

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, August 21, 2018
7:00 P.M.

AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS

Steve Bakken – Chairperson: Sinister Forest

- 6 CONSENT AGENDA

- A. Minutes – Regular City Council meeting – July August 7, 2018
- B. Payroll & Expenditures
- ~~C. Minutes – City Council Work Session – August 9, 2018~~ *Removed*
- D. **Resolution 18-48:** Amendment to Resolution 15-09 regarding Pondview Development
- E. **Resolution 18-54:** Authorizing Acquisition of Tax Forfeited Property from the State of Minnesota For Public Purpose
- F. **Ordinance 1066 & Setting the Public Hearing Date,** Regarding Number of Planning Commission Members for September 18, 2018
- G. Contract Payment: TLCF – Ditch Creek Landscape Payments for Labor and Materials
- H. Contract Payment: TLCF – Skold Specialty Contracting Payments for Labor and Materials
- I. Contract Payment: TLCF – RTL Construction Payments for Labor and Materials
- J. Contract Payment: TLCF – Reichel Paint Co
- K. Contract Payment: TLCF – Met Con Construction

- L. Contract Payment: TLCF – J&K Masonry
- M. Contract Payment: TLCF – South Central Erectors
- N. Contract Payment: TLCF – Merit Contracting
- O. Contract Payment: TLCF – HKS Construction
- P. Contract Payment: TLCF – Britton Plumbing & Heating
- Q. Contract Payment: TLCF – Carciofini Company
- R. Contract Payment: TLCF – Del’s Construction
- S. Contract Payment: HWY14 – Ulland Bro’s
- T. **Resolution 18-52:** Accepting the FAA Grant for Airport Runway Culvert Replacement, City Project 2018-05

7 ACTION AGENDA

- A. **Resolution 18-50:** Schmidt - Granting Variances to Allow an Addition to an Existing Detached Garage
- B. **Adopting Ordinance 1065 & Public Hearing:** Kwik Trip - Releasing Utility Easement Agreement
- D. Veterans Memorial Funding Request
- E. **Resolution 18-55:** EDA Federal Grant Applications

8 REPORTS

- A. City Manager’s Report
 - Vision 2030
 - Fire Study Next Steps
 - 2019 Budget Update
 - Planning Commission Membership Discussion
 - HyVee
- B. Commission Reports
 - DWT – Fitch, Conrath
 - EDA – Fitch, Srp
 - Planning Commission - Arndt

9 ANNOUNCEMENTS

10 ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, August 7, 2018

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp	Ann Fitch
Daren Arndt	Mark Christiansen
Les Tloughan	
Jeremy Conrath	

Absent: Allen Rose

Staff present:

Duane Hebert, Interim City Manager
Tom Kellogg, City Engineer
Mike Anderson, Assistant to City Manager

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3A It was moved by Arndt, seconded by Conrath, to approve the agenda as presented, motion carried 6-0.
- 3B Joint Meeting with County Board
The County Board introduced themselves to the City Council. Jessica Beyer, County Administrator approached the Council and informed them that the window/masonry project on the Courthouse was 2 weeks ahead of schedule. Also the Groundbreaking for the Vet Memorial took place on 8/7 and expected to be completed for Veterans Day ceremony.

PUBLIC COMMENT

- 4 Michael Hecht approached the council with a document to be entered into the record. He discussed the Senior Center.
James Christiansen praised the City Finance Director for her work on TLCF and hopes she is able to throw out the first pitch at the grand opening. He also talked about the speed limit on 375th Ave.

REQUESTS AND PRESENTATIONS

- 5 None

CONSENT AGENDA

- 6 It was moved by Tlougan, seconded by Fitch, to approve the Consent Agenda as presented; the motion carried 6-0 and included the following:

- A. Minutes – Regular City Council meeting – July 17, 2018
- B. Payroll & Expenditures
- C. Approval of Airport Fixed Based Operator contract
- D. **Ordinance No. 1065 - Introduction & set hearing date** – Release of an Easement Agreement for the property located at 100 15th Ave NE.
- E. **Resolution 18-49:** Approving extension of Premises for Sesquicentennial, All School Reunion for Saturday/Sunday, September 1st & 2nd
- F. Approval of Change Orders #5 & #6 – Ulland Bro's: HWY 14 Construction Project
- G. Approval of Contract Payment for TLCF: Britton Plumbing & Heating
- H. Approval of Contract Payment for TLCF: Construction Supply, Inc.
- I. Approval of Contract Payment for TLCF: HKS Contruction
- J. Approval of Contract Payment for TLCF: Innovative Building Concepts
- K. Approval of Contract Payment for TLCF: J&K Masonry
- L. Approval of Contract Payment for TLCF: Muska Electric Labor and Materials

ACTION AGENDA

7

- A. **Resolution 18-51:** Approving Feasibility Study for 3rd Street NE, Street and Utility Improvements and setting Public Hearing Date for 9/4

Monica Heil from WSB presented the feasibility report to City Council with recommendations. The cost of the project is an estimated 3.6 million dollars (funding coming from multiple sources)

It was moved by Fitch, seconded by Conrath to approve Resolution 18-51: The motion carried 6-0.

- B. **Resolution 18-52:** Accepting Donation for Waseca Library Expansion

A donation was made for the Waseca Library Expansion from Arleigh Schroeder at an estimated \$33,000.

It was moved by Tlougan, seconded by Arndt to approve Resolution 18-52: The motion carried 6-0.

- C. Waseca Senior Center Request: Community Enhancement Fund

In 2017 the Senior Center requested \$10,000 from the Council. Council asked for more detailed information at that time. The Senior Center is now redoing the façade of the building and came back to Council asking for \$3,000 to assist with the project.

Council made a motion to approve the request in the amount of \$3,000. Motion carried 5-1.

REPORTS

8A City Manager's Report

Duane Hebert, City Manager, provided the following updates:

- Electric is converting overhead powerlines to underground powerlines
- TLCF seats are installed
- 5 local companies have been used in the TLCF construction project
- New historic street signs are being installed. No addresses will be changed

Assistant to City Manager:

- Updated the Council on the 2018 Summer CGMC conference he attended in mid-July
- Informed Council there is a Fall conference in November and encouraged them to attend.
- HyVee
HyVee has sent their representatives to the community looking for a new site. There has been no positive response from HyVee regarding a new location. Staff and the City EDA have offered assistance to retain Hy-Vee in the community.

8B Commission Reports

- HPC: The downtown historic district nomination is almost complete. Commissioners will give feedback, and then the rest will get sent to SHPO. The State HPC conference is in Winona this year. Two Commissioners plan to attend
- Fire Relief Association: Working on the bylaws. Holding off on finalizing until they review the fire study. Discussed possible pension increases. FRA plans to ask for Council for assistance in funding for wiring at the Fire Department and at the Onion Ring Stand.
- Park Board: 19th Ave has been added to the master park trail plan. Discussed park entrance signs, new uses for our parks, paint some basketball lines on courts in town, and on 8/7 the Board toured TLCF

ANNOUNCEMENTS

9 The following miscellaneous announcements were made:

- Councilmember Fitch stated you can get your \$12 SQ shirt at Quality Print. All proceeds go to the All School Reunion scholarship fund (cash only). She recapped the Night To Unite and multiple businesses in town have been nominated in "Best Of" so please go vote! Fitch also commented on the MS Bike Ride and the positive feedback Waseca has received from all the riders.
- Councilmember Tlougan informed the public that the Marching Classic is just around the corner. Currently there are 12 bands signed up with two more expected.
- Councilmember Christiansen talked about finding business owners to help support HyVee.

- Mayor Srp talked about the Pic-a-Dilly boutique in town; he went in and met the owner. He asked the community to support this new, local business.

ADJOURNMENT

- 10 It was moved by Fitch, seconded by Tloughan, to adjourn the meeting at 8:56 p.m.; the motion carried 6-0.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO CITY MANAGER

Dora Hilt

6B

LIST OF EXPENDITURES

August 21, 2018

Shelly L. Hilly

=====
City Council 4,250.00
Streets 26,279.22
Parks 14,294.04
Wastewater 11,053.98
Utility Administration 4,291.01
Utility Billing 7,486.69
Electric 14,356.02
Water 5,386.31
Building and Code Compliance 2,367.91
Police 53,806.39
Administration 0.00
Community Aides 0.00
Fire 7,736.90
Paid On Call Fire Department 671.69
Election Judges 0.00
PEG 0.00
Finance 8,819.05
Connections 3,728.02
Community Development 5,873.49
Engineering 15,078.25
Recreation 17,183.08
Econ Development 2,437.82

Total Gross Payroll 205,099.87

*Less- Payroll Deductions (66,167.50)

Net Payroll Cost \$ 138,932.37

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

August 3, 2018-August 16, 2018

Includes check #'s 152431-152493

Bank ACH Withdrawals..... 2,883,732.69

GRAND TOTAL EXPENDITURES \$ 3,022,665.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
08/16/2018	152470	Pitney Bowes-Reserve Account	Reserve account	101-15510-0000	2,500.00	
Total 101155100000:					2,500.00	
08/16/2018	81829	MN Sales and Use Tax Payable	Sales Tax Payable	101-20210-0000	3,906.36	M
Total 101202100000:					3,906.36	
08/16/2018	81823	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 8/12/2018	101-21701-0000	17,624.42	M
Total 101217010000:					17,624.42	
08/16/2018	81818	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 8/12/2018	101-21702-0000	8,616.50	M
Total 101217020000:					8,616.50	
08/16/2018	81823	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/12/2018	101-21703-0000	8,559.28	M
08/16/2018	81823	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/12/2018	101-21703-0000	8,559.28	M
Total 101217030000:					17,118.56	
08/16/2018	81820	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 8/12/2018	101-21704-0000	1,186.99	M
08/16/2018	81820	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 8/12/2018	101-21704-0000	7,715.41	M
08/16/2018	81820	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 8/12/2018	101-21704-0000	5,884.45	M
08/16/2018	81820	Public Employees Retirement Assn (ACH	DEF CONTRIBUTION/EMPL Pay Period: 8/12/2018	101-21704-0000	117.40	M
08/16/2018	81820	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 8/12/2018	101-21704-0000	7,715.41	M
08/16/2018	81820	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 8/12/2018	101-21704-0000	8,826.65	M
08/16/2018	81820	Public Employees Retirement Assn (ACH	DEF CONT Employer Pay Period: 8/12/2018	101-21704-0000	117.40	M
Total 101217040000:					31,563.71	
08/16/2018	20180646	Greater Mankato Area United Way	UNITED WAY Pay Period: 8/12/2018	101-21708-0000	28.00	
Total 101217080000:					28.00	
08/16/2018	152468	NCPERS Minnesota - 8266711	LIFE INSURANCE - PERA Pay Period: 8/12/2018	101-21711-0000	224.00	
Total 101217110000:					224.00	
08/16/2018	81823	ACH Internal Revenue Service	MEDICARE Pay Period: 8/12/2018	101-21712-0000	2,778.25	M
08/16/2018	81823	ACH Internal Revenue Service	MEDICARE Pay Period: 8/12/2018	101-21712-0000	2,778.25	M
Total 101217120000:					5,556.50	
08/16/2018	81825	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 8/12/2018	101-21713-0000	760.00	M
08/16/2018	81825	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 8/12/2018	101-21713-0000	495.00	M
Total 101217130000:					1,255.00	
08/16/2018	81822	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 8/12/2018	101-21714-0000	2,290.00	M
Total 101217140000:					2,290.00	
08/16/2018	81819	AFLAC	AFLAC AFTER TAX Pay Period: 7/29/2018	101-21715-0000	275.34	M
08/16/2018	81819	AFLAC	AFLAC PRE TAX Pay Period: 7/29/2018	101-21715-0000	659.79	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
08/16/2018	81819	AFLAC	AFLAC AFTER TAX Pay Period: 8/12/2018	101-21715-0000	275.34	M
08/16/2018	81819	AFLAC	AFLAC PRE TAX Pay Period: 8/12/2018	101-21715-0000	659.79	M
Total 101217150000:					1,870.26	
08/16/2018	81815	Further	Flex/HSA Reimbursement	101-21716-0000	220.49	M
08/16/2018	81816	Further	Flex/HSA Reimbursement	101-21716-0000	50.00	M
08/16/2018	81826	Further	HSA DEDUCTION Pay Period: 8/12/2018	101-21716-0000	467.92	M
Total 101217160000:					738.41	
08/16/2018	81821	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 8/12/2018	101-21717-0000	1,194.73	M
Total 101217170000:					1,194.73	
08/16/2018	81824	Delta Dental	DENTAL FAMILY Employee Pay Period: 8/12/2018	101-21719-0000	1,601.33	M
08/16/2018	81824	Delta Dental	DENTAL SINGLE Employee Pay Period: 8/12/2018	101-21719-0000	647.74	M
Total 101217190000:					2,249.07	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-21720-0000	7,003.50	M
Total 101217200000:					7,003.50	
08/16/2018	152456	Fidelity Security Life	VISION FAMILY Employee Pay Period: 8/12/2018	101-21722-0000	33.36	
08/16/2018	152456	Fidelity Security Life	VISION SINGLE Employee Pay Period: 8/12/2018	101-21722-0000	51.28	
08/16/2018	152456	Fidelity Security Life	VISION + ONE Employee Pay Period: 8/12/2018	101-21722-0000	33.69	
Total 101217220000:					118.33	
08/16/2018	152433	American Water Works	Reimbursement for incorrect permit payment	101-32210-0000	66.53	
Total 101322100000:					66.53	
08/16/2018	152433	American Water Works	Reimbursement for incorrect permit payment	101-32280-0000	2.23	
Total 101322800000:					2.23	
08/16/2018	152475	Royer, Jessica	Park resevation cancellation	101-34785-0000	37.50	
Total 101347850000:					37.50	
08/16/2018	20180666	Rose, Al	Technology Reimbursement	101-41110-3200	149.86	
Total 101411103200:					149.86	
08/16/2018	20180677	Waseca Area Senior Citizens Center	Exterior wall beautification project	101-41110-4450	3,000.00	
Total 101411104450:					3,000.00	
08/16/2018	20180677	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	
Total 101411104455:					1,125.00	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-41320-1300	646.00	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101413201300:					646.00
08/16/2018	20180674	U.S. Bank - CC	Frame for council chambers/mayor	101-41320-2000	183.20
Total 101413202000:					183.20
08/16/2018	152471	Public Sector Professionals	Interim City Manager July	101-41320-3000	8,632.44
Total 101413203000:					8,632.44
08/16/2018	20180674	U.S. Bank - CC	Lg mailers for returning census information	101-41320-3200	7.08
Total 101413203200:					7.08
08/16/2018	20180674	U.S. Bank - CC	CGMC Conference-Anderson	101-41320-3300	260.00
Total 101413203300:					260.00
08/16/2018	20180628	A. H. Hermel Company	Vending	101-41320-4945	158.83
Total 101413204945:					158.83
08/16/2018	152487	Waseca Community Arena	Lobby Rental for Primary Election	101-41410-3100	100.00
Total 101414103100:					100.00
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-41500-1300	3,871.62 M
Total 101415001300:					3,871.62
08/16/2018	20180650	Innovative Office Solutions LLC	Office Supplies	101-41500-2000	.46
08/16/2018	20180650	Innovative Office Solutions LLC	Stamp for HR	101-41500-2000	3.24
Total 101415002000:					3.70
08/16/2018	20180674	U.S. Bank - CC	Gift Card for strive for 5 health and wellness challenge	101-41500-2200	50.00
08/16/2018	20180674	U.S. Bank - CC	Strive for 5 healthy snacks	101-41500-2200	83.95
08/16/2018	20180674	U.S. Bank - CC	Healthy snacks for Health and wellness	101-41500-2200	164.30
Total 101415002200:					298.25
08/16/2018	20180629	Abdo Eick & Meyers LLP	Annual Audit	101-41500-3000	700.00
Total 101415003000:					700.00
08/16/2018	20180644	Flaherty & Hood PA	July legal services	101-41600-3000	1,341.25
08/16/2018	20180644	Flaherty & Hood PA	Labor and employment consult July	101-41600-3000	559.80
08/16/2018	152488	Waseca County Auditor-Treasurer	Legal Services Contract Payment	101-41600-3000	5,370.33
Total 101416003000:					7,271.38
08/16/2018	20180663	Pantheon Computer Systems Inc.	Computer Recycling Fee	101-41920-2050	30.00
08/16/2018	20180663	Pantheon Computer Systems Inc.	TLCF Computer/Security Install	101-41920-2050	2,318.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419202050:					2,348.30
08/16/2018	152467	Metro Sales Inc.	Maintenance agreement	101-41920-3100	1,454.70
08/16/2018	152467	Metro Sales Inc.	Maintenance agreement	101-41920-3100	464.42
Total 101419203100:					1,919.12
08/16/2018	20180674	U.S. Bank - CC	Monthly Service Charge	101-41920-4950	11.98
Total 101419204950:					11.98
08/16/2018	20180650	Innovative Office Solutions LLC	Office Supplies	101-41940-2000	15.47
08/16/2018	20180650	Innovative Office Solutions LLC	Office supplies	101-41940-2000	.48
Total 101419402000:					15.95
08/16/2018	20180663	Pantheon Computer Systems Inc.	Computers for PD	101-41940-2050	1,807.84
Total 101419402050:					1,807.84
08/16/2018	152489	Waseca County Highway Department	Monthly billing	101-41940-2120	38.29
Total 101419402120:					38.29
08/16/2018	20180635	Cady Business Technologies Inc	Monthly Phone Support Plan	101-41940-3100	262.62
08/16/2018	152445	Cintas Corporation	Floor Mats	101-41940-3100	26.40
08/16/2018	152469	Orkin Pest Control Inc.	City Hall Pest Control	101-41940-3100	88.85
08/16/2018	20180667	ServiceMaster of Mankato/Waseca	janitorial service	101-41940-3100	1,556.00
08/16/2018	20180680	Waste Management of Southern MN	July Service	101-41940-3100	162.00
Total 101419403100:					2,095.87
08/16/2018	152483	T & M Electric LLC	Ballast repair	101-41940-4000	20.00
Total 101419404000:					20.00
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-41950-1300	1,275.62 M
Total 101419501300:					1,275.62
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-42100-1300	11,840.00 M
Total 101421001300:					11,840.00
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-42100-1301	1,468.40 M
Total 101421001301:					1,468.40
08/16/2018	20180650	Innovative Office Solutions LLC	Office supplies	101-42100-2000	110.80
08/16/2018	20180674	U.S. Bank - CC	Office Supplies	101-42100-2000	15.94
Total 101421002000:					126.74
08/16/2018	20180674	U.S. Bank - CC	Meal during Swat training	101-42100-2120	21.54
08/16/2018	20180674	U.S. Bank - CC	Fuel-County pumps down	101-42100-2120	18.19

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2018	20180674	U.S. Bank - CC	Fuel-County pumps down	101-42100-2120	13.63
08/16/2018	20180674	U.S. Bank - CC	Fuel-County pumps down	101-42100-2120	35.00
08/16/2018	20180674	U.S. Bank - CC	Fuel-County pumps down	101-42100-2120	29.93
08/16/2018	20180674	U.S. Bank - CC	Fuel-County pumps down	101-42100-2120	27.03
08/16/2018	152489	Waseca County Highway Department	Monthly billing	101-42100-2120	2,300.21
Total 101421002120:					2,445.53
08/16/2018	20180670	Streicher's	bullet proof vest expense	101-42100-2180	140.00
08/16/2018	20180670	Streicher's	Uniform expense	101-42100-2180	139.00
Total 101421002180:					279.00
08/16/2018	152483	T & M Electric LLC	Ballast repair	101-42100-2230	20.00
Total 101421002230:					20.00
08/16/2018	152436	Bock's Service Inc.	tow expense	101-42100-3000	65.00
Total 101421003000:					65.00
08/16/2018	152445	Cintas Corporation	Floor Mats	101-42100-3100	12.77
08/16/2018	152445	Cintas Corporation	Floor Mat	101-42100-3100	12.77
08/16/2018	20180667	ServiceMaster of Mankato/Waseca	July Janitorial Services	101-42100-3100	423.82
08/16/2018	152484	Thomson Reuters - West	Information Charges	101-42100-3100	220.50
08/16/2018	20180680	Waste Management of Southern MN	July Service	101-42100-3100	51.38
Total 101421003100:					721.24
08/16/2018	20180674	U.S. Bank - CC	AMEN conference-Vought	101-42100-3300	280.00
08/16/2018	20180674	U.S. Bank - CC	Meal at conference-Wellman	101-42100-3300	18.40
08/16/2018	20180674	U.S. Bank - CC	Meal at conference-Wellman	101-42100-3300	18.00
08/16/2018	20180674	U.S. Bank - CC	Meal at conference-Wellman	101-42100-3300	10.81
08/16/2018	20180674	U.S. Bank - CC	Lodging at conference-Wellman	101-42100-3300	382.59
08/16/2018	20180674	U.S. Bank - CC	parking at conference-Wellman	101-42100-3300	96.00
Total 101421003300:					805.80
08/16/2018	152442	Centerpoint Energy	Monthly Billing	101-42100-3800	54.07
Total 101421003800:					54.07
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-42200-1300	3,102.00 M
Total 101422001300:					3,102.00
08/16/2018	152489	Waseca County Highway Department	Monthly billing	101-42200-2120	241.76
Total 101422002120:					241.76
08/16/2018	20180652	Jefferson Fire & Safety Inc	grant items Fan	101-42200-2151	2,276.75
Total 101422002151:					2,276.75
08/16/2018	20180652	Jefferson Fire & Safety Inc	Helmets	101-42200-2180	1,840.17

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101422002180:					1,840.17
08/16/2018	152445	Cintas Corporation	Floor Mats	101-42200-3100	12.77
08/16/2018	152445	Cintas Corporation	Floor Mat	101-42200-3100	12.77
08/16/2018	20180667	ServiceMaster of Mankato/Waseca	July Janitorial Services	101-42200-3100	423.81
08/16/2018	20180680	Waste Management of Southern MN	July Service	101-42200-3100	51.37
Total 101422003100:					500.72
08/16/2018	20180674	U.S. Bank - CC	Active911 subscription renewal	101-42200-3200	387.75
Total 101422003200:					387.75
08/16/2018	152442	Centerpoint Energy	Monthly Billing	101-42200-3800	17.10
08/16/2018	152442	Centerpoint Energy	Monthly Billing	101-42200-3800	54.08
Total 101422003800:					71.18
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-42400-1300	1,292.00 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-42400-1300	170.94 M
Total 101424001300:					1,462.94
08/16/2018	20180637	City Building Inspection Services LLC	Monthly Building Inspections	101-42400-3000	4,488.19
08/16/2018	20180654	Kennedy & Kennedy Law Office	July Legal Services	101-42400-3000	204.00
Total 101424003000:					4,692.19
08/16/2018	20180656	Lenz Lawn Care & Landscaping Inc.	Mow/Trim 318 10th Ave SE	101-42400-3100	60.00
08/16/2018	20180656	Lenz Lawn Care & Landscaping Inc.	Landscaping	101-42400-3100	35.00
08/16/2018	20180656	Lenz Lawn Care & Landscaping Inc.	Mow/trim 605 4th Ave SE	101-42400-3100	120.00
Total 101424003100:					215.00
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-43000-1300	170.94 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-43000-1300	3,179.69 M
Total 101430001300:					3,350.63
08/16/2018	20180650	Innovative Office Solutions LLC	Office supplies	101-43000-2000	47.13
08/16/2018	20180664	Personalized Printing Inc.	Envelopes	101-43000-2000	221.10
Total 101430002000:					268.23
08/16/2018	152489	Waseca County Highway Department	Monthly billing	101-43000-2120	50.16
Total 101430002120:					50.16
08/16/2018	20180674	U.S. Bank - CC	Misc supplies	101-43000-2170	51.05
Total 101430002170:					51.05
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-43100-1300	3,387.69 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-43100-1300	99.32 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431001300:					3,487.01
08/16/2018	152489	Waseca County Highway Department	Monthly billing	101-43100-2120	2,377.74
08/16/2018	152489	Waseca County Highway Department	Monthly billing	101-43100-2120	207.20
Total 101431002120:					2,584.94
08/16/2018	152431	3D Specialties Inc.	Sign posts	101-43100-2170	2,716.70
08/16/2018	152439	Builders First Source	styro-foam	101-43100-2170	17.84
08/16/2018	152439	Builders First Source	forms	101-43100-2170	85.65
08/16/2018	152448	Condon Farm Service	Bolts	101-43100-2170	34.25
08/16/2018	20180662	Napa Auto Parts	Parts	101-43100-2170	9.70
08/16/2018	20180669	Sportsmans Stop Inc.	LP Gas	101-43100-2170	2.89
08/16/2018	20180674	U.S. Bank - CC	Flash Drive	101-43100-2170	18.88
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	32.07
Total 101431002170:					2,917.98
08/16/2018	152486	W W Blacktopping Inc.	Hot Mix	101-43100-2171	1,378.50
Total 101431002171:					1,378.50
08/16/2018	20180631	AmeriPride Services Inc	uniform service	101-43100-2180	159.66
08/16/2018	20180631	AmeriPride Services Inc	uniform service	101-43100-2180	168.08
Total 101431002180:					327.74
08/16/2018	20180648	IFACS	Safety Glasses	101-43100-2190	12.00
Total 101431002190:					12.00
08/16/2018	20180673	Total Tool Supply Inc.	vacuum mason bit	101-43100-2400	158.83
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	101-43100-2400	299.99
Total 101431002400:					458.82
08/16/2018	20180667	ServiceMaster of Mankato/Waseca	Janitorial Services	101-43100-3100	286.00
08/16/2018	20180680	Waste Management of Southern MN	July Service	101-43100-3100	145.30
Total 101431003100:					431.30
08/16/2018	20180638	Clarke Environmental Mosquito Mgmt Inc	Partial payment per contract	101-43100-3101	4,093.75
Total 101431003101:					4,093.75
08/16/2018	152442	Centerpoint Energy	Monthly Billing	101-43100-3800	17.09
Total 101431003800:					17.09
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-43125-1300	878.29 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-43125-1300	99.32 M
Total 101431251300:					977.61
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-43170-1300	188.21 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431701300:					188.21
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	101-43170-2170	19.95
Total 101431702170:					19.95
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-43220-1300	313.68 M
Total 101432201300:					313.68
08/16/2018	20180649	Independent School District #829	City Contribution Com Ed	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-45130-1300	1,033.60 M
Total 101451301300:					1,033.60
08/16/2018	152489	Waseca County Highway Department	Monthly billing	101-45130-2120	97.00
Total 101451302120:					97.00
08/16/2018	152459	Hawkins Inc	Chemicals	101-45130-2165	314.03
08/16/2018	152459	Hawkins Inc	Chemicals	101-45130-2165	2,718.81
Total 101451302165:					3,032.84
08/16/2018	20180674	U.S. Bank - CC	Band-aids	101-45130-2170	19.88
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	101-45130-2170	4.99
Total 101451302170:					24.87
08/16/2018	20180628	A. H. Hermel Company	Janitorial Supplies	101-45130-2175	211.45
Total 101451302175:					211.45
08/16/2018	20180674	U.S. Bank - CC	Storage racks for exercise equipment	101-45130-2410	534.71
Total 101451302410:					534.71
08/16/2018	20180628	A. H. Hermel Company	Concession Supplies	101-45130-2500	1,449.32
08/16/2018	20180628	A. H. Hermel Company	Concession Supplies	101-45130-2500	1,048.49
08/16/2018	20180628	A. H. Hermel Company	Credit for wrong items	101-45130-2500	15.69
08/16/2018	152462	Hy-Vee Inc	Birthday Cake	101-45130-2500	42.99
08/16/2018	152462	Hy-Vee Inc	Hot dog buns	101-45130-2500	11.96
08/16/2018	152462	Hy-Vee Inc	Cake and balloons for bday party	101-45130-2500	49.98
08/16/2018	152462	Hy-Vee Inc	cake and balloons for bday party	101-45130-2500	49.98
08/16/2018	152462	Hy-Vee Inc	Birthday Balloons	101-45130-2500	6.99
08/16/2018	152463	Lau's Meat Market	Hot dog buns	101-45130-2500	3.29
08/16/2018	152463	Lau's Meat Market	Hot dogs and buns for concession	101-45130-2500	99.63
08/16/2018	152463	Lau's Meat Market	Hot dog buns	101-45130-2500	6.58
08/16/2018	152463	Lau's Meat Market	Hot dog buns	101-45130-2500	6.58
08/16/2018	20180674	U.S. Bank - CC	Ketchup	101-45130-2500	5.96
08/16/2018	20180674	U.S. Bank - CC	Ketchup and napkins for concessions	101-45130-2500	7.84

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451302500:					2,773.90
08/16/2018	20180674	U.S. Bank - CC	Inventory tracking for waterpark	101-45130-3000	29.00
08/16/2018	152490	Waseca County Landfill	furniture disposal	101-45130-3000	6.00
Total 101451303000:					35.00
08/16/2018	20180680	Waste Management of Southern MN	July Service	101-45130-3100	131.15
Total 101451303100:					131.15
08/16/2018	20180674	U.S. Bank - CC	Lunch for MRWAC meeting	101-45130-3300	9.41
Total 101451303300:					9.41
08/16/2018	20180674	U.S. Bank - CC	Ad for special event	101-45130-3400	4.99
Total 101451303400:					4.99
08/16/2018	152442	Centerpoint Energy	Monthly Billing	101-45130-3800	2,781.12
Total 101451303800:					2,781.12
08/16/2018	152472	Quality Overhead Door	repair of overhead door in concessions	101-45130-4000	320.00
08/16/2018	152474	Recreation Supply Co. Inc.	repair and maintenance of bball hoop structure	101-45130-4000	285.26
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	101-45130-4000	43.72
Total 101451304000:					648.98
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-45200-1300	2,199.00 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-45200-1300	258.40 M
Total 101452001300:					2,457.40
08/16/2018	152489	Waseca County Highway Department	Monthly billing	101-45200-2120	618.45
Total 101452002120:					618.45
08/16/2018	152460	Hillyard Inc/ Hutchinson	Restroom Supplies	101-45200-2170	266.90
08/16/2018	152460	Hillyard Inc/ Hutchinson	Restroom Supplies	101-45200-2170	84.60
Total 101452002170:					351.50
08/16/2018	20180647	Gundermann, Jolene	Uniform Reimbursement	101-45200-2180	221.75
08/16/2018	20180676	Vanderhorst, Brett	Uniform Reimbursement	101-45200-2180	240.88
Total 101452002180:					462.63
08/16/2018	20180674	U.S. Bank - CC	Disposable gloves	101-45200-2190	124.97
Total 101452002190:					124.97
08/16/2018	20180662	Napa Auto Parts	Parts	101-45200-2210	84.84

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452002210:					84.84
08/16/2018	152439	Builders First Source	Picnic Table repair	101-45200-2230	115.62
08/16/2018	152439	Builders First Source	Lumber	101-45200-2230	34.74
Total 101452002230:					150.36
08/16/2018	152439	Builders First Source	Bollards at MWP	101-45200-2280	238.49
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	101-45200-2280	340.08
Total 101452002280:					578.57
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	97.11
Total 101452002400:					97.11
08/16/2018	152449	Connors Plumbing & Heating Inc.	Park Shop floor drain flush	101-45200-3100	132.05
08/16/2018	20180653	Jobs Plus Inc.	City Parks-July Cleaning	101-45200-3100	1,367.95
08/16/2018	20180656	Lenz Lawn Care & Landscaping Inc.	TLCF Irrigation Valve Repairs	101-45200-3100	65.00
08/16/2018	152482	T & M Electric LLC	LED Lights for MWP Lodge	101-45200-3100	520.00
08/16/2018	20180680	Waste Management of Southern MN	July Service	101-45200-3100	980.68
Total 101452003100:					3,065.68
08/16/2018	152466	Mediacom	TL Community Field Phone and Internet	101-45200-3200	138.94
Total 101452003200:					138.94
08/16/2018	152464	Legacy Signs	Oak Park Name Sign	101-45200-4000	175.00
08/16/2018	20180679	Waseca Sand & Gravel Inc.	Concrete for bollards at MWP	101-45200-4000	249.50
Total 101452004000:					424.50
08/16/2018	20180667	ServiceMaster of Mankato/Waseca	Janitorial Services	101-45500-3100	790.00
08/16/2018	20180667	ServiceMaster of Mankato/Waseca	Carpet Cleaining	101-45500-3100	85.00
08/16/2018	20180680	Waste Management of Southern MN	July Service	101-45500-3100	27.55
Total 101455003100:					902.55
08/16/2018	152442	Centerpoint Energy	Monthly Billing	101-45500-3800	76.37
Total 101455003800:					76.37
08/16/2018	152446	Cintas Corporation	First aid cabinet supplies	101-49210-4940	23.35
08/16/2018	152446	Cintas Corporation	First aid cabinet supplies	101-49210-4940	43.80
08/16/2018	152446	Cintas Corporation	First aid cabinet supplies	101-49210-4940	87.25
Total 101492104940:					154.40
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	101-49220-1540	1,099.50 M
08/16/2018	81824	Delta Dental	August Cobra	101-49220-1540	68.92 M
08/16/2018	152456	Fidelity Security Life	August Cobra	101-49220-1540	6.41
Total 101492201540:					1,174.83

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total General Fund:					223,964.28
Charter Oaks-TIF					
08/16/2018	152454	Dorsey & Whitney Corporation	Legal services for TIF 22-Charter Oaks	222-46650-3000	1,728.00
Total 222466503000:					1,728.00
Total Charter Oaks-TIF:					1,728.00
Airport					
08/16/2018	152445	Cintas Corporation	Floor Mat	230-49810-2170	3.84
Total 230498102170:					3.84
08/16/2018	152480	Stensrud Aviation	Airport Contract payment	230-49810-3100	2,300.00
08/16/2018	20180680	Waste Management of Southern MN	July Service	230-49810-3100	29.25
Total 230498103100:					2,329.25
08/16/2018	152443	CenturyLink	Century Link	230-49810-3200	2.95
Total 230498103200:					2.95
08/16/2018	20180633	Border States Electric Supply	Conversion Supplies-Meter Sockets & Misc.	230-49810-3800	265.64
08/16/2018	152493	Xcel Energy	July Service	230-49810-3800	279.31
08/16/2018	152493	Xcel Energy	July Service	230-49810-3800	109.12
Total 230498103800:					654.07
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	230-49810-4000	29.94
Total 230498104000:					29.94
08/16/2018	20180672	Toltz King Duvall Anderson & Assoc Inc.	A/E Services FBO Hangar	230-49810-5200	2,330.75
Total 230498105200:					2,330.75
08/16/2018	20180672	Toltz King Duvall Anderson & Assoc Inc.	A/E Services-Culvert Replacement	230-49810-5300	1,645.96
Total 230498105300:					1,645.96
Total Airport:					6,996.76
Historical Preservation					
08/16/2018	152481	Streamline Associates LLC	Draft nomination form	255-46500-3100	4,476.75
Total 255465003100:					4,476.75
Total Historical Preservation:					4,476.75
Economic Development-General f					
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	261-46700-1300	646.00 M
Total 261467001300:					646.00
08/16/2018	20180674	U.S. Bank - CC	Pizza for EDA Vision 2030 work session	261-46700-2170	49.69

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 261467002170:					49.69
08/16/2018	20180644	Flaherty & Hood PA	July legal services	261-46700-3000	616.25
Total 261467003000:					616.25
Total Economic Development-General f:					1,311.94
Police Reserve					
08/16/2018	152434	Androli, Jeff	Demo Derby Security	275-49212-3100	97.50
08/16/2018	20180641	Deweese, Matt	Demo Derby Security	275-49212-3100	97.50
Total 275492123100:					195.00
Total Police Reserve:					195.00
Safe Haven Grant					
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	279-46350-1300	2,049.90 M
Total 279463501300:					2,049.90
08/16/2018	20180674	U.S. Bank - CC	SVN membership for Connections	279-46350-3300	300.00
08/16/2018	20180674	U.S. Bank - CC	Registration for SVN training-Hardie	279-46350-3300	325.00
Total 279463503300:					625.00
Total Safe Haven Grant:					2,674.90
PEG Channel					
08/16/2018	152473	RadioShack	Supplies	290-41920-2170	55.95
08/16/2018	152473	RadioShack	Parts	290-41920-2170	5.99
Total 290419202170:					61.94
08/16/2018	20180632	B & H Photo	Camera with quick release	290-41920-5400	50.42
Total 290419205400:					50.42
Total PEG Channel:					112.36
Capital Improvement					
08/16/2018	152432	AIM Electronics	TLF Scoreboard CO for Installation	430-43010-5340	18,300.00
08/16/2018	20180634	Britton Plumbing & Heating LLC	Payment No. 3	430-43010-5340	26,319.75
08/16/2018	152438	Bryan Rock Products Inc.	Cartpath rock for TLCF	430-43010-5340	727.51
08/16/2018	152441	Carciofini Company	Payment No. 1	430-43010-5340	4,427.00
08/16/2018	152451	Dahle Sod Farm	Sod	430-43010-5340	180.00
08/16/2018	20180640	Del's Construction Company	Payment No. 5	430-43010-5340	15,499.04
08/16/2018	152453	Ditch Creek Landscape LLC	Payment No. 1-Labor	430-43010-5340	7,851.75
08/16/2018	152453	Ditch Creek Landscape LLC	Payment No. 1-Materials	430-43010-5340	6,389.85
08/16/2018	152461	HKS Construction LLC	Payment No. 2	430-43010-5340	25,252.90
08/16/2018	20180651	J & K Masonry	Payment No. 2	430-43010-5340	5,020.75
08/16/2018	20180655	Kraus-Anderson	Construction Management	430-43010-5340	31,482.80
08/16/2018	20180659	Merit Contracting Inc	Payment No. 2	430-43010-5340	52,655.13
08/16/2018	20180660	Met-Con Construction Inc	Payment No. 1	430-43010-5340	71,524.88
08/16/2018	20180665	Reichel Painting Company Inc	Payment No. 1	430-43010-5340	27,930.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2018	152476	RTL Construction	Payment No. 1-Labor	430-43010-5340	13,935.55
08/16/2018	152476	RTL Construction	Payment No. 1-Materials	430-43010-5340	3,800.00
08/16/2018	152477	Skold Specialty Contracting LLC	Payment No. 1- Labor	430-43010-5340	1,562.75
08/16/2018	152477	Skold Specialty Contracting LLC	Payment No. 1-Materials	430-43010-5340	1,752.75
08/16/2018	20180668	South Central Erectors Inc	Payment No. 3	430-43010-5340	8,645.00
08/16/2018	152491	Waseca Floral	TLCF Landscape	430-43010-5340	196.86
Total 430430105340:					323,454.27
08/16/2018	20180674	U.S. Bank - CC	NPDES Permit for 2018 improvements #1706 & 1801	430-43010-5560	400.00
08/16/2018	20180682	WSB & Associates Inc	3rd St NE Reconstruction	430-43010-5560	6,840.75
Total 430430105560:					7,240.75
Total Capital Improvement:					330,695.02
HWY 14 Reconstruction					
08/16/2018	20180675	Ulland Brothers Inc	Partial Payment 10	436-43010-5560	1,108,702.66
Total 436430105560:					1,108,702.66
Total HWY 14 Reconstruction:					1,108,702.66
Annexation & Growth fund					
08/16/2018	152479	Stantec Consulting Services Inc	Engineering Kiesler Slope	470-46800-5300	270.00
Total 470468005300:					270.00
Total Annexation & Growth fund:					270.00
Water					
08/16/2018	152450	D & M Body Shop Inc.	Refund for overpayment on copperhorn	601-20210-0000	4.42
08/16/2018	81829	MN Sales and Use Tax Payable	Sales Tax Payable	601-20210-0000	1,013.17 M
Total 601202100000:					1,017.59
08/16/2018	152450	D & M Body Shop Inc.	Refund for overpayment on copperhorn	601-37170-0000	64.40
Total 601371700000:					64.40
08/16/2018	20180657	M & R Electric Inc.	Electrician	601-49401-3100	382.61
Total 601494013100:					382.61
08/16/2018	152442	Centerpoint Energy	Monthly Billing	601-49401-3800	20.07
08/16/2018	152493	Xcel Energy	July Service	601-49401-3800	128.09
Total 601494013800:					148.16
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	601-49430-1300	518.00 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	601-49430-1300	849.76 M
Total 601494301300:					1,367.76
08/16/2018	152489	Waseca County Highway Department	Monthly billing	601-49430-2120	532.02

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494302120:					532.02
08/16/2018	152445	Cintas Corporation	Uniform Service	601-49430-2180	3.90
08/16/2018	152445	Cintas Corporation	Uniform Service	601-49430-2180	3.90
08/16/2018	152445	Cintas Corporation	Uniform Service	601-49430-2180	3.90
Total 601494302180:					11.70
08/16/2018	20180661	Metering & Technology Solutions	Meter	601-49430-2215	385.09
08/16/2018	20180661	Metering & Technology Solutions	Meter Materials	601-49430-2215	43.29
08/16/2018	20180661	Metering & Technology Solutions	Meter Materials	601-49430-2215	224.57
Total 601494302215:					652.95
08/16/2018	20180639	Core & Main LP	Repair Clamp	601-49430-2230	279.61
08/16/2018	20180639	Core & Main LP	Mud Plugs	601-49430-2230	64.25
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	601-49430-2230	56.06
Total 601494302230:					399.92
08/16/2018	20180645	Gopher State One-Call Inc	Location calls - July	601-49430-3100	68.85
08/16/2018	20180656	Lenz Lawn Care & Landscaping Inc.	Weed Spraying	601-49430-3100	50.00
08/16/2018	20180669	Sportsmans Stop Inc.	Shipping Charges	601-49430-3100	38.56
08/16/2018	152485	Utility Consultants Inc	Bacteria Testing	601-49430-3100	180.00
08/16/2018	20180681	Water Conservation Service Inc.	Leak Detect Service	601-49430-3100	1,160.70
Total 601494303100:					1,498.11
08/16/2018	20180674	U.S. Bank - CC	Operator school registration	601-49430-3300	90.00
Total 601494303300:					90.00
08/16/2018	20180656	Lenz Lawn Care & Landscaping Inc.	Grounds Repair	601-49430-4000	1,400.00
Total 601494304000:					1,400.00
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	601-49585-1300	271.32 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	601-49585-1300	511.13 M
Total 601495851300:					782.45
08/16/2018	20180663	Pantheon Computer Systems Inc.	Monitor and UPS (3)	601-49585-2050	164.62
Total 601495852050:					164.62
08/16/2018	152467	Metro Sales Inc.	Maintenance agreement	601-49585-3000	161.64
08/16/2018	152467	Metro Sales Inc.	Maintenance agreement	601-49585-3000	30.96
Total 601495853000:					192.60
08/16/2018	20180658	MAS Communications Inc.	Answering service - August	601-49585-3200	50.79
Total 601495853200:					50.79
08/16/2018	152447	City of Waseca	Summit AR	601-49585-4320	3.62

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 601495854320:					3.62	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	601-49586-1300	69.78	M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	601-49586-1300	426.36	M
Total 601495861300:					496.14	
08/16/2018	20180650	Innovative Office Solutions LLC	Office supplies	601-49586-2000	45.70	
Total 601495862000:					45.70	
08/16/2018	20180654	Kennedy & Kennedy Law Office	July Legal Services	601-49586-3000	156.00	
Total 601495863000:					156.00	
Total Water:					9,457.14	
Sanitary Sewer						
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	602-49470-1300	1,129.22	M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	602-49470-1300	99.32	M
Total 602494701300:					1,228.54	
08/16/2018	20180645	Gopher State One-Call Inc	Location calls - July	602-49470-3100	68.85	
Total 602494703100:					68.85	
08/16/2018	152442	Centerpoint Energy	Monthly Billing	602-49470-3800	23.48	
Total 602494703800:					23.48	
08/16/2018	20180639	Core & Main LP	Grinder Pump-Spare Bamey's & Memorial Restrooms	602-49470-4000	2,488.64	
Total 602494704000:					2,488.64	
08/16/2018	152437	Boss Supply Inc.	hospital pump parts	602-49470-4020	452.12	
Total 602494704020:					452.12	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	602-49480-1300	4,238.64	M
Total 602494801300:					4,238.64	
08/16/2018	20180674	U.S. Bank - CC	Office supplies	602-49480-2000	2.94	
Total 602494802000:					2.94	
08/16/2018	152489	Waseca County Highway Department	Monthly billing	602-49480-2120	49.89	
Total 602494802120:					49.89	
08/16/2018	152457	Hach Company	Probe Supplies	602-49480-2170	80.55	
08/16/2018	152459	Hawkins Inc	Chlorine Sulfur Dioxide	602-49480-2170	2,314.00	
08/16/2018	152459	Hawkins Inc	Alum	602-49480-2170	5,420.98	
08/16/2018	20180662	Napa Auto Parts	Parts	602-49480-2170	60.66	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2018	20180674	U.S. Bank - CC	Lab supplies	602-49480-2170	24.49
08/16/2018	20180674	U.S. Bank - CC	Lab supplies	602-49480-2170	25.39
08/16/2018	20180674	U.S. Bank - CC	Shower towels	602-49480-2170	14.92
Total 602494802170:					7,940.99
08/16/2018	20180674	U.S. Bank - CC	Repair parts for Elkay Drinking Fountain	602-49480-2210	37.26
08/16/2018	20180674	U.S. Bank - CC	Repair parts for Elkay Drinking Fountain	602-49480-2210	99.86
Total 602494802210:					137.12
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	602-49480-2230	13.99
Total 602494802230:					13.99
08/16/2018	152458	Hall & Associates PLLC	SOC Attorney	602-49480-3000	3,218.43
08/16/2018	152479	Stantec Consulting Services Inc	Engineer	602-49480-3000	6,392.77
Total 602494803000:					9,611.20
08/16/2018	152445	Cintas Corporation	Janitorial Supplies	602-49480-3100	16.88
08/16/2018	152485	Utility Consultants Inc	Permit Testing	602-49480-3100	2,381.99
08/16/2018	20180680	Waste Management of Southern MN	July Service	602-49480-3100	295.92
Total 602494803100:					2,694.79
08/16/2018	152444	CenturyLink	Internet service	602-49480-3200	98.99
Total 602494803200:					98.99
08/16/2018	20180674	U.S. Bank - CC	Biosolids training-Rugger & Schmidt	602-49480-3300	520.00
08/16/2018	20180674	U.S. Bank - CC	Meal while at conference	602-49480-3300	16.85
08/16/2018	20180674	U.S. Bank - CC	Meal while at conference	602-49480-3300	10.07
08/16/2018	20180674	U.S. Bank - CC	Lodging while at conference	602-49480-3300	430.18
08/16/2018	20180674	U.S. Bank - CC	Meal while at conference	602-49480-3300	23.78
Total 602494803300:					1,000.88
08/16/2018	152442	Centerpoint Energy	Monthly Billing	602-49480-3800	20.17
Total 602494803800:					20.17
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	602-49585-1300	271.32 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	602-49585-1300	511.13 M
Total 602495851300:					782.45
08/16/2018	20180663	Pantheon Computer Systems Inc.	Monitor and UPS (3)	602-49585-2050	164.61
Total 602495852050:					164.61
08/16/2018	152467	Metro Sales Inc.	Maintenance agreement	602-49585-3000	161.64
08/16/2018	152467	Metro Sales Inc.	Maintenance agreement	602-49585-3000	30.96
Total 602495853000:					192.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/16/2018	20180658	MAS Communications Inc.	Answering service - August	602-49585-3200	50.79
Total 602495853200:					50.79
08/16/2018	152447	City of Waseca	Summit AR	602-49585-4320	6.94
Total 602495854320:					6.94
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	602-49586-1300	69.78 M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	602-49586-1300	426.36 M
Total 602495861300:					496.14
08/16/2018	20180644	Flaherty & Hood PA	July legal services	602-49586-3000	2,789.04
Total 602495863000:					2,789.04
08/16/2018	81817	MN Public Facilities Authority	August 2018 Principal Pmt	602-49980-6000	443,000.00 M
Total 602499806000:					443,000.00
08/16/2018	81817	MN Public Facilities Authority	August 2018 Interest Pmt	602-49980-6100	80,819.66 M
Total 602499806100:					80,819.66
Total Sanitary Sewer:					558,373.46
Electric Utility					
08/16/2018	81829	MN Sales and Use Tax Payable	Sales Tax Payable	604-20210-0000	44,989.47 M
Total 604202100000:					44,989.47
08/16/2018	81828	SMMPA	Wholesale Power	604-49550-3810	551,139.66 M
Total 604495503810:					551,139.66
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49570-1300	140.61 M
Total 604495701300:					140.61
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49571-1300	3,102.16 M
Total 604495711300:					3,102.16
08/16/2018	152489	Waseca County Highway Department	Monthly billing	604-49571-2120	514.46
Total 604495712120:					514.46
08/16/2018	20180662	Napa Auto Parts	Parts	604-49571-2170	38.49
08/16/2018	20180674	U.S. Bank - CC	Floor liners for chevy bolt	604-49571-2170	197.90
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	34.84
Total 604495712170:					271.23
08/16/2018	20180630	Amaril Uniform Co.	Lineman Shirts	604-49571-2180	407.68
08/16/2018	20180674	U.S. Bank - CC	Ear plugs	604-49571-2180	98.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495712180:					506.08	
08/16/2018	152492	Wesco Receivables Corp	Metering CT's	604-49571-2215	277.88	
Total 604495712215:					277.88	
08/16/2018	152435	Below, Cal	Efficient Furnace Fan motor rebate	604-49571-2300	125.00	
Total 604495712300:					125.00	
08/16/2018	20180645	Gopher State One-Call Inc	Location calls - July	604-49571-3100	68.85	
08/16/2018	20180656	Lenz Lawn Care & Landscaping Inc.	Weed Spraying	604-49571-3100	100.00	
08/16/2018	152490	Waseca County Landfill	Landfill	604-49571-3100	143.29	
Total 604495713100:					312.14	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49572-1300	311.97	M
Total 604495721300:					311.97	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49573-1300	562.43	M
Total 604495731300:					562.43	
08/16/2018	152492	Wesco Receivables Corp	Repiar Materials	604-49573-2230	347.56	
Total 604495732230:					347.56	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49574-1300	158.18	M
Total 604495741300:					158.18	
08/16/2018	152493	Xcel Energy	July Service	604-49574-3800	487.86	
Total 604495743800:					487.86	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49584-1300	118.65	M
Total 604495841300:					118.65	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49585-1300	219.64	M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49585-1300	514.37	M
Total 604495851300:					734.01	
08/16/2018	20180663	Pantheon Computer Systems Inc.	Monitor and UPS (3)	604-49585-2050	164.62	
Total 604495852050:					164.62	
08/16/2018	152467	Metro Sales Inc.	Maintenance agreement	604-49585-3000	161.64	
08/16/2018	152467	Metro Sales Inc.	Maintenance agreement	604-49585-3000	30.96	
Total 604495853000:					192.60	
08/16/2018	20180658	MAS Communications Inc.	Answering service - August	604-49585-3200	50.79	

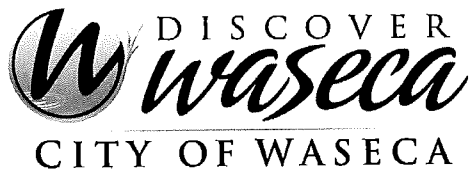
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495853200:					50.79	
08/16/2018	152447	City of Waseca	Summit AR	604-49585-4320	19.60	
Total 604495854320:					19.60	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49586-1300	133.75	M
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	604-49586-1300	439.28	M
Total 604495861300:					573.03	
08/16/2018	152465	McGrann Shea Carnival Straughn & Lam	Attorney	604-49586-3000	1,147.50	
Total 604495863000:					1,147.50	
08/16/2018	20180633	Border States Electric Supply	Conversion Materials	604-49593-5300	235.24	
08/16/2018	20180633	Border States Electric Supply	Overhead Conversion	604-49593-5300	1,731.36	
08/16/2018	20180656	Lenz Lawn Care & Landscaping Inc.	Yard Repair	604-49593-5300	1,014.65	
Total 604495935300:					2,981.25	
08/16/2018	152440	Cannon Technologies Inc/Eaton	Load Control SCADA Project	604-49593-5400	1,498.92	
08/16/2018	152478	Solomon Corporation	Transformers- Kiesler Campground	604-49593-5400	18,500.00	
Total 604495935400:					19,998.92	
Total Electric Utility:					629,227.66	
Storm Water Utility						
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	651-43140-1300	376.40	M
Total 651431401300:					376.40	
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	651-43140-2170	19.75	
Total 651431402170:					19.75	
08/16/2018	152439	Builders First Source	concrete mix	651-43140-4000	52.72	
08/16/2018	152439	Builders First Source	mortar mix	651-43140-4000	15.08	
08/16/2018	152439	Builders First Source	concrete mix	651-43140-4000	19.77	
08/16/2018	152455	Ferguson Enterprises Inc	pipe & fittings	651-43140-4000	8.87	
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	651-43140-4000	16.78	
Total 651431404000:					113.22	
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	651-49585-1300	80.88	M
Total 651495851300:					80.88	
Total Storm Water Utility:					590.25	
Central Garage Services						
08/16/2018	81827	Blue Cross Blue Shield of MN (ACH)	September Health Insurance	701-43180-1300	1,688.44	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431801300:					1,688.44
08/16/2018	20180669	Sportsmans Stop Inc.	Non-oxygenated gas for service truck air comp and weld	701-43180-2120	15.46
08/16/2018	152489	Waseca County Highway Department	Monthly billing	701-43180-2120	229.18
Total 701431802120:					244.64
08/16/2018	20180648	IFACS	heat shrink tubing	701-43180-2170	29.20
08/16/2018	20180662	Napa Auto Parts	Parts	701-43180-2170	25.97
08/16/2018	20180671	Terminal Supply Co	shop supplies	701-43180-2170	151.26
08/16/2018	20180678	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	3.16
Total 701431802170:					209.59
08/16/2018	20180636	Christensen Tire Service	flat repair	701-43180-2210	33.11
08/16/2018	152452	Deml Ford Lincoln Mercury Inc	squad trailer hitch install	701-43180-2210	724.00
08/16/2018	20180662	Napa Auto Parts	Parts	701-43180-2210	297.10
08/16/2018	20180674	U.S. Bank - CC	Air filter for fire truck #525	701-43180-2210	186.92
08/16/2018	20180683	Ziegler Inc	inventory parts	701-43180-2210	294.16
Total 701431802210:					1,535.29
08/16/2018	20180662	Napa Auto Parts	Parts	701-43180-2400	100.45
Total 701431802400:					100.45
08/16/2018	20180674	U.S. Bank - CC	Monthly diagnostic scan tool	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					3,927.41
Property and Liability Insuran					
08/16/2018	20180643	First National Insurance	August Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
Total Property and Liability Insuran:					800.00
Equipment Replacement Fund					
08/16/2018	20180642	Emergency Automotive Technologies Inc.	new squad expense	705-49920-5400	229.10
Total 705499205400:					229.10
Total Equipment Replacement Fund:					229.10
Grand Totals:					2,883,732.69

Report Criteria:

Report type: GL detail

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Request for City Council Action

Title:	Resolution 18-48: Amending Resolution 15-09 Regarding Pondview Development		
Meeting Date:	August 21, 2018	Agenda Item Number:	6D
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 18-48
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Adopt Resolution 18-48 to Bring Resolution 15-09 into Conformity with Current Regulations		
How does this item pertain to Vision 2030 goals?	Good Governance		

BACKGROUND: The City Council passed Resolution 15-09 in early 2015. This resolution was passed prior to the DNR settlement with the City. Resolution 15-09 is inaccurate with the settlement language and needs to be brought into conformance with current regulations. Resolution 18-48 has all the proper language regarding the Pondview Development and the requirements needed for each parcel.

RECOMMENDATION: Adopt Resolution 18-48: Amending Resolution 15-09 Regarding Pondview Development.

RESOLUTION NO. 18-48
A RESOLUTION OF THE WASECA CITY COUNCIL AMENDING
RESOLUTION NO. 15-09, APPROVING MULTIPLE VARIANCES
FOR PONDVIEW OF WASECA

WHEREAS, application was made to the City Council of the City of Waseca by Norlo, Inc in Fall 2014. for approval of variances from the provisions of Chapter 154, Section 154.021 (E) (3) and 154.050 (5) (a) (1) of the Waseca City Code to allow a front yard setback of 22' and a 50' setback from the Ordinary High Water Level (OHWL) of Gaiter Lake; and from 154.050 (1)(a) and 154.116 (D) to allow a single-family detached dwelling to be constructed on each existing platted lot that does not meet the minimum lot area standards related to Gaiter Lake Shoreland Overlay zoning without being replatted to meet the minimum lot area standard for property in the Pondview of Waseca subdivision, which is described as:

Lot 1, Block 1, Lot 2, Block 1, Lot 3, Block 1, Lot 4, Block 1, Lot 5, Block 1, Lot 7, Block 1,
Lot 3, Block 2, Lot 4 Block 2, Lot 5, Block 2, Lot 6, Block 2, Lot 7, Block 2, Lot 8, Block 2,
Lot 9, Block 2, Lot 2, Block 3, Lot 1, Block 5, Lot 2, Block 5, Lot 4, Block 5, Lot 6, Block 5,
Lot 7, Block 5, Lot 8, Block 5, Lot 9, Block 5, Lot 10, Block 5, Lot 11, Block 5, Lot 1,
Block 6, Lot 3, Block 6, Lot 4, Block 6, Lot 5, Block 6, Lot 6, Block 6, Lot 7, Block 6, Lot 1
Block 7, Lot 2, Block 7, Lot 3, Block 7, Lot 4, Block 7, Lot 5, Block 7, Lot 6, Block 7, Lot
7, Block 7, Lot 8, Block 7, Lot 9, Block 7, Lot 10, Block 7, Lot 11, Block 7, Lot 2, Block 8,
Lot 3, Block 8, Lot 5, Block 8, Lot 6, Block 8, Lot 7, Block 8, Lot 8, Block 8, and Lot 1,
Block 4, Pondview of Waseca, Waseca County, Minnesota.

and

WHEREAS, Resolution No. 15-09 is amended to reflect the settlement between the City of Waseca and the Minnesota DNR from Winter 2015, and

WHEREAS, the City Council of the City of Waseca has considered the consistency of the proposed project with the Waseca Zoning Ordinance and the effect of the proposed use on the health, safety, and welfare of the occupants of the surrounding land, existing and anticipated traffic conditions, and the effect of proposed use on the City's Comprehensive Plan, and the effect on property values in the surrounding area and the anticipated drainage patterns; and

WHEREAS, the City Council of the City of Waseca, makes the following findings of fact related to the proposed development and requested variances:

1. The Variance is in harmony with the purposes and intent of the ordinance.
2. The use and Variance is consistent with the comprehensive plan.
3. The proposal puts the property to use in a reasonable manner.
4. There are unique circumstances to the property not created by the landowner.
5. The Variance, if granted, will not alter the essential character of the locality.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that Resolution No. 15-09 be amended to reflect current settlement agreements between the City and Minnesota DNR and variances from the provisions of Chapter 154, Section 154.021 (E) (3) and 154.050 (5) (a) (1) of the Waseca City Code to allow a front yard setback of 22' and a 50' setback from the Ordinary High Water Level (OHWL) of Gaiter Lake (Lot 1, Block 1, Lot 2, Block 1, Lot 3, Block 1, Lot 4, Block 1, Lot 5, Block 1, Lot 7, Block 1, Lot 3, Block 2, Lot 4 Block 2, Lot 5, Block 2, Lot 6, Block 2, Lot 7, Block 2, Lot 8, Block 2, Lot 9, Block 2, Lot 1, Block 5, Lot 2, Block 5, Lot 4, Block 5, Lot 6, Block 5, Lot 7, Block 5, Lot 8, Block 5, Lot 9, Block 5, Lot 10, Block 5, Lot 11, Block 5, Lot 1, Block 6, Lot 3, Block 6, Lot 4, Block 6, Lot 5, Block 6, Lot 6, Block 6, Lot 7, Block 6, Lot 1 Block 7, Lot 2, Block 7, Lot 3, Block 7, Lot 4, Block 7, Lot 5, Block 7, Lot 6, Block 7, Lot 7, Block 7, Lot 8, Block 7, Lot 9, Block 7, Lot 10, Block 7, Lot 11, Block 7, Lot 2, Block 8, Lot 3, Block 8, Lot 5, Block 8, Lot 6, Block 8, Lot 7, Block 8, and Lot 8, Block 8, Pondview of Waseca, Waseca County, Minnesota.) and from 154.050 (1)(a) and 154.116 (D) to allow a single-family detached dwelling to be constructed on each existing platted lot that does not meet the minimum lot area standards related to Gaiter Lake Shoreland Overlay zoning without being replatted to meet the minimum lot area standard, subject to the following conditions:

1. Lowest floor and lowest opening in relationship to the Highest Known Water Level (HWL) requirement to be shown on the site plan when submitting a building permit.
2. An inspection to be conducted by the City of Waseca before footings are poured to verify required elevation and to certifying that structures have been constructed to be in compliance.
3. Adopt and Record Restrictive Covenants, enforceable by the City of Waseca as follows:
 - a. Maximum impervious surface on all lots shall not exceed 35% of lot area.
 - b. The minimum home square footage requirement (as stated in the development's Declaration of Protective Covenants) shall be amended as follows:

Dwelling Type	Existing	Propose
Rambler	1,400 sf	1,100 sf
Split Entry	1,150	950 sf
Two-Story (finished on both levels)	1,800	1,800 sf

and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that Resolution No. 15-09 be amended to reflect current settlement agreements between the City and Minnesota DNR and variances from the provisions of Chapter 154, Section 154.021 (E) (3) and 154.050 (5) (a) (1) of the Waseca City Code to allow a front yard setback of 22' and a 50' setback from the Ordinary High Water Level (OHWL) of Gaiter Lake (Lot 2, Block 3; Lot 1, Block 4) and from 154.050 (1)(a) and 154.116 (D) to allow a single-family detached dwelling to be constructed on each existing platted lot that does not meet the minimum lot area standards related to Gaiter Lake Shoreland Overlay zoning without being replatted to meet the minimum lot area standard, for the two riparian lots subject to the following conditions:

1. A certificate of survey showing existing and proposed elevations, including lowest floor and lowest opening, setback from OHWL, and setback from all lot lines, shall be required in conjunction with a building permit.
2. An elevation certificate certifying that structures have been constructed in compliance with the provisions of this variance as well as applicable lowest floor and lowest opening regulations, shall be submitted prior to occupancy of any structure.
3. Adopt and Record Restrictive Covenants, enforceable by the City of Waseca as follows:
 - a. Maximum impervious surface on all lots shall not exceed 35% of lot area.
 - b. Three trees shall be planted at the time of home construction, and prior to occupancy of the homes. Such trees must be maintained in good health and replaced upon becoming diseased or damaged.

- c. The minimum home square footage requirement (as stated in the development's Declaration of Protective Covenants) shall be amended as follows:

Dwelling Type	Existing	Propose
Rambler	1,400 sf	1,100 sf
Split Entry	1,150	950 sf
Two-Story (finished on both levels)	1,800	1,800 sf

Adopted this 7th day of August 2018.

R. D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT CITY MANAGER

RESOLUTION NO. 18-54

**A RESOLUTION OF THE CITY OF WASECA, MINNESOTA,
AUTHORIZING ACQUISITION OF TAX FORFEITED PROPERTY
FROM THE STATE OF MINNESOTA FOR PUBLIC PURPOSE**

WHEREAS, the City of Waseca was notified from the County of Waseca Auditor-Treasurer's Office of tax forfeited property intended for public auction; and

WHEREAS, the parcel commonly identified as 112 6th Ave SW, Parcel Identification Number 17.151.0801, has been legally identified as:

Commencing at the SE corner of Lot 10, Block 10, Barney's Addition to the Village of Waseca, Minnesota; thence North along the East line of said lot a distance of 66 ½ feet; thence West a distance of 33 feet; thence South a distance of 66 ½ feet; and thence East along the South line of said lot a distance of 33 feet to the place of beginning, all of said tract of land being in Lot 10, Block 10, of said Barney's Addition to the Village, now City, of Waseca, Minnesota, according to the recorded plat thereof, Waseca County Minnesota.

WHEREAS, after inspection by the City Building Official, the property has been determined to be unsalvageable due to extensive water damage; and

WHEREAS, the City of Waseca submitted property notice to the County of Waseca Auditor-Treasurer's Office to halt the public auction for the public purpose of addressing blight; and

NOW, THEREFORE, the City Council for the City of Waseca does ordain:

Section 1. That the City Manager is authorized to submit a State Deed Application to the County of Waseca Auditor-Treasurers Office and the Minnesota Department of Revenue.

Section 2. That the City Manager is hereby authorized to sign the deed for said property and pay all associated fees, taxes, and fair market value of one-hundred dollars (\$100).

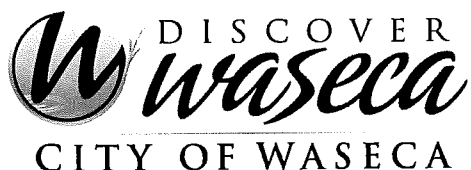
This Resolution shall become effective immediately after its adoption.

Adopted this 21st day of August, 2018.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSITANT TO THE CITY MANAGER



Request for City Council Action

Title:	Introduce and Set Public Hearing Date: Ordinance No. 1066, An Ordinance Amending Chapter 37 of the City Code; Boards, Commissions and Authorities Regarding Number of Planning Commission Members.		
Meeting Date:	August 21, 2018	Agenda Item Number:	6F
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Ordinance No. 1066
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to set the public hearing date for Ordinance No. 1066 at the September 18, 2018 City Council Meeting.		

BACKGROUND:

The City of Waseca is requesting an amendment to the Waseca Code of Ordinances, Chapter 37, Boards, Commissions and Authorities to reduce the number of members required on the Planning Commission. The Planning Commission is currently required to have seven members. All members must be appointed by the City Council to serve a three-year term.

Current membership on the Planning Commission is down to four members and as a result, it is becoming difficult to obtain a quorum for meetings.

There are no restrictions in statute or any other section of City Code that would prohibit the number of members from being changed. Having five members would provide a quorum of three (3). This would alleviate the current problem related to only having four (4) members, and the ongoing challenge of finding new members. In this scenario, one member would still be required to be a City Council representative.

At the August 15, 2018 Planning Commission meeting there was a 4-0 consensus of support recommending reduction to the number of Planning Commission members.

RECOMMENDATION: Set a public hearing date for Ordinance No. 1066 on September 18, 2018.

ORDINANCE NO. 1066

**AN ORDINANCE AMENDING CHAPTER 37; BOARDS, COMMISSIONS AND AUTHORITIES
OF THE WASECA CODE OF ORDINANCES
REGARDING NUMBER OF PLANNING COMMISSION MEMBERS**

WHEREAS, Chapter 37 of the Waseca Code of Ordinances provides for the establishment of the Planning Commission; and

WHEREAS, the Planning Commission is required to have seven members, one of which is a City Council Representative and all of which must be appointed by the City Council to serve a three-year term; and

WHEREAS, it has grown increasingly difficult to attract volunteers to serve on the Planning Commission, which is therefore causing difficulty in achieving a quorum.

NOW, THEREFORE, the City of Waseca does hereby ordain that the amendments to Chapter 37 of the Waseca Code of Ordinances as shown here-in are hereby approved and modified. The modification only amends the specified codes, the remainder of the Ordinance shall remain as previously adopted.

SECTION 1. Chapter 37, Boards, Commissions and Authorities of the Waseca Code of Ordinances is hereby amended as follows, underlined text is being added and ~~strikeout text~~ is being deleted:

§ 37.14 PLANNING COMMISSION.

The Planning Commission was established by the city pursuant to M.S. Ch. 462, as it may be amended from time to time, through its zoning ordinance in order to provide recommendations to the City Council and the Zoning Administrator in the administration of the zoning ordinance. The Planning Commission will consist of ~~seven~~ five members, appointed pursuant to § 37.01.

SECTION 2. This Ordinance shall take and be in force 10 days after its passage.

ADOPTED this 18th day of September 2018.

R. D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Introduced: August 21, 2018
Adopted: September 18, 2018
Published: September 28, 2018
Effective: September 28, 2018

CONTRACT CONSTRUCTION PAYMENT REQUEST

6G

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert, Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST: NO. 1 Materials

PAYMENT PERIOD: June 1, 2018-June 30, 2018

CONTRACTOR: Ditch Creek Landscape LLC

PAYMENT AMOUNT: \$6,389.85

Approved By:

Tony Kellogg 8/5/18
Department Head Date

Shelly L. Kelly 8/6/2018
Director of Finance Date

Dan Heff 8-6-18
City Manager Date



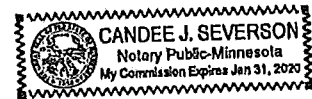
Application and Certificate for Payment, Construction Manager as Adviser Edition

CONTRACTOR'S APPLICATION FOR PAYMENT

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- CONTRACTOR:
By: Charles J. Mue
State of: Mn
County of: Wabesa

Subscribed and sworn to before
me this 28th day of June 2018
Notary Public: *Caleb J. [Signature]*
My Commission expires: 31-2020



In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 6,389.85
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature] Date: 7-21-18
ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0	\$ 0
Total approved this month, including Construction Change Directives	\$	\$
TOTALS	\$	\$
NET CHANGES IN THE WORK	\$	

AIA® Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certification for Payment, or G736™-2009, Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 001
APPLICATION DATE: 6/28/18
PERIOD TO: 6/28/18
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G + C)		
1	Retaining wall installation material	6726.15	0	6726.15	0	6726.15	100%	0	
GRAND TOTAL		6726.15		6726.15		6726.15			

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The undersigned hereby acknowledges receipt of the sum of \$ 6726.15

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert , Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 1 Labor

PAYMENT PERIOD : June 1, 2018-June 30, 2018

CONTRACTOR: Ditch Creek Landscape LLC

PAYMENT AMOUNT: \$7,851.75

Approved By:

Tom Kullagj 8/5/18
Department Head Date

Shelly L. Kallig 8/6/2018
Director of Finance Date

Dan Hill 8/6/18
City Manager Date



AIA® Document G732™ – 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: City of Waseca 508 South State Street Waseca, Mn 56093	PROJECT: Tink Larson Field Waseca, MN	APPLICATION NO: 001	DISTRIBUTION TO: OWNER <input type="checkbox"/> CONSTRUCTION MANAGER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Ditch Creek Landscape, LLC 16569 410TH Ave Waseca, MN 56093	VIA CONSTRUCTION MANAGER: Kraus-Anderson Construction Co	PERIOD TO: 6/28/18 CONTRACT DATE: 8/16/17 PROJECT NOS: / /	CONSTRUCTION MANAGER: Kraus-Anderson Construction Co
CONTRACT FOR: Retaining walls labor	VIA ARCHITECT: Wiseth Smith Nolting & Associates	WS32-D Labor	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 8265.00
2. NET CHANGES IN THE WORK.....	\$ 0
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$ 8265.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703).....	\$ 8265.00
5. RETAINAGE:	
a. 100 % of Completed Work (Column D + E on G703)	\$ 413.25
b. 0 % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I on G703).....	\$ 413.25
6. TOTAL EARNED LESS RETAINAGE.....	\$ 7851.75
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 0
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 7851.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$ 413.25

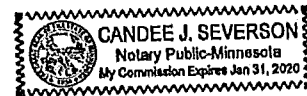
SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month, including Construction Change Directives	\$	\$
TOTALS	\$	\$
NET CHANGES IN THE WORK	\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]
State of: MN
County of: Waseca
Subscribed and sworn to before me this 28th day of June 2018
Notary Public: [Signature]
My Commission expires: 1-31-2020

Date: 8/28/18



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 7,851.75
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____
ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect Certification is not required.)

By: [Signature] Date: 7-27-18
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certification for Payment, or G736™-2009, Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 001

APPLICATION DATE: 6/28/18

PERIOD TO: 6/28/18

ARCHITECT'S PROJECT NO:

ARCHITECT'S PROJECT NO. _____									
In tabulations below, amounts are stated to the nearest dollar.									
Use Column I on Contracts where variable retainage for line items may apply.									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	retaining wall labor	8265.00	0	8265.00	0	8265.00	100%	0	
	GRAND TOTAL	8265.00		8265.00		8265.00			

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The undersigned hereby acknowledges receipt of the sum of \$ 8265.⁰⁰

CHECK ONLY ONE

- Tink Larson Field*
Waseca, MN

By: James J. Smith

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

6H

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert, Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 1 Materials

PAYMENT PERIOD : July 1, 2018-July 31, 2018

CONTRACTOR: Skold Specialty Contracting LLC

PAYMENT AMOUNT: \$1,752.75

Approved By:

Tom Kellough 8/5/18
Department Head Date

Shelly R. Kollig 8/6/2018
Director of Finance Date

Don Hill 8-6-18
City Manager Date

CONSTRUCTION MANAGER APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Waseca
508 South State Street
Waseca, MN 56093

PROJECT: Tink Larson Field
Waseca, MN

APPLICATION NO.: 178424-JUL18
PERIOD TO: 7/31/2018
PROJECT NOS.: 178424

Distribution to:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM CONTRACTOR: Skold Specialty Contracting, LLC
27214 Huck Finn Circle, Suite 3
Harrisburg, SD 57032

VIA CONSTR MANGER: Kraus-Anderson Construction
416 South Broadway
Rochester, MN 55904

CONTRACT DATE:

REMIT TO ADDRESS: 6730 NE 17TH STREET
DES MOINES, IA 50313

VIA ARCHITECT: Widseth Smith Nolling & Associates
Rochester, MN

CONTRACT FOR: Colling Specialty Door

WS 08-B MTH KRAUS-ANDERSON

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$1,845.00
2. Net changed by Change Orders	\$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$1,845.00
4. TOTAL COMPLETED & STORED TO DATE	\$1,845.00
(Column G on G703)	
5. RETAINAGE:	
a. <u>6</u> % of Completed Work	\$92.25
(Column D + E on G703)	
b. <u>5</u> % of Stored Material	\$0.00
(Column F on G703)	
Total Retainage (Line 5a + 5b or	
Total in Column I of G703)	\$92.25
6. TOTAL EARNED LESS RETAINAGE	\$1,752.75
(Line 6 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	
(Line 6 from prior Certificates)	\$0.00
8. CURRENT PAYMENT DUE	\$1,752.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 less Line 6)	\$92.25

CONTRACTOR:

By:

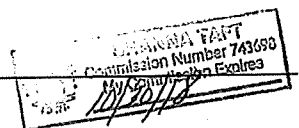
Date: July 18, 2018

State of: IOWA
County of: POLK
Subscribed and Sworn to before
me this day:

July 18, 2018

Notary Public:

CERTIFICATE FOR PAYMENT



In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Construction Manager and Architect certifies to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED \$ 1,752.75
(Attach explanation if amount certified differs from the amount applied for initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By:

Date: 7-27-18

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

Continuation Sheet

SKOLD SPECIALTY CONTRACTING
27214 Huck Finn Circle, Suite 3
Harrisburg, SD 57032

Remit to Address:

6730 NE 17th Street
Des Moines, IA 50313-1618

Application No: 178424-JUL18

Application Date: 7/18/2018

Period From 7/1/2018

Project No:

Cost Code:

Contract For: Tink Larson Field

Contract Date: 8/16/2017

Des Moines, IA 50313-1618					Contract Date: 8/16/2017				
A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
									5%
1	Coiling Specialty Door Material	1,845.00		1,845.00		1,845.00	100%	0.00	92.25
	GRAND TOTALS	1,845.00	0.00	1,845.00	0.00	1,845.00	100%	0.00	92.25

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: July 31, 2018

The undersigned hereby acknowledges receipt of the sum of \$ 1752.75

****Conditional upon Receipt of Payment****

CHECK ONLY ONE

- 1.) X as partial payment for labor, skill and material furnished.
- 2.) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ retainage or holdback)
- 3.) as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

By: Shamus Stephens

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert, Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 1 Labor

PAYMENT PERIOD : July 1, 2018-July 31, 2018

CONTRACTOR: Skold Specialty Contracting LLC

PAYMENT AMOUNT: \$1,562.75

Approved By:

Tom Kellogg 8/5/18
Department Head Date

Shelly L. Koiry 8/6/2018
Director of Finance Date

Duane Hébert 8-6-18
City Manager Date

CONSTRUCTION MANAGER APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Waseca
508 South State Street
Waseca, MN 56093

PROJECT: Tink Larson Field
Waseca, MN

APPLICATION NO.: 178424-JUL18
PERIOD TO: 7/31/2018
PROJECT NOS.: 178424
Distribution to:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM CONTRACTOR: Skold Specialty Contracting, LLC
27214 Huck Finn Circle, Suite 3
Harrisburg, SD 57032

VIA CONSTR MANGER: Kraus-Anderson Construction
416 South Broadway
Rochester, MN 55904

CONTRACT DATE: 7/18/2018

REMIT TO ADDRESS: 5730 NE 17TH STREET
DES MOINES, IA 50313

VIA ARCHITECT: Widseth Smith Nolting & Associates
Rochester, MN

CONTRACT FOR: Colling Specialty Door

WS08-B 64006

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM..... \$1,645.00
2. Net changed by Change Orders \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$1,645.00
4. TOTAL COMPLETED & STORED TO DATE \$1,645.00
(Column G on G703)
5. RETAINAGE:
a. 5 % of Completed Work \$82.25
(Column D + E on G703)
b. 5 % of Stored Material \$0.00
(Column F on G703)
Total Retainage (Line 5a + 5b or
Total in Column I of G703) \$82.25
6. TOTAL EARNED LESS RETAINAGE \$1,562.75
(Line 6 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$0.00
(Line 6 from prior Certificates)
8. CURRENT PAYMENT DUE \$1,562.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$82.25
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]

Date: July 18, 2018

State of: IOWA
County of: POLK
Subscribed and Sworn to before
me this day: July 18, 2018

Notary Public:

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Construction Manager and Architect certifies to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED.....

\$ 1,562.75

(Attach explanation if amount certified differs from the amount applied for Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature]

Date: 7-27-18

ARCHITECT:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

Continuation Sheet

SKOLD SPECIALTY CONTRACTING
27214 Huck Finn Circle, Suite 3
Harrisburg, SD 57032

Remit to Address: 5730 NE 17th Street
Des Moines, IA 50313-1618

Application No: 178424-JUL18
Application Date: 7/18/2018
Period From: 7/1/2018
Project No:
Cost Code:
Contract For: Tink Larson Field
Contract Date: 8/16/2017

Des Moines, IA 50313-1618					Contract Date: 8/10/2017				
A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
									5%
2	Colling Specialty Door Installation	1,645.00		1,645.00		1,645.00	100%	0.00	82.25
	GRAND TOTALS	1,645.00	0.00	1,645.00	0.00	1,645.00	100%	0.00	82.25

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: July 31, 2018

The undersigned hereby acknowledges receipt of the sum of \$ 1562.75

****Conditional upon Receipt of Payment****

CHECK ONLY ONE

- 1.) X as partial payment for labor, skill and material furnished.
- 2.) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ retainage or holdback)
- 3.) as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

By: 
Shamus Stephens

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

6I

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert, Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 1 Labor

PAYMENT PERIOD : July 1, 2018-July 31, 2018

CONTRACTOR: RTL Construction Inc

PAYMENT AMOUNT: \$13,935.55

Approved By:

Tom Kelly 8/5/18
Department Head Date

Shelly L Kelly 8/6/2018
Director of Finance Date

Don Hill 8-6-18
City Manager Date

APPLICATION AND CERTIFICATION FOR PAYMENT

TO CONSTRUCTION MANAGER:

City of Waseca
508 State Street South
Waseca, MN 56093

FROM CONTRACTOR:

RTL Construction, Inc.
4000 Valley Industrial Blvd S
Shakopee, MN 55379

PROJECT: Tink Larson Field

PERIOD TO: 7/31/2018

RTL JOB NO: 17-304

RTL Inv # 17304.1L

APPLICATION NO: 1

WS 09-A - Labor

CONTRACTORS APPLICATION FOR PAYMENT

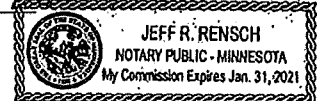
1.) ORIGINAL CONTRACT SUM \$14,669.00
2.) Net Change by Change Orders..... \$0.00
3.) Contract Sum to Date \$14,669.00
4.) Completed and Stored to Date \$14,669.00
5.) Retainage \$733.45
6.) Total Earned less Retainage..... \$13,935.55
7.) Less Previous Certificates for Payment..... 0.00
8.) Current Payment Due..... \$13,935.55
9.) Balance to Finish, Including Retainage..... \$733.45

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RTL Construction, Inc.

BY: [Signature] Date: 7/30/18

State of: MN County of: Scott
Subscribed and sworn before me this 30 day of July
Notary Public: [Signature]
My Commission Expires: 1-31-21



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	0.00	

CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's Knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 13,935.55
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with amount certified.)

Construction Manager:

By: [Signature] Date: 7/27/18

Architect:

By: _____ Date: _____

ITEM No.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Labor Contract	14,669.00	0.00	14,669.00	0.00	14,669.00	100	0.00	733.45
		14,669.00	0.00	14,669.00	0.00	14,669.00		0.00	733.45

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: 7/30, 2018

The undersigned hereby acknowledges receipt of the sum of \$ 13,935.55


****Conditional upon Receipt of Payment****

CHECK ONLY ONE

- 1.) as partial payment for labor, skill and material furnished.
- 2.) ✓ as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ 733.45 retainage or holdback)
- 3.) as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

By: 
Asst VP, RTL Construction, Inc.

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert , Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 1 Materials

PAYMENT PERIOD : July 1, 2018-July 31, 2018

CONTRACTOR: RTL Construction Inc

PAYMENT AMOUNT: \$3,800.00

Approved By:

Tara Kilgus 8/5/18
Department Head Date

Shelly L. Kalig 8/6/2018
Director of Finance Date

Duane Hébert 8-6-18
City Manager Date

APPLICATION AND CERTIFICATION FOR PAYMENT

TO CONSTRUCTION MANAGER:

City of Waseca
508 State Street South
Waseca, MN 56093

FROM CONTRACTOR:

RTL Construction, Inc.
4000 Valley Industrial Blvd S
Shakopee, MN 55379

PROJECT: Tink Larson Field

Materials

RTL Inv # 17304.1M

APPLICATION NO: 1

PERIOD TO: 7/31/2018

RTL JOB NO: 17-304

WS 09-A Mtrls

CONTRACTORS APPLICATION FOR PAYMENT

1.) ORIGINAL CONTRACT SUM \$4,000.00
2.) Net Change by Change Orders..... \$0.00
3.) Contract Sum to Date \$4,000.00
4.) Completed and Stored to Date \$4,000.00
5.) Retainage \$200.00
6.) Total Earned less Retainage..... \$3,800.00
7.) Less Previous Certificates for Payment..... 0.00
8.) Current Payment Due..... \$3,800.00
9.) Balance to Finish, Including Retainage..... \$200.00

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RTL Construction, Inc.

BY: *[Signature]*

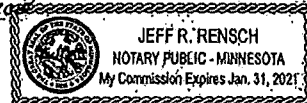
Date: 7/30/18

State of: MN County of: Scott

Subscribed and sworn before me this 30 day of July 2018

Notary Public: *[Signature]*

My Commission Expires: 1-31-21



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	0.00	

CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architects Knowledge, Information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 3,800.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with amount certified.)

Construction Manager:

By: *[Signature]*

Date: 7/27/18

Architect:

By:

Date:

ITEM No.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Material Contract	4,000.00	0.00	4,000.00	0.00	4,000.00	100	0.00	200.00
		4,000.00	0.00	4,000.00	0.00	4,000.00		0.00	200.00

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: 7/30, 2018

The undersigned hereby acknowledges receipt of the sum of \$ 3,800.00

****Conditional upon Receipt of Payment****

CHECK ONLY ONE

- 1.) ☐ as partial payment for labor, skill and material furnished.
- 2.) ☒ as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ 200.00 retainage or holdback)
- 3.) ☐ as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

Tink Larson Field
Waseca, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

By: 

Asst VP, RTL Construction, Inc.

NOTE: If this instrument is executed by a corporation, it must be signed by an officer and if executed by a partnership, it must be signed by a partner.

CONTRACT CONSTRUCTION PAYMENT REQUEST

6J

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert , Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 1

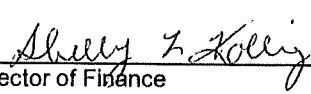
PAYMENT PERIOD : July 1, 2018-July 31, 2018

CONTRACTOR: Reichel Painting Co Inc

PAYMENT AMOUNT: \$27,930.00

Approved By:

 8/5/18
Department Head Date

 8/6/2018
Director of Finance Date

 8-6-18
City Manager Date

APPLICATION AND CERTIFICATE FOR PAYMENT CONSTRUCTION MANAGER-ADVISER EDITION

JUL 24 2018

AIA DOCUMENT G702/Cma (Instructions on reverse side)

TO (OWNER): City of Waseca 508 South State Street Waseca, MN 56093	PROJECT: Tink Larson Field Waseca, Minnesota	APPLICATION NO: 1 Inv 7491 PERIOD TO: 7/20/2018 PROJECT NOS.: 1711014 CONTRACT DATE: 8/16/2017	Kraus Anderson Construction Company <input type="checkbox"/> OWNER <input checked="" type="checkbox"/> CONSTRUCTION MANAGER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR
FROM (CONTRACTOR): Reichel Painting Co., Inc. P.O. Box 893 Mankato, MN 56002		VIA CONSTRUCTION MANAGER: Kraus Anderson Construction VIA ARCHITECT:	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 38,325.00
2. Net Change by Change Orders	\$ (-7,300.00)
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 31,025.00
4. TOTAL COMPLETED & STORED TO DATE	\$ 29,400.00
(Column G on G703)	
5. RETAINAGE:	
a. 5% of Completed Work	\$ 1,470.00
(Column D + E on G703)	
b. 5% of Stored Material	\$ 0.00
(Column F on G703)	
Total Retainage (Line 5a + 5b or Total in Column I of G703)	
6. TOTAL EARNED LESS RETAINAGE	\$ 27,930.00
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATE FOR PAYMENT (Line 6 from prior Certificate)	\$
8. CURRENT PAYMENT DUE	\$ 27,930.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	
	\$ 3,095.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		0.00
Total approved for this Month	-7,300.00	0.00
TOTALS	-7,300.00	0.00
NET CHANGES by Change Order	-7,300.00	

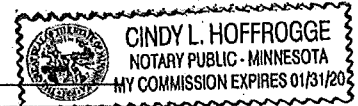
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: REICHEL PAINTING CO., INC.

By: Douglas P. Reichel Date: 7/23/2018

State of: Minnesota
County of: Nicollet
Subscribed and sworn to before me this 23rd day of July, 2018

Notary Public: Cindy L. Hoffrogge
My Commission expires: 1/31/2020



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 27,930.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

BY: [Signature] Date: 7-27-18

ARCHITECT:

BY: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract

AIA DOCUMENT G703

PAGE OF PAGES

APPLICATION NO: 1 Inv 7491
APPLICATION DATE: 07/23/18

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 07/20/18

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: 1711014

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

CONDITIONAL RECEIPT AND WAIVER OF LIEN

Dated: 7-26-2018

The undersigned hereby acknowledges that upon receipt of the sum of \$ 27,930.00 , which represents partial contract completed through July 23, 2018, from:

Kraus Anderson Construction
501 South 8th Street
Minneapolis, MN 55404

CHECK ONLY ONE

- 1) ☒ as partial payment for labor, skill and material furnished to:
- 2) ☐ as payment for all labor, skill and material furnished or to be furnished to:(except the sum of \$ _____ retainage or holdback)
- 3) ☐ as full and final payment for all labor, skill and material furnished to date to:

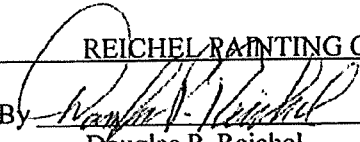
The following described real property: (legal description, street address or project name)

Tink Larson Field
Waseca, Minnesota

and when the payment has been properly endorsed and paid by the bank upon which it is drawn, hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

NONE

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

REICHEL PAINTING CO., INC.
By 
Douglas P. Reichel
President
(Title)
P.O. Box 893
(Address)
Mankato, MN 56002
(Address)

CONTRACT CONSTRUCTION PAYMENT REQUEST

6K

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert , Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 1

PAYMENT PERIOD : July 1, 2018-July 31, 2018

CONTRACTOR: Met-Con Construction Inc

PAYMENT AMOUNT: \$71,524.88

Approved By:

Tom Kelly 8/5/18
Department Head Date

Shelly L. Kelly 8/6/2018
Director of Finance Date

Don Hill 8-6-18
City Manager Date



AIA® Document G732™ – 2009

Received

JUL 23 2018

Application and Certificate for Payment, Construction Manager as Adviser Edition

Kraus-Anderson
Construction Company

TO OWNER:		PROJECT:	APPLICATION NO:	DISTRIBUTION TO:
City of Waseca 508 South State Street Waseca, MN 56093		Tink Larson Site Concrete 558 7th Ave NE Waseca, MN 56093	2201500001	OWNER <input type="checkbox"/>
FROM CONTRACTOR:	VIA CONSTRUCTION MANAGER:	PERIOD TO:	CONTRACT DATE:	CONSTRUCTION MANAGER <input checked="" type="checkbox"/>
Met-Con Construction, Inc. 15760 Acorn Trail Faribault, MN 55021	Kraus-Anderson Construction Co	8/31/2018	8/16/2017	ARCHITECT <input type="checkbox"/>
CONTRACT FOR:	VIA ARCHITECT:	PROJECT NOS:		CONTRACTOR <input type="checkbox"/>
		22015		FIELD <input type="checkbox"/>
			WS 32-B	OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

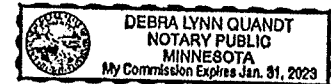
Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 72,100.00
2. NET CHANGES IN THE WORK.....	\$ 3,189.35
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 75,289.35
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$ 75,289.35
5. RETAINAGE:	
a. <u>500%</u> Completed Work (Column D + E on G703)	\$ 3,764.47
b. <u> </u> % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$ 3,764.47
6. TOTAL EARNED LESS RETAINAGE.....	\$ 71,524.88
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	0.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 71,524.88
9. BALANCE TO FINISH, INCLUDING RETAINAGE.....	\$ 3,764.47
(Line 3 minus Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: Tink Larson
State of: MN
County of: Rice
Subscribed and sworn to before me this 20 day of July, 2018
Notary Public: Debra Quandt
My Commission expires: 11/31/23

Date: 7.20.18



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 71,524.88

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature]

Date: 7-27-18

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month, including Construction Change Directives	\$ 3,189.35	\$
TOTALS	\$ 3,189.35	\$
NET CHANGES IN THE WORK	\$	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA® Document G703™ – 1992

2 2

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE: 2201500001
PERIOD TO: 7/20/2018
ARCHITECT'S PROJECT NO: 7/31/2018
22015

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G ÷ C)		
1	Surveying	1,160.00		1,160.00		1,160.00	100.00		58.00
2	Curb & Gutter	7,429.86		7,429.86		7,429.86	100.00		371.49
3	Caulking	2,108.00		2,108.00		2,108.00	100.00		105.30
4	Site Concrete	61,404.14		61,404.14		61,404.14	100.00		3,070.21
30000	Change Order #1	3,189.35		3,189.35		3,189.35	100.00		159.47
	Totals	75,289.35		75,289.35		75,289.35	100.00		3,764.47
	GRAND TOTAL								

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert , Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 2

PAYMENT PERIOD : July 1, 2018-July 31, 2018

CONTRACTOR: J & K Masonry

PAYMENT AMOUNT: \$5,020.75

Approved By:

Tom Kellogg 8/5/18
Department Head Date

Shelly L. Kelly 8/6/2018
Director of Finance Date

Duane Hébert 8-6-18
City Manager Date



AIA

Document G732™ – 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

RECEIVED

JUL 26 2018

KRAUS-ANDERSON®

TO OWNER:		PROJECT:	APPLICATION NO:	DISTRIBUTION TO:
City of Waseca		Link Larson Field	5017300002	OWNER <input type="checkbox"/>
508 South State Street		Waseca, MN 56093		CONSTRUCTION MANAGER <input checked="" type="checkbox"/>
FROM	Waseca, MN 56093	VIA CONSTRUCTION	PERIOD TO:	ARCHITECT <input type="checkbox"/>
CONTRACTOR:	J&K Masonry	MANAGER:	CONTRACT DATE: 1/31/2018	CONTRACTOR <input type="checkbox"/>
	PO Box 156		PROJECT NOS: 8/16/2017 /	FIELD <input type="checkbox"/>
	Faribault, MN 55021	VIA ARCHITECT: Kraus-Anderson Construction	50173	OTHER <input type="checkbox"/>
			WS 04-A	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$	32,300.00
2. NET CHANGES IN THE WORK.....	\$	2,035.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	34,335.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$	34,335.00
5. RETAINAGE:		
a. _____ % of Completed Work		
(Column D + E on G703)	\$	1,726.75
b. _____ % of Stored Material	\$	
(Column F on G703)		
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$	1,726.75
6. TOTAL EARNED LESS RETAINAGE.....	\$	32,608.25
(Line 4 minus Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....		27,787.50
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE.....	\$	5,020.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 minus Line 6)	\$	1,726.75

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: Debra Lynn Quandt Date: 7/19/18
State of: MIN
County of: Rice

Subscribed and sworn to before me this 19 day of July, 2018
Notary Public: Debra Lynn Quandt
My Commission expires: 1/31/23



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 5,020.75
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:
By: [Signature] Date: 7-27-18

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month, including Construction Change Directives	\$ 2,035.00	\$
TOTALS	\$ 2,035.00	\$
NET CHANGES IN THE WORK	\$ 2,035.00	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA® Document G703™ – 1992

2 2

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 5017300002
APPLICATION DATE: 7/19/2018
PERIOD TO: 7/31/2018
ARCHITECT'S PROJECT NO: 50173

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G ÷ C)		
30000	Masonry Complete Change Order #1	32,500.00 2,035.00	29,250.00	3,250.00 2,035.00		32,500.00 2,035.00	100.00 100.00		1,625.00 101.75
	Totals	34,535.00	29,250.00	5,285.00		34,535.00	100.00		1,726.75
	GRAND TOTAL								

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1992G703-1

CONTRACT CONSTRUCTION PAYMENT REQUEST

6M

DATE: August 03, 2018

TO: Mayor & City Council
Duane Hébert , Interim City Manager

PROJECT NAME: Tink Larson Community Field Reconstruction

CITY PROJECT NO. 2016-23

PAYMENT REQUEST : NO. 3

PAYMENT PERIOD : July 1, 2018-July 31, 2018

CONTRACTOR: South Central Erectors Inc

PAYMENT AMOUNT: \$8,645.00

Approved By:

Tom Kelly 8/5/18
Department Head Date

Shelly L. Kelly 8/6/2018
Director of Finance Date

D. Hill 8-6-18
City Manager Date

PAYMENT APPLICATION

Page 1

TO: City of Waseca c/o Kraus Anderson 416 South Broadway Rochester, MN 55904 Alt: FROM: South Central Erectors Inc 20838 636th St Dodge Center, MN 55927 FOR:	PROJECT NAME AND LOCATION: 17034 Tink Larson Field Tink Larson Field 501 7th Ave NE Waseca, MN 56093 ARCHITECT:	APPLICATION # 3 PERIOD THRU: 07/19/2018 PROJECT #s: DATE OF CONTRACT: 09/25/2017 Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> CONSTRUCTION MANAGER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR
--	---	--

CONSTRUCTION MANAGER: Kraus Anderson Construction Company

WS 05-B

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	\$32,400.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$32,400.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$23,300.00
5. RETAINAGE:	
a. 5.00% of Completed Work (Columns D + E on Continuation Page)	\$1,165.00
b. 5.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$1,165.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$22,135.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$13,490.00
8. PAYMENT DUE	\$8,645.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$10,285.00

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: South Central Erectors Inc

By: Joan Jank Date: 7-19-18

State of: MN

County of: Olmsted

Subscribed and sworn to before

me this 19th day of July 2018

Notary Public: Joanne Redman

My Commission Expires: 1/31/2020



CERTIFICATION

The Construction Manager and Architect's signatures below are their assurance to Owner, concerning the payment herein applied for, that: (1) they have inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Construction Manager and Architect know of no reason why payment should not be made.

CERTIFIED AMOUNT: 8645.00
 (If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

CONSTRUCTION MANAGER:

By: [Signature] Date: 7-27-18

ARCHITECT:

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

PAYMENT APPLICATION

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 2 of 2

PROJECT: 17034 Tink Larson Field
Tink Larson Field

APPLICATION #: 3
DATE OF APPLICATION: 07/19/2018
PERIOD THRU: 07/19/2018
PROJECT #s:

Payment Application containing Contractor's signature is attached.

PROJECT #s:

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Structural Steel	\$14,200.00	\$14,200.00	\$0.00	\$0.00	\$14,200.00	100%	\$0.00	
2	Metal Stairs & Metal Fabrications	\$18,200.00	\$0.00	\$9,100.00	\$0.00	\$9,100.00	50%	\$9,100.00	
TOTALS		\$32,400.00	\$14,200.00	\$9,100.00	\$0.00	\$23,300.00	72%	\$9,100.00	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a

check from: City of Waseca c/o Kraus Anderson

in the sum of: \$8,645.00 Eight Thousand six hundred forty five dollars

payable to: South Central Erectors Inc

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: City of Waseca c/o Kraus Anderson

located at: Tink Larson Field
501 7th Ave NE
Waseca, MN 56093

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: City of Waseca c/o Kraus Anderson

through: 7/31/2018

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 07/31/2018

Company: South Central Erectors

Signature: 

By: Jason Jacobsen
(Name & Title)