

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, APRIL 20, 2021

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present:	Mayor Roy Srp	Ted Conrath
	John Mansfield	
	Jeremy Conrath	Mark Christiansen
	Allan Rose	

Councilmembers Absent: Daren Arndt

Staff Present:

Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager
Nate Willey, City Engineer
Bill Green, Planning & Zoning Coordinator

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 Motion was made by Jeremy Conrath, seconded by Rose to approve the agenda as presented. Motion carried 6-0.

**PUBLIC COMMENT**

- 4 None

**REQUESTS AND PRESENTATIONS**

- 5 None

**CONSENT AGENDA**

- 6 It was moved by Jeremy Conrath, seconded by Mansfield, to approve the Consent Agenda as presented. The motion carried 6-0 and included:

- A. Minutes – Regular City Council Meeting & Work Session April 6, 2021 & BOR April 5, 2021
- B. Payroll & Expenditures
- C. Resolution 21-16: Stantec Construction Services Contract – Brown Ave & Well No. 2 Water Main Improvements Project
- D. Resolution 21-17: TKDA Design Services Contract – Multi-Unit Airport Hangar
- E. Approval of Extension of Premise: Katy O’Learys
- F. RCCA: Introduce Ordinance 1087 & set Public Hearing date May 4, 2021
- G. RCCA: Introduce Ordinance 1088 & set Public Hearing date May 4, 2021



## **ACTION AGENDA**

7

### **A. RCCA: Driver Visibility – SE Corner of Elm Ave & 2<sup>nd</sup> Street SW**

City Engineer Willey presented information regarding a parking stall deemed unsafe at the corner of Elm Ave & 2<sup>nd</sup> St SW. The parking stall, when using the City's "sight triangle", impedes in that triangle which is deemed unsafe. This information was also presented to the Planning Commission on April 13, in which they voted 4-0 in recommending the removal of this parking stall to Council. Mr. Willey suggested hosting a Public Hearing on May 18 to get resident and business input.

Motion was made by Jeremy Conrath, seconded by Srp to set a public hearing for May 18, 2021. Motion carried 6-0.

### **B. Ordinance 1089 – Vacation of Easement**

Planning & Zoning Coordinator Green presented information to the Council regarding resident Brenda Byron's request for vacation of easement in hopes to build an accessory structure. This request was also presented at the April 13 Planning Commission meeting, public hearing was held with no comments and the Commission recommended 4-0 in favor of Mrs. Byron's request.

A Public Hearing was held at 7:35 p.m. and received no comments.

A motion was made by Jeremy Conrath, seconded by Rose to approve Ordinance 1089. Motion carried 6-0.

### **C. Resolution 21-13: Rupe Variance request**

Mr. Green gave background information on Mr. Rupe's request for additional parking on his property. The Variance is to allow front yard parking beyond the width of the garage that is allowed per City Code. At the April 13 Planning Commission meeting, they voted 4-0 in favor of recommending this request to City Council.

Motion was made by Christiansen, seconded by Mansfield to approve Resolution 21-13. Motion carried 6-0.

### **D. Ordinance 1086: Text Amendment – Tobacco shops in B-2**

Mr. Green informed Council that there was a request to change language in City Code to allow for tobacco shops within the B-2 District. Currently they are only allowed in the B1. This topic was also at the April 13 Planning Commission meeting and was voted 4-0 in favor of allowing tobacco shops in the B2.

Motion was made by Christiansen, seconded by Jeremy Conrath to approve Ordinance 1086. Motion carried 5-1 (Rose)



## REPORTS

8

### **A. City Manager's Report**

- Region 9 is working on Manufacturing Resource Center Plan
- Attending the Coalition of Greater MN Cities middle session
- Staff continues to work on the CIP
- The Waseca EDA is discussing day care assistance options
- Maxfield has begun the Housing Study

### **B. Commission Reports**

#### EDA

- Discussed the Gaiter Lake Project & keeping residents informed
- Went over Grocery Store survey results
- Approved prize funding for a new Entrepreneurial challenge

#### Park Board

- Discussed the Clear Lake Park facilities
- Almost all Parks have been signed up for Park Clean Up day
- Upcoming 2021 trail projects
- Dog Park discussions will take place at 6 p.m. at Memorial Park on 4/21

#### HPC

- May is preservation month
- Commissioners are writing articles for the paper
- Will be giving out the awards in June

#### Planning Commission

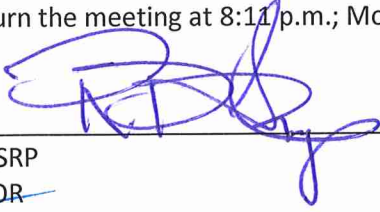
- All the items that Council passed tonight were at discussed at the Planning Commission meeting


## ANNOUNCEMENTS

- 9 Christiansen– Thanked the First Responders for their efforts at the fire in town. Gave condolences for Mary Buenzow' s passing.  
Srp - Gave condolences for Mary Buenzow' s passing.

## ADJOURNMENT

- 10 There being no further business to be brought before the Council, it was moved by Christiansen seconded by Jeremy Conrath, to adjourn the meeting at 8:11 p.m.; Motion carried 6-0.

  
\_\_\_\_\_  
R. D. SRP  
MAYOR

  
\_\_\_\_\_  
MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

