

CITY COUNCIL BUDGET WORKSESSION
6 P.M. (Council Chambers)
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, OCTOBER 16, 2018
7:00 P.M. AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS

MW Hemp Presentation
Southern Minnesota Initiative Foundation Update

- 6 CONSENT AGENDA

- A. Minutes – Regular City Council meeting – October 2, 2018
- B. Payroll & Expenditures
- C. **Resolution 18-68:** In Support of Small Town & Regional Vitality Investment Act of 2018
- D. Approval of Tobacco Licenses: Casey's General Stores
- E. **Resolution 18-70:** Approval of Tax Abatement for 1609 Clear Lake Drive
- F. Approval of Payment Request: Ulland Bro's HWY 14
- G. Approval of 2019 Airport CIP
- H. Approval of Dock Donation for Sportsman Landing

- 7 ACTION AGENDA

- A. **Ordinance 1067 & Public Hearing** – Annexing Certain Properties Owned by Clemons Properties LLC

- B. **Resolution 18-69:** Approval of Variance for Setback Requirements for Accessory Structure Additions
- C. **Resolution 18-71 & Public Hearing:** Miscellaneous Assessments

8 REPORTS

- A. City Manager's Report
 -Vision 2030
- B. Commission Reports
 Heritage Preservation – Tlougan
 Economic Development Authority – Fitch, Srp
 Discover Waseca Tourism – Fitch, Conrath
 Planning Commission – Arndt

9 ANNOUNCEMENTS

10 ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, OCTOBER 2, 2018

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp	Ann Fitch
Les Tlougan	Mark Christiansen
Jeremy Conrath	Allan Rose

Councilmembers absent:

Daren Arndt

Staff present:

Lee Mattson, City Manager
Ranae Schult, Administrative Assistant

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Fitch, seconded by Tlougan, to approve the agenda as presented, motion carried 6-0.

PUBLIC COMMENT

- 4 None.

REQUESTS AND PRESENTATIONS

- 5 Michele Priebe presented background information on *Infants Remembered In Silence, (IRIS)* to the Council.

The Mayor read a Proclamation declaring Monday, October 15, 2018, *Pregnancy and Infant Loss Remembrance Day in the City of Waseca*.

CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Fitch, to approve the Consent Agenda as presented; the motion carried 6-0 and included the following:
- A. Minutes – Regular City Council meeting – September 18, 2018
 - B. Payroll & Expenditures

- C. **Resolution 18-67:** Authorization to Execute Minnesota Department of Transportation Grant Agreement
- D. Liquor and Tobacco License Approval – Cash Wise Liquor and Grocery Store
- E. Approval of On-Site Gambling Permit for Waseca Hockey Association: The Mill
- F. Approval of Payment Request: Dirt Merchant, Inc.
- G. Approval of Payment Request: Pearson Brothers, Inc.

ACTION AGENDA

7 A. Waseca Fire Truck Purchase Discussion

On September 19, 2018, the City of Waseca held a bid opening for the purchase of a 2019 Full Response Pumper Fire Truck. The City received one bid for the pumper truck from Custom Fire, in the amount of \$566,182 (not including loose equipment).

The City had originally budgeted \$600,000. On March 20, 2018, the City Council approved an additional \$40,000 for the truck and any additional equipment, bringing the total budgeted amount to \$640,000.

Lee Mattson, City Manager, provided Council the following detailed breakdown of budget amounts for the Full Response Pumper Fire Truck, as well as budget amounts for equipment:

Total Budget Assigned by Council	\$ 640,000.00
Truck Expenses	\$ (563,182.00)
Equipment Expenses	\$ (88,375.00)
Total Balance	\$ (11,557.00)
Reprogram Unused Radio Dollars	\$ 11,557.00
Final Balance	\$ 0.00

John Underwood, Fire Chief, thanked the City Manager for doing a great job on the presentation of this item to the City Council. Chief Underwood also thanked the Mayor and City Council for their support.

A motion was made by Rose, seconded by Tlougan, to award the bid for the 2018 Full Response Pumper Fire Truck to Custom Fire, Osceola, WI; motion carried 6-0.

Mayor Srp inquired as to the delivery date. Chief Underwood stated it is anticipated late April or early May.

REPORTS

8A City Manager's Report

- Vision 2030 Strategic Action Committee's will be meeting within the next week to decide on one or two items to pursue. A meeting has been scheduled for October 17th for a presentation to the Coordinating Committee. Vision 2030 will be a key component of the B.E.S.T. Fall Summit, which is scheduled for November 7, 2018.
- Staff began smoke testing this week.
- Staff is continuing to move forward in working with Region 9 on a grant. It is anticipated to finalize the contract with them this week. The City is also applying for a grant(s) that will require a local match.
- The Public Works department did a great job cleaning up after the recent storm.
- Finance and HR Staff are working on insurance renewals for 2019.

8B Commission Reports

- Park Board: Councilmember Christiansen
 - 19th Avenue NE Trail Connection – Hope to have numbers for the next meeting regarding dollar amounts to connect to the Clear Lake trail. May need to look at grants for funding or funding from the CIP budget.
 - Storm Cleanup - Approximately 12-15 trees were lost during the storm. Staff spent last week cleaning up.
 - Memorial Park Cart Path Project - Sewer line needs to be installed to Elm, so this may not be finished until Spring.
 - Sinister Forest – The top part of Maplewood Park is closed for the Sinister Forest held the last few weekends in October.
 - Winterizing of the Parks has begun.
 - On future agendas, discussions will be held regarding a dog park, NW Nature area and the 19th Avenue Bike Trail.
- Fire Relief: Councilmember Conrath
 - On December 4, 2018, a City Council work session will be held with the Fire Relief Association.
- Airport Board: Councilmember Rose
 - Airport runway is being worked on, and should be completed October 14.
 - The State Grant resolution has been approved.
 - Fixed based operator hangar project began October 1st.
 - City and County need to re-establish the board for an Airport Zoning Ordinance.
 - CIP for Airport – Discussion regarding State and local funding for "T" hangars,
 - A good discussion was held between the jumpers and pilots. A plan was discussed to designate specific zones for the jumpers.

ANNOUNCEMENTS

9 The following miscellaneous announcements were made by Councilmembers:

- Councilmember Tlougan:
 - The Marching Classic was held Saturday, September 22. There were 11 bands in the parade and 15 bands in the field competition. Everyone had a great time, and many positive comments were received.

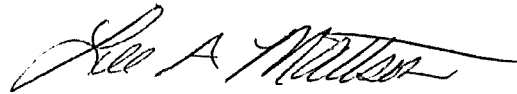
- Councilmember Rose and he attended the Quad Graphics tour on September 28th, and found it very interesting and informative.
 - Leaf pickup starts Monday, October 8th and runs for six weeks.
- Councilmember Fitch:
 - Beer and Brat's night is Thursday, October 4th.
 - Tour of Manufacturing is Thursday, October 4th.
 - Sinister Forest starts MEA weekend, and runs for two weekends.
 - Treats on the Streets is Thursday, October 25th.
 - Leaf burning can begin October 15th.
 - She attended the tour of the FCI building, and noticed they have kept the horticultural feel from when the college was in Waseca.
- Councilmember Conrath:
 - The annual Fire Department open house and chili feed is scheduled for Sunday, October 7th from 4 – 7 p.m.
- Councilmember Rose:
 - Elm Avenue construction is nearing the end.
 - Agreed that the Marching Classic was fantastic.
 - At the Quad building tour, he was impressed with Jeremy Brown, one of the owners of the building.
- Councilmember Christiansen:
 - Cashwise is coming to Waseca. Positive news is coming to Waseca.
 - Electric bills are a bit higher this month. If citizens have concerns, they should contact their Councilmember.
 - This weekend the band goes to Sioux Falls to compete.
- Mayor Srp:
 - Regarding the Elm Avenue project, he spoke to the road foreman from MN DOT, and they hope to open the east end of Elm Avenue in November. The bulk of their force is working on the intersection of 13 and 14.
 - Welcome Cashwise/Coborn's to Waseca.
 - He has heard more and more comments from citizens on how appreciative they are of all the City Staff.
 - Grateful to those that serve on boards and commissions.
 - He is visiting with Canadian Pacific Railroad concerning the noise level of the trains coming through Waseca.
 - He would like the City Manager to follow-up with the City Engineer regarding the area behind Sportsman Stop, 18th Avenue NE, and the water accumulation.

ADJOURNMENT

- 10 It was moved by Fitch, seconded by Conrath, to adjourn the meeting at 7:40 p.m.; motion carried 6-0.

R. D. SRP
MAYOR

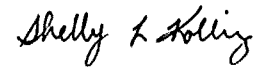
RANAE SCHULT
ADMINISTRATIVE ASSISTANT



6B

LIST OF EXPENDITURES

October 16, 2018



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City Council	0.00
Streets	24,777.43
Parks	13,251.66
Wastewater	10,501.02
Utility Administration	4,291.01
Utility Billing	7,109.19
Electric	14,344.21
Water	4,993.79
Building and Code Compliance	2,346.41
Police	52,028.16
Administration	4,151.00
Community Aides	900.00
Fire	8,128.87
Paid On Call Fire Department	6,210.00
Election Judges	0.00
PEG	0.00
Finance	10,001.08
Connections	3,627.22
Community Development	4,883.30
Engineering	14,579.18
Recreation	2,437.82
Econ Development	<u>2,437.82</u>

Total Gross Payroll	190,999.17
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*Less- Payroll Deductions	<u>(63,581.85)</u>
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Net Payroll Cost	\$ 127,417.32
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*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

September 28, 2018-October 11, 2018

Includes check #'s 152672-152735

Bank ACH Withdrawals.....	<u>1,950,501.45</u>
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GRAND TOTAL EXPENDITURES	<u>\$ 2,077,918.77</u>
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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
10/11/2018	101809	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 10/7/2018	101-21701-0000	17,291.85	M
Total 101217010000:					17,291.85	
10/11/2018	101805	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 10/7/2018	101-21702-0000	8,474.72	M
Total 101217020000:					8,474.72	
10/11/2018	101809	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/7/2018	101-21703-0000	8,089.57	M
10/11/2018	101809	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/7/2018	101-21703-0000	8,089.57	M
Total 101217030000:					16,179.14	
10/11/2018	101806	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 10/7/2018	101-21704-0000	1,256.46	M
10/11/2018	101806	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 10/7/201	101-21704-0000	8,166.90	M
10/11/2018	101806	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 10/7/2018	101-21704-0000	5,946.18	M
10/11/2018	101806	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 10/7/201	101-21704-0000	8,166.90	M
10/11/2018	101806	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 10/7/2018	101-21704-0000	8,919.30	M
Total 101217040000:					32,455.74	
10/11/2018	152697	IBEW	IBEW UNION DUES Pay Period: 10/7/2018	101-21707-0000	302.06	
10/11/2018	152699	IUOE Local #70	FIRE UNION DUES Pay Period: 10/7/2018	101-21707-0000	128.28	
10/11/2018	152699	IUOE Local #70	IUOE UNION DUES Pay Period: 10/7/2018	101-21707-0000	704.84	
10/11/2018	152700	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 10/7/2018	101-21707-0000	588.00	
Total 101217070000:					1,723.18	
10/11/2018	20180832	Greater Mankato Area United Way	UNITED WAY Pay Period: 10/7/2018	101-21708-0000	28.00	
Total 101217080000:					28.00	
10/11/2018	152706	MN Life	October Life Insurance	101-21710-0000	469.25	
Total 101217100000:					469.25	
10/11/2018	101809	ACH Internal Revenue Service	MEDICARE Pay Period: 10/7/2018	101-21712-0000	2,628.56	M
10/11/2018	101809	ACH Internal Revenue Service	MEDICARE Pay Period: 10/7/2018	101-21712-0000	2,628.56	M
Total 101217120000:					5,257.12	
10/11/2018	101810	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 10/7/2018	101-21713-0000	810.00	M
10/11/2018	101810	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 10/7/2018	101-21713-0000	495.00	M
Total 101217130000:					1,305.00	
10/11/2018	101808	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 10/7/2018	101-21714-0000	2,290.00	M
Total 101217140000:					2,290.00	
10/11/2018	101802	Further	Flex/HSA Reimbursement	101-21716-0000	678.00	M
10/11/2018	101811	Further	HSA DEDUCTION Pay Period: 10/7/2018	101-21716-0000	467.92	M
Total 101217160000:					1,145.92	

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
10/11/2018	101807	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 10/7/2018	101-21717-0000	1,194.73	M
Total 101217170000:					1,194.73	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-21720-0000	7,003.50	M
Total 101217200000:					7,003.50	
10/11/2018	152695	Homestead	Refund for denied temporary license	101-32110-0000	60.00	
Total 101321100000:					60.00	
10/11/2018	152704	MN Department of Labor & Industry	3rd Qtr Bldg permit surcharge to state	101-32280-0000	2,021.48	
Total 101322800000:					2,021.48	
10/11/2018	20180829	Fitch, Ann	Technology Reimbursement	101-41110-3200	224.60	
Total 101411103200:					224.60	
10/11/2018	152712	Rent 'N' Save Portable Services	Portable toilets - SQ Celebration	101-41110-4450	1,515.00	
10/11/2018	152731	Waseca County License Bureau	Patoon Trailer License Fee	101-41110-4450	78.00	
Total 101411104450:					1,593.00	
10/11/2018	20180856	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	
Total 101411104455:					1,125.00	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-41320-1300	1,809.00	M
Total 101413201300:					1,809.00	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-41320-1310	186.50	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-41320-1310	250.00	M
Total 101413201310:					436.50	
10/11/2018	152706	MN Life	October Life Insurance	101-41320-1330	28.87	
Total 101413201330:					28.87	
10/11/2018	20180855	U.S. Bank - CC	Lee Mattson lunch with directors	101-41320-2170	77.14	
10/11/2018	20180855	U.S. Bank - CC	Lee Mattson's welcome lunch	101-41320-2170	319.42	
Total 101413202170:					396.56	
10/11/2018	20180855	U.S. Bank - CC	Border to Border Conference-Anderson	101-41320-3300	120.00	
10/11/2018	20180855	U.S. Bank - CC	Hotel at conference	101-41320-3300	349.70	
Total 101413203300:					469.70	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-41500-1300	3,871.62	M
Total 101415001300:					3,871.62	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-41500-1310	1,215.10	M
Total 101415001310:					1,215.10	
10/11/2018	152706	MN Life	October Life Insurance	101-41500-1330	64.50	
Total 101415001330:					64.50	
10/11/2018	152711	PTM Document Systems	W-2 and 1099 tax forms and envelopes	101-41500-2000	71.41	
Total 101415002000:					71.41	
10/11/2018	152698	Infinity Catering	Insurance Breakfast/Lunch	101-41500-2200	461.10	
10/11/2018	152698	Infinity Catering	Insurance Breakfast/Lunch-Gratuity	101-41500-2200	70.00	
Total 101415002200:					531.10	
10/11/2018	20180855	U.S. Bank - CC	GFOA-CAFR Report	101-41500-3000	435.00	
Total 101415003000:					435.00	
10/11/2018	152705	MN Government Finance Officers Assoc	Class registration	101-41500-3300	20.00	
10/11/2018	20180855	U.S. Bank - CC	2018 Employment law seminar-Larson	101-41500-3300	50.00	
Total 101415003300:					70.00	
10/11/2018	20180830	Flaherty & Hood PA	Legal Services	101-41600-3000	1,265.57	
10/11/2018	20180836	Kennedy & Kennedy Law Office	September Legal Services	101-41600-3000	96.00	
10/11/2018	152728	Waseca County Auditor-Treasurer	Legal services contract payment	101-41600-3000	5,370.33	
Total 101416003000:					6,731.90	
10/11/2018	20180855	U.S. Bank - CC	Monthly service charge	101-41920-4950	11.98	
Total 101419204950:					11.98	
10/11/2018	20180819	Batteries Plus Bulbs	Batteries	101-41940-2000	114.45	
10/11/2018	20180834	Innovative Office Solutions LLC	Paper clips	101-41940-2000	.50	
Total 101419402000:					114.95	
10/11/2018	20180848	Red Feather Paper Company	2 ply tissue, roll towels, can liners	101-41940-2170	326.60	
10/11/2018	20180855	U.S. Bank - CC	Plates for break room	101-41940-2170	10.47	
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	101-41940-2170	5.58	
Total 101419402170:					342.65	
10/11/2018	152685	Cintas Corporation	Floor Mat	101-41940-3100	26.40	
10/11/2018	20180826	Culligan	RO Lease	101-41940-3100	28.95	
10/11/2018	20180844	Olympic Fire Protection Corp.	City Halls sprinkler system	101-41940-3100	180.00	
10/11/2018	20180850	ServiceMaster of Mankato/Waseca	janitorial service	101-41940-3100	1,556.00	
10/11/2018	20180859	Waste Management of Southern MN	September Service	101-41940-3100	162.00	
Total 101419403100:					1,953.35	
10/11/2018	101804	City of Waseca	September Utilities	101-41940-3800	2,108.97	M

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101419403800:					2,108.97	
10/11/2018	20180855	U.S. Bank - CC	Roof drain covers	101-41940-4000	27.34	
10/11/2018	20180857	Waseca Glass Inc.	door parts	101-41940-4000	89.50	
Total 101419404000:					116.84	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-41950-1300	1,275.62	M
Total 101419501300:					1,275.62	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-41950-1310	519.00	M
Total 101419501310:					519.00	
10/11/2018	152706	MN Life	October Life Insurance	101-41950-1330	30.19	
Total 101419501330:					30.19	
10/11/2018	152732	Waseca County Recorder	4 Month Foreclosures	101-41950-3200	1.00	
Total 101419503200:					1.00	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-42100-1300	11,840.00	M
Total 101421001300:					11,840.00	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-42100-1301	1,468.40	M
Total 101421001301:					1,468.40	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-42100-1310	5,123.00	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-42100-1310	323.60	M
Total 101421001310:					5,446.60	
10/11/2018	152706	MN Life	October Life Insurance	101-42100-1330	330.00	
Total 101421001330:					330.00	
10/11/2018	20180834	Innovative Office Solutions LLC	Office supplies	101-42100-2000	8.50	
10/11/2018	20180834	Innovative Office Solutions LLC	Office supplies	101-42100-2000	89.88	
10/11/2018	20180834	Innovative Office Solutions LLC	Office supplies	101-42100-2000	38.36	
Total 101421002000:					136.74	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	101-42100-2120	2,552.59	
Total 101421002120:					2,552.59	
10/11/2018	20180855	U.S. Bank - CC	Postage of biological specimen for testing	101-42100-2170	9.95	
10/11/2018	20180855	U.S. Bank - CC	Box sealing evidence tape	101-42100-2170	111.35	
10/11/2018	20180855	U.S. Bank - CC	Cell phone charger for city phone	101-42100-2170	10.78	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421002170:					132.08
10/11/2018	20180853	Tomsche, Matt	Uniform allowance	101-42100-2180	69.99
Total 101421002180:					69.99
10/11/2018	20180817	Axon Enterprises Inc	Equipment	101-42100-2190	1,145.00
10/11/2018	20180855	U.S. Bank - CC	Returned items	101-42100-2190	112.27-
Total 101421002190:					1,032.73
10/11/2018	152691	Express Pressure Washers, Inc	Equipment	101-42100-2210	2,518.30
Total 101421002210:					2,518.30
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	101-42100-2220	128.25
Total 101421002220:					128.25
10/11/2018	20180850	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42100-2230	423.81
10/11/2018	20180850	ServiceMaster of Mankato/Waseca	Carpet Cleaning	101-42100-2230	324.00
Total 101421002230:					747.81
10/11/2018	152726	Verizon Wireless-Lert B	Phone records	101-42100-3000	50.00
10/11/2018	152726	Verizon Wireless-Lert B	Phone records	101-42100-3000	50.00
Total 101421003000:					100.00
10/11/2018	152677	Bock's Service Inc.	tow expense	101-42100-3100	65.00
10/11/2018	152681	Bureau of Crim Apprehension	Access fees	101-42100-3100	270.00
10/11/2018	152685	Cintas Corporation	Floor Mats	101-42100-3100	12.77
10/11/2018	152685	Cintas Corporation	Floor Mats	101-42100-3100	12.77
10/11/2018	20180826	Culligan	Culligan	101-42100-3100	29.95
10/11/2018	20180859	Waste Management of Southern MN	September Service	101-42100-3100	51.38
Total 101421003100:					441.87
10/11/2018	20180855	U.S. Bank - CC	Field sobriety test training supplies	101-42100-3300	81.82
10/11/2018	20180855	U.S. Bank - CC	Field sobriety test training supplies	101-42100-3300	29.67
10/11/2018	20180855	U.S. Bank - CC	Breakfast and snack for 1st day of Field sobriety training	101-42100-3300	20.33
10/11/2018	20180855	U.S. Bank - CC	Coffee for training	101-42100-3300	6.39
10/11/2018	20180855	U.S. Bank - CC	Coffee for training	101-42100-3300	6.39
10/11/2018	20180855	U.S. Bank - CC	Meal during SWAT training	101-42100-3300	9.70
10/11/2018	20180855	U.S. Bank - CC	Mental health crisis conference-Maziarka	101-42100-3300	65.00
10/11/2018	20180855	U.S. Bank - CC	Lunch while at emergency management conference	101-42100-3300	16.93
10/11/2018	20180855	U.S. Bank - CC	Meals while at drug court training	101-42100-3300	17.91
10/11/2018	20180855	U.S. Bank - CC	Meals while at drug court training	101-42100-3300	25.38
10/11/2018	20180855	U.S. Bank - CC	Meals while at drug court training	101-42100-3300	23.25
Total 101421003300:					302.77
10/11/2018	152683	Centerpoint Energy	Monthly Billing	101-42100-3800	53.06
10/11/2018	101804	City of Waseca	September Utilities	101-42100-3800	1,032.56 M

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421003800:					1,085.62
10/11/2018	152687	City of Waseca	Compliance checks	101-42100-4640	150.00
10/11/2018	152687	City of Waseca	Compliance checks	101-42100-4640	100.00
10/11/2018	152687	City of Waseca	Compliance checks	101-42100-4640	100.00
10/11/2018	20180855	U.S. Bank - CC	Promotional Items	101-42100-4640	276.48
Total 101421004640:					626.48
10/11/2018	20180847	Premier Veterinary Center LLC	Animal Contract fee	101-42150-3100	3,148.64
Total 101421503100:					3,148.64
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-42200-1300	3,102.00 M
Total 101422001300:					3,102.00
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-42200-1310	1,250.00 M
Total 101422001310:					1,250.00
10/11/2018	152706	MN Life	October Life Insurance	101-42200-1330	49.50
Total 101422001330:					49.50
10/11/2018	152729	Waseca County Highway Department	Monthly billing	101-42200-2120	248.59
Total 101422002120:					248.59
10/11/2018	20180822	Central Fire Protection Inc.	Extinguisher recharge	101-42200-2160	30.00
10/11/2018	20180822	Central Fire Protection Inc.	Extinguishers	101-42200-2160	462.50
Total 101422002160:					492.50
10/11/2018	20180841	Napa Auto Parts	Parts and supplies	101-42200-2170	35.88
10/11/2018	20180848	Red Feather Paper Company	Janitorial Supplies	101-42200-2170	306.10
10/11/2018	20180855	U.S. Bank - CC	Cleaning supplies	101-42200-2170	15.94
Total 101422002170:					357.92
10/11/2018	20180840	Municipal Emergency Services Inc.	Uniforms	101-42200-2180	285.87
10/11/2018	20180840	Municipal Emergency Services Inc.	Uniforms	101-42200-2180	52.08
Total 101422002180:					337.95
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	101-42200-2210	170.96
Total 101422002210:					170.96
10/11/2018	20180850	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42200-2230	423.82
Total 101422002230:					423.82
10/11/2018	152674	Ancom Communications Inc	New Pagers	101-42200-2410	3,074.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101422002410:					3,074.00	
10/11/2018	152685	Cintas Corporation	Floor Mats	101-42200-3100	12.77	
10/11/2018	152685	Cintas Corporation	Floor Mats	101-42200-3100	12.77	
10/11/2018	20180844	Olympic Fire Protection Corp.	Sprinkler inspection	101-42200-3100	180.00	
10/11/2018	20180859	Waste Management of Southern MN	September Service	101-42200-3100	51.37	
Total 101422003100:					256.91	
10/11/2018	152683	Centerpoint Energy	Monthly Billing	101-42200-3800	17.00	
10/11/2018	152683	Centerpoint Energy	Monthly Billing	101-42200-3800	53.06	
10/11/2018	101804	City of Waseca	September Utilities	101-42200-3800	1,032.57	M
10/11/2018	101804	City of Waseca	September Utilities	101-42200-3800	48.93	M
Total 101422003800:					1,151.56	
10/11/2018	152727	Volunteer Firefighters Benefit Assn	Annual membership	101-42200-4330	577.00	
Total 101422004330:					577.00	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-42400-1300	1,292.00	M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-42400-1300	170.94	M
Total 101424001300:					1,462.94	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-42400-1310	500.00	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-42400-1310	82.50	M
Total 101424001310:					582.50	
10/11/2018	152706	MN Life	October Life Insurance	101-42400-1330	5.45	
10/11/2018	152706	MN Life	October Life Insurance	101-42400-1330	16.50	
Total 101424001330:					21.95	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	101-42400-2120	31.89	
Total 101424002120:					31.89	
10/11/2018	20180824	City Building Inspection Services LLC	Monthly Building Inspections	101-42400-3000	5,267.07	
Total 101424003000:					5,267.07	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-43000-1300	170.94	M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-43000-1300	3,179.69	M
Total 101430001300:					3,350.63	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-43000-1310	85.00	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-43000-1310	922.44	M
Total 101430001310:					1,007.44	
10/11/2018	152706	MN Life	October Life Insurance	101-43000-1330	5.61	
10/11/2018	152706	MN Life	October Life Insurance	101-43000-1330	74.74	

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101430001330:					80.35	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	101-43000-2120	104.61	
Total 101430002120:					104.61	
10/11/2018	20180855	U.S. Bank - CC	Roll flagging	101-43000-2170	29.24	
Total 101430002170:					29.24	
10/11/2018	152709	Northwest Lasers and Instruments	Repair and calibration of Sokia total station surveying in	101-43000-4040	262.50	
Total 101430004040:					262.50	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-43100-1300	3,387.69	M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-43100-1300	99.32	M
Total 101431001300:					3,487.01	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-43100-1310	1,450.71	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-43100-1310	28.68	M
Total 101431001310:					1,479.39	
10/11/2018	152706	MN Life	October Life Insurance	101-43100-1330	89.10	
10/11/2018	152706	MN Life	October Life Insurance	101-43100-1330	1.65	
Total 101431001330:					90.75	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	101-43100-2120	2,526.74	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	101-43100-2120	182.97	
Total 101431002120:					2,709.71	
10/11/2018	152675	Auto Value Waseca	Parts and supplies	101-43100-2170	61.94	
10/11/2018	152680	Builders First Source	concrete supplies	101-43100-2170	141.95	
10/11/2018	152680	Builders First Source	concrete mix	101-43100-2170	41.34	
10/11/2018	152682	Cemstone Concrete Materials LLC	sidewalk repair	101-43100-2170	698.65	
10/11/2018	20180835	James Brothers Construction Inc.	Sand	101-43100-2170	41.15	
10/11/2018	20180841	Napa Auto Parts	Parts and supplies	101-43100-2170	73.49	
10/11/2018	20180855	U.S. Bank - CC	supplies	101-43100-2170	87.78	
10/11/2018	20180855	U.S. Bank - CC	Supplies	101-43100-2170	12.88	
10/11/2018	152730	Waseca County Landfill	Brush	101-43100-2170	80.00	
10/11/2018	152730	Waseca County Landfill	Brush	101-43100-2170	80.00	
10/11/2018	20180857	Waseca Glass Inc.	4X8 high density poly	101-43100-2170	1,100.00	
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	42.09	
Total 101431002170:					2,461.27	
10/11/2018	20180816	AmeriPride Services Inc	uniform service	101-43100-2180	179.64	
10/11/2018	20180816	AmeriPride Services Inc	uniform service	101-43100-2180	173.42	
Total 101431002180:					353.06	
10/11/2018	20180850	ServiceMaster of Mankato/Waseca	Janitorial Services	101-43100-3100	286.00	

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/11/2018	20180859	Waste Management of Southern MN	September Service	101-43100-3100	145.30
Total 101431003100:					431.30
10/11/2018	152683	Centerpoint Energy	Monthly Billing	101-43100-3800	17.01
10/11/2018	101804	City of Waseca	September Utilities	101-43100-3800	48.92 M
10/11/2018	101804	City of Waseca	September Utilities	101-43100-3800	782.23 M
Total 101431003800:					848.16
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-43125-1300	878.29 M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-43125-1300	99.32 M
Total 101431251300:					977.61
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-43125-1310	376.11 M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-43125-1310	28.68 M
Total 101431251310:					404.79
10/11/2018	152706	MN Life	October Life Insurance	101-43125-1330	23.10
10/11/2018	152706	MN Life	October Life Insurance	101-43125-1330	1.65
Total 101431251330:					24.75
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-43170-1300	188.21 M
Total 101431701300:					188.21
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-43170-1310	80.60 M
Total 101431701310:					80.60
10/11/2018	152706	MN Life	October Life Insurance	101-43170-1330	4.95
Total 101431701330:					4.95
10/11/2018	152721	Traffic Marking Service Inc.	2018 Contractual Striping	101-43170-3100	8,307.10
Total 101431703100:					8,307.10
10/11/2018	101804	City of Waseca	September Utilities	101-43170-3800	125.62 M
Total 101431703800:					125.62
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-43220-1300	313.68 M
Total 101432201300:					313.68
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-43220-1310	134.33 M
Total 101432201310:					134.33
10/11/2018	152706	MN Life	October Life Insurance	101-43220-1330	8.25

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101432201330:					8.25	
10/11/2018	20180855	U.S. Bank - CC	Advertisement for Tink Larson Community Field	101-45100-2500	29.80	
Total 101451002500:					29.80	
10/11/2018	20180833	Independent School District #829	City Contribution Com Ed Rec	101-45100-3100	8,333.33	
Total 101451003100:					8,333.33	
10/11/2018	20180855	U.S. Bank - CC	Advertisement for Tink Larson Community Field opening	101-45100-3400	15.00	
Total 101451003400:					15.00	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-45130-1300	1,033.60	M
Total 101451301300:					1,033.60	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-45130-1310	400.00	M
Total 101451301310:					400.00	
10/11/2018	152706	MN Life	October Life Insurance	101-45130-1330	19.80	
Total 101451301330:					19.80	
10/11/2018	20180834	Innovative Office Solutions LLC	Wall calendar	101-45130-2000	13.93	
Total 101451302000:					13.93	
10/11/2018	20180855	U.S. Bank - CC	Flag for Front of Waterpark	101-45130-2170	142.50	
Total 101451302170:					142.50	
10/11/2018	20180855	U.S. Bank - CC	Waterpark inventory tracking	101-45130-3000	29.00	
Total 101451303000:					29.00	
10/11/2018	20180859	Waste Management of Southern MN	September Service	101-45130-3100	48.08	
Total 101451303100:					48.08	
10/11/2018	20180855	U.S. Bank - CC	Aquatic section meeting-McKay	101-45130-3300	11.73	
Total 101451303300:					11.73	
10/11/2018	152683	Centerpoint Energy	Monthly Billing	101-45130-3800	691.03	
10/11/2018	101804	City of Waseca	September Utilities	101-45130-3800	5,038.18	M
Total 101451303800:					5,729.21	
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	101-45130-4000	26.97	
Total 101451304000:					26.97	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-45200-1300	2,199.00	M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-45200-1300	258.40	M
Total 101452001300:					2,457.40	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-45200-1310	873.00	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	101-45200-1310	100.00	M
Total 101452001310:					973.00	
10/11/2018	152706	MN Life	October Life Insurance	101-45200-1330	74.25	
10/11/2018	152706	MN Life	October Life Insurance	101-45200-1330	4.95	
Total 101452001330:					79.20	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	101-45200-2120	744.40	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	101-45200-2120	10.00	
Total 101452002120:					754.40	
10/11/2018	152679	Bryan Rock Products Inc.	Ballfield aglime and carpath rock	101-45200-2170	979.92	
10/11/2018	20180826	Culligan	Culligan Water	101-45200-2170	43.00	
10/11/2018	152688	DeCook, Daniel	Volleyball Court sand	101-45200-2170	1,141.02	
10/11/2018	152707	MPeters Enterprises Inc.	Flag	101-45200-2170	26.00	
10/11/2018	20180841	Napa Auto Parts	Parts and supplies	101-45200-2170	2.78	
Total 101452002170:					2,192.72	
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	101-45200-2210	32.98	
Total 101452002210:					32.98	
10/11/2018	152680	Builders First Source	Lumber	101-45200-2230	34.78	
10/11/2018	152680	Builders First Source	Building materials for svp roof	101-45200-2230	128.60	
10/11/2018	152680	Builders First Source	Adhesive return	101-45200-2230	29.25	
10/11/2018	152680	Builders First Source	Lumber	101-45200-2230	66.66	
Total 101452002230:					200.79	
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	101-45200-2280	245.20	
Total 101452002280:					245.20	
10/11/2018	20180859	Waste Management of Southern MN	September service	101-45200-3100	963.11	
Total 101452003100:					963.11	
10/11/2018	152703	Mediacom	TLCF Internet	101-45200-3200	138.94	
Total 101452003200:					138.94	
10/11/2018	20180855	U.S. Bank - CC	Annual Conference-vanderhorst & gunderman	101-45200-3300	590.00	
Total 101452003300:					590.00	
10/11/2018	101804	City of Waseca	September Utilities	101-45200-3800	481.91	M

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452003800:					481.91
10/11/2018	152680	Builders First Source	Park Signs Supplies	101-45200-4000	14.32
10/11/2018	152693	Ferguson Enterprises Inc	Park Restroom Fixtures	101-45200-4000	52.50
10/11/2018	152716	St. Croix Recreation Company Inc	NEP play equipment replacement parts	101-45200-4000	5,185.92
10/11/2018	20180855	U.S. Bank - CC	Park sign lumber	101-45200-4000	374.88
Total 101452004000:					5,627.62
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	101-45200-4040	197.48
Total 101452004040:					197.48
10/11/2018	152712	Rent 'N' Save Portable Services	Portable toilet rental	101-45200-4100	365.00
10/11/2018	152712	Rent 'N' Save Portable Services	Portable toilet rental - Sept.	101-45200-4100	365.00
Total 101452004100:					730.00
10/11/2018	20180850	ServiceMaster of Mankato/Waseca	Janitorial Services	101-45500-3100	790.00
10/11/2018	20180859	Waste Management of Southern MN	September Service	101-45500-3100	27.55
Total 101455003100:					817.55
10/11/2018	152683	Centerpoint Energy	Monthly Billing	101-45500-3800	81.26
10/11/2018	101804	City of Waseca	September Utilities	101-45500-3800	1,026.88 M
Total 101455003800:					1,108.14
10/11/2018	152686	Cintas Corporation	First aid Cabinet Supplies	101-49210-4940	58.90
10/11/2018	152686	Cintas Corporation	First aid Cabinet Supplies	101-49210-4940	13.16
10/11/2018	152686	Cintas Corporation	First aid cabinet supplies	101-49210-4940	38.49
Total 101492104940:					110.55
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	101-49220-1540	1,099.50 M
Total 101492201540:					1,099.50
Total General Fund:					235,314.72
Airport					
10/11/2018	152685	Cintas Corporation	Floor mat	230-49810-2170	3.84
Total 230498102170:					3.84
10/11/2018	20180836	Kennedy & Kennedy Law Office	September Legal Services	230-49810-3000	228.00
Total 230498103000:					228.00
10/11/2018	152718	Stensrud Aviation	Airport contract payment	230-49810-3100	2,300.00
Total 230498103100:					2,300.00
10/11/2018	152684	CenturyLink	Airport service	230-49810-3200	2.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 230498103200:					2.95	
10/11/2018	101804	City of Waseca	September Utilities	230-49810-3800	59.71	M
Total 230498103800:					59.71	
Total Airport:					2,594.50	
Historical Preservation						
10/11/2018	152719	Streamline Associates LLC	Heritage preservation	255-46500-3100	1,492.25	
Total 255465003100:					1,492.25	
Total Historical Preservation:					1,492.25	
Economic Development-General f						
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	261-46700-1300	646.00	M
Total 261467001300:					646.00	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	261-46700-1310	250.00	M
Total 261467001310:					250.00	
10/11/2018	152706	MN Life	October Life Insurance	261-46700-1330	4.13	
Total 261467001330:					4.13	
10/11/2018	20180820	Blane, Canada Ltd	Synchronist Prime user fee	261-46700-3100	2,400.00	
Total 261467003100:					2,400.00	
10/11/2018	20180855	U.S. Bank - CC	Hotel at conference	261-46700-3300	174.85	
10/11/2018	20180855	U.S. Bank - CC	Border to Border Conference-Sandholm	261-46700-3300	120.00	
Total 261467003300:					294.85	
Total Economic Development-General f:					3,594.98	
Safe Haven Grant						
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	279-46350-1300	2,049.90	M
Total 279463501300:					2,049.90	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	279-46350-1310	510.10	M
Total 279463501310:					510.10	
10/11/2018	152706	MN Life	October Life Insurance	279-46350-1330	33.00	
Total 279463501330:					33.00	
Total Safe Haven Grant:					2,593.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Firefighter's Relief					
10/11/2018	152733	Waseca Fire Relief Association	State Aid	280-49070-1240	13,639.31
10/11/2018	152733	Waseca Fire Relief Association	State Aid	280-49070-1240	57,321.28
Total 280490701240:					70,960.59
Total Firefighter's Relief:					70,960.59
2014A GO Bonds					
10/11/2018	152715	Springsted Inc.	Disclosure service	390-47000-6200	475.00
Total 390470006200:					475.00
Total 2014A GO Bonds:					475.00
2014B Refunding Bond					
10/11/2018	152715	Springsted Inc.	Disclosure service	395-47000-6200	475.00
Total 395470006200:					475.00
Total 2014B Refunding Bond:					475.00
Capital Improvement					
10/11/2018	20180855	U.S. Bank - CC	#1623 Retaining wall block and cap	430-43010-5340	362.79
Total 430430105340:					362.79
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	430-43010-5560	57.55
Total 430430105560:					57.55
Total Capital Improvement:					420.34
HWY 14 Reconstruction					
10/11/2018	152717	Stantec Consulting Services Inc	Hwy 14 Engineering Services	436-43010-5560	82,392.78
10/11/2018	152723	Ulland Brothers Inc	Partial Payment 12	436-43010-5560	958,267.30
Total 436430105560:					1,040,660.08
Total HWY 14 Reconstruction:					1,040,660.08
Water					
10/11/2018	152694	Hawkins Inc	BEF Well 4 Chemicals	601-49401-2170	2,151.47
10/11/2018	152694	Hawkins Inc	City Well Chemicals	601-49401-2170	8,075.82
Total 601494012170:					10,227.29
10/11/2018	152683	Centerpoint Energy	Monthly Billing	601-49401-3800	23.34
10/11/2018	101804	City of Waseca	September Utilities	601-49401-3800	10,330.06 M
10/11/2018	152734	Xcel Energy	September service	601-49401-3800	92.72
Total 601494013800:					10,446.12
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	601-49430-1300	518.00 M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	601-49430-1300	849.76 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 601494301300:					1,367.76	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	601-49430-1310	250.00	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	601-49430-1310	1,636.10	M
Total 601494301310:					1,886.10	
10/11/2018	152706	MN Life	October Life Insurance	601-49430-1330	16.50	
10/11/2018	152706	MN Life	October Life Insurance	601-49430-1330	20.62	
Total 601494301330:					37.12	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	601-49430-2120	490.91	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	601-49430-2120	5.00	
Total 601494302120:					495.91	
10/11/2018	152685	Cintas Corporation	Uniform Service	601-49430-2180	3.90	
10/11/2018	20180843	Northern Safety Co. Inc.	Safety Glasses	601-49430-2180	31.83	
10/11/2018	152724	USA Blue Book	Safety Glasses	601-49430-2180	118.83	
Total 601494302180:					154.56	
10/11/2018	20180839	Metering & Technology Solutions	Meters (3)	601-49430-2215	282.29	
Total 601494302215:					282.29	
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	601-49430-2230	30.44	
Total 601494302230:					30.44	
10/11/2018	20180841	Napa Auto Parts	Parts and supplies	601-49430-2240	124.20	
Total 601494302240:					124.20	
10/11/2018	152685	Cintas Corporation	Work clothes	601-49430-3100	3.90	
10/11/2018	20180831	Gopher State One-Call Inc	Location calls - September	601-49430-3100	59.85	
10/11/2018	20180851	Sportsmans Stop Inc.	Shipping	601-49430-3100	11.66	
10/11/2018	152725	Utility Consultants Inc	Bacteria testing	601-49430-3100	180.00	
Total 601494303100:					255.41	
10/11/2018	20180855	U.S. Bank - CC	Wastewater class D refresher test-Dulas, Meyer	601-49430-3300	255.00	
Total 601494303300:					255.00	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	601-49585-1300	271.32	M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	601-49585-1300	511.13	M
Total 601495851300:					782.45	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	601-49585-1310	105.00	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	601-49585-1310	216.93	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601495851310:					321.93
10/11/2018	152706	MN Life	October Life Insurance	601-49585-1330	3.47
10/11/2018	152706	MN Life	October Life Insurance	601-49585-1330	18.25
Total 601495851330:					21.72
10/11/2018	20180855	U.S. Bank - CC	Fax machine cartridge	601-49585-2000	31.06
Total 601495852000:					31.06
10/11/2018	20180838	MAS Communications Inc.	Answering service - October	601-49585-3200	77.15
10/11/2018	152722	U.S. Postal Service	Postage - Oct utility bills	601-49585-3200	415.37
Total 601495853200:					492.52
10/11/2018	20180845	On Target Inc.	CASS certification of address files	601-49585-3500	42.32
Total 601495853500:					42.32
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	601-49586-1300	69.78 M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	601-49586-1300	426.36 M
Total 601495861300:					496.14
10/11/2018	101801	Further	VEBA/HSA submittal Oct	601-49586-1310	22.38 M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	601-49586-1310	166.67 M
Total 601495861310:					189.05
10/11/2018	152706	MN Life	October Life Insurance	601-49586-1330	1.98
10/11/2018	152706	MN Life	October Life Insurance	601-49586-1330	2.72
Total 601495861330:					4.70
10/11/2018	20180846	Pantheon Computer Systems Inc.	Computer battery back up	601-49586-2050	84.95
Total 601495862050:					84.95
10/11/2018	152715	Springsted Inc.	Disclosure service	601-49980-6200	475.00
Total 601499806200:					475.00
Total Water:					28,504.04
Sanitary Sewer					
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	602-49470-1300	1,129.22 M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	602-49470-1300	99.32 M
Total 602494701300:					1,228.54
10/11/2018	101801	Further	VEBA/HSA submittal Oct	602-49470-1310	483.56 M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	602-49470-1310	28.68 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494701310:					512.24
10/11/2018	152706	MN Life	October Life Insurance	602-49470-1330	29.70
10/11/2018	152706	MN Life	October Life Insurance	602-49470-1330	1.65
Total 602494701330:					31.35
10/11/2018	152708	Northern Sewer Equipment Co Inc	camera parts	602-49470-2240	49.52
10/11/2018	152708	Northern Sewer Equipment Co Inc	camera parts	602-49470-2240	353.64
Total 602494702240:					403.16
10/11/2018	20180831	Gopher State One-Call Inc	Location calls - September	602-49470-3100	59.85
Total 602494703100:					59.85
10/11/2018	152683	Centerpoint Energy	Monthly Billing	602-49470-3800	23.34
10/11/2018	101804	City of Waseca	September Utilities	602-49470-3800	1,446.03 M
Total 602494703800:					1,469.37
10/11/2018	20180841	Napa Auto Parts	Parts and supplies	602-49470-4020	11.46
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	602-49470-4020	26.08
Total 602494704020:					37.54
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	602-49480-1300	4,238.64 M
Total 602494801300:					4,238.64
10/11/2018	101801	Further	VEBA/HSA submittal Oct	602-49480-1310	187.50 M
Total 602494801310:					187.50
10/11/2018	152706	MN Life	October Life Insurance	602-49480-1330	61.88
Total 602494801330:					61.88
10/11/2018	152714	Schaeffer Manufacturing Co.	Lube	602-49480-2120	540.36
10/11/2018	152729	Waseca County Highway Department	Monthly billing	602-49480-2120	87.07
Total 602494802120:					627.43
10/11/2018	20180841	Napa Auto Parts	Parts and supplies	602-49480-2170	28.48
10/11/2018	20180855	U.S. Bank - CC	Lab Supplies	602-49480-2170	47.89
10/11/2018	20180855	U.S. Bank - CC	Ice for samples	602-49480-2170	19.90
10/11/2018	20180855	U.S. Bank - CC	Lunchroom supplies	602-49480-2170	17.25
10/11/2018	152724	USA Blue Book	Lab Supplies	602-49480-2170	130.16
10/11/2018	152724	USA Blue Book	Lab Supplies	602-49480-2170	468.47
Total 602494802170:					712.15
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	602-49480-2210	121.96

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494802210:					121.96
10/11/2018	152678	Born Well Drilling Inc.	Plumbing	602-49480-2230	49.90
Total 602494802230:					49.90
10/11/2018	152685	Cintas Corporation	Janitorial Supplies	602-49480-3100	16.88
10/11/2018	152692	FedEx	Shipping	602-49480-3100	27.29
10/11/2018	20180835	James Brothers Construction Inc.	Sewer Jetting	602-49480-3100	281.25
10/11/2018	20180842	North Shore Analytical Inc.	Permit Testing	602-49480-3100	410.00
10/11/2018	152725	Utility Consultants Inc	Permit Testing	602-49480-3100	3,486.41
10/11/2018	20180859	Waste Management of Southern MN	September Service	602-49480-3100	296.82
Total 602494803100:					4,518.65
10/11/2018	152683	Centerpoint Energy	Monthly Billing	602-49480-3800	26.68
10/11/2018	101804	City of Waseca	September Utilities	602-49480-3800	566.76 M
Total 602494803800:					593.44
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	602-49585-1300	271.32 M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	602-49585-1300	511.13 M
Total 602495851300:					782.45
10/11/2018	101801	Further	VEBA/HSA submittal Oct	602-49585-1310	105.00 M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	602-49585-1310	216.93 M
Total 602495851310:					321.93
10/11/2018	152706	MN Life	October Life Insurance	602-49585-1330	3.47
10/11/2018	152706	MN Life	October Life Insurance	602-49585-1330	18.25
Total 602495851330:					21.72
10/11/2018	20180855	U.S. Bank - CC	Fax machine cartridge	602-49585-2000	31.06
Total 602495852000:					31.06
10/11/2018	20180838	MAS Communications Inc.	Answering service - October	602-49585-3200	77.16
10/11/2018	152722	U.S. Postal Service	Postage - Oct utility bills	602-49585-3200	415.37
Total 602495853200:					492.53
10/11/2018	20180845	On Target Inc.	CASS certification of address files	602-49585-3500	42.33
Total 602495853500:					42.33
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	602-49586-1300	69.78 M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	602-49586-1300	426.36 M
Total 602495861300:					496.14
10/11/2018	101801	Further	VEBA/HSA submittal Oct	602-49586-1310	22.38 M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	602-49586-1310	166.67 M

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 602495861310:					189.05	
10/11/2018	152706	MN Life	October Life Insurance	602-49586-1330	1.98	
10/11/2018	152706	MN Life	October Life Insurance	602-49586-1330	2.72	
Total 602495861330:					4.70	
10/11/2018	20180830	Flaherty & Hood PA	Legal Services	602-49586-3000	36.25	
10/11/2018	20180836	Kennedy & Kennedy Law Office	September Legal Services	602-49586-3000	72.00	
Total 602495863000:					108.25	
10/11/2018	152715	Springsted Inc.	Disclosure service	602-49980-6200	475.00	
Total 602499806200:					475.00	
Total Sanitary Sewer:					17,818.76	
Electric Utility						
10/11/2018	101803	SMMPA	SMMPA	604-49550-3810	439,421.23	M
Total 604495503810:					439,421.23	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49570-1300	140.61	M
Total 604495701300:					140.61	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49570-1310	56.00	M
Total 604495701310:					56.00	
10/11/2018	152706	MN Life	October Life Insurance	604-49570-1330	2.11	
Total 604495701330:					2.11	
10/11/2018	101804	City of Waseca	September Utilities	604-49570-3800	81.31	M
Total 604495703800:					81.31	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49571-1300	3,102.16	M
Total 604495711300:					3,102.16	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49571-1310	1,235.50	M
Total 604495711310:					1,235.50	
10/11/2018	152706	MN Life	October Life Insurance	604-49571-1330	46.60	
Total 604495711330:					46.60	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	604-49571-2120	615.84	
Total 604495712120:					615.84	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/11/2018	20180841	Napa Auto Parts	Parts and supplies	604-49571-2170	19.42
10/11/2018	152713	RepNet Inc	Locate supplies	604-49571-2170	168.50
10/11/2018	20180855	U.S. Bank - CC	Cell Phone Charger	604-49571-2170	21.34
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	66.74
10/11/2018	152735	Zacks Inc.	Truck supplies	604-49571-2170	124.22
Total 604495712170:					400.22
10/11/2018	20180852	Stuart C. Irby Company	Safety Gloves	604-49571-2180	831.25
10/11/2018	20180855	U.S. Bank - CC	Winter Clothing	604-49571-2180	368.00
Total 604495712180:					1,199.25
10/11/2018	152673	American Test Center Inc.	Truck Testing	604-49571-3100	1,125.00
10/11/2018	20180831	Gopher State One-Call Inc	Location calls - September	604-49571-3100	59.85
10/11/2018	20180851	Sportsmans Stop Inc.	Shipping	604-49571-3100	8.15
10/11/2018	20180852	Stuart C. Irby Company	Glove Testing	604-49571-3100	168.75
Total 604495713100:					1,361.75
10/11/2018	20180855	U.S. Bank - CC	Meal at MMUA overhead school	604-49571-3300	8.74
10/11/2018	20180855	U.S. Bank - CC	Meal at MMUA overhead school	604-49571-3300	22.37
10/11/2018	20180855	U.S. Bank - CC	Meal at MMUA overhead school	604-49571-3300	6.78
10/11/2018	20180855	U.S. Bank - CC	Meal at MMUA overhead school	604-49571-3300	12.11
10/11/2018	20180855	U.S. Bank - CC	Meal at MMUA overhead school	604-49571-3300	7.51
10/11/2018	20180855	U.S. Bank - CC	Hotel room at MMUA School	604-49571-3300	252.83
Total 604495713300:					310.34
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49572-1300	311.97 M
Total 604495721300:					311.97
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49572-1310	124.25 M
Total 604495721310:					124.25
10/11/2018	152706	MN Life	October Life Insurance	604-49572-1330	4.69
Total 604495721330:					4.69
10/11/2018	20180837	M & R Electric Inc.	kElectrician	604-49572-3100	239.47
Total 604495723100:					239.47
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49573-1300	562.43 M
Total 604495731300:					562.43
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49573-1310	224.00 M
Total 604495731310:					224.00
10/11/2018	152706	MN Life	October Life Insurance	604-49573-1330	8.45

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495731330:					8.45	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49574-1300	158.18	M
Total 604495741300:					158.18	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49574-1310	63.00	M
Total 604495741310:					63.00	
10/11/2018	152706	MN Life	October Life Insurance	604-49574-1330	2.38	
Total 604495741330:					2.38	
10/11/2018	152734	Xcel Energy	September service	604-49574-3800	494.73	
Total 604495743800:					494.73	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49584-1300	118.65	M
Total 604495841300:					118.65	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49584-1310	47.25	M
Total 604495841310:					47.25	
10/11/2018	152706	MN Life	October Life Insurance	604-49584-1330	1.77	
Total 604495841330:					1.77	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49585-1300	219.64	M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49585-1300	514.37	M
Total 604495851300:					734.01	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49585-1310	85.00	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49585-1310	218.31	M
Total 604495851310:					303.31	
10/11/2018	152706	MN Life	October Life Insurance	604-49585-1330	2.81	
10/11/2018	152706	MN Life	October Life Insurance	604-49585-1330	18.36	
Total 604495851330:					21.17	
10/11/2018	20180855	U.S. Bank - CC	Fax machine cartridge	604-49585-2000	31.06	
Total 604495852000:					31.06	
10/11/2018	20180838	MAS Communications Inc.	Answering service - October	604-49585-3200	77.16	
10/11/2018	152722	U.S. Postal Service	Postage - Oct utility bills	604-49585-3200	415.36	
Total 604495853200:					492.52	
10/11/2018	20180845	On Target Inc.	CASS certification of address files	604-49585-3500	42.32	

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495853500:					42.32	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49586-1300	133.75	M
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	604-49586-1300	439.28	M
Total 604495861300:					573.03	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49586-1310	42.90	M
10/11/2018	101801	Further	VEBA/HSA submittal Oct	604-49586-1310	166.66	M
Total 604495861310:					209.56	
10/11/2018	152706	MN Life	October Life Insurance	604-49586-1330	3.80	
10/11/2018	152706	MN Life	October Life Insurance	604-49586-1330	2.81	
Total 604495861330:					6.61	
10/11/2018	20180819	Batteries Plus Bulbs	Batteries	604-49586-2000	110.00	
Total 604495862000:					110.00	
10/11/2018	152702	McGrann Shea Carnival Straughn & Lam	Attorney	604-49586-3000	350.00	
Total 604495863000:					350.00	
10/11/2018	20180818	Barr Engineering Company	Substation Switch replacement	604-49593-5300	3,675.00	
10/11/2018	152676	BC Electric Service	House Conversion	604-49593-5300	234.00	
10/11/2018	152676	BC Electric Service	House Conversion	604-49593-5300	234.00	
10/11/2018	152676	BC Electric Service	House Conversion	604-49593-5300	317.00	
10/11/2018	152676	BC Electric Service	Convert Sisters of St Francis Building	604-49593-5300	2,373.00	
10/11/2018	152676	BC Electric Service	House Conversion	604-49593-5300	234.00	
10/11/2018	20180821	Border States Electric Supply	Conversion Materials	604-49593-5300	431.83	
10/11/2018	20180837	M & R Electric Inc.	House Conversions (5)	604-49593-5300	826.80	
Total 604495935300:					8,325.63	
10/11/2018	20180818	Barr Engineering Company	Circuit Switcher Project	604-49593-5400	380.00	
Total 604495935400:					380.00	
Total Electric Utility:					461,913.36	
Storm Water Utility						
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	651-43140-1300	376.40	M
Total 651431401300:					376.40	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	651-43140-1310	161.19	M
Total 651431401310:					161.19	
10/11/2018	152706	MN Life	October Life Insurance	651-43140-1330	9.90	
Total 651431401330:					9.90	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
10/11/2018	101804	City of Waseca	September Utilities	651-43140-3800	65.25	M
Total 651431403800:					65.25	
10/11/2018	152682	Cemstone Concrete Materials LLC	Storm Sewer Repair	651-43140-4000	552.00	
10/11/2018	152690	Environmental Products & Access LLC	Sewer pipe ball for alum pond	651-43140-4000	895.34	
10/11/2018	20180827	ESS Brothers & Sons Inc	Castings for catch basins-19th Ave NE	651-43140-4000	1,061.50	
Total 651431404000:					2,508.84	
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	651-49585-1300	80.88	M
Total 651495851300:					80.88	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	651-49585-1310	34.33	M
Total 651495851310:					34.33	
10/11/2018	152706	MN Life	October Life Insurance	651-49585-1330	2.89	
Total 651495851330:					2.89	
Total Storm Water Utility:					3,239.68	
Central Garage Services						
10/11/2018	101812	Blue Cross Blue Shield of MN (ACH)	November Health Insurance	701-43180-1300	1,688.44	M
Total 701431801300:					1,688.44	
10/11/2018	101801	Further	VEBA/HSA submittal Oct	701-43180-1310	487.56	M
Total 701431801310:					487.56	
10/11/2018	152706	MN Life	October Life Insurance	701-43180-1330	28.05	
Total 701431801330:					28.05	
10/11/2018	152729	Waseca County Highway Department	Monthly billing	701-43180-2120	241.01	
Total 701431802120:					241.01	
10/11/2018	152675	Auto Value Waseca	Parts and supplies	701-43180-2170	6.16	
10/11/2018	152696	Huber Supply Co Inc	lease on tanks	701-43180-2170	19.98	
10/11/2018	20180858	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	15.14	
Total 701431802170:					41.28	
10/11/2018	152672	Ag Partners Coop	Oil/lubricant	701-43180-2210	1,203.90	
10/11/2018	152673	American Test Center Inc.	Annual inspection by ATC	701-43180-2210	575.00	
10/11/2018	152675	Auto Value Waseca	Parts and supplies	701-43180-2210	241.96	
10/11/2018	152677	Bock's Service Inc.	New tires	701-43180-2210	362.33	
10/11/2018	20180823	Christensen Tire Service	mount 2 of our tires	701-43180-2210	69.24	
10/11/2018	20180825	Crysteel Truck Equipment Inc.	Black poly side	701-43180-2210	489.00	
10/11/2018	152689	Deml Ford Lincoln Mercury Inc	criminal damage repair	701-43180-2210	256.89	
10/11/2018	152689	Deml Ford Lincoln Mercury Inc	Sleeve	701-43180-2210	35.87	
10/11/2018	152689	Deml Ford Lincoln Mercury Inc	Bracket	701-43180-2210	37.07	

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/11/2018	20180841	Napa Auto Parts	Parts and supplies	701-43180-2210	951.26
10/11/2018	152710	PowerPlan - RDO Equipment Co.	field service on JD loader	701-43180-2210	932.25
10/11/2018	20180849	Sanco Equipment LLC	Glass door	701-43180-2210	201.79
10/11/2018	152720	Towmaster Inc	hyd function control valve	701-43180-2210	846.25
Total 701431802210:					6,202.81
10/11/2018	20180854	Tool Sales Company	Tools	701-43180-2400	28.00
Total 701431802400:					28.00
10/11/2018	20180855	U.S. Bank - CC	Diagnostic program monthly charge	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					8,866.15
Property and Liability Insuran					
10/11/2018	20180828	First National Insurance	Agency Fee-October	702-49955-3000	800.00
Total 702499553000:					800.00
10/11/2018	152701	League of MN Cities Insurance Trust	4th Qtr General Liability	702-49955-3610	9,563.00
Total 702499553610:					9,563.00
10/11/2018	152701	League of MN Cities Insurance Trust	4th Qtr Scheduled	702-49955-3620	3,742.00
10/11/2018	152701	League of MN Cities Insurance Trust	4th Qtr Property	702-49955-3620	16,089.00
Total 702499553620:					19,831.00
Total Property and Liability Insuran:					30,194.00
Worker's Compensation Insuranc					
10/11/2018	152701	League of MN Cities Insurance Trust	4th Qtr work comp	703-49956-1510	41,385.00
Total 703499561510:					41,385.00
Total Worker's Compensation Insuranc:					41,385.00
Grand Totals:					1,950,501.45

Report Criteria:

Report type: GL detail

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RESOLUTION NO. 18-68**A RESOLUTION IN SUPPORT OF THE SMALL TOWN AND REGIONAL VITALITY
INVESTMENT ACT OF 2018**

WHEREAS, leaders in small towns and rural areas are facing critical challenges in meeting the current and projected needs of their local residents and business communities; and

WHEREAS, as America's population and tax base shifts to urban areas, there is a real and increasing need to meet these challenges which recognize rural communities' economic hardships to meet regulatory, economic development, and quality of life demands, and

WHEREAS, the needs of rural communities include but are not limited to affordable, quality child care; waste water treatment facility operation and maintenance; sufficient housing opportunities for local workforce; an increase in health care services and affordable health insurance options; reliable, high speed internet; an increase in skilled, experienced workers; and an increase in amenities like art and music, sports, bike trails, and other outdoor recreational opportunities, and

WHEREAS, if rural communities' needs are met, then young families and skilled workers can be enticed to move to, move back to or stay in these communities, and

WHEREAS, no current federal initiative is designed to help rural communities to overcome specific, unique barriers to their own growth

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waseca supports an initiative for the federal government to properly invest in small communities via the "Small Town and Regional Vitality Investment Act of 2018" in which the USDA Rural Development shall administer revenue sharing grants to local and regional governments representing small towns and rural areas.

Adopted this 16th day of October, 2018.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO CITY MANAGER

2019-01 Number

CITY OF WASECA

APPLICATION FOR LICENSE
TO SELL CIGARETTES AND TOBACCO PRODUCTS AT RETAIL
Waseca City Code Chapter 111, Section 111.04

Name of Applicant: CASEY'S RETAIL COMPANY

Doing Business As: CASEY'S GENERAL STORE #2436

Address: 604 STATE STREET SOUTH, WASECA, MN 56093

Telephone: 507-833-5688

Type of Business: CONVENIENCE STORE WITH GASOLINE SALES

Description of location where cigarettes/tobacco products will be sold: BEHIND COUNTER

I hereby make application to the City of Waseca, Minnesota for a license to sell cigarettes and tobacco products at retail at the above location for the term of 1 YEAR beginning with the 1ST day of JANUARY, 20 19, subject to the laws of the State of Minnesota, and the Ordinances and Regulations of the City of Waseca.

I hereby enclose \$ 235.00 as payment of the fee.


Applicant Signature
JULIA L. JACKOWSKI, SECRETARY FOR CASEY'S RETAIL COMPANY

09/05/2018
Date

2019-02 Number

CITY OF WASECA

**APPLICATION FOR LICENSE
TO SELL CIGARETTES AND TOBACCO PRODUCTS AT RETAIL**

Waseca City Code Chapter 111, Section 111.04

Name of Applicant: CASEY'S RETAIL COMPANY

Doing Business As: CASEY'S GENERAL STORE #1777

Address: 1109 N STATE STREET, WASECA, MN 56093

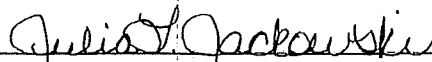
Telephone: 507-835-9159

Type of Business: CONVENIENCE STORE WITH GASOLINE SALES

Description of location where cigarettes/tobacco products will be sold: BEHIND COUNTER

I hereby make application to the City of Waseca, Minnesota for a license to sell cigarettes and tobacco products at retail at the above location for the term of 1 YEAR beginning with the 1ST day of JANUARY, 20 19, subject to the laws of the State of Minnesota, and the Ordinances and Regulations of the City of Waseca.

I hereby enclose \$ 235.00 as payment of the fee.



Applicant Signature

JULIA L. JACKOWSKI, SECRETARY FOR CASEY'S RETAIL COMPANY

09/05/2018

Date

03/09

RESOLUTION NO. 18-70**A RESOLUTION OF CITY OF WASECA, MINNESOTA
APPROVING A RESIDENTIAL PROPERTY TAX ABATEMENT PROGRAM**

WHEREAS, the City Council of the City of Waseca ("City Council") has approve a Tax Abatement Housing Program to encourage housing development within the City and has asked Waseca County to approve a tax abatement to augment the City program; and

WHEREAS, the City of Waseca desires to encourage, promote and facilitate residential development on vacant residential lots located within the City of Waseca ("City"), and has adopted a Residential Tax Abatement, a true and correct copy is on file at the offices of the City Manager, pursuant to which the City intends to offer abatement of City-imposed property taxes on qualifying residential properties in the City for which building permits for single family residential structures are applied for and issued by the City on or before December 31, 2018; and

WHEREAS, the parcels of real property for which abatements of City of Waseca-imposed property taxes are conditionally approved herein are identified and legally described in Resolution 17-40, Appendix A (the "eligible parcels"), and generally consist of every current vacant, unimproved parcel of property in a residential zoning district in the City of Waseca that are served by municipal infrastructure including central water and sanitary sewer service; and

WHEREAS, the City will use tax abatement for the purposes provided for in the Abatement Law and the City's approved Tax Abatement to match the proposed term of the abatements for each eligible property that satisfies the conditions for abatement established herein ("the qualifying parcels described in Resolution 17-40, Appendix A"); and

WHEREAS, the City proposes to use tax abatement for the purposes provided for in the Abatement Law and the Abatement Policy (and hereinafter defined). The proposed term of the abatements for each eligible property that satisfies the conditions for abatement established herein ("the qualifying parcels") will be for a term not to exceed ten years, with the City abating 50 percent of the portion of the City's share of ad valorem property taxes on the qualifying parcel derived from the value of the residential structure for which the City issues a building permit and paid by the property owner. The total abatement amount for any single qualifying parcel is not to exceed \$20,458.85, for a maximum total abatement of all eligible parcels' City-imposed property taxes not to exceed \$2,045.85. The abatements will apply to the City's share of ad valorem property taxes on the qualifying parcels derived from the value of the residential structure for which the City issues a building permit and paid by the record owners of such qualifying parcels (the "abatements"); and

WHEREAS, on December 20, 2016, the Council held a public hearing on the question of the abatements, with proper notice being duly given and published in advance; and

WHEREAS, the Abatements are authorized under Minnesota Statutes, Section 469.1812 through 469.1815 (the "Abatement Law").

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the Tax Abatement Application substantially in form as presented, submitted by Thomas and Jean Glaser (1609 Clear Lake Driver: PID#17.711.0200)

Adopted this 16th day of October, 2018.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO CITY MANAGER

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: October 11, 2018

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Old TH 14/Elm Avenue Reconstruction

CITY PROJECT NO. 2015-08

PAYMENT REQUEST: NO. 12

PAYMENT PERIOD: August 30, 2018-September 30, 2018

CONTRACTOR: Ulland Brothers Inc

PAYMENT AMOUNT: \$958,267.30

Approved By:

Tom Kullog 10/11/18
Department Head Date

Shelly L. Kelly 10/11/18
Director of Finance Date

Lee A. Mattson 10-11-18
City Manager Date



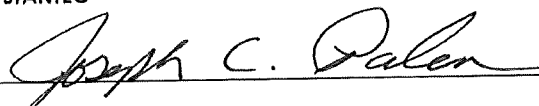
Owner: City of Waseca, 508 State St So, Waseca, MN 56093	Date: October 8, 2018
For Period: 8/30/2108 to 9/30/2018	Request No: 12
Contractor: Ulland Brothers Inc., 2400 Myers Road, Albert Lea, MN 56007	

CONTRACTOR'S REQUEST FOR PAYMENT
OLD TH 14 / ELM AVENUE RECONSTRUCTION
S.P. 8103-115, S.P. 8104-42, S.P. 172-010-003, S.A.P 081-602-019
STANTEC PROJECT NO. 193803196

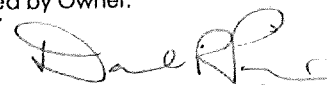
SUMMARY

1	Original Contract Amount		\$ 18,298,652.14
2	Change Order - Addition	\$ 563,157.73	
3	Change Order - Deduction	\$ 101,800.59	
4	Revised Contract Amount		\$ 18,760,009.28
5	Value Completed to Date		\$ 16,113,784.11
6	Material on Hand		\$ 0.00
6a	Erodible Acres Withholding		\$ (14,700.00)
7	Amount Earned		\$ 16,099,084.11
8	Less Retainage 5%		\$ 804,954.21
9	Subtotal		\$ 15,294,129.90
10	Less Amount Paid Previously		\$ 14,335,862.60
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 12		\$ 958,267.30

Recommended for Approval by:
STANTEC

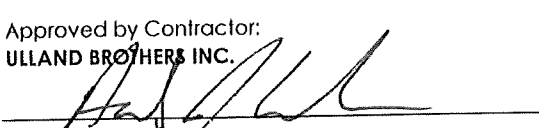


Approved by Owner:
MN/DOT

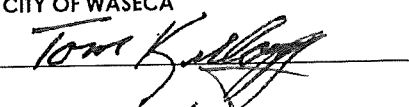

DANIEL R. PIRKLE

Date: 10-11-18

Approved by Contractor:
ULLAND BROTHERS INC.



Approved by Owner:
CITY OF WASECA



Date: 10/11/18

Specified Contract Completion Date:
Substantial: November 15, 2018
Final: May 31, 2019



Request for City Council Action

Title:	MOTION TO ADOPT THE 2019 AIRPORT CIP		
Meeting Date:	October 16, 2018	Agenda Item Number:	6G
Action:	☒ MOTION ☐ REQUESTS/PRESENTATIONS ☐ RESOLUTION ☐ ORDINANCE ☐ DISCUSSION	Supporting Documents:	2019 Airport CIP
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: ☒	Proposed Action: Motion to Adopt the 2019 Airport CIP		
How does this item pertain to Vision 2030 goals?	Create High Quality Community Assets		

BACKGROUND: The current Airport CIP has been updated to reflect potential upcoming projects and remove projects that have been completed or deemed unnecessary by the Airport Board. Adoption of the 2019 Airport CIP does not commit the City to complete the projects, but a project must be on the CIP to be constructed. The CIP needs to be submitted to the State by October 31, 2018.

BUDGET IMPACT: The 2019 Airport CIP identifies the State, Federal and Local cost shares for each project. Any Local funding comes from the Airport Special Revenue Fund.

RECOMMENDATION: Staff recommends the Waseca City Council adopt the 2019 Airport CIP.

ACQ - Waseta Municipal Airport
Capital Improvement Program 2019-2038

Fiscal Year	Fed	State	Local	Description	Funding Rates			Project Cost	FAA Funding	State Funding	Local Funding	Hangar Loan Fund (State)	FAA AIP Entitlements	FAA AIP State Appr./Discr.	FAA Funds Remaining	See Note 1		Notes
					FAA	St	Mun									Entitlement Transfer Out	Entitlement Transfer In	
2018	2019	2018		Runway Culvert/Ditch Relocation	90	5	5	\$336,489	\$302,840	\$16,824	\$16,824		\$150,000	\$0	\$152,840			Re-prioritized from 2024, Under Grant
2018	2019	2018		80-Ft x 80-Ft HFO Hangar Construction	0	70	30	\$740,947		\$0	\$518,663	\$222,284		\$0	\$0			Under Grant
2018	2019	2018		Airport Zoning Ordinance Update	0	70	30	\$36,600	\$0	\$0	\$25,620	\$10,980		\$0	\$0			Grant Offer Received
2019	2020	2019		10-Unit T-Hangar Construction - Building A	0	0	20	\$600,000	\$90,000	\$0	\$0	\$480,000	\$150,000	\$0	\$150,000			Hangar Loan Fund (80% funding, 0% int, 20 year term)
2019	2020	2019		T-Hangar Site Prep/Taxilanes	30	50	20	\$300,000	\$90,000	\$150,000	\$60,000			\$0	\$60,000			AIP Supplemental Funding
2019	2020	2019		Runway Lighting Replacement	100	0	0	\$600,000	\$600,000	\$0	\$0			\$540,000	\$0			AIP Supplemental Funding
2019	2020	2019		Runway 15/33 PAPI's and REIL's	100	0	0	\$150,000	\$150,000	\$0	\$0			\$150,000	\$0			Hangar Loan Fund (80% funding, 0% int, 20 year term)
2020	2021	2020		10-Unit T-Hangar Construction - Building B	0	0	20	\$600,000	\$0	\$0	\$0	\$480,000	\$150,000	\$0	\$150,000			AIP Supplemental Funding
2020	2021	2020		T-Hangar Site Prep/Taxilanes	30	50	20	\$350,000	\$75,000	\$125,000	\$50,000			\$0	\$75,000			Hangar Loan Fund (80% funding, 0% int, 20 year term)
2021	2022	2021		No Projects Programmed					\$0	\$0	\$0			\$0	\$0			State 70%, Federal 90% of eligible areas
2022	2023	2022		Parking Lot Expansion	90	5	5	\$100,000	\$90,000	\$5,000	\$5,000			\$0	\$25,000			
2023	2024	2023		Apron/Taxilane Crack Sealing	90	5	5	\$125,000	\$112,500	\$6,250	\$6,250			\$0	\$322,500			
2024	2025	2024		No Projects Programmed					\$0	\$0	\$0			\$0	\$472,500			
2025	2026	2025		Runway 15/33 Reconstruction Design	90	5	5	\$150,000	\$135,000	\$7,500	\$7,500			\$0	\$487,500			
2026	2027	2026		Runway 15/33 Reconstruction	90	5	5	\$2,500,000	\$2,250,000	\$125,000	\$125,000			\$1,612,500	\$0			
2027	2028	2027		Ag Spray Operator Site Development	0	70	30	\$300,000	\$0	\$210,000	\$90,000			\$0	\$150,000			
2028	2029	2028		No Projects Programmed					\$0	\$0	\$0			\$0	\$300,000			
2029	2030	2029		Environmental Assessment (Rwy/Twy Extension)	90	5	5	\$65,000	\$58,500	\$3,250	\$3,250			\$0	\$391,500			
2030	2031	2030		Runway/Taxiway Extension Design	90	5	5	\$300,000	\$270,000	\$15,000	\$15,000			\$0	\$71,500			
2031	2032	2031		Runway/Taxiway Extension Construction	90	5	5	\$3,500,000	\$3,150,000	\$175,000	\$175,000			\$0	\$271,500			
2032	2033	2032		No Projects Programmed					\$0	\$0	\$0			\$0	\$150,000			
2033	2034	2033		Apron/Taxilane Crack Sealing	90	5	5	\$150,000	\$135,000	\$7,500	\$7,500			\$0	\$150,000			
2034	2035	2034		Environmental Assessment (Crosswind Rwy)	90	5	5	\$75,000	\$67,500	\$3,750	\$3,750			\$0	\$165,000			
2035	2036	2035		Turf Crosswind Runway Design	90	5	5	\$200,000	\$180,000	\$10,000	\$10,000			\$0	\$247,500			
2036	2037	2036		Turf Crosswind Runway Construction	90	5	5	\$1,500,000	\$1,350,000	\$75,000	\$75,000			\$982,500	\$0			
2037	2038	2037		Runway Crack Sealing	90	5	5	\$150,000	\$135,000	\$7,500	\$7,500			\$0	\$15,000			
2038	2039	2038		No Projects Programmed					\$0	\$0	\$0			\$0	\$165,000			
Totals								\$12,729,036	\$9,151,340	\$1,486,857	\$1,130,839	\$960,000						

(1) Entitlement transfers due back to other airports are subject to terms of agreement and expiration.

Title:	Sportsman Landing (Northshore) Dock Donation		
Meeting Date:	October 16, 2018	Agenda Item Number:	6H
Action:	☒ MOTION ☐ REQUESTS/PRESENTATIONS ☐ RESOLUTION ☐ ORDINANCE ☐ DISCUSSION	Supporting Documents:	
Originating Department:	Parks	Presented By:	Consent Agenda
Approved By City Manager: ☒	Proposed Action: Motion to accept the \$5000 donation from the Waseca Lakes Association towards a new floating dock at Sportsman Landing (Northshore) of Clear Lake.		
How does this item pertain to Vision 2030 goals?	Create High Quality Community Assets		

BACKGROUND: The current floating dock at Sportsman Landing (Northshore) on Clear Lake has reached the end of its useful life and needs replacement. The City of Waseca – Parks Department has partnered with the Waseca Lakes Association to replace the dock. The Waseca Lakes Association has donated \$5000 and the Park Department has committed \$2000 towards the purchase of the dock.

BUDGET IMPACT: The \$2000 commitment from the City is included in the 2018 City of Waseca - Parks Department budget.

RECOMMENDATION: Staff and Park Board recommends the Waseca City Council accept the \$5000 donation from the Waseca Lakes Association towards a new floating dock at Sportsman Landing (Northshore) on Clear Lake.