

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, FEBRUARY 21, 2023, 7:00 PM
AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

5. REQUESTS AND PRESENTATIONS
 - A. 8th Ave NE Project Update – City Engineer
6. CONSENT AGENDA
 - A. Minutes: Council Meeting and Work Session from February 7, 2023
 - B. Payroll & Expenditures
 - C. Separation and Release Agreement Between the City of Waseca and Cassandra Kohn
7. ACTION AGENDA
 - A. Approve Plans and Specifications and Authorize Bids for the City Parking Lot Rehabilitation Project (City Project No. 2023-02)
 - B. Resolution 23-08: Authorize Cooperative Construction Agreement with MnDOT (City Project 2023-06)
 - C. Approve Plans and Specifications and Authorize Bids for the TH13 Trail Connector Project (City Project No. 2023-06)
 - D. Applications for Planning Commission Appointments
8. REPORTS
 - A. City Manager's Report
 - B. Commission Reports
9. ANNOUNCEMENTS
10. ADJOURNMENT



PROJECT UPDATE

DATE: February 21, 2023
TO: City Council
FROM: Nate Willey, City Engineer
SUBJECT: 8th Ave NE (CSAH 13) Reconstruction Project
ATTACHMENTS: Feasibility Report, Revised 8th Ave NE Cost Estimate

The purpose of this presentation is to keep you, the City Council, informed and allow more time for your consideration on future project decisions. No Council action is required, or being requested, at this time.

On January 19th, staff received a Feasibility Report from Stantec for the 8th Ave NE Project. After staff review, modifications were made to the report and the final version was completed on January 30th (see attached). A Request for Proposals (RFP) for project design was sent out on January 31st, along with the Feasibility Report, to four (4) consulting firms with a submittal deadline of February 24th.

On February 7th, the Waseca County Commissioners held a work session to discuss the 8th Ave NE Project. At that meeting, the main topics were roadway cost share percentages and the proposed new County Fairgrounds sidewalk.

Contrary to previous determinations, the Commissioners decided that they are no longer interested in the construction of a new sidewalk along the County Fairgrounds property. I have therefore removed that item from our Active Transportation (AT) Grant Application and updated the project cost estimate (see attached). The County does remain supportive of the other proposed sidewalk and trail improvements. If awarded on March 24th, the AT Grant would likely cover 100% of the construction costs of the other improvements. If the grant is not awarded, I recommend proceeding with the improvements and utilizing State Aid (or other grant opportunities if available) to fund them.

On the topic of cost share, the County Engineer presented the Commissioners with project cost estimates and estimated assessment information that he and I had previously prepared and discussed. That information was based on the following factors:

- The current Waseca County Cost Participation Policy.
- The Commissioners decision (on January 17th) to reconstruct 8th Ave NE with 7.5" thick doweled concrete instead of 6" thick bituminous pavement.
- Adjacent property assessments, which would include the County Fairgrounds property.

Ultimately, the Commissioners arrived at a roadway cost split of 75% County and 25% City with the stipulation that assessment of the County Fairgrounds property be waived, and all other adjacent properties be assessed based on bituminous pavement cost as opposed to concrete.

I am supportive of the County's proposed roadway cost split and stipulations for the following reasons:

1. The Waseca County Cost Participation Policy, adopted by the Commissioners in March 2014, was never formally signed or agreed to by the Waseca City Council. However, this policy has been used on past projects (7th Ave NW, Brown Ave, 3rd St NE) as the basis for roadway construction cost splits. Therefore, using that policy, an initial roadway cost split of 60% County and 40% City was determined by myself and the County Engineer to be appropriate for this project.
2. The increased roadway cost due to the use of concrete instead of bituminous pavement equates to a 10% reduction in City cost share (70% County and 30% City). Furthermore, with the County absorbing the pavement cost difference through the new cost split, assessing adjacent properties based on bituminous pavement cost instead of concrete is justified. With the project cost estimates we currently have for both concrete and bituminous pavement, I would propose a reduction factor of 0.7 (70%) be applied to account for the difference in pavement type.
3. Because the City could assess the County Fairgrounds property, an additional 5% reduction in City cost share was granted to compensate. This results in the final roadway cost split of 75% County and 25% City (with waiver of the County Fairgrounds property assessment).

Project cost splits and assessment stipulations would be included as part of a future City/County Cooperative Construction Agreement, which would require Council approval. In addition, any changes to project assessments would be at the Council's discretion and subject to their approval at a future City Council meeting.

Below is the expected 2023 project timeline with the items requiring future City Council action in bold:

- February 24th: Receive design engineering proposals from consulting firms
- Late February – March: City and County staff review proposals, select a firm, and prepare design contract; prepare City/County Cooperative Construction Agreement
- March 24th: AT Grant award notification
- **April 4th: Present City/County Cooperative Construction Agreement and Design Engineering Contract for City/County approval (Council Meeting)**
- Late April or May: Hold public meeting to get feedback on preliminary plans
- April – September: Project survey and design, prepare plans and specifications
- September – October: Hold public meeting to get feedback on final plans
- **October – November: Present Feasibility Report with assessment estimates; set date and hold improvement hearing for assessments (Council Meetings)**

To:	Carl Sonnenberg – Utilities & Public Works Director, Interim City Manager Nate Willey - City Engineer City of Waseca	From:	Joseph Palen, PE Tim Grinstead, PE Stantec – Rochester Office
File:	Waseca Project No. 2024-1 Stantec Project No. 193805973	Date:	January 30, 2023

Reference: 8th Avenue NE Utility and Street Reconstruction Feasibility Report

The City of Waseca, in cooperation with Waseca County, is planning for the reconstruction of 8th Avenue NE between 3rd Street NE and Clear Lake Drive during the summer of 2024. The 0.6-mile-long segment of 8th Avenue NE is under Waseca County's jurisdiction and is also named CSAH 13. The reconstruction corridor includes critical municipal infrastructure including trunk sanitary sewer piping, a sanitary sewer lift station (Fairgrounds), sanitary sewer forcemain, water distribution piping, two trunk storm sewer systems and bike and pedestrian facilities used to access Clear Lake Park, residential properties, and the Waseca County Fairgrounds.

The reconstruction of 8th Avenue NE is currently scheduled to be completed during the summer of 2024. The City of Waseca retained Stantec to prepare this 8th Avenue NE reconstruction corridor Feasibility Report to meet the following objectives:

1. Develop a preliminary layout for the reconstruction of trunk gravity sanitary sewer, sanitary sewer forcemain, watermain, and storm sewer systems.
2. Provide utility pipe improvement size recommendations based upon preliminary engineering analysis, past design efforts, and past comprehensive planning and modeling efforts.
3. Evaluate options to improve operation and efficiency of the Fairgrounds Lift Station and evaluate possible future pumping capacity improvements to serve the sewershed over the next 80+ years.
4. Evaluate stormwater permit requirements and opportunities to improve water quality before discharge into Clear Lake.
5. Define the overall scope of the 8th Avenue NE reconstruction and avoid surprises during the final design and bidding phase of the project.
6. Provide a detailed project cost estimate broken down by utility and responsible funding agency (City vs County). This information can be used to develop agency cost splits, budgeting, and preparation of agency cost share agreements.
7. Comply with the 429 – Local Improvement - Statute that allows Cities to assess improvements to benefitting property owners.

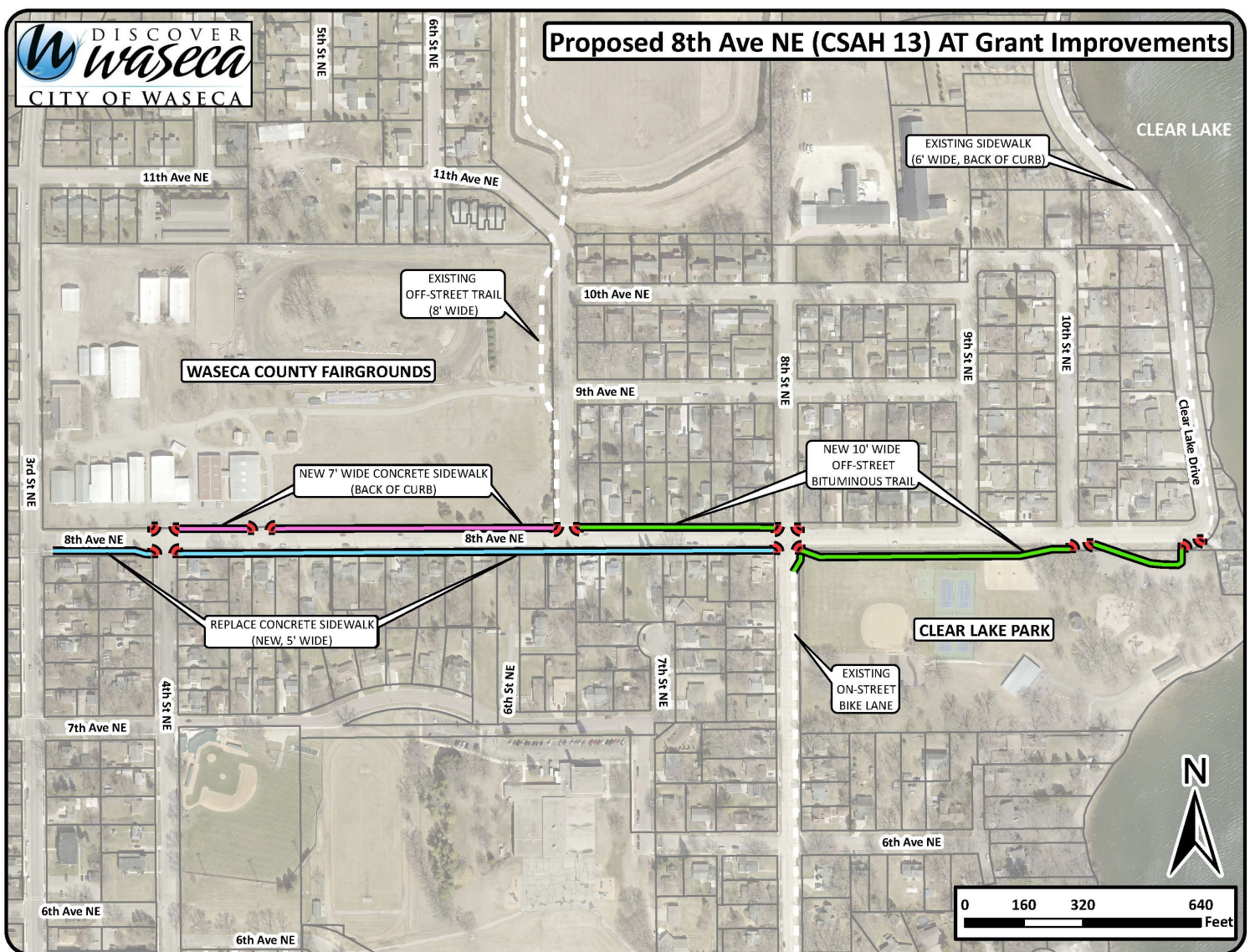
In preparation of this report, Stantec met with City and County Highway Department staff to discuss the 8th Avenue NE reconstruction infrastructure deficiencies and each party's preliminary expectations for the reconstruction of the corridor. In addition, Stantec met with City staff to discuss the condition and operations history of the Fairgrounds Sanitary Sewer Lift Station and completed an inspection / preliminary survey of the existing sanitary sewer and storm sewer manholes within or adjacent to the existing project corridor. The following sections of this report discuss the major infrastructure elements that will be impacted by the 8th Avenue NE reconstruction project. Both the existing conditions and proposed improvements to each element of the project are discussed. The proposed improvements are generally illustrated within Figures 1-8 attached as an appendix to this report. Please note that the figures are intended to be printed in color on 11"x17" paper.

Existing roadway and Pedestrian Facilities: 8th Avenue NE / CSAH 13 is designated as a county state aid highway and is used as a 10-ton truck route. The roadway consists of a 44-foot-wide concrete pavement with concrete curb and gutter, providing one lane of traffic in each direction and accommodating on-street parallel parking in all but one block. The section of westbound 8th Avenue NE between 7th and 8th Street NE is designated as a bike route which precludes parking on this block. An existing sidewalk system extends from 3rd to 8th Street NE and is generally located within 1-foot of the existing right-of-way line. The following photos illustrate the general condition of the existing roadway, bike, and pedestrian facilities.



The condition of the existing concrete pavement, curb and gutter, and sidewalk throughout the 8th Street NE corridor is poor and pedestrian facilities are largely non-compliant with current ADA standards. As a result, Waseca County is planning for a complete reconstruction of the corridor with new 7.5" thick concrete pavement, concrete curb and gutter, concrete sidewalk, concrete driveway aprons, and pedestrian ramps. Both the City and County are tentatively planning sidewalk

and pathway improvements along segments of the project corridor. The proposed sidewalk and off-street bituminous trail improvements are illustrated on the graphic below. The proposed roadway, bike, and pedestrian facility typical sections are illustrated in detail in Figure 2 in the appendix. The City has submitted an application to MnDOT for an Alternative Transportation (AT) Grant to fund a new 7-foot-wide concrete sidewalk proposed for construction along the north side of 8th Avenue NE between 4th Street and 7th Street NE (adjacent to the Fairgrounds parcel) and a 10-foot-wide bituminous trail along the north side of 8th Avenue NE between 7th Street and 8th Street NE and along the south side of 8th Avenue NE between 8th Street and Clear Lake Drive (adjacent to Clear Lake Park). MnDOT is scheduled to announce AT grant funding awards on March 24, 2023. The success of the grant application may impact what new bike and pedestrian facilities the City and County choose to construct as part of the project.



Stantec supports the 8th Avenue NE corridor bike and sidewalk improvements as proposed by City staff. The bike and pedestrian improvements would provide significant public safety and mobility improvements and enhance access to both the Fairgrounds and Clear Lake Park and connectivity to existing trail and sidewalk systems. The proposed bike and pedestrian improvements are supported by the proposed 8th Avenue NE preliminary roadway geometric design through proposed concrete curb and gutter bump outs at the intersections of both 7th and 8th Street NE. The bump outs decrease roadway crossing distances for pedestrians, clearly designate pedestrian crossing locations, and clearly delineate where through traffic and parking lanes are intended.

Sanitary Sewer: The existing sanitary sewer under 8th Avenue NE consists of vitrified clay pipe ranging in size from 8-inch to 15-inch diameter and manholes constructed of block and / or brick in poor condition. The following photos illustrate the general condition of the existing sanitary sewer manholes.



The two blocks of sanitary sewer main and manholes east of 8th Street NE were lined and rehabilitated in 2021 and are in good condition. No reconstruction of the rehabilitated sewer is required in conjunction with the 2024 reconstruction, except that new structure adjustment rings with an infiltration barrier will be required. The existing sanitary sewer system between 4th Street NE and 8th Street NE is in poor condition and unnecessarily consists of two parallel pipes flowing in the same direction and at similar depth. The existing parallel sanitary sewer pipe configuration is illustrated by the green lines on the figure depicting the existing sanitary sewer system on the following page. The parallel sanitary sewer configuration doubles the amount of sanitary sewer that the City needs to maintain and is also a source of significant groundwater infiltration into the sanitary sewer system. Infiltration within the sanitary sewer shed flowing to the 8th Avenue NE trunk sewer and the Fairgrounds lift station is a reoccurring issue that has resulted in sanitary sewer bypass pumping in the past. It is important for the City to continue to take steps to reduce Inflow and Infiltration (I&I) into the sanitary sewer system in conjunction with this project and future projects.



We recommend the parallel sanitary sewer pipes be removed and combined into one appropriately sized sewer main. The proposed sanitary sewer main configuration and sizing is illustrated by the green line type in the plan and profile views within Figures 3-6. Sanitary sewer flows and sizing are discussed in greater detail in conjunction with the Fairgrounds lift station. The existing sanitary sewer between 3rd and 4th Street NE may be eliminated, assuming no sanitary sewer service connections exist. This will be verified after video inspection of the sewer main is completed. The existing sanitary sewer east of 8th Street was rehabilitated in 2021 and the only work required includes replacing the existing manhole adjustment rings, installing an infiltration barrier, and adjusting the structures to finished grade.

Fairgrounds Lift Station: The Fairgrounds Lift Station serves approximately 280 residential homes, Hartley Elementary, two City parks, several businesses, and a church. The sewersheds existing developed units plus modest infill development result in a calculated average flow of 0.082 million gallons per day (MGD). The average flow multiplied by an 8.4 peaking factor yields a 0.691 MGD peak sewer flow which matches the measured peak flow at the lift station. Note that an 8.4 peaking factor is typical for portions of Waseca due to high I&I. A more common peaking factor for this size sewershed without significant infiltration issues would be 4.0.

The lift station's last significant rehabilitation occurred in 2004. Typically, lift stations require significant rehabilitation approximately every 20 years. The lift station's firm capacity is 1200 gpm which is more than sufficient for current and projected future flows. The 8th Avenue NE trunk sanitary sewer downstream of the lift station could be decreased to a 12-inch diameter pipe, but this would raise the gravity sewer profile. Increasing the profile of the pipe is not desirable since the last few hundred feet of pipe are already more shallow than desired (insulating required), would decrease the lift station pumping capacity, and would diverge from existing pipe sizing.

The existing lift station configuration includes limited wet well storage capacity that requires frequent pump run cycles (which wears down pumps more quickly) and provides the City with insufficient response time (minutes) to address operation and maintenance issues before wastewater backs up into the main and eventually resident basements. Based upon Stantec's evaluation of the lift station's condition and configuration, we are recommending the construction of a second lift station wet well to decrease pump run cycle frequencies and increase the time the City has to respond to normal and emergency operation and maintenance issues. Stantec also recommends upsizing the gravity sewer main between the existing and proposed wet wells and upstream of the lift station to raise the sewer main depth. This would increase the operating range of the new wet well configuration and provide additional storage in the interceptor for an even longer response time during equipment failures and maintenance. To further increase the operating range in the wet well, Stantec recommends adding a noncorrosive vortex shield/platform above the pump inlet pipe in the existing wet well that will allow the wet well pump off elevation to be lowered (shielding will reduce cavitation issues with the lower running operating range). This will also increase the pump operating range and reduce pump cycling operations. In addition, Stantec recommends the replacement of the pump motors variable frequency drives (VFD) that are nearing the end of their life expectancy.

The proposed lift station wet well and upstream piping modifications are illustrated on Figures 4 and 5. It should be noted that lift station wet well and upstream piping reconstruction will require sanitary sewer bypass pumping. Dewatering during construction is also likely as some of the sanitary sewer system is approximately 20-feet deep and 6 to 8-feet below the Clear Lake water elevation.

Watermain: The existing watermain under 8th Avenue NE was likely constructed in the 1950s and consists of 4-inch diameter cast iron pipe. Since 1981, the City has documented the repair of nine watermain breaks along the project corridor. Due to its age, material, and soil conditions, the existing watermain is likely corroded and may be partially sediment filled. The 4-inch diameter watermain is generally considered substandard in comparison to current conveyance and fire flow standards. In addition, the existing ~1,100-foot fire hydrant spacing between 4th and 7th Street is substandard. Connecting water services are likely $\frac{3}{4}$ -inch diameter copper. Based upon the age and condition of the watermain, Stantec recommends the watermain be replaced with new 8-inch PVC watermain including cathodic protection and new 1-inch diameter water services to each adjacent home. The proposed watermain configuration and sizing is illustrated by the blue and cyan line types in the plan views on Figures 3-7.

Storm Sewer: The storm sewer under 8th Avenue NE consists of concrete pipe ranging in size from 8-inch to 36-inch diameter and manholes that are predominantly constructed of block and / or brick in poor condition. The 8th Avenue NE project corridor west of 7th Street NE is drained by a minimal amount of lateral storm sewer that connects to a 54-inch diameter truck storm sewer that bisects 8th Avenue NE and outlets to the City Marsh. The existing lateral storm sewer under 8th Avenue does not meet MnDOT State Aid design requirements for inlet capacity, allowable spread width, or conveyance capacity. As a result, a new lateral storm sewer system is proposed to serve the segment of 8th Avenue NE west of 7th Street.

East of 7th Street NE, 8th Avenue NE is drained by a trunk storm sewer that extends from Clear Lake, through Clear Lake Park to 8th Avenue and 8th Street NE. This section of storm sewer drains a total of ~32 acres and at best can convey a 5-year storm event. The condition of the storm sewer under this section of 8th Avenue is very poor. The pipe was found to be nearly flat (some segments have backfall), partially sediment filled and containing standing water.

The cover over the pipe and depth of manhole structures is minimal. Catch basin and manhole castings, and structure adjustment rings are largely in poor condition with substandard inlet capacities. The following are a few photographs of the storm sewer structures on 8th Avenue NE near Clear Lake Park.



Due to the condition and substandard configuration of the storm sewer system, we recommend that the storm sewer under 8th Avenue NE (east of 7th Street NE) be reconstructed with new reinforced concrete pipe and manholes and in compliance with MnDOT state aid standards. In addition, we recommend that a drain tile system be constructed throughout the entire 8th Avenue NE corridor behind the roadway curb to drain the roadway subgrade and provide connection ports for adjacent homeowner sump pumps. The proposed storm sewer configuration and approximate sizing is illustrated by the magenta line type in the plan views on Figures 4-8. Portions of the trunk storm sewer are also illustrated in the profile views.

Stormwater Permitting Requirements:

The 8th Avenue NE reconstruction project is subject to the requirements of the MPCA's NPDES Construction Permit, Waseca's MS4 permit, and directly impacts the water quality of Clear Lake and the nearby Clear Lake Park swimming beach. Note, Clear Lake is on the MPCA's 303(d) Impaired Waters list for nutrients (phosphorus). Excess phosphorous in Clear Lake can cause increased growth of algae and large aquatic plants, which result in decreased levels of

dissolved oxygen; a process called eutrophication. High levels of phosphorus can also lead to algae blooms, a degraded environment for aquatic species, and other related undesirable issues.

Recently, the MPCA issued a new MS4 Permit to Waseca with significantly more stringent requirements than in the past. The City's MS4 permit currently states "The permittee's regulatory mechanism(s) must require owners of construction activity to treat the water quality volume on any project where the sum of the new impervious surface and the fully reconstructed impervious surface equals one or more acres. [Minn. R. 7090]".

The permit also states:

"For linear projects, the water quality volume must be calculated as the larger of one (1) inch times the new impervious surface or one-half (0.5) inch times the sum of the new and the fully reconstructed impervious surface. Where the entire water quality volume cannot be treated within the existing right-of-way, a reasonable attempt to obtain additional right-of-way, easement, or other permission to treat the stormwater during the project planning process must be made"

Based upon our initial assessment, the 8th Avenue NE project will disturb approximately 5.9 acres of mostly public right-of-way. The total new plus reconstructed impervious area for the 8th Avenue NE reconstruction corridor totals about 4.25 acres with approximately half of this impervious area draining to the storm sewer system that discharges into the City Marsh and the other half of the area draining to Clear Lake.

The City Marsh provides significant stormwater attenuation and water quality benefits. We recommend that during the 8th Avenue NE project design phase, the City Marsh be modeled and assessed to determine if it has sufficient capacity to meet City stormwater attenuation and MS4 water quality requirements for the 8th Avenue NE project.

Stantec review of stormwater Best Management Practice (BMP) improvement options assumes approximately half and possibly all stormwater will need to be treated by stormwater BMPs to comply with Waseca's MS4 permit requirements. Since the 8th Avenue NE project corridor is believed to predominantly contain layered clay soils and portions of the project area are within 3-feet of seasonally saturated soils, the permit allows the City to construct stormwater filtration BMP's in lieu of stormwater infiltration / volume reduction practices. Stormwater filtration BMP's that appear to be most feasible within the 8th Avenue NE reconstruction corridor include rainwater gardens or bio-filtration swales. If the City chose to meet the stormwater volume control requirement through the construction of rainwater gardens located in the boulevards of 8th Avenue NE, we estimate that approximately 15 rainwater gardens retaining 500 cubic feet each would be required to meet the water quality volume for the entire project corridor.

However, based upon our review of the project area and familiarity with the City of Waseca, we recommend the City consider construction of a biofiltration swale to meet the permit requirements. The biofiltration swale could be located between the proposed bituminous pathway and 8th Avenue NE roadway, adjacent to Clear Lake Park. The proposed biofiltration swale is illustrated on Figure 6 (blue hatch) and is also shown in the lower right side of the typical cross section on Figure 2. The proposed 400-foot long biofiltration swale may need to be lengthened, widened, or shortened depending upon the results of the City Marsh hydraulic modeling and the final design depth of water that the bioswale can retain.

Project Cost Estimate:

Stantec, in cooperation with City Staff, prepared a detailed project cost estimate of the proposed sanitary sewer, watermain, storm sewer, stormwater BMP, street, sidewalk, and bike path reconstruction improvements proposed as part of the 8th Avenue NE project. The detailed project cost estimate is included in the appendix of this report. The total estimated project costs for each project element are summarized in the following table. Costs assume construction in 2024 and include a 15% construction contingency factor and a 10% cost factor for engineering services including preliminary survey and mapping, design, soil borings / testing, permitting, construction document preparation, and bidding assistance.

Project Cost Split Elements	Estimated Construction Cost	Contingency (15%)	Design Engineering Estimate (10%)	Total Project Costs
City/County Cost Split Items (Cost Splits TBD)				
Roadway Reconstruction (State Aid Eligible)	\$ 1,991,034.50	\$ 298,655.18	\$ 228,968.97	\$ 2,518,658.64
Storm Sewer & Stormwater BMP (State Aid Eligible)	\$ 601,731.00	\$ 90,259.65	\$ 69,199.07	\$ 761,189.72
Subtotal City/County Cost Split Items	\$ 2,592,765.50	\$ 388,914.83	\$ 298,168.03	\$ 3,279,848.36
Active Transportation (AT) Grant Improvements (if awarded, up to \$500,000 total for eligible items)				
County Fairgrounds Sidewalk	\$ 161,320.00	\$ 24,198.00	\$ 18,551.80	\$ 204,069.80
City Sidewalk & Trails	\$ 373,234.00	\$ 55,985.10	\$ 42,921.91	\$ 472,141.01
Subtotal AT Grant Improvements	\$ 534,554.00	\$ 80,183.10	\$ 61,473.71	\$ 676,210.81
100% City Utility Costs				
Sanitary Sewer, Services, & Lift Station	\$ 700,720.00	\$ 105,108.00	\$ 80,582.80	\$ 886,410.80
Water Main & Services	\$ 580,792.00	\$ 87,118.80	\$ 66,791.08	\$ 734,701.88
Storm Sewer (City only)	\$ 26,400.00	\$ 3,960.00	\$ 3,036.00	\$ 33,396.00
Subtotal 100% City Utility Costs	\$ 1,307,912.00	\$ 196,186.80	\$ 150,409.88	\$ 1,654,508.68
TOTALS:	\$ 4,435,231.50	\$ 665,284.73	\$ 510,051.62	\$ 5,610,567.85

Please note that the project cost estimate excludes electric line relocation and / or upgrades. Project costs should be increased by 3% to 5% each year construction is delayed after 2024.

Conclusions and Recommendations:

- 1) The public utility, bike, pedestrian, and street improvements proposed for construction / reconstruction as part of the 8th Avenue NE reconstruction project as discussed herein are prudent and feasible from an engineering perspective. The total estimated project cost for the improvements is estimated at \$5,610,567.85. We recommend that the 8th Avenue NE utility and street improvements be reconstructed based upon the preliminary design concepts presented within this report. Detailed analysis and design are required in the subsequent design and bidding document phase of the project to ensure the improvements perform as desired and in accordance with permit and State agency requirements.
- 2) We recommend that the City review project funding and finance options and develop a financial program for this improvement project. The Council and Staff should determine what portions of the project costs are to be recovered via assessment to benefitting property owners. If portions of the project cost are assessed, a public hearing is required to obtain public input on the project in accordance with Chapter 429 requirements.
- 3) The project includes an estimated \$886,411 in Sanitary Sewer Improvements and \$734,702 in watermain improvements. These costs are significant, and the City may benefit by financing the improvements through the Clean Water Revolving Fund (CWRP) and Drinking Water Revolving

Fund (DWRP) program administered through the Minnesota Public Facilities Authority (PFA). The programs offer low interest loans (often 1-2%) for 20- or 30-year terms. In addition, the City may qualify for grant funding through other associated programs administered through PFA for communities who successfully apply for CWRP and / or DWRP loans. Additional information about the PFA funding assistance programs is available upon request.

- 4) If the City and County choose to move forward with utility and street improvements, we recommend an extensive soil borings program be developed and implemented and that a geotechnical report be prepared to document existing soil conditions and provide recommendations on the proposed pavement section, soil compaction and settlement concerns, stormwater BMP implementation, groundwater conditions, and other potential construction issues. In addition, we recommend that the sanitary sewer be televised to determine the exact location of all connecting service pipes so that this information can be incorporated into the construction plans.
- 5) We recommend that additional survey and analysis be completed during the final design phase of the project for the gravity sanitary sewer system on 7th Avenue NE and 7th Street NE and connecting to the trunk gravity sanitary sewer on 8th Avenue NE. The sanitary sewer appears to flow under an existing garage and the profile of the sanitary sewer near the low point on 7th Avenue NE may be subject to surcharging. Modifications to the sanitary sewer alignment and configuration in this area should be considered.
- 6) We recommend that the City construct the proposed Fairgrounds Lift Station and sanitary sewer modifications to provide additional wet well storage capacity assuming the benefit of these improvements are worth the considerable capital investment required to improve lift station operations, performance, and lengthen response times.
- 7) We recommend the City continue to pursue removal of Inflow and Infiltration (I & I) into the sanitary sewer that results in surcharging of the sanitary sewer and bypass pumping at the Fairgrounds Lift Station.
- 8) We recommend that during the design phase of the 8th Avenue NE reconstruction project, the City Marsh be modeled and assessed to determine if it has sufficient capacity to meet City stormwater attenuation and MS4 water quality requirements to serve the west half of the 8th Avenue NE project.
- 9) The storm sewer at the low point of 8th Street NE is drained via the trunk storm sewer under 8th Avenue NE. The storm sewer at the 8th Street NE low point is in very poor condition and is exceptionally shallow (less than 1.5-foot catch basin build depths). The final design of 8th Avenue NE should include analysis of options to shift the 8th Street NE low point north and raise the 8th Street NE profile in the future. The goal of this effort is to provide additional storm sewer cover while not adversely impacting adjacent properties.

If the City has any questions regarding the information contained within this feasibility report, please feel free to reach out to Joe Palen at (507) 529-6036.

Stantec Consulting Services Inc.



Joseph C. Palen PE

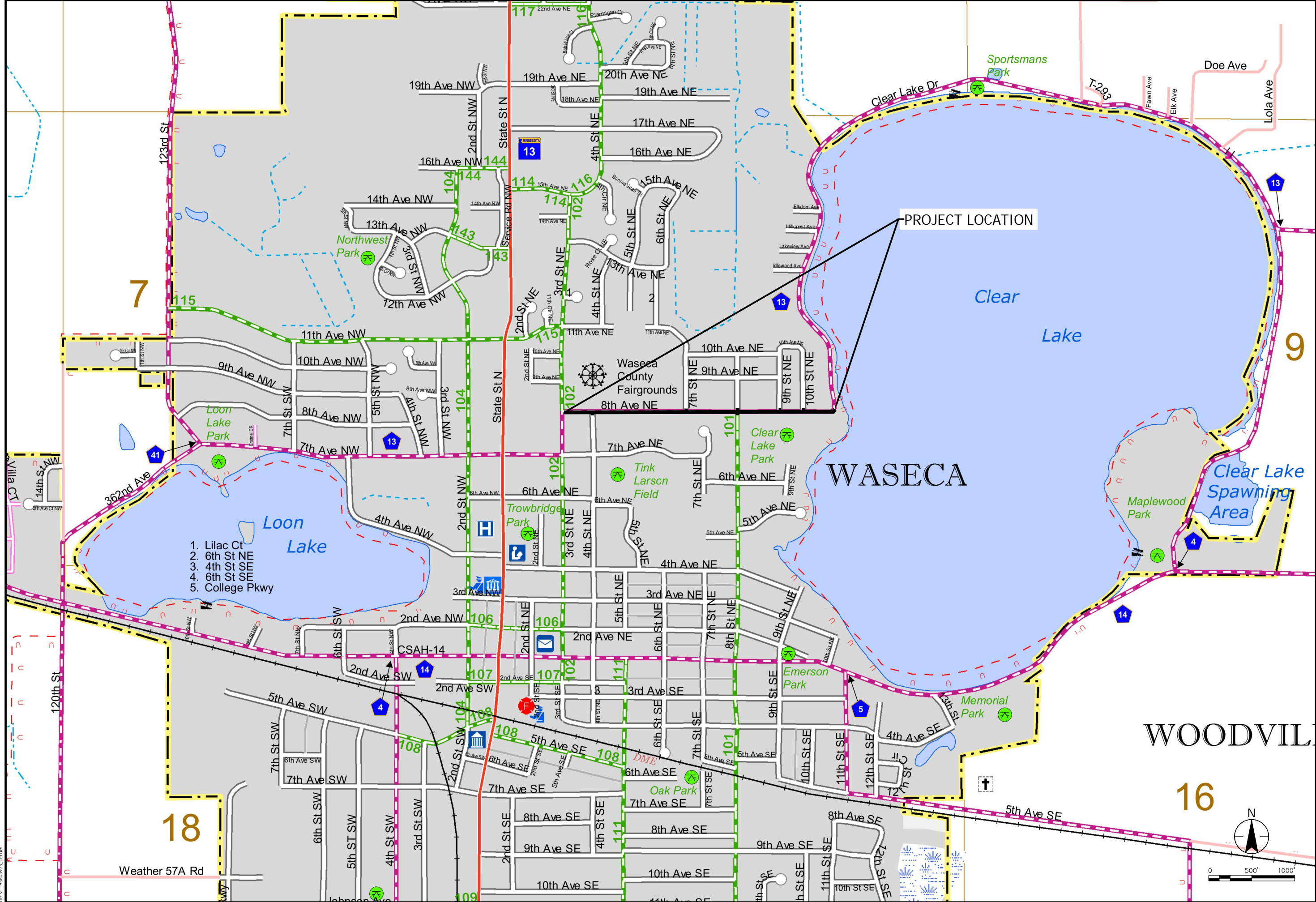
Principal

Joseph.Palen@Stantec.com

Attachment: Report Appendix (Figures 1-8 and Project Cost Estimate)

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. NO USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

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User: 193805973.Border





688 Rome Ct. NW
Rochester, MN 55901
www.stantec.com

FEASIBILITY REPORT FIGURE
NOT FOR CONSTRUCTION

CITY OF WASECA, MINNESOTA
8TH AVENUE NE UTILITY AND STREET IMPROVEMENTS FEASIBILITY REPORT

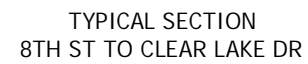
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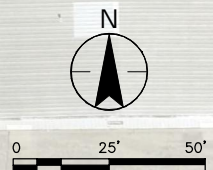
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FIG 1

















LOCATION MAP

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PROPOSED CONSTRUCTION LEGEND			
	7.5" CONCRETE PAVEMENT		SANITARY SEWER MAIN
	4" CONCRETE SIDEWALK		SANITARY FORCEMAIN
	6" CONCRETE SIDEWALK		SANITARY SEWER SERVICE
	TRUNCATED DOMES		WATERMAIN 8 IN
	BITUMINOUS TRAIL		WATERMAIN 6 IN
	CONCRETE DRIVEWAY		WATER SERVICE
	BITUMINOUS DRIVEWAY		STORM SEWER PIPE
	BIOFILTRATION SWALE		STORM FORCEMAIN

CITY OF WASECA, MINNESOTA

8TH AVENUE NE UTILITY AND STREET IMPROVEMENTS FEASIBILITY REPORT

PROPOSED IMPROVEMENTS

NO	REVISION	DATE
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SURVEY	
DRAWN	
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APPROVED	
PROJ. NO.	XXXXXXXXXX

FIG 3

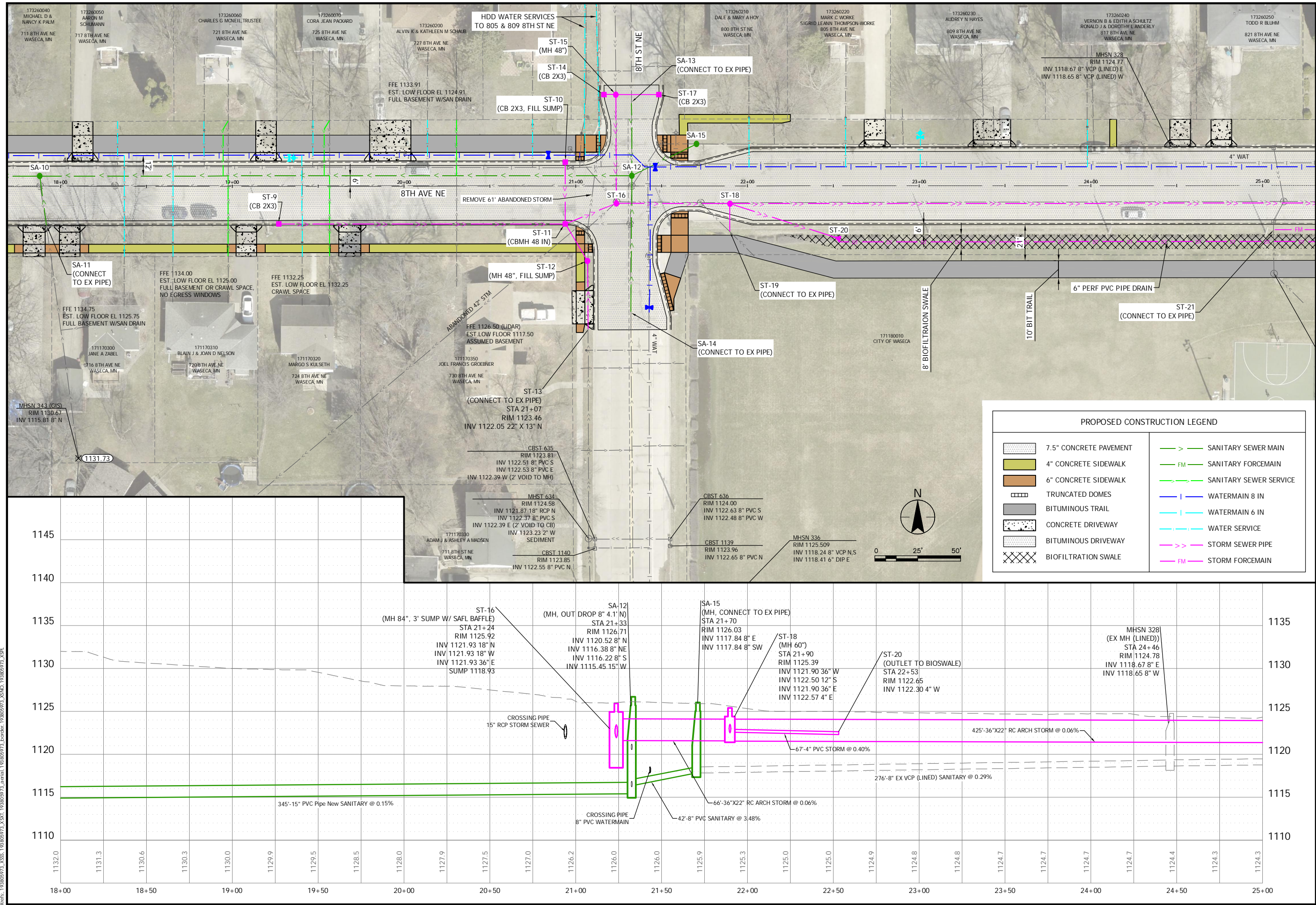
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Host: ...



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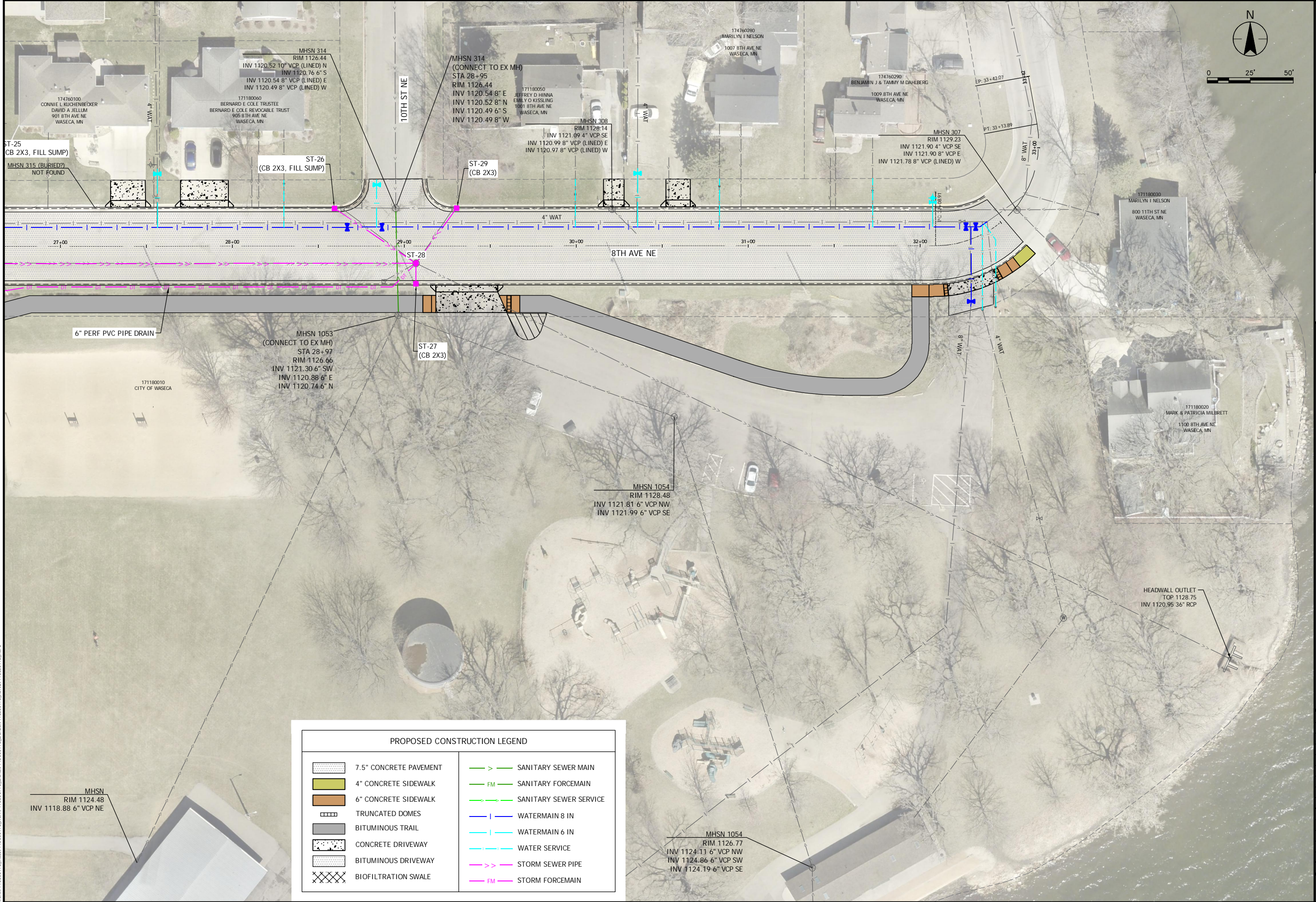


Plot Date: 01/30/2023 - 1:03pm
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Xrefs: 193805973_XSSS, 193805973_XST, 193805973_aerial, 193805973_border, 193805973_XSNO, 193805973_XSPL



THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERROR OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. NO USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

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FEASIBILITY REPORT COST ESTIMATE - 7.5" DOWELED CONCRETE ROADWAY PAVEMENT

ITEM NO.	DESCRIPTIONS	UNITS	UNIT PRICES	TOTAL PROJECT		STATE AID ELIGIBLE										CITY UTILITIES (NON-PARTICIPATING)					
						ROADWAY		STORM SEWER		AT GRANT ELIGIBLE (IF AWARDED)											
				QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS
1	MOBILIZATION	LS	\$200,000.00	1	\$200,000.00	0.45	\$90,000.00	0.14	\$28,000.00	0.03	\$6,000.00	0.04	\$8,000.00	0.05	\$10,000.00	0.01	\$2,000.00	0.15	\$30,000.00	0.13	\$26,000.00
2	CLEARING	EA	\$1,000.00	2	\$2,000.00		\$0.00		\$0.00		\$0.00	1	\$1,000.00	1	\$1,000.00		\$0.00		\$0.00		\$0.00
3	GRUBBING	EA	\$250.00	2	\$500.00		\$0.00		\$0.00		\$0.00	1	\$250.00	1	\$250.00		\$0.00		\$0.00		\$0.00
4	GRUBBING SPECIAL	EA	\$250.00	1	\$250.00		\$0.00		\$0.00		\$0.00	1	\$250.00		\$0.00		\$0.00		\$0.00		\$0.00
5	REMOVE WATERMAIN MANHOLE	EA	\$500.00	3	\$1,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	3	\$1,500.00
6	REMOVE MANHOLE	EA	\$500.00	7	\$3,500.00		\$0.00	7	\$3,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
7	REMOVE CATCH BASIN	EA	\$500.00	11	\$5,500.00		\$0.00	11	\$5,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
8	REMOVE GATE VALVE AND BOX	EA	\$350.00	11	\$3,850.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	11	\$3,850.00
9	REMOVE CURB STOP AND BOX	EA	\$150.00	41	\$6,150.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	41	\$6,150.00
10	REMOVE HYDRANT	EA	\$500.00	5	\$2,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	5	\$2,500.00
11	REMOVE DRAINAGE STRUCTURE	EA	\$500.00	16	\$8,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	16	\$8,000.00		\$0.00
12	SALVAGE SIGN	EA	\$50.00	18	\$900.00	18	\$900.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
13	SALVAGE AND REINSTALL MAILBOX	EA	\$250.00	20	\$5,000.00	20	\$5,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
14	SALVAGE AND REINSTALL BLOCK RETAINING WALL	SF	\$50.00	40	\$2,000.00		\$0.00		\$0.00		\$0.00		\$0.00	40	\$2,000.00		\$0.00		\$0.00		\$0.00
15	SAWING CONCRETE PAVEMENTS AND DRIVEWAYS	LF	\$5.00	497	\$2,485.00	424	\$2,120.00		\$0.00	73	\$365.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
16	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	\$3.00	638	\$1,914.00	620	\$1,860.00		\$0.00	18	\$54.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
17	REMOVE WATER MAIN	LF	\$7.00	3,534	\$24,738.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	3,534	\$24,738.00
18	REMOVE SEWER PIPE (STORM)	LF	\$10.00	1,562	\$15,620.00		\$0.00	1,522	\$15,220.00		\$0.00		\$0.00		\$0.00	40	\$400.00		\$0.00		\$0.00
19	REMOVE SEWER PIPE (SANITARY)	LF	\$10.00	1,979	\$19,790.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1,979	\$19,790.00		\$0.00
20	REMOVE SIDEWALK	SY	\$10.00	1,085	\$10,850.00		\$0.00		\$0.00	1,050	\$10,500.00	10	\$100.00	25	\$250.00		\$0.00		\$0.00		\$0.00
21	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	\$10.00	747	\$7,470.00	362	\$3,620.00		\$0.00	235	\$2,350.00		\$0.00	150	\$1,500.00		\$0.00		\$0.00		\$0.00
22	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	\$10.00	352	\$3,520.00	107	\$1,070.00		\$0.00	15	\$150.00	150	\$1,500.00	80	\$800.00		\$0.00		\$0.00		\$0.00
23	REMOVE BITUMINOUS PAVEMENT	SY	\$5.00	560	\$2,800.00	560	\$2,800.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
24	REMOVE CONCRETE PAVEMENT	SY	\$5.00	16,202	\$81,010.00	16,202	\$81,010.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
25	FILL AND ABANDON SANITARY SEWER MAIN	LF	\$10.00	2,022	\$20,220.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	2,022	\$20,220.00		\$0.00
26	SELECT GRANULAR BORROW MOD (CV)	CY	\$25.00	5,590	\$139,750.00	5,590	\$139,750.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
27	STABILIZING AGGREGATE (CV)	CY	\$40.00	500	\$20,000.00	500	\$20,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
28	EXCAVATION - COMMON	CY	\$15.00	11,379	\$170,685.00	10,344	\$155,160.00		\$0.00	136	\$2,040.00	266	\$3,990.00	633	\$9,495.00		\$0.00		\$0.00		\$0.00
29	GEOTEXTILE FABRIC TYPE 5	SY	\$1.50	16,771	\$25,156.50	16,771	\$25,156.50		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
30	STREET SWEEPER (WITH PICKUP BROOM)	HR	\$150.00	20	\$3,000.00	20	\$3,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
31	AGGREGATE BASE (CV) CLASS 5	CY	\$35.00	6,412	\$224,420.00	5,587	\$195,545.00		\$0.00	175	\$6,125.00	175	\$6,125.00	475	\$16,625.00		\$0.00		\$0.00		\$0.00
32	CONCRETE PAVEMENT 7.5"	SY	\$62.00	13,660	\$846,920.00	13,660	\$846,920.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
33	SUPPLEMENTAL PAVEMENT REINFORCEMENT	LB	\$3.00	15,275	\$45,825.00	15,275	\$45,825.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
34	DOWEL BAR	EA	\$13.00	8,400	\$109,200.00	8,400	\$109,200.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
35	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EA	\$15.00	540	\$8,100.00		\$0.00		\$0.00	30	\$450.00	450	\$6,750.00	60	\$900.00		\$0.00		\$0.00		\$0.00
36	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	102	\$306.00	17	\$51.00		\$0.00		\$0.00		\$0.00	85	\$255.00		\$0.00		\$0.00		\$0.00
37	TYPE SP 9.5 WEARING COURSE MIX (3;B) 1.5" THICK	SY	\$15.00	1,705	\$25,575.00		\$0.00		\$0.00		\$0.00		\$0.00	1,705	\$25,575.00		\$0.00		\$0.00		\$0.00
38	TYPE SP 12.5 NON WEARING COURSE MIX (3;B) 3" THICK	SY	\$20.00	336	\$6,720.00	336	\$6,720.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
39	TYPE SP 12.5 WEARING COURSE MIX (3;C) 2" THICK	SY	\$15.00	336	\$5,040.00	336	\$5,040.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
40	TYPE SP 12.5 NON WEARING COURSE MIX (3;B) 2" THICK	SY	\$15.00	1,705	\$25,575.00		\$0.00		\$0.00		\$0.00		\$0.00	1,705	\$25,575.00		\$0.00		\$0.00		\$0.00
41	TYPE SP 9.5 WEARING COURSE MIX (3;B) 3" THICK (DWY)	SY	\$25.00	250	\$6,250.00	185	\$4,625.00		\$0.00		\$0.00	65	\$1,625.00		\$0.00		\$0.00		\$0.00		\$0.00
42	6" PERF PVC PIPE DRAIN	LF	\$25.00	6,000	\$150,000.00		\$0.00	6,000	\$150,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
43	6" PVC PIPE DRAIN CLEANOUT	EA	\$300.00	4	\$1,200.00		\$0.00	4	\$1,200.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
44	8" PVC PIPE SEWER	LF	\$55.00	208	\$11,440.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	208	\$11,440.00		\$0.00
45	15" PVC PIPE SEWER	LF	\$110.00	1,356	\$149,160.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1,356	\$149,160.00		\$0.00
46	18" PVC PIPE SEWER	LF	\$160.00	278	\$44,480.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	278	\$44,480.00		\$0.00
47	24" PVC PIPE SEWER	LF	\$220.00	45	\$9,900.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	45	\$9,900.00		\$0.00
48	6" DUCTILE IRON PIPE SEWER	LF	\$70.00	63	\$4,410.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	63	\$4,410.00		\$0.00
49	22" SPAN RC PIPE-ARCH SEWER CLASS IIA	LF	\$115.00	40	\$4,600.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	40	\$4,600.00		\$0.00		\$0.00
50	36" SPAN RC PIPE-ARCH SEWER CLASS IIA	LF	\$180.00	783	\$140,940.00		\$0.00	783	\$140,940.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
51	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	\$75.00	842	\$63,150.00		\$0.00	842	\$63,150.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

ITEM NO.	DESCRIPTIONS	UNITS	UNIT PRICES	TOTAL PROJECT		STATE AID ELIGIBLE										CITY UTILITIES (NON-PARTICIPATING)					
						ROADWAY		STORM SEWER		AT GRANT ELIGIBLE (IF AWARDED)											
				QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS
109	STABILIZED CONSTRUCTION EXIT	LS	\$2,000.00	1	\$2,000.00	1	\$2,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
110	STORM DRAIN INLET PROTECTION	EA	\$250.00	31	\$7,750.00		\$0.00	19	\$4,750.00		\$0.00		\$0.00		\$0.00	12	\$3,000.00		\$0.00		\$0.00
111	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	\$3.00	3,500	\$10,500.00		\$0.00		\$0.00	1,000	\$3,000.00	1,000	\$3,000.00	1,500	\$4,500.00		\$0.00		\$0.00		\$0.00
112	SEEDING (25-151), FERTILIZER AND HYDRAULIC BONDED FIBER MATRIX	SY	\$3.00	8,766	\$26,298.00	1,966	\$5,898.00		\$0.00	2,400	\$7,200.00	1,500	\$4,500.00	2,900	\$8,700.00		\$0.00		\$0.00		\$0.00
113	SEEDING (SPECIAL), FERTILIZER AND EROSION CONTROL BLANKET CAT 3	SY	\$4.00	889	\$3,556.00		\$0.00	889	\$3,556.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
114	STRUCTURAL POLLUTION CONTROL DEVICE (STORM MH BAFFLE)	EA	\$5,000.00	2	\$10,000.00		\$0.00	2	\$10,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
115	RAPID STABILIZATION METHOD 3	MGAL	\$1,000.00	1	\$1,000.00	1	\$1,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
116	4" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LF	\$1.00	5,150	\$5,150.00	5,150	\$5,150.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
117	12" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LF	\$10.00	300	\$3,000.00	300	\$3,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
118	4" BROKEN LINE MULTI-COMPONENT GROUND IN (WR)	LF	\$1.00	625	\$625.00	625	\$625.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
SUBTOTALS:				\$4,435,231.50		\$1,991,034.50		\$601,731.00		\$152,789.00		\$161,320.00		\$220,445.00		\$26,400.00		\$700,720.00		\$580,792.00	
CONTINGENCY (15%):				\$665,284.73		\$298,655.18		\$90,259.65		\$22,918.35		\$24,198.00		\$33,066.75		\$3,960.00		\$105,108.00		\$87,118.80	
TOTAL ESTIMATED CONSTRUCTION COST:				\$5,100,516.23		\$2,289,689.68		\$691,990.65		\$175,707.35		\$185,518.00		\$253,511.75		\$30,360.00		\$805,828.00		\$667,910.80	
ESTIMATED DESIGN ENGINEERING SERVICES (10%):				\$510,051.62		\$228,968.97		\$69,199.07		\$17,570.74		\$18,551.80		\$25,351.18		\$3,036.00		\$80,582.80		\$66,791.08	
TOTAL ESTIMATED PROJECT COST:				\$5,610,567.85		\$2,518,658.64		\$761,189.72		\$193,278.09		\$204,069.80		\$278,862.93		\$33,396.00		\$886,410.80		\$734,701.88	

CITY OF WASECA
8TH AVE NE (CSAH 13) RECONSTRUCTION PROJECT
SAP NO. 172-020-009, CITY PROJECT NO. 2024-1
COST ESTIMATE - 7.5" DOWELED CONCRETE ROADWAY PAVEMENT (FAIRGROUNDS SIDEWALK REMOVED)

ITEM NO.	DESCRIPTIONS	UNITS	UNIT PRICES	TOTAL PROJECT		STATE AID ELIGIBLE								CITY UTILITIES (NON-PARTICIPATING)					
						ROADWAY		STORM SEWER		AT GRANT ELIGIBLE (IF AWARDED)				STORM SEWER		SANITARY SEWER		WATER MAIN	
										SIDEWALK		TRAIL							
				QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS	QUANTITIES	AMOUNTS
1	MOBILIZATION	LS	\$200,000.00	1	\$200,000.00	0.47	\$94,000.00	0.14	\$28,000.00	0.04	\$8,000.00	0.05	\$10,000.00	0.01	\$2,000.00	0.16	\$32,000.00	0.13	\$26,000.00
2	CLEARING	EA	\$1,000.00	1	\$1,000.00		\$0.00		\$0.00		\$0.00	1	\$1,000.00		\$0.00		\$0.00		\$0.00
3	GRUBBING	EA	\$250.00	1	\$250.00		\$0.00		\$0.00		\$0.00	1	\$250.00		\$0.00		\$0.00		\$0.00
4	REMOVE WATERMAIN MANHOLE	EA	\$500.00	3	\$1,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	3	\$1,500.00
5	REMOVE MANHOLE	EA	\$500.00	7	\$3,500.00		\$0.00	7	\$3,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
6	REMOVE CATCH BASIN	EA	\$500.00	11	\$5,500.00		\$0.00	11	\$5,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
7	REMOVE GATE VALVE AND BOX	EA	\$350.00	11	\$3,850.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	11	\$3,850.00
8	REMOVE CURB STOP AND BOX	EA	\$150.00	41	\$6,150.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	41	\$6,150.00
9	REMOVE HYDRANT	EA	\$500.00	5	\$2,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	5	\$2,500.00
10	REMOVE DRAINAGE STRUCTURE	EA	\$500.00	16	\$8,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	16	\$8,000.00		\$0.00
11	SALVAGE SIGN	EA	\$50.00	18	\$900.00	18	\$900.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
12	SALVAGE AND REINSTALL MAILBOX	EA	\$250.00	20	\$5,000.00	20	\$5,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
13	SALVAGE AND REINSTALL BLOCK RETAINING WALL	SF	\$50.00	40	\$2,000.00		\$0.00		\$0.00		\$0.00	40	\$2,000.00		\$0.00		\$0.00		\$0.00
14	SAWING CONCRETE PAVEMENTS AND DRIVEWAYS	LF	\$5.00	497	\$2,485.00	424	\$2,120.00		\$0.00	73	\$365.00		\$0.00		\$0.00		\$0.00		\$0.00
15	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	\$3.00	638	\$1,914.00	620	\$1,860.00		\$0.00	18	\$54.00		\$0.00		\$0.00		\$0.00		\$0.00
16	REMOVE WATER MAIN	LF	\$7.00	3,534	\$24,738.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	3,534	\$24,738.00
17	REMOVE SEWER PIPE (STORM)	LF	\$10.00	1,562	\$15,620.00		\$0.00	1,522	\$15,220.00		\$0.00		\$0.00	40	\$400.00		\$0.00		\$0.00
18	REMOVE SEWER PIPE (SANITARY)	LF	\$10.00	1,979	\$19,790.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1,979	\$19,790.00		\$0.00
19	REMOVE SIDEWALK	SY	\$10.00	1,085	\$10,850.00		\$0.00		\$0.00	1,060	\$10,600.00	25	\$250.00		\$0.00		\$0.00		\$0.00
20	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	\$10.00	747	\$7,470.00	362	\$3,620.00		\$0.00	235	\$2,350.00	150	\$1,500.00		\$0.00		\$0.00		\$0.00
21	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	\$10.00	265	\$2,650.00	170	\$1,700.00		\$0.00	15	\$150.00	80	\$800.00		\$0.00		\$0.00		\$0.00
22	REMOVE BITUMINOUS PAVEMENT	SY	\$5.00	560	\$2,800.00	560	\$2,800.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
23	REMOVE CONCRETE PAVEMENT	SY	\$5.00	16,202	\$81,010.00	16,202	\$81,010.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
24	FILL AND ABANDON SANITARY SEWER MAIN	LF	\$10.00	2,022	\$20,220.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	2,022	\$20,220.00		\$0.00
25	SELECT GRANULAR BORROW MOD (CV)	CY	\$25.00	5,590	\$139,750.00	5,590	\$139,750.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
26	STABILIZING AGGREGATE (CV)	CY	\$40.00	500	\$20,000.00	500	\$20,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
27	EXCAVATION - COMMON	CY	\$15.00	11,113	\$166,695.00	10,344	\$155,160.00		\$0.00	136	\$2,040.00	633	\$9,495.00		\$0.00		\$0.00		\$0.00
28	GEOTEXTILE FABRIC TYPE 5	SY	\$1.50	16,771	\$25,156.50	16,771	\$25,156.50		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
29	STREET SWEEPER (WITH PICKUP BROOM)	HR	\$150.00	20	\$3,000.00	20	\$3,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
30	AGGREGATE BASE (CV) CLASS 5	CY	\$35.00	6,237	\$218,295.00	5,587	\$195,545.00		\$0.00	175	\$6,125.00	475	\$16,625.00		\$0.00		\$0.00		\$0.00
31	CONCRETE PAVEMENT 7.5"	SY	\$62.00	13,660	\$846,920.00	13,660	\$846,920.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
32	SUPPLEMENTAL PAVEMENT REINFORCEMENT	LB	\$3.00	15,275	\$45,825.00	15,275	\$45,825.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
33	DOWEL BAR	EA	\$13.00	8,400	\$109,200.00	8,400	\$109,200.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
34	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EA	\$15.00	90	\$1,350.00		\$0.00		\$0.00	30	\$450.00	60	\$900.00		\$0.00		\$0.00		\$0.00
35	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	102	\$306.00	17	\$51.00		\$0.00		\$0.00	85	\$255.00		\$0.00		\$0.00		\$0.00
36	TYPE SP 9.5 WEARING COURSE MIX (3;B) 1.5" THICK	SY	\$15.00	1,705	\$25,575.00		\$0.00		\$0.00		\$0.00	1,705	\$25,575.00		\$0.00		\$0.00		\$0.00
37	TYPE SP 12.5 NON WEARING COURSE MIX (3;B) 3" THICK	SY	\$20.00	336	\$6,720.00	336	\$6,720.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
38	TYPE SP 12.5 WEARING COURSE MIX (3;C) 2" THICK	SY	\$15.00	336	\$5,040.00	336	\$5,040.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
39	TYPE SP 12.5 NON WEARING COURSE MIX (3;B) 2" THICK	SY	\$15.00	1,705	\$25,575.00		\$0.00		\$0.00		\$0.00	1,705	\$25,575.00		\$0.00		\$0.00		\$0.00
40	TYPE SP 9.5 WEARING COURSE MIX (3;B) 3" THICK (DWY)	SY	\$25.00	245	\$6,125.00	245	\$6,125.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
41	6" PERF PVC PIPE DRAIN	LF	\$25.00	6,000	\$150,000.00		\$0.00	6,000	\$150,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
42	6" PVC PIPE DRAIN CLEANOUT	EA	\$300.00	4	\$1,200.00		\$0.00	4	\$1,200.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
43	8" PVC PIPE SEWER	LF	\$55.00	208	\$11,440.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	208	\$11,440.00		\$0.00
44	15" PVC PIPE SEWER	LF	\$110.00	1,356	\$149,160.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1,356	\$149,160.00		\$0.00
45	18" PVC PIPE SEWER	LF	\$160.00	278	\$44,480.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	278	\$44,480.00		\$0.00
46	24" PVC PIPE SEWER	LF	\$220.00	45	\$9,900.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	45	\$9,900.00		\$0.00
47	6" DUCTILE IRON PIPE SEWER	LF	\$70.00	63	\$4,410.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	63	\$4,410.00		\$0.00
48	22" SPAN RC PIPE-ARCH SEWER CLASS IIA	LF	\$115.00	40	\$4,600.00		\$0.00		\$0.00		\$0.00		\$0.00	40	\$4,600.00		\$0.00		\$0.00

49	36" SPAN RC PIPE-ARCH SEWER CLASS IIA	LF	\$180.00	783	\$140,940.00		\$0.00	783	\$140,940.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
50	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	\$75.00	842	\$63,150.00		\$0.00	842	\$63,150.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
51	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	\$85.00	579	\$49,215.00		\$0.00	579	\$49,215.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
52	SANITARY SEWER BYPASS PUMPING	LS	\$5,000.00	1	\$5,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1	\$5,000.00		\$0.00
53	DRAIN PIPE CONNECTION (SUMP PUMPS)	EA	\$300.00	38	\$11,400.00		\$0.00		\$0.00		\$0.00		\$0.00	38	\$11,400.00		\$0.00		\$0.00
54	CONNECT TO EXISTING SANITARY SEWER	EA	\$1,000.00	7	\$7,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	7	\$7,000.00		\$0.00
55	CONNECT TO EXISTING MANHOLES (SAN)	EA	\$1,000.00	2	\$2,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	2	\$2,000.00		\$0.00
56	CONNECT TO EXISTING STORM SEWER	EA	\$1,000.00	5	\$5,000.00		\$0.00	4	\$4,000.00		\$0.00		\$0.00	1	\$1,000.00		\$0.00		\$0.00
57	CONNECT TO EXISTING MANHOLES	EA	\$1,000.00	1	\$1,000.00		\$0.00	1	\$1,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
58	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	\$300.00	25	\$7,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	25	\$7,500.00		\$0.00
59	15" X 4" PVC WYE	EA	\$750.00	10	\$7,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	10	\$7,500.00		\$0.00
60	15" X 6" PVC WYE	EA	\$850.00	9	\$7,650.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	9	\$7,650.00		\$0.00
61	18" X 4" PVC WYE	EA	\$1,000.00	3	\$3,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	3	\$3,000.00		\$0.00
62	18" X 6" PVC WYE	EA	\$1,200.00	3	\$3,600.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	3	\$3,600.00		\$0.00
63	TELEWISE SANITARY SEWER	LF	\$2.50	1,890	\$4,725.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1,890	\$4,725.00		\$0.00
64	4" PVC SANITARY SERVICE PIPE	LF	\$50.00	525	\$26,250.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	525	\$26,250.00		\$0.00
65	6" PVC SANITARY SERVICE PIPE	LF	\$60.00	525	\$31,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	525	\$31,500.00		\$0.00
66	4" PVC SANITARY SEWER RISE PIPE	LF	\$55.00	60	\$3,300.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	60	\$3,300.00		\$0.00
67	2" PVC FORCE MAIN	LF	\$25.00	112	\$2,800.00		\$0.00		\$0.00		\$0.00		\$0.00	112	\$2,800.00		\$0.00		\$0.00
68	8" PVC FORCE MAIN	LF	\$65.00	59	\$3,835.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	59	\$3,835.00		\$0.00
69	TEMPORARY WATER SERVICE	LS	\$13,000.00	1	\$13,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1	\$13,000.00
70	RECONNECT WATER SERVICE	EA	\$150.00	39	\$5,850.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	39	\$5,850.00
71	CONNECT TO EXISTING WATER MAIN	EA	\$1,500.00	10	\$15,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	10	\$15,000.00
72	HYDRANT	EA	\$6,000.00	7	\$42,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	7	\$42,000.00
73	ADJUST VALVE BOX-WATER	EA	\$250.00	1	\$250.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1	\$250.00
74	1" CORPORATION STOP	EA	\$500.00	41	\$20,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	41	\$20,500.00
75	6" GATE VALVE AND BOX	EA	\$2,500.00	12	\$30,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	12	\$30,000.00
76	8" GATE VALVE AND BOX	EA	\$3,000.00	17	\$51,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	17	\$51,000.00
77	1" CURB STOP AND BOX	EA	\$700.00	41	\$28,700.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	41	\$28,700.00
78	1" TYPE PE PIPE	LF	\$34.00	1,806	\$61,404.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1,806	\$61,404.00
79	6" PVC WATERMAIN	LF	\$55.00	295	\$16,225.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	295	\$16,225.00
80	8" PVC WATERMAIN	LF	\$65.00	3,333	\$216,645.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	3,333	\$216,645.00
81	3" POLYSTYRENE INSULATION	SY	\$40.00	110	\$4,400.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	100	\$4,000.00	10	\$400.00
82	DUCTILE IRON FITTINGS	LB	\$10.00	1,294	\$12,940.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	46	\$460.00	1,248	\$12,480.00
83	2X3 CATCH BASIN	EA	\$2,000.00	14	\$28,000.00		\$0.00	14	\$28,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
84	48" CATCH BASIN MANHOLE	EA	\$3,000.00	6	\$18,000.00		\$0.00	6	\$18,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
85	60" CATCH BASIN MANHOLE	EA	\$5,500.00	1	\$5,500.00		\$0.00	1	\$5,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
86	84" CATCH BASIN MANHOLE	EA	\$9,000.00	3	\$27,000.00		\$0.00	3	\$27,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
87	48" SANITARY MANHOLE	EA	\$6,500.00	9	\$58,500.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	9	\$58,500.00		\$0.00
88	SULVIDE RESISTANT STRUCTURE COATING (48" DIA MH)	EA	\$3,000.00	2	\$6,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	2	\$6,000.00		\$0.00
89	NEW (SA-7) LIFT STATION WET WELL (HATCH, LINING, SHORING)	LS	\$110,000.00	1	\$110,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1	\$110,000.00		\$0.00
90	LS WET WELL IMP (PIPE CONNECTIONS, FIBERGLASS BAFFLE, SUCTION ELBOW)	LS	\$10,000.00	1	\$10,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1	\$10,000.00		\$0.00
91	DEWATERING (SANITARY SEWER PIPE AND WET WELL)	LS	\$35,000.00	1	\$35,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	1	\$35,000.00		\$0.00
92	LIFT STATION VFD REPLACEMENT	EA	\$15,000.00	3	\$45,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	3	\$45,000.00		\$0.00
93	CONSTRUCTION 8" OUTSIDE DROP	LF	\$500.00	16	\$8,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	16	\$8,000.00		\$0.00
94	CASTING ASSEMBLY	EA	\$1,000.00	33	\$33,000.00		\$0.00	24	\$24,000.00		\$0.00		\$0.00		\$0.00	9	\$9,000.00		\$0.00
95	ADJUST FRAME AND RING CASTING	EA	\$500.00	6	\$3,000.00		\$0.00	1	\$500.00		\$0.00		\$0.00	2	\$1,000.00	3	\$1,500.00		\$0.00
96	4" CONCRETE WALK	SF	\$10.00	9,323	\$93,230.00		\$0.00		\$0.00	8,613	\$86,130.00	710	\$7,100.00		\$0.00		\$0.00		\$0.00
97	6" CONCRETE WALK	SF	\$15.00	2,128	\$31,920.00		\$0.00		\$0.00	450	\$6,750.00	1,678	\$25,170.00		\$0.00		\$0.00		\$0.00
98	CONCRETE CURB AND GUTTER DESIGN B624	LF	\$22.00	6,512	\$143,264.00	6,512	\$143,264.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
99	6" CONCRETE DRIVEWAY PAVEMENT	SY	\$75.00	1,303	\$97,725.00	823	\$61,725.00		\$0.00	250	\$18,750.00	230	\$17,250.00		\$0.00		\$0.00		\$0.00
100	CONCRETE CURB DESIGN V	LF	\$25.00	50	\$1,250.00		\$0.00		\$0.00	50	\$1,250.00		\$0.00		\$0.00		\$0.00		\$0.00
101	TRUNCATED DOMES	SF	\$50.00	320	\$16,000.00		\$0.00		\$0.00	70	\$3,500.00	250	\$12,500.00		\$0.00		\$0.00		\$0.00
102	STREET AND TRAIL LIGHTING SYSTEM	LS	\$50,000.00	1	\$50,000.00		\$0.00		\$0.00		\$0.00	1	\$50,000.00		\$0.00		\$0.00		\$0.00
103	TRAFFIC CONTROL	LS	\$20,000.00	1	\$20,000.00	0.47	\$9,400.00	0.14	\$2,800.00	0.04	\$800.00	0.05	\$1,000.00	0.01	\$200.00	0.16	\$3,200.00	0.13	\$2,600.00
104	INSTALL SIGN	EA	\$500.00	18	\$9,000.00	18	\$9,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

105	SIGN PANELS TYPE C	SF	\$50.00	100	\$5,000.00	100	\$5,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
106	DECIDUOUS SHRUB 5 GAL (BIO FILTRATION SWALE)	EA	\$100.00	70	\$7,000.00		\$0.00	70	\$7,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
107	BIOSWALE FILTRATION MEDIA	CY	\$50.00	178	\$8,900.00		\$0.00	178	\$8,900.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
108	STABILIZED CONSTRUCTION EXIT	LS	\$2,000.00	1	\$2,000.00	1	\$2,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
109	STORM DRAIN INLET PROTECTION	EA	\$250.00	31	\$7,750.00		\$0.00	19	\$4,750.00		\$0.00		\$0.00	12	\$3,000.00		\$0.00		\$0.00
110	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	\$3.00	3,500	\$10,500.00	1,000	\$3,000.00		\$0.00	1,000	\$3,000.00	1,500	\$4,500.00		\$0.00		\$0.00		\$0.00
111	SEEDING (25-151), FERTILIZER AND HYDRAULIC BONDED FIBER MATRIX	SY	\$3.00	8,766	\$26,298.00	3,466	\$10,398.00		\$0.00	2,400	\$7,200.00	2,900	\$8,700.00		\$0.00		\$0.00		\$0.00
112	SEEDING (SPECIAL), FERTILIZER AND EROSION CONTROL BLANKET CAT 3	SY	\$4.00	889	\$3,556.00		\$0.00	889	\$3,556.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
113	STRUCTURAL POLLUTION CONTROL DEVICE (STORM MH BAFFLE)	EA	\$5,000.00	2	\$10,000.00		\$0.00	2	\$10,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
114	RAPID STABILIZATION METHOD 3	MGAL	\$1,000.00	1	\$1,000.00	1	\$1,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
115	4" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LF	\$1.00	5,150	\$5,150.00	5,150	\$5,150.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
116	12" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LF	\$10.00	300	\$3,000.00	300	\$3,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
117	4" BROKEN LINE MULTI-COMPONENT GROUND IN (WR)	LF	\$1.00	625	\$625.00	625	\$625.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
SUBTOTALS:			\$4,294,866.50			\$2,005,064.50		\$601,731.00		\$157,514.00		\$220,445.00		\$26,400.00		\$702,920.00		\$580,792.00	
CONTINGENCY (15%):			\$644,229.98			\$300,759.68		\$90,259.65		\$23,627.10		\$33,066.75		\$3,960.00		\$105,438.00		\$87,118.80	
TOTAL ESTIMATED CONSTRUCTION COST:			\$4,939,096.48			\$2,305,824.18		\$691,990.65		\$181,141.10		\$253,511.75		\$30,360.00		\$808,358.00		\$667,910.80	
ESTIMATED DESIGN ENGINEERING SERVICES (10%):			\$493,909.65			\$230,582.42		\$69,199.07		\$18,114.11		\$25,351.18		\$3,036.00		\$80,835.80		\$66,791.08	
TOTAL ESTIMATED PROJECT COST:			\$5,433,006.12			\$2,536,406.59		\$761,189.72		\$199,255.21		\$278,862.93		\$33,396.00		\$889,193.80		\$734,701.88	

- ## REQUESTS AND PRESENTATIONS

“six generation” farmer is an integral part in the process here in Waseca and has been the contact between WREF and the City of Waseca.

CONSENT AGENDA

6. Motion to approve the consent agenda was made by Conrath, seconded by Arndt. Motion carried 6-0.

ACTION AGENDA

- 7.
- A. Motion to approve the Plans and Specifications and Authorize Bids for the 2nd Street SW and 2nd Avenue SW Intersection Reconstruction project (City Project No. 2023-01) was made by Mansfield, seconded by Ebertowski. Motion carried 6-0.
 - B. Motion to approve the Heritage Preservation Commission (HPC) Certified Local Government (CLG) grant application and authorize a Request for Proposals was made by Schroeder, seconded by Conrath. Motion carried 6-0.
 - C. Motion was made by Conrath to approve hiring Carl C. Sonnenberg as City Manager effective February 6, 2023 at the pay of Grade 15, Step 7 with an additional pay of \$3,900 a month to continue until his duties as Director of Utilities and Public Works have been passed on to either new or additional staff, no time frame set due for the later due to licenses and knowledge that Carl currently holds, seconded by Arndt. Motion carried 6-0.

REPORTS

- 8.
- A. City Manager’s Report:
 - i. The Connections Safe Haven program grants is due and Police Chief Vought would like approval to apply for the grant. It was recommended by Mansfield and Schroeder that she reaches to another non-profit business in town that is also looking to apply for the grant to see if/how they can work together.
 - B. Commission Reports:
 - i. Fire Relief was reported by Councilmember Conrath. He wanted to welcome Brian Land and Thank Brian Voss for his time as he stepped down as President of the Fire Relief Association and held elections for the new officers.
 - ii. Heritage Preservation Commission (HPC) was reported by Councilmember Ebertowski, they had worked on the Request for Proposal (RFP) that was presented earlier as Item 7B, as well as signage for two businesses in the Downtown Heritage District.
 - iii. Airport Board was reported by Councilmember Schroeder. The new FBO Brett Langer gave an update at their meeting. They also discussed Key Deposits for the hangars. They discussed providing a card reader at the hangars. They discussed making sure all hangars are in compliance. They also are sending out bid requests to build the T-Hangars sue February 28th 2023.

ANNOUNCEMENTS

- 9.
- A. Councilmember Schroeder:
 - i. Reminder that the Sleigh and Cutter Festival is beginning and will have the big kites again this year.

D. Mayor Zimmerman:

- i. He had the privilege of judging the Miss Waseca contest, the award was a scholarship. The event took place in the new Performing Arts building.
- ii. He met with both Senator Jasinski and Representative Petersburg and had some great conversations.

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Arndt to adjourn the meeting at 8:01 p.m., seconded by Conrath. Motion carried 5-1. (Nay Ebertowski)

RANDY L. ZIMMERMAN
MAYOR

JULIA HALL
CITY CLERK

MINUTES
WASECA CITY COUNCIL WORK SESSION
TUESDAY, FEBRUARY 7, 2023, 6:00 P.M.

CALL TO ORDER

The Waseca City Council Work Session began at 6:00 p.m.

ROLL CALL

Councilmembers Present:	Mayor Randy Zimmerman	Daren Arndt
	Jeremy Conrath	James Ebertowski
	John Mansfield	Stacey Schroeder

Councilmembers Absent: Mark Christiansen

Staff Present: Carl Sonnenberg, Interim City Manager
Alicia Fischer, Finance Director
Nate Willey, City Engineer
Tina Wilson, PCED, Economic Development Manager

PURPOSE

Two topics for tonight's work session:

1st to discuss the open position of City Manager

2nd to discuss current regulation on Delta-9 Tetrahydrocannabinol (THC), proposed legislation and the City of Waseca's current moratorium.

CONVERSATION

Councilmember Conrath stated he has been pleased with Mr. Carl Sonnenberg's work to date as interim City Manager and that sentiment was echoed amongst all council members.

The councilmembers were provided with a letter from Carl Sonnenberg on his thoughts about taking the City Manager position full time and what requirements he would request in order to perform the duties as well as to find a replacement for his current duties to make the transition as seamless as possible.

It was requested to add this hiring of a City Manager to the Tuesday February 7, 2023 Regular City Council Meeting Agenda immediately following the work session for consideration and further discussion and possible action. All council members agreed.

Attorney Chris Kennedy spoke on the current path the THC bills through Minnesota Legislation, where it is just at the beginning of its process and looks like the new bills going through will take most of the regulations out of the hands of the cities and put them on the state similar to liquor licensing, but that will not be known until the bills go further in the process. It was Mr. Kennedy's recommendation that if there is any interest from the city to start looking at zoning regulations, otherwise to wait until the bill has gone through a few more steps in the legislation for a more comprehensive idea as to what may be the city's responsibility.

There being no discussion and no action taken, the work session adjourned at 6:51 p.m.

JULIA HALL
CITY CLERK

RANDY L. ZIMMERMAN
MAYOR

**6B**

LIST OF EXPENDITURES

February 21, 2023



City Council	0.00
Streets	28,532.43
Parks	8,858.73
Wastewater	8,745.74
Utility Administration	5,121.36
Utility Offices	7,893.36
Electric	15,232.59
Water	6,507.70
Building and Code Compliance	3,007.70
Police	63,794.99
Administration	3,034.69
Community Aides	929.60
Fire	8,773.51
Paid On Call Fire Department	1,850.24
PEG	264.41
Election Judges	0.00
Finance	9,759.12
Connections	3,210.19
Community Development	2,238.77
Engineering	16,281.72
Recreation	2,415.64
Econ Development	<u>3,034.69</u>

Total Gross Payroll	199,487.18
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*Less- Payroll Deductions	<u>(68,064.62)</u>
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Net Payroll Cost	\$	131,422.56
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*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

February 3, 2023-February 16, 2023

Includes check #'s 158950-158992

Bank ACH Withdrawals.....	<u>897,551.87</u>
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GRAND TOTAL EXPENDITURES	\$	<u>1,028,974.43</u>
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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
02/07/2023	22320	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 2/5/2023	101-21701-0000	17,852.54	M
Total 101217010000:					17,852.54	
02/07/2023	22316	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 2/5/2023	101-21702-0000	8,597.18	M
02/07/2023	22315	MN Department of Revenue	GARNISHMENT Pay Period: 2/5/2023	101-21702-0000	426.15	M
Total 101217020000:					9,023.33	
02/07/2023	22320	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/5/2023	101-21703-0000	7,746.63	M
02/07/2023	22320	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/5/2023	101-21703-0000	8,222.88	M
Total 101217030000:					15,969.51	
02/07/2023	22317	Public Employees Retirement Assn (ACH adj		101-21704-0000	.01-	M
02/07/2023	22317	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 2/5/2023	101-21704-0000	1,283.15	M
02/07/2023	22317	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 2/5/2023	101-21704-0000	8,340.44	M
02/07/2023	22317	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 2/5/2023	101-21704-0000	7,953.41	M
02/07/2023	22317	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 2/5/2023	101-21704-0000	8,340.44	M
02/07/2023	22317	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 2/5/2023	101-21704-0000	11,930.07	M
Total 101217040000:					37,847.50	
02/07/2023	158950	IBEW	IBEW UNION DUES Pay Period: 2/5/2023	101-21707-0000	282.47	
02/07/2023	158951	IUOE Local #70	FIRE UNION DUES Pay Period: 2/5/2023	101-21707-0000	51.00	
02/07/2023	158951	IUOE Local #70	IUOE UNION DUES Pay Period: 2/5/2023	101-21707-0000	375.50	
02/07/2023	158952	Law Enforcement Labor Services	POLICE SGT/LT DUES Pay Period: 2/5/2023	101-21707-0000	202.50	
02/07/2023	158952	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 2/5/2023	101-21707-0000	742.50	
Total 101217070000:					1,653.97	
02/07/2023	158955	MN Life	LIFE INSURANCE MN Pay Period: 2/5/2023	101-21710-0000	1,089.00	
02/07/2023	158955	MN Life	Bruder Feb Cobra	101-21710-0000	24.75	
02/07/2023	158955	MN Life	LIFE INSURANCE MN Pay Period: 2/5/2023	101-21710-0000	716.85	
02/07/2023	158955	MN Life	Dodson Feb Cobra	101-21710-0000	44.10	
02/07/2023	158955	MN Life	Gedicke Feb Cobra	101-21710-0000	23.30	
02/07/2023	158955	MN Life	Schult Feb Cobra	101-21710-0000	50.20	
02/07/2023	158955	MN Life	Spies Feb Cobra	101-21710-0000	27.80	
02/07/2023	158955	MN Life	Youngberg Feb Cobra	101-21710-0000	16.50	
02/07/2023	158955	MN Life	Cook Adj	101-21710-0000	16.50-	
02/07/2023	158955	MN Life	Kahnke Adj	101-21710-0000	33.00-	
02/07/2023	158955	MN Life	Bruegger Adj	101-21710-0000	17.80-	
02/07/2023	158955	MN Life	Conway Adj	101-21710-0000	1.30	
02/07/2023	158955	MN Life	Harren Adj	101-21710-0000	1.30	
02/07/2023	158955	MN Life	Morris Adj	101-21710-0000	1.30	
02/07/2023	158955	MN Life	Moseley Adj	101-21710-0000	16.50-	
02/07/2023	158955	MN Life	Sexton Adj	101-21710-0000	40.50	
02/07/2023	158955	MN Life	Huebl Adj	101-21710-0000	16.50-	
Total 101217100000:					1,936.60	
02/07/2023	22320	ACH Internal Revenue Service	MEDICARE Pay Period: 2/5/2023	101-21712-0000	2,624.26	M
02/07/2023	22320	ACH Internal Revenue Service	MEDICARE Pay Period: 2/5/2023	101-21712-0000	2,735.66	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217120000:					5,359.92	
02/07/2023	22321	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 2/5/2023	101-21713-0000	1,450.00	M
02/07/2023	22321	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 2/5/2023	101-21713-0000	924.00	M
Total 101217130000:					2,374.00	
02/07/2023	22319	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 2/5/2023	101-21714-0000	350.00	M
02/07/2023	22319	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 2/5/2023	101-21714-0000	603.43	M
Total 101217140000:					953.43	
02/07/2023	22313	Medsurety	VEBA Contributions Pay Period: 2/5/2023	101-21716-0000	12,858.07	M
02/07/2023	22323	Medsurety	HSA Contribution Pay Period: 2/5/2023	101-21716-0000	1,490.44	M
02/07/2023	22312	Medsurety	HSA Contribution Pay Period: 2/5/2023	101-21716-0000	6,480.87	M
Total 101217160000:					20,829.38	
02/07/2023	22318	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 2/5/2023	101-21717-0000	972.76	M
Total 101217170000:					972.76	
02/07/2023	158954	Metropolitan Life Insurance Company	DENTAL EE + CHLDRN Pay Period: 2/5/2023	101-21719-0000	153.20	
02/07/2023	158954	Metropolitan Life Insurance Company	DENTAL SINGLE Employee Pay Period: 2/5/2023	101-21719-0000	423.00	
02/07/2023	158954	Metropolitan Life Insurance Company	DENTAL FAMILY Employee Pay Period: 2/5/2023	101-21719-0000	994.50	
02/07/2023	158954	Metropolitan Life Insurance Company	DENTAL EE + SPOUSE Pay Period: 2/5/2023	101-21719-0000	461.28	
02/07/2023	158954	Metropolitan Life Insurance Company	Armendariz Feb Cobra	101-21719-0000	110.50	
02/07/2023	158954	Metropolitan Life Insurance Company	Bruder Feb Cobra	101-21719-0000	28.20	
02/07/2023	158954	Metropolitan Life Insurance Company	Gedicke Feb Cobra	101-21719-0000	28.20	
02/07/2023	158954	Metropolitan Life Insurance Company	Meyer Feb Cobra	101-21719-0000	57.66	
02/07/2023	158954	Metropolitan Life Insurance Company	Schult Feb Cobra	101-21719-0000	57.66	
02/07/2023	158954	Metropolitan Life Insurance Company	Spies Feb Cobra	101-21719-0000	28.20	
02/07/2023	158954	Metropolitan Life Insurance Company	Sexton Adj	101-21719-0000	110.50	
02/07/2023	158954	Metropolitan Life Insurance Company	Bruegger Adj	101-21719-0000	57.66-	
Total 101217190000:					2,395.24	
02/07/2023	22322	VSP	VISION FAMILY Employee Pay Period: 2/5/2023	101-21722-0000	148.33	M
02/07/2023	22322	VSP	VISION SINGLE Employee Pay Period: 2/5/2023	101-21722-0000	94.78	M
02/07/2023	22322	VSP	VISION + ONE Employee Pay Period: 2/5/2023	101-21722-0000	110.07	M
02/07/2023	22322	VSP	Bruder Cobra	101-21722-0000	6.77	M
02/07/2023	22322	VSP	Rugger Feb Cobra	101-21722-0000	12.23	M
02/07/2023	22322	VSP	Schult Feb Cobra	101-21722-0000	12.23	M
02/07/2023	22322	VSP	Spies Feb Cobra	101-21722-0000	12.23	M
02/07/2023	22322	VSP	Dauk Adj	101-21722-0000	14.42-	M
02/07/2023	22322	VSP	Ferguson Adj	101-21722-0000	8.96-	M
02/07/2023	22322	VSP	Girtler Adj	101-21722-0000	14.42-	M
02/07/2023	22322	VSP	Hall Adj	101-21722-0000	14.42-	M
02/07/2023	22322	VSP	Hanson Adj	101-21722-0000	14.42-	M
02/07/2023	22322	VSP	Harren Adj	101-21722-0000	14.42-	M
02/07/2023	22322	VSP	B. Hellevik Adj	101-21722-0000	8.96-	M
02/07/2023	22322	VSP	Herschman Adj	101-21722-0000	5.46-	M
02/07/2023	22322	VSP	Luiken Adj	101-21722-0000	14.42-	M
02/07/2023	22322	VSP	Vanderhorst Adj	101-21722-0000	14.42-	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101217220000:					272.32
02/16/2023	20230128	U.S. Bank - CC	Training for council members-Mansfield	101-41110-3300	350.00
Total 101411103300:					350.00
02/16/2023	20230095	APG Media of So MN LLC	Ad for opening on planning commission	101-41110-3400	60.00
Total 101411103400:					60.00
02/16/2023	20230132	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00
Total 101411104455:					1,125.00
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-41320-1340	5.25
Total 101413201340:					5.25
02/16/2023	20230109	Innovative Office Supply	Certificate envelopes-HR	101-41320-2000	19.14
Total 101413202000:					19.14
02/16/2023	20230116	Martin-McAllister	Conference - Kohn	101-41320-3000	350.00
Total 101413203000:					350.00
02/16/2023	20230128	U.S. Bank - CC	Membership	101-41320-3300	229.00
Total 101413203300:					229.00
02/16/2023	20230131	Waseca Area Chamber of Commerce	Employee Recognition-Terrell	101-41320-4930	25.00
02/16/2023	20230131	Waseca Area Chamber of Commerce	Employee Recognition-Vanderhorst	101-41320-4930	10.00
Total 101413204930:					35.00
02/16/2023	20230128	U.S. Bank - CC	Pizza for OSHA Annual Training	101-41320-4940	79.94
02/16/2023	20230128	U.S. Bank - CC	Donuts for Annual Safety Training	101-41320-4940	37.92
Total 101413204940:					117.86
02/16/2023	20230093	A. H. Hermel Company	Pop for Vending Machine	101-41320-4945	122.35
Total 101413204945:					122.35
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-41500-1340	4.99
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-41500-1340	80.95
Total 101415001340:					85.94
02/16/2023	22314	Medsurety	Admin Fees	101-41500-1600	195.00 M
Total 101415001600:					195.00
02/16/2023	158969	Government Finance Officers Associatio	Annual Conference	101-41500-3300	485.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101415003300:					485.00
02/16/2023	20230128	U.S. Bank - CC	Membership renewal	101-41500-4330	170.00
Total 101415004330:					170.00
02/16/2023	20230104	Flaherty & Hood PA	Legal Fees	101-41600-3000	1,433.75
02/16/2023	20230104	Flaherty & Hood PA	Personnel Legal Fees	101-41600-3000	5,409.85
02/16/2023	20230113	Kennedy & Kennedy Law Office	January Legal Fees	101-41600-3000	1,212.00
02/16/2023	158990	Waseca County Treasurer	Legal Services Contract payment	101-41600-3000	5,370.33
Total 101416003000:					13,425.93
02/16/2023	20230122	Pantheon Computer Systems Inc.	Dock for Tina	101-41920-2050	299.99
Total 101419202050:					299.99
02/16/2023	20230118	Metro Sales Inc.	Maintenance Agreement	101-41920-3100	2,071.31
02/16/2023	20230118	Metro Sales Inc.	Maintenance Agreement	101-41920-3100	663.35
Total 101419203100:					2,734.66
02/16/2023	20230128	U.S. Bank - CC	Yearly Adobe Fee	101-41920-4950	119.13
Total 101419204950:					119.13
02/16/2023	20230109	Innovative Office Supply	Business Cards	101-41940-2000	43.09
02/16/2023	20230109	Innovative Office Supply	Office Supplies	101-41940-2000	33.34
Total 101419402000:					76.43
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	101-41940-2170	156.92
Total 101419402170:					156.92
02/16/2023	20230097	Border States Electric Supply	Lighting	101-41940-2230	571.24
02/16/2023	20230097	Border States Electric Supply	Safety Lights	101-41940-2230	354.40
02/16/2023	20230097	Border States Electric Supply	LED Bulbs	101-41940-2230	212.50
02/16/2023	20230128	U.S. Bank - CC	Equipment for West Conference room	101-41940-2230	15.63
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	101-41940-2230	140.44
Total 101419402230:					1,294.21
02/16/2023	158963	Cintas Corp	Floor mat service	101-41940-3100	54.58
02/16/2023	20230101	Culligan	RO Lease	101-41940-3100	31.85
02/16/2023	20230111	Javens Mechanical Contracting Co.	Furnace Service Call - Parks Shop	101-41940-3100	200.00
02/16/2023	20230120	Olympic Fire Protection Corp.	Sprinkler system repair	101-41940-3100	681.02
02/16/2023	158981	Orkin Pest Control	City Hall Pest Control	101-41940-3100	102.00
02/16/2023	20230125	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	475.00
02/16/2023	20230125	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	475.00
02/16/2023	20230135	Waste Management of Southern MN	Monthly Service	101-41940-3100	222.92
Total 101419403100:					2,242.37
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-41950-1340	2.50-

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-41950-1340	26.06
Total 101419501340:					23.56
02/16/2023	20230136	WSB & Associates Inc	Planning Services	101-41950-3000	23.75
02/16/2023	20230136	WSB & Associates Inc	Planning Services	101-41950-3000	87.00
Total 101419503000:					110.75
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-42100-1340	498.37
Total 101421001340:					498.37
02/16/2023	20230128	U.S. Bank - CC	County pumps down	101-42100-2120	26.24
02/16/2023	20230128	U.S. Bank - CC	County pumps down	101-42100-2120	64.48
02/16/2023	20230128	U.S. Bank - CC	County pumps down	101-42100-2120	58.38
Total 101421002120:					149.10
02/16/2023	20230128	U.S. Bank - CC	Mail evidence to BCA lab	101-42100-2170	12.65
02/16/2023	20230128	U.S. Bank - CC	Mail evidence to BCA lab	101-42100-2170	16.25
Total 101421002170:					28.90
02/16/2023	20230126	Streicher's	Uniforms - Kris	101-42100-2180	617.92
Total 101421002180:					617.92
02/16/2023	158960	Bock's Service Inc.	Tow expense -PD	101-42100-3100	95.00
02/16/2023	158963	Cintas Corp	Mats - PD	101-42100-3100	8.98
02/16/2023	158963	Cintas Corp	Floor mat service	101-42100-3100	8.98
02/16/2023	20230101	Culligan	Culligan Police	101-42100-3100	32.95
02/16/2023	158987	Thomson Reuters - West	Clear expense	101-42100-3100	294.82
02/16/2023	20230135	Waste Management of Southern MN	Monthly Service	101-42100-3100	104.26
Total 101421003100:					544.99
02/16/2023	158982	Scott Merriman Inc	Citations	101-42100-3500	621.00
Total 101421003500:					621.00
02/16/2023	20230128	U.S. Bank - CC	Meal while at swat training	101-42100-4370	31.73
Total 101421004370:					31.73
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-42200-1340	65.51
Total 101422001340:					65.51
02/16/2023	20230109	Innovative Office Supply	Toner-Fire	101-42200-2000	77.30
02/16/2023	20230109	Innovative Office Supply	Toner-Color-Fire	101-42200-2000	247.54
Total 101422002000:					324.84
02/16/2023	20230119	Napa Auto Parts	Parts	101-42200-2120	100.24

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101422002120:					100.24
02/16/2023	20230098	Central Fire Protection Inc.	Vehicle Bracket	101-42200-2160	77.00
Total 101422002160:					77.00
02/16/2023	158966	Fame Awards	Signs for new firefighters	101-42200-2170	165.00
02/16/2023	20230119	Napa Auto Parts	Parts	101-42200-2170	200.63
02/16/2023	20230128	U.S. Bank - CC	Business Card Paper	101-42200-2170	20.52
02/16/2023	20230128	U.S. Bank - CC	Supplies for Kitchen	101-42200-2170	128.44
02/16/2023	20230128	U.S. Bank - CC	Equipment labels	101-42200-2170	368.94
02/16/2023	20230128	U.S. Bank - CC	Batteries	101-42200-2170	66.22
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	101-42200-2170	97.13
Total 101422002170:					1,046.88
02/16/2023	158959	Aspen Mills Inc	Class A Uniform N Schmidt	101-42200-2180	619.85
02/16/2023	158959	Aspen Mills Inc	Class A Uniform B Lange	101-42200-2180	616.20
02/16/2023	158959	Aspen Mills Inc	Uniform	101-42200-2180	114.55
02/16/2023	20230128	U.S. Bank - CC	Uniform Allowance-Sexton	101-42200-2180	568.09
Total 101422002180:					1,918.69
02/16/2023	158968	Fire Safety USA Inc.	Screen dots	101-42200-2190	138.00
02/16/2023	158968	Fire Safety USA Inc.	Scene Dots	101-42200-2190	94.00
Total 101422002190:					232.00
02/16/2023	158956	Alex Air Apparatus Inc	Tools	101-42200-2210	202.00
02/16/2023	20230119	Napa Auto Parts	Parts	101-42200-2210	271.58
Total 101422002210:					473.58
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	101-42200-2230	54.46
Total 101422002230:					54.46
02/16/2023	158963	Cintas Corp	Mats - FD	101-42200-3100	8.99
02/16/2023	158963	Cintas Corp	Floor mat service	101-42200-3100	8.99
02/16/2023	20230135	Waste Management of Southern MN	Monthly Service	101-42200-3100	104.26
Total 101422003100:					122.24
02/16/2023	20230128	U.S. Bank - CC	BCA Daranaster Recertification	101-42200-3300	75.00
Total 101422003300:					75.00
02/16/2023	158962	Centerpoint Energy	January Service	101-42200-3800	146.62
Total 101422003800:					146.62
02/16/2023	158957	Ancom Communications Inc	2023 Service	101-42300-4000	3,625.26
Total 101423004000:					3,625.26

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-42400-1340	24.75
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-42400-1340	6.98
Total 101424001340:					31.73
02/16/2023	20230109	Innovative Office Supply	Office Supplies	101-42400-2000	34.18
Total 101424002000:					34.18
02/16/2023	20230099	City Building Inspection Services LLC	building inpections	101-42400-3000	8,728.60
02/16/2023	20230099	City Building Inspection Services LLC	building inpections	101-42400-3000	15,127.09
Total 101424003000:					23,855.69
02/16/2023	20230128	U.S. Bank - CC	Annual Membership	101-42400-3300	65.00
Total 101424003300:					65.00
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43000-1340	7.19
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43000-1340	101.84
Total 101430001340:					109.03
02/16/2023	158970	GS Direct Inc.	Plotter paper	101-43000-2000	129.14
Total 101430002000:					129.14
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43100-1340	79.20
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43100-1340	3.33
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43100-1340	4.83
Total 101431001340:					87.36
02/16/2023	20230128	U.S. Bank - CC	Fuel-County pumps down	101-43100-2120	61.69
Total 101431002120:					61.69
02/16/2023	20230119	Napa Auto Parts	Parts	101-43100-2170	80.73
02/16/2023	20230121	Owatonna Shoe Company	Safety Boot-Straube	101-43100-2170	260.00
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	12.99
Total 101431002170:					353.72
02/16/2023	158958	Aramark Uniform Services	uniform service	101-43100-2180	89.27
02/16/2023	158958	Aramark Uniform Services	uniform service	101-43100-2180	89.27
Total 101431002180:					178.54
02/16/2023	20230135	Waste Management of Southern MN	Monthly Service	101-43100-3100	203.33
Total 101431003100:					203.33
02/16/2023	158962	Centerpoint Energy	January Service	101-43100-3800	146.62
Total 101431003800:					146.62

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43125-1340	23.59
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43125-1340	3.33
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43125-1340	1.44
Total 101431251340:					28.36
02/16/2023	20230106	H & J Fuel Inc	Fuel	101-43125-2120	2,436.75
Total 101431252120:					2,436.75
02/16/2023	20230128	U.S. Bank - CC	Hard Surface Wire for Welder	101-43125-2170	320.39
Total 101431252170:					320.39
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43170-1340	5.05
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43170-1340	.31
Total 101431701340:					5.36
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43220-1340	8.42
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-43220-1340	.51
Total 101432201340:					8.93
02/16/2023	20230108	Independent School District #829	City Contribution Community Ed	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-45130-1340	12.92
Total 101451301340:					12.92
02/16/2023	158983	Sherwin-Williams Co	Paint	101-45130-2170	96.59
Total 101451302170:					96.59
02/16/2023	158972	Hillyard Inc/ Hutchinson	Restroom Supplies TLCF	101-45180-2175	800.00
Total 101451802175:					800.00
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	101-45200-1340	63.20
Total 101452001340:					63.20
02/16/2023	20230109	Innovative Office Supply	Chair Mat-Dushaw	101-45200-2000	135.92
Total 101452002000:					135.92
02/16/2023	158960	Bock's Service Inc.	Fuel	101-45200-2120	84.51
02/16/2023	20230119	Napa Auto Parts	Parts	101-45200-2120	4.69
Total 101452002120:					89.20
02/16/2023	158972	Hillyard Inc/ Hutchinson	Park Restroom Supplies	101-45200-2170	1,006.54

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452002170:					1,006.54
02/16/2023	20230119	Napa Auto Parts	Parts	101-45200-2210	9.02
Total 101452002210:					9.02
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	23.96
Total 101452002230:					23.96
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	1,100.00
Total 101452002400:					1,100.00
02/16/2023	20230135	Waste Management of Southern MN	Monthly Service	101-45200-3100	31.74
Total 101452003100:					31.74
02/16/2023	20230107	IFACS	CLP Picnic Table Hardware	101-45200-4000	166.41
Total 101452004000:					166.41
02/16/2023	158977	MN Department of Agriculture	Pesticide renewal Gunderman & Vanderhorst	101-45200-4330	20.00
Total 101452004330:					20.00
02/16/2023	158981	Orkin Pest Control	Library-Pest control	101-45500-3100	80.00
02/16/2023	20230125	Stoltz Cleaning Services LLC	Library Cleanin	101-45500-3100	250.00
02/16/2023	20230125	Stoltz Cleaning Services LLC	Library Cleaning	101-45500-3100	250.00
02/16/2023	20230135	Waste Management of Southern MN	Library service	101-45500-3100	86.63
Total 101455003100:					666.63
Total General Fund:					192,639.60
Airport					
02/16/2023	20230094	Amazon	Airport furnace condensate pump	230-49810-2230	52.99
Total 230498102230:					52.99
02/16/2023	20230113	Kennedy & Kennedy Law Office	January Legal Fees	230-49810-3000	228.00
Total 230498103000:					228.00
02/16/2023	158975	Langer, Brent	Airport Contract Payment	230-49810-3100	3,800.00
02/16/2023	20230135	Waste Management of Southern MN	Airport Waste Management	230-49810-3100	334.54
Total 230498103100:					4,134.54
02/16/2023	158962	Centerpoint Energy	Airport Gas Utility	230-49810-3800	859.81
Total 230498103800:					859.81
02/16/2023	158973	Jetter Clean Inc.	Jet & camera Terminal Building drain	230-49810-4000	597.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 230498104000:					597.50
02/16/2023	20230128	U.S. Bank - CC	State Electrical Inspection Fee for airport	230-49810-4500	36.00
Total 230498104500:					36.00
Total Airport:					5,908.84
Recovery Coordinator Grant					
02/16/2023	20230128	U.S. Bank - CC	Airfare to Greenville SC for Workshop Forum	256-46500-3300	781.40
Total 256465003300:					781.40
Total Recovery Coordinator Grant:					781.40
Economic Development-General f					
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	261-46700-1340	2.13-
Total 261467001340:					2.13-
02/16/2023	20230128	U.S. Bank - CC	UCC Filing for Good Game Loan	261-46700-3000	20.00
Total 261467003000:					20.00
02/16/2023	158965	Conway Data Inc	EDA Site Selection	261-46700-3100	3,750.00
Total 261467003100:					3,750.00
Total Economic Development-General f:					3,767.87
Police Special Revenue Fund					
02/16/2023	20230096	Axon Enterprises Inc	tasers	278-46350-5400	11,467.74
Total 278463505400:					11,467.74
Total Police Special Revenue Fund:					11,467.74
Safe Haven Grant					
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	279-46350-1340	18.26
Total 279463501340:					18.26
02/16/2023	20230128	U.S. Bank - CC	Annual Zoom Subscription	279-46350-3200	160.96
Total 279463503200:					160.96
Total Safe Haven Grant:					179.22
Capital Improvement					
02/15/2023	158462	MN Department of Transportation	2022 Sidewalk Project Testing	430-43010-5460	172.78- V
02/16/2023	158979	MN Department of Transportation	2022 Sidewalk Project Testing	430-43010-5460	172.78
Total 430430105460:					.00
02/15/2023	158462	MN Department of Transportation	8th St SE Project Testing	430-43010-5560	369.47- V

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/16/2023	158979	MN Department of Transportation	8th St SE Project Testing	430-43010-5560	369.47
02/16/2023	158984	Stantec Consulting Services Inc	8th Ave NE Feasibility Report	430-43010-5560	28,873.39
02/16/2023	158984	Stantec Consulting Services Inc	8th St SE Eng. Services	430-43010-5560	2,838.79
Total 430430105560:					31,712.18
02/16/2023	20230104	Flaherty & Hood PA	Legal Fees	430-43010-5570	393.75
Total 430430105570:					393.75
02/16/2023	158974	Lakeside Lift & Dock LLC	Sportsman Boat Landing Dock	430-43010-5680	7,092.00
02/16/2023	20230128	U.S. Bank - CC	Maplewood roll a doc parts	430-43010-5680	141.02
Total 430430105680:					7,233.02
Total Capital Improvement:					39,338.95
Water					
02/16/2023	158971	Hawkins Inc	Demurrage	601-49401-2170	200.00
Total 601494012170:					200.00
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	601-49401-2210	36.92
Total 601494012210:					36.92
02/16/2023	20230119	Napa Auto Parts	Parts	601-49401-2230	16.26
02/16/2023	20230119	Napa Auto Parts	Parts	601-49401-2230	133.98
Total 601494012230:					150.24
02/16/2023	20230128	U.S. Bank - CC	Postage for quarterly sample	601-49401-3100	5.40
Total 601494013100:					5.40
02/16/2023	158992	Xcel Energy	January Service	601-49401-3800	251.90
Total 601494013800:					251.90
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	601-49401-4000	101.72
Total 601494014000:					101.72
02/07/2023	22320	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/5/2023	601-49430-0000	476.25 M
02/07/2023	22320	ACH Internal Revenue Service	MEDICARE Pay Period: 2/5/2023	601-49430-0000	111.40 M
Total 601494300000:					587.65
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49430-1340	1.68
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49430-1340	.10
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49430-1340	10.24
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49430-1340	22.89
Total 601494301340:					34.91
02/16/2023	158967	Ferguson Enterprises	Curb Stop Keys	601-49430-2170	197.65

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/16/2023	20230114	Locators & Supplies Inc.	Aervoe marking stick	601-49430-2170	94.55
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	601-49430-2170	21.99
Total 601494302170:					314.19
02/16/2023	20230100	Core & Main LP	Water Main Repair Supplies	601-49430-2230	538.17
02/16/2023	20230110	James Brothers Construction Inc.	Class V	601-49430-2230	143.00
Total 601494302230:					681.17
02/16/2023	20230105	Gopher State One-Call Inc	Location calls - January	601-49430-3100	4.95
02/16/2023	20230130	Utility Consultants Inc	Coliform Testing	601-49430-3100	207.96
Total 601494303100:					212.91
02/16/2023	20230128	U.S. Bank - CC	Water Conference and Class	601-49430-3300	325.00
Total 601494303300:					325.00
02/16/2023	158961	Cemstone Concrete Materials LLC	Main Break Materials	601-49430-4000	6,950.00
Total 601494304000:					6,950.00
02/16/2023	20230128	U.S. Bank - CC	Vehicle first aid kits	601-49430-4940	54.39
Total 601494304940:					54.39
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49585-1340	16.24
Total 601495851340:					16.24
02/16/2023	20230109	Innovative Office Supply	Toner-Water	601-49585-2000	324.84
02/16/2023	20230109	Innovative Office Supply	Stamp-UB	601-49585-2000	8.45
Total 601495852000:					333.29
02/16/2023	20230118	Metro Sales Inc.	Maintenance Agreement	601-49585-3000	230.15
02/16/2023	20230118	Metro Sales Inc.	Maintenance Agreement	601-49585-3000	44.22
Total 601495853000:					274.37
02/16/2023	20230117	MAS Communications Inc.	Answering service - February	601-49585-3200	52.98
Total 601495853200:					52.98
02/16/2023	158964	City of Waseca	Summit AR	601-49585-4320	16.55
02/16/2023	158985	Summit Account Resolution	Collection Fees	601-49585-4320	15.55
Total 601495854320:					32.10
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49586-1340	5.24
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49586-1340	2.97
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49586-1340	13.91
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	601-49586-1340	6.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601495861340:					29.07
02/16/2023	158984	Stantec Consulting Services Inc	North State Water Main Project	601-49593-5300	1,293.50
Total 601495935300:					1,293.50
02/16/2023	22324	MN Public Facilities Authority	2019 DW	601-49980-6100	8,925.00 M
Total 601499806100:					8,925.00
Total Water:					20,862.95
Sanitary Sewer					
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49470-1340	30.33
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49470-1340	3.33
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49470-1340	1.85
Total 602494701340:					35.51
02/16/2023	20230105	Gopher State One-Call Inc	Location calls - January	602-49470-3100	4.95
Total 602494703100:					4.95
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49480-1340	3.37
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49480-1340	.21
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49480-1340	49.97
Total 602494801340:					53.55
02/16/2023	158971	Hawkins Inc	Alum	602-49480-2170	6,107.67
02/16/2023	158971	Hawkins Inc	Demurrage	602-49480-2170	50.00
02/16/2023	158971	Hawkins Inc	Demurrage	602-49480-2170	10.00
02/16/2023	20230119	Napa Auto Parts	Parts	602-49480-2170	12.58
02/16/2023	20230129	USA Blue Book	Lab Supplies	602-49480-2170	387.92
02/16/2023	20230129	USA Blue Book	Lab Supplies	602-49480-2170	511.89
02/16/2023	20230129	USA Blue Book	Lab Supplies	602-49480-2170	282.25
02/16/2023	20230129	USA Blue Book	Lab Supplies	602-49480-2170	500.36
Total 602494802170:					7,862.67
02/16/2023	158971	Hawkins Inc	actuator testing	602-49480-2210	1,191.92
02/16/2023	20230115	M & R Electric Inc.	TPS VFD	602-49480-2210	511.55
02/16/2023	20230119	Napa Auto Parts	Parts	602-49480-2210	260.05
02/16/2023	158988	Viking Industrial Center	Calibration Gas	602-49480-2210	279.24
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	602-49480-2210	63.91
Total 602494802210:					2,306.67
02/16/2023	158963	Cintas Corp	Floor mat service	602-49480-3100	9.60
02/16/2023	20230111	Javens Mechanical Contracting Co.	Thickener Furnace	602-49480-3100	550.00
02/16/2023	20230130	Utility Consultants Inc	Lab Testing	602-49480-3100	2,886.45
02/16/2023	20230135	Waste Management of Southern MN	wwtp garbage	602-49480-3100	411.30
02/16/2023	158991	Winegar, Dave	SWP discharge pipe	602-49480-3100	160.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494803100:					4,017.35
02/16/2023	158986	Tech Sales Co.	New Control Head for sampler	602-49480-4000	4,568.00
Total 602494804000:					4,568.00
02/16/2023	158980	MN Wastewater operators Association	MWOA Membership	602-49480-4330	15.00
Total 602494804330:					15.00
02/16/2023	158978	MN Department of Public Safety	EPCRA Chemical Inventory Fee	602-49480-4500	625.00
Total 602494804500:					625.00
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49585-1340	16.24
Total 602495851340:					16.24
02/16/2023	20230109	Innovative Office Supply	Stamp-UB	602-49585-2000	8.45
Total 602495852000:					8.45
02/16/2023	20230118	Metro Sales Inc.	Maintenance Agreement	602-49585-3000	230.15
02/16/2023	20230118	Metro Sales Inc.	Maintenance Agreement	602-49585-3000	44.22
Total 602495853000:					274.37
02/16/2023	20230117	MAS Communications Inc.	Answering service - February	602-49585-3200	52.99
Total 602495853200:					52.99
02/16/2023	158964	City of Waseca	Summit AR	602-49585-4320	31.72
02/16/2023	158985	Summit Account Resolution	Collection Fees	602-49585-4320	29.79
Total 602495854320:					61.51
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49586-1340	5.24
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49586-1340	2.97
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	602-49586-1340	13.91
Total 602495861340:					22.12
02/16/2023	20230104	Flaherty & Hood PA	Legal Fees	602-49586-3000	4,368.75
Total 602495863000:					4,368.75
02/16/2023	158984	Stantec Consulting Services Inc	SE I&I Project	602-49593-5300	22,710.81
Total 602495935300:					22,710.81
02/16/2023	158989	Waseca County License Bureau	WWTP Truck	602-49593-5400	3,396.78
Total 602495935400:					3,396.78
02/16/2023	22324	MN Public Facilities Authority	2009 CW	602-49980-6100	50,162.57 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/16/2023	22324	MN Public Facilities Authority	2019 CW	602-49980-6100	13,175.00	M
Total 602499806100:					63,337.57	
Total Sanitary Sewer:					113,738.29	
Electric Utility						
02/16/2023	22325	SMPMPA	Wholesale Power SMPMPA	604-49550-3810	437,823.95	M
Total 604495503810:					437,823.95	
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49570-1340	4.32	
Total 604495701340:					4.32	
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49571-1340	102.17	
Total 604495711340:					102.17	
02/16/2023	20230097	Border States Electric Supply	Fan	604-49571-2170	30.70	
Total 604495712170:					30.70	
02/16/2023	20230097	Border States Electric Supply	Lighting	604-49571-2230	500.22	
Total 604495712230:					500.22	
02/16/2023	20230105	Gopher State One-Call Inc	Location calls - January	604-49571-3100	4.95	
Total 604495713100:					4.95	
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49572-1340	10.07	
Total 604495721340:					10.07	
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49573-1340	18.71	
Total 604495731340:					18.71	
02/16/2023	20230097	Border States Electric Supply	UG Supplies	604-49573-2170	56.89	
Total 604495732170:					56.89	
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49574-1340	5.76	
Total 604495741340:					5.76	
02/16/2023	20230112	JT Services of MN	Street light bulbs	604-49574-2170	188.82	
Total 604495742170:					188.82	
02/16/2023	158992	Xcel Energy	January Service	604-49574-3800	566.90	
Total 604495743800:					566.90	
02/16/2023	20230112	JT Services of MN	streetlight pole	604-49574-4000	4,739.91	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495744000:					4,739.91
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49584-1340	2.88
Total 604495841340:					2.88
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49585-1340	29.22
Total 604495851340:					29.22
02/16/2023	20230109	Innovative Office Supply	Stamp-UB	604-49585-2000	8.44
Total 604495852000:					8.44
02/16/2023	20230118	Metro Sales Inc.	Maintenance Agreement	604-49585-3000	230.15
02/16/2023	20230118	Metro Sales Inc.	Maintenance Agreement	604-49585-3000	44.22
Total 604495853000:					274.37
02/16/2023	20230117	MAS Communications Inc.	Answering service - February	604-49585-3200	52.99
Total 604495853200:					52.99
02/16/2023	158964	City of Waseca	Summit AR	604-49585-4320	89.63
02/16/2023	158985	Summit Account Resolution	Collection Fees	604-49585-4320	84.18
Total 604495854320:					173.81
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49586-1340	4.24
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49586-1340	3.22
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	604-49586-1340	14.33
Total 604495861340:					21.79
02/16/2023	20230113	Kennedy & Kennedy Law Office	January Legal Fees	604-49586-3000	324.00
Total 604495863000:					324.00
02/16/2023	20230112	JT Services of MN	LED Streetlight Fixtures	604-49593-5300	19,349.72
Total 604495935300:					19,349.72
02/16/2023	158989	Waseca County License Bureau	Vac Tron License	604-49593-5400	902.00
Total 604495935400:					902.00
Total Electric Utility:					465,192.59
Storm Water Utility					
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	651-43140-1340	2.48
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	651-43140-1340	16.85
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	651-43140-1340	1.03
Total 651431401340:					20.36

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/16/2023	158984	Stantec Consulting Services Inc	MS4 Permit Review	651-43140-3000	326.25
Total 651431403000:					326.25
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	651-49585-1340	3.25
Total 651495851340:					3.25
Total Storm Water Utility:					349.86
Central Garage Services					
02/07/2023	158953	Madison National Life Insurance Co Inc	February 2023 LTD	701-43180-1340	57.30
Total 701431801340:					57.30
02/16/2023	20230107	IFACS	shop supplies	701-43180-2170	73.92
02/16/2023	20230107	IFACS	genral shop supplies	701-43180-2170	173.29
02/16/2023	20230119	Napa Auto Parts	Parts	701-43180-2170	211.20
02/16/2023	20230127	Terminal Supply Co	electrical supplies	701-43180-2170	553.19
02/16/2023	20230134	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	1.99
Total 701431802170:					1,013.59
02/16/2023	20230102	Ditch Witch of Minnesota	Boring Supplies	701-43180-2210	642.84
02/16/2023	20230102	Ditch Witch of Minnesota	Annual inspection and repairs by Ditch Witch	701-43180-2210	3,499.71
02/16/2023	20230114	Locators & Supplies Inc.	strobe light for inventory	701-43180-2210	457.73
02/16/2023	20230119	Napa Auto Parts	Parts	701-43180-2210	200.74
02/16/2023	20230123	Pomp's Tire Service Inc	#23 Grader tires	701-43180-2210	10,772.80
02/16/2023	20230124	Sanco Equipment LLC	bobcat parts inventory	701-43180-2210	191.25
02/16/2023	20230133	Waseca Glass LLC	Mounting Kit	701-43180-2210	388.00
02/16/2023	20230137	Zarnoth Brush Works Inc.	Broom refills	701-43180-2210	1,267.00
Total 701431802210:					17,420.07
02/16/2023	20230119	Napa Auto Parts	Parts	701-43180-2400	119.60
Total 701431802400:					119.60
02/16/2023	20230128	U.S. Bank - CC	Monthly Diagnostic Program	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					18,759.56
Property and Liability Insuran					
02/16/2023	20230103	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
02/16/2023	158960	Bock's Service Inc.	Tow expense - Plow Truck	702-49955-3640	750.00
Total 702499553640:					750.00
Total Property and Liability Insuran:					1,550.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Equipment Replacement Fund					
02/16/2023	158976	Mankato Motor Co	New engineering truck	705-49941-5400	23,015.00
Total 705499415400:					23,015.00
Total Equipment Replacement Fund:					23,015.00
Grand Totals:					897,551.87

Report Criteria:

Report type: GL detail

[Report].Amount = {<>} 0

Title:	APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE BIDS FOR THE CITY PARKING LOT REHABILITATION PROJECT (CITY PROJECT NO. 2023-02)		
Meeting Date:	February 21, 2023	Agenda Item Number:	7A
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Map of Relocated Items Project Plan Sheets
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Actions: Motion to approve plans and specifications and authorize bids for the City Parking Lot Rehabilitation Project (City Project No. 2023-02).		
How does this item pertain to Vision 2030 goals?	Creating High Quality Community Assets		

BACKGROUND: City staff have completed the plans and specifications for the City Parking Lot Rehabilitation Project (City Project No. 2023-02). This project primarily involves the mill and overlay of the City Hall south parking lots and full and partial depth patching in the Maplewood Park and Public Safety Building parking lots. These improvements will extend the life of the pavement in those lots and delay the need for more costly reconstruction.

As part of this project, the City's dumpsters will be moved from the west lot to the NW corner of the south lot and a screening fence will be installed in accordance with City zoning regulations.

With Council approval, this project will be advertised for bid online (Quest CDN) beginning February 23rd with a bid opening date of March 16th. Contract award is anticipated to take place at the March 21st City Council meeting. The project is to be completed on, or before, July 28th.

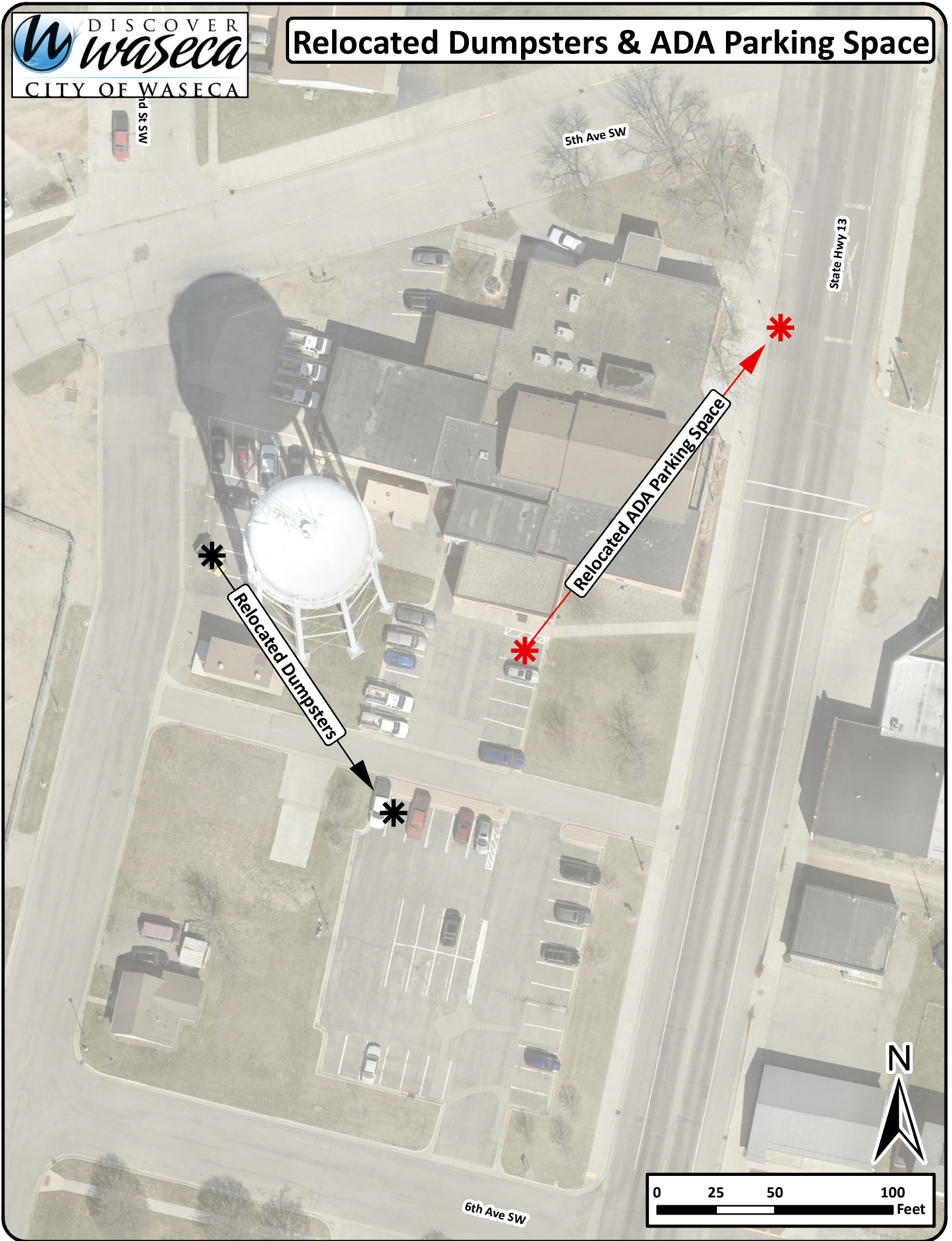
Not included in the bid for this project are the following related work items:

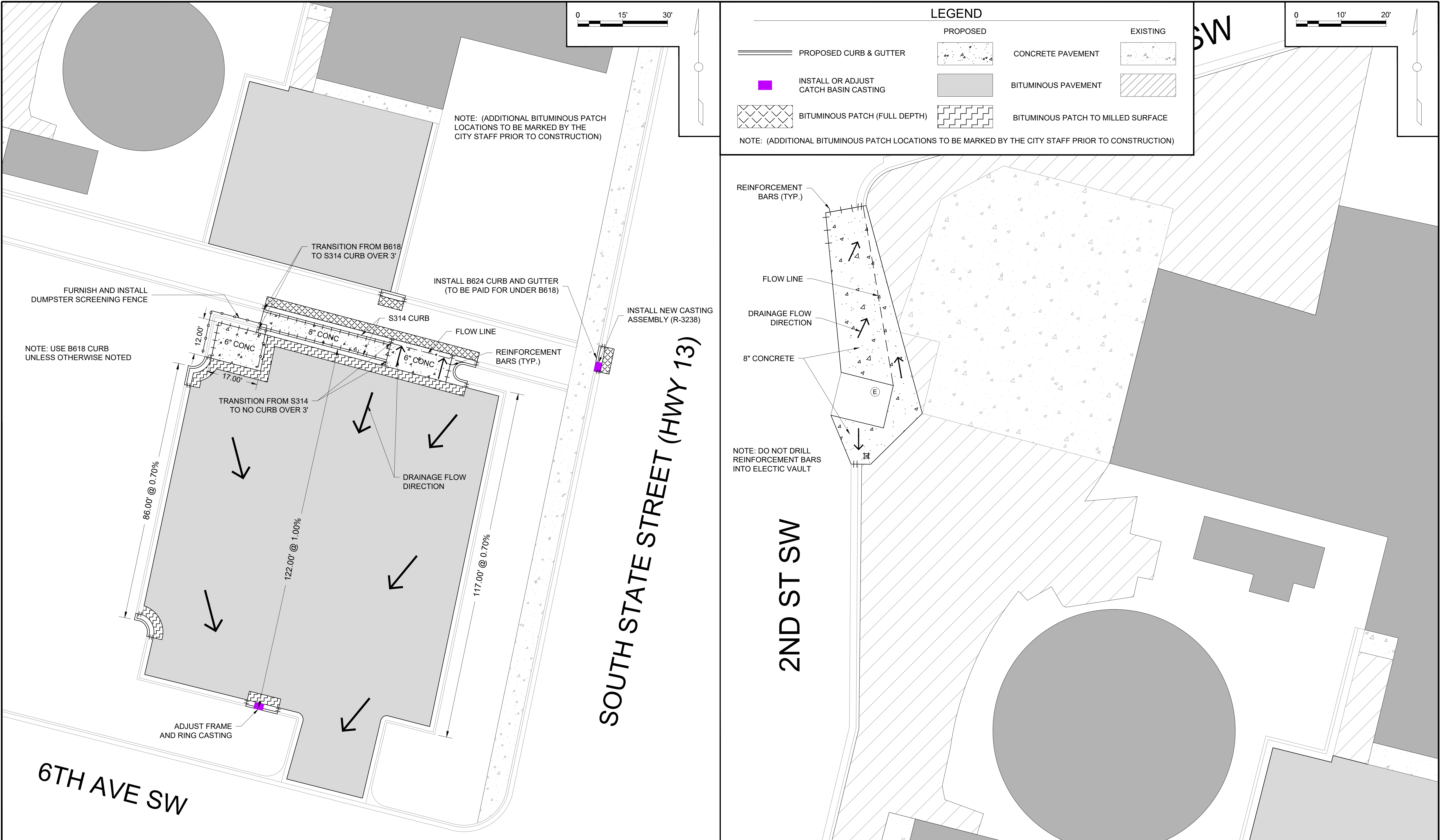
1. Relocation of one ADA accessible parking space from the south parking lot to near the accessible public entrance on State Street (based on total number of public parking spaces, a total of two ADA accessible spaces are required).
2. Replacement of the Electric garage and west parking lot pavement by Streets Department staff. Approximately \$20,000 in budgeted funds would be used to purchase the materials (subbase rock, asphalt, and concrete) necessary to complete this work. (Please view the attached plan sheets showing the extent of the work to be bid at City Hall and the area to be paved by City forces.)

BUDGET IMPACT: The total estimated cost of the work to be bid is \$152,651 with an estimated \$20,000 for the additional pavement materials to be placed by Streets Department staff. A total of \$185,000 is included in the 2023 Capital Improvement Plan (CIP) budget for these improvements. City staff will perform project inspection.

RECOMMENDATION: Staff recommends the City Council approve the plans and specifications and authorize bids for the City Parking Lot Rehabilitation Project (City Project No. 2023-02).

Relocated Dumpsters & ADA Parking Space





LEGEND

PROPOSED

EXISTING

PROPOSED CURB & GUTTER

CONCRETE PAVEMENT

BITUMINOUS PAVEMENT

BITUMINOUS PATCH (FULL DEPTH)

BITUMINOUS PATCH TO MILLED SURFACE

INSTALL OR ADJUST CATCH BASIN CASTING

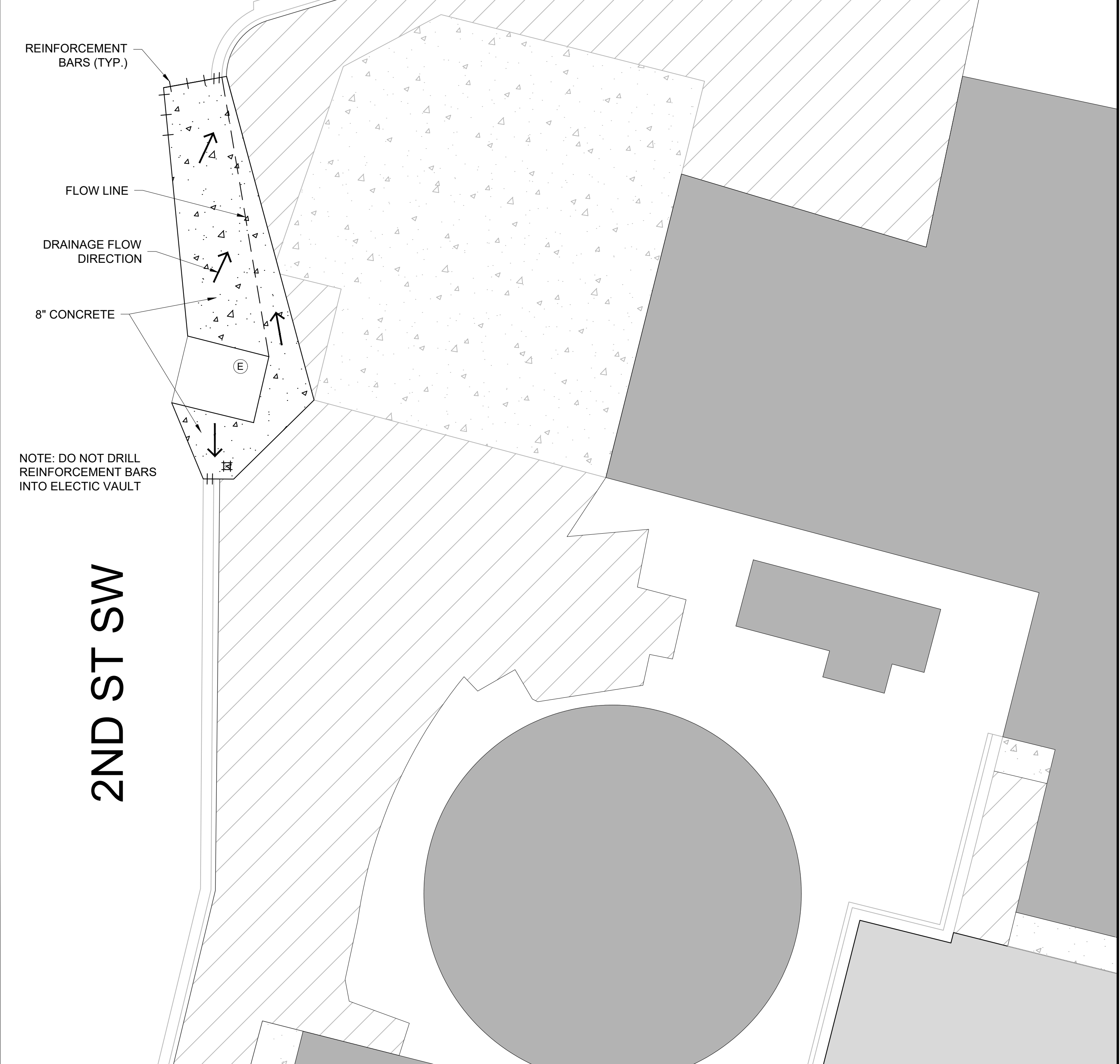
CONCRETE PAVEMENT

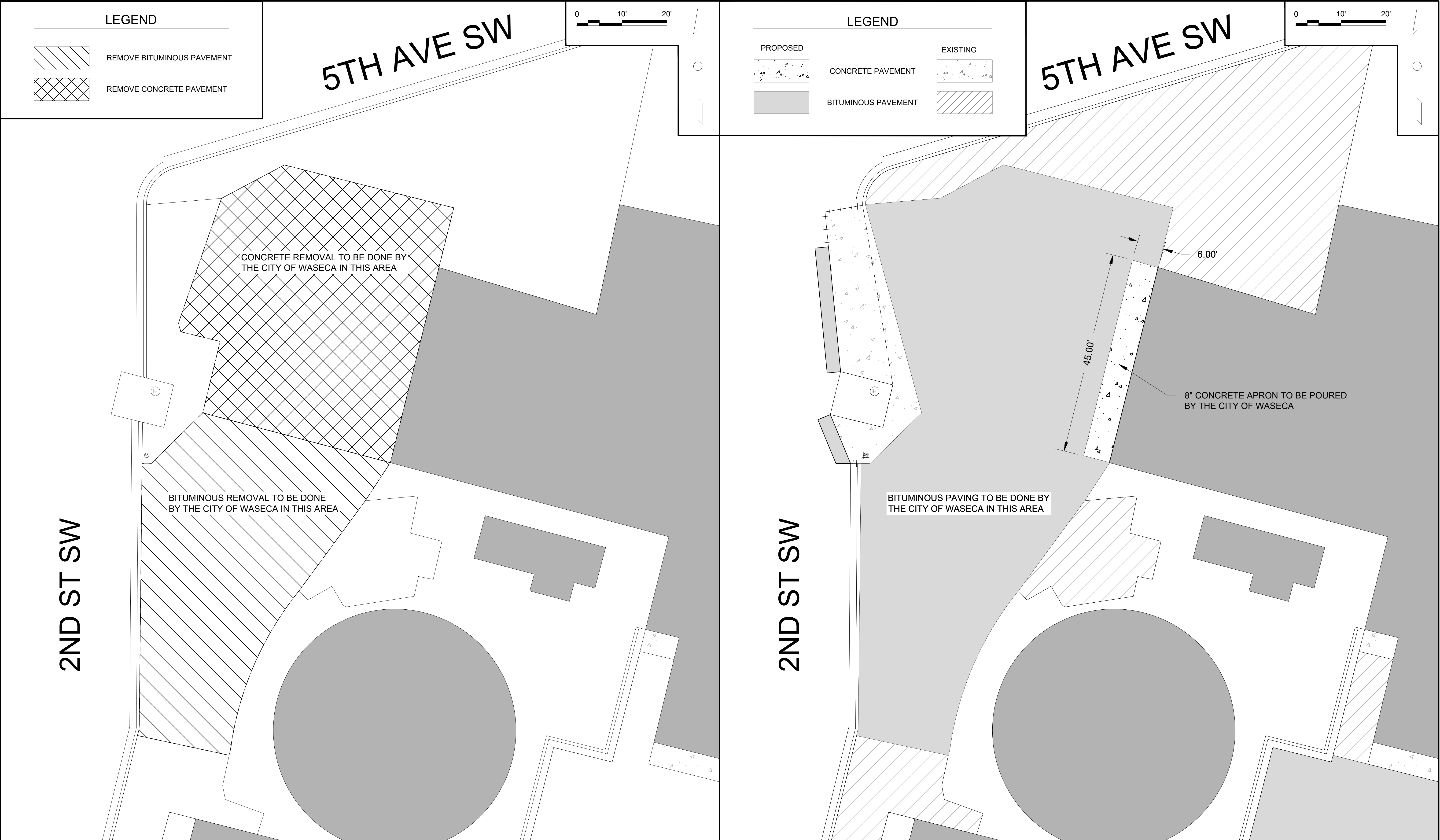
BITUMINOUS PAVEMENT

BITUMINOUS PATCH (FULL DEPTH)

BITUMINOUS PATCH TO MILLED SURFACE

NOTE: (ADDITIONAL BITUMINOUS PATCH LOCATIONS TO BE MARKED BY THE CITY STAFF PRIOR TO CONSTRUCTION)





I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER, UNDER THE LAWS OF THE STATE OF MINNESOTA.

Nathan Willey

NATHAN WILLEY
DATE: 02/08/2023 LIC. NO. 58967



508 SOUTH STATE STREET
WASECA MINNESOTA 56093

REVISIONS	
DATE	DESCRIPTION

WORK DONE BY THE CITY OF WASECA
(NOT INCLUDED IN PROJECT BID QUANTITIES)
2023-02

SURVEY	CS
DESIGNED	NW
CHECKED	AS
DRAWN	CS
SHEET NO.	
4A	

Title:	RESOLUTION 23-08 AUTHORIZING EXECUTION OF A COOPERATIVE CONSTRUCTION AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT) FOR CITY PROJECT NO. 2023-06		
Meeting Date:	February 21, 2023	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 23-08 Cooperative Agreement
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Adopt Resolution 23-08 authorizing execution of a Cooperative Construction Agreement with MnDOT for City Project No. 2023-06.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: Last year, City staff applied for, and was awarded, up to \$125,000 in Local Partnership Program (LPP) grant funding from MnDOT to construct a 10-foot-wide bituminous trail along the east side of North State Street between 13th Avenue and 15th Avenue (TH13 Trail Connector Project, City Project No. 2023-06). The attached Cooperative Agreement details the terms and conditions for the administration of the LPP funding.

BUDGET IMPACT: With approval of the Cooperative Construction Agreement, up to \$125,000 in LPP funds will be available for City Project No. 2023-06.

RECOMMENDATION: Staff recommends the Waseca City Council adopt Resolution 23-08 authorizing execution of the Cooperative Construction Agreement with MnDOT.

RESOLUTION 23-08

**A RESOLUTION OF THE WASECA CITY COUNCIL
AUTHORIZING EXECUTION OF A COOPERATIVE CONSTRUCTION AGREEMENT
WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT)
FOR THE TH13 TRAIL CONNECTOR PROJECT (CITY PROJECT NO. 2023-06)**

WHEREAS, the City desires to construct a 10-foot-wide shared use path along the east side of Trunk Highway No. 13 between 13th Avenue and 15th Avenue as the “TH13 Trail Connector Project” (City Project No. 2023-06), and

WHEREAS, the City has been awarded up to \$125,000 in Local Partnership Program (LPP) funding for said Project, and

WHEREAS, a Cooperative Construction Agreement with MnDOT is required for the administration of the LPP funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that the City enter into MnDOT Agreement No. 1052463 with the State of Minnesota Department of Transportation for the following purposes:

To provide for payment by the State to the City of the State’s share of the costs of the shared use path construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 13 (North State Street) from 13th Avenue to 15th Avenue within the corporate City limits under State Project No. 8102-33 (T.H. 13=013).

BE IT FURTHER RESOLVED by the City Council of the City of Waseca that the Mayor and City Manager are authorized to execute the Agreement and any amendments to the Agreement.

Adopted this 21st day of February 2023.

RANDY L. ZIMMERMAN
MAYOR

CERTIFICATION:

I certify that the above Resolution is an accurate copy of the Resolution adopted by the City Council of the City of Waseca, Minnesota at an authorized meeting held on the 21st day of February 2023 as shown by the minutes of the meeting in my possession.

JULIA HALL
CITY CLERK

Notary Public
My Commission Expires _____

(SEAL)

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
CITY OF WASECA
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (SP):	<u>8102-33</u>	Original Amount Encumbered
Trunk Highway Number (TH):	<u>13=013</u>	<u>\$125,000.00</u>
State Aid Project Number (SAP):	<u>172-010-005</u>	
City Project No.:	<u>2023-06</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Waseca, acting through its City Council ("City").

Recitals

1. The City will perform shared use path construction and other associated construction upon, along, and adjacent to Trunk Highway No. 13 (North State Street) from 13th Avenue to 15th Avenue according to City-prepared plans, specifications, and special provisions designated by the City as City Project No. 2023-06 and State Aid Project No. 172-010-005 and by the State as State Project No. 8102-33 (TH 13=013) ("Project"); and
2. The City requests the State participate in the costs of the shared use path construction and the State is willing to participate in the costs of said construction and associated construction engineering; and
3. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. *Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. *Expiration Date.*** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. *Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.4. State Ownership of Improvements; 5. Maintenance by the City; 10. Liability; Worker Compensation Claims; Insurance; 13. State Audits; 14. Government Data Practices; 15. Governing Law; Jurisdiction; Venue; and 17. Force Majeure.
- 1.4. *Plans, Specifications, and Special Provisions.*** State-Aid approved City plans, specifications, and special provisions designated by the City as City Project No. 2023-06 and State Aid Project No. 172-010-005 and by the State as State Project No. 8102-33 (TH 13=013) are on file in the office of the City's Director of Engineering and incorporated into this Agreement by reference ("Project Plans").
- 1.5. *Exhibits.*** Preliminary Schedule "I" is attached and incorporated into this Agreement.

2. Right-of-Way Use

- 2.1. *Limited Right to Occupy.*** The State grants to the City (and its contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the project, and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other agreement (relevant to this project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to the City (or its contractors or consultants) for revoking this right of occupancy.
- 2.2. *State Access; Suspension of Work; Remedial Measures.*** The State's District Engineer or assigned representative retains the right to enter and inspect the Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to the City or its contractor. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may notify and require the City (and its contractors and consultants) to suspend their operations until the City (and its contractors and consultants) take all necessary actions to rectify the situation to the satisfaction of the State. The State will have no liability to the City (or its contractors or consultants) for exercising or failing to exercise its rights under this provision.
- 2.3. *Traffic Control; Worker Safety.*** While the City (and its contractors and consultants) are occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All City, contractor, and consultant personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.
- 2.4. *State Ownership of Improvements.*** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted. The warranties and guarantees made by the City's contractor with respect to such improvements (if any) will flow to the State. The City will assist the State, as necessary, to enforce such warranties and guarantees, and to obtain recovery from the City's consultants and contractor (including its sureties) for non-performance of contract work, for design errors and omissions, and for defects in materials and workmanship. Upon request of the State, the City will undertake such actions as are reasonably necessary to transfer or assign contract rights to the State and to permit subrogation by the State with respect to claims against the City's consultants and contractors.
- 2.5. *Utility Relocation.*** The State authorizes the City to issue Notices and Orders for utility relocation in accordance with Minnesota Statutes §161.45 and Minnesota Rules Part 8810.3100 through 8810.3600.

3. Contract Award and Construction

- 3.1. *Bids and Award.*** The City will receive bids and award a construction contract to the lowest responsible bidder (or best value proposer), subject to concurrence by the State in that award, according to the Project Plans. The contract construction will be performed according to the Project Plans.
- 3.2. *Bid Documents Furnished by the City.*** The City will, within 7 days of opening bids for the construction contract, submit to the State's District Engineer a copy of the low bid and an abstract of all bids together with the City's request for concurrence by the State in the award of the construction contract. The City will not award the construction contract until the State advises the City in writing of its concurrence.

- 3.3. *Rejection of Bids.*** The City may reject and the State may require the City to reject any or all bids for the construction contract. The party rejecting or requiring the rejection of bids must provide the other party written notice of that rejection or requirement for rejection no later than 30 days after opening bids. Upon the rejection of all bids, a party may request, in writing, that the bidding process be repeated. Upon the other party's written approval of such request, the City will repeat the bidding process in a reasonable period of time, without cost or expense to the State.
- 3.4. *Direction, Supervision, and Inspection of Construction.***
- A.** The contract construction will be under the direction of the City and under the supervision of a registered professional engineer; however, the State participation construction covered under this Agreement will be open to inspection by the State District Engineer's authorized representatives. The City will give the District Engineer at Mankato five days notice of its intention to start the contract construction.
 - B.** Responsibility for the control of materials for the contract construction will be on the City and its contractor and will be carried out according to Specifications No. 1601 through and including No. 1609 in the State's current "Standard Specifications for Construction".
- 3.5. *Contaminated Soils and Groundwater within the State's Cost Participation Limits.***
- A. *24 Hour Notification.*** The City will notify the State District Engineer's authorized representative a minimum of 24 hours prior to the contractor beginning the excavation and removal of any contaminated soils that have been identified within the Project limits.
 - B. *Immediate Notification.*** The City will notify the State District Engineer's authorized representative immediately upon the contractor encountering contaminated soils and/or groundwater in areas that are within the Project limits. The City will confer with the State as to the handling, disposal, and any other issues related to contaminated materials found on State Right-of-Way or import of materials onto State Right-of-Way.
 - C. *Environmental Consultant.*** The City will provide for an Environmental Consultant to be on site to observe and document the excavation, handling, and disposal of contaminated soils that have been identified within the Project limits. If the contractor encounters contaminated materials in areas not previously identified and upon notification by the City to the State, the City hired Environmental Consultant will be provided to collect and analyze soil and/or groundwater samples to determine contaminant levels, work with the landfill for disposal of the soil waste, and provide oversight of any soil and groundwater handling and disposal. The City will not allow the contractor to excavate any contaminated soil unless the Environmental Consultant is present.
- 3.6. *Completion of Construction.*** The City will cause the contract construction to be started and completed according to the time schedule in the construction contract special provisions. The completion date for the contract construction may be extended, by an exchange of letters between the appropriate City official and the State District Engineer's authorized representative, for unavoidable delays encountered in the performance of the contract construction.
- 3.7. *Plan Changes.*** The State will not participate in the cost of any contract construction that is in addition to the State participation construction covered under this Agreement unless the following conditions have been met:
- A.** The necessary State funds have been encumbered.

- B. All changes in the Project Plans and all addenda, change orders, supplemental agreements, and work orders entered into by the City and its contractor for State participation construction are approved in writing by the State District Engineer's authorized representative.

3.8. *Compliance with Laws, Ordinances, and Regulations.* The City will comply and cause its contractor to comply with all Federal, State, and Local laws, and all applicable ordinances and regulations. With respect only to that portion of work performed on the State's Trunk Highway Right-of-Way, the City will not require the contractor to follow local ordinances or to obtain local permits.

4. Right-of-Way; Easements; Permits

- 4.1.** The City will obtain all rights-of-way, easements, construction permits, and any other permits and sanctions that may be required in connection with the local and trunk highway portions of the contract construction. Before payment by the State, the City will furnish the State with certified copies of the documents for rights-of-way and easements, construction permits, and other permits and sanctions required for State participation construction covered under this Agreement.
- 4.2.** The City will convey to the State by quit claim deed, all newly acquired rights needed for the continuing operation and maintenance of the Trunk Highway, if any, upon completion of the Project, at no cost or expense to the State.
- 4.3.** The City will comply with Minnesota Statutes § 216D.04, subdivision 1(a), for identification, notification, design meetings, and depiction of utilities affected by the contract construction.
- 4.4.** The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City of Waseca to be constructed upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application for Utility Permit on Trunk Highway Right-of-Way" (Form 2525).
- 4.5. *Limited Use Permit (LUP) 8102-0002.*** The City will obtain, through the District's Right-of-Way Area Manager, a Limited Use Permit to cover the City's liability responsibilities of the shared use path to be constructed upon the State's Right-of-Way.

5. Maintenance by the City

Upon completion of the Project, the City will provide the following without cost or expense to the State:

- 5.1. *Municipal Utilities.*** Maintenance of any municipal-owned utilities construction, without cost or expense to the State.
- 5.2. *Sidewalks.*** Maintenance of any sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, panel replacement, cross street pedestrian crosswalk markings, vegetation control of boulevards (if any), and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.
- 5.3. *Shared Use Path.*** Maintenance of any shared use path construction. Maintenance includes, but is not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, pavement replacement, vegetation control, signing, pavement markings, and any other maintenance activities necessary to perpetuate the shared use path in a safe and usable condition. LUP 8102-0002 will further define the City's responsibilities for the shared use path.
- 5.4. *Additional Drainage.*** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for

which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

6. Basis of State Cost

- 6.1. **Schedule "I".** The Preliminary Schedule "I" includes anticipated State participation construction items and the construction engineering cost share covered under this Agreement.
- 6.2. **State Participation Construction.** The State will participate in the following at the percentages indicated. The construction includes the State's proportionate share of item costs for mobilization and traffic control.
 - A. 100 Percent will be the State's rate of cost participation in all of the shared use path construction. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 2 of the Preliminary Schedule "I". Funds will be capped according to Article 6.3.
- 6.3. **Capped Funding.** The States share for project costs will be capped at \$115,740.74 for construction costs and \$9,259.26 for construction engineering costs, which totals **\$125,000.00**. Any costs over the capped amount will be paid by the City.
- 6.4. **Construction Engineering Costs.** The State will pay a construction engineering charge equal to 8 percent of the total State participation construction covered under this Agreement.
- 6.5. **Addenda, Change Orders, Supplemental Agreements, and Work Orders.** The State will share in the costs of construction contract addenda, change orders, supplemental agreements, and work orders that are necessary to complete the State participation construction covered under this Agreement and are approved in writing by the State District Engineer's authorized representative.
- 6.6. **Liquidated Damages.** All liquidated damages assessed the City's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

7. State Cost and Payment by the State

- 7.1. **State Cost. \$125,000.00** is the State's estimated share of the costs of the contract construction which includes the construction engineering cost share and a contingency amount as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon review of the construction contract bid documents described in Article 3.2, the State will decide whether to concur in the City's award of the construction contract and, if so, prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement. The contingency amount is provided to cover the cost difference between the Preliminary Schedule "I" and the Revised Schedule "I", overruns of the plans estimated quantities of State participation construction, and State approved additional construction including construction engineering costs.
- 7.2. **Conditions of Payment.** The State will pay the City the State's total estimated construction cost share, which does not include the construction engineering cost share or the contingency amount, as shown in the Revised Schedule "I", after the following conditions have been met:
 - A. Encumbrance by the State of the State's total estimated construction cost share, the construction engineering cost share, and the contingency amount, as shown in the Revised Schedule "I".

- B. Execution of this Agreement and transmittal to the City, including a letter advising of the State's concurrence in the award of the construction contract.
- C. The State's receipt of a written request from the City for the advancement of funds. The request will include certification by the City that all necessary parties have executed the construction contract.

7.3. *Limitations of State Payment; No State Payment to Contractor.* The State's participation in the contract construction is limited to the State participation construction shown in Article 7, and the State's participation will not change except by a mutually agreed written amendment to this Agreement. The State's payment obligation extends only to the City. The City's contractor is not intended to be and will not be deemed to be a third party beneficiary of this Agreement. The City's contractor will have no right to receive payment from the State. The State will have no responsibility for claims asserted against the City by the City's contractor.

7.4. *Construction Costs Exceeding Encumbered Amount.* Whenever it appears the cost of the State participation construction covered under this Agreement is about to exceed the current amount of encumbered State funds, the City will notify the State District Engineer's authorized representative in writing prior to performance of the additional State participation construction. Notification will include an estimate in the amount of additional funds necessary to complete the State participation construction including construction engineering costs and the reason(s) why the current amount encumbered will be exceeded. The State will, upon its approval of the additional State participation construction, encumber the necessary additional funds. That action will have the effect of amending this Agreement so as to include the State's share of the costs of the additional construction.

Should the City cause the performance of additional contract construction which would otherwise qualify for State participation construction covered under this Agreement, but for which the State has not previously encumbered funds, that additional contract construction is done at the City's own risk. The City will notify the State District Engineer's authorized representative in writing of the additional State participation construction. Notification will include an estimate in the amount of additional funds necessary to cover the additional State participation construction including construction engineering costs and the reason(s) why the current amount encumbered was exceeded. If the State District Engineer's authorized representative approves the additional State participation construction, the City's claim for compensation along with a request for encumbrance of the necessary additional funds will be submitted to the State's Budget Section for review of compliance with Minnesota Statutes § 16A.15, subdivision 3, but no guarantee is made that the claim will be approved by the State's Budget Section. If the claim for compensation and the request for encumbrance of the necessary additional funds are approved by the State's Budget Section, that action will have the effect of amending this Agreement so as to include the State's share of the costs of the additional construction.

7.5. *Records Keeping and Invoicing by the City.* The State will provide the City with a Payment Processing Package containing a Modified Schedule "I" form, instructions, and samples of documents for processing final payment of the State participation construction covered under this Agreement.

The City will keep records and accounts that enable it to provide the State with the following prior to final payment:

- A. A copy of the Modified Schedule "I" which includes final quantities of State participation construction.
- B. Copies of the City contractor's invoice(s) covering all contract construction.

- C. Copies of the endorsed and canceled City warrant(s) or check(s) paying for final contract construction, or computer documentation of the warrant(s) issued, certified by an appropriate City official that final construction contract payment has been made.
- D. Copies of all construction contract change orders, supplemental agreements, and work orders.
- E. A certification form, attached to a copy of the Final Schedule "I", both provided by the State. The certification form will be signed by the City's Engineer in charge of the contract construction attesting to the following:
 - i. Satisfactory performance and completion of all contract construction according to the Project Plans.
 - ii. Acceptance and approval of all materials furnished for the contract construction relative to compliance of those materials to the State's current "Standard Specifications for Construction".
 - iii. Full payment by the City to its contractor for all contract construction.
- F. When requested, copies certified by the City's Engineer, of material sampling reports and material testing results for the materials furnished for the contract construction.
- G. A copy of the "as built" plan sent to the District Engineer.
- H. A formal invoice (original and signed) in the amount due the City as shown in the Final Schedule "I".

7.6. Final Payment by the State. Upon completion of all contract construction, the State will prepare a Final Schedule "I" according to the procedures detailed in the Payment Processing Package and submit a copy to the City. The Final Schedule "I" will be based on final quantities, and include all State participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the State participation construction exceeds the amount of funds advanced by the State, the State will pay the difference to the City without interest. If the final cost of the State participation construction is less than the amount of funds advanced by the State, the City will refund the difference to the State without interest.

The State and the City waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

8. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

8.1. The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)
 Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
 Telephone: (651) 366-4634
 E-Mail: malaki.ruranika@state.mn.us

8.2. The City's Authorized Representative will be:

Name, Title: Nate Willey, Director of Engineering (or successor)
 Address: 508 South State Street, Waseca, MN 56093
 Telephone: (507) 835-9716
 E-Mail: natew@ci.waseca.mn.us

9. Assignment; Amendments; Waiver; Contract Complete

- 9.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the City from contracting with a third-party to perform City maintenance responsibilities covered under this Agreement.
- 9.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 9.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 9.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

10. Liability; Worker Compensation Claims; Insurance

- 10.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City. Notwithstanding the foregoing, the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorneys fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by the City's contractor(s) or consultant(s) or by a third party because of an act or omission by the City or its contractor(s) or consultant(s).
- 10.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.
- 10.3.** The City may require its contractor to carry insurance to cover claims for damages asserted against the City's contractor.

11. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

12. Title VI/Non-discrimination Assurances

The City agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in this Agreement, the City will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the City's compliance with this provision. The City must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making City staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

13. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

14. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

15. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

16. Termination; Suspension

16.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

16.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

16.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

17. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000685627

CITY OF WASECA

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: Mayor

Date: _____

By: _____

Title: City Manager

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"

Agreement No. 1052463

City of Waseca

SP 8102-33 (TH 13)

Preliminary: February 6, 2023

SAP 172-010-005

State Funds

Shared use path construction performed under

City contract with _____

located on Trunk Highway No. 13 (North State Street) from 13th Avenue to 15th Avenue

STATE COST PARTICIPATION	
(1) Work Items, From Sheet No. 2	\$68,624.00
Construction Engineering (8%)	5,489.92
(2) Subtotal	\$74,113.92
(3) Contingency Amount	50,886.08
Encumbered Amount	\$125,000.00

(1) Amount of advance payment as described in Article 7 of the Agreement (estimated amount)

(2) Funds capped as described in Article 6.3 of the Agreement

(3) For the State's use only as described in Article 7.1 of the Agreement

(1) 100% STATE (CAPPED), REMAINDER 100% CITY

1052463

(P) = PLAN QUANTITY

ITEM NUMBER	S.P. 8102-33 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2021.501	MOBILIZATION	LS	0.94	10,000.00	9,400.00
2104.518	REMOVE CONCRETE SIDEWALK	SF	91.00	10.00	910.00
2106.507	COMMON EMBANKMENT (CV) (P)	CY	200.00	30.00	6,000.00
2106.507	EXCAVATION - COMMON (P)	CY	150.00	30.00	4,500.00
2106.507	EXCAVATION - SUBGRADE	CY	15.00	30.00	450.00
2106.507	STABILIZING AGGREGATE (CV)	CY	15.00	40.00	600.00
2211.507	AGGREGATE BASE (CV) CLASS 5	CY	150.00	40.00	6,000.00
2301.502	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EA	12.00	15.00	180.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	33.00	3.00	99.00
2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C) 2" THICK	SY	650.00	15.00	9,750.00
2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C) 1.5" THICK	SY	650.00	15.00	9,750.00
2506.502	ADJUST FRAME AND RING CASTING	EA	2.00	500.00	1,000.00
2521.518	6" CONCRETE WALK	SF	345.00	20.00	6,900.00
2531.503	CONCRETE CURB DESIGN V (12")	LF	25.00	75.00	1,875.00
2531.618	TRUNCATED DOMES	SF	20.00	75.00	1,500.00
2563.601	TRAFFIC CONTROL	LS	0.94	1,000.00	940.00
2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	640.00	3.00	1,920.00
2574.508	FERTILIZER TYPE 3	LB	150.00	2.00	300.00
2575.505	SEEDING	AC	0.50	5,000.00	2,500.00
2575.508	SEED MIXTURE 25-131	LB	110.00	5.00	550.00
2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	1,750.00	2.00	3,500.00
				TOTAL	\$68,624.00
	(1) *100% STATE	\$68,624.00	*Capped		
	100% CITY	\$0.00			

Title:	APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE BIDS FOR THE TH13 TRAIL CONNECTOR PROJECT (CITY PROJECT NO. 2023-06)		
Meeting Date:	February 21, 2023	Agenda Item Number:	7C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Project Location Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Actions: Motion to approve plans and specifications and authorize bids for the TH13 Trail Connector Project (City Project No. 2023-06).		
How does this item pertain to Vision 2030 goals?	Creating High Quality Community Assets		

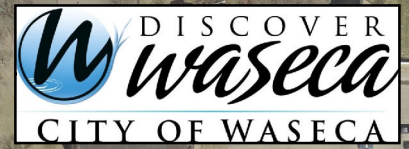
BACKGROUND: City staff have completed the plans and specifications for the TH13 Trail Connector Project (City Project No. 2023-06), and the Minnesota Department of Transportation (MnDOT) has reviewed and accepted them. This project involves the construction of a 10-foot-wide bituminous trail along the east side of North State Street (State Hwy 13) between 13th Avenue and 15th Avenue (see attached map). This project will close a gap in the City sidewalk/trail system and provide a safer off-street path for pedestrians and cyclists.

With Council approval, this project will be advertised for bid online (Quest CDN) beginning February 23rd with a bid opening date of March 16th. Contract award is anticipated to take place at either the March 21st or April 4th City Council meeting. The project is to be substantially completed on, or before, September 8th.

BUDGET IMPACT: Total project cost is estimated at \$72,784 and up to \$125,000 in Local Partnership Program (LPP) funds have been awarded. City staff will perform project inspection.

RECOMMENDATION: Staff recommends City Council approve the plans and specifications and authorize bids for the TH13 Trail Connector Project (City Project No. 2023-06).

PROJECT LOCATION MAP: State Hwy 13 Trail Connector



WASECA SENIOR
HIGH SCHOOL

RRFB CROSSING

TRAIL PROJECT
COMPLETED IN 2021

16th Ave NW

14th Ave NW

14th Ave NW

NEW 10' WIDE
BITUMINOUS TRAIL

13th Ave NW

12th Ave NW

State Hwy 13

State Hwy 13

State Street Frontage Rd

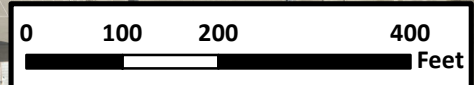
State Hwy 13

17th Ave NE

15th Ave NE

14th Ave NE

3rd St NE



Title:	APPOINTMENT APPLICATION ON THE PLANNING COMMISSION.		
Meeting Date:	February 21, 2023	Agenda Item Number:	7D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Applications: Gary Dobberstein Taylor Gates Dean Schoenfeld
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to appoint two members to the Planning Commission to fill vacancies that were accepted at the January 17 th 2023 Waseca City Council Meeting.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: The Planning Commission is composed of five (5) members. City staff received three applications from: Gary Dobberstein, Taylor Gates, and Dean Schoenfeld. They have conveyed interest in being on the Planning Commission.

BUDGET IMPACT: No impact to the City budget.

RECOMMENDATION: Staff recommends the Waseca City Council review the applications and appoint two of the three applicants to the Planning Commission for a 3-year term to expire January 31, 2026.

CITY OF WASECA

Board/Commission/Authority Application Form

Date January 23, 2023

Name Gary Dobberstein

Address 908 11th Ave. SE, Waseca

Telephone Number: [REDACTED] (Work) [REDACTED] email: [REDACTED]

Occupation: retired with time to commit

Please check the Board/Commission/Authority for which you are applying:

<input type="checkbox"/> Airport Board	<input type="checkbox"/> Human Rights Commission
<input type="checkbox"/> Charter Commission	<input type="checkbox"/> Community Ed Advisory Board
<input type="checkbox"/> Park Board	<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Economic Development Authority	<input type="checkbox"/> Heritage Preservation Commission
<input type="checkbox"/> Housing & Redevelopment Authority	

Please tell us why you are interested in serving on this Board/Commission/Authority.

I've always been civic-minded and willing to speak up when something doesn't appear right. I have read and understand most city ordinances and zoning regulations. I believe all zoning regulations should be practical and not cause unintended consequences.

Have you previously served on this Board/Commission/Authority? (if yes provide dates)

NO

Have you held, or do you currently hold, an office on this Board/Commission/Authority?

NO

Please list what qualifications you possess that will be helpful to this Board /Commission /Authority.
(List your experience, education, certification, etc.)

I was on the Waseca County Fair Board for 27 years and also was a lead person in the design and reconstruction of a major facility and system at work. Both of these involved a lot of short and long range planning and thinking "outside the box". I am able to visualize and apply common sense to almost any action of project.

Please return completed application to Waseca City Hall, ATTN: City Clerk, 508 South State Street, Waseca, MN 56093.



CITY OF WASECA

Board/Commission/Authority Application Form

Name Jaylor C Gates
Address 1108 9th Circle NW
Telephone Number: [REDACTED] (Work) [REDACTED] email [REDACTED]
Occupation: Contractor

Date 1/30/2023

Please check the Board/Commission/Authority for which you are applying:

☐ Airport Board ☐ Human Rights Commission
☐ Charter Commission ☒ Community Ed Advisory Board
☐ Park Board ☒ Planning Commission
☐ Economic Development Authority ☐ Heritage Preservation Commission
☐ Housing & Redevelopment Authority

Please tell us why you are interested in serving on this Board/Commission/Authority.

Wanting to become part of the community service and use some of my past experience and knowledge to help make Waseca a great place to live
Have you previously served on this Board/Commission/Authority? (if yes provide dates) H.O.A. in Henderson, N.C.

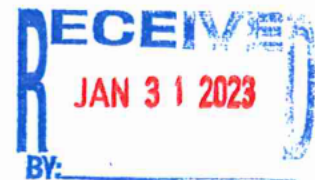
Have you held, or do you currently hold, an office on this Board/Commission/Authority?

No

Please list what qualifications you possess that will be helpful to this Board /Commission /Authority.
(List your experience, education, certification, etc.)

45 years multiple trades, with ~~strong~~ majority of my time in concrete masonry construction

Please return completed application to Waseca City Hall, ATTN: City Clerk, 508 South State Street, Waseca, MN 56093.



CITY OF WASECA

Board/Commission/Authority Application Form

Date 2-7-23

Name Dean L Schoenfeld

Address 1001 7th St NW

Telephone Number: (Home) [REDACTED] (Work) [REDACTED] mail:

Occupation: Retired Farmer

Please check the Board/Commission/Authority for which you are applying:

☐ Airport Board ☐ Economic Development Authority
☐ Park Board ☒ Planning Commission
☐ Heritage Preservation Commission

Please tell us why you are interested in serving on this Board/Commission/Authority.

To have an impact on future planning of the City + County

Have you previously served on this Board/Commission/Authority? (if yes provide dates)

NO

Have you held, or do you currently hold, an office on this Board/Commission/Authority?

NO

Please list what qualifications you possess that will be helpful to this Board /Commission /Authority.

(List your experience, education, certification, etc.)

Born + raised outside of Waseca on a farm. Farmed full time until 1992 when we sold the milk cows. Helped at several places of employment and started 2 sons get into farming. Went to Waseca

Please return completed application to Waseca City Hall, ATTN: City Clerk, 508 South State Street, Waseca, MN 56093. Schools

The UofM Waseca for a short time, SCTC in Mankato for short course (Farm management) & Dryer schools for different corn dryers. Schooling for Primrose oil in Texas. High School was in FFA + Still in FFA Alumni (President) Served as District 30 president Manpi, Sold seed corn for Reule Seed with many awards for sales + Test Plots. Have traveled many states (over

and Over sea. Now retired and would like to help
direct How things get done, To be a person that
can take an idea and get a finished goal out. The
result of brains storming and thinking it through

Your next member

Dean L Schoenfeld

Dean L Schoenfeld