

**COUNCIL WORKSESSION- 6:00 P.M. RE: GENERAL FUND BUDGET
CLOSED SESSION PER M.S. 13D.03 Sub. 1(b)- Union Labor Negotiation**

**REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 6, 2022, 7:00 PM
AGENDA**

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council **may not take action on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.**

5. REQUESTS AND PRESENTATIONS
 - A. Junior Achievement Presentation; Vanessa Jensen
 - B. Proclamation - Constitution Week; Marilyn Wilkus
6. CONSENT AGENDA
 - A. Minutes: Council Meeting & Work Session –August 16, 2022
 - B. Payroll & Expenditures
 - C. Approval of contract payment for Heselton Construction
 - D. Approval of contract payment for Met-Con Construction
 - E. Set Public Hearing for nuisance property located at 204 12th Ave NW
 - F. Set Public Hearing for Annual Review of the City of Waseca’s Storm Water Pollution Prevention Plan (SWPPP)
 - G. RCCA: Resolution 22-33 - Decertify TIF District No. 28
 - H. RCCA: Motion to Close Hwy 14 Fund 436
 - I. Certification of Adoption of Board of Directors’ Resolution; First National Bank
7. ACTION AGENDA
 - A. RCCA: Johnson Pavilion Change Order
8. REPORTS
 - A. City Manager’s Report
 - B. Commission Reports
9. ANNOUNCEMENTS

CLOSED SESSION PER M.S. 13D.03 Sub. 1(b)- Union Labor Negotiation

10. ADJOURNMENT

August 30, 2022

**Waseca Area
JA Committee**

Waseca EDA Members,
Lee Mathison

Alyssa Bowers

First National Bank-
Waseca

Rachel Krause

First National Bank-
Waseca

Brian Hansen

Edward Jones-Waseca

ShaLee White

Minnwest Insurance-
Agency-Waseca

Dear Lee,

Thank you for your donation of \$2,000 to support Junior Achievement programming in 2021-22 school year. Your continued support will ensure JA's vital success in our communities. In addition, your commitment shows others in the community that this programming provides students with the skills they need to be successful in the future. I'm excited as we reflect on the successes that we had this year and look to the future in what more we can do to make a stronger impact. As a new district manager coming to JA this past school year, the Waseca committee welcomed me to the community and provided a lot of support and engagement to help drive results to achieve our fundraising goals this year and impact programming we are offering in the schools. Several of our committee members teach JA classes throughout the school year and recruit other to be part of JA. Thank you for your continued support as we prepare students with the mindset and skillsets needed to be successful in their future careers.

Junior Achievement North (formerly known as Junior Achievement of the Upper Midwest) went through a name change and rebranding of our logo this year. We are a 501(c)(3) organization. JA North is looking to reintroduce ourselves to the community, our volunteers, and our business partners and invite them to join us in our efforts. Our redesigned branding is signaling a robust vision, focused on equitably serving students across the region with student centered programming. As we move forward from the pandemic, we are excited about JA in our communities, and this creates a new level of energy for our organization, supporters, and the students we serve.

JA North is focused on the following guiding principles: (1) students will thrive when we focus on impactful programs with measurable outcomes; (2) focusing program delivery on systemically excluded schools and students will more equitably expand access to life-changing skills, knowledge, and relationships; and (3) prioritizing programming in rural communities will develop future leaders who are equipped to build vibrant local communities.

As we look to next school year, JA stays committed to sequential learning and offering experiential learning opportunities for our students in the K-5 grade levels. Also, we plan to continue to offer JA It's My Future, JA Inspire, JA Titan and JA Be Entrepreneurial programs at both the middle and high school level. We have discussed plans to bring back the JA Company program, which offers students the opportunity to partner with business owners to develop their own business plan and meet with local investors to share their business and marketing plans. We believe that programs like

this will help develop the next generation of entrepreneurs we will need in our communities.

JA respectfully requests a renewed gift of support for this coming school year 2022-23 in the amount of \$2,000 for continued operations and expansion of our programming, throughout the Owatonna and Waseca communities.

Thanks again for your strong partnership with the Junior Achievement North-Owatonna area district. It's been a pleasure to work with you this year to make an impact, and I look forward to seeing what more we can achieve to better serve the students and community.

Enclosed, you'll find your impact report sharing what we were able to accomplish this year with your level of support. Please let me know if you have questions and I look forward to presenting at the city council meeting on September 6, 2022 at 7:00 p.m. Please keep me informed if there's any changes to this schedule.

Gratefully,



Vanessa Jensen
District Manager | Owatonna Area

Junior Achievement North is a 501(c)3 that gratefully acknowledges this generosity. This letter serves as your tax-deductible receipt. No goods or services were received as a part of this gift.

Tax ID: 41-1424988

Junior Achievement North Impact Report

Waseca Economic Development Authority Members | July 2022

Thank you for your continued support of Junior Achievement (JA) North –Owatonna area, our programs, and most importantly our students. With your partnership, we were able to connect students in the Waseca area to our impactful JA programming, providing them with engaging opportunities to build the skills and knowledge needed to succeed in school and in life. The Waseca Economic Development Authority Members help make it possible for JA North to: (1) Build financial stability for young people; (2) Connect students to real life skills and careers; (3) Ignite youth entrepreneurship; and (4) Cultivate engaged community leaders.

STUDENT IMPACT & COMMUNITY PARTNERS

Your support was used to provide grades K-8 experiential learning opportunities with JA curriculum and resources to our volunteers, students, and teachers during the 2021-2022 school year. With your support this year, we were able to serve 528 students attending 3 schools in the Waseca Public Schools community. Your generosity prepares future generations with the tools they need to be successful, and we appreciate you making this transformational investment in the lives of our young people.

Across the JA programs offered in Owatonna area this year, one of our standouts this year in the Waseca community was the opportunity to partner with Waseca Intermediate School and Farmamerica. In April, students participated in six weeks of JA It's My Future programming, exploring concepts in developing their personal brand job hunting skills, researching future careers, creating a resume and discussions around interviewing techniques. At the end of this program, students participated in experiential learning opportunities with hands on Ag-related activities and future career discussions with Ag industry professionals. This day-long experience provided students with knowledge of the Ag industry and future careers that will be needed when they join the workforce.

These program outcomes would not be possible without our JA volunteers in the Waseca community that have a passion for the Ag industry, and business leaders who provide programming to students and serve as role models to help students envision a successful future. Volunteers transform the key concepts of JA's lessons into a message that inspires and empowers students to believe in themselves, showing them, they can make a difference in the world. We are incredibly grateful to our JA volunteers for sharing their time with our JA students.

The JA Waseca area community has also been an incredible partner, as we resumed in-person fundraising events throughout the Fall and into the Spring. These events would not be possible without the support of our corporate and community partners and their enthusiasm and desire to make a difference in students' lives. Thanks to the success of our breakfast, bigBowl and JA Think! Trivia Night, participants supported our JA students in the Waseca this school year!

JA Waseca DISTRICT HIGHLIGHTS | 2021-2022

This school year brought the return of in person volunteering while also giving teachers the option to teach JA curriculum themselves. As we move forward, we want to ensure partnership with our educators and provide flexibility in the ways we offer our curriculum. New this year, we experienced more engagement at the Waseca intermediate schools and junior high school levels. JA Titan was introduced at the high school for business students as they applied business economics in a virtual simulation to understand decision making and business growth. This program inspires teamwork through sales and marketing, critical thinking skills and executed strategy. Students compete as a business team and learn many real-life lessons from business industry.

Total Students: 528

Program Volunteers: 22

Classrooms: 5

Schools:

- Hartley Classrooms: 10
- Waseca Intermediate: 6
- Waseca High School: 6
- Sacred Heart: 3 - Registered but unfilled due to Covid response
- Team Academy: Looking forward to programming again in 2022-23

JA IMPACT IN ACTION

Students from Waseca had the opportunity to visit FarmAmerica. Volunteers and students in JA It's My Future program shared the following about their experience:



"I had a great time volunteering with Junior Achievement this year. It was my first year and I was nervous, but the kids and their teacher made it very enjoyable. It was so fun to hear about all the students' ideas of what they want to do for their career in the future. We talked about branding themselves, how to find a job, and what it takes to keep a job. We talked about different skills that they would need to work on, and how their skills transfer through many careers."- ShaLee White, Volunteer

"JA was good! I learned about what I might want to do when I get older. I also enjoyed the FarmAmerica field trip." – 8th grade JA Student

THANK YOU

Through our financial literacy, career readiness, and entrepreneurship programming, students are not only getting practical tools and lessons, but they are also engaging in experiential learning that helps build the intangible skills required in today's world. Thank you for making this possible for students in Waseca. I look forward to continuing our partnership with you. If you have any questions regarding this impact report or would like additional information, please contact me at 507.390.0755 or vanessa.jensen@janorth.org.

Thank you for everything you do to empower students with the knowledge and skills needed to reach their full potential in school and beyond. We are so grateful for your continued partnership and support.

PROCLAMATION

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2022, marks the two hundred thirty-fifth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, I, Roy Srp, by virtue of the authority vested in me as Mayor of the City of Waseca, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

and I ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Waseca to be affixed this 6th day of September, 2022.

R. D. SRP
MAYOR

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, AUGUST 16, 2022

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

Councilmembers Present: Mayor Roy Srp Daren Arndt
Mark Christiansen Jeremy Conrath
John Mansfield Allan Rose

Staff Present: Lee Mattson, City Manager
Chris Kennedy, City Attorney
Bill Green, Planning and Zoning Coordinator
Julia Hall, City Clerk

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3. Motion to approve agenda as submitted was made by Arndt, seconded by Christiansen. Motion carried 6-0.

PUBLIC COMMENT

4. A. James Ebertowski; 501 16th Avenue NE; introduced himself, he is from Waseca, moved away and moved back and is running for City Council Ward 2.

REQUESTS AND PRESENTATIONS

5. Coalition of Greater Minnesota Cities (CGMC) Update. Shane Zahrt gave an update what CGMC does and what was proposed for legislature this year and how the year ended as well as what their goals are for the 2023 legislature year.

CONSENT AGENDA

6. Motion was made by Conrath to approve consent agenda, seconded by Mansfield. Motion carried 6-0.

ACTION AGENDA

7. A. Ordinance 1101 Fox Meadows – Vacation of Easement – Public Hearing.
1. Public hearing opened at 7:31 p.m.
2. There being no comment the Public Hearing was closed at 7:32 p.m.

Motion was made by Conrath to approve the ordinance as presented, seconded by Mansfield. Motion carried 6-0.

B. Resolution 22-31 709 4th Ave NE – Rita Vogler - Public Nuisance – Public Hearing

1. Public hearing opened at 7:33 p.m.
2. There being no comment the Public Hearing was closed at 7:34 p.m.

Motion was made by Rose to approve the ordinance as presented, seconded by Christiansen. Motion carried 6-0.

C. RCCA: Gaiter Lake/Lewer Property Development. Motion was made by Christiansen to table this discussion until January 2023, seconded by Arndt. Motion carried 6-0.

D. RCCA: Vacant Ward 1 Council Seat Applicants.

1. Two of the three applicants were in attendance:
 - i. Stacey Schroder introduced herself to the council
 - ii. Robert Tackett introduced himself to the council

Agreement was made to hold interviews for the vacant seat on Wednesday September 7th at a time to be set by the Mayor.

E. RCCA: Ordinance No. 1102 Moratorium on THC Products. Conrath made a motion to hold a Public Meeting to set the moratorium, seconded by Mayor Srp. Motion carried 5-1 (Nay Christiansen).

1. Kadi Soltani the owner of The Smoke Shop, 1234 State Street N; gave a little insight to the THC levels that are allowed to be sold in Minnesota.

REPORTS

8.

A. City Manager's Report

1. In request to previous Council requests in the packet there is a memo and some basic information on annexation to answer any questions the Council may have.
2. Back door of City Hall now has a window to make it safer for people who may be approaching the door as someone else is opening it.
3. Staff has filled a vacancy for a lineman and hoping to fill the vacant police officer position shortly. Tina Wilson the new Economic Development Manager is scheduled to begin August 29th.

B. Commission Reports

1. Economic Development Authority presented by Mansfield:
 - a. Went over the preliminary 2023 budget.
 - b. The new Economic Development Manager starting
 - c. Riley Poe has opened his car accessory business in the former Condon's building on South State Street.
 - d. Approved a new marketing campaign for print and electronic marketing.
2. Tourism Board presented by Conrath:
 - a. The Tourism board now meetings every other month
3. Airport Board presented by Rose:
 - a. There have been several repairs done at the airport.
 - b. The new internet lines have been installed at the airport.
 - c. The Stensrud Aviation online auction is wrapping up.
 - d. Replaced old incandescent lights with new LED lights at the airport.

- e. Several people are interested in the Fixed Base Operator (FBO) position at the airport and they did receive one completed application. The Airport Board met with Brent Langer in his place of business in Owatonna and had a good tour and meeting. More information will be presented as the process moves forward.
- f. They discussed jump zone at the airport with the owner of the company that provides the jump service at the airport.

ANNOUNCEMENTS

- 9.
 - A. Council member Christiansen announced:
 - 1. Wanted to know if there is any update on the grant or any movement on the West Interchange project. The City Manager confirmed because the bonding bill did not pass the project is stalled.
 - 2. He would like to see about a resolution to request that Legislature be called back for a Special Session.
 - 3. He would like to know where the list of people who have filed for candidacy. The election candidates can be located on the Minnesota Secretary of State website at <https://candidates.sos.state.mn.us>
 - 4. The Fall marching band preview is next Friday at 7:00 p.m. for \$2, it will be an exciting show.
 - B. Council member Rose announced:
 - 1. It was a good meeting with Southwest Minnesota Housing Partnership
 - 2. Was good to see that 4 people who are wanting to run for council showed up at the meeting.
 - C. Council Member Mansfield announced:
 - 1. Wanted to give a shout out to Riley Poe, and again say that he is happy to have him in the community.
 - D. Council Member Conrath announced:
 - 1. It was nice to see everyone there and there was some great conversation.
 - 2. He would like to see State Representatives attend a Council Meeting. City Manager will reach out.
 - E. Mayor Srp announced:
 - 3. There were four candidates who filed for Mayor and filing for City Elections closed at 5:00 p.m. He was not one who filed for Mayor:
 - a. He would like to thank the residents of Waseca for all the years they have worked with him, he couldn't feel more blessed to be the Mayor of this community.

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Christiansen seconded by Arndt to adjourn the meeting at 8:12 p.m. Motion carried 6-0.

R. D. SRP
MAYOR

JULIA HALL
CITY CLERK

MINUTES
WASECA CITY COUNCIL WORK SESSION
TUESDAY, AUGUST 16, 2022

CALL TO ORDER

The Waseca City Council Work Session began at 5:00 p.m.

Councilmembers Present: Mayor Roy Srp Daren Arndt
Mark Christiansen Jeremy Conrath
John Mansfield Allan Rose

Staff Present: Lee Mattson, City Manager
Nate Willey, City Engineer
Julia Hall, City Clerk

1. The Mayor introduced the Southwest Housing Partnership. Chad Adams and James Arentson presented their process up to date, their conversation with the Department of Natural Resources (DNR), and with the people in the community.
2. Mr. Arentson presented the Concept #7 which Southwest Housing Partnership submitted to the DNR which has been accepted.
3. Mr. Adams and Mr. Arentson also confirmed that this development is still in the concept stage.
4. Bob Hoffman, representative from B. E. S. T. (Business Entrepreneurial Support Team), views the increase in adding more housing as a positive move to go along with the “positive energy” that are happening in Waseca.
5. Michelle Oswald, 916 3rd Ave SE; would have liked the community to give more input.
6. Tom Hindt, 921 6th Street SW; would like the possibly of adding a Disc Golf course to the development.
7. Gary Conrath, 431 4th Street NE; asked if there will be parking on both sides of the street.
8. Rachel Kluver, 1100 10th Street SE; would like to see about adding an additional access or moving the current north access.
9. Gary Doberstein, 908 11th Avenue SE; has some recommendations on infrastructure changes.
10. Deb Doberstein, 908 11th Avenue SE; concerned with what is planned for the green space, and would like a park added to the development.

There being no further discussion and no action taken, the work session adjourned at 6:54 p.m.

R. D. SRP
MAYOR

JULIA HALL
CITY CLERK

Micah Fisher

6B

LIST OF EXPENDITURES

September 6, 2022

Lee A. Miller

City Council	3,663.00
Streets	28,210.73
Parks	17,042.13
Wastewater	9,915.50
Utility Administration	4,972.19
Utility Offices	7,632.94
Electric	12,365.68
Water	9,944.56
Building and Code Compliance	2,953.10
Police	61,900.56
Administration	8,620.08
Community Aides	0.00
Fire	11,989.05
Paid On Call Fire Department	615.00
PEG	274.21
Election Judges	5,630.62
Finance	9,344.59
Connections	2,852.61
Community Development	2,420.85
Engineering	16,625.85
Recreation	15,207.62
Econ Development	<u>3,624.82</u>

Total Gross Payroll 235,805.69

*Less- Payroll Deductions (72,356.12)

Net Payroll Cost \$ 163,449.57

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated: August 12, 2022-September 9, 2022 Includes check #'s 1158359-158424 Bank ACH Withdrawals.....	<u>1,335,537.86</u>
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GRAND TOTAL EXPENDITURES \$ 1,498,987.43

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
General Fund					
09/01/2022	158405	Quadient Finance	Postage	101-15510-0000	1,000.00
Total 101155100000:					1,000.00
08/31/2022	82240	MN Sales and Use Tax Payable	August Sales Tax Payable	101-20210-0000	3,389.11 M
Total 101202100000:					3,389.11
08/23/2022	82230	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 8/21/2022	101-21701-0000	20,764.53 M
Total 101217010000:					20,764.53
08/23/2022	82225	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 8/21/2022	101-21702-0000	9,664.10 M
Total 101217020000:					9,664.10
08/23/2022	82230	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/21/2022	101-21703-0000	9,195.74 M
08/23/2022	82230	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/21/2022	101-21703-0000	9,569.17 M
Total 101217030000:					18,764.91
08/23/2022	82227	Public Employees Retirement Assn (ACH	PR adj	101-21704-0000	.02 M
08/23/2022	82227	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 8/21/2022	101-21704-0000	1,345.41 M
08/23/2022	82227	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 8/21/2022	101-21704-0000	8,745.31 M
08/23/2022	82227	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 8/21/2022	101-21704-0000	7,815.70 M
08/23/2022	82227	Public Employees Retirement Assn (ACH	DEF CONTRIBUTION/EMPL Pay Period: 8/21/2022	101-21704-0000	58.70 M
08/23/2022	82227	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 8/21/2022	101-21704-0000	8,745.31 M
08/23/2022	82227	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 8/21/2022	101-21704-0000	11,723.55 M
08/23/2022	82227	Public Employees Retirement Assn (ACH	DEF CONT Employer Pay Period: 8/21/2022	101-21704-0000	58.70 M
Total 101217040000:					38,492.70
08/23/2022	158359	NCPERS Minnesota - 8266711	LIFE INSURANCE - PERA Pay Period: 8/21/2022	101-21711-0000	160.00
Total 101217110000:					160.00
08/23/2022	82230	ACH Internal Revenue Service	MEDICARE Pay Period: 8/21/2022	101-21712-0000	3,063.08 M
08/23/2022	82230	ACH Internal Revenue Service	MEDICARE Pay Period: 8/21/2022	101-21712-0000	3,150.41 M
Total 101217120000:					6,213.49
08/23/2022	82231	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 8/21/2022	101-21713-0000	1,315.00 M
08/23/2022	82231	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 8/21/2022	101-21713-0000	844.00 M
Total 101217130000:					2,159.00
08/23/2022	82229	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 8/21/2022	101-21714-0000	350.00 M
08/23/2022	82229	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 8/21/2022	101-21714-0000	582.69 M
Total 101217140000:					932.69
08/23/2022	82226	AFLAC	AFLAC AFTER TAX Pay Period: 8/21/2022	101-21715-0000	364.59 M
08/23/2022	82226	AFLAC	AFLAC AFTER TAX Pay Period: 8/7/2022	101-21715-0000	364.59 M
08/23/2022	82226	AFLAC	AFLAC PRE TAX Pay Period: 8/21/2022	101-21715-0000	771.76 M
08/23/2022	82226	AFLAC	AFLAC PRE TAX Pay Period: 8/7/2022	101-21715-0000	771.76 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217150000:					2,272.70	
08/31/2022	82236	Further	Flex Reimbursements	101-21716-0000	327.00	M
08/31/2022	82241	Further	Flex Reimbursement	101-21716-0000	21.38	M
08/23/2022	82233	Medsurety	HSA Contribution Pay Period: 8/21/2022	101-21716-0000	555.90	M
Total 101217160000:					904.28	
08/23/2022	82228	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 8/21/2022	101-21717-0000	972.76	M
Total 101217170000:					972.76	
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Family Pay Period: 8/7/2022	101-21720-0000	14,954.22	M
08/23/2022	82232	MN Public Employees Insurance Progra	Armendariz Aug COBRA	101-21720-0000	2,076.98	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Single Pay Period: 8/7/2022	101-21720-0000	13,984.89	M
08/23/2022	82232	MN Public Employees Insurance Progra	Gedicke Aug COBRA	101-21720-0000	755.94	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Single Pay Period: 8/21/2022	101-21720-0000	13,984.89	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 8/7/2022	101-21720-0000	937.92	M
08/23/2022	82232	MN Public Employees Insurance Progra	Matson Aug COBRA	101-21720-0000	755.94	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 8/21/2022	101-21720-0000	937.92	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 8/7/2022	101-21720-0000	3,751.86	M
08/23/2022	82232	MN Public Employees Insurance Progra	Rugger Aug COBRA	101-21720-0000	755.94	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 8/21/2022	101-21720-0000	3,751.86	M
08/23/2022	82232	MN Public Employees Insurance Progra	Allen Aug Adj	101-21720-0000	2,076.98	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Family Pay Period: 8/7/2022	101-21720-0000	3,738.60	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Family Pay Period: 8/21/2022	101-21720-0000	3,738.60	M
08/23/2022	82232	MN Public Employees Insurance Progra	Timlin July Adj	101-21720-0000	755.94	M
08/23/2022	82232	MN Public Employees Insurance Progra	PEIP Family Pay Period: 8/21/2022	101-21720-0000	14,954.22	M
08/23/2022	82232	MN Public Employees Insurance Progra	Anderson July Adj	101-21720-0000	2,076.98	M
08/23/2022	82232	MN Public Employees Insurance Progra	J. Ferguson July Adj-Diff between switching plans	101-21720-0000	1,321.04	M
Total 101217200000:					79,644.88	
09/01/2022	158378	DEIKE, KEITH	Refund of daily admission for double charge at water pa	101-34712-0000	54.00	
Total 101347120000:					54.00	
09/01/2022	20220686	Christiansen, Mark	Technology Reimbursement	101-41110-3200	187.82	
Total 101411103200:					187.82	
09/01/2022	20220719	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	
Total 101411104455:					1,125.00	
09/01/2022	20220698	Innovative Office Supply	Toner-HR	101-41320-2000	79.08	
Total 101413202000:					79.08	
09/01/2022	20220679	A. H. Hermel Company	Pop for Vending Machine	101-41320-4945	73.63	
09/01/2022	20220679	A. H. Hermel Company	Pop for Vending Machine	101-41320-4945	56.80	
Total 101413204945:					130.43	
08/31/2022	82237	Further	Administrative Fees	101-41500-1600	153.75	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
08/31/2022	82238	Further	Administrative Fees	101-41500-1600	63.75 M
08/31/2022	82239	Further	Administrative Fees	101-41500-1600	41.00 M
Total 101415001600:					258.50
09/01/2022	158406	Quality Resource Group Inc	AP Checks	101-41500-3500	2,871.76
Total 101415003500:					2,871.76
09/01/2022	158424	Waseca County Treasurer	Legal Services Contract payment	101-41600-3000	5,370.33
Total 101416003000:					5,370.33
09/01/2022	158369	Amazon	Docking station	101-41920-2050	265.94
Total 101419202050:					265.94
09/01/2022	20220709	Metro Sales Inc.	Maintenance Agreement	101-41920-3100	635.49
09/01/2022	20220712	Pantheon Computer Systems Inc.	Maintenance Agreement	101-41920-3100	7,003.38
Total 101419203100:					7,638.87
09/01/2022	20220698	Innovative Office Supply	Office Supplies	101-41940-2000	46.16
Total 101419402000:					46.16
09/01/2022	158421	Waseca County Highway Department	Monthly billing	101-41940-2120	124.54
Total 101419402120:					124.54
09/01/2022	158375	Cintas Corporation	First aid cabinet supplies - City Hall	101-41940-2170	60.18
Total 101419402170:					60.18
09/01/2022	20220684	Cady Business Technologies Inc	Monthly phone support	101-41940-3100	262.62
09/01/2022	158374	Cintas Corporation	Floor Mat	101-41940-3100	54.58
09/01/2022	158374	Cintas Corporation	Floor mat service	101-41940-3100	54.58
09/01/2022	20220715	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
09/01/2022	20220715	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
09/01/2022	20220715	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
Total 101419403100:					1,474.28
09/01/2022	158373	Centerpoint Energy	Monthly Billing	101-41940-3800	77.60
Total 101419403800:					77.60
09/01/2022	20220698	Innovative Office Supply	Office Supplies - Police	101-42100-2000	58.70
09/01/2022	20220698	Innovative Office Supply	Office Supplies - Police	101-42100-2000	60.25
Total 101421002000:					118.95
09/01/2022	158421	Waseca County Highway Department	Monthly billing	101-42100-2120	3,996.65
Total 101421002120:					3,996.65

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
09/01/2022	20220698	Innovative Office Supply	General Supplies - Police	101-42100-2170	29.48
Total 101421002170:					29.48
09/01/2022	20220704	Luiken, Greta	Uniform Allowance	101-42100-2180	220.00
09/01/2022	20220716	Streicher's	uniform - Luiken	101-42100-2180	384.95
09/01/2022	20220716	Streicher's	Uniform expense - Gruenhagen	101-42100-2180	154.96
Total 101421002180:					759.91
09/01/2022	158375	Cintas Corporation	First Aid - Police	101-42100-2190	15.76
Total 101421002190:					15.76
09/01/2022	20220698	Innovative Office Supply	Equipment parts	101-42100-2210	123.50
Total 101421002210:					123.50
09/01/2022	158423	Waseca County License Bureau	Registration Police	101-42100-2220	25.00
09/01/2022	158423	Waseca County License Bureau	Forfeiture title -police	101-42100-2220	25.00
09/01/2022	158423	Waseca County License Bureau	Registration Police	101-42100-2220	14.25
Total 101421002220:					64.25
09/01/2022	20220700	Javens Mechanical Contracting Co.	Building repair	101-42100-2230	1,559.56
Total 101421002230:					1,559.56
09/01/2022	158374	Cintas Corporation	Floor Mats	101-42100-3100	8.98
09/01/2022	158374	Cintas Corporation	Floor Mats	101-42100-3100	8.98
09/01/2022	158374	Cintas Corporation	Floor Mats	101-42100-3100	8.99
09/01/2022	158374	Cintas Corporation	Floor Mats	101-42100-3100	8.98
09/01/2022	20220715	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
09/01/2022	20220715	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
09/01/2022	20220715	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
Total 101421003100:					272.18
09/01/2022	158416	Verizon Wireless	Monthly Billing	101-42100-3200	1,005.84
09/01/2022	158416	Verizon Wireless	Monthly Billing	101-42100-3200	16.88-
Total 101421003200:					988.96
09/01/2022	158373	Centerpoint Energy	Monthly Billing	101-42100-3800	81.71
Total 101421003800:					81.71
09/01/2022	158421	Waseca County Highway Department	Monthly billing	101-42200-2120	342.36
Total 101422002120:					342.36
09/01/2022	20220702	Kahnke, Jon	Uniform Allowance	101-42200-2180	30.00
Total 101422002180:					30.00
09/01/2022	158375	Cintas Corporation	First Aid - Fire	101-42200-2190	6.32

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101422002190:					6.32
09/01/2022	158403	Morton Morrow Inc	Air Filter	101-42200-2210	161.80
Total 101422002210:					161.80
09/01/2022	20220700	Javens Mechanical Contracting Co.	Building repair	101-42200-2230	1,559.56
Total 101422002230:					1,559.56
09/01/2022	158384	Fire Safety USA Inc.	Leader line valve	101-42200-2410	590.00
Total 101422002410:					590.00
09/01/2022	158374	Cintas Corporation	Floor Mats	101-42200-3100	8.99
09/01/2022	158374	Cintas Corporation	Floor Mats	101-42200-3100	8.99
09/01/2022	20220692	Fire Catt LLC	Fire hose testing	101-42200-3100	3,307.50
09/01/2022	20220715	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
09/01/2022	20220715	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
09/01/2022	20220715	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
Total 101422003100:					3,561.73
09/01/2022	158416	Verizon Wireless	Monthly Billing	101-42200-3200	46.27
Total 101422003200:					46.27
09/01/2022	158373	Centerpoint Energy	Monthly Billing	101-42200-3800	81.71
Total 101422003800:					81.71
09/01/2022	158408	Srp Heating & A/C Inc.	New Washer install	101-42200-4000	445.77
Total 101422004000:					445.77
09/01/2022	20220687	City Building Inspection Services LLC	building inspections	101-42400-3000	7,636.21
Total 101424003000:					7,636.21
09/01/2022	158416	Verizon Wireless	Monthly Billing	101-42400-3200	57.27
Total 101424003200:					57.27
09/01/2022	158421	Waseca County Highway Department	Monthly billing	101-43000-2120	169.57
Total 101430002120:					169.57
09/01/2022	82245	Verizon Wireless	Monthly Verizon Data Bill	101-43000-3200	80.02 M
09/01/2022	158416	Verizon Wireless	Monthly Billing	101-43000-3200	41.27
Total 101430003200:					121.29
09/01/2022	158421	Waseca County Highway Department	Monthly billing	101-43100-2120	3,725.24
09/01/2022	158421	Waseca County Highway Department	Monthly billing	101-43100-2120	138.79

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431002120:					3,864.03
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	101-43100-2170	287.52
09/01/2022	20220685	Central Fire Protection Inc.	Extinguisher recharge	101-43100-2170	24.25
09/01/2022	158375	Cintas Corporation	First Aid Cabinet Supplies	101-43100-2170	90.53
09/01/2022	20220694	Holtmeier Construction Inc.	crushed rock	101-43100-2170	127.88
09/01/2022	20220694	Holtmeier Construction Inc.	crushed rock	101-43100-2170	242.36
09/01/2022	20220696	IFACS	genral supplies	101-43100-2170	150.95
Total 101431002170:					923.49
09/01/2022	158417	W W Blacktopping Inc.	Tack oil	101-43100-2171	675.00
09/01/2022	158417	W W Blacktopping Inc.	Tack oil	101-43100-2171	162.00
09/01/2022	158417	W W Blacktopping Inc.	Hot Mix	101-43100-2171	2,741.20
09/01/2022	158417	W W Blacktopping Inc.	Hot Mix	101-43100-2171	8,600.00
09/01/2022	158417	W W Blacktopping Inc.	Hot Mix	101-43100-2171	1,260.00
09/01/2022	20220720	Waseca Sand & Gravel Inc.	curb mix	101-43100-2171	537.00
09/01/2022	20220720	Waseca Sand & Gravel Inc.	curb mix	101-43100-2171	348.50
Total 101431002171:					14,323.70
09/01/2022	158370	Aramark Uniform Services	uniform service	101-43100-2180	192.82
09/01/2022	158370	Aramark Uniform Services	uniform service	101-43100-2180	192.82
09/01/2022	158370	Aramark Uniform Services	uniform service	101-43100-2180	192.82
Total 101431002180:					578.46
09/01/2022	158373	Centerpoint Energy	Monthly Billing	101-43100-3800	138.10
Total 101431003800:					138.10
09/01/2022	20220711	Napa Auto Parts	Parts & Supplies	101-43170-2170	208.20
Total 101431702170:					208.20
09/01/2022	20220697	Independent School District #829	City Contribution Community Education Recreation	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
09/01/2022	158421	Waseca County Highway Department	Monthly billing	101-45130-2120	138.47
Total 101451302120:					138.47
09/01/2022	20220695	Horizon Commercial Pool Supply	WP Chemical	101-45130-2165	139.39
09/01/2022	20220695	Horizon Commercial Pool Supply	WP Chemicals	101-45130-2165	4,419.66
Total 101451302165:					4,559.05
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	101-45130-2175	28.27
Total 101451302175:					28.27
09/01/2022	20220679	A. H. Hermel Company	Concession Supplies	101-45130-2500	445.44
09/01/2022	158389	Hy-Vee Accounts Receivable	WP Birthday Cake	101-45130-2500	21.99
09/01/2022	158389	Hy-Vee Accounts Receivable	WP Birthday Cake	101-45130-2500	21.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451302500:					489.42
09/01/2022	20220695	Horizon Commercial Pool Supply	Diving Board Inspection	101-45130-3000	1,061.50
Total 101451303000:					1,061.50
09/01/2022	158373	Centerpoint Energy	Monthly Billing	101-45130-3800	4,562.97
Total 101451303800:					4,562.97
09/01/2022	20220695	Horizon Commercial Pool Supply	Baskeball hoop refund	101-45130-4000	850.00-
09/01/2022	20220695	Horizon Commercial Pool Supply	Basketball Hoop Refund	101-45130-4000	150.00-
Total 101451304000:					1,000.00-
09/01/2022	20220703	Lenz Lawn Care & Landscaping Inc.	Irrigation Repairs	101-45180-4000	415.00
Total 101451804000:					415.00
09/01/2022	158421	Waseca County Highway Department	Monthly billing	101-45200-2120	1,384.09
Total 101452002120:					1,384.09
09/01/2022	20220688	Continental Research Corporation	Park Restroom Supplies	101-45200-2170	153.50
09/01/2022	158377	Crescent Landscape Supply Inc	Playground wood chips - Parks	101-45200-2170	2,539.65
09/01/2022	158413	The Tessman Company	Seeding Straw Blanket	101-45200-2170	306.50
09/01/2022	158413	The Tessman Company	Seeding Straw Blanket	101-45200-2170	340.00
09/01/2022	158422	Waseca County Landfill	Top Soil Parks	101-45200-2170	341.50
09/01/2022	158422	Waseca County Landfill	Top Soil Parks	101-45200-2170	353.25
09/01/2022	158422	Waseca County Landfill	Top Soil Parks	101-45200-2170	326.50
09/01/2022	158422	Waseca County Landfill	Top Soil Parks	101-45200-2170	302.25
09/01/2022	158422	Waseca County Landfill	Top Soil Parks	101-45200-2170	293.00
09/01/2022	158422	Waseca County Landfill	Top Soil Parks	101-45200-2170	283.50
Total 101452002170:					5,239.65
09/01/2022	20220693	Gundermann, Jolene	Uniform Reimbursement	101-45200-2180	108.55
Total 101452002180:					108.55
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	101-45200-2210	26.99
09/01/2022	20220710	MTI Distributing Inc.	Toro 3280 M12 Gear Box Replace	101-45200-2210	748.20
09/01/2022	20220710	MTI Distributing Inc.	Toro 3280 M12 Transmission Cam	101-45200-2210	212.00
Total 101452002210:					987.19
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	101-45200-2230	20.28
09/01/2022	158390	Janesville Tile Supply	Tile drain inlets	101-45200-2230	123.69
09/01/2022	158401	MN Department of Natural Resources	DNR Grant Sign	101-45200-2230	44.15
Total 101452002230:					188.12
09/01/2022	158391	John Deere Financial	John Deere 1600 Rear Tires	101-45200-2240	271.52
09/01/2022	20220710	MTI Distributing Inc.	Toro 3280 Parts	101-45200-2240	34.06
09/01/2022	20220710	MTI Distributing Inc.	Toro 3280 Tire	101-45200-2240	151.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452002240:					456.88
09/01/2022	20220700	Javens Mechanical Contracting Co.	Furnace Service Call - Parks Shop	101-45200-3100	200.00
09/01/2022	158398	McClune's Tree Service	Tree Removal 4th St NE	101-45200-3100	3,600.00
Total 101452003100:					3,800.00
09/01/2022	158373	Centerpoint Energy	Monthly Billing	101-45200-3800	52.45
09/01/2022	158373	Centerpoint Energy	Monthly Billing	101-45200-3800	18.60
Total 101452003800:					71.05
09/01/2022	158382	Duro Rock Supply Co.	Clear Lake West Shoreline Improvements	101-45200-4000	1,050.00
09/01/2022	158385	Flagship Recreation LLC	Swing Pads - Parks	101-45200-4000	1,150.00
09/01/2022	158385	Flagship Recreation LLC	Loon Lake Park Swing Replacement	101-45200-4000	1,775.00
09/01/2022	158407	Rainbow Treecare	Ash Borer Treatment	101-45200-4000	20,328.70
09/01/2022	20220720	Waseca Sand & Gravel Inc.	Clear Lake West Shoreline Rip Rap Boulders	101-45200-4000	1,220.55
Total 101452004000:					25,524.25
09/01/2022	158392	John's Service Garage	Toro Spare Tire	101-45200-4040	24.50
Total 101452004040:					24.50
09/01/2022	20220713	Rent 'N' Save Portable Services	July Parks - Portable Toilets	101-45200-4100	982.50
Total 101452004100:					982.50
09/01/2022	20220714	ServiceMaster by Ayotte	tissue	101-45500-2170	102.15
Total 101455002170:					102.15
09/01/2022	158373	Centerpoint Energy	Monthly Billing	101-45500-3800	31.95
Total 101455003800:					31.95
09/01/2022	20220700	Javens Mechanical Contracting Co.	Heater repair	101-45500-4000	101.37
Total 101455004000:					101.37
Total General Fund:					305,546.65
Airport					
09/01/2022	158381	Dooley's Petroleum Inc	Aviation fuel (Avgas 100LL)	230-49810-2120	14,227.49
Total 230498102120:					14,227.49
09/01/2022	822422	CenturyLink	Airport Phone and Internet	230-49810-3200	119.84 M
Total 230498103200:					119.84
09/01/2022	158373	Centerpoint Energy	Monthly Billing	230-49810-3800	25.28
09/01/2022	82244	Xcel Energy	Airport Electric	230-49810-3800	286.67 M
09/01/2022	82243	Xcel Energy	Airport Electric	230-49810-3800	255.04 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 230498103800:					566.99
09/01/2022	158386	Greener World Solutions LLC	T-hangar roof wind damage repairs	230-49810-4000	3,156.00
09/01/2022	158394	KRMS Products LLC	T-hangar door repairs	230-49810-4000	3,005.01
Total 230498104000:					6,161.01
Total Airport:					21,075.33
Historical Preservation					
09/01/2022	158402	MN Historical Society	MN Historic Society Membership	255-46500-3300	35.00
Total 255465003300:					35.00
Total Historical Preservation:					35.00
09/01/2022	158380	Donahue, Todd or Kathy	Tax abatement	257-41950-4310	666.67
09/01/2022	158397	Madsen, Christopher & Leslie	Tax abatement	257-41950-4310	901.85
Total 257419504310:					1,568.52
Total :					1,568.52
Safe Haven Grant					
09/01/2022	158375	Cintas Corporation	Connections - first aid	279-46350-2170	40.63
Total 279463502170:					40.63
09/01/2022	158416	Verizon Wireless	Monthly Billing	279-46350-3200	41.27
Total 279463503200:					41.27
Total Safe Haven Grant:					81.90
Capital Improvement					
09/01/2022	158400	MidState Reclamation Inc.	Milling for 2022 street enhancements	430-43010-3103	6,800.00
09/01/2022	158417	W W Blacktopping Inc.	Hot Mix	430-43010-3103	23,291.80
09/01/2022	158417	W W Blacktopping Inc.	Hot Mix	430-43010-3103	5,149.56
09/01/2022	158417	W W Blacktopping Inc.	Hot Mix	430-43010-3103	5,225.22
Total 430430103103:					40,466.58
09/01/2022	20220706	Malo Roofing Inc.	Public Works Shop Roof 2022	430-43010-5245	47,500.00
Total 430430105245:					47,500.00
09/01/2022	20220708	Met-Con Construction Inc	Clear Lake Park Improvements	430-43010-5435	273,268.74
09/01/2022	158410	Stantec Consulting Services Inc	Engineering Services - Clear Lake Park Improvements	430-43010-5435	13,826.37
09/01/2022	158422	Waseca County Landfill	CLP Playground Top Soil	430-43010-5435	309.25
09/01/2022	158422	Waseca County Landfill	CLP Playground Top Soil	430-43010-5435	266.50
09/01/2022	158422	Waseca County Landfill	CLP Playground Top Soil	430-43010-5435	294.00
09/01/2022	158422	Waseca County Landfill	CLP Playground Top Soil	430-43010-5435	332.00
09/01/2022	158422	Waseca County Landfill	CLP Playground Top Soil	430-43010-5435	271.50
09/01/2022	158422	Waseca County Landfill	CLP Playground Top Soil	430-43010-5435	251.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
09/01/2022	158422	Waseca County Landfill	CLP Playground Top Soil	430-43010-5435	304.00
09/01/2022	158422	Waseca County Landfill	CLP Playground Top Soil	430-43010-5435	281.50
09/01/2022	20220720	Waseca Sand & Gravel Inc.	Clear Lake Park Fishing Pier Rip Rap Boulders	430-43010-5435	1,220.55
Total 430430105435:					290,625.66
09/01/2022	158388	Heselton Construction LLC	8th St SE Project Payment #4 - Streets	430-43010-5560	328,931.14
09/01/2022	158410	Stantec Consulting Services Inc	8th St SE Eng. Services	430-43010-5560	28,241.55
Total 430430105560:					357,172.69
Total Capital Improvement:					735,764.93
Water					
08/31/2022	82240	MN Sales and Use Tax Payable	August Sales Tax Payable	601-20210-0000	728.54 M
Total 601202100000:					728.54
09/01/2022	158387	Hawkins Inc	Chlorine Equipment	601-49401-2170	130.00
Total 601494012170:					130.00
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	601-49401-2210	2.69
Total 601494012210:					2.69
09/01/2022	158373	Centerpoint Energy	Monthly Billing	601-49401-3800	28.52
Total 601494013800:					28.52
08/23/2022	82230	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 8/21/2022	601-49430-0000	373.43 M
08/23/2022	82230	ACH Internal Revenue Service	MEDICARE Pay Period: 8/21/2022	601-49430-0000	87.33 M
Total 601494300000:					460.76
09/01/2022	158421	Waseca County Highway Department	Monthly billing	601-49430-2120	807.50
Total 601494302120:					807.50
09/01/2022	158370	Aramark Uniform Services	uniforms	601-49430-2180	13.55
09/01/2022	158370	Aramark Uniform Services	uniforms	601-49430-2180	13.55
09/01/2022	158370	Aramark Uniform Services	uniforms	601-49430-2180	13.55
Total 601494302180:					40.65
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	601-49430-2230	18.00
09/01/2022	20220689	Core & Main LP	Main Repair	601-49430-2230	646.93
09/01/2022	20220689	Core & Main LP	Main Repair Parts	601-49430-2230	445.00
09/01/2022	20220689	Core & Main LP	Main Repair	601-49430-2230	1,248.05
09/01/2022	158417	W W Blacktopping Inc.	Water Main Repair	601-49430-2230	1,000.68
Total 601494302230:					3,358.66
09/01/2022	158416	Verizon Wireless	Monthly Billing	601-49430-3200	40.01

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494303200:					40.01
09/01/2022	158417	W W Blacktopping Inc.	Blacktop for Main Repair	601-49430-4000	4,548.60
Total 601494304000:					4,548.60
09/01/2022	20220698	Innovative Office Supply	Laminating Pouches-UB	601-49585-2000	4.62
Total 601495852000:					4.62
09/01/2022	20220709	Metro Sales Inc.	Maintenance Agreement	601-49585-3000	42.37
Total 601495853000:					42.37
09/01/2022	158414	U.S. Postal Service	Postage - Sept utility bills	601-49585-3200	503.96
Total 601495853200:					503.96
09/01/2022	158411	Summit Account Resolution	Collection Fees	601-49585-4320	8.60
Total 601495854320:					8.60
09/01/2022	20220712	Pantheon Computer Systems Inc.	Maintenance Agreement	601-49586-4950	1,000.49
Total 601495864950:					1,000.49
09/01/2022	158388	Heselton Construction LLC	8th St SE Project Payment #4 - Water	601-49593-5300	5,875.75
09/01/2022	158410	Stantec Consulting Services Inc	NW Waseca Water & Sewer Feasibility Report	601-49593-5300	175.00
09/01/2022	158410	Stantec Consulting Services Inc	Engineering Services - North State St Watermain Improv	601-49593-5300	40,577.98
09/01/2022	158410	Stantec Consulting Services Inc	NW Waseca Water & Sewer Feasibility Report	601-49593-5300	3,681.50
09/01/2022	158410	Stantec Consulting Services Inc	Water Distribution Pressure Surges	601-49593-5300	4,703.75
09/01/2022	20220720	Waseca Sand & Gravel Inc.	Main Break Fill	601-49593-5300	410.00
Total 601495935300:					55,423.98
Total Water:					67,129.95
Sanitary Sewer					
09/01/2022	158416	Verizon Wireless	Monthly Billing	602-49470-3200	40.01
09/01/2022	158416	Verizon Wireless	Monthly Billing	602-49470-3200	40.01
09/01/2022	158416	Verizon Wireless	Monthly Billing	602-49470-3200	40.01
09/01/2022	158416	Verizon Wireless	Monthly Billing	602-49470-3200	40.01
Total 602494703200:					160.04
09/01/2022	158373	Centerpoint Energy	Monthly Billing	602-49470-3800	19.83
09/01/2022	158373	Centerpoint Energy	Monthly Billing	602-49470-3800	28.52
Total 602494703800:					48.35
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	602-49470-4020	30.06
09/01/2022	20220717	Temple Electric Motor Service Inc	Parkridge lift station pump rebuild	602-49470-4020	395.00
Total 602494704020:					425.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	602-49480-2120	8.37
09/01/2022	158421	Waseca County Highway Department	Monthly billing	602-49480-2120	555.38
Total 602494802120:					563.75
09/01/2022	158387	Hawkins Inc	Demurrage	602-49480-2170	30.00
09/01/2022	158387	Hawkins Inc	Demurrage	602-49480-2170	40.00
09/01/2022	158387	Hawkins Inc	Chlorine & Sulfur	602-49480-2170	1,274.60
09/01/2022	20220718	USA Blue Book	Lab Supplies	602-49480-2170	538.14
Total 602494802170:					1,882.74
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	602-49480-2180	70.96
Total 602494802180:					70.96
09/01/2022	158412	Tech Sales Co.	Effluent sampler	602-49480-2210	273.37
Total 602494802210:					273.37
08/19/2022	20220628	BME Labstore	Lab equipment calibration	602-49480-3100	1,040.00- V
09/01/2022	158372	BME Labstore	Lab equipment calibration	602-49480-3100	1,040.00
09/01/2022	158374	Cintas Corporation	Floor mat service	602-49480-3100	9.60
09/01/2022	158375	Cintas Corporation	First Aid cabinet supplies	602-49480-3100	57.95
09/01/2022	20220691	Environmental Toxicity Control Inc	WET test	602-49480-3100	1,400.00
09/01/2022	20220705	M & R Electric Inc.	Lift station raw pump 1 electrician	602-49480-3100	465.00
Total 602494803100:					1,932.55
09/01/2022	158416	Verizon Wireless	Monthly Billing	602-49480-3200	41.27
Total 602494803200:					41.27
09/01/2022	158373	Centerpoint Energy	Monthly Billing	602-49480-3800	258.13
09/01/2022	158409	SSI Crestmark MN Holding LLC	Solar Power	602-49480-3800	21,524.97
09/01/2022	158415	USS MN V MT LLC	Solar Power	602-49480-3800	3,380.54
Total 602494803800:					25,163.64
09/01/2022	158417	W W Blacktopping Inc.	valve Repair	602-49480-4000	1,090.00
Total 602494804000:					1,090.00
09/01/2022	20220698	Innovative Office Supply	Laminating Pouches-UB	602-49585-2000	4.62
Total 602495852000:					4.62
09/01/2022	20220709	Metro Sales Inc.	Maintenance Agreement	602-49585-3000	42.37
Total 602495853000:					42.37
09/01/2022	158414	U.S. Postal Service	Postage - Sept utility bills	602-49585-3200	503.97
Total 602495853200:					503.97
09/01/2022	158411	Summit Account Resolution	Collection Fees	602-49585-4320	16.48

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602495854320:					16.48
09/01/2022	20220712	Pantheon Computer Systems Inc.	Maintenance Agreement	602-49586-4950	1,000.49
Total 602495864950:					1,000.49
09/01/2022	158388	Heselton Construction LLC	8th St SE Project Payment #4 - Sanitary	602-49593-5300	17,512.40
09/01/2022	158410	Stantec Consulting Services Inc	Phase 1 I&I Monitoring	602-49593-5300	436.00
09/01/2022	158410	Stantec Consulting Services Inc	I&I Project SE Waseca	602-49593-5300	5,749.39
Total 602495935300:					23,697.79
09/01/2022	158376	Clark Equipment	bobcat replacement	602-49593-5400	8,770.10
Total 602495935400:					8,770.10
Total Sanitary Sewer:					65,687.55
Electric Utility					
08/31/2022	82240	MN Sales and Use Tax Payable	August Sales Tax Payable	604-20210-0000	31,225.35 M
Total 604202100000:					31,225.35
09/01/2022	158393	Killday, Tim	Energy Saver Rebate	604-37180-3720	3,145.00
Total 604371803720:					3,145.00
09/01/2022	158421	Waseca County Highway Department	Monthly billing	604-49571-2120	891.86
Total 604495712120:					891.86
09/01/2022	20220682	Bomgaars Supply	Parts & Supplies	604-49571-2170	293.16
Total 604495712170:					293.16
09/01/2022	20220680	Amaril Uniform Co.	FR Work Clothes	604-49571-2180	873.22
Total 604495712180:					873.22
09/01/2022	20220705	M & R Electric Inc.	LCU Air Conditioner	604-49571-2295	138.79
Total 604495712295:					138.79
09/01/2022	158395	Lake Shore Inn Nursing Home Inc.	Energy Management Program	604-49571-2320	305.00
09/01/2022	158396	Latham Place	Energy Management Program	604-49571-2320	125.00
09/01/2022	158418	Waseca County Community Services	Energy Management Program	604-49571-2320	155.00
09/01/2022	158419	Waseca County Courthouse	Energy Management Program	604-49571-2320	347.50
09/01/2022	158420	Waseca County Garage	Energy Management Program	604-49571-2320	115.00
Total 604495712320:					1,047.50
09/01/2022	158410	Stantec Consulting Services Inc	NW Waseca Water & SewerCity Hall Securityility Report	604-49571-3100	686.00
Total 604495713100:					686.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
09/01/2022	158416	Verizon Wireless	Monthly Billing	604-49571-3200	40.01
09/01/2022	158416	Verizon Wireless	Monthly Billing	604-49571-3200	40.01
Total 604495713200:					80.02
09/01/2022	20220701	JT Services of MN	Street light bulbs	604-49574-2170	990.09
Total 604495742170:					990.09
09/01/2022	20220698	Innovative Office Supply	Laminating Pouches-UB	604-49585-2000	4.62
Total 604495852000:					4.62
09/01/2022	20220709	Metro Sales Inc.	Maintenance Agreement	604-49585-3000	42.37
Total 604495853000:					42.37
09/01/2022	158414	U.S. Postal Service	Postage - Sept utility bills	604-49585-3200	503.96
Total 604495853200:					503.96
09/01/2022	158411	Summit Account Resolution	Collection Fees	604-49585-4320	46.59
Total 604495854320:					46.59
09/01/2022	158399	McGrann Shea Carnival Straughn & Lam	Attorney	604-49586-3000	2,343.75
Total 604495863000:					2,343.75
09/01/2022	20220712	Pantheon Computer Systems Inc.	Maintenance Agreement	604-49586-4950	1,000.49
Total 604495864950:					1,000.49
09/01/2022	20220683	Border States Electric Supply	Conversion Supplies	604-49593-5300	11.38
Total 604495935300:					11.38
09/01/2022	20220701	JT Services of MN	led street lights	604-49593-5400	467.51
Total 604495935400:					467.51
Total Electric Utility:					43,791.66
Storm Water Utility					
09/01/2022	158410	Stantec Consulting Services Inc	Wetland Delineation - Jevning Westshores 3rd	651-43140-3000	1,274.00
09/01/2022	158410	Stantec Consulting Services Inc	MS4 Permit Review	651-43140-3000	652.50
Total 651431403000:					1,926.50
09/01/2022	20220699	James Brothers Construction Inc.	concrete pipe section	651-43140-4000	648.00
09/01/2022	158390	Janesville Tile Supply	coupler	651-43140-4000	17.05
Total 651431404000:					665.05
09/01/2022	158388	Heselton Construction LLC	8th St SE Project Payment #4 - Storm	651-49593-5300	15,580.21
09/01/2022	20220699	James Brothers Construction Inc.	Northridge Plaza/McDonalds drainage improvements	651-49593-5300	16,838.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 651495935300:					32,418.21
Total Storm Water Utility:					35,009.76
Central Garage Services					
09/01/2022	158421	Waseca County Highway Department	Monthly billing	701-43180-2120	192.29
Total 701431802120:					192.29
09/01/2022	20220711	Napa Auto Parts	Parts & Supplies	701-43180-2170	79.06
Total 701431802170:					79.06
09/01/2022	158369	Amazon	power inverter for unit # 64	701-43180-2210	68.37
09/01/2022	158379	Deml Ford Lincoln Mercury Inc	heavy duty seat covers for #16	701-43180-2210	285.00
09/01/2022	158383	Express Pressure Washers Inc	high pressure guage for litte vac unit	701-43180-2210	41.45
09/01/2022	20220696	IFACS	toro mower arm brkt bolts	701-43180-2210	3.88
09/01/2022	20220707	ManagerPlus LLC	Contract renewal	701-43180-2210	2,378.22
09/01/2022	20220710	MTI Distributing Inc.	drive motor nuteral cam for toro mower	701-43180-2210	212.00
09/01/2022	20220711	Napa Auto Parts	Parts & Supplies	701-43180-2210	573.59
09/01/2022	158404	PowerPlan - RDO Equipment Co.	RDO here to diagnos problems wit JD loader	701-43180-2210	1,880.44
Total 701431802210:					5,442.95
09/01/2022	20220711	Napa Auto Parts	Parts & Supplies	701-43180-2400	22.01
Total 701431802400:					22.01
Total Central Garage Services:					5,736.31
Equipment Replacement Fund					
09/01/2022	20220681	Applied Concepts Inc	Equipment New Squad	705-49920-5400	151.00
09/01/2022	158379	Deml Ford Lincoln Mercury Inc	New Squad car	705-49920-5400	37,935.00
09/01/2022	20220690	Emergency Automotive Technologies Inc.	new squad car expense	705-49920-5400	76.12
Total 705499205400:					38,162.12
09/01/2022	158371	BDS Laundry Systems	Reinstalled washer	705-49930-5400	2,006.73
Total 705499305400:					2,006.73
09/01/2022	158376	Clark Equipment	bobcat replacement	705-49950-5400	13,155.15
Total 705499505400:					13,155.15
Total Equipment Replacement Fund:					53,324.00
Grand Totals:					1,334,751.56

Report Criteria:

Report type: GL detail

[Report].Amount = {<>} 0

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: 08/31/2022

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: 8th Street SE Reconstruction

CITY PROJECT NO. 2207

PAYMENT REQUEST : 4

PAYMENT PERIOD : 07/20/2022-8/30/2022

CONTRACTOR: Heselton Construction

PAYMENT AMOUNT: \$367,899.50

Approved By:

Nathan Willey 8-31-22
Department Head Date

Director of Finance Date

City Manager Date



Owner: City of Waseca, 508 South State St., Waseca, MN 56093	Date: August 30, 2022
For Period: 7/20/2022 to 8/30/2022	Request No: 4
Contractor: Heselton Construction, LLC, 680 24th St. NW, Faribault, MN 55021	

CONTRACTOR'S REQUEST FOR PAYMENT
 8TH STREET SE RECONSTRUCITON AND REHABILITATION IMPROVEMENTS
 STANTEC PROJECT NO. 193805360

SUMMARY

1	Original Contract Amount		\$	<u>1,436,538.73</u>
2	Change Order - Addition	\$	<u>18,104.32</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>1,454,643.05</u>
5	Value Completed to Date		\$	<u>1,446,310.63</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>1,446,310.63</u>
8	Less Retainage 5%		\$	<u>72,315.53</u>
9	Subtotal		\$	<u>1,373,995.10</u>
10	Less Amount Paid Previously		\$	<u>1,006,095.60</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>4</u>		\$	<u><u>367,899.50</u></u>

Recommended for Approval by:
STANTEC

Joseph C. Palm

Approved by Contractor:
HESELTON CONSTRUCTION, LLC

Jason Brandvold

Approved by Owner:
CITY OF WASECA

Nathan Willey

Specified Contract Completion Date:

Date:

8-31-22

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID							
1	MOBILIZATION	LUMP SUM	1	38000.00	0.25	1	\$38,000.00
2	CLEARING	EACH	6	830.00		6	\$4,980.00
3	GRUBBING	EACH	6	205.00		7	\$1,435.00
4	GRUBBING SPECIAL	EACH	1	205.00		1	\$205.00
5	REMOVE MANHOLE OR CATCH BASIN	EACH	21	400.00		24	\$9,600.00
6	SALVAGE SIGN	EACH	28	52.00		27	\$1,404.00
7	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	389	2.50		32	\$80.00
8	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	1996	2.00		2,044	\$4,088.00
9	REMOVE PIPE DRAIN	LIN FT	2273	2.25		2,273	\$5,114.25
10	REMOVE SEWER PIPE (STORM)	LIN FT	383	12.50		383	\$4,787.50
11	REMOVE SEWER PIPE (SANITARY)	LIN FT	46	2.00		46	\$92.00
12	REMOVE CURB AND GUTTER	LIN FT	3543	3.95		3,763	\$14,863.85
13	REMOVE SIDEWALK	SQ YD	1258	8.50		1,258	\$10,693.00
14	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	358	8.90		358	\$3,186.20
15	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	34	9.00		34	\$306.00
16	REMOVE BITUMINOUS PAVEMENT	SQ YD	5952	3.25		5,952	\$19,344.00
17	ABANDON PIPE SEWER	LIN FT	1457	3.00		1,457	\$4,371.00
18	SALVAGE BRICK PAVERS	SQ FT	142	4.00		140	\$560.00
19	SELECT GRANULAR BORROW MOD (CV)	CU YD	3219	24.85		3,219	\$79,992.15
20	EXCAVATION - COMMON	CU YD	5274	11.30		5,274	\$59,596.20
21	GEOTEXTILE FABRIC TYPE 5	SQ YD	6197	1.60		6,197	\$9,915.20
22	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	15	150.00		15	\$2,250.00
23	AGGREGATE BASE (CV) CLASS 5	CU YD	2100	32.75		2,100	\$68,775.00
24	MILL BITUMINOUS PAVEMENT (SPECIAL)	SQ YD	11807	2.25		11,807	\$26,565.75
25	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	1290	3.00	645	1,290	\$3,870.00
26	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 1.5" THICK	SQ YD	20577	7.50	20577	20,577	\$154,327.50
27	TYPE SP 12.5 WEARING COURSE MIXTURE (3;B) 2.0" THICK	SQ YD	5225	9.75		5,225	\$50,943.75
28	TYPE SP 12.5 WEARING COURSE MIXTURE (3;C) 1.5" THICK	SQ YD	20577	7.50	15352	20,577	\$154,327.50
29	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3;B)	TON	113.3	108.00	135.77	135.77	\$14,663.16
30	6" PERF PVC PIPE DRAIN	LIN FT	2657	25.00		2,657	\$66,425.00
31	6" PVC PIPE DRAIN CLEANOUT	EACH	6	330.00		7	\$2,310.00
32	8" PVC PIPE SEWER	LIN FT	1235	52.00		1,240	\$64,480.00
33	12" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	21	74.00		22	\$1,628.00
34	15" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	439	77.00		472	\$36,344.00
35	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	83	98.00		75	\$7,350.00
36	SANITARY SEWER BYPASS PUMPING	LUMP SUM	1	2700.00		1	\$2,700.00
37	DRAIN PIPE CONNECTION (SUMP PUMPS)	EACH	19	330.00		19	\$6,270.00
38	CONNECT TO EXISTING SANITARY SEWER	EACH	6	800.00		6	\$4,800.00
39	CONNECT TO EXISTING MANHOLES (SAN)	EACH	1	2350.00		1	\$2,350.00
40	CONNECT TO EXISTING STORM SEWER	EACH	6	1000.00		6	\$6,000.00
41	CONNECT TO EXISTING MANHOLES	EACH	4	1050.00		4	\$4,200.00
42	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	9	150.00		10	\$1,500.00
43	8"X4" PVC WYE	EACH	6	370.00		1	\$370.00
44	8"X6" PVC WYE	EACH	3	470.00		9	\$4,230.00
45	TELEWISE SANITARY SEWER	LIN FT	1235	2.25		1,235	\$2,778.75
46	TELEWISE SANITARY SEWER SERVICES	LIN FT	516	7.00		516	\$3,612.00
47	PLUG FILL AND ABANDON PIPE SEWER	LIN FT	38	47.00		38	\$1,786.00
48	4" PVC SANITARY SERVICE PIPE	LIN FT	175	65.00		0	\$0.00
49	6" PVC SANITARY SERVICE PIPE	LIN FT	100	72.00		303	\$21,816.00
50	ADJUST HYDRANT	EACH	4	935.00	1	1	\$935.00
51	ADJUST VALVE BOX-WATER	EACH	30	210.00	25	25	\$5,250.00
52	ADJUST CURB BOX	EACH	4	150.00		4	\$600.00
53	4" POLYSTYRENE INSULATION	SQ YD	4	48.00		4	\$192.00
54	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 3	EACH	20	2185.00		20	\$43,700.00
55	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	3	1400.00		3	\$4,200.00
56	CASTING ASSEMBLY	EACH	10	1120.00		10	\$11,200.00
57	ADJUST FRAME AND RING CASTING	EACH	27	650.00	27	27	\$17,550.00
58	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	LIN FT	54	415.00		54	\$22,410.00
59	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	LIN FT	10	777.00	0	0	\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
60	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	LIN FT	6	505.00		6	\$3,030.00
61	CONNECT TO EXISTING STRUCTURE	EACH	2	725.00		2	\$1,450.00
62	CASTING ASSEMBLY SPECIAL	EACH	20	1095.00		8	\$8,760.00
63	CASTING ASSEMBLY SPECIAL 1	EACH	8	660.00		0	\$0.00
64	CONCRETE COLLAR	EACH	8	215.00		0	\$0.00
65	4" CONCRETE WALK	SQ FT	10878	6.00		11,608	\$69,648.00
66	6" CONCRETE WALK	SQ FT	852	19.00		1,273	\$24,187.00
67	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	1005	19.25		1,038	\$19,981.50
68	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	1188	31.50		1,334	\$42,021.00
69	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	1362	21.50		1,391	\$29,906.50
70	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	584.1	78.50		586	\$46,001.00
71	CONCRETE CURB DESIGN V	LIN FT	18	21.50		28	\$602.00
72	6" CONCRETE VALLEY GUTTER	SQ YD	55	83.00		55	\$4,565.00
73	TRUNCATED DOMES	SQ FT	310	39.25		282	\$11,068.50
74	TRAFFIC CONTROL	LUMP SUM	1	8600.00	0.5	1.00	\$8,600.00
75	INSTALL SIGN	EACH	28	335.00	28	28	\$9,380.00
76	DECIDUOUS TREE 1" CAL CONT	EACH	20	715.00	19	19	\$13,585.00
77	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	1250.00		1	\$1,250.00
78	STORM DRAIN INLET PROTECTION	EACH	46	245.00		46	\$11,270.00
79	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LIN FT	2926	2.05		2,280	\$4,674.00
80	FERTILIZER TYPE 3	POUND	202	0.65	202	202	\$131.30
81	SEED MIXTURE 25-151	POUND	116	5.20	116	116	\$603.20
82	HYDRAULIC BONDED FIBER MATRIX	POUND	2024	2.60	2024	2,024	\$5,262.40
83	WATER	M GALLON	75	41.50	25	25	\$1,037.50
84	RAPID STABILIZATION METHOD 3	M GALLON	0.86	1038.00		0.30	\$311.40
85	4" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	11024	0.90	11024	11,024	\$9,921.60
86	24" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	85	13.50	85	85	\$1,147.50
87	4" BROKEN LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	877	0.90	877	877	\$789.30
88	4" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	57	2.60	57	57	\$148.20
89	PAVEMENT MESSAGE MULTI-COMPONENT GROUND IN (WR)	SQ FT	251	14.15	251	251	\$3,551.65
TOTAL BASE BID							\$1,428,206.31
CHANGE ORDER NO.1							
1	ST-6 DRAIN TILE CONNECTION	LS	1	\$225.42	1	1	\$225.42
2	ST-7 AND ST-10 DRAIN TILE CONNECTIONS	LS	1	\$226.59	1	1	\$226.59
3	ST-4 DRAIN TILE CONNECTIONS	LS	1	\$131.01	1	1	\$131.01
CHANGE ORDER NO. 1							\$583.02
CHANGE ORDER NO.2							
1	DEMOLISH AND REMOVE TELCO CONCRETE STRUCTURE	LS	1	\$820.00	1	1	\$820.00
CHANGE ORDER NO.2							\$820.00
CHANGE ORDER NO.3							
1	CONSTRUCT 8-INCH OUTSIDE DROP	LS	1	\$3,911.10	1	1	\$3,911.10
CHANGE ORDER NO.3							\$3,911.10
CHANGE ORDER NO.4							
1	SA-9 PIPE CONNECTION REVISIONS	LS	1	\$473.00	1	1	\$473.00
CHANGE ORDER NO.4							\$473.00
CHANGE ORDER NO.5							
1	SANITARY SEWER CASTING ASSEMBLY	EA	10	\$625.00	1	1	\$6,250.00
CHANGE ORDER NO.5							\$6,250.00
CHANGE ORDER NO.6							
1	STORM SEWER PIPING REPAIR	LS	1	\$6,067.20	1	1	\$6,067.20
CHANGE ORDER NO.6							\$6,067.20

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
	TOTAL BASE BID						\$1,428,206.31
	TOTAL CHANGE ORDER NO 1						\$583.02
	TOTAL CHANGE ORDER NO 2						\$820.00
	TOTAL CHANGE ORDER NO 3						\$3,911.10
	TOTAL CHANGE ORDER NO 4						\$473.00
	TOTAL CHANGE ORDER NO 5						\$6,250.00
	TOTAL CHANGE ORDER NO 6						\$6,067.20
	WORK COMPLETED TO DATE:						\$1,446,310.63

PROJECT PAYMENT STATUS

OWNER CITY OF WASECA
 STANTEC PROJECT NO. 193805360
 CONTRACTOR HESELTON CONSTRUCTION, LLC

CHANGE ORDERS

No.	Date	Description	Amount
1	7/11/2022	Drain Tile Connections to ST-4, ST-6, ST-7 and ST-10	\$583.02
2	7/11/2022	Demolish and Remove Telco Concrete Structure	\$820.00
3	7/11/2022	Construct 8-inch Sanitary Sewer Outside Drop	\$3,911.10
4	7/11/2022	Boot Connection Size Change at SA-9	\$473.00
5	7/21/2022	Sanitary Sewer Casting Assembly Replacement	\$6,250.00
6	8/4/2022	Storm Sewer Repair within Corridor	\$6,067.20
Total Change Orders			\$18,104.32

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	05/01/2022	05/23/2022	\$178,277.97	\$9,383.05	\$187,661.02
2	05/24/2022	06/27/2022	\$479,892.58	\$34,640.55	\$692,811.10
3	06/28/2022	07/19/2022	\$347,925.05	\$52,952.40	\$1,059,048.00
4	07/20/2022	08/30/2022	\$367,899.50	\$72,315.53	\$1,446,310.63

Material on Hand

Total Payment to Date		\$1,373,995.10	Original Contract	\$1,436,538.73
Retainage Pay No. 4		\$72,315.53	Change Orders	\$18,104.32
Total Amount Earned		\$1,446,310.63	Revised Contract	\$1,454,643.05

CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: 08/24/2022

TO: Mayor & City Council
Lee Mattson, City Manager

PROJECT NAME: Clear Lake Park Improvements

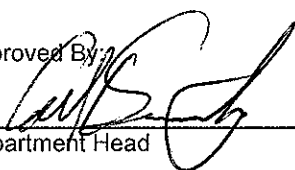
CITY PROJECT NO. 2121

PAYMENT REQUEST : 3


PAYMENT PERIOD : 08/01/2022-08/31/2022

CONTRACTOR: Met-Con Construction

PAYMENT AMOUNT: \$273,268.74

Approved By:  8.25.22

Department Head Date

 8-26-2022

Director of Finance Date

City Manager Date



Transmittal

Stantec Architecture Inc.
 733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309
 Phone: (612) 712-2000

To:	Carl Sonnenberg	From:	Bruce Paulson
Company:	City of Waseca	<input type="checkbox"/>	For Your Information
Address:	508 South State Street Waseca, MN 56093	<input checked="" type="checkbox"/>	For Your Approval
Phone:	(507) 521-1540	<input checked="" type="checkbox"/>	For Your Review
		<input type="checkbox"/>	As Requested
Date:	August 23, 2022		
File:	193805326		
Delivery:	Email		

Reference: Clear Lake Park Improvements Application and Certificate for Payment

Attachment:

Copies	Doc Date	Pages	Description
1	8/23/2022	4	Application and Certificate for Payment No. 4

Hi Carl,

Please have the attached copy signed and then it can be scanned and emailed to Parker Beaupre at parker.beaupre@met-con.com and to me. Please let me know if you need paper copies and I will get them to you. Thank you.

Respectfully yours,

Stantec Architecture Inc.

Bruce P. Paulson
 Senior Project Manager/Architect
 Phone: (612) 712-2108
 Cell: (651) 492-9089
 Bruce.Paulson@stantec.com

c. File



Project: Clear Lake Park Improvements	Date: August 23, 2022
For Period: 8/1/2022 to 8/31/2022	Request No 4
Contractor: Met-Con Construction, Inc., 15760 Acorn Trail, Faribault, MN 55021	

CONTRACTOR'S REQUEST FOR PAYMENT
 CLEAR LAKE PARK IMPROVEMENTS
 CITY PROJECT NO. 21-21
 WASECA, MINNESOTA
 STANTEC FILE NO. 193805326

SUMMARY

1	Original Contract Amount		\$	<u>740,580.00</u>
2	Change Order - Addition	\$	<u>12,508.30</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>753,088.30</u>
5	Value Completed to Date		\$	<u>465,709.30</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>465,709.30</u>
8	Less Retainage 5%		\$	<u>23,285.47</u>
9	Subtotal		\$	<u>442,423.84</u>
10	Less Amount Paid Previously		\$	<u>169,155.10</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>4</u>		\$	<u><u>273,268.74</u></u>

Recommended for Approval by:
STANTEC ARCHITECTURE INC.

See attached for signature _____

Approved by Contractor:
MET-CON CONSTRUCTION, INC.

See attached for signature _____

Approved by Owner:
CITY OF WASECA

Specified Contract Completion Date:
November 11, 2022

Date:

AIA® Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: City of Waseca
508 South State Street
Waseca, MN 56093

PROJECT: Clear Lake Park Improvements
1000 8th Ave NE
Waseca, MN 56093

APPLICATION NO.: 431100004
PERIOD TO: 8/31/2022

Distribution to: OWNER ARCHITECT CONTRACTOR FIELD OTHER

FROM CONTRACTOR: Met-Con Construction, Inc.
15760 Acorn Trail
Faribault, MN 55021

VIA ARCHITECT: Siantec Architecture Inc.
753 Marquette Ave S, Ste 1000
Minneapolis, MN 55402

CONTRACT FOR: CONTRACTOR

CONTRACT DATE: 3/1/2022

PROJECT NOS: 43116

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 740,580.00
2. NET CHANGE BY CHANGE ORDERS \$ 12,508.30
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 753,088.30
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 465,709.30
5. RETAINAGE
 - a. % of Completed Work \$ 23,285.47
(Columns D + E on G703)
 - b. % of Stored Material \$ 23,285.47
(Column F on G703)

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 442,423.85

6. TOTAL EARNED LESS RETAINAGE \$ 169,155.10
(Line 4 minus Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$

8. CURRENT PAYMENT DUE \$ 273,268.73
(Line 6 from prior Certificate)

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 310,664.47
(Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 84,904.70	\$ (81,650.30)
Total approved this month	\$ 94,158.60	\$ (81,650.30)
TOTAL	\$ 12,508.30	\$
NET CHANGES by Change Order	\$	\$

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Met-Con Construction, Inc.
By: Debra Lynn Quandt Date: 8/23/22
State of: MN
County of: Rice
Subscribed and sworn to before me this 23 day of August, 2022

Notary Public: Debra Lynn Quandt
My commission expires: 1/31/23


ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 273,268.74
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on Statements for Work that are changed to conform with the amount certified.)

ARCHITECT: W. P. Laska Date: August 23, 2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4311000004
 APPLICATION DATE: 8/23/2022
 PERIOD TO: 8/31/2022
 ARCHITECT'S PROJECT NO: 43110

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>	H BALANCE TO FINISH <i>(C-G)</i>	I RETAINAGE <i>(F variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D-E)</i>	THIS PERIOD					
1	General Conditions	40,200.00	23,200.00	10,000.00			33,200.00	7,000.00	1,660.00
2	Temp Conditions	24,220.00	15,720.00	4,000.00			19,720.00	4,500.00	986.00
3	Demolitions	68,809.00	20,255.00	20,000.00			40,255.00	28,554.00	2,012.75
4	Earthwork	54,770.00		25,000.00			25,000.00	29,770.00	1,250.00
5	Rebar Material	11,237.00	11,237.00				11,237.00		561.85
6	Concrete	67,600.00	6,000.00	30,000.00			36,000.00	31,600.00	1,800.00
7	Masonry	97,794.00	12,794.00	70,000.00			82,794.00	15,000.00	4,139.70
8	Metal Fabrications	12,049.00	8,000.00	2,049.00			10,049.00	2,000.00	502.45
9	Rough Carpentry	6,013.00	6,013.00				6,013.00		300.65
10	Insulation	2,086.00						2,086.00	
11	Asphalt Shingles	18,950.00	18,950.00				18,950.00		947.50
12	Joint Sealants	6,500.00		2,500.00			2,500.00	4,000.00	125.00
13	HM Doors & Frames	16,633.00	3,000.00	11,000.00			14,000.00	2,633.00	700.00
14	Epoxy Floor Coating	15,275.00		7,275.00			7,275.00	8,000.00	363.75
15	Painting	85,229.00	7,700.00				7,700.00	77,529.00	385.00
16	Toilet Partitions	22,373.00	7,000.00	15,373.00			22,373.00		1,118.65
17	Toilet Accessories	9,480.00	4,819.00	4,661.00			9,480.00		474.00
18	PEMB Roof	68,112.00						68,112.00	
19	HVAC/Plumbing	98,650.00	29,220.00	65,430.00			94,650.00	4,000.00	4,732.50
20	Electrical	14,600.00	4,150.00	7,855.00			12,005.00	2,595.00	600.25
30000	Change Order #001	9,253.90	9,253.90				9,253.90		462.70
30001	Change Order #002	3,254.40	3,254.40				3,254.40		162.72
GRAND TOTAL									

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AIA Document G703™ - 1992

Continuation Sheet

AIA Document G703™ - 1992, Application and Certificate for Payment, or G732™ - 2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4311000004
 APPLICATION DATE: 8/23/2022
 PERIOD TO: 8/31/2022
 ARCHITECT'S PROJECT NO: 43110

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (G-G)	I RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				
			178,058.00	287,651.30		465,709.30	287,379.00	23,285.47
Total GRAND TOTAL		753,088.30	178,058.00	287,651.30		465,709.30	287,379.00	23,285.47

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CITY OF WASECA

Request for City Council Action

Title:	Public Nuisance - Set Public Hearing Date of September 20, 2022		
Meeting Date:	September 6, 2022	Agenda Item Number:	6E
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Site Photos
Originating Department:	Community Development	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to set a public hearing date for the summary enforcement and abatement of the property located at 204 12 th Ave NW in the City of Waseca.		
How does this item pertain to Vision 2030 goals?	Promotes good Governance.		

BACKGROUND: The City has received multiple complaints regarding nuisance conditions on the property located at 204 12th Ave NW in Waseca. Per procedure, staff investigated the property and sent correspondence to the property owner on July 15, 2022. The property was re-inspected on July 28, 2022, August 5, 2022, August 9, 2022. No significant progress was made. Staff requested nuisance citations from the Waseca Police Department on August 10, 2022. Worsening conditions were observed on August 31, 2022. The current condition constitutes a public nuisance per City ordinances.

The property was previously abated by the City on September 22, 2021.

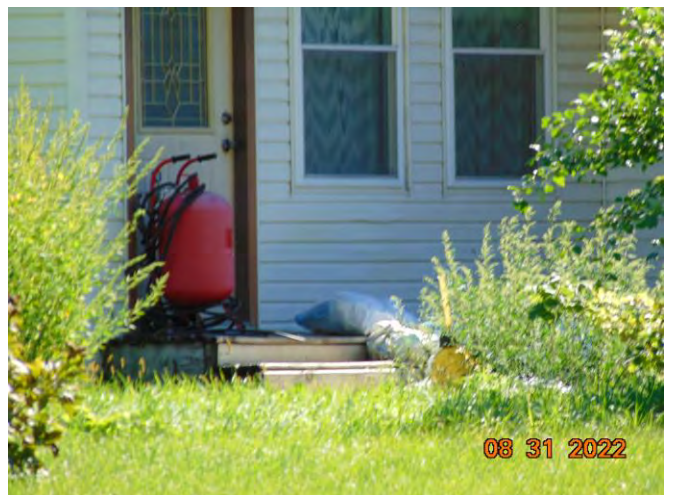
BUDGET IMPACT: Incurred costs for abatement will be charged to the property owner.

POLICY QUESTION: The City Council has the authority to order summary enforcement and the abatement of the nuisance.

ALTERNATIVES CONSIDERED: None.

RECOMMENDATION: Set a public hearing for September 20, 2022, to request the City Council to approve action to enact civil remedies against the property owner and the property for the nuisance.

Shaun Farrenkopf
204 12th Ave NW





CITY OF WASECA

Request for City Council Action

Title:	SET THE DATE FOR A PUBLIC HEARING ON THE CITY'S STORMWATER POLLUTION PREVENTION PLAN (SWPPP)		
Meeting Date:	September 20, 2022	Agenda Item Number:	6F
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Engineering	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to set the date for a Public Hearing on the City's Stormwater Pollution Prevention Plan (SWPPP).		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: As part of the City's MS4 Permit responsibilities, the City is required to provide at least one opportunity for the public to provide input on the adequacy of the City's Stormwater Pollution Prevention Plan (SWPPP). Therefore, a brief SWPPP presentation and a public hearing is proposed for the September 20, 2022, City Council meeting. If approved, a notice for this hearing will be posted in the September 14th edition of the local newspaper.

BUDGET IMPACT: None

RECOMMENDATION: Staff recommends that the Waseca City Council set the date for a public hearing on the City's Stormwater Pollution Prevention Plan (SWPPP) for 7:00 PM on Tuesday, September 20, 2022.

Title:	Resolution 22-33 Requesting the Termination of Collection of Tax Increments from Tax Increment Financing District No. 28.		
Meeting Date:	December 17, 2019	Agenda Item Number:	6G
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 22-33
Originating Department:	Finance	Presented By:	Finance Department
Approved By City Manager: <input checked="" type="checkbox"/>	Motion to Approve Resolution 22-33 Requesting the Termination of Collection of Tax Increments from Tax Increment Financing District No. 28.		

BACKGROUND: In 2018, the Waseca City Council created a 25-year Tax Increment Financing (TIF) district #28 to assist redevelopment and prevent the further deterioration of land located within the development district. The development district included parcel 17.483.0070.

At the time Diversified Credit Union owned the property and were in conversations with the city on developing this property into office and retail space. No developer's agreement was created as part of this TIF district.

This property sold in 2021 to Spire Credit Union. Staff reviewed the TIF regulations on the State Auditor website and Northland Business Securities who the City consults with when creating TIF Districts and confirmed that from a regulation standpoint, this site no longer follows the TIF plan that was approved.

Upon decertification approval Council, City staff will complete the decertification process with the County Auditor/Treasurer and the State of Minnesota. The request will inform them of the action taken and establish with the County Auditor/Treasurer to no longer remit any increment to the City for this district. Following decertification of the district, taxes for this area will be distributed to the taxing authorities at the same rates established for other parcels in the City.

BUDGET IMPACT: The decertification of this parcel will result in the City receiving their allocation of taxes, which are estimated to be additional tax revenue of \$3,595.

RECOMMENDATION: Staff is recommending Council Approve Resolution 22-33 Decertification of Tax Increment Financing District #28.

RESOLUTION NO. 22-33

**RESOLUTION REQUESTING THE TERMINATION OF COLLECTION
OF TAX INCREMENTS FROM TAX INCREMENT
FINANCING DISTRICT NO. 28**

WHEREAS, the Waseca City Council created Tax Increment Financing District No. 28 (the "District");

WHEREAS, all project costs to which the District's tax increments are obligated have been paid or will be paid from District increments collected from taxes payable in tax years 2020 to June 30, 2022; and

WHEREAS, the City Council desires by this resolution to request the decertification of the District after which all property taxes generated by property within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE, BE IT RESOLVED by the City Council that the City Manager shall take such action as necessary to cause the County Auditor of Waseca County to decertify the District as tax increment district effective for taxes payable in 2023 and to no longer remit tax increment from the District to the City.

Adopted this 6th day of September 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

Title:	MOTION TO CLOSE FUND 436		
Meeting Date:	September 6, 2022	Agenda Item Number:	6H
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Finance	Presented By:	Finance Director
Approved By City Manager: <input checked="" type="checkbox"/>	Motion to Close the Highway 14 Reconstruction Capital Fund (436)		

BACKGROUND: The Highway 14 Reconstruction Capital Fund (436) was created in 2013 to account for the City's cost of replacing the infrastructure along Highway 14.

The City received its final reimbursement from MN Department of Transportation in April of 2022. All expenses and revenues have been accounted for. This account currently has a fund balance of 0 with no more expenditures or revenues needing to be recorded.

Total construction costs (not including engineer costs) for the project were \$18,298,652.14. With the below funding revenues:

- \$1,235,804 – Federal Funding
- \$12,227,293 – MN State DOT Funding
- \$407,974 – Municipal State Aid Funding
- \$26,410 – County State Aid Funding
- \$18,270 – Local Capital Street Funding
- \$5,382,900 – Public Finance Authority Bonding for Water and Sewer Utilities

With this project being completed there is no further need for this fund.

BUDGET IMPACT: There is no further budget impact that will be created with this action.

RECOMMENDATION: Staff recommends a motion to close the Highway 14 Reconstruction Capital Fund.

CERTIFICATION OF ADOPTION OF BOARD DIRECTORS' RESOLUTION

At a duly constituted meeting of the Board of Directors of First National Bank, held on August 16, 2022, the following resolution was adopted:

“WHEREAS, Minnesota Statutes, Chapter 118 requires City of Waseca to designate a national, insured state bank or thrift institution as depository of funds; and

“WHEREAS, City of Waseca has designated First National Bank, a FDIC insured depository institution, as depository of its public funds pursuant to Minnesota Statutes, Chapter 118; and

“WHEREAS, Minnesota Statutes, Section 118.05 requires the depository to assign collateral security for deposits in excess of available federal deposit insurance.

“NOW, THEREFORE, it is hereby:

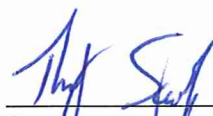
“RESOLVED, that the Board of Directors hereby approves the pledge of bank securities from the bank’s investment portfolio of pledgeable securities, as identified in a written assignment dated August 16, 2022, between City of Waseca, First National Bank, and United Bankers’ Bank, acting as custodian, a copy of which is attached hereto and marked “Exhibit A.” The fair market value of these pledged securities is equal to 110 percent of uninsured amount on deposit for City of Waseca.

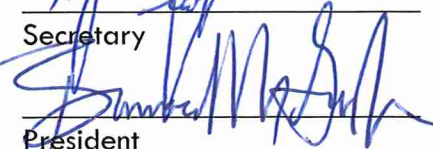
“RESOLVED FURTHER, that the pledge by this resolution shall be an official record of the institution.”

I, the undersigned, Secretary of Board of Directors, and the President do hereby certify that the foregoing is a true, complete and accurate copy of the resolution duly adopted by the Board at a meeting held on the aforementioned date, at which a quorum of the members were present; and do further hereby certify that the resolution has not been altered, amended, or rescinded and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the corporation this August 16, 2022.

(Corporate Seal)



Secretary


President

**FIRST NATIONAL BANK
WASECA, MINNESOTA**

SECURITY AGREEMENT FOR THE DEPOSIT OF PUBLIC FUNDS

This agreement is made this 16th day of August, 2022, by and between First National Bank of Waseca, hereinafter known as "Depository," and City of Waseca, hereinafter known as "Public Unit."

SECTION 1. GRANT OF SECURITY INTEREST. As required by law, Depository hereby grants a security interest in the securities, notes, and instruments specifically described on the attached exhibits as collateral for any and all deposits and certificates of deposit by the Public Unit in an amount in excess of \$250,000 FDIC insurance coverage from this date until such deposits and certificates of deposits have been paid in full.

SECTION 2. VALUE OF PLEDGED COLLATERAL. Depository shall maintain an aggregate market value of pledged collateral in an amount not less than that required by law.

SECTION 3. CUSTODIAL AGREEMENT. To allow the Public Unit to perfect its security interest, Depository will deposit said collateral with the United Bankers' Bank as agent of the Public Unit pursuant to a Custody Agreement executed by and between Depository, Public Unit, and Bank.

SECTION 4. SUBSTITUTION OF COLLATERAL. Depository may substitute collateral as provided by law. Provided the Depository is not then in default, as defined within this Agreement, Public officer shall promptly upon request of the Depository respond to Depository's Applications for Addition, Withdrawal, and/or Substitution of Securities. Failure by the Public officer to respond to Depository's request within ten (10) days (or as provided otherwise by law) shall be deemed approval of the request.

SECTION 5. INTEREST COLLATERAL. Provided that the Depository is not in default, as defined by this Agreement, all interest on collateral deposited shall be paid to the Depository. In the event of default, interest on deposited securities shall be paid to the party entitled to possession of such security and shall be aggregated with the security as additional collateral securing the obligations of the Depository.

SECURITY AGREEMENT

SECTION 6. EVENTS OF DEFAULT. Depository shall be in default under this Agreement upon the occurrence of any of the following events:

- a. The Depository shall be closed by order of its primary regulatory agency;
- b. The Depository has breached any provisions of the Deposit Agreement of this Security Agreement;
- c. The Depository is in violation of any provision of law concerning the deposit of public funds.


THE CONSIDERATION AND CONDITION OF THIS ASSIGNMENT AND DEPOSIT OF SECURITIES ARE SUCH;

That whereas it has submitted in writing to the Treasurer of said City of Waseca its said proposal to be designated a depository of said funds of said City of Waseca, All Dollars for the term of 4 year (s) from the 16th day of August, 2022, upon the terms of said proposal which is hereby made a part hereof, and has assigned said securities and agreed to deposit the same with the Treasurer of said City of Waseca, or at such other place as the governing body of said City of Waseca shall by resolution fix and determine for the safe-keeping of such collateral together with such other securities as may during said term be substituted therefor or any part thereof and additional thereto as security for the payment of All Dollars of said public funds so to be deposited.

NOW, THEREFORE, If, in case it shall be designated such depository of said funds, it shall observe all its duties as such depository according to the statutes of the State of Minnesota relating to depositories of such public funds, which statutes are hereby made a part hereof, shall credit, account for, and pay over to Treasurer of said City of Waseca without exchange or other charges, on demand and its legal orders, all funds and moneys which shall be deposited with it subject to such demands and orders, with interest thereon according to its said proposal, and all funds and moneys which shall be deposited with it as time deposits, and interest thereon, as the same shall become due, and at the end of said term shall credit, account for, and pay over, the same to the Treasurer of said City of Waseca, all of which it hereby promises and agrees to do, this assignment and obligation shall become void and said securities shall be surrendered and delivered to it by said First National Bank of Waseca; otherwise it shall be and remain of full force and effect; and in case of any default on its part under the statutes of the State of Minnesota relating to depositories of public funds, it hereby authorizes and empowers said City of Waseca and its governing body and officers, to sell and dispose of all said securities, or such part thereof as shall be necessary, out of the proceeds thereof to retain and keep the full amounts due to said City of Waseca, and to pay the overplus, if any, to it as such depository, or its assigns.

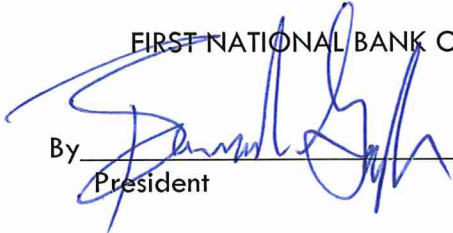
IN WITNESS WHEREOF, it has caused these presents to be executed in its corporate name by its President and CFO and its corporate seal to be hereunto affixed by authority of its Board of Directors this 16th day of August 2022.

In Presence of



Seal

FIRST NATIONAL BANK OF WASECA

By 
President

And 
C.F.O.

SECTION 7. CERTIFICATE OF DEFAULT. In the event of the occurrence of any event of default as defined herein, the Public Unit through the undersigned Public Officer, may make written demand and Certification of Default to the United Bankers' Bank as custodian of the collateral, for release to the Public Officer of all of the collateral deposited with the Bank by Depository for the benefit of the Public Unit.

SECTION 8. FORECLOSURE. Upon delivery of the collateral to the Public Unit, the Public Unit shall foreclose its security interest in the collateral provide by law.

IN WITNESS WHEREOF, the Parties, each acting through their respective duly authorized representative(s), have caused this Agreement to be signed in their names and delivered as of the date first above written.

City of Waseca

Public Unit

By:

Signature

Alicia Fischer

Signor

Finance Director

Title

First National Bank of Waseca

Depository--Full Corporate Name

By:

Signature

Bernard Gaytko

Signor

President

Title

KNOW ALL MEN BY THESE PRESENTS, That First National Bank of Waseca in consideration of its designation as a depository of public funds of City of Waseca, as hereinafter specified, hereby assigns, transfers, and sets over to said City of Waseca those certain securities described as follows, to-wit:

SECURITIES

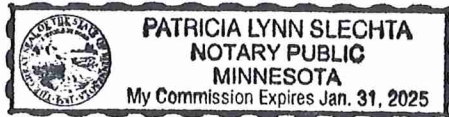
Cusip	Receipt	Description	Maturity Date	Rate	Market Value
3132A8GR4	216053077	FHLMC Pool ZS7408	05/01/31	3.0000	523,615.29
3132CWQG2	216058605	FHLMC Pool SB0455	11/01/35	3.0000	630,200.82
31335HWP4	166002518	FHLMC Pool C90654	04/01/23	5.5000	1,029.92
31418AXP8	172024955	FNMA Pool MA1585	09/01/23	2.0000	28,478.62
3136AKXF5	216038819	FNR 2014-49 KA	10/25/41	2.0000	5,732.92
3137BUQZ4	216035165	FHR 4650 CA	05/15/43	3.5000	12,551.26
38383DT73	190031579	GNR 2021-209 GQ	11/20/51	1.5000	644,050.26
3130AP2D6	190030552	Fed Home Loan Bank	03/30/27	1.0000	685,991.25
376244DF3	216035265	Girard OH City Sch Dist Go	12/01/24	3.0000	251,088.25
690564RY7	216054934	Owatonna MN ISD 761 GO	02/01/41	2.2500	379,450.00
955686TG5	216060025	West St Paul MN ISD GO	02/01/39	4.0000	508,555.00
795451AB9	216058834	Sallie Mae Bank CD	07/21/26	1.0000	249,000.00
Total:					4,303,842.08
Letters of Credit:					
			11/04/22		500,000.00
Total					500,000.00

of the total market value of 4,803,842.08 Dollars, together with such other securities as may hereafter be by it delivered to said City of Waseca in lieu of all or any part thereof and additional thereto pursuant tot he statutes of the State of Minnesota relating to depositories of public funds;

STATE OF MINNESOTA

County of Waseca

On this 16th day of August 2022, appeared before me Bernard Gaytko and Thomas J. Sankovitz, to me personally known, who, being by me duly sworn, did say that they are respectively the President and CFO of First National Bank of Waseca, a corporation that the seal affixed to the within instrument is the corporate seal of said corporation, that said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors; and said President and CFO acknowledge said instrument to be the free act and deed of said corporation.



Patricia L. Slechta

Patricia L. Slechta

Notary Public _____

My Commission Expires: 1/31/2025

APPROVAL OF SECURITIES

As recording officer of the government body of the City of Waseca, I hereby certify that on the ____ day of _____, 2022, a resolution was duly adopted by the said government body approving the within agreement, the securities therein specified, and the assignment thereof.

Dated this ____ day of _____, _____.

Title

DESIGNATION OF DEPOSITORY

Pursuant and subject to the terms of the foregoing instrument and its proposal therefore made a part thereof First National Bank of Waseca is hereby designated depository of the public funds of the City of Waseca, Minnesota, for the term of 4 years from the 16th day of August 2022.

By _____

Title:	Johnson Pavilion Change Order		
Meeting Date:	September 6, 2022	Agenda Item Number:	7A
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Change Order #3
Originating Department:	Parks	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Continuation of City Council approved work on the Johnson Pavilion at Clear Lake Park by Met-Con Construction, Inc.		

BACKGROUND: The City Council has approved up to \$31,720 in additional construction budget for steel repairs and soils corrections at the Johnson Pavilion. Up to \$15,000 was approved for steel frame repairs. After further review & discussion, it has been determined that city staff will complete most of the steel repairs to save money.

The attached Met-Con Construction, Inc. Change Order #3 includes two items. The first item is to complete steel column plate repairs in the amount of \$1,617 (CR #03) which had to be accomplished immediately to allow the contractor to begin column footing construction, which is planned to be completed by September 6th. The other part of the attached Change Order (CR #04) is a deduct for \$1,034 based on Council's decision to change the hillside slope so there will be less soils pressure against the "wall in the hill."

BUDGET IMPACT: Based on the background provided above, the net Change Order is for \$583.00.

RECOMMENDATION: Staff recommends Council approval of Met-Con Construction, Inc. Change Order #3 in the net amount of \$583.00.



AIA Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
Clear Lake Park Improvements
1000 8th Avenue NE
Waseca, MN 56093

CONTRACT INFORMATION:
Contract For: General Construction
Date: March 1, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 003
Date: August 22, 2022

OWNER: *(Name and address)*
City of Waseca
508 South State Street
Waseca, MN 56093

ARCHITECT: *(Name and address)*
Stantec Architecture Inc.
733 Marquette Avenue South
Suite 1000
Minneapolis MN 55402

CONTRACTOR: *(Name and address)*
Met-Con Construction, Inc.
15760 Acorn Trail
Faribault, MN 55021

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

CR#03: Plate all four (4) sides of deteriorated steel column at Johnson Pavilion per detail provided by Stantec = added cost of \$1,617.00

CR#04: Delete waterproofing at Johnson Pavilion = credit of \$,1034.00

The original Contract Sum was	\$	740,580.00
The net change by previously authorized Change Orders	\$	12,508.30
The Contract Sum prior to this Change Order was	\$	753,088.30
The Contract Sum will be increased by this Change Order in the amount of	\$	583.00
The new Contract Sum including this Change Order will be	\$	753,671.30

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Stantec Architecture Inc.

ARCHITECT *(Firm name)*

SIGNATURE

Bruce P. Paulson, RA

PRINTED NAME AND TITLE
8.22.2022

DATE

Met-Con Construction, Inc.

CONTRACTOR *(Firm name)*

SIGNATURE

Parker Beaupre, PM

PRINTED NAME AND TITLE
8.22.2022

DATE

City of Waseca

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Met-Con Construction, Inc.

15760 Acorn Trail
Faribault, MN 55021
Ph : (507)332-2266

Change Request

To: Stantec
733 Marquette Ave S, Ste 1000
Minneapolis, MN 55402
Ph: (612)712-2000

Date: 8/10/22
Job: 43110 City of Waseca/Clear Lake Park
Phone:

Description: CR#03 - Column repair

We are pleased to offer the following specifications and pricing to make the following changes:

Column repair:

- Plate all (4) sides of the column per detail provided by Stantec

Labor
- 8Hrs

Material
- (4) plates
- Welding rods
- Grinder wheel's

Equipment
- welder
- grinder
- plasma cutter

Description	Labor	Material	Equipment	Subcontract	Other	Price
Metal Fabrications	\$720.00	\$500.00	\$250.00			\$1,470.00
					Subtotal:	\$1,470.00
		Self-performed OH/FEE		\$1,470.00	10.00%	\$147.00
		Subcontracted OH/FEE				\$0.00
					Total:	\$1,617.00

The schedule is not affected by this change.

If you have any questions, please contact me at .

Submitted by:

Approved by: _____

Date: _____



25702 870th Avenue
 Austin, MN 55912
 Ph: 507-373-3775
tom@kkfab.com

MEMO

To:
Met-Con Companies
15760 Acorn Trail
Faribault, MN 55021

DATE: 8/11/2022	JOB NO: Quote
ATTENTION: Parker Beaupre	
RE: Clear Lake Beach House Waseca, MN	

*Quote for:

- 2 – 1/2" x 6" x 0'-6" Plates.
- 2 – 1/2" x 5" x 0'-5" Plates.
- Excluding Holes and Hardware.

All Material Prime Paint One Shop Coat Universal Red.

Materials Only, F.O.B. Waseca, MN Including Tax is: **\$389.00.**

Thank you,
 Tom Schulz

Price Is Valid for 14 Days from Date Quoted.

Reply:

Sign: _____ **Date:** _____

Please Sign/Date & Return if Accepted

Met-Con Construction, Inc.

15760 Acorn Trail
Faribault, MN 55021
Ph : (507)332-2266

Change Request

To: Stantec
733 Marquette Ave S, Ste 1000
Minneapolis, MN 55402
Ph: (612)712-2000

Date: 8/10/22
Job: 43110 City of Waseca/Clear Lake Park
Phone:

Description: CR#04

We are pleased to offer the following specifications and pricing to make the following changes:
Credit for omitting WP-1 at JP

Description	Labor	Material	Equipment	Subcontract	Other	Price
Masonry	\$-440.00	\$-500.00				\$-940.00
					Subtotal:	\$-940.00
		Self-performed OH/FEE		-\$940.00	10.00%	\$-94.00
		Subcontracted OH/FEE				\$0.00
					Total:	\$-1,034.00

The schedule is not affected by this change.
If you have any questions, please contact me at .

Submitted by:

Approved by: _____
Date: _____