702 DUTTON DRIVE
ELLENDALE, MN 56026

CONTRACT

Original Contract sum: \$ 29,189.61

Change Orders

Net change by change orders: \$ -

Contract Sum to date: \$ 29,189.61

PAYMENT

Contract Amount to date: \$ 24,357.66

Change Orders to date: \$0.00

Total completed to date (earned): \$ 24,357.66

Retainage: 5% \$ 1,217.88

Total earned less retainage: \$ 23,139.78

Less previous payment requests: \$ -

Payment due this request: \$ 23,139.78

% Contract completed to date: 100%

Amount remaining on contract \$ -

Total Amount Due \$ 23,139.78

Approved By:

Bruce Simpson 8-14-2019
Contractor Date

Tom Kellogg 8/14/19
City Engineer Date

Shawn Rescher 8/14/19
Director of Finance Date

Lee Mattson 8-14-19
City Manager Date

CERTIFICATE OF PAYMENT

PROJECT: 2019 SIDEWALK PROJECT

CITY PROJECT NO. 2019-04

PAYMENT REQUEST NO. ONE

DATE: AUGUST 14, 2019

CONTRACTOR:
SONIC CONCRETE, LLC
702 DUTTON DRIVE
ELLENDALE, MN 56026

PAYMENT PERIOD

FROM: JULY 15, 2019

TO: AUGUST 13, 2019

ORIGINAL CONTRACT AMOUNT: \$ 29,189.61

REVISED CONTRACT AMOUNT: \$ 29,189.61

CONTRACT APPROVAL DATE: JULY 2, 2019

CONTRACT COMPLETION DATE: OCTOBER 15, 2019

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

No.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
1	Mobilization	L.S.	1	\$ 250.00	\$ 250.00	1	\$ 250.00	1	\$ 250.00
2	Traffic Control	L.S.	1	\$ 250.00	\$ 250.00	1	\$ 250.00	1	\$ 250.00
TOTAL					\$ 500.00		\$ 500.00		\$ 500.00
2ND AVENUE NE-200 BLOCK-SOUTH SIDE									
1	Remove Concrete Sidewalk	SQ.FT.	618	\$ 1.50	\$ 927.00	616.4	\$ 924.60	616.4	\$ 924.60
2	Sawing Concrete Sidewalk	LN. FT.	43	\$ 3.00	\$ 129.00	0	\$ -	0	\$ -
3	Drill & Grout Reinforcement Bar	EACH	51	\$ 2.00	\$ 102.00	48	\$ 96.00	48	\$ 96.00
4	8" Concrete Walk	SQ.FT.	109	\$ 7.83	\$ 853.47	108.1	\$ 846.42	108.1	\$ 846.42
5	4" Concrete Walk	SQ.FT.	509	\$ 6.00	\$ 3,054.00	508.3	\$ 3,049.80	508.3	\$ 3,049.80
6	Storm Drain Inlet Protection	EACH	2	\$ 250.00	\$ 500.00	1	\$ 250.00	1	\$ 250.00
7	Sod, Lawn Type Sod	SQ.YD.	64	\$ 36.82	\$ 2,356.48	0	\$ -	0	\$ -
TOTAL 2ND AVENUE NE-200 BLOCK-SOUTH SIDE					\$ 7,921.95		\$ 5,166.82		\$ 5,166.82
3RD STREET NE-200 BLOCK-EAST SIDE									
1	Remove Concrete Sidewalk	SQ.FT.	127	\$ 1.50	\$ 190.50	136.2	\$ 204.30	136.2	\$ 204.30
2	Sawing Concrete Sidewalk	LN. FT.	10	\$ 3.00	\$ 30.00	11	\$ 33.00	11	\$ 33.00
3	Drill & Grout Reinforcement Bar	EACH	6	\$ 2.00	\$ 12.00	6	\$ 12.00	6	\$ 12.00
4	4" Concrete Walk	SQ.FT.	127	\$ 6.00	\$ 762.00	136.2	\$ 817.20	136.2	\$ 817.20
5	Storm Drain Inlet Protection	EACH	1	\$ 250.00	\$ 250.00	0	\$ -	0	\$ -
6	Sod, Lawn Type Sod	SQ.YD.	16	\$ 36.82	\$ 589.12	0	\$ -	0	\$ -
TOTAL 3RD ST NE-200 BLOCK-EAST SIDE					\$ 1,833.62		\$ 1,066.50		\$ 1,066.50
8TH STREET NE-500 BLOCK-EAST SIDE									
1	Remove Concrete Sidewalk	SQ. FT.	380	\$ 1.50	\$ 570.00	341.2	\$ 511.80	341.2	\$ 511.80
2	Sawing Concrete Sidewalk	LN. FT.	16	\$ 3.00	\$ 48.00	0	\$ -	0	\$ -
3	Drill & Grout Reinforcement Bar	EACH	8	\$ 2.00	\$ 16.00	8	\$ 16.00	8	\$ 16.00
4	4" Concrete Walk	SQ.FT.	380	\$ 6.00	\$ 2,280.00	341.2	\$ 2,047.20	341.2	\$ 2,047.20
5	Storm Drain Inlet Protection	EACH	1	\$ 250.00	\$ 250.00	2	\$ 500.00	2	\$ 500.00
6	Sod, Lawn Type Sod	SQ.YD.	44	\$ 36.82	\$ 1,620.08	0	\$ -	0	\$ -
TOTAL 8TH STREET NE-500 BLOCK-EAST SIDE					\$ 4,784.08		\$ 3,075.00		\$ 3,075.00

CERTIFICATE OF PAYMENT

PROJECT: 2019 SIDEWALK PROJECT

CITY PROJECT NO. 2019-04

PAYMENT REQUEST NO. ONE

DATE: AUGUST 14, 2019

CONTRACTOR:
SONIC CONCRETE, LLC
702 DUTTON DRIVE
ELLENDALE, MN 56026

PAYMENT PERIOD
FROM: JULY 15, 2019
TO: AUGUST 13, 2019

ORIGINAL CONTRACT AMOUNT: \$ 29,189.61

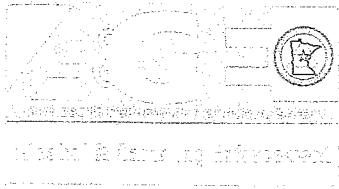
REVISED CONTRACT AMOUNT: \$ 29,189.61

CONTRACT APPROVAL DATE: JULY 2, 2019

CONTRACT COMPLETION DATE: OCTOBER 15, 2019

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

No.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
3RD STREET SW-800 AND 900 BLOCK-EAST SIDE									
1	Remove Concrete Sidewalk	SQ. FT.	266	\$ 1.50	\$ 399.00	386.8	\$ 580.20	386.8	\$ 580.20
2	Sawing Concrete Sidewalk	LN. FT.	40	\$ 3.00	\$ 120.00	0	\$ -	0	\$ -
3	Drill & Grout Reinforcement Bar	EACH	20	\$ 2.00	\$ 40.00	30	\$ 60.00	30	\$ 60.00
4	4" Concrete Walk	SQ.FT.	214	\$ 6.00	\$ 1,284.00	326.9	\$ 1,961.40	326.9	\$ 1,961.40
5	6" Concrete Walk	SQ.FT.	52	\$ 6.80	\$ 353.60	59.9	\$ 407.32	59.9	\$ 407.32
6	Storm Drain Inlet Protection	EACH	2	\$ 250.00	\$ 500.00	1	\$ 250.00	1	\$ 250.00
7	Sod, Lawn Type Sod	SQ.YD.	38	\$ 36.82	\$ 1,399.16	0	\$ -	0	\$ -
3RD STREET SW-800 AND 900 BLOCK-EAST SIDE					\$ 4,095.76		\$ 3,258.92		\$ 3,258.92
2ND AVENUE SE-200 BLOCK-NORTH AND SOUTH SIDE									
1	Remove Concrete Sidewalk	SQ. FT.	1089	\$ 1.50	\$ 1,633.50	1287	\$ 1,930.50	1287	\$ 1,930.50
2	Sawing Concrete Sidewalk	LN. FT.	65	\$ 3.00	\$ 195.00	319	\$ 957.00	319	\$ 957.00
3	Drill & Grout Reinforcement Bar	EACH	68	\$ 2.00	\$ 136.00	63	\$ 126.00	63	\$ 126.00
4	4" Concrete Walk	SQ.FT.	920	\$ 6.00	\$ 5,520.00	908.4	\$ 5,450.40	908.4	\$ 5,450.40
5	6" Concrete Walk	SQ.FT.	169	\$ 6.80	\$ 1,149.20	378.9	\$ 2,576.52	378.9	\$ 2,576.52
6	Storm Drain Inlet Protection	EACH	2	\$ 250.00	\$ 500.00	1	\$ 250.00	1	\$ 250.00
7	Sod, Lawn Type Sod	SQ.YD.	25	\$ 36.82	\$ 920.50	0	\$ -	0	\$ -
TOTAL 2ND AVENUE SE-200 BLOCK					\$ 10,054.20		\$ 11,290.42		\$ 11,290.42
TOTAL PROJECT NO. 2019-04					\$ 29,189.61		\$ 24,357.66		\$ 24,357.66



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

6E

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Waseca Sheriff Posse		Date organized 9-7-19	Tax exempt number 47-8149823
Address Wagon Train 202 W. Elm Ave		City Waseca	State Minnesota
Zip Code 56093			
Name of person making application Todd Schmidt		Business phone 507-835-5136	Home phone 507-461-0316
Date(s) of event Sept. 7th 2019	Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name Megan Jensen	City Waseca	State Minnesota	Zip Code 56093
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.

409 8th Ave NE / Fairgrounds Beer Garden

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Boxcar Bar
202 W Elm Ave

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Founders Ins. 1 million

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

PLEASE NOTE: License application is subject to approval by the Alcohol and Gambling Enforcement Division 30 days prior to event.

Title:	Public Nuisance -Public Hearing Date of August 20, 2019		
Meeting Date:	August 20, 2019	Agenda Item Number:	7A
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Site Photos Attorney Letter
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve Resolution 19-40, an abatement of continuing nuisance.		
How does this item pertain to Vision 2030 goals?	Promotes good Governance.		

BACKGROUND: The City has received complaints regarding nuisance conditions on the property located at 714 3rd Ave NE in Waseca. Per procedure, staff investigated the property and sent correspondence to the property owner on April 26th, May 9th, July 10th, and requested nuisance citations from the Waseca Police Department on July 23rd. Some progress was evident as of August 12, 2019. The current condition constitutes a public nuisance per City ordinances.

BUDGET IMPACT: Incurred costs for abatement will be charged to the property owner.

POLICY QUESTION: The City Council has the authority to order summary enforcement and the abatement of the nuisance.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION: Approve Resolution 19-40 to have the City Council to approve action to enact civil remedies against the property owner and the property for the nuisance.

RESOLUTION NO. 19-40

A RESOLUTION OF THE WASECA CITY COUNCIL IN THE MATTER OF ABATEMENT OF A CONTINUING NUISANCE AT 714 3RD AVENUE NE, WASECA, MINNESOTA ON PROPERTY OWNED BY MS VICKY SCRIBNER.

WHEREAS, Vicky Scribner, owns and/or controls property located at 714 3rd Avenue, Waseca, Minnesota; and

WHEREAS, ON April 26, 2019 and May 9, 2019 letters were sent to the property owner by Bill Green, Planning & Zoning Coordinator for the City of Waseca indicating that the property was being used in violation of City Code Provisions 154.162 (B); 91.36 (B)(1) and 91.37 (A). In spite of such notifications violations of the cited City Code provisions, continue, and

WHEREAS, a hearing has been set before the Waseca City Council for August 20, 2019 and notice of said hearing has been personally served upon the property owner, and

WHEREAS, the property owner has been advised that the City will ask that the nuisance be abated and that the costs of abatement be assessed against the property and must be repaid within five years with interest at 8%, and

NOW, THEREFORE, BE IT RESOLVED, pursuant to Minnesota Statutes Section 463.15 to 463.161 and the City Code of the City of Waseca, Minnesota, the City Council of the City of Waseca has duly considered all the facts and finds that:

1. An investigation of this matter was performed by the appropriate agencies of the City of Waseca and that notices as required by law have been sent/served upon the property owner.
2. There has been some improvement of the condition of the property but there remains numerous violations of Waseca City Code.
3. The condition of the property constitutes a continuing nuisance under the Laws of the State of Minnesota and City of Waseca such as to be declared a Public Nuisance in need of immediate abatement.

Based upon said Findings the City Council of the City of Waseca orders:

1. The City Manager (or his designee) shall cause this Resolution to be served upon the owner of the property, Vicky Scribner, and any lien holder of the property.
2. Vicki Scribner shall within twenty (20) days remove all items from the property at 714 3rd Avenue NE, Waseca, Minnesota which are in violation of State Statute or City Code.
3. A motion for summary enforcement of this order will be made to the District Court of Waseca County unless corrective action is taken as provided above, or unless an Answer is filed as provided by M.S. Section 436.18.

Page 2

Adopted by the City Council of Waseca, Minnesota this _____ day of August, 2019.

Mayor

ATTEST:

Assistant to the City Manager

Title:	Resolution No. 19-38 Approving a Variance to Allow a Minor Subdivision Lot Combination for properties located at Lots 1, 2, 3, Chaffin Subdivision (601 9 th St NE)		
Meeting Date:	August 20, 2019	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution No. 19-38 PC Memo/Attachments Exhibit A
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to adopt Resolution No. 19-38, A Resolution of the Waseca City Council Approving a Variance to Allow a Minor Subdivision Lot Combination for properties located at Lots 1, 2, 3, Chaffin Subdivision (601 9 th St NE)		
How does this item pertain to Vision 2030 goals?	Good Governance.		

BACKGROUND:

Robert & Lois Chaffin, owners of the property, are requesting a combination of the properties through a minor subdivision process with a variance so they can build a single family home on the property, and stay in compliance with the Shoreland Overlay requirements for impervious surface.

The Variance is from Section 151.100 (E) (2), to allow combination of three lots by a Minor Subdivision, which will have more than 5 sides after combination. Approving the variance is reasonable due to the physical condition of the lots.

The proposed combined lot will meet the minimum required standards for area, width and depth of a new lot in the R-2 District that is within the Shoreland Overlay of Clear Lake.

The Planning Commission held a public hearing on the Variance request on August 14, 2019. The Planning Commission voted 4-0 recommending approval to the City Council.

BUDGET IMPACT: None

POLICY QUESTION: The City Council has the authority to approve Variances.

ALTERNATIVES CONSIDERED: None

RECOMMENDATION: Staff is recommending adoption of Resolution 19-38, approving a Variance to Allow a Minor Subdivision Lot Combination for properties located at Lots 1, 2, 3, Chaffin Subdivision (601 9th St NE).

RESOLUTION NO. 19-38

A RESOLUTION OF THE WASECA CITY COUNCIL GRANTING A VARIANCE TO ALLOW A MINOR SUBDIVISION LOT COMBINATION FOR PROPERTIES LOCATED AT LOTS 1, 2, 3, CHAFFIN SUBDIVISION (601 9th St NE)

WHEREAS, application has been made to the City Council of the City of Waseca by Robert & Lois Chaffin, for approval of a variance from the provisions of Chapter 151, Section 151.100 (E) (2) of the Waseca City Code to allow combination of three lots by a minor subdivision, where the resulting lot will have more than 5 sides after combination. The properties are located at Lots 1, 2, 3, Chaffin Subdivision (601 9th St NE) and are described as:

**Lot 1, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of
the Waseca County Recorder, Waseca County, Minnesota**

AND

**Lot 2, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of
the Waseca County Recorder, Waseca County, Minnesota**

AND

**Lot 3, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of
the Waseca County Recorder, Waseca County, Minnesota**

And,

WHEREAS, the Waseca Planning Commission held a public hearing on the request at its August 14, 2019 meeting, and all interested parties were provided an opportunity to comment; and

WHEREAS, the City Council of the City of Waseca has considered the advice and recommendation of the Planning Commission, the consistency of the proposed project with the Waseca Zoning Ordinance, and the effect of the proposed use on the health, safety and welfare of the occupants of the surrounding land, existing and anticipated traffic conditions, and the effect of the proposed use on the City's Comprehensive Plan, and the effect on property values in the surrounding area; and

WHEREAS, the City Council of the City of Waseca makes the following findings of fact related to the proposed development and requested variance:

1. The Variance is in harmony with the purposes and intent of the ordinance.
2. The use and Variance is consistent with the Comprehensive Plan.
3. The proposal puts the property to use in a reasonable manner.
4. There are unique circumstances to the property not created by the landowner.
5. The Variance, if granted, will not alter the essential character of the locality.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that the variance from the provisions of Chapter 151, Section 151.100 (E) (2) of the Waseca City Code to allow combination of three lots by a minor subdivision, where the resulting lot will have more than 5 sides after combination, subject to the following conditions:

1. The properties shall be developed according to the approved survey plan, which shall be attached as Exhibit A to the approving resolution.

2. The address of the newly created property will be 601 9th Street NE.
3. A grading and surface water drainage plan shall be submitted to the Waseca City Engineering Department for review and approval before a building permit will be issued for the combined property.
4. All costs associated with the lot reconfiguration shall be paid by the property owner.
5. The property shall not be subdivided at any time in the future without prior written approval by the City of Waseca.
6. All development on the property shall comply with the Waseca Code of Ordinances and State and Local Building codes.

Adopted this 20th day of August, 2019.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

PLANNING DEPARTMENT

M E M O R A N D U M

TO: Daren Arndt, Chair
Waseca Planning Commission

FROM: Bill Green
Planning & Zoning Coordinator

MEETING DATE: August 14, 2019

SUBJECT: Public Hearing - Action No. 19-08 – Variance: Chaffin Subdivision Lot Combination (Lots 1, 2, 3)

ATTACHMENTS: Application
Site Location Map
Survey
Site Photos

APPLICANT

Robert & Lois Chaffin, owners of the property. A complete application was received July 5, 2019. Final action, which is required within 60 days of the complete application date, must be taken by September 3, 2019.

REQUEST

The applicant is requesting a Variance to allow the combining of three vacant lots through a Minor subdivision.

LOCATION

The properties are Lots 1, 2, 3; Chaffin Subdivision, in Waseca, MN and are described as:

**Lot 1, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of
the Waseca County Recorder, Waseca County, Minnesota**

AND

**Lot 2, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of
the Waseca County Recorder, Waseca County, Minnesota**

AND

**Lot 3, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of
the Waseca County Recorder, Waseca County, Minnesota**

CURRENT LAND USE

The site consists of three undeveloped parcels. There is a driveway easement on the west side of one of the parcels that services the single family home to the west.

PROPOSED LAND USE

Upon combination of the three parcels, the proposed use is for one single-family home. This is a permitted use in the R-2 District.

ZONING

The parcel is currently zoned R-2, Urban Residential District. The properties are within the Shoreland Overlay District of Clear Lake. No change in zoning is requested. Adjacent property in all directions is R-2, Urban Residential.

ENVIRONMENTAL

The parcels were platted in 1961 and do not meet the current required minimum lot size for those in the shoreland overlay. The maximum impervious surface coverage in the shoreland overlay of Clear Lake is 25%. With the combination of the three parcels, the newly created lot will allow for development of the lot, maintaining the 25% maximum impervious surface allowed. A Variance is required as the newly created lot will contain more than five (5) sides. A Minor Administrative Subdivision process can be utilized with the approval of the Variance.

The Minnesota Department of Natural Resources has reviewed the request and has no concerns with the variance or subdivision proposal. The DNR supports the lot combination. DNR review is a requirement of the City of Waseca ordinance governing a Variance and Subdivision within the Shoreland Overlay.

CODE OF ORDINANCES

Section 151.100 (E) (2), Minor Subdivisions:

(E) (2) each lot shall have no fewer than four sides and no more than five sides.

PUBLIC UTILITIES

The site is currently served by public utilities. No new public utilities are proposed or required for this action.

REVIEW

On July 5, 2019, the City of Waseca received a completed application for a Minor Subdivision with Variance for the properties described as Lots 1, 2, 3, Chaffin Subdivision.

Robert & Lois Chaffin, owners of the property, are requesting to combine the properties through a minor subdivision process with a variance so they can build a single family home on the property, and stay in compliance with the Shoreland Overlay requirements for impervious surface.

The Variance is from Section 151.100 (E) (2), to allow combination of three lots by a Minor Subdivision, which will have more than 5 sides after combination. Approving of the variance is reasonable due to the physical condition of the lots.

The proposed combined lot will meet the minimum required standards for area, width and depth of a new lot in the R-2 District that is within the Shoreland Overlay of Clear Lake.

FINDINGS

In granting a Variance, the following findings shall be made:

- The Variance is in harmony with the purposes and intent of the ordinance.
- The use and variance is consistent with the comprehensive plan.
- The proposal puts the property to use in a reasonable manner.
- There are unique circumstances to the property not created by the landowner.
- The Variance, if granted, will not alter the essential character of the locality.

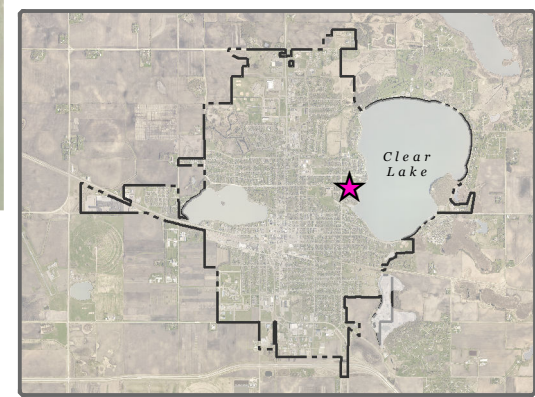
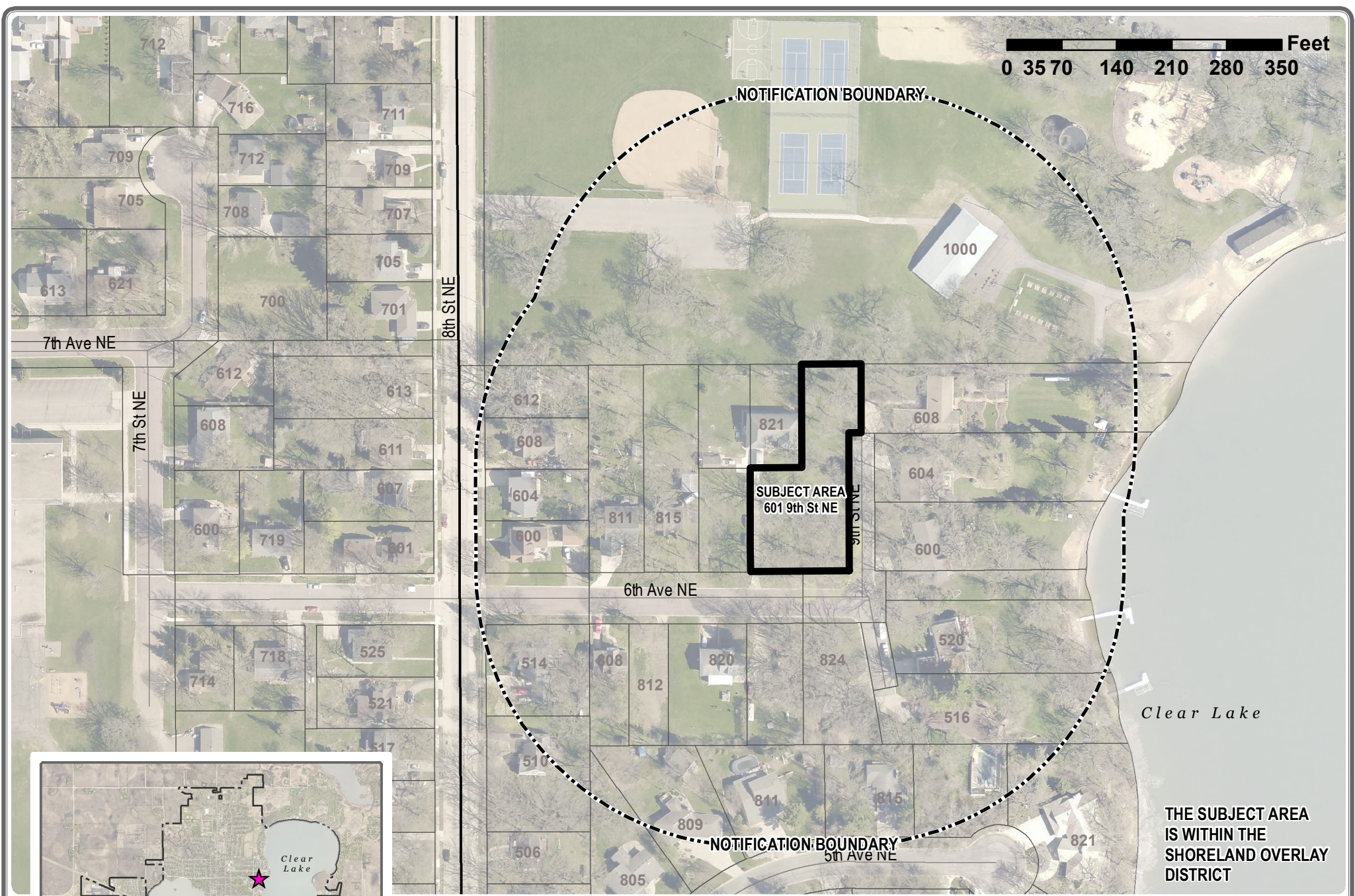
RECOMMENDATION

Staff recommends approval of a Variance to allow the combination of three lots by a Minor Subdivision, for the properties described as Lots 1, 2, 3, Chaffin Subdivision subject to the following conditions:

1. The properties shall be developed according to the approved survey plan, which shall be attached as Exhibit A to the approving resolution.
2. The address of the newly created property will be 601 9th Street NE.
3. A grading and surface water drainage plan shall be submitted to the Waseca City Engineering Department for review and approval before a building permit will be issued for the combined property.
4. All costs associated with the lot reconfiguration shall be paid by the property owner.
5. The property shall not be subdivided at any time in the future without prior written approval by the City of Waseca.
6. All development on the property shall comply with the Waseca Code of Ordinances and State and Local Building codes.

REQUESTED ACTION

Hold a public hearing on the Variance request and take action on a recommendation to be forwarded to the City Council for consideration at their August 20, 2019 meeting.



Robert & Lois Chaffin
Variance
601 9th St NE - Waseca, MN 56093
PIN R17.201.0010

- Legend
- Notification Area
 - Subject Parcel
 - Parcels

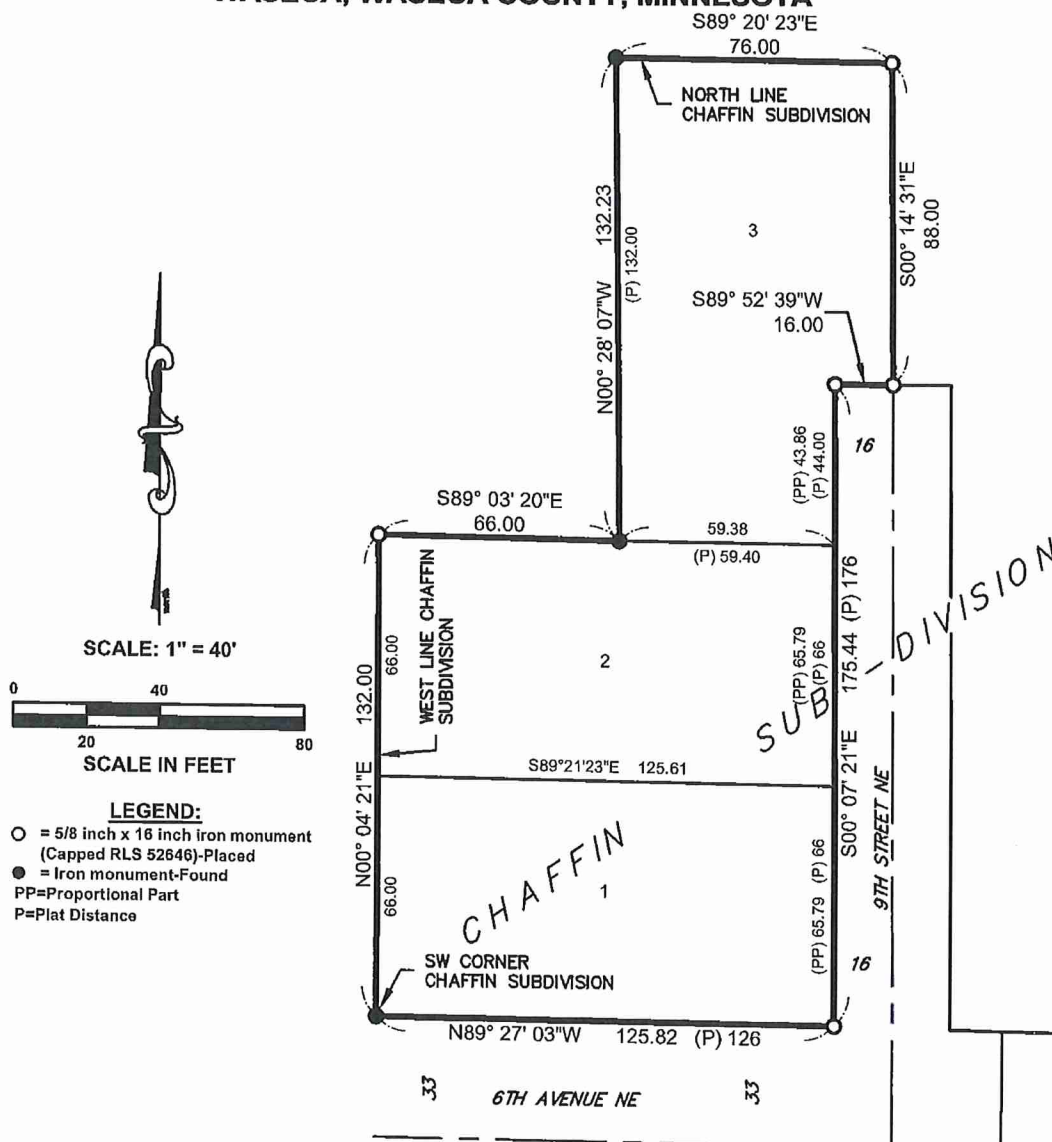


THE SUBJECT AREA
IS WITHIN THE
SHORELAND OVERLAY
DISTRICT

ADMINISTRATIVE SURVEY

LOTS 1-3, CHAFFIN SUB-DIVISION
WASECA, WASECA COUNTY, MINNESOTA

EXHIBIT A



LEGAL DESCRIPTION OF RECORD

Lot 1, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of the Waseca County Recorder, Waseca County, Minnesota

AND

Lot 2, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of the Waseca County Recorder, Waseca County, Minnesota

AND

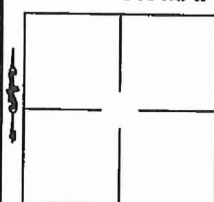
Lot 3, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of the Waseca County Recorder, Waseca County, Minnesota

PREPARED LEGAL DESCRIPTION

Lots 1-3, CHAFFIN SUB-DIVISION, as the same is platted and recorded in the office of the Waseca County Recorder, Waseca County, Minnesota

FOR: ROBERT & LOIS CHAFFIN

LOCATION MAP



Scale: 1" = 4000'

Date: 7/1/19
Drawn by: JHS5
Field Book:-
Coord-System: MNDOT CO. NAD83 (11)
Job No: 19-1124
Revised date:-
Survey: SAT
Page 1 of 1
File: 1800

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I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Scott A. Tuchtenhagen
Scott A. Tuchtenhagen
Date:

L.S. No. 52646



**JONES
HAUGH
SMITH**
Engineers + Surveyors

515 South Washington Ave.
Albert Lea, MN 56007
507-373-4876

415 West North Street
Owatonna, MN 55060
507-451-4598



Request for City Council Action

Title:	Resolution No. 19-39 for granting a Conditional Use Permit to New Hope Board & Lodge LLC, located at 623 2 nd St NW.		
Meeting Date:	August 20, 2019	Agenda Item Number:	7C
Action:	<input type="checkbox"/> MOTION <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution No. 19-39 PC Memo/ Attachments
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: To adopt Resolution No. 19-39: A Resolution of the Waseca City Council approving a Conditional Use Permit for New Hope Board & Lodge LLC, located at 623 2 nd St NW.		

BACKGROUND:

Kody Schendel, on behalf of New Hope Board and Lodge LLC is requesting a Conditional Use Permit from the City of Waseca Code of Ordinances, Section 154.014, Table 4-1, to allow an increase in the number of residents in an over-night care facility or group home to serve 7 to 16 persons.

Per the submitted Mission Statement, New Hope Board and Lodge offers housing support to individuals with chemical dependency and/or mental illness who are eligible for Housing Support.

Required on-site parking needs are met with four off-street parking spaces. The property owner has stated that garbage and recycling containers will be housed inside the garage, brought out only for collection days. Any permanent outside garbage storage must be screened per city ordinance requirements.

The proposed use by a Conditional Use Permit is reasonable as it will promote the quality of the neighborhood and encourages the public health, safety and welfare of residents.

POLICY QUESTION: City Council has the authority to approve conditional use permits.

ADVISORY BOARD RECOMMENDATION: The Planning Commission held a public hearing on the request on August 14, 2019. The Planning Commission voted 4-0 to recommend approval of the Conditional Use Permit and Variance.

RECOMMENDATION: Motion to adopt Resolution No. 19-39: Approving a Conditional Use Permit for New Hope Board & Lodge LLC, located at 623 2nd St NW.

RESOLUTION NO. 19-39

A RESOLUTION OF THE WASECA CITY COUNCIL APPROVING A CONDITIONAL USE PERMIT ON PROPERTY ZONED R-2, URBAN RESIDENTIAL (623 2nd St NW)

WHEREAS, application has been made to the Waseca City Council by Kody Schendel, on behalf of New Hope Board & Lodge LLC, for approval of a Conditional Use Permit to allow an increase in the number of residents in an over-night care facility or group home to serve 7 to 16 persons. The property is located at 623 2nd Street NW, and is described as:

The East One Hundred Forty-four and Ninety-seven Hundredths (144.97) feet of Lot Two (2), in Block Two (2), Auditor's Plat of the Southeast Quarter (SE ¼) of Section Seven (7), in Township One Hundred Seven (107) North, Range Twenty-two (22) West, Waseca County, Minnesota, in the City of Waseca, Minnesota, according to the Plat thereof on file and of record in the Office of the County Recorder in and for Waseca County, Minnesota.

And,

WHEREAS, the Waseca Planning Commission held a public hearing on the request at its August 14, 2019 meeting, and all interested parties were provided an opportunity to comment; and

WHEREAS, the City Council of the City of Waseca has considered the advice and recommendation of the Planning Commission, the consistency of the proposed project with the Waseca Zoning Ordinance and the effect of the proposed use on the health, safety, and welfare of the occupants of the surrounding land; and

WHEREAS, the City Council of the City of Waseca, makes the following findings of fact related to the proposed development:

And,

- The use is allowed as a conditional use in the zoning district and conforms to standard zoning regulations;
- The conditional use will conform to the conditions listed in 154.014, Table 4-1 for the proposed use;
- The conditional use will not impede the normal and orderly use or development of nearby property, substantially diminish nearby property values or place an undue burden on public facilities or services;
- The conditional use will not be detrimental to the health, safety, morals, or welfare of the public;
- The conditional use will not result in a nuisance by odor, noise, or light;
- The conditional use will not unduly affect natural features.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that a Conditional Use Permit to allow an increase in the number of residents in an over-night care facility or group home to serve 7 to 16 persons., is hereby approved for the purpose as set forth, subject to the following conditions:

1. The property shall meet all local and state code requirements before increased occupancy is permitted.
2. Off street parking availability must be maintained per City requirements.
3. Outside garbage container storage must be screened per City requirements.
4. No person receiving a felony conviction of the below offenses shall be allowed to reside at the residence:

MN Statute - Sections:

609.185 (murder in the first degree); 609.19 (murder in the second degree); 609.195 Subd. A (murder in the third degree); 609.20 Subd. (1)(3)(manslaughter in the first degree); 609.221 (assault in the first degree); 609.222 (assault in the second degree); 609.2231 Subd. 1- assault of a police officer, transfer body fluid, feces (assault in the fourth degree); 609.245 Subd. 1 – while armed with a dangerous weapon (aggravated robbery); 609.25_(kidnapping); 609.255 Subd. 2 (false imprisonment); 609.322(solicitation, inducement, and promotion of prostitution; sex trafficking); 609.52 (involving theft of a firearm, an explosive, or an incendiary device); 609.561 (arson in the first degree); 609.562 (arson in the second degree); 609.66, subdivision 1e_(drive-by shooting); 609.67 (unlawfully owning, possessing, operating a machine gun or short-barreled shotgun); 609.855, subdivision 5 (shooting at a public transit vehicle or facility); Anyone classified as a level 3 predatory offender by the Minnesota Department of Corrections; And an attempt to commit any of these offenses.

Adopted this 20th day of August 2019.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

PLANNING DEPARTMENT M E M O R A N D U M

TO: Daren Arndt, Chair
Waseca Planning Commission

FROM: Bill Green
Planning and Zoning Coordinator

MEETING DATE: August 14, 2019

SUBJECT: Public Hearing-Action No. 19-07 - CUP: New Hope Board and Lodge, LLC, 623 2nd St NW

ATTACHMENTS: Application
Site Location Map
Site Plan
Site Photos
Mission Statement and By-Laws

APPLICANT

The applicant is Kody Schendel on behalf of New Hope Board and Lodge, LLC, owner of the property. A complete application was received on July 19, 2019. Final action, which is required within 60 days of the complete application date, must be taken by September 15, 2019.

REQUEST

The applicant is requesting a conditional use permit to increase the maximum allowed number of residents from 6, to 16 persons, in an over-night care facility or group home.

LOCATION

The property is located at 623 2nd St NW and is described as:

The East One Hundred Forty-four and Ninety-seven Hundredths (144.97) feet of Lot Two (2), in Block Two (2), Auditor's Plat of the Southeast Quarter (SE ¼) of Section Seven (7), in Township One Hundred Seven (107) North, Range Twenty-two (22) West, Waseca County, Minnesota, in the City of Waseca, Minnesota, according to the Plat thereof on file and of record in the Office of the County Recorder in and for Waseca County, Minnesota.

LAND USE

The property is occupied by a single family home with attached two car garage. The Land Use Plan designates this lot as Medium Density Residential. Surrounding land uses are residential in all directions.

Goals and objectives based on City's Comprehensive Plan are as follows:

1. Goal: a sufficient supply and variety of adequate, safe, and sanitary housing to meet the needs of all residents, regardless of age, gender, ethnicity, income, and physical condition.

Objective: Encourage preservation and rehabilitation of existing housing stock and construction of new housing units to provide the different types of housing opportunities; including but not limited to, residential care and assisted-living.

2. Goal: Provide for a range of housing densities and options to meet the needs of all household types and incomes.

Objective: Encourage housing mixtures of different densities, but avoid abrupt changes between high and low density.

3. Goal: provide adequate opportunity for expansion and new development of Assisted Living and Residential Care facilities within the community.

Objective: Continue to provide funding options to make housing assistance available to qualifying projects that develop Assisted Living and other Residential Care facilities in the community.

ZONING

The property is zoned R-2, Urban Residential. Over-night care facilities or group homes, serving 7 through 16 persons, require a Conditional Use Permit in the R-2 district as stated in Section 154.014, Table 4-1. Adjacent zoning is R-2 in all directions.

ENVIRONMENTAL

There are no known environmental issues related to the project.

PUBLIC UTILITIES

The property is fully served with municipal utilities. No new public utilities are proposed or required with the proposed use.

REVIEW

Kody Schendel on behalf of New Hope Board and Lodge, LLC is requesting a Conditional Use Permit from the City of Waseca Code of Ordinances, Section 154.014, table 4-1, to allow an increase in the number of residents in an over-night care facility or group home to serve 7 to 16 persons.

Per the submitted Mission Statement, New Hope Board and Lodge offers housing support to individuals with chemical dependency and/or mental illness who are eligible for Housing Support.

Required on-site parking needs are met with four off-street parking spaces. The property owner has stated that garbage and recycling containers will be housed inside the garage, brought out only for collection days. Any permanent outside garbage storage must be screened per city ordinance requirements.

The proposed use by a Conditional Use Permit is reasonable as it will promote the quality of the neighborhood and encourages the public health, safety and welfare of residents.

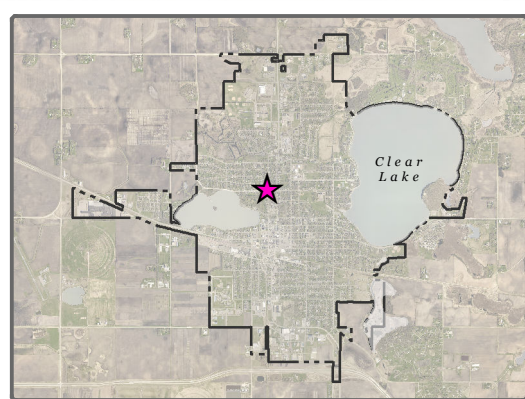
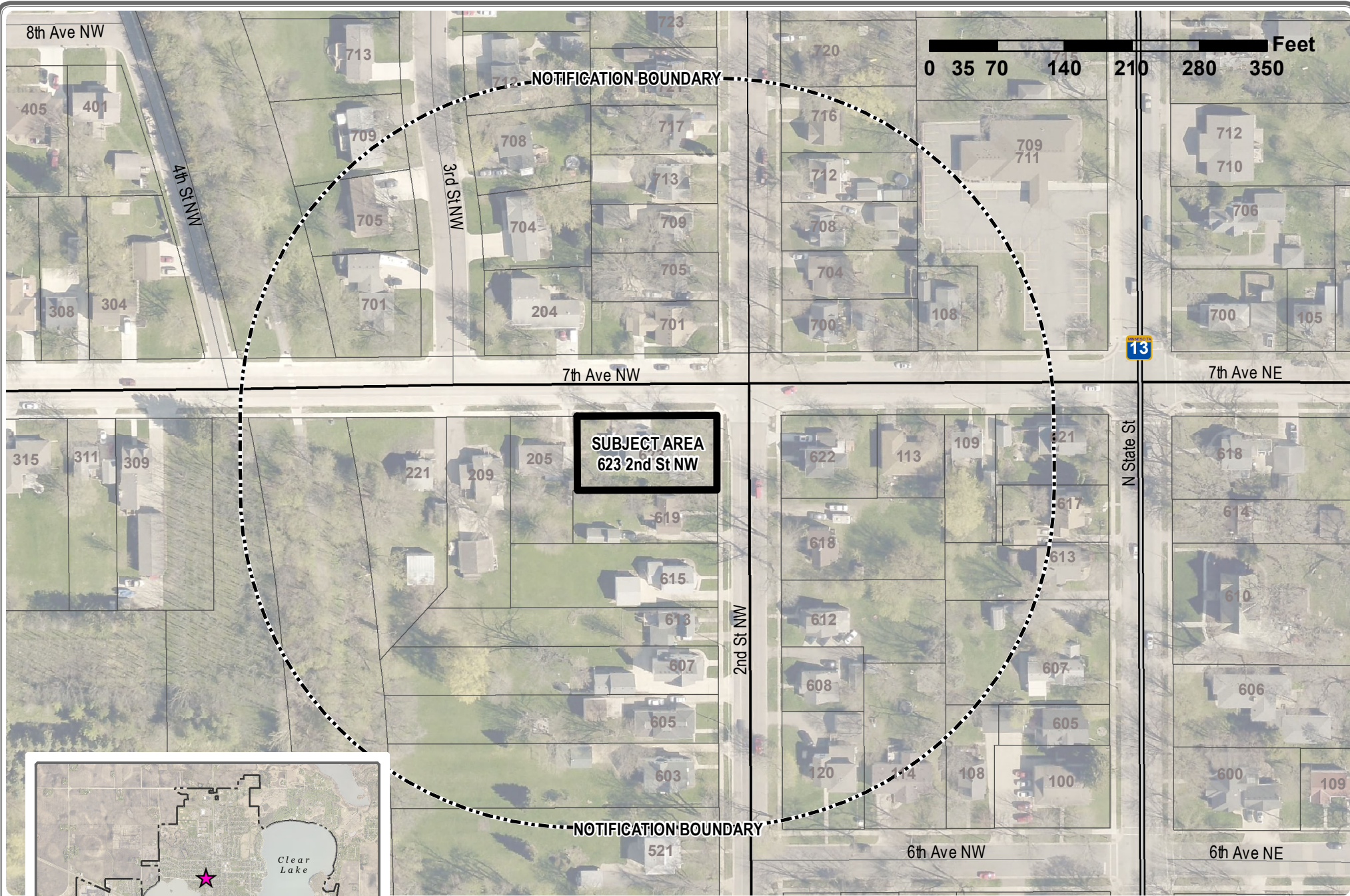
RECOMMENDATION

City Staff recommends approval of a Conditional Use Permit to increase the capacity of the proposed use to serve 7 to 16 persons on the property located at 623 2nd St NW, subject to the following conditions:

1. The property shall meet all local and state code requirements before increased occupancy is permitted.
2. Off street parking availability must be maintained per City requirements.
3. Outside garbage container storage must be screened per City requirements.

REQUESTED ACTION

Hold a public hearing on the Conditional Use Permit request and take action on a recommendation to be forwarded to the City Council for consideration at their August 20, 2019 meeting.



Kody Schendel
 Conditional Use Permit
 623 2nd St NW - Waseca, MN 56093
 PIN R17.113.0110

Legend

- Notification Area
- Subject Parcel
- Parcels



New Hope Board and Lodge

623 2nd Street NW

Waseca, MN 56093

New Hope Board and Lodge offers housing support to individuals with chemical dependency and/or mental illnesses who are eligible for Housing Support (GRH). New Hope promotes a safe, sober, and comfortable living environment while encouraging independence.

New Hope does not provide on-site supervision. Random check-ins are made weekly to ensure house chores, cleanliness, and healthy grooming are being maintained. Random UAs are conducted to ensure sobriety through out your stay.

A Mental Health Practitioner is available 24/7 for residence assistance.

Food, Utilities, Multiple Streaming Services, and Wi-Fi are included in rent. Residents are responsible for their own grooming essentials, blankets, and meal preparation.

Please see the 'Resident Bill of Right & Services' and the 'Policies' for other services that are provided.

New Hope Board and Lodge

RESIDENT RIGHTS

You have the right to participate in social, religious, and community activities that do not interfere with the rights of other residents within the facility.

You have the right to reside and receive services in the facility with reasonable accommodations of your needs and preferences. Except, when your health or safety (and other residents) would be endangered.

You have the right to receive services from an outside provider and to purchase goods and services that are not included in the per diem rate from a supplier of your choice- unless otherwise provided by law.

You have the right to have a health care directive and the right to formulate an advanced directive.

You have the right designate an unrelated person to have status of your next of kin with respect to helping you make a health care decision.

If you are unconscious, comatose, or unable to communicate- the facility must make reasonable efforts to notify a family member or an individual that you have designated. The family member/ individual has the right to participate in your treatment planning, as required by State Law.

You have the right to refuse to follow the facility rules BUT if you refuse to follow the rules, we will quickly be informed of the likely consequences of your decision. A further discussion will include staff members of New Hope Board and Lodge and your Case Manager.

You have the right to communicate with persons inside and outside of the facility during reasonable hours.

You have the right to refuse the services provided by New Hope Board and Lodge. The services include: providing food (3 meals a day), a bed, and a dresser/closet for your belongings. You can bring your own bedding and clothing. (Other items that are allowed are indicated in the 'house rules'-these items require a sign-up). You have the right to request certain food choices. **REQUEST does not mean automatic approval.

The facility must consult with you when there has been an accident or injury involving you. A significant change in your physical, mental, or psychological status, or when a decision has been made to transfer or discharge you from the facility. The facility will contact your Case Manager, Probation Officer, and/or your Emergency Contact.

New Hope Board and Lodge

HOUSE RULES

No physical, verbal, or sexual harassment is allowed. You will be evicted immediately, and charges will be pressed against you.

No illicit drugs and alcohol on the premises. If suspected, management will conduct room searches. If contraband is found, management will notify Law Enforcement, Social Services, and Probation Officers. You will be evicted immediately. Intoxicated persons will be taken to detox.

Residents are expected to take their medications as prescribed. Failure to do so may result in eviction and/or hospitalization.

Firearms or weapons (pocketknives included) are NOT allowed on the premises.

No stealing is allowed.

Sexual relations amongst residents is prohibited. Residents are allowed only in their own bedroom. Guests are to remain in the common living areas. Visiting hours are from 8AM-8PM.

Curfew for New Hope Board and Lodge Residents is 10PM-7AM, only exceptions are for work.

Residents need to notify management and the County case manager if you are going to be away from the residence for more than one night. If management is aware that you have been gone for more than one night, we will notify your case manager. Group Residential Housing rules state that you are allowed a certain amount of days per year (2019: 18 Nights). Check with your case manager to determine how many days are allowed.

Smoking is allowed outside in the back yard only. Cigarette butts must be disposed of in designated spots that are located outside of rear entrance. Violations of this rule will be cause for eviction.

Residents are expected to bathe at least four times per week to maintain good hygiene.

Residents are responsible for making their own meals with the food that is provided. Meals are to be eaten in the kitchen or rec area only. No outdated food is allowed in the refrigerator or freezer. It will be thrown out immediately, if found.

If you make a mess, you are required to clean it up immediately. This includes dishes. Residents are expected to participate in cleaning the common living areas of the house.

When tasks are assigned- you are expected to complete the task the same day that it is assigned to you.

Your rooms are to be kept clean, beds made, and clothing put away. Residents are expected to have only the amount of clothing that fits in one dresser or in half of the closet. You are responsible for your own belongings. New Hope Board and Lodge is NOT responsible for anything that is lost or stolen.

Residents may bring ONE personal television- no larger than 32 inches. ONE small music device, gaming station, or laptop is allowed. One bicycle and one spare tire and wheel are allowed. New Hope Board and Lodge will not be a place for you to store excess belongings. (No furniture, grills, propane tanks, etc.).

Random UAs will be conducted to ensure sobriety through out your stay at New Hope Board and Lodge. Failed test will result in immediate eviction.

Security cameras are located at entrances of doors to ensure safety and curfew compliance. If cameras are altered or handled in any way you will be evicted immediately and charges will be pressed against you.

If for any reason your stay is terminated by New Hope Board and Lodge, we will pack up your personal belongings and place them somewhere off the premises. The location will be discussed at that time.

Residents are responsible for replacing and/or repairing anything in the house or on the property that is intentionally damaged due to recklessness.

If you start working or are working, you will be required to pre-pay your portion of the amount that is requested by New Hope Board and Lodge. You are also expected to maintain coordination of care with your financial worker to ensure all requirements are being fulfilled. When the actual amount owed is determined by county the following month, we will notify you of any difference that you owe.

Residents are expected to give a 30-day written notice prior to leaving New Hope Board and Lodge. Failure to do so, may result in you owing New Hope Board and Lodge 30-days of rent beginning from your discharge rate.

If there are issues at the house, it is expected that you address the issues with management of the house. We will try and work with you to solve any issues that arise. If New Hope Board and Lodge determines that the issue is unresolvable and there are on-going conflict, New Hope Board and Lodge has the right to have you leave the facility. In most cases, we will provide a 30-day notice, however, if it is necessary- you will be asked you leave immediately.

By signing this document, I agree to abide by all the rules and the terms and conditions of this document.

Printed Name: _____

Signed Name: _____

Date: _____

Title:	CONSIDER SCHEDULE/CONTRACT CHANGES FOR 2019 3 RD STREET NE STREET AND UTILITY CONSTRUCTION PROJECT, CITY PROJECT NO. 2019-01		
Meeting Date:	August 20, 2019	Agenda Item Number:	7D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Consider Changes to the Construction Schedule and Contract
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to Approve Changes to the Construction Schedule and Contract for 2019 3 rd Street NE Street and Utility Construction Project, City Projects No. 2019-01.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: The contract for this project states that the substantial completion date for the work is October 31, 2019. The contract states that work between 4th and 7th Avenues (Phase 1) must be completed (bituminous base course installed) before work can begin between 7th and 11th Avenues (Phase 2). It was anticipated that work on Phase 2 would begin shortly after the County Fair ended. The contractor is still working on Phase 1 due design changes, having to work around a previously unknown CenturyLink utility and the excessive wet weather we have experienced this year. The contractor does not anticipate paving the bituminous base course on Phase 1 until September 16th, 2019.

At the last council meeting the council approved a change in the contract schedule to allow work on phase 2 prior to meeting the contractual requirements for phase 1. Part of that approval allowed the contractor to work between 7th and 9th Avenues and only excavate one block at a time. Because of the time required to take bacteria samples and have them tested (required before installing water services) the contractor would have three days of down time between the completion of the watermain in a block and getting the bacteria test results back. The contractor is modifying his request to start work on Phase 2 to allow excavations over a two-block stretch to eliminate down time and speed up the construction.

The contractor and the City have talked with representatives from both bus companies and have reached agreements for detour routes to Hartley when either the 7th or 8th Avenue intersections are under construction. The contractor will be at the council meeting to answer questions the council might have.

RECOMMENDATION: Engineering recommends the Waseca City Council discuss the options and direct staff to prepare a change order amending the existing construction schedule and contract to allow two-block segments to be under excavation at any given time in Phase 2 for the 2019 3rd Street N.E. Street and Utility Construction Project, City Projects No. 2019-01.

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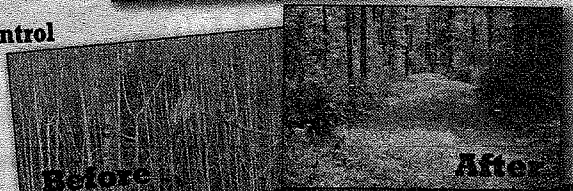
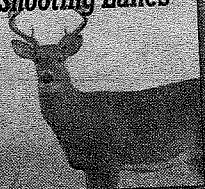


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