

WORK SESSION: GENERAL FUND AND PERSONNEL BUDGETS- 6:00 PM

REGULAR WASECA CITY COUNCIL MEETING

TUESDAY, JULY 19, 2022, 7:00 PM

AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

5. REQUESTS AND PRESENTATIONS
6. CONSENT AGENDA
 - A. Minutes: Council Meeting & Work Sessions –July 5, 2022 & July 12, 2022 and Special Meeting July 12, 2022.
 - B. Payroll & Expenditures
 - C. Set public hearing date of August 16th for vacation of easement – Fox Meadows 2.
 - D. Set public hearing date for Nuisance Property 709 4th Ave NE
 - E. Approval of temporary liquor license for Sacred Heart Church-Fall Festival September 15-18
7. ACTION AGENDA
 - A. RCCA Nuisance 805 8th Ave NW Public Hearing
 - B. 4th Avenue NW No Parking Zone
 - C. 14th Avenue SE/139th Street Overlay Cost Participation
 - D. Internet for the Airport and Wastewater Treatment Plant
 - E. Resolution No. 22-30 – A Resolution of the Waseca City Council Amending the Technology Reimbursement Program for City Council
8. REPORTS
 - A. City Manager's Report
 - B. Commission Reports
9. ANNOUNCEMENTS
10. ADJOURNMENT

ACTION AGENDA

7.
 - A. RCCA: Authorization of an RFP for a new airport FBO. Motion was made by J. Conrath to approve the authorization of the RFP with the flowage fee, seconded by Christiansen. Motion carried 5-0.
 - B. Johnson Pavilion Change Order, Option #3. Motion was made by Mansfield to approve the Change order as presented by Stantec, seconded by Christiansen. Motion carried 5-0.
 - C. I&I Project Manhole Restoration Quotes. Christiansen made a motion to accept quotes, seconded by J. Conrath. Motion carried 5-0.
 - D. City of Waseca "Lewer Farm" Hay Quotes. Motion made by Mansfield to accept the quotes, seconded by Arndt. Motion carried 5-0.
 - E. Hybrid-Telework Policy. Christiansen the motion to accept the policy, seconded by J. Conrath. Motion carried 4-1, (Nay Mansfield).

REPORTS

8.
 - A. City Manager's Report
 1. Hiring a position in the Police Department
 2. Second round of interviews were are being held for Economic Development Manager position which is a combined position of Assistant to the City Manager and Economic Development.
 3. Northwest Sewer/Water Study final report on hold pending other issues Late July target now.
 4. Discover Waseca is not a City Board, the City Manager does have two recommendations
 - a. Discussion between Board Members
 - b. Discussion between Board and City Council
 5. Woodville Township would like to join with the overlay at 14th Avenue Southeast
 6. A steel wheelchair has been ordered for the water park and Staff is still working on other requirements to ensure the water park is complying with ADA.
 7. Ted Conrath has turned in his resignation from City Council. Would like recommendation on when to hold the meeting to discuss steps for appointing a replacement.
 - a. Work session is scheduled for July 12th at 5:30 p.m.
 - b. Special Meeting to discuss vacant Council set will be held that same evening at 6:00 p.m.
 8. Question presented, would the Council still like to schedule a work session on Council pay. Answer from Council was yes.
 - B. Commission Reports
 1. Fire Relief presented by J. Conrath:
 - a. They are finalizing door prizes from the fish fry
 - b. Fire Relief will be awarding two axes to local businesses for their support

2. Airport Board presented by Rose:
 - a. The airport will be holding the Stensrud Aviation auction with K-Bid.

ANNOUNCEMENTS

9.
 - A. Council member Christiansen announced:
 1. Wanted to verify is there was an Electrical Linesman position open; yes.
 2. Corcoran's Building to close on July 8th
 3. Conagra tour was "awesome"
 4. Art Center had a puppet farm for the 4th of July
 - B. Council member J. Conrath announced:
 1. Ted's resignation was not taken lightly and was a tough decision

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Arndt seconded by J. Conrath to adjourn the meeting at 7:59 p.m. Motion carried 5-0.

R. D. SRP
MAYOR

JULIA HALL
CITY CLERK

MINUTES
CITY COUNCIL WORK SESSION
TUESDAY, JULY 5, 2022

The work session began at 6:00 p.m.

Councilmembers Present:	Daren Arndt	Mark Christiansen
	Jeremy Conrath	John Mansfield
	Alan Rose	

Councilmembers Absent:	Ted Conrath	Roy Srp
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Staff Present:	Lee Mattson, City Manager
	Carl Sonnenberg, Utilities Director
	Alicia Fischer, Finance Director
	Julia Hall, Administrative Clerk
	Joe Pallen, Stantec
	Bruce Paulson, Stantec
	Dan Weston, Stantec

Members from Stantec discussed the proposed changes for the Johnson Pavilion at Clear Lake Park and how the budget will break down with the selection of Option #3 as Council had agreed on.

There being no further discussion and no action taken, the work session adjourned at 6:44 p.m.

R.D. SRP
MAYOR

JULIA HALL
CITY CLERK

MINUTES
CITY COUNCIL SPECIAL MEETING
TUESDAY, JULY 12, 2022

The work session began at 6:00 p.m.

Councilmembers Present: Allan Rose Mark Christiansen
 Jeremy Conrath John Mansfield
 Roy Srp

Councilmembers Absent: Darren Arndt

Staff Present: Lee Mattson, City Manager
 Alicia Fischer, Finance Director
 Nate Willey, City Engineer
 Julia Hall, City Clerk

1. Discussion on procedure to fill vacant council seat for Ward 1 under City Charter, sec.2.05, and Minn. Stat. sec.412.02, subd. 2a
 - a. Motion was given by Mansfield to approve Resolution 22-28, accepting resignation and declaring a vacancy for the City Council Seat in Ward 1. Seconded by Christiansen. Motion carried 5-0
 - b. Motion was made J. Conrath to proceed with the vacancy in the same manner as the Council has done previously, accepting applications and hold interviews. Seconded by Mansfield. Motion carried 5-0.

There being no further discussion and no action taken, the work session adjourned at 6:14 p.m.

R.D. SRP
MAYOR

JULIA HALL
CITY CLERK

MINUTES
CITY COUNCIL WORK SESSION
TUESDAY, JULY 12, 2022

The work session began at 5:30 p.m.

Councilmembers Present: Allan Rose Mark Christiansen
 Jeremy Conrath John Mansfield

Councilmembers Absent: Darren Arndt Roy Srp

Staff Present: Lee Mattson, City Manager
 Alicia Fischer, Finance Director
 Nate Willey, City Engineer
 Julia Hall, City Clerk

1. The City Manager presented on the current practice of Special Assessments.

There was no decision made at this meeting. Meeting recessed at 6:00 for City Council members to attend a City Council Special Meeting.

The work session reconvened at 6:15 p.m.

2. The City Manager opened the floor to the Council for their thoughts on Council Salaries.
 - a. An addition of \$400 to the current technology reimbursement was suggested, Staff will look into the option and report to the Council at a later date.

There being no further discussion and no action taken, the work session adjourned at 6:45 p.m.

R.D. SRP
MAYOR

JULIA HALL
CITY CLERK

Michael Fischer

LIST OF EXPENDITURES

June 21, 2022

Lee A. Miller

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City Council	0.00
Streets	27,464.40
Parks	16,415.96
Wastewater	9,489.26
Utility Administration	4,972.19
Utility Offices	7,579.94
Electric	15,712.58
Water	9,666.87
Building and Code Compliance	2,920.10
Police	64,936.80
Administration	8,198.08
Community Aides	0.00
Fire	7,663.91
Paid On Call Fire Department	5,307.60
PEG	239.19
Election Judges	0.00
Finance	8,996.14
Connections	2,563.52
Community Development	2,106.82
Engineering	15,830.16
Recreation	20,043.45
Econ Development	<u>3,558.82</u>

Total Gross Payroll	233,665.79
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*Less- Payroll Deductions	<u>(72,356.12)</u>
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Net Payroll Cost	\$	161,309.67
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*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

July 1, 2022-July 14, 2022

Includes check #'s 158056-158263

Bank ACH Withdrawals.....	<u>936,140.78</u>
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GRAND TOTAL EXPENDITURES	\$	<u>1,097,450.45</u>
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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
07/13/2022	72204	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 7/10/2022	101-21701-0000	20,230.51	M
Total 101217010000:					20,230.51	
07/13/2022	72205	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 7/10/2022	101-21702-0000	9,467.55	M
Total 101217020000:					9,467.55	
07/13/2022	72204	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/10/2022	101-21703-0000	9,469.90	M
07/13/2022	72204	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/10/2022	101-21703-0000	9,817.47	M
Total 101217030000:					19,287.37	
07/13/2022	72206	Public Employees Retirement Assn (ACH	PR adj	101-21704-0000	.05-	M
07/13/2022	72206	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 7/10/2022	101-21704-0000	1,363.66	M
07/13/2022	72206	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 7/10/2022	101-21704-0000	8,863.86	M
07/13/2022	72206	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 7/10/2022	101-21704-0000	7,974.95	M
07/13/2022	72206	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 7/10/2022	101-21704-0000	8,863.86	M
07/13/2022	72206	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 7/10/2022	101-21704-0000	11,962.45	M
Total 101217040000:					39,028.73	
07/13/2022	158227	IBEW	IBEW UNION DUES Pay Period: 7/10/2022	101-21707-0000	353.86	
07/13/2022	158228	IUOE Local #70	FIRE UNION DUES Pay Period: 7/10/2022	101-21707-0000	161.00	
07/13/2022	158228	IUOE Local #70	IUOE UNION DUES Pay Period: 7/10/2022	101-21707-0000	464.00	
07/13/2022	158229	Law Enforcement Labor Services	POLICE SGT/LT DUES Pay Period: 7/10/2022	101-21707-0000	195.00	
07/13/2022	158229	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 7/10/2022	101-21707-0000	715.00	
Total 101217070000:					1,888.86	
07/13/2022	158231	MN Life	LIFE INSURANCE MN Pay Period: 7/10/2022	101-21710-0000	748.45	
07/13/2022	158231	MN Life	LIFE INSURANCE MN Pay Period: 7/10/2022	101-21710-0000	1,138.50	
07/13/2022	158231	MN Life	Bruder July COBRA	101-21710-0000	24.75	
07/13/2022	158231	MN Life	Dodson July COBRA	101-21710-0000	44.10	
07/13/2022	158231	MN Life	Dodson May & June COBRA	101-21710-0000	88.20	
07/13/2022	158231	MN Life	Gedicke July COBRA	101-21710-0000	23.30	
07/13/2022	158231	MN Life	Schult July COBRA	101-21710-0000	50.20	
Total 101217100000:					2,117.50	
07/13/2022	72204	ACH Internal Revenue Service	MEDICARE Pay Period: 7/10/2022	101-21712-0000	3,098.15	M
07/13/2022	72204	ACH Internal Revenue Service	MEDICARE Pay Period: 7/10/2022	101-21712-0000	3,179.44	M
Total 101217120000:					6,277.59	
07/13/2022	72208	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 7/10/2022	101-21713-0000	1,583.57	M
07/13/2022	72208	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 7/10/2022	101-21713-0000	844.00	M
Total 101217130000:					2,427.57	
07/13/2022	72207	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 7/10/2022	101-21714-0000	350.00	M
07/13/2022	72207	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 7/10/2022	101-21714-0000	582.69	M
Total 101217140000:					932.69	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/14/2022	72202	Further	Flex Reimbursement	101-21716-0000	228.04	M
07/13/2022	72213	Further	M. Allen July VEBA contribution	101-21716-0000	513.17	M
07/13/2022	72212	Medsurety	VEBA Contributions Pay Period: 7/10/2022	101-21716-0000	19,727.88	M
07/13/2022	72214	Medsurety	HSA Contribution Pay Period: 7/10/2022	101-21716-0000	555.90	M
07/13/2022	72211	Medsurety	HSA Contribution Pay Period: 7/10/2022	101-21716-0000	5,992.68	M
Total 101217160000:					27,017.67	
07/13/2022	72209	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 7/10/2022	101-21717-0000	972.76	M
Total 101217170000:					972.76	
07/13/2022	72201	Delta Dental	Rugger July COBRA	101-21719-0000	116.28	M
07/13/2022	72201	Delta Dental	Schult July COBRA	101-21719-0000	60.64	M
07/13/2022	72201	Delta Dental	Armendariz July COBRA	101-21719-0000	116.28	M
07/13/2022	72201	Delta Dental	Gedicke July COBRA	101-21719-0000	29.58	M
07/13/2022	72201	Delta Dental	Bruder July COBRA	101-21719-0000	29.58	M
07/13/2022	72201	Delta Dental	DENTAL EE + CHLDRN Pay Period: 7/10/2022	101-21719-0000	240.81	M
07/13/2022	72201	Delta Dental	Anderson July Adj	101-21719-0000	116.28	M
07/13/2022	72201	Delta Dental	DENTAL SINGLE Employee Pay Period: 7/10/2022	101-21719-0000	502.86	M
07/13/2022	72201	Delta Dental	DENTAL FAMILY Employee Pay Period: 7/10/2022	101-21719-0000	1,162.80	M
07/13/2022	72201	Delta Dental	DENTAL EE + SPOUSE Pay Period: 7/10/2022	101-21719-0000	424.48	M
Total 101217190000:					2,799.59	
07/13/2022	722010	VSP	VISION FAMILY Employee Pay Period: 7/10/2022	101-21722-0000	169.52	M
07/13/2022	722010	VSP	VISION SINGLE Employee Pay Period: 7/10/2022	101-21722-0000	40.62	M
07/13/2022	722010	VSP	VISION + ONE Employee Pay Period: 7/10/2022	101-21722-0000	97.84	M
07/13/2022	722010	VSP	Bruder July COBRA	101-21722-0000	6.77	M
07/13/2022	722010	VSP	Rugger July COBRA	101-21722-0000	12.23	M
07/13/2022	722010	VSP	Schult July COBRA	101-21722-0000	12.23	M
07/13/2022	722010	VSP	J. Ferguson change in plans--difference between fam &	101-21722-0000	8.96-	M
Total 101217220000:					330.25	
07/14/2022	158250	MN Department of Labor & Industry	2nd Qtr Building Permit State Surcharge	101-32280-0000	3,246.50	
Total 101322800000:					3,246.50	
07/14/2022	20220545	Discover Waseca Tourism	Fireworks Donation	101-36230-0000	500.00	
Total 101362300000:					500.00	
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-41320-1340	50.79	
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-41320-1340	51.16	
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-41320-1340	51.16-	V
Total 101413201340:					50.79	
07/14/2022	158255	Shred-it USA LLC	Monthly Service	101-41320-3100	17.92	
07/14/2022	158255	Shred-it USA LLC	Monthly Service	101-41320-3100	17.80	
07/14/2022	158255	Shred-it USA LLC	Monthly Service	101-41320-3100	17.92	
07/14/2022	158255	Shred-it USA LLC	Monthly Service	101-41320-3100	18.91	
07/14/2022	158255	Shred-it USA LLC	Monthly & Yearly Shred Service	101-41320-3100	17.93	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101413203100:					90.48
07/14/2022	20220575	U.S. Bank - CC	Job Posting	101-41320-3400	130.00
Total 101413203400:					130.00
07/14/2022	20220575	U.S. Bank - CC	MCFOA Membership Dues	101-41320-4330	51.48
Total 101413204330:					51.48
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-41500-1340	71.52
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-41500-1340	72.14
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-41500-1340	72.14- V
Total 101415001340:					71.52
07/14/2022	158255	Shred-it USA LLC	Monthly & Yearly Shred Service	101-41500-3100	249.01
Total 101415003100:					249.01
07/14/2022	20220550	Flaherty & Hood PA	June Legal Fees	101-41600-3000	720.00
07/14/2022	20220550	Flaherty & Hood PA	Labor and Employment Consult Services	101-41600-3000	3,040.00
07/14/2022	20220561	Kennedy & Kennedy Law Office	June Legal Service	101-41600-3000	2,040.00
Total 101416003000:					5,800.00
07/14/2022	158232	Amazon	Keyboard & mouse - Eng Tech	101-41920-2050	93.00
Total 101419202050:					93.00
07/14/2022	20220538	Civic Systems	Semi Annual Support Fees	101-41920-4950	7,177.80
Total 101419204950:					7,177.80
07/14/2022	20220557	Innovative Office Supply	Office Supplies	101-41940-2000	25.24
07/14/2022	20220557	Innovative Office Supply	Staples	101-41940-2000	2.46
Total 101419402000:					27.70
07/14/2022	20220532	A. H. Hermel Company	Coffee for Breakroom	101-41940-2170	164.02
07/14/2022	20220532	A. H. Hermel Company	Creamer for Breakroom	101-41940-2170	12.31
07/14/2022	20220532	A. H. Hermel Company	Credit for no creamer received	101-41940-2170	12.31-
07/14/2022	158243	Cintas Corporation	First aid cabinet supplies - City Hall	101-41940-2170	71.69
07/14/2022	20220557	Innovative Office Supply	Creamer for breakroom	101-41940-2170	25.81
Total 101419402170:					261.52
07/14/2022	158242	Cintas Corporation	Floor mat service	101-41940-3100	54.58
07/14/2022	20220543	Culligan	RO Lease	101-41940-3100	57.90
07/14/2022	20220572	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
07/14/2022	20220572	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	294.00
07/14/2022	20220581	Waste Management of Southern MN	June Service	101-41940-3100	222.92
Total 101419403100:					996.90

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/14/2022	72215	City of Waseca	June Utilities	101-41940-3800	1,320.21	M
Total 101419403800:					1,320.21	
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-41950-1340	2.49-	
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-41950-1340	47.89	
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-41950-1340	47.89-	V
Total 101419501340:					2.49-	
07/14/2022	20220557	Innovative Office Supply	Double sided tape-Green	101-41950-2000	12.09	
Total 101419502000:					12.09	
07/14/2022	158262	Waseca County Recorder	Recordings	101-41950-3000	46.00	
07/14/2022	20220582	WSB & Associates Inc	Planning Services	101-41950-3000	166.25	
Total 101419503000:					212.25	
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-42100-1340	467.34	
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-42100-1340	489.17	
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-42100-1340	489.17-	V
Total 101421001340:					467.34	
07/14/2022	20220575	U.S. Bank - CC	Office Supplies	101-42100-2000	31.76	
Total 101421002000:					31.76	
07/14/2022	20220575	U.S. Bank - CC	SD Cards	101-42100-2170	10.14	
07/14/2022	20220575	U.S. Bank - CC	Uniform Patches	101-42100-2170	794.05	
Total 101421002170:					804.19	
07/14/2022	20220553	Harren, Andrew	Uniform Allowance	101-42100-2180	325.00	
07/14/2022	20220553	Harren, Andrew	Uniform Allowance	101-42100-2180	113.85	
07/14/2022	20220553	Harren, Andrew	Uniform Allowance	101-42100-2180	372.99	
07/14/2022	20220573	Streicher's	Uniform expense - Gruenhagen	101-42100-2180	154.98	
07/14/2022	20220573	Streicher's	Vest expense	101-42100-2180	1,302.00	
07/14/2022	20220573	Streicher's	Uniform - Tomsche	101-42100-2180	403.94	
Total 101421002180:					2,672.76	
07/14/2022	158232	Amazon	Amazon credit - Police	101-42100-2190	89.95-	
Total 101421002190:					89.95-	
07/14/2022	20220534	Blue Earth County	Patrol MDT's	101-42100-3100	540.00	
07/14/2022	158240	Bureau of Crim Apprehension	CJDN Access Fee	101-42100-3100	270.00	
07/14/2022	158242	Cintas Corporation	Floor Mats	101-42100-3100	8.98	
07/14/2022	158242	Cintas Corporation	Floor Mats	101-42100-3100	9.65	
07/14/2022	20220543	Culligan	Culligan Police	101-42100-3100	29.95	
07/14/2022	158255	Shred-it USA LLC	Monthly Service	101-42100-3100	17.93	
07/14/2022	158255	Shred-it USA LLC	Monthly Service	101-42100-3100	17.81	
07/14/2022	158255	Shred-it USA LLC	Monthly Service	101-42100-3100	17.93	
07/14/2022	158255	Shred-it USA LLC	Monthly Service	101-42100-3100	18.91	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/14/2022	158255	Shred-it USA LLC	Monthly & Yearly Shred Service	101-42100-3100	17.93	
07/14/2022	20220572	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75	
07/14/2022	20220572	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	63.00	
07/14/2022	158257	Thomson Reuters - West	Clear expense	101-42100-3100	280.78	
07/14/2022	20220581	Waste Management of Southern MN	June Service	101-42100-3100	104.26	
Total 101421003100:					1,475.88	
07/14/2022	72216	Verizon Wireless	Monthly Billing	101-42100-3200	938.23	M
07/14/2022	72216	Verizon Wireless	Monthly Billing	101-42100-3200	41.21	M
Total 101421003200:					979.44	
07/14/2022	72215	City of Waseca	June Utilities	101-42100-3800	612.95	M
Total 101421003800:					612.95	
07/14/2022	20220575	U.S. Bank - CC	Renewed POST Licenses	101-42100-4330	810.00	
Total 101421004330:					810.00	
07/14/2022	20220575	U.S. Bank - CC	Ice cream sandwiches and lunch bags for TEAM	101-42100-4600	13.54	
Total 101421004600:					13.54	
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-42200-1340	53.89	
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-42200-1340	53.89	
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-42200-1340	53.89	V
Total 101422001340:					53.89	
07/14/2022	158236	Aspen Mills Inc	Class A Uniform Bryan Morris	101-42200-2180	722.52	
07/14/2022	158236	Aspen Mills Inc	Class A Uniform Charlie Rohwer	101-42200-2180	683.74	
07/14/2022	20220560	Kahnke, Jon	Uniform Allowance	101-42200-2180	129.00	
Total 101422002180:					1,535.26	
07/14/2022	158242	Cintas Corporation	Floor Mats	101-42200-3100	8.99	
07/14/2022	158242	Cintas Corporation	Floor Mats	101-42200-3100	9.65	
07/14/2022	20220572	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75	
07/14/2022	20220572	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	63.00	
07/14/2022	20220581	Waste Management of Southern MN	June Service	101-42200-3100	104.26	
Total 101422003100:					264.65	
07/14/2022	158233	Ancom Communications Inc	Portable Radio Batteries	101-42200-3200	1,096.00	
07/14/2022	72216	Verizon Wireless	Monthly Billing	101-42200-3200	46.21	M
Total 101422003200:					1,142.21	
07/14/2022	158241	Centerpoint Energy	June Service	101-42200-3800	20.30	
07/14/2022	72215	City of Waseca	June Utilities	101-42200-3800	612.96	M
07/14/2022	72215	City of Waseca	June Utilities	101-42200-3800	41.64	M
Total 101422003800:					674.90	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/14/2022	20220575	U.S. Bank - CC	Certification Renewal	101-42200-4330	225.00
07/14/2022	20220575	U.S. Bank - CC	Weather Tap Subscription	101-42200-4330	89.95
Total 101422004330:					314.95
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-42400-1340	23.35
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-42400-1340	6.65
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-42400-1340	23.35
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-42400-1340	6.65
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-42400-1340	23.35- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-42400-1340	6.65- V
Total 101424001340:					30.00
07/14/2022	20220537	City Building Inspection Services LLC	Building inspections	101-42400-3000	14,191.94
Total 101424003000:					14,191.94
07/14/2022	20220562	Lenz Lawn Care & Landscaping Inc.	Mowing - Woodville Meadows Outlot A	101-42400-3100	52.50
07/14/2022	20220562	Lenz Lawn Care & Landscaping Inc.	Mow/Trim 421 13th Ave NW	101-42400-3100	95.00
Total 101424003100:					147.50
07/14/2022	72216	Verizon Wireless	Monthly Billing	101-42400-3200	24.13 M
Total 101424003200:					24.13
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-43000-1340	6.85
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-43000-1340	93.26
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-43000-1340	6.85
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-43000-1340	93.26
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-43000-1340	6.85- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-43000-1340	93.26- V
Total 101430001340:					100.11
07/14/2022	72216	Verizon Wireless	Monthly Billing	101-43000-3200	41.21 M
Total 101430003200:					41.21
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-43100-1340	91.09
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-43100-1340	2.13
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-43100-1340	91.09
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-43100-1340	2.13
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-43100-1340	91.09- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-43100-1340	2.13- V
Total 101431001340:					93.22
07/14/2022	20220552	H & J Fuel Inc	Fuel	101-43100-2120	3,588.77
Total 101431002120:					3,588.77
07/14/2022	158232	Amazon	safety glasses	101-43100-2170	186.61
07/14/2022	20220541	Condon Farm Service	propane	101-43100-2170	35.38
07/14/2022	20220566	Napa Auto Parts	Parts & Supplies	101-43100-2170	66.64

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/14/2022	158251	Olsen Chain & Cable Inc	lifting strap repair	101-43100-2170	107.84
07/14/2022	20220577	Waco Scaffolding & Supply Co. Inc.	Concrete tools	101-43100-2170	63.79
07/14/2022	20220579	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	64.98
Total 101431002170:					525.24
07/14/2022	158234	Aramark Uniform Services	uniform service	101-43100-2180	184.24
07/14/2022	158234	Aramark Uniform Services	uniform service	101-43100-2180	192.08
Total 101431002180:					376.32
07/14/2022	20220581	Waste Management of Southern MN	June Service	101-43100-3100	203.33
Total 101431003100:					203.33
07/14/2022	20220539	Clarke Environmental Mosquito Mgmt Inc	mosquito contract	101-43100-3101	8,547.90
Total 101431003101:					8,547.90
07/14/2022	158241	Centerpoint Energy	June Service	101-43100-3800	20.29
07/14/2022	72215	City of Waseca	June Utilities	101-43100-3800	41.63 M
07/14/2022	72215	City of Waseca	June Utilities	101-43100-3800	584.16 M
Total 101431003800:					646.08
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-43125-1340	23.62
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-43125-1340	2.13
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-43125-1340	23.62
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-43125-1340	2.13
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-43125-1340	23.62- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-43125-1340	2.13- V
Total 101431251340:					25.75
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-43170-1340	5.06
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-43170-1340	5.06
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-43170-1340	5.06- V
Total 101431701340:					5.06
07/14/2022	20220544	Diamond Vogel Inc	hose	101-43170-2210	70.95
07/14/2022	20220544	Diamond Vogel Inc	hose	101-43170-2210	45.95
Total 101431702210:					116.90
07/14/2022	72215	City of Waseca	June Utilities	101-43170-3800	161.12 M
Total 101431703800:					161.12
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-43220-1340	8.44
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-43220-1340	8.44
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-43220-1340	8.44- V
Total 101432201340:					8.44
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-45130-1340	12.19

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-45130-1340	12.19
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-45130-1340	12.19- V
Total 101451301340:					12.19
07/14/2022	158232	Amazon	Vacuum	101-45130-2170	64.05
07/14/2022	20220554	Horizon Commercial Pool Supply	Water Basketball	101-45130-2170	63.71
07/14/2022	20220575	U.S. Bank - CC	Concession Stand Containers	101-45130-2170	6.11
07/14/2022	20220575	U.S. Bank - CC	Band-aids for Waterpark	101-45130-2170	20.62
07/14/2022	20220575	U.S. Bank - CC	Water balloons for father's day	101-45130-2170	24.88
07/14/2022	20220575	U.S. Bank - CC	Sunscreen for lifeguards	101-45130-2170	27.92
07/14/2022	20220579	Waseca Hardware LLC	Parts & Supplies	101-45130-2170	94.89
Total 101451302170:					302.18
07/14/2022	20220532	A. H. Hermel Company	Garbage bags and towels	101-45130-2175	71.98
07/14/2022	20220532	A. H. Hermel Company	Soap	101-45130-2175	207.15
07/14/2022	20220532	A. H. Hermel Company	Trash Bags	101-45130-2175	74.70
07/14/2022	20220532	A. H. Hermel Company	Paper Products	101-45130-2175	296.94
07/14/2022	20220575	U.S. Bank - CC	Toilet Brushes	101-45130-2175	10.00
Total 101451302175:					660.77
07/14/2022	20220554	Horizon Commercial Pool Supply	Lifeguard Whistles	101-45130-2180	224.44
Total 101451302180:					224.44
07/14/2022	158232	Amazon	boiler filters	101-45130-2210	53.12
07/14/2022	20220575	U.S. Bank - CC	Boiler Parts	101-45130-2210	442.48
Total 101451302210:					495.60
07/14/2022	20220532	A. H. Hermel Company	Library Event	101-45130-2500	213.02
07/14/2022	20220532	A. H. Hermel Company	WP Concession	101-45130-2500	2,353.39
07/14/2022	20220532	A. H. Hermel Company	WP Concession	101-45130-2500	192.56
07/14/2022	20220532	A. H. Hermel Company	WP Concession	101-45130-2500	622.40
07/14/2022	20220532	A. H. Hermel Company	WP Concession	101-45130-2500	435.42
07/14/2022	20220532	A. H. Hermel Company	WP Concession	101-45130-2500	2.50-
07/14/2022	158246	Hy-Vee Accounts Receivable	Birthday Cake	101-45130-2500	21.99
07/14/2022	20220575	U.S. Bank - CC	Concession Supplies	101-45130-2500	81.23
07/14/2022	20220575	U.S. Bank - CC	Buns for Waterpark	101-45130-2500	4.95
07/14/2022	20220575	U.S. Bank - CC	Buns for Waterpark	101-45130-2500	4.95
07/14/2022	20220575	U.S. Bank - CC	Buns for Waterpark	101-45130-2500	14.90
07/14/2022	20220575	U.S. Bank - CC	Concessions, paper bags & nachos boats for WP	101-45130-2500	48.24
07/14/2022	20220575	U.S. Bank - CC	Buns for the waterpark	101-45130-2500	13.41
Total 101451302500:					4,003.96
07/14/2022	20220581	Waste Management of Southern MN	WP Trash and Recycling	101-45130-3100	212.14
Total 101451303100:					212.14
07/14/2022	72215	City of Waseca	June Utilities	101-45130-3800	3,710.05 M
Total 101451303800:					3,710.05

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/14/2022	20220540	Cole's Electric Inc.	Electric Parts	101-45130-4000	353.67
07/14/2022	20220554	Horizon Commercial Pool Supply	Basketball Hoop	101-45130-4000	1,158.44
Total 101451304000:					1,512.11
07/14/2022	20220575	U.S. Bank - CC	Buns and dogs for TLCF	101-45180-2500	27.33
07/14/2022	20220575	U.S. Bank - CC	Soap for concessions	101-45180-2500	7.74
07/14/2022	20220575	U.S. Bank - CC	Hot Dogs for TLCF	101-45180-2500	30.24
07/14/2022	20220575	U.S. Bank - CC	Buns for TLCF	101-45180-2500	7.92
Total 101451802500:					73.23
07/14/2022	20220581	Waste Management of Southern MN	TLCF Waste Management - June	101-45180-3100	41.03
Total 101451803100:					41.03
07/14/2022	72217	Mediacom	TLCF Communications	101-45180-3200	234.40 M
Total 101451803200:					234.40
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	101-45200-1340	88.81
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	101-45200-1340	88.81
07/06/2022	158056	Reliance Standard	June 2022 LTD	101-45200-1340	88.81- V
Total 101452001340:					88.81
07/14/2022	20220543	Culligan	Park Dept Water	101-45200-2170	58.15
07/14/2022	20220578	Waseca Floral	Park Flowers & Plants	101-45200-2170	1,162.50
07/14/2022	20220579	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	195.95
Total 101452002170:					1,416.60
07/14/2022	20220579	Waseca Hardware LLC	Parts & Supplies	101-45200-2210	49.99
Total 101452002210:					49.99
07/14/2022	20220579	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	270.87
Total 101452002230:					270.87
07/14/2022	20220559	Jobs Plus Inc.	City Parks - June Jobs Plus	101-45200-3100	1,221.88
07/14/2022	20220581	Waste Management of Southern MN	June Service	101-45200-3100	31.74
07/14/2022	20220581	Waste Management of Southern MN	Waste Mgmt Parks - June	101-45200-3100	1,331.12
Total 101452003100:					2,584.74
07/14/2022	72215	City of Waseca	June Utilities	101-45200-3800	371.24 M
Total 101452003800:					371.24
07/14/2022	158253	Rent 'N' Save Portable Services	May Park - Portable Toilets	101-45200-4100	680.15
07/14/2022	158253	Rent 'N' Save Portable Services	June Parks - Portable Toilets	101-45200-4100	783.85
Total 101452004100:					1,464.00
07/14/2022	20220570	ServiceMaster by Ayotte	Library service	101-45500-3100	790.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/14/2022	20220581	Waste Management of Southern MN	Library service	101-45500-3100	67.88
Total 101455003100:					857.88
07/14/2022	72215	City of Waseca	June Utilities	101-45500-3800	856.99 M
Total 101455003800:					856.99
Total General Fund:					213,107.41
Airport					
07/14/2022	20220532	A. H. Hermel Company	Airport bathroom paper towels	230-49810-2170	92.92
07/14/2022	158232	Amazon	LED Bulbs for T-Hangars	230-49810-2170	199.96
Total 230498102170:					292.88
07/14/2022	20220550	Flaherty & Hood PA	June Legal Fees	230-49810-3000	2,320.00
Total 230498103000:					2,320.00
07/14/2022	20220569	Pantheon Computer Systems Inc.	Airport Data Request	230-49810-3100	3,384.00
07/14/2022	20220581	Waste Management of Southern MN	Airport Waste Management	230-49810-3100	91.68
Total 230498103100:					3,475.68
07/14/2022	72215	City of Waseca	June Utilities	230-49810-3800	75.12 M
Total 230498103800:					75.12
07/14/2022	158238	Blue Earth Environmental Company	Old FBO Hangar door repairs	230-49810-4000	3,111.83
07/14/2022	158252	Prime Poly Solutions LLC	Sidewalk panel lifting to remove trip hazard	230-49810-4000	575.00
Total 230498104000:					3,686.83
Total Airport:					9,850.51
Recovery Coordinator Grant					
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	256-46500-1340	28.45
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	256-46500-1340	28.45
07/06/2022	158056	Reliance Standard	June 2022 LTD	256-46500-1340	28.45- V
Total 256465001340:					28.45
Total Recovery Coordinator Grant:					28.45
Economic Development-General f					
07/14/2022	20220550	Flaherty & Hood PA	June Legal Fees	261-46700-3000	640.00
Total 261467003000:					640.00
Total Economic Development-General f:					640.00
Safe Haven Grant					
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	279-46350-1340	17.22
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	279-46350-1340	17.22
07/06/2022	158056	Reliance Standard	June 2022 LTD	279-46350-1340	17.22- V

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 279463501340:					17.22
07/14/2022	158245	Delgado, Jenaro	Translator Services	279-46350-3000	1,226.25
Total 279463503000:					1,226.25
07/14/2022	72216	Verizon Wireless	Monthly Billing	279-46350-3200	41.21 M
Total 279463503200:					41.21
07/14/2022	20220569	Pantheon Computer Systems Inc.	New Server - Connections	279-46350-5400	3,836.46
Total 279463505400:					3,836.46
Total Safe Haven Grant:					5,121.14
Capital Improvement					
07/14/2022	20220550	Flaherty & Hood PA	June Legal Fees	430-43010-5435	240.00
Total 430430105435:					240.00
Total Capital Improvement:					240.00
Water					
07/14/2022	72215	City of Waseca	June Utilities	601-49401-3800	8,082.48 M
07/14/2022	158263	Xcel Energy	June Service	601-49401-3800	193.18
Total 601494013800:					8,275.66
07/13/2022	72204	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 7/10/2022	601-49430-0000	347.57 M
07/13/2022	72204	ACH Internal Revenue Service	MEDICARE Pay Period: 7/10/2022	601-49430-0000	81.29 M
Total 601494300000:					428.86
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	601-49430-1340	25.04
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	601-49430-1340	25.19
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	601-49430-1340	25.04
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	601-49430-1340	25.19
07/06/2022	158056	Reliance Standard	June 2022 LTD	601-49430-1340	25.04- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	601-49430-1340	25.19- V
Total 601494301340:					50.23
07/14/2022	158234	Aramark Uniform Services	Uniforms	601-49430-2180	13.55
07/14/2022	158234	Aramark Uniform Services	uniforms	601-49430-2180	14.05
Total 601494302180:					27.60
07/14/2022	20220562	Lenz Lawn Care & Landscaping Inc.	yard restoration main break	601-49430-2230	546.00
07/14/2022	158258	W W Blacktopping Inc.	Asphalt	601-49430-2230	1,770.72
Total 601494302230:					2,316.72
07/14/2022	20220551	Gopher State One-Call Inc	Location calls - June	601-49430-3100	64.35
07/14/2022	20220562	Lenz Lawn Care & Landscaping Inc.	Weed Spraying	601-49430-3100	195.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/14/2022	20220576	Utility Consultants Inc	Coliform Testing	601-49430-3100	189.00
Total 601494303100:					448.35
07/14/2022	72216	Verizon Wireless	Monthly Billing	601-49430-3200	40.01 M
Total 601494303200:					40.01
07/14/2022	20220562	Lenz Lawn Care & Landscaping Inc.	Water main breaks yard repair	601-49430-4000	3,467.50
07/14/2022	20220562	Lenz Lawn Care & Landscaping Inc.	Landscape Repairs Main Break	601-49430-4000	7,050.50
07/14/2022	20220567	Nielsen Concrete LLC	Main Break Sidewalk Repair	601-49430-4000	1,500.00
Total 601494304000:					12,018.00
07/14/2022	20220557	Innovative Office Supply	Toner-Sonnenberg	601-49585-2000	18.32
Total 601495852000:					18.32
07/14/2022	20220564	MAS Communications Inc.	Answering service - July	601-49585-3200	52.98
Total 601495853200:					52.98
07/14/2022	20220568	On Target Inc.	Quarterly Cass Address Certification	601-49585-3500	49.20
Total 601495853500:					49.20
07/14/2022	158244	City of Waseca	Summit AR	601-49585-4320	67.36
07/14/2022	158256	Summit Account Resolution	Collection Fees	601-49585-4320	33.50
Total 601495854320:					100.86
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	601-49586-1340	4.76
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	601-49586-1340	2.80
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	601-49586-1340	13.12
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	601-49586-1340	6.56
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	601-49586-1340	4.95
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	601-49586-1340	2.80
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	601-49586-1340	13.12
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	601-49586-1340	6.56
07/06/2022	158056	Reliance Standard	June 2022 LTD	601-49586-1340	4.95- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	601-49586-1340	2.80- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	601-49586-1340	13.12- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	601-49586-1340	6.56- V
Total 601495861340:					27.24
07/14/2022	20220550	Flaherty & Hood PA	June Legal Fees	601-49586-3000	80.00
Total 601495863000:					80.00
07/14/2022	158255	Shred-it USA LLC	Monthly & Yearly Shred Service	601-49586-3100	249.02
Total 601495863100:					249.02
07/14/2022	20220538	Civic Systems	Semi Annual Support Fees	601-49586-4950	1,025.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601495864950:					1,025.40
07/14/2022	20220542	Core & Main LP	16" valve & parts	601-49593-5300	8,781.75
07/14/2022	20220542	Core & Main LP	Water Main Materials	601-49593-5300	1,209.00
Total 601495935300:					9,990.75
Total Water:					35,199.20
Sanitary Sewer					
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	602-49470-1340	30.37
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	602-49470-1340	2.13
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	602-49470-1340	30.37
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	602-49470-1340	2.13
07/06/2022	158056	Reliance Standard	June 2022 LTD	602-49470-1340	30.37- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	602-49470-1340	2.13- V
Total 602494701340:					32.50
07/14/2022	20220551	Gopher State One-Call Inc	Location calls - June	602-49470-3100	64.35
Total 602494703100:					64.35
07/14/2022	72216	Verizon Wireless	Monthly Billing	602-49470-3200	40.03 M
07/14/2022	72216	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
07/14/2022	72216	Verizon Wireless	Monthly Billing	602-49470-3200	40.05 M
07/14/2022	72216	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
Total 602494703200:					160.10
07/14/2022	72215	City of Waseca	June Utilities	602-49470-3800	1,223.34 M
Total 602494703800:					1,223.34
07/14/2022	20220579	Waseca Hardware LLC	Parts & Supplies	602-49470-4020	124.29
Total 602494704020:					124.29
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	602-49480-1340	75.11
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	602-49480-1340	75.11
07/06/2022	158056	Reliance Standard	June 2022 LTD	602-49480-1340	75.11- V
Total 602494801340:					75.11
07/14/2022	20220532	A. H. Hermel Company	Dumpster bags	602-49480-2170	628.90
07/14/2022	20220533	Applied Specialties Inc	polymer	602-49480-2170	5,614.40
07/14/2022	20220575	U.S. Bank - CC	Lab supplies	602-49480-2170	39.13
Total 602494802170:					6,282.43
07/14/2022	20220575	U.S. Bank - CC	Uniform Allowance	602-49480-2180	98.97
Total 602494802180:					98.97
07/14/2022	20220579	Waseca Hardware LLC	Parts & Supplies	602-49480-2230	65.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494802230:					65.97
07/14/2022	158243	Cintas Corporation	First Aid cabinet supplies	602-49480-3100	68.94
07/14/2022	20220575	U.S. Bank - CC	Postage	602-49480-3100	20.65
07/14/2022	20220576	Utility Consultants Inc	Lab Testing	602-49480-3100	3,212.95
07/14/2022	20220581	Waste Management of Southern MN	wwtp garbage	602-49480-3100	392.96
Total 602494803100:					3,695.50
07/14/2022	72216	Verizon Wireless	Monthly Billing	602-49480-3200	41.21 M
Total 602494803200:					41.21
07/14/2022	72215	City of Waseca	June Utilities	602-49480-3800	1,380.50 M
Total 602494803800:					1,380.50
07/14/2022	20220558	James Brothers Construction Inc.	valve repair	602-49480-4000	3,020.00
Total 602494804000:					3,020.00
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	602-49585-1340	18.86
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	602-49585-1340	18.86
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	602-49585-1340	23.72
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	602-49585-1340	23.72
07/06/2022	158056	Reliance Standard	June 2022 LTD	602-49585-1340	23.72- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	602-49585-1340	23.72- V
Total 602495851340:					37.72
07/14/2022	20220557	Innovative Office Supply	Toner-Sonnenberg	602-49585-2000	18.32
Total 602495852000:					18.32
07/14/2022	20220564	MAS Communications Inc.	Answering service - July	602-49585-3200	52.99
Total 602495853200:					52.99
07/14/2022	20220568	On Target Inc.	Quarterly Cass Address Certification	602-49585-3500	49.20
Total 602495853500:					49.20
07/14/2022	158244	City of Waseca	Summit AR	602-49585-4320	129.10
07/14/2022	158256	Summit Account Resolution	Collection Fees	602-49585-4320	64.20
Total 602495854320:					193.30
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	602-49586-1340	4.76
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	602-49586-1340	2.80
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	602-49586-1340	13.12
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	602-49586-1340	4.95
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	602-49586-1340	2.80
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	602-49586-1340	13.12
07/06/2022	158056	Reliance Standard	June 2022 LTD	602-49586-1340	4.95- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	602-49586-1340	2.80- V

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/06/2022	158056	Reliance Standard	June 2022 LTD	602-49586-1340	13.12- V
Total 602495861340:					20.68
07/14/2022	158255	Shred-it USA LLC	Monthly & Yearly Shred Service	602-49586-3100	249.02
Total 602495863100:					249.02
07/14/2022	20220538	Civic Systems	Semi Annual Support Fees	602-49586-4950	1,025.40
Total 602495864950:					1,025.40
Total Sanitary Sewer:					17,910.90
Electric Utility					
07/14/2022	72203	SMMMPA	SMMMPA Power	604-49550-3810	492,848.74 M
Total 604495503810:					492,848.74
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49570-1340	3.23
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49570-1340	3.23
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49570-1340	3.23- V
Total 604495701340:					3.23
07/14/2022	72215	City of Waseca	June Utilities	604-49570-3800	57.58 M
Total 604495703800:					57.58
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49571-1340	71.35
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49571-1340	71.35
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49571-1340	71.35- V
Total 604495711340:					71.35
07/14/2022	20220563	Locators & Supplies Inc.	leather gloves	604-49571-2190	53.08
Total 604495712190:					53.08
07/14/2022	158247	Lake Shore Inn Nursing Home Inc.	Energy Management Program	604-49571-2320	290.00
07/14/2022	158248	Latham Place	Energy Management Program	604-49571-2320	120.00
07/14/2022	158259	Waseca County Community Services	Energy Management Program	604-49571-2320	145.00
07/14/2022	158260	Waseca County Courthouse	Energy Management Program	604-49571-2320	345.00
07/14/2022	158261	Waseca County Garage	Energy Management Program	604-49571-2320	125.00
Total 604495712320:					1,025.00
07/14/2022	20220551	Gopher State One-Call Inc	Location calls - June	604-49571-3100	64.35
Total 604495713100:					64.35
07/14/2022	72216	Verizon Wireless	Monthly Billing	604-49571-3200	40.03 M
07/14/2022	72216	Verizon Wireless	Monthly Billing	604-49571-3200	40.01 M
Total 604495713200:					80.04

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49572-1340	7.18
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49572-1340	7.18
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49572-1340	7.18- V
Total 604495721340:					7.18
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49573-1340	12.94
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49573-1340	12.94
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49573-1340	12.94- V
Total 604495731340:					12.94
07/14/2022	20220546	Ditch Witch of Minnesota	Boring Repair Labor	604-49573-4000	320.77
Total 604495734000:					320.77
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49574-1340	3.64
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49574-1340	3.64
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49574-1340	3.64- V
Total 604495741340:					3.64
07/14/2022	72215	City of Waseca	June Utilities	604-49574-3800	140.18 M
07/14/2022	158263	Xcel Energy	June Service	604-49574-3800	574.87
Total 604495743800:					715.05
07/14/2022	72215	City of Waseca	June Utilities	604-49575-3800	694.27 M
Total 604495753800:					694.27
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49584-1340	2.73
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49584-1340	2.73
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49584-1340	2.73- V
Total 604495841340:					2.73
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49585-1340	18.99
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49585-1340	23.87
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49585-1340	23.87- V
Total 604495851340:					18.99
07/14/2022	20220557	Innovative Office Supply	Toner-Sonnenberg	604-49585-2000	18.32
Total 604495852000:					18.32
07/14/2022	20220564	MAS Communications Inc.	Answering service - July	604-49585-3200	52.99
Total 604495853200:					52.99
07/14/2022	20220568	On Target Inc.	Quarterly Cass Address Certification	604-49585-3500	49.20
Total 604495853500:					49.20
07/14/2022	158244	City of Waseca	Summit AR	604-49585-4320	364.85

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/14/2022	158256	Summit Account Resolution	Collection Fees	604-49585-4320	181.47
Total 604495854320:					546.32
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49586-1340	3.85
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49586-1340	5.37
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	604-49586-1340	13.51
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49586-1340	4.00
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49586-1340	5.37
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	604-49586-1340	13.51
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49586-1340	4.00- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49586-1340	5.37- V
07/06/2022	158056	Reliance Standard	June 2022 LTD	604-49586-1340	13.51- V
Total 604495861340:					22.73
07/14/2022	20220550	Flaherty & Hood PA	June Legal Fees	604-49586-3000	202.50
Total 604495863000:					202.50
07/14/2022	158255	Shred-it USA LLC	Monthly Service	604-49586-3100	17.93
07/14/2022	158255	Shred-it USA LLC	Monthly Service	604-49586-3100	17.80
07/14/2022	158255	Shred-it USA LLC	Monthly Service	604-49586-3100	17.93
07/14/2022	158255	Shred-it USA LLC	Monthly Service	604-49586-3100	18.91
07/14/2022	158255	Shred-it USA LLC	Monthly & Yearly Shred Service	604-49586-3100	266.93
Total 604495863100:					339.50
07/14/2022	20220565	MN Municipal Utilities Association	MMUA Dues	604-49586-4330	2,921.50
Total 604495864330:					2,921.50
07/14/2022	20220538	Civic Systems	Semi Annual Support Fees	604-49586-4950	1,025.40
Total 604495864950:					1,025.40
07/14/2022	20220535	Border States Electric Supply	Conversion Supplies	604-49593-5300	482.82
07/14/2022	20220546	Ditch Witch of Minnesota	Boring Supplies	604-49593-5300	1,041.78
07/14/2022	20220562	Lenz Lawn Care & Landscaping Inc.	lawn restoration	604-49593-5300	2,145.00
07/14/2022	20220562	Lenz Lawn Care & Landscaping Inc.	lawn restoration	604-49593-5300	2,425.00
07/14/2022	20220574	Stuart C. Irby Company	Underground Conductors	604-49593-5300	52,155.73
07/14/2022	20220579	Waseca Hardware LLC	Parts & Supplies	604-49593-5300	65.90
Total 604495935300:					58,316.23
Total Electric Utility:					559,473.63
Storm Water Utility					
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	651-43140-1340	10.12
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	651-43140-1340	10.12
07/06/2022	158056	Reliance Standard	June 2022 LTD	651-43140-1340	10.12- V
Total 651431401340:					10.12
07/14/2022	20220550	Flaherty & Hood PA	June Legal Fees	651-43140-3000	520.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 651431403000:					520.00
07/14/2022	72215	City of Waseca	June Utilities	651-43140-3800	71.24 M
Total 651431403800:					71.24
07/14/2022	20220580	Waseca Sand & Gravel Inc.	Storm sewer repair	651-43140-4000	384.00
Total 651431404000:					384.00
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	651-49585-1340	2.98
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	651-49585-1340	3.75
07/06/2022	158056	Reliance Standard	June 2022 LTD	651-49585-1340	3.75- V
Total 651495851340:					2.98
Total Storm Water Utility:					988.34
Central Garage Services					
07/13/2022	158230	Madison National Life Insurance	July 2022 LTD	701-43180-1340	36.16
07/08/2022	158219	Madison National Life Insurance	June 2022 LTD	701-43180-1340	36.16
07/06/2022	158056	Reliance Standard	June 2022 LTD	701-43180-1340	36.16- V
Total 701431801340:					36.16
07/14/2022	20220555	Huber Supply Co Inc	tank rental	701-43180-2170	12.99
07/14/2022	20220556	IFACS	shop supplies	701-43180-2170	4.68
07/14/2022	20220566	Napa Auto Parts	Parts & Supplies	701-43180-2170	4.56
Total 701431802170:					22.23
07/14/2022	158235	Arnold's	swivel seat cable	701-43180-2210	37.17
07/14/2022	158237	Auto Value Waseca	Parts and supplies	701-43180-2210	207.99
07/14/2022	158239	Bock's Service Inc.	Camera Trailer camera carrier	701-43180-2210	22.35
07/14/2022	20220536	Christensen Tire Service	mount/balance new tires (ours)	701-43180-2210	190.40
07/14/2022	20220536	Christensen Tire Service	#24 tire repair	701-43180-2210	83.00
07/14/2022	20220548	Fastenal Company	Drill rig Allen Head Bolts	701-43180-2210	10.35
07/14/2022	20220566	Napa Auto Parts	Parts & Supplies	701-43180-2210	540.76
07/14/2022	158254	Shade Tree Oil & Repair LLC	Tires for # 2113 squad	701-43180-2210	833.05
07/14/2022	20220571	Smiths Mill Implement Inc.	cultivator repair parts	701-43180-2210	119.79
07/14/2022	20220575	U.S. Bank - CC	Hydro Pump for Electric Reel Trailer	701-43180-2210	395.42
Total 701431802210:					2,440.28
07/14/2022	20220575	U.S. Bank - CC	Monthly Diagnostic Program Fee	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					2,647.67
Property and Liability Insuran					
07/14/2022	20220549	First National Insurance	July Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/14/2022	158249	League of MN Cities Insurance Trust	Claim #115158 - Xcel/Dump Truck	702-49955-3640	4,745.35
Total 702499553640:					4,745.35
Total Property and Liability Insuran:					5,545.35
Worker's Compensation Insuranc					
07/14/2022	158249	League of MN Cities Insurance Trust	3rd Qtr Work Comp	703-49956-1510	84,245.00
Total 703499561510:					84,245.00
Total Worker's Compensation Insuranc:					84,245.00
Equipment Replacement Fund					
07/14/2022	20220547	Emergency Automotive Technologies Inc.	New squad expense	705-49920-5400	1,143.18
Total 705499205400:					1,143.18
Total Equipment Replacement Fund:					1,143.18
Grand Totals:					936,140.78

Report Criteria:

Report type: GL detail
[Report].Amount = {<>} 0

Title:	Vacation of Easement - Set Public Hearing Date of August 16, 2022		
Meeting Date:	July 19 2022	Agenda Item Number:	6C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to set a public hearing date for consideration of vacating easements between Lots 2 & 3, Block 1, and Lots 4 & 5, Block 1, Fox Meadows 2 Subdivision. The properties are located on 22 nd Ave NW in the City of Waseca.		
How does this item pertain to Vision 2030 goals?	Promotes good Governance.		

BACKGROUND: The City has received an application for the vacation of drainage and utility easements between Lots 2 & 3, Block 1, and Lots 4 & 5, Block 1, Fox Meadows 2 Subdivision.

The easements were created with the platting of Fox Meadows 2 Subdivision in 2021. The four lots have a shallow building depth available due the close proximity of a wetland. The owner of the property would like to build twin homes on the lots, requiring a vacation of the common easements. There will be no current or future need for the easements.

BUDGET IMPACT: None.

POLICY QUESTION: The City Council has the authority to authorize vacation of easements.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION: Set a public hearing for August 16, 2022, for consideration of the vacation of the drainage and utility easements between Lots 2 & 3, Block 1, and Lots 4 & 5, Block 1, Fox Meadows 2 Subdivision. The properties are located on 22nd Ave NW in the City of Waseca.

Title:	Public Nuisance - Set Public Hearing Date of August 16, 2022		
Meeting Date:	July 19, 2022	Agenda Item Number:	6D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to set a public hearing date for the summary enforcement and abatement of the property located at 709 4 th Ave NE in the City of Waseca.		
How does this item pertain to Vision 2030 goals?	Promotes good Governance.		

BACKGROUND: The City has received complaints regarding nuisance conditions on the property located at 709 4th Ave NE in Waseca. Per procedure, staff has investigated the property and sent correspondence to the property owner and a representative. Multiple inspections have been conducted. The representative has been contacted by the City Attorney, but there has been no improvement to bring the property into compliance. The current condition constitutes a public nuisance per City ordinances.

BUDGET IMPACT: Incurred costs for abatement will be charged to the property owner.

POLICY QUESTION: The City Council has the authority to order summary enforcement and the abatement of the nuisance.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION: Set a public hearing for August 16, 2022, to request the City Council to approve action to enact civil remedies against the property owner and the property for the nuisance.

Title:	Public Nuisance – 805 8 th Ave NW - Public Hearing		
Meeting Date:	July 19, 2022	Agenda Item Number:	7A
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 22-29 Exhibit A - Photos
Originating Department:	Community Development	Presented By:	City Attorney
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to set enforcement and abatement of the property located at 805 8 th Ave NW in the City of Waseca.		
How does this item pertain to Vision 2030 goals?	Promotes good Governance.		

BACKGROUND:

The City has received complaints regarding nuisance conditions on the property located at 805 8th Ave NW in Waseca. Per procedure, staff has investigated the property and sent correspondence to the property owners and the renter. Multiple inspections have been conducted. The property owners were contacted by the City Attorney in February of 2022, along with requested nuisance citations from the Waseca Police Department on April 22, 2022. There has been little improvement to bring the property into compliance. The current condition constitutes a public nuisance per City ordinances.

BUDGET IMPACT: Incurred costs for abatement will be charged to the property owner.

POLICY QUESTION: The City Council has the authority to order summary enforcement and the abatement of the nuisance.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION: Host a public hearing on July 19, 2022, to request the City Council to approve action to enact civil remedies against the property owner and the property for the nuisance.

RESOLUTION NO. 22-29

A RESOLUTION OF THE CITY OF WASECA IN REGARDS TO THE ABATEMENT OF A CONTINUING NUISANCE AT 805 8TH AVENUE NW, WASECA MN 56093

WHEREAS, Corey D. O'Brien, Personal Representative of the Estate of Jeanette Fell, and Jennifer M. O'Brien, Personal Representative of the Estate of Jeanette Fell, and the Estate of Jeanette Fell is the owner of the property located at 805 8th Avenue NW, Waseca Minnesota; and

WHEREAS, the property has been maintained in a manner that violates Waseca City Code, in regard to the storage of vehicles and materials on the property; and

WHEREAS, Bill Green the Planning and Zoning Coordinator has had contact with the personal representatives and residing tenant(s) requesting that they bring the property into compliance, including but not limited to inspections of the property on October 13, 2021, November 16, 2021, December 9, 2021, January 28, 2022, April 1, 2022, June 14, 2022; and

WHEREAS, the office of the City Attorney wrote to the personal representatives and required that the property be brought into compliance on or before March 28, 2022; and

WHEREAS, the personal representatives have been advised that the City will bring a motion to abate the nuisance and have the costs of the abatement assessed against the property; and

WHEREAS, the property continues to be maintained in a manner that constitutes a nuisance; and

WHEREAS, this matter was set for a public hearing on July 19, 2022, at 7:00 p.m., and notice of said hearing was sent to the property owners personal representatives,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca, Minnesota:

1. That an inspection of the property and an investigation of this matter were performed by the appropriate agencies for the City of Waseca, that the property owner representatives were allowed to provide input, and all notices as required by law have been served on the property owner representatives.
2. That the property continues to have items stored upon it in violation of Waseca City Code Sections:
 - a. 91.37 (A)(1) Accumulating unattended or discarded furniture, materials, and debris.
 - b. 91.37(A)(2) The sorting, piling, or keeping of old machinery or other junk or debris.

- c. 91.37 (D)(1)(2)(3) Inoperable motor vehicles
- d. 154.162 (B)(1) Vehicle parts stored outdoors

- 3. The condition of the property of the property constitutes a continuing nuisance under the laws of the State of Minnesota and the City Code of the City of Waseca such as to be declared a Public Nuisance in need of immediate abatement.

BASED ON SAID FINDINGS THE CITY COUNCIL FOR THE CITY OF WASECA
ORDERS:

- 1. The City Manager or his designee shall cause this Resolution to be served personally on the owner of the property that being the Estate of Jeanette Fell, by serving Corey D. O'Brien, Personal Representative, and Jennifer M. O'Brien, Personal Representative, Estate of Jeanette Fell, of the property at 805 8th Avenue NW, Waseca MN 56093;
- 2. Corey D. O'Brien, Personal Representative, Estate of Jeanette Fell, and Jennifer M. O'Brien, Personal Representative, Estate of Jeanette Fell, shall within thirty (30) days remove all items from the property located at 805 8th Avenue NW, Waseca MN 56093 that are being stored in violation of State Statute or City Code.
- 3. A motion for summary enforcement of this order will be made to the District Court of Waseca unless corrective action is taken as prescribed above, or unless an Answer is filed as provided under state statute.
- 4. That the costs that the City incurs for the abatement of this nuisance shall be assessed against the property.

Adopted by the City Council this _____ day of July, 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

EXHIBIT A

805 8th Avenue NW



Title:	NO PARKING ZONE REQUEST ALONG THE NORTH SIDE OF 4 TH AVENUE NW BETWEEN STATE HWY 13 AND 2 ND STREET NW		
Meeting Date:	July 19, 2022	Agenda Item Number:	7B
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Location Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve a no parking zone along the north side of 4 th Avenue NW between State Hwy 13 and 2 nd Street NW.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: On May 24, 2022, City staff received a request from John Wermerskirchen, the Facilities Manager for the Waseca Mayo Clinic, for a no parking zone along the north side of 4th Ave NW between State Hwy 13 and 2nd St NW (see the attached map). In his request, Mr. Wermerskirchen stated that when vehicles are parked along both sides of this block of 4th Avenue NW, there is not adequate space for 2-way traffic. From curb face to curb face, the street is about 36 feet wide. When vehicles are parked on both sides of the street, only about 10 feet is available for each driving lane, which can be restrictive when larger vehicles are present and with the higher traffic volumes entering and exiting the hospital parking lot. As further evidence, a police incident report was run for this location and in May 2022 there were two (2) minor accidents involving damage to side mirrors.

The impacted property and business owners adjacent to the south side of this block of 4th Ave NW were contacted. Waseca County, owners of 111 and 115 4th Ave NW, indicated that they are not opposed to the no parking zone along the north side, but wanted to note that parking along the south side may be further limited in the future as they have plans to construct a parking lot with access drives on their parcels. Linda Grant, the owner of 311 North State Street, and Trudy Connors, the owner of 329 North State Street, are both in support of the no parking zone as they also feel that the travel lanes are somewhat narrow when vehicles are parked on both sides.

At their meeting on July 12, the Planning & Zoning Commission voted 3 to 0 in favor of the no parking zone.

BUDGET IMPACT: Materials and City staff labor involving the installation of two (2) no parking signs would cost less than \$500.

RECOMMENDATION: Staff recommends the City Council approve the no parking zone along the north side of 4th Avenue NW between State Hwy 13 and 2nd Street NW.

PROPOSED NO PARKING ZONE:
North Side of 4th Ave NW between State Hwy 13 & 2nd St NW

MAYO CLINIC PROPERTIES

State Hwy 13
(North State Street)

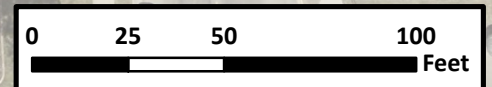
4th Ave NW

4th Ave NW

2nd St NW

**WASECA COUNTY
PROPERTIES**

331 N STATE ST



Title:	COST PARTICIPATION FOR THE WOODVILLE TOWNSHIP OVERLAY OF 14 TH AVE SE/139 TH STREET/345 TH AVENUE		
Meeting Date:	July 19, 2022	Agenda Item Number:	7C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Location Map Overlay Quote
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Discuss cost participation for the Woodville Township overlay of 14 th Ave SE/139 th Street/345 th Avenue and make a motion directing staff to pursue either Option 1, Option 2, or other alternative option.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: In June of 2022, City staff was informed that Woodville Township was planning to overlay portions of 14th Ave SE/139th Street/345th Avenue from 8th St SE to 145th St (CSAH 5). As shown on the attached map, about 400 feet of this roadway is 100% within City Limits and approximately 1,475 additional feet are 50% within City Limits.

The roadway pavement has deteriorated and is in need of complete reconstruction. However, because Woodville Township does not currently have adequate funding for a complete reconstruction, they have decided to complete a 1.5" bituminous overlay to extend the life of the pavement another 2-5 years. During that time, the Township plans to seek grant opportunities, such as the Local Road Improvement Program (LRIP), to help fund a complete reconstruction. In anticipation of that, staff has programmed a joint City/Township reconstruction project in year 2025 of the City's capital improvement plan. However, because staff was not made aware of the Township's overlay plans until last month, funding for an overlay was not budgeted for this year. Therefore, the following cost participation options are being presented for City Council consideration:

Option 1: Participate in the City's share of the overlay cost with an agreement that the City's overlay participation be subtracted from the City's share of a future reconstruction project. Because a complete reconstruction will be necessary within the next 2-5 years, participating in the costs of both a short-term overlay and an inevitable reconstruction is not an efficient use of capital improvement funds.

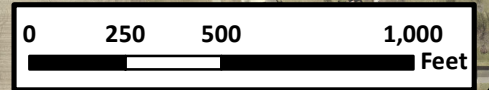
Option 2: Do not participate in the City's share of the overlay cost with the understanding that the City will be participating in their full share of a future reconstruction project.

The Township does plan to move forward with the overlay of the entire roadway regardless of the City's cost participation decision. The Township is also willing to accept payment for the City's share any time before or after completion of the overlay in 2022 or in 2023.

BUDGET IMPACT: Based on the attached quote from WW Blacktopping Inc., it is estimated that the City's share of this overlay project would be between \$30,000 and \$35,000. If approved, funds budgeted for Street Enhancements would be utilized to cover this expense.

RECOMMENDATION: Staff recommends the City Council discuss the cost participation options for the Woodville Township overlay of 14th Ave SE/139th Street/345th Avenue and make a motion directing staff to pursue either Option 1, Option 2, or other alternative option.

Location Map: 14th Ave SE / 139th St / 345th Ave



W W BLACKTOPPING, INC.
700 INDUSTRIAL ROAD
MANKATO MN 56001
507-387-1518 OFFICE 507-387-2228 FAX

Proposal Submitted To:

WOODVILLE TOWNSHIP
ATTN: RODNEY BORN

Date 6-30-2022
Phone RODNEY CELL:507-521-0206
Job Name ASPHALT OVERLAY
Job Location 139TH ST AND 345TH AVE.

We hereby submit specifications and estimates for:

OVERLAY 1.5" ASPHALT ON 139TH ST & 345TH AVE AS DISCUSSED: TOTAL APPROX. 9,596 SY W/ DRIVEWAY TIE INS. MILL HEADERS ON EXISTING ROADWAY ENDS AND UP TO EXISTING DRIVEWAYS FOR NEW ASPHALT TO FIT = 3' INTO EACH DRIVEWAY AND SIDE STREETS.
SAWCUT AND REMOVE 5' OF BIT SHOULDER IN ONE SECTION ON SOUTH END OF 139TH ST TO LEAVE 3' OF EXISTING BIT TO BE OVERLAYED AS PART OF SHOULDER AND DRIVEWAY.
INSTALL HOT MIX ASPHALT IN MISC POTHOLES AND BROKEN AREAS ON NORTH SIDE OF 139TH ST.
INSTALL RISER RING ON GATE VALVE TO NEW BIT THICKNESS.
CLEAN AND PREP ASPHALT FOR NEW ASPHALT OVERLAY. SEE NOTE 2.
APPLY AN ADHESIVE TACK OIL FOR NEW ASPHALT TO BOND.
PAVE A 2" ASPHALT WEARING COURSE OVERLAY.
SHOULDER NEW ASPHALT OVERLAY WITH CLASS 5 APPROX. 2' IN AREAS AS NEEDED.
STRIPE EXISTING ROADWAY TO MATCH EXISTING LAYOUT AS SHOWN ON GOOGLE EARTH WITH GLASS BEADS.
TOTAL = \$102,000.00

NOTE 1: NOT INCLUDED IN PROJECT: TURF RESTORATION, CONCRETE WORK, PIPE, STRUCTURES, ASPHALT PATCHING, CORRECTION TO GRADE, EXCAVATION, ADDITIONAL AGGREGATES, TESTING, BONDING, CASTINGS, BOLLARDS, PARKING BUMPERS, AND/OR ADA COMPLIANCE.

NOTE 2: ROAD TO BE CLOSED FOR MILLNG, CLEANING, ASPHALT PAVING AND STRIPING.

NOTICE OF LIEN RIGHTS:

- A. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.**
- B. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.**

OWNER IS RESPONSIBLE FOR ALL PERMITS.

Notice to all overlay projects: If your driveway or parking lot is cracked and you are asking for an overlay on these areas, please be aware that the existing cracks may in time reappear on the new overlay.

Payment is to be made in full within 10 days of the completion of this work, unless otherwise stated above interest will be charged on all overdue accounts at the legal rate. All material and equipment is guaranteed to be as specified above. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. W W Blacktopping, Inc., shall have the right to sell or assign this contract and monies due thereunder. Purchaser agrees to execute a good and sufficient negotiable note for balance due.

ACCEPTANCE PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. I have read and understand the Notice of Lien Rights. Payment will be made as outlined above.

ACCEPTED BY: _____ **DATE OF ACCEPTANCE** _____
PLEASE SIGN AND RETURN ONE COPY TO OUR OFFICE. THANK YOU

AUTHORIZED SIGNATURE: ERIC HUGHES **NOTE:** This proposal may be withdrawn by us if not accepted within 20 days.

Title:	Internet to the Wastewater Treatment Plant and Airport		
Meeting Date:	July 19, 2022	Agenda Item Number:	7D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Utilities/Airport/Finance	Presented By:	Finance Director
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Creating High Value Community Assets		

BACKGROUND: Staff has been working on a solution to provide reliable internet access to the Wastewater Treatment Plant (WWTP). Before 2019, the WWTP was provided internet through Century Link. However, there were significant speed and connectivity issues. In 2019, staff began working with the City's contracted IT company to come up with a better solution. At that time, it was decided to put equipment both at City Hall and the WWTP that would emit and receive an internet connection between them. Since then, there have been multiple issues with the equipment not working or needing to be realigned or replaced. Whenever the equipment was in need of repair, the City had to hire a company to climb the water tower to fix it. This has resulted in significant costs due to staff time, contracted IT company time, and equipment repairs.

It is imperative to have a reliable internet connection at the WWTP for operations. Staff at the WWTP need to be able to connect to the City's network to access electronic files and having the ability to email vendors and other staff is crucial. In addition, monthly reporting must be sent to the Minnesota Pollution Control Agency (MPCA) for permit compliance. Furthermore, there is a team in Indiana that staff works with to diagnose and maintain our digester system at the plant. That team needs to be able to remote access into our system to help diagnose and collaborate maintenance issues. Without a reliable and strong internet connection, these functions are not possible.

As staff continues to strive for high value community assets, it was determined that we need to upgrade the internet that is available at the Airport as well. This will allow our new Fixed Base Operator (FBO) to have more easily and effectively communicate with clients, City staff, and vendors. Currently, the internet at the Airport is coming through copper Century Link lines that are slow and outdated.

Staff is recommending that the City put in high-speed fiber optic to both the WWTP and the Airport. This important internet speed and reliability upgrade will allow staff and contractors to work more efficiently and effectively. After reaching out to local internet providers, two (2) project quotes were received: Mediacom and Consolidated Communications. Consolidated Communications' quote for construction of the fiber lines came to \$20,000, which was \$31,651 lower than Mediacom's quote. The main reason for the price difference is the distance each company would need to travel in order to provide service to the Airport and WWTP.

If the project is approved, construction completion is anticipated within 90 days or less. The new fiber would be dedicated to our facilities only. As a government contract, the WWTP and Airport will also have a maximum 2-hour callback guarantee if there are any technical issues.

BUDGET IMPACT: This would be an unbudgeted project that would be expensed from both the WWTP and Airport for their portions of the construction. A budget amendment would be presented at a later date if approved. The Airport would reallocate some funds from its current hangar project budget that is not moving forward this year. Based on favorable I&I bids, there remains anticipated CIP budget that would be reallocated.

RECOMMENDATION: Staff is recommending the City Council approve the construction of fiber to the Wastewater Treatment Plant and the Airport in 2022.

Title:	Resolution No. 22-30 – A Resolution of the Waseca City Council Amending the Technology Reimbursement Program for City Council		
Meeting Date:	July 19, 2022	Agenda Item Number:	7E
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution #22-30
Originating Department:	Finance	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Contributing to the City of Waseca organization as a high-quality community asset. Good Governance		

BACKGROUND: At the April 2, 2013, regular city council meeting the Council authorized the implementation of a Technology Reimbursement Program. Over the years this program has offered a not to exceed amount of \$600 to each Councilmember each year to support technology expenses. This program allows for more efficiency and minimizes costs in distributing meeting packets and other materials electronically.

With rising inflation costs it has been discussed that the not to exceed amount of \$600 should be increased. The recommend amount is to increase from \$600 to \$1,000 per year not to exceed starting fiscal year 2023.

BUDGET IMPACT: The reimbursement would be up to \$1,000 per year for the Mayor and each City Councilmember totaling \$7,000. This would be a budget increase of \$2,800 for the fiscal year starting January 2023.

RECOMMENDATION: Staff recommends adoption of Resolution #22-30: A Resolution of the Waseca City Council Amending the Technology Reimbursement Program for City Council.

RESOLUTION NO. 22-30

**A RESOLUTION OF THE WASECA CITY COUNCIL
AMENDING THE TECHNOLOGY REIMBURSEMENT PROGRAM
FOR CITY COUNCIL**

WHEREAS, the Waseca City Council (the “City Council”) adopted Resolution Number 13-17 – Authorizing the implementation of a Technology Reimbursement Program for the City Council; and

WHEREAS, in Section 2 of the Technology Reimbursement Program stated the reimbursement amount for each City Council Member shall not exceed \$600 per year; and

WHEREAS, with rising inflation costs the City Council wishes to amend Section 2 of the Technology Reimbursement Program; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that Section 2 of the Technology Reimbursement Program for the City Council be amended as follows:

Section 2. The reimbursement amount for each City Council Member shall not exceed \$1,000 per year.

Adopted this 19th day of July 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

8TH STREET SE RECONSTRUCTION & REHABILITATION PROJECT UPDATE (7-19-22)

Reconstruction Section North of the RR Tracks: The base and intermediate bituminous courses have been completed and backfilling dirt along sidewalks, driveways, and the curb and gutter has begun. This week they plan to complete utility adjustments, finish backfilling, and prepare for final restoration/seeding. It is anticipated that the surface pavement will be placed the following week.

Rehabilitation Section South of the RR Tracks: All storm sewer repairs and pavement milling were completed last week. This week, full depth patches will be filled with 3" of bituminous base, the intermediate course will be placed, and utility adjustments will begin. It is anticipated that the surface pavement will be placed the following week.