

**WORK SESSION: CITY COUNCIL/ CITY MANAGER GOALS
6PM**

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, March 19, 2019, 7 p.m.
AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS

- 6 CONSENT AGENDA

- A. Minutes – Regular City Council Meeting/Work Session – March 5, 2019
- B. Payroll & Expenditures
- C. Approval of 2019 Consumption & Display Liquor Permit: Pippi Lane Boutique LLC.
- D. Approval of 2019 Liquor License: Oscars, El Molino, American Legion
- E. **Resolution 19-13:** Approval of Crack Seal/Seal Coat Project 2019-03
- F. Approval of Contract Payments: TLCF

- 7 ACTION AGENDA

- A. Gaiter Lake Flood Plain Mapping: **Public Hearing**
- B. **RCCA:** Approve Application for DNR Flood Damage Reduction Grant
- C. **Resolution 19-12:** Approval of LRIP Grant Agreement
- D. EDA Board Designations & Set Public Hearing (4/16/19)
- E. **Resolution 19-14:** Supporting Comprehensive Transportation Funding

8 REPORTS

**8.1A) Individual Performance Evaluation Summary
from March 5, 2019 meeting. – Mayor Srp**

- A. City Manager's Report
- B. Commission Reports
 - Discovery Waseca Tourism (Fitch, Conrath)
 - Planning Commission (Arndt, Srp)
 - EDA (Srp, Fitch)

9 ANNOUNCEMENTS

10 ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, MARCH 5, 2019

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present: Mayor Roy Srp Jeremy Conrath
Daren Arndt Les Tlougan
Mark Christiansen
Ann Fitch
Allan Rose

Staff present: Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Tlougan, seconded by Arndt, to approve the agenda as presented. Motion carried 7-0.

PUBLIC COMMENT

- 4 NA

REQUESTS AND PRESENTATIONS

- 5 NA

CONSENT AGENDA

- 6 Mr. Anderson requested the words "Council Members Absent" be removed from the minutes of February 19.

It was moved by Fitch, seconded by Conrath to approve the Consent Agenda as amended. Motion carried 7-0 and included the following:

- A. Minutes –Regular City Council Meeting – February 19, 2019
- B. Payroll & Expenditures
- C. Approval of Contract Payments: TLCF

ACTION AGENDA

7A EDA Board Composition

The Council discussed whether or not the EDA should have reserved seats for the Housing Redevelopment Authority and the Chamber of Commerce. After further discussion it was determined that a public hearing is required to amend the EDA enabling resolution and any other changed to EDA resolutions.

A motion was made by Fitch, seconded by Arndt to direct staff to draft a resolution to remove verbiage for designations to EDA seats. Motion carried 7-0

7B DNR Local Trails Grant Application

During the work session earlier in the evening the Council had indicated support for a grant application to assist in completing a trail connection between Clear Lake Trail and the Northeast Trail. Staff requested a formal motion of support.

A motion was made by Christiansen, seconded by Tlougan to support this application. Motion carried 7-0

7C Downtown Amenities Discussion

The Council discussed such amenities of pipe bollards, benches, and trash receptacles in the downtown area. No action was taken and this item will be moved forward in a future work session for further discussion.

REPORTS

8A City Manager's Report

- Reported on the amount of snow and the risk of flooding this spring. Advised residents to take action to avoid this from occurring with the spring melt.
- The City was awarded the MPCA Wastewater Treatment Facility Award. Kudos was sent to the WWTP staff.
- Tobacco 21 Ordinance goes into effect on April 4, 2019.
- Announced that Shelly Kolling will be retiring on June 4. The Mayor praised all her work while here in Waseca.
- There will be an April work session regarding the recruitment and retention for City boards & commissions.

8B Commission Reports

- Heritage Preservation (Tlougan)
 - The HPC worked on the Historic District Nomination
 - Had our review of the 2019 priorities
 - Discussed possibly having a local designation for historic properties
 - Historic Preservation Month is in May every year

- Park Board (Christiansen)
 - Discussed projects at Clear Lake Park
 - Had the presentation from the Park Board tonight, thank you for showing support
- Fire Relief (Conrath)
 - Updated the council about the onion ring and fish fryers, looking for in-kind donations
 - Moved the December meeting to the 17th
- Airport Board (Rose)
 - Meeting was cancelled

ANNOUNCEMENTS

9 The following miscellaneous announcements were made by Councilmembers:

- All Councilmembers praised the work of the Public Works team for their hard work with the amount of snow the City has gotten this year.

10 Closed Session Per M.S. 13D.05, Subdiv 1(d),3(a): Individual Performance Evaluation re: City Manager

A motion was made by Conrath, seconded by Srp to close the meeting at 8:10pm. Motion carried 7-0.

A motion was made by Fitch, seconded by Conrath to comeback into open session at 8:49 p.m. Motion carried 7-0.

ADJOURNMENT

11 It was moved by Fitch, seconded by Christiansen, to adjourn the meeting at 8:50 p.m.; motion carried 7-0.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

MINUTES
CITY COUNCIL WORK SESSION
TUESDAY, MARCH 5, 2019

The work session began at 6:00 p.m. at City Hall.

Councilmembers present:	Mayor Roy Srp	Jeremy Conrath
	Daren Arndt	Les Tlougan
	Mark Christiansen	Ann Fitch
	Allan Rose	

Staff present:	Lee Mattson, City Manager
	Mike Anderson, Assistant to the City Manager
	Brad Dushaw, Parks Superintendent

Park Board Meeting

Mr. Dushaw gave a presentation to the Council regarding a DNR Grant that would help assist in the connection of the Northeast Trail and Clear Lake Trail.

The grant is worth up to \$150,000, with a 25% match, and the total project cost of approximately \$250,000. The City will have approximately \$41,000 worth of In-Kind match and will fund the remaining portion of the project.

City Council voiced their support, but no action was taken.

The discussion ended at 6:30 p.m.

R. D. SRP
MAYOR

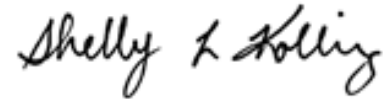
Mike Anderson
Assistant to the City Manager



6B

LIST OF EXPENDITURES

March 19, 2019



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City Council	0.00
Streets	32,336.37
Parks	9,783.96
Wastewater	9,743.13
Utility Administration	4,861.71
Utility Billing	7,347.47
Electric	12,896.36
Water	6,050.55
Building and Code Compliance	2,658.49
Police	55,297.91
Administration	4,275.53
Community Aides	760.00
Fire	8,796.42
Paid On Call Fire Department	7,869.20
Election Judges	0.00
PEG	0.00
Finance	10,386.18
Connections	3,675.05
Community Development	5,180.40
Engineering	14,547.43
Recreation	2,510.97
Econ Development	<u>2,762.06</u>
 Total Gross Payroll	 201,739.19
 *Less- Payroll Deductions	 <u>(70,263.50)</u>
 Net Payroll Cost	 \$ 131,475.69

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:
March 2, 2019-March 15, 2019
Includes check #'s 153302-153370
Bank ACH Withdrawals.....1,035,327.79

GRAND TOTAL EXPENDITURES \$ 1,166,803.48

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
03/15/2019	31910	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 3/10/2019	101-21701-0000	18,557.14	M
Total 101217010000:					18,557.14	
03/15/2019	31906	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 3/10/2019	101-21702-0000	8,929.20	M
Total 101217020000:					8,929.20	
03/15/2019	31910	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 3/10/2019	101-21703-0000	8,416.68	M
03/15/2019	31910	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 3/10/2019	101-21703-0000	8,416.68	M
Total 101217030000:					16,833.36	
03/15/2019	31907	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 3/10/2019	101-21704-0000	1,311.07	M
03/15/2019	31907	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 3/10/201	101-21704-0000	8,521.71	M
03/15/2019	31907	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 3/10/2019	101-21704-0000	6,552.99	M
03/15/2019	31907	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 3/10/201	101-21704-0000	8,521.71	M
03/15/2019	31907	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 3/10/2019	101-21704-0000	9,829.45	M
Total 101217040000:					34,736.93	
03/15/2019	153329	IBEW	IBEW UNION DUES Pay Period: 3/10/2019	101-21707-0000	315.28	
03/15/2019	153330	IUOE Local #70	FIRE UNION DUES Pay Period: 3/10/2019	101-21707-0000	128.28	
03/15/2019	153330	IUOE Local #70	IUOE UNION DUES Pay Period: 3/10/2019	101-21707-0000	649.08	
03/15/2019	153333	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 3/10/2019	101-21707-0000	612.00	
Total 101217070000:					1,704.64	
03/15/2019	20190210	Greater Mankato Area United Way	UNITED WAY Pay Period: 3/10/2019	101-21708-0000	25.00	
Total 101217080000:					25.00	
03/15/2019	153347	MN Life	March Life Insurance	101-21710-0000	594.25	
Total 101217100000:					594.25	
03/15/2019	31910	ACH Internal Revenue Service	MEDICARE Pay Period: 3/10/2019	101-21712-0000	2,734.00	M
03/15/2019	31910	ACH Internal Revenue Service	MEDICARE Pay Period: 3/10/2019	101-21712-0000	2,734.00	M
Total 101217120000:					5,468.00	
03/15/2019	31912	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 3/10/2019	101-21713-0000	885.00	M
03/15/2019	31912	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 3/10/2019	101-21713-0000	495.00	M
Total 101217130000:					1,380.00	
03/15/2019	31909	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 3/10/2019	101-21714-0000	2,065.00	M
Total 101217140000:					2,065.00	
03/15/2019	31902	Further	Flex/HSA Reimbursement	101-21716-0000	1,076.54	M
03/15/2019	31904	Further	Flex/HSA Reimbursement	101-21716-0000	98.66	M
03/15/2019	31913	Further	HSA DEDUCTION Pay Period: 3/10/2019	101-21716-0000	552.09	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217160000:					1,727.29	
03/15/2019	31908	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 3/10/2019	101-21717-0000	1,194.73	M
Total 101217170000:					1,194.73	
03/15/2019	31911	Delta Dental	DENTAL EE + SPOUSE Pay Period: 3/10/2019	101-21719-0000	461.60	M
03/15/2019	31911	Delta Dental	DENTAL SINGLE Employee Pay Period: 3/10/2019	101-21719-0000	506.70	M
03/15/2019	31911	Delta Dental	DENTAL FAMILY Employee Pay Period: 3/10/2019	101-21719-0000	1,107.00	M
03/15/2019	31911	Delta Dental	Cobra	101-21719-0000	28.15	M
Total 101217190000:					2,103.45	
03/15/2019	153324	Fidelity Security Life	VISION FAMILY Employee Pay Period: 3/10/2019	101-21722-0000	36.36	
03/15/2019	153324	Fidelity Security Life	VISION SINGLE Employee Pay Period: 3/10/2019	101-21722-0000	34.95	
03/15/2019	153324	Fidelity Security Life	VISION + ONE Employee Pay Period: 3/10/2019	101-21722-0000	48.96	
03/15/2019	153324	Fidelity Security Life	Cobra	101-21722-0000	6.99	
Total 101217220000:					127.26	
03/15/2019	153337	Maas Restoration LLC	Maas Restoration Refund for Investigative Fee	101-32210-0000	273.06	
Total 101322100000:					273.06	
03/15/2019	20190202	Conrath, Jeremy	2019 technology reimbursement	101-41110-3200	600.00	
Total 101411103200:					600.00	
03/15/2019	153370	YWCA Minneapolis	Council Diversity Training	101-41110-3300	409.81	
Total 101411103300:					409.81	
03/15/2019	153335	League of MN Human Rights Commissio	2019 Membership	101-41110-4330	100.00	
Total 101411104330:					100.00	
03/15/2019	20190205	Discover Waseca Tourism	January Lodging tax	101-41110-4440	1,204.41	
Total 101411104440:					1,204.41	
03/15/2019	153356	Schumacher Electric Inc.	Downtown Holiday repairs	101-41110-4450	1,391.72	
Total 101411104450:					1,391.72	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-41320-1310	286.50	M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-41320-1310	256.59	M
Total 101413201310:					543.09	
03/15/2019	153347	MN Life	March Life Insurance	101-41320-1330	28.87	
03/15/2019	153347	MN Life	March Life Insurance	101-41320-1330	3.47	
Total 101413201330:					32.34	
03/15/2019	20190232	U.S. Bank - CC	Employment poster for TLCF	101-41320-2170	38.95	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101413202170:					38.95
03/15/2019	153334	League of MN Cities	2019 Safety and Loss Prevention Seminar	101-41320-3300	20.00
Total 101413203300:					20.00
03/15/2019	20190195	APG Media of So MN LLC	Tax abatement update	101-41320-3400	39.00
03/15/2019	20190195	APG Media of So MN LLC	Notice of public hearing	101-41320-3400	39.00
Total 101413203400:					78.00
03/15/2019	153314	Cintas Corporation	First aid cabinet supplies	101-41320-4940	44.69
03/15/2019	153313	Cintas Corporation	First Aid Cabinet TLCF	101-41320-4940	311.95
Total 101413204940:					356.64
03/15/2019	20190191	A. H. Hermel Company	Pop for vending machine	101-41320-4945	28.93
03/15/2019	20190191	A. H. Hermel Company	Pop for vending machine	101-41320-4945	28.93
Total 101413204945:					57.86
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-41500-1310	1,560.36 M
Total 101415001310:					1,560.36
03/15/2019	153347	MN Life	March Life Insurance	101-41500-1330	61.03
Total 101415001330:					61.03
03/15/2019	20190192	Abdo Eick & Meyers LLP	OSA Reporting	101-41500-3000	950.00
03/15/2019	153367	Waseca County Treasurer	Special assessment-Misc	101-41500-3000	20.00
Total 101415003000:					970.00
03/15/2019	20190232	U.S. Bank - CC	Membership renewal-Fischer	101-41500-4330	50.00
Total 101415004330:					50.00
03/15/2019	20190207	Flaherty & Hood PA	February Labor and Employment Consult	101-41600-3000	31.25
03/15/2019	20190207	Flaherty & Hood PA	February Legal Services	101-41600-3000	1,160.00
03/15/2019	20190218	Kennedy & Kennedy Law Office	February Legal Fees	101-41600-3000	348.00
Total 101416003000:					1,539.25
03/15/2019	20190223	Pantheon Computer Systems Inc.	PD Server	101-41920-2050	10,249.00
Total 101419202050:					10,249.00
03/15/2019	153321	ESRI Inc.	GIS Software License	101-41920-4950	2,792.86
03/15/2019	20190232	U.S. Bank - CC	Monthly service charge	101-41920-4950	11.98
Total 101419204950:					2,804.84
03/15/2019	20190191	A. H. Hermel Company	Coffee for break room	101-41940-2170	58.88
03/15/2019	20190191	A. H. Hermel Company	Coffee for break room	101-41940-2170	20.76

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/15/2019	153354	Red Feather Paper Company	2 ply tissue, roll towels, can liners	101-41940-2170	128.35
03/15/2019	20190232	U.S. Bank - CC	Coffee creamer for city hall breakroom	101-41940-2170	8.74
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	101-41940-2170	16.45
Total 101419402170:					233.18
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	101-41940-2230	4.99
Total 101419402230:					4.99
03/15/2019	153349	Pitney Bowes Inc	1st Qtr Lease	101-41940-3000	706.80
Total 101419403000:					706.80
03/15/2019	20190204	Culligan	RO lease	101-41940-3100	28.95
03/15/2019	20190226	ServiceMaster of Mankato/Waseca	Janitorial Services	101-41940-3100	1,556.00
03/15/2019	20190234	Waste Management of Southern MN	February Service	101-41940-3100	181.44
Total 101419403100:					1,766.39
03/15/2019	31914	City of Waseca	January Utilities	101-41940-3800	1,948.42 M
Total 101419403800:					1,948.42
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-41950-1310	757.98 M
Total 101419501310:					757.98
03/15/2019	153347	MN Life	March Life Insurance	101-41950-1330	30.19
Total 101419501330:					30.19
03/15/2019	20190214	Innovative Office Supply	Double sided tape	101-41950-2000	6.70
Total 101419502000:					6.70
03/15/2019	153366	Waseca County Recorder	Ordinance 667 Recorded Clear lake Dr	101-41950-3000	46.00
03/15/2019	153366	Waseca County Recorder	Misc Agreement & Resolution	101-41950-3000	92.00
Total 101419503000:					138.00
03/15/2019	20190195	APG Media of So MN LLC	Planning Commission	101-41950-3400	73.13
03/15/2019	20190195	APG Media of So MN LLC	PC-EDA Vacancy	101-41950-3400	132.80
Total 101419503400:					205.93
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-42100-1310	7,203.32 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-42100-1310	323.60 M
Total 101421001310:					7,526.92
03/15/2019	153347	MN Life	March Life Insurance	101-42100-1330	330.00
Total 101421001330:					330.00
03/15/2019	20190214	Innovative Office Supply	Office supplies	101-42100-2000	74.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421002000:					74.38
03/15/2019	20190232	U.S. Bank - CC	Fuel for returned squad car in St.Paul	101-42100-2120	13.87
03/15/2019	153364	Waseca County Highway Department	Monthly billing	101-42100-2120	1,776.94
03/15/2019	153364	Waseca County Highway Department	Monthly billing	101-42100-2120	5.00
Total 101421002120:					1,795.81
03/15/2019	20190204	Culligan	Culligan Water	101-42100-2170	29.95
03/15/2019	153319	Emblem Enterprises Inc.	Patches	101-42100-2170	556.67
Total 101421002170:					586.62
03/15/2019	153325	Gall's LLC	2018 Uniform Allowance	101-42100-2180	80.48
03/15/2019	153325	Gall's LLC	2018 Uniform Allowance	101-42100-2180	80.51
03/15/2019	20190221	Maziarka, Chris	Uniform Allowance	101-42100-2180	207.98
03/15/2019	20190232	U.S. Bank - CC	Harren uniform allowance-backpack	101-42100-2180	362.31
03/15/2019	20190232	U.S. Bank - CC	Brass Uniform allowance-flashlight	101-42100-2180	136.95
Total 101421002180:					868.23
03/15/2019	153313	Cintas Corporation	Floor Mats	101-42100-3100	15.29
03/15/2019	153313	Cintas Corporation	Floor Mats	101-42100-3100	15.28
03/15/2019	20190226	ServiceMaster of Mankato/Waseca	janitorial service	101-42100-3100	423.81
03/15/2019	153360	Thomson Reuters - West	Information Charges	101-42100-3100	242.55
03/15/2019	20190234	Waste Management of Southern MN	February Service	101-42100-3100	57.54
Total 101421003100:					754.47
03/15/2019	20190232	U.S. Bank - CC	2019 BCA Conference-Brass	101-42100-3300	150.00
03/15/2019	20190232	U.S. Bank - CC	Room charge for conference	101-42100-3300	71.95
03/15/2019	20190232	U.S. Bank - CC	Combat pistol & Carbine training reg-Harren	101-42100-3300	695.00
03/15/2019	20190232	U.S. Bank - CC	Meal during swat training-Harren	101-42100-3300	11.33
03/15/2019	20190232	U.S. Bank - CC	2019 ETI MN Chiefs Conference-Markeson	101-42100-3300	450.00
03/15/2019	20190232	U.S. Bank - CC	Data master recert	101-42100-3300	75.00
03/15/2019	20190232	U.S. Bank - CC	MNJOA Conference-Vought	101-42100-3300	303.36
03/15/2019	20190232	U.S. Bank - CC	Meal while at Governor's conference	101-42100-3300	28.75
03/15/2019	20190232	U.S. Bank - CC	Room while at conference	101-42100-3300	455.06
03/15/2019	20190232	U.S. Bank - CC	Room while at conference	101-42100-3300	472.11
03/15/2019	20190232	U.S. Bank - CC	Data master recert	101-42100-3300	75.00
Total 101421003300:					2,787.56
03/15/2019	153311	Centerpoint Energy	Monthly Billing	101-42100-3800	836.92
03/15/2019	31914	City of Waseca	January Utilities	101-42100-3800	922.12 M
Total 101421003800:					1,759.04
03/15/2019	20190232	U.S. Bank - CC	Swat medical supplies	101-42100-4370	144.11
Total 101421004370:					144.11
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-42200-1310	1,380.86 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101422001310:					1,380.86
03/15/2019	153347	MN Life	March Life Insurance	101-42200-1330	49.50
Total 101422001330:					49.50
03/15/2019	153364	Waseca County Highway Department	Monthly billing	101-42200-2120	154.11
Total 101422002120:					154.11
03/15/2019	153313	Cintas Corporation	Floor Mats	101-42200-3100	15.28
03/15/2019	153313	Cintas Corporation	Floor Mats	101-42200-3100	15.29
03/15/2019	153320	Equipment Management Company	Jaws of Life maintenance	101-42200-3100	625.00
03/15/2019	153341	Med Compass	Medical & FIT Testing	101-42200-3100	168.00
03/15/2019	20190226	ServiceMaster of Mankato/Waseca	janitorial service	101-42200-3100	423.82
03/15/2019	20190234	Waste Management of Southern MN	February Service	101-42200-3100	57.54
Total 101422003100:					1,304.93
03/15/2019	153304	Ancom Communications Inc	pager repair	101-42200-3200	13.00
Total 101422003200:					13.00
03/15/2019	153311	Centerpoint Energy	Monthly Billing	101-42200-3800	196.04
03/15/2019	153311	Centerpoint Energy	Monthly Billing	101-42200-3800	836.92
03/15/2019	31914	City of Waseca	January Utilities	101-42200-3800	922.11 M
03/15/2019	31914	City of Waseca	January Utilities	101-42200-3800	36.39 M
Total 101422003800:					1,991.46
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-42400-1310	513.18 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-42400-1310	116.99 M
Total 101424001310:					630.17
03/15/2019	153347	MN Life	March Life Insurance	101-42400-1330	5.45
03/15/2019	153347	MN Life	March Life Insurance	101-42400-1330	16.50
Total 101424001330:					21.95
03/15/2019	20190214	Innovative Office Supply	Toner	101-42400-2000	47.13
Total 101424002000:					47.13
03/15/2019	20190200	City Building Inspection Services LLC	Monthly Building Inspections	101-42400-3000	5,107.01
Total 101424003000:					5,107.01
03/15/2019	20190219	Lenz Lawn Care & Landscaping Inc.	Snow removal	101-42400-3100	180.00
03/15/2019	20190219	Lenz Lawn Care & Landscaping Inc.	Snow removal	101-42400-3100	45.00
03/15/2019	20190219	Lenz Lawn Care & Landscaping Inc.	Snow removal	101-42400-3100	45.00
03/15/2019	20190219	Lenz Lawn Care & Landscaping Inc.	Snow removal-909 N State Street	101-42400-3100	35.00
Total 101424003100:					305.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-43000-1310	120.53	M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-43000-1310	1,116.44	M
Total 101430001310:					1,236.97	
03/15/2019	153347	MN Life	March Life Insurance	101-43000-1330	5.61	
03/15/2019	153347	MN Life	March Life Insurance	101-43000-1330	74.74	
Total 101430001330:					80.35	
03/15/2019	153364	Waseca County Highway Department	Monthly billing	101-43000-2120	20.57	
Total 101430002120:					20.57	
03/15/2019	20190195	APG Media of So MN LLC	3rd St bids	101-43000-3400	409.50	
03/15/2019	20190195	APG Media of So MN LLC	Crack-Seal bids	101-43000-3400	68.25	
Total 101430003400:					477.75	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-43100-1310	1,666.09	M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-43100-1310	33.91	M
Total 101431001310:					1,700.00	
03/15/2019	153347	MN Life	March Life Insurance	101-43100-1330	89.10	
03/15/2019	153347	MN Life	March Life Insurance	101-43100-1330	1.65	
Total 101431001330:					90.75	
03/15/2019	153364	Waseca County Highway Department	Monthly billing	101-43100-2120	6,146.69	
03/15/2019	153364	Waseca County Highway Department	Monthly billing	101-43100-2120	625.57	
Total 101431002120:					6,772.26	
03/15/2019	153309	Builders First Source	blades	101-43100-2170	12.99	
03/15/2019	20190204	Culligan	Culligan Water	101-43100-2170	18.75	
03/15/2019	20190211	H & J Fuel Inc	fuel nozzle	101-43100-2170	79.95	
03/15/2019	20190222	Napa Auto Parts	Parts and supplies	101-43100-2170	10.20	
03/15/2019	153354	Red Feather Paper Company	Soap	101-43100-2170	54.00	
03/15/2019	20190232	U.S. Bank - CC	Cleaning supplies	101-43100-2170	52.79	
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	73.10	
Total 101431002170:					301.78	
03/15/2019	20190194	AmeriPride Services Inc	uniform-service	101-43100-2180	171.01	
03/15/2019	20190194	AmeriPride Services Inc	uniform srvice	101-43100-2180	186.70	
Total 101431002180:					357.71	
03/15/2019	153338	Manthe Garage Doors	Door opener	101-43100-2230	1,284.00	
Total 101431002230:					1,284.00	
03/15/2019	153308	Bock's Service Inc.	tow expense	101-43100-3000	400.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431003000:					400.00
03/15/2019	20190226	ServiceMaster of Mankato/Waseca	Janitorial Services	101-43100-3100	350.00
03/15/2019	20190226	ServiceMaster of Mankato/Waseca	Janitorial Services	101-43100-3100	286.00
03/15/2019	20190234	Waste Management of Southern MN	February Service	101-43100-3100	150.10
Total 101431003100:					786.10
03/15/2019	153311	Centerpoint Energy	Monthly Billing	101-43100-3800	196.04
03/15/2019	31914	City of Waseca	January Utilities	101-43100-3800	36.39 M
03/15/2019	31914	City of Waseca	January Utilities	101-43100-3800	1,038.81 M
Total 101431003800:					1,271.24
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-43125-1310	431.95 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-43125-1310	33.91 M
Total 101431251310:					465.86
03/15/2019	153347	MN Life	March Life Insurance	101-43125-1330	23.10
03/15/2019	153347	MN Life	March Life Insurance	101-43125-1330	1.65
Total 101431251330:					24.75
03/15/2019	20190211	H & J Fuel Inc	fuel-dyed	101-43125-2120	1,544.42
03/15/2019	20190211	H & J Fuel Inc	fuel-dyed	101-43125-2120	1,728.52
Total 101431252120:					3,272.94
03/15/2019	153310	Cargill Inc. - Salt Division	Road salt	101-43125-2170	2,641.52
03/15/2019	153310	Cargill Inc. - Salt Division	Road salt	101-43125-2170	2,635.03
03/15/2019	153310	Cargill Inc. - Salt Division	Road salt	101-43125-2170	2,269.59
03/15/2019	153310	Cargill Inc. - Salt Division	Road salt	101-43125-2170	7,640.74
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	101-43125-2170	34.93
Total 101431252170:					15,221.81
03/15/2019	153302	Affordable Lawn Care Inc	2019 Snow hauling	101-43125-3100	2,040.00
03/15/2019	153302	Affordable Lawn Care Inc	2019 Snow hauling	101-43125-3100	2,932.50
03/15/2019	153302	Affordable Lawn Care Inc	2019 Snow hauling	101-43125-3100	1,785.00
03/15/2019	153302	Affordable Lawn Care Inc	2019 Snow hauling	101-43125-3100	2,040.00
03/15/2019	20190215	James Brothers Construction Inc.	2019 snow hauling	101-43125-3100	2,040.00
03/15/2019	20190215	James Brothers Construction Inc.	2019 snow hauling	101-43125-3100	2,932.50
03/15/2019	20190215	James Brothers Construction Inc.	2019 snow hauling	101-43125-3100	2,040.00
03/15/2019	20190215	James Brothers Construction Inc.	2019 snow hauling	101-43125-3100	1,785.00
Total 101431253100:					17,595.00
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-43170-1310	92.56 M
Total 101431701310:					92.56
03/15/2019	153347	MN Life	March Life Insurance	101-43170-1330	4.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431701330:					4.95
03/15/2019	20190224	Personalized Printing Inc.	Signs	101-43170-2170	2,420.00
Total 101431702170:					2,420.00
03/15/2019	31914	City of Waseca	January Utilities	101-43170-3800	208.53 M
Total 101431703800:					208.53
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-43220-1310	154.27 M
Total 101432201310:					154.27
03/15/2019	153347	MN Life	March Life Insurance	101-43220-1330	8.25
Total 101432201330:					8.25
03/15/2019	20190195	APG Media of So MN LLC	Seasonal Recreation	101-45100-3400	99.00
Total 101451003400:					99.00
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-45130-1310	283.60 M
Total 101451301310:					283.60
03/15/2019	153347	MN Life	March Life Insurance	101-45130-1330	19.80
Total 101451301330:					19.80
03/15/2019	153364	Waseca County Highway Department	Monthly billing	101-45130-2120	48.52
Total 101451302120:					48.52
03/15/2019	153357	StarGuard Elite	Lifeguard Certification materials	101-45130-2170	1,459.73
03/15/2019	20190232	U.S. Bank - CC	2019 MN Food code/MN public pool code	101-45130-2170	39.68
Total 101451302170:					1,499.41
03/15/2019	153322	ET & T Distributors Inc	Chaise Lounge Deck chairs	101-45130-2210	1,537.38
Total 101451302210:					1,537.38
03/15/2019	20190232	U.S. Bank - CC	Food protection mgr class-McKay	101-45130-3300	135.00
03/15/2019	20190232	U.S. Bank - CC	meal while at food protection class	101-45130-3300	12.04
Total 101451303300:					147.04
03/15/2019	153311	Centerpoint Energy	Monthly Billing	101-45130-3800	374.61
03/15/2019	31914	City of Waseca	January Utilities	101-45130-3800	446.49 M
Total 101451303800:					821.10
03/15/2019	20190201	Connors Plumbing & Heating Inc.	Boiler repair	101-45130-4000	295.02

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451304000:					295.02
03/15/2019	153305	ASCAP	2019 License Fees	101-45130-4330	178.50
Total 101451304330:					178.50
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-45200-1310	1,282.00 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	101-45200-1310	70.90 M
Total 101452001310:					1,352.90
03/15/2019	153347	MN Life	March Life Insurance	101-45200-1330	74.25
03/15/2019	153347	MN Life	March Life Insurance	101-45200-1330	4.95
Total 101452001330:					79.20
03/15/2019	20190211	H & J Fuel Inc	dyed fuel/blended	101-45200-2120	1,516.34
03/15/2019	153364	Waseca County Highway Department	Monthly billing	101-45200-2120	279.91
Total 101452002120:					1,796.25
03/15/2019	20190204	Culligan	Culligan Water	101-45200-2170	10.50
03/15/2019	20190222	Napa Auto Parts	Parts and supplies	101-45200-2170	3.91
Total 101452002170:					14.41
03/15/2019	20190232	U.S. Bank - CC	Safety Clothing	101-45200-2190	78.00
Total 101452002190:					78.00
03/15/2019	20190222	Napa Auto Parts	Parts and supplies	101-45200-2210	32.18
Total 101452002210:					32.18
03/15/2019	153309	Builders First Source	Picnic Table Lumber	101-45200-2230	986.40
Total 101452002230:					986.40
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	101-45200-2280	348.75
Total 101452002280:					348.75
03/15/2019	153308	Bock's Service Inc.	Bock's	101-45200-3100	125.00
Total 101452003100:					125.00
03/15/2019	153342	Mediacom	TLCF Service	101-45200-3200	30.53
Total 101452003200:					30.53
03/15/2019	20190195	APG Media of So MN LLC	Seasonal Parks	101-45200-3400	53.90
Total 101452003400:					53.90
03/15/2019	31914	City of Waseca	January Utilities	101-45200-3800	493.54 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452003800:					493.54
03/15/2019	153306	Bartley	Memorial Park Restroom Partitions	101-45200-4000	2,120.00
Total 101452004000:					2,120.00
03/15/2019	20190236	Zarnoth Brush Works Inc.	toro broom refill & core	101-45200-4040	358.00
Total 101452004040:					358.00
03/15/2019	153305	ASCAP	2019 License Fees	101-45200-4330	178.50
Total 101452004330:					178.50
03/15/2019	20190226	ServiceMaster of Mankato/Waseca	Feb Janitorial Services	101-45500-3100	790.00
03/15/2019	20190234	Waste Management of Southern MN	February Service	101-45500-3100	30.86
Total 101455003100:					820.86
03/15/2019	153311	Centerpoint Energy	Monthly Billing	101-45500-3800	824.59
03/15/2019	31914	City of Waseca	January Utilities	101-45500-3800	779.48 M
Total 101455003800:					1,604.07
03/15/2019	20190201	Connors Plumbing & Heating Inc.	Furnace repair	101-45500-4000	996.99
Total 101455004000:					996.99
Total General Fund:					221,864.70
Charter Oaks-TIF					
03/15/2019	153367	Waseca County Treasurer	2019 TIF # 22 maintenance Fee	222-46650-3000	150.00
Total 222466503000:					150.00
Total Charter Oaks-TIF:					150.00
Waseca Village TIF					
03/15/2019	153367	Waseca County Treasurer	2019 TIF # 24 maintenance Fee	224-46670-3000	150.00
Total 224466703000:					150.00
Total Waseca Village TIF:					150.00
TIF District 27					
03/15/2019	153367	Waseca County Treasurer	2019 TIF # 27 maintenance Fee	227-46650-3000	150.00
Total 227466503000:					150.00
Total TIF District 27:					150.00
DCU Waseca LLC TIF					
03/15/2019	153367	Waseca County Treasurer	2019 TIF District #28 set up fees	228-46650-3000	300.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 228466503000:					300.00
Total DCU Waseca LLC TIF:					300.00
Airport					
03/15/2019	153312	CenturyLink	Airport Phone	230-49810-3200	2.95
Total 230498103200:					2.95
03/15/2019	31914	City of Waseca	January Utilities	230-49810-3800	60.44 M
Total 230498103800:					60.44
03/15/2019	20190231	Toltz King Duvall Anderson & Assoc Inc.	A/E Services FBO Hangar	230-49810-5200	2,958.35
Total 230498105200:					2,958.35
Total Airport:					3,021.74
Economic Development-General f					
03/15/2019	31901	Further	VEBA/HSA submittal Mar	261-46700-1310	256.59 M
Total 261467001310:					256.59
03/15/2019	153347	MN Life	March Life Insurance	261-46700-1330	4.13
Total 261467001330:					4.13
03/15/2019	20190207	Flaherty & Hood PA	February Legal Services	261-46700-3000	1,268.75
Total 261467003000:					1,268.75
03/15/2019	20190195	APG Media of So MN LLC	PC-EDA Vacancy	261-46700-3500	132.80
Total 261467003500:					132.80
Total Economic Development-General f:					1,662.27
Police Reserve					
03/15/2019	153319	Emblem Enterprises Inc.	Police Reserve patches	275-49212-2180	192.00
03/15/2019	20190229	Streicher's	police reserves expenses	275-49212-2180	42.99
Total 275492122180:					234.99
Total Police Reserve:					234.99
Safe Haven Grant					
03/15/2019	31901	Further	VEBA/HSA submittal Mar	279-46350-1310	610.10 M
Total 279463501310:					610.10
03/15/2019	153347	MN Life	March Life Insurance	279-46350-1330	33.00
Total 279463501330:					33.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/15/2019	20190214	Innovative Office Supply	Office supplies	279-46350-2000	106.97
Total 279463502000:					106.97
Total Safe Haven Grant:					750.07
Capital Improvement					
03/15/2019	20190198	Century Fence Company	Labor Payment	430-43010-5340	914.75
03/15/2019	20190198	Century Fence Company	Materials Payment	430-43010-5340	452.90
03/15/2019	153355	RTL Construction	Labor Payment	430-43010-5340	733.45
03/15/2019	153355	RTL Construction	Materials Payment	430-43010-5340	200.00
03/15/2019	20190235	Wells Concrete	Labor Payment	430-43010-5340	985.64
03/15/2019	20190235	Wells Concrete	Materials Payment	430-43010-5340	3,710.27
Total 430430105340:					6,997.01
Total Capital Improvement:					6,997.01
Water					
03/15/2019	153345	MN Department of Health	Community Water Supply Service Connection	601-20800-0000	20,549.00
Total 601208000000:					20,549.00
03/15/2019	153327	Hawkins Inc	BEF Well Chemicals	601-49401-2170	2,915.80
03/15/2019	153327	Hawkins Inc	City Wells Chemicals	601-49401-2170	9,844.75
Total 601494012170:					12,760.55
03/15/2019	153311	Centerpoint Energy	Monthly Billing	601-49401-3800	311.94
03/15/2019	31914	City of Waseca	January Utilities	601-49401-3800	7,991.14 M
03/15/2019	153369	Xcel Energy	February Service	601-49401-3800	187.29
Total 601494013800:					8,490.37
03/15/2019	31901	Further	VEBA/HSA submittal Mar	601-49430-1310	354.50 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	601-49430-1310	1,951.76 M
Total 601494301310:					2,306.26
03/15/2019	153347	MN Life	March Life Insurance	601-49430-1330	16.50
03/15/2019	153347	MN Life	March Life Insurance	601-49430-1330	16.50
Total 601494301330:					33.00
03/15/2019	153364	Waseca County Highway Department	Monthly billing	601-49430-2120	518.31
Total 601494302120:					518.31
03/15/2019	20190232	U.S. Bank - CC	Accidental charge to city credit card	601-49430-2170	45.42
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	601-49430-2170	22.56
Total 601494302170:					67.98
03/15/2019	20190194	AmeriPride Services Inc	uniform service	601-49430-2180	10.00
03/15/2019	20190194	AmeriPride Services Inc	uniform service	601-49430-2180	10.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494302180:					20.00
03/15/2019	20190232	U.S. Bank - CC	cover scada box for extreme cold weather	601-49430-2230	40.82
Total 601494302230:					40.82
03/15/2019	20190209	Gopher State One-Call Inc	Location calls - February	601-49430-3100	4.50
03/15/2019	153343	Mid-America Meter Inc	Meter Test	601-49430-3100	303.35
03/15/2019	20190228	Sportsmans Stop Inc.	Shipping	601-49430-3100	69.55
03/15/2019	153363	Utility Consultants Inc	Bacteria testing	601-49430-3100	180.00
Total 601494303100:					557.40
03/15/2019	20190215	James Brothers Construction Inc.	main break repair	601-49430-4000	7,375.20
Total 601494304000:					7,375.20
03/15/2019	31901	Further	VEBA/HSA submittal Mar	601-49585-1310	107.77 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	601-49585-1310	314.58 M
Total 601495851310:					422.35
03/15/2019	153347	MN Life	March Life Insurance	601-49585-1330	18.25
Total 601495851330:					18.25
03/15/2019	20190214	Innovative Office Supply	Paper Rolls for UB	601-49585-2000	7.60
Total 601495852000:					7.60
03/15/2019	20190220	MAS Communications Inc.	Answering service - March	601-49585-3200	50.91
Total 601495853200:					50.91
03/15/2019	153315	City of Waseca	Summit AR	601-49585-4320	32.24
Total 601495854320:					32.24
03/15/2019	31901	Further	VEBA/HSA submittal Mar	601-49586-1310	34.38 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	601-49586-1310	171.06 M
Total 601495861310:					205.44
03/15/2019	153347	MN Life	March Life Insurance	601-49586-1330	3.47
03/15/2019	153347	MN Life	March Life Insurance	601-49586-1330	1.98
03/15/2019	153347	MN Life	March Life Insurance	601-49586-1330	2.72
Total 601495861330:					8.17
03/15/2019	20190218	Kennedy & Kennedy Law Office	February Legal Fees	601-49586-3000	180.00
Total 601495863000:					180.00
03/15/2019	153323	FedEx	Fed Ex	601-49586-3100	8.86

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 601495863100:					8.86	
03/15/2019	20190232	U.S. Bank - CC	Operator training registration-Sonnenberg	601-49586-3300	150.00	
Total 601495863300:					150.00	
03/15/2019	153321	ESRI Inc.	GIS Software License	601-49586-4950	655.72	
Total 601495864950:					655.72	
Total Water:					54,458.43	
Sanitary Sewer						
03/15/2019	31901	Further	VEBA/HSA submittal Mar	602-49470-1310	555.37	M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	602-49470-1310	33.91	M
Total 602494701310:					589.28	
03/15/2019	153347	MN Life	March Life Insurance	602-49470-1330	29.70	
03/15/2019	153347	MN Life	March Life Insurance	602-49470-1330	1.65	
Total 602494701330:					31.35	
03/15/2019	20190209	Gopher State One-Call Inc	Location calls - February	602-49470-3100	4.50	
Total 602494703100:					4.50	
03/15/2019	153311	Centerpoint Energy	Monthly Billing	602-49470-3800	21.44	
03/15/2019	31914	City of Waseca	January Utilities	602-49470-3800	1,546.14	M
Total 602494703800:					1,567.58	
03/15/2019	153352	Precision Lining & Sewer LLC	sewer inspection	602-49470-4000	450.00	
Total 602494704000:					450.00	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	602-49480-1310	265.88	M
Total 602494801310:					265.88	
03/15/2019	153347	MN Life	March Life Insurance	602-49480-1330	49.50	
Total 602494801330:					49.50	
03/15/2019	153364	Waseca County Highway Department	Monthly billing	602-49480-2120	5.00	
03/15/2019	153364	Waseca County Highway Department	Monthly billing	602-49480-2120	205.57	
Total 602494802120:					210.57	
03/15/2019	153354	Red Feather Paper Company	Lab towels	602-49480-2170	42.00	
03/15/2019	20190232	U.S. Bank - CC	Lab supplies	602-49480-2170	5.64	
03/15/2019	153362	USA Blue Book	Gloves	602-49480-2170	211.20	
03/15/2019	153362	USA Blue Book	Lab Supplies	602-49480-2170	30.59	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494802170:					289.43
03/15/2019	153317	Corchran Inc	Grit Equipment	602-49480-2210	590.09
03/15/2019	153359	Thermal Process Systems	TPS Blower Filter	602-49480-2210	497.66
Total 602494802210:					1,087.75
03/15/2019	153339	Martin-McAllister	Pre-employment evaluation	602-49480-3000	1,000.00
Total 602494803000:					1,000.00
03/15/2019	153313	Cintas Corporation	Floor mat service credit for a day of no service but charg	602-49480-3100	24.08
03/15/2019	153346	MN Department of Labor & Industry	Air Pressure Inspection	602-49480-3100	10.00
03/15/2019	153363	Utility Consultants Inc	Permit Testing	602-49480-3100	1,877.11
03/15/2019	20190234	Waste Management of Southern MN	Waste Mgmt	602-49480-3100	292.91
Total 602494803100:					2,204.10
03/15/2019	20190232	U.S. Bank - CC	Meal while at conference	602-49480-3300	37.24
03/15/2019	20190232	U.S. Bank - CC	Room while at conference	602-49480-3300	104.74
03/15/2019	20190232	U.S. Bank - CC	Room while at conference	602-49480-3300	104.74
03/15/2019	20190232	U.S. Bank - CC	Meal while at conference	602-49480-3300	24.01
Total 602494803300:					270.73
03/15/2019	153311	Centerpoint Energy	Monthly Billing	602-49480-3800	334.52
03/15/2019	31914	City of Waseca	January Utilities	602-49480-3800	492.03 M
03/15/2019	153369	Xcel Energy	January Service	602-49480-3800	15,081.87
Total 602494803800:					15,908.42
03/15/2019	31901	Further	VEBA/HSA submittal Mar	602-49585-1310	107.77 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	602-49585-1310	314.58 M
Total 602495851310:					422.35
03/15/2019	153347	MN Life	March Life Insurance	602-49585-1330	18.25
Total 602495851330:					18.25
03/15/2019	20190214	Innovative Office Supply	Paper Rolls for UB	602-49585-2000	7.60
Total 602495852000:					7.60
03/15/2019	20190220	MAS Communications Inc.	Answering service - March	602-49585-3200	50.90
Total 602495853200:					50.90
03/15/2019	153315	City of Waseca	Summit AR	602-49585-4320	61.80
Total 602495854320:					61.80
03/15/2019	31901	Further	VEBA/HSA submittal Mar	602-49586-1310	34.38 M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	602-49586-1310	171.06 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602495861310:					205.44
03/15/2019	153347	MN Life	March Life Insurance	602-49586-1330	3.47
03/15/2019	153347	MN Life	March Life Insurance	602-49586-1330	1.98
03/15/2019	153347	MN Life	March Life Insurance	602-49586-1330	2.72
Total 602495861330:					8.17
03/15/2019	153350	Plant & Flanged Equipment Co	Main Pump #3 Check Valve	602-49593-5300	150.00
Total 602495935300:					150.00
03/15/2019	153316	Clark Equipment Co	bobcat replacement	602-49593-5400	4,946.72
Total 602495935400:					4,946.72
Total Sanitary Sewer:					29,800.32
Electric Utility					
03/15/2019	31903	SMMPA	SMMPA Power	604-49550-3810	392,907.11 M
Total 604495503810:					392,907.11
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49570-1310	60.61 M
Total 604495701310:					60.61
03/15/2019	153347	MN Life	March Life Insurance	604-49570-1330	2.11
Total 604495701330:					2.11
03/15/2019	31914	City of Waseca	January Utilities	604-49570-3800	99.34 M
Total 604495703800:					99.34
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49571-1310	1,337.19 M
Total 604495711310:					1,337.19
03/15/2019	153347	MN Life	March Life Insurance	604-49571-1330	46.60
Total 604495711330:					46.60
03/15/2019	153364	Waseca County Highway Department	Monthly billing	604-49571-2120	208.73
Total 604495712120:					208.73
03/15/2019	153336	Locators & Supplies Inc.	locator software update	604-49571-2170	220.00
03/15/2019	153336	Locators & Supplies Inc.	gloves	604-49571-2170	348.67
03/15/2019	153336	Locators & Supplies Inc.	gloves	604-49571-2170	263.01
03/15/2019	20190232	U.S. Bank - CC	Parts for hotstick shipping container	604-49571-2170	29.25
03/15/2019	20190232	U.S. Bank - CC	Electric vehicle car wash card	604-49571-2170	56.00
Total 604495712170:					916.93

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
03/15/2019	20190196	Barr Engineering Company	Engineering	604-49571-3000	1,000.00	
Total 604495713000:					1,000.00	
03/15/2019	20190209	Gopher State One-Call Inc	Location calls - February	604-49571-3100	4.50	
03/15/2019	20190232	U.S. Bank - CC	Shipping hotsticks	604-49571-3100	58.56	
03/15/2019	20190232	U.S. Bank - CC	pickup charges for hotsticks	604-49571-3100	5.80	
03/15/2019	20190232	U.S. Bank - CC	Shipping hotsticks to lrbv	604-49571-3100	37.94	
Total 604495713100:					106.80	
03/15/2019	153307	Bartz R Electric LLC	Electrician	604-49571-4000	2,420.00	
Total 604495714000:					2,420.00	
03/15/2019	20190232	U.S. Bank - CC	MMUA Meter Conference	604-49571-4940	29.78	
03/15/2019	20190232	U.S. Bank - CC	MMUA Meter Conference	604-49571-4940	7.32	
03/15/2019	20190232	U.S. Bank - CC	MMUA Meter Conference	604-49571-4940	12.79	
03/15/2019	20190232	U.S. Bank - CC	MMUA Meter Conference	604-49571-4940	8.30	
03/15/2019	20190232	U.S. Bank - CC	MMUA Meter Conference	604-49571-4940	22.50	
03/15/2019	20190232	U.S. Bank - CC	MMUA Meter Conference	604-49571-4940	7.76	
03/15/2019	20190232	U.S. Bank - CC	MMUA Meter Conference	604-49571-4940	10.27	
03/15/2019	20190232	U.S. Bank - CC	MMUA Meter Conference	604-49571-4940	12.79	
03/15/2019	20190232	U.S. Bank - CC	Hotel rooms for Morris & Allen at MMUA conference	604-49571-4940	254.88	
03/15/2019	20190232	U.S. Bank - CC	Hotel rooms for Morris & Allen at MMUA conference	604-49571-4940	254.88	
Total 604495714940:					621.27	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49572-1310	134.48	M
Total 604495721310:					134.48	
03/15/2019	153347	MN Life	March Life Insurance	604-49572-1330	4.69	
Total 604495721330:					4.69	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49573-1310	242.44	M
Total 604495731310:					242.44	
03/15/2019	153347	MN Life	March Life Insurance	604-49573-1330	8.45	
Total 604495731330:					8.45	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49574-1310	68.19	M
Total 604495741310:					68.19	
03/15/2019	153347	MN Life	March Life Insurance	604-49574-1330	2.38	
Total 604495741330:					2.38	
03/15/2019	153369	Xcel Energy	February Service	604-49574-3800	496.46	
Total 604495743800:					496.46	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49584-1310	51.13	M
Total 604495841310:					51.13	
03/15/2019	153347	MN Life	March Life Insurance	604-49584-1330	1.77	
Total 604495841330:					1.77	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49585-1310	87.24	M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49585-1310	316.56	M
Total 604495851310:					403.80	
03/15/2019	153347	MN Life	March Life Insurance	604-49585-1330	18.36	
Total 604495851330:					18.36	
03/15/2019	20190214	Innovative Office Supply	Paper Rolls for UB	604-49585-2000	7.60	
Total 604495852000:					7.60	
03/15/2019	20190220	MAS Communications Inc.	Answering service - March	604-49585-3200	50.91	
Total 604495853200:					50.91	
03/15/2019	153315	City of Waseca	Summit AR	604-49585-4320	174.66	
Total 604495854320:					174.66	
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49586-1310	65.90	M
03/15/2019	31901	Further	VEBA/HSA submittal Mar	604-49586-1310	171.06	M
Total 604495861310:					236.96	
03/15/2019	153347	MN Life	March Life Insurance	604-49586-1330	2.81	
03/15/2019	153347	MN Life	March Life Insurance	604-49586-1330	3.80	
03/15/2019	153347	MN Life	March Life Insurance	604-49586-1330	2.81	
Total 604495861330:					9.42	
03/15/2019	153340	McGrann Shea Carnival Straughn & Lam	Attorney	604-49586-3000	180.00	
Total 604495863000:					180.00	
03/15/2019	153368	West Bend Mutual Insurance	Electrician Surety Bond	604-49586-3610	175.00	
Total 604495863610:					175.00	
03/15/2019	153344	MN Department of Commerce	DOC Assessment 3rd Qtr 2019	604-49586-4330	1,417.64	
03/15/2019	20190232	U.S. Bank - CC	License Fee	604-49586-4330	128.00	
Total 604495864330:					1,545.64	
03/15/2019	153321	ESRI Inc.	GIS Software License	604-49586-4950	537.14	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495864950:					537.14
03/15/2019	20190196	Barr Engineering Company	Primary Bus Project	604-49593-5300	1,795.00
03/15/2019	20190197	Border States Electric Supply	Conversion Materials	604-49593-5300	826.61
03/15/2019	20190197	Border States Electric Supply	Conversion Materials	604-49593-5300	18,382.15
03/15/2019	20190197	Border States Electric Supply	Conversion Materials	604-49593-5300	13,000.00
03/15/2019	20190197	Border States Electric Supply	Conversion Materials	604-49593-5300	4,852.24
03/15/2019	20190197	Border States Electric Supply	Conversion Materials	604-49593-5300	5,019.15
03/15/2019	20190197	Border States Electric Supply	Conversion Materials	604-49593-5300	7,380.00
03/15/2019	20190197	Border States Electric Supply	City Hall Restrooms	604-49593-5300	554.32
03/15/2019	20190197	Border States Electric Supply	Conversion Materials	604-49593-5300	1,275.16
03/15/2019	20190197	Border States Electric Supply	City Hall Restrooms	604-49593-5300	282.22
03/15/2019	153309	Builders First Source	City Hall Restrooms	604-49593-5300	22.23
03/15/2019	153309	Builders First Source	City Hall Restrooms	604-49593-5300	461.52
03/15/2019	153309	Builders First Source	City Hall Restrooms	604-49593-5300	36.59
03/15/2019	153309	Builders First Source	City Hall Restrooms	604-49593-5300	35.84
03/15/2019	153309	Builders First Source	City Hall Restrooms	604-49593-5300	50.33
03/15/2019	153309	Builders First Source	City Hall Restrooms	604-49593-5300	10.79
03/15/2019	153309	Builders First Source	City Hall Restrooms	604-49593-5300	235.71
03/15/2019	153309	Builders First Source	City Hall Restrooms	604-49593-5300	195.47
03/15/2019	153326	Goodin Company	Restroom Project	604-49593-5300	296.87
03/15/2019	153326	Goodin Company	Restroom Project	604-49593-5300	60.19
03/15/2019	20190217	JT Services of MN	Conversion Supplies	604-49593-5300	3,453.77
03/15/2019	20190217	JT Services of MN	Conversion Supplies	604-49593-5300	305.24
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	604-49593-5300	562.06
Total 604495935300:					59,021.78
03/15/2019	20190193	ABM Equipment & Supply Inc.	2019 bucket truck vin7007	604-49593-5400	62,920.00
Total 604495935400:					62,920.00
Total Electric Utility:					526,017.95
Storm Water Utility					
03/15/2019	31901	Further	VEBA/HSA submittal Mar	651-43140-1310	185.12 M
Total 651431401310:					185.12
03/15/2019	153347	MN Life	March Life Insurance	651-43140-1330	9.90
Total 651431401330:					9.90
03/15/2019	31914	City of Waseca	January Utilities	651-43140-3800	598.76 M
Total 651431403800:					598.76
03/15/2019	31901	Further	VEBA/HSA submittal Mar	651-49585-1310	49.78 M
Total 651495851310:					49.78
03/15/2019	153347	MN Life	March Life Insurance	651-49585-1330	2.89
Total 651495851330:					2.89

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total Storm Water Utility:					846.45
Central Garage Services					
03/15/2019	31901	Further	VEBA/HSA submittal Mar	701-43180-1310	576.37 M
Total 701431801310:					576.37
03/15/2019	153347	MN Life	March Life Insurance	701-43180-1330	28.05
Total 701431801330:					28.05
03/15/2019	153358	The Shop	cooling sys. diagnostics	701-43180-2120	343.09
03/15/2019	153364	Waseca County Highway Department	Monthly billing	701-43180-2120	35.00
Total 701431802120:					378.09
03/15/2019	153328	Huber Supply Co Inc	lease on tanks	701-43180-2170	18.64
03/15/2019	20190213	IFACS	5/8 locking nut	701-43180-2170	19.65
03/15/2019	20190222	Napa Auto Parts	Parts and supplies	701-43180-2170	154.90
03/15/2019	153353	RadioShack	Heat Shrink	701-43180-2170	10.99
03/15/2019	20190230	Terminal Supply Co	paint marker pens	701-43180-2170	124.10
03/15/2019	20190230	Terminal Supply Co	wire	701-43180-2170	37.70
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	7.16
Total 701431802170:					373.14
03/15/2019	153303	Ag Partners Coop	Oil	701-43180-2210	1,169.35
03/15/2019	20190199	Christensen Tire Service	new tires	701-43180-2210	672.56
03/15/2019	20190203	Crysteel Truck Equipment Inc.	Plow parts	701-43180-2210	976.06
03/15/2019	153318	Dave Syverson Ford Inc.	Clamps and gaskets	701-43180-2210	6,455.37
03/15/2019	20190212	H & L Mesabi	hla faceplate	701-43180-2210	76.71
03/15/2019	153331	Kimball Midwest	Plow bolts & nuts	701-43180-2210	643.75
03/15/2019	153331	Kimball Midwest	shear pin nuts	701-43180-2210	36.17
03/15/2019	153332	Lano Equipment Inc.	pless wire harness	701-43180-2210	395.25
03/15/2019	20190222	Napa Auto Parts	Parts and supplies	701-43180-2210	423.22
03/15/2019	153348	Paul's Two-Way Radio Repair	mic holders	701-43180-2210	139.80
03/15/2019	153351	PowerPlan - RDO Equipment Co.	radio antenna	701-43180-2210	45.88
03/15/2019	153353	RadioShack	Antenna cable ends	701-43180-2210	11.98
03/15/2019	20190225	Sanco Equipment LLC	Supplies	701-43180-2210	440.41
03/15/2019	20190225	Sanco Equipment LLC	Elements	701-43180-2210	138.91
03/15/2019	20190225	Sanco Equipment LLC	Breaker	701-43180-2210	213.98
03/15/2019	20190225	Sanco Equipment LLC	Breaker	701-43180-2210	519.30
03/15/2019	20190225	Sanco Equipment LLC	Filters	701-43180-2210	348.55
03/15/2019	20190227	Smiths Mill Implement Inc.	camer exten cable	701-43180-2210	29.98
03/15/2019	20190227	Smiths Mill Implement Inc.	Rear view camera	701-43180-2210	324.99
03/15/2019	153358	The Shop	special engine repair	701-43180-2210	2,790.50
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	701-43180-2210	162.78
03/15/2019	20190237	Ziegler Inc	Carbide wear block	701-43180-2210	53.28
03/15/2019	20190237	Ziegler Inc	snow equip wear block	701-43180-2210	399.60
Total 701431802210:					16,468.38
03/15/2019	20190213	IFACS	grinder cutoff wheels	701-43180-2400	22.86
03/15/2019	20190222	Napa Auto Parts	Parts and supplies	701-43180-2400	.82
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	701-43180-2400	107.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431802400:					131.65
03/15/2019	20190232	U.S. Bank - CC	Monthly diagnostic program fee	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					18,104.68
Property and Liability Insuran					
03/15/2019	20190206	First National Insurance	March Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
Total Property and Liability Insuran:					800.00
Equipment Replacement Fund					
03/15/2019	20190216	Jefferson Fire & Safety Inc	NEW TRUCK LOOSE EQUIP	705-49930-5400	2,720.00
03/15/2019	20190216	Jefferson Fire & Safety Inc	NEW TRUCK LOOSE EQUIP	705-49930-5400	1,595.00
03/15/2019	20190233	Waseca Hardware LLC	Parts & Supplies	705-49930-5400	1,089.97
Total 705499305400:					5,404.97
03/15/2019	20190208	Frontier Precision Inc.	Robotic Total Station and Controller	705-49941-5400	37,218.12
Total 705499415400:					37,218.12
03/15/2019	153316	Clark Equipment Co	bobcat replacement	705-49950-5400	7,420.08
03/15/2019	153361	Towmaster Inc	truck equipment	705-49950-5400	114,371.00
03/15/2019	153365	Waseca County License Bureau	New vehicle title/registration	705-49950-5400	5,605.01
Total 705499505400:					127,396.09
Total Equipment Replacement Fund:					170,019.18
Grand Totals:					1,035,327.79

Report Criteria:

Report type: GL detail

[Report].Amount = {<>} 0

CITY OF WASECA LIQUOR LICENSE APPLICATION

C & D
Permit ✓

Application for (check all that apply) On Sale ___ Club On Sale ___
Sunday On Sale ___ Off Sale ___ Wine ___

License period April 2019 to March 31, 2020

6C

Knstin Fox
LICENSEE NAME

3/5/19
DATE

Pippi Lane Boutique
BUSINESS/TRADE NAME

Type of Business: _____ Bar (On Sale)
_____ Liquor Store (Off Sale Only)
_____ Club (On Sale) Number of Members: _____
_____ Restaurant ATTACH FOOD LICENSE

Type of Application: _____ Renewal
☒ New/Transfer \$ _____ Investigative Fee

Fox, Lynn, Knstin
APPLICANT'S FULL NAME (Last, Middle, First) _____
TELEPHONE NO. _____ ALTERNATE PHONE NO. _____

[Redacted] Waseca MN 56073
ADDRESS CITY STATE ZIP

[Redacted] Manly
APPLICANT'S DATE OF BIRTH PLACE OF BIRTH

405 West Elm Ave [Redacted]
BUSINESS ADDRESS TELEPHONE NO.

DRIVER'S LICENSE NUMBER _____

MINNESOTA TAX ID# _____ FEDERAL TAX ID# _____

Knstin Fox [Redacted]
NAME & ADDRESS OF OWNER OF BUILDING

ARE THERE DELINQUENT TAXES ON THE PROPERTY? NO

PLEASE NOTE: Prior to license issuance, City Staff will review the history and status of the Customer Utility Account, to verify there are no ongoing delinquent balance concerns.

CORPORATE OR PARTNERSHIP TITLE _____

CORPORATE OR PARTNERSHIP ADDRESS _____



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement

445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7500

6D

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code ONSS License Period Ending 12/31/2018

ISSUING AUTHORITY Waseca

Licensee Name Oscar's All American Food & Drink LLC

Trade Name Oscar's All American

City, State, Zip Code 1312 N State St

Waseca MN 56093

Business Phone 5078352008

License Fees: Off Sale On Sale \$2,480.00 Sunday \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability.

(3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Marv Marquet Date Dec 5 2018
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature [Signature] Date 12/5/18
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature [Signature] Date 12/6/18
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.



Minnesota Department of Public Safety

Alcohol and Gambling Enforcement

445 Minnesota Street, Suite 222

St. Paul, MN 55101

651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code ONSS License Period Ending 12/31/2018 ID# 21964

ISSUING AUTHORITY Waseca

Licensee Name El Molino LLC

Trade Name El Molino Mexican Rest.

City, State, Zip Code 214 North State Street

Waseca

MN 56093

Business Phone 5078354223

License Fees: Off Sale On Sale \$2,105.00 Sunday \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature [Signature] DO [Redacted] Date 12/5/18
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature [Signature] Date 12/5/18
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature [Signature] Date 12/6/18
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.



Minnesota Department of Public Safety

Alcohol and Gambling Enforcement

445 Minnesota Street, Suite 222

St. Paul, MN 55101

651-201-7500

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code MCLONSL License Period Ending 12/31/2018

ISSUING AUTHORITY Waseca

Licensee Name American Legion 228

Trade Name American Legion Post

City, State, Zip Code 700 S State St

Waseca

MN 56093

Business Phone 5078339935

License Fees: Off Sale \$0.00 On Sale \$450.00 Sunday \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Jerman Kuster Date 11/6/2018
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature [Signature] Date 11/9/18
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature CAPTAIN K. N. Anderson Date 11/08/2018
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Title:	RESOLUTION NO. 19-13 RECEIVING BIDS AND AWARDING CONTRACT FOR 2019 CRACK SEAL/SEAL COAT PROJECT, CITY PROJECT 2019-03		
Meeting Date:	March 19, 2019	Agenda Item Number:	6E
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution, Bid Tabulation and Project Area Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to Adopt Resolution No. 19-13 Receiving Bids and Awarding Contract for 2019 Crack Seal/Seal Coat Project, City Project 2019-03		
How does this item pertain to Vision 2030 goals?	Create High Quality Community Assets		

BACKGROUND: The City of Waseca awards a contract for crack sealing and seal coat of local streets annually in accordance with the pavement management policy. Bids for this project were received on March 13th, 2019.

Two bids were received; a tabulation of the bid and the Engineers Estimate is attached. The lowest responsible bid received was from Pearson Brothers, Inc. in the amount of \$70,363.12. Pearson Brothers, Inc. has done crack seal/seal coat projects for the City in previous years and completed the projects on time and per specifications.

BUDGET IMPACT: The crack seal/seal coat project is included in the City's 2019 budget. The low bid of \$70,363.12 is within budget and will be funded by CIP Funds.

RECOMMENDATION: Staff recommends the Waseca City Council adopt Resolution 19-13 Receiving Bids and Awarding Contract for 2019 Crack Seal/Seal Coat Project, City Project 2019-03 and authorize the City Manager to enter into an agreement with Pearson Brothers, Inc. for the amount of \$70,363.12.

RESOLUTION NO. 19-13

**A RESOLUTION OF THE WASECA CITY COUNCIL
RECEIVING BIDS AND AWARING CONTRACT
FOR 2019 CRACK SEAL/SEAL COAT PROJECT
CITY PROJECT NO. 2019-03**

WHEREAS, all bids on construction of the 2019 Crack Seal/Seal Coat Project, City Project No. 2019-03, are hereby received and tabulated; and

WHEREAS, the bid of Pearson Brothers, Inc. of Hanover, Minnesota, in the amount of \$70,363.12 for the construction of said improvements, in accordance with the plans and specifications and advertisement for bids, is the lowest responsible bid, and shall be and hereby is accepted.

WHEREAS, the Mayor and City Manager are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements, for and on behalf of the City of Waseca.

NOW, THEREFORE, BE IT RESOLVED that the City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next two lowest bidders shall be retained until a contract has been executed.

Adopted this 19th day of March, 2019.

ROY SRP
MAYOR

ATTEST:

RANAE SCHULT
ADMINISTRATIVE ASSISTANT

BID TABULATION CITY OF WASECA PROJECT 2019-03 2019 CRACK SEAL/SEAL COAT
BID OPENING WEDNESDAY MARCH 13, 2019 AT 10:00 A.M.

CONTRACTOR: Engineers Estimate
508 South State St
Waseca, MN 56093

Pearson Brothers
11079 Lamont Ave NE
Hanover, MN 55341

Allied Blacktop Company
10503 89th Ave N
Maple Grove, MN 55369

No.		Description	Unit	QTY	Unit Price	Total	Unit Price	Total	Unit Price	Total
CITY ROADWAYS										
1	2356.507	BITUMINOUS SEAL COAT	SQ. YD.	29556	\$ 1.20	\$ 35,467.20	\$ 0.87	\$ 25,713.72	\$ 1.55	\$ 45,811.80
2	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2)	GAL.	9162	\$ 2.50	\$ 22,905.00	\$ 2.00	\$ 18,324.00	\$ 0.50	\$ 4,581.00
3	3723	BITUMINOUS PAVEMENT CRACK TREATMENT	LB.	3842	\$ 3.75	\$ 14,407.50	\$ 3.25	\$ 12,486.50	\$ 2.85	\$ 10,949.70
TOTAL CITY ROADWAYS						\$ 72,779.70		\$ 56,524.22		\$ 61,342.50
PARKING LOTS										
1	2356.507	BITUMINOUS SEAL COAT	SQ. YD.	5552	\$ 1.20	\$ 6,662.40	\$ 1.45	\$ 8,050.40	\$ 2.20	\$ 12,214.40
2	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2)	GAL.	1721	\$ 2.50	\$ 4,302.50	\$ 2.00	\$ 3,442.00	\$ 0.50	\$ 860.50
3	3723	BITUMINOUS PAVEMENT CRACK TREATMENT	LB.	722	\$ 3.75	\$ 2,707.50	\$ 3.25	\$ 2,346.50	\$ 3.50	\$ 2,527.00
TOTAL PARKING LOTS						\$ 13,672.40		\$ 13,838.90		\$ 15,601.90
TOTAL PROJECT 2019-03						\$ 86,452.10		\$ 70,363.12		\$ 76,944.40

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: March 14, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : Final

PAYMENT PERIOD : 28-Feb-19

CONTRACTOR: Century Fence Company-Labor

PAYMENT AMOUNT: \$914.75

Approved By:

Department Head Date

Director of Finance Date

City Manager Date

APPLICATION AND CERTIFICATE FOR PAYMENT

CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G702/CMA

TO: CITY OF WASECA
C/O KRAUS ANDERSON CONST. CO
501 S 8TH ST
MINNEAPOLIS, MN 55404

PROJECT: TINK LARSON FIELD
WASECA, MN

FROM CONTRACTOR: Century Fence Company
P.O. Box 277
Forest Lake, MN 55025

VIA CONSTRUCTION MANAGER:
VIA ARCHITECT:

KRAUS ANDERSON CONST. CO
WIDSETH SMITH NOLTING AND ASSOC.

APPLICATION NO: 2
PERIOD TO: 2/20/19
PROJECT NOS: N/A
CONTRACT DATE: 8/16/2017
Distribution to:
() OWNER
() CONSTRUCTION
() MANAGER
() ARCHITECT
() CONTRACTOR

CONTRACT FOR: 32-D FENCE AND GATES

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$4,205.00
2. Net Change By Change Orders \$14,090.00
3. CONTRACT SUM TO DATE \$18,295.00
4. TOTAL COMPLETED & STORED TO DATE \$18,295.00
(Column G on G702)
5. RETAINAGE:
a. 5 % of Completed Work \$0.00
(Columns D + E on G703)
b. 0 % of Stored Material \$0.00
(Column F on G703)
Total Retainage (Line 5a + 5b or
Total in Column I of G703) \$0.00
6. TOTAL EARNED LESS RETAINAGE \$18,295.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$17,380.25
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$914.75 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	14,090.00	0.00
Total approved this Month	0.00	0.00
TOTALS	14,090.00	0.00
NET CHANGES by Change Order	14,090.00	

Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Century Fence Company

By: *[Signature]* Date: 2/20/2019

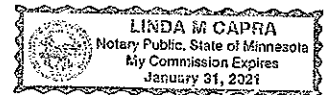
Cory Capra, Project Manager

State of Minnesota

County of Washington

Subscribed and sworn to before me this 20 day of February, 2019

Notary Public: Linda M. Capra
My Commission expires: 1/31/2021



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$914.75

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: *[Signature]* Date: 3-1-19

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 1 OF 1 PAGE

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 2
APPLICATION DATE: 2/20/2019
PERIOD TO: 2/20/2019
ARCHITECT'S PROJECT NO.: TINK LARSON FIELD
WASECA, MN

[illegible]AIA DOCUMENT G703
CONTINUATION SHEET FOR G702

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: 2/20/19

The undersigned hereby acknowledges receipt of the sum of \$ 94,75

Conditional upon Receipt of Payment

CHECK ONLY ONE

- 1.) as partial payment for labor, skill and material furnished.
- 2.) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ retainage or holdback)
- 3.) X as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Century Fence
By: *[Signature]* P.M.

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: March 14, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST: Final

PAYMENT PERIOD: 28-Feb-19

CONTRACTOR: Century Fence Company-Material

PAYMENT AMOUNT: \$452.90

Approved By:

Department Head

Date

Director of Finance

Date

City Manager

Date

APPLICATION AND CERTIFICATE FOR PAYMENT

CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G702/CMA

TO: CITY OF WASECA
C/O KRAUS ANDERSON CONST. CO
601 S 8TH ST
MINNEAPOLIS, MN 55404

PROJECT: TINK LARSON FIELD
WASECA, MN

FROM CONTRACTOR: Century Fence Company
P.O. Box 277
Forest Lake, MN 56025

VIA CONSTRUCTION MANAGER:
VIA ARCHITECT:

KRAUS ANDERSON CONST. CO
WIDSETH SMITH NOLTING AND ASSOC.

APPLICATION NO: 2
PERIOD TO: 2/20/19
PROJECT NOS: N/A
CONTRACT DATE: 8/16/2017
Distribution to:
() OWNER
() CONSTRUCTION
() MANAGER
() ARCHITECT
() CONTRACTOR

CONTRACT FOR: 32-D FENCE AND GATES

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$2,633.00
2. Net Change By Change Orders	\$6,425.00
3. CONTRACT SUM TO DATE	\$9,058.00
4. TOTAL COMPLETED & STORED TO DATE	\$9,058.00
(Column G on G702)	
5. RETAINAGE:	
a. 5 % of Completed Work	\$0.00
(Columns D + E on G703)	
b. 0 % of Stored Material	\$0.00
(Column F on G703)	
Total Retainage (Line 5a + 5b or	
Total in Column I of G703)	\$0.00
6. TOTAL EARNED LESS RETAINAGE	\$9,058.00
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$8,605.10
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$452.90
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 less Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	6,425.00	0.00
Total approved this Month	0.00	0.00
TOTALS	6,425.00	0.00
NET CHANGES by Change Order	6,425.00	

Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Century Fence Company

By: *[Signature]* Date: 2/20/2019

Cory Capra, Project Manager

State of: Minnesota

County of: Washington

Subscribed and sworn to before me this 20 day of February, 2019

Notary Public: Linda M. Capra
My Commission expires: 1/31/2021



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$452.90

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: *[Signature]* Date: 3-1-19
ARCHITECT:

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702/CMA

G702/CMA-1992

PAGE 1 OF 1 PAGE

APPLICATION NO.: 2
APPLICATION DATE: 2/20/2019
PERIOD TO: 2/20/2019
ARCHITECT'S PROJECT NO.: TINK LARSON FIELD
WASECA, MN

[illegible]

AIA DOCUMENT G703
CONTINUATION SHEET FOR G702

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: 2/20/19

The undersigned hereby acknowledges receipt of the sum of \$ 452.90

Conditional upon Receipt of Payment

CHECK ONLY ONE

- 1.) as partial payment for labor, skill and material furnished.
- 2.) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ retainage or holdback)
- 3.) X as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Century Fence
By: *[Signature]* *p.m.*

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: March 14, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : Final

PAYMENT PERIOD : 28-Feb-19

CONTRACTOR: RTL Construction Inc Labor

PAYMENT AMOUNT: \$733.45

Approved By:

Department Head

Date

Director of Finance

Date

City Manager

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

RTL Inv # 17-304-R

TO CONSTRUCTION MANAGER:

PROJECT: Tink Larson Field

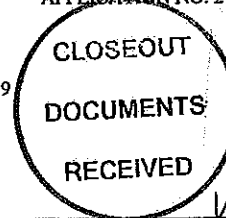
APPLICATION NO: 2

City of Waseca
508 State Street South
Waseca, MN 56093

PERIOD TO: 2/28/2019

RTL JOB NO: 17-304

FROM CONTRACTOR:
RTL Construction, Inc.
290 Sarazin Street
Shakopee, MN 55379

**CONTRACTORS APPLICATION FOR PAYMENT**

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RTL Construction, Inc.

1.) ORIGINAL CONTRACT SUM \$14,669.00
2.) Net Change by Change Orders..... \$0.00
3.) Contract Sum to Date \$14,669.00
4.) Completed and Stored to Date \$14,669.00
5.) Retainage \$0.00
6.) Total Earned less Retainage..... \$14,669.00
7.) Less Previous Certificates for Payment..... 13,935.55
8.) Current Payment Due..... \$733.45 ✓
9.) Balance to Finish, Including Retainage..... \$0.00

BY: [Signature] Date: 3-25-19

State of: MN

County of: ScottSubscribed and sworn before me this 25 day of Feb 2019Notary Public: Katie Jane Hisl

My Commission Expires: 1/31/2023



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	0.00	

CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architects Knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 733.45

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheets that are changed to conform with amount certified.)

Construction Manager:

By: [Signature] Date: 3-1-19

Architect:

By: _____ Date: _____

ITEM No.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Labor Contract	14,669.00	14,669.00	0.00	0.00	14,669.00	100	0.00	0.00
		14,669.00	14,669.00	0.00	0.00	14,669.00		0.00	0.00

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: 02/25/2019, 2018

The undersigned hereby acknowledges receipt of the sum of \$ 733.45

****Conditional upon Receipt of Payment****

CHECK ONLY ONE

- 1.) as partial payment for labor, skill and material furnished.
- 2.) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ retainage or holdback)
- 3.) X as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property:(legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

RTL Construction, Inc.

By: Michael Larson, President

Michael Larson

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: March 14, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : Final

PAYMENT PERIOD : 28-Feb-19

CONTRACTOR: RTL Construction Inc Material

PAYMENT AMOUNT: \$200.00

Approved By:

Department Head

Date

Director of Finance

Date

City Manager

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

TO CONSTRUCTION MANAGER:

City of Waseca
508 State Street South
Waseca, MN 56093

PROJECT: Tink Larson Field

RTL Inv # 17304.2M

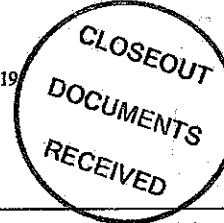
APPLICATION NO: 2

FROM CONTRACTOR:

RTL Construction, Inc.
290 Sarazin Street
Shakopee, MN 55379

PERIOD TO: 2/28/2019

RTL JOB NO: 17-304

**CONTRACTORS APPLICATION FOR PAYMENT**

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RTL Construction, Inc.

1.) ORIGINAL CONTRACT SUM \$4,000.00
 2.) Net Change by Change Orders..... \$0.00
 3.) Contract Sum to Date \$4,000.00
 4.) Completed and Stored to Date \$4,000.00
 5.) Retainage \$0.00
 6.) Total Earned less Retainage..... \$4,000.00
 7.) Less Previous Certificates for Payment..... 3,800.00
 8.) Current Payment Due..... \$200.00 ✓
 9.) Balance to Finish, Including Retainage..... \$0.00

BY: [Signature] Date: 3-25-19

State of: MN County of: Scott
 Subscribed and sworn before me this 25 day of Feb 2019
 Notary Public: [Signature]
 My Commission Expires: 1/31/2023



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	0.00	

CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architects Knowledge, information and belief the Work has progressed as indicated, the quality of the work is In accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 200.00
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with amount certified.)

Construction Manager:

By: [Signature] Date: 3-1-19

Architect:

By: _____ Date: _____

ITEM No.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Material Contract	4,000.00	4,000.00	0.00	0.00	4,000.00	100	0.00	0.00
		4,000.00	4,000.00	0.00	0.00	4,000.00		0.00	0.00

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: 02/25/2019, 2018

The undersigned hereby acknowledges receipt of the sum of \$ 200.00

****Conditional upon Receipt of Payment****

CHECK ONLY ONE

- 1.) as partial payment for labor, skill and material furnished.
- 2.) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ retainage or holdback)
- 3.) X as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property:(legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid if full, EXCEPT:

RTL Construction, Inc.

By: Michael Larson, President

Michael Larson

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: March 14, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : Final

PAYMENT PERIOD : 28-Feb-19

CONTRACTOR: Wells Concrete Labor

PAYMENT AMOUNT: \$985.64

Approved By:

Department Head

Date

Director of Finance

Date

City Manager

Date

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/CMA

CONSTRUCTION MANAGER-ADVISER EDITION

PAGE 1 OF 2 PAGES 2 2019

TO OWNER:

City of Waseca
508 State Street South
Waseca, MN 56093

PROJECT: TINK LARSON FIELD

WASECA MN

APPLICATION NO: 3-LABOR

RETENTION

PERIOD TO: 2/28/2019

PROJECT NO:

CONTRACT DATE:

Distribution to:

☐ OWNER

☐ CONSTRUCTION
MANAGER

☐ ARCHITECT

☐ CONTRACTOR

FROM CONTRACTOR:

WELLS CONCRETE
PO BOX 656
ALBANY, MN 56307

VIA CONSTRUCTION MANAGER:

CONTRACT FOR: PRECAST CONCRETE

VIA ARCHITECT:

WS 03-B Labor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 37,480.00
2. Net change by Change Orders \$ (888.36)
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 36,591.64
4. TOTAL COMPLETED & STORED TO DATE \$ 36,591.64
(Column G on G703)
5. RETAINAGE:
 - a. 5 % of Completed Work \$
 - (Column D + E on G703)
 - b. % of Stored Material \$
 - (Column F on G703)
 - Total Retainage (Lines 5a + 5b or
Total in Column I of G703) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE \$ 36,591.64
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR
PAYMENT (Line 6 from prior Certificate) \$ 35,606.00
8. CURRENT PAYMENT DUE \$ 985.64
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 0.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$888.36
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$888.36
NET CHANGES by Change Order	(\$888.36)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: WELLS CONCRETE

By: *James J. Morgan*

Date: 2-22-19

State of: MINNESOTA

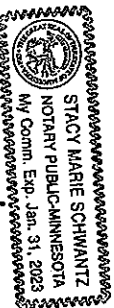
Subscribed and sworn to before me this 22 day of Feb 19

Notary Public: *Stacy Marie Schwantz*

My Commission Expires: 11/1/2022

County of: STEARNS

day of Feb 19



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 985.64

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: *[Signature]*

Date: 3-1-19

ARCHITECT:

By: *[Signature]*

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 2-LABOR

Contractor's signed certification is attached.

6751 Tink Larsen Field #6751 - LABOR

APPLICATION DATE: 11/16/2018

In tabulations below, amounts are stated to the nearest dollar.

Wasecan MN

PERIOD TO: 11/30/2018

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G + C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	HOLLOWCORE PLANK LABOR	\$15,000.00	\$15,000.00			\$15,000.00	100.00%		\$750.00
	PRECAST LABOR	\$22,480.00	\$22,480.00			\$22,480.00	100.00%		\$1,124.00
	COI	(\$888.36)		(\$888.36)		(\$888.36)	100.00%		(\$44.42)
	GRAND TOTALS	\$36,591.64	\$37,480.00	(\$888.36)	\$0.00	\$36,591.64	100.00%	\$0.00	\$1,829.58

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: 03/12/19

The undersigned hereby acknowledges receipt of the sum of \$ 4,695.91

Conditional upon Receipt of Payment

CHECK ONLY ONE

- 1.) _____ as partial payment for labor, skill and material furnished.
- 2.) _____ as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ _____ retainage or holdback)
- 3.) X _____ as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Wells Concrete
By John O'Malley
Contract Agreement

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: March 14, 2019

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : Final

PAYMENT PERIOD : 28-Feb-19

CONTRACTOR: Wells Concrete Materials

PAYMENT AMOUNT: \$3,710.27

Approved By:

Department Head Date

Director of Finance Date

City Manager Date

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/CMA

CONSTRUCTION MANAGER-ADVISER EDITION RECEIVED

PAGE 1 OF 2 PAGES 2

TO OWNER:
City of Waseca
508 State Street South
Waseca, MN 56093

PROJECT: TINK LARSON FIELD
WASECA MN

APPLICATION NO: 4-MATERIAL
RETENTION
PERIOD TO: 2/28/2019
PROJECT NO:

Distribution to: FEB 25 2019

☐ OWNER
☐ CONSTRUCTION
MANAGER

☐ ARCHITECT
☐ CONTRACTOR

FROM CONTRACTOR:
WELLS CONCRETE
PO BOX 656
ALBANY, MN 56007

CONTRACT DATE:

VIA CONSTRUCTION MANAGER:
VIA ARCHITECT:

CONTRACT FOR: PRECAST CONCRETE

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 82,800.00
2. Net change by Change Orders \$ (429.73)
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 82,370.27
4. TOTAL COMPLETED & STORED TO DATE \$ 82,370.27
(Column G on G703)
5. RETAINAGE:
 - a. 5 % of Completed Work \$
 - (Column D + E on G703)
 - b. % of Stored Material \$
 - (Column F on G703)
 - Total Retainage (Lines 5a + 5b or
Total in Column I of G703) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE \$ 82,370.27
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR
PAYMENT (Line 6 from prior Certificate) \$ 78,660.00
8. CURRENT PAYMENT DUE \$ 3,710.27
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 0.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$429.73
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$429.73
NET CHANGES by Change Order		(\$429.73)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: WELLS CONCRETE

By: John E. Morgan Date: 2-22-19
State of: MINNESOTA County of: STEARNS
Subscribed and sworn to before me this 22 day of Feb '19
Notary Public: Stacy Marie Schwanitz
My Commission expires: 10/1/2023

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 3,710.27

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

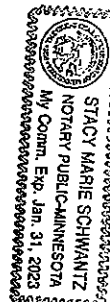
CONSTRUCTION MANAGER:

By: [Signature] Date: 3-1-19

ARCHITECT:

By: [Signature] Date: 3-1-19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

ALA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 3

Contractor's signed certification is attached.

6751 Tink Larsen Field 6751 - MATERIAL

APPLICATION DATE: 11/16/2018

In tabulations below, amounts are stated to the nearest dollar.

Waseca MN

PERIOD TO: 11/30/2018

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	HOLLOWCORE PLANK MATERIALS	\$20,000.00	\$20,000.00			\$20,000.00	100.00%		5.0%
	PRECAST MATERIALS	\$62,800.00	\$62,800.00			\$62,800.00	100.00%	\$0.00	\$1,000.00
	COI	(\$429.73)		(\$429.73)		(\$429.73)	100.00%		\$3,140.00
									(\$24.49)
	GRAND TOTALS	\$82,370.27	\$82,800.00	(\$429.73)	\$0.00	\$82,370.27	100.00%	\$0.00	\$4,115.51

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

Title:	Gaiter Lake Flood Mapping: Public Hearing		
Meeting Date:	March 19, 2019	Agenda Item Number:	7A
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Modeled High Water Level for Gaiter Lake
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Receive information from the City Engineer and conduct a public hearing on whether the City ought to ask for the inclusion of Gaiter Lake on the list of flood plain mapping activities currently underway in Waseca County.		
How does this item pertain to Vision 2030 goals?	A floodplain delineation could inform future development and growth decisions, impacting how the City responds to development pressures.		

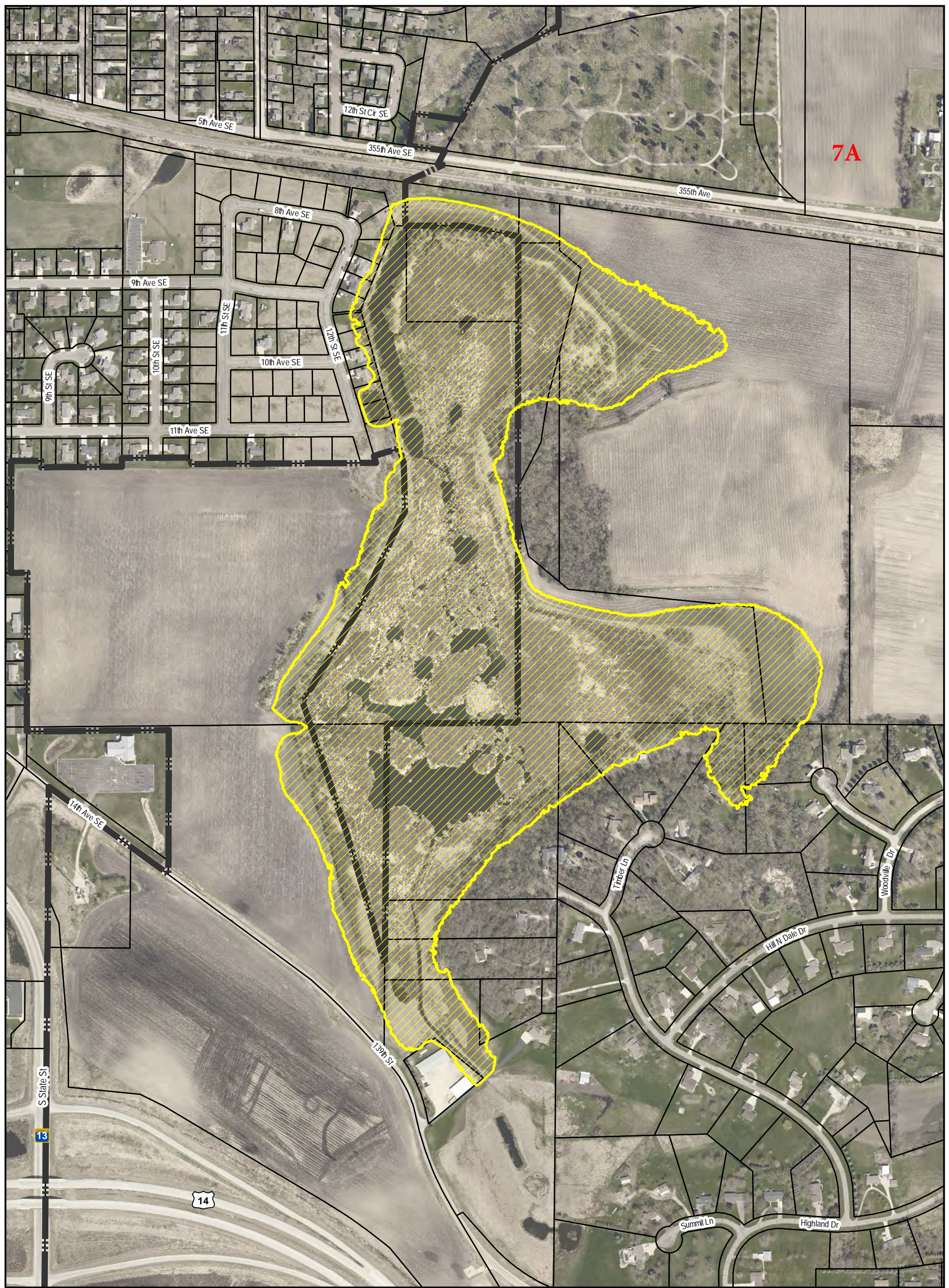
BACKGROUND: The Council has directed staff to prepare additional information on the City's ability to request that the 100-year flood plain of Gaiter Lake be mapped. Attached is the estimated 100-year flood plain that was created by Stantec as part of a Stormwater Study they completed for the City. The Council will hold a public hearing to take comment on the proposal.

BUDGET IMPACT: None.

POLICY QUESTION: Should the City ask for the Gaiter Lake 100-year flood plain to be mapped?

ALTERNATIVES CONSIDERED:

- No change.



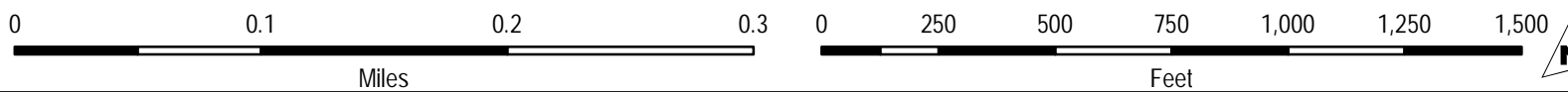
CITY OF WASECA

The data represented on this document is neither a legally recorded map nor a survey, and is intended for reference purposes only. The information presented has not been verified and neither the City of Waseca, nor its employees or agents makes any representation to the accuracy of the features and data presented here within. This map was created through the use of several city, county, state and federal data sources. For specific information regarding this map, or to report errors or omissions, contact the City of Waseca Engineering Department.

Map #03122019_gaiter_lake_ref | Date Printed: 3/12/2019

Modeled High Water Level (HWL) for Gaiter Lake

Area Below Modeled HWL (1128.4 ft)



Title:	AUTHORIZING STAFF TO ENROLL IN THE MNDNR FLOOD DAMAGE REDUCTION GRANT ASSISTANCE PROGRAM (FDR)		
Meeting Date:	March 19, 2019	Agenda Item Number:	7B
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion Authorizing Staff to Enroll in the MnDNR Flood Damage Reduction Grant Assistance Program (FDR)		
How does this item pertain to Vision 2030 goals?	Creating High Quality Community Assets		

BACKGROUND: At the February 5, 2019 Council Work Session options to assist four property owners along the shores of Gaiter Lake with flood relief were presented. Options included adding piped outlets to Gaiter Lake, constructing ponding upstream from Gaiter Lake and enrolling in the MnDNR FDR program. The piping and ponding options were not feasible due to estimated costs. The MnDNR FDR program is a 50-50 cost share program between the City and the MnDNR to remove structures from flood prone areas. There currently is no funding for this program with the next funding possibility during the 2020 state bonding bill discussions. When funding is available grant applications that have been submitted receive priority in the order they were received. At the Council Work Session, the Council indicated that staff should move forward with the grant application.

BUDGET IMPACT: There is no commitment from the City to accept the FDR grant if the City is successful. The only budget impacts would be to commit to 50% of the project cost once the grant is approved. The project cost and City funding sources would need to be determined at the time the grant was approved.

RECOMMENDATION: Staff recommends the Waseca City Council Authorizes Staff to Enroll in the MnDNR Flood Damage Reduction Grant Assistance Program (FDR).

Title:	RESOLUTION NO. 19-12, APPROVING THE LRIP GRANT AGREEMENT FOR THE 3 RD STREET NE STREET AND UTILITY IMPROVEMENT PROJECT, CITY PROJECT NO. 2019-01		
Meeting Date:	March 19, 2019	Agenda Item Number:	7C
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 19-12
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to Adopt Resolution No. 19-12, Approving the LRIP grant agreement for the 3 rd Street NE Street and Utility Improvement Project, City Project No. 2019-01.		
How does this item pertain to Vision 2030 goals?	Creating High Quality Community Assets		

BACKGROUND: In 2017 the City applied for an LRIP grant from MnDOT. In March of 2018 the City learned they were successful in that grant application. The value of that grant is \$1,000,000. The next step in the grant process is to approve the grant agreement and adopt Resolution No. 19-12.

BUDGET IMPACT: The 3rd Street NE Street and Utility Improvement Project is included in the proposed 2019 Budget. Based on Opinion of Probable Cost, the estimated cost and funding sources for the 3rd Street NE Street and Utility Improvement Project are as follows:

Table 4 – 3rd Street NE Street and Utility Improvement Project	
Proposed Project Funding	
Funding Source	Estimate
440 Special Assessment Fund	\$ 150,757.64
430 Capital Improvement Street Fund	\$ 263,646.55
602 Sanitary Sewer Fund	\$ 480,029.99
601 Water Utility Fund	\$ 473,575.74
Local Road Improvement Program (LRIP)	\$ 1,000,000.00
Waseca County Participation	\$ 102,334.01
State Aid Eligible Funds	\$ 1,139,972.73
Total	\$ 3,601,316.66

RECOMMENDATION: Staff recommends the Waseca City Council adopt Resolution No. 19-12, approving the LRIP grant agreement for the 3rd Street NE Street and Utility Improvement Project, City Project No. 2019-01.

CITY OF WASECA

RESOLUTION NO. 19-12

RESOLUTION

**Exhibit E for Grant Agreement to State Transportation Fund
(Local Road Improvement Program)**

Grant Terms and Conditions

SAP 172-102-011 tied to SAP 081-613-009

March 19, 2019

WHEREAS, the City of Waseca has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$1,000,000 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that the City of Waseca does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the Local Road Improvement Project but not required. The proper City officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

ADOPTED by the Waseca City Council this 19th day of March 2019.

CITY OF WASECA

R.D. Srp, Mayor

ATTEST:

Ranae Schult, Administrative Assistant

LOCAL ROAD IMPROVEMENT PROGRAM (LRIP)
GRANT AGREEMENT

This Agreement between the Minnesota Department of Transportation (“MnDOT”) and the Grantee named below is made pursuant to Minnesota Statutes Section 174.52 and pursuant to Minn. Laws 2017, 1 st Special Session, Chapter 8- H.F. 5. The provisions in that section and the Exhibits attached hereto and incorporated by reference constitute this Agreement and the persons signing below agree to fully comply with all of the requirements of this Agreement. This Agreement will be effective on the date State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.

1. Public Entity (Grantee) name, address and contact person:

City of Waseca
508 South State Street
Waseca, MN 56093

Contact: Tom Kellogg, City Engineer

2. Project(s):

Name of Project & Project Number (See Exhibit C for location)	Amount of LRIP Funds	Amount of Required Matching Funds	Completion Date
3 rd Street Improvement Project SAP 172-102-011 tied to 081-613-009	\$1,000,000	\$1,024,160.08 City Local Funds, \$109,570.74 County CSAH (SAP 081- 613-009), \$716,539.67 City MSAS Funds	June 30, 2020

3. Total Amount of LRIP Grant for all projects under this Agreement: \$ 1,000,000.00
4. The following Exhibits for each project are attached and incorporated by reference as part of this Agreement:

Exhibit A	Completed Sources and Uses of Funds Schedule
Exhibit B	Project Completion Schedule
Exhibit C	Bond Financed Property Certification
Exhibit D	Grant Application
Exhibit E	Grantee Resolution Approving Grant Agreement
Exhibit F	General Terms and Conditions

5. Additional requirements, if any:
6. Any modification of this Agreement must be in writing and signed by both parties.

(The remaining portion of this page was intentionally left blank.)

PUBLIC ENTITY (GRANTEE)

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approval and Certifying Encumbrance

By: _____

Title: State Aid Programs Engineer

Date: _____

Office of Financial Management, Grant Unit

By: _____

Agency Grant Supervisor

Date: _____

OFFICE OF CONTRACT MANAGEMENT

By: _____

Contract Administrator

Date: _____

EXHIBIT A

SOURCES AND USES OF FUNDS SCHEDULE

SOURCES OF FUNDS		USES OF FUNDS	
Entity Supplying Funds	Amount	Expenses	Amount
State Funds:		Items Paid for with LRIP	
LRIP Grant	\$ <u>1,000,000.00</u>	Grant Funds:	
	—	Surface and Storm Sewer Imprvmts.	\$ <u>1,000,000.00</u>
Other:			\$ _____
_____	\$ _____		\$ _____
_____	\$ _____		\$ _____
_____	\$ _____		\$ _____
Subtotal	\$ <u>1,000,000.00</u>	Subtotal	\$ <u>1,000,000.00</u>
Public Entity Funds:		Items paid for with Non-LRIP Grant Funds:	
Matching Funds	\$ <u>1,024,160.08</u>	Watermain	\$ <u>444,975.56</u>
Other:		Sanitary Sewer	\$ <u>405,462.29</u>
City MSAS Funds	\$ <u>716,539.67</u>	Local Portion of CSAH 13	\$ <u>173,722.23</u>
County CSAS	\$ <u>109,570.74</u>	Remaining Street and Storm Sewer Improvements	\$ <u>826,410.41</u>
	\$ _____		
Subtotal	\$ <u>1,850,270.49</u>	Subtotal	\$ <u>1,850,270.49</u>
TOTAL FUNDS	\$ <u>2,850,270.49</u>	TOTAL PROJECT COSTS	\$ <u>2,850,270.49</u>

EXHIBIT B
PROJECT COMPLETION SCHEDULE

The Notice to Proceed is anticipated to be issued by the Owner in April/May 2019. The exact date of issuance will be determined based on weather and the Contractor's schedule. Construction shall start within seven (7) days of receiving the Notice to Proceed.

The Work will be substantially completed on or before October 31, 2019. Substantial completion includes utility installation, placement of the first lift of bituminous, sidewalk, pedestrian ramps, signage, restoration, and cleanup. The final lift of bituminous cannot be placed until after one freeze-thaw cycle, but will be placed before June 30, 2020, unless specifically directed by the Engineer. Televising of sanitary sewer services shall take place between April 15, 2020 and June 30, 2020.

All field Work shall be final completed on or before June 30, 2020. Final completion includes removal and replacement of damaged or settled curb and street sections prior to placement of the final lift of bituminous, placement of the final lift of bituminous, placement of pavement markings, final restoration and resolving punch list items. Final payment requests to State Aid shall be complete on or before August 31, 2020.

EXHIBIT C

BOND FINANCED PROPERTY CERTIFICATION

State of Minnesota
General Obligation Bond Financed Property

The undersigned states that it has a fee simple, leasehold and/or easement interest in the real property located in the County of Waseca, State of Minnesota that is generally described or illustrated graphically in **Attachment 1** attached hereto and all improvements thereon (the "Restricted Property") and acknowledges that the Restricted Property is or may become State bond-financed property. To the extent that the Restricted Property is or becomes State bond-financed property, the undersigned acknowledges that:

- A. The Restricted Property is State bond-financed property under Minn. Stat. Sec. 16A.695, is subject to the requirements imposed by that statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget; and
- B. The Restricted Property is subject to the provisions of the Local Road Improvement Program Grant Agreement between the Minnesota Department of Transportation and the undersigned dated _____, 2019; and
- C. The Restricted Property shall continue to be deemed State bond-financed property for 37.5 years or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget.

Date: _____, 2019

City of Waseca, a political subdivision of the
State of Minnesota

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Attachment 1 to Exhibit C

GENERAL DESCRIPTION OF RESTRICTED PROPERTY

EXHIBIT D

GRANT APPLICATION

Attach the grant application for the project

EXHIBIT E

GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

EXHIBIT F

GENERAL TERMS AND CONDITIONS FOR LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANTS

Article I DEFINITIONS

Section 1.01 **Defined Terms.** The following terms shall have the meanings set out respectively after each such term (the meanings to be equally applicable to both the singular and plural forms of the terms defined) unless the context specifically indicates otherwise:

“Advance(s)” - means an advance made or to be made by MnDOT to the Public Entity and disbursed in accordance with the provisions contained in Article VI hereof.

“Agreement” - means the Local Road Improvement Program Grant Agreement between the Public Entity and the Minnesota Department of Transportation to which this Exhibit is attached.

“Certification” - means the certification, in the form attached as **Exhibit C**, in which the Public Entity acknowledges that its interest in the Real Property is bond financed property within the meaning of Minn. Stat. Sec. 16A.695 and is subject to certain restrictions imposed thereby.

“Code” - means the Internal Revenue Code of 1986, as amended, and all treasury regulations, revenue procedures and revenue rulings issued pursuant thereto.

“Commissioner” - means the Commissioner of Minnesota Management & Budget.

“Commissioner’s Order” - means the “Fourth Order Amending Order of the Commissioner of Minnesota Management & Budget Relating to Use and Sale of State Bond Financed Property” dated July 30, 2012, as it may be amended or supplemented.

“Completion Date” - means the projected date for completion of the Project as indicated in the Agreement.

“Construction Contract Documents” - means the document or documents, in form and substance acceptable to MnDOT, including but not limited to any construction plans and specifications and any exhibits, amendments, change orders, modifications thereof or supplements thereto, which collectively form the contract between the Public Entity and the Contractor(s) for the completion of the Construction Items on or before the Completion Date for either a fixed price or a guaranteed maximum price.

“Construction Items” - means the work to be performed under the Construction Contract Documents.

“Contractor” - means any person engaged to work on or to furnish materials and supplies for the Construction Items including, if applicable, a general contractor.

“Draw Requisition” - means a draw requisition that the Public Entity, or its designee, submits to MnDOT when an Advance is requested, as referred to in Section 4.02.

“G.O. Bonds” - means the state general obligation bonds issued under the authority granted in Article XI, Sec. 5(a) of the Minnesota Constitution, the proceeds of which are used to fund the LRIP Grant, and any bonds issued to refund or replace such bonds.

“Grant Application” - means the grant application that the Public Entity submitted to MnDOT which is attached as **Exhibit D**.

“LRIP Grant” - means a grant from MnDOT to the Public Entity under the LRIP in the amount specified in the Agreement, as such amount may be modified under the provisions hereof.

“LRIP” - means the Local Road Improvement Program pursuant to Minn. Stat. Sec. 174.52 and rules relating thereto.

“MnDOT” - means the Minnesota Department of Transportation.

“Outstanding Balance of the LRIP Grant” - means the portion of the LRIP Grant that has been disbursed to the Public Entity minus any amounts returned to the Commissioner.

“Project” - means the Project identified in the Agreement to be totally or partially funded with a LRIP grant.

“Public Entity” - means the grantee of the LRIP Grant and identified as the Public Entity in the Agreement.

“Real Property” - means the real property identified in the Agreement on which the Project is located.

Article II

GRANT

Section 2.01 **Grant of Monies.** MnDOT shall make the LRIP Grant to the Public Entity, and disburse the proceeds in accordance with the terms and conditions herein.

Section 2.02 **Public Ownership.** The Public Entity acknowledges and agrees that the LRIP Grant is being funded with the proceeds of G.O. Bonds, and as a result all of the Real Property must be owned by one or more public entities. The Public Entity represents and warrants to MnDOT that it has one or more of the following ownership interests in the Real Property: (i) fee simple ownership, (ii) an easement that is for a term that extends beyond the date that is 37.5 years from the Agreement effective date, or such shorter term as authorized by statute, and which cannot be modified or terminated early without the prior written consent of MnDOT and the Commissioner; and/or (iii) a prescriptive easement for a term that extends beyond the date that is 37.5 years from the Agreement effective date.

Section 2.03 **Use of Grant Proceeds.** The Public Entity shall use the LRIP Grant solely to reimburse itself for expenditures it has already made, or will make, to pay the costs of one of the following applicable activities: (i) preliminary, final construction and engineering and administration (ii) constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance that have not been fully funded through other state, federal, or local funding sources; or (iii) capital improvement projects on county state-aid highways that are intended primarily to reduce traffic crashes, deaths, injuries, and property damage. The Public Entity shall not use the LRIP Grant for any

other purpose, including but not limited to, any work to be done on a state trunk highway or within a trunk highway easement.

Section 2.04 Operation of the Real Property. The Real Property must be used by the Public Entity in conjunction with or for the operation of a county highway, county state-aid highway, town road, or city street and for other uses customarily associated therewith, such as trails and utility corridors, and for no other purposes or uses. The Public Entity shall have no intention on the effective date of the Agreement to use the Real Property as a trunk highway or any part of a trunk highway. The Public Entity must annually determine that the Real Property is being used for the purposes specified in this Section and, upon written request by either MnDOT or the Commissioner, shall supply a notarized statement to that effect.

Section 2.05 Sale or Lease of Real Property. The Public Entity shall not (i) sell or transfer any part of its ownership interest in the Real Property, or (ii) lease out or enter into any contract that would allow another entity to use or operate the Real Property without the written consent of both MnDOT and the Commissioner. The sale or transfer of any part of the Public Entity's ownership interest in the Real Property, or any lease or contract that would allow another entity to use or operate the Real Property, must comply with the requirements imposed by Minn. Stat. Sec. 16A.695 and the Commissioner's Order regarding such sale or lease.

Section 2.06 Public Entity's Representations and Warranties. The Public Entity represents and warrants to MnDOT that:

- A. It has legal authority to execute, deliver and perform the Agreement and all documents referred to therein, and it has taken all actions necessary to its execution and delivery of such documents.
- B. It has the ability and a plan to fund the operation of the Real Property for the purposes specified in Section 2.04, and will include in its annual budget all funds necessary for the operation of the Real Property for such purposes.
- C. The Agreement and all other documents referred to therein are the legal, valid and binding obligations of the Public Entity enforceable against the Public Entity in accordance with their respective terms.
- D. It will comply with all of the provisions of Minn. Stat. Sec. 16A.695, the Commissioner's Order and the LRIP. It has legal authority to use the G.O. Grant for the purpose or purposes described in this Agreement.
- E. All of the information it has submitted or will submit to MnDOT or the Commissioner relating to the LRIP Grant or the disbursement of the LRIP Grant is and will be true and correct.
- F. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no actions or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it relating to the Real Property, or its ownership interest therein, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into the Agreement or any document referred to herein, or to perform any of the acts required of it in such documents.

- G. Neither the execution and delivery of the Agreement or any document referred to herein nor compliance with any of the provisions or requirements of any of such documents is prevented by, is a breach of, or will result in a breach of, any provision of any agreement or document to which it is now a party or by which it is bound.
- H. The contemplated use of the Real Property will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.
- I. The Project will be completed and the Real Property will be operated in full compliance with all applicable laws, rules, ordinances, and regulations of any federal, state, or local political subdivision having jurisdiction over the Project and the Real Property.
- J. All applicable licenses, permits and bonds required for the performance and completion of the Project and for the operation of the Real Property as specified in Section 2.04 have been, or will be, obtained.
- K. It reasonably expects to possess its ownership interest in the Real Property described in Section 2.02 for at least 37.5 years, and it does not expect to sell such ownership interest.
- L. It does not expect to lease out or enter into any contract that would allow another entity to use or operate the Real Property.
- M. It will supply whatever funds are needed in addition to the LRIP Grant to complete and fully pay for the Project.
- N. The Construction Items will be completed substantially in accordance with the Construction Contract Documents by the Completion Date and all such items will be situated entirely on the Real Property.
- O. It will require the Contractor or Contractors to comply with all rules, regulations, ordinances, and laws bearing on its performance under the Construction Contract Documents.
- P. It shall furnish such satisfactory evidence regarding the representations and warranties described herein as may be required and requested by either MnDOT or the Commissioner.
- Q. It has made no material false statement or misstatement of fact in connection with its receipt of the G.O. Grant, and all the information it has submitted or will submit to the State Entity or Commissioner of MMB relating to the G.O. Grant or the disbursement of any of the G.O. Grant is and will be true and correct.

Section 2.07 **Event(s) of Default.** The following events shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement upon either MnDOT or the Commissioner giving the Public Entity 30 days' written notice of such event and the Public Entity's failure to cure such event during such 30-day time period for those Events of Default that can be cured within 30 days or within whatever time period is needed to cure those Events of Default that cannot be cured within 30 days as long as the Public Entity is using its best efforts to cure and is making reasonable progress in curing such Events of Default; however, in no event shall the time period to cure any Event of

Default exceed six (6) months unless otherwise consented to, in writing, by MnDOT and the Commissioner.

- A. If any representation, covenant, or warranty made by the Public Entity herein or in any other document furnished pursuant to the Agreement, or to induce MnDOT to disburse the LRIP Grant, shall prove to have been untrue or incorrect in any material respect or materially misleading as of the time such representation, covenant, or warranty was made.
- B. If the Public Entity fails to fully comply with any provision, covenant, or warranty contained herein.
- C. If the Public Entity fails to fully comply with any provision, covenant or warranty contained in Minn. Stat. Sec. 16A.695, the Commissioner's Order, or Minn. Stat. Sec. 174.52 and all rules related thereto.
- D. If the Public Entity fails to use the proceeds of the LRIP Grant for the purposes set forth in Section 2.03, the Grant Application, and in accordance with the LRIP.
- E. If the Public Entity fails to operate the Real Property for the purposes specified in Section 2.04.
- F. If the Public Entity fails to complete the Project by the Completion Date.
- G. If the Public Entity sells or transfers any portion of its ownership interest in the Real Property without first obtaining the written consent of both MnDOT and the Commissioner.
- H. If the Public Entity fails to provide any additional funds needed to fully pay for the Project.
- I. If the Public Entity fails to supply the funds needed to operate the Real Property in the manner specified in Section 2.04.

Notwithstanding the foregoing, any of the above events that cannot be cured shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement immediately upon either MnDOT or the Commissioner giving the Public Entity written notice of such event.

Section 2.08 **Remedies.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of MnDOT, MnDOT or the Commissioner may enforce any or all of the following remedies.

- A. MnDOT may refrain from disbursing the LRIP Grant; provided, however, MnDOT may make such disbursements after the occurrence of an Event of Default without waiving its rights and remedies hereunder.
- B. If the Event of Default involves a sale of the Public Entity's interest in the Real Property in violation of Minn. Stat. Sec. 16A.695 or the Commissioner's Order, the Commissioner, as a third party beneficiary of the Agreement, may require that the Public Entity pay the amounts that would have been paid if there had been compliance with such provisions. For other Events of Default, the Commissioner may require that the Outstanding Balance of the LRIP Grant be returned to it.

- C. Either MnDOT or the Commissioner, as a third party beneficiary of the Agreement, may enforce any additional remedies it may have in law or equity.

The rights and remedies specified herein are cumulative and not exclusive of any rights or remedies that MnDOT or the Commissioner would otherwise possess.

If the Public Entity does not repay the amounts required to be paid under this Section or under any other provision contained herein within 30 days of demand by the Commissioner, or any amount ordered by a court of competent jurisdiction within 30 days of entry of judgment against the Public Entity and in favor of MnDOT and/or the Commissioner, then such amount may, unless precluded by law, be offset against any aids or other monies that the Public Entity is entitled to receive from the State of Minnesota.

Section 2.09 Notification of Event of Default. The Public Entity shall furnish to MnDOT and the Commissioner, as soon as possible and in any event within seven (7) days after it has obtained knowledge of the occurrence of each Event of Default, a statement setting forth details of each Event of Default and the action which the Public Entity proposes to take with respect thereto.

Section 2.10 Effect of Event of Default. The Agreement shall survive Events of Default and remain in full force and effect, even upon full disbursement of the LRIP Grant, and shall only be terminated under the circumstances set forth in Section 2.11.

Section 2.11 Termination of Agreement and Modification of LRIP Grant.

A. If the Project is not started within five (5) years after the effective date of the Agreement or the LRIP Grant has not been disbursed within four (4) years after the date the Project was started, MnDOT's obligation to fund the LRIP Grant shall terminate. In such event, (i) if none of the LRIP Grant has been disbursed by such date, MnDOT shall have no obligation to fund the LRIP Grant and the Agreement will terminate, and (ii) if some but not all of the LRIP Grant has been disbursed by such date, MnDOT shall have no further obligation to provide any additional funding for the LRIP Grant and the Agreement shall remain in force but shall be modified to reflect the amount of the LRIP Grant that was actually disbursed and the Public Entity is still obligated to complete the Project by the Completion Date.

B. The Agreement shall terminate upon the Public Entity's sale of its interest in the Real Property and transmittal of the required portion of the proceeds of the sale to the Commissioner in compliance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order, or upon the termination of the Public Entity's ownership interest in the Real Property if such ownership interest is an easement.

Section 2.12 Excess Funds. If the full amount of the G.O. Grant and any matching funds referred to in Section 5.13 are not needed to complete the Project, then, unless language in the G.O. Bonding Legislation indicates otherwise, the G.O. Grant shall be reduced by the amount not needed.

Article III
COMPLIANCE WITH MINNESOTA STATUTE, SEC. 16A.695
AND THE COMMISSIONER'S ORDER

Section 3.01 **State Bond Financed Property.** The Public Entity acknowledges that its interest in the Real Property is, or when acquired by it will be, “state bond financed property”, as such term is used in Minn. Stat. Sec. 16A.695 and the Commissioner’s Order and, therefore, the provisions contained in such statute and order apply, or will apply, to its interest in the Real Property, even if the LRIP Grant will only pay for a portion of the Project.

Section 3.02 **Preservation of Tax Exempt Status.** In order to preserve the tax-exempt status of the G.O. Bonds, the Public Entity agrees as follows:

- A. It will not use the Real Property or use or invest the LRIP Grant or any other sums treated as “bond proceeds” under Section 148 of the Code (including “investment proceeds,” “invested sinking funds” and “replacement proceeds”) in such a manner as to cause the G.O. Bonds to be classified as “arbitrage bonds” under Code Section 148.
- B. It will deposit and hold the LRIP Grant in a segregated non-interest-bearing account until such funds are used for payments for the Project.
- C. It will, upon written request, provide the Commissioner all information required to satisfy the informational requirements set forth in the Code, including Sections 103 and 148, with respect to the G.O. Bonds.
- D. It will, upon the occurrence of any act or omission by the Public Entity that could cause the interest on the G.O. Bonds to no longer be tax exempt and upon direction from the Commissioner, take such actions and furnish such documents as the Commissioner determines to be necessary to ensure that the interest to be paid on the G.O. Bonds is exempt from federal taxation, which such action may include: (i) compliance with proceedings intended to classify the G.O. Bonds as a “qualified bond” within the meaning of Code Section 141(e), or (ii) changing the nature of the use of the Real Property so that none of the net proceeds of the G.O. Bonds will be deemed to be used, directly or indirectly, in an “unrelated trade or business” or for any “private business use” within the meaning of Code Sections 141(b) and 145(a).
- E. It will not otherwise use any of the LRIP Grant or take, permit or cause to be taken, or omit to take, any action that would adversely affect the exemption from federal income taxation of the interest on the G.O. Bonds, and if it should take, permit or cause to be taken, or omit to take, as appropriate, any such action, it shall take all lawful actions necessary to correct such actions or omissions promptly upon obtaining knowledge thereof.

Section 3.03 **Changes to G.O. Compliance Legislation or the Commissioner’s Order.** If Minn. Stat. Sec. 16A.695 or the Commissioner’s Order is amended in a manner that reduces any requirement imposed against the Public Entity, or if the Public Entity’s interest in the Real Property becomes exempted from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order, then upon written request by the Public Entity, MnDOT shall execute an amendment to the Agreement to implement such amendment or exempt the Public Entity’s interest in the Real Property from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order.

Article IV
DISBURSEMENT OF GRANT PROCEEDS

Section 4.01 **The Advances.** MnDOT agrees, on the terms and subject to the conditions set forth herein, to make Advances of the LRIP Grant to the Public Entity from time to time in an aggregate total amount not to exceed the amount of the LRIP Grant. If the amount of LRIP Grant that MnDOT cumulatively disburses hereunder to the Public Entity is less than the amount of the LRIP Grant delineated in Section 1.01, then MnDOT and the Public Entity shall enter into and execute whatever documents MnDOT may request in order to amend or modify this Agreement to reduce the amount of the LRIP Grant to the amount actually disbursed. Provided, however, in accordance with the provisions contained in Section 2.11, MnDOT's obligation to make Advances shall terminate as of the dates specified in Section 2.11 even if the entire LRIP Grant has not been disbursed by such dates.

Advances shall only be for expenses that (i) are for those items of a capital nature delineated in Source and Use of Funds that is attached as **Exhibit A**, (ii) accrued no earlier than the effective date of the legislation that appropriated the funds that are used to fund the LRIP Grant, or (iii) have otherwise been consented to, in writing, by the Commissioner.

It is the intent of the parties hereto that the rate of disbursement of the Advances shall not exceed the rate of completion of the Project or the rate of disbursement of the matching funds required, if any, under Section 5.13. Therefore, the cumulative amount of all Advances disbursed by the State Entity at any point in time shall not exceed the portion of the Project that has been completed and the percentage of the matching funds required, if any, under Section 5.13 that have been disbursed as of such point in time. This requirement is expressed by way of the following two formulas:

Formula #1:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of matching funds, if any, required under Section 5.13 that have been disbursed})$$

Formula #2:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of Project completed})$$

Section 4.02 **Draw Requisitions.** Whenever the Public Entity desires a disbursement of a portion of the LRIP Grant the Public Entity shall submit to MnDOT a Draw Requisition duly executed on behalf of the Public Entity or its designee. Each Draw Requisition with respect to construction items shall be limited to amounts equal to: (i) the total value of the classes of the work by percentage of completion as approved by the Public Entity and MnDOT, plus (ii) the value of materials and equipment not incorporated in the Project but delivered and suitably stored on or off the Real Property in a manner acceptable to MnDOT, less (iii) any applicable retainage, and less (iv) all prior Advances.

Notwithstanding anything herein to the contrary, no Advances for materials stored on or off the Real Property will be made by MnDOT unless the Public Entity shall advise MnDOT, in writing, of its intention to so store materials prior to their delivery and MnDOT has not objected thereto.

At the time of submission of each Draw Requisition, other than the final Draw Requisition, the Public Entity shall submit to MnDOT such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the relevant Draw Requisition or to substantiate all payments then made with respect to the Project.

The final Draw Requisition shall not be submitted before completion of the Project, including any correction of material defects in workmanship or materials (other than the completion of punch list items). At the time of submission of the final Draw Requisition the Public Entity shall submit to MnDOT: (I) such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the final Draw Requisition or to substantiate all payments then made with respect to the Project, and (ii) satisfactory evidence that all work requiring inspection by municipal or other governmental authorities having jurisdiction has been duly inspected and approved by such authorities and that all requisite certificates and other approvals have been issued.

If on the date an Advance is desired the Public Entity has complied with all requirements of this Agreement and MnDOT approves the relevant Draw Requisition, then MnDOT shall disburse the amount of the requested Advance to the Public Entity.

Section 4.03 **Additional Funds.** If MnDOT shall at any time in good faith determine that the sum of the undisbursed amount of the LRIP Grant plus the amount of all other funds committed to the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the Project, then MnDOT may send written notice thereof to the Public Entity specifying the amount which must be supplied in order to provide sufficient funds to complete the Project. The Public Entity agrees that it will, within 10 calendar days of receipt of any such notice, supply or have some other entity supply the amount of funds specified in MnDOT's notice.

Section 4.04 **Condition Precedent to Any Advance.** The obligation of MnDOT to make any Advance hereunder (including the initial Advance) shall be subject to the following conditions precedent:

- A. MnDOT shall have received a Draw Requisition for such Advance specifying the amount of funds being requested, which such amount when added to all prior requests for an Advance shall not exceed the amount of the LRIP Grant set forth in Section 1.01.
- B. No Event of Default under this Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse shall have occurred and be continuing.
- C. No determination shall have been made by MnDOT that the amount of funds committed to the Project is less than the amount required to pay all costs and expenses of any kind that may reasonably be anticipated in connection with the Project, or if such a determination has been made and notice thereof sent to the Public Entity under Section 4.03, then the Public Entity has supplied, or has caused some other entity to supply, the necessary funds in accordance with such section or has provided evidence acceptable to MnDOT that sufficient funds are available.
- D. The State Entity shall have received evidence, in form and substance acceptable to the State Entity, that the Public Entity has sufficient funds to fully and completely pay for the Project and all other expenses that may occur in conjunction therewith.
- E. The Public Entity has supplied to the State Entity all other items that the State Entity may reasonably require

Section 4.05 **Processing and Disbursement of Advances.** The Public Entity acknowledges and agrees as follows:

- A. Advances are not made prior to completion of work performed on the Project.
- B. All Advances are processed on a reimbursement basis.
- C. The Public Entity must first document expenditures to obtain an Advance.
- D. Reimbursement requests are made on a partial payment basis or when the Project is completed.
- E. All payments are made following the “Delegated Contract Process or State Aid Payment Request” as requested and approved by the appropriate district state aid engineer.

Section 4.06 **Construction Inspections.** The Public Entity shall be responsible for making its own inspections and observations regarding the completion of the Project, and shall determine to its own satisfaction that all work done or materials supplied have been properly done or supplied in accordance with all contracts that the Public Entity has entered into regarding the completion of the Project.

Article V **MISCELLANEOUS**

Section 5.01 **Insurance.** If the Public Entity elects to maintain general comprehensive liability insurance regarding the Real Property, then the Public Entity shall have MnDOT named as an additional named insured therein.

Section 5.02 **Condemnation.** If, after the Public Entity has acquired the ownership interest set forth in Section 2.02, all or any portion of the Real Property is condemned to an extent that the Public Entity can no longer comply with Section 2.04, then the Public Entity shall, at its sole option, either: (i) use the condemnation proceeds to acquire an interest in additional real property needed for the Public Entity to continue to comply with Section 2.04 and to provide whatever additional funds that may be needed for such purposes, or (ii) submit a request to MnDOT and the Commissioner to allow it to sell the remaining portion of its interest in the Real Property. Any condemnation proceeds which are not used to acquire an interest in additional real property shall be applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner’s Order as if the Public Entity’s interest in the Real Property had been sold. If the Public Entity elects to sell its interest in the portion of the Real Property that remains after the condemnation, such sale must occur within a reasonable time period after the date the condemnation occurred and the cumulative sum of the condemnation and sale proceeds applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner’s Order.

If MnDOT receives any condemnation proceeds referred to herein, MnDOT agrees to or pay over to the Public Entity all of such condemnation proceeds so that the Public Entity can comply with the requirements of this Section.

Section 5.03 **Use, Maintenance, Repair and Alterations.** The Public Entity shall not, without the written consent of MnDOT and the Commissioner, (i) permit or allow the use of any of the Real Property for any purpose other than the purposes specified in Section 2.04, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in Section 2.04, (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Public Entity fails to maintain the Real Property in accordance with this Section, MnDOT may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Public Entity irrevocably authorizes MnDOT to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by MnDOT shall be at its sole discretion, and nothing contained herein shall require MnDOT to take any action or incur any expense and MnDOT shall not be responsible, or liable to the Public Entity or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by MnDOT pursuant to this Section shall be due and payable on demand by MnDOT and will bear interest from the date of payment by MnDOT at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

Section 5.04 Recordkeeping and Reporting. The Public Entity shall maintain books and records pertaining to Project costs and expenses needed to comply with the requirements contained herein, Minn. Stat. Sec. 16A.695, the Commissioner's Order, and Minn. Stat. Sec. 174.52 and all rules related thereto, and upon request shall allow MnDOT, its auditors, the Legislative Auditor for the State of Minnesota, or the State Auditor for the State of Minnesota, to inspect, audit, copy, or abstract all of such items. The Public Entity shall use generally accepted accounting principles in the maintenance of such items, and shall retain all of such books and records for a period of six years after the date that the Project is fully completed and placed into operation.

Section 5.05 Inspections by MnDOT. The Public Entity shall allow MnDOT to inspect the Real Property upon reasonable request by MnDOT and without interfering with the normal use of the Real Property.

Section 5.06 Liability. The Public Entity and MnDOT agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of MnDOT and the Commissioner is governed by the provisions of Minn. Stat. Sec. 3.736. If the Public Entity is a "municipality" as that term is used in Minn. Stat. Chapter 466, then the liability of the Public Entity is governed by the provisions of Chapter 466. The Public Entity's liability hereunder shall not be limited to the extent of insurance carried by or provided by the Public Entity, or subject to any exclusion from coverage in any insurance policy.

Section 5.07 Relationship of the Parties. Nothing contained in the Agreement is to be construed as establishing a relationship of co-partners or joint venture among the Public Entity, MnDOT, or the Commissioner, nor shall the Public Entity be considered to be an agent, representative, or employee of MnDOT, the Commissioner, or the State of Minnesota in the performance of the Agreement or the Project.

No employee of the Public Entity or other person engaging in the performance of the Agreement or the Project shall be deemed have any contractual relationship with MnDOT, the Commissioner, or the State of Minnesota and shall not be considered an employee of any of those entities. Any claims that may arise on behalf of said employees or other persons out of employment or alleged employment, including claims under the Workers' Compensation Act of the State of Minnesota, claims of discrimination against the Public Entity or its officers, agents, contractors, or employees shall in no way be the responsibility of MnDOT, the Commissioner, or the State of Minnesota. Such employees or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from MnDOT, the Commissioner, or the State of Minnesota, including tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

Section 5.08 **Notices.** In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the address of the party specified below or to such different address as may in the future be specified by a party by written notice to the others:

To the Public Entity: At the address indicated on the first page of the Agreement.

To MnDOT at: Minnesota Department of Transportation
Office of State Aid
395 John Ireland Blvd., MS 500
Saint Paul, MN 55155
Attention: Patti Loken, State Aid Programs Engineer

To the Commissioner at: Minnesota Management & Budget
400 Centennial Office Bldg.
658 Cedar St.
St. Paul, MN 55155
Attention: Commissioner

Section 5.09 **Assignment or Modification.** Neither the Public Entity nor MnDOT may assign any of its rights or obligations under the Agreement without the prior written consent of the other party.

Section 5.10 **Waiver.** Neither the failure by the Public Entity, MnDOT, or the Commissioner, as a third party beneficiary of the Agreement, in one or more instances to insist upon the complete observance or performance of any provision hereof, nor the failure of the Public Entity, MnDOT, or the Commissioner to exercise any right or remedy conferred hereunder or afforded by law shall be construed as waiving any breach of such provision or the right to exercise such right or remedy thereafter. In addition, no delay by any of the Public Entity, MnDOT, or the Commissioner in exercising any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or the exercise of any other right or remedy.

Section 5.11 **Choice of Law and Venue.** All matters relating to the validity, interpretation, performance, or enforcement of the Agreement shall be determined in accordance with the laws of the State of Minnesota. All legal actions arising from any provision of the Agreement shall be initiated and venued in the State of Minnesota District Court located in St. Paul, Minnesota.

Section 5.12 **Severability.** If any provision of the Agreement is finally judged by any court to be invalid, then the remaining provisions shall remain in full force and effect and they shall be interpreted, performed, and enforced as if the invalid provision did not appear herein.

Section 5.13 **Matching Funds.** Any matching funds as shown on Page 1 of the Grant Agreement that are required to be obtained and supplied by the Public Entity must either be in the form of (i) cash monies, (ii) legally binding commitments for money, or (iii) equivalent funds or contributions, including equity, which have been or will be used to pay for the Project. The Public Entity shall supply to MnDOT whatever documentation MnDOT may request to substantiate the availability and source of any matching funds.

Section 5.14 **Sources and Uses of Funds.** The Public Entity represents to MnDOT and the Commissioner that the Sources and Uses of Funds Schedule attached as **Exhibit A** accurately shows the total cost of the Project and all of the funds that are available for the completion of the Project. The

Public Entity will supply any other information and documentation that MnDOT or the Commissioner may request to support or explain any of the information contained in the Sources and Uses of Funds Schedule. If any of the funds shown in the Sources and Uses of Funds Schedule have conditions precedent to the release of such funds, the Public Entity must provide to MnDOT a detailed description of such conditions and what is being done to satisfy such conditions.

Section 5.15 **Project Completion Schedule.** The Public Entity represents to MnDOT and the Commissioner that the Project Completion Schedule attached as **Exhibit B** correctly and accurately sets forth the projected schedule for the completion of the Project.

Section 5.16 **Third-Party Beneficiary.** The Governmental Program will benefit the State of Minnesota and the provisions and requirements contained herein are for the benefit of both the State Entity and the State of Minnesota. Therefore, the State of Minnesota, by and through its Commissioner of MMB, is and shall be a third-party beneficiary of this Agreement.

Section 5.16 **Public Entity Tasks.** Any tasks that the Agreement imposes upon the Public Entity may be performed by such other entity as the Public Entity may select or designate, provided that the failure of such other entity to perform said tasks shall be deemed to be a failure to perform by the Public Entity.

Section 5.17 **Data Practices.** The Public Entity agrees with respect to any data that it possesses regarding the G.O. Grant or the Project to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as such may subsequently be amended or replaced from time to time.

Section 5.18 **Non-Discrimination.** The Public Entity agrees to not engage in discriminatory employment practices regarding the Project and it shall fully comply with all of the provisions contained in Minnesota Statutes Chapters 363A and 181, as such may subsequently be amended or replaced from time to time.

Section 5.19 **Worker's Compensation.** The Public Entity agrees to comply with all of the provisions relating to worker's compensation contained in Minn. Stat. Secs. 176.181 subd. 2 and 176.182, as they may be amended or replaced from time to time with respect to the Project.

Section 5.20 **Antitrust Claims.** The Public Entity hereby assigns to MnDOT and the Commissioner of MMB all claims it may have for over charges as to goods or services provided with respect to the Project that arise under the antitrust laws of the State of Minnesota or of the United States of America.

Section 5.21 **Prevailing Wages.** The Public Entity agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat. §. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the Project. By agreeing to this provision, the Public Entity is not acknowledging or agreeing that the cited provisions apply to the Project.

Section 5.22 **Entire Agreement.** The Agreement and all of the exhibits attached thereto embody the entire agreement between the Public Entity and MnDOT, and there are no other agreements, either oral or written, between the Public Entity and MnDOT on the subject matter hereof.

Section 5.23 **E-Verification.** The Public Entity agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

Title:	EDA Board Designations		
Meeting Date:	March 19, 2019	Agenda Item Number:	7D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Hearing Notice Draft Resolution Summary of History
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Set a Public Hearing on the proposed resolution to amend the EDA Enabling Resolution by removing the designation of seats for the Waseca HRA and the Waseca Development Corp/Waseca Chamber of Commerce.		
How does this item pertain to Vision 2030 goals?	This action will provide the City with greater flexibility and allow for increased diversity in City participation in the Economic Development Authority.		

BACKGROUND: The Council has directed staff to prepare a resolution that would amend the EDA enabling resolution. Attorney Robert Scott was consulted in the development of the draft resolution. A history of the wording of Section One of the Enabling Resolution is attached to provide background. If the Council wishes to pursue this change, a public hearing needs to be set to take comment on the proposed amendment.

BUDGET IMPACT: None.

POLICY QUESTION: Should the City remove the designation on two seats of the seven-member EDA Board?

ALTERNATIVES CONSIDERED:

- No change.
- “Undesignate” HRA seat only.

RECOMMENDATION: Approve a motion to set a public hearing on the proposed resolution for the Regular Council Meeting of April 16, 2019.

RESOLUTION NO. _____

**A RESOLUTION AMENDING THE ENABLING RESOLUTION CREATING THE
CITY OF WASECA ECONOMIC DEVELOPMENT AUTHORITY.**

WHEREAS, the Waseca City Council, (the “City Council”) adopted Resolution Number 97-67 (the “Enabling Resolution”), on November 18, 1997, entitled “Resolution Creating an Economic Development Authority in the City of Waseca, Minnesota”, which created an Economic Development Authority for the City; and

WHEREAS, the City Council thereafter amended Section 1 of the Enabling Resolution through its approvals of Resolution Number 01-03, on January 16, 2001, entitled “Resolution Relating to Modification of Resolution Creating an Economic Development Authority and Amending the Number of Commissioners”, and Resolution Number 13-12, on April 2, 2013, entitled “Resolution of the Waseca City Council Amending the City of Waseca Economic Development Authority Enabling Resolution Regarding Appointment of Members and Length of Term”; and

WHEREAS, there is no statutory requirement that certain organizations, other than the City Council, must be represented on the EDA Board, and the City Council now wishes to discontinue requiring that organizations other than the City Council be represented on the EDA Board; and

WHEREAS, the City Council wishes to amend and restate Section 1 of the Enabling Resolution for ease of future reference; and

WHEREAS, the City Council conducted a public hearing on the amendment to the Enabling Resolution made herein on _____, following publication of notice of such hearing in the City’s official newspaper on _____ and _____, all in compliance with Minn. Stat. § 469.093.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that Section 1 of Resolution 97-67, as the same was amended by Resolution 01-03 and Resolution 13-12, is hereby deleted in its entirety and replaced with the following:

1. There is hereby established an Economic Development Authority, (hereinafter referred to as the “Authority”). The Authority shall consist of seven (7) commissioners having the following representation: two (2) commissioners shall be members of the City Council; five (5) commissioner shall be At-Large positions representing the general public. All

Commissioners shall be appointed for six year terms, except that the City Council may set the term of the Commissioners who are members of the City Council and who occupy the seats designated for City Council Members to coincide with their term of office as members of the City Council. Commissioners shall be appointed by the City Council. If any commissioner leaves the Authority before completing his or her Authority term, then another commissioner shall be appointed to serve the remaining unexpired Authority term. The name of the Authority shall be the City of Waseca Economic Development Authority.

Adopted this ____th day of April, 2019.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Summary of the History of Section One of the Enabling Resolution

Original Enabling Resolution – Resolution 97-67

1. Establishment. There is hereby established an Economic Development Authority, (hereinafter referred to as the “Authority”). The Authority shall consist of five (5) commissioners having the following representation: two (2) commissioners shall be members of the City Council; one (1) commissioner shall represent the Waseca Development Corporation or the Waseca Area Chamber of Commerce, including any Chamber of Commerce committee engaged in economic development activities; one (1) commissioner shall be an At-Large position representing the general public. Members initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter, all commissioners shall be appointed for six-year terms. If any commissioner leaves the EDA before completing his or her EDA term, then another commissioner shall be appointed to serve the remaining unexpired EDA term. The name of the Authority shall be the City of Waseca Economic Development Authority.

January 2001 Amendment – Resolution 01-03

1. Section 1 of the Enabling Resolution is modified to provide that the Board of Commissioners for the EDA shall consist of seven members having the following representation: two commissioners shall be members of the Waseca City Council, one commissioner shall be a member of the Waseca Housing and Redevelopment Authority; one commissioner shall represent the Waseca Development Corporation or the Waseca Chamber of Commerce; and three commissioners shall be at-large members representing the general public.

April 2013 Amendment – Resolution 13-12

Section 2 of Resolution No. 01-03 (the amendment to Section 1 of the City of Waseca Economic Development Authority’s Enabling Resolution) is hereby amended as follows:

1. All Commissioners shall be appointed for six year terms, except that the City Council may set the term of the Commissioners who are members of the City Council to coincide with their term of office as members of the City Council. Commissioners shall be appointed by ~~resolution of~~ the City Council.

Title:	Resolution Supporting Comprehensive Transportation Funding		
Meeting Date:	March 19, 2019	Agenda Item Number:	7E
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 19-14
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Approve Resolution 19-14.		
How does this item pertain to Vision 2030 goals?	The Resolution calls for increased transportation funding which will assist Waseca in maintaining high quality community assets.		

BACKGROUND: The League of Minnesota Cities has asked member cities to pass a resolution supporting increased transportation funding for cities across Minnesota. In addition to calling for aid for Municipal State Aid Streets, which benefits Waseca, the resolution also calls for funding for additional funding which may not specifically benefit Waseca. Staff feels that supporting transportation funding in general is good for Waseca and recommends Council approval of the resolution.

BUDGET IMPACT: A potential increase in state funding for City street projects.

POLICY QUESTION: Should the City support increased state funding for municipal road city streets?

ALTERNATIVES CONSIDERED:

- No action and passively accept state action, or lack thereof.
- Attempt to work outside the League of Minnesota Cities framework, adopting a “go-it-along” mentality for dealing with the state. This is not considered to be a realistic option in this instance.

RECOMMENDATION: Approve Resolution 19-14.

**RESOLUTION 19-14 REQUESTING
COMPREHENSIVE ROAD AND TRANSIT FUNDING**

WHEREAS, all Minnesota communities benefit from a sound, efficient, and adequately funded transportation system that offers diverse modes of travel; and

WHEREAS, the integrity of Minnesota's transportation infrastructure is dependent upon long-term planning and ongoing maintenance, both of which require dedicated and sustainable revenue sources; and

WHEREAS, current funding for roads, bridges, and transit systems across all government levels in Minnesota is inadequate, and this under-investment diminishes quality of life for Minnesota residents and hinders Minnesota's progress as a national business, economic, and civic leader; and

WHEREAS, Minnesota's transportation system is failing to meet the capacity needs necessary to sustain population growth and promote economic development; and

WHEREAS, many rural roads are not built to modern safety standards and are not meeting the needs of industries that depend on the ability to transport heavy loads; and

WHEREAS, insufficient state funding has delayed regionally significant road construction and reconstruction projects across Minnesota; and

WHEREAS, transportation infrastructure maintenance and improvement costs significantly contribute to rising property taxes; and

WHEREAS, for every one dollar spent on maintenance, a road authority—and therefore taxpayers—save seven dollars in repairs; and

WHEREAS, Minnesota contains over 141,000 miles of roadway, and over 22,500 miles—or 16 percent—are owned and maintained by Minnesota's 853 cities; and

WHEREAS, almost 85 percent of all municipal streets are not eligible for dedicated Highway User Tax Distribution Fund dollars; and

WHEREAS, the more than 700 Minnesota cities with populations below 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars, but have benefitted from the creation of the Small Cities Assistance Account; and

WHEREAS, city streets are a separate but integral piece of the network of roads supporting movement of people and goods; and

WHEREAS, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes, and special assessments, have limited applications, leaving cities under-equipped to address growing needs; and

WHEREAS, city cost participation in state and county highway projects diverts resources from city-owned streets; and

WHEREAS, maintenance costs increase as road systems age, and no city—large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle; and

WHEREAS, cities need greater resources, including an additional dedicated state funding source for transportation, and flexible policies to meet growing demands for street improvements and maintenance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF Waseca that this Council requests that the Minnesota Legislature pass and Governor Tim Walz sign a comprehensive and balanced transportation funding package that permanently increases dedicated funding for transportation; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF Waseca that this Council defines a comprehensive and balanced transportation funding package as an initiative that permanently increases dedicated funding for state and local road and transit systems in Greater Minnesota and the Metropolitan Area.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF Waseca that this Council requests an omnibus transportation funding bill that provides additional dedicated state funding for city streets, including funding that can be used for non-MSA city street maintenance, construction, and reconstruction.

ADOPTED by the Waseca City Council on March 19, 2019.

R. D. SRP
MAYOR

ATTEST:

RANAE SCHULT
ADMINISTRATIVE ASSISTANT