

**CITY COUNCIL WORK SESSION: Utilities**  
**CLOSED SESSION PER M.S. 13.D.05 re: purchase or sale of real property**

REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, NOVEMBER 16, 2021, 7:00 PM  
AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council **may not take action** on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

5. REQUESTS AND PRESENTATIONS
  6. CONSENT AGENDA
    - A. Minutes: Council Meeting & Work Session - November 2
    - B. Payroll & Expenditures
    - C. Approval of 2022 License Renewals
    - D. RCCA: Sanitary Sewer Lining Pay Request #1
  7. ACTION AGENDA
    - A. Public Hearing: Resolution 21-54: Approving Nuisance Property Abatement
    - B. Ordinance 1099: Property Re-Zoning
    - C. Public Hearing: Resolution 21-55 – Adding parcel to eligible tax abatement list
    - D. Resolution 21-56: Feasibility Report: 8th Street SE Project
    - E. Resolution 21-57: Final Plat Approval Extension - Fox Meadows 2nd Addition
  8. REPORTS
    - A. City Manager's Report
    - B. Commission Reports
      - Planning Commission -EDA
  9. ANNOUNCEMENTS
- 9B. CLOSED SESSION PER M.S. 13.D.05 re: purchase or sale of real property**
10. ADJOURNMENT

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, NOVEMBER 2, 2021

6A

**CALL TO ORDER/ROLL CALL**

1. The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

Councilmembers Present:      Jeremy Conrath              Ted Conrath  
   Daren Arndt                  John Mansfield  
   Mark Christiansen        R.D. Srp

Councilmember absent:      Allan Rose

Staff Present:                      Lee Mattson, City Manager  
   Mike Anderson, Assistant to the City Manager

Others Present:                  Debra Dobberstein, Resident  
   Jen Olsem, Student

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

2. A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

3. Motion was made by Arndt, seconded by Jeremy Conrath to approve the agenda as presented. Motion carried 6-0.

**PUBLIC COMMENT**

4. Debra Dobberstein approached the Council regarding the Gaiter Lake development. She gave them her and her neighbors input from the public meeting that was held on October 28, 2021. Mayor Srp informed Debra that she and the community would remain in the loop as discussions move forward.

**REQUESTS AND PRESENTATIONS**

5. None

**CONSENT AGENDA**

6. It was moved by Mansfield, seconded by Arndt to approve the Consent Agenda. The motion carried 6-0 and included the following items:
- A. Minutes –Regular City Council Meeting & Work Session October 19
  - B. Payroll & Expenditures
  - C. Resolution 21-52: MNDot & Airport Agreement
  - D. Resolution 21-53: Authorizing Feasibility Report
  - E. RCCA's: Approval of Final Project Payments (2021-04, 09, 13)
  - F. RCCA: Approval of Font-End Loader Quote

## **ACTION AGENDA**

- 7 A.     RCCA: Approval of Small Cities Development Program grant agreement

Motion was made by Jeremy Conrath, seconded by Christiansen to approve the agreement.  
Motion carried 6-0.

## **REPORTS**

- 8 A.     **City Manager's Report**

- No electric outages in October
- Southwest Minnesota Housing Partnership reports good feedback from their first public meeting on the Gaiter Lake/Lewer Property
- Staff does continue to work on convenience store opportunities on the south side of Waseca. Current providers have declined interest and we are looking at other options.
- Day care providers meeting received good input and Jeff Andrews from SMIF will be following up with us later this week
- MRC Polytechnic Task Force Meeting was held and the City is still the applicant for the Federal EDA Grant. The grant is still being developed and we also need a framework of how the partners will work together
- We are hopefully close to filling our HR Director vacancy

- B.     **Commission Reports**

### Fire Relief

- Working on the by-laws
- Will be discussing pension increase with Council in the future
- Soon to donate to Santa anonymous
- To consider renting friers for Onion Ring stand

### Park Board

- Clear Lake Park improvements for 2022
- Restrooms have been winterized
- Clear Lake Docks will be coming out second week in November
- Dog Park cost a total of \$102,132.16

## **ANNOUNCEMENTS**

9.     Christiansen:

- Good luck to Blue Jay football
- Boy scouts have their wreaths for sale
- Indoor Marching contest next week
- Food shelf has been moved to the basement of St. Johns Church

**ADJOURNMENT**

10. There being no further business to be brought before the Council, it was moved by Arndt, seconded by Jeremy Conrath to adjourn the meeting at 7:45 p.m. Motion carried 6-0.

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R.D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

MINUTES  
CITY COUNCIL WORK SESSION  
TUESDAY, NOVEMBER 2, 2021

The work session began at 6:00 p.m.

Councilmembers Present:	Daren Arndt	Roy Srp
	John Mansfield	Ted Conrath
	Jeremy Conrath	Mark Christiansen

Councilmember Absent: Allan Rose

Staff Present:

Lee Mattson, City Manager  
Carl Sonnenberg, Utilities/Public Works Director  
Mike Anderson, Assistant to the City Manager  
Alicia Fischer, Finance Director  
Nate Willey, City Engineer

**General Fund Budget**

Lee Mattson, City Manager, went over a list of items that staff has looked at in terms of reducing the levy from the not to exceed approval of 4.3% down to 3.1% for the Truth in Taxation meeting in December. Those items added and removed include:

- \$5,000 Task Force Contribution increase
- \$5994 Health Insurance increase
- \$(45,384.60) - .5 FTE City Clerk position removed
- \$(15,874) – Current Health Insurance Employee Changes decrease
- \$(2,000) – Administration Professional Services decrease
- \$(10,000) – Community Development Professional Services decrease
- \$(5,000) - Utility transfer revenue decrease
- \$12,765 IT Increase

All of these estimates are prior to the Open Enrollment meeting being held on November 9. There being no further discussion and no action taken, the work session adjourned at 6:55 p.m.

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R.D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

*Micah Fischer*

6B

LIST OF EXPENDITURES

November 16, 2021

*Lee A. Miller*

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City Council	0.00
Streets	27,364.34
Parks	14,458.09
Wastewater	7,836.75
Utility Administration	4,880.92
Utility Billing	7,610.69
Electric	14,321.45
Water	16,361.94
Building and Code Compliance	2,848.88
Police	61,231.69
Administration	5,059.32
Community Aides	602.00
Fire	7,779.93
Paid On Call Fire Department	3,347.70
Election Judges	0.00
Finance	8,652.09
Connections	2,401.26
Community Development	5,520.92
Engineering	16,101.08
Recreation	2,200.16
Econ Development	<u>6,304.55</u>

Total Gross Payroll	214,883.76
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*Less- Payroll Deductions	<u>(73,285.05)</u>
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Net Payroll Cost	\$	141,598.71
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\*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

October 29, 2021- November 12, 2021

Includes check #'s 157383-157425

Bank ACH Withdrawals.....	<u>831,862.70</u>
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GRAND TOTAL EXPENDITURES	\$	<u>973,461.41</u>
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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
<b>General Fund</b>						
11/02/2021	112105	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 10/31/202	101-21701-0000	20,367.08	M
Total 101217010000:					20,367.08	
11/02/2021	112101	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 10/31/2021	101-21702-0000	9,306.87	M
Total 101217020000:					9,306.87	
11/02/2021	112105	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/31/2021	101-21703-0000	8,484.72	M
11/02/2021	112105	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/31/2021	101-21703-0000	8,940.28	M
Total 101217030000:					17,425.00	
11/02/2021	112102	Public Employees Retirement Assn (ACH Adj		101-21704-0000	.07	M
11/02/2021	112102	Public Employees Retirement Assn (ACH PERA COORD Emplr 1% Pay Period: 10/31/2021		101-21704-0000	1,378.66	M
11/02/2021	112102	Public Employees Retirement Assn (ACH PERA COORDINATED Employee Pay Period: 10/31/20		101-21704-0000	8,961.38	M
11/02/2021	112102	Public Employees Retirement Assn (ACH PERA POLICE Employee Pay Period: 10/31/2021		101-21704-0000	7,565.88	M
11/02/2021	112102	Public Employees Retirement Assn (ACH PERA COORDINATED Employer Pay Period: 10/31/20		101-21704-0000	8,961.38	M
11/02/2021	112102	Public Employees Retirement Assn (ACH PERA POLICE Employer Pay Period: 10/31/2021		101-21704-0000	11,348.82	M
Total 101217040000:					38,216.19	
11/02/2021	157383	IBEW	IBEW UNION DUES Pay Period: 10/31/2021	101-21707-0000	342.73	
11/02/2021	157384	IUOE Local #70	FIRE UNION DUES Pay Period: 10/31/2021	101-21707-0000	150.78	
11/02/2021	157384	IUOE Local #70	IUOE UNION DUES Pay Period: 10/31/2021	101-21707-0000	696.60	
11/02/2021	157385	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 10/31/2021	101-21707-0000	762.00	
Total 101217070000:					1,952.11	
11/02/2021	157386	MN Life	LIFE INSURANCE MN Pay Period: 10/17/2021	101-21710-0000	9.70-	
11/02/2021	157386	MN Life	LIFE INSURANCE MN Pay Period: 10/31/2021	101-21710-0000	708.65	
11/02/2021	157386	MN Life	LIFE INSURANCE MN Pay Period: 10/31/2021	101-21710-0000	1,146.75	
11/02/2021	157386	MN Life	Adj to fix liability accts	101-21710-0000	9.70	
11/02/2021	157386	MN Life	Arik Nov Cobra	101-21710-0000	26.80	
11/02/2021	157386	MN Life	Carlson Adj	101-21710-0000	33.00-	
11/02/2021	157386	MN Life	Dulas Adj	101-21710-0000	40.55	
Total 101217100000:					1,889.75	
11/02/2021	112105	ACH Internal Revenue Service	MEDICARE Pay Period: 10/31/2021	101-21712-0000	2,818.28	M
11/02/2021	112105	ACH Internal Revenue Service	MEDICARE Pay Period: 10/31/2021	101-21712-0000	2,924.83	M
Total 101217120000:					5,743.11	
11/02/2021	112107	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 10/31/2021	101-21713-0000	1,165.00	M
11/02/2021	112107	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 10/31/2021	101-21713-0000	669.00	M
Total 101217130000:					1,834.00	
11/02/2021	112104	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 10/31/2021	101-21714-0000	150.00	M
11/02/2021	112104	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 10/31/2021	101-21714-0000	495.00	M
Total 101217140000:					645.00	
11/12/2021	112112	Further	FSA Reimbursement	101-21716-0000	421.52	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
11/02/2021	112108	Further	VEBA Contributions Pay Period: 10/31/2021	101-21716-0000	21,331.80	M
11/02/2021	112109	Further	HSA Contribution Pay Period: 10/31/2021	101-21716-0000	470.18	M
11/02/2021	112108	Further	HSA Contribution Pay Period: 10/31/2021	101-21716-0000	5,167.93	M
11/02/2021	112108	Further	Timlin Nov VEBA	101-21716-0000	513.17	M
Total 101217160000:					27,904.60	
11/02/2021	112103	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 10/31/2021	101-21717-0000	951.53	M
Total 101217170000:					951.53	
11/02/2021	112106	Delta Dental	DENTAL FAMILY Employee Pay Period: 10/17/2021	101-21719-0000	114.00	M
11/02/2021	112106	Delta Dental	DENTAL EE + CHLDRN Pay Period: 10/31/2021	101-21719-0000	157.40	M
11/02/2021	112106	Delta Dental	DENTAL SINGLE Employee Pay Period: 10/31/2021	101-21719-0000	551.00	M
11/02/2021	112106	Delta Dental	Adj to fix liability accts	101-21719-0000	114.00	M
11/02/2021	112106	Delta Dental	McKay Nov Cobra	101-21719-0000	29.00	M
11/02/2021	112106	Delta Dental	DENTAL FAMILY Employee Pay Period: 10/31/2021	101-21719-0000	1,026.00	M
11/02/2021	112106	Delta Dental	Rugger Nov Cobra	101-21719-0000	114.00	M
11/02/2021	112106	Delta Dental	DENTAL EE + SPOUSE Pay Period: 10/31/2021	101-21719-0000	416.15	M
11/02/2021	112106	Delta Dental	Ziemke Nov Cobra	101-21719-0000	29.00	M
11/02/2021	112106	Delta Dental	Dulas Adj	101-21719-0000	114.00	M
Total 101217190000:					2,436.55	
11/02/2021	112110	VSP	VISION FAMILY Employee Pay Period: 10/31/2021	101-21722-0000	127.14	M
11/02/2021	112110	VSP	VISION SINGLE Employee Pay Period: 10/31/2021	101-21722-0000	67.70	M
11/02/2021	112110	VSP	VISION + ONE Employee Pay Period: 10/31/2021	101-21722-0000	97.84	M
11/02/2021	112110	VSP	Ziemke Nov Cobra	101-21722-0000	6.77	M
11/02/2021	112110	VSP	Rugger Nov Cobra	101-21722-0000	12.23	M
11/02/2021	112110	VSP	Carlson Adj	101-21722-0000	20.31	M
11/02/2021	112110	VSP	Miller Adj	101-21722-0000	8.96	M
Total 101217220000:					300.33	
11/12/2021	20210805	Discover Waseca Tourism	August Lodging Tax	101-41110-4440	2,604.69	
11/12/2021	20210805	Discover Waseca Tourism	July Lodging Tax	101-41110-4440	3,100.59	
11/12/2021	20210805	Discover Waseca Tourism	September Lodging Tax	101-41110-4440	2,370.59	
Total 101411104440:					8,075.87	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-41320-1340	44.42	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-41320-1340	13.19	M
Total 101413201340:					57.61	
11/12/2021	20210811	Innovative Office Supply	Calendar	101-41320-2000	26.14	
Total 101413202000:					26.14	
11/12/2021	157413	Shred-it USA LLC	Monthly Service	101-41320-3100	17.75	
Total 101413203100:					17.75	
11/12/2021	20210799	APG Media of So MN LLC	SWPPP annual review	101-41320-3400	24.92	



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101413203400:					24.92
11/12/2021	157414	South Central College	October safety services	101-41320-4940	650.00
Total 101413204940:					650.00
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-41500-1340	76.86 M
Total 101415001340:					76.86
11/12/2021	20210811	Innovative Office Supply	Calendars	101-41500-2000	30.26
Total 101415002000:					30.26
11/12/2021	20210826	U.S. Bank - CC	MN GFOA Conference Lodging	101-41500-3300	408.63
11/12/2021	20210826	U.S. Bank - CC	Accidentally charge on city credit card	101-41500-3300	14.22
11/12/2021	20210826	U.S. Bank - CC	Lunch on way home from MNGFOA Conference	101-41500-3300	10.87
11/12/2021	20210826	U.S. Bank - CC	Accidentally charge on city credit card	101-41500-3300	46.73
Total 101415003300:					480.45
11/12/2021	20210813	Kennedy & Kennedy Law Office	October Legal Services	101-41600-3000	192.00
Total 101416003000:					192.00
11/12/2021	20210820	Pantheon Computer Systems Inc.	Battery back up Schroeder	101-41920-2050	84.95
Total 101419202050:					84.95
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	101-41920-3100	1,563.75
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	101-41920-3100	620.16
Total 101419203100:					2,183.91
11/12/2021	20210811	Innovative Office Supply	Calendars	101-41940-2000	20.13
Total 101419402000:					20.13
11/12/2021	20210809	H & J Fuel Inc	city hall generator	101-41940-2120	1,805.11
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-41940-2120	87.43
Total 101419402120:					1,892.54
11/12/2021	20210800	Border States Electric Supply	Electrician Materials	101-41940-2230	95.19
Total 101419402230:					95.19
11/12/2021	157393	Bizzy Bee Cleaning LLC	Restroom Cleaning	101-41940-3100	475.00
11/12/2021	157399	Cintas Corporation	Floor mat service	101-41940-3100	45.60
11/12/2021	20210804	Culligan	RO Lease	101-41940-3100	28.95
11/12/2021	157409	Orkin Pest Control	City Hall Pest Control	101-41940-3100	95.00
11/12/2021	20210829	Waste Management of Southern MN	October Service	101-41940-3100	194.92
Total 101419403100:					839.47

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
11/12/2021	112114	City of Waseca	October Utilities	101-41940-3800	1,617.73	M
Total 101419403800:					1,617.73	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-41950-1340	56.33	M
Total 101419501340:					56.33	
11/12/2021	20210831	WSB & Associates Inc	General Planning	101-41950-3000	283.00	
Total 101419503000:					283.00	
11/12/2021	20210799	APG Media of So MN LLC	Planning Commission hearing notice	101-41950-3400	58.50	
11/12/2021	157424	Waseca County Recorder	Recordings	101-41950-3400	92.00	
Total 101419503400:					150.50	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-42100-1340	526.68	M
Total 101421001340:					526.68	
11/12/2021	20210811	Innovative Office Supply	Office Supplies - Police	101-42100-2000	28.96	
Total 101421002000:					28.96	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-42100-2120	2,589.00	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-42100-2120	5.00	
Total 101421002120:					2,594.00	
11/12/2021	20210826	U.S. Bank - CC	Sanitizer and Clorox wipes	101-42100-2170	15.58	
11/12/2021	20210826	U.S. Bank - CC	Mailed kit #2021-6888	101-42100-2170	11.90	
Total 101421002170:					27.48	
11/02/2021	157271	Waseca County License Bureau	Forfeiture title -police	101-42100-2220	27.00-	V
Total 101421002220:					27.00-	
11/12/2021	157393	Bizzy Bee Cleaning LLC	Restroom Cleaning	101-42100-3100	237.50	
11/12/2021	157399	Cintas Corporation	Floor Mats	101-42100-3100	8.88	
11/12/2021	157399	Cintas Corporation	Floor Mats	101-42100-3100	8.88	
11/12/2021	20210804	Culligan	Culligan Police	101-42100-3100	29.95	
11/12/2021	157413	Shred-it USA LLC	Monthly Service	101-42100-3100	17.73	
11/12/2021	157417	Thomson Reuters - West	Clear expense	101-42100-3100	280.78	
11/12/2021	20210829	Waste Management of Southern MN	October Service	101-42100-3100	88.73	
Total 101421003100:					672.45	
11/12/2021	112115	Verizon Wireless	Monthly Billing	101-42100-3200	938.83	M
11/12/2021	112115	Verizon Wireless	Monthly Billing	101-42100-3200	41.25	M
Total 101421003200:					980.08	
11/12/2021	20210826	U.S. Bank - CC	DMT Recertification Course	101-42100-3300	75.00	
11/12/2021	20210826	U.S. Bank - CC	Lodging for MN GFOA Annual Conference	101-42100-3300	408.63	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101421003300:					483.63	
11/12/2021	112114	City of Waseca	October Utilities	101-42100-3800	807.71	M
Total 101421003800:					807.71	
11/12/2021	20210826	U.S. Bank - CC	Meal while at Swat Training	101-42100-4370	12.38	
Total 101421004370:					12.38	
11/12/2021	157421	Waseca Clarks Grove Vet Clinic LLP	animal control expense	101-42150-3100	184.79	
Total 101421503100:					184.79	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-42200-1340	64.21	M
Total 101422001340:					64.21	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-42200-2120	137.96	
Total 101422002120:					137.96	
11/12/2021	20210801	Central Fire Protection Inc.	Fire Extg. re-charge	101-42200-2160	25.00	
Total 101422002160:					25.00	
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	101-42200-2170	33.30	
11/12/2021	20210826	U.S. Bank - CC	covers for hooks on water rescue equipment	101-42200-2170	20.82	
Total 101422002170:					54.12	
11/12/2021	157403	Fire Safety USA Inc.	Fire Gear	101-42200-2180	1,470.00	
11/12/2021	157403	Fire Safety USA Inc.	Safety Vests	101-42200-2180	464.45	
11/12/2021	157408	My-Lor Inc	ID Tags	101-42200-2180	171.15	
11/12/2021	20210826	U.S. Bank - CC	Uniform Allowance-Youngberg	101-42200-2180	391.29	
Total 101422002180:					2,496.89	
11/12/2021	157404	Heiman Inc	replacement hose for Janesville fire	101-42200-2210	337.90	
Total 101422002210:					337.90	
11/12/2021	20210803	Connors Plumbing & Heating Inc.	Truck Bay heater check	101-42200-2230	180.00	
Total 101422002230:					180.00	
11/12/2021	157406	MacQueen Equipment Inc.	New water level gages	101-42200-2240	790.23	
Total 101422002240:					790.23	
11/12/2021	157393	Bizzy Bee Cleaning LLC	Restroom Cleaning	101-42200-3100	237.50	
11/12/2021	157399	Cintas Corporation	Floor Mats	101-42200-3100	8.87	
11/12/2021	157399	Cintas Corporation	Floor Mats	101-42200-3100	8.87	
11/12/2021	20210829	Waste Management of Southern MN	October Service	101-42200-3100	88.74	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101422003100:					343.98
11/12/2021	112115	Verizon Wireless	Monthly Billing	101-42200-3200	46.25 M
Total 101422003200:					46.25
11/12/2021	20210826	U.S. Bank - CC	Lodging for Chiefs conference-duluth-forshee, kahnke a	101-42200-3300	2,254.41
Total 101422003300:					2,254.41
11/12/2021	157398	Centerpoint Energy	Monthly Service	101-42200-3800	24.21
11/12/2021	112114	City of Waseca	October Utilities	101-42200-3800	807.72 M
11/12/2021	112114	City of Waseca	October Utilities	101-42200-3800	43.14 M
Total 101422003800:					875.07
11/12/2021	20210826	U.S. Bank - CC	Recertification of 6 fire fighters	101-42200-4330	150.00
11/12/2021	157419	Volunteer Firefighters Benefit Assn	New Firefighter benefit	101-42200-4330	70.00
Total 101422004330:					220.00
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-42400-1340	25.31 M
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-42400-1340	7.28 M
Total 101424001340:					32.59
11/12/2021	20210802	City Building Inspection Services LLC	Building inspections	101-42400-3000	8,921.68
Total 101424003000:					8,921.68
11/12/2021	112115	Verizon Wireless	Monthly Billing	101-42400-3200	24.15 M
Total 101424003200:					24.15
11/12/2021	20210826	U.S. Bank - CC	Meal while at Conference	101-42400-3300	23.09
11/12/2021	20210826	U.S. Bank - CC	Meal while at Conference	101-42400-3300	23.83
11/12/2021	20210826	U.S. Bank - CC	Lodging while at conference	101-42400-3300	653.01
Total 101424003300:					699.93
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43000-1340	7.50 M
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43000-1340	107.51 M
Total 101430001340:					115.01
11/12/2021	20210811	Innovative Office Supply	Calendars	101-43000-2000	9.46
Total 101430002000:					9.46
11/12/2021	112115	Verizon Wireless	Monthly Billing	101-43000-3200	41.25 M
Total 101430003200:					41.25
11/12/2021	20210826	U.S. Bank - CC	Recertification Class-Schwartz	101-43000-3300	120.00
11/12/2021	20210826	U.S. Bank - CC	Recertification Class-Schwartz	101-43000-3300	155.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
11/12/2021	20210830	Willey, Nate	Reimbursement for training meal	101-43000-3300	95.01	
Total 101430003300:					370.01	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43100-1340	102.26	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43100-1340	2.31	M
Total 101431001340:					104.57	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-43100-2120	2,907.57	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-43100-2120	226.86	
Total 101431002120:					3,134.43	
11/12/2021	20210800	Border States Electric Supply	shop cord ends for camera trailer	101-43100-2170	103.78	
11/12/2021	157400	Cintas Corporation	First aid cabinet supplies	101-43100-2170	80.05	
11/12/2021	157423	Waseca County Landfill	Garbage	101-43100-2170	110.97	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	43.59	
Total 101431002170:					338.39	
11/12/2021	157392	Aramark Uniform Services	uniform service	101-43100-2180	186.78	
11/12/2021	157392	Aramark Uniform Services	uniform service	101-43100-2180	186.78	
Total 101431002180:					373.56	
11/12/2021	20210829	Waste Management of Southern MN	October Service	101-43100-3100	178.37	
Total 101431003100:					178.37	
11/12/2021	157398	Centerpoint Energy	Monthly Service	101-43100-3800	24.21	
11/12/2021	112114	City of Waseca	October Utilities	101-43100-3800	43.13	M
11/12/2021	112114	City of Waseca	October Utilities	101-43100-3800	750.72	M
Total 101431003800:					818.06	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43125-1340	26.51	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43125-1340	2.31	M
Total 101431251340:					28.82	
11/12/2021	157396	Cargill Inc. - Salt Division	Road salt	101-43125-2170	5,909.25	
Total 101431252170:					5,909.25	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43170-1340	5.68	M
Total 101431701340:					5.68	
11/12/2021	112114	City of Waseca	October Utilities	101-43170-3800	182.51	M
Total 101431703800:					182.51	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43220-1340	9.47	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101432201340:					9.47	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-45130-1340	15.63	M
Total 101451301340:					15.63	
11/12/2021	20210811	Innovative Office Supply	Calendars	101-45130-2000	15.36	
Total 101451302000:					15.36	
11/12/2021	20210829	Waste Management of Southern MN	WP Waste Management	101-45130-3100	62.21	
Total 101451303100:					62.21	
11/12/2021	112114	City of Waseca	October Utilities	101-45130-3800	790.31	M
Total 101451303800:					790.31	
11/12/2021	20210829	Waste Management of Southern MN	TLCF - Waste Management Service	101-45180-3100	37.06	
Total 101451803100:					37.06	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-45180-4000	14.99	
Total 101451804000:					14.99	
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-45200-1340	94.50	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-45200-1340	3.91	M
Total 101452001340:					98.41	
11/12/2021	20210811	Innovative Office Supply	Calendars	101-45200-2000	4.83	
Total 101452002000:					4.83	
11/12/2021	157394	Bock's Service Inc.	Motor Fuel	101-45200-2120	33.94	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-45200-2120	723.89	
Total 101452002120:					757.83	
11/12/2021	20210804	Culligan	Park Dept Water	101-45200-2170	24.00	
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	101-45200-2170	72.54	
11/12/2021	20210826	U.S. Bank - CC	Tree Water Bags	101-45200-2170	283.35	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	162.40	
Total 101452002170:					542.29	
11/12/2021	20210826	U.S. Bank - CC	Staff Uniforms	101-45200-2180	384.89	
11/12/2021	157420	Wallace Carlson Printing	Embroidery	101-45200-2180	107.25	
Total 101452002180:					492.14	
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	101-45200-2210	42.02	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452002210:					42.02
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	101-45200-2230	1.85
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	3.01-
Total 101452002230:					1.16-
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	259.99
Total 101452002400:					259.99
11/12/2021	20210812	Jobs Plus Inc.	City Parks - October Jobs Plus	101-45200-3100	466.05
11/12/2021	157423	Waseca County Landfill	Landfill fees	101-45200-3100	40.14
11/12/2021	157423	Waseca County Landfill	Landfill fees	101-45200-3100	18.88
11/12/2021	157423	Waseca County Landfill	Landfill fees	101-45200-3100	50.00
11/12/2021	20210829	Waste Management of Southern MN	October Service	101-45200-3100	27.85
11/12/2021	20210829	Waste Management of Southern MN	Parks - October Waste Management Service	101-45200-3100	997.36
Total 101452003100:					1,600.28
11/12/2021	112114	City of Waseca	October Utilities	101-45200-3800	432.46 M
Total 101452003800:					432.46
11/12/2021	157397	Cemstone Concrete Materials LLC	Trail Map Concrete	101-45200-4000	394.25
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	101-45200-4000	4.10
11/12/2021	20210826	U.S. Bank - CC	Lumber & Fastners for fishing pier repairs	101-45200-4000	299.01
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-45200-4000	149.69
Total 101452004000:					847.05
11/12/2021	20210814	Kramer, Jason	Chain Saw Sharpening	101-45200-4040	22.00
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	101-45200-4040	44.99
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-45200-4040	5.01
Total 101452004040:					72.00
11/12/2021	157412	Rent 'N' Save Portable Services	Sept Parks - Portable Toilets	101-45200-4100	517.00
11/12/2021	157412	Rent 'N' Save Portable Services	October Parks - Portable Toilets	101-45200-4100	382.00
Total 101452004100:					899.00
11/12/2021	157409	Orkin Pest Control	Library-Pest control	101-45500-3100	70.00
11/12/2021	20210822	ServiceMaster by Ayotte	Library service	101-45500-3100	790.00
11/12/2021	20210829	Waste Management of Southern MN	Library service	101-45500-3100	56.73
Total 101455003100:					916.73
11/12/2021	112114	City of Waseca	October Utilities	101-45500-3800	838.22 M
Total 101455003800:					838.22
11/12/2021	20210803	Connors Plumbing & Heating Inc.	library small boiler repair	101-45500-4000	492.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101455004000:					492.00
Total General Fund:					190,471.75
<b>Airport</b>					
11/12/2021	20210824	Toltz King Duvall Anderson & Assoc Inc.	Airport T-Hangar design	230-49810-3000	13,120.00
Total 230498103000:					13,120.00
11/12/2021	112114	City of Waseca	October Utilities	230-49810-3800	69.24 M
Total 230498103800:					69.24
Total Airport:					13,189.24
<b>Recovery Coordinator Grant</b>					
11/02/2021	112111	Reliance Standard	November LTD Insurance	256-46500-1340	29.61 M
Total 256465001340:					29.61
Total Recovery Coordinator Grant:					29.61
<b>Economic Development-General f</b>					
11/02/2021	112111	Reliance Standard	November LTD Insurance	261-46700-1340	13.20 M
Total 261467001340:					13.20
Total Economic Development-General f:					13.20
<b>Safe Haven Grant</b>					
11/02/2021	112111	Reliance Standard	November LTD Insurance	279-46350-1340	18.05 M
Total 279463501340:					18.05
11/12/2021	112115	Verizon Wireless	Monthly Billing	279-46350-3200	41.25 M
Total 279463503200:					41.25
Total Safe Haven Grant:					59.30
<b>PEG Channel</b>					
11/12/2021	157410	RadioShack	HDMI Cable	290-41920-2170	29.99
Total 290419202170:					29.99
Total PEG Channel:					29.99
<b>Capital Improvement</b>					
11/12/2021	20210798	American Engineering Testing Inc	Density Testing for Street Dept. Parking Lot	430-43010-5245	301.25
Total 430430105245:					301.25
11/12/2021	20210826	U.S. Bank - CC	Dog park supplies-litter bags and dispensers	430-43010-5320	1,494.00
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	430-43010-5320	12.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 430430105320:					1,506.00
11/12/2021	157416	Stantec Consulting Services Inc	TH13 Safe Routes to School Eng. Services	430-43010-5430	3,030.28
11/12/2021	157418	Ulland Brothers Inc	SRTS Trail Improvements Payment No. 3	430-43010-5430	102,720.04
Total 430430105430:					105,750.32
11/12/2021	157416	Stantec Consulting Services Inc	8th St SE Eng. Services	430-43010-5560	25,748.55
Total 430430105560:					25,748.55
Total Capital Improvement:					133,306.12
<b>Water</b>					
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	601-49401-2170	109.99
Total 601494012170:					109.99
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	601-49401-2230	4.98
Total 601494012230:					4.98
11/12/2021	20210815	M & R Electric Inc.	well 5 safe start	601-49401-3100	384.09
11/12/2021	20210815	M & R Electric Inc.	well 1 comm fail issue	601-49401-3100	132.00
Total 601494013100:					516.09
11/12/2021	112114	City of Waseca	October Utilities	601-49401-3800	9,339.16 M
11/12/2021	157425	Xcel Energy	October Service	601-49401-3800	174.75
Total 601494013800:					9,513.91
11/12/2021	20210815	M & R Electric Inc.	well 3 heater	601-49401-4000	1,434.20
Total 601494014000:					1,434.20
11/02/2021	112105	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/31/2021	601-49430-0000	455.56 M
11/02/2021	112105	ACH Internal Revenue Service	MEDICARE Pay Period: 10/31/2021	601-49430-0000	106.55 M
Total 601494300000:					562.11
11/02/2021	112111	Reliance Standard	November LTD Insurance	601-49430-1340	21.50 M
11/02/2021	112111	Reliance Standard	November LTD Insurance	601-49430-1340	27.31 M
Total 601494301340:					48.81
11/12/2021	157422	Waseca County Highway Department	Monthly billing	601-49430-2120	540.15
Total 601494302120:					540.15
11/12/2021	157392	Aramark Uniform Services	uniforms	601-49430-2180	18.91
Total 601494302180:					18.91
11/12/2021	157392	Aramark Uniform Services	uniforms	601-49430-3100	18.91

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
11/12/2021	20210808	Gopher State One-Call Inc	Location calls - October	601-49430-3100	58.95	
11/12/2021	20210827	Utility Consultants Inc	Coliform Testing	601-49430-3100	210.00	
Total 601494303100:					287.86	
11/12/2021	112115	Verizon Wireless	Monthly Billing	601-49430-3200	40.01	M
Total 601494303200:					40.01	
11/12/2021	157414	South Central College	Safety Program	601-49430-4940	216.66	
Total 601494304940:					216.66	
11/12/2021	20210811	Innovative Office Supply	Calendars and other office supplies	601-49585-2000	50.30	
Total 601495852000:					50.30	
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	601-49585-3000	173.75	
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	601-49585-3000	41.34	
Total 601495853000:					215.09	
11/12/2021	20210817	MAS Communications Inc.	Answering service - November	601-49585-3200	52.98	
Total 601495853200:					52.98	
11/02/2021	112111	Reliance Standard	November LTD Insurance	601-49586-1340	2.94	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	601-49586-1340	14.22	M
Total 601495861340:					17.16	
11/12/2021	157416	Stantec Consulting Services Inc	N State St Water Main Design	601-49593-5300	18,409.90	
11/12/2021	157416	Stantec Consulting Services Inc	West Interchange Utilities Plan	601-49593-5300	6,261.50	
11/12/2021	157416	Stantec Consulting Services Inc	Brown Ave Watermain Engineering Services	601-49593-5300	20,908.68	
Total 601495935300:					45,580.08	
11/12/2021	157405	KLM Engineering Inc	Water Tower Equipment	601-49593-5400	9,300.00	
Total 601495935400:					9,300.00	
Total Water:					68,509.29	
<b>Sanitary Sewer</b>						
11/02/2021	112111	Reliance Standard	November LTD Insurance	602-49470-1340	34.08	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	602-49470-1340	2.31	M
Total 602494701340:					36.39	
11/12/2021	20210808	Gopher State One-Call Inc	Location calls - October	602-49470-3100	58.95	
Total 602494703100:					58.95	
11/12/2021	112115	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	M
11/12/2021	112115	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	M
11/12/2021	112115	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 602494703200:					120.03	
11/12/2021	112114	City of Waseca	October Utilities	602-49470-3800	1,091.45	M
Total 602494703800:					1,091.45	
11/02/2021	112111	Reliance Standard	November LTD Insurance	602-49480-1340	64.50	M
Total 602494801340:					64.50	
11/12/2021	20210826	U.S. Bank - CC	Lab supplies	602-49480-2000	22.54	
Total 602494802000:					22.54	
11/12/2021	20210809	H & J Fuel Inc	fuel	602-49480-2120	32.99	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	602-49480-2120	70.45	
Total 602494802120:					103.44	
11/12/2021	157402	Double A Custom Pumping Inc	Biosolids Application	602-49480-2150	10,016.72	
Total 602494802150:					10,016.72	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	5.99	
Total 602494802170:					5.99	
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	602-49480-2210	71.20	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	602-49480-2210	1.78	
Total 602494802210:					72.98	
11/12/2021	157395	Builders First Source Inc	Lumber	602-49480-2230	33.19	
11/12/2021	157395	Builders First Source Inc	Lumber	602-49480-2230	295.36	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	602-49480-2230	48.98	
Total 602494802230:					377.53	
11/12/2021	157416	Stantec Consulting Services Inc	WWTP Engineering Services	602-49480-3000	5,348.25	
11/12/2021	157416	Stantec Consulting Services Inc	WWTP Modeling Review	602-49480-3000	507.00	
11/12/2021	157416	Stantec Consulting Services Inc	Barscreen Analysis	602-49480-3000	6,228.75	
Total 602494803000:					12,084.00	
11/12/2021	157399	Cintas Corporation	Janitorial Supplies	602-49480-3100	19.10	
11/12/2021	20210815	M & R Electric Inc.	Electrician	602-49480-3100	176.00	
11/12/2021	157415	Spee-Dee Delivery Service Inc.	Shipping	602-49480-3100	25.59	
11/12/2021	20210827	Utility Consultants Inc	Permit Testing	602-49480-3100	2,483.97	
11/12/2021	20210829	Waste Management of Southern MN	Waste Mgmt	602-49480-3100	351.95	
Total 602494803100:					3,056.61	
11/12/2021	112115	Verizon Wireless	Monthly Billing	602-49480-3200	47.68	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 602494803200:					47.68	
11/12/2021	112114	City of Waseca	October Utilities	602-49480-3800	683.31	M
Total 602494803800:					683.31	
11/12/2021	157414	South Central College	Safety Program	602-49480-4940	216.66	
Total 602494804940:					216.66	
11/02/2021	112111	Reliance Standard	November LTD Insurance	602-49585-1340	21.36	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	602-49585-1340	21.36	M
Total 602495851340:					42.72	
11/12/2021	20210811	Innovative Office Supply	Calendars and other office supplies	602-49585-2000	56.00	
Total 602495852000:					56.00	
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	602-49585-3000	173.75	
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	602-49585-3000	41.34	
Total 602495853000:					215.09	
11/12/2021	20210817	MAS Communications Inc.	Answering service - November	602-49585-3200	52.99	
Total 602495853200:					52.99	
11/02/2021	112111	Reliance Standard	November LTD Insurance	602-49586-1340	2.94	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	602-49586-1340	14.22	M
Total 602495861340:					17.16	
11/12/2021	157416	Stantec Consulting Services Inc	West Interchange Utilities Plan	602-49593-5300	6,261.50	
11/12/2021	157416	Stantec Consulting Services Inc	Sanitary Sewer Modeling Fifth St SE	602-49593-5300	73.50	
Total 602495935300:					6,335.00	
Total Sanitary Sewer:					34,777.74	
<b>Electric Utility</b>						
11/12/2021	112113	SMMPA	SMMPA Power	604-49550-3810	374,696.38	M
Total 604495503810:					374,696.38	
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49570-1340	3.51	M
Total 604495701340:					3.51	
11/12/2021	112114	City of Waseca	October Utilities	604-49570-3800	69.04	M
Total 604495703800:					69.04	
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49571-1340	77.35	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495711340:					77.35
11/12/2021	157422	Waseca County Highway Department	Monthly billing	604-49571-2120	624.39
Total 604495712120:					624.39
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	44.98
Total 604495712170:					44.98
11/12/2021	20210808	Gopher State One-Call Inc	Location calls - October	604-49571-3100	58.95
Total 604495713100:					58.95
11/12/2021	112115	Verizon Wireless	Monthly Billing	604-49571-3200	80.02 M
Total 604495713200:					80.02
11/12/2021	157414	South Central College	Safety Program	604-49571-4940	216.68
Total 604495714940:					216.68
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49572-1340	7.78 M
Total 604495721340:					7.78
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49573-1340	14.02 M
Total 604495731340:					14.02
11/12/2021	20210823	Stuart C. Irby Company	Fuses S&C	604-49573-2230	4,300.00
Total 604495732230:					4,300.00
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49574-1340	3.94 M
Total 604495741340:					3.94
11/12/2021	112114	City of Waseca	October Utilities	604-49574-3800	249.77 M
Total 604495743800:					249.77
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49584-1340	2.96 M
Total 604495841340:					2.96
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49585-1340	21.51 M
Total 604495851340:					21.51
11/12/2021	20210811	Innovative Office Supply	Calendars and other office supplies	604-49585-2000	40.65
Total 604495852000:					40.65
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	604-49585-3000	173.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	604-49585-3000	41.34
Total 604495853000:					215.09
11/12/2021	20210817	MAS Communications Inc.	Answering service - November	604-49585-3200	52.99
Total 604495853200:					52.99
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49586-1340	5.63 M
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49586-1340	14.65 M
Total 604495861340:					20.28
11/12/2021	157413	Shred-it USA LLC	Monthly Service	604-49586-3100	17.75
Total 604495863100:					17.75
11/12/2021	20210800	Border States Electric Supply	conversion supplies	604-49593-5300	129.26
Total 604495935300:					129.26
Total Electric Utility:					380,947.30
<b>Storm Water Utility</b>					
11/02/2021	112111	Reliance Standard	November LTD Insurance	651-43140-1340	11.36 M
Total 651431401340:					11.36
11/12/2021	112114	City of Waseca	October Utilities	651-43140-3800	69.28 M
Total 651431403800:					69.28
11/12/2021	20210806	ESS Brothers & Sons Inc	Butyle rope, MH castings	651-43140-4000	1,005.26
Total 651431404000:					1,005.26
11/02/2021	112111	Reliance Standard	November LTD Insurance	651-49585-1340	3.38 M
Total 651495851340:					3.38
Total Storm Water Utility:					1,089.28
<b>Central Garage Services</b>					
11/02/2021	112111	Reliance Standard	November LTD Insurance	701-43180-1340	39.19 M
Total 701431801340:					39.19
11/12/2021	20210810	Huber Supply Co Inc	tank rental	701-43180-2170	11.87
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	701-43180-2170	54.06
11/12/2021	20210819	Owatonna Shoe Company	Safety Boots-Miller	701-43180-2170	187.00
11/12/2021	20210826	U.S. Bank - CC	Breakroom and office supplies	701-43180-2170	53.50
Total 701431802170:					306.43
11/12/2021	157401	Dave Syverson Ford Inc.	multi function turn signal switch #25X	701-43180-2210	226.67
11/12/2021	157403	Fire Safety USA Inc.	air eject for fire truck	701-43180-2210	261.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/12/2021	157406	MacQueen Equipment Inc.	sweeper parts	701-43180-2210	197.77
11/12/2021	20210816	ManagerPlus LLC	managerplus contract renewal	701-43180-2210	2,222.64
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	701-43180-2210	542.38
11/12/2021	20210821	Pomp's Tire Service Inc	dismount & mount new tires #20	701-43180-2210	559.52
11/12/2021	157411	Redneck Inc	axle assem. for reel trailer	701-43180-2210	272.37
11/12/2021	20210825	Truck Center Companies	windshield washer cap	701-43180-2210	8.36
11/12/2021	20210826	U.S. Bank - CC	Tarps for 20 & 21	701-43180-2210	518.63
11/12/2021	20210826	U.S. Bank - CC	Hose & Fittings for bobcat broom	701-43180-2210	102.19
11/12/2021	20210826	U.S. Bank - CC	Lug nuts for leaf vac	701-43180-2210	71.79
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	701-43180-2210	51.94
11/12/2021	20210832	Zarnoth Brush Works Inc.	pallet of sweeper gutter brooms	701-43180-2210	3,110.00
Total 701431802210:					8,145.26
11/12/2021	20210826	U.S. Bank - CC	Monthly Diagnostic program fee	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					8,639.88
<b>Property and Liability Insuran</b>					
11/12/2021	20210807	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
Total Property and Liability Insuran:					800.00
Grand Totals:					831,862.70

## Report Criteria:

Report type: GL detail  
[Report].Amount = {<>} 0

<b>Title:</b>	2022 LICENSE RENEWALS		
<b>Meeting Date:</b>	November 16, 2021	<b>Agenda Item Number:</b>	<b>6C</b>
<b>Action:</b>	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	List of 2022 Licensees
<b>Originating Department:</b>	Administration	<b>Presented By:</b>	Consent Agenda
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Motion to approve 2022 License Renewals as presented, pending Staff receiving Cert. of Liability Insurance and payments.		

**BACKGROUND:** Attached is a list of the Liquor, Tobacco, and Garbage License renewals for 2022. Applicants are required to submit completed application, appropriate fee and a Certificate of Insurance for liquor liability coverage.

There is only one change for 2022: Sportsman Stop is adding Off-Sale.

It should be noted the City may issue up to ten (10) On Sale liquor licenses and ten (10) Off Sale licenses. There City has not reached that number of licenses and has the ability to grant more if applied for.

The Police Department has conducted background checks on each of the license applicants. The results of the records check did not reveal any criminal convictions, arrest data and/or suspicious activity that would be of interest pertaining to the liquor license renewals.

**RECOMMENDATION:** Motion to approve the license renewals as listed pending Certificates of Liability Insurance and payments received by Staff.



**2022 Liquor Licensees**

<b><u>Establishment</u></b>	<b><u>License Type</u></b>
American Legion	Club On Sale/Sunday
VFW Post 1642	Club On Sale
The Boathouse	On Sale Sunday On Sale
Box Car Bar	On Sale/Off Sale/ Sunday
El Tequila Restaurant	On Sale Sunday On Sale
Barden's Bar	On Sale Off Sale Sunday On Sale
Mis Tres Flores	On Sale
Katie O'Leary's	On Sale Off Sale Sunday On Sale
The Warehouse & Club 57	On Sale Off Sale Sunday On Sale
Starfire Event Center	On Sale Sunday On Sale
Kwik Trips	3.2 Off Sale
Cashwise Wine & Spirits	Off Sale
Wal-Mart Stores	Off Sale
Ward House Brewery	Brewer/Tap Room
Yellow Mushroom	On Sale Wine/Sunday
The Bar on Main	On Sale, Sunday On Sale
The Mill	On Sale/Sunday Off Sale/Sunday
Oscars & El Molino	On Sale/Sunday
Sportsman Stop	Off Sale

### **2022 Tobacco Licensees**

Casey's General Stores (North and South)

Kwik Trip (West and North)

Walmart

Cashwise Wine & Spirits

Sportsman Stop

By The Way

Smoke Shop

### **2022 Garbage Hauler Licensees**

Stewart Sanitation

West Central Sanitation

LJP

Waste Management

<b>Title:</b>	Sanitary Sewer Lining Project Pay Request No.1		
<b>Meeting Date:</b>	November 16, 2021	<b>Agenda Item Number:</b>	<b>6D</b>
<b>Action:</b>	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Attached Pay Request No.1
<b>Originating Department:</b>	Sanitary Sewer	<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>			
<b>How does this item pertain to Vision 2030 goals?</b>	Removing Inflow and Infiltration (I&I) from the sanitary sewer collection system enhances high quality community assets by increasing collection system and WWTP hydraulic capacity, and by reducing basement flooding and wastewater releases to the environment.		

**BACKGROUND:** The City is under a Schedule of Compliance (SOC) by the MPCA (Minnesota Pollution Control Agency) with our State mandated wastewater permit to remove I&I from the sanitary sewer system. To accomplish this unfunded State mandate, the City Council has adopted a new I&I ordinance and has authorized staff to remove I&I from the total sanitary sewer system. As a reminder, I&I includes sources of clean ground water & rainwater that enter the sanitary sewer system. Our demonstration project to continue compliance with the SOC has been to install plastic liners in City sewers in the residential neighborhood just north of Clear Lake Park. Staff intends to plan further pipe lining projects in the coming years, including 2022.

**BUDGET IMPACT:** The original construction contract amount was \$314, 945. The revised contract amount is \$243,225.70, as previously explained. The amount requested for this payment is \$150,393.32.

**ALTERNATIVES CONSIDERED:** NA.

**RECOMMENDATION:** City Council authorizes the City Manager to approve attached Pay Request No.1.



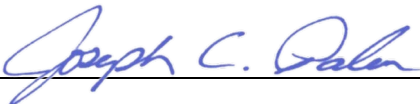
Owner: City of Waseca, 508 State St. S., Waseca, MN 56093	Date: November 5, 2021
For Period: 10/4/2021 to 10/31/2021	Request No: 1
Contractor: Visu-Sewer, Inc., W230-N4855 Betker Dr., Pewaukee, WI 53072	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
WASECA PHASE 1 SANITARY SEWER IMPROVEMENTS  
STANTEC PROJECT NO. 193805190

SUMMARY

1	Original Contract Amount		\$	314,945.00
2	Change Order - Addition	\$	52,145.20	
3	Change Order - Deduction	\$	123,864.50	
4	Revised Contract Amount		\$	243,225.70
5	Value Completed to Date		\$	158,308.75
6	Material on Hand		\$	0.00
7	Amount Earned		\$	158,308.75
8	Less Retainage 5%		\$	7,915.43
9	Subtotal		\$	150,393.32
10	Less Amount Paid Previously		\$	0.00
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 1		\$	150,393.32

Recommended for Approval by:  
**STANTEC**

  
\_\_\_\_\_

Approved by Contractor:  
**VISU-SEWER, INC.**

\_\_\_\_\_

Approved by Owner:  
**CITY OF WASECA**

\_\_\_\_\_

\_\_\_\_\_

Specified Contract Completion Date:  
Dec. 17, 2021

\_\_\_\_\_

Date:

\_\_\_\_\_

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>PART 1: SANITARY SEWER REHABILITATION</b>							
1	MOBILIZATION	LS	1	\$5,212.50	1	1	\$5,212.50
2	TRAFFIC CONTROL	LS	1	\$2,500.00	1	1	\$2,500.00
3	BYPASS PUMPING	LS	1	\$4,500.00	1	1	\$4,500.00
4	SANITARY SEWER PIPE CLEANING AND TELEVISIONING	LF	3475	\$1.50	2791	2791	\$4,186.50
5	8" SEWER REHABILITATION, CIPP	LF	2800	\$36.75	2728	2728	\$100,254.00
6	8" PRE-LINER	LF	1400	\$0.50	0	0	\$0.00
7	10" SEWER REHABILITATION, CIPP	LF	675	\$43.00	0	0	\$0.00
8	10" PRE-LINER	LF	340	\$0.50	0	0	\$0.00
9	SERVICE REINSTATEMENT	EA	60	\$25.00	40	40	\$1,000.00
10	SEWER PIPE JOINT GROUTING	GAL	25	\$10.00	0	0	\$0.00
	TOTAL PART 1: SANITARY SEWER REHABILITATION						\$117,653.00
<b>PART 2: MANHOLE REHABILITATION</b>							
11	MOBILIZATION	LS	1	\$4,500.00	1	1	\$4,500.00
12	TRAFFIC CONTROL	LS	1	\$250.00	1	1	\$250.00
13	BYPASS PUMPING	LS	1	\$1,500.00	1	1	\$1,500.00
14	MH REHAB JOINT GROUTING	GAL	500	\$10.00			\$0.00
15	REHAB SANITARY SEWER MH	LF	175	\$360.00			\$0.00
16	BENCH AND INVERT REPAIR	SF	240	\$26.00			\$0.00
	TOTAL PART 2: MANHOLE REHABILITATION						\$6,250.00
<b>PART 3: STREET, ACCESS AND RESTORATION</b>							
17	REMOVE AND REPLACE ADJUSTING RINGS	EA	3	\$4,225.00			\$0.00
18	GROUND PROTECTION MATS	LF	250	\$1.00			\$0.00
	TOTAL PART 3: STREET, ACCESS AND RESTORATION						\$0.00
<b>ALTERNATES</b>							
<b>ALTERNATE 1: LATERAL CLEANING &amp; CCTV</b>							
19	MOBILIZATION	LS	1	\$65,000.00			\$0.00
20	TRAFFIC CONTROL	LS	1	\$500.00			\$0.00
21	CLEAN 4-6" LATERAL	LF	2800	\$0.10			\$0.00
22	CCTV LATERAL	LF	2800	\$0.10			\$0.00
23	SMOKE/DYE TESTING	LS	1	\$3,500.00			\$0.00
	TOTAL ALTERNATE 1: LATERAL CLEANING						\$0.00
	TOTAL PART 1: SANITARY SEWER REHABILITATION						\$117,653.00
	TOTAL PART 2: MANHOLE REHABILITATION						\$6,250.00
	TOTAL PART 3: STREET, ACCESS AND RESTORATION						0
	TOTAL ALTERNATE 1: LATERAL CLEANING						0
	<b>TOTAL BASE CONTRACT</b>						<b>\$123,903.00</b>

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>CHANGE ORDER NO. 1 - ADD</b>							
	SANITARY SEWER PIPE CLEANING AND TELEVISIONING	LF	886.00	\$1.50	891	891	\$1,336.50
	8" SEWER REHABILITATION, CIPP	LF	886.00	\$36.75	891	891	\$32,744.25
	8" PRE-LINER	LF	443.00	\$0.50		0	\$0.00
	SERVICE REINSTATEMENTS	EA	13.00	\$25.00	13	13	\$325.00
	MN REHAB JOINT GROUTING	Gal	150.00	\$10.00		0	\$0.00
	REHAB SANITARY SEWER MH	LF	30.22	\$360.00		0	\$0.00
	BENCH AND INVERT REPAIR	SF	37.50	\$26.00		0	\$0.00
<b>TOTAL CHANGE ORDER ADD</b>							<b>\$34,405.75</b>
<b>TOTAL VALUE OF COMPLETED WORK</b>							<b>\$158,308.75</b>

**PROJECT PAYMENT STATUS**

OWNER CITY OF WASECA  
STANTEC PROJECT NO. 193805190  
CONTRACTOR VISU-SEWER, INC.

**CHANGE ORDERS**

No.	Date	Description	Amount
1	9/28/2021	Add/Deduct change order for CIPP due to 8th Street reconstrucion	(\$71,719.30)
Total Change Orders			(\$71,719.30)

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	09/01/2021	09/30/2021	150,393.32	7,915.43	158,308.75

**Material on Hand**

Total Payment to Date		\$150,393.32	Original Contract	\$314,945.00
Retainage Pay No. 1		7,915.43	Change Orders	-\$71,719.30
Total Amount Earned		\$158,308.75	Revised Contract	\$243,225.70

<b>Title:</b>	Public Nuisance - Public Hearing		
<b>Meeting Date:</b>	November 16, 2021	<b>Agenda Item Number:</b>	<b>7A</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Resolution 21-54 EXHIBIT A
<b>Originating Department:</b>	Community Development	<b>Presented By:</b>	City Attorney
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Motion to set enforcement and abatement of the property located at 501 3 <sup>rd</sup> St NE in the City of Waseca.		
<b>How does this item pertain to Vision 2030 goals?</b>	Promotes good Governance.		

**BACKGROUND:** The City has received complaints regarding nuisance conditions on the property located at 501 3<sup>rd</sup> St NE in Waseca.

Per procedure, staff investigated the property and sent correspondence to the property owner on October 7, 2019, November 20, 2019, June 10, 2020, November 25, 2020, January 13, 2021, and multiple documented site visits and phone conversations. Progress was about 90% complete as of August 25, 2021. Since that time, the property has reverted and little progress was evident as of November 3, 2021. The current condition constitutes a public nuisance per City ordinances.

**BUDGET IMPACT:** Incurred costs for abatement will be charged to the property owner.

**POLICY QUESTION:** The City Council has the authority to order summary enforcement and the abatement of the nuisance.

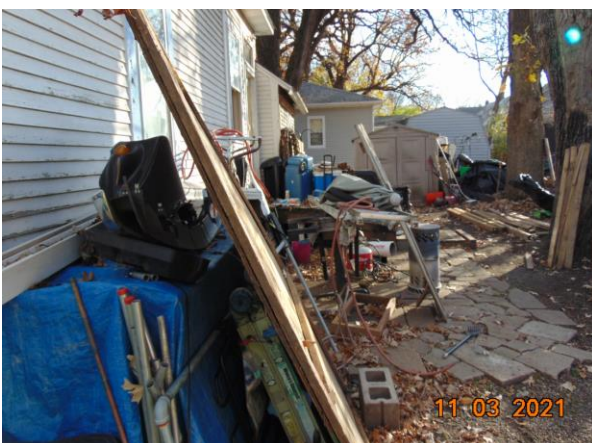
**ALTERNATIVES CONSIDERED:** None.

**RECOMMENDATION:** Host a public hearing on November 16, 2021, to request the City Council to approve action to enact civil remedies against the property owner and the property for the nuisance.









## **RESOLUTION NO. 21-54**

### **A RESOLUTION OF THE CITY OF WASECA IN REGARDS TO THE ABATEMENT OF A CONTINUEING NUISANCE AT 501 3RD STREET NE, WASECA MN 56093**

**WHEREAS**, Robert C. Eggers, 501 3<sup>rd</sup> St NE, Waseca Minnesota is the owner of the property located at 501 3<sup>rd</sup> St NE, Minnesota; and

**WHEREAS**, the property has been maintained in a manner that violates Waseca City Code, in regard to the storage of vehicles and materials on the property; and

**WHEREAS**, Bill Green the Planning and Zoning Coordinator has had numerous contacts with the property owner requesting that he bring the property into compliance, including but not limited to inspections of the property on October 7, 2019, November 20, 2019, June 10, 2020, November 25, 2020, January 13, 2021, and multiple documented site visits and phone conversations; and

**WHEREAS**, the office of the City Attorney wrote to the property owner and required that the property be brought into compliance ~~per court order~~ on or before May 31, 2021; and

**WHEREAS**, the property owner has been advised that the City will bring a motion to abate the nuisance and have the costs of the abatement assessed against the property; and

**WHEREAS**, the property continues to be maintained in a manner that constitutes a nuisance; and

**WHEREAS**, this matter was set for a public hearing on ~~November 16, 2021~~, at 7:00 p.m., and notice of said hearing was personally served on the property owner,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca, Minnesota:

1. That an inspection of the property and an investigation of this matter were performed by the appropriate agencies for the City of Waseca, that the property owner was allowed to provide his input, and all notices as required by law have been sent/served on the property owner.
2. That the property continues to have items stored upon it in violation of Waseca City Code Sections:
  - a. 91.37 (A)(1) Accumulating unattended or discarded furniture, materials, and debris.
  - b. 91.37(A)(2) The sorting, piling, or keeping of old machinery or other junk or debris.
  - c. 154.162 (B)(1) Vehicle parts stored outdoors

3. The condition of the property of the property constitutes a continuing nuisance under the laws of the State of Minnesota and the City Code of the City of Waseca such as to be declared a Public Nuisance in need of immediate abatement.

BASED ON SAID FINDINGS THE CITY COUNCIL FOR THE CITY OF WASECA  
ORDERS:

1. The City Manager or his designee shall cause this Resolution to be served personally on the owner, Robert C. Eggers, of the property at 501 3<sup>rd</sup> St NE, Waseca MN 56093;
2. Robert C. Eggers, shall within thirty (30) days remove all items from the property located at 501 3<sup>rd</sup> St NW, Waseca MN 56093 that are being stored in violation of State Statute or City Code.
3. A motion for summary enforcement of this order will be made to the District Court of Waseca unless corrective action is taken as prescribed above, or unless an Answer is filed as provided under state statute.
4. That the costs that the City incurs for the abatement of this nuisance shall be assessed against the property.

Adopted by the City Council this \_\_\_\_\_ day of November, 2021.

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R.D. SRP  
MAYOR

ATTEST:

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER



<b>Title:</b>	Ordinance No. 1099, Approving the Rezoning of two parcels in WESTSHORES THIRD SUBDIVISION from R-3 to R-2, for property currently located at 1025 Clear Lake Drive in Waseca;		
<b>Meeting Date:</b>	November 16, 2021	<b>Agenda Item Number:</b>	<b>7B</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	PC Memo Ordinance No. 1099 EXHIBIT A
<b>Originating Department:</b>	Community Development	<b>Presented By:</b>	Bill Green
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action: Consider</b> Ordinance No. 1099, Approving the Rezoning of Parcel 17.711.0300 and Parcel 17.711.0100 from R-3 to R-2, for property currently located at 1025 Clear Lake Drive in Waseca;		

**BACKGROUND:** George & Sharlene Winegar, owners of the property. The applicant is requesting Rezoning of two parcels from R-3, Urban Residential District, to R-2, Urban Residential District, to allow construction of a single family dwelling and set forth consistent zoning for the property.

The property is partially within the Shoreland Overlay District of Clear Lake. The MN Department of Natural Resources has reviewed the request and agrees with the zoning change and has no other comments. The Waseca Planning and Zoning Department supports this rezoning proposal.

The Planning Commission held a public hearing on the request on November 9, 2021. The Planning Commission voted to recommend approval of the Rezoning request by a vote 5 – 0.

**BUDGET IMPACT:** None

**POLICY QUESTION:** The City Council has the authority to approve Rezoning.

**ALTERNATIVES CONSIDERED:** None

**RECOMMENDATION:** Motion to adopt Ordinance No. 1099, Approving the Rezoning of Parcel 17.711.0300 and Parcel 17.711.0100 from R-3 to R-2, for property currently located at 1025 Clear Lake Drive in Waseca.

# **PLANNING DEPARTMENT M E M O R A N D U M**

**TO:** Daren Arndt, Chair  
Waseca Planning Commission

**FROM:** Bill Green  
Planning & Zoning Coordinator

**MEETING DATE:** November 9, 2021

**SUBJECT:** Public Hearing-Action No. 21-16 (RZ) Winegar – 1025 Clear Lake Drive

**ATTACHMENTS:** Application w/Narrative  
Site Location & Rezoning Map  
City Zoning Map

## **APPLICANT**

George & Sharlene Winegar, owners of the properties located at 1025 Clear Lake Drive. A complete application was received October 7, 2021. Final action, which is required within 60 days of the complete application date, must be taken by December 6, 2021.

## **REQUEST**

The applicant is requesting rezoning of the property from R-3, Multi-Family Low & Medium Density District, to R-2, Urban Residential District.

## **LOCATION**

The property is located at 1025 Clear Lake Drive and is described as:

**Lot 3, Block 1, AND Outlot C, Westshores Third Subdivision, according to the plat thereof on file and of record in the office of the County Recorder in and for Waseca County, Minnesota**

## **LAND USE**

Vacant, undeveloped lot.

## **ZONING**

The property is currently zoned R-3, Multi-Family Low & Medium Density District. Adjacent properties are zoned R-3, with all surrounding properties zoned R-2, Urban Residential District.

## **ENVIRONMENTAL**

The property is partially within the Shoreland Overlay District of Clear Lake. The MN Department of Natural Resources has reviewed the request and agrees with the zoning change, no other comments. The property is served by City Services. There are no environmental concerns at this time.

## **CODE OF ORDINANCES**

Section 154.011 General Provisions

(C) District boundaries

(3) New base district lines or rezoning lines shall follow parcel lines

## **REVIEW**

George & Sharlene Winegar, owners of the properties located at 1025 Clear Lake Drive are requesting rezoning of the property from R-3, Multi-Family Low & Medium Density District, to R-2, Urban Residential District.

The property consists of two (2) separate parcels and are currently undeveloped. The owner is requesting the rezoning to be consistent with other similarly sized parcels in the surrounding area and allow the ability to build a single family home on the parcel. The main parcel is approximately 19,980 square feet. This meets the minimum requirement for lot size in both the R-2 and Shoreland Overlay Districts.

Previously, our old zoning code allowed single family homes in the R-3. Since updating the code in 2016, single family homes are not a permitted use in the R-3 District.

## **PUBLIC COMMENTS**

As of 11-9-21, there were no public comments regarding the Rezoning request.

## **FINDINGS**

The recommendations and decisions on zoning amendment shall be based on consideration of the following area:

1. Whether the proposed amendment corrects an error in the original text or map
2. Whether the proposed amendment addresses needs arising from a changing condition, trend, or fact affecting the subject property and surrounding area.
3. Whether the proposed amendment is consistent with achieving the goals and objectives outlined in the Comprehensive Plan.

## **RECOMMENDATION**

Staff recommends approval of the rezoning.

## **REQUESTED ACTION**

Hold a public hearing on the Rezoning request and adopt a recommendation to be forwarded to the City Council for consideration at their November 16, 2021 meeting.

pd.  
mm

**APPLICATION FOR REZONING  
or ORDINANCE TEXT AMENDMENT**

**FEES**

- ☒ Application fee: (\$700.00)
- ☒ Recording Fee (Rezoning only)  
(\$46.00 Payable: Waseca County Recorder)

Name of Applicant GEORGE (first) Winegar (last)

Address of Applicant 2622 8<sup>th</sup> St NE  
WASECA, MN 56093 Phone Number \_\_\_\_\_

Type of Request: ☒ Rezoning (zoning district boundary amendment) ☐ Ordinance Text Amendment

**REZONING (Zoning District Boundary Amendment)**

Legal Description of Property Lot # 3 Block 1 West Shores 3<sup>rd</sup> Subdivision & Outlot C (Parcel # 17-711-0300 & 17-711-0100)

Surveyor Name and Address \_\_\_\_\_ Surveyor Phone Number \_\_\_\_\_ Surveyor e-mail \_\_\_\_\_

Engineer Name and Address \_\_\_\_\_ Engineer Phone Number \_\_\_\_\_ Engineer e-mail \_\_\_\_\_

**Required Submittals:**

- ☒ Legal Description of property to be rezoned
- ☒ Application Fee
- ☒ Proof of Ownership
- ☒ Site Development Plan to include all site dimensions, existing and proposed improvements, parking lot details, structure and parking setbacks from property lines, existing and proposed utilities, existing and proposed streets, grading and drainage plans, landscape plan, lighting plan, drawings showing exterior building materials and overall building height.
- ☒ Plat or Survey showing the area to be rezoned **NA**
- ☒ Recording Fee
- ☒ Narrative describing the request and reasons for the request

**ORDINANCE TEXT AMENDMENT**

change in zoning requested from R-3 to R-2 so  
a Residential home can be built on the lot  
(Two parcels there see legal: Parcel #s Above)

Ordinance Section/s Proposed for Amendment \_\_\_\_\_

**Required Submittals:**

- Proposed Ordinance Language \_\_\_\_\_ Application Fee \_\_\_\_\_
- Narrative describing the request and reasons for the requested ordinance amendment \_\_\_\_\_

OCT 07 2021



Acknowledgement and Signature: The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of Waseca to take the action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the ordinance of the City of Waseca and the laws of the State of Minnesota. The undersigned hereby consents that City of Waseca officials, employees, appointed commissioners and consultants hired by the City may enter the property to inspect the layout of structures, proposed placement of planned structures and additions, and the property's site features and dimensions. The undersigned agrees to pay all costs associated with the vacation request.

George Winegar  
Name and Address

10/7/2021  
Date

Sharon Winegar  
Name and Address

10/7/2021  
Date

2622 8<sup>th</sup> St NE Waseca, MN 56093  
Name and Address

10/7/2021  
Date

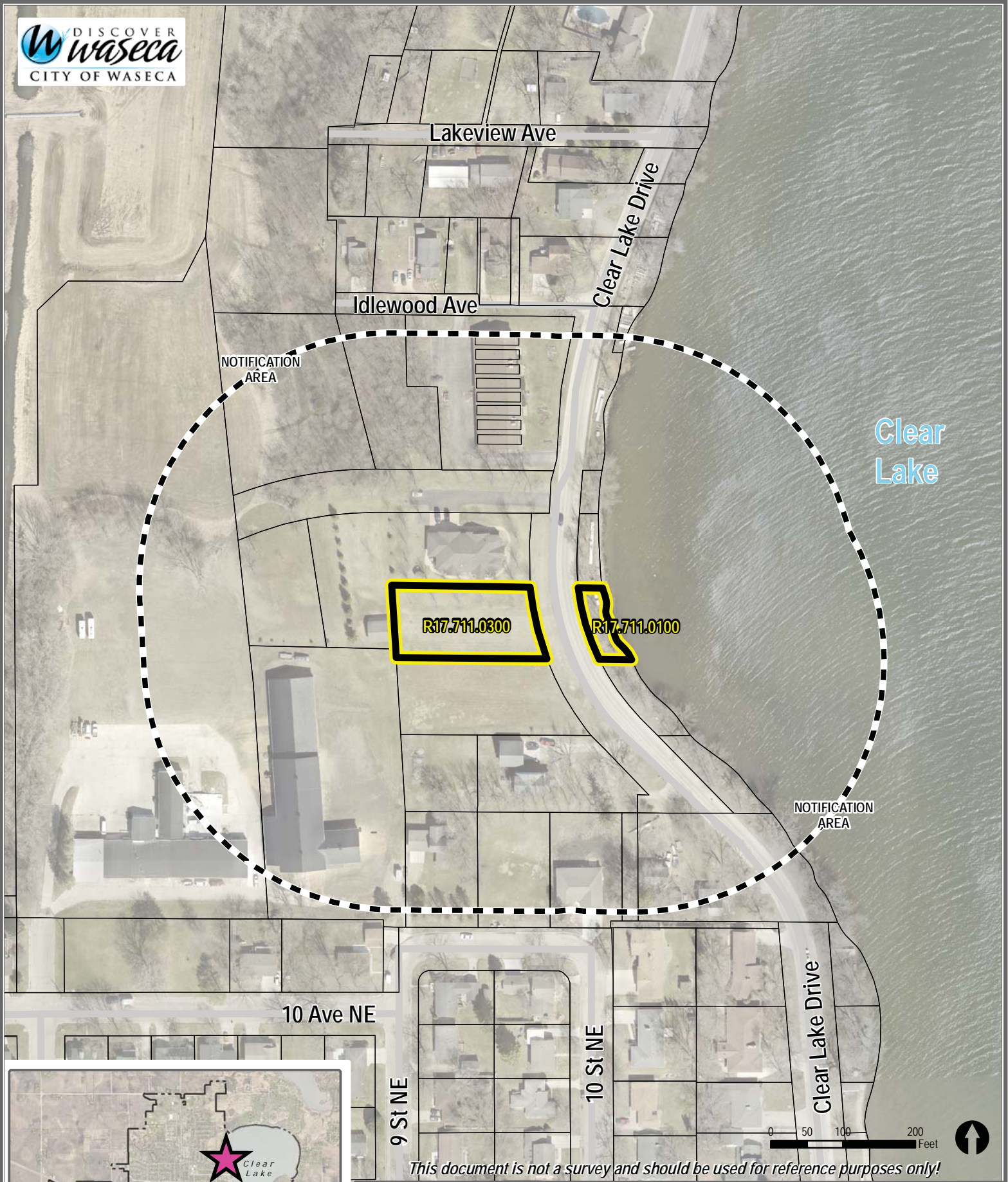
Copies to Blair Nelson (RR/Max)  
Name and Address

10/7/2021  
Date

103 S. State St. Waseca, MN 56093  
Name and Address

10/7/2021  
Date

OCT 07 2021



*This document is not a survey and should be used for reference purposes only!*

## REZONING SITE MAP

Owner: George & Sharlene Winegar  
Parcel: R17.711.0300 & R17.711.0100

Subject parcels are located within the Shoreland Overlay District

YELLOW OUTLINED AREA  
TO BE REZONED FROM R-3  
(Multi-Family Low  
& Medium Density District)  
TO R-2  
(Urban Residential District)



# ZONING



DISCOVER  
**waseca**  
CITY OF WASECA

City Hall - 508 State Street South - Waseca, MN 56093  
Phone 507.833.9700 - Fax 507.833.8871 - [www.ci.waseca.mn.us](http://www.ci.waseca.mn.us)

Commerical

B-1

Central Business District

B-2

Community Retail and Service Business District

B-3

Neighborhood Transition Business District

B-4

Regional Retail and Service Business District

Industrial

I-1

Limited Industry District

I-2

Moderate Industry District

Residential

R-1

Suburban Residential District

R-2

Urban Residential District

R-3

Multi-Family Low & Medium Density District

R-4

Multi-Family High Density District

R-M

Manufactured Home Community District

Overlays

SH

Shoreland Overlay District

HP

Heritage Preservation Overlay District

Downtown Historic District

Administrative

Section Line

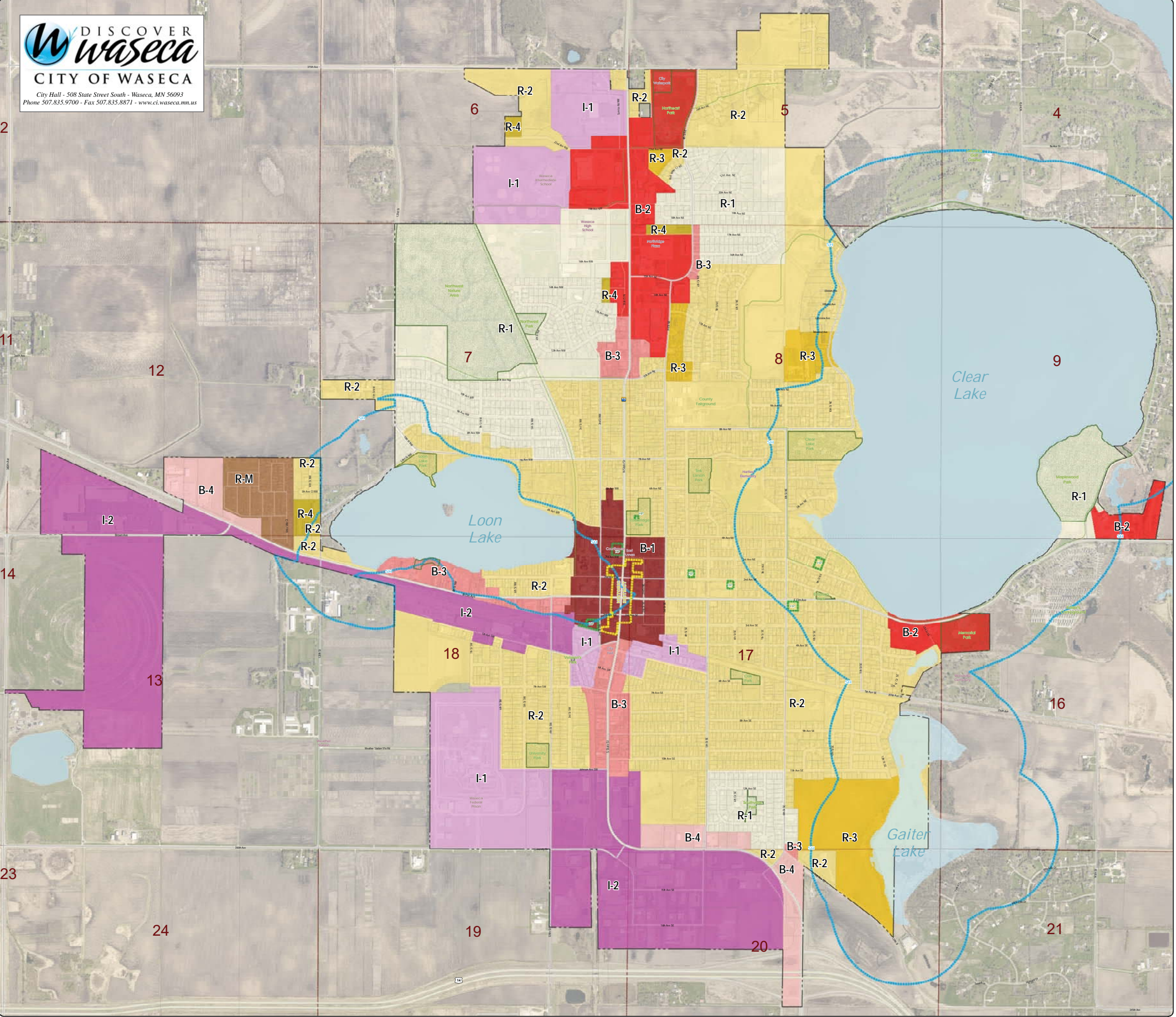
City Boundary

Parcel Boundary

Park Boundary

Lakes

Trails





**ORDINANCE NO. 1099**

**AN ORDINANCE OF THE CITY OF WASECA, MINNESOTA  
REZONING REAL PROPERTY TO R-2, URBAN RESIDENTIAL DISTRICT**

**WHEREAS** George & Sharlene Winegar, owners of the property, Parcel 17.711.0300 and Parcel 17.711.0100, located at 1025 Clear Lake Drive in Waseca, which is described as:

**Lot 3, Block 1, AND Outlot C, WESTSHORES THIRD SUBDIVISION,  
according to the plat thereof on file and of record in the office of the  
County Recorder in and for Waseca County, Minnesota**

And,

**WHEREAS** the above described property is currently zoned R-3, Multi-Family Low & Medium Density District; and

**WHEREAS** the above described property is currently occupied by a vacant lot; and

**WHEREAS** George & Sharlene Winegar are requesting rezoning of the above-described property to R-2, Urban Residential District; and

**WHEREAS** the Planning Commission on the 9<sup>th</sup> day of November, 2021 held a public hearing on the proposed rezoning and adopted a recommendation that the City Council rezone the above described property to R-2, Urban Residential District; and

**WHEREAS** the City Council of the City of Waseca has considered the action of the Planning Commission, and the effect of the proposed rezoning on the health, safety, and welfare of the occupants of the surrounding land, and on November 16, 2021, held a public hearing on the proposed rezoning, and all interested parties were provided an opportunity to provide input.

**NOW, THEREFORE** The City Council of the City of Waseca has hereby determined that said rezoning will bear no negative impact nor will it be a detriment to neighborhood character, surrounding property values, or the general purpose and intent of the ordinance and the Comprehensive Plan, and does hereby determine and ordain this parcel will be zoned R-2, Urban Residential District, and the City of Waseca Zoning Map shall be amended as shown in the attached **EXHIBIT A**.

This Ordinance shall take and be in force 10 days after its passage.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2021.

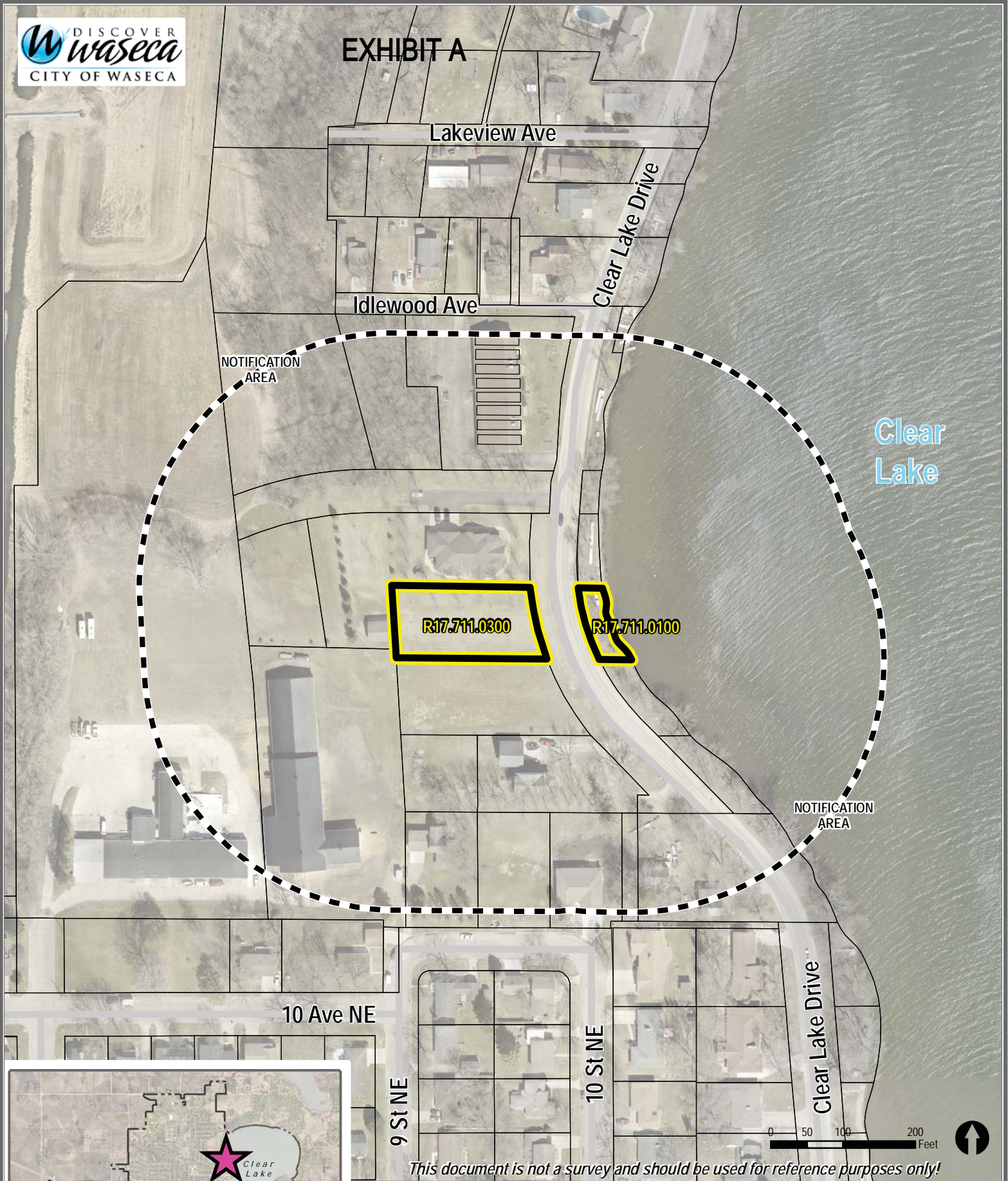
\_\_\_\_\_  
R.D. SRP  
MAYOR

ATTEST:

\_\_\_\_\_  
MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

Introduced: November 9, 2021  
Adopted: November 16, 2021  
Published: November 24, 2021  
Effective: November 26, 2021

## EXHIBIT A



*This document is not a survey and should be used for reference purposes only!*

### REZONING SITE MAP

Owner: George & Sharlene Winegar

Parcel: R17.711.0300 & R17.711.0100

Subject parcels are located within the Shoreland Overlay District

YELLOW OUTLINED AREA  
TO BE REZONED FROM R-3  
(Multi-Family Low  
& Medium Density District)  
TO R-2  
(Urban Residential District)



## *Request for City Council Action*

<b>Title:</b>	Resolution 21-55: Adding Parcel to Eligible List		
<b>Meeting Date:</b>	November 16, 2021	<b>Agenda Item Number:</b>	<b>7C</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Res. 21-55
<b>Originating Department:</b>	Administration	<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Pass Resolution 21-55, adding parcel to eligible abatement list		
<b>How does this item pertain to Vision 2030 goals?</b>	Creating a Vibrant and Dynamic Community		

**BACKGROUND:** The program was established in 2016 to attempt to spur single-family home construction and reduce the surplus number of lots available in the City. Since then, the Council has extended the program through 2022.

During the Tax Abatement process, the City Council gives final approval on applications received by staff and allows for additional parcels to be added to the eligible list. Staff has received a request to add parcels 177110300 and 177110100 to the list.

**BUDGET IMPACT:** None.

**ALTERNATIVES CONSIDERED:** None

**RECOMMENDATION:** Motion to approve Resolution No. 21-55, approving two tax abatement applications.

**RESOLUTION NO. 21-55**

**A RESOLUTION OF CITY OF WASECA, MINNESOTA  
ADDING A RESIDENTIAL PARCEL TO THE PROPERTY TAX ABATEMENT PROGRAM**

**WHEREAS**, the City Council of the City of Waseca ("City Council") adopted Resolution 19-08 on February 5, 2019, pursuant to which the City Council made certain amendments to its residential tax abatement program (the "Abatement Program") previously established in Resolution No. 16-56, dated December 20, 2016, to encourage housing development within the City; and

**WHEREAS**, the parcels of real property eligible for participation in the Abatement Program were listed in Appendix 2 to Resolution 19-08 (the "eligible parcels"), and generally consist of every current vacant, unimproved parcel of property in a residential zoning district in the City of Waseca that are served by municipal infrastructure including central water and sanitary sewer service; and

**WHEREAS**, the City Council now wishes to add an additional improved residentially-zoned parcel (identified below) to the list of eligible parcels; and

**WHEREAS**, on November 16, 2021, the Council held a public hearing on the question of adding the residentially-zoned parcel (identified below) to the list of eligible parcels, with proper notice being duly given and published in advance.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby amends Resolution 19-08 to add parcel and 177110300 to the list of eligible parcels list held by the City.

Adopted this 16th day of November, 2021.

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R.D. SRP  
MAYOR

ATTEST:

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MIKE ANDERSON  
ASSISTANT TO CITY MANAGER  
OR ELEGIBLE SIGNED PER COVID-19



<b>Title:</b>	RESOLUTION 21-56 APPROVING THE FEASIBILITY REPORT FOR THE 8 <sup>th</sup> STREET SE RECONSTRUCTION AND REHABILITATION PROJECT (CITY PROJECT 2022-01) AND CALLING FOR A PUBLIC HEARING ON THE IMPROVEMENTS		
<b>Meeting Date:</b>	November 16, 2021	<b>Agenda Item Number:</b>	<b>7D</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Resolution 21-56 Feasibility Report
<b>Originating Department:</b>	Engineering	<b>Presented By:</b>	City Engineer
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Motion to adopt Resolution 21-56 approving the Feasibility Report for the 8 <sup>th</sup> Street SE Reconstruction and Rehabilitation Project (City Project No. 2022-01) and calling for a Public Hearing on the Improvements		
<b>How does this item pertain to Vision 2030 goals?</b>	Creating High Quality Community Assets		

**BACKGROUND:** On November 2, 2021, the City Council authorized City staff to prepare a feasibility report for the 8<sup>th</sup> Street SE Reconstruction and Rehabilitation Project (City Project 2022-01). This project is included in the City's current Capital Improvement Plan and consists of reconstruction from Elm Ave to the RR tracks and rehabilitation (mill and overlay) from the RR tracks to State Hwy 13.

**BUDGET IMPACT:** This project will be funded through an LRIP grant, the capital improvement fund, sanitary and storm sewer enterprise funds, state aid, and proposed special assessments to benefiting properties. The total estimated project cost and breakdown by funding source is shown below:

Funding Source	Estimated Amount
440 Special Assessment Fund	\$360,000
430 Capital Improvement Street Fund	\$208,025
402 State Aid Funds	\$173,265
602 Sanitary Sewer Fund	\$254,150
651 Storm Water Fund	\$26,500
LRIP Grant Funds	\$1,250,000
<b>Total Project Cost:</b>	<b>\$2,271,940</b>

**RECOMMENDATION:** Staff recommends the Waseca City Council adopt Resolution 21-56 approving the Feasibility Report for the 8<sup>th</sup> Street SE Reconstruction and Rehabilitation Project (City Project No. 2022-01) and calling for a Public Hearing on the Improvements.



**RESOLUTION NO. 21-56**

**A RESOLUTION OF THE WASECA CITY COUNCIL  
APPROVING THE FEASIBILITY REPORT  
FOR THE 8<sup>TH</sup> STREET SE RECONSTRUCTION AND REHABILITATION PROJECT  
(CITY PROJECT NO. 2022-01)  
AND CALLING FOR A PUBLIC HEARING ON THE IMPROVEMENTS**

**WHEREAS**, the City Council of the City of Waseca have reviewed and accepted the Feasibility Report prepared by the City Engineer for the 8<sup>th</sup> Street SE Reconstruction and Rehabilitation Project and determined that the project is both necessary and feasible; and

**WHEREAS**, the policy of the City Council of the City of Waseca is to special assess the improvements associated with this type of project; and

**WHEREAS**, the City of Waseca's Special Assessment Policy, in compliance with Chapter 429 of Minnesota Statutes, calls for the City Council to hold a public hearing for said improvements.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Waseca hereby calls for a public hearing on the merits of the proposed improvements to be held on December 7, 2021, at 7:00 p.m. in the City Council Chambers of the City of Waseca.

**BE IT FURTHER RESOLVED** that City staff is hereby directed to publish the required notices and notify the affected property owners as prescribed by Chapter 429 of the Minnesota Statutes.

Adopted this 16<sup>th</sup> day of November 2021.

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R.D. SRP  
MAYOR

ATTEST:

---

MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

# FEASIBILITY REPORT

CITY PROJECT NO. 2022-01


## 8<sup>TH</sup> STREET SE RECONSTRUCTION & REHABILITATION PROJECT



508 South State Street ■ Waseca, Minnesota 56903-3097  
507-835-9700 ■ FAX 507-835-8871 ■ [www.ci.waseca.mn.us](http://www.ci.waseca.mn.us)

**CERTIFICATION**

I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

  
\_\_\_\_\_  
Nathan Willey, PE

License No. 58967

Date: Nov. 10, 2021

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## **1.1 INTRODUCTION**

The 8<sup>th</sup> Street SE Reconstruction & Rehabilitation Project (City Project 2022-01) consists of a street reconstruction and rehabilitation project at the following location:

### **8<sup>th</sup> Street SE from Elm Avenue East to State Hwy 13**

This project consists of two (2) different sections: a reconstruction section and a rehabilitation section. Street reconstruction, including storm and sanitary sewer improvements, will take place between Elm Avenue East and the RR tracks south of 5<sup>th</sup> Avenue SE. Rehabilitation, which includes bituminous mill and overlay, curb and gutter replacements, ADA sidewalk ramp upgrades, and storm sewer improvements, will occur from south of the RR tracks to State Hwy 13. The total reconstruction section is approximately 1,275 feet (0.24 miles) in length and the length of the rehabilitation section is approximately 3,200 feet (0.61 miles). These locations were included in the City's 2022-26 Capital Improvement Plan and have been included in the approved 2022 budget.

#### **1.1.1 AUTHORIZATION**

On November 2, 2021, the Waseca City Council authorized the preparation of a Feasibility Report for this project.

#### **1.1.2 SELECTION CRITERIA**

The sections of 8<sup>th</sup> Street SE noted above are recommended for reconstruction and rehabilitation. 8<sup>th</sup> Street SE was selected based on 2020 Pavement Condition Index (PCI) ratings, visual inspection, street classification, the condition of the underlying utilities, and resident/City Council input. The Special Assessment Policy currently adopted by the City Council indicates that street improvement projects are to be assessed to benefiting property owners at the rates stated in the policy.

#### **1.1.3 DATA AVAILABLE**

Generally, the information used in preparation of this report includes, but is not limited to, the following:

- Record/As-Built Street & Utility Drawings
- Field Observations
- Televising Reports for the Sanitary Sewer System (Reconstruction section only)
- Results of the 2020 Pavement Condition Index Analysis
- City of Waseca Special Assessment Policy

## 1.2 GENERAL BACKGROUND

### 1.2.1 PROJECT LOCATION

This project is located in the SE quadrant of the City (see project map below).



### 1.3 EXISTING CONDITIONS

#### 1.3.1 ROAD SURFACE

8<sup>th</sup> Street SE is showing signs of aging and varying degrees of pavement distress including alligator cracking, block cracking, transverse cracking, and longitudinal cracking. The average 2020 Pavement Condition Index (PCI) for the entire project is 44 out of 100 which corresponds to a rating of “Poor”. Table 1 provides a summary of the existing street conditions for the project.

#### 1.3.2 UTILITIES

No water main or sanitary sewer improvements will take place within the rehabilitation section (State Hwy 13 to 50 feet south of the RR tracks).

The sanitary sewer main within the reconstruction section (Elm Ave East to 5<sup>th</sup> Ave SE) was televised and reviewed. The sewer within that section has reached the end of its useful life and needs to be replaced. Sewer inspection video showed cracked pipe sections, pipe joint offsets, and partial collapses.

The storm sewer was not televised. However, due to its age, storm sewer within the limits of the reconstruction section will be replaced in conjunction with that portion of the project. In the rehabilitation section, some storm sewer structures are in need of replacement, but no main line repairs are necessary.

In 1999, the water main north of the RR tracks was replaced and therefore, is not in need of repair.

**Table 1 – 8<sup>th</sup> Street SE Reconstruction & Rehabilitation Project**

Summary of Existing Street Conditions									
Street Name	From/To	ROW	Street Width	Curb Type	Aggregate Base (in.)	Avg Bit. Section (in.)	Approx. Year of Original Construction	Last Road Improvement Year	2020 Average PCI
8 <sup>th</sup> St SE	Elm Ave East to RR Tracks	66	35	B	None	9	Unknown	1999	44
8 <sup>th</sup> St SE	RR Tracks to State Hwy 13	66	43	B	None	9	Unknown	1999	44

### 1.4 PROPOSED IMPROVEMENTS

#### 1.4.1 ROAD SURFACE

According to the results of the 2020 Pavement Condition Index analysis, staff is recommending that the City Council consider reconstructing and rehabilitating 8<sup>th</sup> Street SE in order to restore the pavement condition to excellent (PCI = 86 – 100).

The reconstruction process will involve removal of the existing bituminous surface, curb and gutter, and subgrade. The curb and gutter will be replaced with standard concrete barrier style curb. The pavement section will consist of 12" of select granular material, 8" of class 5 aggregate base, 2" of non-wear bituminous mix, and 3" of wear bituminous mix. The sidewalks are proposed to be removed and replaced 5' in width and meeting current ADA standards.

All storm sewer pipes, intakes, and manholes within the project's reconstruction limits will be removed and replaced. Pipe sizes will be upgraded where appropriate to provide additional stormwater capacity.

The rehabilitation process will involve removal and replacement of deficient curb and gutter, storm sewer improvements, and installation of ADA compliant sidewalk ramps. Depending on the existing pavement crown, from ½" to 3" of the existing bituminous surface will be removed through milling and replaced with 1.5" of non-wear bituminous and 1.5" of bituminous surface.

The storm sewer improvements within the rehabilitation section will consist of the replacement or removal of deficient or redundant intakes and manholes.

#### **1.4.2 UTILITIES**

The sanitary sewer main within the reconstruction segment has reached the end of its useful life and will be replaced. Sewer inspection video showed cracked pipe sections, pipe joint offsets, and partial collapses. Sewer services will also be replaced up to, or within a few feet of, the property line.

The water main within the reconstruction section was replaced in 1999 and is not in need of repair at this time. Therefore, no water main improvements will take place on either the reconstruction or rehabilitation portions of this project.

Localized drainage issues will also be addressed to the extent possible with final design of both the reconstruction and rehabilitations sections of the project.

#### **1.4.3 PERMIT APPROVALS**

The following permits will be required:

- MPCA NPDES Construction Permit
- MnDOT Work in Right-of-Way Permit

#### **1.4.4 CONSTRUCTION ACCESS/STAGING**

The contractor and City staff will be responsible for providing access to properties throughout the duration of the project. However, there may be times during construction when access to some properties may not be immediately available. Every effort will be made to give residents advance notice of those times. All residents will have safe and adequate access each night after work ceases. Mail delivery and trash pickup will be maintained for the duration of the project.



### 1.4.5 PUBLIC INVOLVEMENT

An informational meeting was held on Tuesday, November 9, 2021, for all residents and property owners within the project limits. Notification of the meeting was mailed approximately one week in advance of the meeting. A copy of the meeting notice and a list of those who attended are included in Appendix C.

## 2. FINANCING

### 2.1 OPINION OF PROBABLE COST

The Total Project Cost includes construction, a 10% contingency factor on construction costs, engineering (design and inspection), and administration (3% of the engineering plus construction total). An awarded Local Road Improvement Program (LRIP) grant will cover up to \$1,250,000 of the eligible street improvement costs. Utilities and engineering costs are not grant eligible. Stantec and American Engineering Testing Inc. (AET) are currently under not-to-exceed contracts for project engineering services totaling \$262,034. A summary of the estimated total project costs is shown below in Table 2, and a breakdown of those estimated costs by funding source is displayed in Table 3.

<b>Table 2 – 8<sup>th</sup> Street SE Reconstruction &amp; Rehabilitation Project Total Cost Summary</b>	
<b>Item</b>	<b>Estimated Cost</b>
Construction Items	\$1,767,030
Contingency (10%)	\$176,703
<b>Construction Subtotal:</b>	<b>\$1,943,733</b>
Engineering (Design + Inspection)	\$262,034
<b>Project Subtotal:</b>	<b>\$2,205,767</b>
Administration (3% of Engineering + Construction)	\$66,173
<b>Total Project Cost:</b>	<b>\$2,271,940</b>

<b>Table 3 – 8<sup>th</sup> Street SE Reconstruction &amp; Rehabilitation Project Funding Summary</b>	
<b>Funding Source</b>	<b>Estimated Amount</b>
440 Special Assessment Fund	\$349,700
430 Capital Improvement Street Fund	\$208,025
402 State Aid Funds	\$183,565
602 Sanitary Sewer Fund	\$254,150
651 Storm Water Fund	\$26,500
LRIP Grant Funds	\$1,250,000
<b>Total Project Cost:</b>	<b>\$2,271,940</b>

## 2.2 FUNDING - ASSESSMENTS

Benefiting properties are proposed to be assessed in accordance with the City of Waseca Special Assessment Policy. The total assessable reconstruction amount is estimated to be \$828,165 with 21 parcels being assessed on a front footage basis. The total assessable rehabilitation amount is estimated to be \$815,080 with 52 parcels being assessed on a front footage basis. The approximate assessable footage for the reconstruction section is 2,097.20 feet and 5,787.53 feet for the rehabilitation section. Based on these values, the estimated assessment cost per assessable foot is as follows:

<u>Reconstruction Section</u>	<u>Estimated Cost per Assessable Foot</u>
Residential/Duplex/City	\$103.66
Multiple Dwelling	\$157.96
Commercial/Industrial/Tax Exempt	\$177.70
<u>Rehabilitation Section</u>	<u>Estimated Cost per Assessable Foot</u>
Residential/Duplex/City	\$36.97
Multiple Dwelling	\$56.33
Commercial/Industrial/Tax Exempt	\$63.38

## 3. PROJECT SCHEDULE

<u>Event</u>	<u>Date</u>
Authorized Submittal of LRIP Grant Application	February 16, 2021
LRIP Grant Awarded	June 1, 2021
Authorized Feasibility Report	November 2, 2021
Informational Meeting	November 9, 2021
Present Feasibility Report/Order Public Hearing	November 16, 2021
Public Improvement Hearing/Authorize Plans & Specifications	December 7, 2021
Approve Plans & Specifications/Open for Bidding	February 15, 2022
Receive Bids	March 17, 2022
Award Contract	April 5, 2022
Begin Construction	May 2022
Substantial Completion	August 2022
Final Completion	September 2022
Public Hearing for Assessments	October 2022

#### **4. FEASIBILITY AND RECOMMENDATIONS**

This project is necessary and feasible on both an engineering and financial basis.

The following recommendations are presented to the Waseca City Council for consideration:

1. Approve and adopt this Feasibility Report as a guide for the proposed work.
2. Schedule a public improvement hearing for December 7, 2021, to receive input regarding the proposed improvements.
3. Finance a portion of the project with special assessments in accordance with the City's Special Assessment Policy. (Additional financing to be provided by awarded LRIP grant funds, state aid funds, capital improvement funds from City property tax levies, sanitary sewer utility funds, and storm sewer utility funds.)

## Appendix A: Project Cost Estimates

### COST ESTIMATE: 8th Street SE Reconstruction (North of RR Crossing to Elm Avenue East)

No.	MNDOT Spec. No.	Item	Estimated Quantity	Unit	Unit Price	Totals
1	2021.501	Mobilization	1	LS	\$73,000.00	\$73,000.00
2	2101.501	Clearing & Grubbing	1	LS	\$20,000.00	\$20,000.00
3	2104.502	Remove Manhole or Catch Basin	16	EA	\$500.00	\$8,000.00
4	2104.502	Salvage Sign	20	EA	\$50.00	\$1,000.00
5	2104.503	Remove Curb & Gutter	2,660	LF	\$10.00	\$26,600.00
6	2104.503	Remove Pipe Drain	2,660	LF	\$5.00	\$13,300.00
7	2104.503	Remove Sewer Pipe (Storm)	300	LF	\$10.00	\$3,000.00
8	2104.504	Remove Bituminous Pavement	5,100	SY	\$5.00	\$25,500.00
9	2104.504	Remove Driveway Pavement	300	SY	\$10.00	\$3,000.00
10	2104.504	Remove Sidewalk	1,100	SY	\$10.00	\$11,000.00
11	2104.618	Salvage Brick Pavers	200	SF	\$10.00	\$2,000.00
12	2105.507	Common Excavation	3,045	CY	\$20.00	\$60,900.00
13	2105.507	Select Granular Borrow (CV)	2,030	CY	\$30.00	\$60,900.00
14	2105.604	Geotextile Fabric	6,090	SY	\$3.00	\$18,270.00
15	2123.610	Street Sweeper (With Pickup Broom)	25	HR	\$250.00	\$6,250.00
16	2211.509	Aggregate Base Class 3	1,410	CY	\$30.00	\$42,300.00
17	2357.506	Bituminous Material for Tack Coat	1,250	GAL	\$3.00	\$3,750.00
18	2360.504	Type SP 9.5 Wearing Course Mix (3,C)	590	TON	\$80.00	\$47,200.00
19	2360.504	Type SP 12.5 Non Wear Course Mix (3,C)	880	TON	\$80.00	\$70,400.00
20	2502.503	6" Perf PVC Pipe Drain	2,660	LF	\$15.00	\$39,900.00
21	2502.602	6" PVC Pipe Drain Cleanout	14	EA	\$500.00	\$7,000.00
22	2503.503	12" RC Pipe Sewer Design 3006 Class V	225	LF	\$50.00	\$11,250.00
23	2503.503	18" RC Pipe Sewer Design 3006 Class V	75	LF	\$65.00	\$4,875.00
24	2503.601	Sanitary Sewer Bypass Pumping	1	LS	\$10,000.00	\$10,000.00
25	2503.602	Drain Pipe Connection (Sump Pumps)	15	EA	\$200.00	\$3,000.00
26	2503.602	Connect to Existing Storm Sewer	3	EA	\$500.00	\$1,500.00
27	2503.602	Connect to Existing Sanitary Sewer	6	EA	\$1,000.00	\$6,000.00
28	2503.602	Connect to Existing Sanitary Sewer Service	12	EA	\$500.00	\$6,000.00
29	2503.603	4" PVC Sanitary Sewer Service	350	LF	\$50.00	\$17,500.00
30	2503.603	8" PVC Pipe Sewer	1,350	LF	\$75.00	\$101,250.00
31	2503.603	Televise Sanitary Sewer	1,350	LF	\$5.00	\$6,750.00
32	2503.603	Televise Sanitary Sewer Services	350	LF	\$5.00	\$1,750.00
33	2504.602	Adjust Valve Box-Water	15	EA	\$300.00	\$4,500.00
34	2506.502	Construct Drainage Structure (Catch Basin)	8	EA	\$4,000.00	\$32,000.00
35	2506.502	Construct Drainage Structure (Storm Manhole)	4	EA	\$4,000.00	\$16,000.00
36	2506.502	Construct Drainage Structure (Sanitary)	5	EA	\$7,500.00	\$37,500.00
37	2521.518	4" Concrete Walk	7,500	SF	\$5.00	\$37,500.00
38	2521.518	6" Concrete Walk	2,400	SF	\$10.00	\$24,000.00
39	2531.503	Concrete Curb & Gutter Design B624	2,660	LF	\$30.00	\$79,800.00
40	2531.504	6" Concrete Driveway Pavement	300	SY	\$75.00	\$22,500.00
41	2531.618	Truncated Domes	240	SF	\$75.00	\$18,000.00
42	2563.601	Traffic Control	1	LS	\$15,000.00	\$15,000.00
43	2564.602	Install Salvaged Sign	20	EA	\$250.00	\$5,000.00
44	2571.524	Deciduous Tree 2" Cal B & B	10	EA	\$300.00	\$3,000.00
45	2573.501	Stabilized Construction Exit	1	LS	\$5,000.00	\$5,000.00
46	2573.502	Storm Drain Inlet Protection	10	EA	\$250.00	\$2,500.00
47	2573.503	Sediment Control Log Type Wood Chip	2,000	LF	\$3.00	\$6,000.00
48	2575.504	Sodding Type Lawn	2,850	SY	\$10.00	\$28,500.00
49	2575.523	Water (Turf Establishment)	75	MGAL	\$20.00	\$1,500.00
50	2582.503	12" Solid Line Paint	40	LF	\$2.00	\$80.00
51	2582.503	24" Solid Line Paint	125	LF	\$3.00	\$375.00
52	2582.503	4" Broken Line Paint	1,270	LF	\$1.00	\$1,270.00
53	2582.503	4" Solid Line Paint	2,180	LF	\$2.00	\$4,360.00
54	2582.618	Pavement Marking Special	200	SF	\$3.00	\$600.00

Subtotal: \$1,062,130.00

10% Contingency: \$106,213.00

Total 8th St SE Reconstruction Cost: \$1,168,343.00

Engineering: \$157,504.00

3% Administration: \$39,775.00

Total 8th St SE Reconstruction Project Cost: \$1,365,622.00

**COST ESTIMATE: 8th Street SE Rehabilitation (South of RR Crossing to State Hwy 13)**

No.	MNDOT Spec. No.	Item	Estimated Quantity	Unit	Unit Price	Totals
1	2021.501	Mobilization	1	LS	\$50,000.00	\$50,000.00
2	2104.502	Remove Manhole or Catch Basin	11	EA	\$500.00	\$5,500.00
3	2104.503	Remove Curb & Gutter	2,000	LF	\$10.00	\$20,000.00
4	2104.504	Remove Driveway Pavement	300	SY	\$10.00	\$3,000.00
5	2104.504	Remove Sidewalk	75	SY	\$10.00	\$750.00
6	2211.509	Aggregate Base Class 5	50	CY	\$30.00	\$1,500.00
7	2231.508	Mixture for Joints & Cracks	5,000	LB	\$2.00	\$10,000.00
8	2231.509	Bituminous Patching Mixture	500	SY	\$50.00	\$25,000.00
9	2232.504	Mill Bituminous Surface, 3" Depth	15,260	SY	\$8.00	\$122,080.00
10	2357.506	Bituminous Material for Tack Coat	2,450	GAL	\$3.00	\$7,350.00
11	2360.504	Type SP 9.5 Wearing Course Mix (3,C)	1,320	TON	\$85.00	\$112,200.00
12	2360.504	Type SP 12.5 Non Wear Course Mix (3,C)	1,320	TON	\$85.00	\$112,200.00
13	2503.503	12" RC Pipe Sewer Design 3006 Class V	75	LF	\$50.00	\$3,750.00
14	2503.503	15" RC Pipe Sewer Design 3006 Class V	35	LF	\$60.00	\$2,100.00
15	2503.602	Connect to Existing Storm Sewer	9	EA	\$500.00	\$4,500.00
16	2504.602	Adjust Valve Box-Water	30	EA	\$300.00	\$9,000.00
17	2506.502	Casting Assembly & Seal (Sanitary Manhole)	11	EA	\$500.00	\$5,500.00
18	2506.502	Casting Assembly (Storm Catch Basin)	11	EA	\$500.00	\$5,500.00
19	2506.502	Casting Assembly (Storm Manhole)	8	EA	\$500.00	\$4,000.00
20	2506.502	Construct Drainage Structure (Catch Basin)	9	EA	\$4,000.00	\$36,000.00
21	2506.503	Construct Drainage Structure (Sanitary)	1	EA	\$7,500.00	\$7,500.00
22	2521.518	4" Concrete Walk	150	SF	\$5.00	\$750.00
23	2521.518	6" Concrete Walk	600	SF	\$10.00	\$6,000.00
24	2531.503	Concrete Curb & Gutter Design B618	2,000	LF	\$40.00	\$80,000.00
25	2531.504	6" Concrete Driveway Pavement	300	SY	\$75.00	\$22,500.00
26	2531.618	Truncated Domes	110	SF	\$75.00	\$8,250.00
27	2563.601	Traffic Control	1	LS	\$10,000.00	\$10,000.00
28	2573.502	Storm Drain Inlet Protection	17	EA	\$250.00	\$4,250.00
29	2575.504	Sodding Type Lawn	200	SY	\$10.00	\$2,000.00
30	2575.523	Water (Turf Establishment)	25	MGAL	\$20.00	\$500.00
31	2582.503	12" Solid Line Paint	50	LF	\$2.00	\$100.00
32	2582.503	24" Solid Line Paint	180	LF	\$3.00	\$540.00
33	2582.503	4" Broken Line Paint	3,200	LF	\$1.00	\$3,200.00
34	2582.503	4" Solid Line Paint	8,940	LF	\$2.00	\$17,880.00
35	2582.618	Pavement Marking Special	500	SF	\$3.00	\$1,500.00

Subtotal: \$704,900.00

10% Contingency: \$70,490.00

Total 8th St SE Rehabilitation Cost: \$775,390.00

Engineering: \$104,530.00

3% Administration: \$26,398.00

Total 8th St SE Rehabilitation Project Cost: \$906,318.00

Total 8th St SE Reconstruction &amp; Rehabilitation Project Cost: \$2,271,940.00



Appendix B: Preliminary Assessment Roll

CITY OF WASECA PROJECT 2022-01 ASSESSMENT ROLL #283 IMPROVEMENT HEARING												
8TH STREET SE FROM ELM AVE EAST TO RAILROAD - RECONSTRUCTION												
No.	Name(s)	Parcel ID	Property Description	Property Address	Classification	Area (sq. ft.)	Area (ac.)	Area (sq. ft.)	Area (ac.)	Assessment	Assessment	Total
1	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
2	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
3	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
4	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
5	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
6	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
7	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
8	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
9	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
10	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
11	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
12	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
13	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
14	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
15	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
16	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
17	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
18	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
19	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
20	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
21	BLANK & JOHN D NELSON	1728-180	FRONT ACRES LOT 8 BLK 16 EX 300 FT OF 30 FT	716 ELM AVE E	RECONSTRUAL	18,000	0.41	60,000	1.36	\$803.00	\$803.00	\$1,606.00
TOTAL FRONT FOOTAGE						360,000	8.16	1,200,000	27.27	\$803.00	\$803.00	\$1,606.00
TOTAL ASSESSMENTS						360,000	8.16	1,200,000	27.27	\$803.00	\$803.00	\$1,606.00
TOTAL ASSESSMENTS (PERCENTAGE)						360,000	8.16	1,200,000	27.27	\$803.00	\$803.00	\$1,606.00

CITY OF WASECA PROJECT 2022-01 ASSESSMENT ROLL #283 IMPROVEMENT HEARING

8TH STREET SE FROM RAILROAD TO STATE HWY 13 - REHABILITATION									
No.	Name(s)	Parcel ID	Property Description	Property Address	Check-off	Front Footage	Side Footage	Area of Improvement	Assessment
1	LOTHI PROPERTIES TRUST LLC	17400.0000	SCOTT SITE ACROSS LOT 1 & 2 BLK 1	600 8TH ST SE	REHAB/PAV	100.00			
2	WELDON WILSON	17400.0000	SCOTT SITE ACROSS LOT 1 & 2 BLK 1	600 8TH ST SE	REHAB/PAV	100.00			
3	JIMMY D STEPHENS & SONS	17400.0000	SCOTT SITE ACROSS LOT 1 & 2 BLK 1	600 8TH ST SE	REHAB/PAV	100.00			
4	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
5	JANIS & JIMMY	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
6	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
7	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
8	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
9	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
10	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
11	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
12	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
13	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
14	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
15	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
16	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
17	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
18	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
19	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
20	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
21	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
22	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
23	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
24	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
25	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
26	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
27	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
28	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
29	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
30	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
31	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
32	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
33	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
34	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
35	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
36	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
37	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
38	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			
39	JOHN & JANE GORDON	17400.0000	8 SHAWANO DRIVE BORN ACROSS LOT 1 & 2 BLK 1	700 8TH ST SE	REHAB/PAV	60.00			



CITY OF WASECA PROJECT 2022-01 ASSESSMENT ROLL #283 IMPROVEMENT HEARING

8TH STREET SE FROM RAILROAD TO STATE HWY 13 - REHABILITATION										
No.	Name	Parcel ID	Property Description	Property Address	Classification	Area (sq. ft.)	Area (sq. ft.)	Area (sq. ft.)	Area (sq. ft.)	Area (sq. ft.)
30	DEHNARD H. TUCKER	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
31	DEHNARD H. TUCKER	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
32	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
33	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
34	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
35	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
36	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
37	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
38	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
39	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
40	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
41	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
42	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
43	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
44	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
45	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
46	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
47	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
48	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
49	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
50	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
51	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
52	WATKINS D. RICHIE	17071230	Sub 17 Top 80' Range 123 West 1/4 Sec 18 North 1/4 Lot 2	602 8TH ST SE	RECREATIONAL	12.17	12.17	12.17	12.17	12.17
TOTAL PROJECT FOOTAGE										
TOTAL PROJECT FOOTAGE						1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
TOTAL PROJECT FOOTAGE						1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
TOTAL PROJECT FOOTAGE						1,200.00	1,200.00	1,200.00	1,200.00	1,200.00



## Appendix C: Public Correspondence



### **Public Informational Meeting Notice:**

#### **8<sup>th</sup> Street SE Reconstruction & Rehabilitation (Elm Avenue East to State Hwy 13)**

Dear Residents and Property Owners,

The City of Waseca is inviting you to attend a **Public Informational Meeting** for the upcoming 8<sup>th</sup> Street SE Reconstruction & Rehabilitation Project. The meeting will be held on **Tuesday, November 9<sup>th</sup> from 4:00 PM to 6:00 PM** in the **City Council Chambers in Waseca City Hall** located at 508 South State Street. At this meeting, you will be able to view preliminary plans and discuss any questions or concerns you may have with City staff. If you are unable to attend, please call or submit written comments prior to November 9<sup>th</sup>.

This project will consist of a reconstruction section and a rehabilitation section (please see the map on the reverse). Reconstruction will take place between Elm Avenue East and just north of the RR tracks south of 5<sup>th</sup> Avenue SE. The rehabilitation section (mill and overlay) will be from just south of the RR tracks to State Hwy 13.

The reconstruction scope of work will generally involve pavement removal, subgrade excavation and preparation, rock subbase, subdrains, new bituminous pavement, new ADA sidewalk and ramps, storm sewer improvements, and sanitary sewer main and service replacement. The scope of the rehabilitation work will primarily consist of a bituminous mill and overlay, curb and gutter repairs, ADA sidewalk ramps, and storm sewer improvements.

The reconstruction section will be closed to thru traffic for the duration of construction. The rehabilitation section will remain largely open to traffic with closures for only the mill and overlay and as necessary to make improvements.

Construction is expected to begin in the spring of 2022 with work on both the reconstruction and rehabilitation sections anticipated to continue for 3-4 months. Additional construction notices will be mailed to you as more information becomes available.

Information regarding special assessments and public hearings associated with this project will be mailed in the coming weeks.

Updated project information will also be posted on the City's website at:

<https://www.ci.waseca.mn.us/engineering/pages/8th-street-se-reconstruction-rehabilitation>

Thank you in advance for your input, cooperation, and patience throughout this project, and we look forward to the successful completion of this much needed street improvement!

Nate Willey, City Engineer

Phone: 507-835-9716

Email: [cityengineer@ci.waseca.mn.us](mailto:cityengineer@ci.waseca.mn.us)

City of Waseca Engineering Department  
508 South State Street ■ Waseca, Minnesota 56093-3033  
507-835-9700 ■ FAX 507-835-8871 ■ [www.ci.waseca.mn.us](http://www.ci.waseca.mn.us)

**PUBLIC INFORMATIONAL MEETING**  
**8th Street SE Reconstruction & Rehabilitation Project (City Project No. 2022-01)**  
 November 9, 2021, 4:00 PM to 6:00 PM, Waseca City Hall

Names	Mailing Address	Phone	Email
Melinda Grant	612 8th St SE	609 796-1155	jine4mo2@gmail.com
Shane	612 8th St SE	507 475-4729	shane411734@gmail.com
Shirley Pruitt	1221 St SE		
Paul Schmale	413 8th St SE	507-835-4006	
Grant Schrock	800 3rd Ave SE	507-491-6746	grant.schrock@gmail.com
Toddlyn Belcher	812 Third Ave SE	507-835-3101	
Carol Ann Schmale	801 4th Ave SE	587-835-3544	carol.dresser@me.com
Rob Torgo + Bruce Torgo	1212 8th St SE	507-676-2381	delta.pru@gmail.com
Justin Bishar	1216 8th St SE	507-880-3405	
Lori Tommewade	600-609-8th St SE	507-835-3838	L-L-Tomm@msn.com

<b>Title:</b>	RESOLUTION 21-57 AUTHORIZING AN EXTENSION OF THE APPROVAL OF THE FOX MEADOWS 2 <sup>ND</sup> ADDITION FINAL PLAT AND DEVELOPER'S AGREEMENT WITH PROVISIONS FOR SUBDIVISION GRADING		
<b>Meeting Date:</b>	November 16, 2021	<b>Agenda Item Number:</b>	<b>7E</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Resolution 21-57
<b>Originating Department:</b>	Engineering	<b>Presented By:</b>	City Engineer
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Motion to adopt Resolution 21-57 authorizing an extension of the approval of the Fox Meadows 2 <sup>nd</sup> Addition Final Plat and Developer's Agreement with provisions for subdivision grading		
<b>How does this item pertain to Vision 2030 goals?</b>	Creating High Quality Community Assets		

**BACKGROUND:** On May 18, 2021, the Final Plat and Developer's Agreement for Fox Meadows 2<sup>nd</sup> Addition were approved by City Council. Per City Code, if an approved final plat is not recorded within six (6) months, it shall become null and void.

Therefore, in anticipation of the developer, Worke Fox Meadows LLC, to fail to have their final plat recorded by November 18<sup>th</sup>, staff is seeking an extension of this approval for another six (6) months with added conditions for subdivision grading. An explanation of the need for those subdivision grading conditions is provided below.

Before the Final Plat and Developer's Agreement were approved, it was the understanding of City staff that standard subdivision development practices would be followed and the subdivision would be graded in accordance with the approved grading plan prior to the sale of any lots.

However, after Final Plat and Developer's Agreement approval was granted, the developer informed City staff that they intend to make final grading the responsibility of each new lot owner. The proposed lots within this subdivision need an additional 1-3 feet of fill in order to be in compliance with the approved grading plan.

This piecemeal approach to subdivision grading will likely cause the following issues:

1. Drainage from higher elevation developed lots onto lower elevation lots that have not yet been sold.
2. Uneven sidewalk installation (within the first 3 years, sidewalk is installed as lots are developed).
3. Disputes between property owners about who is responsible for final grading along shared property lines.
4. Disclosure arguments with the developer (and potentially City officials) if future buyers are not made aware of the grading requirement before purchase.

Ultimately, the City would be required to enforce compliance with the grading plan which would in turn increase staff time costs charged back to the developer. Therefore, to avoid these potential grading issues and associated costs, staff is requesting that the following provisions be tied to a six (6) month extension of the approval of the Fox Meadows 2<sup>nd</sup> Addition Final Plat and Developer's Agreement:

1. The Developer, Worke Fox Meadows LLC, shall submit a complete Storm Water Pollution Prevention Plan to the City for review and approval prior to grading the subdivision.
2. The Developer shall grade the subdivision in accordance with the approved grading plan.
3. Subdivision grading shall be approved by the City Engineer prior to the sale of any lots.

**BUDGET IMPACT:** None

**RECOMMENDATION:** Staff recommends the Waseca City Council adopt Resolution 21-57 authorizing an extension of the approval of the Fox Meadows 2<sup>nd</sup> Addition Final Plat and Developer's Agreement with provisions for subdivision grading.

**RESOLUTION NO. 21-57**

**A RESOLUTION OF THE WASECA CITY COUNCIL  
GRANTING AN EXTENSION OF THE APPROVAL OF THE  
FOX MEADOWS 2<sup>ND</sup> ADDITION FINAL PLAT AND DEVELOPER'S AGREEMENT  
WITH PROVISIONS FOR SUBDIVISION GRADING**

**WHEREAS**, the City Council of the City of Waseca approved the Final Plat and Developer's Agreement for Fox Meadows 2<sup>nd</sup> Addition on May 18, 2021; and

**WHEREAS**, the Final Plat must be recorded within six (6) months of approval per the Waseca Municipal Code; and

**WHEREAS**, in anticipation of not recording the Final Plat by the November 18, 2021, deadline, the Developer, Worke Fox Meadows LLC, is seeking an extension of the approval of the Final Plat and Developer's Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Waseca hereby grants a six (6) month extension, ending on May 18, 2022, of the approval and recording of the Fox Meadows 2<sup>nd</sup> Addition Final Plat and approval of the Developer's Agreement upon the condition that the additional outlined provisions be agreed to by the Developer.

**BE IT FURTHER RESOLVED** that the following subdivision grading provisions shall be applied as a condition of the Final Plat and Developer's Agreement approval extension:

1. The Developer, Worke Fox Meadows LLC, shall submit a complete Storm Water Pollution Prevention Plan to the City for review and approval prior to grading the subdivision.
2. The Developer shall grade the subdivision in accordance with the approved grading plan.
3. Subdivision grading shall be approved by the City Engineer prior to the sale of any lots.

**BE IT FURTHER RESOLVED** that failure to abide by these provisions shall result in the Final Plat and Developer's Agreement, and the approval extension, to become null and void.

Adopted this 16<sup>th</sup> day of November 2021.

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R.D. SRP  
MAYOR

ATTEST:

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER