

Council Work Session: 6 p.m. – Manager Goals

REGULAR WASECA CITY COUNCIL MEETING

TUESDAY, FEBRUARY 16, 2021 7 p.m.

AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council **may not take action** on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS
- 6 CONSENT AGENDA

- A. Minutes –Regular City Council Meeting February 2, 2021
- B. Payroll & Expenditures
- C. **Resolution 21-04**: Acquiring Land from Waseca School District
- ~~D. **Resolution 21-05**: Local Government Aid Funding Support~~ (Item has been removed)
- E. **Resolution 21-08**: Airport Managers service contract renewal
- F. Accepting Ben Priebe’s Airport Board Application
- G. Approval of Taxi License Application
- H. Bidding of Watermain Improvement Projects
- I. **Resolution 21-10**: Accepting 2020 Donations
- J. Approval of Contract Payment: Dirt Merchant

- 7 ACTION AGENDA

- A. **Resolution 21-07**: Approval of LRIP application for 8th St SE
- B. **Resolution 21-09**: Support for Woodville Township LRIP application
- C. Approval of final payment for City Project No. 2017-06 & 2018-01
- D. **Resolution 21-06**: Supporting Small Cities Development Grant Project

- 8 REPORTS

- A. City Manager’s Report
- B. Commission Reports

- 9 ANNOUNCEMENTS

- 10 ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, FEBRUARY 2, 2021

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m. The meeting was held virtually, due to COVID-19.

Councilmembers Present: Mayor Roy Srp Ted Conrath
Daren Arndt John Mansfield
Jeremy Conrath Mark Christiansen

Councilmembers Absent: Allan Rose

Staff Present: Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager

Others Present: Sophia Hoiseth, Vision 2030
Benya Kraus, Lead for MN
Ankit Patel, Sportsman Stop Owner

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 Motion was made by Arndt seconded by Jeremy Conrath to approve the agenda as presented. Roll call 6-0. Motion carried.

PUBLIC COMMENT

- 4 Sophia Hoiseth and Benya Kraus updated the Council on Vision 2030 items along with upcoming projects for each of the four (4) action teams in 2021.

REQUESTS AND PRESENTATIONS

- 5 None

CONSENT AGENDA

- 6 It was moved by Mansfield seconded by Arndt, to approve the Consent Agenda as presented. Roll call 7-0. The motion carried.

- A. Minutes – Regular City Council Meeting & Work Session January 4, 2021
- B. Payroll & Expenditures
- C. Approval of Tobacco & Off-Sale Liquor License Application: Sportsman Stop
- D. Approval of Contract Payment: Fendler Patterson Construction

ACTION AGENDA

7 A. CARES ACT Grant Distribution

Team Academy completed all the necessary paperwork and was awarded their request of \$15,000 in CARES ACT funding. The City Council is required to approve the request which the City allocates 50% of the funds and the County issues the other 50%.

Motion was made by Jeremy Conrath, seconded by Arndt to approve the funding request. Roll call 6-0, motion carried.

B. Council Meeting Format Update

After the City Manager updated the Council on meeting formats, the Council discussed and decided to meet in person beginning February 16, 2021 at their next regular meeting.

Motion was made by Arndt, seconded by Srp to meet come back to in person Council Meetings. Roll call 6-0, motion carried

C. RCCA: Emergency Response to Minneapolis

City Council discussed responding to Civil Unrest Mutual Aid calls to the City of Minneapolis. After further discussion it was decided that the Waseca Police, Fire, and S.W.A.T. would not respond to Civil Unrest calls in Minneapolis.

Motion was made by Jeremy Conrath, seconded by Srp for Waseca not to respond to Civil Unrest calls from Minneapolis. Roll call 5-1 (Christiansen -Nay), motion carried

REPORTS

8 A. City Manager's Report

- Attended the virtual Coalition of Greater MN Cities conference
- Former Community Development Intern Conner Jakes was recognized in the MAHCO winter newsletter and credited Bill Green for helping him gain experience
- Molly Byron is the new Minnesota Fellow at City Hall
- Engineering is working on the MS4 permit
- Officer Shannon Jes is now a full-time patrol officer
- SCDP grant application that the City contracted with SWMNHP is underway.

B. Commission Reports

Fire Relief

- Worked on By-Laws
- Discussed asking for raises to the relief fund at the end of the year

HPC

- Elected new officers
- Discussed going from 5 to 7 commissioners
- Talked about the walking tour of downtown

ANNOUNCEMENTS

- 9 Srp – read Thank You cards from both the Waseca Area Foundation and Census Bureau.

ADJOURNMENT

- 10 There being no further business to be brought before the Council, it was moved by Arndt seconded by Jeremy Conrath, to adjourn the meeting at 7:48 p.m.; Roll call, 6-0. Motion carried.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Micah Fischer

6B

LIST OF EXPENDITURES

January 19, 2021

Lee A. Miller

=====

City Council	0.00
Streets	26,524.17
Parks	10,444.41
Wastewater	8,542.10
Utility Administration	4,850.92
Utility Billing	7,989.65
Electric	14,508.59
Water	7,485.73
Building and Code Compliance	2,753.73
Police	63,864.08
Administration	7,506.73
Community Aides	881.50
Fire	8,099.87
Paid On Call Fire Department	1,563.77
Election Judges	0.00
Finance	8,160.95
Connections	2,257.64
Community Development	5,520.92
Engineering	15,226.45
Recreation	2,112.24
Econ Development	<u>6,202.19</u>

Total Gross Payroll	204,495.64
---------------------	------------

*Less- Payroll Deductions	<u>(71,573.26)</u>
---------------------------	--------------------

Net Payroll Cost	\$	132,922.38
------------------	----	------------

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

January 29, 2021-February 12, 2021

Includes check #'s 156365-156422

Bank ACH Withdrawals.....	<u>926,585.76</u>
---------------------------	-------------------

GRAND TOTAL EXPENDITURES	\$	<u>1,059,508.14</u>
--------------------------	----	---------------------

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
02/10/2021	22107	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 2/7/2021	101-21701-0000	18,700.50	M
Total 101217010000:					18,700.50	
02/10/2021	22103	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 2/7/2021	101-21702-0000	8,694.77	M
Total 101217020000:					8,694.77	
02/10/2021	22107	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/7/2021	101-21703-0000	7,980.10	M
02/10/2021	22107	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/7/2021	101-21703-0000	7,980.10	M
Total 101217030000:					15,960.20	
02/10/2021	22104	Public Employees Retirement Assn (ACH	Adjustment	101-21704-0000	.04-	M
02/10/2021	22104	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 2/7/2021	101-21704-0000	1,342.32	M
02/10/2021	22104	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 2/7/2021	101-21704-0000	8,724.97	M
02/10/2021	22104	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 2/7/2021	101-21704-0000	7,165.70	M
02/10/2021	22104	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 2/7/2021	101-21704-0000	8,724.97	M
02/10/2021	22104	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 2/7/2021	101-21704-0000	10,748.52	M
Total 101217040000:					36,706.44	
02/10/2021	156365	IBEW	IBEW UNION DUES Pay Period: 2/7/2021	101-21707-0000	342.73	
02/10/2021	156366	IUOE Local #70	FIRE UNION DUES Pay Period: 2/7/2021	101-21707-0000	133.78	
02/10/2021	156366	IUOE Local #70	IUOE UNION DUES Pay Period: 2/7/2021	101-21707-0000	549.10	
02/10/2021	156367	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 2/7/2021	101-21707-0000	698.50	
Total 101217070000:					1,724.11	
02/10/2021	156368	MN Life	A Matson Adjustment	101-21710-0000	26.80-	
02/10/2021	156368	MN Life	LIFE INSURANCE MN Pay Period: 2/7/2021	101-21710-0000	692.30	
02/10/2021	156368	MN Life	C Maziarka Adjustment	101-21710-0000	16.50	
02/10/2021	156368	MN Life	LIFE INSURANCE MN Pay Period: 2/7/2021	101-21710-0000	1,163.25	
Total 101217100000:					1,845.25	
02/10/2021	22107	ACH Internal Revenue Service	MEDICARE Pay Period: 2/7/2021	101-21712-0000	2,740.38	M
02/10/2021	22107	ACH Internal Revenue Service	MEDICARE Pay Period: 2/7/2021	101-21712-0000	2,740.38	M
Total 101217120000:					5,480.76	
02/10/2021	22109	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 2/7/2021	101-21713-0000	1,115.00	M
02/10/2021	22109	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 2/7/2021	101-21713-0000	669.00	M
Total 101217130000:					1,784.00	
02/10/2021	22106	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 2/7/2021	101-21714-0000	150.00	M
02/10/2021	22106	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 2/7/2021	101-21714-0000	2,384.00	M
Total 101217140000:					2,534.00	
02/12/2021	22102	Further	Flex/HSA Reimbursement	101-21716-0000	163.32	M
02/12/2021	22102	Further	Flex/HSA Reimbursement	101-21716-0000	1,533.05	M
02/12/2021	22115	Further	Flex/HSA Reimbursement	101-21716-0000	277.29	M
02/12/2021	22115	Further	Flex/HSA Reimbursement	101-21716-0000	1,597.06	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/10/2021	22110	Further	VEBA Contributions Pay Period: 2/7/2021	101-21716-0000	20,847.47	M
02/10/2021	22101	Further	HSA Contribution Pay Period: 2/7/2021	101-21716-0000	525.32	M
02/10/2021	22110	Further	HSA Contribution Pay Period: 2/7/2021	101-21716-0000	6,246.60	M
02/10/2021	22110	Further	D Timlin Feb VEBA	101-21716-0000	513.17	M
Total 101217160000:					31,703.28	
02/10/2021	22105	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 2/7/2021	101-21717-0000	880.47	M
Total 101217170000:					880.47	
02/10/2021	22108	Delta Dental	S McKay Feb Cobra	101-21719-0000	29.00	M
02/10/2021	22108	Delta Dental	DENTAL EE + CHLDNRN Pay Period: 2/7/2021	101-21719-0000	78.70	M
02/10/2021	22108	Delta Dental	S McKay Adjustment	101-21719-0000	30.45	M
02/10/2021	22108	Delta Dental	DENTAL SINGLE Employee Pay Period: 2/7/2021	101-21719-0000	522.00	M
02/10/2021	22108	Delta Dental	W Rugger Feb Cobra	101-21719-0000	114.00	M
02/10/2021	22108	Delta Dental	DENTAL FAMILY Employee Pay Period: 2/7/2021	101-21719-0000	1,368.00	M
02/10/2021	22108	Delta Dental	J Ziemke Feb Cobra	101-21719-0000	29.00	M
02/10/2021	22108	Delta Dental	DENTAL EE + SPOUSE Pay Period: 2/7/2021	101-21719-0000	297.25	M
02/10/2021	22108	Delta Dental	C Maziarka Adjustment	101-21719-0000	29.00	M
Total 101217190000:					2,497.40	
02/10/2021	22111	VSP	VISION FAMILY Employee Pay Period: 2/7/2021	101-21722-0000	148.33	M
02/10/2021	22111	VSP	J Ziemke Feb Cobra	101-21722-0000	6.77	M
02/10/2021	22111	VSP	VISION SINGLE Employee Pay Period: 2/7/2021	101-21722-0000	60.93	M
02/10/2021	22111	VSP	W Rugger Feb Cobra	101-21722-0000	12.23	M
02/10/2021	22111	VSP	VISION + ONE Employee Pay Period: 2/7/2021	101-21722-0000	73.38	M
Total 101217220000:					301.64	
02/12/2021	20210091	Innovative Office Supply	Council Meeting DVDs	101-41110-2000	25.53	
Total 101411102000:					25.53	
02/12/2021	20210110	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	
Total 101411104455:					1,125.00	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-41320-1340	52.19	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-41320-1340	12.74	M
Total 101413201340:					64.93	
02/12/2021	156387	Fame Awards	Name plates-Hoiseth & Glaser	101-41320-2000	20.00	
Total 101413202000:					20.00	
02/12/2021	156388	First Source Solutions	Annual Fee	101-41320-3000	500.00	
Total 101413203000:					500.00	
02/12/2021	20210109	U.S. Bank - CC	Certified mail	101-41320-3200	7.40	
02/12/2021	20210109	U.S. Bank - CC	Certified mail	101-41320-3200	7.60	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101413203200:					15.00
02/12/2021	20210109	U.S. Bank - CC	IPMA-HR certification course	101-41320-3300	999.00
Total 101413203300:					999.00
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-41500-1340	72.41 M
Total 101415001340:					72.41
02/12/2021	20210091	Innovative Office Supply	refund of wrong paper ordered	101-41500-2000	22.22-
Total 101415002000:					22.22-
02/12/2021	20210109	U.S. Bank - CC	Stand-up desk- Sonnenburg	101-41500-2200	1,666.46
Total 101415002200:					1,666.46
02/12/2021	20210085	Flaherty & Hood PA	January Legal Services	101-41600-3000	150.00
02/12/2021	20210085	Flaherty & Hood PA	January Legal Services	101-41600-3000	500.00
02/12/2021	20210094	Kennedy & Kennedy Law Office	January Legal Fees	101-41600-3000	660.00
02/12/2021	156419	Waseca County Treasurer	Legal Services - Contract Payment	101-41600-3000	5,370.33
Total 101416003000:					6,680.33
02/12/2021	20210101	Pantheon Computer Systems Inc.	City Hall Firewall	101-41920-2050	2,875.00
02/12/2021	20210101	Pantheon Computer Systems Inc.	HDMI adapter	101-41920-2050	34.99
02/12/2021	20210109	U.S. Bank - CC	IT connections for laptop to tv-Training	101-41920-2050	68.99
02/12/2021	20210109	U.S. Bank - CC	wireless mouse	101-41920-2050	14.88
Total 101419202050:					2,993.86
02/12/2021	156402	PermitWorks LLC	Software Support	101-41920-4950	3,585.00
Total 101419204950:					3,585.00
02/12/2021	20210091	Innovative Office Supply	Office Supplies	101-41940-2000	3.12
02/12/2021	20210091	Innovative Office Supply	Office supplies	101-41940-2000	25.28
02/12/2021	22119	Quadient Finance	Labels	101-41940-2000	28.48 M
Total 101419402000:					56.88
02/12/2021	20210075	A. H. Hermel Company	Coffee for break room	101-41940-2170	134.59
02/12/2021	20210109	U.S. Bank - CC	Toaster for break room	101-41940-2170	34.99
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-41940-2170	36.99
Total 101419402170:					206.57
02/12/2021	20210093	JT Services of MN	Entry Light	101-41940-2230	107.48
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-41940-2230	33.34
Total 101419402230:					140.82
02/12/2021	156371	Bizzy Bee Cleaning LLC	Bathroom Cleaning	101-41940-3100	475.00
02/12/2021	156379	Cintas Corporation	Floor mat service	101-41940-3100	45.05

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/12/2021	20210083	Culligan	RO lease	101-41940-3100	28.95	
02/12/2021	156401	Orkin Pest Control	Pest Control City Hall	101-41940-3100	93.29	
02/12/2021	20210114	Waste Management of Southern MN	January Service	101-41940-3100	194.92	
Total 101419403100:					837.21	
02/12/2021	22116	City of Waseca	January Utilities	101-41940-3800	2,164.32	M
Total 101419403800:					2,164.32	
02/12/2021	20210109	U.S. Bank - CC	Lumbar for ramp at city hall	101-41940-4000	156.52	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-41940-4000	38.61	
Total 101419404000:					195.13	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-41950-1340	56.33	M
Total 101419501340:					56.33	
02/12/2021	20210091	Innovative Office Supply	Calendar	101-41950-2000	6.57	
Total 101419502000:					6.57	
02/12/2021	156418	Waseca County Recorder	Recordings	101-41950-3400	92.00	
Total 101419503400:					92.00	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-42100-1340	492.54	M
Total 101421001340:					492.54	
02/12/2021	20210091	Innovative Office Supply	office supplies-police	101-42100-2000	57.60	
02/12/2021	20210109	U.S. Bank - CC	Chair	101-42100-2000	258.52	
Total 101421002000:					316.12	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	101-42100-2120	1,544.33	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	101-42100-2120	10.00	
Total 101421002120:					1,554.33	
02/12/2021	20210109	U.S. Bank - CC	Mail biological kit to BCA	101-42100-2170	11.00	
02/12/2021	20210109	U.S. Bank - CC	Totes for swat gear storage	101-42100-2170	27.87	
02/12/2021	20210109	U.S. Bank - CC	Notary Stamp	101-42100-2170	42.00	
Total 101421002170:					80.87	
02/12/2021	20210107	Streicher's	uniform expense	101-42100-2180	76.00	
02/12/2021	20210109	U.S. Bank - CC	Uniform Allowance-Luiken	101-42100-2180	35.05	
02/12/2021	20210109	U.S. Bank - CC	2021 Uniform Allowance-Chrz	101-42100-2180	149.99	
Total 101421002180:					261.04	
02/12/2021	156371	Bizzy Bee Cleaning LLC	Bathroom Cleaning	101-42100-3100	237.50	
02/12/2021	156371	Bizzy Bee Cleaning LLC	Bathroom Cleaning	101-42100-3100	237.50	
02/12/2021	156379	Cintas Corporation	Floor Mats	101-42100-3100	13.80	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/12/2021	156379	Cintas Corporation	Floor MATs	101-42100-3100	8.87	
02/12/2021	20210083	Culligan	Culligan	101-42100-3100	29.95	
02/12/2021	156409	Thomson Reuters - West	Information Charges	101-42100-3100	267.41	
02/12/2021	20210114	Waste Management of Southern MN	January Service	101-42100-3100	88.73	
Total 101421003100:					883.76	
02/12/2021	22117	Verizon Wireless	Monthly Billing	101-42100-3200	902.61	M
02/12/2021	22117	Verizon Wireless	Monthly Billing	101-42100-3200	41.50	M
Total 101421003200:					944.11	
02/12/2021	20210109	U.S. Bank - CC	Advanced sniper course registration fee	101-42100-3300	695.00	
02/12/2021	20210109	U.S. Bank - CC	Lodging for sniper training	101-42100-3300	165.00	
02/12/2021	20210109	U.S. Bank - CC	Meal during swat training	101-42100-3300	13.18	
02/12/2021	20210109	U.S. Bank - CC	DMT Training recertification	101-42100-3300	75.00	
Total 101421003300:					948.18	
02/12/2021	20210102	Personalized Printing Inc.	Printing expense PD	101-42100-3500	287.70	
Total 101421003500:					287.70	
02/12/2021	22116	City of Waseca	January Utilities	101-42100-3800	786.11	M
Total 101421003800:					786.11	
02/12/2021	20210109	U.S. Bank - CC	Notary Renewal	101-42100-4330	120.00	
02/12/2021	156420	Waseca Rotary Club	Rotary Dues	101-42100-4330	81.00	
02/12/2021	156420	Waseca Rotary Club	Rotary dues	101-42100-4330	121.00	
Total 101421004330:					322.00	
02/12/2021	156398	MN State Treasury	Payment of Forfeiture proceeds	101-42100-4340	355.00	
02/12/2021	156415	Waseca County Attorney	Payment if Forfeiture Case Assets	101-42100-4340	710.00	
Total 101421004340:					1,065.00	
02/12/2021	20210109	U.S. Bank - CC	Swat sniper rifle	101-42100-4370	799.99	
02/12/2021	20210109	U.S. Bank - CC	Scope mount	101-42100-4370	75.15	
02/12/2021	20210109	U.S. Bank - CC	bipod/sling	101-42100-4370	177.14	
Total 101421004370:					1,052.28	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-42200-1340	63.54	M
Total 101422001340:					63.54	
02/12/2021	20210109	U.S. Bank - CC	Code Compliance books	101-42200-2000	133.11	
Total 101422002000:					133.11	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	101-42200-2120	104.86	
Total 101422002120:					104.86	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/12/2021	156380	Continental Safety Equipment	02 Sensor	101-42200-2170	194.64
02/12/2021	20210109	U.S. Bank - CC	SCBA Batteries	101-42200-2170	397.72
Total 101422002170:					592.36
02/12/2021	20210116	Youngberg, Craig	Uniform Allowance-Youngberg	101-42200-2180	120.19
Total 101422002180:					120.19
02/12/2021	20210109	U.S. Bank - CC	Station Supplies	101-42200-2190	46.66
Total 101422002190:					46.66
02/12/2021	156381	Custom Fab & Body LLC	Compression Latches	101-42200-2240	35.30
Total 101422002240:					35.30
02/12/2021	156379	Cintas Corporation	Floor Mats	101-42200-3100	13.79
02/12/2021	156379	Cintas Corporation	Floor Mats	101-42200-3100	8.88
02/12/2021	20210114	Waste Management of Southern MN	January Service	101-42200-3100	88.74
Total 101422003100:					111.41
02/12/2021	22117	Verizon Wireless	Monthly Billing	101-42200-3200	46.50 M
Total 101422003200:					46.50
02/12/2021	156377	Centerpoint Energy	January Service	101-42200-3800	140.29
02/12/2021	22116	City of Waseca	January Utilities	101-42200-3800	786.11 M
02/12/2021	22116	City of Waseca	January Utilities	101-42200-3800	41.40 M
Total 101422003800:					967.80
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-42400-1340	24.46 M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-42400-1340	7.28 M
Total 101424001340:					31.74
02/12/2021	20210091	Innovative Office Supply	Privacy Screen-Murphy	101-42400-2000	65.00
02/12/2021	20210109	U.S. Bank - CC	Code Compliance books	101-42400-2000	508.83
Total 101424002000:					573.83
02/12/2021	20210080	City Building Inspection Services LLC	building inspections	101-42400-3000	3,988.08
Total 101424003000:					3,988.08
02/12/2021	22117	Verizon Wireless	Monthly Billing	101-42400-3200	24.39 M
Total 101424003200:					24.39
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-43000-1340	7.50 M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-43000-1340	102.10 M
Total 101430001340:					109.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/12/2021	22117	Verizon Wireless	Monthly Billing	101-43000-3200	41.50	M
Total 101430003200:					41.50	
02/12/2021	20210109	U.S. Bank - CC	Online Hazmat course	101-43000-3300	49.00	
Total 101430003300:					49.00	
02/12/2021	156369	American Public Works Association	APWA Memberships	101-43000-4330	900.00	
Total 101430004330:					900.00	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-43100-1340	100.31	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-43100-1340	2.23	M
Total 101431001340:					102.54	
02/12/2021	20210091	Innovative Office Supply	Ink for Printer	101-43100-2000	103.78	
Total 101431002000:					103.78	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	101-43100-2120	2,067.02	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	101-43100-2120	5.00	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	101-43100-2120	245.67	
Total 101431002120:					2,317.69	
02/12/2021	156405	State Chemical Manufacturing Co.	bathroom deoderizer	101-43100-2170	98.00	
02/12/2021	20210109	U.S. Bank - CC	supplies	101-43100-2170	52.84	
02/12/2021	156417	Waseca County Landfill	Demolition Disposal	101-43100-2170	74.00	
02/12/2021	156417	Waseca County Landfill	compost	101-43100-2170	89.25	
02/12/2021	156417	Waseca County Landfill	compost	101-43100-2170	164.70	
02/12/2021	156417	Waseca County Landfill	compost	101-43100-2170	135.15	
02/12/2021	20210111	Waseca Glass LLC	lift rental	101-43100-2170	150.00	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	42.93	
Total 101431002170:					806.87	
02/12/2021	20210077	AmeriPride Services Inc	uniform-service	101-43100-2180	534.08	
02/12/2021	20210077	AmeriPride Services Inc	uniform-service	101-43100-2180	178.87	
02/12/2021	20210077	AmeriPride Services Inc	uniform-service	101-43100-2180	183.99	
02/12/2021	20210077	AmeriPride Services Inc	uniform-service	101-43100-2180	308.13	
Total 101431002180:					588.81	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-43100-2230	25.90	
Total 101431002230:					25.90	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-43100-2240	11.95	
Total 101431002240:					11.95	
02/12/2021	156373	Bock's Service Inc.	tow expense	101-43100-3100	75.00	
02/12/2021	156373	Bock's Service Inc.	tow expense	101-43100-3100	75.00	
02/12/2021	20210114	Waste Management of Southern MN	January Service	101-43100-3100	303.37	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101431003100:					453.37	
02/12/2021	156377	Centerpoint Energy	January Service	101-43100-3800	140.29	
02/12/2021	22116	City of Waseca	January Utilities	101-43100-3800	41.41	M
02/12/2021	22116	City of Waseca	January Utilities	101-43100-3800	788.18	M
Total 101431003800:					969.88	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-43125-1340	26.01	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-43125-1340	2.23	M
Total 101431251340:					28.24	
02/12/2021	156374	Cargill Inc. - Salt Division	Road salt	101-43125-2170	9,546.33	
Total 101431252170:					9,546.33	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-43170-1340	5.57	M
Total 101431701340:					5.57	
02/12/2021	22116	City of Waseca	January Utilities	101-43170-3800	208.32	M
Total 101431703800:					208.32	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-43220-1340	9.29	M
Total 101432201340:					9.29	
02/12/2021	20210090	Independent School District #829	City Contribution Com Ed	101-45100-3100	8,333.33	
Total 101451003100:					8,333.33	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-45130-1340	15.01	M
Total 101451301340:					15.01	
02/12/2021	20210091	Innovative Office Supply	Wall Calendar and sheet protectors	101-45130-2000	38.41	
02/12/2021	20210109	U.S. Bank - CC	reusable wall calendar for office	101-45130-2000	49.99	
Total 101451302000:					88.40	
02/12/2021	156408	The Lifeguard Store Inc	Lifeguard Store	101-45130-2190	728.00	
Total 101451302190:					728.00	
02/12/2021	156413	USA Blue Book	USA Blue Book	101-45130-2210	323.64	
Total 101451302210:					323.64	
02/12/2021	156370	American Red Cross-Training Services	Lifeguard Training	101-45130-3000	360.00	
Total 101451303000:					360.00	
02/12/2021	20210109	U.S. Bank - CC	Enrollment for red cross lifeguard instructor training	101-45130-3300	265.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101451303300:					265.00	
02/12/2021	22116	City of Waseca	January Utilities	101-45130-3800	520.75	M
Total 101451303800:					520.75	
02/12/2021	20210098	MTI Distributing Inc.	Toro Blower Cutting Edge	101-45180-2210	99.42	
Total 101451802210:					99.42	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-45200-1340	93.44	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	101-45200-1340	3.75	M
Total 101452001340:					97.19	
02/12/2021	20210091	Innovative Office Supply	Chair for Parks	101-45200-2000	287.00	
Total 101452002000:					287.00	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	101-45200-2120	219.94	
Total 101452002120:					219.94	
02/12/2021	20210099	Napa Auto Parts	Parts	101-45200-2170	254.08	
02/12/2021	156406	Steele Co. SWCD	Tree Tubes	101-45200-2170	81.25	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	4.99	
Total 101452002170:					340.32	
02/12/2021	20210109	U.S. Bank - CC	Safety gear for park staff	101-45200-2190	628.88	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-45200-2190	101.99	
Total 101452002190:					730.87	
02/12/2021	20210109	U.S. Bank - CC	Doggy bag replacement dispensers & bags	101-45200-2230	790.00	
02/12/2021	20210109	U.S. Bank - CC	Fence tiles, tv wall mount and service door for shed	101-45200-2230	398.74	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	29.32	
Total 101452002230:					1,218.06	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	125.80	
Total 101452002400:					125.80	
02/12/2021	156388	First Source Solutions	Drug test	101-45200-3100	49.41	
02/12/2021	156417	Waseca County Landfill	Landfill Fees - Brush	101-45200-3100	100.00	
02/12/2021	20210114	Waste Management of Southern MN	January Service	101-45200-3100	27.85	
Total 101452003100:					177.26	
02/12/2021	22116	City of Waseca	January Utilities	101-45200-3800	480.17	M
Total 101452003800:					480.17	
02/12/2021	20210109	U.S. Bank - CC	Re-finish boat motor prop-city boat	101-45200-4040	69.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452004040:					69.00
02/12/2021	20210109	U.S. Bank - CC	Water filters for library	101-45500-2170	113.00
Total 101455002170:					113.00
02/12/2021	156401	Orkin Pest Control	Library-Pest control	101-45500-3100	69.00
02/12/2021	156404	ServiceMaster by Ayotte	Library-Service	101-45500-3100	790.00
02/12/2021	20210114	Waste Management of Southern MN	Library service	101-45500-3100	56.73
Total 101455003100:					915.73
02/12/2021	22116	City of Waseca	January Utilities	101-45500-3800	738.83 M
Total 101455003800:					738.83
02/12/2021	20210081	Connors Plumbing & Heating Inc.	library small boiler repair	101-45500-4000	165.00
02/12/2021	20210081	Connors Plumbing & Heating Inc.	library small boiler repair	101-45500-4000	268.00
02/12/2021	156396	MN Department of Labor & Industry	Elevator Inspection	101-45500-4000	100.00
Total 101455004000:					533.00
Total General Fund:					199,186.12
Airport					
02/12/2021	156407	Stensrud Aviation	Airport Contract payment	230-49810-3100	2,300.00
02/12/2021	20210114	Waste Management of Southern MN	Airport Garbage Service February	230-49810-3100	37.15
Total 230498103100:					2,337.15
02/12/2021	156378	CenturyLink	Anti-Virus Protection	230-49810-3200	2.95
Total 230498103200:					2.95
02/12/2021	22116	City of Waseca	January Utilities	230-49810-3800	86.15 M
Total 230498103800:					86.15
02/12/2021	156372	Blueglobes Inc.	Runway Lighting	230-49810-4000	270.53
Total 230498104000:					270.53
Total Airport:					2,696.78
Hisorical Preservation					
02/12/2021	20210109	U.S. Bank - CC	Training	255-46500-3100	51.13
Total 255465003100:					51.13
Total Hisorical Preservation:					51.13
Recovery Coordinator Grant					
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	256-46500-1340	29.61 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 256465001340:					29.61	
Total Recovery Coordinator Grant:					29.61	
Economic Development-General f						
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	261-46700-1340	12.75	M
Total 261467001340:					12.75	
Total Economic Development-General f:					12.75	
Safe Haven Grant						
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	279-46350-1340	17.43	M
Total 279463501340:					17.43	
02/12/2021	20210109	U.S. Bank - CC	Subscription for virtual visits for connections	279-46350-2170	160.96	
Total 279463502170:					160.96	
02/12/2021	22117	Verizon Wireless	Monthly Billing	279-46350-3200	41.50	M
Total 279463503200:					41.50	
Total Safe Haven Grant:					219.89	
PEG Channel						
02/12/2021	156403	RadioShack	Microphone Cords for social distancing	290-41920-2170	33.98	
02/12/2021	156403	RadioShack	Microphone cords for social distance council chambers	290-41920-2170	79.96	
Total 290419202170:					113.94	
02/12/2021	156386	EPA Audio Visual Inc.	Multi-Destination Encoder	290-41920-5400	4,523.00	
Total 290419205400:					4,523.00	
Total PEG Channel:					4,636.94	
Capital Improvement						
02/12/2021	20210085	Flaherty & Hood PA	January Legal Services	430-43010-3000	37.50	
Total 430430103000:					37.50	
02/12/2021	156410	Todd Norton Construction Inc	Southview Park Picnic Shelter	430-43010-5320	58.08	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	430-43010-5320	26.99	
Total 430430105320:					85.07	
02/12/2021	156385	Dirt Merchant Inc	2018-01 Final Payment	430-43010-5560	29,368.90	
02/12/2021	156385	Dirt Merchant Inc	2018-01 Final Payment	430-43010-5560	831.83	
Total 430430105560:					30,200.73	
02/12/2021	20210103	Restoration Services Inc	Downtown Sidewalk Repairs	430-43010-5786	9,550.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 430430105786:					9,550.00	
Total Capital Improvement:					39,873.30	
Water						
02/12/2021	22114	MN Sales and Use Tax Payable	Sales Tax payable-January	601-20210-0000	1,341.09	M
Total 601202100000:					1,341.09	
02/12/2021	156390	Hawkins Inc	BEF Chemical Well 4	601-49401-2170	4,463.97	
02/12/2021	156390	Hawkins Inc	City Wells Chemicals	601-49401-2170	8,011.79	
Total 601494012170:					12,475.76	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	601-49401-2230	20.58	
Total 601494012230:					20.58	
02/12/2021	22116	City of Waseca	January Utilities	601-49401-3800	7,618.63	M
02/12/2021	156422	Xcel Energy	January Service	601-49401-3800	179.91	
Total 601494013800:					7,798.54	
02/12/2021	20210078	Bergerson-Caswell Inc.	Well 3 GW Level Trasducer	601-49401-4000	1,175.00	
02/12/2021	20210106	Sportsmans Stop Inc.	Shipping	601-49401-4000	206.85	
Total 601494014000:					1,381.85	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	601-49430-1340	22.87	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	601-49430-1340	27.31	M
Total 601494301340:					50.18	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	601-49430-2120	312.86	
Total 601494302120:					312.86	
02/12/2021	20210099	Napa Auto Parts	Parts	601-49430-2170	6.38	
Total 601494302170:					6.38	
02/12/2021	20210100	Owatonna Shoe Company	Boots-Meyer	601-49430-2180	178.50	
Total 601494302180:					178.50	
02/12/2021	20210097	Metering & Technology Solutions	Meter- Hospital	601-49430-2215	4,231.95	
Total 601494302215:					4,231.95	
02/12/2021	20210082	Core & Main LP	Repair Sleeve	601-49430-2230	501.03	
02/12/2021	156382	D & M Construction LLC	Main Break	601-49430-2230	453.60	
02/12/2021	20210113	Waseca Sand & Gravel Inc.	Waseca Sand and Gravel	601-49430-2230	1,167.50	
Total 601494302230:					2,122.13	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/12/2021	20210077	AmeriPride Services Inc	uniform service	601-49430-3100	17.51	
02/12/2021	20210077	AmeriPride Services Inc	uniform service	601-49430-3100	17.25	
02/12/2021	20210086	Gopher State One-Call Inc	Location calls - January	601-49430-3100	11.70	
02/12/2021	156395	Mid-America Meter Inc	Meter Calibration	601-49430-3100	543.70	
02/12/2021	156395	Mid-America Meter Inc	Meter Testing	601-49430-3100	343.00	
02/12/2021	156395	Mid-America Meter Inc	Meter Calibration	601-49430-3100	85.00	
02/12/2021	20210109	U.S. Bank - CC	Postage for sample	601-49430-3100	4.60	
02/12/2021	156414	Utility Consultants Inc	Bacteria Testing	601-49430-3100	180.00	
02/12/2021	20210115	Water Conservation Service Inc.	Leak Detection Services (3)	601-49430-3100	1,869.34	
Total 601494303100:					3,072.10	
02/12/2021	22117	Verizon Wireless	Monthly Billing	601-49430-3200	40.01	M
Total 601494303200:					40.01	
02/12/2021	20210092	James Brothers Construction Inc.	Main Break Repair	601-49430-4000	768.90	
02/12/2021	20210092	James Brothers Construction Inc.	Main Break Repair	601-49430-4000	3,245.00	
Total 601494304000:					4,013.90	
02/12/2021	20210091	Innovative Office Supply	Toner	601-49585-2000	125.42	
02/12/2021	20210091	Innovative Office Supply	Paper	601-49585-2000	3.38	
Total 601495852000:					128.80	
02/12/2021	20210096	MAS Communications Inc.	Answering service - January	601-49585-3200	55.42	
Total 601495853200:					55.42	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	601-49586-1340	5.16	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	601-49586-1340	2.83	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	601-49586-1340	14.22	M
Total 601495861340:					22.21	
02/12/2021	20210085	Flaherty & Hood PA	January Legal Services	601-49586-3000	76.25	
Total 601495863000:					76.25	
02/12/2021	156412	U.S. Postal Service	Postage due account	601-49586-3200	40.00	
Total 601495863200:					40.00	
02/12/2021	156385	Dirt Merchant Inc	2018-01 Final Payment	601-49593-5300	2,176.15	
Total 601495935300:					2,176.15	
02/12/2021	22118	MN Public Facilities Authority	2019 DW Interest	601-49980-6100	10,445.00	M
Total 601499806100:					10,445.00	
Total Water:					49,989.66	
Sanitary Sewer						
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	602-49470-1340	33.44	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	602-49470-1340	2.23	M
Total 602494701340:					35.67	
02/12/2021	20210086	Gopher State One-Call Inc	Location calls - January	602-49470-3100	11.70	
Total 602494703100:					11.70	
02/12/2021	22117	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	M
02/12/2021	22117	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	M
Total 602494703200:					80.02	
02/12/2021	22116	City of Waseca	January Utilities	602-49470-3800	1,380.10	M
Total 602494703800:					1,380.10	
02/12/2021	156389	Grainger	NW Lift air filters	602-49470-4020	53.16	
02/12/2021	156400	Momar Inc	Lift degreaser	602-49470-4020	1,554.80	
02/12/2021	20210099	Napa Auto Parts	Parts	602-49470-4020	3.09	
02/12/2021	20210109	U.S. Bank - CC	Gas monitor for checking lift stations	602-49470-4020	619.96	
Total 602494704020:					2,224.83	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	602-49480-1340	68.59	M
Total 602494801340:					68.59	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	602-49480-2120	31.69	
Total 602494802120:					31.69	
02/12/2021	20210099	Napa Auto Parts	Parts	602-49480-2170	150.15	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	15.18	
Total 602494802170:					165.33	
02/12/2021	20210095	M & R Electric Inc.	Electric parts	602-49480-2210	86.83	
Total 602494802210:					86.83	
02/12/2021	20210099	Napa Auto Parts	Parts	602-49480-2240	9.85	
Total 602494802240:					9.85	
02/12/2021	156394	Martin-McAllister	Supervisor Training	602-49480-3000	300.00	
Total 602494803000:					300.00	
02/12/2021	156379	Cintas Corporation	Floor mat service	602-49480-3100	19.10	
02/12/2021	20210095	M & R Electric Inc.	Electrician`	602-49480-3100	212.50	
02/12/2021	156414	Utility Consultants Inc	Permit Testing	602-49480-3100	1,923.66	
02/12/2021	20210114	Waste Management of Southern MN	Waste Mgmt	602-49480-3100	308.89	
Total 602494803100:					2,464.15	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/12/2021	22117	Verizon Wireless	Monthly Billing	602-49480-3200	41.50	M
Total 602494803200:					41.50	
02/12/2021	20210088	Hellevik, Brian	License and testing fee	602-49480-3300	100.00	
02/12/2021	156399	MN Wastewater operators Association	Membership Renewal	602-49480-3300	25.00	
02/12/2021	20210109	U.S. Bank - CC	Training	602-49480-3300	100.00	
Total 602494803300:					225.00	
02/12/2021	22116	City of Waseca	January Utilities	602-49480-3800	622.69	M
Total 602494803800:					622.69	
02/12/2021	156399	MN Wastewater operators Association	MWOA Membership	602-49480-4330	25.00	
Total 602494804330:					25.00	
02/12/2021	156397	MN Department of Public Safety	EPCRA Chemical Inventory Fee	602-49480-4500	700.00	
Total 602494804500:					700.00	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	602-49585-1340	22.43	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	602-49585-1340	22.43	M
Total 602495851340:					44.86	
02/12/2021	20210091	Innovative Office Supply	Paper	602-49585-2000	3.38	
Total 602495852000:					3.38	
02/12/2021	20210096	MAS Communications Inc.	Answering service - January	602-49585-3200	55.41	
02/12/2021	156412	U.S. Postal Service	Postage due account	602-49585-3200	40.00	
Total 602495853200:					95.41	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	602-49586-1340	5.16	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	602-49586-1340	2.83	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	602-49586-1340	14.22	M
Total 602495861340:					22.21	
02/12/2021	20210085	Flaherty & Hood PA	January Legal Services	602-49586-3000	2,053.75	
02/12/2021	20210085	Flaherty & Hood PA	January Legal Services	602-49586-3000	232.50	
Total 602495863000:					2,286.25	
02/12/2021	156385	Dirt Merchant Inc	2018-01 Final Payment	602-49593-5300	9,659.22-	
Total 602495935300:					9,659.22-	
02/12/2021	22118	MN Public Facilities Authority	2009 CW Interest	602-49980-6100	62,903.52	M
02/12/2021	22118	MN Public Facilities Authority	2019 CW Interest	602-49980-6100	15,420.00	M
Total 602499806100:					78,323.52	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total Sanitary Sewer:					79,589.36	
Electric Utility						
02/12/2021	22114	MN Sales and Use Tax Payable	Sales Tax payable-January	604-20210-0000	31,785.91	M
Total 604202100000:					31,785.91	
02/12/2021	22113	SMMPA	SMMPA Power	604-49550-3810	393,717.22	M
Total 604495503810:					393,717.22	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49570-1340	3.45	M
Total 604495701340:					3.45	
02/12/2021	22116	City of Waseca	January Utilities	604-49570-3800	88.72	M
Total 604495703800:					88.72	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49571-1340	76.08	M
Total 604495711340:					76.08	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	604-49571-2120	287.69	
Total 604495712120:					287.69	
02/12/2021	20210079	Border States Electric Supply	General Supplies	604-49571-2170	86.80	
Total 604495712170:					86.80	
02/12/2021	20210076	Amaril Uniform Co.	FR Work Clothes	604-49571-2180	411.66	
Total 604495712180:					411.66	
02/12/2021	156375	Casey's	Commercial Lighting rebate	604-49571-2330	5,234.00	
02/12/2021	156375	Casey's	Cooler Rebate	604-49571-2330	500.00	
Total 604495712330:					5,734.00	
02/12/2021	20210086	Gopher State One-Call Inc	Location calls - January	604-49571-3100	11.70	
02/12/2021	20210106	Sportsmans Stop Inc.	Shipping	604-49571-3100	30.10	
02/12/2021	156417	Waseca County Landfill	Landfill fees	604-49571-3100	160.65	
Total 604495713100:					202.45	
02/12/2021	22117	Verizon Wireless	Monthly Billing	604-49571-3200	80.02	M
Total 604495713200:					80.02	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49572-1340	7.65	M
Total 604495721340:					7.65	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49573-1340	13.79	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495731340:					13.79	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49574-1340	3.88	M
Total 604495741340:					3.88	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	604-49574-2230	47.98	
Total 604495742230:					47.98	
02/12/2021	156422	Xcel Energy	January Service	604-49574-3800	473.83	
Total 604495743800:					473.83	
02/12/2021	22116	City of Waseca	January Utilities	604-49575-3800	87.09	M
Total 604495753800:					87.09	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49584-1340	2.91	M
Total 604495841340:					2.91	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49585-1340	22.57	M
Total 604495851340:					22.57	
02/12/2021	20210091	Innovative Office Supply	Calculator	604-49585-2000	7.34	
02/12/2021	20210091	Innovative Office Supply	pAPER	604-49585-2000	3.38	
Total 604495852000:					10.72	
02/12/2021	20210096	MAS Communications Inc.	Answering service - January	604-49585-3200	55.41	
02/12/2021	156412	U.S. Postal Service	Postage due account	604-49585-3200	40.00	
Total 604495853200:					95.41	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49586-1340	4.17	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49586-1340	5.43	M
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	604-49586-1340	14.65	M
Total 604495861340:					24.25	
02/12/2021	20210085	Flaherty & Hood PA	January Legal Services	604-49586-3000	225.00	
Total 604495863000:					225.00	
02/12/2021	156385	Dirt Merchant Inc	2018-01 Final Payment	604-49593-5300	7,086.25	
02/12/2021	20210093	JT Services of MN	led fixtures	604-49593-5300	1,303.84	
02/12/2021	20210093	JT Services of MN	led fixtures	604-49593-5300	4,889.40	
02/12/2021	20210093	JT Services of MN	led fixtures	604-49593-5300	10,431.17	
02/12/2021	20210093	JT Services of MN	led bulbs	604-49593-5300	7,021.69	
Total 604495935300:					30,732.35	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total Electric Utility:					464,221.43	
Storm Water Utility						
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	651-43140-1340	11.15	M
Total 651431401340:					11.15	
02/12/2021	20210106	Sportsmans Stop Inc.	Shipping	651-43140-2170	8.99	
Total 651431402170:					8.99	
02/12/2021	22116	City of Waseca	January Utilities	651-43140-3800	429.39	M
Total 651431403800:					429.39	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	651-43140-4000	43.26	
02/12/2021	156421	Waterville Building Center LLC	Lumber for thin ice signs	651-43140-4000	91.20	
Total 651431404000:					134.46	
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	651-49585-1340	3.55	M
Total 651495851340:					3.55	
Total Storm Water Utility:					587.54	
Central Garage Services						
02/10/2021	22112	Reliance Standard	Feb LTD Insurance	701-43180-1340	37.87	M
Total 701431801340:					37.87	
02/12/2021	156416	Waseca County Highway Department	Monthly billing	701-43180-2120	76.16	
Total 701431802120:					76.16	
02/12/2021	156376	CCP Industries Inc.	Shop supplies	701-43180-2170	413.77	
02/12/2021	156391	Huber Supply Co Inc	welding tank charges	701-43180-2170	111.87	
02/12/2021	20210089	IFACS	Shop supplies	701-43180-2170	34.92	
02/12/2021	20210099	Napa Auto Parts	Parts	701-43180-2170	42.24	
02/12/2021	20210108	Terminal Supply Co	shop suplies	701-43180-2170	94.39	
02/12/2021	20210112	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	5.58	
Total 701431802170:					702.77	
02/12/2021	156383	Dave Syverson Ford Inc.	25x repair parts	701-43180-2210	656.55	
02/12/2021	156384	Deml Ford Lincoln Mercury Inc	511 service job	701-43180-2210	80.87	
02/12/2021	156384	Deml Ford Lincoln Mercury Inc	Coil pack	701-43180-2210	55.80	
02/12/2021	156384	Deml Ford Lincoln Mercury Inc	Element	701-43180-2210	49.90	
02/12/2021	20210087	H & L Mesabi	Carbidel Blades	701-43180-2210	542.96	
02/12/2021	156392	John Deere Financial	seal Kit	701-43180-2210	155.32	
02/12/2021	20210099	Napa Auto Parts	Parts	701-43180-2210	433.77	
02/12/2021	20210104	Sanco Equipment LLC	Skid Kit	701-43180-2210	434.50	
02/12/2021	20210105	Smiths Mill Implement Inc.	Arm	701-43180-2210	435.99	
02/12/2021	20210106	Sportsmans Stop Inc.	Shipping	701-43180-2210	103.11	
02/12/2021	156411	Toppers Plus Inc	Spring for plow	701-43180-2210	38.00	
02/12/2021	20210117	Ziegler Inc	Main Blade Hydro Cylinder	701-43180-2210	3,025.85	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431802210:					6,012.62
02/12/2021	156391	Huber Supply Co Inc	Gas Diffuser	701-43180-2400	14.85
02/12/2021	20210099	Napa Auto Parts	Parts	701-43180-2400	301.98
Total 701431802400:					316.83
02/12/2021	20210109	U.S. Bank - CC	Monthly Scan Tool Charge	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					7,295.25
Property and Liability Insuran					
02/12/2021	20210084	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
Total Property and Liability Insuran:					800.00
Worker's Compensation Insuranc					
02/12/2021	156393	League of MN Cities Insurance Trust	1st qtr work comp	703-49956-1510	77,396.00
Total 703499561510:					77,396.00
Total Worker's Compensation Insuranc:					77,396.00
Grand Totals:					926,585.76

Report Criteria:

Report type: GL detail
[Report].Amount = {<>} 0

RESOLUTION NO. 21-04**A RESOLUTION OF THE WASECA CITY COUNCIL
ACQUIRING PROPERTY FROM WASECA PUBLIC SCHOOL DISTRICT**

WHEREAS, the City of Waseca is a Charter City created under the laws of the State of Minnesota;

WHEREAS, the City of Waseca owns parkland that currently is being used as Tink Larson Community Field;

WHEREAS, Waseca Public School District owns property adjoining the property owned by the City;

WHEREAS, over the years there has been confusion as to who was the owner of the parcel that was determined to be owned by the school district;

WHEREAS, the City has determined that the property is necessary for the proper operation of Tink Larson Community Field;

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Waseca, Minnesota:

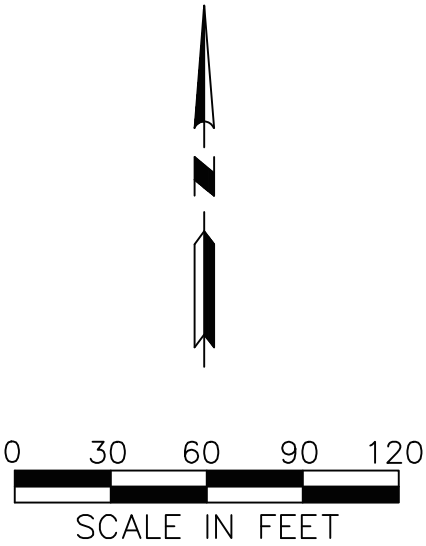
1. That the City of Waseca acquire from the Waseca School District property described in the attached legal description;
2. That the property shall then be used for the operations of Tink Larson Community Field;
3. That the City of Waseca shall pay to the School District the sum of one dollar (\$1.00) to acquire this property;

Adopted by the City Council this 16th day of February 2021.

R.D. Srp
Mayor

ATTEST:

Mike Anderson
Assistant to the City Manager



BASIS OF BEARINGS
All Bearings are in relationship with the Waseca County Coordinate System NAD '83, Adjusted 1996.

PURCHASE DESCRIPTION

That part of Lot 5, Block 3, HARTLEY HEIGHTS ADDITION, according to the plat thereof on file at the County Recorder's Office, Waseca County, Minnesota described as follows:

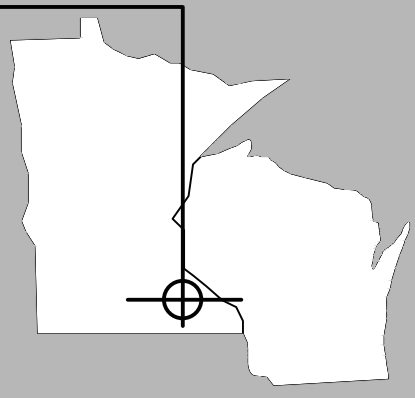
BEGINNING at the northwest corner of Lot 5 said Block 3 (also the northeast corner of Block 19, JENKIN'S ADDITION); thence North 89 degrees 40 minutes 55 seconds East (NOTE: All bearings are in relationship with the Waseca County Coordinate System NAD '83, Adjusted 1996), along the north line of said Lot 5, a distance of 60.00 feet; thence South 00 degrees 41 minutes 50 seconds East, parallel with the west line of said Lot 5, a distance of 300.00 feet; thence South 39 degrees 19 minutes 20 seconds West, 93.30 feet to the west line of said Lot 5; thence North 00 degrees 41 minutes 50 seconds West, along said west line, 371.85 feet to the POINT OF BEGINNING.

Said parcel contains 20,155 sq. ft., more or less.
Said parcel is subject to any easements or encumbrances of record.

WSE MASSEY
ENGINEERING & LAND SURVEYING
P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Date 7/10/2020
LIC. NO.: 41814



CERTIFICATE OF SURVEY
PART OF BLOCK 19, JENKIN'S ADDITION TO WASECA
PART OF LOT 5, BLOCK 3, HARTLEY HEIGHTS ADDITION
WASECA COUNTY, MINNESOTA

PROPERTY LOCATION MAP

T. 107 N.	R. 22 W.
N.W. 1/4	N.E. 1/4
S.W. 1/4	S.E. 1/4
No Scale	

SCALE: 1" = 60'
DATE: 7/10/2020
DRAWN BY: R.W.Z.
JOB NUMBER: 3204
DWG. FILE: 3204SC03
REVISION DATE: _____

- MONUMENTS**
- FOUND (AS INDICATED)
 - SET (5/8" PIPE UNLESS NOTED OTHERWISE)

THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF:
CITY OF WASECA
WASECA, MN

Title:	APPROVING RENEWAL OF CONTRACT WITH STENSRUD AVIATION FOR AIRPORT MANAGER SERVICES		
Meeting Date:	February 16, 2021	Agenda Item Number:	6E
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 21-08
Originating Department:	Engineering	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve Resolution 21-08 Approving Renewal of the Contract with Stensrud Aviation for Airport Manager Services for 2021-2022		
How does this item pertain to Vision 2030 goals?	Maintaining high quality community assets		

BACKGROUND: In January of 2018, the City Council approved a new Fixed Base Operator (FBO) contract with Stensrud Aviation for operation of the Waseca Municipal Airport. The original contract had a 3-year term which expired on December 31, 2020 with an option to renew for an additional two (2) years. According to the contract, only the section regarding payments could be renegotiated at the time of renewal. On February 3rd, City staff met with Mr. Stensrud, who indicated that he would like to renew the contract for the additional two (2) years and make no changes to the existing contract payments.

BUDGET IMPACT: The 2021 budget includes service payments to Stensrud Aviation of \$2,300 per month. The Airport has a positive fund balance and receives no funding from the City's general fund.

RECOMMENDATION: Staff recommends the Waseca City Council approve the renewal of the FBO contract with Stensrud Aviation for an additional 2-year term to expire December 31, 2022.

RESOLUTION 21-08

**A RESOLUTION OF THE CITY OF WASECA
RENEWING A CONTRACT WITH STENSRUD AVIATION FOR
AIRPORT MANAGER SERVICES FROM 2021-2022**

WHEREAS, the City of Waseca owns a general aviation airport; and

WHEREAS, the City of Waseca desires to have a qualified airport manager manage the day to day operations of the Waseca Airport; and

WHEREAS, Stensrud Aviation has been the airport manager at the Waseca Airport most recently; and

WHEREAS, the City of Waseca is satisfied with the services provided by Stensrud Aviation and wishes to renew a contract with Stensrud Aviation.

NOW THEREFORE BE IT RESOLVED, that the City Manager is hereby authorized to renew the contract with Stensrud Aviation for airport manager services for the years 2021-2022.

Adopted this 16th day of February 2021.

R. D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Title:	APPOINTMENT TO FILL A VACANCY ON THE AIRPORT BOARD		
Meeting Date:	February 16, 2021	Agenda Item Number:	6F
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Ben Priebe Airport Board Application
Originating Department:	Engineering	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to appoint Ben Priebe to fill a vacancy on the Airport Board		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: The Airport Board is an advisory board made up of five (5) members. In January, City staff received an Airport Board application, but there were no vacancies at that time. However, two members whose terms had recently expired, chose not to renew their memberships, resulting in two available vacancies. Therefore, the new applicant, Ben Priebe, can now fill one of the available seats on the Airport Board.

BUDGET IMPACT: No impact to the City budget.

RECOMMENDATION: Staff recommends the Waseca City Council appoint Ben Priebe to the Airport Board for a 3-year term to expire January 31, 2024.

CITY OF WASECA

Board/Commission/Authority Application Form

Date 1/19/2021

Name Benjamin J. Priebe

Address _____

Telephone Number: (Home) N/A (Work) _____ email: _____

Occupation: College Student (MSU), Flight Instructor

Please check the Board/Commission/Authority for which you are applying:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Airport Board | _____ Human Rights Commission |
| _____ Charter Commission | _____ Community Ed Advisory Board |
| _____ Park Board | _____ Planning Commission |
| _____ Economic Development Authority | _____ Heritage Preservation Commission |
| _____ Housing & Redevelopment Authority | |

Please tell us why you are interested in serving on this Board/Commission/Authority.

As an aircraft owner, Pilot, Instructor, and airport enthusiast, I spend a lot of my time at the airport. I am well respected among other Waseca pilots and would love to help see our airport grow and thrive and give back to the community. Have you previously served on this Board/Commission/Authority? (if yes provide dates) place that has helped me.

No, I have attended past meetings.

Have you held, or do you currently hold, an office on this Board/Commission/Authority?

NO

Please list what qualifications you possess that will be helpful to this Board /Commission /Authority.

- (List your experience, education, certification, etc.)
- High School Diploma
 - Commercial Pilot
 - CFI (Flight Instructor)
 - Daily Contact with Pilots/Maynard Stensrud
 - Airport Maintenance w/ Stensrud Aviation
 - Working on my Business Degree
 - Helped to add small amenities to terminal

Please return completed application to Waseca City Hall, ATTN: City Clerk, 508 South State Street, Waseca, MN 56093.

CITY OF WASECA
UBER/LYFT/TAXI LICENSE APPLICATION
License Fee: \$120.00 Per Vehicle

6G

Applicant's Name & Address:

Phone Number:

Oscar Ibarra JR

Name & Address of Taxi Company:

Phone Number:

Oscar's Taxi

507-461-6533

Full Name, Birthdate, and Drivers License Number of Owners:

Oscar Ibarra JR

Full Name, Birthdate, and Drivers License Number of all Drivers:

Oscar Ibarra JR

Number of Vehicles Licensed:

1

Make

Model

License Plate No:

Mercury Mountaineer

BCV 562

Name and Address of Insurance Company:

Progressive C Round Banks Waseca

Type of Insurance/Amount of Coverage (Submit Insurance Certificate):

Proposed Taxi Service Area:

Proposed Hours of Service:

Proposed Rates:

Madison Lake, Elysian, Janesville
Waseca, Morristown, Waterville, New Richmond
84/7
Waseca city - 10 for 3 miles After 3 miles it will
be 3.00 dollar per mile Extra

Attach Certificate of Vehicle Inspection from a competent and experienced mechanic stating the condition of the vehicle(s) being used as taxi's in the City of Waseca.

Title:	BROWN AVENUE & WELL NO. 2 AND STATE STREET SOUTH PHASE 2 WATER MAIN IMPROVEMENT PROJECTS		
Meeting Date:	February 16, 2021	Agenda Item Number:	6H
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Project Locations Map
Originating Department:	Engineering	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to proceed with the bidding of the Brown Avenue & Well No. 2 and State Street South Phase 2 Water Main Improvement Projects.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: Stantec has finalized plans and specifications for two water main improvement projects to be completed in 2021: Brown Avenue & Well No. 2 and State Street South Phase 2.

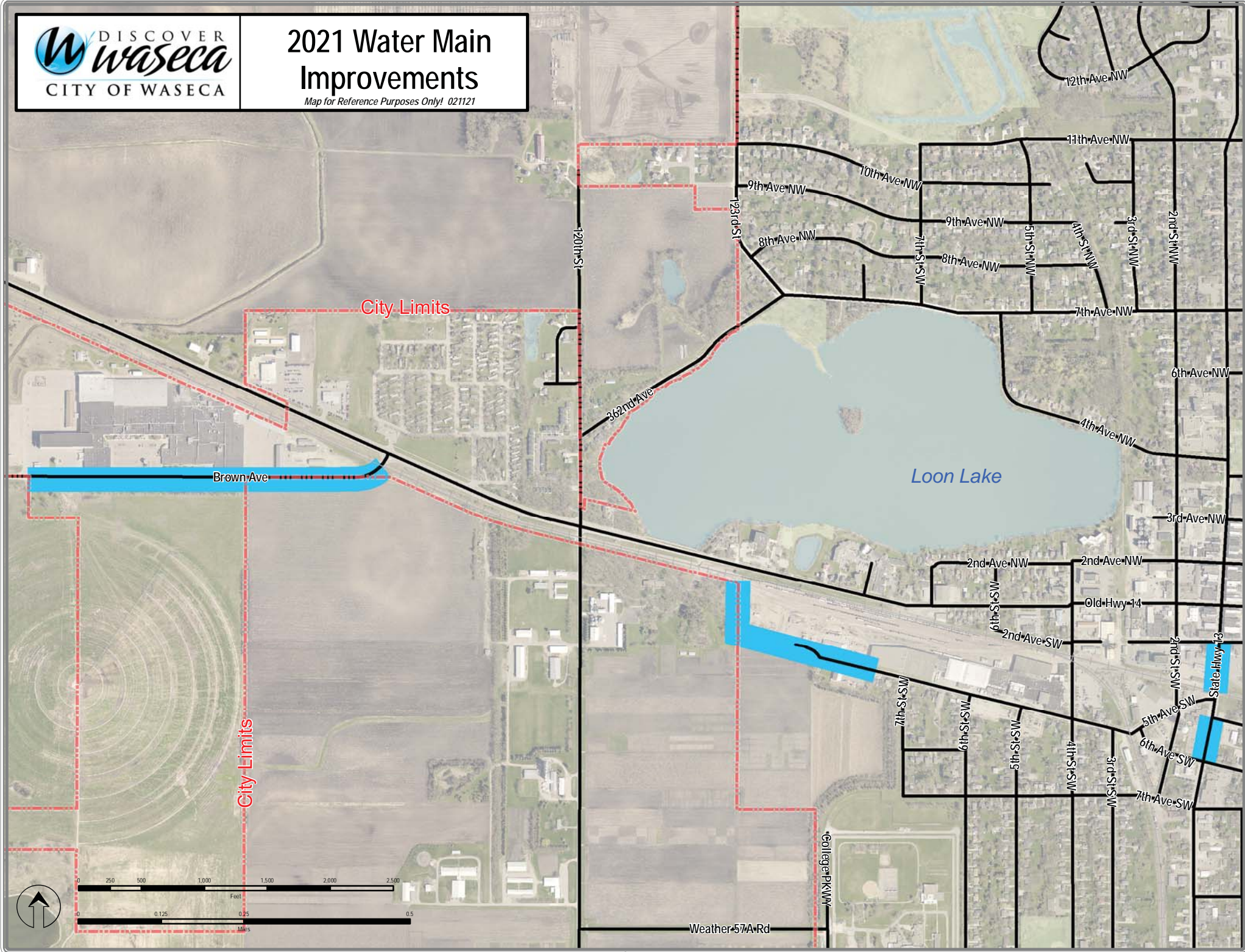
The Brown Avenue & Well No. 2 Water Main Improvements Project involves upgrading existing 10" water main to 16" water main from 5th Ave SW to south of the CPRR tracks (900 feet northwest) and along Brown Ave from west of the CPRR tracks to the west edge of the ConAgra property. The total estimated construction cost for this project is \$1,000,000 with 50% to be reimbursed by a Business Development Public Infrastructure (BDPI) grant. The remaining costs will initially be funded by the City's water utility fund and then reimbursed by future ConAgra property taxes. It is anticipated that Stantec will provide inspection services for this project at an estimated cost of \$100,000, which is also eligible for 50% BDPI grant reimbursement.

The State Street South Phase 2 Water Main Improvements Project consists of water main replacement between 5th Ave and 6th Ave and between 2nd Ave and the CPRR tracks. This project is the final phase of a plan to replace failing water main along South State St from 2nd Ave to 6th Ave. The total estimated construction cost for this project is \$325,000 which will be financed by the City's water utility fund. City staff will perform the inspection on this project.

Staff intends to have both projects out for bid beginning February 25th with a bid opening date of March 25th.

BUDGET IMPACT: Total City costs of approximately \$1,000,000 (\$125K for design, \$825K for construction, and \$50K for inspection) have been budgeted in the water utility fund for these projects.

RECOMMENDATION: Staff recommends the Waseca City Council direct staff to proceed with the bidding of the Brown Avenue & Well No. 2 and State Street South Phase 2 Water Main Improvement Projects.



RESOLUTION NO. 21-10**A RESOLUTION FORMALLY ACCEPTING DONATIONS
TO THE CITY OF WASECA IN CALENDAR YEAR 2020**

WHEREAS, the City of Waseca appreciates receiving donations as an alternate form of revenue; and

WHEREAS, this additional revenue allows designated departments to access these donations; and

NOW, THEREFORE, BE IT RESOLVED that the recitals set forth above are incorporated herein;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Council of the City of Waseca accept the following donations to the City of Waseca in 2020:

Received From	Amount	Donation Purpose
Cinch	\$ 1,000.00	Fire Department
Rosenau Law Enforcement Fund	\$2,890.00	Police Shields
Deml Ford	\$1,000.00	Police Reserves
Waseca Beautification Fund	\$2,003.00	Downtown Hanging Baskets
Wal-Mart Foundation	\$1,750.00	Police Shop with A Hero
Rosenau legacy of Angels Fund	\$ 250.00	City Flowers
Kenneth Earle	\$ 100.00	Police Department
RP Madel Jr	\$ 250.00	Fire Department
United Prairie	\$ 200.00	Security/Crime prevention
US Solar Corp	\$5,000.00	Community energy saving efforts
Rosenau legacy of Angels Fund	\$2,250.00	Update Security for Connections
Wes & Carol Rethwill Fund	\$575.00	Update Security for Connections
Jane & John King Family Fund	\$ 875.00	Downtown Flowers
Mr. & Mrs. Lowell Nelson	\$2,643.07	Police Department
Rick & Bonita Sommers	\$1,000.00	Fire Department
Jeffrey Fette	\$ 150.00	Fire Department
Duane & Joelyn Senst	\$ 250.00	Fire Department
Timothy & Linda Berndt-mem of Joe Collins	\$ 20.00	Fire Department

Burton Coy memory of Lois Coy	\$100.00	Fire Department
Robert Hunter	\$ 25.00	Fire Department
Dr. Robert & Helen Collins Memorial Fund	\$ 462.00	Update Security for Connections
Dr. OJ & Betty Swenson Memorial Fund	\$ 463.00	Update Security for Connections
John & Marilyn Wilkus	\$75.00	Fire Department
Robert & Lois Chaffin	500.00	Police Department
Itron	\$ 844.76	New volleyball nets & posts
TOTAL	\$24,675.83	

Adopted by the City Council this 16th day of February 2021.

R.D. Srp
Mayor

ATTEST:

Mike Anderson
Assistant to the City Manager

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: FEBRUARY 8, 2021

TO: Mayor & City Council
Lee Mattson-City Manager

PROJECT NAME: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

CITY PROJECT NO. : 2017-06 and 2018-01

PAYMENT REQUEST : NO. 8 - FINAL PAYMENT

PAYMENT PERIOD : OCTOBER 26, 2019 to JANUARY 29, 2021

CONTRACTOR: DIRT MERCHANT, INC.

<u>CONTRACT</u>			<u>PAYMENT</u>	
Original Contract sum:		<u>\$ 1,361,268.22</u>	Contract Sum to date:	<u>\$ 1,248,809.18</u>
Change Orders			Total earned to date (Includes Change Orders)	<u>\$ 1,248,809.18</u>
Change Order #1	8/28/2016	<u>\$ 14,165.25</u>	Retainage: 0%	<u>\$ -</u>
Note: C.O. #1 included in contract items.			Total earned less retainage:	<u>\$ 1,248,809.18</u>
Change Order #2	10/29/2018	<u>\$ 3,249.20</u>	Less previous payment requests:	<u>\$ 1,219,005.27</u>
Change Order #3	11/27/2018	<u>\$ 2,881.65</u>	Payment due this request:	<u>\$ 29,803.91</u>
Change Order #4	2/12/2019	<u>\$ 2,160.00</u>	% Contract completed to date:	<u>100%</u>
Change Order #5	2/8/2021	<u>\$ 4,926.25</u>	Amount remaining on contract:	<u>\$ -</u>
Change Order #6	2/8/2021	<u>\$ (139,841.39)</u>	Total Amount Due:	<u>\$ 29,803.91</u>
Net change by change orders:		<u>\$ (112,459.04)</u>		
Contract Sum to date:		<u>\$ 1,248,809.18</u>		

Approved By:

 2-10-21
Contractor Date

 2-10-21
City Engineer Date

 2-10-21
Director of Finance Date

 2-10-21
City Manager Date

CHANGE ORDER

CHANGE ORDER NO. FIVE

CITY OF WASECA PROJECT NOS. 2017-06 and 2018-01

DATE: FEB 8, 2021

PROJECT NAME: 2018 STREET, WATER, & MISCELLANEOUS STORM IMPROVEMENTS

CONTRACTOR: DIRT MERCHANT INC.
3301 THIRD AVENUE
MANKATO, MN 56001

THE JUSTIFICATION FOR THIS CHANGE ORDER IS:

The Contractor was asked by the City to delay placement of sod until 2019 to allow the electric utility to complete their reconstruction. Additional black dirt, grading and clean up work was required following completion of the electric work to make the area ready for sod installation.

ITEM	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
7TH AVE SE				
LABORER	HR.	24.5	\$85.00	\$2,082.50
SKID LOADER	HR.	22.75	\$125.00	\$2,843.75
TOTAL CHANGE ORDER NO. FIVE				\$4,926.25

ORIGINAL CONTRACT PRICE	\$1,361,268.22
PREVIOUS CHANGE ORDERS	\$22,456.10
AMOUNT OF THIS CHANGE ORDER	\$4,926.25
REVISED CONTRACT AMOUNT	\$1,388,650.57

APPROVED BY:

 2-10-21
CONTRACTOR DATE

 2-10-21
CITY ENGINEER DATE

 2-10-21
DIRECTOR OF FINANCE DATE

 2-10-21
CITY MANAGER DATE

CHANGE ORDER

CHANGE ORDER NO. SIX

CITY OF WASECA PROJECT NO. 2017-06 and 2018-01

DATE: FEB 8, 2021

PROJECT NAME: 2018 STREET, WATER, & MISCELLANEOUS STORM IMPROVEMENTS

CONTRACTOR: DIRT MERCHANT INC.
3301 THIRD AVENUE
MANKATO, MN 56001

THE JUSTIFICATION FOR THIS CHANGE ORDER IS:

The 9th Avenue SE rear yard drainage was deleted from the contract, also, contract quantities were less than estimated quantities.

ITEM	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
2017-06 and 2018-01				
Decreased Contract Quantities	L.S.	1	<u>-\$139,841.39</u>	<u>-\$139,841.39</u>
TOTAL CHANGE ORDER NO. SIX				<u>-\$139,841.39</u>

ORIGINAL CONTRACT PRICE	\$1,361,268.22
PREVIOUS CHANGE ORDERS	\$27,382.35
AMOUNT OF THIS CHANGE ORDER	<u>-\$139,841.39</u>
REVISED CONTRACT AMOUNT	\$1,248,809.18

APPROVED BY:

 2-10-21

CONTRACTOR DATE

Nathan Willey 2-10-21

CITY ENGINEER DATE

 2-10-21

DIRECTOR OF FINANCE DATE

 2-10-21

CITY MANAGER DATE

CERTIFICATE OF PAYMENT

PAGE ONE OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

PAYMENT PERIOD
FROM: OCTOBER 26, 2018
TO: JANUARY 26, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

ORIGINAL CONTRACT AMOUNT: \$ 1,361,266.22

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

DATE: FEBRUARY 8, 2021

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACTOR:
DRT MERCHANT, INC.
3501 THIRD AVENUE
MINNETONKA, MN 55301

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MNDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
7TH AVENUE SE -2018-01										
1	2021.501	MOBILIZATION	L.S.	1	\$ 37,660.00	\$ 37,660.00	0	\$ -	1	\$ 37,660.00
2	2104.502	REMOVE EXISTING HYDRANT AND GATE VALVE	EACH	3	\$ 250.00	\$ 750.00	0	\$ -	3	\$ 750.00
3	2104.502	REMOVE EXISTING GATE VALVE AND BOX	EACH	6	\$ 150.00	\$ 900.00	0	\$ -	7	\$ 1,050.00
4	2104.502	REMOVE EXISTING MANHOLE	EACH	6	\$ 150.00	\$ 900.00	0	\$ -	6	\$ 900.00
5	2104.502	REMOVE EXISTING CATCH BASIN	EACH	6	\$ 150.00	\$ 900.00	0	\$ -	5	\$ 750.00
6	2104.503	REMOVE CONCRETE CURB & GUTTER	LN. FT.	3485	\$ 1.50	\$ 5,197.50	0	\$ -	3283	\$ 4,923.50
7	2104.503	REMOVE EXISTING WATER MAIN	LN. FT.	1767	\$ 3.00	\$ 5,301.00	0	\$ -	1767	\$ 5,301.00
8	2104.503	REMOVE EXISTING STORM SEWER PIPE	LN. FT.	966	\$ 5.00	\$ 4,830.00	0	\$ -	966	\$ 4,830.00
9	2104.503	REMOVE SAN. SEWER SERVICE PIPE	LN. FT.	1452	\$ 2.50	\$ 3,630.00	0	\$ -	1425	\$ 3,562.50
10	2104.503	SAWING CONCRETE PAVEMENT	LN. FT.	211	\$ 4.00	\$ 844.00	0	\$ -	210	\$ 838.00
11	2104.503	SAWING BITUMINOUS PAVEMENT	LN. FT.	194	\$ 3.00	\$ 582.00	0	\$ -	183	\$ 548.00
12	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	465	\$ 10.00	\$ 4,650.00	0	\$ -	541	\$ 5,410.00
13	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	6353	\$ 1.67	\$ 10,609.51	0	\$ -	6353	\$ 10,609.51
14	2104.516	REMOVE CONCRETE WALK	SQ.FT.	14965	\$ 0.50	\$ 7,482.50	0	\$ -	14965	\$ 7,482.50
15	2105.504	GEOTEXTILE FABRIC TYPE V	SQ. YD.	6228	\$ 0.85	\$ 5,316.60	0	\$ -	6228	\$ 5,316.60
16	2105.507	COMMON EXCAVATION (PLAN QUANTITY)	CU.YD.	3806	\$ 14.00	\$ 53,270.00	0	\$ -	3405	\$ 55,270.00
17	2105.507	SUBGRADE EXCAVATION	CU.YD.	100	\$ 25.00	\$ 2,500.00	0	\$ -	125	\$ 3,125.00
18	2105.507	SELECT GRANULAR BORROW (CV)	CU.YD.	2295	\$ 10.10	\$ 23,078.50	0	\$ -	2410	\$ 24,341.00
19	2105.507	STABILIZING AGGREGATE (CV)	CU.YD.	100	\$ 53.55	\$ 5,355.00	0	\$ -	0	\$ -
20	2211.507	AGGREGATE BASE, CLASS 5 (CV)	CU.YD.	1895	\$ 22.65	\$ 42,921.75	0	\$ -	1895	\$ 42,921.75
21	2231.502	BITUMINOUS PATCHING MIXTURE	SQ.YD.	40	\$ 79.97	\$ 3,198.80	0	\$ -	146	\$ 11,675.82
22	2232.504	MILL BITUMINOUS SURFACE (2")	SQ.YD.	133	\$ 5.00	\$ 665.00	0	\$ -	124	\$ 620.00
23	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATE	EACH	227	\$ 7.08	\$ 1,607.16	0	\$ -	19	\$ 134.52
24	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	375	\$ 1.85	\$ 693.75	0	\$ -	650	\$ 1,072.50
25	2360.509	TYPE SP 12.5 BASE COURSE MIXTURE (C)	TON	748	\$ 67.27	\$ 50,183.42	0	\$ -	778.65	\$ 52,379.79
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (C)	TON	562	\$ 85.83	\$ 48,096.46	0	\$ -	733.51	\$ 62,286.96
27	2502.602	CONNECT EXISTING SUMPS TO TILE LINE	EACH	6	\$ 275.00	\$ 1,650.00	0	\$ -	6	\$ 1,650.00
28	2502.602	TILE LINE CLEANOUT	EACH	8	\$ 266.60	\$ 2,132.80	0	\$ -	5	\$ 1,333.00
29	2502.503	6" PVC PERFORATED TILE (SDR 35)	LN. FT.	3150	\$ 9.65	\$ 30,397.50	0	\$ -	3072	\$ 29,644.80
30	2502.503	4" PVC SUMP LINE SCHEDULE (SDR 35)	LN. FT.	877	\$ 14.97	\$ 13,037.69	0	\$ -	713	\$ 10,673.81
31	2503.503	4" PVC PIPE SEWER	LN. FT.	800	\$ 23.85	\$ 19,160.00	0	\$ -	338	\$ 8,095.10
32	2503.503	6" PVC PIPE SEWER	LN. FT.	800	\$ 25.45	\$ 20,360.00	0	\$ -	1087	\$ 27,664.15
33	2503.503	15" RCP PIPE SEWER CL V	LN. FT.	179	\$ 45.80	\$ 8,198.20	0	\$ -	188	\$ 8,518.80

CERTIFICATE OF PAYMENT

PAGE TWO OF SIX

PROJECT: 2015 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS
CITY PROJECT NOS. 2017-06 and 2018-01

PAYMENT PERIOD
FROM: OCTOBER 26, 2019
TO: JANUARY 29, 2021

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,381,269.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

CONTRACTOR:
DIRT MERCHANT, INC.
3301 THIRD AVENUE
MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 8, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MNDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
7TH AVENUE SE -2018-01										
34	2503.503	24" RCP PIPE SEWER CL V	LN. FT.	510	\$ 63.15	\$ 32,206.50	0	\$ -	510	\$ 32,206.50
35	2503.503	27" RCP PIPE SEWER CL V	LN. FT.	373	\$ 88.65	\$ 33,066.45	0	\$ -	373	\$ 33,066.45
36	2503.602	CONNECT TO EXISTING SEWER SERVICE OR RISER	EACH	66	\$ 245.85	\$ 22,826.10	0	\$ -	66	\$ 27,686.00
37	2503.602	6" X 4" PVC WYE	EACH	16	\$ 198.65	\$ 3,178.40	0	\$ -	10	\$ 1,986.60
38	2503.602	6" X 6" PVC WYE	EACH	17	\$ 235.80	\$ 4,008.20	0	\$ -	30	\$ 7,088.80
39	2503.602	6" X 4" WYE FOR SUMP SERVICE	EACH	39	\$ 176.50	\$ 6,883.50	0	\$ -	41	\$ 7,236.50
40	2503.603	R & R EXISTING 6" SAN. SERVICE RISER	LN. FT.	40	\$ 264.50	\$ 10,580.00	0	\$ -	7	\$ 1,851.50
41	2504.601	TEMPORARY WATER SERVICE	L.S.	1	\$ 12,000.00	\$ 12,000.00	0	\$ -	1	\$ 12,000.00
42	2504.601	LIVE TAP 6" GATE VALVE	L.S.	1	\$ 3,950.85	\$ 3,950.85	0	\$ -	0	\$ -
43	2504.602	6" GATE VALVE AND BOX	EACH	11	\$ 1,361.85	\$ 14,980.35	0	\$ -	11	\$ 14,980.35
44	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	5	\$ 1,275.00	\$ 6,375.00	0	\$ -	7	\$ 8,925.00
45	2504.602	FURNISH & INSTALL ZINC ANODE BAG	EACH	2	\$ 316.20	\$ 632.40	0	\$ -	2	\$ 632.40
46	2504.602	HYDRANT AND GATE VALVE WITH BOX	EACH	3	\$ 5,030.70	\$ 15,092.10	0	\$ -	3	\$ 15,092.10
47	2504.602	CONNECT SERVICE TO WATER MAIN 1" (INCLUDES CO	EACH	42	\$ 331.75	\$ 13,933.50	0	\$ -	41	\$ 13,601.75
48	2504.602	1" CURB STOP AND STAND PIPE	EACH	42	\$ 338.70	\$ 14,225.40	0	\$ -	41	\$ 13,886.70
49	2504.602	REPAIR EXISTING SPRINKLER HEAD	EACH	2	\$ 528.00	\$ 1,056.00	0	\$ -	0	\$ -
50	2504.603	1" COPPER WATER SERVICE PIPE TYPE "K"	LN. FT.	1375	\$ 17.95	\$ 24,601.25	0	\$ -	1418	\$ 25,417.20
51	2504.603	6" PVC C900 WATER MAIN PIPE	LN. FT.	1855	\$ 26.20	\$ 48,601.00	0	\$ -	1855	\$ 48,601.00
52	2504.608	WATER MAIN FITTINGS	LBS.	1135	\$ 9.97	\$ 11,315.95	0	\$ -	1135	\$ 11,315.95
53	2508.502	DRAINAGE STRUCTURE 2 x 3 CATCH BASIN	EACH	8	\$ 1,839.35	\$ 14,714.80	0	\$ -	8	\$ 14,714.80
54	2508.502	CASTING ASSEMBLY MANHOLE (HEENAH R-1733)	EACH	7	\$ 638.90	\$ 4,472.30	0	\$ -	4	\$ 2,555.60
55	2508.502	ADJUST FRAME AND RING CASTING SANITARY WITH IN	EACH	4	\$ 695.00	\$ 2,780.00	0	\$ -	4	\$ 2,780.00
56	2508.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 80-4020	LN. FT.	19.1	\$ 652.15	\$ 12,456.07	0	\$ -	16	\$ 10,434.40
57	2508.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LN. FT.	7.0	\$ 845.40	\$ 5,917.80	0	\$ -	6	\$ 5,072.40
58	2508.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 64-4020	LN. FT.	8.6	\$ 1,108.95	\$ 9,519.77	0	\$ -	7.6	\$ 8,412.82
59	2508.602	CONNECT TO EXISTING STORM STRUCTURE	EACH	2	\$ 600.00	\$ 1,200.00	0	\$ -	2	\$ 1,200.00
60	2508.602	CONNECT TILE LINE TO STORM STRUCTURE	EACH	12	\$ 350.00	\$ 4,200.00	0	\$ -	12	\$ 4,200.00
61	2521.518	4" CONCRETE WALK	SQ.FT.	10226	\$ 4.46	\$ 45,618.86	0	\$ -	11688	\$ 52,128.48
62	2521.518	6" CONCRETE WALK	SQ.FT.	3240	\$ 15.35	\$ 49,734.00	0	\$ -	2946	\$ 45,221.10
63	2521.518	4" CONCRETE WALK (HIGH EARLY)	SQ.FT.	1137	\$ 4.84	\$ 5,503.08	0	\$ -	0	\$ -
64	2521.518	6" CONCRETE WALK (HIGH EARLY)	SQ.FT.	360	\$ 15.65	\$ 5,634.00	0	\$ -	0	\$ -
65	2531.503	CONCRETE CURB & GUTTER, DESIGN 0618	LN. FT.	3465	\$ 15.96	\$ 55,301.40	0	\$ -	3283	\$ 52,556.28
66	2531.503	CONCRETE CURB, DESIGN V5	LN. FT.	50	\$ 20.70	\$ 1,035.00	0	\$ -	0	\$ -
67	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	640	\$ 55.77	\$ 35,692.80	0	\$ -	727	\$ 40,544.76
68	2531.504	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SQ.YD.	71	\$ 58.53	\$ 4,157.05	0	\$ -	0	\$ -
69	2531.616	TRUNCATED DOMES	SQ.FT.	30	\$ 35.37	\$ 1,061.10	0	\$ -	83.2	\$ 2,942.78
70	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 3,500.00	\$ 3,500.00	0	\$ -	1	\$ 3,500.00
71	2573.510	SEDIMENT REMOVAL-SWEEPER	HOURS	35	\$ 135.00	\$ 4,725.00	0	\$ -	4	\$ 540.00
72	2573.501	STABILIZED CONSTRUCTION EXIT	L.S.	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	1	\$ 1,000.00
73	2573.502	STORM DRAIN INLET PROTECTION	EACH	14	\$ 200.00	\$ 2,800.00	0	\$ -	14	\$ 2,800.00
74	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LN. FT.	48	\$ 4.00	\$ 192.00	0	\$ -	0	\$ -
75	2575.504	SOO. TYPE LAWN AND BOULEVARD	SQ.YD.	3500	\$ 6.00	\$ 21,000.00	0	\$ -	2506	\$ 15,036.00
TOTAL 7TH AVENUE SE -2018-01						\$ 973,431.14		\$ -		\$ 957,188.56

CERTIFICATE OF PAYMENT

PAGE THREE OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

PAYMENT PERIOD
FROM: OCTOBER 26, 2019
TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

DATE: FEBRUARY 8, 2021

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACTOR:
DIRT MERCHANT, INC.
3301 THIRD AVENUE
MANKATO, MN 56001

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MNDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
4TH AVENUE NE -2018-01										
1	2021.501	MOBILIZATION	L.S.	1	\$ 11,860.00	\$ 11,860.00	0	\$ -	1	\$ 11,860.00
2	2104.503	REMOVE CONCRETE CURB & GUTTER	LN. FT.	543	\$ 1.50	\$ 814.50	0	\$ -	450.4	\$ 675.60
3	2104.503	REMOVE EXISTING WATER MAIN	LN. FT.	35	\$ 3.00	\$ 105.00	0	\$ -	50	\$ 150.00
4	2104.503	SAWING CONCRETE PAVEMENT	LN. FT.	50	\$ 5.00	\$ 250.00	0	\$ -	0	\$ -
5	2104.503	SAWING BITUMINOUS PAVEMENT	LN. FT.	50	\$ 5.00	\$ 250.00	0	\$ -	0	\$ -
6	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	107	\$ 10.00	\$ 1,070.00	0	\$ -	10.2	\$ 102.00
7	2104.518	REMOVE CONCRETE WALK	SQ.FT.	3025	\$ 0.50	\$ 1,512.50	0	\$ -	1410	\$ 705.50
8	2105.507	STABILIZING AGGREGATE (CV)	CU.YD.	50	\$ 53.55	\$ 2,677.50	0	\$ -	0	\$ -
9	2105.507	SUBGRADE EXCAVATION	CU.YD.	50	\$ 25.00	\$ 1,250.00	0	\$ -	0	\$ -
10	2105.509	PORTLAND CEMENT FOR RECLAMATION	TON	64	\$ 193.50	\$ 12,384.00	0	\$ -	64	\$ 12,384.00
11	2215.504	STABILIZED FULL DEPTH RECLAMATION (13.5")	SQ.YD.	3768	\$ 4.05	\$ 15,252.30	0	\$ -	3768	\$ 15,252.30
12	2215.507	HAUL FULL DEPTH RECLAMATION (PLAN QUANTITY)	CU.YD.	457	\$ 14.00	\$ 6,398.00	0	\$ -	457	\$ 6,398.00
13	2232.504	MILL BITUMINOUS SURFACE (2")	SQ.YD.	155	\$ 5.00	\$ 775.00	0	\$ -	0	\$ -
14	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATE	EACH	102	\$ 7.08	\$ 722.16	0	\$ -	60	\$ 424.80
15	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	227	\$ 1.65	\$ 374.55	0	\$ -	182	\$ 300.30
16	2360.509	TYPE SP 12.5 BASE COURSE MIXTURE (C)	TON	454	\$ 67.27	\$ 30,540.58	0	\$ -	482	\$ 32,424.14
17	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (C)	TON	342	\$ 65.83	\$ 22,513.86	0	\$ -	368	\$ 24,225.44
18	2502.503	6" PVC PERFORATED TILE (SDR 35)	LN. FT.	1905	\$ 8.15	\$ 15,525.75	0	\$ -	1905	\$ 15,525.75
19	2502.503	4" PVC SUMP LINE SCHEDULE (SDR 35)	LN. FT.	264	\$ 15.00	\$ 3,960.00	0	\$ -	114	\$ 1,710.00
20	2502.602	CONNECT EXISTING SUMPS TO TILE LINE	EACH	6	\$ 150.00	\$ 900.00	0	\$ -	0	\$ -
21	2502.602	TILE LINE CLEANOUT	EACH	7	\$ 266.60	\$ 1,866.20	0	\$ -	7	\$ 1,866.20
22	2503.602	6" X 4" WYE FOR SUMP SERVICE	EACH	19	\$ 176.50	\$ 3,353.50	0	\$ -	19	\$ 3,353.50
23	2504.602	REPAIR EXISTING SPRINKLER HEAD	EACH	1	\$ 723.00	\$ 723.00	0	\$ -	0	\$ -
24	2504.602	6" GATE VALVE AND BOX	EACH	1	\$ 1,361.85	\$ 1,361.85	0	\$ -	1	\$ 1,361.85
25	2504.602	ADJUST GATE VALVE BOX	EACH	5	\$ 150.00	\$ 750.00	0	\$ -	6	\$ 900.00
26	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	\$ 1,025.00	\$ 2,050.00	0	\$ -	2	\$ 2,050.00
27	2504.602	FURNISH & INSTALL ZINC ANODE BAG	EACH	2	\$ 316.20	\$ 632.40	0	\$ -	2	\$ 632.40
28	2504.603	6" PVC C900 WATER MAIN PIPE	LN. FT.	35	\$ 63.10	\$ 2,208.50	0	\$ -	50	\$ 4,155.00
29	2504.608	WATER MAIN FITTINGS	LBS.	170	\$ 11.05	\$ 1,878.50	0	\$ -	170	\$ 1,878.50
30	2506.502	ADJUST FRAME AND RING CASTING SANITARY WITH IN	EACH	5	\$ 695.00	\$ 3,475.00	0	\$ -	4	\$ 2,780.00
31	2506.502	ADJUST FRAME AND RING CASTING STORM MANHOLE	EACH	3	\$ 450.00	\$ 1,350.00	0	\$ -	3	\$ 1,350.00
32	2506.503	EXTRA DEPTH ADJUST SANITARY MANHOLE INFILTRATION	LN. FT.	0.5	\$ 1,500.00	\$ 750.00	0	\$ -	0	\$ -
33	2506.503	EXTRA DEPTH ADJUST STORM SEWER MANHOLE	LN. FT.	0.25	\$ 1,500.00	\$ 375.00	0	\$ -	0	\$ -
34	2506.502	CONNECT TILE LINE TO STORM STRUCTURE	EACH	7	\$ 350.00	\$ 2,450.00	0	\$ -	7	\$ 2,450.00
35	2521.518	4" CONCRETE WALK	SQ.FT.	500	\$ 4.48	\$ 2,240.00	0	\$ -	970	\$ 4,326.20
36	2521.518	6" CONCRETE WALK	SQ.FT.	2250	\$ 15.35	\$ 34,537.50	0	\$ -	449	\$ 6,892.15
37	2521.518	4" CONCRETE WALK (HIGH EARLY)	SQ.FT.	50	\$ 4.84	\$ 242.00	0	\$ -	0	\$ -
38	2521.518	6" CONCRETE WALK (HIGH EARLY)	SQ.FT.	225	\$ 15.85	\$ 3,521.25	0	\$ -	0	\$ -
39	2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LN. FT.	543	\$ 15.95	\$ 8,666.28	0	\$ -	450.4	\$ 7,188.38
40	2531.503	CONCRETE CURB, DESIGN V6	LN. FT.	30	\$ 20.70	\$ 621.00	0	\$ -	0	\$ -
41	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	97	\$ 55.77	\$ 5,409.69	0	\$ -	10.2	\$ 568.85
42	2531.504	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SQ.YD.	10	\$ 58.55	\$ 585.50	0	\$ -	0	\$ -
43	2531.618	TRUNCATED DOMES	SQ.FT.	200	\$ 35.37	\$ 7,074.00	0	\$ -	92	\$ 3,254.04
44	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 1,500.00	\$ 1,500.00	0	\$ -	1	\$ 1,500.00
45	2573.502	STORM DRAIN INLET PROTECTION	EACH	11	\$ 200.00	\$ 2,200.00	0	\$ -	11	\$ 2,200.00
46	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LN. FT.	72	\$ 4.00	\$ 288.00	0	\$ -	0	\$ -
47	2573.510	SEDIMENT REMOVAL-SWEEPER	HOURS	10	\$ 135.00	\$ 1,350.00	0	\$ -	0	\$ -
48	2575.504	SOD, TYPE LAWN AND BOULEVARD	SQ.YD.	1000	\$ 8.00	\$ 8,000.00	0	\$ -	150	\$ 900.00
TOTAL 4TH AVENUE NE -2018-01						\$ 227,736.87		\$ -		\$ 171,746.91

CERTIFICATE OF PAYMENT

PAGE FOUR OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

PAYMENT PERIOD
FROM: OCTOBER 26, 2019
TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

DATE: FEBRUARY 6, 2021

CONTRACT APPROVAL DATE: JUNE 8, 2018

CONTRACTOR:
DIRT MERCHANT, INC.
3301 THIRD AVENUE
MANKATO, MN 56001

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MnDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
2ND STREET SE-2018-01										
1	2021.501	MOBILIZATION	L.S.	1	\$ 4,500.00	\$ 4,500.00	0	\$ -	1	\$ 4,500.00
2	2104.503	REMOVE CONCRETE CURB & GUTTER	LN. FT.	235	\$ 1.50	\$ 352.50	0	\$ -	189.5	\$ 284.25
3	2104.503	SAWING CONCRETE PAVEMENT	LN. FT.	50	\$ 4.00	\$ 200.00	0	\$ -	0	\$ -
4	2104.503	SAWING BITUMINOUS PAVEMENT	LN. FT.	25	\$ 3.00	\$ 75.00	0	\$ -	0	\$ -
5	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	30	\$ 5.00	\$ 150.00	0	\$ -	0	\$ -
6	2104.518	REMOVE CONCRETE WALK	SQ.FT.	732	\$ 0.50	\$ 366.00	0	\$ -	780	\$ 395.00
7	2105.507	SUBGRADE EXCAVATION	CU.YD.	25	\$ 25.00	\$ 625.00	0	\$ -	0	\$ -
8	2105.507	STABILIZING AGGREGATE (CV)	CU.YD.	25	\$ 53.55	\$ 1,338.75	0	\$ -	0	\$ -
9	2105.509	PORTLAND CEMENT FOR RECLAMATION	TON	23	\$ 193.50	\$ 4,450.50	0	\$ -	23	\$ 4,450.50
10	2215.504	STABILIZED FULL DEPTH RECLAMATION (11.0')	SQ.YD.	1425	\$ 4.05	\$ 5,771.25	0	\$ -	1425	\$ 5,771.25
11	2215.507	HAUL FULL DEPTH RECLAMATION (PLAN QUANTITY)	CU.YD.	157	\$ 14.00	\$ 2,198.00	0	\$ -	157	\$ 2,198.00
12	2232.504	MILL BITUMINOUS SURFACE (2')	SQ.YD.	156	\$ 5.00	\$ 780.00	0	\$ -	0	\$ -
13	2301.802	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATE	EACH	48	\$ 7.08	\$ 338.64	0	\$ -	33	\$ 233.64
14	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	83	\$ 2.05	\$ 170.15	0	\$ -	68	\$ 135.30
15	2360.509	TYPE SP 12.5 BASE COURSE MIXTURE (C)	TON	171	\$ 77.00	\$ 13,167.00	0	\$ -	168	\$ 12,936.00
16	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (C)	TON	129	\$ 77.00	\$ 9,933.00	0	\$ -	122	\$ 9,394.00
17	2502.503	6" PVC PERFORATED TILE (SDR 35)	LN. FT.	838	\$ 8.20	\$ 6,871.60	0	\$ -	796	\$ 6,527.20
18	2502.503	4" PVC SUMP LINE SCHEDULE (SDR 35)	LN. FT.	83	\$ 15.00	\$ 1,245.00	0	\$ -	36	\$ 540.00
19	2502.602	CONNECT EXISTING SUMPS TO TILE LINE	EACH	2	\$ 125.00	\$ 250.00	0	\$ -	1	\$ 125.00
20	2502.602	TILE LINE CLEANOUT	EACH	6	\$ 266.60	\$ 1,599.60	0	\$ -	6	\$ 1,599.60
21	2503.602	6" X 4" WYE FOR SUMP SERVICE	EACH	6	\$ 176.50	\$ 1,059.00	0	\$ -	6	\$ 1,059.00
22	2504.602	REPAIR EXISTING SPRINKLER HEAD	EACH	1	\$ 725.00	\$ 725.00	0	\$ -	0	\$ -
23	2504.602	ADJUST GATE VALVE BOX	EACH	2	\$ 150.00	\$ 300.00	0	\$ -	2	\$ 300.00
24	2506.502	ADJUST FRAME AND RING CASTING SANITARY WITH IN	EACH	1	\$ 695.00	\$ 695.00	0	\$ -	1	\$ 695.00
25	2506.602	CONNECT TILE LINE TO STORM STRUCTURE	EACH	4	\$ 350.00	\$ 1,400.00	0	\$ -	4	\$ 1,400.00
26	2506.503	EXTRA DEPTH SANITARY MANHOLE IN/SHIELD	LN. FT.	0.17	\$ 1,500.00	\$ 255.00	0	\$ -	0	\$ -
27	2521.518	4" CONCRETE WALK	SQ.FT.	40	\$ 4.48	\$ 178.40	0	\$ -	390	\$ 1,739.40
28	2521.518	6" CONCRETE WALK	SQ.FT.	625	\$ 15.35	\$ 9,593.75	0	\$ -	231	\$ 3,545.85
29	2521.518	4" CONCRETE WALK (HIGH EARLY)	SQ.FT.	5	\$ 4.84	\$ 24.20	0	\$ -	0	\$ -
30	2521.518	6" CONCRETE WALK (HIGH EARLY)	SQ.FT.	62	\$ 15.65	\$ 970.30	0	\$ -	0	\$ -
31	2531.503	CONCRETE CURB & GUTTER, DESIGN 0818	LN. FT.	235	\$ 15.96	\$ 3,750.60	0	\$ -	189.5	\$ 3,024.42
32	2531.503	CONCRETE CURB, DESIGN V8	LN. FT.	20	\$ 20.70	\$ 414.00	0	\$ -	0	\$ -
33	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	25	\$ 55.77	\$ 1,394.25	0	\$ -	0	\$ -
34	2531.504	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SQ.YD.	5	\$ 58.55	\$ 292.75	0	\$ -	0	\$ -
35	2531.618	TRUNCATED DOMES	SQ.FT.	50	\$ 35.37	\$ 1,768.50	0	\$ -	40	\$ 1,414.80
36	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 1,500.00	\$ 1,500.00	0	\$ -	1	\$ 1,500.00
37	2573.502	STORM DRAIN INLET PROTECTION	EACH	3	\$ 200.00	\$ 600.00	0	\$ -	3	\$ 600.00
38	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LN. FT.	24	\$ 4.00	\$ 96.00	0	\$ -	0	\$ -
39	2573.510	SEDIMENT REMOVAL-SWEEPER	HOURS	5	\$ 135.00	\$ 675.00	0	\$ -	0	\$ -
40	2575.504	SOD, TYPE LAWN	SQ.YD.	440	\$ 11.00	\$ 4,840.00	0	\$ -	85	\$ 715.00
TOTAL 2ND STREET SE -2018-01						\$ 84,914.94	\$ -	\$ -	\$ 45,042.11	

CERTIFICATE OF PAYMENT

PAGE FIVE OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

PAYMENT PERIOD
FROM: OCTOBER 26, 2019
TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,361,269.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

CONTRACTOR:
DIRT MERCHANT, INC.
3301 THIRD AVENUE
MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	AND DOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
9TH AVENUE SE- BACKYARD DRAINAGE - 2017-06										
1	2021.501	MOBILIZATION	L.S.	1	\$ 1,560.00	\$ 1,560.00	0	\$ -	0	\$ -
2	2101.524	CLEARING	TREE	1	\$ 250.00	\$ 250.00	0	\$ -	0	\$ -
3	2101.524	GRUBBING	TREE	1	\$ 250.00	\$ 250.00	0	\$ -	0	\$ -
4	2104.503	REMOVE CONCRETE CURB AND GUTTER	LN.FT.	10	\$ 10.00	\$ 100.00	0	\$ -	0	\$ -
5	2104.503	SAWING CONCRETE	LN.FT.	4	\$ 25.00	\$ 100.00	0	\$ -	0	\$ -
6	2104.503	SAWING BITUMINOUS PAVEMENT	LN.FT.	40	\$ 10.00	\$ 400.00	0	\$ -	0	\$ -
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ.YD.	40	\$ 20.00	\$ 800.00	0	\$ -	0	\$ -
8	2105.601	GRADING (SPECIAL)	L.S.	1	\$ 3,000.00	\$ 3,000.00	0	\$ -	0	\$ -
9	2231.502	BITUMINOUS PATCHING MIXTURE	SQ.YD.	40	\$ 25.00	\$ 1,000.00	0	\$ -	0	\$ -
10	2503.503	12" RCP PIPE SEWER CLV	LN. FT.	91	\$ 53.60	\$ 4,877.60	0	\$ -	0	\$ -
11	2503.503	12" HDPE PIPE SEWER	LN. FT.	76	\$ 42.45	\$ 3,226.20	0	\$ -	0	\$ -
12	2503.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	2	\$ 1,000.00	\$ 2,000.00	0	\$ -	0	\$ -
13	2506.502	DRAINAGE STRUCTURE DESIGN "H" -4006	EACH	2	\$ 1,298.40	\$ 2,596.80	0	\$ -	0	\$ -
14	2506.522	ADJUST FRAME AND RING CASTING STORM MANHOLE	EACH	1	\$ 768.90	\$ 768.90	0	\$ -	0	\$ -
15	2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LN.FT.	10	\$ 14.99	\$ 149.90	0	\$ -	0	\$ -
16	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 500.00	\$ 500.00	0	\$ -	0	\$ -
17	2571.524	TECHNY ARBORVITAE TREE 5' HT. BAB	L.S.	1	\$ 335.00	\$ 335.00	0	\$ -	0	\$ -
18	2573.502	STORM DRAIN INLET PROTECTION	EACH	1	\$ 200.00	\$ 200.00	0	\$ -	0	\$ -
19	2575.504	SOD, TYPE LAWN	SQ.YD.	847	\$ 6.00	\$ 5,082.00	0	\$ -	0	\$ -
TOTAL 9TH AVE SE-BACKYARD DRAINAGE -2017-06						\$ 26,016.10		\$ -		\$ -

CERTIFICATE OF PAYMENT

PAGE SIX OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

PAYMENT PERIOD
FROM: OCTOBER 26, 2019
TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,246,809.18

CONTRACTOR:
DUST MERCHANT, INC.
3301 THIRD AVENUE
MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MNDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
6TH AVENUE SW- BACKYARD DRAINAGE - 2017-06										
1	2021.501	MOBILIZATION	L.S.	1	\$ 1,950.00	\$ 1,950.00	0	\$ -	1	\$ 1,950.00
2	2104.503	REMOVE CONCRETE CURB AND GUTTER	LN.FT.	40	\$ 10.00	\$ 400.00	0	\$ -	40.9	\$ 409.00
3	2104.503	SAWING CONCRETE	LN.FT.	5	\$ 25.00	\$ 125.00	0	\$ -	0	\$ -
4	2104.503	SAWING BITUMINOUS PAVEMENT	LN.FT.	65	\$ 10.00	\$ 650.00	0	\$ -	66	\$ 660.00
5	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ.YD.	74	\$ 20.00	\$ 1,480.00	0	\$ -	76	\$ 1,520.00
6	2105.601	GRADING (SPECIAL)	L.S.	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	1	\$ 1,000.00
7	2231.502	BITUMINOUS PATCHING MIXTURE	SQ.YD.	74	\$ 79.97	\$ 5,917.78	0	\$ -	76.7	\$ 6,133.70
8	2503.503	15" RCP PIPE SEWER CL IN	LN. FT.	62	\$ 55.80	\$ 3,459.60	0	\$ -	63	\$ 3,515.40
9	2503.503	15" HDPE PIPE SEWER	LN. FT.	176	\$ 42.45	\$ 7,471.20	0	\$ -	176	\$ 7,471.20
10	2503.601	REPAIR EXISTING 8" SANITARY SEWER CROSSING	L.S.	1	\$ 2,835.00	\$ 2,835.00	0	\$ -	1	\$ 2,835.00
11	2504.601	LOWER EXISTING 8" WATER MAIN	L.S.	1	\$ 8,564.35	\$ 8,564.35	0	\$ -	0	\$ -
12	2506.502	DRAINAGE STRUCTURE DESIGN "H" -4006	EACH	1	\$ 1,298.40	\$ 1,298.40	0	\$ -	1	\$ 1,298.40
13	2506.502	CASTING ASSEMBLY MANHOLE (NEENAH R-1733)	EACH	2	\$ 538.90	\$ 1,077.80	0	\$ -	2	\$ 1,077.80
14	2506.503	DRAINAGE STRUCTURE DESIGN 72-4020	LN. FT.	7.2	\$ 695.40	\$ 5,008.88	0	\$ -	7	\$ 4,667.80
15	2506.503	DRAINAGE STRUCTURE DESIGN 48-4020	LN. FT.	5.1	\$ 467.60	\$ 2,384.76	0	\$ -	4.9	\$ 2,291.24
16	2531.503	CONCRETE CURB & GUTTER, DESIGN 0618	LN.FT.	40	\$ 14.96	\$ 598.40	0	\$ -	40.9	\$ 611.86
17	2583.601	TRAFFIC CONTROL	L.S.	1	\$ 750.00	\$ 750.00	0	\$ -	1	\$ 750.00
18	2573.502	STORM DRAIN INLET PROTECTION	EACH	1	\$ 200.00	\$ 200.00	0	\$ -	0.5	\$ 100.00
19	2575.504	SOD, TYPE LAWN	SQ.YD.	1000	\$ 6.00	\$ 6,000.00	0	\$ -	850	\$ 5,100.00
TOTAL 6TH AVENUE SW- BACKYARD DRAINAGE -2017-06						\$ 49,169.17		\$ -		\$ 41,591.40

NO.	MNDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
CHANGE ORDER NO. ONE 4TH AVE NE SAN. SEWER 2018-01										
1	2104.502	REMOVE EXISTING MANHOLE	EACH	1	\$500.00	\$500.00	0	\$ -	1	\$ 500.00
2	2104.503	REMOVE EXISTING SANITARY SEWER PIPE	LN. FT.	104	\$5.00	\$520.00	0	\$ -	104	\$ 520.00
3	2104.503	REMOVE SAN. SEWER SERVICE PIPE	LN. FT.	30	\$7.50	\$225.00	0	\$ -	15	\$ 112.50
4	2503.503	4" PVC PIPE SEWER	LN. FT.	30	\$38.95	\$1,168.50	0	\$ -	15	\$ 584.25
5	2503.503	8" PVC PIPE SEWER	LN. FT.	104	\$37.00	\$3,848.00	0	\$ -	104	\$ 3,848.00
6	2503.602	6" X 4" PVC WYE	EACH	1	\$300.00	\$300.00	0	\$ -	2	\$ 600.00
7	2503.602	CONNECT TO EXISTING SEWER SERVICE	EACH	1	\$350.00	\$350.00	0	\$ -	2	\$ 700.00
8	2506.502	CASTING ASSEMBLY MANHOLE (NEENAH R-1733)	EACH	1	\$875.00	\$875.00	0	\$ -	1	\$ 875.00
9	2506.503	CONSTRUCT DRAINAGE STRUCTURE DES. 48-4020	LN. FT.	10.09	\$526.00	\$5,297.25	0	\$ -	10.09	\$ 5,297.25
10	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	\$350.00	\$350.00	0	\$ -	1	\$ 350.00
11	2503.503	CONSTRUCT INSIDE SEWER DROP	LN. FT.	10.35	\$90.00	\$931.50	0	\$ -	10.35	\$ 931.50
TOTAL CHANGE ORDER NO. ONE-4TH AVE NE SAN. SEWER 2018-01						\$16,188.25		\$ -		\$16,118.50

TOTAL 7TH AVENUE SE PROJECT 2018-01	\$ 873,431.14	\$ -	\$ 873,431.58
TOTAL 4TH AVENUE NE PROJECT 2018-01	\$ 227,736.87	\$ -	\$ 171,748.91
TOTAL 2ND STREET SE PROJECT 2018-01	\$ 84,814.94	\$ -	\$ 65,043.21
TOTAL 9TH AVENUE SE PROJECT 2017-06	\$ 20,019.10	\$ -	\$ -
TOTAL 6TH AVENUE SW PROJECT 2017-06	\$ 49,169.17	\$ -	\$ 41,591.40
TOTAL CHANGE ORDER NO. ONE-4TH AVE NE SANITARY 2018-01	\$ 14,165.25	\$ -	\$ 14,118.60
TOTAL PROJECT	\$ 1,375,433.47	\$ -	\$ 1,235,932.69

Title:	RESOLUTION 21-07 APPROVING LOCAL ROAD IMPROVEMENT PROGRAM GRANT APPLICATION FOR 8 TH ST SE		
Meeting Date:	February 16, 2021	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 21-07 Project Location Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve Resolution 21-07 Approving Local Road Improvement Program Grant Submittal		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: The MnDOT State Aid for Local Transportation Office is soliciting applications for the Local Road Improvement Program (LRIP). This competitive grant program provides up to \$1.25M of funding for eligible construction costs associated with local road projects.

The proposed LRIP project, 8th St SE from Elm Avenue to State Hwy 13, is included in the City's current Capital Improvement Plan and consists of reconstruction from Elm Ave to the RR tracks and rehabilitation (mill and overlay) from the RR tracks to Hwy 13. This project would take place in 2022 and the total construction cost estimate is \$1.77M, of which approximately \$1.59M would be eligible for LRIP reimbursement.

The LRIP application requires a City Council Resolution in support of the proposed project.

BUDGET IMPACT: If awarded the full LRIP amount, the City would be responsible for approximately \$445K of design and inspection services, and \$520K of construction costs. The City's construction costs consist of LRIP ineligible sanitary sewer improvements (\$160K) and street assessments (\$360K).

RECOMMENDATION: Staff recommends the Waseca City Council approve Resolution 21-07 – Approving Local Road Improvement Program Grant Submittal.

RESOLUTION NO. 21-07

RESOLUTION APPROVING LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) SUBMITTAL

WHEREAS, 8th Street SE from CSAH 14 (Old Hwy 14) to MN TH 13 has begun to deteriorate and is in need of repair; and

WHEREAS, the City of Waseca intends to address these deficiencies through a planned 2022 street improvement project named the 8th Street SE Reconstruction & Rehabilitation Project ("Project"); and

WHEREAS, 8th Street SE is part of the City's municipal state aid street system, a route of regional significance, part of the 10-ton route system connecting CSAH 14 (Old Hwy 14) and MN TH 13, and serves as a congestion and capacity reliever for both CSAH 14 (Old Hwy 14) and MN TH 13; and

WHEREAS, 8th Street SE is functionally classified as a major collector with AADT of 2,350 and provides direct access to regionally significant destinations; and

WHEREAS, the Project will provide traffic calming and multimodal improvements; and

WHEREAS, the Minnesota Department of Transportation (MNDOT) is soliciting applications for the Local Road Improvement Program (LRIP); and

WHEREAS, \$75 million in LRIP funding is available with a cap of \$1.25 million for each project to be used on eligible roadway construction costs; and

WHEREAS, the Project has a total estimated construction cost of \$1,766,389.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Waseca, Minnesota that the City Council supports the Project and agrees to maintain the Project improvements; and that the City Manager for the City of Waseca is hereby authorized to apply for LRIP funding, execute documents required to obtain and process said funding, and authorize payments for all costs associated with the Project that are ineligible or beyond the LRIP grant award.

Adopted this 16th day of February 2021.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER



8TH STREET SE RECONSTRUCTION & REHABILITATION Elm Ave E (CSAH 14) to State St S (MN TH 13)

This document is not a survey and should be used for reference purposes only!

Title:	SUPPORTING A WOODVILLE TOWNSHIP LOCAL ROAD IMPROVEMENT PROGRAM GRANT SUBMITTAL FOR 139 TH ST (14 TH AVE SE) & 345 TH AVE		
Meeting Date:	February 16, 2021	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 21-09 Project Location Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve Resolution 21-09 – Support for the Woodville Township Local Road Improvement Program Grant Submittal		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: Rodney Born, a Woodville Township supervisor, has approached City staff asking for City support for a Local Road Improvement Program (LRIP) grant application. Their application is requesting up to \$1.25M for the reconstruction and upgrade of 139th Street (14th Ave SE) and 345th Avenue, which have rapidly deteriorated due to age and higher truck traffic volumes. Because the City is already submitting an LRIP application for 8th St SE, Waseca County will be sponsoring the Township's application.

Their submittal includes approximately 1,950 feet of shared 139th Street (14th Ave SE) that runs along the Waseca city limits boundary. If awarded, the Township's half of that shared section would be eligible for LRIP funding. However, the City's half of the shared section would not be eligible and would need to be funded by the City. Therefore, an agreement between the City and the Township detailing this cost share would need to be approved prior to the start of any project. The shared City portion is estimated to cost \$200,000 and construction would likely take place in 2022.

14th Ave SE is not included in the City's current Capital Improvement Plan. However, the pavement is in very poor condition (PCI = 26 out of 100) and anticipated future development in that area will only increase the use of that roadway. Although the City would not be eligible for the LRIP funding, cost sharing for the City portion of the project would be advantageous to both the City and the Township. If the City does not wish to fund their half of the shared portion, then the Township would not include that section in their LRIP application, and it would remain unimproved.

Lastly, if LRIP funds are awarded to the Township and a project is initiated, it is also recommended that the remaining 400 feet of 14th Ave SE located completely within the City be included in that project. The estimated total cost for that remaining section is \$100,000.

BUDGET IMPACT: If Woodville Township is awarded LRIP funds, the City would be responsible for an estimated \$300K. This total includes the City's half of the shared roadway portion (\$200K) and the remaining 400-foot portion of 14th Ave SE (\$100K).

RECOMMENDATION: Staff recommends the Waseca City Council approve Resolution 21-09 – Support for the Woodville Township Local Road Improvement Program Grant Submittal for 139th St (14th Ave SE) and 345th Ave.

RESOLUTION NO. 21-09

**RESOLUTION SUPPORTING A WOODVILLE TOWNSHIP LOCAL ROAD
IMPROVEMENT PROGRAM (LRIP) GRANT SUBMITTAL**

WHEREAS, the Minnesota Department of Transportation (MNDOT) is soliciting applications for the Local Road Improvement Program (LRIP); and

WHEREAS, Woodville Township intends to submit an LRIP grant funding application for 139th Street (14th Ave SE) and 345th Avenue ("Project"); and

WHEREAS, approximately 1,950 feet of 139th Street (14th Ave SE) is a shared Woodville Township and City of Waseca roadway that is generally divided at the centerline by the city limits of the City of Waseca.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Waseca, Minnesota that the City Council supports the Woodville Township LRIP grant funding application and, if LRIP funds are awarded, authorizes the City Manager for the City of Waseca to enter into an agreement with Woodville Township for up to 50% of the costs associated with the shared portion of 139th Street (14th Ave SE).

Adopted this 16th day of February 2021.




R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

WOODVILLE TOWNSHIP LRIP SUBMITTAL

This document is not a survey and should be used for reference purposes only!

-  City Portion (not included in Township submittal)
-  Shared City/Township Portion
-  Township Portion

**GAITER
LAKE
DEVELOPMENT
AREA**

Gaiter
Lake

HIGHLANDS

345TH AVE

**WOODVILLE
ESTATES**

8 ST SE

14 AVE SE

139TH ST

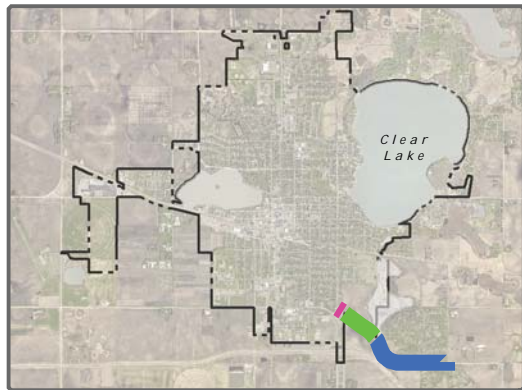
City Limits

MN-SWY-13

US HWY 14

Clear
Lake

0 500 1,000 2,000 Feet



Title:	APPROVE THE FINAL PAYMENT FOR THE 2018 STREET, WATER, & MISC. STORM SEWER IMPROVEMENTS PROJECT, CITY PROJECT NO. 2017-06 & 2018-01		
Meeting Date:	February 16, 2021	Agenda Item Number:	7C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Pay Request No. 8 – Final Change Orders No. 5 & 6 Project Area Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to Approve Payment Request No. 8 – Final and Change Orders No. 5 & 6 for the 2018 Street, Water, & Misc. Storm Sewer Improvements Project, City Project No. 2017-06 & 2018-01.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

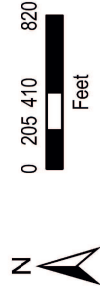
BACKGROUND: Work on the 2018 Street, Water, and Miscellaneous Storm Sewer Improvements Project has been completed and all work has been approved and accepted by City staff. The project is ready for final acceptance and final payment. The total project cost is \$1,248,809.18 and the original contract amount was \$1,361,268.22. Change Order No. 5 is for additional grading and dirt work ahead of the sodding that took place after electric utility lines were installed. Change Order No. 6 is for final quantity adjustments to the contract. The contractor has provided all documentation required prior to release of the final payment.

BUDGET IMPACT: The costs for this Final Pay Request have been included in the project budget. (This project was completed for \$112,459.04 less than the original contract amount.)

RECOMMENDATION: Staff recommends the Waseca City Council accept the work and approve Pay Request No. 8 – Final and Change Orders No. 5 & 6 for the 2018 Street, Water, and Miscellaneous Storm Sewer Improvements Project, City Project No. 2017-06 & 2018-01.

2018 City Projects

- Project 2018-01:
Street Improvements
- Project 2017-06:
Backyard Drainage



Disclaimer: The data represented on this document is neither a legally recorded map nor a survey, and is intended for reference purposes only. The information presented has not been verified and neither the City of Waseca, nor its employees or agents makes any representation to the accuracy or the features and data presented here within. This map was created through the use of several city, county, state and federal data sources. For specific information regarding this map, or to report errors or omissions, contact the City of Waseca Engineering Department.



CERTIFICATE OF PAYMENT

PAGE ONE OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

 PAYMENT PERIOD
 FROM: OCTOBER 26, 2019
 TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

 CONTRACTOR:
 DIRT MERCHANT, INC.
 3301 THIRD AVENUE
 MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MnDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
7TH AVENUE SE -2018-01										
1	2021.501	MOBILIZATION	L.S.	1	\$ 37,660.00	\$ 37,660.00	0	\$ -	1	\$ 37,660.00
2	2104.502	REMOVE EXISTING HYDRANT AND GATE VALVE	EACH	3	\$ 250.00	\$ 750.00	0	\$ -	3	\$ 750.00
3	2104.502	REMOVE EXISTING GATE VALVE AND BOX	EACH	6	\$ 150.00	\$ 900.00	0	\$ -	7	\$ 1,050.00
4	2104.502	REMOVE EXISTING MANHOLE	EACH	6	\$ 150.00	\$ 900.00	0	\$ -	6	\$ 900.00
5	2104.502	REMOVE EXISTING CATCH BASIN	EACH	6	\$ 150.00	\$ 900.00	0	\$ -	5	\$ 750.00
6	2104.503	REMOVE CONCRETE CURB & GUTTER	LN. FT.	3465	\$ 1.50	\$ 5,197.50	0	\$ -	3293	\$ 4,939.50
7	2104.503	REMOVE EXISTING WATER MAIN	LN. FT.	1767	\$ 3.00	\$ 5,301.00	0	\$ -	1767	\$ 5,301.00
8	2104.503	REMOVE EXISTING STORM SEWER PIPE	LN. FT.	966	\$ 5.00	\$ 4,830.00	0	\$ -	966	\$ 4,830.00
9	2104.503	REMOVE SAN. SEWER SERVICE PIPE	LN. FT.	1452	\$ 2.50	\$ 3,630.00	0	\$ -	1425	\$ 3,562.50
10	2104.503	SAWING CONCRETE PAVEMENT	LN. FT.	211	\$ 4.00	\$ 844.00	0	\$ -	219	\$ 876.00
11	2104.503	SAWING BITUMINOUS PAVEMENT	LN. FT.	194	\$ 3.00	\$ 582.00	0	\$ -	183	\$ 549.00
12	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	465	\$ 10.00	\$ 4,650.00	0	\$ -	541	\$ 5,410.00
13	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	6353	\$ 1.67	\$ 10,609.51	0	\$ -	6353	\$ 10,609.51
14	2104.518	REMOVE CONCRETE WALK	SQ. FT.	14965	\$ 0.50	\$ 7,482.50	0	\$ -	14965	\$ 7,482.50
15	2105.504	GEOTEXTILE FABRIC TYPE V	SQ. YD.	6228	\$ 0.95	\$ 5,916.60	0	\$ -	6228	\$ 5,916.60
16	2105.507	COMMON EXCAVATION (PLAN QUANTITY)	CU. YD.	3805	\$ 14.00	\$ 53,270.00	0	\$ -	3805	\$ 53,270.00
17	2105.507	SUBGRADE EXCAVATION	CU. YD.	100	\$ 25.00	\$ 2,500.00	0	\$ -	125	\$ 3,125.00
18	2105.507	SELECT GRANULAR BORROW (CV)	CU. YD.	2285	\$ 10.10	\$ 23,078.50	0	\$ -	2410	\$ 24,341.00
19	2105.507	STABILIZING AGGREGATE (CV)	CU. YD.	100	\$ 53.55	\$ 5,355.00	0	\$ -	0	\$ -
20	2211.507	AGGREGATE BASE, CLASS 5 (CV)	CU. YD.	1895	\$ 22.65	\$ 42,921.75	0	\$ -	1895	\$ 42,921.75
21	2231.502	BITUMINOUS PATCHING MIXTURE	SQ. YD.	40	\$ 79.97	\$ 3,198.80	0	\$ -	146	\$ 11,675.62
22	2232.504	MILL BITUMINOUS SURFACE (2")	SQ. YD.	133	\$ 5.00	\$ 665.00	0	\$ -	124	\$ 620.00
23	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATE	EACH	227	\$ 7.08	\$ 1,607.16	0	\$ -	19	\$ 134.52
24	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	375	\$ 1.65	\$ 618.75	0	\$ -	650	\$ 1,072.50
25	2360.509	TYPE SP 12.5 BASE COURSE MIXTURE (C)	TON	746	\$ 67.27	\$ 50,183.42	0	\$ -	778.65	\$ 52,379.79
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (C)	TON	562	\$ 65.83	\$ 36,996.46	0	\$ -	733.51	\$ 48,286.96
27	2502.602	CONNECT EXISTING SUMPS TO TILE LINE	EACH	8	\$ 275.00	\$ 2,200.00	0	\$ -	6	\$ 1,650.00
28	2502.602	TILE LINE CLEANOUT	EACH	8	\$ 266.60	\$ 2,132.80	0	\$ -	5	\$ 1,333.00
29	2502.503	6" PVC PERFORATED TILE (SDR 35)	LN. FT.	3150	\$ 9.65	\$ 30,397.50	0	\$ -	3072	\$ 29,644.80
30	2502.503	4" PVC SUMP LINE SCHEDULE (SDR 35)	LN. FT.	577	\$ 14.97	\$ 8,637.69	0	\$ -	713	\$ 10,673.61
31	2503.503	4" PVC PIPE SEWER	LN. FT.	800	\$ 23.95	\$ 19,160.00	0	\$ -	338	\$ 8,095.10
32	2503.503	6" PVC PIPE SEWER	LN. FT.	800	\$ 25.45	\$ 20,360.00	0	\$ -	1087	\$ 27,664.15
33	2503.503	15" RCP PIPE SEWER CL V	LN. FT.	179	\$ 45.80	\$ 8,198.20	0	\$ -	186	\$ 8,518.80

CERTIFICATE OF PAYMENT
PAGE TWO OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

 PAYMENT PERIOD
 FROM: OCTOBER 26, 2019
 TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

 CONTRACTOR:
 DIRT MERCHANT, INC.
 3301 THIRD AVENUE
 MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MnDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
7TH AVENUE SE -2018-01										
34	2503.503	24" RCP PIPE SEWER CL V	LN. FT.	510	\$ 63.15	\$ 32,206.50	0	\$ -	510	\$ 32,206.50
35	2503.503	27" RCP PIPE SEWER CL V	LN. FT.	373	\$ 88.65	\$ 33,066.45	0	\$ -	373	\$ 33,066.45
36	2503.602	CONNECT TO EXISTING SEWER SERVICE OR RISER	EACH	66	\$ 345.85	\$ 22,826.10	0	\$ -	80	\$ 27,668.00
37	2503.602	6" X 4" PVC WYE	EACH	16	\$ 198.65	\$ 3,178.40	0	\$ -	10	\$ 1,986.50
38	2503.602	6" X 6" PVC WYE	EACH	17	\$ 235.60	\$ 4,005.20	0	\$ -	30	\$ 7,068.00
39	2503.602	6" X 4" WYE FOR SUMP SERVICE	EACH	39	\$ 176.50	\$ 6,883.50	0	\$ -	41	\$ 7,236.50
40	2503.603	R & R EXISTING 6" SAN. SERVICE RISER	LN. FT.	40	\$ 264.50	\$ 10,580.00	0	\$ -	7	\$ 1,851.50
41	2504.601	TEMPORARY WATER SERVICE	L.S.	1	\$ 12,000.00	\$ 12,000.00	0	\$ -	1	\$ 12,000.00
42	2504.601	LIVE TAP 6" GATE VALVE	L.S.	1	\$ 3,950.85	\$ 3,950.85	0	\$ -	0	\$ -
43	2504.602	6" GATE VALVE AND BOX	EACH	11	\$ 1,361.85	\$ 14,980.35	0	\$ -	11	\$ 14,980.35
44	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	5	\$ 1,275.00	\$ 6,375.00	0	\$ -	7	\$ 8,925.00
45	2504.602	FURNISH & INSTALL ZINC ANODE BAG	EACH	2	\$ 316.20	\$ 632.40	0	\$ -	2	\$ 632.40
46	2504.602	HYDRANT AND GATE VALVE WITH BOX	EACH	3	\$ 5,030.70	\$ 15,092.10	0	\$ -	3	\$ 15,092.10
47	2504.602	CONNECT SERVICE TO WATER MAIN 1" (INCLUDES CO	EACH	42	\$ 331.75	\$ 13,933.50	0	\$ -	41	\$ 13,601.75
48	2504.602	1" CURB STOP AND STAND PIPE	EACH	42	\$ 338.70	\$ 14,225.40	0	\$ -	41	\$ 13,886.70
49	2504.602	REPAIR EXISTING SPRINKLER HEAD	EACH	2	\$ 525.00	\$ 1,050.00	0	\$ -	0	\$ -
50	2504.603	1" COPPER WATER SERVICE PIPE TYPE "K"	LN. FT.	1375	\$ 17.95	\$ 24,681.25	0	\$ -	1416	\$ 25,417.20
51	2504.603	6" PVC C900 WATER MAIN PIPE	LN. FT.	1855	\$ 26.20	\$ 48,601.00	0	\$ -	1855	\$ 48,601.00
52	2504.608	WATER MAIN FITTINGS	LBS.	1135	\$ 9.97	\$ 11,315.95	0	\$ -	1135	\$ 11,315.95
53	2506.502	DRAINAGE STRUCTURE 2 x 3 CATCH BASIN	EACH	8	\$ 1,839.35	\$ 14,714.80	0	\$ -	8	\$ 14,714.80
54	2506.502	CASTING ASSEMBLY MANHOLE (NEENAH R-1733)	EACH	7	\$ 638.90	\$ 4,472.30	0	\$ -	4	\$ 2,555.60
55	2506.502	ADJUST FRAME AND RING CASTING SANITARY WITH IN	EACH	4	\$ 695.00	\$ 2,780.00	0	\$ -	4	\$ 2,780.00
56	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LN. FT.	19.1	\$ 652.15	\$ 12,456.07	0	\$ -	16	\$ 10,434.40
57	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LN. FT.	7.0	\$ 845.40	\$ 5,917.80	0	\$ -	6	\$ 5,072.40
58	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 84-4020	LN. FT.	8.6	\$ 1,106.95	\$ 9,519.77	0	\$ -	7.6	\$ 8,412.82
59	2506.602	CONNECT TO EXISTING STORM STRUCTURE	EACH	2	\$ 600.00	\$ 1,200.00	0	\$ -	2	\$ 1,200.00
60	2506.602	CONNECT TILE LINE TO STORM STRUCTURE	EACH	12	\$ 350.00	\$ 4,200.00	0	\$ -	12	\$ 4,200.00
61	2521.518	4" CONCRETE WALK	SQ.FT.	10228	\$ 4.46	\$ 45,616.88	0	\$ -	11688	\$ 52,128.48
62	2521.518	6" CONCRETE WALK	SQ.FT.	3240	\$ 15.35	\$ 49,734.00	0	\$ -	2946	\$ 45,221.10
63	2521.518	4" CONCRETE WALK (HIGH EARLY)	SQ.FT.	1137	\$ 4.84	\$ 5,503.08	0	\$ -	0	\$ -
64	2521.518	6" CONCRETE WALK (HIGH EARLY)	SQ.FT.	360	\$ 15.65	\$ 5,634.00	0	\$ -	0	\$ -
65	2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LN. FT.	3465	\$ 15.96	\$ 55,301.40	0	\$ -	3293	\$ 52,556.28
66	2531.503	CONCRETE CURB, DESIGN V6	LN. FT.	50	\$ 20.70	\$ 1,035.00	0	\$ -	0	\$ -
67	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	640	\$ 55.77	\$ 35,692.80	0	\$ -	727	\$ 40,544.79
68	2531.504	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SQ.YD.	71	\$ 58.55	\$ 4,157.05	0	\$ -	0	\$ -
69	2531.618	TRUNCATED DOMES	SQ.FT.	30	\$ 35.37	\$ 1,061.10	0	\$ -	83.2	\$ 2,942.78
70	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 3,500.00	\$ 3,500.00	0	\$ -	1	\$ 3,500.00
71	2573.510	SEDIMENT REMOVAL-SWEEPER	HOURS	35	\$ 135.00	\$ 4,725.00	0	\$ -	4	\$ 540.00
72	2573.501	STABILIZED CONSTRUCTION EXIT	L.S.	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	1	\$ 1,000.00
73	2573.502	STORM DRAIN INLET PROTECTION	EACH	14	\$ 200.00	\$ 2,800.00	0	\$ -	14	\$ 2,800.00
74	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LN. FT.	48	\$ 4.00	\$ 192.00	0	\$ -	0	\$ -
75	2575.504	SOD, TYPE LAWN AND BOULEVARD	SQ.YD.	3500	\$ 6.00	\$ 21,000.00	0	\$ -	2506	\$ 15,036.00
TOTAL 7TH AVENUE SE -2018-01						\$ 973,431.14		\$ -		\$ 957,168.56

CERTIFICATE OF PAYMENT

PAGE THREE OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

 PAYMENT PERIOD
 FROM: OCTOBER 26, 2019
 TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

 CONTRACTOR:
 DIRT MERCHANT, INC.
 3301 THIRD AVENUE
 MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MnDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
4TH AVENUE NE -2018-01										
1	2021.501	MOBILIZATION	L.S.	1	\$ 11,860.00	\$ 11,860.00	0	\$ -	1	\$ 11,860.00
2	2104.503	REMOVE CONCRETE CURB & GUTTER	LN. FT.	543	\$ 1.50	\$ 814.50	0	\$ -	450.4	\$ 675.60
3	2104.503	REMOVE EXISTING WATER MAIN	LN. FT.	35	\$ 3.00	\$ 105.00	0	\$ -	50	\$ 150.00
4	2104.503	SAWING CONCRETE PAVEMENT	LN. FT.	50	\$ 5.00	\$ 250.00	0	\$ -	0	\$ -
5	2104.503	SAWING BITUMINOUS PAVEMENT	LN. FT.	50	\$ 5.00	\$ 250.00	0	\$ -	0	\$ -
6	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	107	\$ 10.00	\$ 1,070.00	0	\$ -	10.2	\$ 102.00
7	2104.518	REMOVE CONCRETE WALK	SQ. FT.	3025	\$ 0.50	\$ 1,512.50	0	\$ -	1419	\$ 709.50
8	2105.507	STABILIZING AGGREGATE (CV)	CU. YD.	50	\$ 53.55	\$ 2,677.50	0	\$ -	0	\$ -
9	2105.507	SUBGRADE EXCAVATION	CU. YD.	50	\$ 25.00	\$ 1,250.00	0	\$ -	0	\$ -
10	2105.509	PORTLAND CEMENT FOR RECLAMATION	TON	64	\$ 193.50	\$ 12,384.00	0	\$ -	64	\$ 12,384.00
11	2215.504	STABILIZED FULL DEPTH RECLAMATION (13.5")	SQ. YD.	3766	\$ 4.05	\$ 15,252.30	0	\$ -	3766	\$ 15,252.30
12	2215.507	HAUL FULL DEPTH RECLAMATION (PLAN QUANTITY)	CU. YD.	457	\$ 14.00	\$ 6,398.00	0	\$ -	457	\$ 6,398.00
13	2232.504	MILL BITUMINOUS SURFACE (2")	SQ. YD.	155	\$ 5.00	\$ 775.00	0	\$ -	0	\$ -
14	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATE	EACH	102	\$ 7.08	\$ 722.16	0	\$ -	60	\$ 424.80
15	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	227	\$ 1.65	\$ 374.55	0	\$ -	182	\$ 300.30
16	2360.509	TYPE SP 12.5 BASE COURSE MIXTURE (C)	TON	454	\$ 67.27	\$ 30,540.58	0	\$ -	482	\$ 32,424.14
17	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (C)	TON	342	\$ 65.83	\$ 22,513.86	0	\$ -	368	\$ 24,225.44
18	2502.503	6" PVC PERFORATED TILE (SDR 35)	LN. FT.	1905	\$ 8.15	\$ 15,525.75	0	\$ -	1905	\$ 15,525.75
19	2502.503	4" PVC SUMP LINE SCHEDULE (SDR 35)	LN. FT.	264	\$ 15.00	\$ 3,960.00	0	\$ -	114	\$ 1,710.00
20	2502.602	CONNECT EXISTING SUMPS TO TILE LINE	EACH	6	\$ 150.00	\$ 900.00	0	\$ -	0	\$ -
21	2502.602	TILE LINE CLEANOUT	EACH	7	\$ 266.60	\$ 1,866.20	0	\$ -	7	\$ 1,866.20
22	2503.602	6" X 4" WYE FOR SUMP SERVICE	EACH	19	\$ 176.50	\$ 3,353.50	0	\$ -	19	\$ 3,353.50
23	2504.602	REPAIR EXISTING SPRINKLER HEAD	EACH	1	\$ 725.00	\$ 725.00	0	\$ -	0	\$ -
24	2504.602	6" GATE VALVE AND BOX	EACH	1	\$ 1,361.85	\$ 1,361.85	0	\$ -	1	\$ 1,361.85
25	2504.602	ADJUST GATE VALVE BOX	EACH	8	\$ 150.00	\$ 1,200.00	0	\$ -	6	\$ 900.00
26	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	\$ 1,025.00	\$ 2,050.00	0	\$ -	2	\$ 2,050.00
27	2504.602	FURNISH & INSTALL ZINC ANODE BAG	EACH	2	\$ 316.20	\$ 632.40	0	\$ -	2	\$ 632.40
28	2504.603	6" PVC C900 WATER MAIN PIPE	LN. FT.	35	\$ 83.10	\$ 2,908.50	0	\$ -	50	\$ 4,155.00
29	2504.608	WATER MAIN FITTINGS	LBS.	170	\$ 11.05	\$ 1,878.50	0	\$ -	170	\$ 1,878.50
30	2506.502	ADJUST FRAME AND RING CASTING SANITARY WITH IN	EACH	5	\$ 695.00	\$ 3,475.00	0	\$ -	4	\$ 2,780.00
31	2506.502	ADJUST FRAME AND RING CASTING STORM MANHOLE	EACH	3	\$ 450.00	\$ 1,350.00	0	\$ -	3	\$ 1,350.00
32	2506.503	EXTRA DEPTH ADJUST SANITARY MANHOLE INFI-SHIEL	LN. FT.	0.5	\$ 1,500.00	\$ 750.00	0	\$ -	0	\$ -
33	2506.503	EXTRA DEPTH ADJUST STORM SEWER MANHOLE	LN. FT.	0.25	\$ 1,500.00	\$ 375.00	0	\$ -	0	\$ -
34	2506.502	CONNECT TILE LINE TO STORM STRUCTURE	EACH	7	\$ 350.00	\$ 2,450.00	0	\$ -	7	\$ 2,450.00
35	2521.518	4" CONCRETE WALK	SQ. FT.	500	\$ 4.46	\$ 2,230.00	0	\$ -	970	\$ 4,326.20
36	2521.518	6" CONCRETE WALK	SQ. FT.	2250	\$ 15.35	\$ 34,537.50	0	\$ -	449	\$ 6,892.15
37	2521.518	4" CONCRETE WALK (HIGH EARLY)	SQ. FT.	50	\$ 4.84	\$ 242.00	0	\$ -	0	\$ -
38	2521.518	6" CONCRETE WALK (HIGH EARLY)	SQ. FT.	225	\$ 15.65	\$ 3,521.25	0	\$ -	0	\$ -
39	2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LN. FT.	543	\$ 15.96	\$ 8,666.28	0	\$ -	450.4	\$ 7,188.38
40	2531.503	CONCRETE CURB, DESIGN V6	LN. FT.	30	\$ 20.70	\$ 621.00	0	\$ -	0	\$ -
41	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	97	\$ 55.77	\$ 5,409.69	0	\$ -	10.2	\$ 568.85
42	2531.504	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SQ. YD.	10	\$ 58.55	\$ 585.50	0	\$ -	0	\$ -
43	2531.618	TRUNCATED DOMES	SQ. FT.	200	\$ 35.37	\$ 7,074.00	0	\$ -	92	\$ 3,254.04
44	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 1,500.00	\$ 1,500.00	0	\$ -	1	\$ 1,500.00
45	2573.502	STORM DRAIN INLET PROTECTION	EACH	11	\$ 200.00	\$ 2,200.00	0	\$ -	11	\$ 2,200.00
46	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LN. FT.	72	\$ 4.00	\$ 288.00	0	\$ -	0	\$ -
47	2573.510	SEDIMENT REMOVAL-SWEEPER	HOURS	10	\$ 135.00	\$ 1,350.00	0	\$ -	0	\$ -
48	2575.504	SOD, TYPE LAWN AND BOULEVARD	SQ. YD.	1000	\$ 6.00	\$ 6,000.00	0	\$ -	150	\$ 900.00
TOTAL 4TH AVENUE NE -2018-01						\$ 227,736.87		\$ -		\$ 171,748.91

CERTIFICATE OF PAYMENT

PAGE FOUR OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

PAYMENT PERIOD
FROM: OCTOBER 26, 2019
TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

CONTRACTOR:
DIRT MERCHANT, INC.
3301 THIRD AVENUE
MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MnDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
2ND STREET SE-2018-01										
1	2021.501	MOBILIZATION	L.S.	1	\$ 4,500.00	\$ 4,500.00	0	\$ -	1	\$ 4,500.00
2	2104.503	REMOVE CONCRETE CURB & GUTTER	LN. FT.	235	\$ 1.50	\$ 352.50	0	\$ -	189.5	\$ 284.25
3	2104.503	SAWING CONCRETE PAVEMENT	LN. FT.	50	\$ 4.00	\$ 200.00	0	\$ -	0	\$ -
4	2104.503	SAWING BITUMINOUS PAVEMENT	LN. FT.	25	\$ 3.00	\$ 75.00	0	\$ -	0	\$ -
5	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	30	\$ 5.00	\$ 150.00	0	\$ -	0	\$ -
6	2104.518	REMOVE CONCRETE WALK	SQ.FT.	732	\$ 0.50	\$ 366.00	0	\$ -	790	\$ 395.00
7	2105.507	SUBGRADE EXCAVATION	CU.YD.	25	\$ 25.00	\$ 625.00	0	\$ -	0	\$ -
8	2105.507	STABILIZING AGGREGATE (CV)	CU.YD.	25	\$ 53.55	\$ 1,338.75	0	\$ -	0	\$ -
9	2105.509	PORTLAND CEMENT FOR RECLAMATION	TON	23	\$ 193.50	\$ 4,450.50	0	\$ -	23	\$ 4,450.50
10	2215.504	STABILIZED FULL DEPTH RECLAMATION (11.0")	SQ.YD.	1425	\$ 4.05	\$ 5,771.25	0	\$ -	1425	\$ 5,771.25
11	2215.507	HAUL FULL DEPTH RECLAMATION (PLAN QUANTITY)	CU.YD.	157	\$ 14.00	\$ 2,198.00	0	\$ -	157	\$ 2,198.00
12	2232.504	MILL BITUMINOUS SURFACE (2")	SQ.YD.	156	\$ 5.00	\$ 780.00	0	\$ -	0	\$ -
13	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATE	EACH	48	\$ 7.08	\$ 339.84	0	\$ -	33	\$ 233.64
14	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	83	\$ 2.05	\$ 170.15	0	\$ -	66	\$ 135.30
15	2360.509	TYPE SP 12.5 BASE COURSE MIXTURE (C)	TON	171	\$ 77.00	\$ 13,167.00	0	\$ -	168	\$ 12,936.00
16	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (C)	TON	129	\$ 77.00	\$ 9,933.00	0	\$ -	122	\$ 9,394.00
17	2502.503	6" PVC PERFORATED TILE (SDR 35)	LN. FT.	838	\$ 8.20	\$ 6,871.60	0	\$ -	796	\$ 6,527.20
18	2502.503	4" PVC SUMP LINE SCHEDULE (SDR 35)	LN. FT.	83	\$ 15.00	\$ 1,245.00	0	\$ -	36	\$ 540.00
19	2502.602	CONNECT EXISTING SUMPS TO TILE LINE	EACH	2	\$ 125.00	\$ 250.00	0	\$ -	1	\$ 125.00
20	2502.602	TILE LINE CLEANOUT	EACH	6	\$ 266.60	\$ 1,599.60	0	\$ -	6	\$ 1,599.60
21	2503.602	6" X 4" WYE FOR SUMP SERVICE	EACH	6	\$ 176.50	\$ 1,059.00	0	\$ -	6	\$ 1,059.00
22	2504.602	REPAIR EXISTING SPRINKLER HEAD	EACH	1	\$ 725.00	\$ 725.00	0	\$ -	0	\$ -
23	2504.602	ADJUST GATE VALVE BOX	EACH	2	\$ 150.00	\$ 300.00	0	\$ -	2	\$ 300.00
24	2506.502	ADJUST FRAME AND RING CASTING SANITARY WITH IN	EACH	1	\$ 695.00	\$ 695.00	0	\$ -	1	\$ 695.00
25	2506.602	CONNECT TILE LINE TO STORM STRUCTURE	EACH	4	\$ 350.00	\$ 1,400.00	0	\$ -	4	\$ 1,400.00
26	2506.503	EXTRA DEPTH SANITARY MANHOLE INFI-SHIELD	LN. FT.	0.17	\$ 1,500.00	\$ 255.00	0	\$ -	0	\$ -
27	2521.518	4" CONCRETE WALK	SQ.FT.	40	\$ 4.46	\$ 178.40	0	\$ -	390	\$ 1,739.40
28	2521.518	6" CONCRETE WALK	SQ.FT.	625	\$ 15.35	\$ 9,593.75	0	\$ -	231	\$ 3,545.85
29	2521.518	4" CONCRETE WALK (HIGH EARLY)	SQ.FT.	5	\$ 4.84	\$ 24.20	0	\$ -	0	\$ -
30	2521.518	6" CONCRETE WALK (HIGH EARLY)	SQ.FT.	62	\$ 15.65	\$ 970.30	0	\$ -	0	\$ -
31	2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LN. FT.	235	\$ 15.96	\$ 3,750.60	0	\$ -	189.5	\$ 3,024.42
32	2531.503	CONCRETE CURB, DESIGN V6	LN. FT.	20	\$ 20.70	\$ 414.00	0	\$ -	0	\$ -
33	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	25	\$ 55.77	\$ 1,394.25	0	\$ -	0	\$ -
34	2531.504	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SQ.YD.	5	\$ 58.55	\$ 292.75	0	\$ -	0	\$ -
35	2531.618	TRUNCATED DOMES	SQ.FT.	50	\$ 35.37	\$ 1,768.50	0	\$ -	40	\$ 1,414.80
36	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 1,500.00	\$ 1,500.00	0	\$ -	1	\$ 1,500.00
37	2573.502	STORM DRAIN INLET PROTECTION	EACH	3	\$ 200.00	\$ 600.00	0	\$ -	3	\$ 600.00
38	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LN. FT.	24	\$ 4.00	\$ 96.00	0	\$ -	0	\$ -
39	2573.510	SEDIMENT REMOVAL-SWEEPER	HOURS	5	\$ 135.00	\$ 675.00	0	\$ -	0	\$ -
40	2575.504	SOD, TYPE LAWN	SQ.YD.	440	\$ 11.00	\$ 4,840.00	0	\$ -	65	\$ 715.00
TOTAL 2ND STREET SE -2018-01						\$ 84,914.94		\$ -		\$ 65,083.21

CERTIFICATE OF PAYMENT

PAGE FIVE OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

PAYMENT PERIOD

CITY PROJECT NOS. 2017-06 and 2018-01

FROM: OCTOBER 26, 2019

TO: JANUARY 29, 2021

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

CONTRACTOR:
DIRT MERCHANT, INC.
3301 THIRD AVENUE
MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MnDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
9TH AVENUE SE- BACKYARD DRAINAGE - 2017-06										
1	2021.501	MOBILIZATION	L.S.	1	\$ 1,560.00	\$ 1,560.00	0	\$ -	0	\$ -
2	2101.524	CLEARING	TREE	1	\$ 250.00	\$ 250.00	0	\$ -	0	\$ -
3	2101.524	GRUBBING	TREE	1	\$ 250.00	\$ 250.00	0	\$ -	0	\$ -
4	2104.503	REMOVE CONCRETE CURB AND GUTTER	LN.FT.	10	\$ 10.00	\$ 100.00	0	\$ -	0	\$ -
5	2104.503	SAWING CONCRETE	LN.FT.	4	\$ 25.00	\$ 100.00	0	\$ -	0	\$ -
6	2104.503	SAWING BITUMINOUS PAVEMENT	LN.FT.	40	\$ 10.00	\$ 400.00	0	\$ -	0	\$ -
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ.YD.	40	\$ 20.00	\$ 800.00	0	\$ -	0	\$ -
8	2105.601	GRADING (SPECIAL)	L.S.	1	\$ 3,000.00	\$ 3,000.00	0	\$ -	0	\$ -
9	2231.502	BITUMINOUS PATCHING MIXTURE	SQ.YD.	40	\$ 25.00	\$ 1,000.00	0	\$ -	0	\$ -
10	2503.503	12" RCP PIPE SEWER CL V	LN. FT.	91	\$ 53.60	\$ 4,877.60	0	\$ -	0	\$ -
11	2503.503	12" HDPE PIPE SEWER	LN. FT.	76	\$ 42.45	\$ 3,226.20	0	\$ -	0	\$ -
12	2503.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	2	\$ 1,000.00	\$ 2,000.00	0	\$ -	0	\$ -
13	2506.502	DRAINAGE STRUCTURE DESIGN "H" -4006	EACH	2	\$ 1,298.40	\$ 2,596.80	0	\$ -	0	\$ -
14	2506.522	ADJUST FRAME AND RING CASTING STORM MANHOLE	EACH	1	\$ 788.90	\$ 788.90	0	\$ -	0	\$ -
15	2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LN.FT.	10	\$ 14.96	\$ 149.60	0	\$ -	0	\$ -
16	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 500.00	\$ 500.00	0	\$ -	0	\$ -
17	2571.524	TECHNY ARBORVITAE TREE 5' HT. B&B	L.S.	1	\$ 335.00	\$ 335.00	0	\$ -	0	\$ -
18	2573.502	STORM DRAIN INLET PROTECTION	EACH	1	\$ 200.00	\$ 200.00	0	\$ -	0	\$ -
19	2575.504	SOD, TYPE LAWN	SQ.YD.	647	\$ 6.00	\$ 3,882.00	0	\$ -	0	\$ -
TOTAL 9TH AVE SE-BACKYARD DRAINAGE -2017-06						\$ 26,016.10		\$ -		\$ -

CERTIFICATE OF PAYMENT

PAGE SIX OF SIX

PROJECT: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

 PAYMENT PERIOD
FROM: OCTOBER 26, 2019
TO: JANUARY 29, 2021

CITY PROJECT NOS. 2017-06 and 2018-01

PAYMENT REQUEST NO. EIGHT-FINAL PAYMENT

ORIGINAL CONTRACT AMOUNT: \$ 1,361,268.22

DATE: FEBRUARY 8, 2021

REVISED CONTRACT AMOUNT: \$ 1,248,809.18

 CONTRACTOR:
DIRT MERCHANT, INC.
3301 THIRD AVENUE
MANKATO, MN 56001

CONTRACT APPROVAL DATE: JUNE 6, 2018

CONTRACT COMPLETION DATE: NOVEMBER 2, 2018

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MnDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
6TH AVENUE SW- BACKYARD DRAINAGE - 2017-06										
1	2021.501	MOBILIZATION	L.S.	1	\$ 1,950.00	\$ 1,950.00	0	\$ -	1	\$ 1,950.00
2	2104.503	REMOVE CONCRETE CURB AND GUTTER	LN.FT.	40	\$ 10.00	\$ 400.00	0	\$ -	40.9	\$ 409.00
3	2104.503	SAWING CONCRETE	LN.FT.	5	\$ 25.00	\$ 125.00	0	\$ -	0	\$ -
4	2104.503	SAWING BITUMINOUS PAVEMENT	LN.FT.	65	\$ 10.00	\$ 650.00	0	\$ -	66	\$ 660.00
5	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ.YD.	74	\$ 20.00	\$ 1,480.00	0	\$ -	76	\$ 1,520.00
6	2105.601	GRADING (SPECIAL)	L.S.	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	1	\$ 1,000.00
7	2231.502	BITUMINOUS PATCHING MIXTURE	SQ.YD.	74	\$ 79.97	\$ 5,917.78	0	\$ -	76.7	\$ 6,133.70
8	2503.503	15" RCP PIPE SEWER CL III	LN. FT.	62	\$ 55.80	\$ 3,459.60	0	\$ -	63	\$ 3,515.40
9	2503.503	15" HDPE PIPE SEWER	LN. FT.	176	\$ 42.45	\$ 7,471.20	0	\$ -	176	\$ 7,471.20
10	2503.601	REPAIR EXISTING 8" SANITARY SEWER CROSSING	L.S.	1	\$ 2,835.00	\$ 2,835.00	0	\$ -	1	\$ 2,835.00
11	2504.601	LOWER EXISTING 8" WATER MAIN	L.S.	1	\$ 6,564.35	\$ 6,564.35	0	\$ -	0	\$ -
12	2506.502	DRAINAGE STRUCTURE DESIGN "H" -4006	EACH	1	\$ 1,298.40	\$ 1,298.40	0	\$ -	1	\$ 1,298.40
13	2506.502	CASTING ASSEMBLY MANHOLE (NEENAH R-1733)	EACH	2	\$ 538.90	\$ 1,077.80	0	\$ -	2	\$ 1,077.80
14	2506.503	DRAINAGE STRUCTURE DESIGN 72-4020	LN. FT.	7.2	\$ 695.40	\$ 5,006.88	0	\$ -	7	\$ 4,867.80
15	2506.503	DRAINAGE STRUCTURE DESIGN 48-4020	LN. FT.	5.1	\$ 467.60	\$ 2,384.76	0	\$ -	4.9	\$ 2,291.24
16	2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LN.FT.	40	\$ 14.96	\$ 598.40	0	\$ -	40.9	\$ 611.86
17	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 750.00	\$ 750.00	0	\$ -	1	\$ 750.00
18	2573.502	STORM DRAIN INLET PROTECTION	EACH	1	\$ 200.00	\$ 200.00	0	\$ -	0.5	\$ 100.00
19	2575.504	SOD, TYPE LAWN	SQ.YD.	1000	\$ 6.00	\$ 6,000.00	0	\$ -	850	\$ 5,100.00
TOTAL 6TH AVENUE SW- BACKYARD DRAINAGE -2017-06						\$ 49,169.17		\$ -		\$ 41,591.40

NO.	MnDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
CHANGE ORDER NO. ONE 4TH AVE NE SAN. SEWER 2018-01										
1	2104.502	REMOVE EXISTING MANHOLE	EACH	1	\$500.00	\$500.00	0	\$ -	1	\$ 500.00
2	2104.503	REMOVE EXISTING SANITARY SEWER PIPE	LN. FT.	104	\$5.00	\$520.00	0	\$ -	104	\$ 520.00
3	2104.503	REMOVE SAN. SEWER SERVICE PIPE	LN. FT.	30	\$7.50	\$225.00	0	\$ -	15	\$ 112.50
4	2503.503	4" PVC PIPE SEWER	LN. FT.	30	\$38.95	\$1,168.50	0	\$ -	15	\$ 584.25
5	2503.503	8" PVC PIPE SEWER	LN. FT.	104	\$37.00	\$3,848.00	0	\$ -	104	\$ 3,848.00
6	2503.602	8" X 4" PVC WYE	EACH	1	\$300.00	\$300.00	0	\$ -	2	\$ 600.00
7	2503.602	CONNECT TO EXISTING SEWER SERVICE	EACH	1	\$350.00	\$350.00	0	\$ -	2	\$ 700.00
8	2506.502	CASTING ASSEMBLY MANHOLE (NEENAH R-1733)	EACH	1	\$675.00	\$675.00	0	\$ -	1	\$ 675.00
9	2506.503	CONSTRUCT DRAINAGE STRUCTURE DES. 48-4020	LN. FT.	10.09	\$525.00	\$5,297.25	0	\$ -	10.09	\$ 5,297.25
10	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	\$350.00	\$350.00	0	\$ -	1	\$ 350.00
11	2503.503	CONSTRUCT INSIDE SEWER DROP	LN. FT.	10.35	\$90.00	\$931.50	0	\$ -	10.35	\$ 931.50
TOTAL CHANGE ORDER NO. ONE-4TH AVE NE SAN. SEWER 2018-01						\$14,165.25		\$ -		\$14,118.50
TOTAL 7TH AVENUE SE PROJECT 2018-01						\$ 973,431.14		\$ -		\$ 957,168.56
TOTAL 4TH AVENUE NE PROJECT 2018-01						\$ 227,736.87		\$ -		\$ 171,748.91
TOTAL 2ND STREET SE PROJECT 2018-01						\$ 84,914.94		\$ -		\$ 65,083.21
TOTAL 9TH AVENUE SE PROJECT 2017-06						\$ 26,016.10		\$ -		\$ -
TOTAL 6TH AVENUE SW PROJECT 2017-06						\$ 49,169.17		\$ -		\$ 41,591.40
TOTAL CHANGE ORDER NO. ONE-4TH AVE NE SANITARY 2018-01						\$ 14,165.25		\$ -		\$ 14,118.50
TOTAL PROJECT						\$ 1,375,433.47		\$ -		\$ 1,235,592.08

CHANGE ORDER

CHANGE ORDER NO. FIVE

CITY OF WASECA PROJECT NOS. 2017-06 and 2018-01

DATE: FEB 8, 2021

PROJECT NAME: 2018 STREET, WATER, & MISCELLANEOUS STORM IMPROVEMENTS

CONTRACTOR: DIRT MERCHANT INC.
3301 THIRD AVENUE
MANKATO, MN 56001

THE JUSTIFICATION FOR THIS CHANGE ORDER IS:

The Contractor was asked by the City to delay placement of sod until 2019 to allow the electric utility to complete their reconstruction. Additional black dirt, grading and clean up work was required following completion of the electric work to make the area ready for sod installation.

ITEM	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
7TH AVE SE				
LABORER	HR.	24.5	\$85.00	\$2,082.50
SKID LOADER	HR.	22.75	\$125.00	\$2,843.75
TOTAL CHANGE ORDER NO. FIVE				\$4,926.25

ORIGINAL CONTRACT PRICE	\$1,361,268.22
PREVIOUS CHANGE ORDERS	\$22,456.10
AMOUNT OF THIS CHANGE ORDER	\$4,926.25
REVISED CONTRACT AMOUNT	\$1,388,650.57

APPROVED BY:

CONTRACTOR DATE

DIRECTOR OF FINANCE DATE

CITY ENGINEER DATE

CITY MANAGER DATE

CHANGE ORDER

CHANGE ORDER NO. SIX

CITY OF WASECA PROJECT NO. 2017-06 and 2018-01

DATE: FEB 8, 2021

PROJECT NAME: 2018 STREET, WATER, & MISCELLANEOUS STORM IMPROVEMENTS

CONTRACTOR: DIRT MERCHANT INC.

3301 THIRD AVENUE

MANKATO, MN 56001

THE JUSTIFICATION FOR THIS CHANGE ORDER IS:

The 9th Avenue SE rear yard drainage was deleted from the contract, also, contract quantities were less than estimated quantities.

ITEM	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
2017-06 and 2018-01				
Decreased Contract Quantities	L.S.	1	<u>-\$139,841.39</u>	<u>-\$139,841.39</u>
TOTAL CHANGE ORDER NO. SIX				<u>-\$139,841.39</u>

ORIGINAL CONTRACT PRICE	\$1,361,268.22
PREVIOUS CHANGE ORDERS	\$27,382.35
AMOUNT OF THIS CHANGE ORDER	-\$139,841.39
REVISED CONTRACT AMOUNT	\$1,248,809.18

APPROVED BY:

CONTRACTOR

DATE

DIRECTOR OF FINANCE

DATE

CITY ENGINEER

DATE

CITY MANAGER

DATE

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: FEBRUARY 8, 2021

TO: Mayor & City Council
Lee Mattson-City Manager

PROJECT NAME: 2018 STREET, WATER AND MISC. STORM SEWER IMPROVEMENTS

CITY PROJECT NO. : 2017-06 and 2018-01

PAYMENT REQUEST : NO. 8 - FINAL PAYMENT

PAYMENT PERIOD : OCTOBER 26, 2019 to JANUARY 29, 2021

CONTRACTOR: DIRT MERCHANT, INC.

CONTRACT

Original Contract sum:		<u>\$ 1,361,268.22</u>
Change Orders		
Change Order #1	8/28/2016	<u>\$ 14,165.25</u>
Note: C.O. #1 included in contract items.		
Change Order #2	10/29/2018	<u>\$ 3,249.20</u>
Change Order #3	11/27/2018	<u>\$ 2,881.65</u>
Change Order #4	2/12/2019	<u>\$ 2,160.00</u>
Change Order #5	2/8/2021	<u>\$ 4,926.25</u>
Change Order #6	2/8/2021	<u>\$ (139,841.39)</u>
Net change by change orders:		<u>\$ (112,459.04)</u>
Contract Sum to date:		<u>\$ 1,248,809.18</u>

PAYMENT

Contract Sum to date:	<u>\$ 1,248,809.18</u>
Total earned to date (Includes Change Orders)	<u>\$ 1,248,809.18</u>
Retainage: 0%	<u>\$ -</u>
Total earned less retainage:	<u>\$ 1,248,809.18</u>
Less previous payment requests:	<u>\$ 1,219,005.27</u>
Payment due this request:	<u>\$ 29,803.91</u>
% Contract completed to date:	<u>100%</u>
Amount remaining on contract:	<u>\$ -</u>
Total Amount Due:	<u>\$ 29,803.91</u>

Approved By:

Contractor Date

Director of Finance Date

City Engineer Date

City Manager Date

RESOLUTION 21-06

7D

CITY OF WASECA

IN SUPPORT OF A SMALL CITIES DEVELOPMENT PROGRAM PROJECT

BE IT RESOLVED THAT THE City of Waseca will act as the legal sponsor for the project contained in the Minnesota Department of Employment and Economic Development Small Cities Development Program application to be submitted on March 12, 2021, and that the Mayor and the City Manager are hereby authorized to apply to the Minnesota Department of Employment and Economic Development for funding of this project on behalf of the City of Waseca.

BE IT FURTHER RESOLVED the City of Waseca has legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Waseca has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, the City of Waseca may enter into an agreement with the State of Minnesota, for the approved project, and that the City of Waseca certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW THEREFORE BE IT RESOLVED that the Mayor and the City Manager, or their successors in office, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Waseca on the 16 of February 2021.

SIGNED:

WITNESSED:

_ Roy Srp, Mayor

Lee Mattson, City Manager

Date

Date

**Minnesota Department of Administration
Office of Grants Management
Operating Policy and Procedure
Issue Date: 7/15/08
Revised: 06/18/12
Policy Number: 08-01
Conflict of Interest Policy for State Grant-Making**

Statutory References

This policy assumes adherence to the Code of Ethics for Employees in the Executive Branch (Minn. Stat. 43A.38), as well as to the following statutes:

Minn. Stat. 10A.07-Conflicts of Interest

Minn. Stat. 15.43-Acceptance of Advantage by State Employee; Penalty

Minn. Stat. 16C.04 – Ethical Practices and Conflict of Interest

Minn. Stat. 471.87-Public Officers, Interest in Contract; Penalty

Minn. Stat. 16B.97- Grants Management

Minn. Stat. 16B.98-Grants Management Process

Policy

Minnesota Statutes 16B.97 subd. 4(a)(1) provides that the Commissioner of Administration shall “create general grants management policies and procedures that are applicable to all executive agencies.”

Minnesota state agencies must work to deliberately avoid actual, potential and perceived conflicts of interest related to grant-making at both the individual and organizational levels. When a conflict of interest concerning state grant-making exists, transparency shall be the guiding principle in addressing it.

Every state employee and grant reviewer shall be responsible for identifying where an actual, potential or perceived conflict of interest exists and for informing appropriate parties. All state employees and grant reviewers involved in the review of grant applications must complete and sign a conflict of interest disclosure form for each grant review in which they participate

State agencies and employees must take affirmative actions to avoid, minimize or otherwise mitigate the impacts of actual, potential or perceived conflicts of interest.

Scope of Coverage

This policy applies to grant-making at all executive branch agencies, boards, committees, councils, authorities and task forces.

The policy applies to any state employees, appointees and grant reviewers who may be involved with any part of the grant-making process. This includes but is not limited to: developing requests for proposals, evaluating grant proposals, awarding a grant, drafting and entering into a grant agreement, evaluating grantee performance under a grant agreement, as well as authorizing payment under a grant agreement.

This policy also applies to organizations that are current state grantees or grant applicants.

Conflicts of interest may be actual, potential or perceived:

ACTUAL CONFLICT OF INTEREST:

An actual conflict of interest occurs when a decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

POTENTIAL CONFLICT OF INTEREST:

A potential conflict of interest may exist if a grant reviewer has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests.

PERCEIVED CONFLICT OF INTEREST:

A perceived conflict of interest is any situation in which a reasonable third party would conclude that conflicting duties or loyalties exist.

This policy supersedes other state agency policies that concern conflicts of interest relating to outgoing grants except when the existing state agency policy is stricter.

Grant programs that seek an exception to this policy must complete a Grants Policy Exception Request and submit it to the Office of Grants Management for the approval of the Commissioner of Administration.

Definitions

Grant:

A grant is the transfer of cash or something of value to a recipient to support a public purpose authorized by law.

Conflict of Interest:

A conflict of interest, actual, potential, or perceived, occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper or illegal act results from it.

Individual Conflict of Interest:

A conflict of interest that may benefit an individual employee or grant reviewer is any situation in which a state employee or grant reviewer's judgment, actions or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to a friend, relative, acquaintance or business or organization with which they are involved.

An individual conflict of interest occurs when any of the following conditions is present:

(a) A state employee or a grant reviewer uses his/her status or position to obtain special advantage, benefit, or access to the grantee or grant applicant's time, services, facilities, equipment, supplies, badge, uniform, prestige, or influence.

(b) A state employee or a grant reviewer receives or accepts money or anything else of value from a state grantee or grant applicant or has equity or a financial interest in or partial or whole ownership of an applicant organization.

(c) A state employee or a grant reviewer is an employee or board member of a grant applicant or grantee or is an immediate family member of an owner, employee or board member of the grantee or grant applicant.

Instances in which the state employee or grant reviewer works in a volunteer capacity for a grant applicant or grantee organization should be evaluated on a case by case basis. Volunteer status has the potential to but does not necessarily create a conflict of interest, depending on the nature of the relationship between the two parties.

Procedures to Avoid Individual Conflicts of Interest:

1. All state employees and grant reviewers involved in the review of grant applications must complete and sign a conflict of interest disclosure form for each grant review in which they participate. On the conflict of interest disclosure form, each reviewer must identify any grant applicant with which they have an actual, potential or perceived conflict of interest, although they do not need to provide the reason for the conflict on the disclosure form.
2. State agency personnel or grant reviewers must act immediately upon any suggestion, inquiry, or intimation that a conflict of interest exists at any point in the grants process. Upon identification, such matters are referred to appropriate agency or grant program personnel (the employee's immediate supervisor, RFP contact person, or grant program manager) for additional discussion to identify and mitigate any potential conflicts. If the conflict involves the employee's immediate supervisor, grant program manager, or RFP contact person, the employee or grant reviewer should instead contact the agency's ethics officer or a manager, director, assistant commissioner or agency head.
3. If it is determined that an actual, potential or perceived conflict of interest exists, as defined by this policy or other relevant law, it is important that appropriate steps must be taken to avoid the conflict. These steps may include:
 - reassigning the duties associated with that particular applicant, grant or grantee to another employee or grant reviewer
 - requiring the state employee or grant reviewer to remove themselves from the discussion or decision about a particular applicant(s) that is affected by the conflict and avoid discussing the applicant and/or applications from organizations with which the reviewer has disclosed a conflict of interest with other reviewers

At a minimum, all internal parties who are involved in the grant review or grant management process must be made aware that an actual, potential or perceived conflict has been disclosed and evaluated, even if it is not serious enough to remove or reassign the employee or grant reviewer.

4. Any disclosed conflicts and their resolution should be noted in meeting minutes, documents or records that the state agency keeps as a regular part of its grants process.

Organizational Conflict of Interest:

A conflict of interest can also occur with an organization that is a grant applicant or grantee of a state agency.

Organizational conflicts of interest occur when:

- a grantee is unable or potentially unable to render impartial assistance or advice to the State due to competing duties or loyalties
- a grantee's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties
- a grantee or potential grantee has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

Particular attention should be paid to any proposed grant agreement requirements that provide for the rendering of planning, consultation, evaluation, or similar activities that may inform decisions on future grant awards.

Procedures to Avoid Organizational Conflicts of Interest:

1. Conflicts of interest should be prevented as early in the grants process as possible. This includes writing requests for proposals in a manner that avoids conflicts and creates a level playing field for all grant applicants. Agencies may also consider including questions as part of the Request for Proposals (RFP) process to identify how potential grant applicants manage conflicts of interest, which may include information such as the applicant's conflict of interest policies or procedures.
2. If an organizational conflict of interest is suspected, disclosed or discovered agency staff must immediately notify the agency's ethics officer or a supervisor, manager, director, assistant commissioner or commissioner.
3. In cases where an organizational conflict of interest is suspected, disclosed or discovered, the grantee or grant applicant organization should be notified by the state agency regarding the actual or potential conflict and allowed a reasonable opportunity to respond. Based on a review of the response and other relevant facts, one of the following actions may be pursued:
 - The potential grantee is disqualified from eligibility for the grant award
 - A current grantee's grant agreement is terminated
 - The grantee is disqualified from subsequent state grant awards if it is determined that it improperly failed to disclose a known organizational conflict of interest or misrepresented information regarding such a conflict
 - The responsibility for the grant or grant program is reassigned to a different state employee
 - Actions should be taken to mitigate or neutralize perceived or actual organizational conflicts of interest. This may include: revising the grantee's duties so that the conflict is mitigated; allowing the grantee to propose the exclusion of task areas that create a conflict, if appropriate; asking the grantee to submit an organizational conflict of interest avoidance or mitigation plan; or making all information available to all grantees and/or potential grantees in order to eliminate favoritism toward any one grantee.

Conflict of Interest Disclosure Form

This form gives grantees an opportunity to disclose any actual, potential or perceived conflicts of interest that may exist when receiving a grant. It is the grantee's obligation to be familiar with the Office of Grants Management (OGM) [Policy 08-01](#), Conflict of Interest Policy for State Grant-Making, specifically the section related to organizational conflict of interest.

All grant applicants must complete and sign a conflict of interest disclosure form.

☐ I or my grant organization does NOT have an ACTUAL, POTENTIAL, or PERCEIVED conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

☐ I or my grant organization have an ACTUAL, POTENTIAL, or PERCEIVED conflict of interest. (*Please describe below*):

The City of Waseca may have a potential conflict of interest with a commercial property owner and a single-family homeowner that serve on the Waseca City Council. Both Council Members abstained from voting on the Local Government Resolution to apply for funding. If either one, or both, decide to apply for a grant, he/she will be excused from voting on or in any decisions on documents relating to the grant now and in the future administration of the SCDP grant.

If at any time after submission of this form, I or my organization discover any additional conflict of interest(s), I or my organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed Name of Mayor: **Roy Srp**

Signature: _____

Name of City: **City of Waseca**

Date: _____

Potential Conflict of Interest: