

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 17, 2019

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

Councilmembers Present: Jeremy Conrath
 Allan Rose Larry Johnson
 Roy Srp Les Tlougan
 Mark Christiansen

Council Members Absent: Darren Arndt

Staff Present: Lee Mattson, City Manager
 Tom Kellogg, City Engineer
 Mike Anderson, Assistant to the City Manager
 Bill Green, Planning and Zoning Coordinator
 Angie Grotberg, Police Lieutenant
 Brian Voss, Waseca Fire Department

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 Assistant to the City Manager Anderson asked that Brian Voss be added to agenda item 5 along with an amendment to Resolution 19-44 Adopting 2020 Preliminary Tax Levy.

It was moved by Conrath, seconded by Christiansen, to approve the agenda as amended.
Motion carried 6-0.

PUBLIC COMMENT

- 4 None

REQUESTS AND PRESENTATIONS

- 5 Lieutenant Grotberg informed the Council that the Waseca P.D. was awarded a grant to help support extra DUI enforcement again in 2020. In 2019 the grant was worth \$20,200 and will go up \$1,600 to \$21,800 in 2020.

Brian Voss from the Waseca F.D. informed Council that they were awarded with over a \$90,000 grant for a new exhaust system inside the bay. This requires a 5% match from the City.

The City Council thanked both Angie and Brian for their hard work.

CONSENT AGENDA

- 6 It was moved by Arndt, seconded by Conrath, to approve the Consent Agenda. The motion carried 6-0, and included the following:

- A. Minutes – Regular City Council Meeting: August 20, 2019 & Work Session August 15, 2019
- B. Payroll & Expenditures
- C. RCCA: Insurance Agent Request for Proposal
- D. Approval of Temporary Liquor License: Halloween Bash
- E. Approval of Project Completion: Airport Runway Culvert
- F. Approval of Contract Payment: 3rd Street Project

ACTION AGENDA

- 7A **Resolution 19-41:** Approving CUP – Head Start (501 Elm Ave E)

Planning & Zoning Coordinator Green informed the Council that Waseca Head Start is seeking to relocate their Head Start Program to the Central Building (old High School). This use is classified as an accessory land use and required a conditional use permit. Planning Commission held a public hearing and has recommended (5-0 vote) approval to the City Council.

Motion was made by Tlougan, seconded by Conrath to approve Resolution 19-41. Motion carried 6-0.

- 7B **Resolution 19-42:** Approving Variance – James & Sally Isder (403 Elm Ave E)

Planning & Zoning Coordinator Green informed Council that the Isder's are seeking a variance to allow for a garage addition to the north side of the home and will encroach into the rear setback requirement. The encroachment would be ten feet – six inches into the required twenty five foot setback. The Planning Commission held a public hearing and has recommended (5-0 vote) approval to the City Council.

Motion was made by Rose, seconded by Conrath to approve Resolution 19-42. Motion carried 6-0.

- 7C **Discussion** – Waseca Extraterritorial Parcels

City Manager Mattson informed Council that Staff is not recommending additional review at this time as further study of the Planning Commission recommendation is needed.

- 7D **Resolution 19-44 & 19-45:** Adopting 2020 Preliminary Tax Levy & EDA Preliminary Tax Levy

City Manager Mattson gave the Council a presentation regarding the 2020 Preliminary Tax Levy which included a 9.5% levy increase. Council Member Conrath and Rose both spoke to the public informing them they would not be voting in favor of the proposed 9.5% increase.

Motion was made by Christiansen, seconded by Johnson to approve Resolution 19-44: Adopting the 2020 Preliminary Tax Levy. Motion carried 4-2 (Conrath, Rose -nay)

Motion was made by Johnson, seconded by Tlougan to approve Resolution 19-45: Adopting the 2020 EDA Preliminary Levy. Motion carried 6-0.

REPORTS

8A City Manager's Report

- The Connecting Entrepreneurial Conference was a success; over 140 participants registered for the event and gave great reviews of the Downtown area.
- Thank you to City Staff Gary Sandholm and Ranae Schult for all the hard work during this conference.
- Staff is continuing to work on Inflow and Infiltration issues as required by the MPCA Schedule of Compliance and will be bringing information to the Council later this winter.
- Lush Cakes is now open in the old Dairy Queen building.
- The City Manager and Economic Development Coordinator Sandholm met with Southwest Minnesota Housing Partnership to discuss a Small Cities Development Program Grant application for owner-occupied housing rehabilitation in Waseca. They also discussed other ways to develop additional housing in Waseca.
- Thanked staff for their hard work at the Alum pond.

8B Commission Reports

- Park Board: Christiansen
 - Southview Park Shelter looking to be replaced pending 2020 budget approval.
 - Musical Garden ribbon cutting will take place on September 25 at 5 p.m.
 - Clear Lake Bandshell had restorations done.
 - Discussed fall projects.
 - Working on the boat launches and Hartley Hockey Boards.
- EDA: Srp, Johnson
 - Adopted 2020 Levy pending Council approval.
 - Discussed hosting other conferences in the future.
 - Gary Sandholm will be attending Opportunity Zone Conference.
- Discover Waseca Tourism: Conrath
 - Welcomed two new members.
 - Talked about the upcoming Treats in the Streets.
 - U of M Extension Tourism assessment approval which shows you where it is best to spend your dollars.
 - Approved putting Brochures at the Mall of America.
- Planning Commission: Srp
 - Held Public Hearings for Conditional Use Permit and Variance Approvals.

ANNOUNCEMENTS

- 9 Tloutan – Marching Classic will be on Saturday starting at 12 p.m. and feature 14 bands. The field show begins at the High School at 5:30 p.m. This will be the first year it is live streamed.

Johnson – Reported he had received resident comment on how good Planning and Zoning Coordinator Bill Green was to work with.

Christiansen – Community Education meeting discussed staff personnel. Informed Council that they switched to weekly camps which assisted in better turn out this past summer.

Srp – Invited people to assist with the 2020 Complete Count Committee. There will be a meeting on September 25 a 5 p.m. for those interested. He also Thanked City Staff for their hard work on the front lines.

ADJOURNMENT

- 10 There being no further business to be brought before the Council, it was moved by Conrath, seconded by Christiansen, to adjourn the meeting at 8:01 p.m.; the motion carried 6-0.

R.D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER