

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, DECEMBER 1, 2020

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m. The meeting was held virtually, due to COVID-19.

Councilmembers Present: Mayor Roy Srp
Daren Arndt Les Tlougan
Jeremy Conrath Mark Christiansen
Allan Rose

Councilmembers Absent: Larry Johnson

Staff Present: Lee Mattson, City Manager
Mike Anderson, Assistant to the City Manager
Alicia Fischer, Finance Director
Nate Willey, City Engineer

Others Present: Brian Weller, Resident
Michelle Oswald, Resident

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Arndt, seconded by Rose to approve the agenda as presented. Roll call 6-0. Motion carried.

Truth in Taxation Meeting

- 4 The City Manager presented information to the Council and the Public regarding the 2021 budget process, the work sessions with Council, the comparison to other comparable Cities, and the Council recommended 3% levy increase for 2021. The final levy will be up for approval at the December 15, 2020 meeting.

The hearing opened at 7:26 a.m.

Residents Brian Weller and Michelle Oswald approached the Council with comments and concerns. The Council answered questions and took no further action.

The hearing closed at 7:46 p.m.

PUBLIC COMMENT

5A None

REQUESTS AND PRESENTATIONS

5B Paul Snook introduced himself to the Council and they welcomed him to the City of Waseca.

CONSENT AGENDA

6 Councilmember Conrath noticed there was an error on item 6G. Staff informed Council that the meeting date will be changed to Tuesday, November 2. It was moved by Arndt, seconded by Conrath to approve the Consent Agenda as amended. Roll call 6-0, motion carried.

- A. Minutes – November 17, 2020 Regular Meeting & Work Sessions November 12,17
- B. Payroll & Expenditures
- C. Approval of Contract Payment
- D. RCCA: TLCF Final Payment – Dugouts
- E. RCCA: Engineering Work for South State Street Water Main Project
- F. RCCA Designating 2021 Official City Newspaper
- G. RCCA: Approving 2021 Meeting Dates
- H. Accepting Sophia Hoiseth's Planning Commission Application

ACTION AGENDA

7 A. **RCCA: Wetland Replacement Credit Program**

City Engineer Willey informed Council that there was wetland disturbance during the construction of the NE Trail Bridge and path, which credits are needed to be purchased from the State or the replacement of the wetland needed to be completed. The City decided to pay for the credits in the amount just over \$22,000.

A motion was made by Rose, seconded by Arndt to approve the payment request. Roll call 6-0, motion carried.

B. **RCCA: Personnel Policy**

The City Manager and Human Resources Technician explained to Council that Staff had been working on updating a sixteen year old Personnel Policy. It has been reviewed by Directors and by the City Attorney and is now ready for Council approval.

A motion was made by Arndt, seconded by Rose to approve the Personnel Policy. The Mayor and Council applauded Kristy Larson and Staff for their hard work on this much needed update. Roll call 6-0, motion carried.

REPORTS

8 A. City Manager's Report

- There is a water main break on North State Street at the 800 block. It will be fixed this Wednesday
- The City Buildings are closed to the Public until further notice
- There has been an increase in COVID-19 cases in Waseca County

- B. Commission Reports
- None

ANNOUNCEMENTS

- 9 Srp – Read letters from Coach Tink Larson and Mary Williams of the Marching Classic thanking the City Council for approving their CARES Act funding.
- 10 ***CLOSED SESSION PER M.S. 13D.05, Subdvs. 1(d), 3(a) Individual Performance Evaluation re: City Manager : The Mayor summarized the closed session stating that the Council was satisfied with the performance of the City Manager.***

ADJOURNMENT

- 11 There being no further business to be brought before the Council, it was moved by Christiansen, seconded by Arndt, to adjourn the meeting at 8:29 p.m.; Roll call, 6-0. Motion carried.



R. D. SRP
MAYOR



MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER

