

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, OCTOBER 18, 2022

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

|                         |                   |                |
|-------------------------|-------------------|----------------|
| Councilmembers Present: | Mayor Roy Srp     | Daren Arndt    |
|                         | Mark Christiansen | John Clemons   |
|                         | Jeremy Conrath    | John Mansfield |
|                         | Allan Rose        |                |

|                |                                  |
|----------------|----------------------------------|
| Staff Present: | Lee Mattson, City Manager        |
|                | Alicia Fischer, Finance Director |
|                | Nate Willey, City Engineer       |
|                | Julia Hall, City Clerk           |

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

3. Motion to approve agenda as amended adding Item: 7I- Intersection Controls at 7<sup>th</sup> Avenue and 4<sup>th</sup> Street NE was made by Christiansen, seconded by Arndt. Motion carried 7-0.

**PUBLIC COMMENT**

4. A. Jeanne Sexton- Furry Friends of Waseca, 516 9<sup>th</sup> Street Ne: As coordinator for Furry Friends of Waseca she wanted clarification on the process for their events at the Dog Park, and requested that they have the park reservation fee and insurance requirements be waived, as well as be reimbursed for the Portable Toilet that was rented for their event at the end of October due to the park restrooms being winterized and closed.  
Conrath made a motion to waive the park fees as well as reimbursement for the portable toilet and asked that Staff look into options for waiving the insurance and allowing them to waive the insurance fee if deemed possible for their October 2022 event, motion was seconded by Mansfield, motion carried 7-0.
- B. Craig Brenden, 1308 8<sup>th</sup> Street SE; would like City Staff and/or Council to come to his home to look at the curb patching that was done during the recently completed project to see if it was completed to standard. Staff has not previously been made aware of the issue so Staff will review the driveway/curb patch.

- C. Dave Swatkowski, 1301 8<sup>th</sup> Street SE; wanted clarification on the assessment letter he received for the recently completed project on 8<sup>th</sup> Street and how the payment process works if assessment is not paid by November.
- D. James Christiansen, 125 3<sup>rd</sup> Ave NE; would like to see a sidewalk finished on 2<sup>nd</sup> Street NE it abruptly stops, he would also like to see a crosswalk that goes across 3<sup>rd</sup> AVE NE at 2<sup>nd</sup> Street NE.
- E. Lori Pommerenke, representing 600 and 608 8<sup>th</sup> Street SE; She would like to see the lines that go over the train tracks connecting the two sides of the road be redone. The City Engineer is aware of this and is working on a solution. She also wanted to know how come houses receive sidewalks that go from the city sidewalk through the boulevard to the street, the City Engineer verified that any home owner can share their request with the construction company during projects if they would like anything that is no in the approved scope of work for their property, it would then be between the home owner and the construction company to finalize the details, the City cannot guarantee a contractor will be able to meet requests.
- F. James Christiansen, 125 3<sup>rd</sup> Ave NE; wanted clarification on who everyone at the Council dais as not everyone had name plates, he also wanted to have the process of an action being taken during public comment. Mayor Srp told him that if the majority of council wants to take action, they can take action at any time.

#### **REQUESTS AND PRESENTATIONS**

- 5. None

#### **CONSENT AGENDA**

- 6. Motion to approve consent agenda as amended with item 6A- October 4, 2022 minutes Item 10 should be "carried 7-0" was made by Christiansen, seconded by Rose. Motion carried 7-0.

#### **ACTION AGENDA**

- 7.
  - A. Public Hearing: Resolution 22-49 – Adopting Assessment Roll #283 for the 8<sup>th</sup> Street SE Reconstruction & Rehabilitation Project
    - a. Public Hearing Opened at 7:50
      - i. Edita Mansfield, 804 Elm Avenue; would like to have the assessments canceled and have the cost shared among all tax payers of Waseca due to the high volume of the street
      - ii. Justin Bluhm, 1216 8<sup>th</sup> Street SE; wanted clarification on the depth of the overlay he would like the Council and City Staff to review the final project specifications to ensure they will get a good life out of the road.
      - iii. Bruce Tappe, 1212 8<sup>th</sup> Street SE; wanted clarification the weight allowance that would be on the road making sure it can hold semi trucks, Staff confirmed that the road does meet the requirements for large vehicles.

Public Hearing Closed at 8:13

Motion made by Christiansen to approve Resolution 22-49. Seconded by Clemons; motion carried 6-0, Mansfield abstained from vote.

- B. Public Hearing: Ordinance 1104 – MS4 Permit related Code Revisions
  - a. Public Hearing Opened at 8:16  
Public Hearing Closed at 8:17  
Motion made by Conrath and seconded by Arndt to approve Ordinance 1104
- C. Public Hearing: Resolution 22-52 – Assessment Roll #22-99 Miscellaneous Assessments
  - a. Public Hearing Opened at 8:23  
Public Hearing Closed at 8:24  
Motion made by Rose to approve Resolution 22-52, seconded by Clemons, motion carried 7-0.
- D. Motion made by Rose to approve southbound stop sign at the intersection of 11<sup>th</sup> Ave NE & 6<sup>th</sup> St NE and add some kind of traffic change notification to caution drivers about the new stop sign, seconded by Mansfield, motion carried 7-0.
- E. Motion made by Rose to approve MPCA Memo of Understanding for PFAS Monitoring at the Wastewater Treatment Plant (WWTP), seconded by Christiansen, motion carried 7-0.
- F. Motion made Conrath to approve Resolution 22-45 – Contamination Clean-up Grant Application for 1340 South State Street (former Corchran Building), seconded by Arndt, motion carried 7-0.
- G. Motion made by Conrath to approve Resolution 22-47 Setting Electric Utility Rates, seconded by Rose; motion carried 5-2, Nay Clemons and Mansfield.
- H. Motion made by Clemons to approve Resolution 22-51 Amending Residential Property Tax Abatement Program, seconded by Rose, motion carried 7-0.
- I. Motion made by Christiansen to add a yield sign at the intersection of 7<sup>th</sup> Avenue and 4<sup>th</sup> Street NE, seconded by Arndt, motion carried 7-0. Motion made by Clemons for City Staff review the line of sight in all directions at the intersection of 7<sup>th</sup> Avenue and 4<sup>th</sup> Street NE for future conversation, seconded by Conrath, motion carried 7-0.

### REPORTS

8.

- A. City Manager's Report
  - 1. The city will be hiring a rate assessor to review the utility rates
  - 2. November 3<sup>rd</sup> there will be a hiring even for the City of Waseca Fire Department.
  - 3. Clear Lake Park renovation continues to move forward and the contractor is on scheduled to continue all weather sensitive areas of the project on time.
  - 4. Fall leaf pick-up is currently underway.
  - 5. There was a 45-minute power outage on Sunday October 16<sup>th</sup>, the issue was resolved.
  - 6. Some phones have been having trouble calling City phone numbers, it is not the City phone services but somewhere between outside carriers, City Staff is in contact hoping to get the issue resolved soon.
- B. Commission Reports
  - 1. Planning Commission presented by Daren Arndt:
    - a. They discussed and approved the new stop sign and the Memorandum that were both presented and approved by council.
  - 2. Economic Development Authority presented and Mansfield:




- a. Discussed loan tracking software
- b. Discussed Economic Impact Statements
- c. Discussed the childcare initiative and how there is a strong need in the city for daycare
- d. Discussed the Residential Tax Abatement Extension that was approved by council.

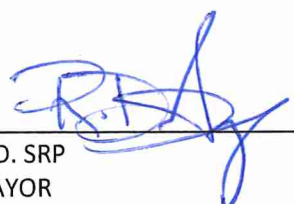
**ANNOUNCEMENTS**

- 9.
- A. Council member Christiansen announced:
    - 1. He would like to see the construction on State Street completed, City Manager confirmed that the gas company that is doing to project has confirmed the project will be completed by the November 1 deadline
    - 2. The stop sign at 20<sup>th</sup> Avenue NE needs to be repaired
    - 3. He also wanted confirmation on if there is a current burn ban and yes there is unless it is in a 3' x 3' metal ring.
  - B. Council Member Mansfield announced:
    - 1. Treats on the Streets is coming up and is a safe place to take children trick-o-treating
  - C. Council member Conrath announced:
    - 1. The Fire Department will be holding a fundraiser on October 27th to help the Mulcahy family who lost a family member in a house fire.

**ADJOURNMENT**

10. There being no further business to be brought before the Council, it was moved by Arndt to adjourn the meeting at 9:08 p.m., seconded by Conrath. Motion carried 7-0.

  
JULIA HALL  
CITY CLERK

  
R. D. SRP  
MAYOR