

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
WEDNESDAY, MARCH 4, 2020

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present: Mayor Roy Srp Larry Johnson  
Daren Arndt Les Tlougan  
Mark Christiansen Allan Rose  
Jeremy Conrath

Staff Present: Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager  
Tom Kellogg, City Engineer

Residents Present: Joyce Brown  
Kathy Roycraft  
Gary Janssen  
James Christiansen

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 It was moved by Arndt, seconded by Conrath, to approve the agenda as presented. Motion carried 7-0.

**PUBLIC COMMENT**

- 4 None

**REQUESTS AND PRESENTATIONS**

5. None.

**CONSENT AGENDA**

- 6 It was moved by Tlougan seconded by Arndt to approve the Consent Agenda as presented. The motion carried 7-0, and included the following:

- A. Minutes – Regular City Council Meeting & Work Session 2/18/20 + 2/27/20
- B. Payroll & Expenditures
- C. Resolution 20-11: Authorizing City Manager to execute contract with Stantec
- D. RCCA: Approval of Amended Animal Impound Contract
- E. RCCA: Sanitary Sewer Plan & Set Public Hearing for April 7, 2020
- F. Approval of Consumption & Display Permit – Hobby & Craft Shop

## **ACTION AGENDA**

### **7A. Public Hearing: City Project 2020-01**

City Engineer Kellogg presented information regarding street projects for 2020 which will conclude in 2021.

Residents Joyce Brown, Gary Jansen, Kathy Roycraft voiced concerns about damage to the boulevard. Kellogg informed them he would work closely with them as the project moves forward.

James Christiansen wanted to make sure the Church was aware of the assessments. Kellogg informed him the Church has been informed. Mr. Christiansen stated that he was not aware of these assessments.

### **7B. Resolution 20-12: Authorizing Preparation of Plans and Specifications for Project 2020-01**

Council had no questions regarding City Project 2020-01 after the Public Hearing and approved Resolution 20-12: Authorizing preparation of plans and specifications for this project. Motion was made by Johnson, seconded by Conrath. Motion passed 7-0.

### **7C. RCCA: New Airport Engineering Services**

The City Engineer asked that this item be tabled until the March 17, 2020 meeting to allow for Consultant Interviews. Motion was made by Conrath, seconded by Arndt to table this item until March 17. Motion carried 7-0.

### **7D. RCCA: Vision 2030 Funds**

City Manager Mattson presented guidelines for funding which was previously approved by City Council. There will be a grant approval process in place with applications due July 1. If any funds remain after grants are awarded, they will be awarded on a first come first serve basis. The Council was pleased with the guidelines and the process that will be put in place. There was no further discussion.

Motion was made by Arndt, seconded by Srp to approve the grant guidelines. Motion passed 7-0.

## REPORTS

### 8A City Manager's Report

- Urged residents to be prepared for potential flooding.
- New Utility Rates will begin on the April 15 billing cycle.
- Second round of interviews are taking place for the Recovery Coordinator position.
- Gaiter Lake property is being studied and the annexation process has begun.

### 8B Commission Reports

- HPC – Tlougan
  - Elected officers.
  - Downtown Design Guidelines continued.
  - Sending recommendation to the Planning Commission for a Downtown District Overlay.
- Airport Board – Rose
  - Reviewed three engineering proposals and interviews are 3/16/20.
- Park Board – Christiansen
  - Reviewed the Emerald Ash Borer Presentation.
  - Dog Park discussions continued.
  - New Equipment shed at the Water Park.
  - Working on Maplewood Park dock repairs.
- Fire Relief – Conrath
  - Investment Policy had been completed.

## ANNOUNCEMENTS

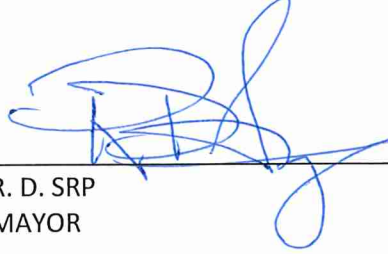
Arndt – Wished Good Luck to the girls basketball team.

Tlougan – Recognized all Election Judges for their work on March 3.

Srp – Cashwise has closed, City will be assisting in filling the vacancy.

## ADJOURNMENT

- 10 There being no further business to be brought before the Council, it was moved by Arndt, seconded by Conrath, to adjourn the meeting at 7:50 p.m.; the motion carried 7-0.

  
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R. D. SRP  
MAYOR  
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RANAE SCHULT  
ADMINISTRATIVE ASSISTANT