

WORK SESSION: STREET ENHANCEMENT PROGRAM FINANCING – 6p.m

REGULAR WASECA CITY COUNCIL MEETING

TUESDAY, MARCH 1, 2022, 7:00 PM

AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

5. REQUESTS AND PRESENTATIONS
6. CONSENT AGENDA
 - A. Minutes: Council Meeting –February 15, 2022
 - B. Payroll & Expenditures
7. ACTION AGENDA
 - A. RCCA: Clear Lake Park Renovation; Johnson Pavilion, Bath House, Playground
 - B. RCCA: Waseca Lakes Association Funding Request
8. REPORTS
 - A. City Manager’s Report
 - B. Commission Reports
9. ANNOUNCEMENTS
10. ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, FEBRUARY 15, 2022

CALL TO ORDER/ROLL CALL

1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present:	Mayor Roy Srp	Ted Conrath
	John Mansfield	Daren Arndt
	Jeremy Conrath	Mark Christiansen
	Allan Rose	

Staff Present:	Lee Mattson, City Manager
	Nate Willey, City Engineer
	Alicia Fischer, Finance Director
	Julia Hall, Administrative Clerk

Others Present:	Mike Drummer, Drummer Construction
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MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3. Council Member J. Conrath requested to:

- A. Add 7C in the Action Agenda: to discuss the Local Board of Appeal and Equalization meeting scheduled for April 11, 2022.

Motion was made by Arndt, seconded by T. Conrath to approve the agenda with amendments. Motion carried 7-0.

PUBLIC COMMENT

4. None

REQUESTS AND PRESENTATIONS

5. Mike Drummer from Drummer Companies came and spoke regarding the development of the Malterer property at the NW side of Waseca.

CONSENT AGENDA

6. Motion was made by J. Conrath, seconded by Christensen to approve the agenda. Motion carried 7-0.

ACTION AGENDA

- 7.
- A. RCCA: Set Public Hearing Date for Ordinance 1100 – ROW Management Code Revisions. Nate Willey requested that the public hearing be set for March 15, 2022. Motion to Approve by J. Conrath and seconded by Arndt. Motion carried 7-0.
 - B. RCCA: Resolution 22-12 to Amend Fee Schedule. Alicia Fischer presented the amended fee schedule. Motion to accept as presented was made by J. Conrath, seconded by Rose. Motion carried 7-0.
 - C. Discussion on the Local Board Appeal and Equalization virtual meeting scheduled for April 11, 2022. Motion was made for the City Manager to clarify the need for the virtual meeting and if there is an option to hold the entire meeting in person or if the meeting can be held in chambers with City Council and the Citizens present, with the County Commission virtual. Motion was made by J. Conrath, seconded by Srp. Motion carried 6-1 (Christiansen Nay).

REPORTS

- 8.
- A. City Manager's Report
 - There was a fire today February 15, 2022 at Winegar Inc on N. State Street. There are no injuries known at this time. Several Fire Departments came to assist the Waseca FD: Janesville, New Richland, Owatonna and Waterville.
 - Staff is working with Southwest Minnesota Housing on a Main Street Economic Revitalization grant.
 - No update on Gaiter Lake.
 - B. Commission Reports
 - HPC; presented by T. Conrath:
 - 1. Introduced new member:
 - Jon Michels
 - 2. Elections were held;
 - President-Julie Anderson
 - Vice President- Ted Conrath
 - 3. HPC will be applying for a Paul Bruhn Grant to restore a location in the Historic District.
 - EDA; presented by Mansfield:
 - 1. Introduced new members:
 - John Fossum
 - Robert Tackett
 - 2. No movement by any interested party on a grocery store.

- Discover Waseca Tourism:
 1. Voted to incorporate large kites on Sunday with the Sleigh and Cutter festival. The kites are large it will be a great even to watch.

ANNOUNCEMENTS

9. Council Members Christiansen and Rose asked for an update on a nuisance complaint abatement.

Council Member Christiansen thanked the Music Directors and School Staff for a successful Band-O-Rama event held on Monday the 14th.

Mayor Srp mentioned there is a new Art Director and she will be invited to speak at a future meeting.

Council Member Arndt thanked all the Emergency Responders that helped with the Winegar Inc. fire.

Council Member Mansfield thanked the Canadian Truckers.

Council Member J. Conrath reminded everyone that the kites on the lake Sunday will be neat and there are also snow mobile races and a classic snowmobile show this weekend; lots to do with the Sleigh & Cutter festival.

Mayor Srp summed up the joint meeting that was held on February 8th with Waseca County and the City of Waseca in reference to the Clean-up of Clear Lake. He mentioned how the meeting went well and they are looking to make those meetings quarterly.

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Arndt seconded by J. Conrath to adjourn the meeting at 8:04 p.m. Motion carried 7-0.

R. D. SRP
MAYOR

JULIA HALL
ADMINISTRATIVE CLERK

Micah Fischer

LIST OF EXPENDITURES

Lee A. Miller

March 1, 2022

6B

City Council	4,250.00	
Streets	30,532.54	
Parks	11,232.97	
Wastewater	6,983.33	
Utility Administration	4,972.19	
Utility Offices	7,965.49	
Electric	14,721.52	
Water	6,628.32	
Building and Code Compliance	2,953.10	
Police	63,493.21	
Administration	8,506.87	
Community Aides	891.12	
Fire	9,084.97	
Paid On Call Fire Department	906.24	
PEG	263.67	
Election Judges	0.00	
Finance	8,929.39	
Connections	2,772.25	
Community Development	5,209.83	
Engineering	15,831.98	
Recreation	2,329.58	
Econ Development	<u>3,624.82</u>	
Total Gross Payroll	212,083.39	
*Less- Payroll Deductions	<u>(69,264.06)</u>	
Net Payroll Cost		\$ 142,819.33

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated: February 11, 2022-February 24, 2022 Includes check #'s 157723-157759 Bank ACH Withdrawals.....	<u>475,064.76</u>
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GRAND TOTAL EXPENDITURES \$ 617,884.09

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
02/23/2022	22229	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 2/20/2022	101-21701-0000	19,620.55	M
Total 101217010000:					19,620.55	
02/23/2022	22224	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 2/20/2022	101-21702-0000	9,092.49	M
Total 101217020000:					9,092.49	
02/23/2022	22229	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/20/2022	101-21703-0000	8,185.37	M
02/23/2022	22229	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/20/2022	101-21703-0000	8,487.99	M
Total 101217030000:					16,673.36	
02/23/2022	22226	Public Employees Retirement Assn (ACH adj		101-21704-0000	.02	M
02/23/2022	22226	Public Employees Retirement Assn (ACH PERA COORD Emplr 1% Pay Period: 2/20/2022		101-21704-0000	1,330.67	M
02/23/2022	22226	Public Employees Retirement Assn (ACH PERA COORDINATED Employee Pay Period: 2/20/2022		101-21704-0000	8,649.47	M
02/23/2022	22226	Public Employees Retirement Assn (ACH PERA POLICE Employee Pay Period: 2/20/2022		101-21704-0000	7,774.77	M
02/23/2022	22226	Public Employees Retirement Assn (ACH DEF CONTRIBUTION/EMPL Pay Period: 2/20/2022		101-21704-0000	58.70	M
02/23/2022	22226	Public Employees Retirement Assn (ACH PERA COORDINATED Employer Pay Period: 2/20/2022		101-21704-0000	8,649.47	M
02/23/2022	22226	Public Employees Retirement Assn (ACH PERA POLICE Employer Pay Period: 2/20/2022		101-21704-0000	11,662.15	M
02/23/2022	22226	Public Employees Retirement Assn (ACH DEF CONT Employer Pay Period: 2/20/2022		101-21704-0000	58.70	M
Total 101217040000:					38,183.95	
02/23/2022	157723	NCPERS Minnesota - 8266711	LIFE INSURANCE - PERA Pay Period: 2/20/2022	101-21711-0000	176.00	
Total 101217110000:					176.00	
02/23/2022	22229	ACH Internal Revenue Service	MEDICARE Pay Period: 2/20/2022	101-21712-0000	2,818.68	M
02/23/2022	22229	ACH Internal Revenue Service	MEDICARE Pay Period: 2/20/2022	101-21712-0000	2,889.45	M
Total 101217120000:					5,708.13	
02/23/2022	22230	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 2/20/2022	101-21713-0000	1,574.10	M
02/23/2022	22230	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 2/20/2022	101-21713-0000	844.00	M
Total 101217130000:					2,418.10	
02/23/2022	22228	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 2/20/2022	101-21714-0000	300.00	M
02/23/2022	22228	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 2/20/2022	101-21714-0000	632.69	M
Total 101217140000:					932.69	
02/23/2022	22225	AFLAC	AFLAC AFTER TAX Pay Period: 2/6/2022	101-21715-0000	364.59	M
02/23/2022	22225	AFLAC	AFLAC AFTER TAX Pay Period: 2/20/2022	101-21715-0000	364.59	M
02/23/2022	22225	AFLAC	AFLAC PRE TAX Pay Period: 2/6/2022	101-21715-0000	818.62	M
02/23/2022	22225	AFLAC	AFLAC PRE TAX Pay Period: 2/20/2022	101-21715-0000	818.62	M
Total 101217150000:					2,366.42	
02/24/2022	22220	Further	Flex Reimbursement	101-21716-0000	252.44	M
02/24/2022	22223	Further	Flex Reimbursement	101-21716-0000	548.89	M
02/23/2022	22231	Further	HSA Contribution Pay Period: 2/20/2022	101-21716-0000	579.90	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217160000:					1,381.23	
02/23/2022	22227	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 2/20/2022	101-21717-0000	951.53	M
Total 101217170000:					951.53	
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Family Pay Period: 2/6/2022	101-21720-0000	14,954.22	M
02/23/2022	22232	MN Public Employees Insurance Progra	Matson Feb Cobra	101-21720-0000	755.94	M
02/23/2022	22232	MN Public Employees Insurance Progra	Rugger Feb Cobra	101-21720-0000	755.94	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Single Pay Period: 2/6/2022	101-21720-0000	15,118.80	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Single Pay Period: 2/20/2022	101-21720-0000	15,118.80	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 2/20/2022	101-21720-0000	937.92	M
02/23/2022	22232	MN Public Employees Insurance Progra	Timlin Feb Cobra	101-21720-0000	755.94	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 2/6/2022	101-21720-0000	937.92	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 2/20/2022	101-21720-0000	3,751.86	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 2/6/2022	101-21720-0000	3,751.86	M
02/23/2022	22232	MN Public Employees Insurance Progra	Timlin Adj	101-21720-0000	807.32	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Family Pay Period: 2/20/2022	101-21720-0000	3,738.60	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Family Pay Period: 2/6/2022	101-21720-0000	3,738.60	M
02/23/2022	22232	MN Public Employees Insurance Progra	Schult Adj	101-21720-0000	755.94	M
02/23/2022	22232	MN Public Employees Insurance Progra	PEIP Family Pay Period: 2/20/2022	101-21720-0000	14,954.22	M
02/23/2022	22232	MN Public Employees Insurance Progra	Stangler Adj	101-21720-0000	755.94	M
02/23/2022	22232	MN Public Employees Insurance Progra	A. Roessler Adj	101-21720-0000	755.94	M
02/23/2022	22232	MN Public Employees Insurance Progra	Sandholm Adj	101-21720-0000	755.94	M
02/23/2022	22232	MN Public Employees Insurance Progra	Bruder Adj	101-21720-0000	755.94	M
Total 101217200000:					79,322.00	
02/24/2022	157749	Pederson, Michelle	Overpayment of Rental License Refund	101-32190-0000	30.00	
Total 101321900000:					30.00	
02/24/2022	20220169	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	
Total 101411104455:					1,125.00	
02/24/2022	20220156	Innovative Office Supply	Replacement toner for admin	101-41320-2000	104.71	
02/24/2022	20220156	Innovative Office Supply	A-Z accordian folder-HR	101-41320-2000	14.25	
02/24/2022	20220156	Innovative Office Supply	Credit for defective toner bought in July 2021	101-41320-2000	47.13	
Total 101413202000:					71.83	
02/24/2022	20220140	A. H. Hermel Company	Pop for vending machine	101-41320-4945	67.01	
Total 101413204945:					67.01	
02/24/2022	22222	Further	Administrative Fees	101-41500-1600	299.05	M
Total 101415001600:					299.05	
02/24/2022	157745	MN Government Finance Officers Assoc	Membership Dues	101-41500-4330	70.00	
Total 101415004330:					70.00	
02/24/2022	20220150	Flaherty & Hood PA	January Labor & Employment consult services	101-41600-3000	120.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/24/2022	157759	Waseca County Treasurer	Legal Services Contract payment	101-41600-3000	5,370.33
Total 101416003000:					5,490.33
02/24/2022	20220156	Innovative Office Supply	Office Supplies	101-41940-2000	33.18
Total 101419402000:					33.18
02/24/2022	157729	Cintas Corporation	First aid cabinet supplies - City Hall	101-41940-2170	40.16
02/24/2022	20220156	Innovative Office Supply	Office Supplies	101-41940-2170	77.13
Total 101419402170:					117.29
02/24/2022	20220144	Cady Business Technologies Inc	Monthly Phone Support Plan	101-41940-3100	262.62
02/24/2022	157728	Cintas Corporation	Floor mat service	101-41940-3100	51.79
02/24/2022	20220148	Culligan	RO Lease	101-41940-3100	57.90
02/24/2022	20220164	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
02/24/2022	20220164	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
Total 101419403100:					1,107.31
02/24/2022	22238	Centerpoint Energy	Monthly Billing	101-41940-3800	1,502.83 M
Total 101419403800:					1,502.83
02/24/2022	20220157	Javens Mechanical Contracting Co.	RTU repair	101-41940-4000	2,391.14
Total 101419404000:					2,391.14
02/24/2022	20220156	Innovative Office Supply	Office Supplies - Police	101-42100-2000	90.75
Total 101421002000:					90.75
02/24/2022	157750	Red Feather Paper Company	Janitorial supplies - PD	101-42100-2170	58.13
Total 101421002170:					58.13
02/24/2022	20220171	Wellman, Nick	Uniform Allowance	101-42100-2180	159.97
Total 101421002180:					159.97
02/24/2022	157729	Cintas Corporation	First Aid - Police	101-42100-2190	47.57
Total 101421002190:					47.57
02/24/2022	157728	Cintas Corporation	Floor Mats	101-42100-3100	8.87
02/24/2022	157728	Cintas Corporation	Floor Mats	101-42100-3100	8.88
02/24/2022	20220148	Culligan	Culligan Police	101-42100-3100	29.95
02/24/2022	20220164	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
02/24/2022	20220164	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
Total 101421003100:					205.20
02/24/2022	157727	Blue Earth County Sheriff's Office	Shared Records	101-42100-3250	234.65

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421003250:					234.65
02/24/2022	157738	Kash CA Inc	Ammunition - Training	101-42100-3300	3,713.58
02/24/2022	157739	Lexipol LLC	PoliceOne Academy	101-42100-3300	1,153.28
02/24/2022	157756	Sunset Law Enforcement	Ammunition - Training	101-42100-3300	513.40
Total 101421003300:					5,380.26
02/24/2022	22238	Centerpoint Energy	Monthly Billing	101-42100-3800	1,210.41 M
Total 101421003800:					1,210.41
02/24/2022	20220156	Innovative Office Supply	Labels	101-42200-2000	41.56
Total 101422002000:					41.56
02/24/2022	157729	Cintas Corporation	First Aid - Fire	101-42200-2190	14.60
Total 101422002190:					14.60
02/24/2022	157728	Cintas Corporation	Floor Mats	101-42200-3100	8.88
02/24/2022	157728	Cintas Corporation	Floor Mats	101-42200-3100	8.87
02/24/2022	20220162	Municipal Emergency Services Inc.	MES SCBA Flow Test Annual	101-42200-3100	2,450.00
02/24/2022	20220164	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
02/24/2022	20220164	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
Total 101422003100:					2,625.25
02/24/2022	22238	Centerpoint Energy	Monthly Billing	101-42200-3800	1,210.42 M
02/24/2022	22239	Centerpoint Energy	January Service	101-42200-3800	172.06 M
Total 101422003800:					1,382.48
02/24/2022	20220145	City Building Inspection Services LLC	Building inspections	101-42400-3000	28,647.71
Total 101424003000:					28,647.71
02/24/2022	20220156	Innovative Office Supply	Hanging file folder	101-43000-2000	12.80
Total 101430002000:					12.80
02/24/2022	20220151	Frontier Precision Inc.	Extended Warranty for Robotic Total Station	101-43000-3100	1,507.50
Total 101430003100:					1,507.50
02/24/2022	22233	Verizon Wireless	Monthly Verizon Data Bill	101-43000-3200	80.02 M
Total 101430003200:					80.02
02/24/2022	20220141	APG Media of So MN LLC	City Council Meeting notice	101-43000-3400	84.51
Total 101430003400:					84.51
02/24/2022	20220143	Bomgaars Supply	Parts & Supplies	101-43100-2170	372.80
02/24/2022	20220146	Continental Research Corporation	supplies	101-43100-2170	433.35

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431002170:					806.15
02/24/2022	157726	Aramark Uniform Services	uniform service	101-43100-2180	192.20
02/24/2022	157726	Aramark Uniform Services	uniform service	101-43100-2180	191.15
Total 101431002180:					383.35
02/24/2022	22238	Centerpoint Energy	Monthly Billing	101-43100-3800	2,374.98 M
02/24/2022	22239	Centerpoint Energy	January Service	101-43100-3800	172.05 M
Total 101431003800:					2,547.03
02/24/2022	20220152	H & J Fuel Inc	Fuel	101-43125-2120	1,079.70
Total 101431252120:					1,079.70
02/24/2022	20220155	Independent School District #829	City Contribution Comm Ed	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
02/24/2022	22238	Centerpoint Energy	Monthly Billing	101-45130-3800	815.32 M
Total 101451303800:					815.32
02/24/2022	20220154	IFACS	Hardware	101-45130-4000	47.62
Total 101451304000:					47.62
02/24/2022	157736	Hillyard Inc/ Hutchinson	Restroom Supplies TLCF	101-45180-2175	450.00
Total 101451802175:					450.00
02/24/2022	20220152	H & J Fuel Inc	Fuel	101-45200-2120	1,079.70
Total 101452002120:					1,079.70
02/24/2022	157725	Amazon	Shop Hand Cleaner	101-45200-2170	98.56
02/24/2022	20220148	Culligan	Park Dept Water	101-45200-2170	33.00
02/24/2022	157736	Hillyard Inc/ Hutchinson	Restroom Supplies Parks	101-45200-2170	636.14
02/24/2022	157747	MPeters Enterprises Inc.	Flag	101-45200-2170	43.84
Total 101452002170:					811.54
02/24/2022	157729	Cintas Corporation	First Aid Cabinet Supplies-Parks	101-45200-2190	54.01
Total 101452002190:					54.01
02/24/2022	157741	McClune's Tree Service	Tree removal	101-45200-3100	700.00
02/24/2022	157741	McClune's Tree Service	Tree removal	101-45200-3100	225.00
Total 101452003100:					925.00
02/24/2022	22238	Centerpoint Energy	Monthly Billing	101-45200-3800	808.17 M
02/24/2022	22238	Centerpoint Energy	Monthly Billing	101-45200-3800	66.52 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452003800:					874.69
02/24/2022	20220161	MTI Distributing Inc.	Toro Mower Parts and Supplies	101-45200-4040	944.50
Total 101452004040:					944.50
02/24/2022	20220163	ServiceMaster by Ayotte	Can liners/tissue	101-45500-2170	228.15
Total 101455002170:					228.15
02/24/2022	22238	Centerpoint Energy	Monthly Billing	101-45500-3800	1,079.66 M
Total 101455003800:					1,079.66
02/24/2022	20220157	Javens Mechanical Contracting Co.	Boiler repair	101-45500-4000	1,010.52
Total 101455004000:					1,010.52
Total General Fund:					252,385.06
Airport					
02/24/2022	20220167	Toltz King Duvall Anderson & Assoc Inc.	Airport T-Hangar design	230-49810-3000	15,700.00
Total 230498103000:					15,700.00
02/24/2022	157754	Stensrud Aviation	Airport Contract Payment	230-49810-3100	2,300.00
Total 230498103100:					2,300.00
02/24/2022	22234	CenturyLink	Airport Phone and Internet	230-49810-3200	111.43 M
Total 230498103200:					111.43
02/24/2022	22238	Centerpoint Energy	Monthly Billing	230-49810-3800	90.40 M
02/24/2022	22235	Xcel Energy	Airport Electric	230-49810-3800	227.16 M
02/24/2022	22236	Xcel Energy	Airport Electric	230-49810-3800	275.30 M
Total 230498103800:					592.86
02/24/2022	157755	Streamline Communications LLC	Splice materials at Airport	230-49810-4000	50.00
Total 230498104000:					50.00
02/24/2022	157744	MN Council of Airports	MCOA Renewal	230-49810-4330	150.00
Total 230498104330:					150.00
Total Airport:					18,904.29
Economic Development-General f					
02/24/2022	157740	Maxfield Research & Consulting	Housing Study	261-46700-3000	8,832.88
02/24/2022	157740	Maxfield Research & Consulting	Housing Study	261-46700-3000	8,750.00
Total 261467003000:					17,582.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total Economic Development-General f:					17,582.88
Safe Haven Grant					
02/24/2022	157729	Cintas Corporation	Connections - first aid	279-46350-2170	14.60
Total 279463502170:					14.60
02/24/2022	157748	Northland Business Systems Inc.	Maintenance Agreement	279-46350-3100	2,736.19
Total 279463503100:					2,736.19
Total Safe Haven Grant:					2,750.79
PEG Channel					
02/24/2022	157755	Streamline Communications LLC	Monitor for PEG video room	290-41920-2170	336.00
Total 290419202170:					336.00
02/24/2022	157732	EPA Audio Visual Inc.	Annual Subscription	290-41920-4330	2,388.00
Total 290419204330:					2,388.00
Total PEG Channel:					2,724.00
Capital Improvement					
02/24/2022	157753	Stantec Consulting Services Inc	Clear Lake Park Improvements	430-43010-5435	8,872.15
Total 430430105435:					8,872.15
Total Capital Improvement:					8,872.15
Annexation & Growth fund					
02/24/2022	157751	Southwest MN Housing Partnership	Grant Writing	470-46800-3000	2,500.00
Total 470468003000:					2,500.00
Total Annexation & Growth fund:					2,500.00
Water					
02/24/2022	22221	MN Sales and Use Tax Payable	January Sales Tax	601-20210-0000	1,200.95 M
Total 601202100000:					1,200.95
02/24/2022	20220143	Bomgaars Supply	Parts & Supplies	601-49401-2230	62.97
Total 601494012230:					62.97
02/24/2022	22238	Centerpoint Energy	Monthly Billing	601-49401-3800	462.41 M
02/24/2022	22237	Xcel Energy	January Service	601-49401-3800	219.62 M
Total 601494013800:					682.03
02/23/2022	22229	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/20/2022	601-49430-0000	302.62 M
02/23/2022	22229	ACH Internal Revenue Service	MEDICARE Pay Period: 2/20/2022	601-49430-0000	70.77 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494300000:					373.39
02/24/2022	157726	Aramark Uniform Services	uniforms	601-49430-2180	12.56
02/24/2022	157726	Aramark Uniform Services	uniforms	601-49430-2180	12.81
Total 601494302180:					25.37
02/24/2022	20220147	Core & Main LP	Water Main Repair Supplies	601-49430-2230	474.01
02/24/2022	20220147	Core & Main LP	Main Repair	601-49430-2230	2,428.80
02/24/2022	20220147	Core & Main LP	Main Repair Parts	601-49430-2230	54.79
Total 601494302230:					2,957.60
02/24/2022	157737	In Control Inc	water salesman reader	601-49430-3100	308.40
02/24/2022	157743	Mid-America Meter Inc	Meter Calibration	601-49430-3100	312.33
Total 601494303100:					620.73
02/23/2022	157724	U.S. Postal Service	Postage - February utility bills	601-49585-3200	475.83
02/23/2022	157724	U.S. Postal Service	Postage - March utility bills	601-49585-3200	477.79
Total 601495853200:					953.62
02/24/2022	157730	City of Waseca	Summit AR	601-49585-4320	21.00
Total 601495854320:					21.00
02/24/2022	157746	MN Rural Water Association	Minnesota Rural Water Membership	601-49586-4330	2,933.10
Total 601495864330:					2,933.10
Total Water:					9,830.76
Sanitary Sewer					
02/24/2022	157733	Ferguson Enterprises Inc	pipe & fittings	602-49470-2170	165.51
02/24/2022	157733	Ferguson Enterprises Inc	pipe & fittings	602-49470-2170	100.00
Total 602494702170:					265.51
02/24/2022	22238	Centerpoint Energy	Monthly Billing	602-49470-3800	18.60 M
02/24/2022	22238	Centerpoint Energy	Monthly Billing	602-49470-3800	365.37 M
Total 602494703800:					383.97
02/24/2022	157728	Cintas Corporation	Floor Mats	602-49480-2170	9.60
02/24/2022	20220146	Continental Research Corporation	TLC Lift station	602-49480-2170	625.42
Total 602494802170:					635.02
02/24/2022	157735	Hawkins Inc	Chlorine Eequipment	602-49480-2210	1,110.60
Total 602494802210:					1,110.60
02/24/2022	157729	Cintas Corporation	First Aid Cabinet Supplies	602-49480-3100	64.38
02/24/2022	20220157	Javens Mechanical Contracting Co.	RPZ Test	602-49480-3100	326.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/24/2022	20220160	M & R Electric Inc.	Reconnected halogen valves	602-49480-3100	88.00
Total 602494803100:					479.35
02/24/2022	22238	Centerpoint Energy	Monthly Billing	602-49480-3800	6,220.98 M
02/24/2022	157752	SSI Crestmark MN Holding LLC	Crestmark Solar	602-49480-3800	10,034.68
02/24/2022	157758	USS MN V MT LLC	USS Bush Solar	602-49480-3800	1,852.20
Total 602494803800:					18,107.86
02/23/2022	157724	U.S. Postal Service	Postage - February utility bills	602-49585-3200	475.83
02/23/2022	157724	U.S. Postal Service	Postage - March utility bills	602-49585-3200	477.79
Total 602495853200:					953.62
02/24/2022	157730	City of Waseca	Summit AR	602-49585-4320	40.25
Total 602495854320:					40.25
02/24/2022	157753	Stantec Consulting Services Inc	Barscreen Project	602-49593-5300	1,006.25
Total 602495935300:					1,006.25
Total Sanitary Sewer:					22,982.43
Electric Utility					
02/24/2022	22221	MN Sales and Use Tax Payable	January Sales Tax	604-20210-0000	34,203.05 M
Total 604202100000:					34,203.05
02/24/2022	157725	Amazon	Battery	604-49571-2170	48.99
Total 604495712170:					48.99
02/24/2022	157725	Amazon	Earplugs	604-49571-2190	57.39
Total 604495712190:					57.39
02/24/2022	20220165	Stuart C. Irby Company	Stock wire	604-49573-2170	11,381.00
Total 604495732170:					11,381.00
02/24/2022	20220143	Bomgaars Supply	Parts & Supplies	604-49574-2230	39.98
Total 604495742230:					39.98
02/23/2022	157724	U.S. Postal Service	Postage - February utility bills	604-49585-3200	475.83
02/23/2022	157724	U.S. Postal Service	Postage - March utility bills	604-49585-3200	477.79
Total 604495853200:					953.62
02/24/2022	157730	City of Waseca	Summit AR	604-49585-4320	113.75
Total 604495854320:					113.75
02/24/2022	20220142	Barr Engineering Company	Substation Spill Prevention Project	604-49586-3000	2,214.68

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/24/2022	157742	McGrann Shea Carnival Straughn & Lam	Attorney	604-49586-3000	112.50
Total 604495863000:					2,327.18
02/24/2022	20220159	JT Services of MN	Conversion Supplies	604-49593-5300	4,591.35
02/24/2022	20220165	Stuart C. Irby Company	wire for conversion	604-49593-5300	65,412.40
Total 604495935300:					70,003.75
Total Electric Utility:					119,128.71
Storm Water Utility					
02/24/2022	157734	Hancock Concrete Products LLC	Adjust rings	651-43140-4000	557.20
Total 651431404000:					557.20
Total Storm Water Utility:					557.20
Central Garage Services					
02/24/2022	20220153	Huber Supply Co Inc	tank refills	701-43180-2170	96.00
02/24/2022	20220154	IFACS	shop supplies	701-43180-2170	32.42
02/24/2022	20220154	IFACS	shop supplies	701-43180-2170	104.02
02/24/2022	20220154	IFACS	shop supplies	701-43180-2170	10.00
02/24/2022	20220166	Terminal Supply Co	shop supplies	701-43180-2170	120.62
Total 701431802170:					363.06
02/24/2022	157731	Dave Syverson Ford Inc.	Tilt Assesmbly	701-43180-2210	101.28
02/24/2022	157757	Texas Refinery Corp.	80/90 gear lube	701-43180-2210	1,701.60
02/24/2022	20220170	Waseca Glass LLC	Windshield	701-43180-2210	653.22
Total 701431802210:					2,456.10
02/24/2022	20220168	Tool Sales Company	Tools	701-43180-2400	37.00
Total 701431802400:					37.00
Total Central Garage Services:					2,856.16
Property and Liability Insuran					
02/24/2022	20220149	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
Total Property and Liability Insuran:					800.00
Equipment Replacement Fund					
02/24/2022	20220158	Jefferson Fire & Safety Inc	Gear Extractor	705-49930-5400	13,190.33
Total 705499305400:					13,190.33
Total Equipment Replacement Fund:					13,190.33
Grand Totals:					475,064.76

Report Criteria:

Report type: GL detail

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CITY OF WASECA

Request for City Council Action

Title:	Clear Lake Park Facility Renovations		
Meeting Date:	March 1, 2022,	Agenda Item Number:	7A
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	<ul style="list-style-type: none"> • Architect Drawings • CLP Bid Tab • Client Bid Tab Results Letter
Originating Department:	Parks Department	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to authorize the City Manager to award the low bid to Met-Con Construction for the facility improvements of the Clear Lake Park Johnson Pavilion and Beach House.		
How does this item pertain to Vision 2030 goals?	Creating and improving high quality community assets		

BACKGROUND: City Staff and the Parks Board members have determined a need and desire for renovations of the Johnson Pavilion and Beach House at Clear Lake Park. The Johnson Pavilion construction dates to 1967. The Beach House construction dates to 1938. The renovations of the Johnson Pavilion include the following: Removal and replacement of entire concrete non-repairable floor slab (and sub-base material as necessary), removal and re-construction of the restroom block walls, plumbing systems, electrical wiring & fixtures, removal and re-construction of the storage room block walls, sandblasting and painting of the entire structural metal framing system, and new prefinished metal roof system and fascia with coloring to match the recently refurbished Band Shell. The renovations of the Beach House include the following: New concrete floor slab, new plumbing/electrical systems and fixtures, new thin brick veneer on exterior walls of entire structure to match the existing old block stamped appearance, removal of skylight windows, and new asphalt shingle roofing system.

The projected project timeline is planned to begin in the Spring 2022 with a planned substantial completion during the Fall 2022. There is a rich history within Clear Lake Park and City Staff & Parks Board members recognize the importance of keeping our community history vibrant for decades to come. City Staff and Parks Board members have concluded this is an appropriate time to complete the necessary projects and provide the community with updated park facilities because of the extent of deterioration of the facilities at our historic destination park, Clear Lake Park. This renovation project timeline also fits well with the replacement of the playground equipment and addition of a new fishing pier near the Beach House.

The Parks Board recommends Clear Lake Park should be preserved as a destination park for the community. This is an opportunity to provide the community with updated facilities and high-quality assets. The Park Board has also indicated the importance of closing the park facilities for only one year versus multiple years due to any phased-in construction timeline.

BUDGET IMPACT: \$650,000 budgeted in 2022 and \$450,000 budgeted in 2023 for the Clear Lake Park facility construction improvements.

- Johnson Pavilion Improvements: low bid by Met-Con Construction: \$472,000

- Johnson Pavilion Improvements: Staff determination based on site conditions of an additional \$25,080 for frost susceptible concrete slab sub-soil replacement which includes materials, labor, and equipment necessary to replace frost susceptible soils, if necessary, as may be found during removal of the existing concrete slab based on the extensive slab cracking.
- Beach House Improvements: low bid by Met-Con Construction: \$243,500.00.

City Staff have determined the City is able to cash flow the additional funds needed in 2022 from the 2023 CIP budget. It would be beneficial to complete the facility improvements of both facilities in 2022 because it would eliminate additional expenses in future years. Otherwise, the City would be required to advertise for bids in 2023 for the Beach House Improvements and it is likely the cost of the work will increase significantly as a single base bid project

ALTERNATIVES CONSIDERED: The Johnson Pavilion was the Base Bid project with the Beach House as Alternate Bid No. 1. City Council has the option to award the Total Base Bid and defer the Alternate No. 1 - Beach House improvements to a later date, or not at all.

If the City Council wishes to award the Project to the low Bidder, then Met-Con Construction should be awarded the Project on the Total Base Bid Amount of \$472,000.00.

If the City Council wishes to include Alternate No. 1 in the contract award, then Met-Con Construction should be awarded the project in the amount of \$715,500.00.

RECOMMENDATION: Staff recommends the Waseca City Council authorizes the City Manager to award the Clear Lake Park Facility Improvement Project for the Johnson Pavilion and Beach House to the low bidder. This would include awarding the projects to Met-Con Construction for the Total Base Bid and Alternate No. 1 in the amount of \$715,500.



Project Name: **Clear Lake Park Improvements**

I hereby certify that this is an exact reproduction of bids received.

City Project No.: 21-21

Stantec Project 193805326

Bid Opening: Friday, February 11, 2022 at 10:00 A.M., CST

Owner: **City of Waseca, Minnesota**

Bruce P. Paulson, RA
License No. 20910

BID TABULATION				Bidder No. 1		Bidder No. 2		Bidder No. 3		Bidder No. 4	
Item Num	Item	Units	Qty	Met-Con Construction, Inc.		Restoration Services, Inc.		Greiner Construction		The Joseph Company Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
PART 1 - BASE BID:											
1-1.	MATERIALS AND LABOR NECESSARY TO COMPLETE THE WORK FOR THE JOHNSON PAVILION AS DEFINED ON THE DRAWINGS AND IN THE PROJECT MANUAL		1	\$467,000.00	\$467,000.00	\$494,800.00	\$494,800.00	\$553,052.00	\$553,052.00	\$655,000.00	\$655,000.00
1-2.	ALLOWANCE FOR MATERIALS, LABOR, AND EQUIPMENT NECESSARY TO COLLECT TEN (10) SOIL SAMPLES FOR SIEVE ANALYSIS TO DETERMINE OF FROST SUSCEPTIBLE SOILS ARE PRESENT UNDER THE EXISTING JOHNSON PAVILION FLOOR SLAB. SAMPLES SHALL BE COLLECTED NOT LESS THAN 3'-0" BELOW THE BOTTOM OF THE EXISTING FLOOR SLAB ELEVATION WHERE INDICATED ON THE DRAWINGS.		1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL BASE BID					\$472,000.00		\$499,800.00		\$558,052.00		\$660,000.00
PART 2 - ALTERNATES:											
2-1.	MATERIALS AND LABOR NECESSARY TO COMPLETE THE WORK FOR THE BEACH HOUSE AS DEFINED ON THE DRAWINGS AND IN THE PROJECT MANUAL	LS	1	\$243,500.00	\$243,500.00	\$283,650.00	\$283,650.00	\$362,053.00	\$362,053.00	\$290,900.00	\$290,900.00
TOTAL PART 2 - ALTERNATES:					\$243,500.00		\$283,650.00		\$362,053.00		\$290,900.00
PART 3 - BID UNIT PRICES:											
2-1.	FROST SUSCEPTIBLE SOILS REPLACEMENT: MATERIALS, LABOR, AND EQUIPMENT NECESSARY TO REPLACE FROST SUSCEPTIBLE SOILS WITH NON-FROST SUSCEPTIBLE SOILS; COMPACTED TO 95% PROCTOR DENSITY	CY	570	\$44.00	\$25,080.00	\$56.38	\$32,133.00	\$102.00	\$58,140.00	\$38.60	\$22,000.00
TOTAL PART 3 - BID UNIT PRICES:					\$25,080.00		\$32,133.00		\$58,140.00		\$22,000.00
Contractor Name and Address:				Met-Con Construction, Inc. 15760 Acorn Trail Faribault, MN 55021		Restoration Services, Inc. 1075 Willow Street, PO Box 882 Faribault, MN 55021		Greiner Construction, Inc. 121 South 8th Street, Suite 1200 Minneapolis, MN 55402		The Joseph Company Inc. 2003 14th Street NE, Suite 106 Austin, MN 55912	
Phone:				(507) 332-2266		(507) 330-0695		(612) 338-1696		(507) 437-3284	
Email:				alex.sammon@met-con.com		rickthomas44@msn.com				info@joseph-company.com	
Signed By:				Randy McDonough		Rick Thomas		Thomas Halloran		Dolan Wagner	
Title:				President		President		CFO		CEO	
Signed Responsible Contractor Certificate:				Yes		Yes		Yes		Yes	
Bid Security:				Yes		Yes		Yes		Yes	
Addenda Acknowledged:				Yes		Yes		Yes		Yes	
Contractor Qualification Form				Yes		Yes		Yes		Yes	



February 11, 2022

Honorable Mayor and City Council
City of Waseca
508 South State Street
Waseca, MN 56093

Re: Clear Lake Park Improvements
City Project No. 21-21
Project No. 1938053266
Bid Results

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on February 11, 2022. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

Four bids were received. The following summarizes the results of the Bids received:

	Contractor	Total Base Bid*	Alternate No. 1	Unit Bid Price
Low	Met-Con Construction	\$472,000.00	\$243,500.00	\$25,080.00
#2	Restoration Services	\$494,800.00	\$283,650.00	\$32,133.00
#3	Greiner Construction	\$553,052.00	\$362,053.00	\$58,140.00
#4	The Joseph Company	\$655,000.00	\$290,900.00	\$22,000.00

*The Total Base Bid includes materials and labor necessary to complete the work for the Johnson Pavilion as defined on the drawings and in the Project Manual. The Total Base Bid also includes an allowance of \$5,000.00 for materials, labor, and equipment necessary to collect ten (10) soil samples for sieve analysis to determine if frost susceptible soils are present under the existing Johnson Pavilion floor slab. Samples shall be collected not less than 3'-0" below the bottom of the existing floor slab elevation where indicated on the drawings.

Alternate No. 1 includes materials and labor necessary to complete the work for the Beach House as defined on the drawings and in the Project Manual.

Unit Bid Price includes frost susceptible soils replacement: materials, labor, and equipment necessary to replace frost susceptible soils with non-frost susceptible soils; compacted to 95% proctor density.

The low Bidder on the Project was Met-Con Construction. with a Total Base Bid Amount of \$472,000.00.

If the City Council wishes to award the Project to the low Bidder, then **Met-Con Construction** should be awarded the Project on the **Total Base Bid Amount of \$472,000.00.**

If the City wishes to include Alternate No. 1 in the contract award, then **Met-Con Construction** should be awarded the project in the amount of **\$715,500.00.**

February 11, 2022
Honorable Mayor and City Council
Page 2 of 2

Reference: Clear Lake Park Improvements Project No. 21-21 Bid Results

Should you have any questions, please feel free to contact Bruce Paulson at (612) 712-2108.

Sincerely,

STANTEC ARCHITECTURE INC.

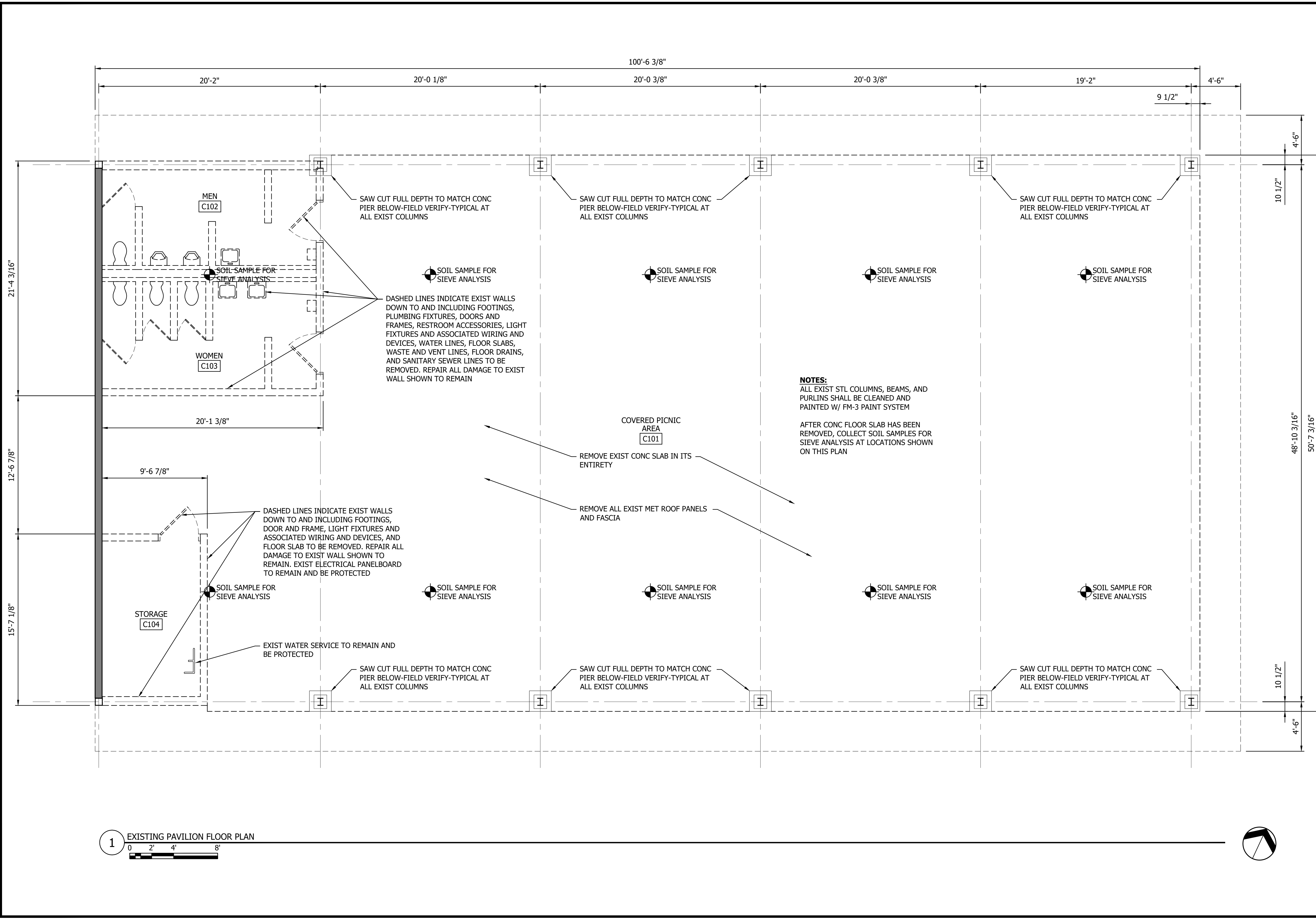


Bruce P. Paulson, RA

Enclosure

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

Plot Date: 01/04/2022 - 10:20am
 Drawing Name: \\1938\active\193805326\CAD\DWG\193805326-IB101.dwg
 Xref: 193805326-BDK; 193805326-CRIDA; BPP



Stantec
 733 Marquette Avenue, Suite 1000
 Minneapolis, MN 55402
 www.stantec.com

HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA
 PRINT NAME: BRUCE E. PAULSON
 SIGNATURE: *Bruce E. Paulson*
 DATE: JANUARY 4, 2022 LIC. NO. 20910

WASECA, MINNESOTA
 CLEAR LAKE PARK IMPROVEMENTS
 JOHNSON PAVILION
 DEMOLITION FLOOR PLAN

NO	REVISION	DATE

SURVEY
 DRAWN BPP
 DESIGNED BPP
 CHECKED
 APPROVED
 PROJ. NO. 193805326
 SHEET NUMBER
JB101

Title:	WASECA LAKES ASSOCIATION FUNDING REQUEST		
Meeting Date:	March 1, 2022	Agenda Item Number:	7B
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Map of Treatment Areas
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Actions: Motion to approve a Waseca Lakes Association request for \$25,000 to chemically treat Clear Lake for invasive weed species.		
How does this item pertain to Vision 2030 goals?	Creating High Quality Community Assets		

BACKGROUND: Every year, the Waseca Lakes Association (WLA) makes efforts to organize and fund chemical treatments for invasive weed species in Clear Lake. This year, they have applied for grant funding for a special Fluridone treatment that targets Eurasian watermilfoil. In addition, a conventional chemical treatment is being planned along City parks and other invasive weed problem areas (see attached map).

Primarily to fund the conventional chemical treatment, but also to provide some financial help with the Fluridone grant local match if it is awarded, the WLA is requesting a total of \$25,000 from the City.

The conventional treatment would directly benefit City Parks and, if the grant is awarded, the Fluridone treatment would significantly reduce Eurasian watermilfoil within Clear Lake. Therefore, staff recommends utilizing budgeted stormwater utility funds to grant this request.

BUDGET IMPACT: A total of \$50,000 was budgeted in 2022 in the stormwater utility professional services account, of which \$25,000 is available to meet this request.

RECOMMENDATION: Staff recommends the City Council approve the Waseca Lakes Association request for \$25,000 to chemically treat Clear Lake for invasive weed species.

Planned Chemical Weed Treatment Areas



Sportsman's Park



CLEAR LAKE

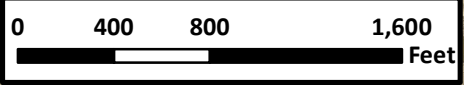
Clear Lake Park



Maplewood Park



Memorial Park



Title:	City Manager Report: Nuisance Property at 501 3 rd St NE		
Meeting Date:	March 1, 2022	Agenda Item Number:	
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Administration	Presented By:	
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Maintaining High Quality Community Assets		

BACKGROUND: At the last Council Meeting in February, Council Members expressed concern regarding the condition of 501 3rd St NE. The City performed an abatement of nuisance items on the property with the exception of one vehicle and some other items that were frozen in place and could not be moved. It was suggested that there had been an issue with critters and also that a rodent problem might exist. It was further suggested that protection of the public health would require the City to take further action with this property.

Staff has completed the following actions to investigate this suggestion:

1. Staff has researched reports that an area resident was bitten by an animal. The individual who was bitten filed a Police report on April 16, 2018, and reported that the incident happened in Trowbridge Park. As the incident occurred almost four years ago and cannot be linked to the property in question, it does not appear that this incident justifies further action by the City.
2. Staff has researched claims that rodent activity is occurring on the site. Complaints indicate that the complainant was told by a specific party that they had seen rodents on the property. Follow-up by City Staff has revealed that the party we are told had seen rodents stated that they had been told that someone else had seen rodents. This has created a circular rumor that appears to have no origin in fact. Police, Zoning staff, and four contractors who were on site during the abatement have stated that they saw no evidence of any rodent issues while on the property.
3. Waseca County Public Health is scheduled to inspect the property the week of February 28.

Title:	City Manager Report: Grocery Store		
Meeting Date:	March 1, 2022	Agenda Item Number:	
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Leveraging Economic Development and High Quality Community Assets		

Grocery wholesaler Spartan Nash advised the City that they completed their market study on Waseca and provided the results to three stores/chains that they work with for their consideration. After reviewing the information, all three companies declined further investigation of the Waseca market. The contents of the study are proprietary information, but Spartan Nash was willing to share the following concerns regarding the Waseca market:

1. The fact that so many people work in more developed towns that over many options to shop and people seem to shop in those areas
2. Walmart is underperforming for a Walmart
3. The fact that an independent store would have to be higher priced and would not be competitive with Walmart experience shows that people say they are not as price conscious but traditionally it is the overwhelming #1 reason shoppers pick a store and with larger better stores relatively close it is relatively easy to get better merchandise in the market
4. Discussion with Cash Wise who is generally looked at as a moderate priced retailer (especially compared to HyVee)
5. Former Cash Wise store is anywhere between 40-60% overpriced for occupancy costs