

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, JUNE 18, 2019

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present: Mayor Roy Srp Jeremy Conrath
Daren Arndt Larry Johnson
Mark Christiansen Les Tlougan

Councilmembers Absent: Allan Rose

Staff Present: Mike Anderson, Assistant to the City Manager
Carl Sonnenberg, Utilities Director
Ranae Schult, Administrative Assistant
Scott Girtler, Waseca Police Department

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Arndt, seconded by Conrath, to approve the agenda as presented. Motion carried 6-0.

PUBLIC COMMENT

- 4 None.

REQUESTS AND PRESENTATIONS

- 5 None.

CONSENT AGENDA

- 6 It was moved by Arndt, seconded by Christiansen, to approve the Consent Agenda as presented. The motion carried 6-0, and included the following:

- A. Minutes – Regular City Council Meeting & Work Session – June 4, 2019
- B. Payroll & Expenditures
- C. **Resolution 19-27:** Approving off site gambling for Waseca Hockey Association (County Fair)
- D. Approval of Change Order Request: 3rd Street Project
- E. Approval of Temporary Liquor License for Waseca County Fair: Waseca Ag Society
- F. **Resolution 19-29:** Authorizing 2018 Transfers

- G. **Resolution 19-30:** Amending 2019 Budget
- H. Approval of new Kwik Trip 3.2 Liquor and Tobacco Applications
- I. Approval of Change Order Requests 8, 9, 10: Highway 14/Elm Avenue
- J. Approval of Extension of Premise; Box Car Bar (July 26/27)
- K. Approval of Contract Payments: 2019 Well Maintenance Projects
- L. Approval of Contract Payments: 2019 Crack Seal/Seal Coat Project

ACTION AGENDA

7A Ordinance 1070: Regarding Streets & Sidewalk Right of Way Management

The City Council has approved a small wireless aesthetics policy and a small wireless agreement Policy. Ordinance 1070 merges these two policies with the City Code concerning Right-of-Way Management.

Mayor Srp opened the Public Hearing at 7:05 p.m. No comments were received. Mayor Srp closed the Public Hearing at 7:06 p.m.

It was moved by Conrath, seconded by Tlougan, to adopt Ordinance 1070; AN ORDINANCE OF THE CITY OF WASECA, MINNESOTA AMENDING CHAPTER 94 OF THE CITY CODE REGARDING STREETS AND SIDEWALKS RIGHT-OF-WAY MANAGEMENT; the motion carried 6-0.

7B Resolution 19-31: City Code 131.01 – Private Docks on City Property

At the June 4, 2019 City Council meeting, Council agreed to place discussion of the City's current ordinance and policy pertaining to private docks on public property on a future work session. Since that date, several Councilmembers requested immediate action on this issue.

This issue was precipitated by the placement of a private dock on Clear Lake upon property that City Staff are fairly certain is owned by the City.

Considerable discussion was held regarding the need for proof of ownership of the property. Discussion was also held regarding the need for insurance, if the property is deemed to be owned by the City, and if the City wishes to allow renting out space for docks.

Mayor Srp read into the record an email from Erik Ordahl, Associate Attorney, Flaherty & Hood, P.A., regarding the need for proof of ownership and insurance requirements.

It was moved by Christiansen, seconded by Srp; to amend Resolution 19-31, item 2, to read as follows: *A public hearing to be determined to consider a repeal and replacement of City Code Chapter 131.01*; the motion carried 6-0.

It was moved by Conrath, seconded by Arndt, to require the current dock owner on the east side of Clear Lake to acquire liability insurance; the motion carried 6-0.

It was moved by Tloughan, seconded by Conrath, to direct the City Manager to work to determine proper ownership of the property; the motion carried 6-0.

Staff was directed to keep Council updated on this issue.

7C **Introduce Ordinance 1072: Cable Franchise Extension & Set Public Hearing**

The cable television franchise agreement with Mediacom Minnesota LLC, is set to expire on December 31, 2019. In order to extend this agreement, a public hearing is required.

It was moved by Conrath, seconded by Arndt, to approve the introduction of Ordinance No. 1072 and set the public hearing date to July 16, 2019; motion carried 6-0.

REPORTS

8A **City Manager's Report**

Mike Anderson, Assistant to the City Manager, provided the following tentative timeline provided by the City Manager for the development and adoption of the 2020 City of Waseca Budget:

- July 2: Council Budget Kickoff Work Session 6:00 p.m.
- July 11: CIP Work Session 6:00 p.m.
- July 25: CIP Work Session 6:00 p.m.
- August 14: General Fund Work Session 6:00 p.m.
- September 12: Final Review of Draft Budget/Levy 6:00 p.m.
- September 17: Preliminary Tax Levy approved by City Council

8B **Commission Reports**

- Economic Development Authority: Mayor Srp
 - Developing a Rapid Response Team to address new business inquiries.
 - City Manager provided information on the role of the EDA
- Discover Waseca Tourism: Conrath
 - June meeting was held at *Taste of the Farm* at FarmAmerica.
 - The July meeting will be held at the Fairgrounds getting the booth ready for the fair.

ANNOUNCEMENTS

9 No additional announcements were made by the City Council.

ADJOURNMENT

10 There being no further business to be brought before the Council, it was moved by Arndt, seconded by Conrath, to adjourn the meeting at 7:53 p.m.; the motion carried 6-0.

ALLAN ROSE
MAYOR PRO TEM

RANAE SCHULT
ADMINISTRATIVE ASSISTANT