

6:00 P.M. WORK SESSION-2021 AUDIT PRESENTATION
REGULAR WASECA CITY COUNCIL MEETING TUESDAY,
JUNE 21, 2022, 7:00 PM AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council **may not take action on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.**

5. REQUESTS AND PRESENTATIONS
 - A. Mackenzie Miller-Mayo Health System
6. CONSENT AGENDA
 - A. Minutes: Council Meeting & Work Session –June 7, 2022
 - B. Payroll & Expenditures
 - C. RCCA: Public Nuisance - Set Public Hearing Date of July 19, 2022
 - D. Approving Temporary Liquor License: Waseca American Legion
 - E. Premises Extension for Barden’s Bar-July 1st
7. ACTION AGENDA
 - A. Resolution 22-25: Dairy Queen – Variance to allow drive lane encroachment
 - B. Resolution 22-26: 1200 6th St SE – Variance to allow fence encroachment
 - C. RCCA: Johnson Pavilion Change Order
8. REPORTS
 - A. City Manager’s Report
 - B. Commission Reports
9. ANNOUNCEMENTS
10. ADJOURNMENT

MINUTES
CITY COUNCIL WORK SESSION
TUESDAY, JUNE 7, 2022

The work session began at 6:00 p.m.

Councilmembers Present: Allan Rose Roy Srp
 Ted Conrath Daren Arndt
 Jeremy Conrath Mark Christiansen
 John Mansfield

Staff Present: Lee Mattson, City Manager
 Carl Sonnenberg, Utilities Director
 Lori Hansen, Utilities Manager
 Julia Hall, Administrative Clerk

 Mark Bruss, Itron, Channel Field Sales Manager
 Greg Koubsky, Border States Electric, Applications Engineer

Members from Itron spoke on the current Advanced Metering Infrastructure (AMI) and future needs for Waseca utilities metering.

There was no decision to be made at this meeting it was for informational purposes only.

There being no further discussion and no action taken, the work session adjourned at 6:52 p.m.

R.D. SRP
MAYOR

JULIA HALL
ADMINISTRATIVE CLERK

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, JUNE 7, 2022

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present: Mayor Roy Srp Ted Conrath
Allan Rose Daren Arndt
Jeremy Conrath Mark Christiansen
John Mansfield

Staff Present: Lee Mattson, City Manager
Nate Willey, City Engineer
Julia Hall, Administrative Clerk

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3. Mayor Srp motioned to add the reading of the Summary of Conclusions of the Performance of the City Manager Lee Mattson.

City Manager Lee Mattson Pulled item 6G from the agenda, that is informational only.

City Manager Lee Masson pulled item 6C from the agenda, the property was found to be in compliance and no Public Hearing is needed.

Motion to approve agenda as amended was made by Arndt, seconded by Rose. Motion carried 7-0.

PUBLIC COMMENT

- 4.
- A. Kelly Boeddecker of 113 2nd St NE asked for clarification on the requirements for a wheelchair ramp at her business and possibly an easement. The City Manager will look into the request further.
 - B. Larry Sipe, Cub Master from Pack 86 and troops Daniel and Michael, requested a waiving on the \$50 fee for the one day use of Maplewood park for their day camp. Motion was made by T. Conrath to waive the fee; seconded by Mansfield. Motion carried 7-0.
 - C. Michelle Oswald of 916 3rd Ave SE, would like the City to continue talk with the Southern Minnesota Housing Partnership on Gaiter Lake and the need for a large greenspace in that development and possibly a park of some kind of frisbee golf course.

REQUESTS AND PRESENTATIONS

5. Bruce Paulson (Stantec) spoke on the findings and options moving forward with the construction at Johnson Pavilion.

CONSENT AGENDA

6. Motion was made by J. Conrath to approve consent agenda, seconded by Arndt. Motion carried 7-0.

ACTION AGENDA

7.
 - A. RCCA: Inflow and Infiltration Project 22-11 Accept Bids & Bid Award Recommendation.
 1. Motion was made by J. Conrath to approve the contract. Also authorizing the City Manager to write a change order eliminating the manhole portion of the work, seconded by T. Conrath. Motion carried 7-0.
 2. Motion was made by Arndt to follow with rebid of the manhole portion of the project and bring it back to Council for approval, seconded by Mansfield. Motion carried 7-0.

REPORTS

8.
 - A. City Manager's Report
 1. Provided an update on the project on 8th street
 2. Requested Council schedule a Work Session to discuss the Draft Capital Improvement Plan. Council selected June 28th at 5:30 p.m. at City Hall.
 3. Requested Council schedule a Work Session to discuss Special Assessment. Council selected July 12th at 5:30 p.m. location to be determined.
 4. Requested that mosquito spray be extended. T. Conrath made a motion to extend the spray for 3 weeks, seconded by Mayor Srp. Motion carried 7-0.
 5. City Staff has been looking into cameras in the parks.
 6. Would like to say Thank you to Mike Anderson, the Assistant to the City Manager and he moves on to be the City Administrator in Spring Park, MN.
 7. Please welcome April Weber in Utility Administration and Eric Benson at the Wastewater Treatment Plant.
 8. The Waseca Fire Department would like to place a memorial at their station; more to come on that in the future.
 9. The police department is recommending that the tasers being replaced by the police be either retained by the department or returned to the manufacturer for proper disposal.
 10. The Airport made an \$80,000 loan of expiring entitlement funding to the City of Rushford's airport as is common practice. The entitlement funds will be returned in a future funding cycle.
 11. There was a 60 minute power outage in May with two impacted customer.
 12. Southwest Minnesota Housing Partnership (SWMHP) has 4 properties that they are looking to assist with a Small Cities Development Program (SDCP) grant.

13. Parks Department did obtain a \$78,000 grant to remove and replant trees to stay ahead of the emerald ash borer.
14. Waseca County would like to take 5th street to haul the weeds from the harvester in Clear Lake, the number of trucks has been less than they projected. The Council does not want weed harvesting trucks on 5th Street SE.
15. The Malteter property development will not occur this year.
16. It was requested that the City allow farmers to harvest hay from the Lower property, City Manager is going to look into if that would change the tax status of that land.

B. Commission Reports

1. Fire Relief presented by J. Conrath:
 - a. The Fire Association is looking into a memorial at their fire station with an estimated unveiling in 2026.
 - b. The Fire Department has purchased 2 new fryers.
 - c. The fish fry is scheduled for June 25th.
2. Heritage Preservation Committee presented by T. Conrath:
 - a. The awards for the 2022 Heritage Preservation Month were presented on June 6th.
 - Residential Preservation- Jim and Sally Isder
 - Commercial/Industrial Preservation- Lush Cakes
 - Community Preservation-Work in Progress- Ward House Brewery
 - Mayor's Choice-North Waseca Lutheran Church

ANNOUNCEMENTS

9.
 - A. Council member J. Conrath announced:
 1. Had another positive experience with people asking to see his slab on grade home.
 - B. Council member Rose announced:
 1. That the yards and boulevards need to be mowed there are several in town that are too long.
 - C. Council member Mansfield announced:
 1. There are several dog messes that are being left in Hartley park.
 2. He also asked if Staff could look into eh cost of a dome over the water park to possibly receive a year round revenue from the park since it is currently operating in a deficit.
 - D. Mayor Srp announced:
 1. That after a water main break the streets could use some more attention.

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Arndt seconded by T. Conrath to adjourn the meeting at 8:58 p.m. Motion carried 7-0.

R. D. SRP
MAYOR

JULIA HALL
ADMINISTRATIVE CLERK

Micah Fischer

LIST OF EXPENDITURES

June 21, 2022

Lee A. Miller

City Council	4,250.00	
Streets	27,071.16	
Parks	16,527.98	
Wastewater	9,751.16	
Utility Administration	4,972.19	
Utility Offices	7,435.86	
Electric	15,745.20	
Water	12,353.76	
Building and Code Compliance	2,953.10	
Police	66,467.28	
Administration	8,620.08	
Community Aides	270.72	
Fire	9,501.37	
Paid On Call Fire Department	615.00	
PEG	387.09	
Election Judges	153.56	
Finance	9,007.03	
Connections	2,791.33	
Community Development	5,209.82	
Engineering	16,482.22	
Recreation	13,944.44	
Econ Development	<u>3,624.82</u>	
Total Gross Payroll	238,135.17	
*Less- Payroll Deductions	<u>(72,356.12)</u>	
Net Payroll Cost		\$ 165,779.05

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated: June 3, 2022-June 16, 2022 Includes check #'s 158108-158169 Bank ACH Withdrawals.....	<u>981,835.60</u>
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GRAND TOTAL EXPENDITURES \$ 1,147,614.65

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
06/15/2022	62225	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 6/12/2022	101-21701-0000	21,331.45	M
Total 101217010000:					21,331.45	
06/15/2022	62220	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 6/12/2022	101-21702-0000	9,889.37	M
Total 101217020000:					9,889.37	
06/15/2022	62225	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/12/2022	101-21703-0000	9,398.54	M
06/15/2022	62225	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/12/2022	101-21703-0000	9,853.94	M
Total 101217030000:					19,252.48	
06/15/2022	62222	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 6/12/2022	101-21704-0000	1,412.96	M
06/15/2022	62222	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 6/12/2022	101-21704-0000	9,184.37	M
06/15/2022	62222	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 6/12/2022	101-21704-0000	8,155.43	M
06/15/2022	62222	Public Employees Retirement Assn (ACH	DEF CONTRIBUTION/EMPL Pay Period: 6/12/2022	101-21704-0000	58.70	M
06/15/2022	62222	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 6/12/2022	101-21704-0000	9,184.37	M
06/15/2022	62222	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 6/12/2022	101-21704-0000	12,233.15	M
06/15/2022	62222	Public Employees Retirement Assn (ACH	DEF CONT Employer Pay Period: 6/12/2022	101-21704-0000	58.70	M
06/16/2022	62222	Public Employees Retirement Assn (ACH	6/16/22 PR adj	101-21704-0000	.03	M
Total 101217040000:					40,287.71	
06/15/2022	158108	NCPERS Minnesota - 8266711	LIFE INSURANCE - PERA Pay Period: 6/12/2022	101-21711-0000	160.00	
Total 101217110000:					160.00	
06/15/2022	62225	ACH Internal Revenue Service	MEDICARE Pay Period: 6/12/2022	101-21712-0000	3,147.94	M
06/15/2022	62225	ACH Internal Revenue Service	MEDICARE Pay Period: 6/12/2022	101-21712-0000	3,254.45	M
Total 101217120000:					6,402.39	
06/15/2022	62226	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 6/12/2022	101-21713-0000	1,655.96	M
06/15/2022	62226	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 6/12/2022	101-21713-0000	844.00	M
Total 101217130000:					2,499.96	
06/15/2022	62224	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 6/12/2022	101-21714-0000	350.00	M
06/15/2022	62224	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 6/12/2022	101-21714-0000	632.69	M
Total 101217140000:					982.69	
06/15/2022	62221	AFLAC	AFLAC AFTER TAX Pay Period: 5/29/2022	101-21715-0000	364.59	M
06/15/2022	62221	AFLAC	AFLAC AFTER TAX Pay Period: 6/12/2022	101-21715-0000	364.59	M
06/15/2022	62221	AFLAC	AFLAC PRE TAX Pay Period: 6/12/2022	101-21715-0000	771.76	M
06/15/2022	62221	AFLAC	AFLAC PRE TAX Pay Period: 5/29/2022	101-21715-0000	771.76	M
Total 101217150000:					2,272.70	
06/16/2022	62218	Further	Flex Reimbursement	101-21716-0000	13.60	M
06/15/2022	62227	Further	HSA Contribution Pay Period: 6/12/2022	101-21716-0000	580.90	M
Total 101217160000:					594.50	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/15/2022	62223	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 6/12/2022	101-21717-0000	972.76	M
Total 101217170000:					972.76	
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Family Pay Period: 5/29/2022	101-21720-0000	16,615.80	M
06/15/2022	62228	MN Public Employees Insurance Progra	Matson June COBRA	101-21720-0000	755.94	M
06/15/2022	62228	MN Public Employees Insurance Progra	Gedicke June COBRA	101-21720-0000	755.94	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Single Pay Period: 5/29/2022	101-21720-0000	14,362.86	M
06/15/2022	62228	MN Public Employees Insurance Progra	Rugger June COBRA	101-21720-0000	755.94	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Single Pay Period: 6/12/2022	101-21720-0000	14,362.86	M
06/15/2022	62228	MN Public Employees Insurance Progra	Timlin June COBRA	101-21720-0000	755.94	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 5/29/2022	101-21720-0000	937.92	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 6/12/2022	101-21720-0000	937.92	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 5/29/2022	101-21720-0000	3,751.86	M
06/15/2022	62228	MN Public Employees Insurance Progra	Gedicke Mar-May Adj	101-21720-0000	2,267.82	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 6/12/2022	101-21720-0000	3,751.86	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Family Pay Period: 6/12/2022	101-21720-0000	4,154.00	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Family Pay Period: 5/29/2022	101-21720-0000	4,154.00	M
06/15/2022	62228	MN Public Employees Insurance Progra	Benson May Adj	101-21720-0000	2,076.98	M
06/15/2022	62228	MN Public Employees Insurance Progra	PEIP Family Pay Period: 6/12/2022	101-21720-0000	16,615.80	M
06/15/2022	62228	MN Public Employees Insurance Progra	Dodson May Adj	101-21720-0000	755.94	M
06/15/2022	62228	MN Public Employees Insurance Progra	N. Schwartz May Adj	101-21720-0000	755.94	M
Total 101217200000:					87,013.44	
06/16/2022	20220494	Waseca Floral	Hanging Flower Baskets	101-41110-4450	1,995.00	
Total 101411104450:					1,995.00	
06/16/2022	20220478	Martin-McAllister	Management Coaching	101-41320-3000	350.00	
Total 101413203000:					350.00	
06/16/2022	20220491	U.S. Bank - CC	Hotel for MCMA Conference	101-41320-3300	154.80	
06/16/2022	20220491	U.S. Bank - CC	Hotel for MCMA Conference	101-41320-3300	154.80	
Total 101413203300:					309.60	
06/16/2022	20220491	U.S. Bank - CC	Donuts for first aid training	101-41320-4940	24.00	
Total 101413204940:					24.00	
06/16/2022	20220468	Innovative Office Supply	Office Supplies	101-41500-2000	3.90	
Total 101415002000:					3.90	
06/16/2022	20220460	Flaherty & Hood PA	May Legal Fees	101-41600-3000	875.00	
06/16/2022	20220460	Flaherty & Hood PA	May Labor & Employment Consult Services	101-41600-3000	3,240.00	
06/16/2022	20220472	Kennedy & Kennedy Law Office	May Legal Fees	101-41600-3000	1,320.00	
Total 101416003000:					5,435.00	
06/16/2022	20220484	Pantheon Computer Systems Inc.	Docking Station - Willey	101-41920-2050	419.99	
06/16/2022	20220484	Pantheon Computer Systems Inc.	Wi-Fi booster-Parks	101-41920-2050	99.99	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419202050:					519.98
06/16/2022	20220451	CivicPlus	Annual Website Support	101-41920-4950	2,480.63
Total 101419204950:					2,480.63
06/16/2022	20220468	Innovative Office Supply	Office Supplies	101-41940-2000	16.42
06/16/2022	158149	Quadient Leasing	3rd Qtr Lease	101-41940-2000	435.00
Total 101419402000:					451.42
06/16/2022	158118	Cintas Corporation	First aid cabinet supplies - City Hall	101-41940-2170	63.50
06/16/2022	20220468	Innovative Office Supply	Office Supplies	101-41940-2170	13.98
Total 101419402170:					77.48
06/16/2022	158117	Cintas Corporation	Floor Mat	101-41940-3100	54.58
06/16/2022	158146	Orkin Pest Control	City Hall Pest Control	101-41940-3100	102.00
06/16/2022	20220488	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
06/16/2022	20220488	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	294.00
06/16/2022	20220488	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
06/16/2022	20220498	Waste Management of Southern MN	May Service	101-41940-3100	294.92
Total 101419403100:					1,480.50
06/16/2022	158161	Waseca County Recorder	Abstract Recording-Conagra Agreement	101-41950-3000	46.00
06/16/2022	20220500	WSB & Associates Inc	General Planning	101-41950-3000	290.25
Total 101419503000:					336.25
06/16/2022	20220491	U.S. Bank - CC	Clerk Training-Hall	101-41950-3300	100.00
Total 101419503300:					100.00
06/16/2022	20220468	Innovative Office Supply	Office Supplies - Police	101-42100-2000	52.07
06/16/2022	20220468	Innovative Office Supply	Office Supplies - Police	101-42100-2000	50.92
Total 101421002000:					102.99
06/16/2022	158159	Waseca County Highway Department	Monthly billing	101-42100-2120	3,178.32
Total 101421002120:					3,178.32
06/16/2022	20220449	Chrz, Jared	Uniform Allowance -Chrz	101-42100-2180	369.87
Total 101421002180:					369.87
06/16/2022	158118	Cintas Corporation	First Aid - Police	101-42100-2190	54.35
06/16/2022	20220491	U.S. Bank - CC	First aid kits for vehicles	101-42100-2190	215.80
Total 101421002190:					270.15
06/16/2022	158117	Cintas Corporation	Floor Mats	101-42100-3100	8.87
06/16/2022	158117	Cintas Corporation	Floor Mats	101-42100-3100	8.87
06/16/2022	20220488	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/16/2022	20220488	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	63.00
06/16/2022	20220488	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
06/16/2022	158158	Thomson Reuters - West	Clear expense	101-42100-3100	280.78
06/16/2022	20220498	Waste Management of Southern MN	May Service	101-42100-3100	104.26
Total 101421003100:					623.28
06/16/2022	20220464	Hartle, Courtney	Reimbursement for Meals at MAWP Conference	101-42100-3300	57.98
06/16/2022	20220491	U.S. Bank - CC	Handgun instructor course registration	101-42100-3300	600.00
06/16/2022	20220491	U.S. Bank - CC	Meal during firearms instructor training	101-42100-3300	10.61
06/16/2022	20220491	U.S. Bank - CC	Meal while at Conference	101-42100-3300	15.98
06/16/2022	20220491	U.S. Bank - CC	Fuel to get back from conference	101-42100-3300	51.93
06/16/2022	20220491	U.S. Bank - CC	Hotel for Gruenhagen& Hartle while at conference	101-42100-3300	322.53
Total 101421003300:					1,059.03
06/16/2022	20220491	U.S. Bank - CC	Meal while at Swat training	101-42100-4370	14.75
Total 101421004370:					14.75
06/16/2022	20220447	Canine Central	2nd Qtr Imponds	101-42150-3100	3,300.00
Total 101421503100:					3,300.00
06/16/2022	158159	Waseca County Highway Department	Monthly billing	101-42200-2120	545.89
Total 101422002120:					545.89
06/16/2022	20220443	Batteries Plus Bulbs	Batteries	101-42200-2170	131.08
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	101-42200-2170	114.82
Total 101422002170:					245.90
06/16/2022	158118	Cintas Corporation	First Aid - Fire	101-42200-2190	33.41
06/16/2022	158128	Fire Safety USA Inc.	Scenedots	101-42200-2190	680.00
Total 101422002190:					713.41
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	101-42200-2210	44.99
Total 101422002210:					44.99
06/16/2022	158117	Cintas Corporation	Floor Mats	101-42200-3100	8.88
06/16/2022	158117	Cintas Corporation	Floor Mats	101-42200-3100	8.88
06/16/2022	20220470	Javens Mechanical Contracting Co.	Backflow RPZ Testing	101-42200-3100	95.00
06/16/2022	20220488	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
06/16/2022	20220488	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	63.00
06/16/2022	20220488	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
06/16/2022	20220498	Waste Management of Southern MN	May Service	101-42200-3100	104.26
Total 101422003100:					437.52
06/16/2022	20220485	Safety& Security Consult Specialists LLC	Training	101-42200-3310	440.00
Total 101422003310:					440.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/16/2022	158116	Centerpoint Energy	May Service	101-42200-3800	59.72
Total 101422003800:					59.72
06/16/2022	158128	Fire Safety USA Inc.	Hose and supplies	101-42200-4000	1,895.00
06/16/2022	158137	Kirvida Fire Inc.	523 Pump Repairs	101-42200-4000	523.70
06/16/2022	158152	Sette Sports Center Inc	ATV Repair	101-42200-4000	195.65
Total 101422004000:					2,614.35
06/16/2022	20220468	Innovative Office Supply	Pens-Bldg Code	101-42400-2000	24.00
Total 101424002000:					24.00
06/16/2022	20220450	City Building Inspection Services LLC	Building inspections	101-42400-3000	9,496.15
Total 101424003000:					9,496.15
06/16/2022	20220474	Lenz Lawn Care & Landscaping Inc.	Mow/Trim Outlet A	101-42400-3100	63.00
06/16/2022	20220474	Lenz Lawn Care & Landscaping Inc.	Mow/Trim 519 3rd Ave NE	101-42400-3100	97.50
Total 101424003100:					160.50
06/16/2022	158159	Waseca County Highway Department	Monthly billing	101-43000-2120	53.78
Total 101430002120:					53.78
06/16/2022	20220491	U.S. Bank - CC	First aid kits for vehicles	101-43000-2190	43.16
Total 101430002190:					43.16
06/16/2022	158159	Waseca County Highway Department	Monthly billing	101-43100-2120	4,869.03
06/16/2022	158159	Waseca County Highway Department	Monthly billing	101-43100-2120	10.00
06/16/2022	158159	Waseca County Highway Department	Monthly billing	101-43100-2120	210.62
Total 101431002120:					5,089.65
06/16/2022	20220441	Albert Lea Seed	Lewer farm seed	101-43100-2170	526.50
06/16/2022	20220443	Batteries Plus Bulbs	Batteries	101-43100-2170	131.08
06/16/2022	20220456	Culligan	Culligan-water	101-43100-2170	19.50
06/16/2022	20220457	Diamond Solutions	Saw Blades	101-43100-2170	292.00
06/16/2022	20220465	Holtmeier Construction Inc.	crushed rock	101-43100-2170	271.80
06/16/2022	20220467	IFACS	cement saw retaining ring	101-43100-2170	7.44
06/16/2022	158148	PowerPlan - RDO Equipment Co.	Grade Rod	101-43100-2170	395.00
06/16/2022	20220491	U.S. Bank - CC	Sweatshirts & Jackets for streets	101-43100-2170	378.19
06/16/2022	20220491	U.S. Bank - CC	Refund of sales tax	101-43100-2170	25.98-
06/16/2022	20220491	U.S. Bank - CC	Shelf & Brackets	101-43100-2170	41.46
06/16/2022	158160	Waseca County Landfill	Landfill Fees - Brush	101-43100-2170	660.00
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	68.38
Total 101431002170:					2,765.37
06/16/2022	158119	City of Saint Paul	hot mix	101-43100-2171	1,000.09
Total 101431002171:					1,000.09

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/16/2022	158112	Aramark Uniform Services	uniform service	101-43100-2180	184.24
06/16/2022	158112	Aramark Uniform Services	uniform service	101-43100-2180	184.24
Total 101431002180:					368.48
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	101-43100-2400	19.99
Total 101431002400:					19.99
06/16/2022	20220470	Javens Mechanical Contracting Co.	Backflow RPZ Testing	101-43100-3100	95.00
06/16/2022	20220498	Waste Management of Southern MN	May Service	101-43100-3100	372.98
Total 101431003100:					467.98
06/16/2022	20220452	Clarke Environmental Mosquito Mgmt Inc	mosquito contract	101-43100-3101	8,547.90
Total 101431003101:					8,547.90
06/16/2022	158116	Centerpoint Energy	May Service	101-43100-3800	59.72
Total 101431003800:					59.72
06/16/2022	158159	Waseca County Highway Department	Monthly billing	101-45130-2120	82.61
Total 101451302120:					82.61
06/16/2022	158130	Hawkins Inc	Chemicals	101-45130-2165	298.25
06/16/2022	20220466	Horizon Commercial Pool Supply	WP Chemical	101-45130-2165	1,013.00
Total 101451302165:					1,311.25
06/16/2022	20220456	Culligan	Culligan-water	101-45130-2170	132.50
06/16/2022	20220466	Horizon Commercial Pool Supply	Ladder Bumpers	101-45130-2170	84.48
06/16/2022	20220491	U.S. Bank - CC	Outdoor clock for water park	101-45130-2170	472.96
06/16/2022	20220491	U.S. Bank - CC	Mortar and Grout for Water Park	101-45130-2170	119.86
06/16/2022	20220491	U.S. Bank - CC	Scrub brushes	101-45130-2170	6.24
06/16/2022	20220491	U.S. Bank - CC	Concessions food bags and sunscreen	101-45130-2170	45.88
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	101-45130-2170	81.98
Total 101451302170:					943.90
06/16/2022	20220491	U.S. Bank - CC	Pool heater parts	101-45130-2210	153.19
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	101-45130-2210	6.94
Total 101451302210:					160.13
06/16/2022	20220439	A. H. Hermel Company	WP Concession	101-45130-2500	8,118.89
06/16/2022	20220439	A. H. Hermel Company	WP Concession	101-45130-2500	242.55
06/16/2022	20220439	A. H. Hermel Company	WP Concession	101-45130-2500	8.18
06/16/2022	20220439	A. H. Hermel Company	WP Concession	101-45130-2500	494.90
06/16/2022	20220439	A. H. Hermel Company	WP Concession	101-45130-2500	142.77
06/16/2022	20220439	A. H. Hermel Company	Credit for not recieved items	101-45130-2500	213.68-
06/16/2022	158133	Hy-Vee Accounts Receivable	WP Birthday Cake	101-45130-2500	21.99
06/16/2022	158133	Hy-Vee Accounts Receivable	WP Birthday Cake	101-45130-2500	21.99
06/16/2022	158143	Morgan's Meat Market	Hot Dogs for WWP	101-45130-2500	45.00
06/16/2022	158143	Morgan's Meat Market	Hot dogs for Water park	101-45130-2500	45.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451302500:					8,927.59
06/16/2022	20220470	Javens Mechanical Contracting Co.	Backflow RPZ Testing	101-45130-3100	95.00
06/16/2022	20220483	Olympic Fire Protection Corp.	Waterpark sprinkler inspection	101-45130-3100	135.00
06/16/2022	158160	Waseca County Landfill	Landfill Fees	101-45130-3100	10.24
06/16/2022	20220498	Waste Management of Southern MN	WP Trash and Recycling	101-45130-3100	198.45
Total 101451303100:					438.69
06/16/2022	158111	Anchor Industries Inc.	Funbrella materials	101-45130-4000	5,231.20
06/16/2022	158115	Builders First Source Inc	Pergola Replacement Arch	101-45130-4000	185.88
06/16/2022	20220466	Horizon Commercial Pool Supply	Becys parts	101-45130-4000	650.00
06/16/2022	20220474	Lenz Lawn Care & Landscaping Inc.	Irrigation Repair	101-45130-4000	375.07
06/16/2022	158167	Winegar, Dave	Pump maintance	101-45130-4000	3,200.00
Total 101451304000:					9,642.15
06/16/2022	20220439	A. H. Hermel Company	TLCF Concession	101-45180-2500	505.22
06/16/2022	20220491	U.S. Bank - CC	Hot dog buns	101-45180-2500	9.90
Total 101451802500:					515.12
06/16/2022	20220498	Waste Management of Southern MN	TLCF Waste Management - May	101-45180-3100	1,247.15
Total 101451803100:					1,247.15
06/16/2022	62229	Mediacom	TLCF Communications	101-45180-3200	234.40 M
Total 101451803200:					234.40
06/16/2022	20220463	H & J Fuel Inc	fuel	101-45200-2120	2,999.38
06/16/2022	158159	Waseca County Highway Department	Monthly billing	101-45200-2120	704.58
Total 101452002120:					3,703.96
06/16/2022	20220453	Condon Farm Service	Parks Fertilizer	101-45200-2170	972.00
06/16/2022	158122	Demand & Precision Parts Co	NE Park soccer nets	101-45200-2170	628.00
Total 101452002170:					1,600.00
06/16/2022	20220487	Spies, Loy	Uniform Allowance-Spies	101-45200-2180	160.00
Total 101452002180:					160.00
06/16/2022	158118	Cintas Corporation	First Aid Cabinet Supplies	101-45200-2190	36.59
06/16/2022	20220491	U.S. Bank - CC	First aid kits for vehicles	101-45200-2190	86.32
Total 101452002190:					122.91
06/16/2022	20220481	Napa Auto Parts	Parts & Supplies	101-45200-2210	4.82
Total 101452002210:					4.82
06/16/2022	20220491	U.S. Bank - CC	Replacement part for music instrument at Trowbridge	101-45200-2230	61.01
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	122.18

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/16/2022	158162	Waterville Building Center LLC	Lumber	101-45200-2230	22.06
Total 101452002230:					205.25
06/16/2022	20220470	Javens Mechanical Contracting Co.	Backflow RPZ Testing	101-45200-3100	95.00
06/16/2022	20220471	Jobs Plus Inc.	City Parks - May Jobs Plus	101-45200-3100	963.13
06/16/2022	158139	Mayo Clinic	Pre-employment screening	101-45200-3100	32.00
06/16/2022	158160	Waseca County Landfill	Landfill Fees	101-45200-3100	42.35
06/16/2022	158160	Waseca County Landfill	Landfill Fees - Brush	101-45200-3100	100.00
06/16/2022	20220495	Waseca Glass LLC	Park Shop window seals	101-45200-3100	120.00
06/16/2022	20220498	Waste Management of Southern MN	May Service	101-45200-3100	31.74
Total 101452003100:					1,384.22
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	101-45200-4000	33.96
Total 101452004000:					33.96
06/16/2022	20220448	Christensen Tire Service	Tire Repair	101-45200-4040	80.50
Total 101452004040:					80.50
06/16/2022	20220486	ServiceMaster by Ayotte	Library service	101-45500-2170	143.42
Total 101455002170:					143.42
06/16/2022	20220456	Culligan	RO Lease	101-45500-3100	228.45
06/16/2022	20220470	Javens Mechanical Contracting Co.	Backflow RPZ Testing	101-45500-3100	95.00
06/16/2022	158146	Orkin Pest Control	Library-Pest control	101-45500-3100	80.00
06/16/2022	20220498	Waste Management of Southern MN	Library service	101-45500-3100	67.88
Total 101455003100:					471.33
06/16/2022	20220491	U.S. Bank - CC	Returned door hardware refund	101-45500-4000	206.30-
Total 101455004000:					206.30-
Total General Fund:					278,547.21
Charter Oaks-TIF					
06/16/2022	158147	Park Manor at Academy Village LLP	1st half TIF 2022	222-46650-4300	5,884.54
Total 222466504300:					5,884.54
Total Charter Oaks-TIF:					5,884.54
TIF District 27					
06/16/2022	158168	Worke Fox Meadows LLC	1st Half TIF 2022	227-46650-4300	8,555.18
Total 227466504300:					8,555.18
Total TIF District 27:					8,555.18
Airport					
06/16/2022	158124	Dooley's Petroleum Inc	Aviation fuel for skydivers	230-49810-2120	7,748.03

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 230498102120:					7,748.03
06/16/2022	20220460	Flaherty & Hood PA	May Legal Fees	230-49810-3000	1,720.00
Total 230498103000:					1,720.00
06/16/2022	20220498	Waste Management of Southern MN	Airport Waste Management	230-49810-3100	45.84
Total 230498103100:					45.84
06/16/2022	158169	Xcel Energy	Airport Electric	230-49810-3800	173.77
06/16/2022	158169	Xcel Energy	Airport Electric	230-49810-3800	186.74
Total 230498103800:					360.51
06/16/2022	158135	Juston Borglum Construction LLC	Terminal roof repairs from storm damage	230-49810-4000	463.00
06/16/2022	158145	Neo Electrical Solutions LLC	Rotating beacon repair	230-49810-4000	1,213.33
Total 230498104000:					1,676.33
Total Airport:					11,550.71
06/16/2022	20220444	Berry Pallets Inc	1st Half Tax Abatement 2022	257-41950-4310	8,015.50
06/16/2022	158113	Boerboom, James & Mary Jo	1st Half Tax Abatement	257-41950-4310	564.24
06/16/2022	20220446	Brass, Brent	1st Half Tax Abatement 2022	257-41950-4310	596.92
06/16/2022	158114	Breitbarth, Alan & Cathy	1st Half Tax Abatement 2022	257-41950-4310	378.30
06/16/2022	158121	Cone, David	1st Half Tax Abatement 2022	257-41950-4310	128.02
06/16/2022	20220454	Conrath, Jeremy	1st Half Tax Abatement	257-41950-4310	23.37
06/16/2022	158125	Edward C Roesler Trustee	1st Half Tax Abatement	257-41950-4310	713.88
06/16/2022	158127	Fennert, Kristi	1st Half Tax Abatement	257-41950-4310	642.44
06/16/2022	158129	Glaser, Thomas & Jean	1st Half Tax Abatement	257-41950-4310	857.31
06/16/2022	158132	Huber, Larry & Luanne	1st Half Tax Abatement	257-41950-4310	595.46
06/16/2022	158134	Judy Hoffman Trustee	1st Half Tax Abatement	257-41950-4310	1,372.32
06/16/2022	158136	Kelly, Jeramie & Julie	1st Half Tax Abatement 2022	257-41950-4310	775.02
06/16/2022	158142	Monica A Priebe Trust	1st Half Tax Abatement	257-41950-4310	1,431.37
06/16/2022	158144	Nelson, Joseph & Kristin	1st Half Tax Abatement	257-41950-4310	504.96
06/16/2022	158150	Richard H Perreault Trustee	1st Half Tax Abatement	257-41950-4310	125.20
06/16/2022	158151	Schlueter, Michael & Emily	1st Half Tax Abatement	257-41950-4310	813.39
06/16/2022	158156	Teders, Eric & Melanie	1st Half Tax Abatement 2022	257-41950-4310	690.67
06/16/2022	158163	Weise, Ronald	1st Half Tax Abatement	257-41950-4310	67.44
06/16/2022	158164	Wenzel, Frank	1st Half Tax Abatement	257-41950-4310	889.28
06/16/2022	158165	Wilker, Alan & Barbara	1st Half Tax Abatement	257-41950-4310	510.59
06/16/2022	158166	Winegar Inc.	1st Half Tax Abatement 2022	257-41950-4310	4,799.50
Total 257419504310:					24,495.18
Total :					24,495.18
Safe Haven Grant					
06/16/2022	158110	Amazon	Connections - books	279-46350-2170	17.87
06/16/2022	158118	Cintas Corporation	Connections - first aid	279-46350-2170	6.31
06/16/2022	20220491	U.S. Bank - CC	Supplies for connections	279-46350-2170	399.51
06/16/2022	20220491	U.S. Bank - CC	Supplies for connections	279-46350-2170	403.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 279463502170:					827.15
Total Safe Haven Grant:					827.15
Capital Improvement					
06/16/2022	20220477	Malo Roofing Inc.	Public Works Shop Roof 2022	430-43010-5245	70,000.00
Total 430430105245:					70,000.00
06/16/2022	20220442	APG Media of So MN LLC	Ads for bid-Clear Lake Park	430-43010-5435	94.06
06/16/2022	20220469	James Brothers Construction Inc.	CLP Playground Materials - Pea Rock	430-43010-5435	2,545.80
06/16/2022	158140	Metro Brick Inc	CLP Beach House - Thin Brick	430-43010-5435	13,544.50
06/16/2022	158154	Stantec Consulting Services Inc	Clear Lake Park Improvements	430-43010-5435	9,540.72
06/16/2022	20220497	Waseca Sand & Gravel Inc.	CLP Playground Materials	430-43010-5435	96.00
06/16/2022	20220497	Waseca Sand & Gravel Inc.	CLP Playground Concrete	430-43010-5435	4,945.00
06/16/2022	20220497	Waseca Sand & Gravel Inc.	CLP Playground Concrete	430-43010-5435	1,369.00
Total 430430105435:					32,135.08
06/16/2022	158154	Stantec Consulting Services Inc	8th St SE Eng. Services	430-43010-5560	26,173.31
Total 430430105560:					26,173.31
Total Capital Improvement:					128,308.39
Water					
06/16/2022	158130	Hawkins Inc	City Wells Chemicals	601-49401-2170	230.00
Total 601494012170:					230.00
06/16/2022	20220461	Goodin Company	Well Parts	601-49401-2210	50.88
Total 601494012210:					50.88
06/16/2022	158169	Xcel Energy	May Service	601-49401-3800	178.15
Total 601494013800:					178.15
06/15/2022	62225	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/12/2022	601-49430-0000	455.40 M
06/15/2022	62225	ACH Internal Revenue Service	MEDICARE Pay Period: 6/12/2022	601-49430-0000	106.51 M
Total 601494300000:					561.91
06/16/2022	158159	Waseca County Highway Department	Monthly billing	601-49430-2120	586.37
Total 601494302120:					586.37
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	601-49430-2215	12.99
Total 601494302215:					12.99
06/16/2022	20220455	Core & Main LP	Water Main Repair Supplies	601-49430-2230	890.61
06/16/2022	20220455	Core & Main LP	Water Main Repair Supplies	601-49430-2230	269.33
06/16/2022	20220455	Core & Main LP	Water Main Repair Supplies	601-49430-2230	543.16
06/16/2022	20220455	Core & Main LP	Water Main Repair Supplies	601-49430-2230	422.23

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
06/16/2022	20220491	U.S. Bank - CC	Lunch for main break repair	601-49430-2230	47.19
06/16/2022	20220497	Waseca Sand & Gravel Inc.	Water Main Materials	601-49430-2230	800.00
06/16/2022	20220497	Waseca Sand & Gravel Inc.	Water Main Repair Materials	601-49430-2230	861.50
06/16/2022	20220497	Waseca Sand & Gravel Inc.	Water Main Materials	601-49430-2230	377.00
Total 601494302230:					4,211.02
06/16/2022	158109	Affordable Lawn Care Inc	Water Main Repair	601-49430-3100	425.00
06/16/2022	158112	Aramark Uniform Services	Uniforms	601-49430-3100	14.05
06/16/2022	158112	Aramark Uniform Services	Uniform Service	601-49430-3100	13.55
06/16/2022	20220462	Gopher State One-Call Inc	Location calls - May	601-49430-3100	66.60
06/16/2022	20220470	Javens Mechanical Contracting Co.	Backflow RPZ Testing	601-49430-3100	1,891.40
06/16/2022	20220493	Utility Consultants Inc	Bacteria Testing	601-49430-3100	189.00
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	601-49430-3100	16.53
06/16/2022	20220499	Water Conservation Service Inc.	Watermain Leak Locations	601-49430-3100	1,300.44
Total 601494303100:					3,916.57
06/16/2022	20220469	James Brothers Construction Inc.	Water Main Repair	601-49430-4000	2,260.00
06/16/2022	20220474	Lenz Lawn Care & Landscaping Inc.	Water Main Break May 20	601-49430-4000	195.00
06/16/2022	20220474	Lenz Lawn Care & Landscaping Inc.	Water Main Repairs May 20	601-49430-4000	885.00
06/16/2022	20220474	Lenz Lawn Care & Landscaping Inc.	Water Main Break May 20	601-49430-4000	1,767.00
Total 601494304000:					5,107.00
06/16/2022	158153	South Central College	South Central College Safety Program	601-49430-4940	216.67
Total 601494304940:					216.67
06/16/2022	158149	Quadient Leasing	3rd Qtr Lease	601-49585-3100	575.00
Total 601495853100:					575.00
06/16/2022	20220479	MAS Communications Inc.	Answering service - June	601-49585-3200	52.98
Total 601495853200:					52.98
06/16/2022	158120	City of Waseca	Summit AR	601-49585-4320	43.84
Total 601495854320:					43.84
06/16/2022	20220460	Flaherty & Hood PA	May Legal Fees	601-49586-3000	400.00
Total 601495863000:					400.00
06/16/2022	20220442	APG Media of So MN LLC	Drinking Water Notice	601-49586-3400	95.20
06/16/2022	20220442	APG Media of So MN LLC	Hydrant Flushing	601-49586-3400	193.50
Total 601495863400:					288.70
06/16/2022	20220455	Core & Main LP	Water Main Materials	601-49593-5300	4,032.34
06/16/2022	20220455	Core & Main LP	Water Main Materials	601-49593-5300	200.31
06/16/2022	20220473	KLM Engineering Inc	Water Tower Cleaning (2)	601-49593-5300	17,450.00
06/16/2022	158154	Stantec Consulting Services Inc	North State Water Main Project	601-49593-5300	10,550.09
06/16/2022	158154	Stantec Consulting Services Inc	NW Waseca Water & Sewer Feasibility Report	601-49593-5300	7,161.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601495935300:					39,393.74
Total Water:					55,825.82
Sanitary Sewer					
06/16/2022	20220462	Gopher State One-Call Inc	Location calls - May	602-49470-3100	66.60
Total 602494703100:					66.60
06/16/2022	20220476	M & R Electric Inc.	troubleshoot & repair at parkridge lift	602-49470-4020	292.10
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	602-49470-4020	19.46
Total 602494704020:					311.56
06/16/2022	158159	Waseca County Highway Department	Monthly billing	602-49480-2120	412.28
Total 602494802120:					412.28
06/16/2022	158130	Hawkins Inc	Chlorine & Sulfur	602-49480-2170	50.00
06/16/2022	20220491	U.S. Bank - CC	Breakroom supplies	602-49480-2170	151.19
06/16/2022	20220492	USA Blue Book	Lab Supplies	602-49480-2170	312.93
06/16/2022	20220492	USA Blue Book	Lab Supplies	602-49480-2170	382.15
06/16/2022	20220492	USA Blue Book	Lab Supplies	602-49480-2170	195.31
Total 602494802170:					1,091.58
06/16/2022	20220491	U.S. Bank - CC	First aid kits for vehicles	602-49480-2190	64.74
Total 602494802190:					64.74
06/16/2022	20220492	USA Blue Book	blower filters	602-49480-2210	1,178.28
Total 602494802210:					1,178.28
06/16/2022	158117	Cintas Corporation	Floor Mats	602-49480-3100	9.60
06/16/2022	158118	Cintas Corporation	First Aid Cabinet Supplies	602-49480-3100	35.07
06/16/2022	20220470	Javens Mechanical Contracting Co.	Backflow RPZ Testing	602-49480-3100	1,459.65
06/16/2022	20220482	Nardini Fire Equipment	Fire suppression	602-49480-3100	2,577.00
06/16/2022	20220482	Nardini Fire Equipment	Fire suppression	602-49480-3100	425.00
06/16/2022	20220493	Utility Consultants Inc	Lab Testing	602-49480-3100	3,731.70
06/16/2022	20220498	Waste Management of Southern MN	Garbage Service	602-49480-3100	389.30
Total 602494803100:					8,627.32
06/16/2022	158153	South Central College	South Central College Safety Program	602-49480-4940	216.67
Total 602494804940:					216.67
06/16/2022	158149	Quadient Leasing	3rd Qtr Lease	602-49585-3100	575.00
Total 602495853100:					575.00
06/16/2022	20220479	MAS Communications Inc.	Answering service - June	602-49585-3200	52.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602495853200:					52.99
06/16/2022	158120	City of Waseca	Summit AR	602-49585-4320	84.03
Total 602495854320:					84.03
06/16/2022	158154	Stantec Consulting Services Inc	Phase 1 I&I Monitoring	602-49593-5300	1,864.00
06/16/2022	158154	Stantec Consulting Services Inc	NW Waseca Water & Sewer Feasibility Report	602-49593-5300	13,901.00
06/16/2022	158154	Stantec Consulting Services Inc	I&I Remediation Phase 2 SE	602-49593-5300	15,263.50
06/16/2022	158167	Winegar, Dave	Lift Station Metal	602-49593-5300	4,440.00
Total 602495935300:					35,468.50
Total Sanitary Sewer:					48,149.55
Electric Utility					
06/16/2022	62219	SMMPA	Wholesale Power SMMPA	604-49550-3810	400,041.92 M
Total 604495503810:					400,041.92
06/16/2022	158159	Waseca County Highway Department	Monthly billing	604-49571-2120	818.59
Total 604495712120:					818.59
06/16/2022	20220489	Total Tool Supply Inc.	Tools	604-49571-2170	982.18
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	19.98
Total 604495712170:					1,002.16
06/16/2022	20220491	U.S. Bank - CC	First aid kits for vehicles	604-49571-2190	172.64
Total 604495712190:					172.64
06/16/2022	20220440	Accurate Calibration Services	Electric Test Board Calibration	604-49571-3100	1,300.00
06/16/2022	20220462	Gopher State One-Call Inc	Location calls - May	604-49571-3100	66.60
06/16/2022	158131	Highline Construction Inc	Overhead contractor	604-49571-3100	1,557.00
06/16/2022	20220488	Stoltz Cleaning Services LLC	Cleaning Service	604-49571-3100	200.00
Total 604495713100:					3,123.60
06/16/2022	158153	South Central College	South Central College Safety Program	604-49571-4940	216.66
Total 604495714940:					216.66
06/16/2022	158169	Xcel Energy	May Service	604-49574-3800	553.05
Total 604495743800:					553.05
06/16/2022	158149	Quadient Leasing	3rd Qtr Lease	604-49585-3100	575.00
Total 604495853100:					575.00
06/16/2022	20220479	MAS Communications Inc.	Answering service - June	604-49585-3200	52.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495853200:					52.99
06/16/2022	158120	City of Waseca	Summit AR	604-49585-4320	237.49
Total 604495854320:					237.49
06/16/2022	158141	MN Department of Commerce	DOC Assessment	604-49586-4330	1,396.45
Total 604495864330:					1,396.45
06/16/2022	20220445	Border States Electric Supply	Conversion Supplies	604-49593-5300	189.86
Total 604495935300:					189.86
Total Electric Utility:					408,380.41
Storm Water Utility					
06/16/2022	20220460	Flaherty & Hood PA	May Legal Fees	651-43140-3000	720.00
06/16/2022	158138	Lakescapes	Clear Lake beaches weed treatment	651-43140-3000	1,670.00
Total 651431403000:					2,390.00
Total Storm Water Utility:					2,390.00
Central Garage Services					
06/16/2022	158159	Waseca County Highway Department	Monthly billing	701-43180-2120	471.08
Total 701431802120:					471.08
06/16/2022	20220467	IFACS	shop supplies	701-43180-2170	44.89
06/16/2022	20220467	IFACS	shop supplies	701-43180-2170	96.30
06/16/2022	20220475	Locators & Supplies Inc.	hi-Viz tee shirts	701-43180-2170	83.07
06/16/2022	20220481	Napa Auto Parts	Parts & Supplies	701-43180-2170	15.99
06/16/2022	158155	State Chemical Manufacturing Co.	high solid spray paint	701-43180-2170	207.90
06/16/2022	20220496	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	14.45
Total 701431802170:					462.60
06/16/2022	20220448	Christensen Tire Service	front axle tires for mini- vac	701-43180-2210	515.50
06/16/2022	20220448	Christensen Tire Service	right front repair # 25	701-43180-2210	83.20
06/16/2022	20220448	Christensen Tire Service	Tire Repair-#2000	701-43180-2210	33.61
06/16/2022	158123	Demi Ford Lincoln Mercury Inc	Seat Cover #55	701-43180-2210	285.00
06/16/2022	158126	Express Pressure Washers Inc	pressure relief valve for mini vac	701-43180-2210	76.85
06/16/2022	20220480	MTI Distributing Inc.	thermostat & gasket for M-11	701-43180-2210	97.87
06/16/2022	20220481	Napa Auto Parts	Parts & Supplies	701-43180-2210	457.91
06/16/2022	158157	The Shop	air tank replaement #21	701-43180-2210	1,728.05
06/16/2022	20220490	Trenchers Plus Inc.	mini vac couplers	701-43180-2210	197.28
06/16/2022	20220490	Trenchers Plus Inc.	mini vac coupler clamps	701-43180-2210	179.01
06/16/2022	158167	Winegar, Dave	Supplies	701-43180-2210	465.98
Total 701431802210:					4,120.26
06/16/2022	20220491	U.S. Bank - CC	Faceshield & Eyeware	701-43180-2400	28.64

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431802400:					28.64
06/16/2022	20220491	U.S. Bank - CC	Monthly scan tool	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					5,231.58
Property and Liability Insuran					
06/16/2022	20220459	First National Insurance	June Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
Total Property and Liability Insuran:					800.00
Equipment Replacement Fund					
06/16/2022	20220458	Emergency Automotive Technologies Inc.	New Squad Expense	705-49920-5400	2,889.88
Total 705499205400:					2,889.88
Total Equipment Replacement Fund:					2,889.88
Grand Totals:					981,835.60

Report Criteria:

Report type: GL detail
 [Report].Amount = {<>} 0



CITY OF WASECA

Request for City Council Action

Title:	Public Nuisance - Set Public Hearing Date of July 19, 2022		
Meeting Date:	June 21 2022	Agenda Item Number:	6C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to set a public hearing date for the summary enforcement and abatement of the property located at 805 8 th Avenue NW in the City of Waseca.		
How does this item pertain to Vision 2030 goals?	Promotes good Governance.		

BACKGROUND: The City has received complaints regarding nuisance conditions on the property located at 805 8th Ave NW in Waseca. Per procedure, staff has investigated the property and sent correspondence to the property owners and the renter. Multiple inspections have been conducted. The property owners have been contacted by the City Attorney, but there has been little improvement to bring the property into compliance. The current condition constitutes a public nuisance per City ordinances.

BUDGET IMPACT: Incurred costs for abatement will be charged to the property owner.

POLICY QUESTION: The City Council has the authority to order summary enforcement and the abatement of the nuisance.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION: Set a public hearing for July 19, 2022, to request the City Council to approve action to enact civil remedies against the property owner and the property for the nuisance.



Minnesota Department of Public Safety *Emailed*
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

6-9-2022

6D

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Waseca American Legion Post 228 Date organized October 1919 Tax exempt number 41-0649424

Organization Address 700 South State Street City Waseca State MN Zip Code 56093

Name of person making application Liza Buker Business phone (507) 833-9935 Home phone (612) 900-6909

Date(s) of event JULY 17 Type of organization Club Charitable Religious Other non-profit Microdistillery Small Brewer

Organization officer's name Sara Rvedy City Waseca State MN Zip Code 56093

Organization officer's name Shelby Barbknecht City Waseca State MN Zip Code 56093

Organization officer's name Liza Buker City Waseca State MN Zip Code 56093

Location where permit will be used. If an outdoor area, describe.

Waseca County Fairgrounds

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Integrity Insurance Company - \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Waseca
 City or County approving the license

 Date Approved

60.00
 Fee Amount

 Permit Date

June 9, 2022
 Date Fee Paid

 City or County E-mail Address

[Signature]

 City or County Phone Number

Signature/City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

*Emailed
6-9-2022*

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Waseca American Legion Post 228 Date organized October 1919 Tax exempt number 41-0699424

Organization Address 700 South State Street City Waseca State MN Zip Code 56093

Name of person making application Liza Buker Business phone 507-833-9935 Home phone (612) 900-6909

Date(s) of event JULY 13, 14, 15, 16 Type of organization Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name Sara Ruedy City Waseca State MN Zip Code 56093

Organization officer's name Shelby Barbknecht City Waseca State MN Zip Code 56093

Organization officer's name Liza Buker City Waseca State MN Zip Code 56093

Location where permit will be used. If an outdoor area, describe.

Waseca County Fairgrounds

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Integrity Insurance company - \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Waseca
 City or County approving the license

 Date Approved

60⁰⁰
 Fee Amount

 Permit Date

June 9, 2022
 Date Fee Paid

 City or County E-mail Address

Julia - Hall
 Signature City Clerk or County Official

 City or County Phone Number

 Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

Julia Hall

From: Stephanie or Shane Wendland <snswendland@hotmail.com>
Sent: Monday, June 13, 2022 12:42 PM
To: Julia Hall
Subject: Premises extension

I, Shane Wendland, the owner of Barden's Bar, would like to request permission from the City Council to extend the premises to the back alley on Friday July 1, 7 – 11pm for the 2nd annual Main Street Alley Concert sponsored by the Waseca Chamber.

Thank you
Sent from [Mail](#) for Windows

Title:	Resolution No. 22-25 Approving a Variance to allow for a drive lane encroachment within the required 20-foot corner side setback for the property located at 1904 State St N.		
Meeting Date:	June 21, 2022	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	PC Memo Resolution No. 22-25 EXHIBIT A
Originating Department:	Community Development	Presented By:	Bill Green
Approved by City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to adopt Resolution No. 22-25, A Resolution of the Waseca City Council Approving a Variance to allow for a drive lane encroachment within the required 20-foot corner side setback for the property located at 1904 State St N.		
How does this item pertain to Vision 2030 goals?	Supporting this variance promotes Good Governance.		

BACKGROUND:

Paul Schmidt, on behalf of Fourteen Foods LLC / DQ Grill and Chill, owners of the property, are requesting a variance to allow for a five (5) foot encroachment into the corner side setback for the exiting drive lane on the south side of the restaurant.

The Variance is from Section 154.024 (E) Table 5-5, Required Setbacks, B-2 District, which requires a twenty (20) foot corner side setback for the drive lane. The south side of the property is the corner side, due to the orientation of the structure on the property.

The Planning Commission held a public hearing on the Variance request on June 14, 2022. The Planning Commission voted 4-0 recommending approval to the City Council.

BUDGET IMPACT: None

POLICY QUESTION: The City Council has the authority to approve variances.

ALTERNATIVES CONSIDERED: None

RECOMMENDATION: Motion to adopt Resolution No. 22-25 A Resolution of the Waseca City Council Approving a Variance to allow for a drive lane encroachment within the required 20-foot corner side setback for the property located at 1904 State St N.

PLANNING DEPARTMENT
MEMORANDUM

TO: Daren Arndt, Chair
Waseca Planning Commission

FROM: Bill Green
Planning & Zoning Coordinator

MEETING DATE: June 14, 2022

SUBJECT: Public Hearing - Action No. 22-01 VAR – Variance: Fourteen Foods LLC /
DQ Grill & Chill, 1904 State St N

ATTACHMENTS: Application
Site Location Map
Exhibit A
Site Photos

APPLICANT

Applicant is Paul Schmidt, on behalf of Fourteen Foods LLC / DQ Grill and Chill, owners of the property. A complete application was received April 28, 2022. Final action, which is required within 60 days of the complete application date, must be taken by June 27, 2022.

REQUEST

The applicant is requesting a variance to allow for a drive lane encroachment of five (5) feet within the required twenty (20) foot corner side setback.

LOCATION

The property is located at 1904 State St N in Waseca, MN and is described as:

**Lots One (1) and Two (2), Block One (1), Clemons Subdivision,
according to the plat thereof on file and of record in the office of the County Recorder
in and for said County and State, Waseca County, Minnesota**

CURRENT LAND USE

The site consists of one parcel. The property is currently developed as restaurant with a drive through service.

PROPOSED LAND USE

The proposed use of the property will not change. The existing use as a restaurant with a drive through is a permitted use in the B-2 Zoning District.

ZONING

The parcel is currently zoned B-2, Community Retail and Service Business District. No change in zoning is requested. The adjacent properties in all directions are zoned B-2.

ENVIRONMENTAL

There are no known environmental issues.

CODE OF ORDINANCES

154.024 B-2, COMMUNITY RETAIL AND SERVICE BUSINESS DISTRICT.

Table 5-5: Required Setbacks, B-2 District

	Front	Interior Side	Corner Side	Rear	From R District	From Alley	From Wetland, Lake or Storm Pond
Principal building	20	20	20	20	50	20	§§ 154.047 - 154.063, Shoreland Overlay District; § 154.169, Wetlands
Accessory structure ¹	40	5	20	5	25	5	
Parking	10	10	20	10	25	5	
Driveway	--	10	20	10	25	--	

1 No permanent structure (one attached to frost-free footings) shall be located in an easement unless the easement is amended or otherwise allows such structures. A non-permanent structure may be located in an easement but may have to be moved if the easement-holder demands.

PUBLIC UTILITIES

The site is currently served by public utilities. No new public utilities are proposed or required for this action.

REVIEW

On April 28, 2022, the City of Waseca received a completed variance application for the property located at 1904 State St North. Paul Schmidt, on behalf of Fourteen Foods LLC / DQ Grill and Chill, owners of the property, are requesting a variance to allow for a five (5) foot encroachment into the corner side setback for the exiting drive lane on the south side of the restaurant.

The Variance is from Section 154.024 (E) Table 5-5, Required Setbacks, B-2 District, which requires a twenty (20) foot corner side setback for the drive lane. The south side of the property is the corner side, due to the orientation of the structure on the property.

Approving of the variance is reasonable due to the conditions of the property. The existing lot required the building orientation to be designed and constructed with the drive thru exiting on the front side of the building. The five (5) foot encroachment per the submitted plan will not impact safety, or create traffic or pedestrian blind spots. The five (5) foot by thirty-eight (38) foot encroachment area will impact a small area of the landscaping included in the setback.

PUBLIC COMMENT

One public comment(s) were received as of June 14th, 2022. Not opposed.

FINDINGS

In granting a Variance, the following findings shall be made:

- The Variance is in harmony with the purposes and intent of the ordinance.
- The use and variance are consistent with the comprehensive plan.
- The proposal puts the property to use in a reasonable manner.
- There are unique circumstances to the property not created by the landowner.
- The Variances, if granted, will not alter the essential character of the locality.

RECOMMENDATION

Staff recommends approval of the Variance to allow for a five (5) foot by thirty-eight (38) foot drive lane expansion to be installed per plan, which will encroach into the required corner side setback, for the property located at 1904 State St N subject to the following conditions:

1. The property shall be developed according to the approved site plan, which shall be attached as **Exhibit A** to the approving resolution.
2. Any and all landscaping plants/shrubs which are removed for the encroachment shall be relocated or replaced on a one-to-one ratio elsewhere on the property, location to be approved by the Planning & Zoning Coordinator.
3. The property owner shall verify property line locations prior to any development.
4. All development on the property shall comply with the Waseca Code of Ordinances and State and Local Building codes.
5. All costs associated shall be paid by the property owner.

REQUESTED ACTION

Hold a public hearing on the Variance request and take action on a recommendation to be forwarded to the City Council for consideration at their June 21, 2022 meeting.



APPLICATION FOR VARIANCE
From Provisions of the Zoning Ordinance

FEES

Application fee payable to City of Waseca (<i>non-refundable</i>)	
Homestead fee:	\$ 300.00
Other Residential:	\$ 520.00
Public/Semi-Public	\$ 400.00
Commercial/Industrial	\$ 520.00 ✓
Mixed Use Overlay District –	
Certificate of Design Compliance	\$ 100.00
Recording Fee payable to Waseca County Recorder	\$ 46.00 ✓

Paul Schmidt for DD Grill + Chill Name of Applicant pschmidt E-mail Address

6442 City West Pkwy Eden Prairie, MN 55344 Address of Owner: 507-383-1361 Phone Number

1904 State St. N. Waseca, MN Street Address of Property Involved

Lots 1 + 2, Block 1, Clemons Subdivision Legal Description of Property Involved

Restaurant "DD Grill + Chill" Present Use SAME Proposed Use

B-2 Present Zoning Required Set-backs Section of the Zoning Ordinance from which Variance is being requested
154.024(E) Table 5-5

What is the Code requirement from which the Variance is requested?

Set-back of 20 feet from Corner + Side

State exactly what is intended to be done on or with the property which does not conform to existing regulations

We would like to make the turning radius larger as you turn left after leaving our drive thru window. We currently have trouble with larger vehicles making the turn & they end up driving over the curb into the landscaping. The larger radius would help the customers with maneuvering the turn & keeping the landscaping in good condition

APR 28

Please answer each question in detail to establish why a variance is necessary:

Explain in detail what undue hardship would result, or what exceptional difficulty would result, if a variance is not granted.

Customers vehicles can be damaged from jumping the curb + continued maintenance of the landscaped area.

What are your alternatives to a variance? Please list and explain up to two alternatives comparing each to your request

Alternative 1:

N/A

Alternative 2:

N/A

What special conditions (shape of lot, exceptional topographic or other extraordinary conditions) apply to the structure or land in question that are peculiar to the property involved and do not apply generally to other land or structures in the district in which said land is located?

When building this store we needed to meet the set-backs + in theory the drive thru lane should work but hasn't as well as we expected.

What effect would the variance have on traffic; public parking; emergency fire, police, or ambulance access; surrounding property values; public health, safety, and welfare in general; or the interest of the Zoning Ordinance and Comprehensive Plan?

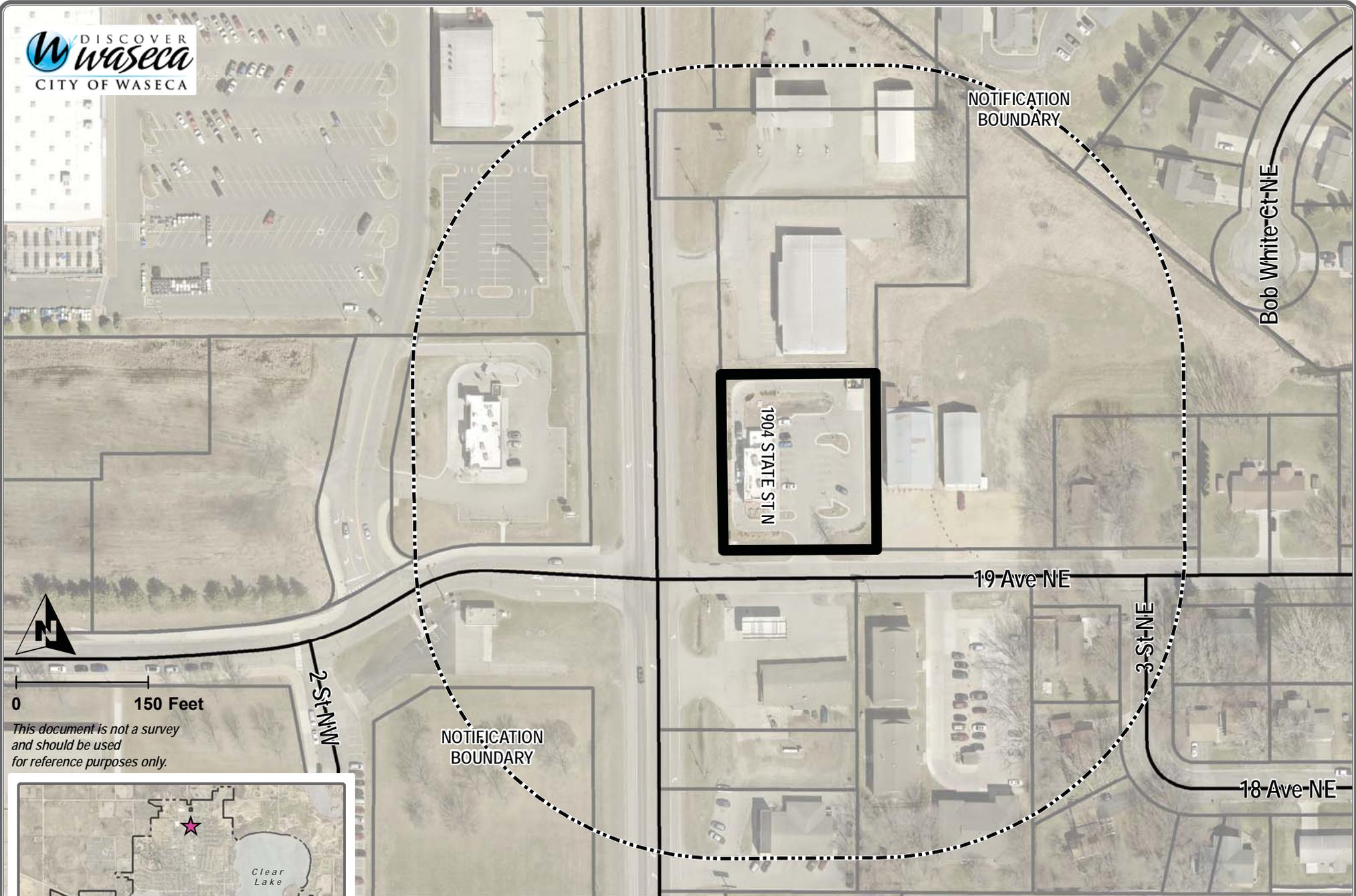
No effects

Applications must be accompanied with a map or sketch illustrating the dimensions of the property and the location of existing and propose structures.

Acknowledgement and Signature: The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of Waseca to take the action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the ordinance of the City of Waseca and the laws of the State of Minnesota. The undersigned hereby consents that City of Waseca officials, employees, appointed commissioners and consultants hired by the City may enter the property to inspect the layout of structures, proposed placement of planned structures and additions, and the property's site features and dimensions.


Signed For Fourteen Foods LLC

4/21/22
Date



NOTIFICATION
BOUNDARY

Bob White Ct NE

1904 STATE ST N

19 Ave NE

3 St NE

18 Ave NE

NOTIFICATION
BOUNDARY

2 St NW



0 150 Feet

*This document is not a survey
and should be used
for reference purposes only.*



VARIANCE

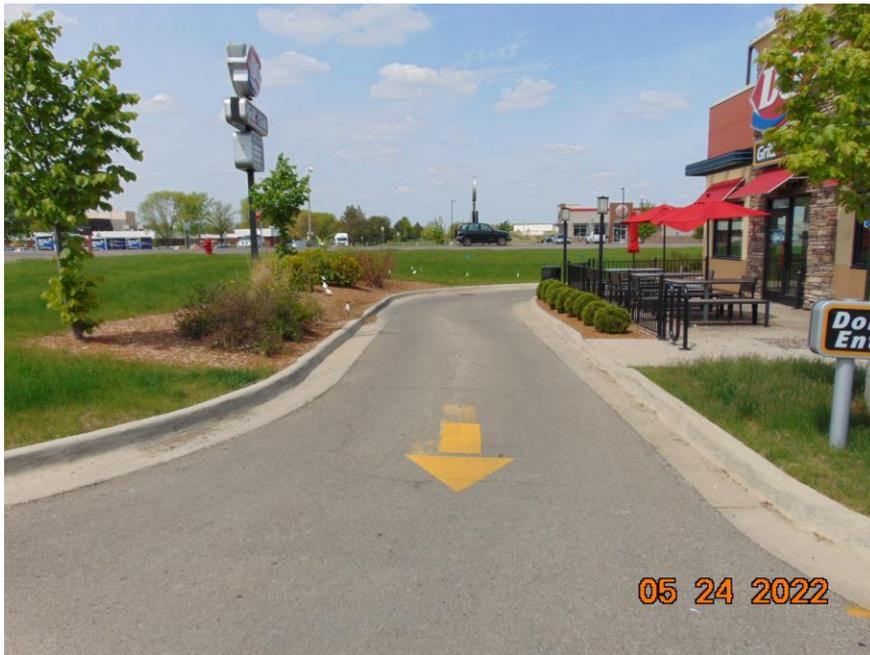
DQ Grill & Chill / Fourteen Foods - 1904 State St N - Waseca, MN 56093

PIN: R17.214.0010

1904 State St N – DQ



View from South



View from East



View from West



View from Northeast

RESOLUTION NO. 22-25

**A RESOLUTION OF THE WASECA CITY COUNCIL
GRANTING A VARIANCE TO ALLOW FOR A DRIVE LANE ENCROACHMENT
WITHIN THE REQUIRED CORNER SIDE SETBACK FOR THE PROPERTY
LOCATED AT 1904 STATE STREET NORTH**

WHEREAS, application has been made to the City Council of the City of Waseca by Paul Schmidt, on behalf of Fourteen Foods / DQ Grill and Chill, owners of the property, for approval of a variance from the provisions of Chapter 154 of the Waseca City Code to allow for a five (5) foot encroachment into the required twenty (20) foot corner side setback. The property is located at 1904 State Street North and is described as:

**Lots One (1) and Two (2), Block One (1), Clemons Subdivision,
according to the plat thereof on file and of record in the office of the County Recorder
in and for said County and State, Waseca County, Minnesota**

And,

WHEREAS, the Waseca Planning Commission held a public hearing on the request at its June 14, 2022 meeting, and all interested parties were provided an opportunity to comment; and

WHEREAS, the City Council of the City of Waseca has considered the advice and recommendation of the Planning Commission, the consistency of the proposed project with the Waseca Zoning Ordinance, and the effect of the proposed use on the health, safety, and welfare of the occupants of the surrounding land, existing and anticipated traffic conditions, and the effect of the proposed use on the City's Comprehensive Plan, and the effect on property values in the surrounding area; and

WHEREAS, the City Council of the City of Waseca makes the following findings of fact related to the proposed development and requested variance:

1. The Variance is in harmony with the purposes and intent of the ordinance.
2. The use and Variance are consistent with the Comprehensive Plan.
3. The proposal puts the property to use in a reasonable manner.
4. There are unique circumstances to the property not created by the landowner.
5. The Variance, if granted, will not alter the essential character of the locality.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that the variance is from Section 154.024 (E) Table 5-5, Required Setbacks, which requires a twenty (20) foot corner side setback for a drive lane for properties zoned B-2, Community Retail and Service Business District, is subject to the following conditions:

1. The property shall be developed according to the approved site plan, which shall be attached as **Exhibit A** to the approving resolution.

2. Any and all landscaping plants/shrubs which are removed for the encroachment shall be relocated or replaced on a one-to-one ratio elsewhere on the property, location to be approved by the Planning & Zoning Coordinator.
3. The property owner shall verify property line locations prior to any development.
4. All development on the property shall comply with the Waseca Code of Ordinances and State and Local Building codes.
5. All costs associated with this project shall be paid by the property owner.

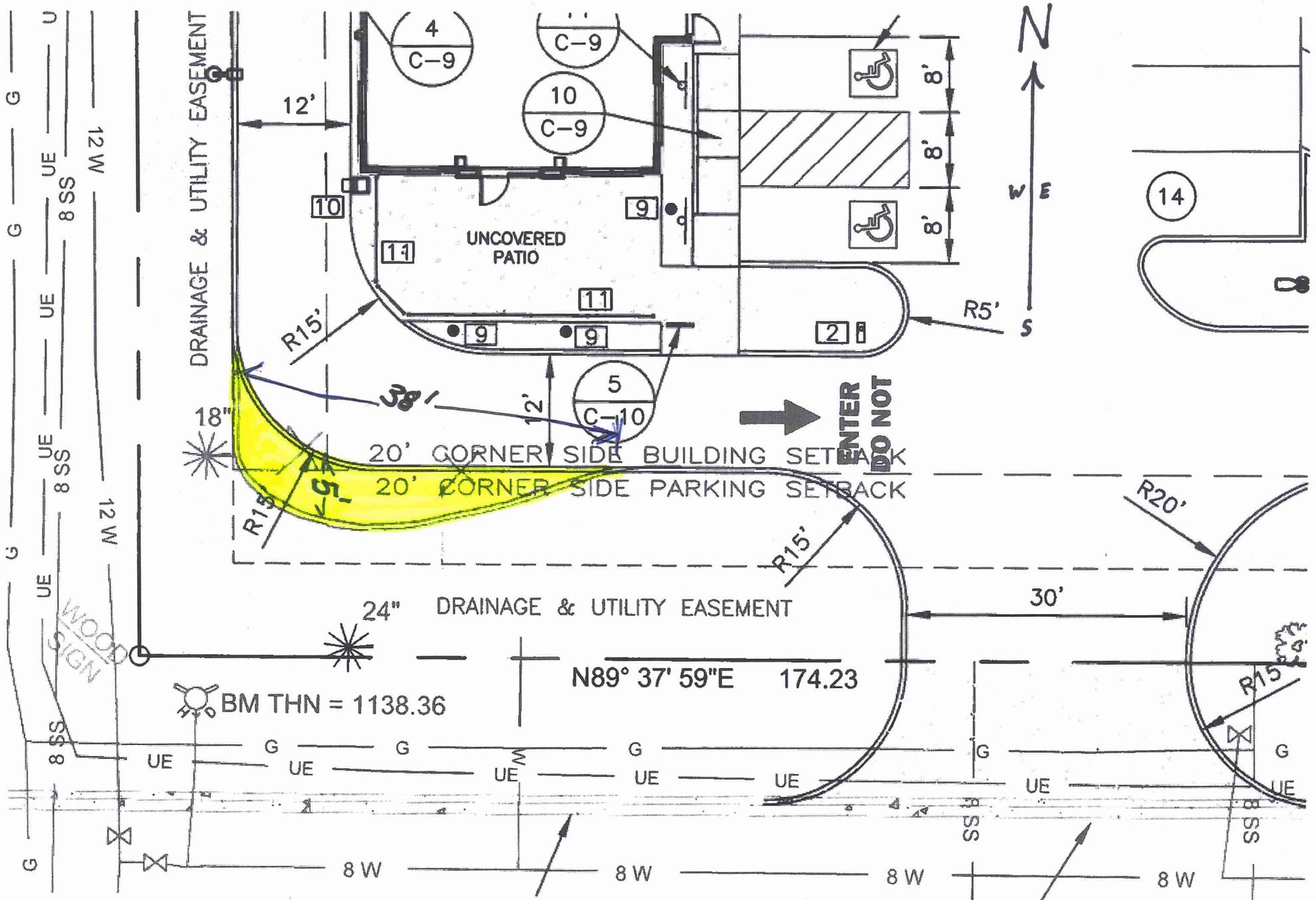
Adopted this ____ day of June 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
ADMINISTRATIVE CLERK

EXHIBIT A





CITY OF WASECA

Request for City Council Action

Title:	Resolution No. 22-26 Approving a Variance to allow for a fence encroachment within the required 30-foot rear yard setback for a through-lot, for the property located at 1200 6 th St SE.		
Meeting Date:	June 21, 2022	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	PC Memo Resolution No. 22-26 EXHIBIT A
Originating Department:	Community Development	Presented By:	Bill Green
Approved by City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to adopt Resolution No. 22-26, A Resolution of the Waseca City Council Approving a Variance to allow for a fence encroachment within the required 30-foot rear yard setback for a through-lot, for the property located at 1200 6 th St SE.		
How does this item pertain to Vision 2030 goals?	Supporting this variance promotes Good Governance.		

BACKGROUND: Christopher and MaKayla Leese, owners of the property, are requesting a variance to allow for a five (5) foot high chain link style fence to be installed within the required 30-foot rear yard setback for a through-lot, where the maximum height for a through-lot front and rear yard fence height is four (4) feet.

The Variance is from Section 154.015 (E) Table 4-3, Required Setbacks, R-1 District, which requires a 30 foot front yard setback; and from Section 154.015 Table 4-5 which states the maximum height for a fence in the front yard is four (4) feet.

The Planning Commission held a public hearing on the Variance request on June 14, 2022. The Planning Commission voted 4-0 recommending approval to the City Council.

BUDGET IMPACT: None

POLICY QUESTION: The City Council has the authority to approve variances.

ALTERNATIVES CONSIDERED: None

RECOMMENDATION: Motion to adopt Resolution No. 22-26 A Resolution of the Waseca City Council Approving a Variance to allow for a fence encroachment within the required 30-foot rear yard setback for a through-lot, for the property located at 1200 6th St SE.

PLANNING DEPARTMENT
MEMORANDUM

TO: Daren Arndt, Chair
Waseca Planning Commission

FROM: Bill Green
Planning & Zoning Coordinator

MEETING DATE: June 14, 2022

SUBJECT: Public Hearing - Action No. 22-02 VAR – Variance: Leese, 1200 6th St SE

ATTACHMENTS: Application
Site Location Map
Exhibit A
Site Photos

APPLICANT

Applicants are Christopher Leese & MaKayla Leese, owners of the property. A complete application was received April 28, 2022. Final action, which is required within 60 days of the complete application date, must be taken by June 27, 2022.

REQUEST

The applicant is requesting a variance to allow for a fence encroachment within the required 30-foot rear yard setback for a through-lot.

LOCATION

The property is located at 1200 6th St SE in Waseca, MN and is described as:

Lot Six (6), Block One (1), South View Addition to the City of Waseca, Waseca County, Minnesota

CURRENT LAND USE

The site consists of one parcel. The property is currently developed as a single family dwelling.

PROPOSED LAND USE

The proposed use of the property will not change. The existing use as a single family dwelling is a permitted use in the R-1 Zoning District.

ZONING

The parcel is currently zoned R-1, Suburban Residential District. No change in zoning is requested. The adjacent properties to the north, south, and east are zoned R-1, Suburban Residential, the properties to the west across 5th St SE are zoned R-2, Urban Residential.

ENVIRONMENTAL

There are no known environmental issues.

CODE OF ORDINANCES

Section 154.015 Table 4-3, Required Setbacks, R-1 District:

	<i>Front</i>	<i>Side</i>	<i>Corner Side</i>	<i>Rear</i>	<i>From Wetland Lake or Storm Pond</i>
Single-family detached dwelling	30 ¹	10	20 ²	30	§§ 154.148 - 154.169
Driveway	Not applicable	5	10	5	§§ 154.148 - 154.169
Parking ³	10	5	10	5	§§ 154.148 - 154.169

Section 154.015 Table 4-5, Maximum Structure Height, R-1 District:

	<i>Feet</i>
Principal Building ¹	32
Fences	4
Front yards	6
Side or rear yards	
¹ Or 2.5 stories, whichever is less. See § 154.201, Rules of Measurement, Building Height.	

Section 154.198 Lot and Parcel Controls, (H) Through Lots

(H) *Through lots.* On a through lot, both lot lines that abut the street shall be considered front lot lines. The required front setback shall be provided and maintained along each front lot line.

PUBLIC UTILITIES

The site is currently served by public utilities. No new public utilities are proposed or required for this action.

REVIEW

On April 28, 2022, the City of Waseca received a completed variance application for the property located at 1200 6th St SE. Christopher Leese & MaKayla Leese, owners of the property, are requesting a variance to allow for a five (5) foot high chain link style fence to be installed within the required 30-foot rear yard setback for a through-lot, where the maximum height for a through-lot front and rear yard fence height is four (4) feet.

The Variance is from Section 154.015 (E) Table 4-3, Required Setbacks, R-1 District, which requires a 30 foot front yard setback; and from Section 154.015 Table 4-5 which states the maximum height for a fence in the front yard is four (4) feet.

Approving of the variance is reasonable due to the existing conditions of the lot which include the irregular size and shape, and the through-lot definition. The five (5) foot high chain link style fence installed per the submitted plan will not create any traffic or pedestrian blind spots. There is an existing wooden privacy style fence installed on the property to the south. The neighbors existing fence was installed previous to the code update of 2016 and is considered a legal non-conforming fence. The applicants fence will line up north and south with the neighbors existing fence to keep visual balance along the 5th St SE property lines.

PUBLIC COMMENT

No public comment(s) were received as of June 14, 2022.

FINDINGS

In granting a Variance, the following findings shall be made:

- The Variance is in harmony with the purposes and intent of the ordinance.
- The use and variance are consistent with the comprehensive plan.
- The proposal puts the property to use in a reasonable manner.
- There are unique circumstances to the property not created by the landowner.
- The Variances, if granted, will not alter the essential character of the locality.

RECOMMENDATION

Staff recommends approval of the Variance to allow for a five (5) foot high chain link style fence to be installed per plan, which will encroach into the required rear yard setback, for the property located at 1200 6th St SE subject to the following conditions:

1. The property shall be developed according to the approved site plan, which shall be attached as **Exhibit A** to the approving resolution.
2. The property owner shall verify property line locations prior to any development.
3. All development on the property shall comply with the Waseca Code of Ordinances and State and Local Building codes.
4. All costs associated shall be paid by the property owner.

REQUESTED ACTION

Hold a public hearing on the Variance request and take action on a recommendation to be forwarded to the City Council for consideration at their June 21, 2022 meeting.



APPLICATION FOR VARIANCE
From Provisions of the Zoning Ordinance

FEES

Application fee payable to City of Waseca (<i>non-refundable</i>)	
Homestead fee:	\$ 300.00 ✓
Other Residential:	\$ 520.00
Public/Semi-Public	\$ 400.00
Commercial/Industrial	\$ 520.00
Mixed Use Overlay District –	
Certificate of Design Compliance	\$ 100.00
Recording Fee payable to Waseca County Recorder	\$ 46.00 ✓

Christopher Leese

Name of Applicant

[REDACTED]

E-mail Address

1200 6th St SE

Address of Owner:

[REDACTED]

Phone Number

Same

Street Address of Property Involved

Legal Description of Property Involved

Lot 6, Block I; South View Addition

Present Use

Proposed Use

single-family home

single-family home

Present Zoning

Section of the Zoning Ordinance from which Variance is being requested

R-1

154.015 (E) Table 4-3 + 4-5.

What is the Code requirement from which the Variance is requested?

30 foot setback from property line for a fence over 4' on a through lot - front & rear.

State exactly what is intended to be done on or with the property which does not conform to existing regulations

Due to the abnormal shape of our lot we are looking to encroach 20 feet into the setback in place. By doing so we would be in line with neighboring fences to help keep the area aesthetically pleasing. We would be installing a 5 foot chainlink fence 13 feet from the curb. This would allow us to make the best use of our property while still allowing space for city services.

APR 28

Please answer each question in detail to establish why a variance is necessary:

Explain in detail what undue hardship would result, or what exceptional difficulty would result, if a variance is not granted.
the fenced in area would be too small to be usable.

What are your alternatives to a variance? Please list and explain up to two alternatives comparing each to your request

Alternative 1: Lower fence that would be undesirable for my dog.

Alternative 2:

none

What special conditions (shape of lot, exceptional topographic or other extraordinary conditions) apply to the structure or land in question that are peculiar to the property involved and do not apply generally to other land or structures in the district in which said land is located? Oddly shaped lot with streets on front and back.

What effect would the variance have on traffic; public parking; emergency fire, police, or ambulance access; surrounding property values; public health, safety, and welfare in general; or the interest of the Zoning Ordinance and Comprehensive Plan?

none

Applications must be accompanied with a map or sketch illustrating the dimensions of the property and the location of existing and propose structures.

Acknowledgement and Signature: The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of Waseca to take the action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the ordinance of the City of Waseca and the laws of the State of Minnesota. The undersigned hereby consents that City of Waseca officials, employees, appointed commissioners and consultants hired by the City may enter the property to inspect the layout of structures, proposed placement of planned structures and additions, and the property's site features and dimensions.

~~Chris Jese~~ Mo J Jese
Signed

4/28/22
Date

10-Ave SE

NOTIFICATION
BOUNDARY

11-Ave SE

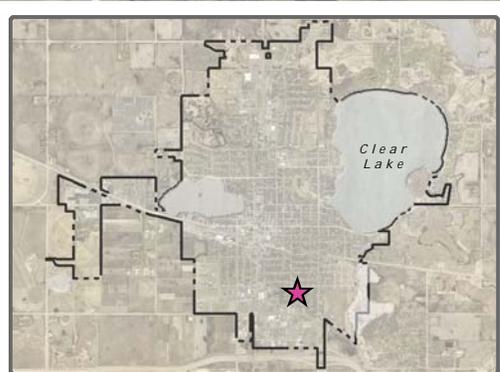
1200 6TH ST SE

12-Ave SE



0 150 Feet

*This document is not a survey
and should be used
for reference purposes only.*



NOTIFICATION
BOUNDARY

5-St-SE

6-St-SE

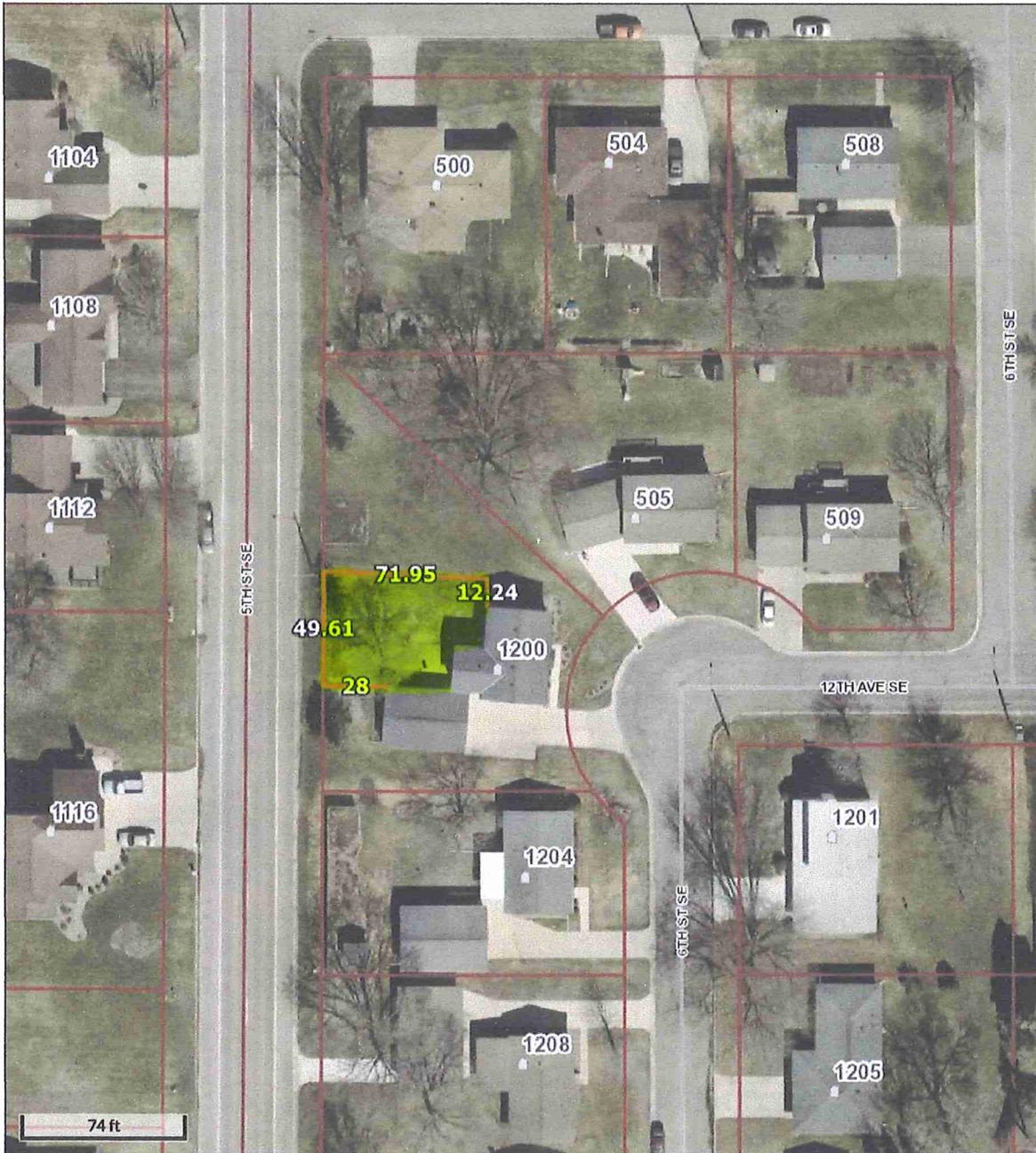
6 Cir-SE

VARIANCE

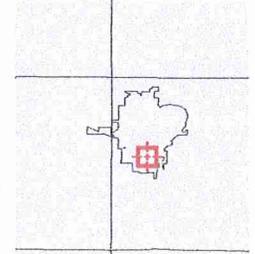
Christopher & Makayla Leese - 1200 6th St SE - Waseca, MN 56093

PIN: R17.607.0060

EXHIBIT A



Overview



Legend

- Parcels
- Address Numbers**
- Rural Address
- City Address
- City Limits
- U.S. and State Hwy**
- U.S. Hwy
- State Hwy
- County Hwy
- Local Streets**
- County Road
- Township Road
- Municipal State Air
- City Street
- Private Street
- Ramp
- Lakes

Date created: 4/27/2022
 Last Data Uploaded: 4/27/2022 8:16:37 PM

Developed by Schneider
 GEOSPATIAL

(Proposed Fence Location)

1200 6th St SE – Lease



View from East



View from Northwest



View from North



View from South

RESOLUTION NO. 22-26

**A RESOLUTION OF THE WASECA CITY COUNCIL
GRANTING A VARIANCE TO ALLOW FOR A FENCE ENCROACHMENT WITHIN
THE REQUIRED REAR YARD SETBACK FOR A THROUGH LOT FOR THE
PROPERTY LOCATED AT 1200 6TH ST SE**

WHEREAS, application has been made to the City Council of the City of Waseca by Christopher and MaKayla Leese, owners of the property, for approval of variances from the provisions of Chapter 154 of the Waseca City Code to allow for a five foot high fence encroachment within the required thirty foot rear yard setback for a through lot. The property is located at 1200 6th St SE and is described as:

**Lot Six (6), Block One (1), South View Addition to
the City of Waseca, Waseca County, Minnesota**

And,

WHEREAS, the Waseca Planning Commission held a public hearing on the request at its June 14, 2022 meeting, and all interested parties were provided an opportunity to comment; and

WHEREAS, the City Council of the City of Waseca has considered the advice and recommendation of the Planning Commission, the consistency of the proposed project with the Waseca Zoning Ordinance, and the effect of the proposed use on the health, safety, and welfare of the occupants of the surrounding land, existing and anticipated traffic conditions, and the effect of the proposed use on the City's Comprehensive Plan, and the effect on property values in the surrounding area; and

WHEREAS, the City Council of the City of Waseca makes the following findings of fact related to the proposed development and requested variance:

1. The Variance is in harmony with the purposes and intent of the ordinance.
2. The use and Variance are consistent with the Comprehensive Plan.
3. The proposal puts the property to use in a reasonable manner.
4. There are unique circumstances to the property not created by the landowner.
5. The Variance, if granted, will not alter the essential character of the locality.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that the variance from the provisions of Chapter 154, Section 154.015 Table 4-3: Required Setbacks, rear yard setback on a through lot shall equal the front yard setback, and Chapter 154, Section 154.015 Table 4-5, four foot maximum front yard fence height for properties zoned R-1, Suburban Residential District, is subject to the following conditions:

1. The property shall be developed according to the approved site plan, which shall be attached as **Exhibit A** to the approving resolution.

2. The property owner shall verify property line locations prior to any development.
3. All development on the property shall comply with the Waseca Code of Ordinances and State and Local Building codes.
4. All costs associated with this project shall be paid by the property owner.

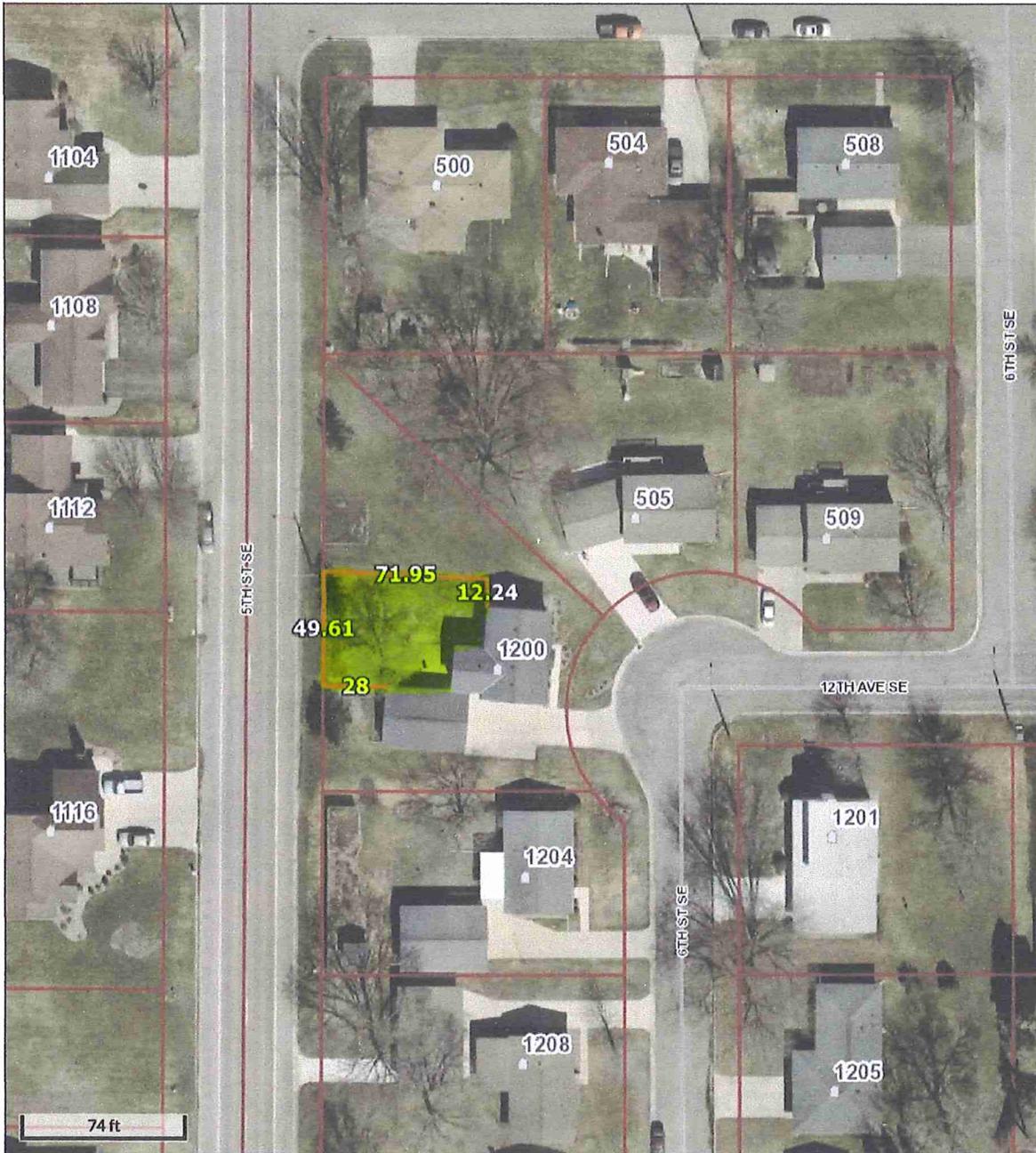
Adopted this ____ day of June 2022.

R.D. SRP
MAYOR

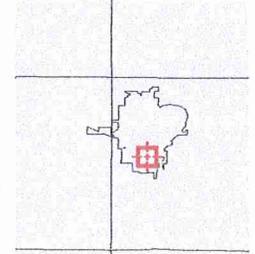
ATTEST:

JULIA HALL
ADMINISTRATIVE CLERK

EXHIBIT A



Overview



Legend

- Parcels
- Address Numbers**
- Rural Address
- City Address
- City Limits
- U.S. and State Hwy**
- U.S. Hwy
- State Hwy
- County Hwy
- Local Streets**
- County Road
- Township Road
- Municipal State Air
- City Street
- Private Street
- Ramp
- Lakes

Date created: 4/27/2022
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Developed by Schneider
 GEOSPATIAL

(Proposed Fence Location)

Title:	Johnson Pavilion Change Order Options		
Meeting Date:	June 21, 2022	Agenda Item Number:	7C
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Parks Board June 9 th Minutes MetCon Change Request Deduct \$45,505.50 MetCon change Request Deduct \$-342,111.10 Cost Comparison Chart
Originating Department:	Parks Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Review of community assets is in the best interests of the community		

BACKGROUND: MetCon provided the low base bid to renovate Johnson Pavilion (JP) at Clear Lake Park in the amount of \$467,000. The other base bids for JP were in the amounts of \$494,800, \$558,052, and \$660,000.

At their June 9th meeting, the Parks Board approved a JP renovation motion which states “to keep the Johnson Pavilion and continue with the pavilion improvements, remove the restrooms, and ensure the work is completed in 2022.” This is Option 3 as presented below. The board’s consensus is that “the Johnson Pavilion is a heavily used facility and staple within our parks system.” The board minutes are attached to this memo.

Renovation at JP has not progressed as planned due to unforeseen conditions discussed with the council at the June 7th council meeting. Based on conversation and council direction at the June 7th meeting, staff is obtaining pricing for alternate renovation options, as follows:

Option 1: Direct Stantec to write a change order for MetCon to delete Johnson Pavilion renovation work. However, costs incurred to date by MetCon on JP work total about \$73,773 as provided in a June 16th email from MetCon. The total for this option is -\$393,227.

With this option, JP would remain as is, which is not for public use or rental without restoring construction work to date, either by MetCon, city staff, or city hired independent contractor (after change order execution by MetCon and the city). There are no functional restrooms, electricity is disconnected, and the sewer service has been partially constructed but without restoring surface concrete work. If the Council desires to study moving JP to a different location in the park and to restore the hill for winter sledding, then a 2022 study period with council, parks board, staff, and consultant will be recommended for potential implementation in 2023. The original goal was to complete all construction in 2022 so that the park would be restored for complete use in one construction season. This option would result in additional construction disruption for public use of the park in at least 2023, dependent on project timing implementation.

Option 2: Execution of a change order with MetCon to revise the work scope from renovation to demolition of the Johnson Pavilion and restore the site to grass and connecting the interior park bituminous trail. MetCon has submitted a price of \$47,600 plus costs incurred to date, \$73,773, for a total of \$121,373. It should be noted that \$39,000 of the \$47,600 quote is to hire a subcontractor to “demo” the pavilion. This change request is in the amount of -\$342,111.10. See attached MetCon Change Request. The date this work would be completed by is contingent on the authorization date and contractor schedules. The demo subcontractor quote does not include permits, bonds, survey/site layout, testing, winter conditions and no plumbing removal or installations.

Option 3: Revise the renovation work scope to demo and rebuild the wall that is in the hillside and to remove the bathrooms. Also included would be to rebuild the two side walls and storage room, to remove and replace the concrete slab with soils improvement, to replace the roofing, to sandblast and paint the steel frame structure, to add new lighting, electrical outlets, and stainless-steel work counter for guests. The original base bid of \$467,000 would be reduced, preliminarily, by \$45,505.50 (see attached MetCon Change Request) for a revised base bid of about \$422,000 (\$421,494.50) based on best information available June 16th.

Option 4: Confirm the entirety of the original work scope by including the change request to add concrete piers and footings to the steel columns, rebuilding the “wall in the hill”, and renovating the restrooms. The proposed cost for concrete piers and footings is \$67,830. The proposed cost to rebuild the “wall in the hill” is \$36,959 for a total cost increase of \$104,789. The cost total for this option is \$571,789.

BUDGET IMPACT: The original contract substantial completion date is August 17th with a final completion date of August 31st. As project timelines are pushed past these dates, the city may incur MetCon increased construction costs. As the project costs become final, the budget will also be adjusted with a budget amendment. The original MetCon bid for improvements at Johnson Pavilion and Beach House totaled \$715,500. The original total budget for this project was \$1.1 million dollars with \$650,000 budgeted in 2022 and \$450,000 budgeted in 2023. The new draft CIP, which was distributed to the City Council last week, budgeted only the \$715,500 of the original bid for this project.

RECOMMENDATION: The council decision should consider not extending the substantial completion date and final completion date of the MetCon contract due to potential cost increases. Council direction is requested at this June 21st meeting to obtain final MetCon costs on one option for final council decision at the July 5th council meeting, at the latest.

Meeting Minutes: Waseca Parks Board

Date: June 9, 2022

Location: Memorial Park

Board Members	Present	Absent	Others Present, Staff	Others Present, Guests
Michelle Oswald	X		Brad Dushaw, Parks Superintendent	
Al Judd	X			
Mark Christiansen	X			
Jeanne Sexton	X			
Tom Hindt	X			

Topic/Item	Summary of Discussion	Action
Call to Order	Tom Hindt called the meeting called to order at 7:33am.	
Approval of Agenda	Approve Agenda	Motion – Mark Second – Al Approved
Approval of Minutes	Approval of May 2022 minutes	Motion – Mark Second – Al Approved
Persons wishing to appear	None	
New Business	<p>A. CLP Johnson Pav</p> <p>I. Brad presented the park board with the background information and reasons why we are experiencing construction delays at the Johnson Pav. Furthermore, City staff and Stantec staff presented two options to the City Council on June 7.</p> <p>II. Option A: Replace the southwest wall down to floor line, remove the restrooms entirely, and continue with the renovations/improvements of the Johnson pavilion structure according to the designed specifications.</p> <p>III. Option B: Complete demo of the Johnson Pav (picnic shelter structure, restrooms, concrete slab, etc.) which includes re-grading the southwest hill and reconstructing the bike path.</p> <p>IV. No decisions were made by Council at the City Council meeting on June 7. City staff are waiting for proposals from Met-Con Const. and will be presented to the Council on June 21.</p> <p>V. Park Board came to a consensus the Johnson Pavilion is a heavily used facility and staple within our parks system.</p> <p>Motion: Tom Hindt made a motion to keep the Johnson pavilion and continue with the pavilion improvements, remove the restrooms, and ensure the work is completed in 2022.</p>	Motion – Tom Second – Jeanne Approved

	<p>B. Chapter 8 Parks Dept Rules and Regulations</p> <p>I. Park board discussed the recommended additions to the special rules and regulations of Section 8.10 Memorial Park Dog Park.</p> <p>II. Park board discussed the current vandalism in parks and the recommended addition of Section 8.11 Surveillance Cameras.</p> <ul style="list-style-type: none"> • Park board advised Brad to continue researching the costs associated with installing cameras within City of Waseca Parks. • Park board believes a phased in approach would be a good first step. Park board also came to a consensus that there are only two options: Lock up the restrooms for good or install cameras in our parks. <p>C. Dog Park</p> <p>I. Park board discussed the timeline of when the dog park amenities could be installed at the park. This includes tractor tires, tunnels, and ramps. Furry Friends of Waseca has agreed to cover the material expenses for these projects. Brad is hopeful the Parks Dept could have some of these projects on the schedule towards the end of July/early August.</p> <p>II. Park board also discussed the ag lime surfacing on the east side of the dog park. Michelle Oswald and Jeanne Sexton brought up concerns of this surfacing; it can be muddy after a rain event, dusty, erosion, etc. Brad mentioned converting this area to grass could cost a significant amount of money and it would have to be a 2023 project.</p> <p>Motion: Michelle Oswald made a motion to convert the existing ag lime area to grass on the east side of the dog park and requests this project to be added to the 2023 budget.</p> <p>D. Downtown Walkway</p> <p>I. Jeanne Sexton presented the park board with pictures of the current downtown walkway. Jeanne mentioned the park board did have this as an agenda item back in 2018-2019. At that time, Vision 2030 was created along with the Downtown Walkway Committee. And then COVID 19 happened.</p> <p>II. Jeanne also provided the park board with pictures and ideas for this area. Including removing the restrooms, removing the planters, additional lighting, replacing the concrete walk, artwork, etc. Jeanne understands there needs to be conversations with the adjacent building owners.</p> <p>III. The park board will continue to discuss the Downtown Walkway in future meetings as the park board would like to see something done with this area. The sidewalk has become a safety concern with concrete and pavers missing in various areas.</p>	<p>Motion – Michelle Second – Jeanne Approved</p>
<p>Unfinished Business</p>	<p>A. Vandalism in Parks – Discussed with item 5b.</p>	

Staff Reports/Updates	<p>A. Lakefest is on the schedule for July 4th at CLP. Brad is working with Joan Mooney for coordination of layout and park use.</p> <p>B. Clear Lake Park Playground is moving along on schedule.</p> <p>C. Clear Lake Trail West Shoreline rehabilitation – City staff planted over two hundred native plants along this shoreline on 6/8/22. Rip rap steps have not been installed yet. Brad has this on the schedule to be completed this summer.</p>	
Park Board Questions		
Adjournment	Meeting adjourned at 8:53am	Motion – Jeanne Second – Al Approved
Next Meetings	July 12: CLP Bandshell	

February 1: Park Shop	March 1: Park Shop	April 5: Park Shop
May 3: University Park	June 7: Memorial Park	July 12: CLP Bandshell
August 2: NW Park	September 13: Loon Lake Park	October 4: NE Park
November 1: Park Shop	December 6: Park Shop	

Johnson Pavilion Options Cost Comparison

Original Bid for Johnson Pavilion	<u>\$ 467,000.00</u>
Option One: Stop Work on Pavilion	<u>\$ 73,773.00</u>
Cost Deduct	\$ (467,000.00)
Incurred to date	\$ 73,773.00
Option Two: Demolish Pavilion	<u>\$ 121,373.00</u>
Cost Deduct	\$ (467,000.00)
Incurred to date	\$ 73,773.00
Demo Quote	\$ 47,600.00
Option Three: No bathrooms, new wall	<u>\$ 421,494.50</u>
Reduced scope of work	\$ (45,505.50)
Option Four: Keep bathroom, new footings	<u>\$ 571,789.00</u>
Rebuilt wall in hill	\$ 36,959.00
New footings steel piers	\$ 67,830.00

Met-Con Construction, Inc.

15760 Acorn Trail
Faribault, MN 55021
Ph : (507)332-2266

Change Request

To: Stantec Architecture Inc.
733 Marquette Ave S, Ste 1000
Minneapolis, MN 55402
Ph: (612)712-2000

Date: 6/16/22
Job: 43110 City of Waseca/Clear Lake Park
Phone:

Description: PR#06.2

We are pleased to offer the following specifications and pricing to make the following changes:

Item NO. 2: Demo Johnson Pavillion and adjacent pavement

2.1

- Credit for Johnson Pavillion work

2.2

- Builders Risk
- Performance bond premium
- GC shop drawing and submittal time
- Temp conditions
- Rebar
- MISC steel (Section 5500) 8 Bent plates with screws, 20 Shear studs
- Stainless countertop
- Painting shop drawings, submittals, scheduling
- Concrete sealing & epoxy shop drawings, submittals & scheduling
- Plumbing shop drawings & submittals
- Light fixtures

2.3

- Demo structure and dispose of building and concrete
- Modify water service to be a yard hydrant
- Import & compact 6" class V for new pavement
- Import & place 4" of topsoil over entire disturbed area
- Hydrpseed all disturbed areas

Description	Labor	Material	Equipment	Subcontract	Other	Price
Item 2.1 Credit	\$-128,640.00	\$-150,739.00	\$-16,706.00	\$-170,915.00		\$-467,000.00
Item 2.2 Cost incurred		\$47,046.00		\$21,646.00		\$68,692.00
Item 2.3	\$3,600.00		\$5,000.00	\$39,000.00		\$47,600.00
					Subtotal:	\$-350,708.00
		Self-performed OH/FEE		\$55,646.00	10.00%	\$5,564.60
		Subcontracted OH/FEE		\$60,646.00	5.00%	\$3,032.30
					Total:	\$-342,111.10

Met-Con Construction, Inc.

15760 Acorn Trail
Faribault, MN 55021
Ph : (507)332-2266

Change Request

To: Stantec Architecture Inc.
733 Marquette Ave S, Ste 1000
Minneapolis, MN 55402
Ph: (612)712-2000

Date: 6/16/22
Job: 43110 City of Waseca/Clear Lake Park
Phone:

The schedule is not affected by this change.
If you have any questions, please contact me at .

Submitted by:

Approved by: _____
Date: _____

Met-Con Construction, Inc.

15760 Acorn Trail
Faribault, MN 55021
Ph : (507)332-2266

Change Request

To: Stantec Architecture Inc.
733 Marquette Ave S, Ste 1000
Minneapolis, MN 55402
Ph: (612)712-2000

Date: 6/13/22
Job: 43110 City of Waseca/Clear Lake Park
Phone:

Description: PR#06

We are pleased to offer the following specifications and pricing to make the following changes:

Item NO. 1: Revise work scope at Johnson Pavillion

1A Demo:

- Demo existing block wall down to floor elevation

1B Earth work:

- Remove existing soils against West wall down to floor elevation
- Create temp berm
- Re-place excavated soils post construction

1C Masonry:

- Install new 10" CMU wall with reinforcing per PR
- Remove mens & womens bathroom interior masonry

1D Doors:

- Remove from scope per PR1

1E Epoxy flooring:

- Remove from scope per PR

1F Painting:

- Remove from scope per PR

1G Toilet partitions & accessories:

- Remove from scope per PR

1H Plumbing & HVAC:

- Remove bathrooms from scope
- Waterservice to be modified to be a hydrant

1I Electrical:

- Remove installation of lights & hand dryers (fixtures have been purchased & on hand, not included in credit)
- Relocate existing conduits/replace when new wall is installed (south wall)

Description	Labor	Material	Equipment	Subcontract	Other	Price
1A - Demo	\$7,200.00		\$2,000.00			\$9,200.00
1B - Earth Work				\$7,500.00		\$7,500.00
1C - Masonry	\$12,240.00	\$3,000.00	\$500.00			\$15,740.00
1C - Masonry	\$-5,891.00	\$-3,024.00	\$-240.00			\$-9,155.00
1D - Doors	\$-832.00	\$-2,362.00				\$-3,194.00
1E - Epoxy				\$-4,356.00		\$-4,356.00
1F - Painting				\$-2,110.00		\$-2,110.00
1G - Toilet partitions	\$-1,196.00	\$-8,409.00				\$-9,605.00
1G - Toilet accessories	\$-1,196.00	\$-5,856.00				\$-7,052.00
1H - Plumbing				\$-42,000.00		\$-42,000.00
1H - Plumbing				\$500.00		\$500.00

Met-Con Construction, Inc.

15760 Acorn Trail
Faribault, MN 55021
Ph : (507)332-2266

Change Request

To: Stantec Architecture Inc.
733 Marquette Ave S, Ste 1000
Minneapolis, MN 55402
Ph: (612)712-2000

Date: 6/13/22
Job: 43110 City of Waseca/Clear Lake Park
Phone:

11 - Electrical	\$-4,865.00			\$-4,865.00
11 - Electrical	\$950.00			\$950.00
			Subtotal:	\$-48,447.00
	Self-performed OH/FEE	\$24,940.00	10.00%	\$2,494.00
	Subcontracted OH/FEE	\$8,950.00	5.00%	\$447.50
			Total:	\$-45,505.50

The schedule is not affected by this change.

If you have any questions, please contact me at .

Submitted by:

Approved by: _____

Date: _____

8TH STREET SE RECONSTRUCTION & REHABILITATION PROJECT UPDATE (6-21-22)

Reconstruction Section North of the RR Tracks: Heselton Construction has completed the installation of new storm sewer pipe and structures and has begun the roadway subcut and subdrain installation. This week and next week they will continue the roadway subcut, installation of the subdrain, and placement of the subbase.

Rehabilitation Section South of the RR Tracks: Apart from some additional storm sewer and subdrain repairs at the SW corner of the 11th Ave intersection, Heselton Construction has completed the storm sewer, curb and gutter, sidewalk, and driveway improvements. No major work is expected for the next several weeks.