

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 18, 2018

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp	Ann Fitch
Daren Arndt	Mark Christiansen
Les Tlougan	
Jeremy Conrath	
Allen Rose	

Staff present:

Lee Mattson, City Manager
Mike Anderson, Assistant to City Manager
Shelly Kolling, Finance Director
Alicia Fischer, Finance Technician

Others:

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Arndt, seconded by Conrath, to approve the agenda as presented, motion carried 7-0.

PUBLIC COMMENT

- 4 None.

REQUESTS AND PRESENTATIONS

- 5 None.

CONSENT AGENDA

- 6 It was moved by Arndt, seconded by Conrath, to approve the Consent Agenda as presented; the motion carried 7-0 and included the following:
- A. Minutes – Regular City Council meeting – September 4, 2018
 - B. Payroll & Expenditures
 - C. Minutes – City Council Work Session – September 4, 2018

- D. Approval of Temporary Liquor License: Homestead Event for 10/25/18
- E. **Resolution 18-62:** Amending Agreement with TKDA: Authorizing Professional Services for City Project 2019-07
- F. Approval of On-Sale Liquor License: Tasty House (Beer on Sale)
- G. Approval of Maintenance Agreement between Waseca and Tink Larson
- H. **Resolution 18-64:** Setting Public Hearing for Misc Assessments – Oct 16, 2018
- I. Approval of Payment Request for TLCF: Britton Plumbing & Heating
- J. Approval of Payment Request for TLCF: Carcoifini
- K. Approval of Payment Request for TLCF: Century Fence Labor & Materials
- L. Approval of Payment Request for TLCF: Innovative Building Concepts
- M. Approval of Payment Request for TLCF: Koronis Fabricating
- N. Approval of Payment Request for TLCF: Reichel Painting
- O. **Resolution 18-66:** Setting Date & Continuation Date for Truth-in-Taxation Public Meeting
- P. Approval of Payment Request for HWY 14: Ulland Brothers

ACTION AGENDA

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- A. **Resolution 18-60 & 18-65:** Adopting City of Waseca 2019 Preliminary Tax Levy and EDA Preliminary Tax Levy (Economic Development Authority)

Finance Director Kolling presented the preliminary levy for the EDA which is set at the maximum allowed at \$82,452 for 2019. The max amount is set by the state based on a percentage of the tax base.

Finance Director Kolling presented information regarding the 2019 Preliminary Levy, including that the total levy amount with a 5.5% increase will be in the amount of \$4,540,905. Items that are included in the increase are Capital Improvements (streets, parks, storm sewer, and city facilities), salary adjustments, health insurance adjustments, capital equipment, and adjustments for department needs.

Councilmember Fitch stated she was not comfortable with the information provided and would like to see more detail at upcoming work sessions.

Council Member Arndt asked for specifics for the increase in specific areas.

A motion was made by Christiansen, seconded by Srp to approve Resolution 18-60. Motion carried 7-0.

A motion was made by Fitch, seconded by Arndt to approve Resolution 18-65. Motion carried 7-0

B. Resolution 18-63 & Public Hearing: Tif #28 – DCU Waseca LLC. (Diversified Credit Union)

Economic Development Coordinator Sandholm informed the Council that DCU is currently being run out of the EF Johnson Building. They will be moving to the old Godfathers site and putting up a new structure.

Jessica Green from Northland Securities presented information regarding the Tif #28. She told Council that there is a full plan in their packet for review. She stated that the new building site will have room for the Credit Union as well as some additional space for other businesses. The anticipated year for increment collection will be 2021 for a total of 26 years.

Public Hearing Opened at 7:26 pm

Resident James Christiansen approached the Council with no objection to the district, but informed Council he would like to see some action taken on the south end of town.

Public Hearing Closed at 7:29 pm

A motion was made by Fitch, seconded by Srp to pass Resolution 18-63. Motion carried 7-0

C. Resolution 18-61: Authorizing Execution of an Agreement between the City of Waseca and the Minnesota Department of Public Safety/Office of Traffic Safety

Lt. Angie Grotberg presented information regarding Resolution 18-61 to the Council. In April of 2018 the Waseca Police Department contacted the Chiefs from Janesville and New Richland in regards to a grant to assist with financials for overtime. The grant covers DUI enforcement, speeding enforcement, and careless driving enforcement. The grant was awarded in September 2018 in the amount of \$20,235.00

It was moved by Tlougan, seconded by Arndt to approve Resolution 18-61. Motion carried 7-0.

D. Extending Residential Tax Abatement Program

Economic Development Coordinator Sandholm informed the Council that the current Tax Abatement program is set to expire at the end of 2018. The program has seen seven new home constructions in 2018 and is expecting at least two more. The EDA met and recommended to Council to extend the program for another two years through the end of 2020. The City will allow up to \$120,000 abated in tax amount per year.

A motion was made by Arndt, seconded by Conrath to extend the existing tax abatement program through the year 2020. Motion carried 7-0.

E. Ordinance 1066 & Public Hearing: Amending Chapter 37 of City Code – Regarding Number of Planning Commission Members

City Manager Mattson informed Council that the decrease from seven members to five will allow the commission to have quorums for meetings while we seek new members.

Public Hearing Opened at 7:37 p.m.

No one approached Council.

Public Hearing Closed at 7:37 p.m.

Motion was made by Tlougan, seconded by Fitch to approve Ordinance 1066. Motion carried 7-0.

F. Waseca Senior Center Partnership

Duane Hebert talked about the Waseca Senior Center. Staff has been in discussions with the Senior Board regarding the City taking over the building and creating cooperative efforts. Herbert thinks that in the near future the effect to the budget will be neutral but obviously in the long run there will be maintenance costs.

Councilmember Christiansen asked about the budget effects and if the County would want to assist.

Hebert said the components to the lease agreement regarding the building and the details have yet to be determined.

A motion was made by Tlougan, seconded by Conrath to authorize the City Manager to enter into discussions for the lease agreement which will be presented at a future Council Meeting. Motion carried 7-0

REPORTS

8A **City Manager's Report**

- Vision 2030 Strategic Action Committee had their meeting on September 12. There was good attendance with good discussion about the actions for each pillar.
- Some staff met with Congressman Walz's office at the County Highway building to discuss a potential effort for a future funding bill for small cities.
- Staff met with some members of the League of MN Cities and talked about how they could be more involved and what staff would like to see from them in the future.

8B **Commission Reports**

- HPC: Council Member Tlougan said it was a short meeting. Commission talked about the National Nomination writing and that the State Preservation Conference was last week where two members attended.
- EDA: Srp said that the EDA has been exploring the Opportunity Zone conference which will be held in Waseca. Also that the EDA is exploring options on the south end of town. Fitch talked about the Opportunity Zones, how that investors can invest in the Zone and get deferred taxes on their investment. Also some things that the EDA would like to do in 2019 including business employee training funding, and talked about the extension of the Tax Abatement Program. The EDA will look into a new program for incentives following 2020.

- Park Board: Christiansen said that the pavilion at Southview Park needs to be replaced and the board is seeking funding. The hockey boards have been removed at Hartley because they are not safe and replacement is being discussed. The board talked about Trails and connecting the trail from 19th Ave to Northeast Park. Clear Lake Bandshell has a new roof, but the pavilion will need to be looked at in 2019. Finally, the dog park is still being discussed.
- Discover Waseca Tourism: Fitch said that the fall/winter brochure is out. Also that the Sinister Forest Partnership and how they are going to be helping them with their event. Conrath talked about the All School Reunion and the new Chamber Director.

ANNOUNCEMENTS

9 The following miscellaneous announcements were made by Councilmembers:

- Arndt reminded everyone that Sinister Forest is coming soon! The last two weekends in October.
- Tloughan stated that the Marching Classic was Saturday, September 22. There will be 20 bands in the parade and 15 in the competition.
- Fitch informed residents that she is the new Executive Director of the Chamber of Commerce. She thanked everyone out at SROC for their event they put on. She expressed her excitement for the 2030 kickoff meeting and seeing the new faces. Fitch finally mentioned that Waseca has never turned a business away who wanted to be in the City.
- Christiansen mentioned that leaf cleanup will begin in the coming weeks. Information is on the City Website. Christiansen would like to see some spraying for mosquitos for the Marching Classic.
- Conrath thanked Parks Superintendent Dushaw for his hard work clearing brush along the trails.
- Fitch mentioned that leaf burning is not allowed until October 15. Only burn leaves please.
- Srp said he will be filling out Thank You cards to those who attended the 4 Pillars meeting. He also thanked staff member Ranae Schult for getting him the Thank You cards. Then mentioned that Vision 2030 is very important for the City in how we move forward as a community. Finally, Srp encouraged the Council to attend all community events to be engaged and learn the needs of the community.

ADJOURNMENT

10 It was moved by Arndt, seconded by Fitch, to adjourn the meeting at 8:28 p.m.; the motion carried 7-0.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO CITY MANAGER