

CITY COUNCIL WORK SESSION: UTILITIES – 6 P.M.

REGULAR WASECA CITY COUNCIL MEETING

TUESDAY, NOVEMBER 17, 2020 7 p.m.

AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

PUBLIC ACCESS INSTRUCTIONS

Dial: 1-929-436-2866

Meeting I.D: 966 3244 5199

Passcode: 229541

Those wishing to speak must state their name and address for the record after they **announce their name and address over the phone or the City Manager reads a Resident Request Form**. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up

5. Requests & Presentations
None
- 6 CONSENT AGENDA
 - A. Minutes – November 4 Council Meeting & November 12 Special Meeting
 - B. Payroll & Expenditures
 - C. Approval of 2021 License Renewals
 - D. Approval of Contract Payments
- 7 ACTION AGENDA
 - A. RCCA: Ordinances 1083-1085 -Text Amendments
 - B. RCCA: Approval of Final Payment: 3rd Street Project
 - C. Conagra Business Subsidy & Development Agreements
 - D. RCCA: Housing Incentives
- 8 REPORTS
 - A. City Manager's Report
 - B. Commission Reports
- 9 ANNOUNCEMENTS
- 10 ADJOURNMENT

**Notice of ALL Meetings of the
Waseca City Council
By Telephone and Electronic Means**

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, Lee Mattson, City Manager of the City of Waseca, Minnesota, determined that in-person meetings of the Waseca City Council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. **As such, the Waseca City Council's meetings during such states of emergency, beginning with the Local Board of Appeal and Equalization meeting scheduled to occur at 7 p.m. on April 6, 2020, and all regular City Council meetings held on the 1st and 3rd Tuesday of the month at 7 p.m. will be held by telephone / other electronic means such as video conferencing, any or all member(s) of the Council may potentially attend such meeting by phone or electronic device.** A schedule of the Council's regular meetings is available in the City Clerk's office or on the City Website.

Additionally, I determine the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

Finally, I determine that the presence of at least one member of the body, chief legal counsel, or chief administrative officer at the regular meeting location is unfeasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(4).

Members of the public may monitor the meeting electronically from a remote location by dialing a conference number and entering a conference code; listening to a live audio stream available at a website or obtaining a link by email. Information on accessing each meeting remotely will be provided on the meeting's agenda. The City may require the person making a connection to pay for the documented additional cost that the body incurs as a result of the additional connection.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. § 13D.04, subd. 2.

Dated: April 2, 2020


Lee Mattson, Waseca City Manager

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
WEDNESDAY, NOVEMBER 4, 2020

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m. The meeting was held virtually, due to COVID-19.

Councilmembers Present: Mayor Roy Srp Larry Johnson
Daren Arndt Les Tlougan
Jeremy Conrath Mark Christiansen
Allan Rose

Councilmembers Absent: None

Staff Present: Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager
Alicia Fischer, Finance Director
Nate Willey, City Engineer

Others Present: Monica Priebe, Waseca Art's Council President

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Christiansen, seconded by Arndt to approve the agenda as presented. Roll call 7-0. Motion carried.

PUBLIC COMMENT

- 4 Michelle Priebe spoke to the Council and informed them how much the Art's Council appreciates their annual funding. She also mentioned on how they depend on the funding and hopes they reconsider during their remaining 2021 budget discussions.

REQUESTS AND PRESENTATIONS

- 5 None

CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Arndt, to approve the Consent Agenda as presented. Roll call 7-0. The motion carried.

- A. Minutes – October 20, 2020 Regular Meeting & Work Session
- B. Payroll & Expenditures
- C. Approval of Grant Development Agreement with Southwest MN Housing Partnership
- D. Approval of CARES ACT Grants

- E. Resolution 20-55: Power Generation Agreement
- F. Approval of Contract Payments

ACTION AGENDA

7 A. **Storm Water Pollution Prevention Plan (SWPPP) Annual Presentation and Public Hearing:**

Tyler Johnson from Stantec presented the annual SWPPP to the City Council. He explained that the City needs to follow certain performance measures in order to abide by the MN Pollution Control Agency criteria.

The Public Hearing opened at 7:25 p.m. Nobody approached the Council. The Public Hearing closed at 7:25 p.m.

There was no action taken by the City Council

B. Approval of Final Allocation of CARES ACT Funding

Finance Director Fischer informed Council that there were some remaining funds available from the CARES ACT which can be allocated to anything relating to COVID-19 expenses. Council was asked to approve a prorated amount to give back to the Business Community and allow the City Manager to allocate or re-allocate funds as necessary.

A motion was made by Rose, seconded by Arndt to approve the request. Roll call 7-0, motion carried.

C. Resolution 20-57: Hwy 13 Pedestrian Trail Crossing

The City Manager informed Council that the City went out for bids regarding the Safe Routes to School Project. Eight bids were received and the lowest bid came in from Ulland Brothers in the amount of \$273,689.01

A motion was made by Tloughan, seconded by Srp to approve Resolution 20-57. Roll call 7-0, motion carried.

REPORTS

8 A. City Manager's Report

- Council will need to have a Canvass Board to certify election results
- Paul Snook is starting November 9
- Introduced new City Engineer Willey

B. Commission Reports
Airport Board

- Letter of Intent was submitted for new T-Hangars
- Expansion options for the airport will be coming up in the future

Heritage Preservation

- Approved 2021 meeting dates and discussed priorities

- Talked about the Banners and Signage

Fire Relief Association

- Approved CARES ACT allocations & By-Laws

Park Board

- Northeast trail ribbon cutting event
- Welcomed new member Oswald
- Discussed Dog Park location
- Trail and bridge project almost complete

EDA

- Housing incentives discussion
- Manufacturing Resource Center
- Talked industrial recruitment

ANNOUNCEMENTS

- 9 Tloughan – Marching Classic was virtual in 2020
 Conrath – Grateful for the City Council
 Christiansen – Boy Scout wreaths are coming soon.

Closed Session – Council went into closed session at 8:12 p.m.

Council returned from closed session at 8:20 p.m.

The Council discussed lot parcel 17.280.0300 and allowed the City Manager to enter into negotiations for the purchase of that land. Motion was made by Conrath, seconded by Tloughan to approve this action. Roll call 7-0, motion carried.

ADJOURNMENT

- 10 There being no further business to be brought before the Council, it was moved by Christiansen, seconded by Arndt, to adjourn the meeting at 8:20 p.m.; Roll call, 7-0. Motion carried.

R. D. SRP
 MAYOR

MIKE ANDERSON
 ASSISTANT TO THE CITY MANAGER

MINUTES
SPECIAL WASECA CITY COUNCIL MEETING
THURSDAY NOVEMBER 12, 2020

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 6:00 p.m. The meeting was held virtually, due to COVID-19.

Councilmembers Present: Mayor Roy Srp
Les Tlougan
Jeremy Conrath Mark Christiansen
Allan Rose

Councilmembers Absent: Daren Arndt, Larry Johnson

Staff Present: Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager
Alicia Fischer, Finance Director
Carl Sonnenberg

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

ACTION AGENDA

- 3 **Resolution 20-58: Certifying results of the November 3, 2020 City General Election**

An abstract of results were presented to the City Council with no questions.

A motion was made by Rose, seconded Conrath to approve Resolution 20-58. Roll call 5-0, motion carried.

- 4 **Resolution 20-59: Blighted Properties**

The City Manager informed Council that this Resolution was needed to help with trying to receive a grant in cooperation with Southwest Minnesota Housing Partnership. This could help with funding to assist with the upkeep of blighted properties in town.

A motion was made by Tlougan, seconded by Rose to approve Resolution 20-59. Roll call 5-0, motion carried.

ADJOURNMENT

- 5 There being no further business to be brought before the Council, it was moved by Rose seconded by Srp, to adjourn the meeting at 6:05 p.m.; Roll call, 5-0. Motion carried.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Micah Fischer

6B

LIST OF EXPENDITURES

November 17, 2020

Ken A. Miller

=====

City Council	0.00
Streets	35,375.42
Parks	12,981.29
Wastewater	7,889.34
Utility Administration	4,709.63
Utility Billing	7,756.95
Electric	13,946.37
Water	6,931.94
Building and Code Compliance	2,673.52
Police	60,630.77
Administration	7,135.16
Community Aides	892.25
Fire	10,017.25
Paid On Call Fire Department	2,557.69
Election Judges	0.00
PEG	0.00
Finance	7,913.55
Connections	2,399.52
Community Development	5,282.71
Engineering	11,443.13
Recreation	1,281.69
Econ Development	<u>2,785.35</u>
 Total Gross Payroll	 204,603.53
 *Less- Payroll Deductions	 <u>(71,023.10)</u>

Net Payroll Cost \$ 133,580.43

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:
November 3, 2020-November 13, 2020
Includes check #'s 155899-156042
Bank ACH Withdrawals.....877,934.91

GRAND TOTAL EXPENDITURES \$ 1,011,515.34

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
11/05/2020	112002	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 11/1/2020	101-21701-0000	19,916.89	M
11/05/2020	112016	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 11/1/2020	101-21701-0000	95.61	M
Total 101217010000:					20,012.50	
11/05/2020	112003	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 11/1/2020	101-21702-0000	8,710.68	M
11/05/2020	112013	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 11/1/2020	101-21702-0000	49.40	M
Total 101217020000:					8,760.08	
11/05/2020	112002	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 11/1/2020	101-21703-0000	8,310.73	M
11/05/2020	112002	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 11/1/2020	101-21703-0000	8,282.26	M
11/05/2020	112016	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 11/1/2020	101-21703-0000	99.42	M
11/05/2020	112016	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 11/1/2020	101-21703-0000	99.42	M
Total 101217030000:					16,791.83	
11/05/2020	112007	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 11/1/2020	101-21704-0000	1,233.12	M
11/05/2020	112007	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 11/1/2020	101-21704-0000	8,015.25	M
11/05/2020	112007	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 11/1/2020	101-21704-0000	7,548.90	M
11/05/2020	112007	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 11/1/2020	101-21704-0000	8,015.25	M
11/05/2020	112007	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 11/1/2020	101-21704-0000	11,323.30	M
11/05/2020	112014	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 11/1/2020	101-21704-0000	18.84	M
11/05/2020	112014	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 11/1/2020	101-21704-0000	122.45	M
11/05/2020	112014	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 11/1/2020	101-21704-0000	122.45	M
Total 101217040000:					36,399.56	
11/05/2020	155899	IBEW	IBEW UNION DUES Pay Period: 11/1/2020	101-21707-0000	335.09	
11/05/2020	155900	IUOE Local #70	FIRE UNION DUES Pay Period: 11/1/2020	101-21707-0000	133.78	
11/05/2020	155900	IUOE Local #70	IUOE UNION DUES Pay Period: 11/1/2020	101-21707-0000	549.10	
11/05/2020	155901	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 11/1/2020	101-21707-0000	744.00	
Total 101217070000:					1,761.97	
11/13/2020	20200876	Greater Mankato Area United Way	UNITED WAY Pay Period: 11/1/2020	101-21708-0000	45.00	
Total 101217080000:					45.00	
11/05/2020	155902	MN Life	LIFE INSURANCE MN Pay Period: 11/1/2020	101-21710-0000	645.60	
11/05/2020	155902	MN Life	LIFE INSURANCE MN Pay Period: 11/1/2020	101-21710-0000	1,138.50	
11/05/2020	155902	MN Life	O/S McKay	101-21710-0000	38.55	
11/05/2020	155902	MN Life	McKay Nov Cobra	101-21710-0000	37.25	
11/05/2020	155902	MN Life	Kellogg Adj	101-21710-0000	24.75	
11/05/2020	155902	MN Life	Kramer Nov	101-21710-0000	23.30	
11/05/2020	155902	MN Life	Seberson Nov	101-21710-0000	9.55	
11/05/2020	155902	MN Life	Rugger Nov	101-21710-0000	9.55	
Total 101217100000:					1,877.55	
11/05/2020	112002	ACH Internal Revenue Service	MEDICARE Pay Period: 11/1/2020	101-21712-0000	2,732.67	M
11/05/2020	112002	ACH Internal Revenue Service	MEDICARE Pay Period: 11/1/2020	101-21712-0000	2,732.67	M
11/05/2020	112016	ACH Internal Revenue Service	MEDICARE Pay Period: 11/1/2020	101-21712-0000	23.25	M
11/05/2020	112016	ACH Internal Revenue Service	MEDICARE Pay Period: 11/1/2020	101-21712-0000	23.25	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217120000:					5,511.84	
11/05/2020	112005	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 11/1/2020	101-21713-0000	990.00	M
11/05/2020	112005	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 11/1/2020	101-21713-0000	669.00	M
Total 101217130000:					1,659.00	
11/05/2020	112010	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 11/1/2020	101-21714-0000	2,305.00	M
11/05/2020	112015	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 11/1/2020	101-21714-0000	100.00	M
Total 101217140000:					2,405.00	
11/13/2020	112012	Further	Flex/HSA Reimbursement	101-21716-0000	87.61	M
11/05/2020	112001	Further	VEBA Contributions Pay Period: 11/1/2020	101-21716-0000	20,205.46	M
11/05/2020	112011	Further	HSA Contribution Pay Period: 11/1/2020	101-21716-0000	427.34	M
11/05/2020	112001	Further	HSA Contribution Pay Period: 11/1/2020	101-21716-0000	6,312.60	M
11/05/2020	112001	Further	Timlin Nov VEBA	101-21716-0000	513.17	M
11/05/2020	112017	Further	VEBA Contributions Pay Period: 11/1/2020	101-21716-0000	513.17	M
Total 101217160000:					28,059.35	
11/05/2020	112004	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 11/1/2020	101-21717-0000	880.47	M
Total 101217170000:					880.47	
11/05/2020	112009	Delta Dental	DENTAL EE + SPOUSE Pay Period: 11/1/2020	101-21719-0000	297.25	M
11/05/2020	112009	Delta Dental	DENTAL SINGLE Employee Pay Period: 11/1/2020	101-21719-0000	522.00	M
11/05/2020	112009	Delta Dental	DENTAL FAMILY Employee Pay Period: 11/1/2020	101-21719-0000	1,218.70	M
11/05/2020	112009	Delta Dental	Kellogg Adj	101-21719-0000	59.45	M
11/05/2020	112009	Delta Dental	McKay Nov Cobra	101-21719-0000	59.45	M
11/05/2020	112009	Delta Dental	Kramer Nov	101-21719-0000	29.00	M
11/05/2020	112009	Delta Dental	Ziemke Nov Cobra	101-21719-0000	29.00	M
11/05/2020	112009	Delta Dental	Rugger Nov Cobra	101-21719-0000	114.00	M
Total 101217190000:					2,209.95	
11/05/2020	112006	VSP	Rugger Nov Cobra	101-21722-0000	12.23	M
11/05/2020	112006	VSP	VISION FAMILY Employee Pay Period: 11/1/2020	101-21722-0000	105.95	M
11/05/2020	112006	VSP	Seberson Nov	101-21722-0000	12.23	M
11/05/2020	112006	VSP	VISION SINGLE Employee Pay Period: 11/1/2020	101-21722-0000	60.93	M
11/05/2020	112006	VSP	VISION + ONE Employee Pay Period: 11/1/2020	101-21722-0000	73.38	M
11/05/2020	112006	VSP	Kellogg Adj	101-21722-0000	12.23	M
11/05/2020	112006	VSP	Ziemke Nov Cobra	101-21722-0000	6.77	M
Total 101217220000:					259.26	
11/13/2020	155903	Adventures by Kari	Final Covid Grant Program Payment	101-41110-4450	618.00	
11/13/2020	155904	American Legion Post 228	Final Covid Grant Program Payment	101-41110-4450	618.00	
11/13/2020	155905	American Motel	Final Covid Grant Program Payment	101-41110-4450	618.00	
11/13/2020	155906	Anderson Powder Coating	Final Covid Grant Program Payment	101-41110-4450	618.00	
11/13/2020	155907	Awaken Vibrance Inc	Final Covid Grant Program Payment	101-41110-4450	618.00	
11/13/2020	155908	Barden's Bar	Covid Business Grant Program	101-41110-4450	2,000.00	
11/13/2020	155908	Barden's Bar	Final Covid Grant Program Payment	101-41110-4450	618.00	
11/13/2020	155909	Barney's Drive In	Final Covid Grant Program Payment	101-41110-4450	618.00	
11/13/2020	155910	Bethlehem Inn	Covid Business Grant Program	101-41110-4450	1,500.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/13/2020	155911	Blonder Moments by Madison	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155913	Boje Construction	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155914	Boyer, Hannah	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155915	Breck, Andrew	Design service	101-41110-4450	100.00
11/13/2020	155917	Cassie's Classic Cuts	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155918	Catholic Daughters of MN	Covid Business Grant Program	101-41110-4450	750.00
11/13/2020	155919	Caviler Coaches Inc	Vision 2030	101-41110-4450	1,250.00
11/13/2020	155920	CBD Centers of Waseca	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155925	Clayton, Katie	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155926	Compassionate Counseling Services	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155928	Coulombe, Cristie	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155929	Cuttings Body Shop	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155930	D & M Body Shop Inc.	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155932	Deb & CO	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155934	EL MOLINO	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155935	El Tequila Mexican Gril & Cantina	Covid Business Grant Program	101-41110-4450	2,000.00
11/13/2020	155935	El Tequila Mexican Gril & Cantina	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155936	Four Seasons Athletics	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155937	Fox Farms	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155938	Fox Trucking	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155939	Geyer, Stephanie	Covid Business Grant Program	101-41110-4450	1,500.00
11/13/2020	155939	Geyer, Stephanie	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155940	Glitter & Grace LLC	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155941	Good News	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	20200875	Grace Lutheran Church	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155942	GrandStay Hotel	Covid Business Grant Program	101-41110-4450	2,500.00
11/13/2020	155942	GrandStay Hotel	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155944	Hammer & Stain of Southern MN	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155945	Haslip, Kari	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155946	Healing Hands Wellness Group	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155948	Homestead	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155949	House of Hope Inc	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155951	Huber, Courtney	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155952	Icon Barbers	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155953	Jesse, Julie	Covid Business Grant Program	101-41110-4450	1,500.00
11/13/2020	155953	Jesse, Julie	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	20200880	Jobs Plus Inc.	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155954	Johnson, Hilary	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155955	Johnson, Tia	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	20200881	JT Services of MN	Downtown Christmas Lights	101-41110-4450	310.84
11/13/2020	155956	Judd-Landrum, Katie	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155957	Kamp Automation	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155958	Kewatt, Kim	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155960	La Pre Chel	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155961	Larson, Stacey	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155963	Linder's Liquor	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155964	Lodging at Lake Aire	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	20200883	Lush Cakes	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155965	Madel Properties LLC	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155966	Makayla Rae Photography	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155969	Meisterbuilt	Covid Business Grant Program	101-41110-4450	1,500.00
11/13/2020	155969	Meisterbuilt	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155970	Metro Exteriors	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155972	Mis 3 Flores	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155976	Oscar's	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155977	Pam's Therapeutic Massage	Final Covid Grant Program Payment	101-41110-4450	618.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/13/2020	155978	Pearl Button Primitives	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155979	Pheasant Cafe	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155980	Pine Gardens Bed & Breakfast	Covid Business Grant Program	101-41110-4450	1,500.00
11/13/2020	155980	Pine Gardens Bed & Breakfast	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155981	Pippi Lane Boutique	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155982	Pizza Ranch	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155983	Prime Finish Painting	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155984	Quality Print of Waseca Inc.	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155987	Rick's Major Appliance Repair	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155988	Rodriguez, Sarah	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155989	RusJo LLC	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155990	Schmidt Brothers Farms	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155993	SouthSide Marine Inc.	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155994	Speckled Hen	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155997	Suburban Furniture Inc.	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155998	Subway	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	155999	Tas Adventure Inc	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156000	Tasty House	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156001	The Boat House Grill & Bar	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156002	The Mill Bar LLC	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156003	The Will's Company Inc	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156004	Thrivent Financial	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156005	TMP Contracting & Management Inc	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156006	Tre Chic Boutique	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156007	Trio Coffee, Wine & Ale House	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156009	Twig Case	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156010	Ultra Beach	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	20200894	VFW Post 1642	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156013	Viking Woodcraft	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156014	Vought, Emily	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156017	Waseca Area Caregivers Services	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	20200896	Waseca Area Chamber of Commerce	Covid Business Grant Program Applications	101-41110-4450	7,187.50
11/13/2020	20200896	Waseca Area Chamber of Commerce	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156018	Waseca Area Neighborhood Service Cen	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	20200897	Waseca Area Senior Citizens Center	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156019	Waseca Art Center	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156020	Waseca Baseball Association	Covid Business Grant Program	101-41110-4450	1,150.00
11/13/2020	156021	Waseca Boy Scouts	Covid Business Grant Program	101-41110-4450	1,300.00
11/13/2020	156022	Waseca Classic Inc	Covid Business Grant Program	101-41110-4450	1,500.00
11/13/2020	156023	Waseca Community Arena	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156024	Waseca County 4-H	Covid Business Grant Program	101-41110-4450	1,500.00
11/13/2020	156025	Waseca County Fair	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156027	Waseca County Historical Society	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156028	Waseca County Mounted Posse	Covid Business Grant Program	101-41110-4450	1,500.00
11/13/2020	156030	Waseca Dental Care	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156031	Waseca Family Dentistry	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156032	Waseca Fire Relief Association	Covid Business grant program	101-41110-4450	1,500.00
11/13/2020	156033	Waseca Football Association	Covid Business Grant Programs	101-41110-4450	1,500.00
11/13/2020	156034	Waseca Hockey Association	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156035	Waseca Music Company	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156037	Wellness for Life	Covid business grant program	101-41110-4450	1,500.00
11/13/2020	156037	Wellness for Life	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156038	Westphal, Marla	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156039	Wright & Associates LLC	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156041	Xpressions Salon	Final Covid Grant Program Payment	101-41110-4450	618.00
11/13/2020	156042	ZINNIAS	Final Covid Grant Program Payment	101-41110-4450	618.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101411104450:					96,848.34
11/13/2020	20200898	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00
Total 101411104455:					1,125.00
11/04/2020	112008	Reliance Standard	Nov 2020	101-41320-1340	50.85 M
11/04/2020	112008	Reliance Standard	Nov 2020	101-41320-1340	9.50 M
11/04/2020	112008	Reliance Standard	Nov 2020	101-41320-1340	12.37 M
Total 101413201340:					72.72
11/13/2020	155971	Metro Sales Inc.	Toner	101-41320-2000	144.00
Total 101413202000:					144.00
11/13/2020	155992	South Central College	Safety Program	101-41320-4940	1,300.00
Total 101413204940:					1,300.00
11/13/2020	20200863	A. H. Hermel Company	pop for vending machine	101-41320-4945	62.82
Total 101413204945:					62.82
11/13/2020	156023	Waseca Community Arena	Election Lobby Rental	101-41410-3100	200.00
Total 101414103100:					200.00
11/04/2020	112008	Reliance Standard	Nov 2020	101-41500-1340	79.79 M
Total 101415001340:					79.79
11/13/2020	20200878	Innovative Office Supply	Calendar	101-41500-2000	7.80
11/13/2020	20200891	U.S. Bank - CC	Credited fraud charges	101-41500-2000	102.03-
11/13/2020	20200891	U.S. Bank - CC	Credited fraud charges	101-41500-2000	18.23-
11/13/2020	20200891	U.S. Bank - CC	Organizer for Fischer	101-41500-2000	76.78
Total 101415002000:					35.68-
11/13/2020	20200891	U.S. Bank - CC	Monitor Mount Credit	101-41500-2200	73.99-
11/13/2020	20200891	U.S. Bank - CC	Monitor Mount Credit	101-41500-2200	44.99-
Total 101415002200:					118.98-
11/13/2020	20200872	Flaherty & Hood PA	Labor and employment services	101-41600-3000	911.25
11/13/2020	20200872	Flaherty & Hood PA	October Legal Services	101-41600-3000	471.25
11/13/2020	20200872	Flaherty & Hood PA	October Legal Services	101-41600-3000	1,018.75
11/13/2020	20200872	Flaherty & Hood PA	October Legal Services	101-41600-3000	1,703.75
11/13/2020	20200882	Kennedy & Kennedy Law Office	October Legal Services	101-41600-3000	701.00
11/13/2020	156029	Waseca County Treasurer	Legal Services - Contract Payment	101-41600-3000	5,370.33
Total 101416003000:					10,176.33
11/13/2020	20200887	Pantheon Computer Systems Inc.	October Agreement	101-41920-3100	6,528.66
11/13/2020	20200887	Pantheon Computer Systems Inc.	November Service	101-41920-3100	6,528.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419203100:					13,057.06
11/13/2020	20200878	Innovative Office Supply	Cleaning and office supplies	101-41940-2000	99.00
11/13/2020	20200878	Innovative Office Supply	Office Supplies including paper	101-41940-2000	1,146.96
11/13/2020	20200891	U.S. Bank - CC	Vacuum for basement	101-41940-2000	149.99
11/13/2020	20200891	U.S. Bank - CC	Vacuums for Front	101-41940-2000	491.54
11/13/2020	20200891	U.S. Bank - CC	Vacuums for UB	101-41940-2000	491.54
11/13/2020	20200891	U.S. Bank - CC	Vacuum for South Wing	101-41940-2000	375.99
Total 101419402000:					2,755.02
11/13/2020	155923	Cintas Corporation	First aid cabinet supplies	101-41940-2170	33.60
11/13/2020	20200878	Innovative Office Supply	Breakroom supplies	101-41940-2170	113.06
11/13/2020	20200878	Innovative Office Supply	Plates for Breakroom	101-41940-2170	72.04
11/13/2020	20200878	Innovative Office Supply	Breakroom supplies	101-41940-2170	16.42
11/13/2020	155986	Red Feather Paper Company	Break Room Supplies	101-41940-2170	29.87
11/13/2020	155986	Red Feather Paper Company	Cleaning Supplies	101-41940-2170	902.14
11/13/2020	20200891	U.S. Bank - CC	Disinfectant wipes and Hand sanitizer	101-41940-2170	160.64
11/13/2020	20200891	U.S. Bank - CC	Disinfectant wipes and Hand sanitizer	101-41940-2170	99.99
Total 101419402170:					1,427.76
11/13/2020	20200867	Cady Business Technologies Inc	Monthly Phone Support Plan	101-41940-3100	262.62
11/13/2020	20200870	Culligan	RO lease	101-41940-3100	28.95
11/13/2020	155975	Orkin Pest Control	City Hall Pest Control	101-41940-3100	93.29
11/13/2020	20200889	ServiceMaster by Ayotte	City Hall-monthly	101-41940-3100	778.00
11/13/2020	20200901	Waste Management of Southern MN	October Service	101-41940-3100	194.92
Total 101419403100:					1,357.78
11/13/2020	155924	City of Waseca	October Utilities	101-41940-3800	1,618.72
Total 101419403800:					1,618.72
11/04/2020	112008	Reliance Standard	Nov 2020	101-41950-1340	53.70 M
Total 101419501340:					53.70
11/13/2020	20200902	WSB & Associates Inc	General Planning	101-41950-3000	145.50
11/13/2020	20200902	WSB & Associates Inc	General Planning	101-41950-3000	270.00
Total 101419503000:					415.50
11/04/2020	112008	Reliance Standard	Nov 2020	101-42100-1340	526.67 M
Total 101421001340:					526.67
11/13/2020	20200878	Innovative Office Supply	Office Supplies - Police	101-42100-2000	88.81
11/13/2020	20200891	U.S. Bank - CC	Sanitizer	101-42100-2000	5.97
11/13/2020	20200891	U.S. Bank - CC	Office Supplies	101-42100-2000	3.98
11/13/2020	20200891	U.S. Bank - CC	Clorox Wipes	101-42100-2000	4.48
Total 101421002000:					103.24
11/13/2020	156026	Waseca County Highway Department	Monthly billing	101-42100-2120	1,708.87

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421002120:					1,708.87
11/13/2020	155986	Red Feather Paper Company	Janitor supplies	101-42100-2170	26.89
11/13/2020	155986	Red Feather Paper Company	Janitor supplies	101-42100-2170	23.37-
11/13/2020	20200891	U.S. Bank - CC	Digital recorder for Shannon Jess	101-42100-2170	51.13
11/13/2020	20200891	U.S. Bank - CC	Cocaine/Crack Test	101-42100-2170	40.52
11/13/2020	20200891	U.S. Bank - CC	Hand Sanitizer	101-42100-2170	7.46
Total 101421002170:					102.63
11/13/2020	20200891	U.S. Bank - CC	Thermal Imaging Monoculars	101-42100-2190	1,407.00
Total 101421002190:					1,407.00
11/13/2020	155967	Marie Ridgeway LICSW LLC	professional services	101-42100-3000	150.00
11/13/2020	20200891	U.S. Bank - CC	PD Debrief	101-42100-3000	750.00
Total 101421003000:					900.00
11/13/2020	155922	Cintas Corporation	Floor Mats	101-42100-3100	13.80
11/13/2020	155922	Cintas Corporation	Floor Mats	101-42100-3100	13.79
11/13/2020	20200870	Culligan	Culligan	101-42100-3100	29.95
11/13/2020	155975	Orkin Pest Control	Pest control	101-42100-3100	92.70
11/13/2020	20200889	ServiceMaster by Ayotte	service master - police	101-42100-3100	741.69
11/13/2020	20200901	Waste Management of Southern MN	October Service	101-42100-3100	88.73
Total 101421003100:					980.66
11/13/2020	156012	Verizon Wireless	Monthly Billing	101-42100-3200	901.82
11/13/2020	156012	Verizon Wireless	Monthly Billing	101-42100-3200	41.45
Total 101421003200:					943.27
11/13/2020	20200891	U.S. Bank - CC	Building materials for shooting barricade	101-42100-3300	76.69
11/13/2020	20200891	U.S. Bank - CC	Building materials for shooting barricade	101-42100-3300	28.45
11/13/2020	20200891	U.S. Bank - CC	Snacks and lunch items while at DARE training	101-42100-3300	40.48
11/13/2020	20200891	U.S. Bank - CC	Meal while at DARE training	101-42100-3300	14.75
11/13/2020	20200891	U.S. Bank - CC	Meal while at DARE training	101-42100-3300	13.91
11/13/2020	20200891	U.S. Bank - CC	Meal while at DARE training	101-42100-3300	14.93
11/13/2020	20200891	U.S. Bank - CC	Meal while at DARE training	101-42100-3300	31.85
11/13/2020	20200891	U.S. Bank - CC	Meal while at DARE training	101-42100-3300	14.42
11/13/2020	20200891	U.S. Bank - CC	Fuel to get to & from Dare training	101-42100-3300	25.51
11/13/2020	20200891	U.S. Bank - CC	Office Supplies	101-42100-3300	8.88
Total 101421003300:					269.87
11/13/2020	155924	City of Waseca	October Utilities	101-42100-3800	764.03
Total 101421003800:					764.03
11/13/2020	155912	Bock's Service Inc.	tire repair - police	101-42100-4040	24.00
Total 101421004040:					24.00
11/13/2020	156036	Waseca Rotary Club	Rotary Dues	101-42100-4330	131.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421004330:					131.00
11/04/2020	112008	Reliance Standard	Nov 2020	101-42200-1340	55.42 M
Total 101422001340:					55.42
11/13/2020	156026	Waseca County Highway Department	Monthly billing	101-42200-2120	142.53
Total 101422002120:					142.53
11/13/2020	155986	Red Feather Paper Company	Janitor supplies	101-42200-2170	23.37-
Total 101422002170:					23.37-
11/13/2020	20200886	Napa Auto Parts	Parts and supplies	101-42200-2190	4.97
Total 101422002190:					4.97
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	101-42200-2210	59.98
Total 101422002210:					59.98
11/13/2020	155922	Cintas Corporation	Floor Mats	101-42200-3100	13.79
11/13/2020	155922	Cintas Corporation	Floor Mats	101-42200-3100	13.80
11/13/2020	20200889	ServiceMaster by Ayotte	service master - fire	101-42200-3100	741.68
11/13/2020	20200901	Waste Management of Southern MN	October Service	101-42200-3100	88.74
Total 101422003100:					858.01
11/13/2020	156012	Verizon Wireless	Monthly Billing	101-42200-3200	46.45
Total 101422003200:					46.45
11/13/2020	155921	Centerpoint Energy	October Service	101-42200-3800	37.78
11/13/2020	155924	City of Waseca	October Utilities	101-42200-3800	764.03
11/13/2020	155924	City of Waseca	October Utilities	101-42200-3800	63.06
Total 101422003800:					864.87
11/04/2020	112008	Reliance Standard	Nov 2020	101-42400-1340	23.75 M
11/04/2020	112008	Reliance Standard	Nov 2020	101-42400-1340	6.96 M
Total 101424001340:					30.71
11/13/2020	20200869	City Building Inspection Services LLC	building inpsctions	101-42400-3000	4,426.07
Total 101424003000:					4,426.07
11/13/2020	156012	Verizon Wireless	Monthly Billing	101-42400-3200	24.36
Total 101424003200:					24.36
11/04/2020	112008	Reliance Standard	Nov 2020	101-43000-1340	7.17 M
11/04/2020	112008	Reliance Standard	Nov 2020	101-43000-1340	65.66 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101430001340:					72.83
11/13/2020	155943	GS Direct Inc.	Maintenance cartridge for Canon printer	101-43000-2000	76.65
11/13/2020	155943	GS Direct Inc.	Printhead and ink cartridge for Canon larger format print	101-43000-2000	602.63
11/13/2020	20200891	U.S. Bank - CC	Pens	101-43000-2000	18.64
Total 101430002000:					697.92
11/13/2020	156026	Waseca County Highway Department	Monthly billing	101-43000-2120	70.47
Total 101430002120:					70.47
11/13/2020	156012	Verizon Wireless	Monthly Billing	101-43000-3200	41.45
Total 101430003200:					41.45
11/04/2020	112008	Reliance Standard	Nov 2020	101-43100-1340	108.77 M
11/04/2020	112008	Reliance Standard	Nov 2020	101-43100-1340	2.16 M
Total 101431001340:					110.93
11/13/2020	156026	Waseca County Highway Department	Monthly billing	101-43100-2120	1,670.06
11/13/2020	156026	Waseca County Highway Department	Monthly billing	101-43100-2120	234.84
Total 101431002120:					1,904.90
11/13/2020	155916	Builders First Source Inc	Concrete form	101-43100-2170	24.88
11/13/2020	155927	Condon Farm Service	Grass seed	101-43100-2170	68.75
11/13/2020	20200870	Culligan	Culligan Water	101-43100-2170	18.75
11/13/2020	20200886	Napa Auto Parts	Parts and supplies	101-43100-2170	79.19
11/13/2020	20200891	U.S. Bank - CC	supplies	101-43100-2170	32.17
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	8.99
Total 101431002170:					232.73
11/13/2020	20200864	AmeriPride Services Inc	uniform-service	101-43100-2180	188.53
11/13/2020	20200864	AmeriPride Services Inc	uniform-service	101-43100-2180	179.56
Total 101431002180:					368.09
11/13/2020	20200889	ServiceMaster by Ayotte	Streets-monthly	101-43100-3100	143.00
11/13/2020	20200901	Waste Management of Southern MN	October Service	101-43100-3100	178.37
Total 101431003100:					321.37
11/13/2020	155921	Centerpoint Energy	October Service	101-43100-3800	37.78
11/13/2020	155924	City of Waseca	October Utilities	101-43100-3800	63.05
11/13/2020	155924	City of Waseca	October Utilities	101-43100-3800	708.87
Total 101431003800:					809.70
11/04/2020	112008	Reliance Standard	Nov 2020	101-43125-1340	28.20 M
11/04/2020	112008	Reliance Standard	Nov 2020	101-43125-1340	2.16 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431251340:					30.36
11/04/2020	112008	Reliance Standard	Nov 2020	101-43170-1340	6.04 M
Total 101431701340:					6.04
11/13/2020	155924	City of Waseca	October Utilities	101-43170-3800	184.55
Total 101431703800:					184.55
11/04/2020	112008	Reliance Standard	Nov 2020	101-43220-1340	10.07 M
Total 101432201340:					10.07
11/13/2020	20200877	Independent School District #829	City Contribution Com Ed	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
11/04/2020	112008	Reliance Standard	Nov 2020	101-45130-1340	14.58 M
Total 101451301340:					14.58
11/13/2020	155916	Builders First Source Inc	Stakes for Shed	101-45130-2170	25.92
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	101-45130-2170	27.97
Total 101451302170:					53.89
11/13/2020	20200879	Javens Mechanical Contracting Co.	Boiler Tube Troubleshoot	101-45130-3000	1,007.85
Total 101451303000:					1,007.85
11/13/2020	155924	City of Waseca	October Utilities	101-45130-3800	1,800.11
Total 101451303800:					1,800.11
11/13/2020	20200891	U.S. Bank - CC	Self Leveling Caulk	101-45130-4000	101.79
11/13/2020	20200891	U.S. Bank - CC	Corrected shipping charge from previous invoice	101-45130-4000	74.00
11/13/2020	20200891	U.S. Bank - CC	Expansion joint caulk	101-45130-4000	31.35
Total 101451304000:					207.14
11/13/2020	155968	Mediacom	TLCF Communications	101-45180-3200	181.65
Total 101451803200:					181.65
11/04/2020	112008	Reliance Standard	Nov 2020	101-45200-1340	90.00 M
11/04/2020	112008	Reliance Standard	Nov 2020	101-45200-1340	3.64 M
Total 101452001340:					93.64
11/13/2020	20200891	U.S. Bank - CC	Web Cam and Mic	101-45200-2000	101.99
Total 101452002000:					101.99
11/13/2020	156026	Waseca County Highway Department	Monthly billing	101-45200-2120	409.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452002120:					409.25
11/13/2020	20200870	Culligan	Culligan Water	101-45200-2170	24.00
11/13/2020	20200886	Napa Auto Parts	Parts and supplies	101-45200-2170	34.85
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	331.55
Total 101452002170:					390.40
11/13/2020	20200892	Vanderhorst, Brett	Uniform Reimbursement	101-45200-2180	114.89
Total 101452002180:					114.89
11/13/2020	20200886	Napa Auto Parts	Parts and supplies	101-45200-2230	61.31
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	157.66
Total 101452002230:					218.97
11/13/2020	20200889	ServiceMaster by Ayotte	Service Master - Parks Dept	101-45200-3100	79.43
11/13/2020	20200901	Waste Management of Southern MN	October Service	101-45200-3100	27.85
11/13/2020	20200901	Waste Management of Southern MN	October parks - waste management	101-45200-3100	817.61
Total 101452003100:					924.89
11/13/2020	20200891	U.S. Bank - CC	Pesticide Recertifications	101-45200-3300	145.00
Total 101452003300:					145.00
11/13/2020	155924	City of Waseca	October Utilities	101-45200-3800	403.16
Total 101452003800:					403.16
11/13/2020	155975	Orkin Pest Control	Library-Pest control	101-45500-3100	69.00
11/13/2020	20200889	ServiceMaster by Ayotte	Library-monthly	101-45500-3100	790.00
11/13/2020	20200901	Waste Management of Southern MN	Library service	101-45500-3100	56.73
Total 101455003100:					915.73
11/13/2020	155924	City of Waseca	October Utilities	101-45500-3800	816.38
Total 101455003800:					816.38
Total General Fund:					292,518.74
Waseca Rehab Program 2015					
11/13/2020	20200869	City Building Inspection Services LLC	Housing inspections	212-46500-3000	1,023.75
Total 212465003000:					1,023.75
Total Waseca Rehab Program 2015:					1,023.75
Airport					
11/13/2020	155959	KRMS Products LLC	Parts and repair for hanger door	230-49810-2230	6,934.45
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	230-49810-2230	22.53

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 230498102230:					6,956.98
11/13/2020	155996	Stensrud Aviation	Airport Contract payment	230-49810-3100	2,300.00
11/13/2020	20200901	Waste Management of Southern MN	Airport Garbage Service	230-49810-3100	37.15
Total 230498103100:					2,337.15
11/13/2020	112019	CenturyLink	Anti-Virus Protection	230-49810-3200	2.95 M
Total 230498103200:					2.95
11/13/2020	155924	City of Waseca	October Utilities	230-49810-3800	80.35
11/13/2020	156040	Xcel Energy	October Service	230-49810-3800	131.71
11/13/2020	156040	Xcel Energy	October Service	230-49810-3800	228.85
Total 230498103800:					440.91
Total Airport:					9,737.99
Economic Development-General f					
11/04/2020	112008	Reliance Standard	Nov 2020	261-46700-1340	12.37 M
Total 261467001340:					12.37
11/13/2020	20200872	Flaherty & Hood PA	October Legal Services	261-46700-3000	72.50
Total 261467003000:					72.50
Total Economic Development-General f:					84.87
Safe Haven Grant					
11/04/2020	112008	Reliance Standard	Nov 2020	279-46350-1340	16.92 M
Total 279463501340:					16.92
11/13/2020	20200891	U.S. Bank - CC	Supplies and Snacks for Connections	279-46350-2170	73.42
Total 279463502170:					73.42
11/13/2020	156012	Verizon Wireless	Monthly Billing	279-46350-3200	41.45
Total 279463503200:					41.45
Total Safe Haven Grant:					131.79
PEG Channel					
11/13/2020	20200865	B & H Photo	DVDPlayer for vestibule	290-41920-5400	42.58
Total 290419205400:					42.58
Total PEG Channel:					42.58
Capital Improvement					
11/13/2020	20200872	Flaherty & Hood PA	October Legal Services	430-43010-3000	326.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 430430103000:					326.25
11/13/2020	155985	Rainbow Treecare	EAB Tree Survey	430-43010-5320	3,786.00
Total 430430105320:					3,786.00
11/13/2020	155916	Builders First Source Inc	TLCF Dugout Helmet Racks	430-43010-5340	76.58
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	430-43010-5340	113.34
Total 430430105340:					189.92
11/13/2020	155931	D & M Construction LLC	Doodlebug Trail Reclaim Project	430-43010-5440	360.00
11/13/2020	20200891	U.S. Bank - CC	NPDES Permit for bike trail	430-43010-5440	400.00
11/13/2020	20200893	Veit & Company Inc	Final Payment for pedestrian bridge	430-43010-5440	4,718.57
Total 430430105440:					5,478.57
11/13/2020	155991	Sonic Concrete	Final Payment for sidewalk project	430-43010-5460	3,917.17
Total 430430105460:					3,917.17
11/13/2020	155947	Heselton Construction LLC	3rd St NE Payment No. 12-Final Payment	430-43010-5560	72,988.29
Total 430430105560:					72,988.29
Total Capital Improvement:					86,686.20
Water					
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	601-49401-2230	7.78
Total 601494012230:					7.78
11/13/2020	20200891	U.S. Bank - CC	Shipping for Sample	601-49401-3100	7.50
Total 601494013100:					7.50
11/13/2020	155924	City of Waseca	October Utilities	601-49401-3800	9,189.21
11/13/2020	156040	Xcel Energy	October Service	601-49401-3800	178.74
Total 601494013800:					9,367.95
11/04/2020	112008	Reliance Standard	Nov 2020	601-49430-1340	21.83 M
11/04/2020	112008	Reliance Standard	Nov 2020	601-49430-1340	26.51 M
Total 601494301340:					48.34
11/13/2020	156026	Waseca County Highway Department	Monthly billing	601-49430-2120	241.95
Total 601494302120:					241.95
11/13/2020	20200891	U.S. Bank - CC	Charger for city cell phone	601-49430-2170	29.94
Total 601494302170:					29.94
11/13/2020	156015	W W Blacktopping Inc.	Asphalt	601-49430-2230	775.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/13/2020	156015	W W Blacktopping Inc.	Asphalt	601-49430-2230	332.52
11/13/2020	20200900	Waseca Sand & Gravel Inc.	Concrete	601-49430-2230	436.50
Total 601494302230:					1,544.02
11/13/2020	20200864	AmeriPride Services Inc	uniform service	601-49430-3100	17.51
11/13/2020	20200874	Gopher State One-Call Inc	Location calls - October	601-49430-3100	45.00
11/13/2020	155974	Munitech Inc.	Meter calibration	601-49430-3100	922.00
11/13/2020	156011	Utility Consultants Inc	Coliform Testing	601-49430-3100	180.00
Total 601494303100:					1,164.51
11/13/2020	156012	Verizon Wireless	Monthly Billing	601-49430-3200	40.01
Total 601494303200:					40.01
11/04/2020	112008	Reliance Standard	Nov 2020	601-49585-1340	21.77 M
Total 601495851340:					21.77
11/13/2020	20200885	MAS Communications Inc.	Answering service - October	601-49585-3200	50.47
Total 601495853200:					50.47
11/04/2020	112008	Reliance Standard	Nov 2020	601-49586-1340	4.46 M
11/04/2020	112008	Reliance Standard	Nov 2020	601-49586-1340	2.75 M
11/04/2020	112008	Reliance Standard	Nov 2020	601-49586-1340	13.81 M
Total 601495861340:					21.02
11/13/2020	20200872	Flaherty & Hood PA	October Legal Services	601-49586-3000	1,015.00
Total 601495863000:					1,015.00
11/13/2020	20200887	Pantheon Computer Systems Inc.	October Agreement	601-49586-4950	932.67
11/13/2020	20200887	Pantheon Computer Systems Inc.	November Service	601-49586-4950	932.63
Total 601495864950:					1,865.30
Total Water:					15,425.56
Sanitary Sewer					
11/04/2020	112008	Reliance Standard	Nov 2020	602-49470-1340	36.25 M
11/04/2020	112008	Reliance Standard	Nov 2020	602-49470-1340	2.16 M
Total 602494701340:					38.41
11/13/2020	20200874	Gopher State One-Call Inc	Location calls - October	602-49470-3100	45.00
Total 602494703100:					45.00
11/13/2020	156012	Verizon Wireless	Monthly Billing	602-49470-3200	40.01
11/13/2020	156012	Verizon Wireless	Monthly Billing	602-49470-3200	40.01
Total 602494703200:					80.02

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
11/13/2020	155924	City of Waseca	October Utilities	602-49470-3800	1,175.98
Total 602494703800:					1,175.98
11/04/2020	112008	Reliance Standard	Nov 2020	602-49480-1340	65.50 M
Total 602494801340:					65.50
11/13/2020	156026	Waseca County Highway Department	Monthly billing	602-49480-2120	41.54
Total 602494802120:					41.54
11/13/2020	20200886	Napa Auto Parts	Parts and supplies	602-49480-2170	64.06
11/13/2020	155986	Red Feather Paper Company	Liners	602-49480-2170	474.80
11/13/2020	20200890	Temple Electric Motor Service Inc	Electric motor grease	602-49480-2170	20.00
11/13/2020	20200891	U.S. Bank - CC	Lab supplies	602-49480-2170	28.42
11/13/2020	20200891	U.S. Bank - CC	Lab supplies	602-49480-2170	206.90
11/13/2020	20200891	U.S. Bank - CC	Office supplies	602-49480-2170	83.42
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	45.57
Total 602494802170:					923.17
11/13/2020	155922	Cintas Corporation	Floor Mats	602-49480-3100	19.10
11/13/2020	155922	Cintas Corporation	Floor Mats	602-49480-3100	45.05
11/13/2020	20200884	M & R Electric Inc.	Electrician`	602-49480-3100	359.28
11/13/2020	155995	Spee-Dee Delivery Service Inc.	Shipping expense	602-49480-3100	16.22
11/13/2020	155995	Spee-Dee Delivery Service Inc.	Shipping expense	602-49480-3100	16.22
11/13/2020	156011	Utility Consultants Inc	Lab Testing	602-49480-3100	1,830.82
11/13/2020	20200901	Waste Management of Southern MN	Waste Mgmt	602-49480-3100	302.65
Total 602494803100:					2,589.34
11/13/2020	156012	Verizon Wireless	Monthly Billing	602-49480-3200	41.45
Total 602494803200:					41.45
11/13/2020	155924	City of Waseca	October Utilities	602-49480-3800	589.09
Total 602494803800:					589.09
11/13/2020	20200890	Temple Electric Motor Service Inc	Electric Motor	602-49480-4000	6,540.00
Total 602494804000:					6,540.00
11/04/2020	112008	Reliance Standard	Nov 2020	602-49585-1340	21.77 M
Total 602495851340:					21.77
11/13/2020	20200885	MAS Communications Inc.	Answering service - October	602-49585-3200	50.46
Total 602495853200:					50.46
11/04/2020	112008	Reliance Standard	Nov 2020	602-49586-1340	4.46 M
11/04/2020	112008	Reliance Standard	Nov 2020	602-49586-1340	2.75 M
11/04/2020	112008	Reliance Standard	Nov 2020	602-49586-1340	13.81 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 602495861340:					21.02	
11/13/2020	20200887	Pantheon Computer Systems Inc.	October Agreement	602-49586-4950	932.66	
11/13/2020	20200887	Pantheon Computer Systems Inc.	November Service	602-49586-4950	932.63	
Total 602495864950:					1,865.29	
11/13/2020	20200873	General Repair Service Inc.	Static Pump	602-49593-5400	4,979.77	
11/13/2020	20200895	W W Goetsch Associates Inc.	ThermAere Pump Replacement	602-49593-5400	10,495.19	
Total 602495935400:					15,474.96	
Total Sanitary Sewer:					29,563.00	
Electric Utility						
11/13/2020	112018	SMMMPA	SMMMPA Power	604-49550-3810	380,280.67	M
Total 604495503810:					380,280.67	
11/04/2020	112008	Reliance Standard	Nov 2020	604-49570-1340	3.35	M
Total 604495701340:					3.35	
11/13/2020	155924	City of Waseca	October Utilities	604-49570-3800	58.81	
Total 604495703800:					58.81	
11/04/2020	112008	Reliance Standard	Nov 2020	604-49571-1340	73.84	M
Total 604495711340:					73.84	
11/13/2020	156026	Waseca County Highway Department	Monthly billing	604-49571-2120	449.12	
Total 604495712120:					449.12	
11/13/2020	20200891	U.S. Bank - CC	Water	604-49571-2170	2.38	
Total 604495712170:					2.38	
11/13/2020	155973	MN Valley Action Council	Low income energy audit reimbursement	604-49571-2340	1,961.56	
Total 604495712340:					1,961.56	
11/13/2020	20200874	Gopher State One-Call Inc	Location calls - October	604-49571-3100	45.00	
Total 604495713100:					45.00	
11/13/2020	156012	Verizon Wireless	Monthly Billing	604-49571-3200	80.02	
Total 604495713200:					80.02	
11/04/2020	112008	Reliance Standard	Nov 2020	604-49572-1340	7.43	M
Total 604495721340:					7.43	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
11/04/2020	112008	Reliance Standard	Nov 2020	604-49573-1340	13.39	M
Total 604495731340:					13.39	
11/13/2020	20200866	Border States Electric Supply	secondary urd splices	604-49573-2170	1,825.00	
Total 604495732170:					1,825.00	
11/04/2020	112008	Reliance Standard	Nov 2020	604-49574-1340	3.77	M
Total 604495741340:					3.77	
11/13/2020	156040	Xcel Energy	October Service	604-49574-3800	486.13	
Total 604495743800:					486.13	
11/13/2020	20200881	JT Services of MN	street light poles	604-49574-4000	5,215.50	
Total 604495744000:					5,215.50	
11/04/2020	112008	Reliance Standard	Nov 2020	604-49584-1340	2.82	M
Total 604495841340:					2.82	
11/04/2020	112008	Reliance Standard	Nov 2020	604-49585-1340	21.91	M
Total 604495851340:					21.91	
11/13/2020	20200885	MAS Communications Inc.	Answering service - October	604-49585-3200	50.46	
Total 604495853200:					50.46	
11/04/2020	112008	Reliance Standard	Nov 2020	604-49586-1340	3.61	M
11/04/2020	112008	Reliance Standard	Nov 2020	604-49586-1340	5.27	M
11/04/2020	112008	Reliance Standard	Nov 2020	604-49586-1340	14.22	M
Total 604495861340:					23.10	
11/13/2020	20200872	Flaherty & Hood PA	October Legal Services	604-49586-3000	145.00	
Total 604495863000:					145.00	
11/13/2020	20200887	Pantheon Computer Systems Inc.	October Agreement	604-49586-4950	932.67	
11/13/2020	20200887	Pantheon Computer Systems Inc.	November Service	604-49586-4950	932.63	
Total 604495864950:					1,865.30	
11/13/2020	156015	W W Blacktopping Inc.	Asphalt	604-49593-5300	4,072.55	
Total 604495935300:					4,072.55	
Total Electric Utility:					396,687.11	
Storm Water Utility						
11/04/2020	112008	Reliance Standard	Nov 2020	651-43140-1340	12.08	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 651431401340:					12.08
11/13/2020	155924	City of Waseca	October Utilities	651-43140-3800	74.07
Total 651431403800:					74.07
11/13/2020	156015	W W Blacktopping Inc.	Hot Mix-Storm sewer repairs	651-43140-4000	718.08
11/13/2020	156016	Ward Brothers Construction LLC	Rerouting of storm sewer	651-43140-4000	1,900.00
Total 651431404000:					2,618.08
11/04/2020	112008	Reliance Standard	Nov 2020	651-49585-1340	3.45 M
Total 651495851340:					3.45
Total Storm Water Utility:					2,707.68
Central Garage Services					
11/04/2020	112008	Reliance Standard	Nov 2020	701-43180-1340	36.78 M
Total 701431801340:					36.78
11/13/2020	156026	Waseca County Highway Department	Monthly billing	701-43180-2120	42.96
Total 701431802120:					42.96
11/13/2020	155950	Huber Supply Co Inc	tank rental	701-43180-2170	23.74
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	14.32
Total 701431802170:					38.06
11/13/2020	155912	Bock's Service Inc.	WWTP gator tires	701-43180-2210	563.20
11/13/2020	20200868	Christensen Tire Service	squad tires	701-43180-2210	863.87
11/13/2020	20200868	Christensen Tire Service	LRI tire repair #25	701-43180-2210	67.08
11/13/2020	20200868	Christensen Tire Service	mount bobcat tires	701-43180-2210	62.40
11/13/2020	20200868	Christensen Tire Service	tires & alingment	701-43180-2210	491.19
11/13/2020	20200886	Napa Auto Parts	Parts and supplies	701-43180-2210	553.30
11/13/2020	20200888	Sanco Equipment LLC	bobcat door latch	701-43180-2210	99.37
11/13/2020	156008	Truck Center Companies East LLC	filters for freightliners	701-43180-2210	591.19
11/13/2020	156008	Truck Center Companies East LLC	fuel filter kits	701-43180-2210	137.76
11/13/2020	156008	Truck Center Companies East LLC	air filters	701-43180-2210	610.55
11/13/2020	20200891	U.S. Bank - CC	Heater Unit for 529 fire truck	701-43180-2210	184.35
11/13/2020	20200903	Zarnoth Brush Works Inc.	street sweeper broom	701-43180-2210	482.00
Total 701431802210:					4,706.26
11/13/2020	20200899	Waseca Hardware LLC	Parts & Supplies	701-43180-2400	15.18
Total 701431802400:					15.18
11/13/2020	20200891	U.S. Bank - CC	Monthly diagnostic tool charge	701-43180-3100	149.00
Total 701431803100:					149.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total Central Garage Services:					4,988.24
Property and Liability Insuran					
11/13/2020	20200871	First National Insurance	November installment	702-49955-3000	800.00
Total 702499553000:					800.00
11/13/2020	155962	League of MN Cities Insurance Trust	Claim 107074 - Haskell	702-49955-3640	982.40
Total 702499553640:					982.40
Total Property and Liability Insuran:					1,782.40
Equipment Replacement Fund					
11/13/2020	155933	Deml Ford Lincoln Mercury Inc	2020 Police squad	705-49920-5400	36,555.00
Total 705499205400:					36,555.00
Total Equipment Replacement Fund:					36,555.00
Grand Totals:					877,934.91

Report Criteria:

Report type: GL detail
[Report].Amount = {<>} 0

Title:	2021 LICENSE RENEWALS		
Meeting Date:	November 17, 2020	Agenda Item Number:	6C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	List of 2021 Licensees
Originating Department:	Administration	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve 2021 License Renewals as presented, pending Staff receiving Cert. of Liability Insurance and payments.		

BACKGROUND: Attached is a list of the Liquor, Tobacco, and Garbage License renewals for 2021. Applicants are required to submit completed application, appropriate fee and a Certificate of Insurance for liquor liability coverage.

There are no changes to any licenses for 2021:

It should be noted the City may issue up to ten (10) On Sale liquor licenses and ten (10) Off Sale licenses. There City has not reached that number of licenses and has the ability to grant more if applied for.

The Police Department has conducted background checks on each of the license applicants. The results of the records check did not reveal any criminal convictions, arrest data and/or suspicious activity that would be of interest pertaining to the liquor license renewals.

RECOMMENDATION: Motion to approve the license renewals as listed pending Certificates of Liability Insurance and payments received by Staff.

2021 Liquor Licensees

<u>Establishment</u>	<u>License Type</u>
American Legion	Club On Sale/Sunday
VFW Post 1642	Club On Sale
The Boathouse	On Sale Sunday On Sale
Box Car Bar	On Sale/Off Sale/ Sunday
El Tequila Restaurant	On Sale Sunday On Sale
Barden's Bar	On Sale Off Sale Sunday On Sale
Mis Tres Flores	On Sale
Katie O'Leary's	On Sale Off Sale Sunday On Sale
The Warehouse & Club 57	On Sale Off Sale Sunday On Sale
Starfire Event Center	On Sale Sunday On Sale
Kwik Trips	3.2 Off Sale
Cashwise Wine & Spirits	Off Sale
Wal-Mart Stores	Off Sale
Ward House Brewery	Brewer/Tap Room
Yellow Mushroom	On Sale Wine/Sunday
Trio Coffee, Wine & Ale	On Sale, Sunday On Sale
The Mill	On Sale/Sunday Off Sale/Sunday
Oscars & El Molino	On Sale/Sunday
Tasty House	Club On Sale

2021 Tobacco Licensees

Casey's General Stores (North and South)
Kwik Trip (West and North)
Walmart
Cashwise Wine & Spirits
Sportsman Stop
By The Way

2021 Garbage Hauler Licensees

Stewart Sanitation
Hometown Haulers
LJP
Waste Management

CONTRACT CONSTRUCTION PAYMENT REQUEST

6D

DATE: November 10, 2020

TO: Mayor & City Council
Lee Mattson-City Manager

PROJECT NAME: 2020 SIDEWALK PROJECT

CITY PROJECT NOS. : 2020-04

PAYMENT REQUEST : NO. TWO - FINAL PAYMENT

PAYMENT PERIOD : October 10, 2020 to November 6, 2020

CONTRACTOR: SONIC CONCRETE, LLC.
702 DUTTON DRIVE
ELLENDALE, MN 56026

CONTRACT

Original Contract sum:	\$ 35,779.40
Change Orders No. One 10/13/2020	\$ 270.00
No. Two 11/10/2020	\$ 819.00
No. Three 10/13/2020	\$ 1,426.74
Net change by change orders:	\$ 2,515.74
Contract Sum to date:	\$ 38,295.14

PAYMENT

Contract Amount to date:	\$ 38,295.14
Change Orders to date:	\$2,515.74
Total completed to date (earned):	\$ 38,295.14
Retainage: 0%	\$ -
Total earned less retainage:	\$ 38,295.14
Less previous payment requests:	\$ 34,377.97
Payment due this request:	\$ 3,917.17
% Contract completed to date:	100%
Amount remaining on contract	\$ -
Total Amount Due	\$ 3,917.17

Approved By:

 11-10-2020
Contractor Date

Director of Finance Date

City Engineer Date

City Manager Date

430-43010-5460-2004

Date _____

CERTIFICATE OF PAYMENT

PAGE 1 OF 2

PROJECT: 2020 SIDEWALK PROJECT

CITY PROJECT NO. 2020-04

PAYMENT REQUEST NO. TWO-FINAL PAYMENT

DATE: NOVEMBER 10, 2020

CONTRACTOR:
SONIC CONCRETE, LLC
702 DUTTON DRIVE
ELLENDALE, MN 56026

PAYMENT PERIOD
FROM: OCTOBER 10, 2020
TO: NOVEMBER 6, 2020

ORIGINAL CONTRACT AMOUNT: \$ 35,779.40

REVISED CONTRACT AMOUNT: \$ 38,295.14

CONTRACT APPROVAL DATE: SEPT 1, 2020

CONTRACT COMPLETION DATE: NOVEMBER 1, 2020

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

No.	Item Number	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
1	2021.501	MOBILIZATION	L.S.	1	\$600.00	\$ 600.00	0	\$ -	1	\$ 600.00
2	2104.503	REMOVE CURB & GUTTER	L.F.	68.4	\$10.00	\$ 684.00	0	\$ -	90.9	\$ 909.00
3	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ.YD.	21	\$1.95	\$ 40.95	0	\$ -	14.85	\$ 29.36
4	2104.505	REMOVE CONCRETE SIDEWALK	SQ.FT.	2276	\$1.95	\$ 4,438.20	0	\$ -	2425.6	\$ 4,729.92
5	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.	277	\$4.50	\$ 1,246.50	0	\$ -	40.2	\$ 180.90
6	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	93	\$2.00	\$ 186.00	0	\$ -	193	\$ 386.00
7	2521.501	4" CONCRETE WALK	SQ.FT.	1502.5	\$7.80	\$ 11,719.50	0	\$ -	1497.55	\$ 11,680.89
8	2521.501	6" CONCRETE WALK	SQ.FT.	83.5	\$8.50	\$ 709.75	0	\$ -	80.5	\$ 684.25
9	2521.501	8" CONCRETE WALK	SQ.FT.	380	\$9.00	\$ 3,420.00	0	\$ -	691.13	\$ 6,220.17
10	2521.501	4" EXPOSED AGGREGATE SIDEWALK	SQ.FT.	146	\$13.25	\$ 1,934.50	0	\$ -	245	\$ 3,245.25
11	2521.501	8" EXPOSED AGGREGATE SIDEWALK	SQ.FT.	109	\$16.00	\$ 1,744.00	0	\$ -	0	\$ -
12	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L.F.	68.4	\$60.00	\$ 4,104.00	0	\$ -	90.9	\$ 5,454.00
13	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	21	\$20.00	\$ 420.00	0	\$ -	14.85	\$ 297.00
14	2563.601	TRAFFIC CONTROL	L.S.	1	\$300.00	\$ 300.00	0	\$ -	1	\$ 300.00
15	2573.502	STORM DRAIN INLET PROTECTION	L.S.	1	\$300.00	\$ 300.00	0	\$ -	1	\$ 300.00
16	2573.530	STORM DRAIN INLET PROTECTION	EACH	3	\$300.00	\$ 900.00	0	\$ -	3	\$ 900.00
17	2575.505	SOD, TYPE LAWN SOD (4TH ST NE)	SQ.YD.	24	\$32.80	\$ 787.20	9	\$ 295.20	9	\$ 295.20
18	2575.505	SOD, TYPE LAWN SOD (REST OF PROJECT)	SQ.YD.	61	\$36.60	\$ 2,244.60	27	\$ 993.60	27	\$ 993.60
TOTAL PROJECT 2020-04						\$ 35,779.40		\$ 1,288.80		\$ 37,206.14

CHANGE ORDER

CHANGE ORDER NO. TWO

CITY OF WASECA PROJECT NO. 2020-04

DATE: NOVEMBER 10, 2020

PROJECT NAME: 2020 SIDEWALK PROJECT

CONTRACTOR: SONIC CONCRETE, LLC
702 DUTTON DRIVE
ELLENDALE, MN 56026

THE JUSTIFICATION FOR THIS CHANGE ORDER IS:

A quantity for bituminous sawing was not included in the contract. Bituminous sawing was required in several locations on the project.

ITEM	UNIT	QTY.	UNIT PRICE	INCREASE (DECREASE)
Bituminous Sawing	L.F.	182	\$4.50	<u>\$819.00</u>
TOTAL CHANGE ORDER NO. TWO				<u>\$819.00</u>

ORIGINAL CONTRACT PRICE	\$35,779.40
PREVIOUS CHANGE ORDERS	\$270.00
AMOUNT OF THIS CHANGE ORDER	\$819.00
REVISED CONTRACT AMOUNT	\$36,868.40

APPROVED BY:

 11-10-2020
CONTRACTOR DATE

DIRECTOR OF FINANCE

DATE

CITY ENGINEER

DATE

CITY MANAGER

DATE

CHANGE ORDER

CHANGE ORDER NO. THREE

CITY OF WASECA PROJECT NO. 2020-04

DATE: NOVEMBER 10, 2020

PROJECT NAME: 2020 SIDEWALK PROJECT

CONTRACTOR:

SONIC CONCRETE, LLC
702 DUTTON DRIVE
ELLENDALE, MN 56026

THE JUSTIFICATION FOR THIS CHANGE ORDER IS:

The actual total dollar amount of contract items used on the project was more than the estimated total contract amount.

ITEM	UNIT	QTY.	UNIT PRICE	INCREASE (DECREASE)
Increased Quantities	L.S.	1		\$1,426.74
TOTAL CHANGE ORDER NO. ONE				\$1,426.74

ORIGINAL CONTRACT PRICE	\$35,779.40
PREVIOUS CHANGE ORDERS	\$1,089.00
AMOUNT OF THIS CHANGE ORDER	\$1,426.74
REVISED CONTRACT AMOUNT	\$38,295.14

APPROVED BY:

Brian J. [Signature] 11-10-2020
CONTRACTOR DATE

DIRECTOR OF FINANCE DATE

CITY ENGINEER DATE

CITY MANAGER DATE

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: November 10, 2020

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Waseca Pedestrian Bridge Installation

CITY PROJECT NO. 2020-06

PAYMENT REQUEST : NO. TWO - FINAL PAYMENT

PAYMENT PERIOD : October 10, 2020 to November 6, 2020

CONTRACTOR: Veit & Company, Inc.
14000 Veit Place
Rogers, MN 55374

PAYMENT AMOUNT: \$4,718.57

Approved By:

Department Head Date

Director of Finance Date

City Manager Date

430-43010-5440-2006

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: November 10, 2020

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Waseca Pedestrian Bridge Installation

CITY PROJECT NO. 2020-06

PAYMENT REQUEST : NO. TWO - FINAL PAYMENT

PAYMENT PERIOD : October 10, 2020 to November 6, 2020

CONTRACTOR: Veit & Company, Inc.
14000 Veit Place
Rogers, MN 55374

PAYMENT AMOUNT: \$4,718.57

Approved By:

Department Head _____ Date _____

Director of Finance Date

City Manager _____ Date _____

CITY OF WASECA

FINAL PAYMENT - ESTIMATE #2

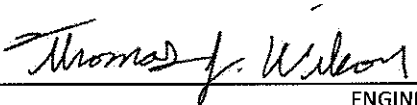
CITY PROJECT NO. 2020-06

City of Waseca 2020 Northeast Bike Trail Bridge

Contractor: VEIT

14000 Veit Place, Minneapolis MN 55374-9583

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	AMOUNT
2100.601	INSTALL PEDESTRIAN BRIDGE (SUPERSTRUCTURE)	L.S.	1	\$26,100.00	\$26,100.00
2105.504	GEOTEXTILE FILTER TYPE 7	SQ. YD.	186	\$7.10	\$1,320.60
2401.508	REINFORCEMENT BARS (EPOXY COATED)	LB	2,070	\$2.40	\$4,968.00
2452.503	CIP CONCRETE PILING 12" DRIVEN	LN. FT.	196.2	\$72.95	\$14,312.79
2452.502	PILE POINTS 12"	EACH	4	\$205.00	\$820.00
2461.507	STRUCTURAL CONCRETE	CU. YD.	19	\$1,230.00	\$23,370.00
2511.607	RANDOM RIPRAP CLASS II	CU.YD.	46	\$110.00	\$5,060.00
	EXC, CONST AND BACKFILL OF ABUTMENTS	EACH	2.0	\$9,210.00	\$18,420.00
TOTAL					\$94,371.39
LESS PAYMENT FOR ESTIMATE #1					\$89,652.82
AMOUNT PAYABLE FOR ESTIMATE #2					\$4,718.57


ENGINEER

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 200278-2R

To Owner: City of Waseca
508 South State Street
Waseca, MN 56093

Project: 200278 Waseca Pedestrian Bridge
Installation

Application No.: 2

Distribution to:
☐ Owner
☐ Architect
☐ Contractor

From Contractor: Veit & Company, Inc.
14000 Veit Place
Rogers, MN 55374

Via Architect: City of Waseca
508 South State Street
Waseca MN 56093-3033

Period To: 11/20/2010

Project Nos: City Project No.: 2020-06

Contract For: Pedestrian Bridge Installation

Contract Date: 7/28/2020

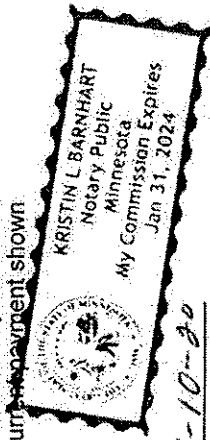
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached.

1. Original Contract Sum	\$92,207.00
2. Net Change By Change Order	\$2,164.39
3. Contract Sum To Date	\$94,371.39
4. Total Completed and Stored To Date	\$94,371.39
5. Retainage:	
a. 0.00% of Completed Work	\$0.00
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$0.00
6. Total Earned Less Retainage	\$94,371.39
7. Less Previous Certificates For Payments	\$89,652.82
8. Current Payment Due	\$4,718.57
9. Balance To Finish, Plus Retainage	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Veit & Company, Inc.



By: *[Signature]* Date: 11-10-20

State of: Minnesota
Subscribed and sworn to before me this
Notary Public: *Kristin L. Barnhart*
My Commission expires: 1-31-24

County of: Hennepin
day of November 2020

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 4,718.57

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months By Owner	\$2,441.60	\$0.00
Total Approved this Month	\$0.00	\$277.21
TOTALS	\$2,441.60	\$277.21
Net Changes By Change Order	\$2,164.39	

Progress Billing Invoice

From: Veit & Company, Inc.
14000 Veit Place
Rogers, MN 55374

Invoice #: 200278-2R
Date: 11/10/20
Application #: 2

To: City of Waseca
508 South State Street
Waseca, MN 56093

Invoice Due Date: 12/10/20
Payment Terms: Net 30 Days

Contract: 200278 Waseca Pedestrian Bridge Installation

Cont Item	Description	Contract Amount	Contract Quantity	Quantity This Period	Quantity JTD	U/M	Unit Price	Amount This Period	Amount To-Date	% Compl
1	Install Pedestrian Bridge Superstructure	26,100.00	0.00	0.00	0.00	LS	0.00000	0.00	26,100.00	100.00%
2	Geotextile Filter Type 7	639.00	90.00	0.00	90.00	SY	7.10000	0.00	639.00	100.00%
3	Reinforcement Bars (Epoxy Coated)	4,968.00	2,070.00	0.00	2,070.00	LBS	2.40000	0.00	4,968.00	100.00%
4	CIP Concrete Piling 12" Driven	14,590.00	200.00	3.80	200.00	LF	72.95000	277.21	14,590.00	100.00%
5	Pile Points 12"	820.00	4.00	0.00	4.00	EA	205.00000	0.00	820.00	100.00%
6	Structure Concrete	23,370.00	19.00	0.00	19.00	CY	1,230.00000	0.00	23,370.00	100.00%
7	Random Rip Rap Class II	3,300.00	30.00	0.00	30.00	CY	110.00000	0.00	3,300.00	100.00%
8	Exc. Const. and Backfill Abutments	18,420.00	2.00	0.00	2.00	EA	9,210.00000	0.00	18,420.00	100.00%
9	CO Addn'l Geotextile Filter Type 7	681.60	96.00	0.00	96.00	SY	7.10000	0.00	681.60	100.00%
10	CO Addn'l Random Rip Rap Class II	1,760.00	16.00	0.00	16.00	CY	110.00000	0.00	1,760.00	100.00%
11	CO True-Up CIP Concrete Piling 12" Driven	-277.21	0.00	0.00	0.00	LS	0.00000	-277.21	-277.21	100.00%

Total Billed To Date:	94,371.39
Less Retainage:	0.00
Less Previous Applications:	89,652.82
Total Due This Invoice:	4,718.57

Title:	Ordinance No. 1083, Ordinance No. 1084, Ordinance No. 1085: Ordinances of the Waseca City Council Amending Chapter 154, Chapter 94, and Chapter 95, of the City of Waseca Code of Ordinances.		
Meeting Date:	November 17, 2020	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Ordinance No. 1083 Ordinance No. 1084 Ordinance No. 1085 PC Memo
Originating Department:	Community Development	Presented By:	Planning & Zoning Coordinator
Approved by City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to adopt Ordinance No. 1083, Amending Chapter 154, of the Waseca City Code of Ordinances Motion to adopt Ordinance No. 1084, Amending Chapter 94, of the Waseca City Code of Ordinances Motion to adopt Ordinance No. 1085, Amending Chapter 95, of the Waseca City Code of Ordinances		
How does this item pertain to Vision 2030 goals?	Good Governance		

BACKGROUND: City Staff has identified items to be updated, as well as items to be added. These amendments were selected and brought forth to provide clarity and consistency within the City of Waseca Code of Ordinances.

The Planning Commission held a public hearing on the Text Amendment request on November 10, 2020. One public comment was received in support of allowing day care as a Conditional Use in an Industrial District. Planning Commission discussion included the possibility of whether having a daycare in an Industrial District could limit other industrial-type businesses from occupying space. The Planning Commission voted 4-0 recommending approval of all proposed Text Amendments to the City Council.

Due to the length of the Text Amendment changes, a summary will be published in the newspaper, with the complete text available at Waseca City Hall, 508 State St S, Waseca MN.

BUDGET IMPACT: None

POLICY QUESTION: The City Council has the authority to approve Text Amendments.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION:

Motion to adopt Ordinance 1083; Approving Text Amendments to Chapter 154 of the Waseca City Code of Ordinances.

Motion to adopt Ordinance 1084; Approving Text Amendments to Chapter 94 of the Waseca City Code of Ordinances.

Motion to adopt Ordinance 1085; Approving Text Amendments to Chapter 95 of the Waseca City Code of Ordinances.

PLANNING DEPARTMENT M E M O R A N D U M

TO: Daren Arndt, Chair
Waseca Planning Commission

FROM: Bill Green
Planning and Zoning Coordinator

MEETING DATE: November 10, 2020

SUBJECT: Public Hearing-Action No. 20-06 – Zoning Text Amendments

ATTACHMENTS: Existing zoning code sections to be amended

REQUEST

Waseca Staff request that the Planning Commission consider the proposed Zoning Ordinance amendments. These amendments have been selected and brought forth to provide clarity and consistency within the Ordinances.

AMENDMENT #1

§ 154.029 PRINCIPAL AND ACCESSORY USES IN THE INDUSTRIAL DISTRICTS.

Table 6-1: Summary of the Principal Permitted and Conditional Land Uses in the Industrial Districts

P: Permitted C: Conditional --: Not allowed

<i>Land Uses</i>	<i>Zoning Districts</i>		<i>Specific Development Requirements</i>
	<i>I-1</i>	<i>I-2</i>	
<i>Commercial Uses</i>			
Animal clinics	P	P	§§ 154.109 - 154.143
Automobile renting and leasing	P	P	
Business services	P	P	
Communication stations and broadcasting	P	P	
Day care, commercial	C	C	§154.119
Electrical and electronic repair	P	P	
Fitness centers	C	C	§§ 154.148 - 154.169
Industrial product sales	P	P	
Industrial services	P	P	
Kennel, commercial	P	P	§§ 154.109 -

			154.143
Laundry services and tailoring	P	P	
Plant nurseries, lawn, and garden supply stores	P	P	
Restaurants	C	C	
Self-service storage with outdoor storage	--	C	§§ 154.109 - 154.143
Self-service storage without outdoor storage	P	P	
Salvage yard	--	--	
Trade schools	P	P	
Vehicle repair, mechanical	P	P	§§ 154.109 - 154.143
Vehicle repair, body	--	P	§§ 154.109 - 154.143
Vehicle sales, new or used autos, light trucks, boats, motorcycles, or all-terrain vehicles	--	P	§§ 154.109 - 154.143
Public and semi-public uses			
Essential services	P	P	
Public administration or utility buildings	P	P	
Public works yards and storage buildings	--	C	

Table 6-2: Summary Table of Accessory Land Uses in the Industrial Districts

Land Uses	Zoning Districts		Specific Requirements
	I-1	I-2	
Bulk storage of liquid	--	C	§§ 154.148 - 154.169
Cellular telephone relay facilities	C	C	§§ 154.148 - 154.169
<u>Day care, commercial</u>	<u>C</u>	<u>C</u>	<u>§ 154.119</u>
Fitness centers	P	P	§§ 154.148 - 154.169
Parking	P	P	
Radio antennas, private	P	P	§§ 154.148 - 154.169
Storage garage or building	P	P	
Loading	P	P	
Wind energy conversion systems	P	P	§§ 154.148 - 154.169

Industrial Uses in this table were not included in this report, as changes were not proposed in that category

AMENDMENT #2

§154.119 DAY CARE FACILITIES, CHILD, COMMERCIAL

- (A) Children or adults are delivered and removed daily.
- (B) The regulations and conditions are met for the Minnesota Department of Public Welfare, Public Welfare Manual 11-31-30 as adopted or amended.
- (C) Where such facilities are allowed as a Conditional Use, the following items should be carefully considered as a part of the Conditional Use Permit Process:
 - a. Proximity to other businesses and subsequent impact
 - b. Parking and circulation
 - c. Safe outdoor play
 - d. Hours of operation

Reasoning

Commercial day care facilities can be appropriate in certain industrial settings. This is recommended to be a conditional use so that a proposed day care in an industrial area can be considered on an individual basis with conditions. Considerations on appropriateness of a property would be based on other businesses in the vicinity, parking, ability to provide for safe indoor and outdoor play, and any other property-specific items. Among Fortune 100 companies, 20% have in-house day-care facilities.

Amendment #1 is to allow day care as a conditional use in industrial districts as a principal or accessory use and is proposed to allow for in-house as well as additional potential locations for day care services to open.

Amendment #2 provides items that should be considered when evaluating a conditional use permit request for a commercial day care in an industrial district.

PROPOSED AMENDMENT #3

§ 94.04 (A) (1) Every principal residential building shall be identified with its legal street address in numerical form. The numerals shall be at least ~~three~~ four inches in height, and either contrasting in color from the principal building, made of reflective material or illuminated. The numerals (street numbers) shall be clearly visible from the nearest adjacent roadway serving the premises.

Reasoning

The current Ordinance requirement that residential house identification numbers be at least three inches in height should be updated to match the State of Minnesota Building Code which states at least four inches in height for residential structures.

PROPOSED AMENDMENT #4

§ 154.150 (A) (9) (9) “Little Free Libraries” not exceeding 2.5 square feet of base floor area and ~~32~~ 48 inches in height are not considered accessory structures and shall be allowed in the front yard. They shall comply with the requirements of § 154.154, Corner Sight Triangles.

Reasoning

The current Ordinance height requirement of 32 inches is more restrictive than the Ordinance for fence height in the front yard. The height of 48 inches will match the fence height code for consistency.

PROPOSED AMENDMENT #5

§ 95.25 (A) Any person who owns, keeps, or harbors a dog or cat shall have the responsibility for keeping their property clean of all fecal matter created by the animal. All animal waste shall be removed periodically so as to keep the surrounding area free from obnoxious odors. For the purpose of this section, “periodically” shall be defined as a period of time not to exceed ~~one~~ week 72 hours.

Reasoning

The proposed 72-hour time frame is sufficient for a person to keep their property clean. This has been an ongoing property maintenance issue for some properties, especially with multiple pets.

REQUESTED ACTION

Hold a public hearing on the proposed Zoning Ordinance amendments and act on a recommendation to be forwarded to the City Council for consideration at their November 17, 2020 meeting.

ORDINANCE NO. 1083

AN ORDINANCE AMENDING CHAPTER 154; ZONING

WHEREAS Chapter 154 of the Waseca Code of Ordinances provides zoning provisions;

NOW, THEREFORE, the City of Waseca does hereby ordain that the amendments to Chapter 154 of the Waseca Code of Ordinances as shown here-in are hereby approved and modified. The modification only amends the specified codes, the remainder of the Ordinance shall remain as previously adopted.

SECTION 1. Chapter 154: Zoning, of the Waseca Code of Ordinances is hereby amended as follows, underlined text is being added and ~~strikeout~~ text is being deleted:

AMENDMENT #1

§ 154.029 PRINCIPAL AND ACCESSORY USES IN THE INDUSTRIAL DISTRICTS.

Table 6-1: Summary of the Principal Permitted and Conditional Land Uses in the Industrial Districts

P: Permitted C: Conditional --: Not allowed

<i>Land Uses</i>	Zoning Districts		<i>Specific Development Requirements</i>
	I-1	I-2	
<i>Commercial Uses</i>			
Animal clinics	P	P	§§ 154.109 - 154.143
Automobile renting and leasing	P	P	
Business services	P	P	
Communication stations and broadcasting	P	P	
Day care, commercial	C	C	§154.119
Electrical and electronic repair	P	P	
Fitness centers	C	C	§§ 154.148 - 154.169
Industrial product sales	P	P	
Industrial services	P	P	
Kennel, commercial	P	P	§§ 154.109 - 154.143
Laundry services and tailoring	P	P	
Plant nurseries, lawn, and garden supply stores	P	P	
Restaurants	C	C	

Self-service storage with outdoor storage	--	C	§§ 154.109 - 154.143
Self-service storage without outdoor storage	P	P	
Salvage yard	--	--	
Trade schools	P	P	
Vehicle repair, mechanical	P	P	§§ 154.109 - 154.143
Vehicle repair, body	--	P	§§ 154.109 - 154.143
Vehicle sales, new or used autos, light trucks, boats, motorcycles, or all-terrain vehicles	--	P	§§ 154.109 - 154.143
Public and semi-public uses			
Essential services	P	P	
Public administration or utility buildings	P	P	
Public works yards and storage buildings	--	C	

Table 6-2: Summary Table of Accessory Land Uses in the Industrial Districts

Land Uses	Zoning Districts		Specific Requirements
	I-1	I-2	
Bulk storage of liquid	--	C	§§ 154.148 - 154.169
Cellular telephone relay facilities	C	C	§§ 154.148 - 154.169
<u>Day care, commercial</u>	<u>C</u>	<u>C</u>	<u>§ 154.119</u>
Fitness centers	P	P	§§ 154.148 - 154.169
Parking	P	P	
Radio antennas, private	P	P	§§ 154.148 - 154.169
Storage garage or building	P	P	
Loading	P	P	
Wind energy conversion systems	P	P	§§ 154.148 - 154.169

Industrial Uses in this table were not included in this report, as changes were not proposed in that category

AMENDMENT #2

§154.119 DAY CARE FACILITIES, CHILD, COMMERCIAL

- (A) Children or adults are delivered and removed daily.
- (B) The regulations and conditions are met for the Minnesota Department of Public Welfare, Public Welfare Manual 11-31-30 as adopted or amended.
- (C) Where such facilities are allowed as a Conditional Use, the following items should be carefully considered as a part of the Conditional Use Permit Process:
 - a. Proximity to other businesses and subsequent impact
 - b. Parking and circulation
 - c. Safe outdoor play
 - d. Hours of operation

PROPOSED AMENDMENT #3

§ 154.150 (A) (9) (9) “Little Free Libraries” not exceeding 2.5 square feet of base floor area and ~~32~~ 48 inches in height are not considered accessory structures and shall be allowed in the front yard. They shall comply with the requirements of § 154.154, Corner Sight Triangles.

SECTION 2. This Ordinance shall take and be in force 10 days after its passage.

ADOPTED this 17th day of November 2020.

ATTEST:

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Introduced: November 10, 2020
Adopted: November 17, 2020
Published: December 3, 2020
Effective: December 3, 2020

ORDINANCE NO. 1084

AN ORDINANCE AMENDING CHAPTER 94; STREETS AND SIDEWALKS,

WHEREAS Chapter 154 of the Waseca Code of Ordinances provides zoning provisions;

NOW, THEREFORE, the City of Waseca does hereby ordain that the amendments to Chapter 154 of the Waseca Code of Ordinances as shown here-in are hereby approved and modified. The modification only amends the specified codes, the remainder of the Ordinance shall remain as previously adopted.

SECTION 1. Chapter 94: Streets and Sidewalks, of the Waseca Code of Ordinances is hereby amended as follows, underlined text is being added and ~~strikeout~~ text is being deleted:

AMENDMENT #1

§ 94.04 (A) (1) Every principal residential building shall be identified with its legal street address in numerical form. The numerals shall be at least ~~three~~ four inches in height, and either contrasting in color from the principal building, made of reflective material or illuminated. The numerals (street numbers) shall be clearly visible from the nearest adjacent roadway serving the premises.

SECTION 2. This Ordinance shall take and be in force 10 days after its passage.

ADOPTED this 17th day of November 2020.

ATTEST:

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Introduced: November 10, 2020
Adopted: November 17, 2020
Published: December 3, 2020
Effective: December 3, 2020

ORDINANCE NO. 1085

AN ORDINANCE AMENDING CHAPTER 95; ANIMALS

WHEREAS Chapter 95 of the Waseca Code of Ordinances provides zoning provisions;

NOW, THEREFORE, the City of Waseca does hereby ordain that the amendments to Chapter 154 of the Waseca Code of Ordinances as shown here-in are hereby approved and modified. The modification only amends the specified codes, the remainder of the Ordinance shall remain as previously adopted.

SECTION 1. Chapter 95: Animals, of the Waseca Code of Ordinances is hereby amended as follows, underlined text is being added and ~~strikeout~~ text is being deleted:

AMENDMENT #1

§ 95.25 (A) Any person who owns, keeps, or harbors a dog or cat shall have the responsibility for keeping their property clean of all fecal matter created by the animal. All animal waste shall be removed periodically so as to keep the surrounding area free from obnoxious odors. For the purpose of this section, “periodically” shall be defined as a period of time not to exceed ~~one week~~ 72 hours.

SECTION 2. This Ordinance shall take and be in force 10 days after its passage.

ADOPTED this 17th day of November 2020.

ATTEST:

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Introduced: November 10, 2020
Adopted: November 17, 2020
Published: December 3, 2020
Effective: December 3, 2020

Title:	APPROVE FINAL PAYMENT FOR 3 RD STREET NE IMPROVEMENT PROJECT, CITY PROJECT NO. 2019-01		
Meeting Date:	November 17, 2020	Agenda Item Number:	7B
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Pay Voucher No. 12
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to Approve the Final Payment, Request No. 12 for 3 rd Street NE Improvement Project, City Project No. 2019-01.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: The work on the 3rd Street NE Improvement Project has been completed and all work has been approved and accepted by staff. The project is ready for final acceptance and final payment. The total cost of the project is \$2,910,047.09. The original contract amount was 2,571,730.37. The contractor has provided all documentation required prior to release of the final payment.

BUDGET IMPACT: The costs for this Pay Request have been included in the project budget.

RECOMMENDATION: Staff recommends the Waseca City Council accept the work and approve the Final Pay Request No. 12 for the 3rd Street NE Improvement Project, City Project No. 2019-01.

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: November 12, 2020

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: 3rd St Improvement Project

CITY PROJECT NO. 2019-01

PAYMENT REQUEST : No.12-Final

PAYMENT PERIOD : August 4, 2020-October 27, 2020

CONTRACTOR: Heselton Construction

PAYMENT AMOUNT: \$72,988.29

Approved By:

Department Head

Date

Shawn Fisher November 12, 2020
Director of Finance Date

Lee A. Mattson 11-12-2020
City Manager Date

3rd Street NE Improvement
Project

Final Pay Voucher 12

wsb

Client: City of Waseca 508 S. State St Waseca, MN 56093	Contractor: Heselton Construction, LLC. P.O. Box 246 Faribault, MN 55021
----------------------------------------------------------------------	---------------------------------------------------------------------------------------

WSB Project No.: R-011736-000
Client Project No.:
State Project No.: SAP 081-613-009
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$2,571,730.37	Original	\$2,571,730.37
Contract Changes	\$216,355.41	Additional	N/A
Revised Contract	\$2,788,085.78	Total	\$2,571,730.37

Work Certified To Date	
Base Bid Items	\$2,672,624.96
Contract Changes	\$237,422.13
Material On Hand	\$0.00
Total	\$2,910,047.09

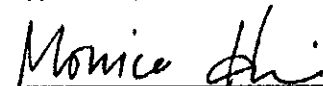
Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$724.50	\$2,910,047.09	\$0.00	\$2,836,589.54	\$73,457.55	\$2,910,047.09
		Percent Retained: 0%	2837058.20	Percent Complete: 104.37%	

\$ 72,988.29

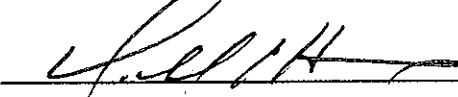
FINAL PAY VOUCHER

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By WSB


Monica Heil, PE, Project Manager

Approved By Heselton Construction, LLC.



October 27, 2020

Date

10/27/2020
Date

Approved By City of Waseca

Date

3rd Street NE Improvement
Project

Final Pay Voucher 12

wsb

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/29/2019	\$144,882.25	\$7,244.11	\$137,638.14
2	06/25/2019	\$340,484.40	\$17,024.22	\$323,460.18
3	07/30/2019	\$174,353.79	\$8,717.69	\$165,636.10
4	08/27/2019	\$206,035.54	\$10,301.78	\$195,733.76
5	09/24/2019	\$554,085.34	\$27,704.27	\$526,381.07
6	10/29/2019	\$468,780.97	\$23,439.04	\$445,341.93
7	11/22/2019	\$237,428.02	\$11,871.41	\$225,556.61
8	12/10/2019	\$184,622.38	\$9,231.11	\$175,391.27
9	01/13/2020	\$27,988.42	\$1,399.43	\$26,588.99
10	06/29/2020	\$551,890.33	\$44,669.27	\$596,559.60
11	07/29/2020	\$18,771.16	\$469.27	\$18,301.89
12	10/26/2020	\$724.49	\$-72,733.06	\$73,457.55

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
LOCAL - 3RD STREET SANITARY SEWER IMPROVEMENTS	\$395,133.64	\$0.00	\$385,255.30	\$9,878.34	\$395,133.64
LOCAL - 3RD STREET WATERMAIN IMPROVEMENTS	\$415,402.40	\$0.00	\$405,017.34	\$10,385.06	\$415,402.40
LOCAL - CSAH 13	\$166,296.39	\$0.00	\$162,021.25	\$4,275.14	\$166,296.39
S.A.P. 081-13-009 - CSAH 13	\$100,592.27	\$0.00	\$98,077.46	\$2,514.81	\$100,592.27
S.A.P. 172-102-011 3RD STREET NE	\$935,259.90	\$0.00	\$911,289.75	\$23,970.15	\$935,259.90
S.A.P. 172-102-011- 3RD STREET STORM SEWER IMPROVEMENTS	\$897,362.49	\$0.00	\$874,928.43	\$22,434.06	\$897,362.49

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
01	MSA/Local Roadway	\$23,970.15	\$879,142.92	\$884,294.73	\$935,259.90
02	MSA/Local Storm Sewer	\$22,434.06	\$883,301.55	\$657,451.00	\$897,362.49
03	Municipal (CSAH < 5000)	\$2,514.81	\$101,560.27	\$257,542.14	\$100,592.27
04	Local	\$4,275.14	\$159,065.34		\$166,296.39
05	Local Water	\$10,385.06	\$389,442.25	\$398,066.28	\$415,402.40
06	Local Sanitary Sewer	\$9,878.34	\$363,200.14	\$373,385.48	\$395,133.64

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$48,100.00	1	0	\$0.00	1	\$48,100.00
2	2101.524	CLEARING	TREE	\$755.00	3	0	\$0.00	9	\$6,795.00
3	2101.524	GRUBBING	TREE	\$108.00	3	0	\$0.00	7	\$756.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
4	2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	\$325.00	48	0	\$0.00	51	\$16,575.00
5	2104.502	REMOVE CASTING	EACH	\$100.00	1	0	\$0.00	1	\$100.00
6	2104.502	REMOVE HYDRANT	EACH	\$335.00	6	0	\$0.00	6	\$2,010.00
7	2104.502	REMOVE GATE VALVE & BOX	EACH	\$268.00	19	0	\$0.00	19	\$5,092.00
8	2104.502	REMOVE SIGN	EACH	\$32.35	14	0	\$0.00	16	\$517.60
9	2104.502	SALVAGE SIGN	EACH	\$32.35	6	0	\$0.00	6	\$194.10
10	2104.503	REMOVE WATER MAIN	L F	\$5.80	3236	0	\$0.00	3237	\$18,774.60
11	2104.503	REMOVE WATER SERVICE PIPE	L F	\$1.00	1272	0	\$0.00	1484	\$1,484.00
12	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$7.60	4064	0	\$0.00	4545	\$34,542.00
13	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$1.50	1993	0	\$0.00	1580	\$2,370.00
14	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$3.85	2726	0	\$0.00	2724	\$10,487.40
15	2104.503	REMOVE CURB & GUTTER	L F	\$2.60	5573	0	\$0.00	5777	\$15,020.20
16	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$4.85	352	0	\$0.00	243	\$1,178.55
17	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.10	661	0	\$0.00	823	\$1,728.30
18	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$6.90	584	0	\$0.00	652.3	\$4,500.87
19	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$3.30	173	0	\$0.00	173	\$570.90
20	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.00	13329	0	\$0.00	13626	\$54,504.00
21	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$8.00	115	0	\$0.00	117	\$936.00
22	2104.518	REMOVE CONCRETE WALK	S F	\$0.75	19937	0	\$0.00	20647	\$15,485.25
23	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	\$1,000.00	1	0	\$0.00	1	\$1,000.00
24	2104.618	SALVAGE BRICK PAVERS	S F	\$4.70	128	0	\$0.00	160	\$752.00
25	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.00	16096	0	\$0.00	16782	\$16,782.00
26	2105.509	STABILIZING AGGREGATE	TON	\$22.00	140	0	\$0.00	638	\$14,036.00
27	2105.601	DEWATERING	LS	\$0.01	1	0	\$0.00	0	\$0.00

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
28	2106.507	EXCAVATION - COMMON (P)	C Y	\$15.70	7871	0	\$0.00	7871	\$123,574.70
29	2106.507	EXCAVATION - SUBGRADE	C Y	\$11.25	700	0	\$0.00	768	\$8,640.00
30	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$21.85	5140	0	\$0.00	5434	\$118,732.90
31	2112.519	SUBGRADE PREPARATION	RDST	\$260.00	34	0	\$0.00	34	\$8,840.00
32	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$150.00	25	0	\$0.00	81.9	\$12,285.00
33	2130.523	WATER	MGAL	\$50.00	67	0	\$0.00	5	\$250.00
34	2131.506	CALCIUM CHLORIDE SOLUTION	GAL	\$1.70	3633	0	\$0.00	0	\$0.00
35	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$12.25	3135	0	\$0.00	3703.8	\$45,371.55
36	2331.603	JOINT ADHESIVE	L F	\$0.57	5991	0	\$0.00	5900	\$3,363.00
37	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.21	740	0	\$0.00	1350	\$2,983.50
38	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;C)	TON	\$79.95	1672	0	\$0.00	1624.5	\$129,878.78
39	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3;C)	TON	\$76.55	1758	0	\$0.00	1871.6	\$143,270.98
40	2451.609	GRANULAR FOUNDATION AND/OR BEDDING	TON	\$22.00	60	0	\$0.00	464.2	\$10,212.40
41	2502.503	4" TP PIPE DRAIN	L F	\$18.50	491	0	\$0.00	748	\$13,838.00
42	2502.503	6" PERF TP PIPE DRAIN	L F	\$15.80	4849	0	\$0.00	4831	\$76,329.80
43	2502.601	IRRIGATION SYSTEM PROVISION	LS	\$8,000.00	1	0	\$0.00	1	\$8,000.00
44	2502.602	6" TP PIPE DRAIN CLEAN OUT	EACH	\$400.00	34	0	\$0.00	32	\$12,800.00
45	2503.503	4" PVC PIPE SEWER	L F	\$30.00	169	0	\$0.00	188	\$5,640.00
46	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$48.00	609	0	\$0.00	607	\$29,136.00
47	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$52.90	24	0	\$0.00	25	\$1,322.50
48	2503.503	24" RC PIPE SEWER DES 3006 CL III	L F	\$61.00	281	0	\$0.00	308	\$18,788.00
49	2503.503	30" RC PIPE SEWER DES 3006 CL III	L F	\$88.50	672	0	\$0.00	672	\$59,472.00
50	2503.503	36" RC PIPE SEWER DES 3006 CL III	L F	\$124.65	194	0	\$0.00	194	\$24,182.10
51	2503.503	42" RC PIPE SEWER DES 3006 CL III	L F	\$164.00	553	0	\$0.00	537	\$88,068.00

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
52	2503.503	42" RC PIPE SEWER DES 3006 CL IV	LF	\$188.00	659	0	\$0.00	669	\$125,772.00
53	2503.503	48" RC PIPE SEWER DES 3006 CL III	LF	\$195.40	167	0	\$0.00	147.1	\$28,743.34
54	2503.511	12" PVC PIPE SEWER, SDR 35	LF	\$37.80	428	0	\$0.00	427	\$16,140.60
55	2503.601	STORM SEWER BYPASS PUMPING	LS	\$2,500.00	1	0	\$0.00	1	\$2,500.00
56	2503.601	SANITARY SEWER BYPASS PUMPING	LS	\$37,500.00	1	0	\$0.00	1	\$37,500.00
57	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$478.00	7	0	\$0.00	10	\$4,780.00
58	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$155.00	53	0	\$0.00	39	\$6,045.00
59	2503.603	4" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	LF	\$60.00	1648	0	\$0.00	1542	\$92,520.00
60	2503.603	6" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	LF	\$63.00	164	0	\$0.00	194	\$12,222.00
61	2503.603	8" PVC PIPE SEWER - SDR 35	LF	\$33.40	1109	0	\$0.00	1172	\$39,144.80
62	2503.603	10" PVC PIPE SEWER - SDR 35	LF	\$39.60	537	0	\$0.00	507	\$20,077.20
63	2503.603	15" PVC PIPE SEWER SDR 35	LF	\$42.40	577	0	\$0.00	584	\$24,761.60
64	2503.603	TELEWISE SANITARY SEWER	LF	\$1.46	2651	0	\$0.00	2670	\$3,898.20
65	2503.603	TELEWISE SANITARY SEWER SERVICE - LATERAL LAUNCH	LF	\$5.04	2326	0	\$0.00	3345.4	\$16,860.82
66	2503.603	TELEWISE SANITARY SEWER SERVICE - CLEANOUT	LF	\$0.10	1245	0	\$0.00	0	\$0.00
67	2504.601	TEMPORARY WATER SERVICE	LS	\$20,700.00	1	0	\$0.00	1	\$20,700.00
68	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$850.00	10	0	\$0.00	11	\$9,350.00
69	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$195.00	48	0	\$0.00	41	\$7,995.00
70	2504.602	HYDRANT	EACH	\$4,558.00	6	0	\$0.00	5	\$22,790.00
71	2504.602	1" CORPORATION STOP	EACH	\$300.00	44	0	\$0.00	45	\$13,500.00
72	2504.602	1.5" CORPORATION STOP	EACH	\$470.00	4	0	\$0.00	3	\$1,410.00
73	2504.602	4" GATE VALVE & BOX	EACH	\$1,365.00	1	0	\$0.00	0	\$0.00
74	2504.602	6" GATE VALVE & BOX	EACH	\$1,620.00	14	0	\$0.00	11	\$17,820.00

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Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
75	2504.602	8" GATE VALVE & BOX	EACH	\$2,065.00	11	0	\$0.00	16	\$33,040.00
76	2504.602	1" CURB STOP & BOX	EACH	\$349.00	44	0	\$0.00	45	\$15,705.00
77	2504.602	1.5" CURB STOP & BOX	EACH	\$600.00	4	0	\$0.00	3	\$1,800.00
78	2504.603	1" TYPE PE PIPE	LF	\$44.20	1274	0	\$0.00	1756	\$77,615.20
79	2504.603	1 1/2" TYPE PE PIPE	LF	\$46.00	91	0	\$0.00	79	\$3,634.00
80	2504.603	6" WATERMAIN DUCTILE IRON CL 50	LF	\$36.50	136	0	\$0.00	0	\$0.00
81	2504.603	4" PVC WATERMAIN	LF	\$30.35	8	0	\$0.00	14	\$424.90
82	2504.603	6" PVC WATERMAIN	LF	\$30.75	21	0	\$0.00	360	\$11,070.00
83	2504.603	8" PVC WATERMAIN	LF	\$34.10	3105	0	\$0.00	2949	\$100,560.90
84	2504.604	4" POLYSTYRENE INSULATION	SY	\$46.00	80	0	\$0.00	82	\$3,772.00
85	2504.608	DUCTILE IRON FITTINGS	LB	\$10.00	1950	0	\$0.00	2347	\$23,470.00
86	2505.601	UTILITY COORDINATION	LS	\$1,000.00	1	0	\$0.00	1	\$1,000.00
87	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	\$2,084.00	19	0	\$0.00	19	\$39,596.00
88	2506.603	CONSTRUCT DRAINAGE STRUCTURE DES SPEC 2	LF	\$24,500.00	1	0	\$0.00	1	\$24,500.00
89	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	LF	\$432.00	55.1	0	\$0.00	57.3	\$24,753.60
90	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	LF	\$523.00	39.2	0	\$0.00	45.6	\$23,848.80
91	2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	LF	\$655.00	49.3	0	\$0.00	48.7	\$31,898.50
92	2506.503	CONST DRAINAGE STRUCTURE DES 84-4020	LF	\$946.00	20	0	\$0.00	20	\$18,920.00
93	2506.503	CONST DRAINAGE STRUCTURE DES 120-4020	LF	\$2,264.00	6.5	0	\$0.00	6.5	\$14,716.00
94	2506.502	CASTING ASSEMBLY	EACH	\$542.00	38	0	\$0.00	39	\$21,138.00
95	2506.602	CHIMNEY SEALS	EACH	\$270.00	58	0	\$0.00	58	\$15,660.00
96	2506.602	CONSTRUCT SANITARY MANHOLE	EACH	\$2,728.00	10	0	\$0.00	11	\$30,008.00
97	2506.602	CONSTRUCT SANITARY MANHOLE OVERDEPTH (>8')	LF	\$229.00	38	0	\$0.00	41.53	\$9,510.37

3rd Street NE Improvement
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Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
98	2521.518	4" CONCRETE WALK	S F	\$5.90	16295	0	\$0.00	17037	\$100,518.30
99	2521.518	6" CONCRETE WALK	S F	\$11.10	4434	0	\$0.00	4254	\$47,219.40
100	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$17.80	5576	0	\$0.00	5777	\$102,830.60
101	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$73.80	614.4	0	\$0.00	675.5	\$49,851.90
102	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	S Y	\$93.70	52.5	0	\$0.00	98.65	\$9,243.51
103	2531.601	ADA COMPLIANCE SUPERVISOR	L S	\$645.00	1	0	\$0.00	1	\$645.00
104	2531.618	TRUNCATED DOMES	S F	\$38.70	266	0	\$0.00	279	\$10,797.30
105	2557.602	REPAIR DOG FENCE	EACH	\$375.00	5	0	\$0.00	0	\$0.00
106	2563.601	TRAFFIC CONTROL	LS	\$11,750.00	1	0	\$0.00	1	\$11,750.00
107	2564.518	SIGN PANELS TYPE C	S F	\$53.90	164.2	0	\$0.00	168.4	\$9,076.76
108	2564.602	INSTALL SALVAGED SIGN	EACH	\$130.00	6	0	\$0.00	6	\$780.00
109	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$600.00	5	0	\$0.00	1	\$600.00
110	2573.501	STORM DRAIN INLET PROTECTION	LS	\$6,340.00	1	0	\$0.00	1	\$6,340.00
111	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,960.00	1	0	\$0.00	1	\$1,960.00
112	2573.501	EROSION CONTROL SUPERVISOR	LS	\$1,000.00	1	0	\$0.00	1	\$1,000.00
113	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	L F	\$2.16	2392	0	\$0.00	683	\$1,475.28
114	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	40	0	\$0.00	324	\$8,100.00
115	2575.504	SODDING TYPE LAWN	S Y	\$6.50	4750	0	\$0.00	5143	\$33,429.50
116	2575.560	HYDROMULCH	S Y	\$1.35	2454	0	\$0.00	1370	\$1,849.50
117	2575.535	WATER (TURF ESTABLISHMENT)	MGAL	\$17.25	106.4	42	\$724.50	42	\$724.50
118	2582.503	4" BROKEN LINE PAINT	L F	\$1.29	1094	0	\$0.00	520	\$670.80
119	2582.503	12" SOLID LINE PAINT	L F	\$2.16	820	0	\$0.00	1120.5	\$2,420.28
120	2582.503	24" SOLID LINE PAINT	L F	\$3.77	153	0	\$0.00	238.6	\$899.52
Bid Totals:							\$724.50		\$2,672,624.96

Project Category Totals		
Category	Amount This Voucher	Amount To Date
Schedule A Surface and Utility Improvements	\$724.50	\$2,672,624.96

Contract Change Item Status												
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date	
CO	1	121	2503.603	8" PVC PIPE SEWER - SDR 35	LF	\$-33.40	749	0	\$0.00	0	\$0.00	
CO	1	122	2503.603	8" PVC PIPE SEWER - SDR 26	LF	\$36.70	749	0	\$0.00	733	\$26,901.10	
CO	1	123	2503.603	4" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	EACH	\$84.26	12	0	\$0.00	19	\$1,600.94	
CO	1	124	2503.603	6" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	EACH	\$114.50	2	0	\$0.00	1	\$114.50	
CO	1	125	2021.501a	Restocking Fee	LS	\$487.82	1	0	\$0.00	1	\$487.82	
BK	1	126	2011.601	BITUMINOUS INCENTIVE AND DISINCENTIVE	LS	\$-659.10	1	0	\$0.00	1	\$-659.10	
CO	3	127	99945	WORK REQUEST CHANGES	LS	\$4,515.30	1	0	\$0.00	1	\$4,515.30	
CO	4	128	99945	WORK REQUEST CHANGES	LS	\$3,511.98	1	0	\$0.00	1	\$3,511.98	
CO	5	129	99945	WORK REQUEST CHANGES	LS	\$1,736.38	1	0	\$0.00	1	\$1,736.38	
CO	6	130	99945	WORK REQUEST CHANGES	LS	\$6,843.59	1	0	\$0.00	1	\$6,843.59	
CO	7	131	99945	WORK REQUEST CHANGES	LS	\$6,791.00	1	0	\$0.00	1	\$6,791.00	
CO	8	132	99945	WORK REQUEST CHANGES	LS	\$13,365.00	1	0	\$0.00	1	\$13,365.00	
CO	9	133	99945	WORK REQUEST CHANGES	LS	\$7,627.40	1	0	\$0.00	1	\$7,627.40	
CO	10	134	99945	WORK REQUEST CHANGES	LS	\$139,064.29	1	0	\$0.00	1	\$139,064.29	
CO	12	136	99945	WORK REQUEST CHANGES	LS	\$12,959.52	1	0	\$0.00	1	\$12,959.52	
CO	11	137	99945	WORK REQUEST CHANGES	LS	\$4,027.10	1	0	\$0.00	1	\$4,027.10	
CO	14	138	2531.603	CONCRETE CURB DESIGN V	LF	\$38.00	300	0	\$0.00	199	\$7,562.00	
BK	2	139	2360.502	BITUMINOUS DENSITY INCENTIVE	LS	\$973.31	1	0	\$0.00	1	\$973.31	
Contract Change Totals:									\$0.00		\$237,422.13	

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	<p>During the utility construction in the City of Waseca , it was discovered that an additional Centurylink duct bank was in the southbound lane of the street between 4th Ave. and 5th Ave. The Engineer determined that the proposed sanitary sewer line must be moved to a common trench with the watermain in the northbound lane between 4th Ave . and 6th Ave.</p> <p>The Engineer has determined that the Contract needs to be revised in accordance with specification 1402.2, Differing site condition .</p> <p>Resolution: The Contractor shall provide all labor, equipment and materials wh ich includes 8" PVC SDR 26 CL 160 Pressure Pipe for the Sanitary Sewer with SDR 26 Wyes as directed by the Engineer under the Local Funding portions only. All work shall be in accordance with all the applicable specifications.</p> <p>Payment for this work will be made in accordance to the revised unit prices listed in the Estimate of Cost below and includes all excavation, PVC pipe, fittings , restocking fees and incidentals to complete the work.</p>	\$0.00	\$29,104.36
1	BK	See Backsheet No. 1	\$0.00	\$-659.10
3	CO	<p>Issue: During excavation for connect to existing sanitary sewer service lines, It was determined that the services had multiple bends not depicted in as-built drawings, causing the Contractor to search for the service locations at the property line for services at 511, 423 and 411 - 3rd Street.</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The Contractor was ordered to explore along the property line to find the existing sanitary sewer line. The Contractor will be paid a lump sum payment that covers all cost associated with the work ordered by the engineer. This work was tracked in Work Order No. 8 submitted by the Contractor.</p>	\$0.00	\$4,515.30
4	CO	<p>Issue: During storm sewer removals in the westerly half of 6th Ave intersection, an existing 24" storm sewer line was discovered.</p> <p>The Engineer has determined that the Contract needs to be revise.</p> <p>Resolution: The Engineer ordered the Contractor to install a new structure in the SW quadrant of 6th Ave NE, construct collars around the tie-in connection points, bulkhead an abandon storm sewer line, modify new structure to fit the alignment and work around utility lines in conflict.</p> <p>The Contractor will be compensated for labor and equipment only under this Change Order. New Structure, 24" RCP pipe and Connect to Existing will be paid under Contract prices.</p>	\$0.00	\$3,511.98
5	CO	<p>Issue: During storm sewer removals in the westerly half of 6th Ave intersection, an existing 15" storm sewer line was discovered in the NW quadrant.</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The Engineer ordered the Contractor to install 14' of 8" PVC pipe between the in-place storm sewer pipe to structure 5026, bulkhead at</p>	\$0.00	\$1,736.38

		<p>the tie-in, modify structure 5026 to fit the alignment and work around utility lines in conflict.</p> <p>The Contractor will be compensated for labor, materials and equipment at the Lump Sum price indicated in the table below. The time, labor and equipment was tracked using Force Account and was submitted as Work Order. No. 10.</p>		
6	CO	<p>Issue: During construction of sanitary sewer along 3rd Street NE, between 6th Ave NE and 7th Ave NE, the City of Waseca requested 7th Ave NE intersection to remain open. Sanitary sewer manhole No. 6 was moved to approximately station 23+30. During removal of the existing manhole on September 3, an existing sanitary sewer line ran from the west into the intersection. The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The Engineer ordered the Contractor to install a new sanitary manhole, at the previous planned location, install sanitary sewer pipe, core drill into sanitary manhole 7 and bypass pump during all work. The Contractor will be compensated for labor, materials and equipment at the Lump Sum price indicated in the table below. The new sanitary manhole and pipe will be paid a Contract prices. This work was tracked using Force Account and was submitted as Work Order. No.12.</p>	\$0.00	\$6,843.59
7	CO	<p>Issue: During construction of the hydrant installation, the City of Waseca requested the hydrants along 3rd Street NE between 4th Ave NE and 7th Ave NE be moved from the east side of the street to the west side. In doing so, at approximately station 15+44, the hydrant that was installed, reduced the available parking for the resident located at 501 3rd Street NE. The Owner directed the hydrant be relocated.</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The Engineer ordered the Contractor to remove the hydrant install at station 15+44 and reinstall at station 15+02 to maximize the available parking.</p> <p>The Contractor will be compensated for labor, materials and equipment at the Lump Sum price indicated in the table below. The work was tracked using Force Account and was submitted as Work Order No. 5.</p>	\$0.00	\$6,791.00
8	CO	<p>Issue: Curb and gutter placed along 3rd Street NE from 4th Ave NE to 9th Ave NE will have an exposed 2-edge during the winter of 2019-2020, as the final lift of street pavement will not be placed until 2020. The City desires to have this curb and gutter edge protected during the winter plowing season.</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The City Engineer has requested a 2' x 2" wedge be placed along the total length of the curb and gutter between 4th Ave NE to 9th Ave NE to protect the curb edge during the winter plowing season.</p>	\$0.00	\$13,365.00
9	CO	<p>Issue: The City Engineer, along with the homeowners of the shared driveway at 501/ 505 3rd St NE, agreed to have the Contractor regrade their driveways outside planned construction limits.</p> <p>The Engineer has determined that the Contract needs to be revised as a result.</p> <p>Resolution:</p>	\$0.00	\$7,627.40

		The City Engineer requested the retaining wall at 501 3rd St NE be reconstructed adjacent to the driveway grading and a wall be added to the north side of the shared driveway at 505 3rd St NE.		
10	CO	<p>Issue:</p> <p>Prior to designing this project, surveyors retained by WSB took elevations of structure 5027, but due to water in the structure could not see to its bottom. The project plans prepared by WSB instructed the Contractor to verify the storm sewer connections in this structure prior to construction.</p> <p>At the start of construction in phase 1, the Contractor and utility companies potholed to determine the exact location of each utility. During this operation it was discovered CenturyLink's concrete duct bank was not in the NB lanes as indicated by utility maps and field locates supplied to the City and WSB. The duct bank was located in the SB lanes causing conflicts with the water main, sanitary sewer and storm sewer.</p> <p>The City and WSB, acting in good faith, allowed the Contractor to start work at storm structure 5108 rather than 5027. Pursuant to the applicable drawing, the Contractor shot elevations of structure 5027 prior to starting work, but due to water in the structure the Contractor could not see to its bottom. 5027 is the low point of all structures in phase 1. The Contractor installed the storm sewer in accordance with the plans, both north and south of structure 5027. In doing so, once the Contractor began work at 5027, it was discovered to contain a sump 0.9' below the outflow structure within Structure 5027. This 0.9' sump caused all pipe installed to-date, which were to be connected to 5027, to be installed 0.9' low.</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The City Engineer ordered the Contractor to remove pipe runs from 5108 to 5109 and 5021A to 5018 and re-installed. This re-work was tracked via Force Account for labor, materials and equipment and was originally submitted as Work Order No. 6.</p>	\$0.00	\$139,064.29
11	CO	<p>City Utility Relocate - Issue:</p> <p>During pavement removals and roadway subcutting between 7th Ave NE and 8th Ave NE it was discovered that City Electric and Mediacom utilities were not located in the boulevard as they had been previously located, discussed at both the utility coordination meeting and preconstruction meeting for the project, and shown on the plans based on the utility locates completed with the topographic survey for the project.</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The Owner and Engineer ordered the Contractor to excavate around and relocate utility lines in conflict.</p> <p>The Contractor will be compensated for labor and equipment under this Change Order.</p> <p>The Contract time will not be revised.</p>	\$0.00	\$4,027.10
12	CO	<p>Issue:</p> <p>Work surrounding CenturyLink facilities not previously identified within the southbound travel lane of 3rd Street between 4th and 6th Avenue. The Contractor was required to complete public utility installation adjacent to the CenturyLink facility represents under the terms of Differing Site Conditions as defined by MnDOT 1402.2(2).</p>	\$0.00	\$12,959.52

		The Engineer has determined that the Contract needs to be revised. Resolution: The Contractor was required to alter means and methods associated with public utility installation to avoid conflicts with the previously unmarked and unknown CenturyLink facilities. The Contractor will be paid a lump sum payment that covers all cost associated with the work ordered by the engineer. This work was tracked in Work Order No. 3 submitted by the Contractor.		
14	CO	During preparation of sidewalks and pedestrian ramps along 3rd Street NE, grading between sidewalk and construction limits resulted in a steepened slope. The Owner and Engineer ordered the Contractor to construct V curb as shown on MnDOT standard plan sheet 5-297.250 (sheet 5 of 6) in the Contract Plans (sheet 18 of 84) at location determined by the Engineer. The Contractor will be compensated per linear foot at the price indicated below which includes all labor, materials, equipment and any incidentals associated with excavation and construction of the V curb under this Change Order. The Contract time will not be revised.	\$0.00	\$7,562.00
2	BK	Bituminous Density Incentive	\$0.00	\$973.31

Material On Hand Additions

Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance

Line No.	Item	Description	Date	Added	Used	Remaining
41	2502.503	4" TP PIPE DRAIN	07/30/2019	200 L F \$268.00	200 L F \$268.00	0 L F \$0.00
42	2502.503	6" PERF TP PIPE DRAIN	07/30/2019	1,620 L F \$3,353.40	1,620 L F \$3,353.40	0 L F \$0.00
46	2503.503	15" RC PIPE SEWER DES 3006 CL V	07/30/2019	16 L F \$316.16	16 L F \$316.16	0 L F \$0.00
51	2503.503	42" RC PIPE SEWER DES 3006 CL III	07/30/2019	48 L F \$4,997.76	48 L F \$4,997.76	0 L F \$0.00
53	2503.503	48" RC PIPE SEWER DES 3006 CL III	07/30/2019	16 L F \$2,055.04	16 L F \$2,055.04	0 L F \$0.00
59	2503.603	4" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	07/30/2019	580 L F \$1,229.60	580 L F \$1,229.60	0 L F \$0.00
60	2503.603	6" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	07/30/2019	35.8 LF \$133.53	35.8 LF \$133.53	0 LF \$0.00
61	2503.603	8" PVC PIPE SEWER - SDR 35	07/30/2019	308 L F \$1,114.96	308 L F \$1,114.96	0 L F \$0.00
62	2503.603	10" PVC PIPE SEWER - SDR 35	07/30/2019	56 L F \$317.52	56 L F \$317.52	0 L F \$0.00
74	2504.602	6" GATE VALVE & BOX	07/30/2019	5 EACH \$3,142.45	5 EACH \$3,142.45	0 EACH \$0.00
75	2504.602	8" GATE VALVE & BOX	07/30/2019	6 EACH \$6,001.08	6 EACH \$6,001.08	0 EACH \$0.00

83	2504.603	8" PVC WATERMAIN	07/30/2019	780 L F \$6,060.60	780 L F \$6,060.60	0 L F \$0.00
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Title:	Housing Incentives		
Meeting Date:	Nov. 17, 2020	Agenda Item Number:	7D
Action: Extend and enhance incentives for new home construction	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:		Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	<p>High Quality Assets: New homes are long lived assets that provide living space for residents.</p> <p>Vibrant Dynamic Community: Seeing the investment in new homes encourages investments in businesses and amenities that improve the quality of life in Waseca.</p> <p>Expanding Economic Development: Construction provides jobs in the construction trades and builds the tax base of the City.</p>		

BACKGROUND: The Waseca City Council approved a residential tax abatement program beginning in December 2016. Included with the abatement is the waiver/rebate of water and sanitary sewer access (WAC/SAC) fees. The program was set to expire after two years but was extended until December 31, 2020 after reviewing the success of the program. During the past four years, twenty-two homes have been built with the assistance of the tax abatement program (5.5 per year compared with 2.6 per year from 2007 through 2015 as noted in the Maxfield Market Study released in early 2016). The closure of several major employers starting in 2017 has reduced demand for new homes in Waseca such that the recommended new home construction by Maxfield has not fully taken place. On November 4, 2020, the Waseca EDA recommended that the City Council adopt numbers 2 and 3 from the alternatives listed below. If any actions are approved, Waseca County will also be asked to adopt similar policies as they have been doing currently.

BUDGET IMPACT: The long term impact of incentives for new homes should be positive through the income stream created by the new homes. To varying degrees, there should be some outflow of cash if the incentives are effective that will be recaptured over a period of years in most cases. Examples of this will be illustrated in the Alternatives Considered section.

ALTERNATIVES CONSIDERED:

1. Let the Residential Tax Abatement program expire. Staff does not support this option, but it is a realistic option. Impacts on new home construction are likely to be negative, but no cash is expended.
2. Extend the current program including the WAC/SAC rebate. The net budget impact is minimal. The abatement does not reduce the budget as it is not paid out until taxes have been paid on the property. The WAC/SAC rebate does remove a revenue source that covers costs incurred by the Utility Department associated with the new construction. The City reimburses Waseca Municipal Utilities for the lost revenue.

3. The following additional assistance can be added to the current tax abatement and utility connection rebates:
 - a. Down Payment Assistance: This assistance is to be based on the tax abatement model. The amount of the estimated new tax increment can be used to determine the amount of assistance that can be provided. This may enable more households to be able to build a new home and may reduce the need for mortgage insurance that increases the monthly mortgage payment for the homeowner. The immediate budget impact will have cash invested up front. An income stream from the captured abatement will reimburse the City's outlay although the recapture will be over a period of years.
 - b. Closing Cost Assistance: This can be provided in conjunction with Down Payment Assistance and can be used to cover costs such as attorney's fees, title insurance, appraisals, inspections, and similar costs related to closing a mortgage loan.
 - c. Incentives from the Utility Department may be proposed in the future, but they are not ready for discussion at this time.

RECOMMENDATION:

Staff recommends extending the current Residential Tax Abatement along with the rebate of WAC/SAC fees. Additionally, enhancing the program by adding Down Payment Assistance and Closing Cost Assistance should be done. Note: The homeowner will need to select whether they want the Tax Abatement rebate or if they want the Down Payment Assistance and/or Closing cost Assistance. The WAC/SAC rebate is available under all options.