

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 1, 2020 7 p.m.
AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

PUBLIC ACCESS INSTRUCTIONS

Dial: 1-929-436-2866
Meeting I.D: 923 1234 7600
Passcode: 023958

Those wishing to speak must state their name and address for the record after they **announce their name and address over the phone or the City Manager reads a Resident Request Form**. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS
Proclamation: Daughters of the American Revolution
- 6 CONSENT AGENDA
 - A. Minutes – August 13 & 20 Work Sessions, August 25 Special & August 18 Regular Council Meeting Minutes
 - B. Payroll & Expenditures
 - C. Resolution 20-36: Approval of RRFB Maintenance Agreement with MnDOT
 - D. Appointing Kaitlyn Hoehn to the Airport Board
 - E. Authorize City Manager to Approve Wetland Replacement for Conagra Project
 - F. Approval of COVID-19 Small Business and Non-Profit Grants
 - G. Approval of Contract Payment: RAW Construction
 - H. Approval of Lease Amendment: Lead for MN
- 7 ACTION AGENDA
 - A. Resolution 20-37: Authorizing the Issuance of Bonds
 - B. Resolution 20-38: Awarding Contract for 2020 City Sidewalk Project
- 8 REPORTS
 - A. City Manager's Report
 - B. Commission Reports
- 9 ANNOUNCEMENTS
- 10 ADJOURNMENT

**Notice of ALL Meetings of the
Waseca City Council
By Telephone and Electronic Means**

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, Lee Mattson, City Manager of the City of Waseca, Minnesota, determined that in-person meetings of the Waseca City Council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. **As such, the Waseca City Council's meetings during such states of emergency, beginning with the Local Board of Appeal and Equalization meeting scheduled to occur at 7 p.m. on April 6, 2020, and all regular City Council meetings held on the 1st and 3rd Tuesday of the month at 7 p.m. will be held by telephone / other electronic means such as video conferencing, any or all member(s) of the Council may potentially attend such meeting by phone or electronic device.** A schedule of the Council's regular meetings is available in the City Clerk's office or on the City Website.

Additionally, I determine the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

Finally, I determine that the presence of at least one member of the body, chief legal counsel, or chief administrative officer at the regular meeting location is unfeasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(4).

Members of the public may monitor the meeting electronically from a remote location by dialing a conference number and entering a conference code; listening to a live audio stream available at a website or obtaining a link by email. Information on accessing each meeting remotely will be provided on the meeting's agenda. The City may require the person making a connection to pay for the documented additional cost that the body incurs as a result of the additional connection.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. § 13D.04, subd. 2.

Dated: April 2, 2020


Lee Mattson, Waseca City Manager

PROCLAMATION

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2020 marks the two hundred thirty third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, I, Roy Srp, by virtue of the authority vested in me as Mayor of the City of Waseca, do hereby proclaim the week of September 17 through 23 as:

CONSTITUTION WEEK

And I ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Waseca to be affixed this 1st day of September, 2020.

R. D. SRP
MAYOR

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, AUGUST 18, 2020

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m. The meeting was held electronically, due to COVID-19.

Councilmembers Present: Mayor Roy Srp Larry Johnson
Daren Arndt Les Tlougan
Jeremy Conrath Mark Christiansen
Allan Rose

Councilmembers Absent: None

Staff Present: Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager
Carl Sonnenberg, Utilities & PW Director
Alicia Fischer, Finance Director

Others Present: Robert Scott, City Attorney
Jessica Green, Northland Securities

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Arndt, seconded by Conrath to approve the agenda as presented. Roll call 7-0. Motion carried.

PUBLIC COMMENT

- 4 A Resident Request Form was submitted by resident Greg Wilmes who requested Council to act on a local mask mandate. Since this was during the Public Comment period, Council was not allowed to act, but made note of the request.

REQUESTS AND PRESENTATIONS

- 5 N/A

CONSENT AGENDA

- 6 It was moved by Tlougan, seconded by Conrath, to approve the Consent Agenda as presented. Roll call 7-0. The motion carried.

- A. Minutes – August 5 Work Session & Regular Council Meeting Minutes
- B. Payroll & Expenditures
- C. RCCA: Professional Services – Brown Ave/Well #2 Improvements
- D. Approval of Contract Payment: Heselton Construction/3rd St Project

- E. RCCA: COVID-19 Grant Relief Program
- F. Accepting Roy Srp's resignation from the Planning Commission
- G. Accepting Application & Appointing Tom Glaser to the Planning Commission
- H. Resolution 20-35: Awarding Crack and Seal Coating Project
- I. Approval of Declaration for Green Jay Project

ACTION AGENDA

- 7 A. Public Hearing: Resolution 20-33A – Tax Abatement for Conagra Foods

The public hearing was held at 7:25 p.m. with no one addressing the Council. The Resolution was then tabled to a future Council Meeting when Staff has received feedback from Conagra regarding the abatement and development agreement.

Motion was made by Arndt, seconded by Srp to table Resolution 20-33A. Roll call 7-0. Motion carried.

- B. Public Hearing: Ordinance 1076 – Franchise Agreement with Mediacom
C. Public Hearing: Ordinance 1077–Franchise Agreement w/Consolidated Communications

Items B & C were discussed together while holding separate public hearings for each Franchise Agreement:

The cable franchises with both Mediacom and Consolidated Communications have expired and are up for renewal. The franchise fee collected by the General Fund is a percentage and will go unchanged, although the revenue for PEG funding will be decreased from \$30,000 annually to \$20,000 annually. Staff believes this will be sufficient to operate the PEG channel.

Public Hearing for Ordinance 1076 opened at 7:31 p.m. and closed at 7:32 p.m. No one addressed the Council.

A motion was made by Conrath, seconded by Arndt to approve Ordinance 1076. Roll call 7-0. Motion carried.

Public Hearing for Ordinance 1077 opened at 7:33 p.m. and closed at 7:33 p.m. No one addressed the Council.

A motion was made by Tloughan, seconded by Srp to approve Ordinance 1077. Roll call 7-0. Motion carried.

- D. COVID-19 Grant Relief Program Special Meeting: Discuss date for special meeting

The City Council needs to approve funding for local businesses out of the relief program. In order for the businesses to receive funding in a reasonable time, Council has agreed to host a special meeting to approve funding on Tuesday, August 25 at 1 p.m.

REPORTS

8 A. City Manager's Report

- Etta DeLong is on her last week as an intern with the Engineering Department. Thanks for all her hard work!
- Recovery Coordinator Interviews are being held this week and next.
- City Engineer second round interviews are next week.
- City Manager will be on vacation the next couple weeks, but will be available if needed. Carl Sonnenberg will act as City Manager as needed.
- Sophia Hoiseth started with the City as a Fellow this week. She will be working on Vision 2030, Coronavirus Recovery, and other projects.
- Thanks Wes for helping with Cable Franchises.

B. Commission Reports

- Discover Waseca Tourism
 - Discussed how to help the Downtown Businesses during the Holiday Season.
 - Tourism events and activities for people.

ANNOUNCEMENTS

9 Conrath – Council is working on the 2021 budget and wants residents to know it isn't an easy process and tough decisions will have to be made.

Arndt – Sinister Forest has been cancelled.

Tloughan – Special Elections were last week. Residents were very respectful while voting.

Rose – Talked about the weeds in Clear and Loon Lake and the Cities Code Enforcement process. Also welcomed back Officer Langer.

Srp – Gave thanks for Bill Green for his work on Code Enforcement.

ADJOURNMENT

10 There being no further business to be brought before the Council, it was moved by Arndt, seconded by Conrath, to adjourn the meeting at 8:00 p.m.; Roll call, 7-0. Motion carried.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

MINUTES
SPECIAL CITY COUNCIL
TUESDAY, AUGUST 25, 2020

The work session began at 1:00 p.m. virtually.

Councilmembers present: Roy Srp
Mark Christiansen
Jeremy Conrath Les Tlougan

Staff present: Alicia Fischer, Finance Director
Mike Anderson, Assistant to the City Manager
Carl Sonnenberg, Utilities & Public Works Director

Business Grants

The meeting was called to order at 1:00 P.M.

Finance Director Fischer introducing the Business Grant Applicants and the funding they have requested. She made note that the Chamber of Commerce has their guidelines for the program and the Council approves the funds:

It was moved by Tlougan, seconded by Srp to approve the list as presented. Roll call 5-0. Motion carried

No further business required, a motion was made by Conrath, seconded by Tlougan to adjourn the meeting at 1:24 p.m. Roll call 5-0. Motion carried

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

MINUTES
CITY COUNCIL WORK SESSION
THURSDAY, AUGUST 13, 2020

The work session began at 6:00 p.m. virtually.

Councilmembers present:	Roy Srp	Larry Johnson
	Mark Christiansen	
	Jeremy Conrath	Les Tlougan

Staff present:	Lee Mattson, City Manager
	Mike Anderson, Assistant to the City Manager
	Carl Sonnenberg, Utilities & Public Works Director
	Alicia Fischer, Finance Director
	Tom Kellogg, City Engineer

General Fund: Budget Discussion

The Work Session began at 6:00 P.M.

City Manager Mattson and Finance Director Fischer began by introducing the General Fund Summary which included:

- Step Increases
- COLA
- Possible LGA changes
- Insurance
- And other major expense changes for 2021

There was also a list of items from the Public Works side of the budget that could be impacted in 2021. Once all items were presented the Council had discussion on the 2021 General Fund Budget.

There being no further discussion and no action taken, the work session ended at 7:00 p.m.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

MINUTES
CITY COUNCIL WORK SESSION
THURSDAY, AUGUST 20, 2020

The work session began at 6:00 p.m. virtually.

Councilmembers present: Roy Srp
Mark Christiansen (6:30)
Jeremy Conrath Les Tlougan
Daren Arndt

Staff present: Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager
Carl Sonnenberg, Utilities & Public Works Director
Alicia Fischer, Finance Director
Tom Kellogg, City Engineer

General Fund: Budget Discussion

The Work Session began at 6:00 P.M.

City Manager Mattson began the work session by discussing the Budget Revenues and Expenditures for the 2021 Budget and the following General Fund items:

- Snow Removal
- Connections
- Cleaning Services
- CIP Deferrals
- Clear Lake

The City Council discussed the snow removal and Clear Lake items in depth.

There being no further discussion and no action taken, the work session ended at 7:30 p.m.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

Micah Fischer

LIST OF EXPENDITURES

September 1, 2020

Lee A. Miller

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City Council	4,250.00
Streets	28,315.42
Parks	14,150.73
Wastewater	11,224.51
Utility Administration	4,709.63
Utility Billing	7,917.93
Electric	13,944.73
Water	7,036.19
Building and Code Compliance	2,706.52
Police	60,844.48
Administration	7,500.17
Community Aides	0.00
Fire	8,864.97
Paid On Call Fire Department	550.12
Election Judges	5,730.75
PEG	0.00
Finance	10,026.83
Connections	2,233.69
Community Development	5,338.44
Engineering	18,666.94
Recreation	2,098.21
Econ Development	<u>2,785.36</u>
 Total Gross Payroll	 218,895.62
 *Less- Payroll Deductions	 <u>(69,262.93)</u>

Net Payroll Cost \$ 149,632.69

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:
August 15, 2020-August 27, 2020
Includes check #'s 155551-155625
Bank ACH Withdrawals.....708,447.67

GRAND TOTAL EXPENDITURES \$ 858,080.36

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
08/27/2020	82032	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 8/23/2020	101-21701-0000	20,874.53	M
Total 101217010000:					20,874.53	
08/27/2020	82027	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 8/23/2020	101-21702-0000	9,351.29	M
Total 101217020000:					9,351.29	
08/27/2020	82032	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/23/2020	101-21703-0000	8,707.52	M
08/27/2020	82032	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/23/2020	101-21703-0000	8,697.86	M
Total 101217030000:					17,405.38	
08/27/2020	82029	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 8/23/2020	101-21704-0000	1,368.54	M
08/27/2020	82029	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 8/23/2020	101-21704-0000	8,895.46	M
08/27/2020	82029	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 8/23/2020	101-21704-0000	7,522.14	M
08/27/2020	82029	Public Employees Retirement Assn (ACH	DEF CONTRIBUTION/EMPL Pay Period: 8/23/2020	101-21704-0000	88.05	M
08/27/2020	82029	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 8/23/2020	101-21704-0000	8,895.46	M
08/27/2020	82029	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 8/23/2020	101-21704-0000	11,283.15	M
08/27/2020	82029	Public Employees Retirement Assn (ACH	DEF CONT Employer Pay Period: 8/23/2020	101-21704-0000	88.00	M
Total 101217040000:					38,140.80	
08/27/2020	20200673	Greater Mankato Area United Way	UNITED WAY Pay Period: 8/23/2020	101-21708-0000	45.00	
Total 101217080000:					45.00	
08/25/2020	155572	NCPERS Minnesota - 8266711	LIFE INSURANCE - PERA Pay Period: 8/23/2020	101-21711-0000	208.00	
Total 101217110000:					208.00	
08/27/2020	82032	ACH Internal Revenue Service	MEDICARE Pay Period: 8/23/2020	101-21712-0000	2,918.60	M
08/27/2020	82032	ACH Internal Revenue Service	MEDICARE Pay Period: 8/23/2020	101-21712-0000	2,918.60	M
Total 101217120000:					5,837.20	
08/27/2020	82033	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 8/23/2020	101-21713-0000	1,090.00	M
08/27/2020	82033	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 8/23/2020	101-21713-0000	669.00	M
Total 101217130000:					1,759.00	
08/27/2020	82031	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 8/23/2020	101-21714-0000	465.00	M
Total 101217140000:					465.00	
08/27/2020	82028	AFLAC	AFLAC AFTER TAX Pay Period: 8/23/2020	101-21715-0000	325.78	M
08/27/2020	82028	AFLAC	AFLAC AFTER TAX Pay Period: 8/9/2020	101-21715-0000	325.78	M
08/27/2020	82028	AFLAC	AFLAC PRE TAX Pay Period: 8/9/2020	101-21715-0000	643.61	M
08/27/2020	82028	AFLAC	AFLAC PRE TAX Pay Period: 8/23/2020	101-21715-0000	643.61	M
Total 101217150000:					1,938.78	
08/27/2020	82026	Further	Flex/HSA Reimbursement	101-21716-0000	17.53	M
08/27/2020	82034	Further	HSA Contribution Pay Period: 8/23/2020	101-21716-0000	413.34	M

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217160000:					430.87	
08/27/2020	82030	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 8/23/2020	101-21717-0000	880.47	M
Total 101217170000:					880.47	
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Family Pay Period: 8/9/2020	101-21720-0000	11,978.46	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Family Pay Period: 8/23/2020	101-21720-0000	11,978.46	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Single Pay Period: 8/23/2020	101-21720-0000	12,470.56	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Single Pay Period: 8/9/2020	101-21720-0000	12,470.56	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 8/9/2020	101-21720-0000	1,127.88	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 8/23/2020	101-21720-0000	1,127.88	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 8/23/2020	101-21720-0000	4,511.79	M
08/27/2020	82035	MN Public Employees Insurance Progra	COBRA Aug. Timlin	101-21720-0000	1,663.66	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 8/9/2020	101-21720-0000	4,511.79	M
08/27/2020	82035	MN Public Employees Insurance Progra	COBRA Aug. McKay	101-21720-0000	608.32	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Family Pay Period: 8/9/2020	101-21720-0000	2,994.48	M
08/27/2020	82035	MN Public Employees Insurance Progra	July Adjustment (Forshee)	101-21720-0000	608.32	M
08/27/2020	82035	MN Public Employees Insurance Progra	PEIP Family Pay Period: 8/23/2020	101-21720-0000	2,994.48	M
Total 101217200000:					69,046.64	
08/25/2020	155562	American Motel	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155551	Barney's Drive In	COVID-19 Business Grant Program	101-41110-4450	5,000.00	
08/25/2020	155563	Blonder Moments by Madison	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155564	Boyer, Hannah	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155565	CBD Centers of Waseca	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155552	Cuttings Body Shop	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155566	Fox Farms	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155567	Fox Trucking	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155553	Good News	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155554	Haslip, Kari	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155555	Healing Hands Wellness Group	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155556	Homestead	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155568	Huber, Courtney	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155569	Johnson, Hilary	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155570	Johnson, Tia	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155571	Linder's Liquor	COVID-19 Business Grant Program	101-41110-4450	2,000.00	
08/25/2020	155573	Pippi Lane Boutique	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155557	Quality Print of Waseca Inc.	COVID-19 Business Grant Program	101-41110-4450	2,000.00	
08/25/2020	155574	Rodriguez, Sarah	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155575	Tasty House	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155576	Trio Coffee, Wine & Ale House	COVID-19 Business Grant Program	101-41110-4450	2,000.00	
08/25/2020	155577	Ultra Beach	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155558	Viking Woodcraft	COVID-19 Business Grant Program	101-41110-4450	2,000.00	
08/25/2020	155578	Waseca Area Neighborhood Service Cen	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/25/2020	155579	Waseca Area Senior Citizens Center	COVID-19 Business Grant Program	101-41110-4450	3,500.00	
08/25/2020	155580	Waseca Art Center	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
08/18/2020	155559	Waseca Music Company	COVID-19 Business Grant Program	101-41110-4450	1,500.00	
Total 101411104450:					48,000.00	
08/18/2020	155560	The Boat House Grill & Bar	COVID-19 Business Grant Program	101-41110-4455	2,500.00	
08/27/2020	20200688	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101411104455:					3,625.00
08/27/2020	155611	Shred-it USA LLC	Monthly Shredding Service	101-41320-3100	15.65
Total 101413203100:					15.65
08/27/2020	20200664	APG Media of So MN LLC	Waseca County News subscription	101-41320-4330	60.95
Total 101413204330:					60.95
08/27/2020	82025	Further	Admin Fees Flex/HSA	101-41500-1600	292.20 M
Total 101415001600:					292.20
08/27/2020	155624	Waseca County Treasurer	Legal Services - Contract Payment	101-41600-3000	5,370.33
Total 101416003000:					5,370.33
08/27/2020	155604	Metro Sales Inc.	Maintenance agreement	101-41920-3100	1,489.50
08/27/2020	155604	Metro Sales Inc.	Maintenance Agreement	101-41920-3100	514.40
Total 101419203100:					2,003.90
08/27/2020	20200669	CivicPlus	Webhosting Renewal	101-41920-4950	2,250.00
Total 101419204950:					2,250.00
08/27/2020	20200677	Innovative Office Supply	Office supplies	101-41940-2000	16.98
Total 101419402000:					16.98
08/27/2020	20200674	H & J Fuel Inc	fuel	101-41940-2120	1,119.64
Total 101419402120:					1,119.64
08/27/2020	20200677	Innovative Office Supply	Breakroom supplies	101-41940-2170	42.95
08/27/2020	155609	Red Feather Paper Company	2 ply tissue, roll towels, can liners	101-41940-2170	207.12
08/25/2020	155320	Red Feather Paper Company	2 ply tissue, roll towels, can liners	101-41940-2170	207.12- V
08/27/2020	155609	Red Feather Paper Company	2 ply tissue, roll towels, can liners	101-41940-2170	65.30
Total 101419402170:					108.25
08/27/2020	20200667	Cady Business Technologies Inc	Monthly Phone Support	101-41940-3100	262.62
08/27/2020	155588	Cintas Corporation	Floor mat service	101-41940-3100	45.05
08/27/2020	20200671	Culligan	RO Lease	101-41940-3100	28.95
Total 101419403100:					336.62
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-41940-3200	181.16
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-41940-3200	97.07
Total 101419403200:					278.23
08/27/2020	155586	Centerpoint Energy	Monthly Billing	101-41940-3800	70.01

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419403800:					70.01
08/27/2020	20200677	Innovative Office Supply	Office Supplies - Police	101-42100-2000	47.74
Total 101421002000:					47.74
08/25/2020	155320	Red Feather Paper Company	Janitor supplies	101-42100-2170	130.60- V
08/27/2020	155609	Red Feather Paper Company	Janitor supplies	101-42100-2170	130.60
08/27/2020	155609	Red Feather Paper Company	Janitor supplies	101-42100-2170	111.50
08/25/2020	155320	Red Feather Paper Company	Janitor supplies	101-42100-2170	111.50- V
08/27/2020	155609	Red Feather Paper Company	Janitor supplies	101-42100-2170	123.05
Total 101421002170:					123.05
08/27/2020	20200684	Streicher's	New Hire Uniform	101-42100-2180	36.99
Total 101421002180:					36.99
08/27/2020	20200670	Connors Plumbing & Heating Inc.	Connors Plumbing/Heating	101-42100-2230	96.50
Total 101421002230:					96.50
08/27/2020	155593	Driver and Vehicle Services	Vehicle Registration	101-42100-3000	14.25
Total 101421003000:					14.25
08/27/2020	155588	Cintas Corporation	Floor Mats	101-42100-3100	13.80
08/27/2020	155588	Cintas Corporation	Floor Mats	101-42100-3100	13.80
08/27/2020	20200671	Culligan	Culligan	101-42100-3100	29.95
08/27/2020	155611	Shred-it USA LLC	Monthly Shredding Service	101-42100-3100	15.65
Total 101421003100:					73.20
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-42100-3200	181.16
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-42100-3200	298.80
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-42100-3200	28.72
Total 101421003200:					508.68
08/27/2020	155586	Centerpoint Energy	Monthly Billing	101-42100-3800	55.65
Total 101421003800:					55.65
08/27/2020	20200677	Innovative Office Supply	Office supplies	101-42200-2000	10.93
08/27/2020	20200683	Personalized Printing Inc.	Envelopes	101-42200-2000	42.40
Total 101422002000:					53.33
08/25/2020	155320	Red Feather Paper Company	Janitorial Supplies	101-42200-2170	127.84- V
08/27/2020	155609	Red Feather Paper Company	Janitorial Supplies	101-42200-2170	127.84
Total 101422002170:					.00
08/27/2020	155588	Cintas Corporation	Floor Mats	101-42200-3100	13.79
08/27/2020	155588	Cintas Corporation	Floor Mats	101-42200-3100	13.79

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/27/2020	20200670	Connors Plumbing & Heating Inc.	Connors Plumbing/Heating	101-42200-3100	96.50
08/27/2020	155594	Equipment Management Company	Jaws of Life maintenance	101-42200-3100	182.54
Total 101422003100:					306.62
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-42200-3200	28.72
Total 101422003200:					28.72
08/27/2020	155586	Centerpoint Energy	Monthly Billing	101-42200-3800	55.66
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-42200-3800	31.57
Total 101422003800:					87.23
08/27/2020	20200668	City Building Inspection Services LLC	building inpsctions	101-42400-3000	4,165.05
Total 101424003000:					4,165.05
08/27/2020	155620	Verizon Wireless	Monthly Verizon Data Bill	101-43000-3200	65.03
Total 101430003200:					65.03
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	101-43100-2170	265.11
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	101-43100-2170	2.99
08/27/2020	155607	Olsen Chain & Cable Inc	lifting slings	101-43100-2170	328.39
08/27/2020	20200686	Waco Scaffolding & Supply Co. Inc.	Concrete tools	101-43100-2170	22.90
Total 101431002170:					619.39
08/27/2020	20200663	AmeriPride Services Inc	uniform-service	101-43100-2180	187.99
08/27/2020	20200663	AmeriPride Services Inc	uniform-service	101-43100-2180	185.92
Total 101431002180:					373.91
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-43100-3200	31.58
Total 101431003200:					31.58
08/27/2020	155586	Centerpoint Energy	Monthly Billing	101-43100-3800	113.92
Total 101431003800:					113.92
08/27/2020	20200676	Independent School District #829	City Contribution Com Ed	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
08/27/2020	155606	Olsem, Madison	Milage reimbursement	101-45130-2120	209.30
Total 101451302120:					209.30
08/27/2020	155597	Hawkins Inc	Hawkins Chemicals	101-45130-2165	639.80
Total 101451302165:					639.80
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	101-45130-2170	175.12

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451302170:					175.12
08/27/2020	20200679	Lenz Lawn Care & Landscaping Inc.	Controller	101-45130-3000	610.00
Total 101451303000:					610.00
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-45130-3200	173.64
Total 101451303200:					173.64
08/27/2020	155581	American Red Cross-SABA Collection	Lifeguard Certification	101-45130-3300	38.00
Total 101451303300:					38.00
08/27/2020	155586	Centerpoint Energy	Monthly Billing	101-45130-3800	88.25
Total 101451303800:					88.25
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	101-45130-4000	162.76
08/27/2020	20200675	Horizon Commercial Pool Supply	Turtle Landing Pad	101-45130-4000	1,321.55
08/27/2020	20200675	Horizon Commercial Pool Supply	Diamond Bright	101-45130-4000	170.85
Total 101451304000:					1,655.16
08/27/2020	155623	Waseca County Public Health	food stand license renewal	101-45130-4500	573.75
Total 101451304500:					573.75
08/27/2020	155585	Bryan Rock Products Inc.	Ballfield Ag-Lime at TLCF	101-45180-2280	245.50
Total 101451802280:					245.50
08/27/2020	20200679	Lenz Lawn Care & Landscaping Inc.	TLCF Irrigation Controler	101-45180-4000	2,500.00
Total 101451804000:					2,500.00
08/27/2020	155585	Bryan Rock Products Inc.	Ballfield Ag-Lime Parks	101-45200-2170	246.14
08/27/2020	155589	Condon Farm Service	Grass seed	101-45200-2170	62.50
08/27/2020	20200671	Culligan	Park Shop water	101-45200-2170	52.25
Total 101452002170:					360.89
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	101-45200-2210	133.93
Total 101452002210:					133.93
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	101-45200-2230	89.07
08/27/2020	20200666	Border States Electric Supply	Outlet Covers	101-45200-2230	52.54
08/27/2020	20200666	Border States Electric Supply	Outlet Covers	101-45200-2230	2.26
08/27/2020	155595	Ferguson Enterprises Inc	Keyed Hose Bibs	101-45200-2230	37.84
Total 101452002230:					181.71
08/27/2020	155622	Waseca County Landfill	Landfill Fees - Brush	101-45200-3100	120.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452003100:					120.00
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-45200-3200	25.86
Total 101452003200:					25.86
08/27/2020	155586	Centerpoint Energy	Monthly Billing	101-45200-3800	41.43
08/27/2020	155586	Centerpoint Energy	Monthly Billing	101-45200-3800	18.86
Total 101452003800:					60.29
08/27/2020	20200679	Lenz Lawn Care & Landscaping Inc.	Emerson Park Irrigation Controller	101-45200-4000	560.00
08/27/2020	155600	Loken Excavation & Drainage Inc	MWP Shoreline Restoration Rip Rap	101-45200-4000	8,182.73
08/27/2020	155616	The Tessman Company	Erosion Fabric - MWP Shore	101-45200-4000	360.00
Total 101452004000:					9,102.73
08/27/2020	155584	Bock's Service Inc.	Tire repair #57	101-45200-4040	25.00
08/27/2020	155592	Deml Ford Lincoln Mercury Inc	Glass window #57	101-45200-4040	285.60
08/27/2020	20200682	MTI Distributing Inc.	Toro Parts	101-45200-4040	96.31
Total 101452004040:					406.91
08/27/2020	155610	Rent 'N' Save Portable Services	July Parks - Portable Toilets	101-45200-4100	517.00
Total 101452004100:					517.00
08/27/2020	155586	Centerpoint Energy	Monthly Billing	101-45500-3800	70.01
08/27/2020	155590	Consolidated Communications	Monthly Billing	101-45500-3800	54.35
Total 101455003800:					124.36
08/27/2020	20200687	Waseca Area Chamber of Commerce	Chamber Bucks - Milestone Anniversaries	101-49210-4930	45.00
Total 101492104930:					45.00
Total General Fund:					263,052.09
Airport					
08/27/2020	155614	Stensrud Aviation	Airport Contract Payment	230-49810-3100	2,300.00
Total 230498103100:					2,300.00
08/27/2020	155587	CenturyLink	Airport service	230-49810-3200	111.52
Total 230498103200:					111.52
08/27/2020	155586	Centerpoint Energy	Monthly Billing	230-49810-3800	19.24
08/27/2020	155625	Xcel Energy	Airport July Service	230-49810-3800	215.54
08/27/2020	155625	Xcel Energy	airport July Service	230-49810-3800	346.18
Total 230498103800:					580.96
Total Airport:					2,992.48

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Hisorical Preservation					
08/27/2020	155605	MN Historical Society	Membership renewal	255-46500-3300	35.00
Total 255465003300:					35.00
Total Hisorical Preservation:					35.00
PEG Channel					
08/27/2020	20200666	Border States Electric Supply	Battery for Peg power condition	290-41920-5400	85.92
Total 290419205400:					85.92
Total PEG Channel:					85.92
Capital Improvement					
08/27/2020	155613	Stantec Consulting Services Inc	Pavement Condition Survey and Analysis	430-43010-3000	11,650.00
Total 430430103000:					11,650.00
08/27/2020	20200675	Horizon Commercial Pool Supply	Caulking	430-43010-5260	9,800.00
Total 430430105260:					9,800.00
08/27/2020	155595	Ferguson Enterprises Inc	TLCF Dugout Drinking Fountains	430-43010-5340	1,149.20
Total 430430105340:					1,149.20
08/27/2020	155591	Dahle Sod Farm	Erosion Control - NE Trail	430-43010-5440	1,266.00
08/27/2020	155621	W W Blacktopping Inc.	Doodlebug Trail Re-construct	430-43010-5440	7,613.28
08/27/2020	155621	W W Blacktopping Inc.	Doodlebug Trail Re-construct	430-43010-5440	7,145.10
Total 430430105440:					16,024.38
08/27/2020	155608	RAW Construction LLC	2020-01 Partial Payment No. 3	430-43010-5560	213,511.87
08/27/2020	20200689	WSB & Associates Inc	3rd St NE Engineering Services	430-43010-5560	2,844.50
Total 430430105560:					216,356.37
Total Capital Improvement:					254,979.95
Water					
08/27/2020	82024	MN Sales and Use Tax Payable	July Sales Tax payable	601-20210-0000	1,371.17 M
Total 601202100000:					1,371.17
08/27/2020	155598	HKS Construction LLC	Water Access Fee Reimbursement	601-37175-0000	1,240.00
Total 601371750000:					1,240.00
08/27/2020	155597	Hawkins Inc	BEF Chemical Well 4	601-49401-2170	1,372.58
08/27/2020	155597	Hawkins Inc	City Wells Chemicals	601-49401-2170	2,005.09
Total 601494012170:					3,377.67
08/27/2020	155619	USA Blue Book	Gauge	601-49401-2210	87.52

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494012210:					87.52
08/27/2020	155586	Centerpoint Energy	Monthly Billing	601-49401-3800	28.88
Total 601494013800:					28.88
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	601-49430-2170	16.91
Total 601494302170:					16.91
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	601-49430-2180	34.99
Total 601494302180:					34.99
08/27/2020	20200663	AmeriPride Services Inc	uniform service	601-49430-3100	17.25
08/27/2020	20200663	AmeriPride Services Inc	uniform service	601-49430-3100	17.25
08/27/2020	20200663	AmeriPride Services Inc	uniform service	601-49430-3100	17.25
Total 601494303100:					51.75
08/27/2020	155604	Metro Sales Inc.	Maintenance agreement	601-49585-3000	165.50
08/27/2020	155604	Metro Sales Inc.	Maintenance Agreement	601-49585-3000	34.29
Total 601495853000:					199.79
08/27/2020	155590	Consolidated Communications	Monthly Billing	601-49585-3200	48.31
08/27/2020	155618	U.S. Postal Service	Postage - September utility bills	601-49585-3200	433.36
Total 601495853200:					481.67
08/27/2020	155615	Summit Account Resolution	Collection Fees	601-49585-4320	18.18
Total 601495854320:					18.18
08/27/2020	155608	RAW Construction LLC	2020-01 Partial Payment No. 3	601-49593-5300	55,390.23
Total 601495935300:					55,390.23
Total Water:					62,298.76
Sanitary Sewer					
08/27/2020	155598	HKS Construction LLC	Sewer Access Fee Reimbursement	602-37275-0000	1,090.00
Total 602372750000:					1,090.00
08/27/2020	155596	Hancock Concrete Products LLC	Manhole adjusting rings	602-49470-2170	2,815.20
Total 602494702170:					2,815.20
08/27/2020	155590	Consolidated Communications	Monthly Billing	602-49470-3200	479.34
Total 602494703200:					479.34
08/27/2020	155586	Centerpoint Energy	Monthly Billing	602-49470-3800	21.04
08/27/2020	155586	Centerpoint Energy	Monthly Billing	602-49470-3800	22.67

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494703800:					43.71
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	602-49480-2170	3.49
08/27/2020	155609	Red Feather Paper Company	Lab towels	602-49480-2170	39.45
08/25/2020	155320	Red Feather Paper Company	Lab towels	602-49480-2170	39.45- V
08/25/2020	155320	Red Feather Paper Company	Liners	602-49480-2170	272.64- V
08/27/2020	155609	Red Feather Paper Company	Liners	602-49480-2170	272.64
08/27/2020	155619	USA Blue Book	Lab Supplies	602-49480-2170	88.22
Total 602494802170:					91.71
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	602-49480-2210	24.84
08/27/2020	155619	USA Blue Book	Grease	602-49480-2210	73.16
Total 602494802210:					98.00
08/27/2020	155623	Waseca County Public Health	Hepatitis B shot	602-49480-3000	45.00
Total 602494803000:					45.00
08/27/2020	155588	Cintas Corporation	Floor Mats	602-49480-3100	19.10
Total 602494803100:					19.10
08/27/2020	155590	Consolidated Communications	Monthly Billing	602-49480-3200	173.72
Total 602494803200:					173.72
08/27/2020	155586	Centerpoint Energy	Monthly Billing	602-49480-3800	253.40
08/27/2020	155625	Xcel Energy	July Service	602-49480-3800	9,895.75
Total 602494803800:					10,149.15
08/27/2020	155617	Thermal Process Systems	TPS Probes	602-49480-4000	951.78
Total 602494804000:					951.78
08/27/2020	155604	Metro Sales Inc.	Maintenance agreement	602-49585-3000	165.50
08/27/2020	155604	Metro Sales Inc.	Maintenance Agreement	602-49585-3000	34.29
Total 602495853000:					199.79
08/27/2020	155590	Consolidated Communications	Monthly Billing	602-49585-3200	48.31
08/27/2020	155618	U.S. Postal Service	Postage - September utility bills	602-49585-3200	433.36
Total 602495853200:					481.67
08/27/2020	155615	Summit Account Resolution	Collection Fees	602-49585-4320	34.82
Total 602495854320:					34.82
08/27/2020	155608	RAW Construction LLC	2020-01 Partial Payment No. 3	602-49593-5300	42,463.10
Total 602495935300:					42,463.10

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total Sanitary Sewer:					59,136.09	
Electric Utility						
08/27/2020	82024	MN Sales and Use Tax Payable	July Sales Tax payable	604-20210-0000	48,081.83	M
Total 604202100000:					48,081.83	
08/27/2020	20200679	Lenz Lawn Care & Landscaping Inc.	Substation Spraying	604-49570-3100	65.00	
Total 604495703100:					65.00	
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	604-49571-2170	21.99	
Total 604495712170:					21.99	
08/27/2020	20200680	M & R Electric Inc.	LCU Air Conditioner	604-49571-2295	166.24	
Total 604495712295:					166.24	
08/27/2020	20200685	Stuart C. Irby Company	overhead primary fuses	604-49572-2230	160.70	
Total 604495722230:					160.70	
08/27/2020	20200666	Border States Electric Supply	secondary splices	604-49573-2230	912.50	
Total 604495732230:					912.50	
08/27/2020	20200678	JT Services of MN	Supplies	604-49574-2230	575.09	
Total 604495742230:					575.09	
08/27/2020	155604	Metro Sales Inc.	Maintenance agreement	604-49585-3000	165.50	
08/27/2020	155604	Metro Sales Inc.	Maintenance Agreement	604-49585-3000	34.29	
Total 604495853000:					199.79	
08/27/2020	155590	Consolidated Communications	Monthly Billing	604-49585-3200	90.57	
08/27/2020	155590	Consolidated Communications	Monthly Billing	604-49585-3200	34.60	
08/27/2020	155618	U.S. Postal Service	Postage - September utility bills	604-49585-3200	433.36	
Total 604495853200:					558.53	
08/27/2020	155615	Summit Account Resolution	Collection Fees	604-49585-4320	98.42	
Total 604495854320:					98.42	
08/27/2020	155603	McGrann Shea Carnival Straughn & Lam	Attorney - Service Territory	604-49586-3000	182.50	
Total 604495863000:					182.50	
08/27/2020	155611	Shred-it USA LLC	Monthly Shredding Service	604-49586-3100	15.65	
Total 604495863100:					15.65	
08/27/2020	20200666	Border States Electric Supply	conversion supplies	604-49593-5300	636.47	
08/27/2020	20200672	Ditch Witch of Minnesota	Boring Supplies	604-49593-5300	438.24	

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/27/2020	20200679	Lenz Lawn Care & Landscaping Inc.	Lawn Restoration	604-49593-5300	890.00
08/27/2020	155599	Locators & Supplies Inc.	Boring Supplies	604-49593-5300	185.55
Total 604495935300:					2,150.26
08/27/2020	155612	SMMPA	Mini Sub Electric Charge Station	604-49593-5400	4,800.00
Total 604495935400:					4,800.00
Total Electric Utility:					57,988.50
Storm Water Utility					
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	651-43140-4000	2.99
08/27/2020	155596	Hancock Concrete Products LLC	Storm Sewer Repair	651-43140-4000	1,962.00
Total 651431404000:					1,964.99
Total Storm Water Utility:					1,964.99
Central Garage Services					
08/27/2020	155582	American Test Center Inc.	annual ATC inspection	701-43180-2210	1,125.00
08/27/2020	155583	Aspen Equipment Co	tailgate pins	701-43180-2210	93.92
08/27/2020	155583	Aspen Equipment Co	tail gate pins	701-43180-2210	290.57
08/27/2020	155592	Deml Ford Lincoln Mercury Inc	Thermostat	701-43180-2210	29.52
08/27/2020	155601	MacQueen Equipment Inc.	tow bar arms& dirt shoes	701-43180-2210	432.79
08/27/2020	20200681	ManagerPlus LLC	managerplus contract renewal	701-43180-2210	2,116.80
08/27/2020	20200690	Zarnoth Brush Works Inc.	bobcat broom	701-43180-2210	560.00
Total 701431802210:					4,648.60
08/27/2020	20200665	Bomgaars Supply	Parts & Supplies	701-43180-2400	7.29
Total 701431802400:					7.29
Total Central Garage Services:					4,655.89
Property and Liability Insuran					
08/27/2020	155602	Manthe Garage Doors	Shop Door Repair	702-49955-3640	1,258.00
Total 702499553640:					1,258.00
Total Property and Liability Insuran:					1,258.00
Grand Totals:					708,447.67

Report Criteria:

Report type: GL detail
[Report].Amount = {<>} 0

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
CITY OF WASECA
FLASHING BEACON SYSTEM
MAINTENANCE AGREEMENT**

State Aid Project Number (S.A.P.): 172-010-004
State Project Number (S.P.): 8102-32
MINN Project No.: HSIP 8120(251)
Trunk Highway Number (T.H.): 13
Control Section Number (C.S.): 8102
Flashing Beacon System ID: City

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Waseca acting through its City Council ("City").

Recitals

1. The City will install, in coordination with the State, a new Trunk Highway Rectangular Rapid Flashing Beacon System ("RRFB") on Trunk Highway No. 13 at 17th Avenue according to City-prepared typical drawings, standard plates, specifications, and special provisions ("Project"); and
2. The City will provide for the installation, operation, maintenance, and electrical energy of the new RRFB System; and
3. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 6. Maintenance by the City; 9. Liability; Worker Compensation Claims; 11. State Audits; 12. Government Data Practices; 13. Governing Law; Jurisdiction; Venue; and 15. Force Majeure.
- 1.4. Typical Drawings, Standard Plates, Specifications, and Special Provisions.** City prepared typical drawings, standard plates, specifications, and special provisions are on file in the office of the City's Engineer and incorporated into this Agreement by reference ("Project Plans").
- 1.5. Exhibits.** Exhibit "A", showing the location of the new RRFB System, is attached and incorporated into this Agreement.

2. Right-of-Way Use

- 2.1. *Limited Right to Occupy.*** The State grants to the City (and its contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the project, and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other Agreement (relevant to this Project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to the City (or its contractors or consultants) for revoking this right of occupancy.
- 2.2. *State Access; Suspension of Work; Remedial Measures.*** The State's District Engineer or assigned representative retains the right to enter and inspect the Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to the City or its contractor. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may direct the City (and its contractor) to take such remedial measures as the State deems necessary. The State may require the City (and its contractors and consultants) to suspend their operations until suitable remedial action plans are approved and implemented. The State will have no liability to the City (or its contractors or consultants) for exercising its rights under this provision.
- 2.3. *Traffic Control; Worker Safety.*** While the City (and its contractors and consultants) are occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All City, contractor, and consultant personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.
- 2.4. *State Ownership of Improvements.*** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted.

3. Construction by the City

- 3.1. *Contract Award.*** The City will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans. The contract construction will be performed according to the Project Plans.
- 3.2. *Supervision and Inspection of Construction.***
- A. *Supervision and Inspection by the City.*** The City will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. The City will give the MnDOT District Permit Office five days' notice of its intention to start the contract construction.
 - B. *Inspection and RRFB Pole Locations by the State.*** The construction covered under this Agreement will be open to inspection by the State. The State will have final approval of RRFB pole locations and will provide for a final inspection and approval of the RRFB System installation. If the State believes the construction covered under this Agreement has not been properly performed or that the construction is defective, the State will inform the City's authorized representative of those defects. Any recommendations made by the State will be binding on the City. The State will have the exclusive right

to determine whether the City's contractor installation of the RRFB System has been satisfactorily performed.

- C. *Gopher State One Call.*** After approval of final RRFB pole locations by the State under 3.2.B, the City will be responsible to utilize the Gopher State One Call excavation notice system as required under Minnesota Statutes § 216D.

3.3. *Satisfactory Completion of Contract.* The City will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

4. State Furnished Materials

All materials needed to perform the RRFB System construction will be the responsibility of the City.

5. Utility Permit

The City will submit to the State's Utility Engineer an original permit application for the new City owned RRFB System to be constructed upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application for Utility Permit on Trunk Highway Right-of-Way" (Form 2525).

6. Maintenance by the City

Operation, maintenance and electrical energy responsibilities will be as follows for the existing RRFB System on Trunk Highway No. 13 at 17th Avenue shown in Exhibit "A".

- 6.1. *Power.*** The City will be responsible for the hook-up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the RRFB System.
- 6.2. *RRFB System Maintenance.*** The City will provide maintenance and ownership of the RRFB facilities construction. Maintenance of electrical RRFB systems includes everything within the system, from the point of attachment to the power source or utility, to the last light on the feed point, including but not limited to re-lamping of RRFB units or replacing of LED luminaires, repair or replacement of all damaged luminaire glassware, loose connections, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, defective starter boards or drivers, damaged fuse holders, blown fuses, knocked down poles including wiring within the poles, damaged poles, pullboxes, underground wire, damaged foundations, equipment pad, installation of approved splices or replacement of wires, repair or extending of conduit, RRFB cabinet maintenance including photoelectric cell, electrical distribution system, Gopher State One Call (GSOC) locates, and painting of poles and other equipment.
- 6.3. *Right-of-Way Access.*** The State authorizes the City to enter upon State Right-of-Way to perform the maintenance activities described in this Agreement.

7. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

7.1. The State's Authorized Representative will be:

Name, Title: Susan Museus, Contract Administrator (or successor)
Address: 2151 Bassett Drive, Mankato, MN 56001
Telephone: 507-304-6202
E-Mail: Susan.Museus@state.mn.us

7.2 The City's Authorized Representative will be:

Name, Title: Tom Kellogg, City Engineer (or successor)
Address: 508 South State Street, Waseca, MN 56093
Telephone: 507-835-9716
E-Mail: cityengineer@ci.waseca.mn.us

8. Assignment; Amendments; Waiver; Contract Complete

- 8.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 8.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 8.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 8.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

9. Liability; Worker Compensation Claims

- 9.1.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.
- 9.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

10. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

11. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

12. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

13. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Termination; Suspension

14.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

14.2. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, and performance of work authorized through this Agreement.

15. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

CITY OF WASECA

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____ Mayor

Date: _____ September 1, 2020

By: _____

Title: _____ City Manager

Date: _____ September 1, 2020

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Traffic Engineer)

Date: _____

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. THIS DRAWING IS THE PROPERTY OF STANTEC AND IS NOT TO BE REPRODUCED OR USED FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC. IS FORBIDDEN.

DESIGN DESIGNATION TH 13 (SAP 172-010-004)
(TRAIL)
LOCATION: N STATE ST (TH 13)
DESIGNATION
DESIGN SPEED
TRAIL WIDTH
DESIGN SPEED BASED ON
STOPPING SIGHT DISTANCE:
HEIGHT OF EYE = 4.5 FT
HEIGHT OF OBJECT = 0 FT

TRAIL
20 MPH
10 FT

MINNESOTA DEPARTMENT OF TRANSPORTATION
CITY OF WASECA
WASECA COUNTY, MINNESOTA
TH 13 SAFE ROUTES TO SCHOOL AND TRAIL IMPROVEMENTS
CITY NO. 2019-C05

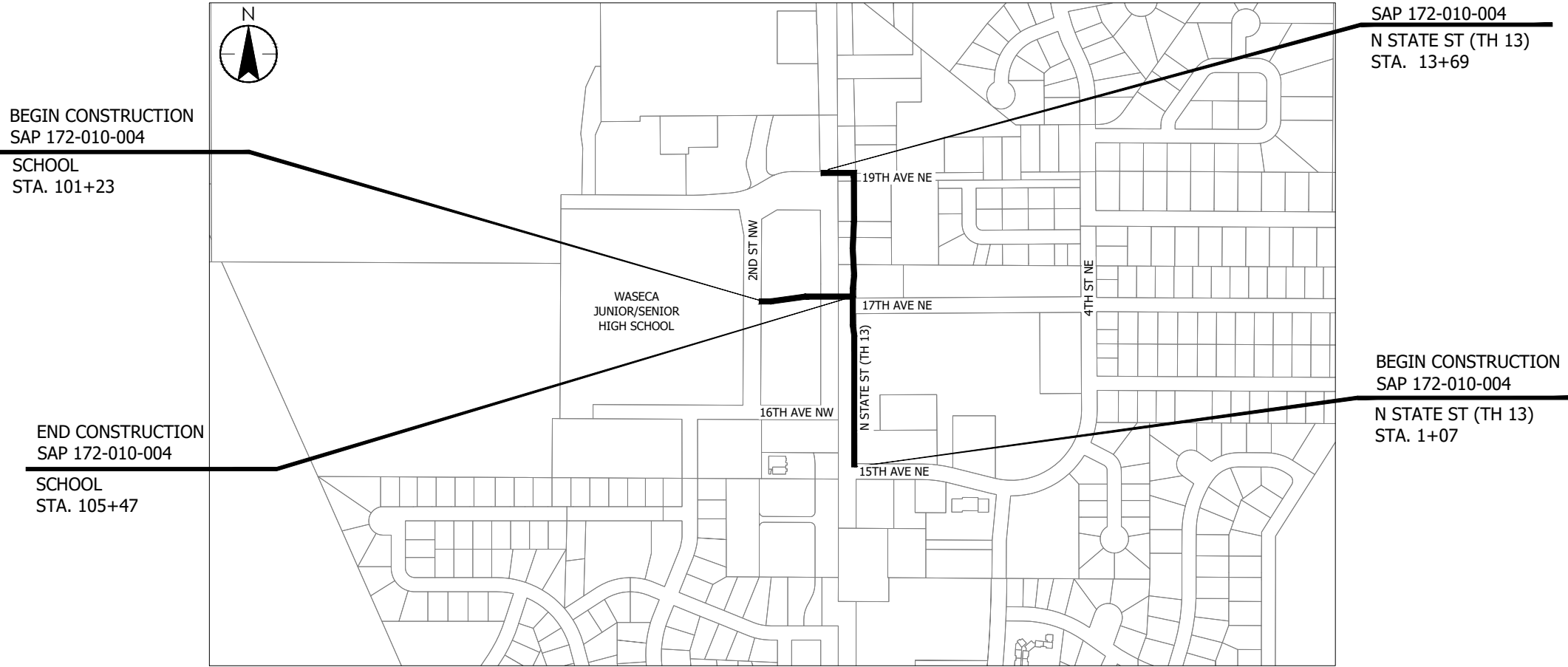
CONSTRUCTION PLAN FOR: GRADING, AGGREGATE BASE, BITUMINOUS TRAIL, STORM SEWER, RRFB, AND ADA IMPROVEMENTS.

LOCATED ON N STATE STREET (TH 13) FROM 15TH AVENUE NE TO 19TH AVENUE NE

SAP 172-010-004

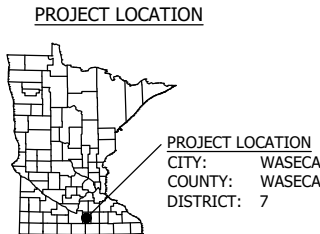
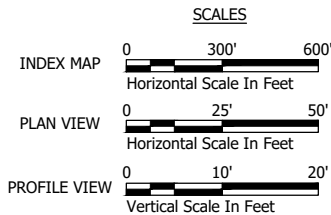
GROSS LENGTH 1686.00 FEET 0.319 MILES
BRIDGE LENGTH 0.00 FEET 0.000 MILES
EXCEPTION LENGTH 0.00 FEET 0.000 MILES
NET LENGTH 1686.00 FEET 0.319 MILES
LENGTH AND DESCRIPTION BASED ON: TH 13 TRAIL ALIGNMENT AND SCHOOL TRAIL ALIGNMENT

AGREEMENT #XXXXXXX
CITY OF WASECA
SAP 172-010-004
STATE FUNDS
DISTRICT 7 (MANKATO)



RRFB Maintenance Agreement 1037042
Exhibit A
Sheet 1 of 4

COMMENTS	DATE



HORIZONTAL DATA
WASECA COUNTY COORDINATE SYSTEM
DATUM: NAD83, 1996 ADJUSTMENT (NON HARN)
UNITS: US SURVEY FOOT

VERTICAL DATA
DATUM: NGVD88

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS
UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS
DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02,
ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND
DEPICTION OF EXISTING SUBSURFACE UTILITY DATA.

MINN PROJ NO: HSIP 8120(251)

--- GOVERNING SPECIFICATIONS ---
THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATION
FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE "MINNESOTA MANUAL ON UNIFORM TRAFFIC
CONTROL DEVICES" (MN MUTCD), INCLUDING "FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE
LAYOUTS."

INDEX

SHEET NO.	SHEET DESCRIPTION
1	TITLE SHEET
2	LEGEND
3	GENERAL LAYOUT
4	SEQ, STANDARD PLATES, AND TABULATIONS
5	PRIVATE UTILITIES
6	SOILS AND CONSTRUCTION NOTES
7 - 8	TABULATIONS
9	TYPICAL SECTIONS
10 - 15	STANDARD PLANS
16	ALIGNMENT PLAN AND TABULATIONS
17 - 19	INPLACE TOPO, UTILITIES, AND REMOVAL PLAN
20 - 22	CONSTRUCTION PLAN AND PROFILE
23 - 24	SURFACING PLAN
25 - 28	ADA PLAN
29 - 31	DRAINAGE PLAN AND PROFILES
32 - 34	SWPPP
35 - 36	TEMPORARY EROSION CONTROL PLAN
37 - 38	TURF ESTABLISHMENT PLAN
39 - 43	SIGNING AND PAVEMENT MARKING PLAN
44 - 48	CROSS SECTIONS
SS1 - SS3	RRFB PLAN

THIS PLAN CONTAINS 51 SHEETS



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND
THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME JEFFREY D. PRESTON LIC. NO. 41964

SIGNATURE DATE

APPROVED: WASECA CITY ENGINEER DATE

DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH
FEDERAL AID RULES/POLICY DATE

APPROVED FOR FEDERAL AID FUNDING: STATE AID ENGINEER DATE

NOTES:

1. THE EXACT LOCATION OF POLES SHALL BE DETERMINED IN THE FIELD BY THE ENGINEER. COORDINATES PROVIDED FOR LOCATIONS SHOWN IN THE PLAN.
2. THE FLASHERS FOR THE SYSTEM SHALL BE RECTANGULAR RAPID FLASHING BEACONS (RRFB). SEE SPECIAL PROVISIONS FOR RRFB UNIT DETAILS.
3. ALL DEVICES, INCLUDING SIGNS, REQUIRED FOR THE RECTANGULAR RAPID FLASHING BEACON SYSTEM ARE INCLUDED IN PEDESTRIAN CROSSWALK SYSTEM PAY ITEM.
4. MOUNTING HEIGHTS FOR ALL SIGNS AND DEVICES SHALL COMPLY WITH THE CURRENT VERSION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
5. FOR STRUCTURAL DETAILS OF MAST ARM MOUNTED SIGNS SEE MNDOT STANDARD PLAN 5-297.731.
6. FOR PAVEMENT MARKINGS SEE SIGNING/STRIPING PLAN.
7. FOR CONSTRUCTION OF PEDESTRIAN CURB RAMPS SEE ADA PLAN.
8. ALL NEW CONDUIT SHALL BE PVC - SCHEDULE 80 OR HDPE SCHEDULE 80 AND SHALL CARRY 1/C#6 GREEN INSULATED GROUNDING CONDUCTOR AS SHOWN IN THE PLAN.

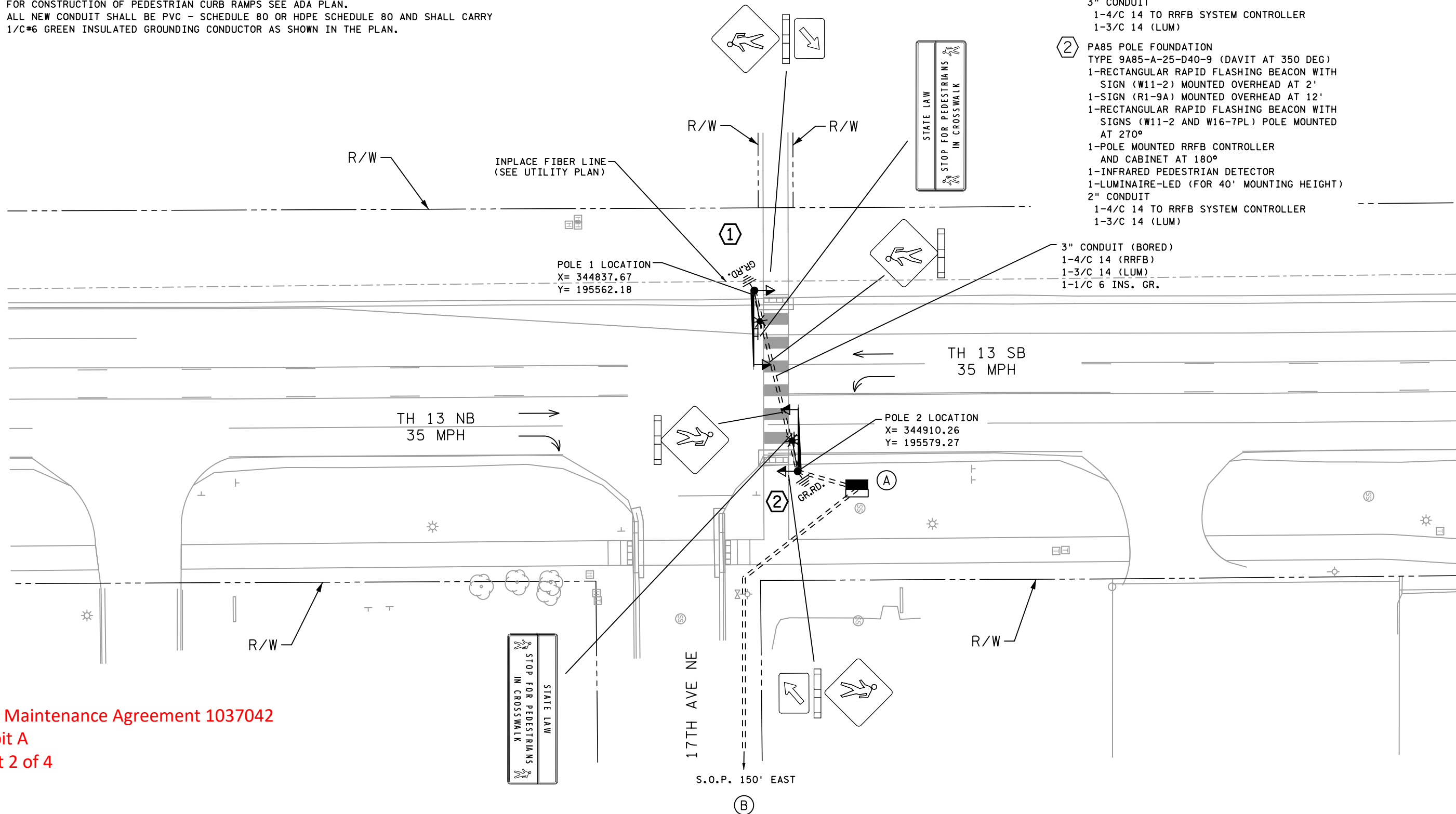
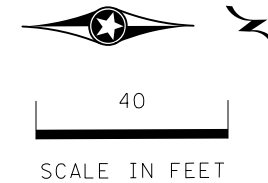
- (A) SERVICE CABINET TYPE SSB (WITH BATTERY BACKUP)
SERVICE CABINET FOUNDATION
2" CONDUIT TO POLE 2:
2-4/C 14 (RRFB)
2-3/C 14 (LUM)
1-1/C 6 INS. GR.

- (B) SOURCE OF POWER (WASECA ELECTRIC DEPT.)
2" CONDUIT TO SERVICE CABINET:
3-1/C 2

- ① PA90 POLE FOUNDATION
TYPE 9A90-A-30-D40-9 (DAVIT AT 350 DEG)
1-RECTANGULAR RAPID FLASHING BEACON WITH
SIGN (W11-2) MOUNTED OVERHEAD AT 2'
1-SIGN (R1-9A) MOUNTED OVERHEAD AT 12'
1-RECTANGULAR RAPID FLASHING BEACON WITH
SIGNS (W11-2 AND W16-7PL) POLE MOUNTED
AT 270°
1-POLE MOUNTED RRFB CONTROLLER
AND CABINET AT 180°
1-INFRARED PEDESTRIAN DETECTOR
1-LUMINAIRE-LED (FOR 40' MOUNTING HEIGHT)
3" CONDUIT
1-4/C 14 TO RRFB SYSTEM CONTROLLER
1-3/C 14 (LUM)

- ② PA85 POLE FOUNDATION
TYPE 9A85-A-25-D40-9 (DAVIT AT 350 DEG)
1-RECTANGULAR RAPID FLASHING BEACON WITH
SIGN (W11-2) MOUNTED OVERHEAD AT 2'
1-SIGN (R1-9A) MOUNTED OVERHEAD AT 12'
1-RECTANGULAR RAPID FLASHING BEACON WITH
SIGNS (W11-2 AND W16-7PL) POLE MOUNTED
AT 270°
1-POLE MOUNTED RRFB CONTROLLER
AND CABINET AT 180°
1-INFRARED PEDESTRIAN DETECTOR
1-LUMINAIRE-LED (FOR 40' MOUNTING HEIGHT)
2" CONDUIT
1-4/C 14 TO RRFB SYSTEM CONTROLLER
1-3/C 14 (LUM)

- 3" CONDUIT (BORED)
1-4/C 14 (RRFB)
1-3/C 14 (LUM)
1-1/C 6 INS. GR.



RRFB Maintenance Agreement 1037042
Exhibit A
Sheet 2 of 4

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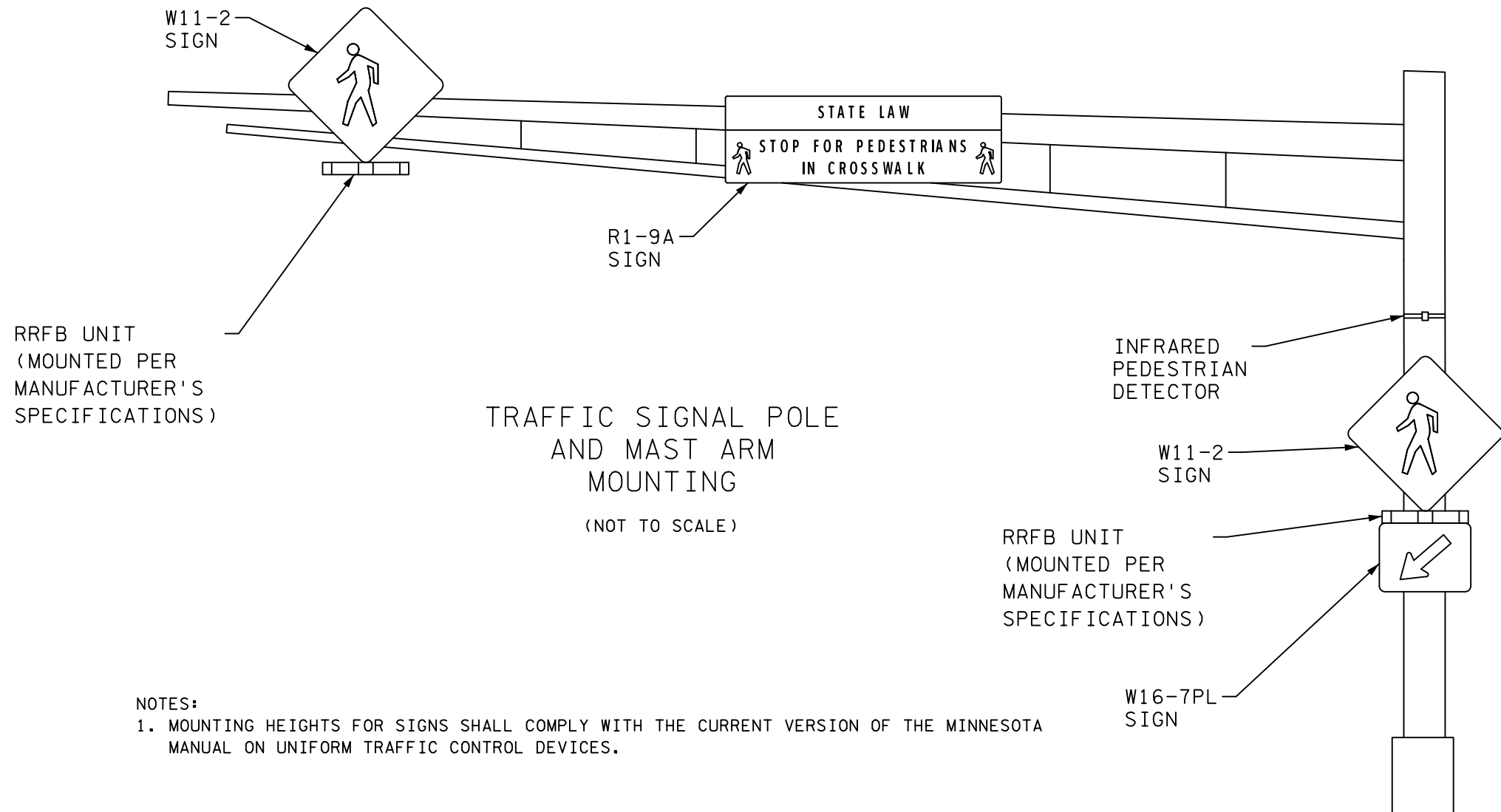
I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED
BY ME OR UNDER MY DIRECT SUPERVISION AND THAT
I AM A DULY LICENSED PROFESSIONAL ENGINEER
UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME:
SIGNATURE:
DATE:

DRAFT
COPY
MICHAEL P. MCCOY
DRAFT
COPY
LICENSE # 19902

SIGNAL PLAN
PEDESTRIAN CROSSWALK FLASHER SYSTEM DETAILS
S.A.P. 172-010-004, CITY NO. 2019-C05

TH 13 WASECA SAFE ROUTES TO SCHOOL TRAIL
SHEET NO. SS1 OF SS3 SHEETS

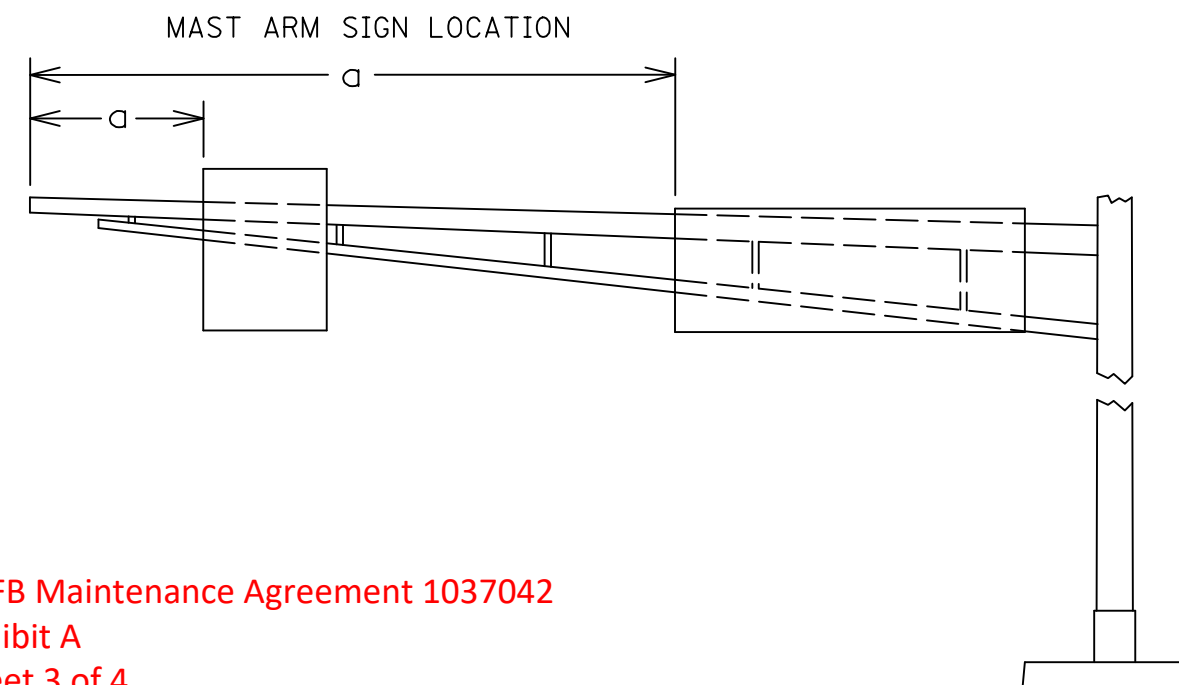


NOTES:
1. MOUNTING HEIGHTS FOR SIGNS SHALL COMPLY WITH THE CURRENT VERSION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

MAST ARM MOUNTED SIGNS					
MN MUTCD SIGN CODE	POLE NO.	a (FEET)	SIZE (INCHES)	MOUNTING BRACKET	
				NUMBER	SPACING (1)
W11-2	1	2	36 X 36	2	36
R1-9A	1	12	90 X 24	4	24
W11-2	2	2	36 X 36	2	36
R1-9A	2	12	90 X 24	4	24

SPECIFIC NOTES:
(1) SPACING BETWEEN STIFFENERS SHALL NOT EXCEED 36 INCHES AND SHALL BE UNIFORMLY SPACED. SEE MNDOT STANDARD PLAN 5-297.731 FOR STIFFENER SPACING REQUIREMENTS.

GENERAL NOTES:
1. CORNERS OF STANDARD SIGN PANELS WITH MARGINS SHALL BE TRIMMED.
2. FOR STRUCTURAL DETAILS OF MAST ARM MOUNTED SIGNS SEE MNDOT STANDARD PLAN 5-297.731.
3. FOR TYPE D STRINGER AND PANEL JOINT DETAILS SEE MNDOT STANDARD PLAN 5-297.731.
4. SEE 2020 MNDOT STANDARD SIGNS AND MARKINGS MANUAL FOR SIGN PANEL DETAILS.



RRFB Maintenance Agreement 1037042
Exhibit A
Sheet 3 of 4

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NO	DATE	DWN	CKD	REVISIONS



I HEREBY CERTIFY THAT THIS SHEET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

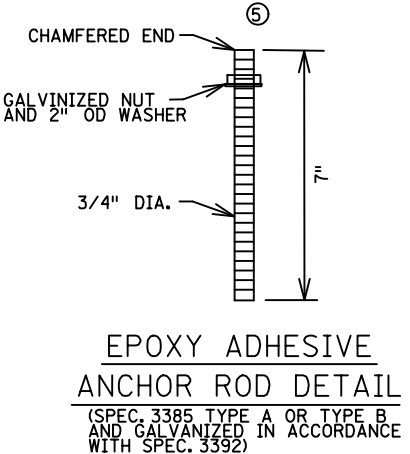
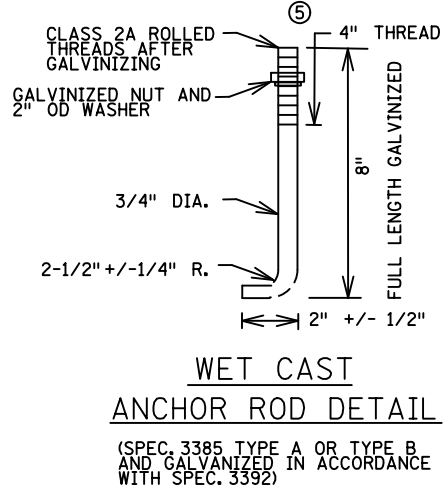
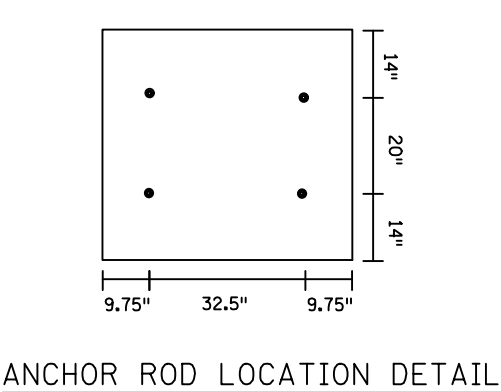
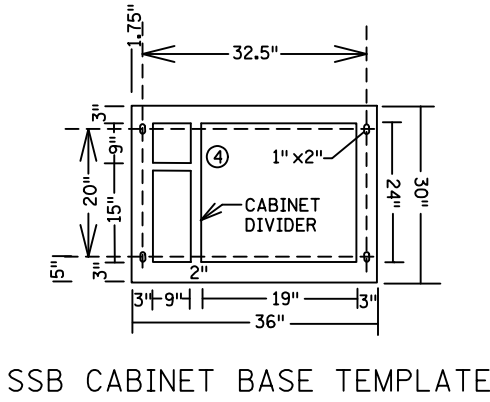
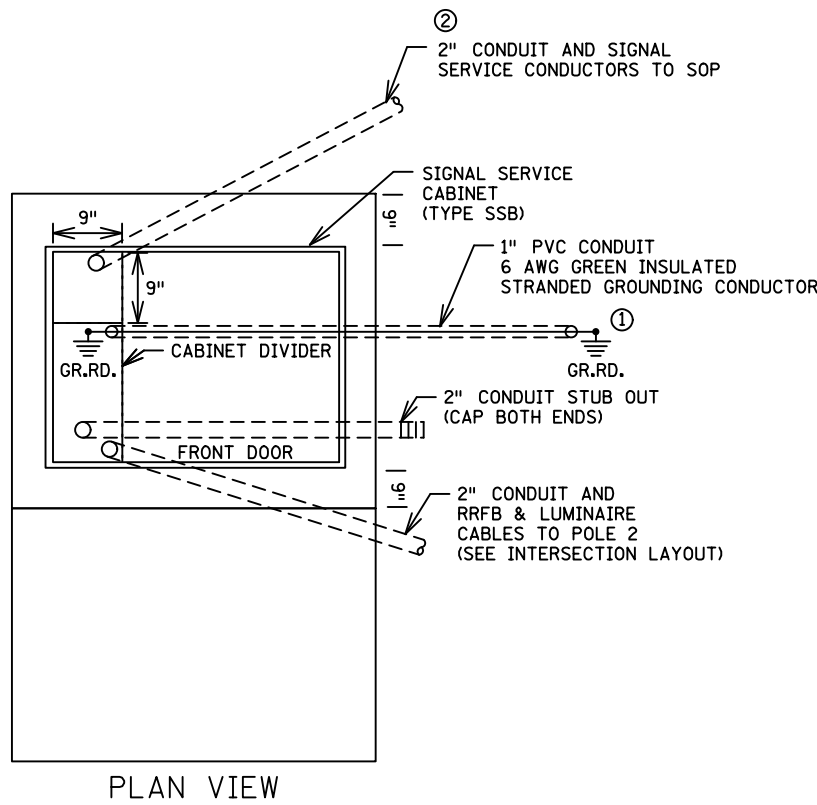
PRINT NAME: MICHAEL P. MCCURDY
SIGNATURE: [Signature]
DATE: 6/26/2020

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DRAFT COPY
DRAFT COPY

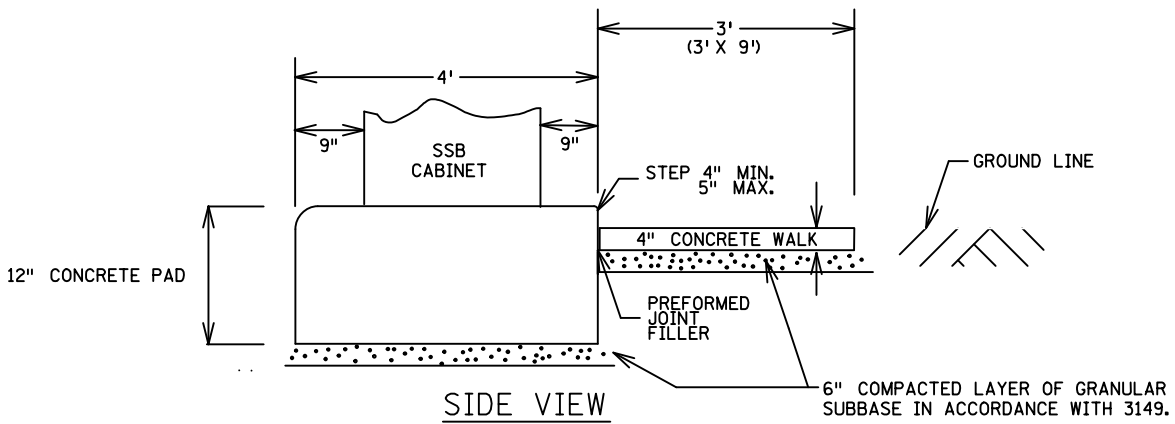
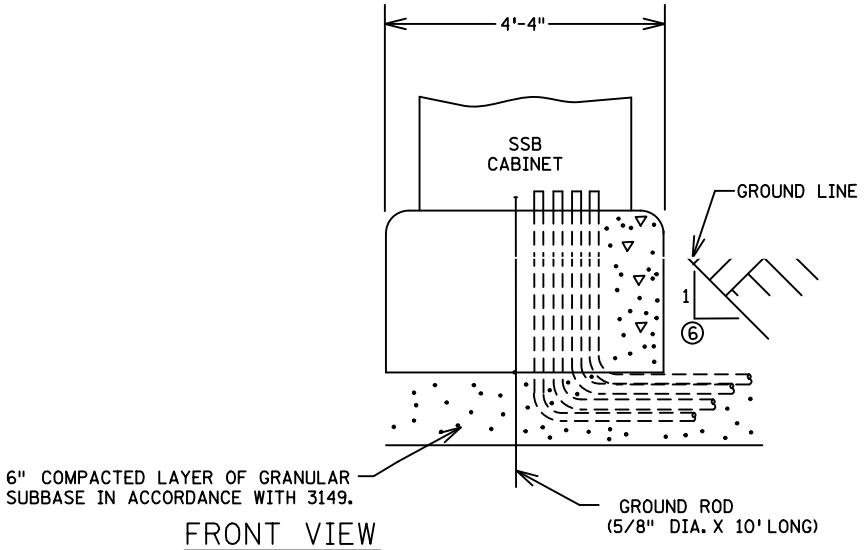
SIGNAL PLAN
PEDESTRIAN CROSSWALK FLASHER SYSTEM DETAILS
S.A.P. 172-010-004, CITY NO. 2019-C05

TH 13 WASECA SAFE ROUTES TO SCHOOL TRAIL
SHEET NO. SS2 OF SS3 SHEETS

SSB CABINET EQUIPMENT PAD
CAST IN-PLACE



- NOTES:
- FOR THE EQUIPMENT PAD USE CONCRETE MIX 3G52 WITH APPROVED MACRO NON-METALLIC FIBERS FOR REINFORCEMENT LISTED ON MnDOT'S APPROVED/QUALIFIED PRODUCTS LIST UNDER CONCRETE "NONMETALLIC FIBERS (BRIDGE APPLICATIONS)". ADD FIBERS TO THE CONCRETE MIX IN ACCORDANCE WITH THE NON-METALLIC FIBERS MANUFACTURERS INSTRUCTIONS AND CONTRACT DOCUMENTS.
- FOR CONCRETE WALK USE CONCRETE MIX 3G52. 3G52 CONCRETE MIX WITH NON-METALLIC FIBERS MAY BE USED FOR THE CONCRETE WALK AND POLE FOUNDATIONS. DO NOT USE NON-METALLIC FIBERS AS A SUBSTITUTE FOR THE REQUIRED REINFORCEMENT IN ACCORDANCE WITH THE POLE FOUNDATION STANDARD PLATES.
- ① PLACE A GROUNDING ELECTRODE SYSTEM IN ACCORDANCE WITH THE GROUNDING ELECTRODE SYSTEM DETAIL ON SHEET 3 OF STANDARD PLATE NUMBER 8106 EXCEPT FURNISH AND INSTALL 10 FOOT LONG GROUND ROD ELECTRODES, 6 AWG GREEN INSULATED COPPER CONDUCTOR AND EXOTHERMIC WELDED CONNECTIONS.
 - ② CONDUIT SIZE, QUANTITY AND DIRECTION MAY VARY. FURNISH AND INSTALL CONDUITS AS SPECIFIED ON THE INTERSECTION LAYOUT PLAN SHEET.
 - ④ USE TEMPLATES WITH THE DIMENSIONS SHOWN INCLUDING OPENINGS, DIVIDERS, ANCHOR ROD HOLES AS A GUIDE TO ENSURE PROPER PLACEMENT OF THE CABINETS, CONDUITS AND ANCHOR RODS. 350 BASE OPENINGS FOR TEMPLATE ARE SMALLER THAN THE ACTUAL BASE OPENINGS.
 - ⑤ PLACE ANCHORS 1 3/4 INCHES - 2 1/4 INCHES ANCHOR ROD PROJECTION ABOVE THE CONCRETE PAD. FURNISH AND INSTALL ANCHOR RODS SHOWN IN THE ANCHOR ROD DETAIL FOR WET CASTING ANCHORS IN WET CONCRETE. FURNISH AND INSTALL ANCHOR RODS SHOWN IN THE ANCHOR ROD DETAIL FOR EPOXY ADHESIVE IF USING ADHESIVE ANCHORS. INSERT ANCHOR RODS IN 7/8 INCH DIAMETER DRILLED HOLES, 5 INCHES DEEP WITH AN APPROVED EPOXY ADHESIVE LISTED ON MnDOT'S APPROVED/QUALIFIED PRODUCTS LIST (ACCESSIBLE PEDESTRIAN SIGNAL PUSH BUTTON BASE ADHESIVE ANCHORING). DO NOT USE MECHANICAL OR CONCRETE WEDGE ANCHORS.
 - ⑥ IF THE SITE CONDITIONS REQUIRE THE PAD TO BE PLACED WITHIN A SLOPE, INCREASE THE THICKNESS OF THE PAD BY 6 INCHES. SHAPE THE TERRAIN AROUND THE PAD FOR POSITIVE DRAINAGE.



RRFB Maintenance Agreement 1037042
Exhibit A
Sheet 4 of 4

CITY OF WASECA

RESOLUTION 20-36

IT IS RESOLVED that City of Waseca enter into MnDOT Agreement No. 1037042 with the State of Minnesota, Department of Transportation for the following purposes:

To provide ownership, operation, and maintenance of a Flashing Beacon System on Trunk Highway (T.H.) No. 13 at 17th Avenue NE. The contract construction is to be performed under State Aid Project 172-010-004.

IT IS FURTHER RESOLVED that the _____ Mayor, R.D. Srp

And the _____ City Manager, Lee Mattson

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the City of Waseca City Council at an authorized meeting held on the 1st day of September, 2020, as shown by _____ the minutes of the meeting in my possession.

Subscribed and sworn to me this
____ 1st ____ day of _____ September _____, 2020

Notary Public _____

My Commission Expires _____

(Signature)

Mike Anderson

Assistant to the City Manager

Title:	APPOINTMENT TO FILL A VACANCY ON THE AIRPORT BOARD		
Meeting Date:	September 1, 2020	Agenda Item Number:	6D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Airport Board Application
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to Appoint Kaitlyn Hoehn to Fill a Vacancy on the Airport Board.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: The Airport Board is an advisory board made up of five members. The current Airport Board has had only four members for more than a year. Recently, the City Council changed the Airport Board membership rules to allow up to three members who reside in Waseca County but outside of the city of Waseca municipal boundary.

Staff advertised for the open Airport Board position and received one application.

BUDGET IMPACT: There are no budget impacts as the board is made up of volunteers.

RECOMMENDATION: Staff recommends the Waseca City Council appoint Kaitlyn Hoehn to the Airport Board for a three-year term to expire January 31, 2024.

CITY OF WASECA

Board/Commission/Authority Application Form

Date 3/2/2020

Name Kaitlyn Hoehn

Address 38465 100th St Waseca MN 56093

Telephone Number: (Home) 507-951-6952 (Work) _____ email: kaitlyn.hoehn@gmail.com

Occupation: Sales Operations Specialist

Please check the Board/Commission/Authority for which you are applying:

☒ Airport Board

☐ Human Rights Commission

☐ Charter Commission

☐ Community Ed Advisory Board

☐ Park Board

☐ Planning Commission

☐ Economic Development Authority

☐ Heritage Preservation Commission

☐ Housing & Redevelopment Authority

Please tell us why you are interested in serving on this Board/Commission/Authority.

I have a strong interest in general aviation, and am a recreational user of the Waseca airport facilities. I am interested in community involvement/development/improvement and feel that I would be an excellent addition to the Waseca Airport Board. I am quite familiar with its dealings and operations as I have attended every meeting as a member of the general public for the last 2 years.

Have you previously served on this Board/Commission/Authority? (if yes provide dates)

No, I have not; I have attended almost all meetings but just as a member of the public.

Have you held, or do you currently hold, an office on this Board/Commission/Authority?

No.

Please list what qualifications you possess that will be helpful to this Board /Commission /Authority.
(List your experience, education, certification, etc.)

I served 4 years on the Board for RAFT in Rochester MN, and I am a skydiver with extensive knowledge of FAA and USPA regulations. Not aviation or board specific, I hold two Bachelor's degrees from UW-LaX.

Please return completed application to Waseca City Hall, ATTN: City Clerk, 508 South State Street, Waseca, MN 56093.

One of the most effective ways to provide input is through service on one of the City's Advisory Boards and Commissions. Through this service, civic-minded residents become involved in their local government and make recommendations to the Waseca City Council. The City, in turn, benefits from the knowledge, experience and expertise of residents.

City Boards/Commission include:

Airport Board
Charter Commission
Community Ed Advisory Board
Economic Development Authority (EDA)
Heritage Preservation Commission (HPC)
Housing & Redevelopment Authority (HRA)
Human Rights Commission
Park Board
Planning Commission

Vacancies vary throughout the year. If you are a resident of Waseca and are interested in serving on one of the City boards or commissions, contact Mary Buenzow at 835-9740.

Most groups meet on a monthly basis. Anyone interested in serving may submit an application to:

City of Waseca
ATTN: Mary Buenzow
508 South State Street
Waseca, MN 56093

Scroll down for a Board & Commission Application

Minnesota Wetland Conservation Act Notice of Application

Local Government Unit: City of Waseca	County: Waseca
Applicant Name: ConAgra Foods Packaged Foods, LLC	Applicant Representative: Tom Culross
Project Name: Green Jay Project	LGU Project No. (if any): 193705843
Date Complete Application Received by LGU: 8/4/20	
Date this Notice was Sent by LGU: 8/12/20	
Date that Comments on this Application Must Be Received By LGU¹: 9/2/20	

¹ minimum 15 business day comment period for Boundary & Type, Sequencing, Replacement Plan and Bank Plan Applications

WCA Decision Type - check all that apply

<input type="checkbox"/> Wetland Boundary/Type <input type="checkbox"/> Sequencing X Replacement Plan <input type="checkbox"/> Bank Plan (not credit purchase)
<input type="checkbox"/> No-Loss (8420.0415) <input type="checkbox"/> Exemption (8420.0420)
Part: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H Subpart: <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Impact Area Proposed: 0.72 Acres

Application Materials

<input checked="" type="checkbox"/> Attached <input type="checkbox"/> Other ¹ (specify):

¹ Link to ftp or other accessible file sharing sites is acceptable.

Comments on this application should be sent to:

LGU Contact Person: Stantec – John Smyth
E-Mail Address: john.smyth@stantec.com
Address and Phone Number: 733 Marquette Ave., Suite 1000, Minneapolis MN 55402
Decision-Maker for this Application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board/Council <input type="checkbox"/> Other (specify):

Notice Distribution (include name)

Required on all notices:

<input checked="" type="checkbox"/> SWCD TEP Member: Mark Schaetzke (mark.schaetzke@mn.nacdnet.net) <input checked="" type="checkbox"/> BWSR TEP Member: Alyssa Core (Alyssa.core@state.mn.us)
<input type="checkbox"/> LGU TEP Member (if different than LGU contact):
<input checked="" type="checkbox"/> DNR Representative: Dan Girolamo (Daniel.Girolamo@state.mn.us)
<input type="checkbox"/> Watershed District or Watershed Mgmt. Org.:
<input checked="" type="checkbox"/> Applicant (notice only): Applicant Contact: Ralph Astro, Ralph.Castro@conagra.com
<input checked="" type="checkbox"/> Agent/Consultant (notice only): Todd Ullum, Sambatek; tullom@sambateck.com

Optional or As Applicable:

<input checked="" type="checkbox"/> Corps of Engineers:
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
<input type="checkbox"/> Members of the Public (notice only): <input type="checkbox"/> Other:

Signature: 	Date: 8/12/20
--	----------------------

Title:	COVID-19 Small Business & NPO Grant Program		
Meeting Date:	September 1, 2020	Agenda Item Number:	6F
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	September 1 Recommendations
Originating Department:	Finance	Presented By:	Finance
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Preserving Community Assets		

BACKGROUND: On July 21, 2020 the City Council approved \$300,000 from the City's portion of the CARES distribution to be allocated to a COVID-19 Small Business and Non-Profit Relief Grant Program with coordination with Waseca County and to be administered by the Waseca Chamber of Commerce to provide one joint program.

Once the Chamber has reviewed the documentation submitted with the application and it has been approved the following is the terms of the funding:

Minimum and maximum funding levels are based on the number of full time equivalent (FTE) employees as of March 1, 2020. Full time for the purposes of this application will be any employee that works at least 32 hours per week. For those working less than 32, divide the number of hours by 32 to calculate FTE (i.e. 24 hours per week/32 = .75 FTE).

- Businesses and non-profits will receive \$1,000 per FTE with a minimum of \$3,000 and maximum of \$15,000. If FTE is not a whole number, funding will round up to the nearest \$1,000 (i.e. FTE of 3.3 will receive \$4,000). Sole proprietors with no employees are eligible to receive \$3,000.
- No origination fee will be charged.

BUDGET IMPACT: The money received may have a positive impact to be able to offset unbudgeted expenses the City had due to COVID-19. For the Grant funding there is not budget impact.

RECOMMENDATION: To approve the September 1, 2020 COVID-19 Small Business and Non-Profit Grant recommendations.

BUSINESS NAME	DATE SUBMITTED	TIME SUBMITTED	TYPE OF BUSINESS	NUMBER OF FTE'S	REQUEST AMOUNT	RECOMMENDED AMOUNT	COUNTY PORTION	CITY OF WASECA PORTION	CITY OR TOWNSHIP	RECOMMENDATION SENT
D&M BODY SHOP	8/6/2020		CORPORATION	5	\$15,000.00	\$5,000.00	\$2,500.00	\$2,500.00	Waseca	YES
BOJE CONSTRUCTION LLC	8/20/2020		LLC	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	Waseca	YES
FOUR SEASONS	8/21/2020		LLC	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	Waseca	YES
KATIE CLAYTON'S DAYCARE	8/21/2020		SOLE PROPRIETORSHIP	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	Waseca	YES
SUBURBAN FURNITURE	8/25/2020		LLC	7.47	\$15,000.00	\$8,000.00	\$4,000.00	\$4,000.00	Waseca	YES
ICON BARBERS	8/25/2020		LLC	1	\$13,000.00	\$3,000.00	\$1,500.00	\$1,500.00	Waseca	YES
KATIE JUDD-LANDRUM	8/27/2020		SOLE PROPRIETORSHIP	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	Waseca	YES
SCHMIDT BROTHERS FARMS	8/27/2020		LLC	3	\$1,000.00	\$3,000.00	\$1,500.00	\$1,500.00	Waseca	YES
								\$15,500.00		
August 18, 2020 Recommendations								\$89,500.00		
August 25, 2020 Recommendations								\$30,000.00		
Total to Date								\$135,000.00		

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: AUGUST 24, 2020

TO: Mayor & City Council
Lee Mattson-City Manager

PROJECT NAME: 2020 STREET AND UTILITY IMPROVEMENTS

CITY PROJECT NO. : 2020-01

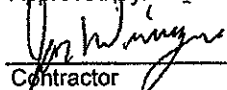
PAYMENT REQUEST : NO. 3

PAYMENT PERIOD : JULY 26, 2020 to AUGUST 21, 2020

CONTRACTOR: RAW CONSTRUCTION, LLC

<u>CONTRACT</u>		<u>PAYMENT</u>	
Original Contract sum:	<u>\$ 983,405.91</u>	Contract Sum to date:	<u>\$ 986,755.91</u>
Change Orders		Total earned to date (Includes Change Orders)	<u>\$ 611,543.35</u>
Change Order No. 1 28-Jul-20	<u>\$ 1,600.00</u>	Retainage: 5%	<u>\$ 30,577.17</u>
Change Order No. 2 24-Aug-20	<u>\$ 1,750.00</u>	Total earned less retainage:	<u>\$ 580,966.18</u>
		Less previous payment requests:	<u>\$ 269,600.98</u>
		Payment due this request:	<u>\$ 311,365.20</u>
		% Contract completed to date:	<u>62%</u>
		Amount remaining on contract:	<u>\$ 375,212.56</u>
Net change by change orders:	<u>\$ 3,350.00</u>	Total Amount Due:	<u>\$ 311,365.20</u>
Contract Sum to date:	<u>\$ 986,755.91</u>		

Approved By:



Contractor

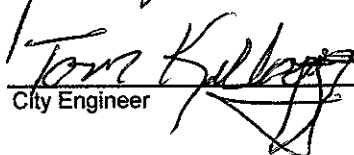
8-25-2020

Date



Director of Finance

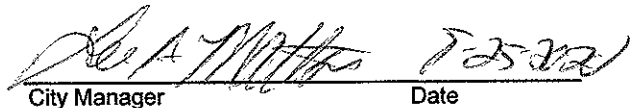
Date



City Engineer

8/25/2020

Date



City Manager

Date

CHANGE ORDER

CHANGE ORDER NO. TWO

CITY OF WASECA PROJECT NO. 2020-01

DATE: AUGUST 24, 2020

PROJECT NAME: 2020 STREETAND UTILITY IMPROVEMENTS

CONTRACTOR: R.A.W. CONSTRUCTION, LLC
17575 ECHO AVE
FARIBAULT, MN 55021

THE JUSTIFICATION FOR THIS CHANGE ORDER IS:

1. The tie in to the existing water main at 3rd Ave. SE and 3rd St. SE was not as shown on the plan. The existing main was tied in with a tee, pointing at a severe downward angle due to difference in elevation between the mains. This caused additional crew time to expose and properly tie in the existing and new water main.

2. The sewer service for 314 3rd Ave SE was not in the location indicated by the City records. There was additional crew time to excavate and find this service.


ITEM	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
CREW TIME FOR WATER MAIN TIE IN	HR	2	\$700.00	\$1,400.00
CREW TIME FOR LOCATING SEWER SERVICE	HR	0.5	\$700.00	\$350.00
TOTAL CHANGE ORDER NO. TWO				\$1,750.00

ORIGINAL CONTRACT PRICE	\$983,405.91
PREVIOUS CHANGE ORDERS	\$1,600.00
AMOUNT OF THIS CHANGE ORDER	\$1,750.00
REVISED CONTRACT AMOUNT	\$986,755.91

APPROVED BY:


CONTRACTOR

8-25-2020
DATE


DIRECTOR OF FINANCE
August 25, 2020
DATE


CITY ENGINEER

8/25/2020
DATE

CITY MANAGER
DATE

CERTIFICATE OF PAYMENT

PAGE ONE OF THREE

PROJECT: 2020 STREET AND UTILITY IMPROVEMENTS

PAYMENT PERIOD
FROM: JULY 26, 2020
TO: AUGUST 21, 2020

CITY PROJECT NO. 2020-01

ORIGINAL CONTRACT AMOUNT: \$ 863,405.91

PAYMENT REQUEST NO THREE

REVISED CONTRACT AMOUNT: \$ 986,755.91

DATE: AUGUST 25, 2020

CONTRACT APPROVAL DATE.

CONTRACTOR:
RAW CONSTRUCTION, LLC
17575 ECHO AVE
FARIBAULT, MN 55021

CONTRACT COMPLETION DATE: JUNE 30, 2021

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MINDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
2ND AND 3RD AVE SE 2020-01										
1	2021.501	MOBILIZATION	L.S.	1	\$ 15,000.00	\$ 15,000.00	0	\$ -	1	\$ 15,000.00
2	2101.524	CLEARING	TREE	2	\$ 690.00	\$ 1,380.00	0	\$ -	2	\$ 1,380.00
3	2101.524	GRUBBING	TREE	2	\$ 225.00	\$ 450.00	0	\$ -	2	\$ 450.00
4	2104.502	REMOVE EXISTING HYDRANT AND GATE VALVE	EACH	1	\$ 180.00	\$ 180.00	1	\$ 180.00	1	\$ 180.00
5	2104.502	REMOVE EXISTING GATE VALVE AND BOX	EACH	6	\$ 85.00	\$ 510.00	3	\$ 255.00	6	\$ 510.00
6	2104.502	REMOVE EXISTING MANHOLE	EACH	7	\$ 180.00	\$ 1,260.00	3	\$ 540.00	7	\$ 1,260.00
7	2104.502	REMOVE SIGN	EACH	12	\$ 53.00	\$ 636.00	0	\$ -	3	\$ 159.00
8	2104.502	SALVAGE SIGN	EACH	12	\$ 53.00	\$ 636.00	0	\$ -	3	\$ 159.00
9	2104.502	REMOVE EXISTING CATCH BASIN	EACH	10	\$ 150.00	\$ 1,500.00	0	\$ -	3	\$ 450.00
10	2104.503	REMOVE CONCRETE CURB & GUTTER	LN. FT.	2717	\$ 2.25	\$ 6,113.25	1358	\$ 3,055.50	2717	\$ 6,113.25
11	2104.503	REMOVE WATER MAIN	LN. FT.	1495	\$ 0.50	\$ 747.50	745	\$ 372.50	1495	\$ 747.50
12	2104.503	REMOVE SEWER PIPE (STORM)	LN. FT.	1003	\$ 9.00	\$ 9,027.00	0	\$ -	784	\$ 7,146.00
13	2104.503	REMOVE SEWER PIPE (SANITARY)	LN. FT.	753	\$ 1.00	\$ 753.00	728	\$ 728.00	1470	\$ 1,470.00
14	2104.503	REMOVE SAN. SEWER SERVICE PIPE	LN. FT.	977	\$ 0.75	\$ 732.75	152	\$ 114.00	872	\$ 654.00
15	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LN. FT.	121	\$ 2.00	\$ 242.00	0	\$ -	40	\$ 80.00
16	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LN. FT.	742	\$ 2.00	\$ 1,484.00	322.5	\$ 645.00	322.5	\$ 645.00
17	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	230	\$ 2.50	\$ 575.00	90	\$ 225.00	180	\$ 450.00
18	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ. YD.	26	\$ 5.00	\$ 140.00	0	\$ -	0	\$ -
19	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	5717	\$ 5.00	\$ 28,585.00	2858	\$ 14,290.00	5717	\$ 28,585.00
20	2104.601	SALVAGE AND REINSTALL OUTWALK RAILINGS	L.S.	1	\$ 1,665.00	\$ 1,665.00	0	\$ -	0.25	\$ 416.25
21	2104.516	REMOVE CONCRETE WALK	SQ. FT.	10482	\$ 0.50	\$ 5,241.00	2650	\$ 1,325.00	7400	\$ 3,700.00
22	2105.504	GEOTEXTILE FABRIC TYPE V	SQ. YD.	5086	\$ 0.80	\$ 4,076.80	2701	\$ 2,160.80	2701	\$ 2,160.80
23	2105.507	COMMON EXCAVATION (PLAN QUANTITY)	CU. YD.	2336	\$ 8.00	\$ 14,016.00	0	\$ -	1168	\$ 7,008.00
24	2105.507	SUBGRADE EXCAVATION	CU. YD.	125	\$ 6.00	\$ 750.00	0	\$ -	0	\$ -
25	2105.507	SELECT GRANULAR BORROW (CV)	CU. YD.	1699	\$ 26.00	\$ 44,174.00	901	\$ 23,426.00	901	\$ 23,426.00
26	2105.507	STABILIZING AGGREGATE (CV)	CU. YD.	125	\$ 32.00	\$ 4,000.00	0	\$ -	35	\$ 1,120.00
27	2105.601	CONSTRUCT AND MAINTAIN TEMPORARY ACCESS SIDEWALK	L.S.	1	\$ 110.00	\$ 110.00	0.5	\$ 55.00	1	\$ 110.00
28	2123.610	STREET SWEEPER WITH PICKUP BROOM	HR.	40	\$ 130.00	\$ 5,200.00	3	\$ 390.00	6	\$ 780.00
29	2211.507	AGGREGATE BASE, CLASS 5 (CV)	CU. YD.	849	\$ 28.00	\$ 23,772.00	450	\$ 12,600.00	450	\$ 12,600.00
30	2251.502	BITUMINOUS PATCHING MIXTURE	SQ. YD.	697	\$ 40.00	\$ 27,880.00	266	\$ 11,440.00	266	\$ 11,440.00
31	2232.504	HILL BITUMINOUS SURFACE (2")	SQ. YD.	154	\$ 23.00	\$ 3,550.00	0	\$ -	0	\$ -
32	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	180	\$ 11.00	\$ 1,980.00	40	\$ 440.00	40	\$ 440.00
33	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL.	320	\$ 2.10	\$ 672.00	50	\$ 105.00	50	\$ 105.00
34	2360.503	BITUMINOUS WEDGE	L.F.	2748	\$ 4.50	\$ 12,366.00	0	\$ -	0	\$ -
35	2360.509	TYPE SP 12.5 NON-WEAR COURSE MIXTURE (C)	TON	585	\$ 87.00	\$ 50,895.00	331	\$ 28,797.00	331	\$ 28,797.00
36	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (C)	TON	441	\$ 83.25	\$ 36,713.25	0	\$ -	0	\$ -
37	2502.503	6" PVC PERFORATED TILE (SDR 35)	LN. FT.	2805	\$ 14.00	\$ 39,270.00	1252	\$ 17,528.00	1300	\$ 18,200.00
38	2502.503	4" PVC SUMP LINE SCHEDULE (SDR 35)	LN. FT.	382	\$ 14.00	\$ 5,348.00	198	\$ 2,772.00	198	\$ 2,772.00
39	2502.602	CONNECT EXISTING SUMPS TO TILE LINE	EACH	2	\$ 75.00	\$ 150.00	1	\$ 75.00	1	\$ 75.00
40	2502.602	6" X 4" WYE FOR SUMP SERVICE	EACH	30	\$ 115.00	\$ 3,450.00	17	\$ 1,955.00	18	\$ 2,070.00
41	2502.602	TILE LINE CLEANOUT	EACH	21	\$ 275.00	\$ 5,775.00	9	\$ 2,475.00	9	\$ 2,475.00
42	2502.602	CONNECT TO EXISTING PIPE DRAIN	EACH	2	\$ 175.00	\$ 350.00	0	\$ -	0	\$ -

CERTIFICATE OF PAYMENT

PAGE TWO OF THREE

PROJECT: 2020 STREET AND UTILITY IMPROVEMENTS

PAYMENT PERIOD
FROM: JULY 28, 2020
TO: AUGUST 21, 2020

CITY PROJECT NO. 2020-01

ORIGINAL CONTRACT AMOUNT: \$ 983,405.91

PAYMENT REQUEST NO. THREE

REVISED CONTRACT AMOUNT: \$ 986,755.91

DATE: AUGUST 25, 2020

CONTRACT APPROVAL DATE:

CONTRACT COMPLETION DATE: JUNE 30, 2021

CONTRACTOR:
R.A.W. CONSTRUCTION, LLC
17575 ECHO AVE
FARIBAULT, MN 55021

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MNDOT SPEC. NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
2ND AND 3RD AVE SE 2020-01										
43	2503.503	4" PVC PIPE SEWER SCHEDULE 40 (SANITARY)	LN. FT.	761	\$ 32.00	\$ 24,352.00	152	\$ 4,864.00	463.5	\$ 14,832.00
44	2503.503	6" PVC PIPE SEWER SCHEDULE 40 (SANITARY)	LN. FT.	216	\$ 33.00	\$ 7,128.00	0	\$ -	408.5	\$ 13,480.50
45	2503.503	8" PVC PIPE SEWER SDR 35 (SANITARY)	LN. FT.	1430	\$ 34.00	\$ 48,820.00	728	\$ 24,752.00	1470	\$ 49,880.00
46	2503.503	15" RCP PIPE SEWER CL V	LN. FT.	196	\$ 52.00	\$ 9,872.00	0	\$ -	91	\$ 4,732.00
47	2503.503	18" RCP PIPE SEWER CL II	LN. FT.	952	\$ 53.00	\$ 50,456.00	0	\$ -	674	\$ 35,722.00
48	2503.503	18" RCP PIPE SEWER CL IV	LN. FT.	32	\$ 53.00	\$ 1,696.00	0	\$ -	0	\$ -
49	2503.503	24" RCP PIPE SEWER CL II	LN. FT.	49	\$ 63.00	\$ 3,087.00	0	\$ -	48	\$ 3,087.00
50	2503.601	SANITARY SEWER BYPASS PUMPING	L.S.	1	\$ 800.00	\$ 800.00	0	\$ -	0	\$ -
51	2503.601	STORM SEWER BYPASS PUMPING	L.S.	1	\$ 800.00	\$ 800.00	0	\$ -	0	\$ -
52	2503.602	CONSTRUCT SANITARY MANHOLE (0-8 FT)	EACH	8	\$ 2,275.00	\$ 18,200.00	4	\$ 9,100.00	6	\$ 13,850.00
53	2503.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	4	\$ 850.00	\$ 3,400.00	0	\$ -	3	\$ 2,580.00
54	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	4	\$ 675.00	\$ 2,700.00	3	\$ 1,725.00	6	\$ 3,450.00
55	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	29	\$ 213.00	\$ 6,235.00	5	\$ 1,075.00	22	\$ 4,738.00
56	2503.602	8" x 4" PVC WYE	EACH	25	\$ 115.00	\$ 2,875.00	8	\$ 920.00	13	\$ 1,495.00
57	2503.602	8" x 8" PVC WYE	EACH	6.0	\$ 152.00	\$ 912.00	1	\$ 152.00	16	\$ 2,432.00
58	2503.603	CONSTRUCT SANITARY MANHOLE OVERDEPTH (>8')	LN. FT.	5.89	\$ 263.00	\$ 1,549.07	0	\$ -	3.14	\$ 825.82
59	2503.603	TELEWISE SANITARY SEWER MAIN	LN. FT.	1430	\$ 1.70	\$ 2,431.00	0	\$ -	0	\$ -
60	2503.603	TELEWISE SANITARY SEWER SERVICE-LATERAL LAUNCH	LN. FT.	1053	\$ 5.50	\$ 5,791.50	0	\$ -	0	\$ -
61	2503.603	TELEWISE SANITARY SEWER SERVICE-CLEANOUT	LN. FT.	567	\$ 13.00	\$ 7,371.00	0	\$ -	0	\$ -
62	2503.603	PLUG FILL AND ABANDON WATERMAIN PIPE SEWER	LN. FT.	1414	\$ 1.55	\$ 2,191.70	0	\$ -	0	\$ -
63	2504.601	TEMPORARY WATER SERVICE	L.S.	1	\$ 5,000.00	\$ 5,000.00	0.25	\$ 1,250.00	0.75	\$ 3,750.00
64	2504.602	6" GATE VALVE AND BOX	EACH	11	\$ 1,750.00	\$ 19,250.00	5	\$ 8,750.00	11	\$ 19,250.00
65	2504.602	8" GATE VALVE AND BOX	EACH	1	\$ 2,225.00	\$ 2,225.00	0	\$ -	2	\$ 4,450.00
66	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	10	\$ 825.00	\$ 8,250.00	4	\$ 3,300.00	8	\$ 6,600.00
67	2504.602	FURNISH & INSTALL ZINC ANODE BAG	EACH	9	\$ 150.00	\$ 1,350.00	4	\$ 600.00	8	\$ 1,200.00
68	2504.602	HYDRANT AND GATE VALVE WITH BOX	EACH	2	\$ 6,550.00	\$ 13,100.00	1	\$ 6,550.00	2	\$ 13,100.00
69	2504.602	CONNECT SERVICE TO WATER MAIN 1" (INCLUDES CORP.)	EACH	30	\$ 220.00	\$ 6,600.00	4	\$ 880.00	21	\$ 4,620.00
70	2504.602	CONNECT SERVICE TO WATER MAIN 1 1/2" (INCLUDES CORP.)	EACH	1	\$ 350.00	\$ 350.00	0	\$ -	1	\$ 350.00
71	2504.602	1" CURB STOP AND STAND PIPE	EACH	30	\$ 275.00	\$ 8,250.00	4	\$ 1,100.00	21	\$ 5,775.00
72	2504.602	1 1/2" CURB STOP AND STAND PIPE	EACH	1	\$ 475.69	\$ 475.69	0	\$ -	1	\$ 475.69
73	2504.602	REPAIR EXISTING SPRINKLER HEAD	EACH	2	\$ 165.00	\$ 330.00	0	\$ -	0	\$ -
74	2504.603	1" TYPE PE PIPE	LN. FT.	1003	\$ 28.00	\$ 28,078.00	169	\$ 4,394.00	854	\$ 22,204.00
75	2504.603	1 1/2" TYPE PE PIPE	LN. FT.	28	\$ 26.00	\$ 728.00	0	\$ -	15	\$ 390.00
76	2504.603	6" PVC C900 WATER MAIN PIPE	LN. FT.	1547	\$ 35.00	\$ 54,145.00	773	\$ 27,055.00	1547	\$ 54,145.00
77	2504.603	8" PVC C900 WATER MAIN PIPE	LN. FT.	18	\$ 48.00	\$ 864.00	0	\$ -	13	\$ 624.00
78	2504.608	WATER MAIN FITTINGS	LBS.	825	\$ 5.00	\$ 4,125.00	352	\$ 1,760.00	714	\$ 3,570.00
79	2505.601	UTILITY COORDINATION	L.S.	1	\$ 1,500.00	\$ 1,500.00	0.2	\$ 300.00	0.6	\$ 900.00
80	2506.502	DRAINAGE STRUCTURE 2 x 3 CATCH BASIN	EACH	9	\$ 2,000.00	\$ 18,000.00	0	\$ -	8	\$ 12,000.00
81	2506.502	CASTING ASSEMBLY MANHOLE (NEENAH R-1733)	EACH	5	\$ 600.00	\$ 3,000.00	0	\$ -	0	\$ -
82	2506.502	CASTING ASSEMBLY CATCH BASIN (NEENAH R-3067V)	EACH	4	\$ 600.00	\$ 2,400.00	0	\$ -	0	\$ -
83	2506.502	ADJUST FRAME AND RING CASTING SANITARY WITH INF-SHIELD	EACH	1	\$ 400.00	\$ 400.00	0	\$ -	0	\$ -
84	2506.502	ADJUST FRAME AND RING CASTING STORM MH	EACH	8	\$ 400.00	\$ 3,200.00	0	\$ -	0	\$ -

CERTIFICATE OF PAYMENT

PAGE THREE OF THREE

PROJECT: 2020 STREET AND UTILITY IMPROVEMENTS

PAYMENT PERIOD
FROM JULY 26, 2020
TO: AUGUST 21, 2020

CITY PROJECT NO. 2020-01

ORIGINAL CONTRACT AMOUNT: \$ 983,405.91

PAYMENT REQUEST NO. THREE

REVISED CONTRACT AMOUNT: \$ 966,755.91

DATE: AUGUST 25, 2020

CONTRACT APPROVAL DATE:

CONTRACTOR:
R.A.W. CONSTRUCTION, LLC
17575 ECHO AVE
FARIBAULT, MN 55021

CONTRACT COMPLETION DATE: JUNE 30, 2021

To the City Council of the City of Waseca, The following payment is requested in accordance with the plans, specifications and conditions of the contract.

NO.	MNDOT SPEC NO.	DESCRIPTION	UNIT	PLAN QTY.	UNIT PRICE	PLAN AMOUNT	THIS PERIOD QUANTITY	THIS PERIOD PAYMENT	TO DATE QUANTITY	TO DATE PAYMENT
2ND AND 3RD AVE SE 2020-01										
85	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LN. FT.	55.33	\$ 315.00	\$ 17,428.95	0	\$ -	27.5	\$ 8,662.50
86	2506.602	CONNECT STORM SEWER TO EXISTING STORM SEWER	EACH	4	\$ 715.00	\$ 2,860.00	0	\$ -	3	\$ 2,145.00
87	2506.602	CONNECT TILE LINE TO STORM STRUCTURE	EACH	2	\$ 360.00	\$ 720.00	0	\$ -	0	\$ -
88	2521.518	4" CONCRETE WALK	SQ. FT.	8403	\$ 6.65	\$ 55,879.95	5950	\$ 39,567.50	5950	\$ 39,567.50
89	2521.518	6" CONCRETE WALK	SQ. FT.	1700	\$ 23.00	\$ 39,100.00	440.6	\$ 10,133.80	440.6	\$ 10,133.80
90	2521.518	6" CONCRETE WALK (HIGH EARLY)	SQ. FT.	168	\$ 17.50	\$ 2,940.00	0	\$ -	0	\$ -
91	2531.503	CONCRETE CURB & GUTTER, DESIGN B818	LN. FT.	2638	\$ 19.75	\$ 52,100.50	1374.9	\$ 27,154.28	1374.9	\$ 27,154.28
92	2531.503	CONCRETE CURB & GUTTER, DESIGN B818 (HIGH EARLY)	LN. FT.	60	\$ 34.00	\$ 2,040.00	0	\$ -	0	\$ -
93	2531.503	CONCRETE CURB, DESIGN VS	LN. FT.	35	\$ 23.00	\$ 805.00	0	\$ -	0	\$ -
94	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	300	\$ 78.00	\$ 23,400.00	237.07	\$ 18,491.46	237.07	\$ 18,491.46
95	2531.504	6" CONCRETE DRIVEWAY PAVEMENT (HIGH EARLY)	SQ. YD.	24	\$ 74.00	\$ 1,776.00	0	\$ -	0	\$ -
96	2531.601	ADA COMPLIANCE SUPERVISOR	L.S.	1	\$ 1,500.00	\$ 1,500.00	0.60	\$ 900.00	0.60	\$ 900.00
97	2531.618	TRUNCATED DOMES	SQ. FT.	144	\$ 40.00	\$ 5,760.00	72	\$ 2,880.00	72	\$ 2,880.00
98	2563.601	TRAFFIC CONTROL	L.S.	1	\$ 10,500.00	\$ 10,500.00	0.20	\$ 2,100.00	0.60	\$ 6,300.00
99	2573.501	STABILIZED CONSTRUCTION EXIT	L.S.	1	\$ 2,665.00	\$ 2,665.00	0	\$ -	0.00	\$ -
100	2573.501	EROSION CONTROL SUPERVISOR	L.S.	1	\$ 1,500.00	\$ 1,500.00	0.20	\$ 300.00	0.60	\$ 900.00
101	2573.502	STORM DRAIN INLET PROTECTION	EACH	30	\$ 235.00	\$ 7,050.00	0	\$ -	15	\$ 3,525.00
102	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LN. FT.	80	\$ 5.00	\$ 400.00	0	\$ -	0	\$ -
103	2575.504	SOD, TYPE LAWN AND BOULEVARD	SQ. YD.	2014	\$ 10.50	\$ 21,147.00	0	\$ -	0	\$ -
TOTAL PROJECT 2020-01						\$ 963,405.91		\$ 325,002.84		\$ 608,193.35

SECOND ADDENDUM TO LEASE

THIS SECOND ADDENDUM TO LEASE, made and entered into this _____ day of August, 2020, by and between the City of Waseca, hereinafter called "Landlord" and Lead for America National, Inc., hereinafter called "tenant".

WITNESSETH:

WHEREAS, Landlord and Tenant have previously entered into a lease and an amendment to that Lease for property described as office units two and three in Landlord's building known as City Hall Waseca, Minnesota, and

WHEREAS, the parties wish to add to the previous leases the unit known as "room #1" in the Waseca City Hall, and

WHEREAS, Landlord and Tenant each acknowledge that there is good and sufficient consideration To make the second Addendum to Lease enforceable against each party, and

WHEREAS, the Landlord and Tenant wish to reduce their agreement to writing;

NOW, THEREFORE, the Landlord and the Tenant agree as follows:

1. Landlord agrees to provide the Tenant the office designated as Office #1 on the same terms and conditions as the original lease.

CITY OF WASECA

By: _____

Its: _____

LANDLORD

LEAD FOR AMERICA NATIONAL, INC.

By: _____

It's: _____

By: _____

It's: _____

TENANT

Title:	RESOLUTION 20-37 AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2020A		
Meeting Date:	September 1, 2020	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 20-37
Originating Department:	Finance	Presented By:	Finance Director
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Pillar – Create High Quality Community Assets		

BACKGROUND: On February 5, 2019 the City Council passed Resolution 19-05 – Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-exempt Bonds. This was in reference to the street reconstruction and utilities project adjacent to 3rd Street NE between 4th Avenue NE and 11th Ave NE allowing the project to be financed with possible tax-exempt bonds.

The attached resolution identifies the issuance parameters not to exceed:

- Amount: \$1,020,000
- Interest cost: 3%
- Term: 10 years

These revenue bonds are only for the water and sewer portions of the 3rd St. NE project. Staff has reviewed the fund balances of the respective utility funds and recommends financing with a bond sale with the needed bond amount.

BUDGET IMPACT: The annual payments will be covered through the respective capital funding charges in place for each Utility Fund. City staff continues to review the revenue associated with the capital funding charges along with the expenditures associated with the debt and planned capital projects to ensure we maintain adequate fund balances.

RECOMMENDATION: Staff recommends adoption of Resolution 20-37 – Authorizing the Issuance of General Obligation utility Revenue Bonds

CERTIFICATION OF MINUTES
RELATING TO GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2020A

Issuer: City of Waseca, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on September 1, 2020, at 7:00 P.M. at the City Hall.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached:

Minutes of said meeting (pages):

RESOLUTION AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2020A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on September 1, 2020.

City Manager

Councilmember _____ introduced the following resolution and moved its adoption, which motion was seconded by Councilmember _____:

WASECA RESOLUTION

RESOLUTION 20-37

RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2020A

BE IT RESOLVED by the City Council of the City of Waseca, Minnesota (the “City”), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its General Obligation Utility Revenue Bonds, Series 2020A (the “Bonds”), pursuant to Minnesota Statutes, Chapters 444 and 475, in an amount not to exceed \$1,020,000 (herein, the “Bonds”). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required, to finance costs related to utility improvements associated with a street reconstruction project along and adjacent to 3rd Street NE between 4th Ave NE and 11th Ave NE (the “Project”).
2. Baker Tilly Municipal Advisors, LLC, municipal advisor to the City (the “Municipal Advisor”), has presented to this Council a Summary of Terms for Direct Placement of the Bonds (the “Term Sheet”) which is attached hereto and hereby approved and shall be placed on file by the City Manager. In addition to the terms and conditions set forth in this Resolution, each and all of the provisions of the Term Sheet attached hereto are hereby adopted as the terms and conditions of the Bonds and of the sale thereof. The Municipal Advisor is hereby authorized, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), to solicit proposals for the Bonds on behalf of the City on a limited competitive basis.
3. Each of the Mayor, City Manager, and Finance Director is hereby authorized to approve the sale of the Bonds and to execute a purchase contract for the Bonds with the purchaser, provided that the true interest cost of the Bonds does not exceed 3.00% and the term of the Bonds does not exceed ten (10) years.
4. Upon approval of the sale of the Bonds by any of such officers, the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. If the Mayor, City Manager, and Finance Director have not approved the sale of the Bonds and executed the related purchase agreement by December 31, 2020, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the Resolution was declared duly passed and adopted.

Summary of Terms for Direct Placement

(Attached)

Title:	RESOLUTION NO. 20-38 RECEIVING QUOTES AND AWARDING CONTRACT FOR 2020 SIDEWALK PROJECT, CITY PROJECT 2020-04		
Meeting Date:	September 1 st , 2020	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution, Quote Tabulation and Project Area Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to Adopt Resolution No. 20-38 Receiving Quotes and Awarding Contract for 2020 Sidewalk Project, City Project 2020-04		
How does this item pertain to Vision 2030 goals?	Create High Quality Community Assets		

BACKGROUND: The City of Waseca awards a contract for sidewalk replacement annually. Quotes for this project were received on August 28th, 2020.

Six quotes were received; a tabulation of the quotes and the Engineers Estimate is attached. The lowest responsible quote received was from Sonic Concrete in the amount of \$35,779.40. Sonic Concrete has done the sidewalk project for the City sidewalk projects in previous years and completed the projects on time and per specifications.

BUDGET IMPACT: The sidewalk project is included in the City's 2020 budget. The low quote of \$35,779.40 is slightly above the budget amount of \$35,000, contract quantities can be adjusted to stay within this budgeted amount. This project is funded by CIP Funds.

RECOMMENDATION: Staff recommends the Waseca City Council adopt Resolution No. 20-38 Receiving Quotes and Awarding Contract for 2020 Sidewalk Project, City Project 2020-04 and authorize the City Manager to enter into an agreement with Sonic Concrete in the amount of \$35,779.40.

RESOLUTION NO. 20-38

**A RESOLUTION OF THE WASECA CITY COUNCIL
RECEIVING QUOTES AND AWARDED CONTRACT
FOR 2020 SIDEWALK PROJECT
CITY PROJECT NO. 2020-04**

WHEREAS, all quotes on construction of the 2020 Sidewalk Project, City Project No. 2020-04, are hereby received and tabulated; and

WHEREAS, the Quote of Sonic Concrete of Ellendale, Minnesota, in the amount of \$35,7779.40 for the construction of said improvements, in accordance with the plans and specifications and advertisement for quotes, is the lowest responsible quote, and shall be and hereby is accepted.

WHEREAS, the Mayor and City Manager are hereby authorized and directed to enter into a contract with said quoter for the construction of said improvements, for and on behalf of the City of Waseca.

NOW, THEREFORE, BE IT RESOLVED that the City Engineer is hereby authorized and directed to return forthwith to all quoters the deposits made with their quotes, except that the deposit of the successful quoter and the next two lowest quoters shall be retained until a contract has been executed.

Adopted this 1st day of September, 2020.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

CONTRACTOR:																				Engineers Estimate 508 South State St Waseca, MN 56093	Sonic Concrete LLC 702 Dutton Drive Ellendale, MN 56026	RAW Construction, LLC 17575 Echo Ave Faribault, MN 55060	Nielsen Concrete, LLC 305 Industrial St E Kasota, MN 56050	Larson Contracting Central, LLC 508 West Main St Lake Mills, IA 50450	Ti-Zach Concrete 39352 221st Avenue Le Center, MN 56057	Timm's Trucking Inc 24366 Holland Ave Morristown, MN 55052											
No.	Item Number	Description	Unit		QTY		Unit Price		Total		Unit Price		Total		Unit Price		Total		Unit Price		Total		Unit Price		Total		Unit Price		Total		Unit Price		Total				
1	2021.501	MOBILIZATION	L.S.		1		\$3,000.00		\$3,000.00		\$600.00	\$	600.00		\$2,000.00	\$	2,000.00		\$7,500.00	\$	7,500.00		\$6,835.00	\$	6,835.00		\$10,000.00	\$	10,000.00		\$9,570.00	\$	9,570.00				
2	2563.601	TRAFFIC CONTROL	L.S.		1		\$1,500.00		\$1,500.00		\$300.00	\$	300.00		\$2,000.00	\$	2,000.00		\$3,500.00	\$	3,500.00		\$3,505.00	\$	3,505.00		\$5,000.00	\$	5,000.00		\$3,000.00	\$	3,000.00				
3	2573.502	STORM DRAIN INLET PROTECTION	L.S.		1		\$650.00		\$650.00		\$300.00	\$	300.00		\$2,000.00	\$	2,000.00		\$125.00	\$	125.00		\$202.75	\$	202.75		\$500.00	\$	500.00		\$3,500.00	\$	3,500.00				
TOTAL								\$5,150.00				\$1,200.00				\$6,000.00				\$11,125.00				\$10,542.75				\$15,500.00				\$16,070.00					
8TH AVENUE NW-SOUTH SIDE-500/600 BLOCK-CURB REPLACEMENT																																					
1	2104.503	REMOVE CURB & GUTTER	L.F.		19.4		\$5.00		\$97.00		\$10.00	\$	194.00		\$7.00	\$	135.80		\$7.00	\$	135.80		\$3.82	\$	74.11		\$8.00	\$	155.20		\$25.80	\$	500.52				
2	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L.F.		19.4		\$22.00		\$426.80		\$60.00	\$	1,164.00		\$24.00	\$	465.60		\$35.00	\$	679.00		\$36.67	\$	711.40		\$35.00	\$	679.00		\$50.00	\$	970.00				
3	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		6		\$15.00		\$90.00		\$2.00	\$	12.00		\$10.00	\$	60.00		\$15.00	\$	90.00		\$11.10	\$	66.60		\$13.00	\$	78.00		\$25.00	\$	150.00				
4	2575.505	SOD, TYPE LAWN SOD	SQ.YD.		6		\$15.00		\$90.00		\$36.80	\$	220.80		\$40.00	\$	240.00		\$15.00	\$	90.00		\$59.20	\$	355.20		\$15.00	\$	90.00		\$50.75	\$	304.50				
TOTAL 8TH AVENUE NW-SOUTH SIDE-500/600 BLOCK-CURB REPLACEMENT									\$703.80				\$1,590.80				\$901.40				\$994.80				\$1,207.31				\$1,002.20				\$1,925.02				
2ND STREET NW-EAST SIDE-200 BLOCK																																					
1	2104.505	REMOVE CONCRETE SIDEWALK	SQ.FT.		222		\$2.50		\$555.00		\$1.95	\$	432.90		\$4.00	\$	888.00		\$3.00	\$	666.00		\$1.36	\$	301.92		\$2.50	\$	555.00		\$4.28	\$	950.16				
2	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		22		\$5.00		\$110.00		\$4.50	\$	99.00		\$2.00	\$	44.00		\$2.00	\$	44.00		\$5.27	\$	115.94		\$4.00	\$	88.00		\$3.00	\$	66.00				
3	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		9		\$15.00		\$135.00		\$2.00	\$	18.00		\$10.00	\$	90.00		\$15.00	\$	135.00		\$11.10	\$	99.90		\$13.00	\$	117.00		\$25.00	\$	225.00				
4	2521.501	4" CONCRETE WALK	SQ.FT.		222		\$6.50		\$1,443.00		\$7.80	\$	1,731.60		\$7.00	\$	1,554.00		\$9.00	\$	1,998.00		\$7.10	\$	1,576.20		\$8.00	\$	1,776.00		\$15.59	\$	3,460.98				
TOTAL 2ND STREET NW-EAST SIDE-200 BLOCK									\$2,243.00				\$2,281.50				\$2,576.00				\$2,843.00				\$2,093.96				\$2,536.00				\$4,702.14				
2ND AVENUE NW-SOUTH SIDE-200 BLOCK																																					
1	2104.503	REMOVE CURB & GUTTER	L.F.		49		\$5.00		\$245.00		\$10.00	\$	490.00		\$7.00	\$	343.00		\$5.00	\$	245.00		\$3.82	\$	187.18		\$8.00	\$	392.00		\$12.90	\$	632.10				
2	2104.505	REMOVE CONCRETE SIDEWALK	SQ.FT.		1084		\$2.50		\$2,710.00		\$1.95	\$	2,113.80		\$4.00	\$	4,336.00		\$2.00	\$	2,168.00		\$1.36	\$	1,474.24		\$2.50	\$	2,710.00		\$1.50	\$	1,626.00				
3	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		26		\$5.00		\$130.00		\$4.50	\$	117.00		\$2.00	\$	52.00		\$2.00	\$	52.00		\$5.27	\$	137.02		\$4.00	\$	104.00		\$3.00	\$	78.00				
4	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		6		\$15.00		\$90.00		\$2.00	\$	12.00		\$10.00	\$	60.00		\$15.00	\$	90.00		\$11.10	\$	66.60		\$13.00	\$	78.00		\$25.00	\$	150.00				
5	2521.501	4" CONCRETE WALK	SQ.FT.		475		\$6.50		\$3,087.50		\$7.80	\$	3,705.00		\$7.00	\$	3,325.00		\$8.50	\$	4,037.50		\$7.10	\$	3,372.50		\$8.00	\$	3,800.00		\$12.59	\$	5,980.25				
6	2521.501	8" CONCRETE WALK	SQ.FT.		354		\$9.50		\$3,363.00		\$9.00	\$	3,186.00		\$9.00	\$	3,186.00		\$9.75	\$	3,451.50		\$10.36	\$	3,667.44		\$16.00	\$	5,664.00		\$17.09	\$	6,049.86				
7	2521.501	4" EXPOSED AGGREGATE SIDEWALK	SQ.FT.		146		\$14.00		\$2,044.00		\$13.25	\$	1,934.50		\$10.00	\$	1,460.00		\$12.00	\$	1,752.00		\$13.46	\$	1,965.16		\$8.00	\$	1,168.00		\$19.59	\$	2,860.14				
8	2521.501	8" EXPOSED AGGREGATE SIDEWALK	SQ.FT.		109		\$17.00		\$1,853.00		\$16.00	\$	1,744.00		\$12.00	\$	1,308.00		\$14.00	\$	1,526.00		\$22.72	\$	2,476.48		\$16.00	\$	1,744.00		\$27.09	\$	2,952.81				
9	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L.F.		49		\$22.00		\$1,078.00		\$60.00	\$	2,940.00		\$24.00	\$	1,176.00		\$31.00	\$	1,519.00		\$36.67	\$	1,796.83		\$35.00	\$	1,715.00		\$45.00	\$	2,205.00				
TOTAL 2ND AVENUE NW-SOUTH SIDE-200 BLOCK									\$14,600.50				\$16,242.30				\$15,246.00				\$14,841.00				\$15,143.45				\$17,375.00				\$22,534.16				
NORTH STATE STREET-WEST SIDE-900 BLOCK																																					
1	2104.505	REMOVE CONCRETE SIDEWALK	SQ.FT.		112		\$2.50		\$280.00		\$1.95	\$	218.40		\$4.00	\$	448.00		\$3.00	\$	336.00		\$1.36	\$	152.32		\$2.50	\$	280.00		\$4.28	\$	479.36				
2	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		22		\$5.00		\$110.00		\$4.50	\$	99.00		\$2.00	\$	44.00		\$2.00	\$	44.00		\$5.27	\$	115.94		\$4.00	\$	88.00		\$3.00	\$	66.00				
3	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		12		\$15.00		\$180.00		\$2.00	\$	24.00		\$10.00	\$	120.00		\$15.00	\$	180.00		\$11.10	\$	133.20		\$13.00	\$	156.00		\$20.00	\$	240.00				
4	2521.501	4" CONCRETE WALK	SQ.FT.		112		\$6.50		\$728.00		\$7.80	\$	873.60		\$7.00	\$	784.00		\$9.00	\$	1,008.00		\$7.10	\$	795.20		\$8.00	\$	896.00		\$15.59	\$	1,746.08				
5	2575.505	SOD, TYPE LAWN SOD	SQ.YD.		10		\$15.00		\$150.00		\$36.80	\$	368.00		\$40.00	\$	400.00		\$10.00	\$	100.00		\$59.20	\$	592.00		\$15.00	\$	150.00		\$50.75	\$	507.50				
TOTAL NORTH STATE STREET-WEST SIDE-900 BLOCK									\$1,448.00				\$1,583.00				\$1,796.00				\$1,668.00				\$1,788.66				\$1,570.00				\$3,038.94				
2ND AVENUE NE-SOUTH SIDE-200 BLOCK																																					
1	2104.505	REMOVE CONCRETE SIDEWALK	SQ. FT.		31		\$2.50		\$77.50		\$1.95	\$	60.45		\$4.00	\$	124.00		\$3.00	\$	93.00		\$1.36	\$	42.16		\$2.50	\$	77.50		\$4.28	\$	132.68				
2	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		9		\$5.00		\$45.00		\$4.50	\$	40.50		\$2.00	\$	18.00		\$2.00	\$	18.00		\$5.27	\$	47.43		\$4.00	\$	36.00		\$3.00	\$	27.00				
3	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		4		\$15.00		\$60.00		\$2.00	\$	8.00		\$10.00	\$	40.00		\$15.00	\$	60.00		\$11.1														

		CONTRACTOR:	Engineers Estimate 508 South State St Waseca, MN 56093		Sonic Concrete LLC 702 Dutton Drive Ellendale, MN 56026		RAW Construction, LLC 17575 Echo Ave Faribault, MN 55060		Nielsen Concrete, LLC 305 Industrial St E Kasota, MN 56050		Larson Contracting Central, LLC 508 West Main St Lake Mills, IA 50450		Ti-Zach Concrete 39352 221st Avenue Le Center, MN 56057		Timm's Trucking Inc 24366 Holland Ave Morristown, MN 55052			
No.	Item Number	Description	Unit		QTY		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
5TH AVENUE SE-SOUTH SIDE-200 BLOCK																		
1	2104.505	REMOVE CONCRETE SIDEWALK	SQ. FT.		237		\$2.50	\$592.50	\$1.95	\$ 462.15	\$4.00	\$ 948.00	\$3.00	\$ 711.00	\$1.36	\$ 322.32	\$2.50	\$ 592.50
2	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		16		\$5.00	\$80.00	\$4.50	\$ 72.00	\$2.00	\$ 32.00	\$2.00	\$ 32.00	\$5.27	\$ 84.32	\$4.00	\$ 64.00
3	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		8		\$15.00	\$120.00	\$2.00	\$ 16.00	\$10.00	\$ 80.00	\$15.00	\$ 120.00	\$11.10	\$ 88.80	\$13.00	\$ 104.00
4	2521.501	4" CONCRETE WALK	SQ.FT.		237		\$6.50	\$1,540.50	\$7.80	\$ 1,848.60	\$7.00	\$ 1,659.00	\$9.00	\$ 2,133.00	\$7.10	\$ 1,682.70	\$8.00	\$ 1,896.00
5	2575.505	SOD, TYPE LAWN SOD	SQ.YD.		19		\$15.00	\$285.00	\$36.80	\$ 699.20	\$40.00	\$ 760.00	\$10.00	\$ 190.00	\$59.20	\$ 1,124.80	\$15.00	\$ 285.00
TOTAL 5TH AVENUE SE-SOUTH SIDE-200 BLOCK								\$2,618.00		\$3,097.95		\$3,479.00		\$3,186.00		\$3,302.94		\$2,941.50
5TH STREET SE-EAST SIDE -100 BLOCK																		
1	2104.505	REMOVE CONCRETE SIDEWALK	SQ. FT.		107		\$2.50	\$267.50	\$1.95	\$ 208.65	\$4.00	\$ 428.00	\$3.00	\$ 321.00	\$1.36	\$ 145.52	\$2.50	\$ 267.50
2	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		22		\$5.00	\$110.00	\$4.50	\$ 99.00	\$2.00	\$ 44.00	\$2.00	\$ 44.00	\$5.27	\$ 115.94	\$4.00	\$ 88.00
3	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		6		\$15.00	\$90.00	\$2.00	\$ 12.00	\$10.00	\$ 60.00	\$15.00	\$ 90.00	\$11.10	\$ 66.60	\$13.00	\$ 78.00
4	2521.501	4" CONCRETE WALK	SQ.FT.		26		\$6.50	\$169.00	\$7.80	\$ 202.80	\$7.00	\$ 182.00	\$10.00	\$ 260.00	\$7.10	\$ 184.60	\$8.00	\$ 208.00
5	2521.501	8" CONCRETE WALK	SQ.FT.		26		\$9.50	\$247.00	\$9.00	\$ 234.00	\$9.00	\$ 234.00	\$12.00	\$ 312.00	\$10.36	\$ 269.36	\$16.00	\$ 416.00
6	2575.505	SOD, TYPE LAWN SOD	SQ.YD.		9		\$15.00	\$135.00	\$36.80	\$ 331.20	\$40.00	\$ 360.00	\$10.00	\$ 90.00	\$59.20	\$ 532.80	\$15.00	\$ 135.00
TOTAL 5TH STREET SE-EAST SIDE -100 BLOCK								\$1,018.50		\$1,087.65		\$1,308.00		\$1,117.00		\$1,314.82		\$1,192.50
8TH STREET SE-WEST SIDE -900-1300 BLOCK																		
1	2104.505	REMOVE CONCRETE SIDEWALK	SQ. FT.		119		\$2.50	\$297.50	\$1.95	\$ 232.05	\$4.00	\$ 476.00	\$3.00	\$ 357.00	\$1.36	\$ 161.84	\$2.50	\$ 297.50
2	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		32		\$5.00	\$160.00	\$4.50	\$ 144.00	\$2.00	\$ 64.00	\$2.00	\$ 64.00	\$5.27	\$ 168.64	\$4.00	\$ 128.00
3	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		16		\$15.00	\$240.00	\$2.00	\$ 32.00	\$10.00	\$ 160.00	\$15.00	\$ 240.00	\$11.10	\$ 177.60	\$13.00	\$ 208.00
4	2521.501	4" CONCRETE WALK	SQ.FT.		119		\$6.50	\$773.50	\$7.80	\$ 928.20	\$7.00	\$ 833.00	\$9.00	\$ 1,071.00	\$7.10	\$ 844.90	\$8.00	\$ 952.00
5	2573.530	STORM DRAIN INLET PROTECTION	EACH		3		\$60.00	\$180.00	\$300.00	\$ 900.00	\$250.00	\$ 750.00	\$125.00	\$ 375.00	\$202.75	\$ 608.25	\$60.00	\$ 180.00
6	2575.505	SOD, TYPE LAWN SOD	SQ.YD.		14		\$15.00	\$210.00	\$36.80	\$ 515.20	\$40.00	\$ 560.00	\$12.00	\$ 168.00	\$59.20	\$ 828.80	\$15.00	\$ 210.00
TOTAL 8TH STREET SE-WEST SIDE -900-1300 BLOCK								\$1,861.00		\$2,751.45		\$2,843.00		\$2,275.00		\$2,790.03		\$1,975.50
2ND AVENUE SW-NORTH SIDE-200 BLOCK																		
1	2104.505	REMOVE CONCRETE SIDEWALK	SQ. FT.		214		\$2.50	\$535.00	\$1.95	\$ 417.30	\$4.00	\$ 856.00	\$3.00	\$ 642.00	\$1.36	\$ 291.04	\$2.50	\$ 535.00
2	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		65		\$5.00	\$325.00	\$4.50	\$ 292.50	\$2.00	\$ 130.00	\$2.00	\$ 130.00	\$5.27	\$ 342.55	\$4.00	\$ 260.00
3	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		6		\$15.00	\$90.00	\$2.00	\$ 12.00	\$10.00	\$ 60.00	\$15.00	\$ 90.00	\$11.10	\$ 66.60	\$13.00	\$ 78.00
4	2521.501	4" CONCRETE WALK	SQ.FT.		214		\$6.50	\$1,391.00	\$7.80	\$ 1,669.20	\$7.00	\$ 1,498.00	\$9.00	\$ 1,926.00	\$7.10	\$ 1,519.40	\$8.00	\$ 1,712.00
TOTAL 2ND AVENUE SW-NORTH SIDE-200 BLOCK								\$2,341.00		\$2,391.00		\$2,544.00		\$2,788.00		\$2,219.59		\$2,585.00
4TH ST NE-EAST SIDE-2000 TO 2100 BLOCK																		
1	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.		21		\$12.00	\$252.00	\$1.95	\$ 40.95	\$12.00	\$ 252.00	\$9.00	\$ 189.00	\$24.67	\$ 518.07	\$18.00	\$ 378.00
2	2104.505	REMOVE CONCRETE SIDEWALK	SQ. FT.		150		\$2.50	\$375.00	\$1.95	\$ 292.50	\$4.00	\$ 600.00	\$2.00	\$ 300.00	\$1.36	\$ 204.00	\$2.50	\$ 375.00
3	2104.513	SAWING CONCRETE SIDEWALK	LN. FT.		63		\$5.00	\$315.00	\$4.50	\$ 283.50	\$2.00	\$ 126.00	\$2.00	\$ 126.00	\$5.27	\$ 332.01	\$4.00	\$ 252.00
4	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH		20		\$15.00	\$300.00	\$2.00	\$ 40.00	\$10.00	\$ 200.00	\$15.00	\$ 300.00	\$11.10	\$ 222.00	\$13.00	\$ 260.00
5	2521.501	4" CONCRETE WALK	SQ.FT.		66.5		\$6.50	\$432.25	\$7.80	\$ 518.70	\$7.00	\$ 465.50	\$10.00	\$ 665.00	\$7.10	\$ 472.15	\$8.00	\$ 532.00
6	2521.501	6" CONCRETE WALK	SQ.FT.		83.5		\$8.00	\$668.00	\$8.50	\$ 709.75	\$8.00	\$ 668.00	\$14.00	\$ 1,169.00	\$8.51	\$ 710.59	\$12.00	\$ 1,002.00
7	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ.YD.		21		\$80.00	\$1,680.00	\$20.00	\$ 420.00	\$72.00	\$ 1,512.00	\$90.00	\$ 1,890.00	\$82.48	\$ 1,732.08	\$100.00	\$ 2,100.00
8	2575.505	SOD, TYPE LAWN SOD	SQ.YD.		24		\$15.00	\$360.00	\$32.80	\$ 787.20	\$40.00	\$ 960.00	\$10.00	\$ 240.00	\$59.20	\$ 1,420.80	\$15.00	\$ 360.00
TOTAL 4TH ST NE-EAST SIDE-2000 TO 2100 BLOCK								\$4,382.25		\$3,092.60		\$4,783.50		\$4,879.00		\$5,611.70		\$5,259.00
TOTAL PROJECT NO. 2020-04								\$36,795.05		\$35,779.40		\$41,995.90		\$46,227.80		\$46,546.89		\$52,395.20
																		\$74,993.77

4th St NE / 2000-2100 Block

903 State Street N

8th Ave NW / 500 Block

2nd Ave NW / 100 Block

2nd St NW / 100 Block

2nd Ave NE / 200 Block

2nd Ave SW / 200 Block

5th Ave SE / 200 Block

5th St SE / 100 Block

8th St SE / 900-1300 Block



2020 City Sidewalk Project

Municipal Project #2020-04

Concrete Replacement Areas



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