

WORK SESSION: 6:00 PM- UTILITY BUDGET AND INTERSECTION OF 7TH AVE & 4TH ST NE

REGULAR WASECA CITY COUNCIL MEETING

TUESDAY, OCTOBER 18, 2022, 7:00 PM

AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council **may not take action on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.**

5. REQUESTS AND PRESENTATIONS
6. CONSENT AGENDA
 - A. Minutes: Council Meeting & Work Session –September 20, 2022, and October 4, 2022
 - B. Payroll & Expenditures
 - C. Resolution 22-46 – Residential Tax Abatement for 308 22nd Avenue NW
7. ACTION AGENDA
 - A. Public Hearing: Resolution 22-49 – Adopting Assessment Roll #283 for the 8th Street SE Reconstruction & Rehabilitation Project
 - B. Public Hearing: Ordinance 1104 – MS4 Permit related Code Revisions
 - C. Public Hearing: Resolution 22-52 – Assessment Roll #22-99 Miscellaneous Assessments
 - D. Southbound Stop Sign at the Intersection of 11th Ave NE & 6th St NE
 - E. MPCA Memo of Understanding for PFAS Monitoring at the Wastewater Treatment Plant (WWTP)
 - F. Resolution 22-45 – Contamination Clean-up Grant Application for 1340 South State Street (former Corchran Building)
 - G. Resolution 22-47 Setting Electric Utility Rates
 - H. Resolution 22-51 Amending Residential Property Tax Abatement Program
8. REPORTS
 - A. City Manager’s Report
 - B. Commission Reports
9. ANNOUNCEMENTS
10. ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 20, 2022

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

Councilmembers Present: Mayor Roy Srp Daren Arndt
Mark Christiansen John Clemons
Jeremy Conrath John Mansfield
Allan Rose

Staff Present: Lee Mattson, City Manager
Carl Sonnenberg, Utilities and Public Works Director
Alicia Fischer, Finance Director
Nate Willey, City Engineer
Bill Green, Planning and Zoning Coordinator
Julia Hall, City Clerk

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3. Motion to approve agenda as submitted was made by Christiansen, seconded by Rose. Motion carried 7-0.

PUBLIC COMMENT

4. A. Matt Petsinger, 108 ½ Elm Ave E: introduced himself, he is running for Mayor in the November General Election.
B. Michelle Oswald, 916 3rd Ave SE; wanted to thank the City for the mosquito control spray this season, it has made for pleasant time outside.

REQUESTS AND PRESENTATIONS

5. A. Introduction of Tina Wilson, the newly hired Economic Development Manager for the City of Waseca.
1. Tina's introduction was given during the work session before the regular City Council Meeting.

CONSENT AGENDA

6. Motion made by Conrath to approve consent agenda, seconded by Arndt. Motion carried 7-0.

ACTION AGENDA

7.

- A. Motion made by Conrath and seconded by Clemons to approve Resolution 22-43: Accept Assistance to Firefighters Grant, motion carried 7-0.
- B. Motion made by Conrath and seconded by Rose to approve Resolution 22-32: Driveway Width Variance at 1705 Clear Lake Drive, motion carried 7-0.
- C. Public hearing opened at 7:15
Public hearing closed at 7:16
Motion made by Arndt and seconded by Rose to approve Resolution 22-39: Public Hearing for Nuisance at 204 12th Ave NW, motion carried 7-0.
- D. Public hearing opened at 7:20
Public hearing closed at 7:21
Motion made by Conrath and seconded by Rose to approve Ordinance 1103: Public Hearing for Daycare Conditional Use Text Amendment, motion carried 7-0.
- E. Public hearing opened at 7:26
 - 1. A letter was read from Tiffany Lynch on behalf of ICAN discussing the impact of the proposed THC ordinance on her employer and the community.
 - 2. Melinda Grant, 612 8th Street SE; would like to make sure that the moratorium does not impact current local business.
 - 3. Mark Wadman, 1005 7th Street NW; wants to keep local businesses open.
 - 4. Matt Little, COO Midwest Extraction Services, 2300 Brown Ave; would like to see a licensing process but not a moratorium.
 - 5. Tim Johnson, Head Chemist at Midwest Extraction Services, 2300 Brown Ave, was thankful to find a chemist position located in his hometown and not the metro. He also spoke of the growth in employment they are looking to see in the future.Public hearing closed at 7:38
Motion made for Ordinance 1102: Public Hearing on THC Products Moratorium by Christiansen for no moratorium but with a discussion about licensing, seconded by Arndt, motion rejected 3-4 (Nay Mansfield, Rose, Clemons).
Motion made for Ordinance 1102: Public Hearing on THC Products Moratorium by Mansfield to pass the moratorium with further discussions on licensing and process, seconded by Clemons, motion carried 4-3, (Nay Christiansen, Conrath, Arndt).
- F. Motion made by Christiansen, seconded by Rose to approve Resolution 22-38: Cost Participation for the Woodville Township Overlay of 14th Ave SE/139th St/345th Ave. Motion carried 7-0.
- G. Motion made by Mansfield, seconded by Rose to approve Resolution 22-37: Set Public Hearing Date for Proposed Assessments for the 8th Street SE Reconstruction & Rehabilitation Project (City Project No. 2022-01). Motion carried 7-0.
- H. Public Hearing: City Stormwater Pollution Prevention Plan
Public hearing opened at 8:34
Public hearing closed at 8:35
No action required.
- I. Motion made by Arndt, seconded by Conrath to approve RCCA: Set Public Hearing Date for MS4 Permit Related Code Revisions (Ordinance 1104). Motion carried 7-0.
- J. Motion made by Conrath, seconded by Clemons to approve Resolution 22-36: Adopt EDA Preliminary Levy, motion carried 7-0.

- K. Motion made by Christiansen, seconded by Rose to approve Resolution 22-42: Adopt City Preliminary Levy and 2023 Proposed Budget. Motion carried 5-2 (Nay Mansfield and Clemons)

REPORTS

8.

- A. City Manager's Report
 - 1. Electric rates are still being watched do to the SMMPA rate increase
 - 2. Mosquito spraying will take place tonight September 20th instead of tomorrow because of the temperature dropping tomorrow night. They need the mosquitos active for the spray to work.
 - 3. The marching classic coordinators wanted to thank the public works team for all of their support for a successful event.
 - 4. GT Express (new owners of Corcoran's building) are moving forward with an environment cleanup and are applying for a MIF (Minnesota Investment Fund) grant.
 - 5. Staff continues to work with MPCA (Minnesota Pollution Control Agency) on the WWTP (Waste Water Treatment Plant) permit and compliance with chloride numbers.

- B. Commission Reports
 - 1. Heritage Preservation Commission presented by Mayor Srp:
 - a. The current members of the HPC are Julie Anderson (Chair), Tom Glaser, Molly, Byron, Dan Forrest, Roy Srp and Tina Wilson.
 - b. They spoke of goals they are looking at moving forward:
 - i. reviewing the QR codes located at businesses through out the historic downtown district.
 - ii. They are looking at ways to get the schools more involved.
 - iii. They are looking at having local homeowners provide the history of their homes to be showcased.
 - 2. Discover Waseca Tourism presented by Conrath and Mansfield:
 - a. They will now be holding a full committee meeting every other month and a subcommittee meeting the in between months.
 - b. They picked 5 focus projects
 - a. Funding
 - b. Christmas lights at fair grounds
 - c. Grocer/Coop
 - d. Mountain Bike trail
 - e. Discover Waseca Magazine businesses w/ QR Codes
 - 3. Planning Commission presented by Arndt:
 - a. They approved the items presented by the Planning and Zoning Coordinator tonight that were approved by Council.
 - 4. Park Board presented by Christiansen:
 - a. They discussed the possibility of cameras or additional lights at parks to help deter vandalism.

- b. They held their meeting at the walkway and are hoping to have conversations with the building owners for thoughts on the walkway's future.
 - c. Clear Lake Park playground is open, the Beach House restrooms are open, and they are still looking at a November opening date for the pavilion.
 - d. Clear Lake fishing pier is constructed and will be going out next season.
 - e. They are looking to make about \$9,000 of improvements to the dog park, those funds are already in the budget.
5. Economic Development Authority presented by Mansfield:
- a. Passed the preliminary EDA Levy.
 - b. Met Tina Wilson and was very impressed

ANNOUNCEMENTS

- 9.
- A. Council member Christiansen announced:
1. Is 4th Street SW on the schedule to be repaired? Staff is looking into the answer.
 2. Marching Classic was a great event
 3. Jessie from the Art Center would like to be on the agenda to introduce their programs and mission to Council.
 4. He wanted to encourage any group/program in Waseca to come and introduce themselves and their mission to the Council and the City because there are many organizations out there not everyone is aware of.
- B. Council Member Rose announced:
1. Wanted to know if a date was set for the employee luncheon? The was conversation but no confirmation yet.
- C. Council member Conrath announced:
1. A welcome to John Clemons as a council member until after the November elections.

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Clemons to adjourn the meeting at 9:17 p.m., seconded by Conrath. Motion carried 7-0.

R. D. SRP
MAYOR

JULIA HALL
CITY CLERK

MINUTES
WASECA CITY COUNCIL WORK SESSION
TUESDAY, SEPTEMBER 20, 2022

CALL TO ORDER

The Waseca City Council Work Session began at 6:00 p.m.

Councilmembers Present: Mayor Roy Srp Daren Arndt
Mark Christiansen John Clemons
Jeremy Conrath John Mansfield
Allan Rose

Staff Present: Lee Mattson, City Manager
Carl Sonnenberg, Utilities and Public Works Director
Alicia Fischer, Finance Director
Tina Wilson, PCED
Julia Hall, City Clerk

1. The City Clerk swore in John Clemons as Interim Ward 1 Councilmember.
2. Introduction of Tina Wilson who is the recently hired Economic Development Manager for the City of Waseca.
3. Alicia Fischer, City Finance Director: asked for any questions on the prior work session discussion on the projected 2023 General Fund and Tax Levy. It was agreed that finance proceed with the budget process. There will be further work sessions and continued discussion until the 2023 General Fund and Tax Levy is finalized.

There being no further discussion and no action taken, the work session adjourned at 6:24 p.m.

R. D. SRP
MAYOR

JULIA HALL
CITY CLERK

D. Dean Spies, 9174 SW 168th Street, Hartland, MN; spoke to his expertise as an addiction recovery specialist and being against THC products being sold in Waseca.

E. Jim Folley, 421 10th Avenue SE, Waseca; spoke to council of appreciating clear, direct, plain, and simple speech to be used by council when discussing topics during meetings. Mr. Folley is against THC products being sold in Waseca.

F. Darrin Spies; 14116 Timber Lane, Waseca; spoke to everyone getting along, be civil and he is not supportive of any type of recall of city council members. Social media has stirred up folks.

G. Andy Isker, 203 11th Street SE, Waseca; spoke as pastor and individually as to his support for city council's actions at the last meeting. Isker objects to THC being sold in Waseca or anywhere.

REQUESTS AND PRESENTATIONS

5.

A. Representative John Petersburg, District 24A; gave council a legislative update from the last session. Rep. Petersburg apologized for taking so long to come and give the legislative wrap up report. As a long-time resident of Waseca, he is happy to serve as the legislator for District 24A.

B. Junior Achievement Presentation: Vanessa Jensen spoke on behalf of the Junior Achievement. The JA presentation was provided in a previous city council packet. Jensen express appreciation for the financial support the city has shown to JA over the years.

CONSENT AGENDA

6. Motion to approve the consent agenda was made by Mansfield, seconded by Rose.
Motion carried 6-0

ACTION AGENDA

7.

A. Motion was made by Conrath to approve the RCCA to direct staff to proceed with necessary actions to extend the Residential Tax Abatement program 2 years.

B. Motion was made by Conrath to approve the RCCA for Project Final Payment for 8th Street SE to Heselton Construction, seconded by Rose. Motion carried 5-1 with Mansfield voting no.

C. Motion was made by Rose to approve the RCCA for the Langer Aviation FBO Contract, seconded by Mansfield. Motion carried 6-0

REPORTS

8.

A. City Manager's Report

1. We expect SMMPA to approve a 15.6% increase in the energy charge (kWh) wholesale rate which will be effective on November 1. They are also considering an additional 6% rate increase to be effective February 1, 2023. These rate increases are in response to substantial increases in the price of electricity. Staff will come back with more information regarding any rate increase as it becomes available.

2. Daniel Marx from Flaherty and Hood will be appearing at the next Council Meeting to discuss a memorandum of understanding (MOU) that the city is considering with the MPCA covering testing for PFAS chemicals. PFAS, or polyflouroaklyl, is a type of "forever

chemical” that has been widely used in industrial and consumer products since the 1940s. This chemical cannot be removed from the water. If we don’t discuss or negotiate the MOU, MPC will set their own regulations and we will be stuck following

3. Work continues on the Johnson Pavilion. Minor grading work remains but the main sledding hill is now graded. We don’t know if the completion schedule of early November will be met or not.

4. Waseca Fire Department is now looking to hire paid on call fire fighters.

B. Commission Reports

1. Heritage Preservation Commission presented by Mayor Srp: Julie Anderson, the new Chair of the HPC is the best chair in a long time. Anderson recently attended the statewide conference in Duluth, providing a detailed report along with a list of action items. The HPC has set out a list of priority projects they want to handle over the next year.
2. Airport Board presented by Councilman Rose: the board met 9/27; Nate reported back on his inspection and needed repairs to the JFM hanger. The old FBO hanger was inspected, and repairs needed were discussed. Also under discussion was the 2023 Capital Improvement Plan, crack sealing and the fuel card reader. The sky divers were there to discuss the possibility of removal of hazardous powerlines near the airport that are encroaching on their sky diving activities. The new FBO contract was discussed, it was a 3-0 in favor of Langer Aviation
3. Park Board presented by Councilman Christiansen: the park board talked about Gaiter Lake will hold a workshop on October 18 at 5pm at the Park Shop, work session at 6pm to discuss the potential of a park at Gaiter Lake. The board wants to be proactive when it comes to a park at Gaiter Lake. They will bring a recommendation back to City Council for action, hopefully by January 2023. The Downtown Walkway was also discussed with varying ideas. Something needs to be done because it is an eyesore. There will be a Howl-0-Ween fundraiser for the Dog Park on October 29, 12 to 3; there will be activities for humans and canines. Please check out the Clear Lake West Shoreline Project, it has been completed and looks wonderful. The facilities in the parks are currently being winterized and should be completed by the end of the month. The fishing piers is assembled but won’t go up until next year. Bathrooms will be closing in a couple of weeks, there was an incident at Trowbridge Park, all will be shut down by the end of the month. Beach house is completed. Clear Lake pavilion almost completed.
4. Mayor called City Manager to give complements on Sonnenbird Lane
5. Fire Relief Board presented by Conrath: The have recently handed out the community Axes, the new fryers are in, and they will be holding a fundraiser in the very near future to test out the new equipment. The Community Support Axes have been given out; you may see one of them behind the counter at Kwik Trip, Demo Ford and Waseca Glass.

ANNOUNCEMENTS

1. Mayor pointed out that it was Breast Cancer Awareness Month by noting LB’s pink tie. It is important to support this cause.
2. Councilman Christiansen was in Sioux Falls with the Band last weekend, they won 4 or 5 trophies, the band is attending the Youth in Music competition this weekend. Regarding the Art Center, a fundraiser coming up on October 29, 6pm- 9pm, at the Art Center. It is Halloween themed, and costumes are encouraged. Tickets are \$35 each for food, music, and fun. He received several calls about campers parking on grass. Councilman Christiansen would like the ordinance that defines what is legal about parking or not parking on grass. He feels maybe the city is letting ordinance

enforcement slide on this issue. City Manager will locate ordinance. Councilman also received a call about a certain establishment being open and serving alcohol on Sunday before it was legal. City Manager noted that it is against the law to serve alcohol on Sundays before 10am. Councilman Christiansen wondered if the council should reconsider it now that some sporting events on Sunday, start earlier than 10am.

ADJOURNMENT

9. There being no further business to be brought before the Council, it was moved by Arndt, seconded by Christiansen to adjourn the meeting at 9:11 p.m. Motion carried 6-0

R. D. SRP
MAYOR

LEE A. MATTSON
CITY MANAGER

Mural Fischer

LIST OF EXPENDITURES

October 18, 2022

Lee A. Miller

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City Council	0.00	
Streets	25,951.72	
Parks	15,491.17	
Wastewater	8,028.64	
Utility Administration	4,972.19	
Utility Offices	7,579.93	
Electric	14,305.64	
Water	9,706.02	
Building and Code Compliance	2,920.11	
Police	62,550.00	
Administration	8,198.06	
Community Aides	846.00	
Fire	8,034.71	
Paid On Call Fire Department	4,188.80	
PEG	215.87	
Election Judges	0.00	
Finance	9,380.82	
Connections	2,880.33	
Community Development	2,168.42	
Engineering	15,935.93	
Recreation	2,345.28	
Econ Development	<u>6,505.12</u>	
Total Gross Payroll	212,204.76	
*Less- Payroll Deductions	<u>(72,356.12)</u>	
Net Payroll Cost		\$ 139,848.64

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:	
October 1, 2022-October 13, 2022	
Includes check #'s 15158534-158581	
Bank ACH Withdrawals.....	<u>985,682.08</u>

GRAND TOTAL EXPENDITURES \$ 1,125,530.72

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
10/13/2022	102213	MN Sales and Use Tax Payable	Sales Tax Payable	101-20210-0000	143.50	M
Total 101202100000:					143.50	
10/04/2022	102205	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 10/2/2022	101-21701-0000	19,721.08	M
Total 101217010000:					19,721.08	
10/04/2022	102201	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 10/2/2022	101-21702-0000	9,067.54	M
Total 101217020000:					9,067.54	
10/04/2022	102205	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/2/2022	101-21703-0000	8,147.72	M
10/04/2022	102205	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/2/2022	101-21703-0000	8,619.45	M
Total 101217030000:					16,767.17	
10/04/2022	102202	Public Employees Retirement Assn (ACH PR adj		101-21704-0000	.03	M
10/04/2022	102202	Public Employees Retirement Assn (ACH PERA COORD Emplr 1% Pay Period: 10/2/2022		101-21704-0000	1,349.38	M
10/04/2022	102202	Public Employees Retirement Assn (ACH PERA COORDINATED Employee Pay Period: 10/2/2022		101-21704-0000	8,771.19	M
10/04/2022	102202	Public Employees Retirement Assn (ACH PERA POLICE Employee Pay Period: 10/2/2022		101-21704-0000	7,737.06	M
10/04/2022	102202	Public Employees Retirement Assn (ACH PERA POLICE Employer Pay Period: 10/2/2022		101-21704-0000	8,771.19	M
10/04/2022	102202	Public Employees Retirement Assn (ACH PERA POLICE Employer Pay Period: 10/2/2022		101-21704-0000	11,605.61	M
Total 101217040000:					38,234.46	
10/04/2022	158534	IBEW	IBEW UNION DUES Pay Period: 10/2/2022	101-21707-0000	267.88	
10/04/2022	158535	IUOE Local #70	FIRE UNION DUES Pay Period: 10/2/2022	101-21707-0000	161.00	
10/04/2022	158535	IUOE Local #70	IUOE UNION DUES Pay Period: 10/2/2022	101-21707-0000	388.00	
10/04/2022	158536	Law Enforcement Labor Services	POLICE SGT/LT DUES Pay Period: 10/2/2022	101-21707-0000	195.00	
10/04/2022	158536	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 10/2/2022	101-21707-0000	715.00	
Total 101217070000:					1,726.88	
10/04/2022	158538	MN Life	LIFE INSURANCE MN Pay Period: 10/2/2022	101-21710-0000	748.45	
10/04/2022	158538	MN Life	LIFE INSURANCE MN Pay Period: 10/2/2022	101-21710-0000	1,146.75	
10/04/2022	158538	MN Life	Bruder Oct COBRA	101-21710-0000	24.75	
10/04/2022	158538	MN Life	Dodson Oct COBRA	101-21710-0000	44.10	
10/04/2022	158538	MN Life	Gedicke Oct COBRA	101-21710-0000	23.30	
10/04/2022	158538	MN Life	Schult Oct COBRA	101-21710-0000	50.20	
10/04/2022	158538	MN Life	B. Cook Oct Adj	101-21710-0000	16.50-	
10/04/2022	158538	MN Life	T. Wilson Sept Adj	101-21710-0000	24.75	
Total 101217100000:					2,045.80	
10/04/2022	102205	ACH Internal Revenue Service	MEDICARE Pay Period: 10/2/2022	101-21712-0000	2,759.68	M
10/04/2022	102205	ACH Internal Revenue Service	MEDICARE Pay Period: 10/2/2022	101-21712-0000	2,870.01	M
Total 101217120000:					5,629.69	
10/04/2022	102207	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 10/2/2022	101-21713-0000	1,350.00	M
10/04/2022	102207	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 10/2/2022	101-21713-0000	844.00	M
Total 101217130000:					2,194.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
10/04/2022	102204	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 10/2/2022	101-21714-0000	350.00	M
10/04/2022	102204	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 10/2/2022	101-21714-0000	582.69	M
Total 101217140000:					932.69	
10/04/2022	102211	Medsurety	VEBA Contributions Pay Period: 10/2/2022	101-21716-0000	19,982.38	M
10/04/2022	102209	Medsurety	HSA Contribution Pay Period: 10/2/2022	101-21716-0000	605.90	M
10/04/2022	102210	Medsurety	HSA Contribution Pay Period: 10/2/2022	101-21716-0000	6,092.68	M
Total 101217160000:					26,680.96	
10/04/2022	102203	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 10/2/2022	101-21717-0000	972.76	M
Total 101217170000:					972.76	
10/04/2022	102206	Delta Dental	Bruder Oct COBRA	101-21719-0000	29.58	M
10/04/2022	102206	Delta Dental	DENTAL EE + CHLDRN Pay Period: 10/2/2022	101-21719-0000	240.81	M
10/04/2022	102206	Delta Dental	DENTAL SINGLE Employee Pay Period: 10/2/2022	101-21719-0000	562.02	M
10/04/2022	102206	Delta Dental	Armendariz Oct COBRA	101-21719-0000	116.28	M
10/04/2022	102206	Delta Dental	DENTAL FAMILY Employee Pay Period: 10/2/2022	101-21719-0000	1,162.80	M
10/04/2022	102206	Delta Dental	Gedicke Oct COBRA	101-21719-0000	29.58	M
10/04/2022	102206	Delta Dental	Schult Oct COBRA	101-21719-0000	60.64	M
10/04/2022	102206	Delta Dental	DENTAL EE + SPOUSE Pay Period: 10/2/2022	101-21719-0000	424.48	M
10/04/2022	102206	Delta Dental	Rugger Oct COBRA	101-21719-0000	116.28	M
10/04/2022	102206	Delta Dental	T. Wilson Sept Adj	101-21719-0000	29.58	M
10/04/2022	102206	Delta Dental	B. Cook Oct Adj	101-21719-0000	29.58	M
Total 101217190000:					2,742.47	
10/04/2022	102208	VSP	VISION FAMILY Employee Pay Period: 10/2/2022	101-21722-0000	169.52	M
10/04/2022	102208	VSP	VISION SINGLE Employee Pay Period: 10/2/2022	101-21722-0000	47.39	M
10/04/2022	102208	VSP	VISION + ONE Employee Pay Period: 10/2/2022	101-21722-0000	97.84	M
10/04/2022	102208	VSP	Bruder Oct COBRA	101-21722-0000	6.77	M
10/04/2022	102208	VSP	Rugger Oct COBRA	101-21722-0000	12.23	M
10/04/2022	102208	VSP	Schult Oct COBRA	101-21722-0000	12.23	M
10/04/2022	102208	VSP	T. Wilson Sept Adj	101-21722-0000	6.77	M
Total 101217220000:					352.75	
10/13/2022	158562	MN Department of Labor & Industry	3rd Qtr bldg permit surcharge to state	101-32280-0000	1,552.60	
Total 101322800000:					1,552.60	
10/13/2022	20220839	Rose, AI	2022 Technology Reimbursement	101-41110-3200	222.72	
Total 101411103200:					222.72	
10/13/2022	20220814	Discover Waseca Tourism	August Lodging Tax	101-41110-4440	2,631.35	
Total 101411104440:					2,631.35	
10/13/2022	158563	MPeters Enterprises Inc.	Downtown Flags and poles	101-41110-4450	309.84	
Total 101411104450:					309.84	
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-41320-1340	50.79	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-41320-1340	23.56
Total 101413201340:					74.35
10/13/2022	20220831	Martin-McAllister	Management Coaching	101-41320-3000	350.00
Total 101413203000:					350.00
10/13/2022	20220851	U.S. Bank - CC	Directors meet and greet with Tina	101-41320-3300	80.00
10/13/2022	20220851	U.S. Bank - CC	Lodging while at Clerks Academy	101-41320-3300	383.27
10/13/2022	20220851	U.S. Bank - CC	Fall Forum	101-41320-3300	30.00
10/13/2022	20220851	U.S. Bank - CC	Symposium Classes for payroll	101-41320-3300	75.00
Total 101413203300:					568.27
10/13/2022	20220803	A. H. Hermel Company	Pop for Vending Machine	101-41320-4945	72.76
Total 101413204945:					72.76
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-41500-1340	74.31
Total 101415001340:					74.31
10/13/2022	102212	Medsurety	Admin Fees	101-41500-1600	198.00 M
Total 101415001600:					198.00
10/13/2022	20220825	Kennedy & Kennedy Law Office	September Legal Fees	101-41600-3000	1,548.00
Total 101416003000:					1,548.00
10/13/2022	20220804	Amazon	Computer supplies - BB	101-41920-2050	57.99
10/13/2022	20220836	Pantheon Computer Systems Inc.	Replacement-parpart & Roessler	101-41920-2050	3,480.90
Total 101419202050:					3,538.89
10/13/2022	20220808	Civic Systems LLC	Annual Support Fees - BL	101-41920-4950	1,260.00
Total 101419204950:					1,260.00
10/13/2022	158577	Waseca County Highway Department	Monthly billing	101-41940-2120	169.74
Total 101419402120:					169.74
10/13/2022	158547	Cintas Corporation	First aid cabinet supplies - City Hall	101-41940-2170	91.27
Total 101419402170:					91.27
10/13/2022	20220806	Border States Electric Supply	LED Bulbs	101-41940-2230	234.00
10/13/2022	20220806	Border States Electric Supply	Electric Baseboard Heater	101-41940-2230	182.44
Total 101419402230:					416.44
10/13/2022	158546	Cintas Corporation	Floor mat service	101-41940-3100	54.58
10/13/2022	20220812	Culligan	RO Lease	101-41940-3100	31.85
10/13/2022	20220842	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/13/2022	20220842	Stoltz Cleaning Services LLC	City Hall Cleaning Services	101-41940-3100	367.50
10/13/2022	20220856	Waste Management of Southern MN	September Service	101-41940-3100	222.92
Total 101419403100:					1,044.35
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-41940-3200	231.85 M
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-41940-3200	149.00 M
Total 101419403200:					380.85
10/13/2022	102217	City of Waseca	September Utilities	101-41940-3800	1,300.15 M
Total 101419403800:					1,300.15
10/13/2022	158566	Prime Poly Solutions LLC	Filled void under City Hall steps	101-41940-4000	100.00
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	101-41940-4000	14.99
Total 101419404000:					114.99
10/13/2022	158580	Waseca County Treasurer	2nd half property taxes-2022	101-41940-4800	1,696.00
Total 101419404800:					1,696.00
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-41950-1340	23.37
Total 101419501340:					23.37
10/13/2022	20220851	U.S. Bank - CC	Phone Charger for work phone batteries for key fob	101-41950-2000	50.28
Total 101419502000:					50.28
10/13/2022	158579	Waseca County Recorder	Recording Spire stormwater agreement & easement	101-41950-3000	92.00
10/13/2022	20220858	WSB & Associates Inc	Planning Services	101-41950-3000	1,054.00
Total 101419503000:					1,146.00
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-42100-1340	470.07
Total 101421001340:					470.07
10/13/2022	20220821	Innovative Office Supply	Office Supplies - Police	101-42100-2000	94.81
10/13/2022	20220833	Metro Sales Inc.	Copier Staples	101-42100-2000	57.43
10/13/2022	20220851	U.S. Bank - CC	US Flags stamps for pd use	101-42100-2000	12.00
Total 101421002000:					164.24
10/13/2022	158577	Waseca County Highway Department	Monthly billing	101-42100-2120	2,548.47
Total 101421002120:					2,548.47
10/13/2022	20220803	A. H. Hermel Company	paper products PD	101-42100-2170	239.11
10/13/2022	20220851	U.S. Bank - CC	Mailed kit to BCA	101-42100-2170	12.35
10/13/2022	20220851	U.S. Bank - CC	Shipping charge	101-42100-2170	6.00
Total 101421002170:					257.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/13/2022	20220844	Streicher's	Uniform expense - Gruenhagen	101-42100-2180	14.99
10/13/2022	20220844	Streicher's	uniform - Luiken	101-42100-2180	200.99
10/13/2022	20220844	Streicher's	General uniform expense	101-42100-2180	318.00
10/13/2022	20220844	Streicher's	uniforms - Kaplan	101-42100-2180	371.92
Total 101421002180:					905.90
10/13/2022	158539	Accessory Pro Warehouse	Safety equipment - PD	101-42100-2190	178.00
10/13/2022	158547	Cintas Corporation	First Aid - Police	101-42100-2190	22.25
10/13/2022	20220851	U.S. Bank - CC	Covid test kits for PD	101-42100-2190	39.76
Total 101421002190:					240.01
10/13/2022	20220834	Napa Auto Parts	Parts & Supplies	101-42100-2230	30.27
Total 101421002230:					30.27
10/13/2022	158558	Least Services Counseling LLC	Professional Services	101-42100-3000	1,116.21
10/13/2022	20220831	Martin-McAllister	Psych Assessment	101-42100-3000	600.00
Total 101421003000:					1,716.21
10/13/2022	20220805	Blue Earth County	Patrol MDT's	101-42100-3100	2,160.00
10/13/2022	158544	Bureau of Crim Apprehension	CJDN Access Fee	101-42100-3100	1,080.00
10/13/2022	158546	Cintas Corporation	Mats - PD	101-42100-3100	8.98
10/13/2022	158546	Cintas Corporation	Mats - PD	101-42100-3100	8.98
10/13/2022	158546	Cintas Corporation	Mats - PD	101-42100-3100	8.98
10/13/2022	20220812	Culligan	Culligan Police	101-42100-3100	32.95
10/13/2022	20220842	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
10/13/2022	20220842	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
10/13/2022	158573	Thomson Reuters - West	Clear expense	101-42100-3100	280.78
10/13/2022	20220856	Waste Management of Southern MN	September Service	101-42100-3100	104.26
Total 101421003100:					3,842.43
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-42100-3200	231.85 M
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-42100-3200	428.00 M
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-42100-3200	45.12 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	101-42100-3200	984.39 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	101-42100-3200	61.61 M
Total 101421003200:					1,750.97
10/13/2022	158564	Olmsted County Sheriff's Office	training	101-42100-3300	175.00
10/13/2022	20220851	U.S. Bank - CC	DMT Training	101-42100-3300	375.00
10/13/2022	20220851	U.S. Bank - CC	Lunch at training	101-42100-3300	10.80
10/13/2022	20220851	U.S. Bank - CC	Online training MCPA-17 officers	101-42100-3300	600.00
Total 101421003300:					1,160.80
10/13/2022	102217	City of Waseca	September Utilities	101-42100-3800	730.21 M
Total 101421003800:					730.21
10/13/2022	20220851	U.S. Bank - CC	Sling mount for drug task force rifle	101-42100-4370	17.12
10/13/2022	20220851	U.S. Bank - CC	Credit for returned item	101-42100-4370	101.04-

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421004370:					83.92-
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-42200-1340	53.89
Total 101422001340:					53.89
10/13/2022	20220834	Napa Auto Parts	Parts & Supplies	101-42200-2120	78.16
10/13/2022	158577	Waseca County Highway Department	Monthly billing	101-42200-2120	586.30
Total 101422002120:					664.46
10/13/2022	158542	Auto Value Waseca	Parts and Supplies	101-42200-2170	438.00
10/13/2022	20220851	U.S. Bank - CC	SCBA Fill Station Air Sample	101-42200-2170	13.85
10/13/2022	20220851	U.S. Bank - CC	Clear Garnage bags	101-42200-2170	47.22
10/13/2022	20220851	U.S. Bank - CC	Wood needed to board up a house after a fire	101-42200-2170	268.44
Total 101422002170:					767.51
10/13/2022	158550	Fire Safety USA Inc.	Helmets	101-42200-2180	989.85
Total 101422002180:					989.85
10/13/2022	158547	Cintas Corporation	First Aid - Fire	101-42200-2190	62.13
Total 101422002190:					62.13
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	101-42200-2210	13.26
Total 101422002210:					13.26
10/13/2022	20220834	Napa Auto Parts	Parts & Supplies	101-42200-2230	30.27
Total 101422002230:					30.27
10/13/2022	158546	Cintas Corporation	Mats - FD	101-42200-3100	8.99
10/13/2022	158546	Cintas Corporation	Mats - FD	101-42200-3100	8.99
10/13/2022	158546	Cintas Corporation	Mats - FD	101-42200-3100	8.99
10/13/2022	20220842	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
10/13/2022	20220842	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
10/13/2022	20220856	Waste Management of Southern MN	September Service	101-42200-3100	104.26
Total 101422003100:					288.73
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-42200-3200	45.12 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	101-42200-3200	46.19 M
Total 101422003200:					91.31
10/13/2022	158545	Centerpoint Energy	September Service	101-42200-3800	20.50
10/13/2022	102217	City of Waseca	September Utilities	101-42200-3800	730.21 M
10/13/2022	102217	City of Waseca	September Utilities	101-42200-3800	42.68 M
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-42200-3800	48.61 M
Total 101422003800:					842.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/13/2022	158575	Volunteer Firefighters Benefit Assn	2022 Benefit Renewal	101-42200-4330	655.00
Total 101422004330:					655.00
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-42400-1340	23.35
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-42400-1340	6.65
Total 101424001340:					30.00
10/13/2022	20220851	U.S. Bank - CC	Certified mail to serve papers to 204 12th Ave NW	101-42400-2000	4.60
Total 101424002000:					4.60
10/13/2022	20220807	City Building Inspection Services LLC	building inpsctions	101-42400-3000	14,325.11
Total 101424003000:					14,325.11
10/13/2022	20220828	Lenz Lawn Care & Landscaping Inc.	Mow/Trim 312 2nd Ave SE	101-42400-3100	245.00
10/13/2022	20220828	Lenz Lawn Care & Landscaping Inc.	Mow/Trim Woodville Meadows	101-42400-3100	105.00
Total 101424003100:					350.00
10/13/2022	102216	Verizon Wireless	Monthly Billing	101-42400-3200	104.10 M
Total 101424003200:					104.10
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-43000-1340	6.85
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-43000-1340	93.26
Total 101430001340:					100.11
10/13/2022	102216	Verizon Wireless	Monthly Billing	101-43000-3200	41.19 M
Total 101430003200:					41.19
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-43100-1340	83.10
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-43100-1340	2.16
Total 101431001340:					85.26
10/13/2022	158543	Bock's Service Inc.	Fuel-County pumps not working	101-43100-2120	76.00
10/13/2022	158543	Bock's Service Inc.	Fuel-County pumps not working	101-43100-2120	72.00
10/13/2022	20220809	Condon Farm Service	Fuel Conditioner	101-43100-2120	38.40
10/13/2022	20220818	H & J Fuel Inc	Fuel	101-43100-2120	2,199.50
10/13/2022	158577	Waseca County Highway Department	Monthly billing	101-43100-2120	2,708.59
10/13/2022	158577	Waseca County Highway Department	Monthly billing	101-43100-2120	108.02
Total 101431002120:					5,202.51
10/13/2022	20220804	Amazon	Banding material	101-43100-2170	218.78
10/13/2022	158542	Auto Value Waseca	Parts and Supplies	101-43100-2170	8.79
10/13/2022	158547	Cintas Corporation	irst Aid Cabinet Supplies	101-43100-2170	187.02
10/13/2022	158568	QC Supply	Power Washer hose	101-43100-2170	88.45
10/13/2022	20220851	U.S. Bank - CC	Printer ink and cleaning supplies	101-43100-2170	27.97
10/13/2022	20220851	U.S. Bank - CC	Safety Fence supplies	101-43100-2170	184.09
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	35.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/13/2022	20220855	Waseca Sand & Gravel Inc.	curb repair	101-43100-2170	249.00
Total 101431002170:					1,000.05
10/13/2022	158541	Aramark Uniform Services	uniform service	101-43100-2180	196.17
10/13/2022	158541	Aramark Uniform Services	uniform service	101-43100-2180	190.86
Total 101431002180:					387.03
10/13/2022	158548	Deml Ford Lincoln Mercury Inc	A/C Repair	101-43100-2240	481.19
Total 101431002240:					481.19
10/13/2022	20220856	Waste Management of Southern MN	September Service	101-43100-3100	203.33
Total 101431003100:					203.33
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-43100-3200	47.75 M
Total 101431003200:					47.75
10/13/2022	158545	Centerpoint Energy	September Service	101-43100-3800	20.50
10/13/2022	102217	City of Waseca	September Utilities	101-43100-3800	42.69 M
10/13/2022	102217	City of Waseca	September Utilities	101-43100-3800	608.43 M
Total 101431003800:					671.62
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-43125-1340	21.54
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-43125-1340	2.16
Total 101431251340:					23.70
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-43170-1340	4.62
Total 101431701340:					4.62
10/13/2022	102217	City of Waseca	September Utilities	101-43170-3800	151.81 M
Total 101431703800:					151.81
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-43220-1340	7.69
Total 101432201340:					7.69
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-45130-1340	12.19
Total 101451301340:					12.19
10/13/2022	20220851	U.S. Bank - CC	Cleaning supplies for the baseboards & railings	101-45130-2175	8.88
Total 101451302175:					8.88
10/13/2022	20220803	A. H. Hermel Company	WP Concession	101-45130-2500	32.73-
Total 101451302500:					32.73-

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/13/2022	20220856	Waste Management of Southern MN	WP Trash and Recycling'	101-45130-3100	110.44
Total 101451303100:					110.44
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-45130-3200	242.36 M
Total 101451303200:					242.36
10/13/2022	102217	City of Waseca	September Utilities	101-45130-3800	3,230.77 M
Total 101451303800:					3,230.77
10/13/2022	20220856	Waste Management of Southern MN	TLCF Waste Management - Sept	101-45180-3100	38.63
Total 101451803100:					38.63
10/13/2022	102214	Mediacom	TLCF Communications	101-45180-3200	265.19 M
Total 101451803200:					265.19
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	101-45200-1340	88.81
Total 101452001340:					88.81
10/13/2022	20220818	H & J Fuel Inc	Fuel	101-45200-2120	2,198.32
10/13/2022	158577	Waseca County Highway Department	Monthly billing	101-45200-2120	773.22
Total 101452002120:					2,971.54
10/13/2022	158542	Auto Value Waseca	Parts and Supplies	101-45200-2170	9.96
10/13/2022	20220812	Culligan	Park Dept Water	101-45200-2170	54.30
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	5.99
Total 101452002170:					70.25
10/13/2022	20220804	Amazon	Air Compressor Inline Filter	101-45200-2230	96.96
10/13/2022	20220806	Border States Electric Supply	Park Restroom Exterior Lighting	101-45200-2230	338.40
10/13/2022	20220851	U.S. Bank - CC	Trim Lumber fir CLP Beach House	101-45200-2230	631.24
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	155.92
Total 101452002230:					1,222.52
10/13/2022	20220823	Jobs Plus Inc.	City Parks - September Cleaning	101-45200-3100	1,060.88
10/13/2022	158578	Waseca County Landfill	Landfill Fees - Brush	101-45200-3100	20.00
10/13/2022	20220856	Waste Management of Southern MN	September Service	101-45200-3100	31.74
10/13/2022	20220856	Waste Management of Southern MN	Parks Waste Management - Sept	101-45200-3100	1,314.80
Total 101452003100:					2,427.42
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-45200-3200	41.62 M
Total 101452003200:					41.62
10/13/2022	20220851	U.S. Bank - CC	MN Tree Inspector Re-Cert	101-45200-3300	200.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452003300:					200.00
10/13/2022	102217	City of Waseca	September Utilities	101-45200-3800	500.89 M
Total 101452003800:					500.89
10/13/2022	20220826	Kramer, Jason	Chainsaw sharpening	101-45200-4040	41.00
10/13/2022	20220826	Kramer, Jason	Chainsaw Sharpening	101-45200-4040	63.00
Total 101452004040:					104.00
10/13/2022	20220837	Rent 'N' Save Portable Services	Sept Parks - Portable Toilets	101-45200-4100	795.00
10/13/2022	20220837	Rent 'N' Save Portable Services	Portable Toilet services	101-45200-4100	742.75
Total 101452004100:					1,537.75
10/13/2022	20220840	ServiceMaster by Ayotte	library service	101-45500-3100	790.00
10/13/2022	20220856	Waste Management of Southern MN	Library service	101-45500-3100	73.61
Total 101455003100:					863.61
10/13/2022	102217	City of Waseca	September Utilities	101-45500-3800	1,119.63 M
10/13/2022	102215	Consolidated Communications	Monthly Billing	101-45500-3800	69.56 M
Total 101455003800:					1,189.19
10/13/2022	158565	Premier Lift Products Inc	elevator repair	101-45500-4000	682.00
Total 101455004000:					682.00
10/13/2022	158580	Waseca County Treasurer	2nd half property taxes-2022	101-49210-4992	20,274.74
Total 101492104992:					20,274.74
Total General Fund:					223,509.55
Airport					
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	230-49810-2170	10.58
Total 230498102170:					10.58
10/13/2022	20220806	Border States Electric Supply	Airport hangar light fixtures and bulbs	230-49810-2230	1,564.80
10/13/2022	20220806	Border States Electric Supply	Airport hangar light fixture	230-49810-2230	160.96
Total 230498102230:					1,725.76
10/13/2022	20220856	Waste Management of Southern MN	Airport Waste Management	230-49810-3100	45.84
Total 230498103100:					45.84
10/13/2022	158545	Centerpoint Energy	Airport gas utility	230-49810-3800	25.26
10/13/2022	102217	City of Waseca	September Utilities	230-49810-3800	93.35 M
Total 230498103800:					118.61

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/13/2022	158580	Waseca County Treasurer	2nd half property taxes-2022	230-49810-4800	2,258.00
10/13/2022	158580	Waseca County Treasurer	2nd half property tax-2022	230-49810-4800	8,363.00
Total 230498104800:					10,621.00
Total Airport:					12,521.79
Recovery Coordinator Grant					
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	256-46500-1340	28.45
Total 256465001340:					28.45
Total Recovery Coordinator Grant:					28.45
Economic Development-General f					
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	261-46700-1340	23.56
Total 261467001340:					23.56
Total Economic Development-General f:					23.56
Police Reserve					
10/13/2022	20220813	Deweese, Matt	Security sacred heart fall festival	275-49212-3100	80.00
10/13/2022	20220838	Rew, Scott	Security for House fire	275-49212-3100	40.00
10/13/2022	20220843	Stoltz, Jon	Security-Marching Classic	275-49212-3100	105.00
10/13/2022	20220846	Teachout, Jason	Security-Marching Classic	275-49212-3100	105.00
Total 275492123100:					330.00
Total Police Reserve:					330.00
Police Special Revenue Fund					
10/13/2022	20220851	U.S. Bank - CC	Supplies for promoting peace conference at the mill	278-46350-3000	127.79
10/13/2022	20220851	U.S. Bank - CC	Food for promoting peace conference	278-46350-3000	597.21
10/13/2022	20220851	U.S. Bank - CC	water for promoting peace conference	278-46350-3000	5.36
Total 278463503000:					730.36
Total Police Special Revenue Fund:					730.36
Safe Haven Grant					
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	279-46350-1340	17.22
Total 279463501340:					17.22
10/13/2022	158547	Cintas Corporation	Connections - first aid	279-46350-2170	6.31
10/13/2022	20220851	U.S. Bank - CC	Supplies for Connections	279-46350-2170	141.11
Total 279463502170:					147.42
10/13/2022	102216	Verizon Wireless	Monthly Billing	279-46350-3200	41.19 M
Total 279463503200:					41.19
Total Safe Haven Grant:					205.83

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Firefighter's Relief					
10/13/2022	158581	Waseca Rural Fire	Pension funds	280-49070-1240	78,986.42
Total 280490701240:					78,986.42
Total Firefighter's Relief:					78,986.42
Capital Improvement					
10/13/2022	158569	Rent N Save	Livf for CLP Pav welding	430-43010-5435	648.00
10/13/2022	158571	Stantec Consulting Services Inc	Clear Lake Park	430-43010-5435	5,045.38
10/13/2022	20220851	U.S. Bank - CC	Return of Pallet	430-43010-5435	220.00-
10/13/2022	20220851	U.S. Bank - CC	CLP fishing pier retaining wall materials	430-43010-5435	330.60
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	430-43010-5435	90.90
Total 430430105435:					5,894.88
10/13/2022	158571	Stantec Consulting Services Inc	8th St SE Eng. Services	430-43010-5560	11,128.75
Total 430430105560:					11,128.75
Total Capital Improvement:					17,023.63
Annexation & Growth fund					
10/13/2022	158559	Lewer, David	Lewer Farm Hay	470-46800-3100	756.00
Total 470468003100:					756.00
10/13/2022	158580	Waseca County Treasurer	2nd half property taxes-2022	470-46800-4800	2,481.00
10/13/2022	158580	Waseca County Treasurer	2nd half property tax-2022	470-46800-4800	1,011.00
Total 470468004800:					3,492.00
Total Annexation & Growth fund:					4,248.00
Water					
10/13/2022	102213	MN Sales and Use Tax Payable	Sales Tax Payable	601-20210-0000	1,578.06 M
Total 601202100000:					1,578.06
10/13/2022	158552	Hawkins Inc	Conagra Well Chemicals	601-49401-2170	1,464.97
10/13/2022	158552	Hawkins Inc	City Wells Chemicals	601-49401-2170	7,974.00
Total 601494012170:					9,438.97
10/13/2022	20220804	Amazon	Fan credit	601-49401-2210	191.00-
Total 601494012210:					191.00-
10/13/2022	102217	City of Waseca	September Utilities	601-49401-3800	10,886.90 M
Total 601494013800:					10,886.90
10/04/2022	102205	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 10/2/2022	601-49430-0000	471.73 M
10/04/2022	102205	ACH Internal Revenue Service	MEDICARE Pay Period: 10/2/2022	601-49430-0000	110.33 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494300000:					582.06
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	601-49430-1340	25.01
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	601-49430-1340	25.19
Total 601494301340:					50.20
10/13/2022	158577	Waseca County Highway Department	Monthly billing	601-49430-2120	693.31
10/13/2022	158577	Waseca County Highway Department	Monthly billing	601-49430-2120	5.00
Total 601494302120:					698.31
10/13/2022	158541	Aramark Uniform Services	Uniforms	601-49430-2180	13.55
10/13/2022	158541	Aramark Uniform Services	uniforms	601-49430-2180	14.90
Total 601494302180:					28.45
10/13/2022	20220848	Terrell, Tim	Safety Glasses Tim Terrell	601-49430-2190	350.00
Total 601494302190:					350.00
10/13/2022	20220811	Core & Main LP	Water Main Repair Supplies	601-49430-2230	1,151.09
10/13/2022	20220811	Core & Main LP	Main Repair Parts	601-49430-2230	447.00
Total 601494302230:					1,598.09
10/13/2022	20220817	Gopher State One-Call Inc	GSOC	601-49430-3100	42.18
10/13/2022	158553	In Control Inc	water salesman reader	601-49430-3100	308.40
10/13/2022	20220837	Rent 'N' Save Portable Services	Portable Toilets	601-49430-3100	187.50
10/13/2022	20220853	Utility Consultants Inc	Coliform Testing	601-49430-3100	189.00
10/13/2022	20220857	Water Conservation Service Inc.	Water Leak Locate	601-49430-3100	587.50
Total 601494303100:					1,314.58
10/13/2022	102216	Verizon Wireless	Monthly Billing	601-49430-3200	40.01 M
Total 601494303200:					40.01
10/13/2022	20220804	Amazon	Batteries for UPS devices	601-49585-2050	57.18
Total 601495852050:					57.18
10/13/2022	102215	Consolidated Communications	Monthly Billing	601-49585-3200	61.83 M
10/13/2022	20220832	MAS Communications Inc.	Answering service - October	601-49585-3200	52.99
Total 601495853200:					114.82
10/13/2022	20220851	U.S. Bank - CC	Symposium Classes for UB	601-49585-3300	15.00
Total 601495853300:					15.00
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	601-49586-1340	4.76
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	601-49586-1340	2.80
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	601-49586-1340	13.12
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	601-49586-1340	6.56

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601495861340:					27.24
10/13/2022	20220836	Pantheon Computer Systems Inc.	Computer Replacement - UB	601-49586-4950	333.33
Total 601495864950:					333.33
10/13/2022	158571	Stantec Consulting Services Inc	North State Water Main	601-49593-5300	987.00
10/13/2022	20220855	Waseca Sand & Gravel Inc.	Main Break Fill	601-49593-5300	1,200.00
Total 601495935300:					2,187.00
Total Water:					29,109.20
Sanitary Sewer					
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	602-49470-1340	27.70
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	602-49470-1340	2.16
Total 602494701340:					29.86
10/13/2022	158560	Limberg Productions LLC	Transfer of I&I VHS to DVD	602-49470-2170	180.00
10/13/2022	20220834	Napa Auto Parts	Parts & Supplies	602-49470-2170	154.89
Total 602494702170:					334.89
10/13/2022	20220817	Gopher State One-Call Inc	GSOC	602-49470-3100	42.18
Total 602494703100:					42.18
10/13/2022	102215	Consolidated Communications	Monthly Billing	602-49470-3200	674.43 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	602-49470-3200	40.03 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
Total 602494703200:					834.49
10/13/2022	102217	City of Waseca	September Utilities	602-49470-3800	1,038.04 M
Total 602494703800:					1,038.04
10/13/2022	20220822	James Brothers Construction Inc.	Sand- Sewer repair	602-49470-4000	192.00
10/13/2022	158576	W W Blacktopping Inc.	blacktop sewer repair	602-49470-4000	2,804.20
Total 602494704000:					2,996.20
10/13/2022	20220804	Amazon	mini fuses for control panel(shamkessel)	602-49470-4020	31.16
10/13/2022	158551	Grainger	lift station sump check valves	602-49470-4020	101.08
10/13/2022	20220847	Temple Electric Motor Service Inc	Blowermotor-Kiesler lift station	602-49470-4020	217.50
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	602-49470-4020	214.44
Total 602494704020:					564.18
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	602-49480-1340	75.04

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494801340:					75.04
10/13/2022	158577	Waseca County Highway Department	Monthly billing	602-49480-2120	440.68
10/13/2022	158577	Waseca County Highway Department	Monthly billing	602-49480-2120	5.00
Total 602494802120:					445.68
10/13/2022	20220810	Continental Research Corporation	Hand towels	602-49480-2170	195.02
10/13/2022	158552	Hawkins Inc	Alum	602-49480-2170	6,079.87
10/13/2022	20220851	U.S. Bank - CC	Ice for WET test and lab supplies	602-49480-2170	115.73
10/13/2022	20220851	U.S. Bank - CC	Ice for WET test	602-49480-2170	8.37
10/13/2022	20220851	U.S. Bank - CC	Batteries, softner salt and ice for WET test	602-49480-2170	50.13
10/13/2022	20220851	U.S. Bank - CC	Ice for Wet test	602-49480-2170	11.46
10/13/2022	20220852	USA Blue Book	Lab Supplies	602-49480-2170	295.61
10/13/2022	20220852	USA Blue Book	Lab Supplies	602-49480-2170	306.57
Total 602494802170:					7,062.76
10/13/2022	20220835	Owatonna Shoe Company	Safety Bood - Schmidt	602-49480-2180	260.00
Total 602494802180:					260.00
10/13/2022	20220841	Spies, Loy	Safety Boots J.Schmidt	602-49480-2190	207.56
Total 602494802190:					207.56
10/13/2022	20220824	John Henry Foster Minnesota Inc.	Compressor Filters	602-49480-2210	94.00
Total 602494802210:					94.00
10/13/2022	158546	Cintas Corporation	Floor mat service	602-49480-3100	9.60
10/13/2022	158546	Cintas Corporation	Floor mat service	602-49480-3100	9.60
10/13/2022	20220830	M & R Electric Inc.	Building Repairs	602-49480-3100	355.11
10/13/2022	20220851	U.S. Bank - CC	Cancelled parking	602-49480-3100	19.00-
10/13/2022	20220851	U.S. Bank - CC	Parking	602-49480-3100	19.00
10/13/2022	20220851	U.S. Bank - CC	Parking	602-49480-3100	15.00
10/13/2022	20220853	Utility Consultants Inc	Permit Testing	602-49480-3100	1,779.00
10/13/2022	20220856	Waste Management of Southern MN	wwtp garbage	602-49480-3100	417.42
Total 602494803100:					2,585.73
10/13/2022	102215	Consolidated Communications	Monthly Billing	602-49480-3200	217.32 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	602-49480-3200	41.19 M
Total 602494803200:					258.51
10/13/2022	102217	City of Waseca	September Utilities	602-49480-3800	627.95 M
Total 602494803800:					627.95
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	602-49585-1340	19.15
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	602-49585-1340	19.15
Total 602495851340:					38.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/13/2022	20220804	Amazon	Batteries for UPS devices	602-49585-2050	57.19
Total 602495852050:					57.19
10/13/2022	102215	Consolidated Communications	Monthly Billing	602-49585-3200	61.83 M
10/13/2022	20220832	MAS Communications Inc.	Answering service - October	602-49585-3200	52.99
Total 602495853200:					114.82
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	602-49586-1340	4.76
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	602-49586-1340	2.80
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	602-49586-1340	13.12
Total 602495861340:					20.68
10/13/2022	158571	Stantec Consulting Services Inc	New Permit Review	602-49586-3000	331.75
10/13/2022	158574	Vault Health	Drug Screen	602-49586-3000	59.38
Total 602495863000:					391.13
10/13/2022	158580	Waseca County Treasurer	2nd half property taxes-2022	602-49586-4800	198.02
Total 602495864800:					198.02
10/13/2022	20220836	Pantheon Computer Systems Inc.	Computer Replacement - UB	602-49586-4950	333.33
Total 602495864950:					333.33
10/13/2022	158571	Stantec Consulting Services Inc	Sewer Project	602-49593-5300	2,570.50
10/13/2022	158571	Stantec Consulting Services Inc	Flow Monitoring	602-49593-5300	3,538.38
Total 602495935300:					6,108.88
Total Sanitary Sewer:					24,719.42
Electric Utility					
10/13/2022	102213	MN Sales and Use Tax Payable	Sales Tax Payable	604-20210-0000	42,722.44 M
Total 604202100000:					42,722.44
10/13/2022	158570	SMMPA	SMMPA Power	604-49550-3810	419,461.75
Total 604495503810:					419,461.75
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49570-1340	3.77
Total 604495701340:					3.77
10/13/2022	158567	Pumps, Motors & Bearings LLC	substation capacitor	604-49570-2230	11.25
Total 604495702230:					11.25
10/13/2022	102217	City of Waseca	September Utilities	604-49570-3800	64.21 M
Total 604495703800:					64.21

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49571-1340	83.21
Total 604495711340:					83.21
10/13/2022	158577	Waseca County Highway Department	Monthly billing	604-49571-2120	990.21
Total 604495712120:					990.21
10/13/2022	20220806	Border States Electric Supply	Electrical Materials	604-49571-2170	26.87
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	74.89
Total 604495712170:					101.76
10/13/2022	20220806	Border States Electric Supply	credit	604-49571-2215	33.03-
Total 604495712215:					33.03-
10/13/2022	20220817	Gopher State One-Call Inc	GSOC	604-49571-3100	42.18
Total 604495713100:					42.18
10/13/2022	102216	Verizon Wireless	Monthly Billing	604-49571-3200	40.01 M
10/13/2022	102216	Verizon Wireless	Monthly Billing	604-49571-3200	40.01 M
Total 604495713200:					80.02
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49572-1340	8.37
Total 604495721340:					8.37
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49573-1340	15.09
Total 604495731340:					15.09
10/13/2022	20220806	Border States Electric Supply	primary splices	604-49573-2230	2,275.68
Total 604495732230:					2,275.68
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49574-1340	4.24
Total 604495741340:					4.24
10/13/2022	102217	City of Waseca	September Utilities	604-49574-3800	153.70 M
Total 604495743800:					153.70
10/13/2022	102217	City of Waseca	September Utilities	604-49575-3800	666.57 M
Total 604495753800:					666.57
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49584-1340	3.18
Total 604495841340:					3.18
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49585-1340	19.27

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495851340:					19.27
10/13/2022	20220804	Amazon	Batteries for UPS devices	604-49585-2050	57.19
Total 604495852050:					57.19
10/13/2022	102215	Consolidated Communications	Monthly Billing	604-49585-3200	115.92 M
10/13/2022	102215	Consolidated Communications	Monthly Billing	604-49585-3200	51.65 M
10/13/2022	20220832	MAS Communications Inc.	Answering service - October	604-49585-3200	52.98
Total 604495853200:					220.55
10/13/2022	20220851	U.S. Bank - CC	Symposium Classes for UB	604-49585-3300	15.00
Total 604495853300:					15.00
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49586-1340	3.85
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49586-1340	5.37
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	604-49586-1340	13.51
Total 604495861340:					22.73
10/13/2022	158561	Mayo Clinic	Employment screening	604-49586-3000	32.00
10/13/2022	158574	Vault Health	Drug Screen	604-49586-3000	59.38
Total 604495863000:					91.38
10/13/2022	20220836	Pantheon Computer Systems Inc.	Computer Replacement - UB	604-49586-4950	333.33
Total 604495864950:					333.33
10/13/2022	20220806	Border States Electric Supply	Conversion Supplies	604-49593-5300	2,581.67
10/13/2022	20220815	Ditch Witch of Minnesota	Boring Supplies	604-49593-5300	734.40
10/13/2022	20220845	T & R Electric Inc.	Transformers	604-49593-5300	3,393.86
Total 604495935300:					6,709.93
Total Electric Utility:					474,123.98
Storm Water Utility					
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	651-43140-1340	9.23
Total 651431401340:					9.23
10/13/2022	158554	Janesville Tile Supply	Tile	651-43140-2170	169.22
Total 651431402170:					169.22
10/13/2022	20220817	Gopher State One-Call Inc	GSOC	651-43140-3100	42.21
Total 651431403100:					42.21
10/13/2022	102217	City of Waseca	September Utilities	651-43140-3800	73.00 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 651431403800:					73.00
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	651-49585-1340	3.03
Total 651495851340:					3.03
Total Storm Water Utility:					296.69
Central Garage Services					
10/04/2022	158537	Madison National Life Insurance Co Inc	October 2022 LTD	701-43180-1340	36.80
Total 701431801340:					36.80
10/13/2022	20220851	U.S. Bank - CC	Printer ink and cleaning supplies	701-43180-2000	134.20
Total 701431802000:					134.20
10/13/2022	158577	Waseca County Highway Department	Monthly billing	701-43180-2120	77.09
Total 701431802120:					77.09
10/13/2022	158542	Auto Value Waseca	Parts and Supplies	701-43180-2170	6.49
10/13/2022	20220810	Continental Research Corporation	spray glass cleaner	701-43180-2170	209.97
10/13/2022	20220819	Huber Supply Co Inc	helium tank rental	701-43180-2170	12.99
10/13/2022	20220820	IFACS	shop supplies	701-43180-2170	15.53
10/13/2022	20220834	Napa Auto Parts	Parts & Supplies	701-43180-2170	38.36
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	12.92
Total 701431802170:					296.26
10/13/2022	20220804	Amazon	hitch coupler for sddider trailer	701-43180-2210	106.06
10/13/2022	158542	Auto Value Waseca	Parts and Supplies	701-43180-2210	2.47-
10/13/2022	158543	Bock's Service Inc.	#62 tire repair	701-43180-2210	28.00
10/13/2022	158549	Environmental Products & Access LLC	parts for jetter truck	701-43180-2210	69.96
10/13/2022	158555	John Deere Financial	Oil Filters	701-43180-2210	431.74
10/13/2022	158556	John's Service Garage	tire repair 9bolt removed and patched	701-43180-2210	32.40
10/13/2022	158556	John's Service Garage	tire repair, 2 nails removed and patched	701-43180-2210	35.40
10/13/2022	20220829	Locators & Supplies Inc.	strobe for park truck #57	701-43180-2210	234.85
10/13/2022	20220834	Napa Auto Parts	Parts & Supplies	701-43180-2210	676.58
10/13/2022	158572	The Shop	check & reset engine light	701-43180-2210	105.00
10/13/2022	20220849	Trenchers Plus Inc.	wrong part retuned for credit	701-43180-2210	510.64-
10/13/2022	20220849	Trenchers Plus Inc.	clutch assem. for ring o matic pump	701-43180-2210	1,145.43
10/13/2022	20220850	Truck Center Companies	faulty parts found during warranty repair	701-43180-2210	339.02
10/13/2022	20220850	Truck Center Companies	DEF heater core sent back for credit	701-43180-2210	968.75-
10/13/2022	20220850	Truck Center Companies	hood latch bracket(will be sent back, wrong part	701-43180-2210	97.92
10/13/2022	20220850	Truck Center Companies	EGR valve core credit	701-43180-2210	187.50-
10/13/2022	20220850	Truck Center Companies	Parts # 20 & 21	701-43180-2210	46.06
10/13/2022	20220850	Truck Center Companies	air dryer cartridge & mirror for #20	701-43180-2210	60.80
10/13/2022	20220850	Truck Center Companies	original part that was returned	701-43180-2210	55.15
10/13/2022	20220850	Truck Center Companies	wrong part returned	701-43180-2210	55.15-
10/13/2022	20220850	Truck Center Companies	inventory parts for dump trucks	701-43180-2210	105.36
10/13/2022	20220850	Truck Center Companies	convex mirror assem. for freightliner trucks	701-43180-2210	89.33
10/13/2022	20220850	Truck Center Companies	parts for all freightliner trucks	701-43180-2210	592.28
10/13/2022	20220850	Truck Center Companies	parts sent back for credit	701-43180-2210	89.33-

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431802210:					2,437.50
10/13/2022	20220819	Huber Supply Co Inc	large band saw blades	701-43180-2400	365.98
10/13/2022	20220834	Napa Auto Parts	Parts & Supplies	701-43180-2400	239.35
10/13/2022	20220851	U.S. Bank - CC	Monthly diagnostic tool charge	701-43180-2400	149.00
10/13/2022	20220851	U.S. Bank - CC	Automatic oil dispensing control gun	701-43180-2400	590.00
10/13/2022	20220854	Waseca Hardware LLC	Parts & Supplies	701-43180-2400	9.99
Total 701431802400:					1,354.32
Total Central Garage Services:					4,336.17
Property and Liability Insuran					
10/13/2022	20220816	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
10/13/2022	158557	League of MN Cities Insurance Trust	4th Qtr Liability	702-49955-3610	10,444.40
Total 702499553610:					10,444.40
10/13/2022	158557	League of MN Cities Insurance Trust	4th Qtr Property	702-49955-3620	19,396.60
Total 702499553620:					19,396.60
Total Property and Liability Insuran:					30,641.00
Worker's Compensation Insuranc					
10/13/2022	158557	League of MN Cities Insurance Trust	4th Qtr Work Comp	703-49956-1510	84,245.00
Total 703499561510:					84,245.00
Total Worker's Compensation Insuranc:					84,245.00
Equipment Replacement Fund					
10/13/2022	158540	Advanced Graphix Inc.	New Squad expense	705-49920-5400	203.03
10/13/2022	20220827	L & L Street Rod & Sports Truck LLC	new squad expense	705-49920-5400	400.00
Total 705499205400:					603.03
Total Equipment Replacement Fund:					603.03
Grand Totals:					985,682.08

Report Criteria:
 Report type: GL detail
 [Report].Amount = {<>} 0

Title:	Approve Residential Tax Abatement for 304 22 nd Avenue NW (PID 017.285.0190)		
Meeting Date:	October 18, 2022	Agenda Item Number:	6C
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	<ul style="list-style-type: none"> • Residential Tax Abatement Agreement • Resolution 22- 46
Originating Department:	Economic Development	Presented By:	City Manager
Approved By City Manager: <input type="checkbox"/>	Proposed Action: Approve Resolution 22-46, granting residential tax abatement for 304 22 nd Avenue NW and approval for signature to Residential Tax Abatement Agreement		
How does this item pertain to Vision 2030 goals?	Leveraging Economic Development Opportunities and Developing High Quality Community Assets		

BACKGROUND: City Council has already authorized this parcel as eligible for tax abatement through Resolution 17-40, this property added through Resolution 22-23.

BUDGET IMPACT: The residential tax abatement requested is 75% of city ad valorem taxes for a period of 6 years. The total abatement amount for any single qualifying parcel is not to exceed \$20,458.85 in total abatements during the duration of the agreement with annual abatements not to exceed \$2,045.85. The abatement will apply to the City’s share of ad valorem property taxes on the qualifying parcels derived from the value of the residential structure for which the City issues a building permit and paid by the record owners of such qualifying parcels.

ALTERNATIVES CONSIDERED: None. City Council has already deemed this lot as eligible and approved for the Residential Tax Abatement program by Resolution 17-40 and 22-23

RECOMMENDATION: Staff recommends approval of Resolution 2246 and Residential Tax Abatement Agreement for 304 22nd Avenue NW

(Do not write in the space above. Reserved for recording/transfer data)

RESIDENTIAL TAX ABATEMENT AGREEMENT

BY AND BETWEEN

CITY OF WASECA, MINNESOTA AND

AND

JEANETTE D. WILLIAMS

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RESIDENTIAL TAX ABATEMENT AGREEMENT

THIS AGREEMENT, made as of the 18th day of October 2022, by and among the City of Waseca, Minnesota, a Minnesota municipal corporation (the “City”) and JEANETTE D. WILLIAMS a Widow (the “Developer”),

WITNESSETH:

WHEREAS, following notice and a public hearing, the Waseca City Council adopted Resolution No. 16-56 on December 20, 2016 (the “City Abatement Resolution”), and thereby approved a program (the “City Abatement Program”) to encourage residential development on vacant residential lots in the City by providing abatement of the City’s share of ad valorem property taxes on qualifying parcels derived from the value of the residential structure for which the City issues a building permit and paid by the record owner(s) of such qualifying parcels in accordance with the referenced City Abatement Resolution, State law and the terms of the City’s Residential Tax Abatement Policy (attached to the City Abatement Resolution as Appendix A); and

WHEREAS, Developer has been approved for a building permit for a single-family residential structure located at 304 22 Avenue NW in the City (Parcel No. 17.285.0190) (the “Property”), and the City has determined that the Property has qualified for tax abatement pursuant to the City’s Residential Tax Abatement Policy; and

WHEREAS, the City has approved abatement of the increased portion of the City’s share of ad valorem property taxes on the Property derived from the value of the residential development of the Property for a period not to exceed **SIX** years, specifically with respect to the payable 2024 through 2029 property taxes, in a total amount not to exceed \$20,458.85 and

WHEREAS, the City believes that the development of the Property and fulfillment of this Agreement are in the best interests of the City, will contribute to the growth and modernization the housing options in the City, and increase the tax base in the City, and are in accordance with the public purpose and provisions of the applicable state and local laws and requirements under which the Property will be developed and is being assisted; and

WHEREAS, the requirements of the Business Subsidy Law, Minnesota Statutes, Section 116J.993 through 116J.995, do not apply to this Agreement; and

WHEREAS, the City believes that the Project will meet the conditions of the Tax Abatement Act and Tax Abatement Program in that: (a) the City expects the benefits to the City from this Agreement to equal or exceed the costs to the City of this Agreement; and (b) the City finds that granting the Tax Abatement is in the public interest because it will increase or preserve the City’s tax base, provide employment opportunities in the City, and increase the housing opportunities available in the City; and

WHEREAS, the Developer and the City desire to enter into this Agreement in satisfaction of applicable requirements of the City, and to set out the undertakings and obligations of each party from this point forward with respect to the development of the Property.

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

DEFINITIONS

Section 1.1 Definitions. All capitalized terms used and not otherwise defined herein shall have the following meanings unless a different meaning clearly appears from the context:

Abatement Program means the program to encourage residential development on vacant residential lots in the City by providing the City Tax Abatements in accordance with the referenced City Abatement Resolution, State law and the terms of the City's Residential Tax Abatement Policy;

Abatement Resolution means Resolution No. 16-56 on December 20, 2016, together with the Residential Tax Abatement Policy attached thereto as Appendix A;

Agreement means this Agreement, as the same may be from time to time modified, amended or supplemented;

Business Day means any day except a Saturday, Sunday or a legal holiday or a day on which banking institutions in the City are authorized by law or executive order to close;

City means the City of Waseca, Minnesota;

Code means the City's Code of Ordinances;

Developer means JEANETTE D. WILLIAMS], and her heirs, successors and assigns;

Event of Default means any of the events described in Section 4.1;

Project means the construction of a single-family residential structure by the Developer on the Property;

Project Improvements means each and all of the improvements to be performed and/or constructed on the Property as part of the Project, pursuant to the Project Plans reviewed and approved by the City and for which the City issues a building permit. The timing of Developer's construction of the Project is described in more detail in remaining portions of this Agreement. All Project Improvements shall be completed to City specifications as provided in the Project Plans, this Agreement, and the Code;

Project Plans means all submissions required by the City Ordinances, or this Agreement with respect to the Project and all plans, drawings, plats and related documents for the construction of the Project, approved by the City and Developer, irrespective of whether the Developer's and/or the City's final approval of any such documents occurs before or after the execution and delivery of this Agreement;

Property means the real property legally described on Exhibit A, attached hereto;

State means the State of Minnesota;

Tax Abatement Act means Minnesota Statutes, Sections 469.1812 through 469.1815;

Tax Abatement Program means the Residential Tax Abatement Policy approved in the Abatement Resolutions, pursuant to Minnesota Statutes, Section 469.1812 through 469.1815, as amended; and

Tax Abatements means the City's reimbursement to the Developer of the City's share of ad valorem property taxes on the Property derived from the value of the residential development of the Property and paid by the Developer for a period not to exceed SIX years, specifically with respect to the payable [2024] through [2029] property taxes, in a total amount not to exceed \$[20,458.85], pursuant to the specific provisions of Section 3.8;

ARTICLE II

REPRESENTATIONS AND WARRANTIES

Section 2.1 Representations and Warranties of the City. The City makes the following representations and warranties:

(1) The City is a municipal corporation organized under the laws of the State and has the power to enter into this Agreement and carry out its obligations hereunder.

(2) The City Abatement Program was created, adopted and approved in accordance with the terms of the Tax Abatement Act.

(3) The City has made the findings required by the Tax Abatement Act for the Tax Abatement Program.

(4) This Agreement has been duly approved by the City Council of the City and the execution and delivery of this Agreement has been authorized by such City Council.

Section 2.2 Representations and Warranties of the Developer. The Developer makes the following representations and warranties:

(1) The Developer is JEANNETT D. WILLIAMS, a widow, and has the power to enter into the Agreement and to perform its obligations hereunder and is not in violation of any local, state or federal laws.

(2) The Developer will cause the Project to be constructed in accordance with the terms of the Agreement, the Project Plans, and all local, state, and federal laws and regulations (including, but not limited to, environmental, zoning, energy conservation, building code and public health laws and regulations, City Policy and Code).

(3) The Developer will obtain or cause to be obtained, in a timely manner, all required permits, licenses and approvals, and will meet, in a timely manner, all requirements of all applicable local, state, and federal laws and regulations which must be obtained or met before the Project may be lawfully constructed. Without in any way limiting the foregoing, the Developer will request and seek to obtain from the City, if necessary, such approvals, variances, conditional use permits, zoning changes and other required City approvals as may be applicable.

(4) The Project will, as of the date it is completed and subject to the issuance of City approvals as herein contemplated, contain only uses permitted under the Code.

(5) The Project would not be undertaken by the Developer, and in the opinion of the Developer would not be economically feasible within the reasonably foreseeable future, without the assistance and benefit to the Developer provided for in this Agreement.

(6) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with or results in a breach of, the terms, conditions or provision of any contractual restriction, evidence of indebtedness, agreement or instrument of whatever nature to which the Developer is now a party or by which it is bound, or constitutes a default under any of the foregoing.

(7) The Developer will cooperate fully with the City with respect to any litigation commenced with respect to the project, but only to the extent that the City and the Developer are not adverse parties to the litigation.

(8) The Developer will cooperate fully with the City in resolution of any traffic, drainage, utility, parking, trash removal or public safety problems which may arise in connection with the construction and operation of the Project.

ARTICLE III

UNDERTAKINGS BY DEVELOPER AND CITY

Section 3.1 Construction of Project and Reimbursement of Cost.

(1) The costs of the construction of the Project shall be paid by the Developer. The Developer will construct the Project in a good and workmanlike manner in accordance with the Project Plans and at all times prior to the termination of this Agreement will operate and maintain, preserve and keep the Project or cause the Project to be maintained, preserved and kept with the appurtenances and every part and parcel thereof, in good repair and condition.

(2) Upon completion of the Project, the City shall partially reimburse the Developer for the costs of the Project pursuant to the Abatement Program as provided in Section 3.8.

Section 3.2 Limitations on Undertaking of the City. Notwithstanding the provisions of Sections 3.1, the City shall have no obligation to reimburse the Developer for the costs of the Project, if the City, at the time or times such payment is to be made, is entitled under Section 4.2 to exercise any of the remedies set forth therein as a result of an Event of Default which has not cured.

Section 3.3 Commencement and Completion of Construction.

The Developer shall complete the Project within twelve months of the issuance of the building permit for the Project. All Project Improvements to be constructed or provided by the Developer shall be in conformity with the Project Plans as submitted by the Developer and approved by the City.

Nothing in this Agreement shall be deemed to impair or limit any of the City's rights or responsibilities under its zoning laws or construction permit processes.

Section 3.4 Damage and Destruction. In the event of damage or destruction of the Project the Developer shall repair or rebuild the Project.

Section 3.5 No Change in Use of Project. The City's obligations pursuant to this Agreement shall be subject to the continued operation of the Project by the Developer.

Section 3.6 Prohibition Against Transfer of Project and Assignment of Agreement. The Developer represents and agrees that prior to the termination date of this Agreement the Developer shall not transfer the Project or any part thereof or any interest therein, without the prior written approval of the City. The City shall be entitled to require as conditions to any such approval that;

(1) Any proposed transferee shall have the qualifications and financial responsibility, in the reasonable judgment of the City, necessary and adequate to fulfill the obligations undertaken in this Agreement by the Developer.

(2) Any proposed transferee, by instrument in writing satisfactory to the City shall, for itself and its successors and assigns, and expressly for the benefit of the City, have expressly assumed all of the obligations of the Developer under this Agreement and agreed to be subject to all the conditions and restrictions to which the Developer is subject.

(3) There shall be submitted to the City for review and prior written approval all instruments and other legal documents involved in effecting the transfer of any interest in this Agreement or the Project.

Section 3.7 Real Property Taxes. The Developer acknowledges that it is obligated under law to pay all real property taxes and special assessments payable with respect to all parts of the Property acquired and owned by it which are payable pursuant to this Agreement, State law and any other statutory or contractual duty that shall accrue subsequent to the date of its acquisition of title to the Property (or part thereof) and until title to the property is vested in another person. The Developer agrees that for tax assessments so long as this Agreement remains in effect:

(1) It will not seek administrative review or judicial review of the applicability of any tax statute relating to the ad valorem property taxation of real property contained on the Property determined by any tax official to be applicable to the Project or the Developer or raise the inapplicability of any such tax statute as a defense in any proceedings with respect to the Property, including delinquent tax proceedings; provided, however, "tax statute" does not include any local ordinance or resolution levying a tax;

(2) It will not seek administrative review or judicial review of the constitutionality of any tax statute relating to the taxation of real property contained on the Property determined by any tax official to be applicable to the Project or the Developer or raise the unconstitutionality of any such tax statute as a defense in any proceeding, including delinquent tax proceeding with respect to the Property; provided, however, "tax statute" does not include any local ordinance or resolution levying a tax;

(3) It will not seek any tax deferral or abatement, either presently or prospectively authorized under Minnesota Statutes, Section 469.181, or any other State or federal law, of the ad valorem property taxation of the Property so long as this Agreement remains in effect.

Section 3.8 Tax Abatements.

(1) The Tax Abatements paid to the Developer shall be in accordance with and subject to the terms and conditions contained in the Abatement Resolution and the Tax Abatement Act.

(2) The Tax Abatement shall be for a duration not to exceed SIX years and shall apply to the City's share of ad valorem property taxes on the Property derived from the value of the residential development of the Property and paid by the Developer, beginning with taxes payable in 2024 and continuing through taxes payable in 2029, in the lesser amount annually of \$2,045.89 or 75% percent of the City's share of ad valorem property taxes on the Property derived from the value of the residential development of the Property for that year.

(3) On or before January 1 and July 1 each year commencing July 1, 2024, and including January 1, 2029 (adjust as necessary if different term selected)], the Developer shall invoice the City in the amount of the City's portion of ad valorem property taxes on the Property paid by Developer in the previous six-month period to which the Developer is entitled to reimbursement under this Section. On or before February 1 and August 1 each year commencing August 1, 2024, and including February 1, 2030, the City shall pay the Developer the amount of the Tax Abatements received by the City in the previous six-month period.

(4) In order to be entitled to the City Tax Abatements provided for in this Agreement, the Developer shall not be in default within the City of any of its payment obligations respecting any taxes, assessments, utility charges or other governmental impositions. Notwithstanding the other provisions of this Article, the City shall not have any obligation to the Developer with respect to the Abatement of taxes hereunder if the City, at the time or times such obligation is required, is entitled to exercise any of the remedies set forth in this Agreement as a result of an Event of Default, which has not been cured.

ARTICLE IV

EVENTS OF DEFAULT

Section 4.1 Events of Default Defined. The following shall be "Events of Default" under this Agreement and the term "Event of Default" shall mean whenever it is used in this Agreement any one or more of the following events:

(1) Failure by the Developer to timely pay when due the payments required to be paid or secured under any provision of this Agreement or which are otherwise required, including the payment of any ad valorem real property taxes, special assessments, utility charges or other governmental impositions with respect to the Property, the Project or any portion thereof.

(2) Failure by the Developer to cause the construction of the Project to be completed pursuant to the terms, conditions and limitations of this Agreement.

(3) Failure by the Developer to observe or perform any other covenant, condition, obligation or agreement on its part to be observed or performed under the Agreement.

(4) If Developer admits in writing of its inability to pay its debts generally as they become due, or shall file or be involuntarily named as a debtor in a petition in bankruptcy, or shall make an assignment for the benefit of creditors, or shall consent to the appointment of a receiver of itself or of the whole or any substantial part of the Property.

(5) If the Developer, on a petition in bankruptcy filed against it, be adjudicated bankrupt, or a court of competent jurisdiction shall enter an order or decree appointing, without the consent of the Developer, a receiver of the Developer or of the whole or substantially all of its property, or approve a petition filed against the Developer seeking reorganization or rearrangement of the Developer under the federal bankruptcy laws, and such adjudication, order or decree shall not be vacated or set aside or stayed within sixty (60) days from the date of entry thereof.

(6) If the Developer is in default under any mortgage and has not entered into a workout agreement with the Mortgagee within sixty (60) days after such default

Section 4.2 Remedies on Default. Whenever any Event of Default referred to in Section 4.1 occurs and is continuing, the City, as specified below, in addition to any other remedies or rights given the City under this Agreement, after the giving of thirty (30) days' written notice to the Developer citing with specificity the item or items of default and notifying the Developer that it has thirty (30) days within which to cure said Event of Default, may take any one or more of the following actions:

(1) The City may suspend its performance under this Agreement, including the payment of any Tax Abatement, until it receives assurances from the Developer, deemed adequate by the City, that the Developer will cure its default and continue its performance under this Agreement.

(2) The City may cancel and rescind the Agreement and reassess any ad valorem property taxes previously abated in proportion to the Developer's failure to construct or install the Project Improvements against the Developer in the manner of a special assessment.

(3) The City may take any action, including legal or administrative action, in law or equity, which may appear necessary or desirable to collect any payments due under this Agreement, or to enforce performance and observance of any obligation, agreement, or covenant of the Developer under this Agreement; provided that any exercise by the City of its rights or remedies hereunder shall always be subject to and limited by, and shall not defeat, render invalid or limit in any way the lien of any mortgage authorized by this Agreement; and provided further that should any Mortgagee succeed by foreclosure of the mortgage or deed in lieu thereof in respect to the Developer's interest in the Property, the Mortgagee shall, notwithstanding the foregoing, be obligated to perform the obligations of the Developer to complete construction of the Project described and in the manner required hereunder, but only to the extent that the same have not theretofore been performed by the Developer.

(4) The City may withhold any certificate or permit required hereunder.

The notice of an Event of Default required in this Section shall be effective on the date mailed or hand delivered to the Developer.

Section 4.3 No Remedy Exclusive. No remedy herein conferred upon or reserved to the City is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. Except as expressly set forth herein, it shall not be necessary to give notice to exercise a remedy, other than such notice as may be required in this Article.

Section 4.4 No Implied Waiver. In the event any agreement contained in this Agreement should be breached by any party hereto and thereafter waived by another party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

Section 4.5 Agreement to Pay Attorneys' Fees and Expenses. Whenever any Event of Default occurs and the City shall employ attorneys or incur other expenses for the collection of payments due or to become due or for the enforcement or performance or observance of any obligation or agreement on the part of the Developer herein contained, the Developer agrees that it shall, on demand therefore, pay to the City the reasonable fees of such attorneys and such other expenses so incurred by the City.

Section 4.6 Release and Indemnification Covenants.

(1) The Developer expressly releases from and covenants and agrees to indemnify and hold the City and its officers, agents, servants, employees and all members of the City Council, its planning commission and other boards or commissions harmless from and against all claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity in connection with, or an account of the Project, the Property, or the performance of work at the development site and elsewhere pursuant to this Agreement, and further releases such officers employees, agents and members from any personal liability in connection with handling funds pursuant to the terms of this Agreement. The indemnification provided hereunder shall not apply to intentional acts or the gross misconduct of the individual or entity so indemnified.

(2) Except for any willful misrepresentation or any willful or wanton misconduct of the following named parties, the Developer agrees to protect and defend the City and its officers, agents, servants and employees and all members of the City Council, its planning commission and other boards or commissions, now or forever, and further agrees to hold the aforesaid harmless from any claim, demand, action or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from a breach of the obligations of the Developer under this Agreement, or the transactions contemplated hereby or the acquisition, construction, installation, ownership, maintenance and operation of the Project.

(3) The City and its officers, agents, employees and all members of the City Council, its planning commission and other boards or commissions shall not be liable for any damages or injury to the persons or property of the Developer or its officers, agents, servants or employees or any other person who may be about the Project due to any act of negligence of any person.

(4) All covenants, stipulations, promises, agreements and obligations of the City contained herein shall be deemed to be the covenants, stipulations, promises, agreements and obligations of the City and not of any officer, agent, servant, employee or any members of the City Council, its planning commission and other boards or commissions of the City in the individual capacity thereof.

(5) The Developer is not an agent of the City and this Agreement shall not be construed as creating a joint venture, partnership or other joint arrangement between the Developer and the City relating to the Project.

ARTICLE V

ADDITIONAL PROVISIONS

Section 5.1 Conflicts of Interest/No Personal Liability. No member of the governing body of the City shall have any personal interest, direct or indirect, in this Agreement, nor shall any such member or any other official or employee of the City participate in any decision relating to the Agreement which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested. No member, official or employee of the City shall be personally liable to the Developer in the event of any default or breach by the City or for any amount that may become due to the Developer for any obligations under the terms of this Agreement.

Section 5.2. Non-Discrimination. Developer shall not violate any law applicable to it with respect to civil rights and non-discrimination including, without limitation, Minnesota Statutes, Section 181.59.

Section 5.3. No Merger. None of the provisions of this Agreement are intended to be or shall be merged by reason of any deed transferring any interest in any part of the Property and any such deed shall not be deemed to affect or impair the provisions of this Agreement.

Section 5.4. Cleanup. The Developer shall promptly clear or cause to be cleared from the Property and any public streets or property, any soil, earth or debris or unnecessary personal property or equipment resulting from construction work by the Developer or its agents or assigns. If Developer fails to do so within two (2) business days of receipt of telephone or personally delivered personal notice from the City, the City shall be entitled to undertake such corrective action as it deems necessary and to charge the Developer for the cost of such corrective action. This remedy is in addition to any other remedy available to the City hereunder. Developer's failure to pay such charges when billed by the City shall be an additional Event of Default under this Agreement.

Section 5.5. Responsibility for Costs. Developer shall be responsible for the following costs incurred with respect to this Agreement, which costs shall be paid as set forth below:

(1) The Developer shall reimburse the City for reasonable, administrative, and out-of-pocket costs, expenses and disbursements incurred in the enforcement of this Agreement, including engineering and attorney's fees.

(2) The Developer shall pay in full all bills submitted to it by the City within thirty (30) days after receipt. If the bills are not paid on time, the City may without further notice to Developer exercise any one or more of the remedies provided to the City by Article 5 hereunder.

Section 5.6 Notices and Demands. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any party to any other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

(1) in the case of the Developer is addressed to or delivered personally to:

Jeannette D Williams
304 22nd Avenue NW
Waseca, MN 56093

(2) in the case of the City is addressed to or delivered personally to:

City Manager
City of Waseca
508 South State Street
Waseca, MN 56093

or at such other address with respect to any such party as that party may, from time to time, designate in writing and forward to the other, as provided in this Section.

Section 5.7 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

Section 5.8 Duration. This Agreement shall remain in effect through February 1, 2029 unless earlier terminated or rescinded in accordance with its terms.

Section 5.9 Provisions Surviving Rescission or Expiration. Sections 4.5 and 4.6 shall survive any rescission, termination or expiration of this Agreement with respect to or arising out of any event, occurrence or circumstance existing prior to the date thereof.

Section 5.10 Records—Availability and Retention. Pursuant to Minn. Stat. § 16C.05, subd. 5, the Developer agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Developer and involve transactions relating to this Agreement. The Developer agrees to maintain these records for a period of six years from the date of termination of this Agreement.

Section 5.11 Data Practices. The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*

Section 5.12. Rules of Interpretation.

(1) Governing Law. This Agreement shall be interpreted in accordance with and governed by the laws of the State of Minnesota,

(2) Includes Entire Agreement. The words "herein" and "hereof" and words of similar import, without reference to any particular section or subdivision refer to this Agreement as a whole rather than any particular section or subdivision hereof.

(3) Original Sections. References herein to any particular article, section or paragraph hereof are to the section or subdivision of this Agreement as originally executed.

(4) Headings. Any headings, captions, or titles of the several parts, articles, sections, and paragraphs of this Agreement are inserted for convenience and reference only and shall be disregarded in construing or interpreting any of its provision.

(5) Conflict Between Agreements. In the event of any conflict between the terms, conditions and provisions of this Agreement and the terms, conditions and provisions of any other instrument, the terms, conditions and provisions of this Agreement shall control and take precedence.

(6) Entire Agreement. This Agreement including any Schedules and Exhibits hereto contain the entire agreement of the parties relating to the subject matter herein, and no other prior or contemporary agreements, oral or written, shall be binding upon the parties hereto.

(7) Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns as provided and as conditioned in this Agreement.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

CITY OF WASECA, MINNESOTA

By _____
Its Mayor

By _____
Its City Manager

STATE OF MINNESOTA)
) ss.
COUNTY OF WASECA)

The foregoing instrument was acknowledged before me this ____ day of October 2022,
by R.D. Srp, as Mayor, and Lee A Mattson, as City Manager, for the City of Waseca,
Minnesota.

Notary Public

This Instrument was Drafted By:

Flaherty & Hood, P.A.
525 Park Street, Suite 470
St. Paul, MN 55103
(651) 225-8840

Exhibit A
Legal Description of Property

Parcel # 17.285.0190

Lot 9, Block 1, Fox Meadows 2nd Addition, according to the plat thereof, Waseca County,
Minnesota

RESOLUTION NO. 22-46

**A RESOLUTION OF CITY OF WASECA, MINNESOTA
APPROVING A RESIDENTIAL PROPERTY TAX ABATEMENT PROGRAM**

WHEREAS, the City Council of the City of Waseca (“City Council”) has approved a Tax Abatement Housing Program to encourage housing development within the City and has asked Waseca County to approve a tax abatement to augment the City program; and

WHEREAS, the City of Waseca desires to encourage, promote and facilitate residential development on vacant residential lots located within the City of Waseca (“City”), and has adopted a Residential Tax Abatement, a true and correct copy is on file at the offices of the City Manager, pursuant to which the City intends to offer abatement of City-imposed property taxes on qualifying residential properties in the City for which building permits for single family residential structures are applied for and issued by the City on or before December 31, 2022; and

WHEREAS, the parcels of real property for which abatements of City of Waseca-imposed property taxes are conditionally approved herein are identified and legally described in Resolution 17-40, Appendix A (the “eligible parcels”), and generally consist of every current vacant, unimproved parcel of property in a residential zoning district in the City of Waseca that are served by municipal infrastructure including central water and sanitary sewer service; and

WHEREAS, the City will use tax abatement for the purposes provided for in the Abatement Law and the City’s approved Tax Abatement to match the proposed term of the abatements for each eligible property that satisfies the conditions for abatement established herein (“the qualifying parcels described in Resolution 17-40, Appendix A”); and

WHEREAS, the City proposes to use tax abatement for the purposes provided for in the Abatement Law and the Abatement Policy (and hereinafter defined). The proposed term of the abatements for each eligible property that satisfies the conditions for abatement established herein (“the qualifying parcels”) will be for a term not to exceed ten years, with the City abating 50 percent of the portion of the City’s share of ad valorem property taxes on the qualifying parcel derived from the value of the residential structure for which the City issues a building permit and paid by the property owner. The total abatement amount for any single qualifying parcel is not to exceed \$20,458.85, for a maximum total abatement of City-imposed property taxes not to exceed \$2,045.85. The abatements will apply to the City’s share of ad valorem property taxes on the qualifying parcels derived from the value of the residential structure for which the City issues a building permit and paid by the record owners of such qualifying parcels (the “abatements”); and

WHEREAS, on December 20, 2016, the Council held a public hearing on the question of the abatements, with proper notice being duly given and published in advance; and

WHEREAS, the Abatements are authorized under Minnesota Statutes, Section 469.1812 through 469.1815 (the “Abatement Law”).

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the Tax Abatement Applications substantially in form as presented, submitted by Jeannette D Williams (304 22nd Avenue NW) Parcel ID #17.285.0190.

Adopted this ____ day of October 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

Title:	RESOLUTION 22-49 ADOPTING ASSESSMENT ROLL #283 FOR THE 8 TH STREET SE RECONSTRUCTION & REHABILITATION PROJECT (CITY PROJECT NO. 2022-01)		
Meeting Date:	October 18, 2022	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 22-49 Assessment Roll
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Hold a Public Hearing and consider approving Resolution No. 22-49 Adopting Assessment Roll #283 for the 8 th Street SE Reconstruction & Rehabilitation Project (City Project No. 2022-01).		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: Attached is Assessment Roll #283 for the 8th Street SE Reconstruction & Rehabilitation Project (City Project No. 2022-01). The total project cost was \$1,749,630.63 which is \$456,136.37 less than the amount presented in the Feasibility Report. The final project assessments have been adjusted based on the final project cost and the current City Special Assessment Policy.

BUDGET IMPACT: The assessments for this project total \$240,025.44. The remaining project costs were funded by a Local Road Improvement Program (LRIP) grant, street capital improvement funds, and water, sanitary sewer, and storm sewer utility funds.

RECOMMENDATION: At the Council Meeting, staff recommends proceeding as follows:

1. Staff presentation of project and assessment information
2. City Council questions and comments
3. Open the Public Hearing
4. Read any written comments into record
5. Receive any verbal comments and questions from the public
6. Further City Council questions, comments, or discussion
7. Close the Public Hearing
8. City Council consideration of Resolution 22-49:

Staff recommends the Council approve Resolution No. 22-49 Adopting Assessment Roll #283 for the 8th Street SE Reconstruction & Rehabilitation Project (City Project No. 2022-01).

RESOLUTION 22-37

**A RESOLUTION OF THE WASECA CITY COUNCIL ADOPTING ASSESSMENTS FOR THE
8TH STREET SE RECONSTRUCTION & REHABILITATION PROJECT (CITY PROJECT 2022-01)
ASSESSMENT ROLL #283**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met, heard, and passed upon all objections to the proposed assessments for the construction of City Project No. 2022-01 – Assessment Roll #283.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca:

1. Such proposed Assessment Roll #283, a copy of which is attached hereto and made a part thereof, is hereby accepted and shall constitute the special assessments against the lands named therein, and each tract of land therein included is hereby found to be benefited by at least the amount of their proposed assessment.
2. On, or prior to, November 21, 2022, payments on such assessments can be made with no interest accrual to the Waseca City Finance Department.
3. After November 21, 2022, assessment balances remaining will be certified to the Waseca County Auditor's Office to be placed on property tax statements. The balance of the assessment may be paid after November 21, 2022, to the Waseca County Auditor's Office. These assessment balances will accrue interest at the rate of four percent (4%) per annum. First year interest is calculated for a 12-month period, January 2023 through December 2023. Payments shall be payable in equal annual installments extending over a period of ten (10) years.
4. The City Finance Department shall forthwith transmit a certified duplicate of this assessment to the Waseca County Auditor to be extended on the property tax lists. Such assessments shall be collected and paid in the same manner as other municipal taxes.

Adopted this 18th day of October 2022.

R. D. SRP
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

CITY OF WASECA PROJECT 2022-01 ASSESSMENT ROLL #283 ASSESSMENT HEARING

8TH STREET SE FROM ELM AVE EAST TO RAILROAD - RECONSTRUCTION

OWNERS OF RECORD (SEPT 2022)

No.	Name(s)	Parcel ID	Property Description	Property Address	Classification	Front Footage	Side Footage	Credit or Addition	Assessable Footage	Assessment Rate	Total Assessment	Mailing Address	City, State, Zip
1	BLAIN J & JOAN D NELSON	17.276.1910	FIRST ADDITION LOT 5 BLK 16	716 ELM AVE E	RESIDENTIAL	175.00	60.00	60.00	115.00	\$85.04	\$9,779.60	103 SOUTH STATE ST	WASECA, MN 56093
3	BONNIE J LEWER	17.276.1940	FIRST ADDITION N 81 FT OF LOT 6 & N 81 FT OF E 1/2 ... OF LOT 7 BLK 16	200 8TH ST SE	RESIDENTIAL	81.00	0.00	0.00	81.00	\$85.04	\$6,888.24	200 8TH ST SE	WASECA, MN 56093
4	JACK W ARMSTRONG II	17.276.1920	FIRST ADDITION LOT 6 EX N 81 FT & E 1/2 OF LOT 7 EX N 81 FT BLK 16	717 3RD AVE SE	RESIDENTIAL	94.00	96.00	40.00	54.00	\$85.04	\$4,592.16	717 3RD AVE SE	WASECA, MN 56093
5	BAMBI C BENNETT SHUMSKI	17.276.2060	FIRST ADDITION Lot-005 Block-017	716 3RD AVE SE	RESIDENTIAL	132.00	60.00	60.00	72.00	\$85.04	\$6,122.88	716 3RD AVE SE	WASECA, MN 56093
6	BRIAN L HECHT	17.276.2070	FIRST ADDITION Lot-006 Block-017	717 4TH AVE SE	RESIDENTIAL	132.00	60.00	60.00	72.00	\$85.04	\$6,122.88	717 4TH AVE SE	WASECA, MN 56093
7	HOEHN PROPERTIES LLC	17.276.2180	FIRST ADDITION Lot-005 Block-018	716 4TH AVE SE	RESIDENTIAL	187.50	60.00	60.00	127.50	\$85.04	\$10,842.60	316 10TH AVE SE	WASECA, MN 56093
8	KIM L HENSON	17.276.2190	FIRST ADDITION N 66 FT OF LOTS 6 & 7 BLK 18	414 8TH ST SE	RESIDENTIAL	66.00	0.00	0.00	66.00	\$85.04	\$5,612.64	120 LINNELL RD	GRAND MARAIS, MN 55604
9	RONALD L & MARY KANEWISCHER	17.276.2210	FIRST ADDITION S 65 FT OF N 131 FT OF LOTS 6 & 7 BLK 18	418 8TH ST SE	RESIDENTIAL	65.00	0.00	0.00	65.00	\$85.04	\$5,527.60	418 8TH ST SE	WASECA, MN 56093
10	ROBERT W DENO & JESSICA A QUIRAM	17.276.2230	FIRST ADDITION LOTS 6 & 7 EX N 131 FT BLK 18	422 8TH ST SE	RESIDENTIAL	94.00	129.60	40.00	54.00	\$85.04	\$4,592.16	422 8TH ST SE	WASECA, MN 56093
11	JOHN R & EDITA MANSFIELD	17.702.0090	WARDS ADDITION LOTS 1 & 2 EX S 20 FT & W 1/2 OF LOT 3 EX ...BLK 2	804 ELM AVE E	RESIDENTIAL	155.00	165.00	40.00	115.00	\$85.04	\$9,779.60	804 ELM AVE E	WASECA, MN 56093
12	BRUCE HINDT & BOBBIE MEDIN	17.702.0110	WARDS ADDITION S 20 FT OF LOTS 1 & 2 & S 20 FT OF W 1/2 OF 3 BLK 2	123 8TH ST SE	RESIDENTIAL	20.00	0.00	0.00	20.00	\$85.04	\$1,700.80	123 8TH ST SE	WASECA, MN 56093
13	BRUCE HINDT & BOBBIE MEDIN	17.427.0010	LAKEVIEW ADDITION N 50 FT OF LOTS 1 & 2 & N 50 FT OF W 1/2 ... BLK 1	123 8TH ST SE	RESIDENTIAL	50.00	0.00	0.00	50.00	\$85.04	\$4,252.00	123 8TH ST SE	WASECA, MN 56093
14	DONALD F & DONNA L HUBSCHMAN	17.427.0020	LAKEVIEW ADDITION S 150 FT OF LOTS 1, 2, 3 & 4 BLK 1	801 3RD AVE SE	RESIDENTIAL	150.00	264.00	40.00	110.00	\$85.04	\$9,354.40	801 3RD AVE SE	WASECA, MN 56093
15	GRANT D & SARAH M SCHEFFERT	17.427.0270	LAKEVIEW ADDITION Lot-001 Block-003	800 3RD AVE SE	RESIDENTIAL	132.00	66.00	60.00	72.00	\$85.04	\$6,122.88	800 3RD AVE SE	WASECA, MN 56093
16	PAUL M & CAROL J DRESSLER	17.102.0070	AUDITOR'S ADD TO LAKEVIEW ADD Lot-013 Block-003	801 4TH AVE SE	RESIDENTIAL	132.00	66.00	60.00	72.00	\$85.04	\$6,122.88	801 4TH AVE SE	WASECA, MN 56093
17	CASSIE TRENHAILE	17.102.0330	AUDITOR'S ADD TO LAKEVIEW ADD Lot-005 Block-005	403 8TH ST SE	RESIDENTIAL	75.00	100.00	37.50	37.50	\$85.04	\$3,189.00	403 8TH ST SE	WASECA, MN 56093
18	WILLARD F KLINGER	17.102.0340	AUDITOR'S ADD TO LAKEVIEW ADD Lot-006 Block-005	407 8TH ST SE	RESIDENTIAL	95.00	0.00	0.00	95.00	\$85.04	\$8,078.80	407 8TH ST SE	WASECA, MN 56093
19	PAUL C & NANCY L SCHUMACHER	17.102.0350	AUDITOR'S ADD TO LAKEVIEW ADD W 109 FT OF LOT 7 EX S 15 FT BLK 5	413 8TH ST SE	RESIDENTIAL	85.00	0.00	0.00	85.00	\$85.04	\$7,228.40	413 8TH ST SE	WASECA, MN 56093
20	BRIAN D & PAMELA E WOLFE	17.102.0250	AUDITOR'S ADD TO LAKEVIEW ADD W 109 FT OF LOT 1 & W 109 FT ...BLK 5	801 5TH AVE SE	RESIDENTIAL	60.00	109.00	30.00	30.00	\$85.04	\$2,551.20	801 5TH AVE SE	WASECA, MN 56093
21	LUETTA C EBERLINE	17.102.0380	AUDITOR'S ADD TO LAKEVIEW ADD W 69.8 FT OF BLK 6	800 5TH AVE SE	RESIDENTIAL	116.70	69.80	58.35	58.35	\$85.04	\$4,962.08	800 5TH AVE SE	WASECA, MN 56093

TOTAL FRONT FOOTAGE 2097.20
 TOTAL CREDITS 645.85
 TOTAL ASSESSED FOOTAGE 1451.35

ASSESSMENT RATES (Per Frontage Foot):

Residential/Duplex/City:	\$85.04
Multiple Dwelling:	\$129.58
Commercial/Industrial/Tax Exempt:	\$145.78

TOTAL ASSESSMENTS (RECONSTRUCTION): \$123,422.80

8TH STREET SE FROM RAILROAD TO STATE HWY 13 - REHABILITATION

OWNERS OF RECORD (SEPT 2022)

No.	Name(s)	Parcel ID	Property Description	Property Address	Classification	Front Footage	Side Footage	Credit or Addition	Assessable Footage	Assessment Rate	Total Assessment	Mailing Address	City, State, Zip
1	LORI L POMMERENKE TRUSTEE	17.606.0020	SOUTH SIDE ADDITION LOTS 1 2 & 3 BLK 1	608 8TH ST SE	RESIDENTIAL	150.00	0.00	0.00	150.00	\$21.64	\$3,246.00	809 3RD AVE NE	WASECA, MN 56093
2	MELINDA M GRANT	17.606.0030	SOUTH SIDE ADDITION Lot-004 Block-001	612 8TH ST SE	RESIDENTIAL	50.00	0.00	0.00	50.00	\$21.64	\$1,082.00	612 8TH ST SE	WASECA, MN 56093
3	JERIT D & STEPHANIE C NELSON	17.606.0040	SOUTH SIDE ADDITION LOTS 5 & 6 BLK 1	622 8TH ST SE	RESIDENTIAL	100.00	152.00	40.00	60.00	\$21.64	\$1,298.40	622 8TH ST SE	WASECA, MN 56093
4	CHASE VANDENBERG	17.608.0010	S S HANSONS SUBDIVISION ADDITI N 1/2 OF LOTS 1 & 2 BLK 1	700 8TH ST SE	RESIDENTIAL	60.33	108.00	30.16	30.17	\$21.64	\$652.88	700 8TH ST SE	WASECA, MN 56093
5	AMANDA J RYAN	17.608.0020	S S HANSONS SUBDIVISION ADDITI S 1/2 OF LOTS 1 & 2 EX S4FT BLK 1	704 8TH ST SE	RESIDENTIAL	60.33	0.00	0.00	60.33	\$21.64	\$1,305.54	704 8TH ST SE	WASECA, MN 56093
6	TRAVIS & BREANN GERGEN	17.608.0140	S S HANSONS SUBDIVISION ADDITI Lot-004 Block-002	708 8TH ST SE	RESIDENTIAL	60.00	0.00	0.00	60.00	\$21.64	\$1,298.40	708 8TH ST SE	WASECA, MN 56093
7	DARRELL A ULMAN	17.608.0130	S S HANSONS SUBDIVISION ADDITI Lot-003 Block-002	712 8TH ST SE	RESIDENTIAL	60.66	120.00	30.33	30.33	\$21.64	\$656.34	712 8TH ST SE	WASECA, MN 56093
8	KIMBERLY M DUNN	17.608.0120	S S HANSONS SUBDIVISION ADDITI Lot-002 Block-002	800 8TH ST SE	RESIDENTIAL	60.00	120.00	30.00	30.00	\$21.64	\$649.20	800 8TH ST SE	WASECA, MN 56093
9	JOHN E & MARCIA A PRIEBE	17.608.0110	S S HANSONS SUBDIVISION ADDITI Lot-001 Block-002	715 9TH AVE SE	RESIDENTIAL	60.66	120.00	30.33	30.33	\$21.64	\$656.34	800 9TH AVE SE	WASECA, MN 56093
10	KIM J & JUNE L GERDES	17.251.0100	ENOCH ROOTS SUBDIVISION Lot-010	NA	RESIDENTIAL	140.00	60.41	60.00	80.00	\$21.64	\$1,731.20	708 10TH AVE SE	WASECA, MN 56093
11	KIM J & JUNE L GERDES	17.251.0110	ENOCH ROOTS SUBDIVISION Lot-011	904 8TH ST SE	MULTI-FAMILY	140.91	62.69	60.00	80.91	\$32.98	\$2,668.41	708 10TH AVE SE	WASECA, MN 56093
12	DUANE H KRENKE	17.503.0090	O'BRIENS SUBDIV OF LOT 2 BLK 7 Lot-009	716 10TH AVE SE	RESIDENTIAL	136.45	66.00	60.00	76.45	\$21.64	\$1,654.38	716 10TH AVE SE	WASECA, MN 56093
13	LORRAINE CAROL HARTER	17.503.0100	O'BRIENS SUBDIV OF LOT 2 BLK 7 Lot-010	717 11TH AVE SE	RESIDENTIAL	136.46	69.51	60.00	76.46	\$21.64	\$1,654.59	717 11TH AVE SE	WASECA, MN 56093
14	WAYNE G & LORI LARSON	17.607.0390	SOUTH VIEW ADDITION Lot-012 Block-003	708 11TH AVE SE	RESIDENTIAL	120.01	100.00	60.00	60.01	\$21.64	\$1,298.62	708 11TH AVE SE	WASECA, MN 56093
15	CHRISTIAN STEWART	17.607.0400	SOUTH VIEW ADDITION Lot-013 Block-003	1104 8TH ST SE	RESIDENTIAL	77.00	0.00	0.00	77.00	\$21.64	\$1,666.28	1104 8TH ST SE	WASECA, MN 56093

16	DALLAS L & CONSTANCE J JANSSEN	17.607.0410	SOUTH VIEW ADDITION Lot-014 Block-003	1108 8TH ST SE	RESIDENTIAL	77.00	0.00	0.00	77.00	\$21.64	\$1,666.28	1108 8TH ST SE	WASECA, MN 56093
17	SHIRLEY A CONWAY	17.607.0420	SOUTH VIEW ADDITION Lot-015 Block-003	1200 8TH ST SE	RESIDENTIAL	77.00	0.00	0.00	77.00	\$21.64	\$1,666.28	1200 8TH ST SE	WASECA, MN 56093
18	JACOB R HOLM	17.607.0430	SOUTH VIEW ADDITION Lot-016 Block-003	1204 8TH ST SE	RESIDENTIAL	77.00	0.00	0.00	77.00	\$21.64	\$1,666.28	1204 8TH ST SE	WASECA, MN 56093
19	JOSEPH D & GERALDINE M FRITZ	17.607.0440	SOUTH VIEW ADDITION Lot-017 Block-003	1208 8TH ST SE	RESIDENTIAL	76.65	0.00	0.00	76.65	\$21.64	\$1,658.71	1208 8TH ST SE	WASECA, MN 56093
20	BRUCE C & DEBBIE D TAPPE	17.017.1300	Sect-17 Twp-107 Range-022 S110 OF N648 OF E183 FT OF SE1/4 OF SW1/4	1212 8TH ST SE	RESIDENTIAL	110.00	0.00	0.00	110.00	\$21.64	\$2,380.40	1212 8TH ST SE	WASECA, MN 56093
21	JUSTIN A & STACY A BLUHM	17.017.1500	Sect-17 Twp-107 Range-022 S100FT OF N748FT OF E183FT - SE1/4 OF SW1/4	1216 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1216 8TH ST SE	WASECA, MN 56093
22	THOMAS C & HELEN A REINSBACH	17.017.1600	Sect-17 Twp-107 Range-022 S75FT OF N823FT OF E183FT - SE1/4 OF SW1/4	1220 8TH ST SE	RESIDENTIAL	90.00	0.00	0.00	90.00	\$21.64	\$1,947.60	1220 8TH ST SE	WASECA, MN 56093
23	NICOLAS R & RACHEL M WOBSCHELL	17.017.1700	Sect-17 Twp-107 Range-022 S90FT OF N913FT OF E183FT -SE1/4 OF SW1/4	1224 8TH ST SE	RESIDENTIAL	75.00	0.00	0.00	75.00	\$21.64	\$1,623.00	1224 8TH ST SE	WASECA, MN 56093
24	KEITH S TRICKEY	17.607.0930	SOUTH VIEW ADDITION Lot-021 Block-005	1300 8TH ST SE	RESIDENTIAL	85.00	0.00	0.00	85.00	\$21.64	\$1,839.40	1300 8TH ST SE	WASECA, MN 56093
25	KEVIN J & VICKIE L LEE	17.607.0940	SOUTH VIEW ADDITION Lot-022 Block-005	1304 8TH ST SE	RESIDENTIAL	85.00	0.00	0.00	85.00	\$21.64	\$1,839.40	1304 8TH ST SE	WASECA, MN 56093
26	CRAIG A & KAREN L BRENDEN	17.607.0950	SOUTH VIEW ADDITION Lot-023 Block-005	1308 8TH ST SE	RESIDENTIAL	90.00	0.00	0.00	90.00	\$21.64	\$1,947.60	1308 8TH ST SE	WASECA, MN 56093
27	MIRANDA AXEN & RYAN SEAMAN	17.607.0960	SOUTH VIEW ADDITION Lot-024 Block-005	1312 8TH ST SE	RESIDENTIAL	85.00	0.00	0.00	85.00	\$21.64	\$1,839.40	1312 8TH ST SE	WASECA, MN 56093
28	DUSTYN FOGAL	17.607.0970	SOUTH VIEW ADDITION Lot-025 Block-005	1316 8TH ST SE	RESIDENTIAL	83.13	0.00	0.00	83.13	\$21.64	\$1,798.93	1316 8TH ST SE	WASECA, MN 56093
29	ARCHIE D & LOIS D JOHNSON TRUSTEES	17.020.1310	Sect-20 Twp-107 Range-022 1.19 AC 1.19 AC BEG AT NE COR ... PLAT #81-43	1400 8TH ST SE	RESIDENTIAL	284.07	0.00	0.00	284.07	\$21.64	\$6,147.27	1400 8TH ST SE	WASECA, MN 56093
30	BERNARD H MATEJCEK	17.017.2285	Sect-17 Twp-107 Range-022 W194FT S OF RR IN GOVT LOT 2	605 8TH ST SE	RESIDENTIAL	132.79	0.00	0.00	132.79	\$21.64	\$2,873.58	605 8TH ST SE	WASECA, MN 56093
31	BERNARD H MATEJCEK	12.017.0200	Sect-17 Twp-107 Range-022 N10 FT OF W194 FT OF NW1/4 OF ... W33 FT ST	NA	RESIDENTIAL	10.00	0.00	10.00	0.00	\$21.64	\$0.00	605 8TH ST SE	WASECA, MN 56093
32	WARREN D & SUSAN M ROUTH	17.017.2286	Sect-17 Twp-107 Range-022 BEG ON N & S 1/4 LINE OF SEC 17 ... EX .53AC	621 8TH ST SE	RESIDENTIAL	189.90	0.00	0.00	189.90	\$21.64	\$4,109.44	621 8TH ST SE	WASECA, MN 56093
33	WARREN D & SUSAN M ROUTH	17.017.2287	Sect-17 Twp-107 Range-022 5.00 AC BEG AT A PT 12.535 ... TO PT OF BEG	NA	RESIDENTIAL	330.00	0.00	0.00	330.00	\$21.64	\$7,141.20	621 8TH ST SE	WASECA, MN 56093
34	AARON L & AMBER M CASTERTON	17.612.0100	SCHAUMKESSEL'S ADDITION Lot-001 Block-001	801 9TH AVE SE	RESIDENTIAL	122.12	125.00	40.00	82.12	\$21.64	\$1,777.08	801 9TH AVE SE	WASECA, MN 56093
35	JAMES JOHN PRIEBE	17.612.0170	SCHAUMKESSEL'S ADDITION LOTS 1 & 2 BLK 2	800 9TH AVE SE	RESIDENTIAL	186.00	150.00	60.00	126.00	\$21.64	\$2,726.64	800 9TH AVE SE	WASECA, MN 56093
36	JINFENG CHEN & QING MEI	17.612.0190	SCHAUMKESSEL'S ADDITION Lot-003 Block-002	911 8TH ST SE	RESIDENTIAL	119.88	0.00	0.00	119.88	\$21.64	\$2,594.20	911 8TH ST SE	WASECA, MN 56093
37	ODEAN V & ANDREA L JOHNSON	17.612.0200	SCHAUMKESSEL'S ADDITION Lot-004 Block-002	1001 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1001 8TH ST SE	WASECA, MN 56093
38	JOHN R & CATHRYN A SHIFFLETT	17.612.0210	SCHAUMKESSEL'S ADDITION Lot-005 Block-002	1005 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1005 8TH ST SE	WASECA, MN 56093
39	MATTHEW C & JESSICA M KLINGER	17.612.0220	SCHAUMKESSEL'S ADDITION Lot-006 Block-002	1009 8TH ST SE	RESIDENTIAL	100.00	125.00	40.00	60.00	\$21.64	\$1,298.40	1009 8TH ST SE	WASECA, MN 56093
40	CHAD A & DEENA B SCHLUETER	17.612.0230	SCHAUMKESSEL'S ADDITION Lot-001 Block-003	1101 8TH ST SE	RESIDENTIAL	107.96	125.00	40.00	67.96	\$21.64	\$1,470.65	1101 8TH ST SE	WASECA, MN 56093
41	BILLY J EWEST	17.612.0240	SCHAUMKESSEL'S ADDITION Lot-002 Block-003	1105 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1105 8TH ST SE	WASECA, MN 56093
42	STEPHEN M & JEAN M ANDERSON	17.612.0250	SCHAUMKESSEL'S ADDITION Lot-003 Block-003	1109 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	PO BOX 211	WASECA, MN 56093
43	KIM M RUSSELL	17.612.0260	SCHAUMKESSEL'S ADDITION Lot-004 Block-003	1201 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1201 8TH ST SE	WASECA, MN 56093
44	DANE & MEGAN ANDERSON	17.612.0270	SCHAUMKESSEL'S ADDITION Lot-005 Block-003	1205 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1205 8TH ST SE	WASECA, MN 56093
45	SHELLY A BAARDSON	17.612.0280	SCHAUMKESSEL'S ADDITION Lot-006 Block-003	1209 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1209 8TH ST SE	WASECA, MN 56093
46	JAY & ROBIN DULAS	17.017.0820	.53 AC .53AC N 100 FT OF S 700 FT OF W 233 FT OF SW1/4 OF SE1/4	1215 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1215 8TH ST SE	WASECA, MN 56093
47	GRACE BAPTIST CHURCH OF WASECA	17.017.1000	Sect-17 Twp-107 Range-022 1.07 AC 1.07 AC N200FT OF ... & PARSONAGE	1221 8TH ST SE	TAX EXEMPT	200.00	0.00	0.00	200.00	\$37.10	\$7,420.00	1221 8TH ST SE	WASECA, MN 56093
48	DAVID J & MISTY M SWATKOWSKI	17.017.2300	Sect-17 Twp-107 Range-022 .535 AC N100FT OF S400FT OF ... OF SE1/4	1301 8TH ST SE	RESIDENTIAL	100.00	0.00	0.00	100.00	\$21.64	\$2,164.00	1301 8TH ST SE	WASECA, MN 56093
49	CHARLES L & ERICA K AYRES	17.017.2410	Sect-17 Twp-107 Range-022 BEG 190FT N OF SW COR OF ... TO PT OF BEG	1305 8TH ST SE	RESIDENTIAL	110.00	0.00	0.00	110.00	\$21.64	\$2,380.40	1305 8TH ST SE	WASECA, MN 56093
50	JAY JELLUM	17.017.2400	Sect-17 Twp-107 Range-022 BEG 100FT N OF SW COR OF SE1/4 ... PT OF BEG	NA	COMMERCIAL	90.00	0.00	0.00	90.00	\$37.10	\$3,339.00	1308 ROSE CT	WASECA, MN 56093
51	JAY JELLUM	17.017.2500	Sect-17 Twp-107 Range-022 S100FT OF W233FT OF SW1/4 OF SE1/4	1317 8TH ST SE	COMMERCIAL	100.00	0.00	0.00	100.00	\$37.10	\$3,710.00	1308 ROSE CT	WASECA, MN 56093
52	DEAN R & BOBBI J PETERSON	17.020.3220	Sect-20 Twp-107 Range-022 .74 AC .74 AC BLDG SITE APPROX ... & #81-45	1401 8TH ST SE	RESIDENTIAL	281.22	206.73	69.44	211.78	\$21.64	\$4,582.92	1401 8TH ST SE	WASECA, MN 56093

TOTAL FRONT FOOTAGE 5787.53
TOTAL CREDITS 720.26
TOTAL ASSESSED FOOTAGE 5067.27

ASSESSMENT RATES (Per Frontage Foot):	
Residential/Duplex/City:	\$21.64
Multiple Dwelling:	\$32.98
Commercial/Industrial/Tax Exempt:	\$37.10

TOTAL ASSESSMENTS (REHABILITATION): \$116,602.64
TOTAL ASSESSMENTS (TOTAL PROJECT): \$240,025.44

Title:	PUBLIC HEARING FOR MS4 PERMIT RELATED REVISIONS TO THE CITY CODE		
Meeting Date:	October 18, 2022	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Ordinance 1104
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Hold a Public Hearing on MS4 Permit related City Code revisions and make a motion to adopt Ordinance 1104.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: At the September 20, 2022, City Council meeting, staff presented proposed City Code revisions related to the City’s new MS4 Permit requirements. The proposed code revisions are located in Chapter 151 (Subdivisions) and Chapter 154 (Zoning) and are attached as Ordinance 1104. During review of those sections of code, errors were also corrected, and a few standards were updated.

A brief synopsis of the code changes is provided below:

151.052 Grading & Drainage Plans: Revised to provide clarity and update City standards (1-foot contours instead of 2-foot, maximum driveway slope increased from 10% to 12%).

151.053 Soil Erosion & Sediment Control: Corrected a code reference error.

154.153 Bulk Storage of Liquid or Grain: Added an MS4 Permit required section on salt storage requirements.

154.156 Erosion Control & Stormwater Management: Revised for clarity and to comply with MS4 Permit requirements. Stormwater pollution prevention plans and stormwater management plans are to be required when MS4 Permit thresholds are met (1 acre) as opposed to the current code threshold of 500 square feet.

154.178 Site Plan Review & Approval: Revised to correct errors, provide clarity, and update City standards (1-foot contours instead of 2-foot).

At their meeting on October 11, 2022, the Planning and Zoning Commission held a public hearing on these proposed code revisions. After receiving no public comments, the Commission recommended approval of the code revisions by a vote of 4 to 0.

A public hearing before City Council is also required before code revisions can be accepted and adopted.

BUDGET IMPACT: Costs associated with revising the City Code.

RECOMMENDATION: Staff recommends the City Council hold a public hearing on the proposed MS4 Permit related code revisions and make a motion to adopt Ordinance 1104.

ORDINANCE NO. 1104

**AN ORDINANCE AMENDING CHAPTER 151 – SUBDIVISIONS AND CHAPTER 154 – ZONING
OF THE CITY CODE OF THE CITY OF WASECA, MINNESOTA**

The City Council of the City of Waseca, Minnesota does hereby ordain (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted; sections which are only proposed to be re-numbered are only set forth below as to their number and title):

Section 1. Waseca Code Section 151.052 is hereby amended as follows:

§ 151.052 GRADING AND DRAINAGE PLANS.

Grading and drainage plans, to the same scale as the preliminary plat map, shall be submitted for each plat, providing the following information to the standards set forth:

(A) Existing and proposed contour lines.

(1) Existing contours shall be shown at vertical intervals of two one footfeet. Elevations shall be referenced to the national geodeticNorth American vVertical dDatum (NAVD 88)(NGVD 1929).

(B) Lot and block layout.

(1) Lot dimensions to the nearest hundredth of a foot;

(5) House pads layouts, showing hold downfinished floor elevations and finished garage floor elevations;

(D) Street layout.

(4) Cul-de-sac frontages along property curb-tlines with spot elevations.

(H) Grading plan.

(3) Lowest opening elevation: two feet above the 100-year flood elevation of adjacent storm sewer ponds. If the 100-year flood elevation is not available, the flood~~Flooding~~ elevations shall be one foot above the ordinary high water level of any standing water if determined. If sufficient data on known high water levels is not available, the elevation of the line of permanent aquatic vegetation shall be used as the estimated ordinary high water level-standing water elevation.

(J) Driveway slopes. Maximum slope: ~~1012~~% from the back of curb~~top of curb~~ to the garage floor, as measured at the centerline of the driveway.

(M) Elevations and boundaries of lakes, wetlands and ponds. Each grading and drainage plan shall show the following:

(1) Ordinary high water level contours of all lakes, streams, wetlands, watercourses, marshes, and surface water features required in M.S. § 505.02 (1), as it may be amended from time to time, obtained from United States Geological Survey quadrangle topographic maps or more accurate sources; provided that any alternate source must include information similar to that provided by said United States Geological Survery quadrangle topographic maps;

Section 2. Waseca Code Section 151.053 is hereby amended as follows:

§ 151.053 SOIL EROSION AND SEDIMENT CONTROL.

The standards related to soil erosion and sediment control contained in § 154.~~156~~¹⁵³ shall apply to all proposed subdivisions.

Section 3. Waseca Code Section 154.153 is hereby amended as follows:

§ 154.153 BULK STORAGE OF SALT, LIQUID OR GRAIN.

(A) Above ground or below ground storage tanks, bins, elevators and the like shall be regulated ~~in accordance with~~ and comply with all applicable city, state and federal regulations, including the applicable building codes, State Fire Code and regulations of the Minnesota Pollution Control Agency. All necessary federal, state and local permits and approvals shall be obtained and maintained.

(E) Salt storage at commercial, institutional, and non-NPDES permitted industrial facilities shall be regulated in accordance with the city's current MS4 Permit. Designated salt storage sites must be covered or indoors, located on an impervious surface, and implement practices such as sweeping, diversions, or containment to reduce exposure when transferring material.

Section 4. Waseca Code Section 154.156 is hereby amended as follows:

§ 154.156 EROSION CONTROL AND STORMWATER MANAGEMENT.

(B) *General requirements.*

(1) *City Engineer approval required before disturbance.* No land shall be disturbed until the site plan, stormwater pollution prevention plan, erosion and sediment control and stormwater management plan are approved by the City Engineer and conforms to the standards set forth herein.

(2) Stormwater pollution prevention plan~~Erosion and sedimentation control~~.

(a) ~~Every applicant for a building permit or subdivision approval to disturb 500 square feet of land or 200 square feet for a building~~ All parties responsible for construction site activities encompassing one acre of land or more, including those less than one acre that are part of a larger common plan of development or sale, must adhere to the soil erosion and sedimentation control standards and specifications ~~in strict conformance to the provisions~~ of this ~~chapter~~section, the city's current MS4 Permit, and the city's engineering design standards for stormwater management.

(3) *Stormwater management plan.*

(a) ~~Every applicant for a building permit or subdivision approval, or a building~~ All parties responsible for a project that ~~either increases~~ creates and reconstructs a combined total of one acre or more of impervious surfaces ~~by greater than one acre or redevelops one acre or greater of impervious surface,~~ must adhere to the stormwater management standards and specifications ~~in strict conformance with the provisions~~ of this chapter, the city's current MS4 Permit, and the city's engineering design standards.

(C) *Master documents.*

(1) The design of all post-construction stormwater BMPs shall meet the requirements outlined in the [city's current MS4 Permit](#), the city's engineering design standards [for stormwater management](#), and the [site's corresponding](#) NPDES construction general permits.

(2) The following documents are incorporated into this section by reference:

(a) The ~~Small Municipal Separate Storm Sewer Systems General Permit (MS4 permit), National Pollutant Discharge Elimination System Permit, MN R100001 (NPDES construction general permit)~~ issued ~~to the city~~ by the Minnesota Pollution Control Agency, ~~August 1, 2013, as amended~~. The [current and active version of this NPDES general construction permit, as amended](#), is incorporated into this chapter by reference.

(b) The city's engineering design standards [for stormwater management](#). The standards shall serve as the official guide for stormwater principles, methods, and practices for proposed development activities. The city's [current](#) engineering design standards [for stormwater management, as amended](#), are hereby incorporated into this chapter by reference.

(E) *Inspection of stormwater facility.*

(4) The City Engineer or designated representative shall [have the right to](#) inspect all stormwater management facilities during construction, ~~during the first year of operation~~, and at [any time least once every five years](#) thereafter. ~~The inspection records will be kept on file at the public works department for a period of six years.~~ It shall be the responsibility of the [developer or property owner applicant](#) to obtain any necessary easements or other property interests to allow access to the stormwater management facilities for inspection and maintenance purposes.

(F) *Records of installation, inspections, and maintenance activities.* The responsible party shall make records of the installation, [inspections](#), and ~~of~~ all maintenance and repairs of the stormwater [management and](#) treatment practices, and shall retain the records for at least three [\(3\)](#) years. These records shall be made available to the city [annually](#), during inspection of the stormwater ~~treatment practices~~ and at other reasonable times upon request.

(G) *Failure to [provide inspection records or maintain practices](#).* If a responsible party fails or refuses to [provide inspection records or](#) meet the requirements of the maintenance agreement, the city, after reasonable notice, may [conduct an inspection or](#) correct a violation of the design standards or maintenance needs by performing all necessary work to place the stormwater ~~treatment practices~~ in proper working condition. In the event that the stormwater ~~treatment~~ practice becomes a danger to public safety or public health, the city shall notify the responsible party in writing. Upon receipt of that notice, the responsible party shall have thirty [\(30\)](#) days to perform maintenance and repair of the facility in an approved manner. After proper notice, the city may specially assess the owner(s) of ~~the~~ stormwater ~~treatment practices~~ for the costs of [conducting an inspection, maintenance and](#) repair work, and any [applicable](#) penalties, and ~~the those costs of the work~~ shall be assessed against the property and collected along with ordinary taxes by the county.

(H) *Enforcement.* The City Engineer is authorized to cause the provisions of this chapter to be properly enforced through the proper legal channels.

(1) *Notice of violation.* When the city determines that an activity is not being carried out in accordance with the requirements of this chapter, it shall issue a written notice of violation to the owner of the property. The notice of violation shall contain:

(a) The name and address of the owner [\(s\) and applicant](#);

(f) A statement that the determination of violation may be appealed to the [eCity Manager for a final determination](#) by filing a written notice of appeal within 15 days of ~~receiving services the~~ notice of violation.

Section 5. Waseca Code Section 154.178 is hereby amended as follows:

§ 154.178 SITE PLAN REVIEW AND APPROVAL.

(A) Purpose and scope. The City Council declares it necessary and appropriate to require site plan approval of certain types of development to preserve and promote attractive, well-planned, stable urban conditions. Site plan approval must be obtained before a building permit is issued [or land disturbance activities begin](#) in order to ensure the following:

(C) Review authority.

(1) The Community Development [and Engineering](#) Departments ~~is~~are authorized to review and approve, approve with conditions, or deny site plan reviews in accordance with the procedures and standards of this section. At the discretion of the ~~City Engineer~~[Community Development Director](#), ~~other city departments~~[the Development Review Committee](#) may provide advice on site plan reviews. All findings and decisions shall be final, subject to appeal to the City Council.

(D) Submittal requirements. Site plan reviews are exempt from having to pay an application fee. However, the following items are required unless exempted by the ~~City Engineer~~[Community Development Director](#). All documents shall be drawn to scale by a registered land surveyor, engineer, architect or other qualified professional. Three large-size paper sets, ~~one 11" x 17" paper set~~ and one digital PDF set are required.

(1) General site description.

(c) The present and proposed topography of the site and adjacent areas within 50 feet by contour lines at ~~an~~ intervals of not more than ~~one foot~~[two feet](#), and by use of directional arrows, the proposed flow of storm water runoff from the site.

(f) Other information necessary for the review of the application as may be requested by the [City Engineer](#) ~~Community Development Director~~ such as a traffic impact study.

(E) Conditions of approval.

(1) These conditions must exist for the approval of a site plan review:

(d) The site plan minimizes any adverse effects ~~on~~[f](#) property in the immediate vicinity and minimizes congestion of the public streets.

(2) The Community Development [and Engineering](#) Departments may impose conditions on any proposed site plan and require such guarantees as it deems necessary for the protection of the public interest and to ensure compliance with the standards and purposes of this chapter, the applicable policies of the land use plan, and any special land use plans adopted by the City Council.

(F) Modifications to an approved site plan.

(1) Requested amendments to a site plan may be approved or denied by the Community Development [and Engineering](#) Departments unless they involve one of the following; otherwise, they

shall be reviewed as a new site plan. At the discretion of the [City Engineer](#)~~Community Development Director~~, ~~other city departments~~[the Development Review Committee](#) may be involved in this review.

(c) Approved landscaping or open space is to be substantially modified in the opinion of the Community Development [or Engineering](#) Department;

(2) If, in the opinion of the Community Development [and Engineering](#) Departments, a proposed change will substantially affect the terms of the original approval or would result in significant adverse impacts on the surrounding properties or the city at large, then a re-submittal of a new development plan may be required pursuant to the provisions of this section.

(G) Time limit. Unless a written extension request is submitted [and](#) approved by the Community Development [and Engineering](#) Departments, an approved site plan shall expire upon either:

(1) A new site plan for the property is submitted to and approved by the Community Development [and Engineering](#) Departments; or

(H) Inspection and enforcement. Prior to issuance of a certificate of occupancy for any use not exempted above, the Community Development [and Engineering](#) Departments shall conduct an inspection to determine compliance with the conditions set forth on the approved site plan for the project. A temporary certificate of occupancy may be issued without completion of all elements on the site plan, provided written assurance is given that all improvements will be completed when feasible.

(I) Relationship to other applications. Except in those instances specified in division (G)(2) of this section, site plan approval is required prior to [any land disturbance activities](#), issuance of a building permit for any proposed construction or issuance of a certificate of occupancy for any proposed use. When a site plan is required in support of a request for conditional use permit or variance approval, such plan shall also be subject to the requirements established within this chapter.

(J) Appeal. The applicant for a site plan review may appeal the decision of the Community Development [and Engineering](#) Departments to the City Council.

Title:	Resolution No. 22-52 – Adopt Miscellaneous Assessment Roll for City Services and Fees		
Meeting Date:	October 18, 2022	Agenda Item Number:	7C
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 22-52 Misc. Assessment Roll #22-99
Originating Department:	Finance	Presented By:	Finance Director
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Adopt Resolution No. 22-52 – Adopt Miscellaneous Assessment Roll for City Services and Fees		
How does this item pertain to Vision 2030 goals?	Good Governance		

BACKGROUND:

At the September 20, 2022 City Council meeting the City Council adopted Resolution 22-52 setting October 18, 2022 as the hearing date for miscellaneous special assessments. These assessments are for unpaid bills issued by the City to various property owners for services and fees. The notice of the hearing was published and parcel specific information along with a copy of the notice was sent to each property owner on roll #22-99 in accordance with requirements of Chapter 429 of State Statute.

A copy of roll #22-99 is presented before you.

BUDGET IMPACT:

This will have no impact on the budget since these are amounts previously owed. However should the taxes become delinquent or uncollectible at that point the expected revenue will be unattainable.

RECOMMENDATION:

Staff recommends adoption of Resolution No. 22-52, a resolution adopting Special Assessment Roll #22-99 and authorizing transmittal of the roll to the County to be included on the parcel taxes for 2023.

RESOLUTION NO. 22-52

**A RESOLUTION OF THE WASECA CITY COUNCIL
ADOPTING MISCELLANEOUS ASSESSMENT ROLL #22-99
FOR CITY SERVICES AND FEES**

WHEREAS, the service/fees listed on the attached Roll #22-99 have been properly provided to the corresponding property in accordance with the Waseca City Charter and applicable State laws:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca:

1. Such proposed Assessment Roll #22-99, a copy of which is attached hereto and made a part thereof, is hereby accepted and shall constitute the special assessment against the lands named therein.
2. Prior to November 18, 2022, payments on such assessments can be made with no interest accrual to the Waseca City Finance Department.
3. After November 18, 2022, assessment balances remaining will be certified to the Waseca County Auditor-Treasurer's Office to be placed on property tax statements. The balance of the assessment may be paid after November 18, 2022 to the Waseca County Auditor-Treasurer's Office. These assessment balances will accrue interest at a rate of four percent (4%) per annum. First year interest is calculated for a 12-month period, January 2023 through December 2023. Payments shall be payable in equal annual installments extending over a period of one year.
4. The Finance Department shall forthwith transmit a certified duplicate of this assessment to the Waseca County Auditor-Treasurer to be extended on the property tax lists. Such assessments shall be collected and paid in the same manner as other municipal taxes.

Adopted this 18th day of October 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALLL
CITY CLERK

ROLL NO. 22-99

Miscellaneous Assessments for City Services/Fees

<u>DATE</u>	<u>PROPERTY OWNER-SERVICE/FEE</u>	<u>PROPERTY ADDRESS</u>	<u>PARCEL ID #</u>	<u>TOTAL</u>
7/13/2022 Invoice	USDA-Rural Development Mow/trim	421 13th Ave NW	17.479.0160	\$ 195.00
8/25/2021 Invoice	Rory Grundhoffer Fire Call	505 3rd Ave Se	17.276.0520	\$ 525.00
6/14/2020 Invoice	Jeffrey Kunz Mow/Trim	519 3rd Ave NW	17.276.0070	\$ 197.50
9/28/2021 Invoice	John Dockstader Mow/Trim	600 5th St SE	17.101.0210	\$ 872.50
10/15/2021 Invoice	Shawn Farrenkopf Mow/Trim, Remove Debries	204 12th Ave NW	17.479.0670	\$ 3,279.98
10/15/2021 Invoice	Jeffrey Frye Fire Call	705 4th St NE	17.376.0660	\$ 525.00
6/19/2018 Invoice	Maria Salinas Fire Call	812 3rd St NW	17.604.0400	\$ 475.00
TOTAL ROLL #22-99				<u>\$6,069.98</u>

Title:	SOUTHBOUND STOP SIGN AT THE INTERSECTION OF 11 TH AVE NE AND 6 TH ST NE		
Meeting Date:	October 18, 2022	Agenda Item Number:	7D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Location Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve the installation of a southbound stop sign at the intersection of 11 th Ave NE and 6 th St NE.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: In September 2022, City staff received a verbal request from a resident for a southbound stop sign at the intersection of 11th Avenue NE and 6th Street NE (see Attachment A). The reason stated for this request was general traffic and pedestrian safety.

This intersection is currently uncontrolled. Although no recent accidents have been reported, a southbound stop control is recommended by both the Engineering and Police Departments due to the presence of a couple driveways leading directly into the path of this intersection.

At their meeting on October 11, 2022, the Planning and Zoning Commission recommend approval of the installation of a southbound stop sign at the intersection of 11th Ave NE and 6th St NE by a vote of 4 to 0.

BUDGET IMPACT: Materials and City staff labor involving the installation of a stop sign would cost less than \$500.

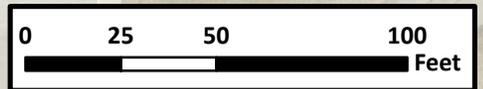
RECOMMENDATION: It is recommended that the City Council approve this request for a southbound stop sign at the intersection of 11th Ave NE and 6th St NE.

**PROPOSED STOP SIGN:
Southbound at the Intersection of 11th Ave NE & 6th St NE**

Proposed
Stop Sign

6th St NE

11th Ave NE



Title:	MPCA Memo of Understanding for PFAS Monitoring at the Wastewater Treatment Plant (WWTP)		
Meeting Date:	October 18, 2023	Agenda Item Number:	7E
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> DISCUSSION	Supporting Documents:	PFAS Talking Points MPCA Memo of Understanding (MOU)
Originating Department:	Sanitary Sewer Utility	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Good governance requires discussion to comply with MPCA (Minnesota Pollution Control Agency) mandates and requests		

BACKGROUND: PFAS (pronounced P-fas) are nearly 5,000 manmade chemicals used by industries to make life more practical, easier, or more convenient. Examples of products that have PFAS in them are fast food containers, non-stick-cookware, stain-resistant carpets, electronics, firefighting foams, and cosmetics. The problem with PFAS is that they leach out of products and become dissolved in water and are in the environment forever—new research is hopeful in learning how to break-down some PFAS. PFAS can be toxic, causing adverse health effects in humans, fish, and wildlife. PFAS can impact human immune systems, liver, and some are associated with higher risk of cancer. The attached “talking points on PFAS for wastewater facilities” provides general facts and wastewater facts, along with a number of web site links.

The MPCA, as the State agency that issues Waseca’s wastewater permit, focuses enforcement of environmental issues on treatment plants because all WWTPs must have permits to operate and discharge treated wastewater to rivers, streams, and lakes. Waseca’s discharge flows to the Minnesota River, then the Mississippi River and to the Gulf of Mexico.

According to the attached MOU, the MPCA is requesting cities throughout Minnesota to voluntarily cooperate with the MPCA in PFAS monitoring. The MOU authorizes cities to work with the MPCA to test wastewater to implement “response thresholds” which will “help prioritize source identification and reduction activities.”

Waseca’s “response threshold” will be based on Waseca wastewater PFAS test results, paid for by MPCA based on funding to date. The attached MOU explains three category responses, ranging from “no further sampling required at this time” to submitting a written PFAS Pollutant Management Plan (PFAS PMP).

Further, by January 1, 2023, Waseca must submit a PFAS Sampling Plan for MPCA approval as detailed in the attached MOU. There are also specific action items with associated deadlines which must be completed based on the “response threshold” to be established for Waseca.

A term and condition of the attached MOU is that “this is a voluntary agreement and can be nullified by either party at any time.” As always, MPCA reserves the right to “utilize MPCA authority under Minn.Stat. 115.03 to obtain and collect data and information as needed.”

An MPCA summary of the MOU process, also attached, is titled “Municipal Wastewater PFAS Monitoring and MOU Summary for local decision makers.”

BUDGET IMPACT: Budget impact will include operator staff project prioritization, program management, and monitoring expenses beyond those initially paid for by MPCA. Cities that sign and commit to the terms and conditions of the MOU will have a designated MPCA contractor complete on-site sampling for the first two sampling events. The cost of these two sampling and testing events will be covered by funding obtained by the MPCA. The MPCA has stated that they intend to ask the state legislature for funding to pay for the “final” (perhaps) two testing events, dependent on test results.

ALTERNATIVES CONSIDERED: City Council options include not signing the attached MOU or signing the attached MOU by November 15, 2022. If the City Council decides not to sign the MOU, the MPCA asks that a written letter be submitted declining the request to participate in the Municipal Wastewater PFAS monitoring Plan. The letter should include, but is not limited to, the reasons(s) why the city will not be participating. Should the Council decline to sign the MOU, the expectation is that the requirement would be written into our permit, based on MPCA’s Minnesota Statute authority.

The general advice of Attorney Daniel Marx, who represents Minnesota cities for environmental issues, is that *“The MOU is not perfect and collecting data for MPCA can easily lead to new and unanticipated regulatory requirements in the future, but in this case, allowing MPCA to pay a contractor to collect influent data, is better than MPCA mandating the City collect influent data in the NPDES permit, which they could clearly do. So, unless there is a really good city specific reason not to participate (there might be), It is probably the best option to sign the MOU and participate.”*

RECOMMENDATION: Staff’s recommendation is to sign the MPCA Memo of Understanding, pending Council discussion should there be specific reasons not to participate voluntarily at this time.

Talking points on PFAS for wastewater facilities

Minnesota Pollution Control Agency (MPCA) and other agencies are working to get more information about PFAS. Collectively, we developed Minnesota's PFAS Blueprint. Learn more at <https://www.pca.state.mn.us/waste/minnesotas-pfas-blueprint>. This document provides answers to key questions about PFAS that may be asked to wastewater treatment facilities, as well as about the monitoring work they will be undertaking.

Facilities: Pass along news media inquiries to: Mike Rafferty, MPCA Communications Manager, michael.rafferty@state.mn.us, 651-757-2662

General PFAS facts

Per and poly-fluorinated substances (PFAS) are manmade chemicals that are pervasive in the environment. Our collective goal is to prevent, manage and clean up PFAS.

- PFAS are a diverse family of synthetic chemicals that are used in many industries. These chemicals, which include perfluorooctanoic acid (PFOA) and perfluorooctane sulfonate (PFOS), are known to be used in a wide variety of consumer and industrial products, including cosmetics, fast food containers, firefighting foams, non-stick cookware, stain-resistant carpets and upholstered furniture, electronics, waterproof apparel and manufacturing aids.
- Many PFAS are toxic to people following low levels of ongoing exposure. They can impact our immune systems, our liver, and some are associated with higher risk of cancer.
 - Minnesota Department of Health (MDH): Studies have shown some effects such as changes in development, liver and thyroid function, immune response, and increased liver and kidney weight as well as cellular changes. Increased tumors and incidence of kidney cancer were also observed in certain animals exposed to PFOA.
- PFAS cannot break down in the environment easily, which makes them 'forever chemicals.' Once these chemicals enter our water cycle, it is very hard to get them out. Learn more at <https://www.pca.state.mn.us/waste/pfas-101>
- PFAS is a problem we cannot ignore. These environmentally persistent, widespread, manmade toxic chemicals have and continue to be found in our soil, air, and water.

PFAS is a national, and even global issue. The MPCA is participating in or tracking the results of several national PFAS monitoring activities:

- Risk assessment for PFOA and PFOS for biosolids land application with the EPA
- Biosolids and Pretreatment work groups for Region V and Great Lakes States (Illinois, Indiana, Michigan, Ohio, New York, Wisconsin)

Minnesota is studying PFAS, it's health effects and contamination.

- Activities include evaluating soil quality, wastewater discharge, air, and remediation efforts. Visit the MPCA website: <https://www.pca.state.mn.us/waste/what-minnesota-doing-about-pfas> or <https://www.pca.state.mn.us/waste/other-pfas-monitoring-and-research>
- Minnesota Department of Health develops and updates health-based guidance for drinking water.

Residents can stay informed by signing up to receive updates from MPCA about PFAS. Learn more at <https://www.pca.state.mn.us/waste/pfas-pollution>

Wastewater-specific PFAS facts

Reducing human health and ecological risks associated with PFAS discharges from wastewater facilities is a complex challenge.

- Wastewater treatment plants (WWTPs) are receivers of PFAS. They receive PFAS from other sources such as industry and commercial facilities. Although the main sources of PFAS entering a WWTP are generally the industrial sources, PFAS also enters the WWTPs from residences and the products we use on a daily basis.
- WWTPs remove the solids from wastewater and treat the discharged water, but they are not designed to remove PFAS compounds. While there are ways to update drinking water treatment facilities to remove PFAS from water, technology is expensive and energy intensive to install and maintain.

Phase 1 of the MPCA's wastewater specific monitoring plan is focused on source identification and source reduction of PFAS entering WWTPs. Measuring and monitoring PFAS is critical to providing a better understanding. We can't begin to address PFAS until we collect influent PFAS data.

- MPCA's [PFAS Blueprint](#) provides a PFAS strategy for the state of Minnesota. The MPCA's PFAS Monitoring Plan outlines monitoring guidelines which will be agreed upon with Permittees via a memorandum of understanding (MOU). Visit <https://www.pca.state.mn.us/waste/minnesotas-pfas-blueprint> and <https://www.pca.state.mn.us/waste/mpca-pfas-monitoring-plan>
 - The MOU is a way to officially document the activities requested by the MPCA and what each facility is agreeing to do.
- The monitoring data will be used to identify which facilities will need to initiate and/or further pursue source identification and reduction opportunities and support the future creation of effective policies around PFAS prevention, management, and clean up.
 - Understanding which Minnesota WWTPs may have industrially impacted biosolids and/or effluent will help direct where source reduction and source elimination work will be needed to reduce the potential for PFAS to be released to the environment.
 - The source reduction and source elimination work will also help produce the best quality of biosolids possible for land application, which has multiple benefits including returning valuable macro and micronutrients to the soil, conserving landfill space, helping to reclaim and provide organic matter and nutrients for mine reclamation, providing an economical way to manage biosolids, and providing an economical way for farmers to receive needed nutrients.
- The MPCA is also studying how PFAS, if present in biosolids, could migrate out of the biosolids and into crops and/or move through the soil profile.
 - This University of MN/MPCA fate and transport study involves six WWTPs and two compost facilities, specifically exploring biosolids, compost, and leachate land application.
- PFAS Water Quality Standards, limits, or thresholds in Minnesota may be established in the future as the MPCA continues to gather data which will allow for informed, risk-based decisions.
 - Future Water Quality Standards, limits, or thresholds may require changes to operations at landfills or WWTPs.
 - These standards will be very important for protecting human health and the environment. Any necessary changes likely will increase costs to residents and businesses for wastewater treatment and solid waste disposal.

Findings from Phase 1 of the monitoring plan will inform future phases. The MPCA anticipates that future phases of monitoring at WWTPs will likely include effluent and biosolids monitoring.

Memorandum of Understanding Between your Minnesota District or City and the Minnesota Pollution Control Agency for the Statewide Monitoring of Per- and Polyfluoroalkyl Substances (PFAS)

This Memorandum of Understanding is between your City and the Minnesota Pollution Control Agency (MPCA).

Whereas, PFAS is a known class of environmental contaminants with thousands of unique chemical structures which are persistent in the environment, bioaccumulative, and are in widespread use in industrial, commercial, and household applications;

Whereas, municipal wastewater treatment facilities are a receiver of PFAS and can be a conduit for the discharge of PFAS into the environment;

Whereas, municipal wastewater treatment facilities have regulatory authority over their significant industrial users and generally all users through National Pollutant Discharge Elimination Discharge (NPDES) permits issued to permittees in Minnesota;

Whereas, your permitted wastewater treatment facility has been identified as having at least one significant industrial user;

Whereas, significant industrial users may be a contributing source of PFAS to wastewater treatment facilities;

Whereas, to protect human health and the environment, the MPCA established goals to identify and reduce PFAS in the environment through implementation of its 2022 PFAS Monitoring Plan, that seeks to partner with all sources to reduce releases to the air, water, and land;

Whereas, funding has been appropriated by the Minnesota Legislature to develop tools to assist municipal wastewater treatment facilities in source identification and source reduction of PFAS. This appropriation is specific to these activities and will not be used for sample collection or sample analysis. A contract has been executed between Antea Group and the MPCA where PFAS Source Identification & Reduction tools will be developed. These tools will be available for use in conjunction with the development of PFAS pollutant management plans and;

Whereas, response thresholds will be developed based on data collected from the first two sampling events. The response thresholds will be statistically based, not risked based, to help prioritize source identification and reduction activities. All facilities will be assigned one of three priority categories which will include specific actions for the facilities to complete.

- A. Category one - No further sampling required at this time, unless state or federal funding is obtained. It is strongly encouraged that these facilities complete an inventory of industrial users who may be potential contributors of PFAS. If the MPCA obtains funding to collect and analyze PFAS we reserve the right to collect two additional samples at these facilities.
- B. Category two - Complete an inventory of potential industrial sources of PFAS and start a dialog with those potential sources to initiate source identification and reduction work. Develop, complete, and submit a PFAS Pollutant Management Plan (PFAS PMP) and complete and submit the final two sampling events.

- C. Category three - Complete an inventory of potential industrial sources of PFAS and start a dialog with those potential sources to initiate source identification and reduction work. Develop, complete, and submit a PFAS Pollutant Management Plan (PFAS PMP) and complete and submit the final two sampling events. Based on the industrial user inventory MPCA will work with you to identify further actions to verify PFAS discharges from these potential sources.

Whereas, the MPCA will continue to pursue funding to offset the cost of sample collection and sample analysis. If funding is obtained, an MPCA identified contractor will be used to coordinate and collect samples from designated influent monitoring locations at the wastewater treatment facilities identified in the MPCA PFAS monitoring plan. The collected influent samples will then be sent to an MPCA designated certified laboratory for analysis. Related costs associated with sample collection and analysis will be covered pursuant to the amount of funding obtained and any potential eligibility requirements. The results of the monitoring will be shared with both the monitored wastewater facilities and the MPCA. Data will be submitted via the EQUIS system.

Whereas, MPCA Municipal wastewater contacts for the PFAS Monitoring Plan are:

Jaramie Logelin, jaramie.logelin@state.mn.us, 218-302-6640 or

Sherry Bock, sheryl.bock@state.mn.us, 218-316-3882.

Therefore, Phase I of the 2022 PFAS Monitoring Plan includes a goal that all municipal wastewater treatment facilities, which have delegated pretreatment programs or have identified one or more significant industrial users, will:

- A. Participate in influent wastewater sampling; and
- B. Participate in the identification and understanding of sources of PFAS entering into your wastewater treatment facility; and
- C. If a category two, complete an inventory of potential industrial sources of PFAS and start a dialog with those potential sources to initiate source identification and reduction work. Develop, complete, and submit a PFAS Pollutant Management Plan (PFAS PMP) and complete and submit the final two sampling events; and
- D. If a category three, complete an inventory of potential industrial sources of PFAS and start a dialog with those potential sources to initiate source identification and reduction work. Develop, complete, and submit a PFAS Pollutant Management Plan (PFAS PMP) and complete and submit the final two sampling events. Based on the industrial user inventory, MPCA will work with you to identify further actions to verify PFAS discharges from these potential sources.

In furtherance of these goals, your District or City and MPCA agree to the following actions:

Wastewater Treatment Facility Actions

1. PFAS sampling plan.

- a. By January 1, 2023, develop and submit, for review and approval to the MPCA, a PFAS Sampling Plan specific to the District's or City's PFAS influent monitoring.
 - i. The PFAS Sampling Plan must follow MPCA's updated analytical fact sheet for Per- and Polyfluoroalkyl substances: [Guidance for Per- and Polyfluorinated Alkyl Substance: Analytical \(state.mn.us\)](#).

- ii. The PFAS Sampling Plan must include, but not be limited to, specific sample location, sample collection type, who will be collecting samples (Permittee or contractor), selected lab for analysis and sample analysis method the lab will be using including the reporting limit of each of the PFAS compounds. All samples should be unfiltered and collected at your facility's influent waste stream (WS) station. Each sample shall include at a minimum all PFAS compounds listed in Appendix A. Please note the reporting limits in Appendix A for the six bolded parameters. All other parameters have a goal of under 4 nanograms per liter (ng/L) but will be subject to change upon guidance revisions.
- iii. The PFAS Sampling Plan should be submitted electronically to both Jaramie Logelin and Sherry Bock to their noted emails.

2. Collect Influent Samples.

- a. Collect and submit to the lab round one influent sample by March 31, 2023, in accordance with the completed PFAS sampling plan. By June 30, 2023, submit the first round of influent monitoring data to the MPCA's EQulS database. The monitoring data may be submitted by the District or City or your accredited laboratory.
- b. Collect and submit to the lab round two influent sample by June 30, 2023.
- c. By August 31, 2023, submit the second round of influent monitoring data into MPCA's EQulS database. The monitoring data may be submitted by the District or City or your accredited lab.
- d. Collect and submit to the lab round three influent sample by June 30, 2024.
- e. By September 31, 2024, submit the third round of influent monitoring data to the MPCA's EQulS database. The monitoring data may be submitted by the District or City or your accredited laboratory.
- f. Collect and submit to the lab round four influent sample by September 31, 2024.
- g. By December 31, 2024, submit the results of the fourth round of influent sampling monitoring data into MPCA's EQulS database. The monitoring data may be submitted by the District or City or your accredited lab.

3. Inventory of potential PFAS sources.

- a. By August 31, 2023, start inventorying industrial users that may be potential PFAS contributors to your wastewater collection system
 - i. The initial inventory should identify all industrial users, including but not limited to, all significant industrial users, categorical industrial users, and nonsignificant industrial users based on the NAICS Codes identified in Appendix F of the MPCA's PFAS Monitoring Plan (starting on page 32).
- b. Complete the inventory of potential sources for use in your pollutant management plan by December 31, 2023. Maintain the inventory onsite.

4. PFAS Pollutant Management Plan.

- a. By September 15, 2023, start to develop a PFAS Pollutant Management Plan. The goal will be to identify any non-domestic wastewater sources of PFAS entering your facility and to promote source reduction activities for those sources.
- b. By March 15, 2024, submit the completed PFAS Pollutant Management Plan to the MPCA for review.

5. Implementation of PFAS Pollutant Management Plan.

- a. By 30 days after the submittal of the PFAS Pollutant Management Plan, provide continuing education and information to industrial users and the community on reducing PFAS. Implement the PFAS Pollutant Management Plan and begin implementing follow-up PFAS reduction actions based on MPCA developed response thresholds as identified in MPCA Responsibilities item #5.

6. Continual

- a. Operating and maintaining your wastewater treatment systems to optimize PFAS reduction activities.

MPCA Responsibilities

1. By November 1, 2022, establish monitoring and sampling criteria, and a process to capture the data in MPCA's EQulS database.
2. By November 1, 2022, finalize and distribute a final sampling and analysis guide to be used by all facilities.
3. Develop and, when available, distribute a Legislative PFAS Source Identification & Reduction Tool Kit to all applicable permittees.
4. By September 15, 2023, or within 15 days of substantial submittal of round 1 and 2 monitoring data, develop and communicate response thresholds based on the first two sample results.
5. Continue to pursue funding to help cover costs of sample collection and sample analysis. If funding is obtained, it will be dispersed pursuant to any eligibility requirements.

Joint District or City/MPCA Responsibilities

1. Collaborate on efforts to work with suppliers, manufacturers, educational institutions, and other interested parties to reduce the use of PFAS in products and procedures where pragmatic alternatives exist.
2. Collaborate to develop communication strategies for the public to understand the data and information gained from this joint effort to manage PFAS.

Terms and Conditions

This is a voluntary agreement and can be nullified by either party at any time.

This agreement does not amend, nor shall it be construed as part of the National Pollutant Discharge Elimination System (NPDES) permit for your wastewater treatment facility, however the MPCA expects compliance with provisions within this agreement and reserves the right to utilize MPCA authority under Minn. Stat. § 115.03 to obtain and collect data and information as needed.

This agreement will expire upon the completion of collection and submittal of the final requested sampling data.

Authorized Representatives

The District's or City's Authorized Representative for purposes of administration of the Memorandum of Understanding is:

Waseca Wastewater Treatment Plant

By: _____

Roy Srp

Name: _____

Title: _____

Date: _____

The MPCA's Authorized Representative for purposes of administration of this Memorandum of Understanding is:

**STATE OF MINNESOTA
POLLUTION CONTROL AGENCY**

By: *Katrina Kessler*

Katrina Kessler, P.E.
Commissioner

Date: October 5, 2022

Appendix A

Minimum list of requested PFAS Compounds

Compound (Acronym) (Source of Compound list and Reporting Limit (RL) goals* found here)*Subject to change upon guidance revision	Aqueous Reporting Limit (RL) Goals (ng/L)	CAS Number
Perfluorobutanoate (PFBA)	under 6	375-22-4
Perfluoropentanoate (PFPeA)		2706-90-3
Perfluorohexanoate (PFHxA)	under 4	307-24-4
Perfluoroheptanoate (PFHpA)		375-85-9
Perfluorooctanoate (PFOA)	under 4	335-67-1
Perfluorononanoate (PFNA)		375-95-1
Perfluorodecanoate (PFDA)		335-76-2
Perfluoroundecanoate (PFUnA)		2058-94-8
Perfluorododecanoate (PFDoA)		307-55-1
Perfluorotridecanoic Acid (PFTTrDA)		72629-94-8
Perfluorotetradecanoic acid (PFTeDA)		376-06-7
Perfluorobutanesulfonate (PFBS)	under 4	375-73-5
Perfluoropentanesulfonate (PFPeS)		2706-91-4
Perfluorohexanesulfonate (PFHxS)	under 4	355-46-4
Perfluoroheptanesulfonate (PFHpS)		375-92-8
Perfluorooctanesulfonate (PFOS)	under 4	1763-23-1
Perfluorononanesulfonate (PFNS)		474511-07-4
Perfluorodecanesulfonate (PFDS)		335-77-3
Perfluorododecanesulfonate (PFDoS)		79780-39-5
4:2 Fluorotelomer sulfonic acid (4:2 FTS)		757124-72-4
6:2 Fluorotelomer sulfonic acid (6:2 FTS)		27619-97-2
8:2 Fluorotelomer sulfonic acid (8:2 FTS)		39108-34-4
N-Methylperfluorooctanesulfonamidoacetic acid (N-MeFOSAA)		2355-31-9
N-Methylperfluorooctanesulfonamidoacetic acid (N-EtFOSAA)		2991-50-6
Perfluorooctane Sulfonamide (PFOSA)		754-91-6
N-Methyl perfluorooctane sulfonamide (N-MeFOSA)		31506-32-8

Compound (Acronym) (Source of Compound list and Reporting Limit (RL) goals* found here) *Subject to change upon guidance revision	Aqueous Reporting Limit (RL) Goals (ng/L)	CAS Number
N-Ethyl perfluorooctane sulfonamide (N-EtFOSA)		4151-50-2
N-Methyl perfluorooctane sulfonamidoethanol (N-MeFOSE)		24448-09-7
N-Ethyl perfluorooctane sulfonamidoethanol (N-EtFOSE)		1691-99-2
Hexafluoropropylene oxide dimer acid (HFPO-DA)		13252-13-6
3H-Perfluoro-3-[(3-methoxy-propoxy) propanoic acid] (ADONA)		919005-14-4
9-Chlorohexadecafluoro-3-oxane-1-sulfonic acid (9Cl-PF3ONS)		756426-58-1
11-chloroeicosafluoro-3-oxaundecane-1-sulfonic acid (11Cl-PF3OUdS)		763051-92-9

Municipal Wastewater PFAS Monitoring and MOU Summary for local decision makers:

- Per- and polyfluoroalkyl substances (PFAS) are a family of nearly 5,000 chemicals which have been widely used in industrial, commercial, and residential applications, are resistant to breakdown, and are found virtually everywhere in our environment.
- At concentrations which vary by specific chemical, PFAS can be toxic, causing adverse health effects in humans, fish, and wildlife.
- In February of 2021, the MPCA released a PFAS Blueprint for addressing PFAS statewide. This was followed by a PFAS Monitoring Plan (March 2022) which identifies how the MPCA will collect PFAS monitoring data from all major regulatory program areas.
- Wastewater treatment plants (WWTPs) are a receiver of PFAS and can be a conduit for the discharge of PFAS into the environment. PFAS can be present in wastewater which flows to WWTPs and is not treated by conventional treatment technologies. PFAS treatment at the wastewater treatment facility is not economically feasible at this point, so the MPCA is focusing on source identification and source reduction.
- In an effort to collaborate with the WWTPs the MPCA has asked that the monitoring be completed outside the City's wastewater permit, through the use of the MOU.
- The MPCA is requesting approximately 90 municipal WWTPs, which have identified significant industrial users, to participate in phase 1 of the PFAS Monitoring Plan. By signing a Memorandum of Understanding (MOU), these facilities agree to the following:
 1. Submit a PFAS Sampling Plan
 2. Collect four quarterly influent samples
 3. Inventory potential sources, develop a PFAS Pollutant Management Plan, and work with industrial users and other users to reduce PFAS in wastewater influent base on a defined response threshold.
- The MPCA has secured funding to cover the costs of sample collection and analysis for the first two influent samples for facilities who sign the MOU. The MPCA will continue to pursue funding in an effort to potentially cover some or all of the costs of collecting and analyzing the last two influent samples.
- The goal of this monitoring is to:
 1. Evaluate PFAS concentrations discharged to WWTPs,
 2. Identify sources of PFAS,
 3. Begin to make progress reducing PFAS discharged to WWTPs, and
 4. To inform future monitoring and regulatory decisions in future phases of the PFAS monitoring plan in an effort to reduce PFAS discharged to the environment.

Title:	Contamination Cleanup Grant Application		
Meeting Date:	October 18, 2022	Agenda Item Number:	7D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Draft Grant application Conflict of Interest forms Resolution 22-45
Originating Department:	Economic Development	Presented By:	City Manager
Approved By City Manager: <input type="checkbox"/>	Proposed Action: Motion to authorize Mayor and City Clerk to sign Contamination Cleanup grant application for 1340 State Street South (Old Corchran Building) and move to approve Resolution 22-45		
How does this item pertain to Vision 2030 goals?	Leveraging Economic Development Opportunities with Redevelopment of Real Property Assets		

BACKGROUND: In July of 2022, the Corchran Building was purchased through bankruptcy proceedings by Warehouse Storage, LLC for the purpose of housing the business GT Express, Inc. from the property. The building requires vapor mitigation in the existing building. Warehouse Storage, LLC is working with Landmark Environmental and the State of Minnesota Department of Pollution Control.

BUDGET IMPACT: None

This grant opportunity is for 70% of the clean up costs of the project. The remaining 30% of costs will be borne by Warehouse Storage, LLC. The City has no financial responsibility for the project. All costs of the cleanup are the responsibility of Warehouse Storage, LLC

ALTERNATIVES CONSIDERED:

None

RECOMMENDATION:

Staff recommends approval of the Resolution authorizing Contamination Cleanup Grant Application

RESOLUTION NO. 22-45

A RESOLUTION OF THE WASECA CITY COUNCIL APPROVING THE GRANT APPLICATION

BE IT RESOLVED that the **City of Waseca** has approved the Contamination Cleanup grant application submitted to be the Department of Employment and Economic Development (DEED) on or before **November 1, 2022**, by **City of Waseca** for the Warehouse Storage Site.

AND

BE IT FURTHER RESOLVED that **City of Waseca** (Applicant) act as the legal sponsor for project(s) contained in the Contamination Cleanup Grant Program to be submitted on or before **November 1, 2022**, and that **Mayor and City Manager** is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of **City of Waseca**.

BE IT FURTHER RESOLVED that **City of Waseca** has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that **City of Waseca** has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, **City of Waseca** may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that **City of Waseca** certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT FINALLY RESOLVED that the Mayor and the City Manager, are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of **City of Waseca** on **October 18, 2022**.

SIGNED:

WITNESSED:

R. D. SRP, Mayor

JULIA HALL, City Clerk

Contamination Cleanup Application Submittal Checklist

Logistics

- Two paper copies with all attachments
- One complete copy on two separate flash drives (no emailed versions are accepted)
- All the above submitted to DEED by 4:00 p.m. on May 1 or November 1

Application Form Content Highlights

- Legal Description of the Site
- Site History and Background
- Development Plan
- Cleanup and Construction Schedule
- State Swift Vendor Number and location code
- Completed Budget Spreadsheet Attachment and Construction Sources and Uses table

Application Attachments

- Resolution from Applicant Agency with appropriate signatures
MUST BE SUBMITTED AT TIME OF APPLICATION
- Resolution from municipality in which the site is located (if applicable)
- Response Action Plan (RAP)
- Response Action Plan approval(s)
- Additional environmental reports or documents
- Maps showing all the requirements in Question 4.
- Appraisal or Assessor's most current valuation notice (a value must be determined)
- Site photographs
- Contamination Cleanup Budget Spreadsheet Attachment
- Evidence of match costs and construction financing
- HUD 'Invitation to Apply' letter (if applicable)
- City council minutes or other documentation to indicate project has been through appropriate city approvals
- Third Party Commitment Letter and/or Developer Agreement
- Project Summary
- Conflict of Interest form signed by applicant

MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT

1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul, MN 55101-1351
Brownfields and Redevelopment Unit
651-259-7451 - Toll Free: 1-800-657-3858

INSTRUCTIONS

PURPOSE/BACKGROUND:

The Contamination Cleanup Grant program was established by the 1993 legislature and Minn. Stat. §§ 116J.551 - 116J.558 gives the Minnesota Department of Employment and Economic Development (DEED) authority to award grants to investigate and clean contaminated sites to allow for redevelopment. The purpose of the Contamination Cleanup Grant Program is to reduce the potential threat to public health and the environment, create new jobs, increase the tax base, and provide other public benefits by redeveloping polluted and unproductive sites.

APPLICATION DEADLINES:

Contamination Cleanup Grant Program operates on a semi-annual grant cycle. Deadlines for submitting applications are **May 1** and **November 1 by 4:00 p.m.** each year. If these days fall on a weekend, the deadline will be the following business day. **Four complete sets of application documents are required for each project: 2 paper copies and 2 on separate flash drives.** An applicant may apply for more than one project, but a separate application must be completed for each site.

NOTE: Emailed applications will not be accepted. Please fill out the entire application. All applications must be complete upon submission to qualify for a grant. This includes the fully signed required resolutions. Applications should be in a binder or bound with attachments clearly marked and tabbed.

GRANT ELIGIBLE COSTS:

The Contamination Cleanup Grant can pay up to 75% of the cost of cleaning contamination defined under the Minnesota Superfund law (Minn. Stat. § 115B.02), as well as petroleum contamination. Types of petroleum costs that may be eligible under this program are cleanup of rail yards, scrap yards, bulk oil storage facilities, and under and above-ground storage tanks that are not eligible for reimbursement under the Minnesota Petrofund (see Minn. Stat. § 115C.01). See the budget section of this application for examples of eligible and ineligible costs.

GRANT FUNDING AVAILABILITY:

The total legislative appropriation for this grant program is approximately \$15 million for the biennium. Since the program runs on a semi-annual grant cycle, the funds will be divided among the four cycles run during the biennium. Up to \$500,000 of this funding can be awarded per fiscal year for DEED's Investigation and RAP (Response Action Plan) Development Grants.

The legislature has designated that at least 35% of available funds be spent on remediating sites located outside of the 7-county metropolitan area unless sufficient applications are not received. This allows the grant program to assist with cleanup efforts statewide.

If this application is awarded, there is a mechanism for development authorities or municipalities to recover costs from a responsible party. See [Minn. Stat. § 116J.557](#) for further details.

ELIGIBLE GRANT APPLICANTS:

Eligible applicants for this program are statutory or home rule charter cities, economic development authorities, housing and redevelopment authorities, counties, or port authorities. While these are the eligible applicants, the site can be either privately or publicly owned.

GRANT ELIGIBLE QUALIFYING SITES:

A site must meet each of the following criteria to qualify for a Contamination Cleanup Grant:

1) A grant may not be given to a municipality in the Twin Cities Metropolitan Area unless it is participating in the Metropolitan Council Local Housing Incentives Program. For information on participating in the Local Housing Incentives Program, call Tara Beard, Manager, Livable Communities at the Metropolitan Council at 651-602-1051.

2) A site may not be scheduled for funding under the Federal Superfund Program (United States Code, title 42, section 9601 et seq.) or the Minnesota Environmental Response and Liability Act (Minn. Stat. §§ 115B.01 to 115B.24) under the current or next fiscal year.

3) A site must contain contaminants, pollutants or hazardous substances as referenced in Minn. Stat. § 115B.02 or petroleum that is not eligible for reimbursement from the Minnesota Petrofund. A site must also have a Minnesota Pollution Control Agency (MPCA) approved RAP. Asbestos abatement in buildings does not qualify under this grant program unless it is part of demolition necessary for RAP implementation.

4) Finally, to qualify for this grant program, it is expected that the site will be improved with buildings or other improvements within a reasonable period of time, and that these buildings or improvements will provide **a substantial increase in the property tax base** or will be used for an important publicly owned or tax exempt facility. The final development of polluted sites may include, for example, commercial, industrial, office or housing development.

REQUIRED APPRAISALS OR ASSESSMENTS FOR GRANTS:

1) Attach an appraisal completed by a qualified independent appraiser licensed under chapter 82B using accepted appraisal methodology which shows the current market value (pre-cleanup) of the property, separately taking into account the effect of the contaminants on the market value. This value should include both the value of the land and, if applicable, any buildings on the Site. Along with the appraisal, please include the projected value after cleanup and development.

2) Or, submit the assessed value of the property for the latest year, as determined by the local assessor, shown on the most recent valuation notice used under Minn. Stat. § 273.121. If a property is publicly owned, its value should still be assessed. Along with the assessed value, please include the projected value after cleanup and development.

REQUIRED CLEANUP BUDGET:

A detailed cleanup budget for and a Sources and Uses table for redeveloping the site must be submitted. While the redevelopment of the site is considered in the application and must be identified in the Schedule Sec. V, grant funds can only be used toward site remediation. The cleanup budget page of this application should include only eligible remediation costs, which are the statutorily defined as “cleanup costs” and “project costs.”

Budget estimates should be as accurate as possible. If additional work not anticipated in the current application is necessary, this is the responsibility of the applicant. A second application for these cost overruns may be submitted, but there is no guarantee of a second grant award. On the same note, the budget should not be inflated but rather should be based on careful investigation and planning.

Cleanup Costs: Includes the costs of developing and implementing a response action plan, but does not include implementation costs incurred before the award of a grant unless the application for the grant was submitted within 180 days after the response action plan was approved by the commissioner of the pollution control agency.

Project Costs: Includes the cleanup costs for the site (see above definition), and the cost of related site acquisition, demolition of existing improvements, and installation of public improvements if necessary, for the applicant to implement the response action plan.

Examples of eligible and ineligible costs include:

- Eligible Costs, if necessary, to implement the Response Action Plan (RAP)
 - Investigation – match only, and if not already funded under a DEED Investigation and RAP Development Grant or another grant source
 - Cleanup (Contaminated soil, ground water or vapor mitigation)
 - Public Acquisition (match only)
 - Environmental Consulting Fees
 - Demolition – see question 9 in the application

- Ineligible Costs
 - Project/Grant Administration
 - Costs of appraisals or other application costs
 - Development Costs
 - Asbestos Abatement in Buildings
 - Contingencies
 - Demolition necessary only for redevelopment purposes
 - Costs related to soils containing debris or geotechnically unstable soils

GRANT LOCAL MATCH REQUIREMENT:

It is required that the applicant or other local source pay for 25 percent of the project costs as a local match to obtain a cleanup grant. Of this local match, the applicant must pay an amount equal to 12 percent of the cleanup costs from the municipality’s general fund, a property tax levy or other unrestricted money available to the municipality. This 12 percent cannot include funds from other grant sources or Tax Increment Financing.

The rest of the local match may be paid with tax increments, regional, state, or federal money available for the redevelopment of brownfields or any other money available to the municipality.

GRANT AWARD CRITERIA:

Environmental contamination affects many communities throughout Minnesota; therefore, this program is competitive. The law allows DEED to make grants for sites that meet all the statutory requirements and for sites that provide the highest return in public benefits for the public costs incurred. DEED has cleanup grant rounds every six months. It is expected that projects are ready to begin grant activities as soon as grants funds are available. If there are one or more grant rounds before grant activities are scheduled to begin, DEED strongly recommends applying in a future grant round that is closer to commencement of the project. **Be advised that if awarded, the schedule provided will be incorporated into your future grant contract, so you should be as accurate and realistic as possible. Significant changes to this schedule may result in grant termination.**

To evaluate the applications for public benefits with respect to the costs incurred, the law specifies priorities which DEED must consider. The legislative priorities listed below have been assigned maximum point values to systematically award grants in each cycle. Please note, an application must receive a minimum of 50 points to be eligible for funding.

- 1) The potential increase in the property tax base of the local taxing jurisdictions relative to the fiscal needs of the jurisdictions, which will result from developments that will occur because of completion of the approved response actions. *Maximum = 15 points*

- 2) The social value to the community that will result from cleaning up and redeveloping the site. Social value includes the project’s time frame, the number of new jobs, the importance of the proposed public facilities and the removal of blight at the site, the readiness of the project, the development potential and the financial health of the project. *Maximum = 65 points*

- 3) MPCA review of the reduction or elimination of potential threat to human health and the environment due to cleaning that site. *Maximum = 25 points*

- 4) The likelihood that the site will be cleaned without use of government money in the reasonably foreseeable future by considering but not limited to the current market value of the site versus the cleanup cost. *Maximum = 25 points.*

- 5) The amount of cleanup costs for the site. *Maximum = 10 points*

- 6) The amount and level of the commitment of municipal or other local resources to pay for the cleanup costs. *Maximum = 5 points*

Please note that the DEED Review is a closed process. Reviewers may request clarification, but unanswered questions will not receive a score. Additional materials and required attachments will not be accepted after the application deadline without prior request or approval.

APPLICATION ATTACHMENTS

ATTACHMENT 1	Project Summary
ATTACHMENT 2	Assessed Value Documentation
ATTACHMENT 3	Property Maps and Photographs of Current Conditions
ATTACHMENT 4	Legal Description
ATTACHMENT 5	Environmental Reports (available under separate covers and flash drive)
ATTACHMENT 6	Cleanup Budget
ATTACHMENT 7	Invoices Requested as Match
ATTACHMENT 8	Evidence of Funding
ATTACHMENT 9	Tax Statement 2022
ATTACHMENT 10	Resolution



Brownfields and Redevelopment Unit
 1st National Bank Building 332 Minnesota Street, Suite E200 St. Paul, MN 55101-1351

Contamination Cleanup Grant Application

Applicant (Public Entity)*	City of Waseca	
Head of Applicant Agency (e.g., Mayor) <i>Name and Title</i>	Roy Srp, Mayor Lee Mattson, City Manager	
Address	508 South State Street	
City	Waseca	Zip Code: 56093
If the applicant is a city, what form of government?	<input checked="" type="checkbox"/> Home Rule	<input type="checkbox"/> Statutory City
Project Contact for the Public Entity	Tina Wilson	
Phone	(507) 835-9741	
Email	tinaw@ci.waseca.mn.us	
Address	508 South State Street	
City	Waseca	Zip Code: 56093
Project Manager for this project from the Public Entity, in the event of an award	Tina Wilson	
Phone	(507) 835-9741	
Email	tinaw@ci.waseca.mn.us	
Application Author	Dave Benoit (Warehouse Storage, LLC), Tina Wilson (City of Waseca), Caroline Elling (Landmark Environmental)	
Phone	952-295-9402 (Caroline)	
Email	celling@landmarkenv.com	

*If awarded, please note that the applicant is responsible for administering the grant and ensuring all grant terms and conditions are met.

PROJECT SUMMARY - Please attach a summary of the project. See Attachment 1.

I. SITE IDENTIFICATION AND HISTORY

SITE INFORMATION

1. Name of Site/Project: Warehouse Storage

Site Address: 1340 State Street South (the "Property")

City: Waseca Zip Code: 56093

Acreage of Site: 4.48 acres

Property Identification Number(s): 172130010, 172130020, 172270030

Minnesota Legislative District in which the site is located # 24 A # _____ B

Note: The Minnesota Legislature has a tool to look up legislative district numbers. You must have a precise address and know the zip code of the site. Go to: [Legislative Website](#)

2. A. Current property owner(s): Warehouse Storage, LLC

When was the property purchased? 7/8/2022

For what amount? \$785,000

From whom was the property purchased? Mary Jo A. Jensen-Carter, Trustee of Bankruptcy of Corchran, Inc.

B. Who will develop the site? Warehouse Storage, LLC

Will the developer/affiliate own the property at any time? Yes No

When was/will the property be purchased? See above.

For what amount? \$ See above.

C. Who will own the site after development? Warehouse Storage, LLC

When was/will the property be purchased? See above.

For what amount? \$ See above.

Warehouse Storage, LLC intends to sell the southeast corner of the Property and retain the remainder for their own use. The details of the sale have not yet been determined.

D. What is the relationship (if any) between the current owner, the developer and/or the future owner(s)?

The current owner will also act as developer. This entity (Warehouse Storage, LLC) will continue to own the Property after renovation and will operate their business, GT Express, Inc., from the Property.

SITE VALUATION: ASSESSMENT OR APPRAISAL

- 3. DEED requires an appraisal or current assed value as shown below. A current market value must be provided even for tax exempt properties without an assessed value.

Attach an appraisal completed by a qualified independent appraiser licensed under chapter 82B using accepted appraisal methodology which shows the current market value (pre-cleanup) of the property, separately taking into account the effect of the contaminants on the market value. This value should include both the value of the land and, if applicable, any buildings on the Site. Along with the appraisal, please include the projected value after cleanup and development.

Current Appraised Value	
Projected Value	

Or, attach documentation showing the assessed value of the property for the latest year, as determined by the local assessor, shown on the most recent valuation notice used under Minn. Stat. § 273.121. Along with the assessed value, please include the projected value after cleanup and development.

Assessor Valuation documentation is included as **Attachment 2.**

Current Assessed Value	\$1,458,200
Projected Value	\$1,458,200

MAPS AND SITE FEATURES

- 4. Attach an accurate and legible site and location map indicating the site showing locations of prominent and relevant site features such as buildings, retaining walls, etc. Maps must include site boundaries, a north arrow and bar scale, and show the following:

- Current condition of the site including labeled structures.
- Location(s) and depth of contamination. Depth of contamination is not shown because no response actions are proposed for soil
- Color-coded excavation depths.
- Specifically, where and for what activities DEED money will apply.
- Proposed development of the site including labeled structures. Development plans are not included because the existing building on the Property will be renovated

Attaching Site photographs is recommended. Site photographs and maps are included as **Attachment 3** and a legal description of the Property is included as **Attachment 4.** Maps include labeled structures and the proposed layout of the vapor mitigation system. No excavation depths are shown because no soil remediation is

currently planned. Response actions include vapor mitigation in the existing Property building, which will be renovated, not demolished or redeveloped. Maps depict the entire Property, as it was purchased by Warehouse Storage, LLC. Warehouse Storage, LLC intends to sell the southeast corner of the Property and retain the remainder.

HISTORY

- 5. Provide the timeline and history of the site. This includes, but is not limited to, former uses of the site, known and/or suspected causes of contamination, etc. Also describe the current condition of the site and include a description of existing structures and existing occupants of the site.

The Property was used as a metal fabrication, metal painting, and machining shop for over 60 years. The 4.48-acre Property supports an 81,426 ft² industrial building (main building) and three Quonset hut storage buildings (each are 4,752 ft² in size) that are located in the southeast portion of the Property. According to historical aerial photographs, farmland was developed in 1955 with three Quonset hut style buildings. It was occupied by Corchran, Inc., a metal fabrication company, from development until bankruptcy, in approximately 2020. Sometime between 1972 and 1984 the original buildings were replaced by the current structures, with a major addition occurring on the west end of the main building in 2002. The main building is a single-story, slab on-grade, concrete block structure containing former manufacturing areas and two lofted office areas. The unheated Quonset hut storage buildings consists of three interconnected, single-story, slab-on grade, steel and wood-framed, metal-sided structures.

CURRENT AND FUTURE SITE USE

- 6. Zoning/Land Use:
 - A. Current: Industrial Commercial Residential Mixed-use
 Other (Specify) [Click or tap here to enter text.](#)
 - B. After Cleanup: Industrial Commercial Residential Mixed-use
 Other (Specify) [Click or tap here to enter text.](#)

- 7. Current buildings on site:

	Number of buildings	How many are occupied?	If vacant, for how long?
Industrial	4 (one main building and three Quonset huts)	0	Since 2020
Commercial			
Residential			

- 8. Year building(s) was/were constructed: Between 1972 and 1984

9. Is demolition required for RAP implementation? Yes No

If yes, demolition must be addressed in the RAP and data showing soil contamination below buildings is required. N/A

II. CONTAMINATION

10. Is the site enrolled in an MPCA Program? Yes No

Program	Site I.D.	Project Manager	Contact Information
VIC	BF0002253	Joseph Reinders	joseph.reinders@state.mn.us 651-757-2422
PBP			
Other			

11. Current environmental consultant:

Consultant Company: Landmark Environmental, LLC

Consultant Name: Jerry Mullin

Consultant Contact Information: 952-295-9403, jmullin@landmarkenv.com

Please attach the Response Action Plan (RAP) including any amendments or addendums and MPCA approvals of the reports.

12. What contaminants have been identified at the site?

Volatile organic compounds (VOCs), specifically trichloroethylene (TCE) and tetrachloroethene (PCE), have been identified in sub-slab soil vapor at the Property at concentrations that exceed current regulatory action criteria for vapor mitigation (thirty-three times Commercial/Industrial Intrusion Screening Values [33X-C/I-ISVs]) as well as expedited criteria of 33X-C/I-ISVs for vapor mitigation. PCE and TCE were also identified in soil at several locations at concentrations that exceed regulatory criteria (Screening Soil Leaching Values [SLVs] and Commercial/Industrial Soil Reference Values [C/I-SRVs]). No other contaminants in soil exceeded regulatory criteria with the exception of arsenic, which exceeded the SLV and C/I-SRV in two locations. Environmental reports, including Phase II investigations and Response Action Plan, are included as **Attachment 5**.

13. What is the likely source of contamination?

The Property was historically used for metal fabrication, metal painting, and machining shop for over 60 years, and was listed as a Resource Conservation and Recovery Act (RCRA) hazardous waste generator with violations on record.

14. Has the site been identified as a state or federal Superfund site? Yes No

15. Summary of Contamination Information:

- A. Describe the occurrence of the contamination across the site and how it is addressed in the RAP. Describe the sampling protocol and how the extent and magnitude of documented releases was determined. Also describe excavation areas including depths, volumes, concentrations, and rationale.

A total of 22 soil vapor samples were collected at the Property during two investigations in 2022. Fifteen of the 22 samples exceeded current action criteria for vapor mitigation (33X-C/I-ISVs). Of those 15 exceedances, 10 also exceeded MPCA’s EXPEDITED action criteria of 33X-C/I-ISVs for mitigation. This indicates that impacts to soil vapor are ubiquitous across the Property. Because the Property owner intends to renovate and continue to use the existing building, an active vapor mitigation system will be installed into the existing Property building to protect on-site workers. In soil, nineteen samples were collected from various depths (1-17.5 feet below ground surface) and seven samples had exceedances of SLVs or C/I-SRVs. The majority of samples with exceedances were collected in shallow soils (1-4 feet below ground surface). Because the Property owner/developer does not have plans for redevelopment or earthwork, no response actions are currently proposed with respect to soil.

- B. Complete the following table for soil contamination (be sure to include areas of contamination that have been identified at the site but will not be treated or removed as part of the approved RAP):

General contaminant type (i.e., DRO, VOCs, metals, etc.)	Total volume of identified contaminated soil (cyds)	Total volume of identified contaminated soil to be remediated (cyds)	Remedy	RAP Cleanup Goal (i.e., residential SRVs, industrial SRVs, etc.)
N/A (no soil remediation planned)	N/A	N/A	N/A	N/A

- C. Complete the following table for groundwater contamination. If no or limited groundwater investigation has been conducted, indicate this. Also indicate if a groundwater investigation was conducted but no contamination was detected.

General contaminant type (i.e., DRO, VOCs, metals, etc.)	Affected aquifer (i.e., water table, deeper aquifers)	Approximate dimensions of contaminant plume on-site (Specify if the plume extends off-site)	Remedy
Investigation borings were advanced to 20 feet below ground and groundwater was not encountered. Groundwater will not	N/A	N/A	N/A

be encountered as part of future use of the Property)			
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- D. List all compounds comprising the identified release in soil and the corresponding average and maximum concentration for each compound. Also include petroleum in the table. If distinct areas of contamination are present at the site, please describe separately.

It is acceptable to provide an overview with estimated average and maximum concentrations if the amount of analytical data is overwhelming. For PAHs, provide individual compound concentrations or Benzo(a)pyrene equivalent concentrations for the carcinogenic PAH compounds.

Compound	Tier I SRV (residential)	Average Concentration	Maximum Concentration
Arsenic	5.8 mg/kg (SLV) 9 mg/kg (SRV)	4.7 mg/kg	11.0 mg/kg
PCE	0.042 mg/kg (SLV) 32 mg/kg (SRV)	0.273 mg/kg	0.273 mg/kg
TCE	0.0023 mg/kg (SLV) 2.7 (SRV)	6.41 mg/kg	23.5 mg/kg

- E. Do the same as in D. for groundwater.

Compound	HRL	Average Concentration	Maximum Concentration
N/A (Groundwater was not encountered above 20 feet during investigation; groundwater will not be encountered as part of future use of the Property)	N/A	N/A	N/A

- F. If groundwater at the site is contaminated, note the geologic makeup of the affected aquifer (sand/gravel, till, lacustrine clay, etc.), and the estimated average linear velocity (be sure to indicate how this number was determined).

Unknown

- G. Do the same as in E. for soil vapor.

Compound	ISV circle one: residential/commercial	33X ISV	Maximum Concentration
PCE	33 ug/m3	1,100 ug/m3	59,000 ug/m3
TCE	7.0 ug/m3	230 ug/m3	28,000 ug/m3

- H. Describe possible exposure scenarios posed by identified contamination at the site (i.e., ingestion or human contact with contaminated soil, consumption of contaminated groundwater, ecological impacts, etc.), and nearby receptors that could be affected by contaminants migrating from site (high value wetland/creeks/rivers, etc.).

Contaminated soil vapor below the slab of the building has the potential to migrate into the Property building and affect indoor air. Inhalation is the possible exposure scenario for employees working within the Property building. This exposure scenario will be mitigated by installation of an active vapor mitigation system into the Property building. Near surface chlorinated VOC impacts to soil will be managed by maintaining paved surfaces around the exterior portions of the building (where observed) and beneath the building.

III. COST ANALYSIS: INVESTIGATION, CLEANUP AND PROJECT COST BUDGET

- 16. Total cleanup costs as defined on Page iv: \$149,947
- 17. DEED request amount: \$111,220
(Up to 75% of the total cleanup cost is eligible)
- 18. Follow [this link](#) and choose the Forms tab to download the fillable Contamination Cleanup Budget Spreadsheet. This budget spreadsheet is a required component of the application. Cleanup costs are detailed in Attachment 6. Two spreadsheets are provided, the first is DEED’s format and the second is Landmark’s format, which shows how costs were derived from hours and billing rates. Attachment 7 includes invoices for environmental investigation costs that have been incurred and are requested as match. Incurred investigation costs account for the entire match because they exceed 25% of the total cleanup budget.
- 19. What is the breakdown of sources for the costs presented in the budget?

Source*	Restricted / Unrestricted	Amount	Status (committed, pending decision etc.)	Date
Warehouse Storage, LLC	Unrestricted	\$38,727	Costs have been incurred, invoiced, and paid ¹	2/8/2022 – 9/15/2022
DEED Cleanup Grant	Restricted	\$111,220	Requested in Fall 2022 Grant Round	12/1/2022
Total		\$149,947		

¹ Invoices are included as **Attachment 7**.

*12% of the cleanup costs must be paid with unrestricted funds, as defined on page iv. Please indicate which source(s) will contribute to the unrestricted match.

20. If requesting project costs, explain how these costs are necessary to remediate the contamination.

Project costs are not requested.

21. If any of the activities listed in the budget are partially or fully completed, how were those activities financed? If work has occurred, submit the invoices for which reimbursement will be requested.

Environmental investigation activities, including a Phase I Environmental Site Assessment, a Limited Phase II Investigation, a Supplemental Phase II Investigation, and preparing a Voluntary Response Action Plan, are complete and have been fully funded by Warehouse Storage, LLC. Warehouse Storage, LLC requests that these costs be considered their unrestricted match. Invoices are included as **Attachment 7**.

FINANCIAL INFORMATION

22. Is there a possibility that the site will be cleaned up without a DEED Cleanup grant? Yes No

Explain your answer to the question above. Warehouse Storage, LLC has already incurred nearly \$40,000 in environmental investigation costs. The cost of installing a vapor mitigation system and meeting MPCA requirements for reporting and verification was an unforeseen cost and presents a significant cost burden to Warehouse Storage, LLC. Based on the high vapor detections below the Property building (vapor exceeds MPCA's expedited criteria for mitigation), the building cannot be occupied until vapor mitigation is conducted, meaning the Property will remain vacant and not contributing to jobs or tax base until funding is available for vapor mitigation. Without a contribution of funding from DEED, the timeline for occupancy of the building will likely be delayed while Warehouse Storage, LLC seeks additional sources of funding. If additional sources of funding cannot be identified, the project may be delayed until spring/summer 2023, as it awaits funding from DEED in the spring 2023 grant round.

23. Is anyone with a past affiliation to the site contributing to the cleanup? Yes No

If yes, explain: N/A

If no, explain any efforts that have been made: The former owner and occupant of the Property declared bankruptcy and vacated the Property in 2020. They are not financially viable. Warehouse Storage, LLC has entered the MPCA's voluntary program and is agreeing to conduct cleanup response actions as a non-responsible party.

IV. DEVELOPMENT PLAN AFTER CLEANUP

24. Provide a detailed narrative of the proposed new development plan for the site. Include information such as the number and size of buildings, any known future tenants, etc.:

Warehouse Storage, LLC intends to renovate the main building on the Property to create 81,000 square feet of warehouse, manufacturing and office space. Renovation will include heating and electrical work, cutting openings in the building and installing overhead doors, creating a new approach to the building, installing drain receptors, installing a carbon monoxide detection system, installing a crane, and installing a vapor mitigation system. Intended use of the complex after remodeling is truck maintenance, warehousing of truck parts and possibly air conditioners. Warehouse Storage, LLC also has the option of renting out warehouse and office space. The project will convert a vacant and blighted Property and potential health hazard into a source of job creation and tax revenue for Minnesota. GT Express, Inc. (the end-user of the Property and the business affiliated with Warehouse Storage, LLC) is currently located in Illinois and this project will allow them to expand into Minnesota. A total of 11 Full Time Equivalent jobs will be created in the State. Warehouse Storage, LLC intends to sell the southeast corner of the Property (the Quonset huts) to the neighboring business, allowing for additional business expansion. The project is expected to spur development on surrounding properties and reduce levels of vapor contamination on surrounding properties, as discussed below.

25. Describe how redevelopment of this site will spur future development of adjacent sites by identifying nearby properties with redevelopment potential.

The Property is located in a portion of the City of Waseca with high redevelopment potential. The majority of the commercial and industrial structures in the immediate vicinity of the Property are older buildings and many buildings are small compared to lot size. There is a vacant site located directly to the north of the Property across State Street South. The area immediately surrounding the Property is zoned for industrial and retail business use, meaning future redevelopment in the area is likely to contribute to job creation and tax base. Detections of soil vapor contamination below the Property building were high (over expedited criteria) and impacts are unlikely to stop at the Property boundaries. Because solvents were detected in soil, and potentially groundwater on and beneath the Property, there is a high likelihood that the Property is the source area for vapor contamination. According to Landmark's professional experience, mitigating a building causes a direct decrease in concentrations of soil vapor contamination on adjacent and surrounding properties. Therefore, the proposed mitigation system is likely to reduce concentrations of soil vapor contamination on surrounding properties, and make these sites cheaper and easier to develop or redevelop. Additionally, Warehouse Storage, LLC intends to sell the portion of the Property that currently supports Quonset huts, which will provide redevelopment potential for another commercial or industrial business. Warehouse Storage, LLC also has the option to rent out a portion of the Property building to support and expand another commercial or industrial business.

26. Have all the required local/city approvals necessary for this project to proceed been obtained (planning commission, zoning, etc.)? Yes No

If not, what approvals remain and what is the timeline for obtaining these approvals? Include this information in the Project Schedule in Section V.

Warehouse Storage, LLC has had several discussions and meetings with the City of Waseca. Current zoning does allow the intended use. Warehouse Storage, LLC is currently working with the City Planning and Zoning Coordinator and the City engineer. A general contractor is selected and will be preparing for an architect review.

27. What will be the total cost of the final development project?

Total	\$1,509,947 (which includes environmental costs)
Public	\$111,220
Private	\$1,398,727

Construction sources and uses of funds for the project

Construction Activity	Cost	Source of Funds (List individually)	Date Funds Committed
Property Acquisition	\$785,000	Warehouse Storage, LLC	7/8/2022
Building Remodel	\$325,000	Warehouse Storage, LLC	7/8/2022
Carbon Monoxide Detection	\$100,000	Warehouse Storage, LLC	7/8/2022
Drain Receptors	\$80,000	Warehouse Storage, LLC	7/8/2022
Overhead Crane	\$70,000	Warehouse Storage, LLC	7/8/2022
Phase I Environmental Site Assessment (Unrestricted Match)	\$1,824	Warehouse Storage, LLC	2/8/2022
Limited Phase II Investigation (Unrestricted Match)	\$5,256	Warehouse Storage, LLC	3/22/2022
Supplemental Phase II, VRAP Preparation, Pre-Mitigation Diagnostic Testing (Unrestricted Match)	\$31,647	Warehouse Storage, LLC	9/1/2022
Soil Vapor Mitigation	\$111,220	DEED Cleanup Grant	12/1/2022
Total	\$1,509,947		

Construction Activity: May include building construction or other non-cleanup costs.

Commitment Date: If the construction financing is pending, list the expected closing date.

28. Is all the financing in place for the final development of the site? Yes No

If yes, attach any funding commitments.*

If not, what is the process and timeline to secure the funds and when is closing anticipated?

Closing occurred on July 8, 2022. Warehouse Storage, LLC owns the Property and is ready to start renovation activities, which will be fully funded by Warehouse Storage, LLC profits from the current operation. Warehouse Storage, LLC is waiting to secure the requested DEED funds for vapor mitigation; the rest of the construction funding is committed. A commitment letter from Warehouse Storage, LLC is included as **Attachment 8.**

*Attach any letters of interest, term sheet(s) from lenders or other funding sources. In addition, include this information in the Project Schedule in Section V.

29. Is a HUD application being submitted? Yes No

If yes, have you received an "Invitation to Apply" from HUD?

Yes. Please attach letter.

No. Where are you in the HUD financing process? [Click or tap here to enter text.](#)

PROPERTY TAX INFORMATION

30. Current property taxes (as determined by the County or City Assessor) for the site: \$66,716 (however, the former owner of the Property declared bankruptcy in 2020).

Attach the most recent tax property statement for each parcel. A tax statement is included as **Attachment 9.**

31. Projected property taxes after final development: \$65,600 based on the value of the Property from the 2022 Assessment, but this estimate does not account for improvements to the building. After improvements, property taxes are likely to increase. Details from the County Assessor are included as **Attachment 9.**

How was this figure determined? This figure was supplied by Brock Nelson, Waseca County Assessor.

JOB CREATION

32. Project the number of new full time equivalent (FTE) jobs created after cleanup and final development of the site. These should include permanent jobs that did not exist in Minnesota prior to development and do not include temporary or construction jobs.

Total New Jobs: 11 FTEs

New Jobs Table

Position Title	Total # of Full-Time Jobs (FTE)	Total # of Part-Time Jobs	Part-time Hours Per Week	Expected Hiring Date
General Manager	1	0	0	Spring 2023
Facility Manager	1	0	0	Spring 2023
Janitor/Cleaning	1	0	0	Spring 2023
Secretary	1	0	0	Spring 2023
Bus & Truck Mechanic	3	0	0	Spring 2023
Heavy Vehicle Mechanic	3	0	0	Spring 2023
Tire Repairer	1	0	0	Spring 2023

JOB RETENTION

33. Project the number of retained FTE jobs after cleanup and final development of the site. These should include permanent jobs that existed either on-site or elsewhere in Minnesota prior to development.

Total Retained Jobs: 0 FTEs

Retained Jobs Table

Position Title	Total # of Full-Time Jobs (FTE)	Total # of Part-Time Jobs	Part-time Hours Per Week	Former Location of Retained Jobs
N/A the Property was vacant prior to purchase. The former occupant declared bankruptcy.				

HOUSING DATA

34. If the site will be redeveloped for residential use, provide the following data:

RENTAL:

Total number of units	
-----------------------	--

Monthly rental cost per unit	\$
Number of affordable units*	
Level of affordability	
Construction cost per unit	\$

OWNER OCCUPIED:

Total number of units	
Purchase price per unit	\$
Number of affordable units/homes*	
Level of affordability	
Construction cost per unit	\$

*for purposes of this program, DEED considers affordable housing to be at or below 60% area median income (AMI)

DEVELOPER/END-USER/TENANT COMMITMENT

35. If there is a developer, complete the following and **attach a letter of commitment**. There is no developer for the Property; Warehouse Storage, LLC recently purchased the Property and will conduct the renovations to the Property building themselves.

Developer	Warehouse Storage, LLC
Contact Person	Dave Benoit and George Turcanu
Title	CEO (George)
Phone Number / Email	(779) 333-7283 ext. 407 (Dave) / daveb@gtexpressinc.com

36. If there is an end-user or third party, such as a business tenant, complete the following and **attach a letter(s) of commitment**. Warehouse Storage, LLC and their affiliated business, GT Express, Inc., will occupy the building after renovation and vapor mitigation is complete.

Third Party/Company Name	Warehouse Storage, LLC
Contact Person	See above
Title	
Phone Number / Email	

38. Please list any factors which would change or delay this schedule. Because construction funding is secured, the only factor affecting the project timeline is the availability of funding for vapor mitigation. If grant funding for vapor mitigation is not available in the fall 2022 round, the project will be put on hold while Warehouse Storage, LLC seeks out other sources of funding or waits to apply for grant funding again in the spring 2022 round. This will delay the job and tax base benefits derived by the project and increase the amount of time that the Property sits vacant and is potentially contributing to soil vapor contamination on surrounding sites.

VI. PAYMENT INFORMATION

39. Most grant payments take place through electronic funds transfer (EFT). To ensure proper payment, a Vendor Number assigned by Minnesota Management and Budget is required.

Financial Contact Person	Alicia Fischer, Finance Director
Phone	(507) 835-9746
Email	aliciaf@ci.waseca.mn.us
State of Minnesota Vendor Number	0000197723
Vendor Location Code	

State Vendor info may be found at: [Supplier Portal](#)

VII. RESOLUTIONS

40. Resolutions must be adopted prior to submission of the application package. The two required elements are:

1. A resolution from the governing body of the city where the project site is located, which approves the application.
2. A resolution from the applicant committing the local match and authorizing contract signatures.
Note: Pursuant to Minn. Stat. § 412.201, **Statutory Cities must authorize the Mayor and Clerk to execute all contracts.**

A resolution from City of Waseca is included as **Attachment 10.**

VIII. Conflict of Interest Disclosure Form

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Grants Policy 08-01 Conflict of Interest Policy for State Grant-Making effective date 1/1/22](#) and to disclose any conflicts of interest accordingly.

All **grant applicants** must complete and sign a conflict of interest disclosure form.

I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: Click or tap here to enter text.

Signature: _____

Organization: Click or tap here to enter text.

Date: Click or tap here to enter text.

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I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: R. D. SRP, Mayor

Signature: _____

Organization: CITY OF WASECA, MN

Date: October 18, 2022

VIII. Conflict of Interest Disclosure Form

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I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: JULIA HALL, City Clerk

Signature: _____

Organization: CITY OF WASECA, MN

Date: October 18, 2022

Title:	Electric Utility Rates		
Meeting Date:	October 18, 2022	Agenda Item Number:	7G
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Electric Rate Table Resolution 22-47
Originating Department:	Electric Utility	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Good governance includes Electric Utility rate review by the City Council		

BACKGROUND: The 2023 SMMPA budget includes a 10% all-in (overall) rate increase that is applied only to energy charges as a 15.6% increase to on- and off-peak energy rates. The 15.6% energy-only rate increase closely matches the 2023 budgeted revenue requirements, so that the proposed rate increase (to be voted on at the October 14th SMMPA Board meeting) remains justified from past SMMPA Board discussions given current conditions and projections.

SMMPA, like most utilities across the country, is experiencing high wholesale energy prices in 2022. For SMMPA, there are several reasons for the high prices. These include the inability to get adequate coal deliveries to Sherco 3 because of supply-chain constraints, high natural gas prices that directly impact wholesale market prices, and congestion on the transmission system. As examples of these wholesale price drivers, natural gas prices are up about 150% since July 2021, purchased energy costs are 25% higher than the same time last year, net energy costs are \$22 million over budget for January through June, and coal availability/deliveries are unpredictable, which limits the ability to sell Sherco 3 power.

BUDGET IMPACT: City staff has calculated the local rate impact to match only the wholesale price drivers from SMMPA, and staff has obtained SMMPA calculations to verify new rates, which are attached. The calculations show that the Electric Utility needs approximately \$450,000 in additional annual revenue to offset the wholesale price increase. The 15.6% energy (kWh) rates increase from SMMPA equals an approximate 8.2% energy (kWh) rate increase to the Waseca customer, which is also about an overall bill increase of 6.4%, or \$66/year (\$5.50) per month for the average residential customer. The average commercial customer would have an annual increase of about \$349, or \$29 per month to cover the wholesale price increase.

ALTERNATIVES CONSIDERED: The SMMPA rate increase would take effect November 1 with the October 14th Board vote. Based on the calculated annual increase in wholesale power costs of \$450,000, the average monthly increase in the power bill would be \$37,500. The attached rates suggest an implementation date for the Waseca bills due December 15th, equal for electric consumption from mid-October to mid-November. The City Council could determine an alternate rate implementation date. For example, an implementation date for bills due January 15th (for mid-November to mid-December consumption) would result in a two-week lag in receiving revenue to offset the wholesale power cost increase, resulting in a cash decrease for the Electric Utility of about \$18,750, or \$37,500 per average month.

RECOMMENDATION: Staff requests Council direction to recover wholesale power rate increases which are approximately \$450,000 annually to be effective November 1, 2022, based on the October 14th SMMPA Board vote.

RESOLUTION NO. 22-47

**A RESOLUTION OF THE WASECA CITY COUNCIL
SETTING ELECTRIC RATES**

WHEREAS, The Waseca City Council establishes electric rates by resolution; and

WHEREAS, electric rates have been reviewed considering the wholesale power cost increases for the Electric Utility.

NOW, THEREFORE, BE IT RESOLVED by the City of Waseca that the electric rates shall be amended as set forth in Attachment A.

This resolution shall become effective upon its passage without publication.

This rate structure will be implemented effective with all electric charges payable and due on each Electric Utility account bill due December 15, 2022.

Adopted this 18th day of October 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

Electric rates effective with bill due DECEMBER 15, 2022 (consumption from mid-October to mid-November)

	CURRENT	PROPOSED
RESIDENTIAL ELECTRIC, ELECTRIC HEAT		
Customer charge per month	\$8.50	\$8.50
Consumption for October through May: (Bill Due 11-15 to 6-15)	\$0.110	\$0.119
Consumption for June through September: (Bill Due 7-15 to 10-15)	\$0.124	\$0.134
COMMERCIAL GENERAL SERVICE - < 50 kW		
Customer charge per month	\$16.89	\$16.89
Consumption for October through May: (Bill Due 11-15 to 6-15)	\$0.119	\$0.129
Consumption for June through September: (Bill Due 7-15 to 10-15)	\$0.124	\$0.134
MID-COMMERCIAL POWER SERVICE - 50 kW to 150 kW		
Customer charge per month	\$22.09	\$22.09
Consumption for October through May: (Bill Due 11-15 to 6-15)	\$0.068	\$0.074
Consumption for June through September: (Bill Due 7-15 to 10-15)	\$0.070	\$0.076
Demand Charge per kW	\$12.15	\$12.15
LARGE COMMERCIAL POWER SERVICE - > 150 kW		
Customer charge per month	\$46.77	\$46.77
Consumption for October through May: (Bill Due 11-15 to 6-15)	\$0.060	\$0.065
Consumption for June through September: (Bill Due 7-15 to 10-15)	\$0.062	\$0.067
Demand Charge per kW	\$13.10	\$13.10
CITY BLDGS, PARK LGHTNG		
Customer charge per month	\$8.50	\$8.50
Consumption for January through December: (Bill Due All Months)	\$0.084	\$0.091
COLONY COURT SPECIAL HEAT RATE - CLOSED		
Customer charge per month	\$16.89	\$16.89
Electric Heat for December through May: (Bill Due 12-15 to 5-15)	\$0.074	\$0.080
Partial Electric Heat for Dec. through May: (Bill Due 12-15 to 5-15)	\$0.103	\$0.111
Billed Commercial General service rate on bills due 6-15 to 11-15		
SECURITY LIGHT RENTALS		
150-175 Watt HPS	\$12.25	\$12.25
250 Watt HPS	\$15.25	\$15.25
400 Watt HPS	\$20.25	\$20.25
1,000 Watt HPS	\$42.25	\$42.25
12 Watt LED - bulb only	\$1.00	\$1.00
54 Watt LED	\$6.25	\$6.25
82 Watt LED	\$7.25	\$7.25
191 Watt LED	\$15.25	\$15.25
238 Watt LED	\$19.00	\$19.00

LOAD CONTROL CREDIT (Shall not exceed monthly electric billed amount)		
Appears on bills due 6-15, 7-15, 8-15, & 9-15:		
Residential Air conditioner	\$8.00	\$8.00
Commercial Air conditioner - One A/C	\$20.00	\$20.00
Commercial Air conditioner - Two or more A/C	\$28.00	\$28.00
Appears on bills year round:		
Residential & Commercial water heater	\$4.00	\$4.00

STREET LIGHT CUSTOMER CHARGE		
All customer classes	\$3.10	\$3.10



Request for City Council Action

Title:	Amending Residential Property Tax Abatement Program		
Meeting Date:	October 18, 2022	Agenda Item Number:	7H
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 22- 51
Originating Department:	Economic Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Approve Resolution 22-51, Extending the Residential Property Tax Abatement program to 12/31/2024		
How does this item pertain to Vision 2030 goals?	Leveraging Economic Development Opportunities and Developing High Quality Community Assets		

BACKGROUND: City Council has already authorized the Residential Property Tax Abatement program through 12/31/2022

BUDGET IMPACT: The residential property tax abatement program allows for abatement terms of 3-years @100% abatement, 6-years @ 75% abatement, and 10-years @ 50% abatement. The total abatement amount for any single qualifying parcel is not to exceed \$20,458.85 in total abatements during the duration of the agreement with annual abatements not to exceed \$2,045.85. The abatement will apply to the City’s share of ad valorem property taxes on the qualifying parcels derived from the value of the residential structure for which the City issues a building permit and paid by the record owners of such qualifying parcels.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION: Staff recommends approval of Resolution 22-51 extending the Residential Property Tax Abatement program through 12.31.2024

RESOLUTION NO. 22-51

**A RESOLUTION OF CITY OF WASECA, MINNESOTA
AMENDING ITS RESIDENTIAL PROPERTY TAX ABATEMENT PROGRAM**

WHEREAS, the City Council of the City of Waseca (“City Council”) adopted Resolution No. 19-08 on February 19, 2019, pursuant to which the City Council made certain amendments to its residential tax abatement program (the “Abatement Program”) previously established in Resolution No. 16-56, dated December 20, 2016, to encourage housing development within the City; and

WHEREAS, the parcels of real property eligible for participation in the Abatement Program were listed on Appendix 2 to Resolution No. 19-08 (as subsequently updated in Resolution No. 19-53, dated November 6, 2019, Resolution No. 20-21, dated June 2, 2020, Resolution No. 21-55, dated November 16, 2021, and Resolution No. 22-23, dated May 3, 2022) (the “eligible parcels”), and which generally consist of every current vacant, unimproved parcel of property in a residential zoning district in the City of Waseca that are served by municipal infrastructure including central water and sanitary sewer service; and

WHEREAS, pursuant to Minn. Stat. § 469.1813, subd. 7, the City Council now wishes to modify the Abatement Program by extending the deadline for an owner of an eligible parcel to apply for and be issued a building permit for a qualifying residential structure to December 31, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waseca hereby amends the conditions applicable to the abatements as established in Paragraph 3 of Resolution 19-08 as follows (deleted material is crossed out; new material is underlined; sections not being amended are omitted):

* * * *

- a. The owner of such parcel shall apply for and be issued a building permit for the new construction of a single family or multi-family residential structure (including stick built on site construction, modular construction, and manufactured homes) on such parcel, on or before December 31, ~~2020~~ 2024;

* * * *

Adopted this ____ day of _____, 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

CM Notes

- We will be advertising to fill a vacant lineman position.
- The electric crew has been working to install additional lighting at Clear Lake Park to better illuminate the new playground and Beach House.
- Installation of the rebuilt bar screen is underway at the Wastewater Treatment Plant.
- Once the harvest is completed, application of biosolids will commence on the Airport Farm.
- Park restrooms are in the process of being closed and winterized.
- Winterization is occurring at the pool.
- Utility Budgets are being finalized for Council review.
- Union negotiations are underway.
- Planning has started for in-house Public Works projects.