

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, MAY 21, 2019

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present: Mayor Roy Srp Daren Arndt Larry Johnson  
Mark Christiansen Allan Rose  
Jeremy Conrath Les Tlougan

Staff present: Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager

Others present: Ronald Stevens, Resident  
Ranae Schult, Resident  
James Christiansen, Resident

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 It was moved by Arndt, seconded by Christiansen, to approve the agenda as presented. Motion carried 7-0.

4 **PUBLIC COMMENT**

Mr. Christiansen addressed the Council and asked for information regarding an item that was on the agenda. Mr. Christiansen apologized and said he would wait patiently for Item 7A.

5 **REQUESTS AND PRESENTATIONS**

**CONSENT AGENDA**

- 6 It was moved by Arndt, seconded by Conrath, to approve the Consent Agenda as presented. The motion carried 7-0, and included the following:

- A. Minutes – Regular City Council Meeting & Work Session – May 7, 2019
- B. Payroll & Expenditures
- C. Approval of Extension of Premises – Katie O’Leary’s (6/22 & 83)
- D. **Resolution 19-22** – Adding Parcel #177120015 to Tax Abatement List
- E. RCCA: Accepting Memorial Tree Donation – Dunn Family

## **ACTION AGENDA**

### **7A Council Fee Waiving Policy**

Assistant to the City Manager Anderson gave an update to Council regarding the proposed policy. He informed Councilmembers that the City Attorney, Robert Scott, reviewed the policy and recommended against adoption at tonight's meeting. Mr. Scott instead recommended considering a tiered fee schedule for different organizations. Mr. Anderson asked Council for further direction.

Council informed Mr. Anderson that they would like to see some tiered policy examples at the next Council Meeting.

Motion was made Conrath, seconded by Srp to direct staff to bring some tiered fee schedule policy examples to the next meeting.

Motion carried 7-0.

### **7B Resolution 19-23: Approving Variance for 1005 12<sup>th</sup> St SE**

City Manager Mattson stated that Ronald Stevens requested a variance to add a deck onto his house and said there is no impervious surface issue. Because the house is located in the shoreland overlay, having a deck that extends into the ordinary high water level requires a variance. Mr. Mattson said the DNR has indicated no objections on this request and the Planning Commission has given their recommendation for approval.

Motion was made by Arndt, seconded by Rose to approve Resolution 19-23. Motion carried 7-0.

### **7C RCCA: Solar Farm Buffer Area**

City Manager Mattson said the County has placed a moratorium on the development of a new Solar Farm while they study regulations to the proximity to residential houses. The County has asked for some feedback from the Council regarding their preferred buffer area between residential areas and Solar Farms.

Motion was made by Christiansen, seconded by Tloughan to recommend a 2 mile buffer zone between solar farms and residential areas. Motion failed 3-4. (Srp, Johnson, Rose, Conrath: Naves)

Motion was made by Johnson, seconded by Srp to recommend up to a 1 mile radius, including growth areas, and ask for City approval when building solar farms and protect all interchanged from solar farms. Motion carried 7-0.

### **7D Introducing Ordinance 1070 & Set Public Hearing Date (June 18, 2019)**

City Manager Mattson reminded Council that earlier in the year they adopted a small wireless aesthetics policy and small wireless agreement policy. This proposed ordinance will merge these two policies with the City Code concerning Right-of-Way Management.

Motion was made by Tlougan seconded by Arndt to set the public hearing date on Ordinance 1070 for June 18, 2019. Motion carried 7-0.

## **REPORTS**

### **8A City Manager's Report**

- Waseca County Board adopted the Water Alliance resolutions
- Presented information regarding the Industrial Recruitment Consultant to the County Board
- Vision 2030 meeting will be Thursday afternoon at the Public Safety Building
- Elm Ave completion dates being pushed back and MNDot has ultimate control per the contract
- Pondview driveway is being corrected
- EDA has approved the sale of the lot next to Berry Pallets
- Council will receive a Distributed Energy Resources policy covering solar generation at the next meeting. This policy is an unfunded state mandate and Council was asked to forward questions to the staff prior to the next meeting

### **8B Commission Reports**

Discover Waseca Tourism(Conrath)

- Welcomed Carrie Sharp as a new member
- Working on the fall/winter brochure
- Discussed the upcoming fair booth

Planning Commission (Arndt, Srp)

- Recommended approval for the Stevens variance
- Discussed solar gardens
- Solar panels are valuable in recycling

EDA (Srp)

- Ross Frederick presented information and is working with Berry Pallets
- Industrial recruitment consultant is working hard to market empty business buildings

HPC (Tlougan)

- Met at the Ward House Brewery
- Discussed preservation month and weekly articles in the paper
- Awards ceremony will be June 3 at The Mill
- Downtown Historic District has been submitted
- The State Preservation Conference is in September

## **ANNOUNCEMENTS**



9 The following miscellaneous announcements were made by Councilmembers:

Council Member Johnson

- Thanks for voting me in, I look forward to working and helping the Citizens of Waseca

Council Member Rose

- Pray for sunshine

Council Member Christiansen

- Happy Memorial Day weekend

Mayor Srp

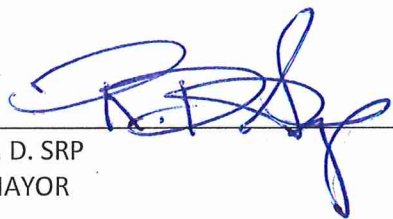
- I have been appointed to Region 9 Board and Commission

**ADJOURNMENT**

10 It was moved by Arndt, seconded by Conrath, to adjourn the meeting at 8:17 p.m.; motion carried 7-0.



MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

  
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R. D. SRP  
MAYOR

