CITY COUNCIL WORK SESSION: Utilities <u>CLOSED SESSION PER M.S. 13.D.05 re: purchase or sale of real property</u> REGULAR WASECA CITY COUNCIL MEETING TUESDAY, NOVEMBER 16, 2021, 7:00 PM AGENDA

- 1. CALL TO ORDER/ROLL CALL
- 2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council <u>may not take action</u> on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

5. <u>REQUESTS AND PRESENTATIONS</u>

6. CONSENT AGENDA

- A. Minutes: Council Meeting & Work Session November 2
- B. Payroll & Expenditures
- C. Approval of 2022 License Renewals
- D. RCCA: Sanitary Sewer Lining Pay Request #1

7. ACTION AGENDA

- A. Public Hearing: Resolution 21-54: Approving Nuisance Property Abatement
- B. Ordinance 1099: Property Re-Zoning
- C. Public Hearing: Resolution 21-55 Adding parcel to eligible tax abatement list
- D. Resolution 21-56: Feasibility Report: 8th Street SE Project
- E. Resolution 21-57: Final Plat Approval Extension Fox Meadows 2nd Addition

8. <u>REPORTS</u>

- A. City Manager's Report
- B. Commission Reports
 - Planning Commission -EDA

9. ANNOUNCEMENTS

9B. CLOSED SESSION PER M.S. 13.D.05 re: purchase or sale of real property

10. ADJOURNMENT

MINUTES REGULAR WASECA CITY COUNCIL MEETING TUESDAY, NOVEMBER 2, 2021

CALL TO ORDER/ROLL CALL

1. The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

Councilmembers Present:	Jeremy Conrath Daren Arndt Mark Christiansen	Ted Conrath John Mansfield R.D. Srp
Councilmember absent:	Allan Rose	
Staff Present:	Lee Mattson, City Man Mike Anderson, Assista	ager ant to the City Manager
Others Present:	Debra Dobberstein, Re Jen Olsem, Student	sident

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

2. A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3. Motion was made by Arndt, seconded by Jeremy Conrath to approve the agenda as presented. Motion carried 6-0.

PUBLIC COMMENT

 Debra Dobberstein approached the Council regarding the Gaiter Lake development. She gave them her and her neighbors input from the public meeting that was held on October 28, 2021. Mayor Srp informed Debra that she and the community would remain in the loop as discussions move forward.

REQUESTS AND PRESENTATIONS

5. None

CONSENT AGENDA

- 6. It was moved by Mansfield, seconded by Arndt to approve the Consent Agenda. The motion carried 6-0 and included the following items:
 - A. Minutes Regular City Council Meeting & Work Session October 19
 - B. Payroll & Expenditures
 - C. Resolution 21-52: MNDot & Airport Agreement
 - D. Resolution 21-53: Authorizing Feasibility Report
 - E. RCCA's: Approval of Final Project Payments (2021-04, 09, 13)
 - F. RCCA: Approval of Font-End Loader Quote

ACTION AGENDA

7 A. RCCA: Approval of Small Cities Development Program grant agreement

Motion was made by Jeremy Conrath, seconded by Christiansen to approve the agreement. Motion carried 6-0.

REPORTS

8 A. City Manager's Report

- No electric outages in October
- Southwest Minnesota Housing Partnership reports good feedback from their first public meeting on the Gaiter Lake/Lewer Property
- Staff does continue to work on convenience store opportunities on the south side of Waseca. Current providers have declined interest and we are looking at other options.
- Day care providers meeting received good input and Jeff Andrews from SMIF will be following up with us later this week
- MRC Polytechnic Task Force Meeting was held and the City is still the applicant for the Federal EDA Grant. The grant is still being developed and we also need a framework of how the partners will work together
- We are hopefully close to filling our HR Director vacancy

B. Commission Reports

Fire Relief

- Working on the by-laws
- Will be discussing pension increase with Council in the future
- Soon to donate to Santa anonymous
- To consider renting friers for Onion Ring stand

Park Board

- Clear Lake Park improvements for 2022
- Restrooms have been winterized
- Clear Lake Docks will be coming out second week in November
- Dog Park cost a total of \$102,132.16

ANNOUNCEMENTS

- 9. Christiansen:
 - Good luck to Blue Jay football
 - Boy scouts have their wreaths for sale
 - Indoor Marching contest next week
 - Food shelf has been moved to the basement of St. Johns Church

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Arndt, seconded by Jeremy Conrath to adjourn the meeting at 7:45 p.m. Motion carried 6-0.

R.D. SRP MAYOR

MIKE ANDERSON ASSISTANT TO THE CITY MANAGER

MINUTES CITY COUNCIL WORK SESSION TUESDAY, NOVEMBER 2, 2021

The work session began at 6:00 p.m.

Councilmembers Present:	Daren Arndt John Mansfield Jeremy Conrath	Roy Srp Ted Conrath Mark Christiansen
Councilmember Absent:	Allan Rose	
Staff Present:	Lee Mattson, City Mana Carl Sonnenberg, Utiliti Mike Anderson, Assista Alicia Fischer, Finance I Nate Willey, City Engine	ies/Public Works Director ant to the City Manager Director

General Fund Budget

Lee Mattson, City Manager, went over a list of items that staff has looked at in terms of reducing the levy from the not to exceed approval of 4.3% down to 3.1% for the Truth in Taxation meeting in December. Those items added and removed include:

- \$5,000 Task Force Contribution increase
- \$5994 Health Insurance increase
- \$(45,384.60) .5 FTE City Clerk position removed
- \$(15,874) Current Health Insurance Employee Changes decrease
- \$(2,000) Administration Professional Services decrease
- \$(10,000) Community Development Professional Services decrease
- \$(5,000) Utility transfer revenue decrease
- \$12,765 IT Increase

All of these estimates are prior to the Open Enrollment meeting being held on November 9. There being no further discussion and no action taken, the work session adjourned at 6:55 p.m.

R.D. SRP MAYOR

MIKE ANDERSON ASSISTANT TO THE CITY MANAGER

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LIST OF EXPENDITURES

November 16, 2021

In A

City Council 0.00 Streets 27,364.34 Parks 14,458.09 Wastewater 7,836.75 **Utility Administration** 4,880.92 Utility Billing 7,610.69 Electric 14,321.45 Water 16,361.94 **Building and Code Compliance** 2,848.88 Police 61,231.69 Administration 5,059.32 **Community Aides** 602.00 Fire 7,779.93 Paid On Call Fire Department 3,347.70 **Election Judges** 0.00 Finance 8,652.09 Connections 2,401.26 **Community Development** 5,520.92 Engineering 16,101.08 Recreation 2,200.16 Econ Development 6,304.55 **Total Gross Payroll** 214,883.76 *Less- Payroll Deductions (73, 285.05)Net Payroll Cost

\$ 141,598.71

*These costs are included in Accounts Payable totals below

Accounts Payable

GRAND TOTAL EXPENDITURES \$ 973,461.41

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Total 101217190000: 2,436.55 11/022021 112110 VSP VISION FAMILY Employee Pay Period: 10/31/2021 101-21722-0000 67.70 11/022021 112110 VSP VISION SINGLE Employee Pay Period: 10/31/2021 101-21722-0000 67.70 11/022021 112110 VSP VISION NIGLE Employee Pay Period: 10/31/2021 101-21722-0000 67.70 11/022021 112110 VSP Ziemice Nov Cobra 101-21722-0000 67.70 11/022021 112110 VSP Rugger Nov Cobra 101-21722-0000 67.70 11/022021 112110 VSP Rugger Nov Cobra 101-21722-0000 67.70 11/022021 112110 VSP Rugger Nov Cobra 101-21722-0000 8.86 11/022021 112110 VSP Miller Adj 101-4172-20000 8.86 11/122021 20210805 Discover Waseca Tourism July Lodging Tax 101-4110-4440 2.804.69 11/122021 20210805 Discover Waseca Tourism July Lodging Tax 101-41320-1340 4442 November LTD Insurance	11/02/2021	112106	Delta Dental	Ziemke Nov Cobra	101-21719-0000	29.00	Μ
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	11/12/2021	157413	Shred-it USA LLC	Monthly Service	101-41320-3100	17.75	_
11/12/2021 20210799 APG Media of So MN LLC SWPPP annual review 101-41320-3400 24.92	Total 1	01413203100):		-	17.75	
	11/12/2021	20210799	APG Media of So MN LLC	SWPPP annual review	- 101-41320-3400	24.92	

CITY OF WAS		Chec	Check Register - Council ck Issue Dates: 10/29/2021 - 11/12/2021	Nov 1	Page: 2, 2021 10:40Al
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 10)1413203400	:		-	24.92
11/12/2021	157414	South Central College	October safety services	101-41320-4940	650.00
Total 10)1413204940	:			650.00
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-41500-1340	76.86
Total 10)1415001340	:			76.86
1/12/2021	20210811	Innovative Office Supply	Calendars	101-41500-2000	30.26
Total 10)1415002000	:		-	30.26
11/12/2021	20210826	U.S. Bank - CC	MN GFOA Conference Lodging	101-41500-3300	408.63
1/12/2021	20210826	U.S. Bank - CC	Accidentaly charge on city credit card	101-41500-3300	14.22
1/12/2021	20210826	U.S. Bank - CC	Lunch on way home from MNGFOA Conference	101-41500-3300	10.87
1/12/2021	20210826	U.S. Bank - CC	Accidentaly charge on city credit card	101-41500-3300 -	46.73
Total 10	01415003300	:		-	480.45
1/12/2021	20210813	Kennedy & Kennedy Law Office	Octobe rLegal Services	101-41600-3000	192.00
Total 10)1416003000	:		-	192.00
11/12/2021	20210820	Pantheon Computer Systems Inc.	Battery back up Schroeder	101-41920-2050	84.95
Total 10)1419202050	:		-	84.95
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	101-41920-3100	1,563.75
1/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	101-41920-3100	620.16
Total 10)1419203100	:		-	2,183.91
1/12/2021	20210811	Innovative Office Supply	Calendars	101-41940-2000	20.13
Total 10)1419402000	:		-	20.13
11/12/2021	20210809	H & J Fuel Inc	city hall generator	101-41940-2120	1,805.11
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-41940-2120 -	87.43
Total 10)1419402120	:		-	1,892.54
11/12/2021	20210800	Border States Electric Supply	Electrician Materials	101-41940-2230	95.19
Total 10)1419402230	:		-	95.19
11/12/2021	157393	Bizzy Bee Cleaning LLC	Restroom Cleaning	101-41940-3100	475.00
1/12/2021	157399	Cintas Corporation	Floor mat service	101-41940-3100	45.60
11/12/2021	20210804	Culligan	RO Lease	101-41940-3100	28.95
11/12/2021	157409	Orkin Pest Control	City Hall Pest Control	101-41940-3100	95.00
11/12/2021	20210829	Waste Management of Southern MN	October Service	101-41940-3100 -	194.92
Total 10)1419403100	:		-	839.47

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/12/2021	112114	City of Waseca	October Utilities	101-41940-3800	1,617.73 M
Total 10	01419403800	:			1,617.73
11/02/2021	112111	Reliance Standard	November LTD Insurance	- 101-41950-1340 -	56.33 M
Total 10	01419501340	:			56.33
11/12/2021	20210831	WSB & Associates Inc	General Planning	101-41950-3000	283.00
Total 10	01419503000	:		-	283.00
11/12/2021 11/12/2021		APG Media of So MN LLC Waseca County Recorder	Planning Commission hearing notice Recordings	101-41950-3400 101-41950-3400	58.50 92.00
Total 10	01419503400	:			150.50
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-42100-1340	526.68 M
Total 10	01421001340	:		_	526.68
11/12/2021	20210811	Innovative Office Supply	Office Supplies - Police	101-42100-2000	28.96
Total 10	01421002000	:		-	28.96
11/12/2021 11/12/2021		Waseca County Highway Department Waseca County Highway Department	Monthly billing Monthly billing	101-42100-2120 101-42100-2120	2,589.00 5.00
Total 10	01421002120	:		-	2,594.00
11/12/2021 11/12/2021		U.S. Bank - CC U.S. Bank - CC	Sanitizer and Clorox wipes Mailed kit #2021-6888	101-42100-2170 101-42100-2170	15.58 11.90
Total 10	01421002170	:		-	27.48
11/02/2021	157271	Waseca County License Bureau	Forfeiture title -police	101-42100-2220	27.00- V
Total 10	01421002220	:		_	27.00-
11/12/2021 11/12/2021 11/12/2021	157393 157399 157399	Bizzy Bee Cleaning LLC Cintas Corporation Cintas Corporation	Restroom Cleaning Floor Mats Floor Mats	- 101-42100-3100 101-42100-3100 101-42100-3100	237.50 8.88 8.88
11/12/2021	20210804	Culligan	Culligan Police	101-42100-3100	29.95
11/12/2021		Shred-it USA LLC	Monthly Service	101-42100-3100	17.73
11/12/2021 11/12/2021	157417 20210829		Clear expense October Service	101-42100-3100 101-42100-3100	280.78 88.73
Total 10	01421003100	:			672.45
11/12/2021 11/12/2021	112115 112115	Verizon Wireless Verizon Wireless	Monthly Billing Monthly Billing	101-42100-3200 101-42100-3200	938.83 M 41.25 M
	01421003200		monuny Diming		980.08
			DMT Recertification Course	404 49400 9900	
11/12/2021 11/12/2021		U.S. Bank - CC U.S. Bank - CC	DMT Recertification Course Lodging for MN GFOA Annual Conference	101-42100-3300 101-42100-3300	75.00 408.63

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Total 101	1421003300	:		-	483.63
11/12/2021	112114	City of Waseca	October Utilities	101-42100-3800	807.71
Total 101	1421003800	:			807.71
11/12/2021	20210826	U.S. Bank - CC	Meal while at Swat Training	101-42100-4370	12.38
Total 101	1421004370	:		_	12.38
11/12/2021	157421	Waseca Clarks Grove Vet Clinic LLP	animal control expense	101-42150-3100	184.79
Total 101	1421503100	:		_	184.79
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-42200-1340	64.21
Total 101	1422001340	:		_	64.21
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-42200-2120	137.96
Total 101	1422002120	:		_	137.96
11/12/2021	20210801	Central Fire Protection Inc.	Fire Extg. re-charge	101-42200-2160	25.00
Total 101	1422002160	:		_	25.00
11/12/2021 11/12/2021	20210818	Napa Auto Parts U.S. Bank - CC	Parts and supplies covers for hooks on water rescue equipment	101-42200-2170 101-42200-2170	33.30 20.82
	1422002170		covers for hours on water rescue equipment		54.12
				-	
11/12/2021		Fire Safety USA Inc.	Fire Gear	101-42200-2180	1,470.00
11/12/2021		Fire Safety USA Inc.	Safety Vests	101-42200-2180	464.45
11/12/2021 11/12/2021		My-Lor Inc U.S. Bank - CC	ID Tags Uniform Allowance-Youngberg	101-42200-2180 101-42200-2180	171.15 391.29
	1422002180			-	2,496.89
11/12/2021		Heiman Inc	replacement hose for Janesville fire	- 101-42200-2210	337.90
	1422002210			-	337.90
11/12/2021		Connors Plumbing & Heating Inc.	Truck Bay heater check	- 101-42200-2230	180.00
	1422002230		Huck Day heater theok		180.00
11/12/2021		MacQueen Equipment Inc.	New water level gages	- 101-42200-2240	790.23
	1422002240		nator ioroi gagoo		790.23
				-	
11/12/2021	157393	Bizzy Bee Cleaning LLC	Restroom Cleaning	101-42200-3100	237.50
11/12/2021	157399	Cintas Corporation	Floor Mats	101-42200-3100	8.87
11/12/2021	157399	Cintas Corporation	Floor Mats	101-42200-3100	8.87
11/12/2021	20210829	Waste Management of Southern MN	October Service	101-42200-3100	88.74

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	_
Total 10	01422003100	:		-	343.98	-
11/12/2021	112115	Verizon Wireless	Monthly Billing	101-42200-3200	46.25	М
Total 10	01422003200	:			46.25	
11/12/2021	20210826	U.S. Bank - CC	Lodging for Chiefs conference-duluth-forshee, kahnke a	101-42200-3300	2,254.41	-
Total 10	01422003300	:		-	2,254.41	
11/12/2021	157398	Centerpoint Energy	Monthly Service	- 101-42200-3800	24.21	•
11/12/2021	112114	City of Waseca	October Utilities	101-42200-3800	807.72	М
11/12/2021	112114	City of Waseca	October Utilities	101-42200-3800	43.14	- M
Total 10	01422003800	:		-	875.07	_
11/12/2021	20210826	U.S. Bank - CC	Recertification of 6 fire fighters	101-42200-4330	150.00	
11/12/2021	157419	Volunteer Firefighters Benefit Assn	New Firefighter benefit	101-42200-4330	70.00	
Total 10	01422004330	r.		-	220.00	-
44/00/0004	440444			-	05.04	
11/02/2021 11/02/2021	112111 112111	Reliance Standard Reliance Standard	November LTD Insurance November LTD Insurance	101-42400-1340 101-42400-1340	25.31 7.28	
						-
Total 10	01424001340	:		-	32.59	-
11/12/2021	20210802	City Building Inspection Services LLC	Building inspections	101-42400-3000	8,921.68	-
Total 10	01424003000	:		-	8,921.68	_
11/12/2021	112115	Verizon Wireless	Monthly Billing	101-42400-3200	24.15	М
Total 10	01424003200	:			24.15	
11/12/2021	20210826	U.S. Bank - CC	Meal while at Conference	- 101-42400-3300	23.09	
11/12/2021		U.S. Bank - CC	Meal while at Conference	101-42400-3300	23.83	
11/12/2021		U.S. Bank - CC	Lodging while at conference	101-42400-3300	653.01	
Total 10	01424003300	:			699.93	
11/02/2021	112111	Reliance Standard	November LTD Insurance	- 101-43000-1340	7.50	M
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43000-1340	107.51	
Total 10	01430001340	:			115.01	
11/12/2021	20210811	Innovative Office Supply	Calendars	- 101-43000-2000	9.46	•
Total 10	01430002000	:		-	9.46	
11/12/2021	112115	Verizon Wireless	Monthly Billing	- 101-43000-3200	41.25	М
Total 10	01430003200	r.		-	41.25	
				-		-
11/12/2021 11/12/2021		U.S. Bank - CC U.S. Bank - CC	Recertifcation Class-Schwartz Recertifcation Class-Schwartz	101-43000-3300 101-43000-3300	120.00 155.00	

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11/12/2021	20210830	Willey, Nate	Reimbursement for training meal	101-43000-3300	95.01	
Total 10	01430003300	:			370.01	_
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43100-1340	102.26	- N
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43100-1340 -	2.31	- N
Total 10	01431001340	:		-	104.57	-
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-43100-2120	2,907.57	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	101-43100-2120 _	226.86	-
Total 10	01431002120	:		-	3,134.43	-
11/12/2021	20210800	Border States Electric Supply	shop cord ends for camera trailer	101-43100-2170	103.78	
11/12/2021	157400	Cintas Corporation	First aid cabinet supplies	101-43100-2170	80.05	
11/12/2021	157423	Waseca County Landfill	Garbage	101-43100-2170	110.97	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-43100-2170 _	43.59	-
Total 10	01431002170	:		-	338.39	-
11/12/2021	157392	Aramark Uniform Services	uniform service	101-43100-2180	186.78	
11/12/2021	157392	Aramark Uniform Services	uniform service	101-43100-2180 -	186.78	-
Total 10	01431002180	:		-	373.56	-
11/12/2021	20210829	Waste Management of Southern MN	October Service	101-43100-3100	178.37	-
Total 10	01431003100	:		-	178.37	_
11/12/2021	157398	Centerpoint Energy	Monthly Service	101-43100-3800	24.21	
11/12/2021	112114	City of Waseca	October Utilities	101-43100-3800	43.13	Ν
11/12/2021	112114	City of Waseca	October Utilities	101-43100-3800 -	750.72	. N
Total 10	01431003800	:		-	818.06	_
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43125-1340	26.51	N
11/02/2021	112111	Reliance Standard	November LTD Insurance	101-43125-1340	2.31	. N
Total 10	01431251340	:		-	28.82	_
11/12/2021	157396	Cargill Inc Salt Division	Road salt	101-43125-2170	5,909.25	_
Total 10	01431252170	:			5,909.25	
11/02/2021	112111	Reliance Standard	November LTD Insurance	- 101-43170-1340	5.68	N
Total 10	01431701340	:		-	5.68	•
11/12/2021	112114	City of Waseca	October Utilities	- 101-43170-3800	182.51	N
Total 10	01431703800	:		-	182.51	
11/02/2021	112111	Reliance Standard	November LTD Insurance	- 101-43220-1340	9.47	N
				101 10220-1040	0.47	.,

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 10	01432201340	r.		-	9.47	
11/02/2021	112111	Reliance Standard	November LTD Insurance	- 101-45130-1340	15.63	м
Total 10	01451301340	r.		-	15.63	
11/12/2021	20210811	Innovative Office Supply	Calendars	- 101-45130-2000	15.36	
Total 10	01451302000	l:		-	15.36	
11/12/2021	20210829	Waste Management of Southern MN	WP Waste Management	101-45130-3100	62.21	
Total 10	01451303100	:		-	62.21	
11/12/2021	112114	City of Waseca	October Utilities	101-45130-3800	790.31	М
Total 10	01451303800			-	790.31	
11/12/2021	20210829	Waste Management of Southern MN	TLCF - Waste Management Service	101-45180-3100	37.06	
Total 10	01451803100	:		-	37.06	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-45180-4000	14.99	
Total 10	01451804000	:		-	14.99	
11/02/2021 11/02/2021	112111 112111	Reliance Standard Reliance Standard	November LTD Insurance November LTD Insurance	101-45200-1340 101-45200-1340 -	94.50 3.91	
Total 10	01452001340	:		-	98.41	
11/12/2021	20210811	Innovative Office Supply	Calendars	101-45200-2000	4.83	
Total 10	01452002000	:		-	4.83	
11/12/2021	157394	Bock's Service Inc.	Motor Fuel	101-45200-2120	33.94	
11/12/2021		Waseca County Highway Department	Monthly billing	101-45200-2120 -	723.89	
	01452002120			-	757.83	
11/12/2021	20210804	Culligan	Park Dept Water	101-45200-2170	24.00	
11/12/2021	20210818	Napa Auto Parts U.S. Bank - CC	Parts and supplies Tree Water Bags	101-45200-2170	72.54 283.35	
11/12/2021 11/12/2021	20210826 20210828		Parts & Supplies	101-45200-2170 101-45200-2170	162.40	
	01452002170			-	542.29	
11/12/2021		U.S. Bank - CC	Staff Uniforms	- 101-45200-2180	384.89	
11/12/2021		Wallace Carlson Printing	Embroidery	101-45200-2180	107.25	
Total 10	01452002180	r.		-	492.14	
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	101-45200-2210	42.02	

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Teal 10145200210: 42.0 11/12/2021 2021083 Wasea Aluc Parts Parts and supplies 10145200-230 3.01 11/12/2021 2021083 Wasea Aluc Parts Parts & Supplies 10145200-230 3.01 11/12/2021 2021083 Wasea Aluc Parts Parts & Supplies 10145200-230 3.01 11/12/2021 2021083 Wasea County Landli Landli Hers 10145200-100 460.05 11/12/2021 11/14/23 Wasea County Landli Landli Hers 10145200-3100 460.05 11/12/2021 11/14/23 Wasea County Landli Landli Hers 1014520-3100 460.05 11/12/2021 12/14/23 Wasea County Landli Landli Hers 1014520-3100 490.73 11/12/2021 12/14/24 Wasea County Landli Landli Hers 1014520-3100 492.64 11/12/2021 12/14/24 Wasea County Landli Landli Hers 1014520-3000 442.64 11/12/2021 12/14/24 Kasea Mangement of Suchern MN Parts - October Wase Mangement Servce 1014520-3000 443.24	Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/12/2021 20210828 Wassca Hardware LLC Parts & Supplies 101-45200-230 3.01 11/12/2021 20210828 Wassca Hardware LLC Parts & Supplies 101-45200-2400 259.99 11/12/2021 20210812 Jobs Plus Inc. City Parts - October Jobs Plus 101-45200-2400 259.99 11/12/2021 15743 Wassca County LandIII LandIII Bes 101-45200-3100 466.65 11/12/2021 15743 Wassca County LandIII LandIII Bes 101-45200-3100 66.68 11/12/2021 15743 Wassca County LandIII LandIII Bes 101-45200-3100 69.00 11/12/2021 127428 Wassca Vourty LandIII LandIII Bes 101-45200-3100 997.86 11/12/2021 127428 Wassca Vourty LandIII LandIII Bes 101-45200-300 997.86 11/12/2021 12714 City of Wassca October Utilities 101-45200-300 997.86 11/12/2021 12714 City of Wassca October Utilities 101-45200-400 422.46 M 11/12/2021 12714 City of Wassca October Utilities 101-45200-400 422.46 <t< td=""><td>Total 1</td><td>01452002210</td><td>:</td><td></td><td>-</td><td>42.02</td></t<>	Total 1	01452002210	:		-	42.02
11/12/2021 20210828 Wasera Hardware LLC Parts & Supplies 10146200-220 3.01 11/12/2021 20210828 Wasera Hardware LLC Parts & Supplies 10145200-220 259.99 11/12/2021 20210828 Wasera Hardware LLC Parts & Supplies 10145200-2400 259.99 11/12/2021 157423 Wasera County Landill Landill fees 10145200-3100 466.05 11/12/2021 157423 Wasera County Landill Landill fees 10145200-3100 466.05 11/12/2021 157423 Wasera County Landill Landill fees 10145200-3100 466.05 11/12/2021 127424 Wasera County Landill Landill fees 10145200-3100 27.85 11/12/2021 12743 Wasera County Landill Landill fees 10145200-3100 27.85 11/12/2021 12214 City of Wasera October Wistle Management Service 10145200-4000 442.46 11/12/2021 12714 City of Wasera October Uliities 1014520-4000 344.25 11/12/2021 122101628 Waser	11/12/2021	20210818	Napa Auto Parts	Parts and supplies	101-45200-2230	1.85
11/12/2021 20210828 Wessea Hardware LLC Parts & Supplies 10145200-2400 259.99 Total 101452002400: 259.99 259.99 259.99 259.99 11/12/2021 257.142 Wasea County Landfill Landfill fees 10145200-3100 466.05 11/12/2021 157423 Wasea County Landfill Landfill fees 10145200-3100 18.88 11/12/2021 157423 Wasea County Landfill Landfill fees 10145200-3100 18.88 11/12/2021 20210829 Waste Management of Southern NN October Waste Management Service 10145200-3100 27.85 11/12/2021 101415200-3100 1160.028 1160.028 1160.028 432.46 M 11/12/2021 11/12/2021 10145200-4000 432.46 M 1160.028 432.46 M 11/12/2021 10145200-4000 10145200-4000 443.46 M 1160.45200-4000 443.46 M 11/12/2021 10145200-4000 10145200-4000 443.46 M 10145200-4000 249.01 111/12/2021 10145200-4000 249.01 10145200-4000 249.01 10145200-4000	11/12/2021	20210828			101-45200-2230	3.01-
Total 101452002400: 259.99 11/12/2021 259.99 10145200-3100 466.05 11/12/2021 157423 Waseca County Landhii Landhii Res 10145200-3100 48.06.05 11/12/2021 157423 Waseca County Landhii Landhii Res 10145200-3100 18.88 11/12/2021 157423 Waseca County Landhii Landhii Res 10145200-3100 50.00 11/12/2021 202/0829 Wasie Management of Southern NN October Sorvice 10145200-3100 297.35 11/12/2021 202/0829 Wasie Management of Southern NN October Wastie Management Service 10145200-3800 432.46 11/12/2021 12714 City of Waseca October Utilities 10145200-3800 432.46 11/12/2021 127140 City of Waseca October Utilities 10145200-4000 342.45 11/12/2021 127140 Gray of Waseca October Utilities 10145200-4000 442.46 11/12/2021 127140 Rop Auto Parts Trail Map Concrete 10145200-4000 443.04 11/12/2021 <	Total 1	01452002230	:		_	1.16-
11/12/2021 20210812 Jobs Plus Inc. City Parts - October Jobs Plus 101-4520-3100 406.05 11/12/2021 157423 Waseca County Landfill Landfill fees 101-4520-3100 40.14 11/12/2021 157423 Waseca County Landfill Landfill fees 101-4520-3100 40.00 11/12/2021 157423 Waseca County Landfill Landfill fees 101-4520-3100 50.00 11/12/2021 20210829 Waste Management of Southern MN October Service 101-4520-3100 997.36 11/12/2021 20210829 Waste Management of Southern MN Parks - October Waste Management Service 101-45200-3000 432.46 11/12/2021 10145200-3000 432.46 M 432.46 M 11/12/2021 157397 Cemstone Concrete Materials LLC Trail Map Concrete 101-45200-4000 4.40 11/12/2021 157397 Cemstone Concrete Materials LLC Parks and supplies 101-45200-4000 4.40 11/12/2021 2021081 Map Auto Parks Parks and supplies 101-45200-4000 2.90 11/	11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	259.99
11/12/2021 157423 Waseca County Landfill Landfill fees 101-45200-3100 40.44 11/12/2021 157423 Waseca County Landfill Landfill fees 101-45200-3100 18.88 11/12/2021 20210829 Waste Management of Southern MN October Service 101-45200-3100 97.36 11/12/2021 20210829 Waste Management of Southern MN October Visite Management Service 101-45200-3100 97.36 11/12/2021 20210829 Waste Management of Southern MN October Uliities 101-45200-300 432.46 M 11/12/2021 12114 City of Waseca October Uliities 101-45200-3000 432.46 M 11/12/2021 157397 Cemstone Concrete Materials LLC Trail Map Concrete 101-45200-4000 342.55 11/12/2021 157397 Cemstone Concrete Materials LLC Parts and supplies 101-45200-4000 4.10 11/12/2021 157397 Cemstone Concrete Materials LLC Parts and supplies 101-45200-4000 4.10 11/12/2021 157397 Cemstone Concrete Materials LLC Parts and supplies 101-45200-4000 249.01 11/12/2021	Total 1	01452002400	:		-	259.99
11/12/2021 157/42 Waseca County Landfill Landfill fees 10145200-3100 18.88 11/12/2021 157/423 Waseca County Landfill Landfill fees 101-45200-3100 50.00 11/12/2021 20210829 Waste Management of Southern MN October Service 101-45200-3100 97.36 11/12/2021 20210829 Waste Management of Southern MN October Waste Management Service 101-45200-3100 97.36 11/12/2021 11214 City of Waseca October Utilities 101-45200-3000 432.46 M 11/12/2021 11712/2021 127.97 Cemstone Concrete Materials LLC Trail Map Concrete 101-45200-4000 443.246 M 11/12/2021 20210826 U.S. Bark - CC Lumber & Fastners for fisting pier repairs 101-45200-4000 440.99 11/12/2021 20210826 U.S. Bark - CC Parts & Supplies 101-45200-4000 22.00 11/12/2021 20210826 Waseca Hardware LLC Parts & Supplies 101-45200-4000 22.00 11/12/2021 20210826 Waseca Hardware LLC Parts & Supplies 101-45200-4000 5.01 11/12/2021	11/12/2021	20210812	Jobs Plus Inc.	City Parks - October Jobs Plus	101-45200-3100	466.05
11/12/2021 157422 Wase Anagement of Southern MN Landfil Fees 101-45200-3100 27.85 11/12/2021 20210829 Wase Management of Southern MN Parks - October Waste Management Service 101-45200-3100 27.85 11/12/2021 1014520033100:	11/12/2021	157423	Waseca County Landfill	Landfill fees	101-45200-3100	40.14
11/12/2021 20210829 Waste Management of Southern MN October Service 10145200-3100 27.85 11/12/2021 20210829 Waste Management of Southern MN Parks - October Waste Management Service 10145200-3100 997.38 11/12/2021 11214 City of Waseca October Utilities 10145200-3000 432.46 M 11/12/2021 11717 Cemstone Concrete Materials LLC Trail Map Concrete 10145200-4000 394.25 M 432.46 M 11/12/2021 20210818 Napa Auto Parts Parts and supplies 10145200-4000 299.01 149.69 11/12/2021 20210828 Waseca Hardware LLC Parts and supplies 10145200-4000 149.69 11/12/2021 20210818 Mapa Auto Parts Parts and supplies 10145200-4000 22.00 11/12/2021 20210818 Mapa Auto Parts Parts and supplies 10145200-4000 22.00 11/12/2021 20210818 Mapa Auto Parts Parts and supplies 10145200-4000 5.01 11/12/2021 1057412 Rent N' Save Portable Services <td>11/12/2021</td> <td>157423</td> <td>Waseca County Landfill</td> <td>Landfill fees</td> <td>101-45200-3100</td> <td>18.88</td>	11/12/2021	157423	Waseca County Landfill	Landfill fees	101-45200-3100	18.88
11/12/2021 20210829 Waste Management of Southern MN Parks - October Waste Management Service 101-45200-3100 997.36 Total 101452003100: 1.000.28 1.000.29 1.0000.29 1.0000.29 1.001.29 1.001.45200-4000 1.000.29 1.000.29 1.000.29 1.000.29 1.000.29 1.000.29 1.000.29 1.000.29 <t< td=""><td>11/12/2021</td><td>157423</td><td>Waseca County Landfill</td><td>Landfill fees</td><td>101-45200-3100</td><td>50.00</td></t<>	11/12/2021	157423	Waseca County Landfill	Landfill fees	101-45200-3100	50.00
Total 101452003100: 1,600.28 11/122021 112114 City of Waseca October Utilities 10145200-3800 432.46 11/122021 117397 Cemstone Concrete Materials LLC Trail Map Concrete 101-45200-4000 334.25 11/122021 10210818 Napa Auto Parts Parts and supplies 101-45200-4000 340.25 11/122021 20210828 US. Bank - CC Lumber & Fastners for fishing pier repairs 101-45200-4000 29.01 11/122021 20210828 US. Bank - CC Lumber & Fastners for fishing pier repairs 101-45200-4000 29.01 11/122021 20210828 Waseca Hardware LLC Parts and supplies 101-45200-4000 29.01 11/122021 20210818 Napa Auto Parts Parts and supplies 101-45200-4000 22.00 11/122021 20210814 Kramer, Jason Chain Saw Sharpening 101-45200-4000 24.00 11/122021 20210818 Knapa Auto Parts Parts and supplies 101-45200-4000 5.01 11/122021 157412 Rent TN Save Portable Services Sept Parks - Portable Toilets 101-45200-4000 5.01 11/122021	11/12/2021	20210829	Waste Management of Southern MN	October Service	101-45200-3100	27.85
11/12/2021 11/21/4 City of Waseca October Utilities 101-45200-3800 432.46 M 11/12/2021 157397 Cemstone Concrete Materials LLC Trail Map Concrete 101-45200-4000 394.25 11/12/2021 20210828 U.S. Bank - CC Lumber & Fastners for fishing pier repairs 101-45200-4000 299.01 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 249.01 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 249.01 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 22.00 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 22.00 11/12/2021 20210814 Kramer, Jason Chain Saw Sharpening 101-45200-4000 22.00 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 5.01 11/12/2021 20210828 Waseca Portable Services Sept Parks - Portable Toilets 101-45200-4100 517.00 11/12/2021 157412 Rent 'N' Save Portable Services	11/12/2021	20210829	Waste Management of Southern MN	Parks - October Waste Management Service	101-45200-3100	997.36
Total 101452003800: 432.46 11/12/2021 157397 Cernstone Concrete Materials LLC Trail Map Concrete 101-45200-4000 394.25 11/12/2021 20210818 Napa Auto Parts Parts and supplies 101-45200-4000 4.10 11/12/2021 20210826 Waseca Hardware LLC Parts & Supplies 101-45200-4000 299.01 11/12/2021 20210826 Waseca Hardware LLC Parts & Supplies 101-45200-4000 299.01 11/12/2021 20210818 Kramer, Jason Chain Saw Sharpening 101-45200-4000 29.00 11/12/2021 20210818 Kramer, Jason Chain Saw Sharpening 101-45200-4004 42.99 11/12/2021 20210818 Kapa Auto Parts Parts and supplies 101-45200-4004 44.99 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4004 5.01 11/12/2021 10145200-40400 . . 72.00 . . 11/12/2021 157412 Rent 'N Save Portable Services Sept Parks - Portable Toilets 101-45200-4100	Total 1	01452003100	:		_	1,600.28
11/12/2021 157397 Cemstone Concrete Materials LLC Trail Map Concrete 101-45200-4000 394.25 11/12/2021 20210828 U.S. Bank - CC Lumber & Fastners for fishing pier repairs 101-45200-4000 299.01 11/12/2021 20210828 U.S. Bank - CC Lumber & Fastners for fishing pier repairs 101-45200-4000 299.01 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 149.69 Total 101452004000: 847.05 847.05 11/12/2021 20210814 Kramer, Jason Chain Saw Sharpening 101-45200-4000 44.99 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 44.99 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 5.01 11/12/2021 157412 Rent 'N' Save Portable Services Sept Parks - Portable Toilets 101-45200-4100 382.20 11/12/2021 157412 Rent 'N' Save Portable Services Cotober Parks - Portable Toilets 101-45200-4100 382.00	11/12/2021	112114	City of Waseca	October Utilities	101-45200-3800	432.46 M
11/12/2021 20210818 Napa Auto Parts Parts and supplies 101.45200-4000 4.10 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101.45200-4000 299.01 Total 101452004000:	Total 1	01452003800	:		-	432.46
11/12/2021 20210818 Napa Auto Parts Parts and supplies 101.45200-4000 4.10 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101.45200-4000 299.01 Total 101452004000:	11/12/2021	157397	Cemstone Concrete Materials LLC	Trail Map Concrete	101-45200-4000	394.25
11/12/2021 20210826 U.S. Bank - CC Lumber & Fastners for fishing pier repairs 101452004000 299.01 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 10145200-4000 149.69 11/12/2021 20210814 Kramer, Jason Chain Saw Sharpening 10145200-4000 22.00 11/12/2021 20210818 Napa Auto Parts Parts and supplies 10145200-4000 22.00 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 10145200-4000 22.00 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 10145200-4000 5.01 Total 101452004040: 72.00 72.00 72.00 517.00 10145200-4100 517.00 11/12/2021 157412 Rent 'N' Save Portable Services Sept Parks - Portable Toilets 101-45200-4100 382.00 11/12/2021 157490 Orkin Pest Control Library-Pest control 101-45200-3100 790.00 11/12/2021 20210822 ServiceMaster by Ayotte Library service 101-45500-3100 790.00 11/12/2021 20210829 Waste Management of Southern MN <td>11/12/2021</td> <td>20210818</td> <td>Napa Auto Parts</td> <td>-</td> <td>101-45200-4000</td> <td>4.10</td>	11/12/2021	20210818	Napa Auto Parts	-	101-45200-4000	4.10
11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4000 149.69 Total 101452004000: 847.05 11/12/2021 20210814 Kramer, Jason Chain Saw Sharpening 101-45200-4000 22.00 11/12/2021 20210828 Napa Auto Parts Parts and supplies 101-45200-4004 44.99 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4004 5.01 Total 101452004040: 72.00 72.00 72.00 72.00 72.00 72.00 11/12/2021 157412 Rent 'N' Save Portable Services Sept Parks - Portable Toilets 101-45200-4100 517.00 11/12/2021 157412 Rent 'N' Save Portable Services October Parks - Portable Toilets 101-45200-4100 382.00 11/12/2021 157412 Rent 'N' Save Portable Services October Parks - Portable Toilets 101-45200-4100 382.00 11/12/2021 157412 Rent 'N' Save Portable Services October Parks - Portable Toilets 101-45500-3100 70.00 11/12/2021 20210822 ServiceMaster by Ayotte Library-Pest control 101-45500-3100 790.00 </td <td>11/12/2021</td> <td>20210826</td> <td>•</td> <td></td> <td>101-45200-4000</td> <td>299.01</td>	11/12/2021	20210826	•		101-45200-4000	299.01
11/12/2021 20210814 Kramer, Jason Chain Saw Sharpening 101-45200-4040 22.00 11/12/2021 20210828 Napa Auto Parts Parts and supplies 101-45200-4040 44.99 11/12/2021 20210828 Waseca Hardware LLC Parts as Supplies 101-45200-4040 44.99 11/12/2021 20210828 Waseca Hardware LLC Parts as Supplies 101-45200-4040 5.01 Total 101452004040:	11/12/2021	20210828	Waseca Hardware LLC			
11/12/2021 20210818 Napa Auto Parts Parts and supplies 101-45200-4040 44.99 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4040 5.01 Total 101452004040:	Total 1	01452004000	:			847.05
11/12/2021 20210818 Napa Auto Parts Parts and supplies 101-45200-4040 44.99 11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4040 5.01 Total 101452004040:	11/12/2021	20210814	Kramer. Jason	Chain Saw Sharpening	101-45200-4040	22.00
11/12/2021 20210828 Waseca Hardware LLC Parts & Supplies 101-45200-4040 5.01 Total 101452004040: 72.00 11/12/2021 157412 Rent 'N' Save Portable Services Sept Parks - Portable Toilets 101-45200-4000 517.00 11/12/2021 157412 Rent 'N' Save Portable Services Sept Parks - Portable Toilets 101-45200-4100 517.00 Total 101452004100:						
11/12/2021 157412 Rent 'N' Save Portable Services Sept Parks - Portable Toilets 101-45200-4100 517.00 11/12/2021 157412 Rent 'N' Save Portable Services October Parks - Portable Toilets 101-45200-4100 382.00 Total 101452004100:			•			
11/12/2021 157412 Rent 'N' Save Portable Services October Parks - Portable Toilets 101-45200-4100 382.00 Total 101452004100:	Total 1	01452004040	:		_	72.00
11/12/2021 157412 Rent 'N' Save Portable Services October Parks - Portable Toilets 101-45200-4100 382.00 Total 101452004100:	11/12/2021	157412	Rent 'N' Save Portable Services	Sept Parks - Portable Toilets	101-45200-4100	517.00
11/12/2021 157409 Orkin Pest Control Library-Pest control 101-45500-3100 70.00 11/12/2021 20210822 ServiceMaster by Ayotte Library service 101-45500-3100 790.00 11/12/2021 20210829 Waste Management of Southern MN Library service 101-45500-3100 56.73 Total 101-455003100: Total 101-455003800: 916.73 916.73 916.73 11/12/2021 112114 City of Waseca October Utilities 101-45500-3800 838.22 M Total 101455003800: Intervention Intervention Intervention 838.22 M		157412	Rent 'N' Save Portable Services	-		
11/12/2021 20210822 ServiceMaster by Ayotte Library service 101-45500-3100 790.00 11/12/2021 20210829 Waste Management of Southern MN Library service 101-45500-3100 56.73 Total 101455003100: 916.73 916.73 916.73 916.73 11/12/2021 112114 City of Waseca October Utilities 101-45500-3800 838.22 M Total 101455003800: 838.22 M 838.22 M	Total 10	01452004100	:		_	899.00
11/12/2021 20210822 ServiceMaster by Ayotte Library service 101-45500-3100 790.00 11/12/2021 20210829 Waste Management of Southern MN Library service 101-45500-3100 56.73 Total 101455003100:	11/12/2021	157409	Orkin Pest Control	Library-Pest control	101-45500-3100	70.00
11/12/2021 20210829 Waste Management of Southern MN Library service 101-45500-3100 56.73 Total 101455003100: 916.73 11/12/2021 112114 City of Waseca October Utilities 101-45500-3800 838.22 M Total 101455003800: Example Example 838.22 M		20210822	ServiceMaster by Ayotte	-		
11/12/2021 112114 City of Waseca October Utilities 101-45500-3800 838.22 M Total 101455003800: 838.22 <td< td=""><td>11/12/2021</td><td></td><td></td><td>-</td><td>101-45500-3100</td><td></td></td<>	11/12/2021			-	101-45500-3100	
Total 101455003800: 838.22	Total 10	01455003100	:			916.73
	11/12/2021	112114	City of Waseca	October Utilities	101-45500-3800	838.22 M
11/12/2021 20210803 Connors Plumbing & Heating Inc. library small boiler repair 101-45500-4000 492.00	Total 1	01455003800	:		_	838.22
	11/12/2021	20210803	Connors Plumbing & Heating Inc.	library small boiler repair	- 101-45500-4000	492.00

CITY OF WAS	SECA	Check	Check Register - Council k Issue Dates: 10/29/2021 - 11/12/2021	Nov 1	Page: 10 2, 2021 10:40AM
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 1)1455004000	:		-	492.00
Total G	eneral Fund:			-	190,471.75
Airport				-	
11/12/2021	20210824	Toltz King Duvall Anderson & Assoc Inc.	Airport T-Hangar design	230-49810-3000 -	13,120.00
Total 23	30498103000	:		-	13,120.00
11/12/2021	112114	City of Waseca	October Utilities	230-49810-3800	69.24
Total 23	30498103800	:		_	69.24
Total Ai	rport:			-	13,189.24
Recovery Co 11/02/2021		ant Reliance Standard	November LTD Insurance	256-46500-1340	29.61
Total 2	56465001340	:		-	29.61
Total R	ecovery Coor	dinator Grant:		-	29.61
Economic De 11/02/2021	•	General f Reliance Standard	November LTD Insurance	261-46700-1340	13.20
	61467001340			- 201-40700-1340	13.20
		elopment-General f:		-	13.20
Safe Haven (Grant			-	
11/02/2021		Reliance Standard	November LTD Insurance	279-46350-1340	18.05
Total 27	79463501340	:		-	18.05
11/12/2021	112115	Verizon Wireless	Monthly Billing	279-46350-3200	41.25
Total 2	79463503200	:			41.25
Total S	afe Haven Gr	ant:			59.30
PEG Channe					
11/12/2021		RadioShack	HDMI Cable	290-41920-2170 -	29.99
Total 29	90419202170	:		-	29.99
Total Pl	EG Channel:			-	29.99
Capital Impro 11/12/2021		American Engineering Testing Inc	Density Testing for Street Dept. Parking Lot	430-43010-5245	301.25
Total 43	30430105245	:		_	301.25
11/12/2021 11/12/2021		U.S. Bank - CC Waseca Hardware LLC	Dog park supplies-litter bags and dispensers Parts & Supplies	- 430-43010-5320 430-43010-5320	1,494.00 12.00

CITY OF WASECA		Check Register - Council Check Issue Dates: 10/29/2021 - 11/12/2021 Nov 1			Page: 11 12, 2021 10:40AM	
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 43	80430105320	:		-	1,506.00	
11/12/2021 11/12/2021		Stantec Consulting Services Inc Ulland Brothers Inc	TH13 Safe Routes to School Eng. Services SRTS Trail Improvements Payment No. 3	430-43010-5430 430-43010-5430	3,030.28 102,720.04	
Total 43	80430105430	:		_	105,750.32	
11/12/2021	157416	Stantec Consulting Services Inc	8th St SE Eng. Services	430-43010-5560	25,748.55	
Total 43	80430105560	:			25,748.55	
Total Ca	apital Improve	ement:			133,306.12	
Water						
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	601-49401-2170 -	109.99	
Total 60)1494012170			-	109.99	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	601-49401-2230 -	4.98	
Total 60	01494012230	:		-	4.98	
11/12/2021 11/12/2021		M & R Electric Inc. M & R Electric Inc.	well 5 safe start well 1 comm fail issue	601-49401-3100 601-49401-3100	384.09 132.00	
Total 60	1494013100	:		-	516.09	
11/12/2021 11/12/2021	112114 157425	City of Waseca Xcel Energy	October Utilities October Service	601-49401-3800 601-49401-3800	9,339.16 174.75	М
Total 60)1494013800	:		_	9,513.91	
11/12/2021	20210815	M & R Electric Inc.	well 3 heater	601-49401-4000	1,434.20	
Total 60)1494014000	:		-	1,434.20	
11/02/2021 11/02/2021		ACH Internal Revenue Service ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/31/2021 MEDICARE Pay Period: 10/31/2021	601-49430-0000 601-49430-0000 -	455.56 106.55	
Total 60	1494300000	:		_	562.11	
11/02/2021 11/02/2021	112111 112111	Reliance Standard Reliance Standard	November LTD Insurance November LTD Insurance	601-49430-1340 601-49430-1340	21.50 27.31	
Total 60)1494301340	:			48.81	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	601-49430-2120	540.15	
Total 60)1494302120	:			540.15	
11/12/2021	157392	Aramark Uniform Services	uniforms	- 601-49430-2180	18.91	
Total 60)1494302180	:		-	18.91	
11/12/2021	157392	Aramark Uniform Services	uniforms	- 601-49430-3100	18.91	

CITY OF WASECA		C	Check Register - Council Check Issue Dates: 10/29/2021 - 11/12/2021		Page: 1 Nov 12, 2021 10:40AN	
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
11/12/2021 11/12/2021	20210808 20210827	Gopher State One-Call Inc Utility Consultants Inc	Location calls - October Coliform Testing	601-49430-3100 601-49430-3100	58.95 210.00	
Total 60)1494303100	:		_	287.86	
11/12/2021	112115	Verizon Wireless	Monthly Billing	601-49430-3200	40.01	
Total 60)1494303200	:			40.01	
11/12/2021	157414	South Central College	Safety Program	601-49430-4940	216.66	
Total 60)1494304940	:		-	216.66	
11/12/2021	20210811	Innovative Office Supply	Calendars and other office supplies	- 601-49585-2000	50.30	
Total 60)1495852000	:		-	50.30	
11/12/2021 11/12/2021	157407 157407	Metro Sales Inc. Metro Sales Inc.	2021 Maintenance Agreement 2021 Maintenance Agreement	- 601-49585-3000 601-49585-3000	173.75 41.34	
Total 60)1495853000	:			215.09	
11/12/2021	20210817	MAS Communications Inc.	Answering service - November	- 601-49585-3200	52.98	
Total 60)1495853200	:			52.98	
11/02/2021 11/02/2021	112111 112111	Reliance Standard Reliance Standard	November LTD Insurance November LTD Insurance	601-49586-1340 601-49586-1340	2.94 M 14.22 M	
Total 60)1495861340	:			17.16	
11/12/2021 11/12/2021 11/12/2021	157416	Stantec Consulting Services Inc Stantec Consulting Services Inc Stantec Consulting Services Inc	N State St Water Main Design West Interchange Utilities Plan Brown Ave Watermain Engineering Services	601-49593-5300 601-49593-5300 601-49593-5300	18,409.90 6,261.50 20,908.68	
Total 60)1495935300	:			45,580.08	
11/12/2021	157405	KLM Engineering Inc	Water Tower Equipment	601-49593-5400	9,300.00	
Total 60)1495935400	:			9,300.00	
Total W	ater:			-	68,509.29	
Sanitary Sew 11/02/2021 11/02/2021	ver 112111 112111	Reliance Standard Reliance Standard	November LTD Insurance November LTD Insurance	602-49470-1340 602-49470-1340	34.08 M 2.31 M	
Total 60	2494701340	:		-	36.39	
11/12/2021	20210808	Gopher State One-Call Inc	Location calls - October	602-49470-3100	58.95	
Total 60)2494703100	:		_	58.95	
11/12/2021 11/12/2021 11/12/2021	112115 112115 112115	Verizon Wireless Verizon Wireless Verizon Wireless	Monthly Billing Monthly Billing Monthly Billing	- 602-49470-3200 602-49470-3200 602-49470-3200	40.01 M 40.01 M 40.01 M	

CITY OF WASECA		Check Register - Council Check Issue Dates: 10/29/2021 - 11/12/2021		Nov 1	Page: 13 Nov 12, 2021 10:40AM		
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount		
Total 60	02494703200	:		-	120.03		
11/12/2021	112114	City of Waseca	October Utilities	602-49470-3800	1,091.45	М	
Total 60	02494703800	:			1,091.45		
11/02/2021	112111	Reliance Standard	November LTD Insurance	602-49480-1340	64.50	М	
Total 60	02494801340	:		_	64.50		
11/12/2021	20210826	U.S. Bank - CC	Lab supplies	602-49480-2000	22.54		
Total 60	02494802000	r.		_	22.54		
11/12/2021	20210800	H & J Fuel Inc	fuel	602-49480-2120	32.99		
11/12/2021		Waseca County Highway Department	Monthly billing	602-49480-2120	70.45		
Total 60	02494802120	:		-	103.44		
11/12/2021	157402	Double A Custom Pumping Inc	Biosolids Application	- 602-49480-2150	10,016.72		
Total 60	02494802150	:		-	10,016.72		
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	- 602-49480-2170	5.99		
Total 60	02494802170	:		-	5.99		
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	- 602-49480-2210	71.20		
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	602-49480-2210	1.78		
Total 60	02494802210	r.		-	72.98		
11/12/2021	157395	Builders First Source Inc	Lumber	- 602-49480-2230	33.19		
11/12/2021		Builders First Source Inc	Lumber	602-49480-2230	295.36		
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	602-49480-2230	48.98		
Total 60	02494802230	:		_	377.53		
11/12/2021	157416	Stantec Consulting Services Inc	WWTP Engineering Services	602-49480-3000	5,348.25		
11/12/2021	157416	Stantec Consulting Services Inc	WWTP Modeling Review	602-49480-3000	507.00		
11/12/2021	157416	Stantec Consulting Services Inc	Barscreen Analysis	602-49480-3000 _	6,228.75		
Total 60	02494803000	:		-	12,084.00		
11/12/2021	157399	Cintas Corporation	Janitorial Supplies	602-49480-3100	19.10		
11/12/2021	20210815	M & R Electric Inc.	Electrician	602-49480-3100	176.00		
11/12/2021	157415	, ,	Shipping	602-49480-3100	25.59		
11/12/2021	20210827	Utility Consultants Inc	Permit Testing	602-49480-3100	2,483.97		
11/12/2021	20210829	Waste Management of Southern MN	Waste Mgmt	602-49480-3100 -	351.95		
Total 60	02494803100	:		-	3,056.61		
11/12/2021	112115	Verizon Wireless	Monthly Billing	602-49480-3200	47.68	М	

CITY OF WASECA		с	Check Register - Council Check Issue Dates: 10/29/2021 - 11/12/2021	Nov 1	Page: 14 Nov 12, 2021 10:40AM		
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount		
Total 60	02494803200	:		-	47.68		
11/12/2021	112114	City of Waseca	October Utilities	602-49480-3800	683.31	М	
Total 60	02494803800	:			683.31		
11/12/2021	157414	South Central College	Safety Program	602-49480-4940	216.66		
Total 60)2494804940	:		-	216.66		
11/02/2021 11/02/2021	112111 112111	Reliance Standard Reliance Standard	November LTD Insurance November LTD Insurance	- 602-49585-1340 602-49585-1340 -	21.36 21.36		
Total 60	02495851340	:		_	42.72		
11/12/2021	20210811	Innovative Office Supply	Calendars and other office supplies	602-49585-2000	56.00		
Total 60	02495852000	:			56.00		
11/12/2021 11/12/2021		Metro Sales Inc. Metro Sales Inc.	2021 Maintenance Agreement 2021 Maintenance Agreement	602-49585-3000 602-49585-3000	173.75 41.34		
Total 60	02495853000	:		_	215.09		
11/12/2021	20210817	MAS Communications Inc.	Answering service - November	- 602-49585-3200	52.99		
Total 60	02495853200	:			52.99		
11/02/2021 11/02/2021	112111 112111	Reliance Standard Reliance Standard	November LTD Insurance November LTD Insurance	602-49586-1340 602-49586-1340	2.94 14.22		
Total 60	02495861340	:		_	17.16		
11/12/2021 11/12/2021		Stantec Consulting Services Inc Stantec Consulting Services Inc	West Interchange Utilities Plan Sanitary Sewer Modeling Fifth St SE	602-49593-5300 602-49593-5300	6,261.50 73.50		
Total 60	02495935300	:		-	6,335.00		
Total S	anitary Sewei	r.			34,777.74		
Electric Utili 11/12/2021	•	SMMPA	SMMPA Power	604-49550-3810	374,696.38	м	
						IVI	
	04495503810			-	374,696.38		
11/02/2021		Reliance Standard	November LTD Insurance	604-49570-1340 -	3.51	IVI	
	04495701340			-	3.51		
11/12/2021		City of Waseca	October Utilities	604-49570-3800 -	69.04	M	
	04495703800			-	69.04		
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49571-1340	77.35	М	

CITY OF WASECA		Check Register - Council Check Issue Dates: 10/29/2021 - 11/12/2021 No			Page: 15 ov 12, 2021 10:40AM	
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 60	04495711340			-	77.35	
11/12/2021	157422	Waseca County Highway Department	Monthly billing	604-49571-2120	624.39	
Total 60	04495712120	:		-	624.39	
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	44.98	
Total 60	04495712170	:		-	44.98	
11/12/2021	20210808	Gopher State One-Call Inc	Location calls - October	604-49571-3100	58.95	
Total 60	04495713100	:			58.95	
11/12/2021	112115	Verizon Wireless	Monthly Billing	604-49571-3200	80.02	М
Total 60	04495713200	:			80.02	
11/12/2021	157414	South Central College	Safety Program	604-49571-4940	216.68	
Total 60	04495714940	:		_	216.68	
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49572-1340	7.78	М
Total 60	04495721340	:		_	7.78	
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49573-1340	14.02	М
Total 60	04495731340	:		_	14.02	
11/12/2021	20210823	Stuart C. Irby Company	Fuses S&C	604-49573-2230	4,300.00	
Total 60	04495732230	:		_	4,300.00	
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49574-1340	3.94	М
Total 60	04495741340	:		_	3.94	
11/12/2021	112114	City of Waseca	October Utilities	604-49574-3800	249.77	М
Total 60	04495743800	:		_	249.77	
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49584-1340	2.96	М
Total 60	04495841340	:		_	2.96	
11/02/2021	112111	Reliance Standard	November LTD Insurance	604-49585-1340	21.51	М
Total 60	04495851340	:		_	21.51	
11/12/2021	20210811	Innovative Office Supply	Calendars and other office supplies	604-49585-2000	40.65	
Total 60	04495852000	:		_	40.65	
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	604-49585-3000	173.75	

CITY OF WASECA		Check Register - Council Check Issue Dates: 10/29/2021 - 11/12/2021		Nov 1	Page: 16 Nov 12, 2021 10:40AM		
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount		
11/12/2021	157407	Metro Sales Inc.	2021 Maintenance Agreement	604-49585-3000	41.34		
Total 6	04495853000	:		-	215.09		
11/12/2021	20210817	MAS Communications Inc.	Answering service - November	604-49585-3200	52.99		
Total 6	04495853200	r.		_	52.99		
11/02/2021 11/02/2021	112111 112111	Reliance Standard Reliance Standard	November LTD Insurance November LTD Insurance	604-49586-1340 604-49586-1340 -	5.63 M 14.65 M		
Total 6	04495861340	:		-	20.28		
11/12/2021	157413	Shred-it USA LLC	Monthly Service	604-49586-3100	17.75		
Total 6	04495863100	:		-	17.75		
11/12/2021	20210800	Border States Electric Supply	conversion supplies	604-49593-5300	129.26		
Total 6	04495935300	:		-	129.26		
Total E	lectric Utility:			-	380,947.30		
Storm Water 11/02/2021	Utility 112111	Reliance Standard	November LTD Insurance	651-43140-1340	11.36 M		
Total 6	51431401340	:		-	11.36		
11/12/2021	112114	City of Waseca	October Utilities	- 651-43140-3800	69.28 M		
Total 6	51431403800	:		-	69.28		
11/12/2021	20210806	ESS Brothers & Sons Inc	Butyle rope, MH castings	651-43140-4000	1,005.26		
Total 6	51431404000	:		_	1,005.26		
11/02/2021	112111	Reliance Standard	November LTD Insurance	651-49585-1340	3.38 M		
Total 6	51495851340	:		_	3.38		
Total S	torm Water U	tility:		-	1,089.28		
Central Gara	-			704 40400 4040	00.40 M		
11/02/2021	112111	Reliance Standard	November LTD Insurance	701-43180-1340 -	39.19 M		
Iotal 7	01431801340			-	39.19		
11/12/2021		Huber Supply Co Inc	tank rental	701-43180-2170	11.87		
11/12/2021 11/12/2021	20210818 20210819	Napa Auto Parts Owatonna Shoe Company	Parts and supplies Safety Boots-Miller	701-43180-2170 701-43180-2170	54.06 187.00		
11/12/2021		U.S. Bank - CC	Breakroom and office supplies	701-43180-2170	53.50		
Total 7	01431802170	r.		-	306.43		
11/12/2021	157401	Dave Syverson Ford Inc.	multi function turn signal switch #25X	701-43180-2210	226.67		
11/12/2021		Fire Safety USA Inc.	air eject for fire truck	701-43180-2210	261.00		

CITY OF WASECA

Check Register - Council Check Issue Dates: 10/29/2021 - 11/12/2021

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/12/2021	157406	MacQueen Equipment Inc.	sweeper parts	701-43180-2210	197.77
11/12/2021	20210816	ManagerPlus LLC	managerplus contract renewal	701-43180-2210	2,222.64
11/12/2021	20210818	Napa Auto Parts	Parts and supplies	701-43180-2210	542.38
11/12/2021	20210821	Pomp's Tire Service Inc	dismount & mount new tires #20	701-43180-2210	559.52
11/12/2021	157411	Redneck Inc	axle assem. for reel trailer	701-43180-2210	272.37
11/12/2021	20210825	Truck Center Companies	windshield washer cap	701-43180-2210	8.36
11/12/2021	20210826	U.S. Bank - CC	Tarps for 20 & 21	701-43180-2210	518.63
11/12/2021	20210826	U.S. Bank - CC	Hose & Fittings for bobcat broom	701-43180-2210	102.19
11/12/2021	20210826	U.S. Bank - CC	Lug nuts for leaf vac	701-43180-2210	71.79
11/12/2021	20210828	Waseca Hardware LLC	Parts & Supplies	701-43180-2210	51.94
11/12/2021	20210832	Zarnoth Brush Works Inc.	pallet of sweeper gutter brooms	701-43180-2210	3,110.00
Total 70)1431802210	:		-	8,145.26
11/12/2021	20210826	U.S. Bank - CC	Monthly Diagnotic program fee	701-43180-3100	149.00
Total 70	01431803100	:		-	149.00
Total C	entral Garage	e Services:		_	8,639.88
Property and	l Liability Ins	suran			
11/12/2021	20210807	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 70	02499553000	:		-	800.00
Total P	roperty and L	iability Insuran:		_	800.00
Grand ⁻	Totals:				831,862.70

Report Criteria: Report type: GL detail [Report].Amount = {<>} 0





Title:	2022 LICENSE RENEWALS			
Meeting Date:	November 16, 2021	Agenda Item Number:	6C	
Action:	MOTION REQUESTS/PRESENTATIONS RESOLUTION ORDINANCE DISCUSSION	Supporting Documents:	List of 2022 Licensees	
Originating	Administration	Presented By:	Consent Agenda	
Department:				
Approved By City	Proposed Action: Motion to ap	pprove 2022 License Ren	newals as presented, pending	
Manager: 🖂	Staff receiving Cert. of Liability Insurance and payments.			

BACKGROUND: Attached is a list of the Liquor, Tobacco, and Garbage License renewals for 2022. Applicants are required to submit completed application, appropriate fee and a Certificate of Insurance for liquor liability coverage.

There is only one change for 2022: Sportsman Stop is adding Off-Sale.

It should be noted the City may issue up to ten (10) On Sale liquor licenses and ten (10) Off Sale licenses. There City has not reached that number of licenses and has the ability to grant more if applied for.

The Police Department has conducted background checks on each of the license applicants. The results of the records check did not reveal any criminal convictions, arrest data and/or suspicious activity that would be of interest pertaining to the liquor license renewals.

RECOMMENDATION: Motion to approve the license renewals as listed pending Certificates of Liability Insurance and payments received by Staff.

2022 Liquor Licensees	
Establishment American Legion	<u>License Type</u> Club On Sale/Sunday
VFW Post 1642	Club On Sale
The Boathouse	On Sale
	Sunday On Sale
Box Car Bar	On Sale/Off Sale/ Sunday
El Tequila Restaurant	On Sale
	Sunday On Sale
Barden's Bar	On Sale Off Sale
	Sunday On Sale
Mis Tres Flores	On Sale
Katie O'Leary's	On Sale
	Off Sale Sunday On Sale
The Warehouse & Club 57	On Sale
	Off Sale
	Sunday On Sale
Starfire Event Center	On Sale
	Sunday On Sale
Kwik Trips	3.2 Off Sale
Cashwise Wine & Spirits	Off Sale
Wal-Mart Stores	Off Sale
Ward House Brewery	Brewer/Tap Room
Yellow Mushroom	On Sale Wine/Sunday
The Bar on Main	On Sale, Sunday On Sale
The Mill	On Sale/Sunday
-	Off Sale/Sunday
Oscars & El Molino	On Sale/Sunday
Sportsman Stop	Off Sale

2022 Tobacco Licensees

Casey's General Stores (North and South) Kwik Trip (West and North) Walmart Cashwise Wine & Spirits Sportsman Stop By The Way Smoke Shop **2022 Garbage Hauler Licensees**

Stewart Sanitation West Central Sanitation LJP Waste Management





Title:	Sanitary Sewer Lining Project Pay Request No.1				
Meeting Date:	November 16, 2021	Agenda Item Number:	6D		
Action:	MOTION REQUESTS/PRESENTATIONS RESOLUTION ORDINANCE DISCUSSION	Supporting Documents:	Attached Pay Request No.1		
Originating Department:	Sanitary Sewer	Presented By:	City Manager		
Approved By City Manager: 🔀		I	1		
How does this item pertain to Vision 2030 goals?	Removing Inflow and Infiltration (I&I) from the sanitary sewer collection system enhances high quality community assets by increasing collection system and WWTP hydraulic capacity, and by reducing basement flooding and wastewater releases to the environment.				

BACKGROUND: The City is under a Schedule of Compliance (SOC) by the MPCA (Minnesota Pollution Control Agency) with our State mandated wastewater permit to remove I&I from the sanitary sewer system. To accomplish this unfunded State mandate, the City Council has adopted a new I&I ordinance and has authorized staff to remove I&I from the total sanitary sewer system. As a reminder, I&I includes sources of clean ground water & rainwater that enter the sanitary sewer system. Our demonstration project to continue compliance with the SOC has been to install plastic liners in City sewers in the residential neighborhood just north of Clear Lake Park. Staff intends to plan further pipe lining projects in the coming years, including 2022.

BUDGET IMPACT: The original construction contract amount was \$314, 945. The revised contract amount is \$243,225.70, as previously explained. The amount requested for this payment is \$150,393.32.

ALTERNATIVES CONSIDERED: NA.

RECOMMENDATION: City Council authorizes the City Manager to approve attached Pay Request No.1.



	Owner: City of Waseca, 508 State St. S., Waseca, MN 56093			November 5, 2021
С	For Period:	10/4/2021 to 10/31/2021	Request No:	1
	Contractor:	Visu-Sewer, Inc., W230-N4855 Betker Dr., Pewaukee, WI 53072		

CONTRACTOR'S REQUEST FOR PAYMENT

WASECA PHASE 1 SANITARY SEWER IMPROVEMENTS STANTEC PROJECT NO. 193805190

SUMMARY

1	Original Contract Amount			\$ 314,945.00
2	Change Order - Addition	\$	52,145.20	
3	Change Order - Deduction	\$	123,864.50	
4	Revised Contract Amount			\$ 243,225.70
5	Value Completed to Date			\$ 158,308.75
6	Material on Hand			\$ 0.00
7	Amount Earned			\$ 158,308.75
8	Less Retainage 5%			\$ 7,915.43
9	Subtotal			\$ 150,393.32
10	Less Amount Paid Previously			\$ 0.00
11	Liquidated damages -			\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	1		\$ 150,393.32

Recommended for Approval by: **STANTEC**

Gale

Approved by Contractor: VISU-SEWER, INC.

Approved by Owner: CITY OF WASECA

Specified Contract Completion Date: Dec. 17, 2021

Date:

N .			Contract	Unit	Current	Quantity	Amount
No.		Unit	Quantity	Price	Quantity	to Date	to Date
			1	¢ = 010 =0	,	,	¢ = 010 = 0
1		LS	1	\$5,212.50	1	1	\$5,212.50
2		LS	1	\$2,500.00	1	1	\$2,500.00
3	BYPASS PUMPING	LS	1	\$4,500.00	1	1	\$4,500.00
4	SANITARY SEWER PIPE CLEANING AND TELEVISING	LF LF	3475	\$1.50	2791	2791	\$4,186.50
5	8" SEWER REHABILITATION, CIPP 8" PRE-LINER	LF	2800 1400	\$36.75	2728	2728 0	\$100,254.00
6	8 pre-liner 10" Sewer Rehabilitation, Cipp	LF	675	\$0.50	0	0	\$0.00 \$0.00
7	10' Sewer Rehabilitation, CIPP 10" PRE-LINER	LF	675 340	\$43.00 \$0.50	0	0	\$0.00 \$0.00
8 9	SERVICE REINSTATEMENT	EA	540 60	\$0.30 \$25.00	40	40	\$0.00 \$1,000.00
9 10	SERVICE REINSTATEMENT SEWER PIPE JOINT GROUTING	GAL	80 25	\$23.00 \$10.00	40	40 0	۵.00\$
10	TOTAL PART 1: SANITARY SEWER REHABILITATION	GAL	23	φ10 . 00	0	0	\$0.00
	IOTALTARTT. SANITART SEWER REHADEITATION						φ117,000.00
	PART 2: MANHOLE REHABILITATION						
11	MOBILIZATION	LS	1	\$4,500.00	1	1	\$4,500.00
12	TRAFFIC CONTROL	LS	1	\$250.00	1	1	\$250.00
13	BYPASS PUMPING	LS	1	\$1,500.00	1	1	\$1,500.00
14	MH REHAB JOINT GROUTING	GAL	500	\$10.00			\$0.00
15	REHAB SANITARY SEWER MH	LF	175	\$360.00			\$0.00
16	BENCH AND INVERT REPAIR	SF	240	\$26.00			\$0.00
	TOTAL PART 2: MANHOLE REHABILITATION						\$6,250.00
	PART 3: STREET, ACCESS AND RESTORATION	= .	0	¢ (005 00			* 0.00
17	REMOVE AND REPLACE ADJUSTING RINGS	EA	3	\$4,225.00			\$0.00
18	GROUND PROTECTION MATS	LF	250	\$1.00			\$0.00
	TOTAL PART 3: STREET, ACCESS AND RESTORATION						\$0.00
	ALTERNATES						
	ALTERNATE 1: LATERAL CLEANING & CCTV						
19	MOBILIZATION	LS	1	\$65,000.00			\$0.00
20	TRAFFIC CONTROL	LS	1	\$500.00			\$0.00
21	CLEAN 4-6" LATERAL	LF	2800	\$0.10			\$0.00
22	CCTV LATERAL	LF	2800	\$0.10			\$0.00
23	SMOKE/DYE TESTING	LS	1	\$3,500.00			\$0.00
	TOTAL ALTERNATE 1: LATERAL CLEANING						\$0.00
	TOTAL PART 1: SANITARY SEWER REHABILITATION						\$117,653.00
	TOTAL PART 2: MANHOLE REHABILITATION						\$6,250.00
	TOTAL PART 3: STREET, ACCESS AND RESTORATION						0
	TOTAL ALTERNATE 1: LATERAL CLEANING						0
							\$123 903 00

TOTAL BASE CONTRACT

\$123,903.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
	CHANGE ORDER NO. 1 - ADD						
	SANITARY SEWER PIPE CLEANING AND TELEVISING	LF	886.00	\$1.50	891	891	\$1,336.50
	8" SEWER REHABILITATION, CIPP	LF	886.00	\$36.75	891	891	\$32,744.25
	8" PRE-LINER	LF	443.00	\$0.50		0	\$0.00
	SERVICE REINSTATEMENTS	EA	13.00	\$25.00	13	13	\$325.00
	MN REHAB JOINT GROUTING	Gal	150.00	\$10.00		0	\$0.00
	REHAB SANITARY SEWER MH	LF	30.22	\$360.00		0	\$0.00
	BENCH AND INVERT REPAIR	SF	37.50	\$26.00		0	\$0.00
	TOTAL CHANGE ORDER ADD						\$34,405.75

TOTAL VALUE OF COMPLETED WORK

\$158,308.75

PROJECT PAYMENT STATUS

OWNER CITY OF WASECA STANTEC PROJECT NO. 193805190 CONTRACTOR VISU-SEWER, INC.

CHANGE ORDERS

No.	Date	Description	Amount
1	9/28/2021	3	
		reconstructon	(\$71,719.30)
	(\$71,719.30)		

PAYMENT SUMMARY

No.	From	То	Payment	Retainage	Completed
1	09/01/2021	09/30/2021	150,393.32	7,915.43	158,308.75

Material on Hand

Total Payment to Date	\$150,393.32	Original Contract	\$314,945.00
Retainage Pay No. 1	7,915.43	Change Orders	-\$71,719.30
Total Amount Earned	\$158,308.75	Revised Contract	\$243,225.70



Title:	Public Nuisance - Public Hearing					
Meeting Date:	November 16, 2021	Agenda Item Number:	7 A			
Action:	☐MOTION ☐REQUESTS/PRESENTATIONS ⊠RESOLUTION ☐ORDINANCE ☐DISCUSSION	Supporting Documents:	Resolution 21-54 EXHIBIT A			
Originating Department:	Community Development	Presented By:	City Attorney			
Approved By City Manager: 🔀	Proposed Action: Motion to set enforcement and abatement of the property located at 501 3 rd St NE in the City of Waseca.					
How does this item pertain to Vision 2030 goals?	Promotes good Governance.					

BACKGROUND: The City has received complaints regarding nuisance conditions on the property located at 501 3rd St NE in Waseca.

Per procedure, staff investigated the property and sent correspondence to the property owner on October 7, 2019, November 20, 2019, June 10, 2020, November 25, 2020, January 13, 2021, and multiple documented site visits and phone conversations. Progress was about 90% complete as of August 25, 2021. Since that time, the property has reverted and little progress was evident as of November 3, 2021. The current condition constitutes a public nuisance per City ordinances.

BUDGET IMPACT: Incurred costs for abatement will be charged to the property owner.

POLICY QUESTION: The City Council has the authority to order summary enforcement and the abatement of the nuisance.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION: Host a public hearing on November 16, 2021, to request the City Council to approve action to enact civil remedies against the property owner and the property for the nuisance.

501 3rd St NE

EXHIBIT A

































RESOLUTION NO. 21-54

A RESOLUTION OF THE CITY OF WASECA IN REGARDS TO THE ABATEMENT OF A CONTINUEING NUISANCE AT 501 3RD STREET NE, WASECA MN 56093

WHEREAS, Robert C. Eggers, 501 3rd St NE, Waseca Minnesota is the owner of the property located at 501 3rd St NE, Minnesota; and

WHEREAS, the property has been maintained in a manner that violates Waseca City Code, in regard to the storage of vehicles and materials on the property; and

WHEREAS, Bill Green the Planning and Zoning Coordinator has had numerous contacts with the property owner requesting that he bring the property into compliance, including but not limited to inspections of the property on October 7, 2019, November 20, 2019, June 10, 2020, November 25, 2020, January 13, 2021, and multiple documented site visits and phone conversations; and

WHEREAS, the office of the City Attorney wrote to the property owner and required that the property be brought into compliance percourtorderon or before May 31, 2021; and

WHEREAS, the property owner has been advised that the City will bring a motion to abate the nuisance and have the costs of the abatement assessed against the property; and

WHEREAS, the property continues to be maintained in a manner that constitutes a nuisance; and

WHEREAS, this matter was set for a public hearing on November 16, 2021, at 7:00 p.m., and notice of said hearing was personally served on the property owner,

NOW, THEREFORE, BEIT RESOLVED by the City Council of the City of Waseca, Minnesota:

- 1. That an inspection of the property and an investigation of this matter were performed by the appropriate agencies for the City of Waseca, that the property owner was allowed to provide his input, and all notices as required by law have been sent/served on the property owner.
- 2. That the property continues to have items stored upon it in violation of Waseca City Code Sections:
 - a. 91.37 (A)(l) Accumulating unattended or discarded furniture, materials, and debris.
 - b. 91.37(A)(2) The sorting, piling, or keeping of old machinery or other junk or debris.
 - c. 154.162 (B)(1) Vehicle parts stored outdoors

3. The condition of the property of the property constitutes a continuing nuisance under the laws of the State of Minnesota and the City Code of the City of Waseca such as to be declared a Public Nuisance in need of immediate abatement.

BASED ON SAID FINDINGS THE CITY COUNCIL FOR THE CITY OF WASECA ORDERS:

1. The City Manager or his designee shall cause this Resolution to be served personally on the owner, Robert C. Eggers, of the property at 501 3rd St NE, Waseca MN 56093;

2. Robert C. Eggers, shall within thirty (30) days remove all items from the property located at $501 3^{cd}$ St NW, Waseca MN 56093 that are being stored in violation of State Statute or City Code.

3. A motion for summary enforcement of this order will be made to the District Court of Waseca unless corrective action is taken as prescribed above, or unless an Answer is filed as provided under state statute.

4. That the costs that the City incurs for the abatement of this nuisance shall be assessed against the property.

Adopted by the City Council this _____ day of November, 2021.

R.D. SRP MAYOR

ATTEST:

MIKE ANDERSON ASSISTANT TO THE CITY MANAGER



Title: Ordinance No. 1099, Approving the Rezoning of two parcels in WESTSHORES THIRD SUBDIVISION from R-3 to R-2, for property currently located at 1025 Clear Lake Drive in Waseca: Agenda Item Number: **Meeting Date:** November 16, 2021 **7B** Action: MOTION **Supporting Documents:** PC Memo Ordinance No. 1099 RESOLUTION ORDINANCE EXHIBIT A DISCUSSION Originating **Community Development Presented By:** Bill Green **Department: Approved By City** Proposed Action: Consider Ordinance No. 1099, Approving the Rezoning of Parcel Manager: 17.711.0300 and Parcel 17.711.0100 from R-3 to R-2, for property currently located at 1025 Clear Lake Drive in Waseca:

BACKGROUND: George & Sharlene Winegar, owners of the property. The applicant is requesting Rezoning of two parcels from R-3, Urban Residential District, to R-2, Urban Residential District, to allow construction of a single family dwelling and set forth consistent zoning for the property.

The property is partially within the Shoreland Overlay District of Clear Lake. The MN Department of Natural Resources has reviewed the request and agrees with the zoning change and has no other comments. The Waseca Planning and Zoning Department supports this rezoning proposal.

The Planning Commission held a public hearing on the request on November 9, 2021. The Planning Commission voted to recommend approval of the Rezoning request by a vote 5 - 0.

BUDGET IMPACT: None

POLICY QUESTION: The City Council has the authority to approve Rezoning.

ALTERNATIVES CONSIDERED: None

RECOMMENDATION: Motion to adopt Ordinance No. 1099, Approving the Rezoning of Parcel 17.711.0300 and Parcel 17.711.0100 from R-3 to R-2, for property currently located at 1025 Clear Lake Drive in Waseca.

PLANNING DEPARTMENT M E M O R A N D U M

TO:	Daren Arndt, Chair Waseca Planning Commission
FROM:	Bill Green Planning & Zoning Coordinator
MEETING DATE:	November 9, 2021
SUBJECT:	Public Hearing-Action No. 21-16 (RZ) Winegar – 1025 Clear Lake Drive
ATTACHMENTS:	Application w/Narrative Site Location & Rezoning Map City Zoning Map

APPLICANT

George & Sharlene Winegar, owners of the properties located at 1025 Clear Lake Drive. A complete application was received October 7, 2021. Final action, which is required within 60 days of the complete application date, must be taken by December 6, 2021.

REQUEST

The applicant is requesting rezoning of the property from R-3, Multi-Family Low & Medium Density District, to R-2, Urban Residential District.

LOCATION

The property is located at 1025 Clear Lake Drive and is described as:

Lot 3, Block 1, AND Outlot C, Westshores Third Subdivision, according to the plat thereof on file and of record in the office of the County Recorder in and for Waseca County, Minnesota

LAND USE

Vacant, undeveloped lot.

ZONING

The property is currently zoned R-3, Multi-Family Low & Medium Density District. Adjacent properties are zoned R-3, with all surrounding properties zoned R-2, Urban Residential District.

ENVIRONMENTAL

The property is partially within the Shoreland Overlay District of Clear Lake. The MN Department of Natural Resources has reviewed the request and agrees with the zoning change, no other comments. The property is served by City Services. There are no environmental concerns at this time.

CODE OF ORDINANCES

Section 154.011 General Provisions

- (C) District boundaries
 - (3) New base district lines or rezoning lines shall follow parcel lines

REVIEW

George & Sharlene Winegar, owners of the properties located at 1025 Clear Lake Drive are requesting rezoning of the property from R-3, Multi-Family Low & Medium Density District, to R-2, Urban Residential District.

The property consists of two (2) separate parcels and are currently undeveloped. The owner is requesting the rezoning to be consistent with other similarly sized parcels in the surrounding area and allow the ability to build a single family home on the parcel. The main parcel is approximately 19,980 square feet. This meets the minimum requirement for lot size in both the R-2 and Shoreland Overlay Districts.

Previously, our old zoning code allowed single family homes in the R-3. Since updating the code in 2016, single family homes are not a permitted use in the R-3 District.

PUBLIC COMMENTS

As of 11-9-21, there were no public comments regarding the Rezoning request.

FINDINGS

The recommendations and decisions on zoning amendment shall be based on consideration of the following area:

- 1. Whether the proposed amendment corrects an error in the original text or map
- 2. Whether the proposed amendment addresses needs arising from a changing condition, trend, or fact affecting the subject property and surrounding area.
- 3. Whether the proposed amendment is consistent with achieving the goals and objectives outlined in the Comprehensive Plan.

RECOMMENDATION

Staff recommends approval of the rezoning.

REQUESTED ACTION

Hold a public hearing on the Rezoning request and adopt a recommendation to be forwarded to the City Council for consideration at their November 16, 2021 meeting.



APPLICATION FOR REZONING
or ORDINANCE TEXT AMENDMENT

pd.
FEES
Application fee: \$700.00
Recording Fee (Rezoning only)
\$46.00 Payable: Waseca County Recorder

GEORGE		(middle) (ast)				
Name of Applicant (first)	(middle)	(last) (
$\frac{2622}{MASECA}, \frac{8^{\pm}SF}{MN} \frac{56093}{56093}$ Address of Applicant Type of Request: X Rezoning (z	Phone Number	Ordinance Text Amendment				
REZONING (Zoning District Boundary	Amendment)					
Lot # 3 Block 1 West 5 Legal Description of Property	shores 3rd Subdivision & Outle	st C (Parcel # 17- 711-0300 + 17-711-0100)				
Surveyor Name and Address	Surveyor Phone Number	Surveyor e-mail				
Engineer Name and Address	Engineer Phone Number	 Engineer e-mail				
and parking setbacks from property drainage plans, landscape plan, lighti	 <u>X</u> Recording Fee <u>X</u> Narrative describing site dimensions, existing an proposed utilities, or plan, drawings showing exterior building showing exte	wing the area to be rezoned NA and the request and reasons for the request improvements, parking lot details, structure existing and proposed streets, grading and ding materials and overall building height. ted from R-3 to R-2 So m be buildt on the lot				
ORDENANCE TEXT AMENDMENT	a Residential home co (Two parcels there see.	n be buildt on the lot legal ! Rencel#s Above)				
Ordinance Section/s Proposed for Amenda	ment					
Required Submittals: Proposed Ordinance Language Narrative describing the request and rescribing the request and rescribed to the rescription of the r	Application Fee reasons for the requested ordinance ame	ndment				

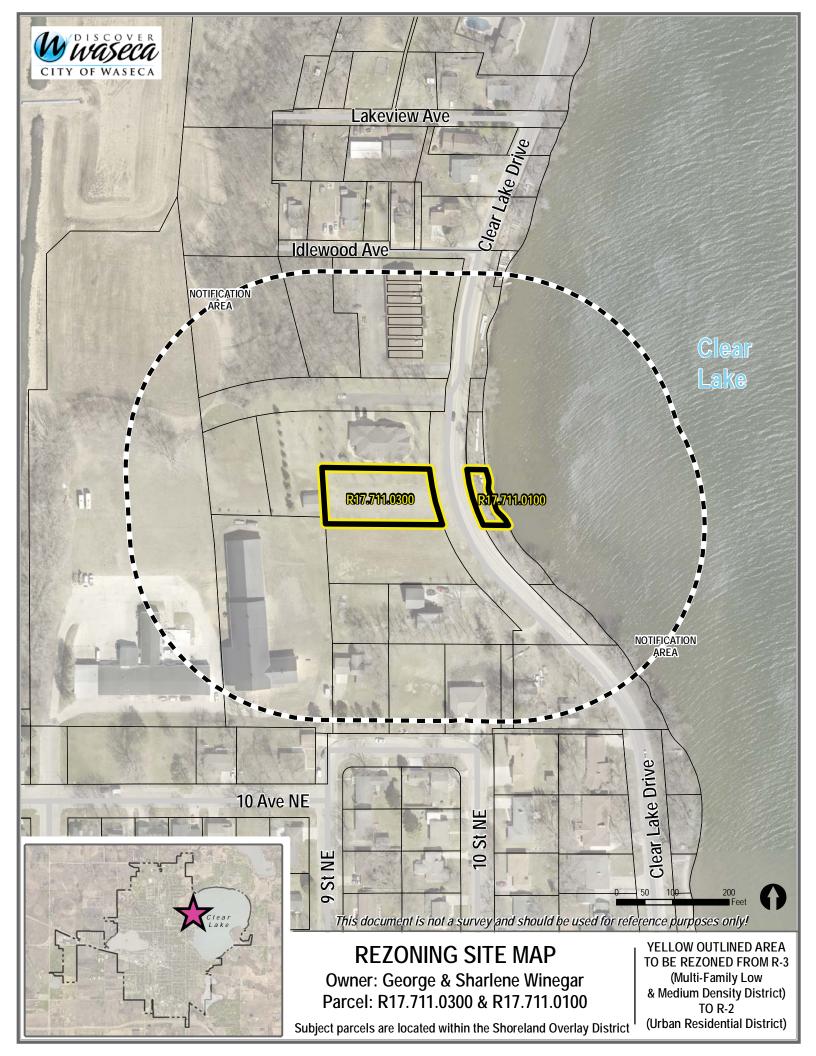
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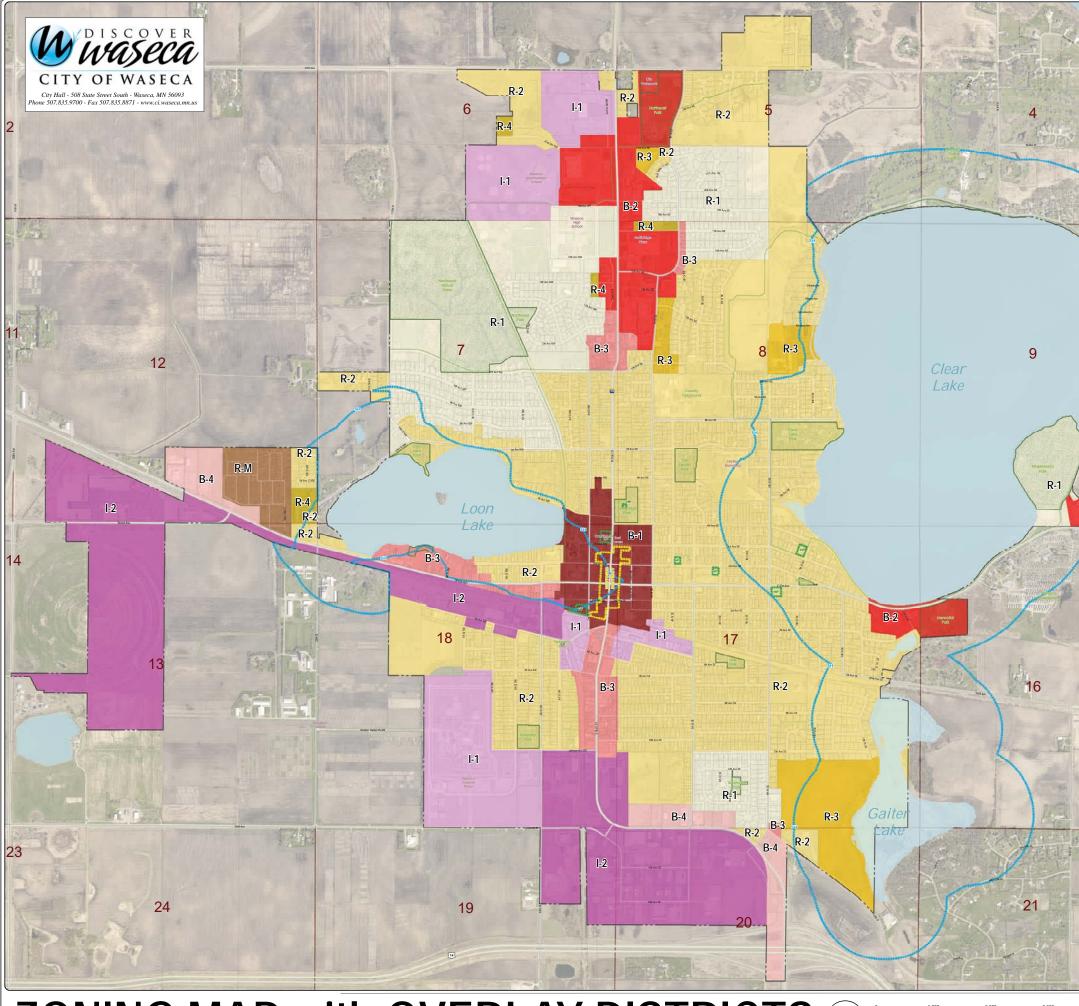
Acknowledgement and Signature: The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of Waseca to take the action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the ordinance of the City of Waseca and the laws of the State of Minnesota. The undersigned hereby consents that City of Waseca officials, employees, appointed commissioners and consultants hired by the City may enter the property to inspect the layout of structures, proposed placement of planned structures and additions, and the property's site features and dimensions. The undersigned agrees to pay all costs associated with the vacation request.

George Wienegar	10	7 2021
Name and Address	Date	
Alyslen Minege	(0	72021
Name and Address	Date	j (
2622 8-ST NE WASECA, MN Stog3		
Name and Address	Date	1 7
Copies to BLAIN Nelson (RR/MAX)	10	12021
Name and Address	Date	• 1
103 S. State St. Waseca, mrd 56073)		
Name and Address	Date	

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2/22/2013





ZONING MAP with OVERLAY DISTRICTS () _____

ZONING

Commerical

	B-1	Central Business District
	B-2	<i>Community Retail and</i> <i>Service Business District</i>
	B-3	Neighborhood Transition Business District
	B-4	Regional Retail and Service Business District
		Industrial
	I-1	Limited Industry District
	I-2	Moderate Industry District
	F	Residential
	R-1	Suburban Residential District
	R-2	Urban Residential District
	R-3	Multi-Family Low & Medium Density District
	R-4	Multi-Family High Density District
	R-M	Manufactured Home Community District
		Overlays
\square) SH	Shoreland Overlay District
\square) HP	Heritage Preservation Overlay District
) Dow	ntown Historic District
	ŀ	Administrative
	Section	Line Park Boundary
٢٦	City Bou	ndary S Lakes
	Parcel B	oundary // Trails
00 Feet	The data represented on this information presented has no	document is notiber a logally recorded map nor a survey, and is intended for reference purposes only I been reflect and reliter the CDy of Mances, nor it's employees or agents makes any representati
	the accuracy of the features	and data presented here within. This map was created through the use of several city, county, s

ORDINANCE NO. 1099

AN ORDINANCE OF THE CITY OF WASECA, MINNESOTA REZONING REAL PROPERTY TO R-2, URBAN RESIDENTIAL DISTRICT

WHEREAS George & Sharlene Winegar, owners of the property, Parcel 17.711.0300 and Parcel 17.711.0100, located at 1025 Clear Lake Drive in Waseca, which is described as:

Lot 3, Block 1, AND Outlot C, WESTSHORES THIRD SUBDIVISION, according to the plat thereof on file and of record in the office of the County Recorder in and for Waseca County, Minnesota

And,

WHEREAS the above described property is currently zoned R-3, Multi-Family Low & Medium Density District; and

WHEREAS the above described property is currently occupied by a vacant lot; and

WHEREAS George & Sharlene Winegar are requesting rezoning of the above-described property to R-2, Urban Residential District; and

WHEREAS the Planning Commission on the 9th day of November, 2021 held a public hearing on the proposed rezoning and adopted a recommendation that the City Council rezone the above described property to R-2, Urban Residential District; and

WHEREAS the City Council of the City of Waseca has considered the action of the Planning Commission, and the effect of the proposed rezoning on the health, safety, and welfare of the occupants of the surrounding land, and on November 16, 2021, held a public hearing on the proposed rezoning, and all interested parties were provided an opportunity to provide input.

NOW, THEREFORE The City Council of the City of Waseca has hereby determined that said rezoning will bear no negative impact nor will it be a detriment to neighborhood character, surrounding property values, or the general purpose and intent of the ordinance and the Comprehensive Plan, and does hereby determine and ordain this parcel will be zoned R-2, Urban Residential District, and the City of Waseca Zoning Map shall be amended as shown in the attached **EXHIBIT A**.

This Ordinance shall take and be in force 10 days after its passage.

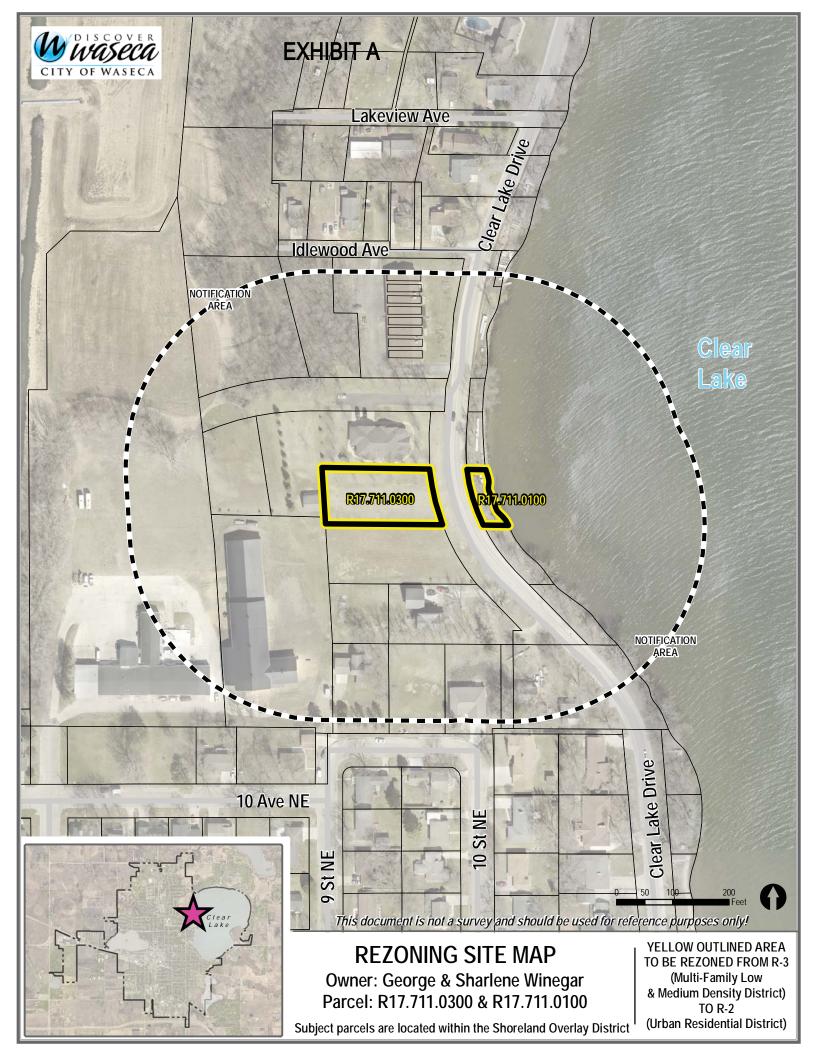
Adopted this _____ day of _____, 2021.

R.D. SRP MAYOR

ATTEST:

MIKE ANDERSON ASSISTANT TO THE CITY MANAGER

Introduced:November 9, 2021Adopted:November 16, 2021Published:November 24, 2021Effective:November 26, 2021





Title:	Resolution 21-55: Adding Parcel to Eligible List					
Meeting Date:	November 16, 2021Agenda Item Number:7C					
Action:	☐MOTION ⊠RESOLUTION ☐ORDINANCE ☐DISCUSSION	Supporting Documents:	Res. 21-55			
Originating Department:	Administration	Presented By:	City Manager			
Approved By City Manager: 🛛	Proposed Action: Pass Resolution 21-55, adding parcel to eligible abatement list					
How does this item pertain to Vision 2030 goals?	Creating a Vibrant and Dynamic Community					

BACKGROUND: The program was established in 2016 to attempt to spur single-family home construction and reduce the surplus number of lots available in the City. Since then, the Council has extended the program through 2022.

During the Tax Abatement process, the City Council gives final approval on applications received by staff and allows for additional parcels to be added to the eligible list. Staff has received a request to add parcels 177110300 and 177110100 to the list.

BUDGET IMPACT: None.

ALTERNATIVES CONSIDERED: None

RECOMMENDATION: Motion to approve Resolution No. 21-55, approving two tax abatement applications.

RESOLUTION NO. 21-55

A RESOLUTION OF CITY OF WASECA, MINNESOTA ADDING A RESIDENTIAL PARCEL TO THE PROPERTY TAX ABATEMENT PROGRAM

WHEREAS, the City Council of the City of Waseca ("City Council") adopted Resolution 19-08 on February 5, 2019, pursuant to which the City Council made certain amendments to its residential tax abatement program (the "Abatement Program")previously established in Resolution No. 16-56, dated December 20, 2016, to encourage housing development within the City; and

WHEREAS, the parcels of real property eligible for participation in the Abatement Program were listed in Appendix 2 to Resolution 19-08 (the "eligible parcels"), and generally consist of every current vacant, unimproved parcel of property in a residential zoning district in the City of Waseca that are served by municipal infrastructure including central water and sanitary sewer service; and

WHEREAS, the City Council now wishes to add an additional improved residentially-zoned parcel (identified below) to the list of eligible parcels; and

WHEREAS, on November 16, 2021, the Council held a public hearing on the question of adding the residentially-zoned parcel (identified below) to the list of eligible parcels, with proper notice being duly given and published in advance.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends Resolution 19-08 to add parcel and 177110300 to the list of eligible parcels list held by the City.

Adopted this 16th day of November, 2021.

R.D. SRP MAYOR

ATTEST:

MIKE ANDERSON ASSISTANT TO CITY MANAGER OR ELEGIBLE SIGNEE PER COVID-19



CITY OF WASECA

Title:	RESOLUTION 21-56 APPROVING THE FEASIBILITY REPORT FOR THE 8 th STREET SE RECONSTRUCTION AND REHABILITATION PROJECT (CITY PROJECT 2022-01) AND CALLING FOR A PUBLIC HEARING ON THE IMPROVEMENTS					
Meeting Date:	November 16, 2021Agenda Item7DNumber:7D					
Action:	MOTION REQUESTS/PRESENTATIONS RESOLUTION ORDINANCE DISCUSSION	Supporting Documents:	Resolution 21-56 Feasibility Report			
Originating Department:	Engineering	Presented By:	City Engineer			
Approved By City Manager: 🖄	Proposed Action: Motion to adopt Resolution 21-56 approving the Feasibility Report for the 8 th Street SE Reconstruction and Rehabilitation Project (City Project No. 2022-01) and calling for a Public Hearing on the Improvements					
How does this item pertain to Vision 2030 goals?	Creating High Quality Community Assets					

BACKGROUND: On November 2, 2021, the City Council authorized City staff to prepare a feasibility report for the 8th Street SE Reconstruction and Rehabilitation Project (City Project 2022-01). This project is included in the City's current Capital Improvement Plan and consists of reconstruction from Elm Ave to the RR tracks and rehabilitation (mill and overlay) from the RR tracks to State Hwy 13.

BUDGET IMPACT: This project will be funded through an LRIP grant, the capital improvement fund, sanitary and storm sewer enterprise funds, state aid, and proposed special assessments to benefiting properties. The total estimated project cost and breakdown by funding source is shown below:

Funding Source	Estimated Amount
440 Special Assessment Fund	\$360,000
430 Capital Improvement Street Fund	\$208,025
402 State Aid Funds	\$173,265
602 Sanitary Sewer Fund	\$254,150
651 Storm Water Fund	\$26,500
LRIP Grant Funds	\$1,250,000
Total Project Cost:	<u>\$2,271,940</u>

RECOMMENDATION: Staff recommends the Waseca City Council adopt Resolution 21-56 approving the Feasibility Report for the 8th Street SE Reconstruction and Rehabilitation Project (City Project No. 2022-01) and calling for a Public Hearing on the Improvements.

RESOLUTION NO. 21-56

A RESOLUTION OF THE WASECA CITY COUNCIL APPROVING THE FEASIBILITY REPORT FOR THE 8TH STREET SE RECONSTRUCTION AND REHABILITATION PROJECT (CITY PROJECT NO. 2022-01) AND CALLING FOR A PUBLIC HEARING ON THE IMPROVEMENTS

WHEREAS, the City Council of the City of Waseca have reviewed and accepted the Feasibility Report prepared by the City Engineer for the 8th Street SE Reconstruction and Rehabilitation Project and determined that the project is both necessary and feasible; and

WHEREAS, the policy of the City Council of the City of Waseca is to special assess the improvements associated with this type of project; and

WHEREAS, the City of Waseca's Special Assessment Policy, in compliance with Chapter 429 of Minnesota Statutes, calls for the City Council to hold a public hearing for said improvements.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Waseca hereby calls for a public hearing on the merits of the proposed improvements to be held on December 7, 2021, at 7:00 p.m. in the City Council Chambers of the City of Waseca.

BE IT FURTHER RESOLVED that City staff is hereby directed to publish the required notices and notify the affected property owners as prescribed by Chapter 429 of the Minnesota Statutes.

Adopted this 16th day of November 2021.

R.D. SRP MAYOR

ATTEST:

MIKE ANDERSON ASSISTANT TO THE CITY MANAGER

FEASIBILITY REPORT CITY PROJECT NO. 2022-01

8TH STREET SE RECONSTRUCTION & REHABILITATION PROJECT



508 South State Street ■ Waseca, Minnesota 56903-3097 507-835-9700 ■ FAX 507-835-8871 ■ www.ci.waseca.mn.us

CERTIFICATION

I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Nathan Willey, PE

License No. <u>58967</u>

Date: <u>Nov. 10, 2021</u>

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1.1 INTRODUCTION

The 8th Street SE Reconstruction & Rehabilitation Project (City Project 2022-01) consists of a street reconstruction and rehabilitation project at the following location:

8th Street SE from Elm Avenue East to State Hwy 13

This project consists of two (2) different sections: a reconstruction section and a rehabilitation section. Street reconstruction, including storm and sanitary sewer improvements, will take place between Elm Avenue East and the RR tracks south of 5th Avenue SE. Rehabilitation, which includes bituminous mill and overlay, curb and gutter replacements, ADA sidewalk ramp upgrades, and storm sewer improvements, will occur from south of the RR tracks to State Hwy 13. The total reconstruction section is approximately 1,275 feet (0.24 miles) in length and the length of the rehabilitation section is approximately 3,200 feet (0.61 miles). These locations were included in the City's 2022-26 Capital Improvement Plan and have been included in the approved 2022 budget.

1.1.1 AUTHORIZATION

On November 2, 2021, the Waseca City Council authorized the preparation of a Feasibility Report for this project.

1.1.2 SELECTION CRITERIA

The sections of 8th Street SE noted above are recommended for reconstruction and rehabilitation. 8th Street SE was selected based on 2020 Pavement Condition Index (PCI) ratings, visual inspection, street classification, the condition of the underlying utilities, and resident/City Council input. The Special Assessment Policy currently adopted by the City Council indicates that street improvement projects are to be assessed to benefiting property owners at the rates stated in the policy.

1.1.3 DATA AVAILABLE

Generally, the information used in preparation of this report includes, but is not limited to, the following:

- Record/As-Built Street & Utility Drawings
- Field Observations
- Televising Reports for the Sanitary Sewer System (Reconstruction section only)
- Results of the 2020 Pavement Condition Index Analysis
- City of Waseca Special Assessment Policy

1.2 GENERAL BACKGROUND

1.2.1 PROJECT LOCATION

This project is located in the SE quadrant of the City (see project map below).



1.3 EXISTING CONDITIONS

1.3.1 ROAD SURFACE

8th Street SE is showing signs of aging and varying degrees of pavement distress including alligator cracking, block cracking, transverse cracking, and longitudinal cracking. The average 2020 Pavement Condition Index (PCI) for the entire project is 44 out of 100 which corresponds to a rating of "Poor". Table 1 provides a summary of the existing street conditions for the project.

1.3.2 UTILITIES

No water main or sanitary sewer improvements will take place within the rehabilitation section (State Hwy 13 to 50 feet south of the RR tracks).

The sanitary sewer main within the reconstruction section (Elm Ave East to 5th Ave SE) was televised and reviewed. The sewer within that section has reached the end of its useful life and needs to be replaced. Sewer inspection video showed cracked pipe sections, pipe joint offsets, and partial collapses.

The storm sewer was not televised. However, due to its age, storm sewer within the limits of the reconstruction section will be replaced in conjunction with that portion of the project. In the rehabilitation section, some storm sewer structures are in need of replacement, but no main line repairs are necessary.

In 1999, the water main north of the RR tracks was replaced and therefore, is not in need of repair.

	Table 1 – 8 th Street SE Reconstruction & Rehabilitation Project								
	Summary of Existing Street Conditions								
Street Name	From/To	ROW	Street Width	Curb Type	Aggregate Base (in.)	Avg Bit. Section (in.)	Approx. Year of Original Construction	Last Road Improvement Year	2020 Average PCI
8 th St SE	Elm Ave East to RR Tracks	66	35	В	None	9	Unknown	1999	44
8 th St SE	RR Tracks to State Hwy 13	66	43	В	None	9	Unknown	1999	44

1.4 PROPOSED IMPROVEMENTS

1.4.1 ROAD SURFACE

According to the results of the 2020 Pavement Condition Index analysis, staff is recommending that the City Council consider reconstructing and rehabilitating 8^{th} Street SE in order to restore the pavement condition to excellent (PCI = 86 - 100).

The reconstruction process will involve removal of the existing bituminous surface, curb and gutter, and subgrade. The curb and gutter will be replaced with standard concrete barrier style curb. The pavement section will consist of 12" of select granular material, 8" of class 5 aggregate base, 2" of non-wear bituminous mix, and 3" of wear bituminous mix. The sidewalks are proposed to be removed and replaced 5' in width and meeting current ADA standards.

All storm sewer pipes, intakes, and manholes within the project's reconstruction limits will be removed and replaced. Pipe sizes will be upgraded where appropriate to provide additional stormwater capacity.

The rehabilitation process will involve removal and replacement of deficient curb and gutter, storm sewer improvements, and installation of ADA compliant sidewalk ramps. Depending on the existing pavement crown, from $\frac{1}{2}$ " to 3" of the existing bituminous surface will be removed through milling and replaced with 1.5" of non-wear bituminous and 1.5" of bituminous surface.

The storm sewer improvements within the rehabilitation section will consist of the replacement or removal of deficient or redundant intakes and manholes.

1.4.2 UTILITIES

The sanitary sewer main within the reconstruction segment has reached the end of its useful life and will be replaced. Sewer inspection video showed cracked pipe sections, pipe joint offsets, and partial collapses. Sewer services will also be replaced up to, or within a few feet of, the property line.

The water main within the reconstruction section was replaced in 1999 and is not in need of repair at this time. Therefore, no water main improvements will take place on either the reconstruction or rehabilitation portions of this project.

Localized drainage issues will also be addressed to the extent possible with final design of both the reconstruction and rehabilitations sections of the project.

1.4.3 PERMIT APPROVALS

The following permits will be required:

- MPCA NPDES Construction Permit
- MnDOT Work in Right-of-Way Permit

1.4.4 CONSTRUCTION ACCESS/STAGING

The contractor and City staff will be responsible for providing access to properties throughout the duration of the project. However, there may be times during construction when access to some properties may not be immediately available. Every effort will be made to give residents advance notice of those times. All residents will have safe and adequate access each night after work ceases. Mail delivery and trash pickup will be maintained for the duration of the project.

1.4.5 PUBLIC INVOLVEMENT

An informational meeting was held on Tuesday, November 9, 2021, for all residents and property owners within the project limits. Notification of the meeting was mailed approximately one week in advance of the meeting. A copy of the meeting notice and a list of those who attended are included in Appendix C.

2. FINANCING

2.1 OPINION OF PROBABLE COST

The Total Project Cost includes construction, a 10% contingency factor on construction costs, engineering (design and inspection), and administration (3% of the engineering plus construction total). An awarded Local Road Improvement Program (LRIP) grant will cover up to \$1,250,000 of the eligible street improvement costs. Utilities and engineering costs are not grant eligible. Stantec and American Engineering Testing Inc. (AET) are currently under not-to-exceed contracts for project engineering services totaling \$262,034. A summary of the estimated total project costs is shown below in Table 2, and a breakdown of those estimated costs by funding source is displayed in Table 3.

Table 2 – 8 th Street SE Reconstruction & Rehabilitation Project Total Cost Summary				
Item Estimated Cos				
Construction Items	\$1,767,030			
Contingency (10%)	\$176,703			
Construction Subtotal:	\$1,943,733			
Engineering (Design + Inspection)	\$262,034			
Project Subtotal:	\$2,205,767			
Administration (3% of Engineering + Construction)	\$66,173			
Total Project Cost:\$2,271,940				

Table 3 – 8 th Street SE Reconstruction 8 Funding Summar	
Funding Source	Estimated Amount
440 Special Assessment Fund	\$349,700
430 Capital Improvement Street Fund	\$208,025
402 State Aid Funds	\$183,565
602 Sanitary Sewer Fund	\$254,150
651 Storm Water Fund	\$26,500
LRIP Grant Funds	\$1,250,000
Total Project Cost:	<u>\$2,271,940</u>

2.2 FUNDING - ASSESSMENTS

Commercial/Industrial/Tax Exempt

Benefiting properties are proposed to be assessed in accordance with the City of Waseca Special Assessment Policy. The total assessable reconstruction amount is estimated to be \$828,165 with 21 parcels being assessed on a front footage basis. The total assessable rehabilitation amount is estimated to be \$815,080 with 52 parcels being assessed on a front footage basis. The approximate assessable footage for the reconstruction section is 2,097.20 feet and 5,787.53 feet for the rehabilitation section. Based on these values, the estimated assessment cost per assessable foot is as follows:

\$63.38

Reconstruction Section	Estimated Cost per Assessable Foot
Residential/Duplex/City	\$103.66
Multiple Dwelling	\$157.96
Commercial/Industrial/Tax Exempt	\$177.70
Rehabilitation Section	Estimated Cost per Assessable Foot
Residential/Duplex/City	\$36.97
Multiple Dwelling	\$56.33

3. PROJECT SCHEDULE

Event	Date
Authorized Submittal of LRIP Grant Application	February 16, 2021
LRIP Grant Awarded	June 1, 2021
Authorized Feasibility Report	November 2, 2021
Informational Meeting	November 9, 2021
Present Feasibility Report/Order Public Hearing	November 16, 2021
Public Improvement Hearing/Authorize Plans & Specifications	December 7, 2021
Approve Plans & Specifications/Open for Bidding	February 15, 2022
Receive Bids	March 17, 2022
Award Contract	April 5, 2022
Begin Construction	May 2022
Substantial Completion	August 2022
Final Completion	September 2022
Public Hearing for Assessments	October 2022

4. FEASIBILITY AND RECOMMENDATIONS

This project is necessary and feasible on both an engineering and financial basis.

The following recommendations are presented to the Waseca City Council for consideration:

- 1. Approve and adopt this Feasibility Report as a guide for the proposed work.
- 2. Schedule a public improvement hearing for December 7, 2021, to receive input regarding the proposed improvements.
- 3. Finance a portion of the project with special assessments in accordance with the City's Special Assessment Policy. (Additional financing to be provided by awarded LRIP grant funds, state aid funds, capital improvement funds from City property tax levies, sanitary sewer utility funds, and storm sewer utility funds.)

Appendix A: Project Cost Estimates

No.	MNDOT Spec. No.	Item	Estimated Quantity	Unit	Unit Price	Totals
1	2021.501	Mobilization	1	LS	\$75,000.00	\$75,000.0
2	2101.501	Cleaning & Grubbing	1	LS	\$20,000.00	\$20,000.0
3	2104.502	Remove Manhole or Catch Basin	16	EA	\$500.00	\$8,000.0
4	2104.502	Salvage Sign	20	EA	\$50.00	\$1,000.0
5	2104.503	Remove Curb & Gutter	2,660	LF	\$10.00	\$26,600.0
6	2104.503	Remove Pipe Drain	2,660	LF	\$5.00	\$13,300.0
7	2104.503	Remove Sewer Pipe (Storm)	300	LF	\$10.00	\$3,000.0
8	2104.504	Remove Bituminous Pavement	5,100	SY	\$5.00	\$25,500.0
9	2104.504	Remove Driveway Pavement	300	SY	\$10.00	\$3,000.0
10	2104.504	Remove Sidewalk	1,100	SY	\$10.00	\$11,000.0
H.	2104.618	Salvage Brick Pavers	200	SF	\$10.00	\$2,000.0
12	2105.507	Common Excevation	3,045	CY	\$20.00	\$60,900.0
13		Select Granular Borrow (CV)		CY	\$30.00	\$60,900.0
14	2105.507 2105.604	Geotextile Fabric	2,030	SY	\$3.00	\$18,270.0
14	2103.604	Street Sweeper (With Pickup Broom)	25	HR	\$250.00	\$6,230.0
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16	2211.509	Aggregate Base Gass 5	1,410	CY	\$30.00	\$42,300.0
7	2357.506	Bituminous Material for Teck Coat	1,250	GAL	\$3.00	\$3,750.0
8	2360.504	Type SP 9.5 Wearing Course Mix (3,C)	590	TON	\$80.00	\$47,200.
9	2360.504	Type SP 12.5 Non Wear Course Mix (3,C)	880	TON	\$80.00	\$70,400.
20	2502.503	6" Perf PVC Pipe Drain	2,660	LF	\$15.00	\$39,900.0
21	2502.602	6" PVC Pipe Drain Cleanout	14	EA	\$500.00	\$7,000
22	2503.503	1.3" RC Pipe Sewer Design 3006 Class V	225	LF	\$50.00	\$11,250.0
23	2503.503	18" RC Pipe Sewer Design 3006 Class V	75	LF	\$65.00	\$4,873.1
24	2503.601	Sanitary Sewer Bypass Pumping	1	LS	\$10,000.00	\$10,000.
15	2503.602	Drain Pipe Connection (Sump Pumps)	15	EA	\$200.00	\$3,000.
26	2503.602	Connect to Existing Storm Sewer	3	EA	\$500.00	\$1,500.
27	2503.602	Connect to Existing Sanitary Sewer	6	EA	\$1,000.00	\$6,000.
28	2503.602	Connect to Existing Sanitary Sewer Service	12	EA	\$500.00	\$6,000.0
29	2503.603	4" PVC Sanitary Sewer Service	350	LF	\$50.00	\$17,500.0
30	2503.603	8" PVC Pipe Sewer	1,350	LF	\$75.00	\$101,250.0
31	2503.603	Televise Sanitary Sewer	1,350	LF	\$5.00	\$6,750.0
32	2503.603	Televise Sanitary Sewer Services	350	LF	\$5.00	\$1,750.0
33	2504.602	Adjust Valve Box-Water	15	EA	\$300.00	\$4,500.0
34	2506.502	Construct Drainage Structure (Catch Basin)	8	EA	\$4,000.00	\$32,000
35	2506.502	Construct Drainage Structure (Storm Manhole)	4	EA	\$4,000.00	\$16,000.0
36	2506.502	Construct Drainage Structure (Sanitary)	5	EA	\$7,500.00	\$37,500.0
37	2521.518	4" Concrete Walk	7,500	SF	\$5.00	\$37,500.0
38	2521.518	6" Concrete Walk	2,400	SF	\$10.00	\$24,000.0
39	2531.503	Concrete Curb & Gutter Design B624	2,660	LF	\$30.00	\$79,800.0
40	2531.504	6" Concrete Driveway Pavement	300	SY	\$73.00	\$22,500.0
41	2531.618	Truncated Domes	240	SF	\$75.00	\$18,000.0
42	2563.601	Traffic Control	1	LS	\$15,000.00	\$15,000.0
43			20			
43	2564.602	Install Salvaged Sign	10	EA	\$250.00	\$5,000.0
44		Deciduous Tree 2" Cal B & B	10			\$5,000.0
	2573.501	Stabilized Construction Exit		LS	\$3,000.00	\$3,000.0
46	2573.502	Storm Drain Inlet Protection	10	EA	\$250.00	\$2,500.0
47	2573.503	Sediment Control Log Type Wood Chip	2,000	LF	\$3.00	\$6,000.0
48	2575.504	Sodding Type Lawn	2,850	SY	\$10.00	\$28,500.0
49	2575.523	Water (Turf Establishment)	75	MGAL	\$20.00	\$1,500.0
50	2582.503	12" Solid Line Paint	40	LF	\$2.00	\$80.0
51	2582.503	24" Solid Line Paint	125	LF	\$3.00	\$375.0
52	2582.503	4" Broken Line Paint	1,270	LF	\$1.00	\$1,270.0
53	2582.503	4" Solid Line Paint	2,180	LF	\$2.00	\$4,360.0
54	2582,618	Pavement Marking Special	200	SF	\$3.00	\$600.0

COST ESTIMATE: 8th Street SE Recon	struction (North of I	RR Crossing to Elm Avenue East)

Subtotal: \$1,062,130.00

10% Contingency: \$106,213.00

Total 8th St SE Reconstruction Cost: \$1,168,343.00

Engineering: \$157,504.00

3% Administration: \$39,775.00

Total 8th St SE Reconstruction Project Cost: \$1,365,622.00

No.	MNDOT Spec. No.	Item	Estimated Quantity	Unit	Unit Price	Totals
1	2021.501	Mobilization	1	LS	\$50,000.00	\$50,000.00
2	2104,502	Remove Manhole or Catch Basin	11	EA	\$500.00	\$5,500.00
3	2104.503	Remove Curb & Gutter	2,000	LF	\$10.00	\$20,000.00
4	2104.504	Remove Driveway Pavement	300	SY	\$10.00	\$3,000.00
5	2104.504	Remove Sidewalk	75	SY	\$10.00	\$750.00
6	2211.509	Aggregate Base Class 5	50	CY	\$30.00	\$1,500.00
7	2231.508	Mixture for Joints & Cracks	5,000	LB	\$2.00	\$10,000.00
8	2231.509	Bituminous Patching Mixture	500	SY	\$50.00	\$25,000.00
9	2232.504	Mill Bituminous Surface, 3" Depth	15,260	SY	\$8.00	\$122,080.00
10	2357.506	Bituminous Material for Tack Coat	2,450	GAL	\$3.00	\$7,350.00
11	2360.504	Type SP 9.5 Wearing Course Mix (3,C)	1,320	TON	\$85.00	\$112,200.00
12	2360.504	Type SP 12.5 Non Wear Course Mix (3,C)	1,320	TON	\$85.00	\$112,200.00
13	2503.503	12" RC Pipe Sewer Design 3006 Class V	75	LF	\$50.00	\$3,750.00
14	2503.503	15" RC Pipe Sewer Design 3006 Class V	35	LF	\$60.00	\$2,100.00
15	2503.602	Connect to Existing Storm Sewer	9	EA	\$500.00	\$4,500.00
16	2504.602	Adjust Valve Box-Water	30	EA	\$300.00	\$9,000.00
17	2506.502	Casting Assembly & Seal (Sanitary Manhole)	11	EA	\$500.00	\$5,500.00
18	2506.502	Casting Assembly (Storm Catch Basin)	11	EA	\$500.00	\$5,500.00
19	2506.502	Casting Assembly (Storm Manhole)	8	EA	\$500.00	\$4,000.00
20	2506.502	Construct Drainage Structure (Catch Basin)	9	EA	\$4,000.00	\$36,000.00
21	2506.503	Construct Drainage Structure (Sanitary)	1	EA	\$7,500.00	\$7,500.00
22	2521.518	4" Concrete Walk	150	SF	\$5.00	\$750.00
23	2521.518	6" Concrete Walk	600	SF	\$10.00	\$6,000.00
24	2531.503	Concrete Curb & Gutter Design B618	2,000	LF	\$40.00	\$80,000.00
25	2531.504	6" Concrete Driveway Pavement	300	SY	\$75.00	\$22,500.00
26	2531.618	Truncated Domes	110	SF	\$75.00	\$8,250.00
27	2563.601	Traffic Control	1	LS	\$10,000.00	\$10,000.00
28	2573.502	Storm Drain Inlet Protection	17	EA	\$250.00	\$4,250.00
29	2575.504	Sodding Type Lawn	200	SY	\$10.00	\$2,000.00
30	2575.523	Water (Turf Establishment)	25	MGAL	\$20.00	\$500.00
31	2582.503	12" Solid Line Paint	50	LF	\$2.00	\$100.00
32	2582.503	24" Solid Line Paint	180	LF	\$3.00	\$540.00
33	2582.503	4" Broken Line Paint	3,200	LF	\$1.00	\$3,200.00
34	2582.503	4" Solid Line Paint	8,940	LF	\$2.00	\$17,880.00
35	2582.618	Pavement Marking Special	500	SF	\$3.00	\$1,500.00

COST ESTIMATE: 8th Street SE Rehabilitation (South of RR Crossing to State Hwy 13)

Subtotal: \$704,900.00

10% Contingency: \$70,490.00

Total 8th St SE Rehabilitation Cost: \$775,390.00

Engineering: \$104,530.00

3% Administration: \$26,398.00

Total 8th St SE Rehabilitation Project Cost: \$906,318.00

Total 8th St SE Reconstruction & Rehabilitation Project Cost: \$2,271,940.00

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CITY OF WASECA PROJECT 2022-01 ASSESSMENT ROLL #283 IMPROVEMENT HEARING

Feasibility Study 8th Street SE Reconstruction & Rehabilitation Project City of Waseca, MN City Project 2022-01

Appendix B: Preliminary Assessment Roll

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CITY OF WASECA PROJECT 2022-01 ASSESSMENT ROLL #283 IMPROVEMENT HEARING

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CITY OF WASECA PROJECT 2022-01 ASSESSMENT ROLL #283 IMPROVEMENT HEARING



8th Street SE Reconstruction & Rehabilitation (Elm Avenue East to State Hwy 13)

Dear Residents and Property Owners,

The City of Waseca is inviting you to attend a <u>Public Informational Meeting</u> for the upcoming 8th Street SE Reconstruction & Rehabilitation Project. The meeting will be held on <u>Tuesday</u>. <u>November 9th from 4:00 PM to 6:00 PM</u> in the <u>City Council Chambers in Waseca City Hall</u> located at 508 South State Street. At this meeting, you will be able to view preliminary plans and discuss any questions or concerns you may have with City staff. If you are unable to attend, please call or submit written comments prior to November 9th.

This project will consist of a reconstruction section and a rehabilitation section (please see the map on the reverse). Reconstruction will take place between Elm Avenue East and just north of the RR tracks south of 5th Avenue SE. The rehabilitation section (mill and overlay) will be from just south of the RR tracks to State Hwy 13.

The reconstruction scope of work will generally involve pavement removal, subgrade excavation and preparation, rock subbase, subdrains, new bituminous pavement, new ADA sidewalk and ramps, storm sewer improvements, and sanitary sewer main and service replacement. The scope of the rehabilitation work will primarily consist of a bituminous mill and overlay, curb and gutter repairs, ADA sidewalk ramps, and storm sewer improvements.

The reconstruction section will be closed to thru traffic for the duration of construction. The rehabilitation section will remain largely open to traffic with closures for only the mill and overlay and as necessary to make improvements.

Construction is expected to begin in the spring of 2022 with work on both the reconstruction and rehabilitation sections anticipated to continue for 3-4 months. Additional construction notices will be mailed to you as more information becomes available.

Information regarding special assessments and public hearings associated with this project will be mailed in the coming weeks.

Updated project information will also be posted on the City's website at: https://www.ci.waseca.mn.us/engineering/pages/8th-street-se-reconstruction-rehabilitation

Thank you in advance for your input, cooperation, and patience throughout this project, and we look forward to the successful completion of this much needed street improvement!

Nate Willey, City Engineer Phone: 507-835-9716 Email: <u>cityengineer@ci.waseca.mn.us</u>

> City of Waseca Engineering Department 508 South State Street
> Waseca, Minnesota 56093-3033 507-835-9700
> FAX 507-835-8871
> www.ci.waseca.mn.us

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PUBLIC INFORMATIONAL MEETING



RESOLUTION 21-57 AUTHORIZING AN EXTENSION OF THE APPROVAL Title: OF THE FOX MEADOWS 2ND ADDITION FINAL PLAT AND DEVELOPER'S AGREEMENT WITH PROVISIONS FOR SUBDIVISION GRADING November 16, 2021 **Meeting Date: Agenda Item 7E** Number: MOTION Resolution 21-57 Action: **Supporting REQUESTS/PRESENTATIONS Documents:** RESOLUTION ORDINANCE DISCUSSION Originating Engineering **Presented By:** City Engineer **Department:** Proposed Action: Motion to adopt Resolution 21-57 authorizing an extension of the **Approved By City** Manager: 🖂 approval of the Fox Meadows 2nd Addition Final Plat and Developer's Agreement with provisions for subdivision grading How does this item pertain to Vision 2030 Creating High Quality Community Assets goals?

BACKGROUND: On May 18, 2021, the Final Plat and Developer's Agreement for Fox Meadows 2nd Addition were approved by City Council. Per City Code, if an approved final plat is not recorded within six (6) months, it shall become null and void.

Therefore, in anticipation of the developer, Worke Fox Meadows LLC, to fail to have their final plat recorded by November 18th, staff is seeking an extension of this approval for another six (6) months with added conditions for subdivision grading. An explanation of the need for those subdivision grading conditions is provided below.

Before the Final Plat and Developer's Agreement were approved, it was the understanding of City staff that standard subdivision development practices would be followed and the subdivision would be graded in accordance with the approved grading plan prior to the sale of any lots.

However, after Final Plat and Developer's Agreement approval was granted, the developer informed City staff that they intend to make final grading the responsibility of each new lot owner. The proposed lots within this subdivision need an additional 1-3 feet of fill in order to be in compliance with the approved grading plan.

This piecemeal approach to subdivision grading will likely cause the following issues:

- 1. Drainage from higher elevation developed lots onto lower elevation lots that have not yet been sold.
- 2. Uneven sidewalk installation (within the first 3 years, sidewalk is installed as lots are developed).
- 3. Disputes between property owners about who is responsible for final grading along shared property lines.
- 4. Disclosure arguments with the developer (and potentially City officials) if future buyers are not made aware of the grading requirement before purchase.

Ultimately, the City would be required to enforce compliance with the grading plan which would in turn increase staff time costs charged back to the developer. Therefore, to avoid these potential grading issues and associated costs, staff is requesting that the following provisions be tied to a six (6) month extension of the approval of the Fox Meadows 2nd Addition Final Plat and Developer's Agreement:

- 1. The Developer, Worke Fox Meadows LLC, shall submit a complete Storm Water Pollution Prevention Plan to the City for review and approval prior to grading the subdivision.
- 2. The Developer shall grade the subdivision in accordance with the approved grading plan.
- 3. Subdivision grading shall be approved by the City Engineer prior to the sale of any lots.

BUDGET IMPACT: None

RECOMMENDATION: Staff recommends the Waseca City Council adopt Resolution 21-57 authorizing an extension of the approval of the Fox Meadows 2nd Addition Final Plat and Developer's Agreement with provisions for subdivision grading.

RESOLUTION NO. 21-57

A RESOLUTION OF THE WASECA CITY COUNCIL GRANTING AN EXTENSION OF THE APPROVAL OF THE FOX MEADOWS 2ND ADDITION FINAL PLAT AND DEVELOPER'S AGREEMENT WITH PROVISIONS FOR SUBDIVISION GRADING

WHEREAS, the City Council of the City of Waseca approved the Final Plat and Developer's Agreement for Fox Meadows 2nd Addition on May 18, 2021; and

WHEREAS, the Final Plat must be recorded within six (6) months of approval per the Waseca Municipal Code; and

WHEREAS, in anticipation of not recording the Final Plat by the November 18, 2021, deadline, the Developer, Worke Fox Meadows LLC, is seeking an extension of the approval of the Final Plat and Developer's Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Waseca hereby grants a six (6) month extension, ending on May 18, 2022, of the approval and recording of the Fox Meadows 2nd Addition Final Plat and approval of the Developer's Agreement upon the condition that the additional outlined provisions be agreed to by the Developer.

BE IT FURTHER RESOLVED that the following subdivision grading provisions shall be applied as a condition of the Final Plat and Developer's Agreement approval extension:

- 1. The Developer, Worke Fox Meadows LLC, shall submit a complete Storm Water Pollution Prevention Plan to the City for review and approval prior to grading the subdivision.
- 2. The Developer shall grade the subdivision in accordance with the approved grading plan.
- 3. Subdivision grading shall be approved by the City Engineer prior to the sale of any lots.

BE IT FURTHER RESOLVED that failure to abide by these provisions shall result in the Final Plat and Developer's Agreement, and the approval extension, to become null and void.

Adopted this 16th day of November 2021.

R.D. SRP MAYOR

ATTEST:

MIKE ANDERSON ASSISTANT TO THE CITY MANAGER