

WORK SESSION: PRELIMINARY LEVY 6:00 P.M.

REGULAR WASECA CITY COUNCIL MEETING

TUESDAY, SEPTEMBER 19TH, 2023, 7:00 PM

AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have **three (3) minutes** to make their remarks. Speakers will address all comments to the City Council as a whole. The Council **may not take action** on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow-up.

5. REQUESTS AND PRESENTATIONS
 - A. Community Ed – Paul DeMorett
6. CONSENT AGENDA
 - A. Minutes: Council Meeting & Work Session –September 5th, 2023
 - B. Payroll & Expenditures
 - C. Set public hearing date for Resolution 23-42 Truth in Taxation Dates
 - D. Planning Commission Member Resignation
7. ACTION AGENDA
 - A. Public Hearing: Ordinance 1110 (Off sale Liquor Licenses) Waseca Code Chapter 113.06 Amendment
 - B. Resolution 23-41: Preliminary Levy and Budget
 - C. Resolution 23-40: EDA Levy and Budget
 - D. LELS 506 Contract and Letter of Agreement
 - E. Resolution 23-30: City of Waseca Wellness Committee Policy
 - F. Authorization to Enter Purchase Agreement to Replace 1996 Pierce Aerial Platform Ladder Truck
8. REPORTS
 - A. City Manager's Report
 - B. Commission Reports
 - C. Comprehensive Plan Update – written update within the packet
9. ANNOUNCEMENTS
10. ADJOURNMENT

MINUTES
WASECA CITY COUNCIL WORK SESSION
TUESDAY, SEPTEMBER 5, 2023, 6:30 P.M.

CALL TO ORDER

The Waseca City Council Work Session began at 6:30 p.m.

ROLL CALL

Councilmembers Present:	Mayor Randy Zimmerman	Mark Christiansen
	Jeremy Conrath	James Ebertowski
	John Mansfield	Stacey Schroeder
	Daren Arndt	

Staff Present: Carl Sonnenberg, City Manager
Alicia Fischer, Finance/Human Resources Director
Julia Hall, City Clerk

PURPOSE

To review options for the 2024 Preliminary Levy.

CONVERSATION

- Carl Sonnenberg presented four (4) options for setting the preliminary levy. Council discussed what those options would mean.

This being a presentation with no action items, the work session adjourned at 7:00 p.m.

JULIA HALL
CITY CLERK

RANDY L. ZIMMERMAN
MAYOR

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 5, 2023, 7:00 P.M.

CALL TO ORDER

1. The Regular Waseca City Council Meeting was called to order by Mayor Randy Zimmerman at 7:00 p.m.

ROLL CALL

Councilmembers Present:	Mayor Randy Zimmerman	Daren Arndt
	Mark Christiansen	Jeremy Conrath
	James Ebertowski	John Mansfield
	Stacey Schroeder	

Staff Present: Carl Sonnenberg, City Manager
Nate Willey, City Engineer
Julia Hall, City Clerk

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

2. A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3. Councilmember Arndt made the motion to approve the agenda; Councilmember Schroeder asked for clarification on the Ward House Premise Extension request to confirm the dates are September 29th & 30th, 2023, seconded by Councilmember Ebertowski. Motion carried 7-0.

PUBLIC COMMENT

4. A Gary Dobberstein, 908 11th Avenue Southeast: Looking to clarify the acreage that was presented at the Gaiter Lake discussion on August 31st. The City Manager explained that the information at the August 31st meeting was to start the discussion to see what people wanted and not firm dimension or designs so more conversation using the input from the first meeting to come with more true to scale information and design.

REQUESTS AND PRESENTATIONS

5. A. Vanessa Jensen, the District Manager with Junio Achievement, spoke on how the support of Waseca is a benefit to their program, how their program works with the schools, and what they are doing to help area youth succeed.
B. Abby Schmidt, Account Manager at ABDO, went over the Fiscal Year 22 Audit.

CONSENT AGENDA

6. A. Councilmember Ebertowski made the motion to approve the consent agenda, clarifying that the Ward House Premise Extension request is for September 29th & 30th, 2023, seconded by Councilmember Conrath. Motion carried 6-0. (Councilmember Mansfield abstained)

ACTION AGENDA

7. A. Marilyn Wilkus from the National Society Daughter of the American Revolution, accompanied by members Angie Sipe and Linda Born, presented on the history of the Constitution and the Constitution Week of September 17 – 23, 2023

Marilyn Wilkus and Mayor Zimmerman read and issued a proclamation:

PROCLAMATION

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2023, marks the two hundred thirty-sixth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, I, Randy Zimmerman, by virtue of the authority vested in me as Mayor of the City of Waseca, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

and I ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Waseca to be affixed this 5th day of September, 2023.

Randy Zimmerman

MAYOR

REPORTS

8. A. City Manager's Report:
1. None
- B. Commission Reports:
1. Airport Board: Councilmember Schroeder reported that they approved the grant for the Hangar 2024 project. They are looking at repairing the dip in the runway. They are adding card readers and reviewing the contract with the Sky Dive group, as well as putting in place a policy for the courtesy car that was donated to them.
2. Fire Relief: Councilmember Conrath reported they are having the Treats on Streets again this year, which benefits the Fire Fighter Memorial. The Fish Fry for 2024 will be held on June 22, 2024.

ANNOUNCEMENTS

9. A. Councilmember Mansfield:
Today is the Feast of Mother Teresa, and a shout out to her and the programs of the sisters.
- B. Councilmember Ebertowski:
Remember what happened on September 11, 2001.
- C. Councilmember Schroeder:
Wishing everyone a safe school year. Thank you to Ann Fitch and the City Staff for the "Halfway to the All School." It was great. Hats off to the three gentlemen who represented Waseca and participated in the Classic Bass Tournament Series.

D. Councilmember Conrath:

A reminder that September 14th is the second meeting for Gaiter Lake Development. The first meeting was good; many opinions were discussed, which was welcomed and beneficial to keep the conversation moving.

ADJOURNMENT

10. There being no further business to be brought before the Council, Arndt moved to adjourn the meeting at 7:56 p.m., seconded by Schroeder. Motion carried 7-0.

JULIA HALL
CITY CLERK

RANDY L. ZIMMERMAN
MAYOR

Micah Fischer

6B

LIST OF EXPENDITURES

September 19, 2023

Carl S. S. S.

City Council	0.00
Streets	28,590.09
Parks	15,158.18
Wastewater	10,974.20
Utility Administration	5,525.95
Utility Offices	8,065.66
Electric	14,842.87
Water	4,981.55
Building and Code Compliance	3,007.70
Police	65,238.27
Administration	0.00
Community Aides	0.00
Fire	6,492.09
Paid On Call Fire Department	2,723.44
PEG	168.50
Election Judges	0.00
Finance	13,378.28
Community Development	2,238.77
Engineering	17,310.11
Recreation	2,508.74
Econ Development	<u>3,087.32</u>

Total Gross Payroll	204,291.72
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*Less- Payroll Deductions	<u>(68,821.28)</u>
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Net Payroll Cost	\$	135,470.44
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*These costs are included in Accounts Payable totals below

Accounts Payable

Utility deposit refunds dated:09/05/2023

Includes check #'s159621-159624 &159631-159634

Expenditures dated:

September 1, 2023-September 14, 2023

Includes check #'s 159625-159630 & 159635-159665

Bank ACH Withdrawals.....	<u>966,820.98</u>
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GRAND TOTAL EXPENDITURES	\$	<u>1,102,291.42</u>
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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
09/07/2023	92308	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 9/3/2023	101-21701-0000	18,121.87	M
Total 101217010000:					18,121.87	
09/07/2023	92304	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 9/3/2023	101-21702-0000	9,007.56	M
Total 101217020000:					9,007.56	
09/07/2023	92308	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 9/3/2023	101-21703-0000	7,801.36	M
09/07/2023	92308	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 9/3/2023	101-21703-0000	8,217.17	M
Total 101217030000:					16,018.53	
09/07/2023	92305	Public Employees Retirement Assn (ACH Rounding		101-21704-0000	.06	M
09/07/2023	92305	Public Employees Retirement Assn (ACH PERA COORD Emplr 1% Pay Period: 9/3/2023		101-21704-0000	1,291.93	M
09/07/2023	92305	Public Employees Retirement Assn (ACH PERA COORDINATED Employee Pay Period: 9/3/2023		101-21704-0000	8,397.66	M
09/07/2023	92305	Public Employees Retirement Assn (ACH PERA POLICE Employee Pay Period: 9/3/2023		101-21704-0000	7,852.72	M
09/07/2023	92305	Public Employees Retirement Assn (ACH PERA COORDINATED Employer Pay Period: 9/3/2023		101-21704-0000	8,397.66	M
09/07/2023	92305	Public Employees Retirement Assn (ACH PERA POLICE Employer Pay Period: 9/3/2023		101-21704-0000	11,779.08	M
Total 101217040000:					37,719.11	
09/07/2023	159625	IBEW	IBEW UNION DUES Pay Period: 9/3/2023	101-21707-0000	282.47	
09/07/2023	159626	IUOE Local #70	FIRE UNION DUES Pay Period: 9/3/2023	101-21707-0000	154.50	
09/07/2023	159626	IUOE Local #70	IUOE UNION DUES Pay Period: 9/3/2023	101-21707-0000	527.50	
09/07/2023	159627	Law Enforcement Labor Services	POLICE SGT/LT DUES Pay Period: 9/3/2023	101-21707-0000	135.00	
09/07/2023	159627	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 9/3/2023	101-21707-0000	810.00	
Total 101217070000:					1,909.47	
09/07/2023	159630	MN Life	September2023 COBRA Grotberg	101-21710-0000	93.75	
09/07/2023	159630	MN Life	September2023 COBRA Gedicke	101-21710-0000	23.30	
09/07/2023	159630	MN Life	September2023 COBRA Dodson	101-21710-0000	44.10	
09/07/2023	159630	MN Life	September2023 COBRA Youngberg	101-21710-0000	16.50	
09/07/2023	159630	MN Life	LIFE INSURANCE MN Pay Period: 9/3/2023	101-21710-0000	1,064.25	
09/07/2023	159630	MN Life	LIFE INSURANCE MN Pay Period: 9/3/2023	101-21710-0000	662.35	
Total 101217100000:					1,904.25	
09/07/2023	92308	ACH Internal Revenue Service	MEDICARE Pay Period: 9/3/2023	101-21712-0000	2,697.50	M
09/07/2023	92308	ACH Internal Revenue Service	MEDICARE Pay Period: 9/3/2023	101-21712-0000	2,794.75	M
Total 101217120000:					5,492.25	
09/07/2023	92309	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 9/3/2023	101-21713-0000	1,325.00	M
09/07/2023	92309	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 9/3/2023	101-21713-0000	1,049.00	M
Total 101217130000:					2,374.00	
09/07/2023	92307	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 9/3/2023	101-21714-0000	350.00	M
09/07/2023	92307	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 9/3/2023	101-21714-0000	611.32	M
Total 101217140000:					961.32	
09/14/2023	92313	Medsurety	Flex Reimbursement	101-21716-0000	587.00	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
09/07/2023	92301	Medsurety	VEBA Contributions Pay Period: 9/3/2023	101-21716-0000	10,547.45	M
09/07/2023	92311	Medsurety	HSA Contribution Pay Period: 9/3/2023	101-21716-0000	1,872.27	M
09/07/2023	92312	Medsurety	HSA Contribution Pay Period: 9/3/2023	101-21716-0000	8,153.24	M
Total 101217160000:					21,159.96	
09/07/2023	92306	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 9/3/2023	101-21717-0000	1,005.07	M
Total 101217170000:					1,005.07	
09/07/2023	159629	Metropolitan Life Insurance Company	September2023 COBRA Schult	101-21719-0000	57.66	
09/07/2023	159629	Metropolitan Life Insurance Company	September2023 COBRA Bruder	101-21719-0000	28.20	
09/07/2023	159629	Metropolitan Life Insurance Company	September2023 COBRA Gedicke	101-21719-0000	28.20	
09/07/2023	159629	Metropolitan Life Insurance Company	September2023 COBRA Grotberg	101-21719-0000	28.20	
09/07/2023	159629	Metropolitan Life Insurance Company	September2023 COBRA Meyer	101-21719-0000	57.66	
09/07/2023	159629	Metropolitan Life Insurance Company	DENTAL EE + CHLDRN Pay Period: 9/3/2023	101-21719-0000	153.20	
09/07/2023	159629	Metropolitan Life Insurance Company	DENTAL SINGLE Employee Pay Period: 9/3/2023	101-21719-0000	394.80	
09/07/2023	159629	Metropolitan Life Insurance Company	DENTAL FAMILY Employee Pay Period: 9/3/2023	101-21719-0000	884.00	
09/07/2023	159629	Metropolitan Life Insurance Company	DENTAL EE + SPOUSE Pay Period: 9/3/2023	101-21719-0000	461.28	
Total 101217190000:					2,093.20	
09/07/2023	92310	VSP	September2023 COBRA Grotberg	101-21722-0000	6.77	M
09/07/2023	92310	VSP	VISION FAMILY Employee Pay Period: 9/3/2023	101-21722-0000	148.33	M
09/07/2023	92310	VSP	September2023 COBRA Spies	101-21722-0000	6.77	M
09/07/2023	92310	VSP	September2023 COBRA Rugger	101-21722-0000	12.23	M
09/07/2023	92310	VSP	September2023 COBRA Schult	101-21722-0000	12.23	M
09/07/2023	92310	VSP	September2023 COBRA Bruder	101-21722-0000	6.77	M
09/07/2023	92310	VSP	VISION SINGLE Employee Pay Period: 9/3/2023	101-21722-0000	81.24	M
09/07/2023	92310	VSP	VISION + ONE Employee Pay Period: 9/3/2023	101-21722-0000	110.07	M
Total 101217220000:					384.41	
09/14/2023	20230766	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	
Total 101411104455:					1,125.00	
09/14/2023	20230763	U.S. Bank - CC	Headphones for Computer	101-41320-2000	53.68	
Total 101413202000:					53.68	
09/14/2023	20230743	Hall, Julia	Reimbursement while at league of mn cities clerk acade	101-41320-3300	139.10	
Total 101413203300:					139.10	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-41500-1340	60.23	
Total 101415001340:					60.23	
09/14/2023	92303	Medsurety	Admin Fees	101-41500-1600	207.00	M
Total 101415001600:					207.00	
09/14/2023	20230763	U.S. Bank - CC	FGFOA ACFR Application	101-41500-3000	460.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101415003000:					460.00	
09/14/2023	20230763	U.S. Bank - CC	2023 MN GFOA Conference	101-41500-3300	250.00	
Total 101415003300:					250.00	
09/14/2023	20230763	U.S. Bank - CC	MN GFOA Membership	101-41500-4330	70.00	
Total 101415004330:					70.00	
09/14/2023	20230750	Kennedy & Kennedy Law Office	August Legal Fees	101-41600-3000	3,432.00	
09/14/2023	159659	State of Minnesota Office Admin Hearing	Review File/Prepare Order of Dismissal	101-41600-3000	73.50	
09/14/2023	159664	Waseca County Treasurer	Legal Services Contract payment	101-41600-3000	5,370.33	
Total 101416003000:					8,875.83	
09/14/2023	20230763	U.S. Bank - CC	Adobe Subscription	101-41920-4950	142.96	
Total 101419204950:					142.96	
09/14/2023	20230731	Batteries Plus Bulbs	Batteries	101-41940-2000	201.60	
09/14/2023	159656	Quadient Leasing	Postage Machine Lease	101-41940-2000	435.00	
Total 101419402000:					636.60	
09/14/2023	20230725	A. H. Hermel Company	Janitorial Supplies	101-41940-2170	350.41	
09/14/2023	20230748	Innovative Office Supply	Janitorial Supplies	101-41940-2170	280.77	
Total 101419402170:					631.18	
09/14/2023	20230763	U.S. Bank - CC	HVAC Parts-City Hall	101-41940-2230	40.18	
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	101-41940-2230	51.95	
Total 101419402230:					92.13	
09/14/2023	159641	Cintas Corp	Floor Mats	101-41940-3100	58.79	
09/14/2023	159643	Culligan	RO Lease	101-41940-3100	31.85	
09/14/2023	20230760	Stoltz Cleaning Services LLC	City hall cleaning	101-41940-3100	475.00	
09/14/2023	20230760	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	380.00	
09/14/2023	20230760	Stoltz Cleaning Services LLC	City Hall Cleaning-Quarterly Tasks	101-41940-3100	400.00	
09/14/2023	20230769	Waste Management of Southern MN	Monthly Service	101-41940-3100	227.58	
Total 101419403100:					1,573.22	
09/14/2023	92316	City of Waseca	July Utilities	101-41940-3800	1,534.06	M
Total 101419403800:					1,534.06	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-41950-1340	13.10	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-41950-1340	24.72	
Total 101419501340:					37.82	
09/14/2023	92315	Verizon Wireless	Monthly Billing	101-41950-3200	20.56	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419503200:					20.56
09/14/2023	20230771	Wilson, Tina	Mileage Reimb. to FEMA Trainings	101-41950-3350	80.96
Total 101419503350:					80.96
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-42100-1340	417.17
Total 101421001340:					417.17
09/14/2023	20230727	Amazon	Police - Office Supplies - file folders	101-42100-2000	15.52
09/14/2023	20230748	Innovative Office Supply	Office Supplies - Police - folders/highlighters	101-42100-2000	44.66
Total 101421002000:					60.18
09/14/2023	159663	Waseca County Highway Department	Monthly billing	101-42100-2120	2,897.11
Total 101421002120:					2,897.11
09/14/2023	20230763	U.S. Bank - CC	Mailed bio kit #2023-4307	101-42100-2170	17.45
09/14/2023	20230763	U.S. Bank - CC	Mailed bio kit #2023-4337	101-42100-2170	17.45
09/14/2023	20230763	U.S. Bank - CC	Dehumidifier, senk set, plates, sanitizer & Sponges	101-42100-2170	281.66
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	101-42100-2170	5.98
Total 101421002170:					322.54
09/14/2023	20230741	Gruenhagen, Elizabeth	Uniform Allowance-Shoes	101-42100-2180	169.99
09/14/2023	20230752	Luiken, Greta	Uniform Allowance Luiken	101-42100-2180	194.79
09/14/2023	20230761	Streicher's	uniform expense - Markeson	101-42100-2180	52.00
Total 101421002180:					416.78
09/14/2023	20230758	Precision Chiropractic and Wellness	Pre-employment Physical	101-42100-3000	91.00
Total 101421003000:					91.00
09/14/2023	159638	Bock's Service Inc.	Tow expense -PD	101-42100-3100	100.00
09/14/2023	159641	Cintas Corp	Mats - PD	101-42100-3100	8.99
09/14/2023	159641	Cintas Corp	Mats - PD	101-42100-3100	8.99
09/14/2023	159643	Culligan	Culligan Police	101-42100-3100	32.95
09/14/2023	20230769	Waste Management of Southern MN	Monthly Service	101-42100-3100	120.53
Total 101421003100:					271.46
09/14/2023	92315	Verizon Wireless	Monthly Billing	101-42100-3200	1,064.13 M
09/14/2023	92315	Verizon Wireless	Monthly Billing	101-42100-3200	41.12 M
Total 101421003200:					1,105.25
09/14/2023	20230763	U.S. Bank - CC	AR15 Armorer Course Registration	101-42100-3300	550.00
09/14/2023	20230763	U.S. Bank - CC	Peer support training-Harren	101-42100-3300	100.00
09/14/2023	20230763	U.S. Bank - CC	Peer support training-Kaplan	101-42100-3300	100.00
Total 101421003300:					750.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
09/14/2023	92316	City of Waseca	July Utilities	101-42100-3800	825.77	M
Total 101421003800:					825.77	
09/14/2023	20230728	APG Media of So MN LLC	WCN subscription - WPD	101-42100-4330	81.95	
09/14/2023	159661	Thomson Reuters - West	CLEAR - WPD	101-42100-4330	294.82	
Total 101421004330:					376.77	
09/14/2023	20230763	U.S. Bank - CC	Meal during swat training	101-42100-4370	20.14	
Total 101421004370:					20.14	
09/14/2023	20230763	U.S. Bank - CC	Night to Unite Supplies	101-42100-4640	10.28	
09/14/2023	20230763	U.S. Bank - CC	Hotdogs for night to unite	101-42100-4640	457.60	
09/14/2023	20230763	U.S. Bank - CC	Duplicate payment-will be credited back	101-42100-4640	457.60	
Total 101421004640:					925.48	
09/14/2023	20230733	Canine Central	Animal Control	101-42150-3100	3,300.00	
Total 101421503100:					3,300.00	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-42200-1340	51.04	
Total 101422001340:					51.04	
09/14/2023	20230755	Napa Auto Parts	Parts	101-42200-2120	71.94	
09/14/2023	159663	Waseca County Highway Department	Monthly billing	101-42200-2120	249.94	
Total 101422002120:					321.88	
09/14/2023	20230727	Amazon	Dry Erase Markers	101-42200-2170	12.04	
09/14/2023	20230727	Amazon	Timer/Inflatable Tube Man Set	101-42200-2170	132.18	
09/14/2023	20230755	Napa Auto Parts	Parts	101-42200-2170	17.74	
09/14/2023	20230763	U.S. Bank - CC	Straps to hold down UTV to trailer	101-42200-2170	61.28	
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	101-42200-2170	26.99	
Total 101422002170:					250.23	
09/14/2023	159641	Cintas Corp	Mats - FD	101-42200-3100	8.98	
09/14/2023	159641	Cintas Corp	Mats - FD	101-42200-3100	8.98	
09/14/2023	20230769	Waste Management of Southern MN	Monthly Service	101-42200-3100	120.53	
Total 101422003100:					138.49	
09/14/2023	92315	Verizon Wireless	Monthly Billing	101-42200-3200	98.61	M
Total 101422003200:					98.61	
09/14/2023	159653	MN State Fire Chiefs Association	Annual Conference Registration	101-42200-3300	325.00	
09/14/2023	159653	MN State Fire Chiefs Association	Annual Conference - Extra Banquet Ticket	101-42200-3300	40.00	
09/14/2023	159653	MN State Fire Chiefs Association	Annual Conference Registration	101-42200-3300	325.00	
Total 101422003300:					690.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
09/14/2023	159640	Centerpoint Energy	Monthly Service	101-42200-3800	18.64	
09/14/2023	92316	City of Waseca	July Utilities	101-42200-3800	825.77	M
09/14/2023	92316	City of Waseca	July Utilities	101-42200-3800	57.64	M
Total 101422003800:					902.05	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-42400-1340	24.05	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-42400-1340	6.81	
Total 101424001340:					30.86	
09/14/2023	20230734	City Building Inspection Services LLC	building inpsctions	101-42400-3000	7,442.80	
Total 101424003000:					7,442.80	
09/14/2023	92315	Verizon Wireless	Monthly Billing	101-42400-3200	41.12	M
Total 101424003200:					41.12	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43000-1340	7.02	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43000-1340	102.48	
Total 101430001340:					109.50	
09/14/2023	159663	Waseca County Highway Department	Monthly billing	101-43000-2120	127.48	
Total 101430002120:					127.48	
09/14/2023	92315	Verizon Wireless	Monthly Billing	101-43000-3200	41.12	M
Total 101430003200:					41.12	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43100-1340	74.47	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43100-1340	3.31	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43100-1340	3.88	
Total 101431001340:					81.66	
09/14/2023	159663	Waseca County Highway Department	Monthly billing	101-43100-2120	6,040.50	
09/14/2023	159663	Waseca County Highway Department	Monthly billing	101-43100-2120	444.03	
Total 101431002120:					6,484.53	
09/14/2023	159637	Ancom Communications Inc	street dept portable radio	101-43100-2170	916.00	
09/14/2023	159642	Cintas Corporation	First Aid Cabinet supplies	101-43100-2170	63.86	
09/14/2023	159642	Cintas Corporation	First Aid Cabinet supplies	101-43100-2170	68.40	
09/14/2023	159644	D & M Construction LLC	gravel	101-43100-2170	207.00	
09/14/2023	20230744	Holtmeier Construction Inc.	crushed rock	101-43100-2170	109.39	
09/14/2023	20230744	Holtmeier Construction Inc.	crushed rock	101-43100-2170	218.87	
09/14/2023	20230763	U.S. Bank - CC	Office supplies	101-43100-2170	140.15	
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	4.24	
Total 101431002170:					1,727.91	
09/14/2023	159662	W W Blacktopping Inc.	Hot Mix	101-43100-2171	289.32	
09/14/2023	159662	W W Blacktopping Inc.	Tack oil	101-43100-2171	678.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431002171:					967.32
09/14/2023	159642	Cintas Corporation	Uniform Service	101-43100-2180	86.51
09/14/2023	159642	Cintas Corporation	Uniform Service	101-43100-2180	86.51
09/14/2023	159642	Cintas Corporation	Uniform Service	101-43100-2180	86.51
09/14/2023	20230756	Owatonna Shoe Company	work boot replacement-Rossow	101-43100-2180	245.00
Total 101431002180:					504.53
09/14/2023	20230769	Waste Management of Southern MN	Monthly Service	101-43100-3100	203.33
Total 101431003100:					203.33
09/14/2023	159640	Centerpoint Energy	Monthly Service	101-43100-3800	18.64
09/14/2023	92316	City of Waseca	July Utilities	101-43100-3800	57.63 M
09/14/2023	92316	City of Waseca	July Utilities	101-43100-3800	776.50 M
Total 101431003800:					852.77
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43125-1340	22.18
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43125-1340	3.31
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43125-1340	1.16
Total 101431251340:					26.65
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43170-1340	4.75
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43170-1340	.25
Total 101431701340:					5.00
09/14/2023	20230736	Diamond Vogel Inc	paint striper parts-street	101-43170-2210	153.00
09/14/2023	20230736	Diamond Vogel Inc	paint striper parts-street	101-43170-2210	14.70
Total 101431702210:					167.70
09/14/2023	92316	City of Waseca	July Utilities	101-43170-3800	166.47 M
Total 101431703800:					166.47
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43220-1340	7.92
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-43220-1340	.41
Total 101432201340:					8.33
09/14/2023	20230747	Independent School District #829	City Contribution Comm Ed Rec	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-45130-1340	13.04
Total 101451301340:					13.04
09/14/2023	159663	Waseca County Highway Department	Monthly billing	101-45130-2120	79.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451302120:					79.40
09/14/2023	20230727	Amazon	pump for acid tank overflow	101-45130-2170	65.81
09/14/2023	20230763	U.S. Bank - CC	Ice packs, band aids, gauze pads, sunscreen fan	101-45130-2170	83.24
Total 101451302170:					149.05
09/14/2023	20230763	U.S. Bank - CC	Buns for Waterpark	101-45130-2500	12.72
09/14/2023	20230763	U.S. Bank - CC	Buns for Waterpark	101-45130-2500	7.95
Total 101451302500:					20.67
09/14/2023	159636	American Red Cross-Training Services	Lifeguard recertification	101-45130-3300	210.00
Total 101451303300:					210.00
09/14/2023	92316	City of Waseca	July Utilities	101-45130-3800	5,487.78 M
Total 101451303800:					5,487.78
09/14/2023	20230769	Waste Management of Southern MN	TLCF Waste Management	101-45180-3100	46.36
Total 101451803100:					46.36
09/14/2023	92317	Mediacom	TLCF Communications	101-45180-3200	303.16 M
Total 101451803200:					303.16
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	101-45200-1340	79.76
Total 101452001340:					79.76
09/14/2023	20230742	H & J Fuel Inc	Fuel	101-45200-2120	2,058.68
09/14/2023	159663	Waseca County Highway Department	Monthly billing	101-45200-2120	2,208.24
Total 101452002120:					4,266.92
09/14/2023	159643	Culligan	Park Dept Water	101-45200-2170	70.70
Total 101452002170:					70.70
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	101-45200-2210	5.99
Total 101452002210:					5.99
09/14/2023	20230763	U.S. Bank - CC	Building materials for southview park shed door	101-45200-2230	131.92
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	382.32
09/14/2023	20230770	Will, Joel	Reimburse for spray paint for CLP Gate	101-45200-2230	32.18
Total 101452002230:					546.42
09/14/2023	20230763	U.S. Bank - CC	Toilet Auger	101-45200-2400	72.45
Total 101452002400:					72.45

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
09/14/2023	20230749	Jobs Plus Inc.	City Parks - August Jobs Plus	101-45200-3100	1,664.04	
09/14/2023	20230769	Waste Management of Southern MN	Monthly Service	101-45200-3100	31.74	
09/14/2023	20230769	Waste Management of Southern MN	August - Parks Waste Management	101-45200-3100	1,368.75	
09/14/2023	20230769	Waste Management of Southern MN	WP Waste Management	101-45200-3100	332.76	
Total 101452003100:					3,397.29	
09/14/2023	20230763	U.S. Bank - CC	MN Park & Rec Conference Registration	101-45200-3300	395.00	
Total 101452003300:					395.00	
09/14/2023	92316	City of Waseca	July Utilities	101-45200-3800	585.76	M
09/14/2023	92316	City of Waseca	July Utilities	101-45200-3800	57.48	M
Total 101452003800:					643.24	
09/14/2023	20230732	Border States Electric Supply	Trowbridge Park - Restroom Hand Dryers	101-45200-4000	1,007.82	
Total 101452004000:					1,007.82	
09/14/2023	20230732	Border States Electric Supply	Library Light Bulbs	101-45500-2280	223.75	
Total 101455002280:					223.75	
09/14/2023	20230760	Stoltz Cleaning Services LLC	Library Cleaning	101-45500-3100	250.00	
09/14/2023	20230760	Stoltz Cleaning Services LLC	Library Cleaning	101-45500-3100	200.00	
09/14/2023	20230769	Waste Management of Southern MN	Library service	101-45500-3100	86.30	
Total 101455003100:					536.30	
09/14/2023	92316	City of Waseca	July Utilities	101-45500-3800	1,095.07	M
Total 101455003800:					1,095.07	
09/14/2023	159655	Premier Lift Products Inc	elevator repair	101-45500-4000	1,165.00	
Total 101455004000:					1,165.00	
Total General Fund:					195,510.86	
Airport						
09/14/2023	159663	Waseca County Highway Department	Monthly billing	230-49810-2120	307.60	
Total 230498102120:					307.60	
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	230-49810-2170	52.99	
Total 230498102170:					52.99	
09/14/2023	20230750	Kennedy & Kennedy Law Office	August Legal Fees	230-49810-3000	96.00	
09/14/2023	20230762	Toltz King Duvall Anderson & Assoc Inc.	4-Unit Hangar Construction Engineering	230-49810-3000	4,940.89	
Total 230498103000:					5,036.89	
09/14/2023	20230751	Langer, Brent	September Contract Payment	230-49810-3100	3,800.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 230498103100:					3,800.00	
09/14/2023	92316	City of Waseca	July Utilities	230-49810-3800	105.71	M
Total 230498103800:					105.71	
09/14/2023	159648	JFM Hangar Care LLC	T-hangar door maintenance	230-49810-4000	9,827.95	
Total 230498104000:					9,827.95	
Total Airport:					19,131.14	
Economic Development-General f						
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	261-46700-1340	11.16	
Total 261467001340:					11.16	
09/14/2023	20230738	Flaherty & Hood PA	Legal Fees August	261-46700-3000	43.75	
Total 261467003000:					43.75	
09/14/2023	92315	Verizon Wireless	Monthly Billing	261-46700-3200	20.56	M
Total 261467003200:					20.56	
09/14/2023	20230771	Wilson, Tina	Mileage Reimb. to GreenSeam Mtg	261-46700-3350	33.80	
Total 261467003350:					33.80	
Total Economic Development-General f:					109.27	
Capital Improvement						
09/14/2023	20230727	Amazon	Tree Straps for new tree plantings	430-43010-5320	41.98	
09/14/2023	159657	Rainbow Treecare	Emerald Ash Borer Tree Treatments	430-43010-5320	13,017.40	
09/14/2023	159662	W W Blacktopping Inc.	Southview Park Trail and Basketball Court Improvement	430-43010-5320	900.00	
09/14/2023	159662	W W Blacktopping Inc.	Southview Park Trail and Basketball Court Improvement	430-43010-5320	982.68	
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	430-43010-5320	54.99	
Total 430430105320:					14,997.05	
09/14/2023	20230768	Waseca Sand & Gravel Inc.	Southview Park Trail Improvements	430-43010-5440	457.50	
Total 430430105440:					457.50	
09/14/2023	159639	Bolton & Menk Inc.	8th Ave NE Design Engineering	430-43010-5560	22,005.00	
09/14/2023	159652	MN Dept of Transportation	2023-01 Materials Testing	430-43010-5560	329.40	
09/14/2023	159662	W W Blacktopping Inc.	Asphalt for VFW alley	430-43010-5560	1,849.32	
Total 430430105560:					24,183.72	
09/14/2023	159662	W W Blacktopping Inc.	Asphalt for City Hall west lot	430-43010-5580	5,299.80	
09/14/2023	159662	W W Blacktopping Inc.	Asphalt for City Hall west lot	430-43010-5580	7,864.56	
09/14/2023	20230768	Waseca Sand & Gravel Inc.	Sealant for City Hall west lot	430-43010-5580	126.00	
09/14/2023	20230768	Waseca Sand & Gravel Inc.	Concrete for City Hall west lot	430-43010-5580	1,248.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 430430105580:					14,538.36
09/14/2023	20230763	U.S. Bank - CC	Sportsman Park Landing Dock Parts	430-43010-5680	110.86
Total 430430105680:					110.86
Total Capital Improvement:					54,287.49
Water					
09/14/2023	159647	Hawkins Inc	Fluoride	601-49401-2170	2,519.78
09/14/2023	159647	Hawkins Inc	Fluoride Well 4	601-49401-2170	801.57
Total 601494012170:					3,321.35
09/14/2023	20230763	U.S. Bank - CC	Pick & Hook sets	601-49401-2230	10.73
Total 601494012230:					10.73
09/14/2023	92316	City of Waseca	July Utilities	601-49401-3800	11,246.17 M
Total 601494013800:					11,246.17
09/07/2023	92308	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 9/3/2023	601-49430-0000	415.81 M
09/07/2023	92308	ACH Internal Revenue Service	MEDICARE Pay Period: 9/3/2023	601-49430-0000	97.25 M
Total 601494300000:					513.06
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	601-49430-1340	1.58
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	601-49430-1340	.08
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	601-49430-1340	14.51
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	601-49430-1340	20.76
Total 601494301340:					36.93
09/14/2023	159663	Waseca County Highway Department	Monthly billing	601-49430-2120	412.46
Total 601494302120:					412.46
09/14/2023	20230763	U.S. Bank - CC	Shipping	601-49430-2170	37.20
09/14/2023	20230764	USA Blue Book	Chemical Testing Supplies	601-49430-2170	184.79
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	601-49430-2170	69.99
Total 601494302170:					291.98
09/14/2023	20230754	Metering & Technology Solutions	Meter Tools	601-49430-2215	286.56
09/14/2023	20230754	Metering & Technology Solutions	Water Meters	601-49430-2215	16,804.91
Total 601494302215:					17,091.47
09/14/2023	20230735	Core & Main LP	Main Repair Parts	601-49430-2230	656.84
09/14/2023	20230735	Core & Main LP	Main Repiar Supplies	601-49430-2230	406.37
09/14/2023	159645	Dakota Supply Group Inc	Main repair sleeve	601-49430-2230	663.80
09/14/2023	20230739	Goodin Company	Hydrant Parts	601-49430-2230	226.17

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494302230:					1,953.18
09/14/2023	20230740	Gopher State One-Call Inc	Location calls - August	601-49430-3100	65.25
09/14/2023	20230763	U.S. Bank - CC	Qtr Fluoride Sample to State	601-49430-3100	5.50
09/14/2023	20230765	Utility Consultants Inc	Bacteria Testing	601-49430-3100	207.96
Total 601494303100:					278.71
09/14/2023	92315	Verizon Wireless	Monthly Billing	601-49430-3200	40.01 M
Total 601494303200:					40.01
09/14/2023	159662	W W Blacktopping Inc.	Short paid last invoice-Watermain repair	601-49430-4000	60.00
Total 601494304000:					60.00
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	601-49585-1340	16.12
Total 601495851340:					16.12
09/14/2023	159656	Quadient Leasing	Folding Machine	601-49585-3100	575.00
Total 601495853100:					575.00
09/14/2023	20230753	MAS Communications Inc.	Answering Service - September	601-49585-3200	56.37
Total 601495853200:					56.37
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	601-49586-1340	3.63
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	601-49586-1340	14.58
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	601-49586-1340	7.02
Total 601495861340:					25.23
09/14/2023	20230759	Stantec Consulting Services Inc	Federal Bonding Bill Review	601-49593-5300	164.00
Total 601495935300:					164.00
Total Water:					36,092.77
Sanitary Sewer					
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49470-1340	28.52
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49470-1340	3.31
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49470-1340	1.49
Total 602494701340:					33.32
09/14/2023	20230740	Gopher State One-Call Inc	Location calls - August	602-49470-3100	65.25
Total 602494703100:					65.25
09/14/2023	92315	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
09/14/2023	92315	Verizon Wireless	Monthly Billing	602-49470-3200	120.03 M
09/14/2023	92315	Verizon Wireless	Monthly Billing	602-49470-3200	80.02 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494703200:					240.06
09/14/2023	20230763	U.S. Bank - CC	MN Rural Water Association Training	602-49470-3300	175.00
Total 602494703300:					175.00
09/14/2023	92316	City of Waseca	July Utilities	602-49470-3800	1,068.90 M
Total 602494703800:					1,068.90
09/14/2023	20230755	Napa Auto Parts	Parts	602-49470-4020	7.69
Total 602494704020:					7.69
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49480-1340	3.17
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49480-1340	.17
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49480-1340	70.87
Total 602494801340:					74.21
09/14/2023	159647	Hawkins Inc	Alum	602-49480-2170	6,011.64
09/14/2023	20230763	U.S. Bank - CC	Supplies	602-49480-2170	88.65
09/14/2023	20230763	U.S. Bank - CC	Ice for Sampling	602-49480-2170	5.58
09/14/2023	20230763	U.S. Bank - CC	Supplies	602-49480-2170	45.60
09/14/2023	20230763	U.S. Bank - CC	Lab supplies	602-49480-2170	75.93
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	39.96
Total 602494802170:					6,267.36
09/14/2023	20230763	U.S. Bank - CC	Filters for Kturbo/HVAC	602-49480-2210	163.28
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	602-49480-2210	83.88
Total 602494802210:					247.16
09/14/2023	159641	Cintas Corp	Floor Mats	602-49480-3100	9.60
09/14/2023	159658	Spee-Dee Delivery Service Inc.	LLM Sampling	602-49480-3100	19.04
09/14/2023	20230765	Utility Consultants Inc	UC Labs	602-49480-3100	3,088.22
09/14/2023	20230769	Waste Management of Southern MN	wwtp garbage	602-49480-3100	406.46
Total 602494803100:					3,523.32
09/14/2023	92315	Verizon Wireless	Monthly Billing	602-49480-3200	41.12 M
Total 602494803200:					41.12
09/14/2023	20230763	U.S. Bank - CC	Meal while at WWTP Training Grand Rapids	602-49480-3300	29.67
09/14/2023	20230763	U.S. Bank - CC	Lodging while at WWTP Training	602-49480-3300	384.24
Total 602494803300:					413.91
09/14/2023	92316	City of Waseca	July Utilities	602-49480-3800	529.34 M
Total 602494803800:					529.34
09/14/2023	20230755	Napa Auto Parts	Parts	602-49584-2170	2.19

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602495842170:					2.19
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49585-1340	16.12
Total 602495851340:					16.12
09/14/2023	159656	Quadient Leasing	Folding Machine	602-49585-3100	575.00
Total 602495853100:					575.00
09/14/2023	20230753	MAS Communications Inc.	Answering Service - September	602-49585-3200	56.36
Total 602495853200:					56.36
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49586-1340	3.63
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	602-49586-1340	14.58
Total 602495861340:					18.21
09/14/2023	20230738	Flaherty & Hood PA	Legal Fees August	602-49586-3000	185.00
09/14/2023	159654	Nolte's Land Surveying LLC	ALTA Survey for Conagra Land Purchase Agreement	602-49586-3000	4,500.00
Total 602495863000:					4,685.00
09/14/2023	20230759	Stantec Consulting Services Inc	Federal Bonding Bill Review	602-49593-5300	164.00
09/14/2023	20230759	Stantec Consulting Services Inc	SE I&I Project	602-49593-5300	97.50
09/14/2023	20230759	Stantec Consulting Services Inc	Conagra Wastewater Expansion	602-49593-5300	230.50
Total 602495935300:					492.00
Total Sanitary Sewer:					18,531.52
Electric Utility					
09/14/2023	92314	SMPMPA	SMPMPA Power	604-49550-3810	599,656.14 M
Total 604495503810:					599,656.14
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49570-1340	3.05
Total 604495701340:					3.05
09/14/2023	92316	City of Waseca	July Utilities	604-49570-3800	77.93 M
Total 604495703800:					77.93
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49571-1340	72.07
Total 604495711340:					72.07
09/14/2023	159663	Waseca County Highway Department	Monthly billing	604-49571-2120	869.38
Total 604495712120:					869.38
09/14/2023	20230740	Gopher State One-Call Inc	Location calls - August	604-49571-3100	65.25
09/14/2023	20230760	Stoltz Cleaning Services LLC	Electric Room Cleaning	604-49571-3100	20.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
09/14/2023	20230760	Stoltz Cleaning Services LLC	Electric room cleaning	604-49571-3100	20.00	
Total 604495713100:					105.25	
09/14/2023	92315	Verizon Wireless	Monthly Billing	604-49571-3200	120.03	M
Total 604495713200:					120.03	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49572-1340	7.11	
Total 604495721340:					7.11	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49573-1340	13.20	
Total 604495731340:					13.20	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49574-1340	4.06	
Total 604495741340:					4.06	
09/14/2023	92316	City of Waseca	July Utilities	604-49574-3800	176.75	M
09/14/2023	159665	Xcel Energy	Monthly Service	604-49574-3800	561.83	
Total 604495743800:					738.58	
09/14/2023	92316	City of Waseca	July Utilities	604-49575-3800	678.85	M
Total 604495753800:					678.85	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49584-1340	2.03	
Total 604495841340:					2.03	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49585-1340	29.03	
Total 604495851340:					29.03	
09/14/2023	159656	Quadient Leasing	Folding Machine	604-49585-3100	575.00	
Total 604495853100:					575.00	
09/14/2023	20230753	MAS Communications Inc.	Answering Service - September	604-49585-3200	56.36	
Total 604495853200:					56.36	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49586-1340	3.93	
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	604-49586-1340	15.02	
Total 604495861340:					18.95	
09/14/2023	20230731	Batteries Plus Bulbs	Batteries	604-49586-2000	100.08	
Total 604495862000:					100.08	
09/14/2023	20230730	Barr Engineering Company	Engineering	604-49586-3000	1,508.25	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495863000:					1,508.25
09/14/2023	159651	MN Department of Commerce	Dept of Commerce	604-49586-4330	1,267.93
Total 604495864330:					1,267.93
09/14/2023	20230727	Amazon	conversion supplies	604-49593-5300	389.21
09/14/2023	20230732	Border States Electric Supply	conversion supplies	604-49593-5300	196.20
Total 604495935300:					585.41
09/14/2023	20230729	Automatic Systems Company	NW Lift VFD replacement	604-49593-5400	18,935.00
Total 604495935400:					18,935.00
Total Electric Utility:					625,423.69
Storm Water Utility					
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	651-43140-1340	3.02
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	651-43140-1340	15.84
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	651-43140-1340	.83
Total 651431401340:					19.69
09/14/2023	20230759	Stantec Consulting Services Inc	Wetland Delineation	651-43140-3000	949.80
Total 651431403000:					949.80
09/14/2023	92316	City of Waseca	July Utilities	651-43140-3800	80.08 M
Total 651431403800:					80.08
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	651-49585-1340	3.22
Total 651495851340:					3.22
Total Storm Water Utility:					1,052.79
Central Garage Services					
09/07/2023	159628	Madison National Life Insurance	September 2023 LTD	701-43180-1340	56.19
Total 701431801340:					56.19
09/14/2023	20230745	Huber Supply Co Inc	tank lease & 1 rental renewal	701-43180-2170	467.05
09/14/2023	20230746	IFACS	shop supplies	701-43180-2170	34.57
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	2.95
Total 701431802170:					504.57
09/14/2023	20230726	ABM Equipment LLC	Water pump for jetter truck	701-43180-2210	8,663.00
09/14/2023	159646	Deml Ford Lincoln Mercury Inc	service at Demls	701-43180-2210	241.50
09/14/2023	159646	Deml Ford Lincoln Mercury Inc	529 brake replacement	701-43180-2210	559.94
09/14/2023	159650	Mills Automotive Group	Right A Pillar Trim Panel	701-43180-2210	100.67
09/14/2023	20230755	Napa Auto Parts	Parts	701-43180-2210	343.66
09/14/2023	20230757	Pomp's Tire Service Inc	Squad Car Tires for inventory	701-43180-2210	1,068.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
09/14/2023	159660	The Shop	coolant line replacement	701-43180-2210	600.49
Total 701431802210:					11,578.14
09/14/2023	20230755	Napa Auto Parts	Parts	701-43180-2400	15.06
09/14/2023	20230767	Waseca Hardware LLC	Parts & Supplies	701-43180-2400	14.99
Total 701431802400:					30.05
09/14/2023	20230763	U.S. Bank - CC	Monthly diagnostic tool fee	701-43180-3100	161.66
Total 701431803100:					161.66
Total Central Garage Services:					12,330.61
Property and Liability Insuran					
09/14/2023	20230737	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
09/14/2023	159649	League of MN Cities Insurance Trust	Claim 304706	702-49955-3630	874.00
Total 702499553630:					874.00
Total Property and Liability Insuran:					1,674.00
Equipment Replacement Fund					
09/14/2023	159635	Alex Air Apparatus Inc	Nozzles New 522	705-49930-5400	2,676.84
Total 705499305400:					2,676.84
Total Equipment Replacement Fund:					2,676.84
Grand Totals:					966,820.98

Report Criteria:

Report type: GL detail

[Report].Amount = {<>} 0

RESOLUTION NO. 23-42**A RESOLUTION OF THE WASECA CITY COUNCIL
SETTING DATE AND CONTINUATION DATE FOR
TRUTH-IN-TAXATION PUBLIC MEETING**

WHEREAS, the City is required by State law to select a public meeting date for public discussion of the City's levy and budget and to select a continuation meeting date.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca, Minnesota that the City's Truth-In-Taxation Meeting for the 2024 Budget be set for:

Tuesday, December 5, 2023 – 7:00 p.m.

Tuesday, December 19, 2023 – 7:00 p.m. (Continuation date if needed)

This resolution shall become effective upon its passage and without publication.

Adopted this 19th day of September 2023.

RANDY L ZIMMERMAN
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

Title:	PLANNING COMMISSION RESIGNATION		
Meeting Date:	September 19, 2023	Agenda Item Number:	6D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Carley Gleason PC Resignation
Originating Department:	Administration/Planning Commission	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to accept the resignation of Carley Gleason from the Planning Commission		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: The Planning Commission is an advisory board to the Council concerning comprehensive planning, zoning, platting, changes in streets, and other matters of a general planning nature. The Planning Commission is made up of five (5) members. On September 12th, 2023, City Staff received a resignation email from member Carley Gleason, effective that date. Her resignation is set to be officially recognized by the City Council at tonight's (September 19th, 2023) meeting.

The process to fill the vacancy is expected to begin immediately. Applications will be accepted at City Hall until the close of business on October 4th, 2023.

Process and Requirements:

- All candidates are required to fill out a new application.
- Candidate can be a resident of the City, or, allowed one (1) member to live within the 2-mile authority of the City. The one (1) allotment for a member within the 2-mile radius is open.
- Applicants will be interviewed by the Planning Commission at the October 10th meeting.
- One applicant will be approved at the October 17th City Council meeting.

BUDGET IMPACT: None.

RECOMMENDATION: Staff recommends the Waseca City Council accept the resignation of Carley Gleason from the Planning Commission and authorize moving ahead to fill the vacancy.

From: Carley Gleason

Sent: Tuesday, September 12, 2023 9:40 AM

To: Bill Green

Subject: RE: Resignation from Commission

Good morning, Bill. With careful thought and consideration, I am going to remove myself from the Planning and Zoning Commission. With my current and upcoming workload and allowable time with my family, I don't feel I can respectfully commit to obtaining and familiarizing with crucial information involved to be a productive and proactive member of this commission team. Thank you for your understanding and I sincerely appreciate your time.

Carley Gleason

Co-owner/Project Manager & Designer

Gleason - Carpentry & Design

Title:	CONDUCT PUBLIC HEARING ON AMENDING CHAPTER 113.06 USING ORDINANCE NO. 1110 – REGARDING OFF-SALE LIQUOR LICENSING		
Meeting Date:	September 19, 2023	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Ordinance No. 1110 List of Current Off-Sale
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Conduct a Public Hearing regarding Waseca City Code 113.06. Accepting Ordinance No. 1110, Amending the number of allowed off-sale liquor licenses in City Code 113.06.		
How does this item pertain to Vision 2030 goals?	Creating high-quality community assets.		

BACKGROUND: City staff has been in the process of reviewing requirements for licenses and has noted that the number of allowed licenses per City Code 113.06 does not meet the current local business needs in the City nor allow for any growth.

Cities with the same average size population as Waseca have anywhere from zero (0) to twenty (20) off-sale licenses; Waseca's current allowed number of off-sale licenses is ten (10).

Ordinance No. 1110 and the proposed change have been reviewed by the City's attorney, who has provided assistance with some language for the text amendment.

Suggested amendment:

(C) Pursuant to the provisions of Minnesota Statute § 340A.413 the City Council may determine the number of off-sale licenses that are permitted in City limits. The City Council has limited the number of off-sale licenses to fifteen (15). The Number of on-sale licenses shall be determined as in the statute.

RECOMMENDATION: Conduct Public Hearings and adopt Ordinance No. 1110, approving the amendment of City Code 113.06 for the number of off-sale licenses as presented.

ORDINANCE NO. 1110

**AN ORDINANCE OF THE CITY OF WASECA, MINNESOTA
AMENDING CHAPTER 113.06 OF THE CITY CODE
REGARDING INTOXICATING LIQUOR OFF-SALE LICENSE NUMBER**

The City of Waseca does hereby ordain:

Section 1. Waseca Code Chapter 113.06 shall be amended to read as follows, with language to be deleted indicated by strikethrough and language to be added by underline:

§ 113.06 NUMBER OF LICENSES THAT MAY BE ISSUED.

(A) State law establishes the number of liquor licenses that a city may issue. However, the number of licenses that may be granted under this chapter is limited to the number of licenses issued as of the effective date of this chapter, even if a larger number of licenses are authorized by law or election.

(1) The Council, in its sound discretion, may provide by ordinance that a larger number of licenses may be issued, up to the number of licenses authorized by M.S. Ch. 340A, as it may be amended from time to time.

(2) If a larger number of licenses in a particular category has been authorized by a referendum held under the provisions of M.S. § 340A.413, subd. 3, as it may be amended from time to time, but not all of them have been issued, the larger number of licenses is not in effect until the Council by ordinance determines that any or all of the licenses may be issued.

(3) The Council is not required to issue the full number of licenses that it has available.

(B) No on-sale or off-sale license shall be effective beyond the compact and contiguous space named therein for which the same was granted. A license is only effective for the licensed premises specified in the approved license application.

~~(C) Pursuant to M.S. § 340A.413, not more than ten off-sale licenses shall be granted at any one time, and not more than ten on-sale licenses shall be granted at any one time.~~

(C) Pursuant to the provisions of Minnesota Statute 340A.413 the City Council may determine the number of off-sale Licenses that are permitted in city limits. The City Council has limited the number of off-sale licenses to fifteen (15). The Number of on-sale licenses shall be determined as in the statute.

Section2. This ordinance shall take effect ten (10) days after its adoption.

Adopted this ____ day of _____, 2023.

Randy L. Zimmerman
Mayor

Attest:

Julia Hall
City Clerk

Back-up Information for 6D, Liquor licenses include, by definition, “intoxicating beverages.”

Waseca On Sale Licenses (Restaurants do not count in this requirement due to Statute §340A.101.) Per Ordinance 1060, ten (10) are allowed, currently eight (8) licenses.

Barden's Bar Inc	Barden's Liquor Store
TAS Adventures Inc.	Box Car Bar
The Mill Bar LLC	The Mill
VFW 1642	Sweet Sommers Post
W.J. Armstrong Company LLC	The Warehouse
W.J. Armstrong Company LLC	Starfire Event Center
John Mansfield	Ward House Brewery
American Legion 228	American Legion Post

Waseca Off-Sale Licenses (All that have an off-sale count) Per Ordinance 1060, ten (10) are allowed currently thirteen (13) licenses.

Walmart Inc.	Walmart Store #1038
Barden's Bar Inc	Barden's Liquor Store
Bon Tae Lynn	Lindner Discount Liquor
Coborn's Inc	Cash Wise Liquor
Dhanu LLC	Sportsman Stop
Kwik Trip Inc.	Kwik Trip #442
Kwik Trip Inc.	Kwik Trip #1034
Rusjo LLC	Katie O'Leary's Beef & Brew
TAS Adventures Inc.	Box Car Bar
The Mill Bar LLC	The Mill
Trio on Main LLC	The Bar on Main
W.J. Armstrong Company LLC	The Warehouse
John Mansfield	Ward House Brewery

Title:	ADOPTING THE CITY AND ECONOMIC DEVELOPMENT AUTHORITY PRELIMINARY TAX LEVY COLLECTIBLE IN 2024 AND 2024 PROPOSED BUDGET		
Meeting Date:	September 19, 2023	Agenda Item Number:	7B & C
Action:	<input type="checkbox"/> MOTION <input checked="" type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 23-41 Adopting Preliminary Tax Levy & Budget Resolution 23-40 Adopting Preliminary EDA Levy
Originating Department:	Finance	Presented By:	City Manager
Approved By City Manager: <input type="checkbox"/>	Proposed Action: 1) Adopt Resolution 23-41: Approving the City Preliminary Tax Levy Collectible in 2024 and Proposed 2024 General Fund Budget 2) Adopt Resolution 23-40: Approving the Preliminary City of Waseca Economic Development Authority Tax Levy Collectible in 2024		
How does this item pertain to Vision 2030 goals?	Good Governance and Expanding and Leverage Economic Development Initiative		

BACKGROUND: There is a City Council work session before the September 19th, 2023, city council meeting at 6pm to discuss the preliminary not-to-exceed levy.

The City Council was provided with 4 options at a work session on September 5th as outlined in the below table.

2023 Levy	\$ 5,545,509
2024 August 2 Estimated Preliminary Levy	\$ 5,528,334
Estimated Levy Decrease from 2023	\$ (17,175)
Estimated % Levy Decrease--August Work Session	-0.3
Projected 50% Health Insurance Increase	\$ 240,833
Revised 2024 Levy-OPTION 1	\$ 5,769,167
Revised Estimated Levy Increase from 2023	\$ 223,658
Revised Estimated % Levy Increase-- OPTION 1	4.1
Revised 2024 Levy	\$ 5,769,167
Remove 8th Patrol Officer Estimate	\$ (125,000)
Revised 2024 Levy-OPTION 2	\$ 5,644,167
Revised Estimated Levy Increase	\$ 98,658

Revised Estimated % Levy Increase-- OPTION 2	1.8
Revised 2024 Levy	\$ 5,769,167
Staff budget Adjustments During August	\$ (180,362)
Revised 2024 Levy-OPTION 3	\$ 5,588,805
Revised Estimated Levy Increase	\$ 43,296
Revised Estimated % Levy Increase-- OPTION 3	0.8
Revised 2024 Levy	\$ 5,769,167
Staff Budget Adjustments	\$ (180,362)
8th Patrol Officer Estimate	\$ (125,000)
Revised 2024 Levy-OPTION 4	\$ 5,463,805
Revised Estimated Levy Increase	\$ (81,704)
Revised Estimated % Levy Decrease-- OPTION 4	-1.5

Resolution 23-41 will be updated with the proposed not-to-exceed levy after the September 19th work session and before the regular council meeting at 7pm.

The City of Waseca Economic Development Authority (EDA) has met and reviewed their preliminary 2024 budget. Based on the projected expenditure and future growth needs in the budget, the EDA requests the 2024 preliminary tax levy in the amount of \$115,244. Under state statute the EDA's maximum allowable levy is 0.01813% of the City's total taxable market value.

The final levy, which is scheduled to be adopted by the City Council on December 19, 2023, cannot be higher than the preliminary levy, but it can be lower.

RECOMMENDATION:

- 1) Adopt Resolution 23-40: Approving the Preliminary City of Waseca Economic Development Authority Tax Levy Collectible in 2024
- 2) Adopt Resolution 23-41: Approving the City Preliminary Tax Levy Collectible in 2024 and Proposed 2024 General Fund Budget

RESOLUTION NO. 23-41

**A RESOLUTION OF THE WASECA CITY COUNCIL
APPROVING THE CITY PRELIMINARY TAX LEVY
COLLECTIBLE IN 2024 AND PROPOSED 2024 BUDGET**

WHEREAS, the City of Waseca, State of Minnesota, requires Property Tax to provide needed and necessary services to the citizens of the City of Waseca; and

WHEREAS, State law requires adoption of a proposed 2024 proposed budget and preliminary tax levy by September 30, 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca, Waseca County, Minnesota, that the following sums of money are proposed to be levied for the current year, collectible in 2024 upon the taxable property in said City of Waseca for the following purposes:

Distributed Based on Tax Capacity

General Fund	\$
Tax Abatement	209,382
Capital Funding	<u>1,634,907</u>

General Levy Total	\$
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Debt Service Levy

Wastewater Public Facilities	
Authority (PFA) loan	181,226
7 th Avenue Bonds	151,675
Public Safety Building Bonds	149,725
Northeast Park	70,175

Distributed Based on Market Value (Passed Through Referendum)

Water Park	107,450
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Total City Levy	\$
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BE IT FURTHER RESOLVED by the City Council of the City of Waseca, Waseca County, Minnesota, that the 2024 proposed General Fund Budget of \$ be approved.

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Waseca County, Minnesota, as required by law.

Adopted this 19th day of September 2023.

RANDY L ZIMMERMAN
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

RESOLUTION NO. 23-40**A RESOLUTION OF THE WASECA CITY COUNCIL
APPROVING THE PRELIMINARY CITY OF WASECA
ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY
COLLECTIBLE IN 2024**

WHEREAS, the City of Waseca Economic Development Authority, State of Minnesota, requires Property Tax to provide needed and necessary services to the citizens of the City of Waseca; and

WHEREAS, the Waseca Economic Development Authority (the "Authority") has authority under Minnesota Statutes 469.090 to 469.108 as well as 469.01 to 469.047 and 469.152 to 469.165; and

WHEREAS, the Authority continues to conduct development, redevelopment and Housing activities, including the elimination of blighting conditions within the community as specified in Minnesota Statutes as noted above; and

WHEREAS, the Authority desires to continue with above-referenced activities and requires funds in excess of the capital of the Authority to conduct such activities; and

WHEREAS, Minnesota Statute 469.107 allows the City of Waseca (the "City") to levy a tax on behalf of the Authority, not to exceed 0.018130 percent of the estimated market value of the community.

WHEREAS, by the Authority has requested that the City Council for the City of Waseca approve and authorize a levy in the amount of .018130 percent of the estimated market value of the community.

WHEREAS, State law requires adoption of a proposed 2024 preliminary Economic Development Authority tax levy by September 30, 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca, Waseca County, Minnesota, that the following sum of money is proposed to be levied for the current year, collectible in 2023 upon the taxable property in said City of Waseca for the following purposes:

Economic Development Authority Levy	<u>\$ 115,244</u>
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BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Waseca County, Minnesota, as required by law.

Adopted this 19th day of September 2023.

RANDY L ZIMMERMAN
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

Title:	APPROVAL OF LAW ENFORCEMENT LABOR SERVICES (LELS) UNION CONTRACT 2023-2025 AND LETTER OF AGREEMENT (LOA)		
Meeting Date:	September 19, 2023	Agenda Item Number:	7D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	LELS Contract LOA #1
Originating Department:	Finance/HR	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Approve new contract with the Law Enforcement Labor Services (LELS) #506 and Letter of Agreement (LOA) #1.		
How does this item pertain to Vision 2030 goals?	Good Government		

BACKGROUND: Staff has concluded negotiations with all five union contracts the City has with its employees. The final to be a new contract with the Law Enforcement Labor Services (LELS) #506 have seen fit to ratify the proposed terms and conditions for settlement. The attached contract is redlined for the Council to quickly identify all changes to the document.

The new LELS #506 contract follows the previously approved LELS #339 contract for the patrol officers with minimal adjustments based on the differences in duties and schedules from patrol officers to sergeants.

BUDGET IMPACT: The agreement incorporates an overall wage increase of 3.0% which has been included in the budgets presented to council in December along with an Letter of Agreement (LOA) that adjusts wages to market rate.

POLICY QUESTION: Does the Council wish to approve the proposed labor contract?

RECOMMENDATION: Staff recommends approval of the LELS #506 contract and LOA #1.

LABOR AGREEMENT

BETWEEN CITY OF WASECA, MINNESOTA

AND

LAW ENFORCEMENT LABOR SERVICES, INC. LOCAL #~~339~~506

January 1, 2023 – December 31, 2025

Article 1:	Recognition
Article 2:	Grievances
Article 3:	Hours and Overtime
Article 4:	Salaries
Article 5:	Management Rights
Article 6:	Union Officials
Article 7:	Discipline
Article 8:	Unfair Labor Practices
Article 9:	Safety Practices
Article 10:	Jury Service
Article 11:	Response Time
Article 12:	Vacations
Article 13:	Leaves of Absence
Article 14:	Holidays
Article 15:	Sick Leave
Article 16:	Severance Pay
Article 17:	Injury Leave
Article 18:	Military Leave
Article 19:	Insurance Benefits
Article 20:	Waivers
Article 21:	Training
Article 22:	Funeral Leave
Article 23:	Uniform Allowance
Article 24:	Deduction of Dues
Article 25:	Severability
Article 26:	Seniority
Article 27:	Release of Records
Article 28:	Personal Leave
Article 29:	Duration

LABOR AGREEMENT
Between THE CITY OF WASECA &
LAW ENFORCEMENT LABOR SERVICES INC, LOCAL #~~339~~506

This AGREEMENT entered into as of the 1st day of January 2023 by and between the CITY OF WASECA, a municipal corporation, (hereinafter referred to as the "CITY" and LAW ENFORCEMENT LABOR SERVICES, INC. (hereinafter referred to as "UNION") as exclusive bargaining agent for the employees in the bargaining unit set forth in Article I below.

WHEREAS, Minnesota Legislature has endorsed the practices and procedures of collective bargaining as a fair and only way of conducting its relations with its employees, and relations of any political subdivision with its employees, insofar as such practices and procedures are appropriate to the function of obligations of the CITY to retain the right effectively to operate in a responsible and efficient manner and are consistent with the paramount needs of the CITY, and its citizens;

WHEREAS, it is the intention of this Agreement to set forth the entire Agreement of the parties covering the employment conditions where not otherwise mandated by statute, charter or ordinance, to maintain and increase the individual productivity in the quality of services, to prevent interruptions of work and interference of the efficient operation of the CITY and to provide an orderly and prompt method for handling and processing grievances;

WHEREAS, the parties recognize that this AGREEMENT is not intended to modify any of the discretionary authority vested in the CITY by statutes of the State of Minnesota, City Charter, and City Ordinances and Resolutions.

Article 1: Recognition

Section 1: The CITY recognizes the UNION as the exclusive bargaining representative for all ~~police officers employed by the City of Waseca, Minnesota, in the Police Department, as governed by M.S. 179.63, excluding supervisory and confidential employees, licensed peace officers employed by the City of Waseca in the Police Department in the job classification of Sergeant, who are public employees within the meaning of MS 179A.03, Subd. 14, excluding supervisory, confidential, and all other employees.~~

Section 2: The CITY agrees that there shall be no intimidation, coercion, or discrimination against any of the employees covered by this Agreement because of their legal activities in the UNION. The CITY and the UNION agree that there shall be no discrimination against any Employee because of race, creed, religion, sex or national origin.

Article 2: Grievances

Definition of a Grievance: A Grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

Section 1: Union Representatives: The EMPLOYER will recognize representatives designated by the Union as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union will notify the EMPLOYER in writing of the names of such Union Representatives and of their successors.

Section 2: Processing of a Grievance: It is recognized and accepted by the Union and the EMPLOYER the processing of grievances is limited by the job duties and responsibilities of the employees and will therefore be accomplished during normal working hours when consistent with such employees' duties and responsibilities. The aggrieved employee and the Union Representative will be released from work, without loss in pay, to investigate a grievance and to attend meetings or hearings pursuant to the Article provided the employee and the Union Representative have notified and received the approval of the EMPLOYER who has determined such absence is reasonable and would not be detrimental to work the programs of the EMPLOYER.

Section 3: Procedure: Grievances, as defined by Article 2.1, will be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement will, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance in writing to the employee's immediate supervisor. The supervisor will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt.

A grievance not resolved in Step 1 and appealed to Step 2 will be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the agreement allegedly violated, and the remedy requested and will be appealed to Step 2 within ten (10) calendar days after the supervisor's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the Union within ten (10) calendar-days will be considered waived.

Step 2. If appealed, the written grievance will be presented by the Union and discussed with the Police Chief. The Police Chief will give an answer to the Step 2 grievance in writing within ten (10) ten calendar days after receipt.

A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Police Chief Step 2 answer. Any grievance not appealed in writing to Step 3 by the Union within ten (10) calendar days will be considered waived.

Step 3. If appealed, the written grievance shall be presented by the Union and discussed with the City Manager. The City Manager will give answer to such Step 3 grievance in writing within ten (10) calendar days after receipt of such Step 3 grievance.

A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the City Manager's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the Union within ten (10) calendar days shall be considered waived.

Step 3(a). A grievance unresolved in Step 3 may, by mutual agreement of the parties, be submitted to mediation through the Bureau of Mediation Services, a submission to mediation preserves the time lines for filing Step 4.

Step 4. A grievance unresolved in Step 3 and appealed to Step 4 will be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971 as amended. The selection of an arbitrator will be made in accordance with the "Rules governing the Arbitration of Grievances" as established by the Bureau of Mediation Services, except that for grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be made in accordance with MS 626.892."

Section 4. Arbitrator's Authority

- A. The arbitrator will have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the Union, and will have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator will be without power to make decisions contrary to or inconsistent with, or modifying or varying in anyway the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision will be submitted in writing within thirty (30) days following close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision will be binding on both the EMPLOYER and the Union and will be based solely on the arbitrator's interpretation or application of the express terms of this contract and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings will be borne equally by the EMPLOYER and the Union provided that each party will be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost will be shared equally.

Section 5. Waiver. If a grievance is not presented within the time limits set forth above, it will be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it will be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a grievance or an

appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual agreement of the EMPLOYER and the Union.

Article 3: Hours and Overtime

Section 1: This article is intended only to define the normal hours of the week and to provide a basis of the calculation of overtime pay. Nothing herein shall be construed as a guaranty of hours of work per day or per week.

Section 2: Work Schedule

A. Normal work year shall consist of 2,080 hours to be accounted for by each employee, through

- Scheduled hours of work
- Holidays
- Roll Call
- Required Training

Nothing contained in this or any other article shall be interpreted to be a guarantee of a minimum or maximum number of hours the Employer may assign Employees.

B. Overtime shall be compensated for all hours in excess of the regular scheduled shift and shall be compensated for at the rate of time and one-half the regular hourly rate of pay, (annual salary divided by 2,080). Off duty call backs shall be considered overtime and will be compensated for at the overtime rate of two (2) hours minimum per call back.

C. Compensatory time may be accumulated up to 42 hours per year.

D. Payment of overtime shall be made in either cash or compensatory time off. Employees may elect to receive compensatory time for hours worked on shifts that are in addition to the employees regularly scheduled shift. However, an employee must have approval to receive compensatory time for hours worked that are an extension or early report to a regularly scheduled shift; and, for hours worked on shifts that were the result of voluntary shift trade.

Section 3: Overtime shall be considered any duty assigned or delegated when directed by the department head. Employees may be assigned overtime with the discretion of the employer. Employees shall be required to work overtime unless excused by the employer. In the case of a staffing emergency, as defined herein, an officer will be required to work overtime to meet the staffing needs of the employer. A staffing emergency would arise in the event of insufficient coverage for a defined period of time to provide public safety for the City of Waseca residents. This staffing emergency may

result from illness, injury, or situational emergencies as determined by the Chief of Police.

Section 4: ~~Employees required by the employer to work less than twelve (12) hours after the scheduled end of their previous shift shall receive 12-hour turnaround pay at a rate of time and one-half (1 ½). This would include mandatory trainings and special events as directed by the chief and or supervisor. Employees required by the Employer to work special events or call backs less than 12 hours after the scheduled end of their previous shift shall receive 12-hour turnaround pay at a rate of time and one-half (1 ½).~~
Employees who report to work with less than twelve (12) hours after their last shift due to voluntary switching shall not be eligible for 12-hour turnaround pay.

Section 5: Court time: Any ~~Officer-Sergeant~~ who goes to court will receive 2 hours pay. ~~Officers that are coming off the D shift and E shift and required to attend court on the following day will receive 3 hours pay for court time. Sergeants who are required to attend court after working the previous overnight will receive 3 hours pay for court time.~~

Court cancellation: If court is cancelled, ~~officers-sergeants~~ will receive 2 hours of pay if notice of cancellation is not emailed by 1600 hours the previous day.

Section 6: ~~On-Call Detectives shall receive paid compensation at the following rates:~~

- ~~a. 1.0 hour at overtime rate for each weekday Monday through Friday.~~
- ~~b. 4.0 hours at overtime pay rate for each week-end day (Saturday and Sunday) and holidays (as stated in Article 14: Section 1).~~

~~The on-call detective must respond within forty five (45) minutes of call. The on-call detectives' rotation shall be Monday through Sunday, a seven day on-call rotation.~~

Commented [AF1]: Union proposes discussion of the on-call benefit

Article 4: Salaries

Section 1: Hourly Rate for 2023 effective December 26, 202~~3~~² shall be as follows:

<u>SERGEANTS</u>	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
<u>2023</u>	\$-\$32.45 <u>\$37.78</u>	-\$33.80 <u>\$39.36</u>	-\$35.15 <u>\$40.93</u>	-\$36.51 <u>\$42.51</u>	-\$37.86 <u>\$44.08</u>	-\$39.21 <u>\$45.65</u>	-\$40.57 <u>\$47.23</u>
<u>2024</u>	<u>\$38.92</u>	<u>\$40.54</u>	<u>\$42.16</u>	<u>\$43.78</u>	<u>\$45.40</u>	<u>\$47.02</u>	<u>\$48.65</u>
<u>2025</u>	<u>\$40.08</u>	<u>\$41.75</u>	<u>\$43.42</u>	<u>\$45.09</u>	<u>\$46.76</u>	<u>\$48.43</u>	<u>\$50.11</u>

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New or Newly promoted employees shall be brought in at the appropriate step as determined by the employer based on relevant education and experience.

Employees brought in at Step 1 will move to Step 2 after six (6) months of employment contingent on their meeting the expectations for the position. They will subsequently be moved to Step 3 at their one-year anniversary contingent on their meeting the expectations for the position.

All employees on Step 3 through Step 6 will move to the next step on the anniversary date of their employment, contingent on their meeting the expectations for the position.

The City, at its sole discretion, shall establish the shifts for employees in order to provide appropriate staffing.

Incentive Pay	
Bachelor's Degree	1%
Master's Degree	2%

Section 2: ~~Effective January 2024, employees will receive a 3% Cost of Living increase.~~
~~Effective January 2025, employees will receive a 3% Cost of Living increase.~~

If non-represented employees receive a Council approved general, across-the-board wage increase; except for increases resulting from mediation, arbitration, or to establish equitable compensation relationships as provided by Minn.Stat.sec.471.991, Subd.5; from January 1, -2023 through December 31, -2025, then the employee in this bargaining unit shall receive the same increase.

Article 5: Management Rights

Section 1: It is recognized that, except as expressly stated herein, the City shall retain the rights and authority necessary for it to operate and direct the affairs of the CITY in all of its various aspects, including, but not limited to, the right to direct the working forces; to plan, direct and control all of the operations and services of the CITY; to determine the methods, means, organization and number of personnel by which such operations and services are to be conducted; to assign and transfer employees, to schedule working hours and to assign overtime; to determine whether goods or services should be made or purchased; to hire, promote, demote, suspend, discipline, discharge or relieve employees due to lack of work or other legitimate reasons; to make and enforce reasonable rules and regulations; and, to change or eliminate existing methods, equipment or facilities. The assignment of employees to various shifts and jobs within the Police Department shall be at the sole discretion of the City.

Article 6: Union Officials

Section 1: There shall be no more than two UNION Stewards from the Police Department.

- Section 2:** The Steward and the other UNION officials shall not leave their work stations without prior permission of their supervisor and then only for such activities as are specifically provided for in this Agreement. They shall notify their supervisor upon return to their work stations. The UNION shall furnish the CITY with a complete and current list of its officers, stewards and grievance committee members.
- Section 3:** Representatives of the UNION, previously accredited to the CITY in writing by the UNION, shall be permitted to come on the premises of the CITY for the purposes of investigating or discussing grievances if they have first obtained permission from the City Manager or a designated representative, provided that the UNION representative does not interfere with the work of the employees and reports back to the City Manager after completion of investigation or discussion of grievances.
- Section 4:** The UNION agrees that UNION activity of any kind or nature shall be conducted in such a manner so as to not unreasonably interfere with the performance of the employee's duties.

Article 7: Discipline

- Section 1:** The employer will discipline for cause only. Discipline will be in one or more of the following forms:
- a. Oral reprimand
 - b. Written reprimand
 - c. Suspension
 - d. Demotion, or
 - e. Discharge
- Section 2:** Notices of suspension, demotions and discharges will be in written form and will state the reason(s) for the action taken. Suspensions will set forth the time period for which the suspension shall be effective. Demotions will state the classification to which the employee is demoted. The UNION shall be provided with a copy of each such notice.
- Section 3:**
- A. An oral reprimand may be recorded in writing for record keeping purposes. That record may be maintained by a supervisor for one (1) year or an evaluation period, whichever is less. At that time, the record of the oral reprimand will be destroyed. The oral reprimand may be referenced in the performance evaluation.
 - B. Written reprimands, notices of suspension, and notices of discharge which are to become part of an employee's personnel file, shall be read and acknowledged by the signature of the employee. The employee will receive a copy of such reprimands and/or notices. Written reprimands, except as relevant to a continuing course of conduct, will be purged from the employee's personnel file three years after the date of which the employee acknowledged the reprimand. Written reprimands shall be included in the performance evaluation.

- Section 4:** Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have a UNION representative present at such questioning.
- Section 5:** Employees may not be suspended without pay for more than thirty (30) working days in any calendar year. Discharges will be preceded by a five (5) calendar day suspension without pay.
- Section 6:** Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.
- Section 7:** Grievances relating to this Article may be initiated by the UNION in Step 3 of the grievance procedure.

Article 8: Unfair Labor Practices

- Section 1:** Both the Employer and Employee herein fully recognizes and acknowledges the terms and conditions of that known as the Minnesota Labor Relations Act with specific reference to ~~Section 179.11 (Unfair Labor Practices by Employees) and Section 179.12 (Employers' Unfair Labor Practices)~~ MS 179A.13 on Unfair Labor Practices as well as Section 179.13 (Interference's Which Are Unlawful) and that upon claim of violation there is by either party, they ~~shall~~ may invoke the provisions of grievance procedure herein set forth or follow the procedures set forth in 179A.13.

Article 9: Safety Equipment

- Section 1:** The CITY agrees to provide safe working conditions for its employees, and employees agree that they will be aware of, know the uses of and will in all instances use all the safety equipment furnished to them by the CITY.

Article 10: Jury Service

- Section 1:** When an employee has been absent from work because of jury service, they shall be paid their regular salary by the employer with the understanding that, at the completion of jury service, the employee shall present their jury service check to the Finance Director.

Article 11: Response Time

- Section 1:** All regular employees employed by this agreement, shall reside within 35 miles of the Public Safety Center. The CITY retains the right to discontinue employment of any individual covered by this contract if the CITY determines that said employee does not comply with the above residency requirement.

Article 12: Vacations

Commented [AF2]: Union proposed revising the language throughout this article to make reference to hours of leave time rather than "days" or "weeks" as these terms do not always mean the same things.

Section 1: All regular employees employed by this Agreement shall be entitled to a vacation with pay as specified in Article 4 each year in accordance with the following schedule:

One (1) year but less than Twelve (12) years ~~Three (3) weeks containing fifteen (15) working days,~~ 120 hours annually

Twelve (12) years or more ~~Four (4) weeks containing twenty (20) working days,~~ 160 Hours annually

Section 2: All permanent full-time employees in service will accrue vacation days in accordance with the schedule listed above. Vacation shall accrue to all full-time permanent employees for continuous service from the date of initial employment in a full-time, permanent position at the rate of ten hours for each calendar month of service during the first twelve (12) years of service. Beginning in the twelfth (12) year of employment and for all succeeding years of employment an employee shall earn vacation days at the rate of 13-1/3 hours for each month of service.

Section 3: Vacation schedules shall be determined by each department head in accordance with departmental requirements. ~~Earned vacation may be accumulated up to a maximum of thirty (30) days. Vacation will not accrue or accumulate for more than thirty (30) days except upon approval of the City Manager. There shall be no maximum accrual on vacation. Upon retirement or termination of employment the employee shall be paid up to a maximum of two-hundred forty (240) accrued hours.~~

Section 4: Vacation time shall be compensated at the employee's regular rate of pay. When a holiday occurs during a regular vacation, said holiday shall not be charged against earned vacation time; pay for such holiday shall be added to the employee's vacation pay. Since the purpose of a vacation is to give an employee an opportunity to rest and relax, no additional compensation will normally be paid to an employee in lieu of vacation.

Section 5: Each employee who leaves the City employment for any reason, whether voluntary or involuntary will be paid for time earned, unused vacation days that have been earned and not taken.

Section 6: Unauthorized time off will be charged against vacation, if vacation is exhausted, time will be charged against sick time. In the event vacation and sick time are both exhausted, the time will be counted as unpaid leave.

Section 7: When there are conflicts over a particular period, the senior person shall be given the preference. National Guard and Army Reserve (or related leaves) will take precedence over vacations where a limited number of employees can be let off at any one time.

Article 13: Leave of Absence

Section 1: An unauthorized absence from duty during required hours of attendance whether for a day or more, or any part of a day, shall be treated as absence without leave. Such absences may be made the grounds for disciplinary action. Where conditions warrant and adequate reasons are given for failure to secure prior authorization, the absence may be authorized by a later grant of leave. If an employee is absent without leave for two calendar weeks, his employment with the City automatically terminates.

Section 2: If an employee is either on an approved leave of absence without pay, or is suspended, or is absent without leave, without securing subsequent authorization for such leave, the employee shall not accrue any vacation or sick leave for the time they were absent or suspended. Any holidays occurring in conjunction with absence, without leave, or leave without pay shall be forfeited by the employee.

Section 3: When the interests of the CITY can benefit, the City Manager may grant a leave of absence without pay for special reasons for periods beyond those allowable for pay provided the appointment of authority is willing, either to allow the position from which leave is taken to remain vacant, or to fill it by temporary appointment until the expiration of such leave.

Article 14: Holidays

Section 1: In lieu of receiving the following paid holidays commemorating the following occasions: New Year's Day, Martin Luther King, Jr. Day, President's Day, Good Friday, Easter, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, Christmas Day and one personal leave day, employees shall receive one eight-hour day per month of holiday leave in 2023 and 8.67 hours per month in 2024 and 2025.

Section 2: ~~Employees required to work a portion of their shift on Easter, Thanksgiving or Christmas shall be paid at double their regular hourly rate of compensation for the hours worked on those days. Employees required to work a majority of their shift on July 4th, Memorial Day, Labor Day or Christmas Eve shall be paid at one and one half (1/2) times their regular hourly rate of compensation for the hours worked on those days.~~ Employees required to work a portion of their shift for any paid holiday stated in Article 14, Section 1 shall be paid at one and one half (1 ½) times their regular hourly rate of compensation for the hours worked on those days.

Section 3: ~~Employees may accrue a maximum of five holidays at any time. There shall be no maximum accrual on holiday time. Upon retirement or termination of employment the employee shall be paid up to a maximum of forty (40) hours.~~

Section 4: ~~Any Officer working Christmas Eve will be paid time and on half wages for that day.~~

Article 15: Sick Leave

Section 1: Each employee shall earn sick leave from date of employment at the rate of 8.5 hours per month to a maximum of 1,063 hours.

Section 2: An employee may use personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's child, as defined in section **181.940, subdivision 4**, adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury.

For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child.

For the purpose of this section, "grandchild" includes a step-grandchild, and a biological, adopted, and foster grandchild.

Section 3 : Employees are required to follow the following three steps to be eligible for sick leave:

- A. Report immediately to the employer the reason for any absence;
- B. If the absence is more than three days in length, the employee must keep the employer informed of the employee's physical condition; and,
- C. If required by the employer, employees must submit proper medical certificate for absences exceeding three days.

Section 4 : Employees who claim sick leave when physically and mentally fit unless under a specific provision of this agreement shall be subject to disciplinary action.

Section 5 : Employees who do not use any sick leave during the calendar year shall receive one (1) additional sick leave day, to be added to their leave banks the following January.

Article 16: Severance Pay

Section 1: Employees retiring and leave employment in good standing after reaching the minimum age established by the Public Employees Retirement Act shall receive forty-two percent (42%) of his or her accumulated sick leave, up to a maximum of 520 hours as severance pay. Severance pay **MUST** be remitted by the City to the Minnesota State Retirement System to be deposited in a Post-Retirement Health Care Savings Plan for the employee as authorized and governed by Minnesota Statutes Section 352.98. The employee will not have the option of receiving these funds in cash or having them applied for any other purpose. No employer contribution shall be made to the Plan, and the City shall have no responsibility or liability for management or disbursement of any funds remitted to the plan.

In the event of death or permanent disability, employees or their legal survivors shall receive this severance pay.

A ruling from the IRS that such accounts are taxable to the employee or that the amount of payments from such accounts is taxable to the employee terminates this provision

and results in City payment of all monies in such accounts to the employees with all legally required deductions.

Article 17: Injury Leave

Section 1: Injury leave, as distinguished from sick leave, shall mean leave with pay given to an employee due to absences from duty caused by accident or injury as defined in the Workmen's Compensation Act of the State of Minnesota as amended, arising out of and in the course of CITY employment.

Section 2: The employee agrees and shall be obligated to turn over to the CITY all amounts received by employee as temporary weekly compensation under the Act until certified by appropriate medical authority selected by the CITY as being capable of performance of assigned duties.

Section 3: Any full-time employee who is employed by the CITY and is injured on their regular job, shall be entitled to an amount equivalent to full pay up to a period of ninety (90) days while they are absent from work by reason of such injury, and receiving workers compensation payments for lost time. If any portion of the day is reimbursed to the employee by workers compensation for lost time, that portion will be counted toward the 90 day time period.

These benefit checks will be endorsed over to the City. At the employee's option, the accrued sick leave will not be charged until beginning with the 91st day of absence from work by reason of such injury. An employee who claims an absence from work due to an injury sustained on their regular job is subject to examination to be made on behalf of the CITY by a person competent to perform the same and is designated by the CITY. Where doubt exists as to the employee's physical and mental capability to perform, the employer shall have the right to require the employee to take a medical examination at the CITY's expense at a reasonable time.

Section 4: Nothing in this Article shall be construed to the limit the CITY's right and authority as specified in Article 5.

Article 18: Military Leave

Section 1: Each employee of the City who is a member of a Reserve or National Guard unit shall be entitled to ~~a~~ Military Leave not to exceed fifteen (15) days in any calendar year when required to engage in duty in such unit. No such employee shall be subjected to any loss or reduction of vacation or holiday privileges to such absences.

Article 19: Insurance Benefits

Section 1: The City will contribute the following for each level of coverage for major medical coverage, hospitalization plan to cover all employees, during the life of this agreement:

Single	\$950
Employee + 1	\$1,750
Family	\$2,500

There will be an annual health insurance reopener for 2024 and 2025.

Section 2: The hospital and false arrest insurance shall continue as currently in effect, with the City paying for hospitalization and major medical. Such employee shall be eligible for group hospital insurance from 30 days after their employment.

Section 3: The City will pay the full premium for one hundred thousand dollars (\$100,000) in term life insurance coverage for each employee. Employees not choosing dependent coverage cannot be covered at Employer expense for any additional insurance than the individual group health and life insurance. Additional life insurance can be purchased by employees at the employee's expense to the extent allowed under the Employer's group policy.

Section 4: The City will pay the full premium for disability coverage for each employee. Such disability coverage will provide for a ninety (90) day waiting period before eligibility for payment after a disability, with such disability payments to be 66-2/3rds of employee's base salary to a maximum of \$6,000 per month.

Section 5: All employees who qualify for a severance benefit shall have the full amount of unused sick leave remitted by the employer to the Minnesota State Retirement System to be deposited to the Post-Retirement Health Care Savings Plan for the employee, as authorized and governed by Minnesota Statute Section 352.98. The employee will not have the option of receiving these funds in cash or having them applied for any purpose other than as stated above.

No Employer contribution shall be made to the said plan, and the Employer shall have no responsibility or liability for management or disbursement of any funds remitted to the Plan.

Section 6: The CITY agrees that any benefit changes must be approved by the UNION.

Section 7: The CITY agrees to permit employees retiring to continue on as members of the group health and insurance programs of said employer in accord with state law and the employee shall contribute the entire cost thereof to the CITY. Said employees election to paying said insurance coverage shall be given to the CITY in writing 30 days prior to the effective date of their retirement.

Article 20: Waivers

Section 1: The parties acknowledge that during the negotiations, which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understanding and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the CITY and the UNION, for the life of this Agreement, each voluntarily and unqualifiedly waive the right, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, or with respect to any subject or matter referred to or covered in this Agreement, even though such subject or matter may not have been within the knowledge or contemplation of either or both of the parties at the time that they negotiated or signed this Agreement.

Article 21: Training

Article 1: Notwithstanding the fact that the responsibility to maintain State (Peace Officer Standard and Training) certification with individual employees, the CITY will cooperate with employees to assist in all areas of training, including:

- A. Make information regarding training programs available to employees.
- B. When prior approval is received from the Chief of Police, all time spent and reasonable costs incurred in such training shall be paid at the applicable rate. The CITY will pay for post board licensing cost for employees.

Article 22: Funeral Leave

Section 1: Employees will be granted up to four days of funeral leave per year. Funeral leave shall not accrue from year to year. Employees will be permitted to use up to four consecutive working days per year, with pay, as funeral leave upon the death of an immediate family member. This paid leave will not be deducted from the employee's vacation or sick leave balance. Immediate family members (for purposes of Funeral Leave) are an employee's parent, step-parent, spouse, child or step-child, sibling or step-sibling, grandparent or step-grandparent, grandchild or step-grandchild, mother- or father-in-law, grandparent-in-law, sibling-in-law, or member of the immediate household.

The actual amount of time off, and funeral leave approved, will be determined by the supervisor or Director depending on individual circumstances (such as the closeness of the relative, arrangements to be made, distance to the funeral, etc.).

Section 2: Employees may also use sick or vacation leave, subject to approval by the Chief of Police or their designee, for attendance at a funeral under Section1, or for the funeral of any other significant person or family member.

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Article 23: Uniform Allowance

Section 1: The CITY will provide the initial uniform to the employee and will reimburse employees for up to \$900 per year for uniform and accessories. An employee must be employed for at least six-months in the calendar year to qualify for this benefit. Request for reimbursement must be accompanied by a copy of the receipt.

Article 24: Deduction of Dues

Section 1: Employer hereby agrees to deduct from the wages of the employees governed hereby monthly dues as designated by the UNION and the same be payable at the end of each month to Law Enforcement Labor Services, Inc., subject only to authorization being signed by each employee involved.

Article 25: Severability

Section 1: If any provision of this Agreement is declared by proper legislative, administrative or judicial authority to be unlawful, unenforceable or not in accordance with applicable law, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

Article 26: Seniority

Section 1: During the one (1) year probationary period, a newly hired or rehired employee may be discharged at the sole discretion of the Employer. During the probationary period, a promoted or reassigned employee may be replaced in their previous position at the sole discretion of the Employer.

Section 2: Seniority shall be determined by the employee's length of continuous employment with the Police Department and posted in an appropriate location. Seniority rosters may be maintained by the Chief on the basis of time in grade and time within specific classifications.

Section 3: A reduction of work force will be accomplished on the basis of seniority. An employee on layoff shall have an opportunity to return to work within two (2) years of the time of his/her layoff before any new employee is hired.

Article 27: Release of Records

Section 1: The City shall not release an employee's medical or psychological records without first having obtained a written authorization for the release of such information from the employee. The City must obtain a written authorization each time it wishes to release the employee's medical or psychological information.

Article 28: Personal Leave

Section 1: All employees employed by this agreement shall be entitled to eight (8) hours of personal leave annually.

Article 29: Duration

Section 1: This AGREEMENT shall remain in full force and effect from the first day of January, 2023 to the 31st of December 2025 and shall automatically be renewed from year to year unless either party shall notify the other in writing sixty days prior to the anniversary date.

IN WITNESS WHEREOF, the undersigned have caused this AGREEMENT to be executed as of the __ day of _____, ____.

CITY OF WASECA, MINNESOTA

LAW ENFORCEMENT LABOR SERVICES, INC.
Local #~~339~~506

City Manager

Union Steward

Business Agent

Letter of Agreement #1

City of Waseca, hereinafter referred to as the Employer, and the Law Enforcement Labor Services, Inc., Local #506, hereinafter referred to as the Union, agree to the following:

1. General Recitals and LOA Purpose.

- a. The Parties have entered into a Collective Bargaining Agreement (“CBA”) with a term commencing on January 1, 2023, and ending on December 31, 2025.
- b. It is determined that there is a need for a one-time market rate adjustment after the restructuring of the police department.
- c. The purpose of this LOA is to make a one-time market rate adjust to the pay grade under CBA Article 4.
- d. Effective as of April 3, 2023, Section 4.1 of the CBA is hereby amended with the following rates:

SERGEANTS	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
2023	\$43.99	\$45.82	\$47.65	\$49.49	\$51.32	\$53.15	\$54.99
2024	\$45.31	\$47.19	\$49.08	\$50.97	\$52.86	\$54.74	\$56.64
2025	\$46.67	\$48.61	\$50.55	\$52.50	\$54.44	\$56.39	\$58.33

- 2. LOA Term. The Term of the LOA shall commence when it is signed by both parties and shall continue in full force and effect during the CBA Term.
- 3. Miscellaneous Provisions. The Parties acknowledge that they have freely and voluntarily entered into this LOA, after having been afforded the opportunity, if they so choose, to discuss the LOA with their respective legal counsel.

CITY OF WASECA, MINNESOTA

LAW ENFORCEMENT LABOR SERVICES, INC
Local #506

City Manager

Union Steward

Business Agent

Title:	CITY OF WASECA EMPLOYEE WELLNESS PROGRAM POLICY		
Meeting Date:	September 19, 2023	Agenda Item Number:	7E
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	City of Waseca Employee Wellness Program Policy Res. 23-30
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve Resolution 23-30 and the City of Waseca Employee Wellness Program Policy.		
How does this item pertain to Vision 2030 goals?	Creating good governance.		

BACKGROUND: In 2023, City Staff created a Wellness Committee with the goal of fostering a worksite culture that supports employee's desire to make healthy life choices and encourages and supports employees' productivity, through physical and mental well-being.

The complete mission and goals of the Wellness Committee are attached.

RECOMMENDATION: Motion to approve Resolution 23-30 and the City of Waseca Employee Wellness Program Policy.

City of Waseca Employee Wellness Program Policy

The **City of Waseca Wellness Program Policy** was established by Resolution Number 23-30 on September, 19, 2023. The city recognizes the importance of promoting health, well-being, and healthy eating, among its employees. It is the City's Policy to be an effective method to promote the health and wellness of city employees. The program is designed to encourage awareness of health-related issues, improve morale, and will, in time, likely reduce the cost of employee injuries and healthcare.

Wellness Program Mission Statement

The mission of the Wellness Committee shall be to foster a worksite culture that supports employees' desire to make healthy life choices and to encourage and support employees' productivity, through physical and mental well-being.

Goals

- ✓ Improve general health and well-being through healthy choices
- ✓ Improve productivity
- ✓ Improve the sense of being a team
- ✓ Improve morale and attitude
- ✓ Decrease absenteeism
- ✓ Reduce turnover rate
- ✓ Decrease injuries
- ✓ Balance: Physical, Emotional, Social, Personal & Professional Goals

City of Waseca's Wellness Program Administration

The Mayor and City council support the Wellness Program and desire to achieve and maintain a working environment that promotes health. The Wellness Program is budgeted through the _____ fund. The Wellness Program Coordinator for funding is the City Manager.

City of Waseca's Wellness Program Includes

This employee wellness program policy applies to all the City of Waseca employees. We may offer our wellness program as part of a group health plan or separately. Some activities and incentives are provided by the City Health carrier and are only available to policyholders.

Wellness Program Committee Initiatives

- Strive to build team support to achieve health and to promote health education and awareness through information.
- Encourage lifestyle changes that can reduce health risks
- Promote healthy eating. Encourage healthy food choices and beverage choices for employees by providing information on good nutrition for better health. When food is provided at Wellness events bringing items from all areas of the food charts will be recommended.
- Provide On-Site Fitness Facility at both City Hall and the Public Safety Building
- Provide morale boosters throughout the calendar year
- Provide teamwork events throughout the calendar year

Staffing of Wellness Committee

The Wellness Committee will be comprised of four (4) members, ideally with members from multiple departments and buildings.

Wellness Committee Operation

- Committee members meet at least 1 to 2 hours per month to discuss past events and organize future events
- All meetings will begin promptly
- All committee members are equal participants, have equal rights, and are expected to voice their opinions and ideas and to share in the success of the City's Wellness Program.

Expectations for Wellness Committee Members

Wellness Committee members are expected to accomplish the following:

- Attend Wellness Committee meetings once a month, every 1st Wednesday of the month at 10:00 a.m. Unless there is a conflict agreed by the committee to reschedule to another date that month
- Participate in organizing and promoting at least three (3) to four (4) events each year
- Promote health and wellness throughout your department
- Discuss freely your ideas for educating employees on health
- Discuss ideas for successful wellness events

Wellness Resources Available

- Quiet room-City Hall 1st Floor
- Fitness Center- Public Safety Building]
- Fitness Center- City Hall Basement
- UHC Tracking App (United Health Insurance Policy Required)

Resources like the quiet room, fitness centers, and wellness events are readily available to everyone.

We may also host competitions among our employees, like 8-week step contests. Participating in these contests is also voluntary. Keeping in mind our goals are not strictly weight loss but rather the whole person.

Design

Our wellness program will be designed with employee health in mind. It won't be unpleasant, too time-consuming or require heavy spending by our employees. We always welcome ideas and suggestions for our employee wellness program.

Voluntary participation

We encourage employees to participate in our wellness program, but their participation is voluntary. There is no punishment or adverse action for employees who choose not to participate in our wellness resources and program.

Employees with Disabilities

We will make reasonable accommodations for our employees with disabilities to help them have equal access to our wellness program.

The same applies to employees who can't participate in certain wellness activities due to age, pregnancy, or other reasons. We want everyone to have access to wellness plans and resources they can use.

Participants should always consult their personal physician before starting any exercise or fitness plan.

CITY OF WASECA,

Approved by: _____
Carl Sonnenberg, City Manager

Date: _____

RESOLUTION NO. 23-30

**A RESOLUTION OF THE WASECA CITY COUNCIL
APPROVING THE CITY OF WASECA'S EMPLOYEE WELLNESS POLICY AND OFFICIAL
WELLNESS POLICIES AND PROGRAM**

WHEREAS, the City of Waseca recognizes the importance of promoting health, well-being, healthy eating, and exercise among its employees;

WHEREAS, it is the City's Policy to encourage health, well-being, and exercise through a Wellness Program designed to help ensure a healthy work environment for all City of Waseca employees;

WHEREAS, the City Council desires to implement a Wellness Program that strives to provide opportunities that will encourage the development of lifestyles that maintain and enhance the state of overall well-being, for a longer, healthier, and more productive life for the employees of the City of Waseca;

WHEREAS, the City Council acknowledges the importance of a successful Wellness Program in promoting fitness, and health and acknowledges that the following are benefits that can be directly realized from a Wellness Program:

1. Reduction in Sick Leave
2. Reduction in Absenteeism
3. Reduction in Injury
4. Reduction in Health Care Costs
5. Improvement in Work Place Morale
6. Improvement in Productivity

WHEREAS, it is the desire of the City Council to once again announce its Wellness Policy, and to adopt an Official Wellness Policies & Program for the City of Waseca;

NOW, THEREFORE, BE IT RESOLVED, that the Waseca City Council does hereby approve:

1. **Wellness Policy.** It is the City's Policy to encourage the health, well-being, and exercise of its employees through a Wellness Program designed to help ensure a healthy work environment for all City of Wase employees.
2. **Wellness Program Adopted.** The attached Wellness Policies and Program is hereby adopted as the City's official Wellness Program.

Adopted this ____ day of ____ 2023.

RANDY L. ZIMMERMAN
MAYOR

ATTEST:

JULIA HALL
CITY CLERK

Title:	Authorization to Enter into Purchase Agreement to Replace 1996 Pierce Aerial Platform Ladder Truck		
Meeting Date:	September 19, 2023	Agenda Item Number:	7F
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Purchase Agreement
Originating Department:	Finance/HR	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	To make a motion to authorize the Mayor and City Manager to enter into a purchase agreement to replace the 1996 Pierce Aerial Platform Ladder Truck		
How does this item pertain to Vision 2030 goals?	Create High Quality Community Assets		

BACKGROUND: The City's Capital Equipment Replacement schedule includes replacement of the 1996 Pierce Aerial Platform Ladder Truck (Engine 523) in 2026. The total replacement cost that is currently projected is \$1,500,000. With the planned purchase of a truck still three (3) years out, a truck committee was formed with members of the Waseca Fire Department to draft the specs and research the cost of a new truck, as well as research options other than purchasing a brand-new truck, to include the cost to refurbish the existing truck. The truck committee did great work over an extended period to reach the conclusions explained in this memo.

Refurbishment of the existing truck – Refurbishing the City's current truck would only provide an additional 5-year life expectancy and would not bring the current apparatus into National Fire Protection Association (NFPA) compliance. The pressure controller that is in the current truck is obsolete and cannot be replaced. With a refurbished truck, there would be a risk that the pressure controller would irreparably break, and the City would then be in the position of having to purchase a new truck without having a truck available during the build-out of a new truck. This is not an acceptable risk for the city. The cost of refurbishing the existing truck is estimated to be \$375,000-\$400,000.

In addition to the cost to refurbish the existing truck, the City would be without a ladder truck for at least one (1) year while the current truck is being refurbished. The one (1) year is an estimate because, at this time, Pierce is not taking booking refurbishments due to the build-out and backlog of new trucks ordered. During that one (1) year time frame the City would need to pay an estimated \$3,500 per week for a rental apparatus. This would add an additional \$182,000 for a 1-year truck lease. So, the total estimate would increase to \$582,000 for a refurbished truck, assuming the 1-year timeline could be met. With the 5-year refurbished life expectancy, that averages to be \$116,000 per year as an all-in projected cost.

New Truck – With the costs of inflation and supply chain demands post COVID, the cost of a new truck proposal under the MN State contract price is now \$2,111,881. This is \$611,881 more than initially planned. With the additional cost at a 25-30-year life expectancy, the cost per year would be \$84,475. This would be

more financially feasible than refurbishment, along with all the guarantees of the truck being in compliance with NFPA standards and with new critical equipment, not obsolete critical equipment.

The City obtained the truck proposal from MacQueen Emergency Group under the State Contract pricing. This pricing is only good through the end of September 2023. After September 2023, the price will go up due to new Environmental Protection Agency (EPA) regulations for engines. This additional pricing could be as low as \$44,000 and will increase the longer the City waits. For example, just by delaying until February of 2024, the increase is estimated to be an additional \$96,000. There is also a 31-34 month build time for a new truck. With this time frame, ordering now will ensure the City receives the new apparatus in the summer of 2026.

BUDGET IMPACT: There is \$1,500,000 budgeted in the Capital Equipment plan that was anticipated to be paid by a Capital Equipment Note for the purchase of the truck with an estimated annual payment of \$185,000 a year for ten (10) years.

With the additional cost of \$611,881, Staff is considering several alternatives for funding. One alternative includes factoring in the price of trade-in vs. selling the current truck on the market. This is only estimated to be \$35,000 for trade-in or potentially \$80k - \$120k for a private (market) sale. Staff is also considering revising the current replacement schedule of fire truck apparatus so that if the City replaces trucks when there is more market value, the City could see as much as 50% return on the sale of an apparatus due to not keeping them until their full life of depreciation, meaning not keeping a truck for up to 30 years. This approach may save the City money in the long term.

There is no payment required until delivery of the truck. During that time, Staff will continue exploring funding alternatives and report to the City Council with options. The entire capital equipment fund will also be evaluated to consider adjustments and savings to help offset this additional cost.

ALTERNATIVES CONSIDERED: An alternative consideration is not to sign the purchase agreement by the end of September 2023 and to explore other replacement options; however, this would mean starting over the new truck evaluation process and further delaying a new truck build-out delivery date. Please remember that the current cost would be increased by an estimated \$96,000 in less than six (6) months due to implementation of new EPA engine regulations.

RECOMMENDATION: Staff recommends the City Council make a motion to authorize the Mayor and City Manager to enter into a purchase agreement to secure pricing for the replacement of the 1996 Pierce Aerial Ladder Truck. Staff will also continue to explore funding alternatives for the additional cost before the payment is due on delivery of the new truck, scheduled in 2026.

PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between MacQueen Equipment, LLC, as Delaware corporation DBA MacQueen Emergency ("MacQueen"), and City of Waseca, (customer) is effective as of the date specified in Section 3 hereof.

1. Definitions

- a. **"Product"** means the fire apparatus and any associated equipment furnished for the Customer by MacQueen, pursuant to the specifications.
- b. **"Specifications"** means the general specifications, technical specifications, orientation, and testing requirements for the Product contained in the MacQueen Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"MacQueen Proposal"** means the proposal provided by MacQueen attached as Exhibit C prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date MacQueen is prepared to make physical possession of the Product available to the Customer.

2. Purpose

This Agreement sets forth the terms and conditions of MacQueen's sale of the Product to the Customer.

3. Term of Agreement

This Agreement will become effective on the date it is signed and approved by MacQueen's authorized representative pursuant to Section 22 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment

The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$2,111,881.00 ("Purchase Price"). Prices are in US Funds.

NOTE: Upon final inspection at the factory for pick-up or delivery, the customer will need to supply a "Certificate of Insurance" and "FULL PAYMENT" prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

5. Future Changes

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. To the extent practicable, the Company will document and itemize any such price increase for the Customer's approval before proceeding.

6. Agreement Changes

The Customer may request that MacQueen incorporate a change to the Products or the Specifications for the Products by delivering a change order to MacQueen; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit MacQueen to evaluate the feasibility of such change ("Change Order"). Within seven (7) business days of receipt of a Change Order, MacQueen will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. MacQueen shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by MacQueen's authorized representative. Only the listed customer person(s) specified on Exhibit A may be able to authorize and sign the Change Order.

7. Cancellation/Termination

In the event this Agreement is cancelled or terminated by a party before completion, MacQueen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by MacQueen; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. MacQueen endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by MacQueen upon sale of the Product to another purchaser, plus any costs incurred by MacQueen to conduct any such sale.

8. Delivery, Inspection, and Acceptance**a. Delivery**

Delivery of the Product is approximately 31-34 months of the Effective Date of this Agreement. Risk of loss shall pass to Customer upon Delivery. Delivery shall be made and title documentation shall pass upon Customer's complete fulfillment of its obligations arising under Section 4 hereof. Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

b. Inspection and Acceptance

Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish MacQueen with written notice sufficient to permit MacQueen to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by MacQueen within thirty (30) days from the Notice of Defect. In the event MacQueen does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

9. Notice

Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

City of Waseca
Chief Jason Forshee
303 South State Street
Waseca, MN 56093

10. Standard Warranty

The equipment sold herein will be manufactured by Pierce Manufacturing, Inc. and any warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Pierce's authorized representative and MacQueen.

a. Disclaimer

Other than as expressly set forth in this agreement, neither Pierce, its Parent Company, Affiliates, Subsidiaries, Licensors, suppliers, distributors, dealers, including without limitation, MacQueen, or other respective officers, directors, employees, shareholders, agents or representatives, make any express or implied warranties with respect to the products provided hereunder or otherwise regarding this agreement, whether oral or written, express, implied or statutory. Without limiting the foregoing, any implied warranty against infringement, and the implied warranty of condition of fitness for a particular purpose are expressly excluded and disclaimed. Statements made by sales representatives or in promotional materials do not constitute warranties.

b. Exclusions of Incidental and Consequential Damages

In no event shall MacQueen be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from MacQueen's own negligence, or otherwise.

11. Insurance

MacQueen maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: \$ 2,000,000

Each Occurrence: \$ 2,000,000

Umbrella/Excess Liability Insurance:

Aggregate: \$ 5,000,000

Each Occurrence: \$ 5,000,000

The Customer may request MacQueen to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above.

12. Indemnity

The Customer shall indemnify, defend and hold harmless MacQueen, its officers, employees, dealers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by MacQueen which are not caused by the sole negligence of MacQueen or Pierce.

13. Force Majeure

MacQueen shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond MacQueen's control which make MacQueen's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

14. Default

The occurrence of one or more of the following shall constitute a default under this Agreement:

(a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) MacQueen fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with MacQueen.

15. Relationship of Parties

Neither party is a partner, employee, agent, or joint venture of or with the other.

16. Assignment

Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

17. Governing Law; Jurisdiction

Without regard to any conflict of law's provisions, this Agreement is to be governed by and under the laws of the state of Minnesota.

18. Facsimile & Electronic Verified Signatures

The delivery of signatures to this Agreement by facsimile transmission and/or electronic verified shall be binding as original signatures.

19. Entire Agreement

This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by MacQueen's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by MacQueen's authorized representative.

20. Conflict

In the event of a conflict between the Customer Specifications and the MacQueen Proposal, the MacQueen Proposal shall control.

21. Additional Orders

Company, at its sole discretion, will allow the terms of this contract to be extended to both the Customer, as well as to other Municipal, State, or Federal agencies for similar unit(s). Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/or commercial heavy truck industries. Additionally, any regulatory changes (NFPA, EPA, Engine Emissions, FMVSS, etc.) will also have to be added to the price as they become applicable. Change orders to the original specification will need to be authorized, signed, and accepted by Company. Any entity using this tag-on/additional orders program will be required to sign a new contract commencing the relationship. Additionally, if required by the Purchaser, any new tag-on / additional orders that require a "separate" Performance bond will be separately priced. This contract, including its appendices, embodies the entire agreement between the parties relating to the subject matter contained herein and merges all prior discussions and agreements. No agent or representative of Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing and executed by an authorized representative of each of the parties hereto. No surety of any performance bond given by Company to the Customer in connection with this Agreement shall be liable for any obligation of Company arising under the Standard Applicable Warranty.

22. Signatures

This Agreement is not effective unless and until it is approved, signed and dated by MacQueen's authorized representative.

Accepted and Agreed to:

MACQUEEN EQUIPMENT, LLC

Signature: _____

Name: _____

Title: _____

Date: _____

CITY OF WASECA

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A – PURCHASE PAYMENT TERMS & CONDITIONS

 MacQueen Equipment, LLC
 1125 7th Street East
 St. Paul, MN 55106

Customer Name City of Waseca **Date** September 1, 2023

Quantity	Chassis Type	Body Type	Price per Unit
1	Enforcer	100' Ascendant Tower	\$2,111,881.00*

**Sourcewell Consortium Pricing, Member ID 203043.*

PERFORMANCE BOND: Included in the contract price.

100% PREPAYMENT OPTION: DUE BY NOVEMBER 15, 2023 TO BE APPLICABLE.

If 100% prepayment is made by November 15, 2023, deduct \$143,791.00 from contract price.

 Payment due by November 15, 2023 would be \$1,968,090.00. **Initial here to accept:**
Only the below listed person(s) are authorized to make changes to product specifications on behalf of the Customer.

Name	Title

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any Company available options, including chassis models. Any addition or deletion may affect the unit price.

"PAYMENT TERMS" 100% of contract price or any balance is due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI).
"TAXES" Federal, State, and Local Taxes are not included in the contract price.
"LATE PAYMENT" A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first thirty (30) days. The late fee increases to .044% per day until the payment is received.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to MacQueen.] All taxes, excises and levies that MacQueen may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by MacQueen to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent (1.5%) per month or such lesser amount permitted by law. MacQueen will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that MacQueen substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. MacQueen shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by MacQueen or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to MacQueen, MacQueen shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Minnesota.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF September 1, 2023 BETWEEN MACQUEEN AND City of Waseca (customer) WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY MACQUEEN HEREIN.

Is Customer Name and Address listed on page 2 to be used on Certificate of Origin (CO)? ☐ Yes ☐ No

If not, please provide correct name and address to be listed on CO. _____

Is there a lienholder? ☐ Yes ☐ No

If yes, please provide lienholder information. _____

EXHIBIT B – PROPOSAL OPTION LIST WITH WARRANTIES

SEE ATTACHED PROPOSAL OPTION LIST Bid Number 1163 Dated 9/1/2023 FOR ALL APPLICABLE OPTIONS AND WARRANTIES APPROVED WITH CONTRACT.

EXHIBIT C - PROPOSAL

SEE PROPOSAL FOR Bid Number 1163 Dated 9/1/2023 .



Option List

9/1/2023

Customer: Waseca Fire Department, City of
Representative Soland, Thomas
Organization: MacQueen Emergency Group
Requirements Manager:
Description: Waseca Enforcer AAT Aerial
Body: Aerial, 100AAT, Alum Body
Chassis: Enforcer Chassis, 100AAT

Bid Number: 1163
Job Number:
Number of Units: 1
Bid Date: 07/31/2023
Stock Number:
Price Level: 46 (Current: 46)
Lane: Lane 1

Line	Option	Type	Option Description	Qty
1	0769372		Boiler Plates, 100AAT	1
			Fire Department/Customer - Waseca Fire Department	
			Operating/In conjunction W-Service Center - Operating	
			Miles - 75 Miles	
			Number of Fire Dept/Municipalities - 2	
			Bidder/Sales Organization - MacQueen Emergency	
			Delivery - Delivery representative	
			Dealership/Sales Organization, Service - MacQueen Emergency	
2	0018180		Single Source Compliance, Aerials	1
3	0584456		Manufacture Location, Appleton, Wisconsin	1
4	0584452		RFP Location: Appleton, Wisconsin	1
5	0588609		Vehicle Destination, US	1
6	0610784		Comply NFPA 1901 Changes Effective Jan 1, 2016, With Exceptions	1
7	0533351		Quint Fire Apparatus	1
8	0588612		Vehicle Certification, Aerial w/Pump	1
9	0681278		Agency, Apparatus Certification, Aerial w/Pump, U.L.	1
10	0891947		Certification, Vehicle Inspection Program, NFPA 1901	1
11	0766110		Consortium, Sourcewell	1
12	0537375		Unit of Measure, US Gallons	1
13	0529326		Bid Bond, 10%, Pierce Built Chassis	1
14	0816573		Performance Bond, 100% with 25% Warranty Bond, 3 Yrs, and Payment Bond,PPI	1
			Terms	
15	0000007		Approval Drawing	1
16	0002928		Electrical Diagrams	1
17	0729149		Enforcer Chassis, 100AAT	1
18	0000110		Wheelbase	1
			Wheelbase - TBD	
19	0000070		GVW Rating	1
			GVW rating - 76,000	
20	0729280		Frame Rails, 13.38 x 3.50 x .375, Enforcer	1
21	0889473		Frame Liner, "C/Inv L" 12.50" x 3.00" x .25", AXT/Vel/Imp/Enf, 57" Qval	1
22	0796912		Axle, Front, Oshkosh TAK-4, Non Drive, 24,000 lb, Enforcer	1
23	0090914		Suspension, Front TAK-4, 24,000 lb, DLX/Qtm/AXT/Vel/Enf/SFR	1
24	0087572		Shock Absorbers, KONI, TAK-4, Qtm/AXT/Imp/Vel/DCF/Enf	1
25	0000322		Oil Seals, Front Axle	1
26	0802640		Tires, Front, Goodyear, Armor Max MSA, 445/65R22.50, 20 ply	1
27	0019618		Wheels, Front, Alcoa, 22.50" x 13.00", Aluminum, Hub Pilot	1
28	0728957		Axle, Rear, Meritor RT50-160, 52,000 lb, Enf, 100AAT	1
29	0544244		Top Speed of Vehicle, 60 MPH/96 KPH	1
30	0660628		Suspen, Rear, Air Link, AL- 520, Air Ride, 54,000 lb	1
31	0000485		Oil Seals, Rear Axle	1
32	0782551		Tires, Rear, Goodyear, Endurance RSA, 12R22.50, LRH, Tandem	1
33	0654791		Wheels, Rear, Alcoa-Accuride, 22.50" x 8.25", Aluminum-Steel, Hub Pilot, Tandem	1
34	0568081		Tire Balancing, Counteract Beads	1
35	0620569		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Tandem Axle	1
			Qty, Tire Pressure Ind - 10	
36	0801909		Lug Nut, Covers, Chrome	1
37	0003245		Axle Hub Covers w/center hole, S/S, Front Axle	1
38	0013241		Axle Hub Covers, Rear, S/S High Hat (Tandem)	1
39	0002045		Mud Flap, Front and Rear, Pierce Logo	1

Line	Option	Type	Option Description	Qty
40	0766669		Chocks, Wheel, SAC-44-E, Folding, 100AAT	1
			Qty, Pair - 01	
41	0766668		Mounting Brackets, Chocks, SAC-44-E, Folding, Horizontal, 100AAT	1
			Qty, Pair - 01	
			Location, Wheel Chocks - Left Side Rear Tire, Rearward	
42	0010673		ABS Wabco Brake System, Tandem Rear Axle	1
43	0030185		Brakes, Knorr/Bendix 17", Disc, Front, TAK-4	1
44	0000730		Brakes, Meritor, Cam, Rear, 16.50 x 7.00"	1
45	0735527		Air Compressor, Brake, Wabco 26.8 CI, Paccar	1
46	0637583		Brake Reservoirs, 6,408 Cubic Inch Minimum Capacity, Saber FR/Enforcer	1
47	0617092		Air Dryer, Wabco System Saver 1200, With Wet Tank, Heated, Saber FR/Enforcer	1
48	0000790		Brake Lines, Nylon	1
49	0068871		Air Inlet, with Kussmaul Air Eject, Recessed Mount, Location Feature	1
			Location - DS above front wheel	
			Qty, Air Coupling (s) - 1	
50	0070810		All Wheel Lockup (Aerial/Tanker Chassis)	1
51	0811018	SP	Engine, Paccar MX13, 510HP, 1850 lb-ftW/OBD, EPA 2024, Enforcer, BMP/HDR/STK	1
52	0001244		High Idle w/Electronic Engine, Custom	1
53	0735687		Engine Brake, Fully Integrated, Paccar MX13 Engine	1
			Switch, Engine Brake - MX13	
54	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer	1
55	0644573		Air Intake, Water & Ember Screen, Saber FR/Enforcer	1
56	0814375		Exhaust System, Horizontal, Right Side	1
			Exhaust, Diffuser - 4" x 5" x 7" x 5"	
			Exhaust, Material/Finish - Aluminized Steel (Standard)	
			Location, Diffuser Termination - Flush With Side of Body	
			Tip, Exhaust - Straight Tip (Standard)	
57	0816170		Adapter, Exhaust, Magnegrip, for 7" Diffuser Outlet	1
58	0788765		Radiator, Saber FR/Enforcer	1
59	0001090		Cooling Hoses, Rubber	1
60	0001125		Fuel Tank, 65 Gallon, Left Side Fill	1
61	0001129		Lines, Fuel	1
62	0889521		DEF Tank, 7.3 Gallon, LS Fill, Under Cab, Paccar, Lift Up Fill Dr, Spring, ENF	1
			Door, Material & Finish, DEF Tank - Polished Stainless	
63	0552793		Not Required, Fuel Priming Pump	1
64	0552712		Not Required, Shutoff Valve, Fuel Line	1
65	0699437		Cooler, Chassis Fuel, Not Req'd.	1
66	0690880		No Selection Required From This Category	1
67	0887546		Trans, Allison 6th Gen, 4000 EVS P, w/Prognostics, Imp/Vel/SFR/Enf	1
68	0625331		Transmission, Shifter, 6-Spd, Push Button, 4000 EVS	1
69	0684459		Transmission Oil Cooler, Modine, External	1
70	0539711		Label, TRANSynd Transmission Fluid Only	1
71	0565656		Fluid, 4000/4500 Series Transmission, TranSynd synthetic, IPOS, Custom	1
72	0001375		Driveline, Spicer 1810	1
73	0734211		Steering, Sheppard M110 w/Tilt, TAK-4, Paccar Pump, w/Cooler, Paccar	1
74	0802950		Steering Wheel, 4 Spoke w/Wiper Control, Saber FR/Enforcer	1
75	0690274		Logo/Emblem, on Dash	1
			Text, Row (1) One - Waseca	
			Text, Row (2) Two - Fire	
			Text, Row (3) Three - Dept.	
76	0725697		Bumper, 27" Total (16" Extension), Alum, Painted, Integrated, 100AAT, Enforcer	1
77	0758000		Tray, Hose, Center, 16" Bumper, Inside Air Horns, 100AAT	1
			Grating, Bumper extension - Grating, Rubber	
			Capacity, Bumper Tray - 18) 75' of 1.75"	
78	0633479		Hose Restraint, Bumper Tray, Velcro Straps, Pair	1
			Qty, Pair - 01	
79	0778092		Lift & Tow Package, Enforcer	1
80	0522573		Tow Hooks Not Required, Due to Lift and Tow Package	1
81	0648332		Cab, Enforcer, 7010	1
82	0747442		Engine Tunnel, X12, MX13, Enforcer	1
83	0633594		Rear Wall, Interior, Adjustable Seating	1

Line	Option	Type	Option Description	Qty
84	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer	1
			Material, Exterior Rear Wall - Aluminum Treadplate	
85	0728889		Cab Lift, Elec/Hyd, Stabilizer Interlock, Enforcer 100AAT	1
86	0695930		Grille, Bright Finished, Front of Cab, Enforcer	1
87	0002224		Scuffplates, S/S At Cab Door Jambs, 4-Door Cab	1
			Material Trim/Scuffplate - c) S/S, Polished	
88	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Saber/Enforcer	1
89	0087357		Molding, Chrome on Side of Cab	1
90	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
91	0648170		Door, Half-Height, Saber FR/Enforcer 4-Door Cab, Raised Roof	1
			Key Model, Cab Doors - 751	
			Cab, Exterior Door Handle, Finish - 4-Door, Chrome/Black	
92	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
93	0528958		Not Required, Controls, Electric Window, AXT, Quantum, Saber, Enforcer	1
94	0638310		Steps, 4-Door Cab, Saber FR/Enforcer	1
			Step Well Material - Aluminum Treadplate	
95	0770194		Handrail, Exterior, Knurled, Alum, 4-Door Cab	1
96	0892638		Lights, Cab & Crw Cab Acs Stps, P25, LED w/Bezel, 6lts	1
			Color, Trim - Chrome Housing	
97	0583698		Fenders, S/S on cab, Extra Wide, Saber/Enf	1
98	0637984		Window, Side of C/C, Fixed, Saber FR/Enforcer	1
99	0012090		Not Required, Windows, Front/Side of raised roof	1
100	0779033		Not Required, Windows Rear of Crew Cab, Saber FR/Enforcer	1
101	0722796		Dash, Poly, Saber FR/Enforcer	1
102	0607217		Mounting Provisions, 3/16" Alum, Full Engine Tunnel, Saber FR/Enforcer	1
			Mounting Provision Spacing - 1.00"	
			Material Finish, Cab Interior - Fire Smoke Gray	
103	0750824		Cab Interior, Vinyl Headliner, Saber FR/Enforcer, CARE	1
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray	
			Engine Tunnel Cover - Dark Silver Gray Endure Vinyl	
			Cab Interior Rear Wall Material - Painted Aluminum	
104	0753903		Cab Interior, Paint Color, Saber FR/Enforcer	1
			Color, Cab Interior Paint - i) fire smoke gray	
105	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
106	0722696		HVAC, Enforcer, CARE	1
			HVAC System, Filter Access - Removable Panel	
			Auxiliary Cab Heater - Both	
			HVAC System, Control Loc. - Panel Position #12	
			Plenum Cover Material - Formed Plastic	
107	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, Saber FR/Enforcer	1
			Sun Visor Retention - No Retention	
108	0634328		Grab Handles, Driver and Officer Door Posts, Saber FR/Enforcer	1
109	0583938		Lights, Engine Compt, Custom, Auto Sw, WIn 3SC0CDCR, 3" LED, Trim	1
			Qty, - 01	
110	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT	1
			Latch, Door, Storage - Lift and Turn Latch, Flush	
111	0583042		Side Roll and Frontal Impact Protection	1
112	0622617		Seating Capacity, 6 Seats	1
113	0636955		Seat, Driver, Pierce PSV, Air Ride, High Back, Safety, Saber FR/Enforcer	1
114	0636942		Seat, Officer, Pierce PSV, Fixed, SCBA, Safety, Saber FR/Enforcer	1
115	0620420		Radio Compartment, Below Non-Air Ride Seat, Saber FR/Enforcer	1
			Latch, Door, Storage - Lift and Turn Latch	
116	0635973		Seat, Rear Facing C/C, DS Outboard, Pierce PSV, SCBA, Safety, Saber FR/Enforcer	1
117	0102783		Not Required, Seat, Rr Facing C/C, Center	1
118	0635969		Seat, Rear Facing C/C, PS Outboard, Pierce PSV, SCBA, Safety, Saber FR/Enforcer	1
119	0781735		Cabinet, Forward Facing, LS, 22 W x 30 H x 16.25 D, Roll, SFR/Enf	1
			Light, Short Cabinet - Amdor, Interior, White, Right Side and Amdor, Interior, White, Left Side	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 1.25" Up-Turned Lip	
			Door, Cab Interior Cabinet - Rollup, Amdor, Anodized, Non-Locking	

Line	Option	Type	Option Description	Qty
119			Louvers, Cabinet - 0-No Louvers	
120	0635957		Seat, Forward Facing C/C, Center, (2) Pierce PSV, SCBA, Safety, Saber FR/Enf	1
121	0781320		Cabinet, Forward Facing, RS, 22 W x 30 H x 16.25 D, Roll, SFR/Enf	1
			Light, Short Cabinet - Amdor, Interior, White, Right Side and Amdor, Interior, White, Left Side	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 1.25" Up-Turned Lip	
			Door, Cab Interior Cabinet - Rollup, Amdor, Anodized, Non-Locking	
			Louvers, Cabinet - 0-No Louvers	
122	0766467		Upholstery, Seats In Cab, All Vinyl, Seats Inc, CARE	6
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray	
			Qty, - 06	
123	0733227		Bracket, Air Bottle, Seats Inc., Halo, w/Front Cushion Release, PS6/PSV Seats	5
			Qty, - 05	
124	0603866		Seat Belt, Dual Retractor, ReadyReach, Saber FR/Enforcer	1
			Seat Belt Color - Red	
125	0602464		Helmet Storage, Provided by Fire Department, NFPA 2016	1
126	0647647		Lights, Dome, FRP Dual LED 4 Lts	1
			Color, Dome Lt - Red & White	
			Color, Dome Lt Bzl - Black	
			Control, Dome Lt White - Door Switches and Lens Switch	
			Control, Dome Lt Color - Lens Switch	
127	0896451		Enhanced Software for Cab and Crew Cab Dome Lts	1
128	0602622		Portable Hand Light, Provided by Fire Department, Quint NFPA 2016 Classification	1
129	0622803		Cab Instruments, Black Gauges, Black Bezels, Enforcer MUX	1
			Emergency Switching - Individual Switches	
130	0509511		Air Restriction Indicator, Imp/Vel, AXT, Dash CF, Enf MUX	1
131	0543751		Light, Do Not Move Apparatus	1
			Alarm, Do Not Move Truck - Pulsing Alarm	
132	0743386		Messages, Open Dr/DNMT, Color Dsply, 100AAT	1
133	0611683		Switching, Cab Instrument Lower Console & Overhead, Membrane, Enforcer WiFi MUX	1
134	0802946		Wiper Control, 2-Speed w/Intermittent, Steering Wheel, Left Pod, SFR/Enf	1
135	0731813		Hour Meter, Aerial, Included in Information Centers, ASL, AAT, ASP	1
136	0002615		Switch, Aerial 12V Master	1
137	0002617		PTO switch, w/light - aerial	1
138	0548004		Wiring, Spare, 15 A 12V DC 1st	1
			Qty, - 01	
			12vdc power from - Battery direct	
			Wire termination - Butt Splice	
			Location, Spare Wiring - Officer Dash	
139	0548007		Wiring, Spare, 15 A 12V DC 3rd	2
			Qty, - 02	
			12vdc power from - Battery direct	
			Wire termination - 10-Place Bus Bar w/Cover	
			Location - One in each cab ems compt. back wall upper left hand corner	
140	0548006		Wiring, Spare, 15 A 12V DC 2nd	2
			Qty, - 02	
			12vdc power from - Battery direct	
			Wire termination - 10-Place Bus Bar w/Cover	
			Location - Both sides behind the driver and officers seat	
141	0814201		Vehicle Information Center, 7" Color Display, Touchscreen, MUX, CL714	1
			System Of Measurement - US Customary	
142	0816633		Collision Mitigation, HAAS Alert (R2V), HA7	1
			Subscription, HAAS R2V - R2V - 10 Year Data Plan Subscription	
143	0606249		Vehicle Data Recorder w/CZ and Overhead Display Seat Belt Monitor	1
144	0662683		Intercom, Firecom 5100D Single Radio, 6-Pos, D,O,4C	1
			Location - TBD	
			Location, Intercom, C Cab - 4) 2 forward & 2 rearward facing seats	
145	0006240		Cable, Radio to Intercom Interface, Firecom, 1 Radio	1
			Radio, First Two-Way Make - Motorola High Power	
			Radio, First, Two-Way Model - Motorola APX 7500 HP	
146	0681413		Headset, Firecom, FH-51 Over Head, Radio Transmit	2
			Qty, - 02	

Line	Option	Type	Option Description	Qty
146			Location, Headset - Driver Seat and Officer Seat	
147	0681396		Headset, Firecom, FH-52 Over Head, Intercom Only	4
			Qty, - 04	
			Location, Headset - DS Outbrd, Rear Fcng Seat, DS Inbrd, Fwrd Fcng Seat, PS Inbrd, Fwrd Fcng Seat and PS Outbrd, Rear Fcng Seat	
148	0681408		Hangers For Headsets, NFPA, Each	6
			Qty, - 06	
			Location, Headset Hangers - Driver Seat, Officer Seat, DS Inbrd, Fwrd Fcng Seat, DS Outbrd, Rear Fcng Seat, PS Inbrd, Fwrd Fcng Seat and PS Outbrd, Rear Fcng Seat	
149	0696439		Antenna Mount, Custom Chassis, Cable Routed to Instrument Panel Area	1
			Qty, - 01	
			Location, Antenna Mount - Right Side	
150	0816158		Camera, Pierce, LS Mux, RS, LS, R, Cameras, AHD	1
			Color - 4) white	
			Camera System Audio - Not Provided	
151	0814861		Camera, Switcher, Pierce, 4 channel, AHD, CVBS	1
152	0890416		Pierce Command Zone, Advanced Electronics & Control System, Enforcer, WiFi CZT	1
			Color, Antenna - White Antenna	
			Module Housings - Black Housing with Power and Status Ind	
153	0896456		Prognostics, Electrical System	1
154	0733539		Electrical System, Enf MUX ESP	1
155	0079166		Batteries, (4) Stryten/Exide Grp 31, 950 CCA ea, Threaded Stud	1
156	0008621		Battery System, Single Start, All Custom Chassis	1
157	0002698		Battery Compartment, Saber/Enforcer	1
158	0812383		Charger, Sngl Sys, Kussmaul, Chief 091-266-12-40	1
159	0814869		Location, Cab, Charger, Behind Driver Seat	1
160	0016857		Shoreline, 20A 120V, Kussmaul Auto Eject, 091-55-20-120, Super	1
			Qty, - 01	
			Color, Kussmaul Cover - b) red	
			Shoreline Connection - Battery Charger	
161	0026800		Shoreline Location	1
			Location, Shoreline(s) - DS Cab Side	
162	0647729		Alternator, 320 amp, Delco Remy 40SI	1
163	0092582		Load Manager/Sequencer, MUX	1
			Enable/Disable Hi-Idle - e)High Idle enable	
164	0783153		Headlights, Rect LED, JW Spkr Evo 2, AXT/DCF/Enf/Imp/Sab/Vel	1
			Color, Headlight Bez - Chrome Bezel	
165	0802935		Light, Directional, Wln M62T* LED, Cmn Bzl, Above Headlights, Sab/Enf	1
			Color, Lens, LED's - Clear	
			Color, Q Bezel and Trim - Polished Chrome	
			Flash Pattern, Directional Lts - Steady On (Arrow)	
166	0620054		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED 2lts	1
167	0735474		Lights, Clearance/Marker/ID, Front, P25 LED 7 Lts, Saber FR/Enforcer	1
			Light Guard - No Guards	
168	0647899		Lights, Directional/Marker, Cab Front Side, Weldon 9186-8580-29 LED, Sab/Enf	1
169	0670831		Lights, Clearance/Marker/ID, Rear, P25 LED 7Lts, 100AAT	1
170	0602938		Light, Marker End Outline, Rubber Arm, LED Marker Lamp, Rear Body	1
			Qty, Lights, Pair - 1	
171	0804514		Lights, Tail, Wln M62BTT* Red Stop/Tail & M62T* Amber Dir Arw For Hsg	1
			Color, Lens, LED's - Clear	
			Flash Pattern, Directional Lts - Steady On (Arrow)	
172	0806466		Lights, Backup, Wln M62BU, LED, For Tail Lt Housing	1
173	0889577		Bracket, License Plate & Light, P25 LED, Stainless Brkt	1
			Color, Trim - Chrome Housing	
174	0556842		Bezels, Wln, (2) M6 Chrome Pierce, For mtg (4) Wln M6 lights	1
175	0589905		Alarm, Back-up Warning, PRECO 1040	1
176	0769420		Lights, Perimeter Cab, Amdor AY-LB-12HW020 LED 4Dr	1
177	0769564		Lights, Perimeter Pump House, Amdor AY-LB-12HW020 LED 1lt	1
178	0763190		Lights, Perimeter Body, Amdor AY-LB-12HW012 LED 3lts	1
			Control, Perimeter Lts - Parking Brake Applied	
179	0896454		Enhanced Software for Perimeter Lts	1

Line	Option	Type	Option Description	Qty
180	0735865		Step Illumination, Pump Panel Light Shield, 100AAT, w/Pump	1
181	0760447		Light, Roof Mt, HiViz, FT-B-72-*-*, Cnt Feature, Mux	1
			Control, Scene Lts - Cab Sw Panel DS	
			Color, Lt Housing HiViz - Job Color	
			Scene Light Optics - Flood/Spot	
182	0768064		Lights, WIn, PCPSM1* Pioneer, 12 VDC, 1st	1
			Location - LS above front wheel	
			Qty, - 01	
			Color, WIn Lt Housing - Chrome Cover	
			Control, Scene Lts - Cab Sw Panel DS	
183	0768062		Lights, WIn, PCPSM1* Pioneer, 12 VDC, 2nd	1
			Location - RS over front wheel high	
			Qty, - 01	
			Color, WIn Lt Housing - Chrome Cover	
			Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS	
184	0766906		Lights, WIn, PCPSM1*, Pioneer, 12 VDC, 1st	1
			Location - TBD	
			Qty, - 01	
			Color, WIn Lt Housing - Chrome Cover	
			Control, Scene Lts - Cab Sw Panel DS and DS Scene Lts	
185	0766905		Lights, WIn, PCPSM1*, Pioneer, 12 VDC, 2nd	1
			Location - TBD	
			Qty, - 01	
			Color, WIn Lt Housing - Chrome Cover	
			Control, Scene Lts - Cab Sw Panel DS and PS Scene Lts	
186	0766802		Not Required, Deck Lights, Other Hose Bed & Rear Lighting, 100AAT	1
187	0729276		Lights, Hose Bed, Front/Rear, Light Strips, AAT	1
			Control, Hose Bed Lts - Park Brk	
188	0737026		Lights, Rear Scene, WIn, M6ZC LED, M6P15* 15 Deg Brkt, 58" - 72" High	1
			Control, Rear Scene Lts - Cab Switch Panel DS	
			Color, Trim - Chrome Trim	
189	0892706		Lights, Walk Surf, FRP Flood, P25 LED, 100AAT	1
			Color, Trim - Chrome Housing	
190	0771870		Aerial, 100AAT, Alum Body	1
191	0554271		Body Skirt Height, 20"	1
192	0769002		Tank, Water, 300 Gallon, Poly, 100AAT	1
193	0751917		Overflow, 3.00" Water Tank, Poly	1
194	0028107		Not Required, Foam Cell Modification	1
195	0003429		Not Required, Direct Tank Fill	1
196	0769016		Hose Bed, Alum, Right Side, 100AAT	1
197	0723546		DA Finished Hose Bed/Cargo Area	1
198	0555137		Hose Bed Capacity 800' of 5.00", 100AAT, 100' RMAP	1
199	0748063		Hose Restraint, Front Vinyl/Treadplate, 1" Heavy Nylon Web Rear, RS, 100AAT	1
			Color, Vinyl Cover - a) red	
200	0003512		Running Boards, Ascendant, PAL	1
201	0735582		Turntable Steps, Swing-Down, Left Side, 100AAT	1
			Step, Flip - No Flip Step	
			Body Handrail Finish - knurled aluminum	
			Step Surface, Turntable - Punched Grip	
202	0889980		Lights, Step (3), P25 LED, One Side	1
			Control, Scene Lts - Park Brake	
203	0690023		Wall, Rear, Smooth Aluminum	1
204	0074515		Tow Eyes (2), Painted Lower Job Color, 100AAT, Ascendant Single Axle, 75' HAL	1
205	0769019		Construction, Compt, Alum, 100AAT	1
206	0771504		Compt, Left Side, Roll, 100AAT	1
			Latch, Door, Access - lift and turn latch, flush, pair	
207	0771505		Compt, Right Side, Roll, 100AAT	1
208	0766482		Doors, Amdor Rollup, Side Compartments	9
			Qty, Door Accessory - 09	
			Color, Roll-up Door - AMDOR Painted to Match Lower Body	
			Latch, Roll-up Door - Non-Locking Liftbar	
209	0740006		Bumper, Rear, 3", Counterweight, Steel, Full 45 Degree Angled Corners, 100AAT	1

Line	Option	Type	Option Description	Qty
210	0603083		Lights, Compt,Pierce LED,Dual Light Strips,Each Side Dr,Ascend TA,75'HAL,PAP,HDL Qty, - 09 Location, Compartment Lights - All Body Compts	9
211	0687145		Shelf Tracks, Recessed, PUC/3rd Generation	1
212	0600289		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations, Aerial Qty, Shelf - 07 Material Finish, Shelf - Painted - Spatter Gray Location, Shelves/Trays, Predefined - * Locations To Be Determined At A Later Date	7
213	0647772		Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides, 3G Qty, - 04 location - TBD Material - Painted - Spatter Gray	4
214	0725642		Cabinet, Drawer Assembly, CTECH, Three Drawers, Up To 36" Wide Qty, - 01 Location - TBD Size, Drawer Height 1 (Top) - 5.00" Size, Drawer Height 2 - 6.75" Size, Drawer Height 3 - 12.75"	1
215	0061917		Rub Rail, Aluminum Extruded, 3.12", Side of Body	1
216	0769018		Fender Crowns, Rear, S/S, w/Removable Fender Liner, Aerial, 3G, Two Pair	1
217	0519849		Not Required, Hose, Hard Suction	1
218	0893756		Handrails, Side Pump Panels, Per Print, Aerial Step, Runningboard - step	1
219	0765324		Compt, Air Bottle/Extinguisher,Between Tandems,Three (3),w/Straps,100AAT,Bolt-In Qty, Air Bottle Comp - 2 Door Finish, Fender Compt - Polished Location, Fender Compt - LS and RS Latch, Air Bottle Compt - Flush Lift & Turn, Pair Insert, Air Bottle Compt - Dura-Surf Lining Door Type - lift up with pneumatic spring	2
220	0795333		Compt, Air Bottle, Single, Fender Panel, Bolt-In Qty, Air Bottle Comp - 4 Door Finish, Fender Compt - Polished Location, Fender Compt - Single - LS Fwd, Single - LS Rear, Single - RS Fwd and Single - RS Rear Latch, Air Bottle Compt - Flush Lift & Turn Insert, Air Bottle Compt - Rubber Matting	4
221	0768635		Ladder, 35' Duo-Safety 1200A 2-Sect Qty, - 02	2
222	0010406		Ladder, 28' Duo-Safety 1200A 2-Section Qty, - 1 Location, Extension Ladder - torque box	1
223	0024232		Ladder, 16' Duo-Safety 875A Roof Qty, - 1	1
224	0014232		Ladder, 20' Duo-Safety 875A Roof Qty, - 1	1
225	0024233		Not Required, Attic Extension Ladder	1
226	0768634		Ladder, 10' Duo-Safety Folding, 585A Qty, - 02 Location, Folding Ladder Aerial - torque box	2
227	0806131		Ladders in Torque Box, Amdor Roll, Retainer Latch, 100AAT Color, Roll-up Door - AMDOR Satin Aluminum Latch, Roll-up Door - Non-Locking Liftbar Latch, Door Ladder Storage - Southco C2 Chrome Raised, Pair Latch, Anti-Migration Plate - Southco C2 chrome raised	1
228	0766602		Lights, Torque Box Ladder Storage, Pierce LED Strip Lights, 2 Lts, 100AAT	1
229	0775907		Pike Pole, 12' DUO Safety, Fiberglass Qty, - 02	2
230	0789564		Pike Pole, 8' DUO Safety, Fiberglass, Aerial Qty, - 02	2
231	0789566		Pike Pole, 6' DUO Safety, Fiberglass, Aerial Qty, - 01	1

Line	Option	Type	Option Description	Qty
232	0789586		Pike Pole, 3' DUO Safety, Fiberglass, w/D Handle	2
			Qty, - 02	
233	0770578		Pike Pole Tubes, in Torque Box/Ladder Storage, ABS	6
			Qty, - 06	
234	0675159		Holder, Flag, Pipe and Pin	1
			Qty, - 01	
			Fill in Blank - To be mounted on the basket next to the lyfe system	
235	0765390		Pump House, Side Control, 42", 100AAT, Control Zone	1
236	0767048		Pump House Structure	1
237	0767622		Pump, Waterous, S100, 2000 GPM, Single Stage, 100' AAT	1
238	0504116		Seal, Mechanical, Waterous, w/S100 Pump	1
239	0816450		Trans, Pump, Waterous C22, S100 Pump Only	1
240	0635600		Pumping Mode, Stationary Only	1
241	0605126		Pump Shift, Air Mnl Override, Split Shaft, Interlocked, Waterous	1
242	0003148		Transmission Lock-up, EVS	1
243	0004547		Auxiliary Cooling System	1
244	0014486		Not Required, Transfer Valve, Single Stage Pump	1
245	0746501		Valve, Relief Intake, Elkhart	1
			Qty - 1	
			Pressure Setting - 125 psig	
			Intake Relief Valve Control - Behind Right Side Pump Panel	
246	0794959		Controller, Pressure, Pierce, Pump Boss, PBA300	1
247	0072153		Primer, Trident, Air Prime, Air Operated	1
248	0780364		Manuals, Pump, (2) Total, Electronic Copies	1
249	0602492		Plumbing, Stainless Steel and Hose, Single Stage Pump, 100AAT	1
250	0089437		Plumbing Without Foam System	1
251	0751029		Inlets, 6.00", (1) Left Side, (1) Right Side, 1500-2000 GPM Pump, 100AAT	1
252	0014650		Pump Suction Tube(s), Short, All	1
253	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1
254	0084610		Valves, Akron 8000 series- All	1
255	0016158		Valve, Inlet(s) Recessed, Side Cntrl, "Control Zone"	1
			Qty, Inlets - 1	
256	0004700		Control, Inlet, at Valve	1
257	0004660		Inlet (1), Left Side, 2.50"	1
258	0029147		Not Required, Inlet, Right Side	1
259	0723049		Valve, .75" Bleeder, Aux. Side Inlet, "T" Swing Handle	1
260	0767284		Tank to Pump, (1) 3.00" Valve, 3.00" Plumbing, 100AAT	1
261	0004905		Outlet, Tank Fill, 1.50"	1
262	0062133		Control, Outlets, Manual, Pierce HW if applicable	1
263	0890913		Outlet, Left Side, 2.50", 100AAT	2
			Qty, Discharges - 02	
264	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
265	0004945		Outlet, Right Side, 2.50"	1
			Qty, Discharges - 01	
266	0025091		Elbow, Right Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
267	0767613		Outlet, 4" w/4" Right, Sm Handwheel, 100AAT	1
			Valve, Brand - Akron	
268	0005097		Elbow, Large Dia Outlet, 30 Deg, 4.00" FNST x 5.00" Storz	1
			Qty, - 01	
269	0092572		Not Required, Outlet, Front	1
270	0752097		Caps/Plugs for 1.00" to 3.00" Discharges/Inlets, Chain	1
271	0723042		Valve, 0.75" Bleeder, Discharges, "T" Swing Handle	1
272	0029106		Not Required, Deluge Outlet	1
273	0767110		Waterway Outlet & Control, 4" Akron, Sm HW, 100AAT	1
274	0762299		Crosslays, (1+) 1.50" Std.Cap, w/Poly Tray, 100AAT	2
			Qty, Crosslays - 2	
275	0762275		Crosslays Sngl Sheet Unpainted, (1) 2.50" Std Cap, 100AAT	1
276	0623374		Hose Restraint, Crosslays, 2" Nylon Web, Seat Belt Buckle, Tether, Bar, Sides	2
			Qty, - 02	
			Color, Strap - Orange	
277	0044333		Not Required, Foam System	1
278	0012126		Not Required, CAF Compressor	1

Line	Option	Type	Option Description	Qty
279	0552517		Not Required, Refill, Foam Tank	1
280	0042573		Not Required, Foam System Demonstration	1
281	0045465		Not Required, Foam Tanks	1
282	0091110		Not Required, Foam Tank Drain	1
283	0091112		Not Required, Foam Tank #2 Drain	1
284	0738072		Approval Dwg, Pump Panel(s), Not Required	1
285	0032479		Pump Panel Configuration, Control Zone	1
286	0747651		Step, Slide-Out/Fold-Out, Pump Operator Platform, 100AAT	1
287	0667186		Light, Slide-Out Pump Operator Step, On Scene Solutions Access LED, Short Step	1
288	0629252		Material, Pump Panels, Side Control Black Vinyl	1
			Material Finish, Pump Panel, Side Control - Black Vinyl	
			Material, Pump Panel, Side Control - Aluminum	
289	0723264		Panel, Pump Access - Right Side Only, 100AAT	1
			Latch, Pump Panel Access, Side Mount - Flush Lift and Turn, Chrome, AAT	
290	0583824		Light, Pump Compt, WIn 3SC0CDCR LED White	1
			Qty, - 01	
291	0586382		Gauges, Engine, Included With Pressure Controller	1
292	0005601		Throttle, Engine, Incl'd w/Press Controller	1
293	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle,Green	1
294	0549333		Indicators, Engine, Included with Pressure Controller	1
295	0745568		Indicator Light, Pump Panel, Ok To Pump, Green	1
296	0738081		Cold Climate Pkg, Heat Enclosure Only, 100AAT	1
297	0511078		Gauges, 4.00" Master, Class 1, 30"-0-600psi	1
298	0511100		Gauge, 2.00" Pressure, Class 1, 30"-0-400psi	1
299	0062586		Gauge, Water Level, Class 1, Pierce Std	1
300	0006774		Not Required, Foam Level Gauge	1
301	0735892		Light Shield, S/S LS & RS, 100AAT, Std LED	1
302	0762640		Air Horns, (2) Hadley, 6" Round, eTone, In Bumper, 100AAT	1
303	0606833		Location, Air Horns, Bumper, Each Side, Inside Frame (Pos #3 & #5)	1
304	0757092		Control, Air Horn, Multi Select	1
305	0757084		Control, Air Horn, Horn Ring	1
306	0525667		Siren, WIn 295SLSA1, 100 or 200 Watt	1
307	0510206		Location, Elect Siren, Recessed Overhead In Console	1
			Location, Elec Siren - Overhead, DS Center Sw Pnl	
308	0076156		Control, Elec Siren, Head Only	1
309	0601306		Speaker, (1) WIn, SA315P, w/Pierce Polished Stainless Steel Grille, 100 watt	1
			Connection, Speaker - siren head	
310	0601565		Location, Speaker, Frt Bumper, Recessed, Center (Pos 4)	1
311	0895287		Siren, Federal Q2B, Enforcer, 100AAT	1
			Finish, Q2B Siren - Chrome	
312	0728605		Siren, Mechanical, Mounted Above Deckplate, 100AAT	1
			Location, Siren, Mech - Left Side	
313	0748305		Control, Mech Siren, Multi Select	1
314	0748282		Control Mech Siren, Ft Sw LS	1
315	0740391		Sw, Siren Brake, Momentary Chrome Push Button, RS	1
316	0746353		Not Required, Warning Lights Intensity	1
317	0606775		Lightbar, WIn, Freedom IV-Q, 72", RRWRRR____RRRWRR	1
			Filter, Whl Freedom Ltbrs - No Filters	
318	0016380		No Additional Lights Req'd, Side Zone Upper	1
319	0540384		Lights, Front Zone, WIn M6*C LED, Clear Lens, in Common Bzl	1
			Color, Lt DS Front - Red	
			Color, Lt PS Front - Red	
320	0653937		Flasher, Headlight Alternating	1
			Headlt flash deactivation - a)w/high beam	
321	0540679		Lights, Side Zone Lower, WIn M6*C LED, Clear Lens 2pr	1
			Location, Lights Front Side - b)each side bumper	
			Color, Lt Side Front - Red	
			Color, Lt Side Rear - Red	
			Location, Lights Rear Side - Over Rear Wheels	
322	0564655		Lights, Rear Zn Lwr, WIn M6*C LED, Clear Lens, For Tail Lt Housing	1
			Color, Lt DS Rear - r) DS Rear Lt Red	

Line	Option	Type	Option Description	Qty
322			Color, Lt PS Rear - r) PS Rear Lt Red	
323	0088745		Light, Rear Zone Up, WIn L31HRFN LED Beacon, Red LED	1
324	0006551		Color, Dome, Rear Warning - j) both domes clear	1
325	0791501		Not Required, Lights, Rear Upper Zone Blocking	1
			Light, Traffic Directing, WIn TAL65, 36" Long LED, Aerials	1
326	0530074		Activation, Traffic Dir L - Not Connected	
327	0530282		Location, Traf Dir Lt, On Top of Body Below Turntable w/Trdplt Box	1
328	0780309		Location, Traf Dir Lt Controller, Overhead Switch Panel DS Right End	1
			Receptacle, 15/20A 120V 3-Pr 3-Wr SB Dup, 4 place, Interior Cab	2
			Qty, - 02	
			Location 1 - Behind officer and drivers eat	
			AC Power Source - Shoreline	
			Cover, Receptacle - Interior SS Wall Plate(s)	
329	0519934		Not Required, Brand, Hydraulic Tool System	1
330	0649753		Not Required, PTO Driven Hydraulic Tool System	1
331	0771866		Aerial, Ascendant 100' Aerial Tower	1
332	0680821		Boom Panel, Pair	1
333	0526890		Paint Color, Predefined - #10 white	1
334	0688232		Not Required, Indicator, Extension	1
			Rung Covers, Aerial Device	1
335	0728982		Rung Cover Color - Safety Yellow	1
			Box, Saw Storage, w/Cover, Base Section Above Boom Panel, 100AAT, Door Sw	
			Qty, - 01	
			Finish - Painted, Aerial Device Color	
			Latch, Door, Storage - "D" Handle Latch	
			Location, Aerial Device - right side	
			Louvers - no louvers	
336	0623645		Aerial Stability Test, Max Tip Options	1
337	0770598		Basket, 100AAT	1
338	0803225		Lights, Turntable Walkway, P25, On Scene, LED, 100AAT	1
339	0767535		Color, Trim - Chrome Housing	1
340	0732762		Light, Turntable Console, TecNiq E-10, LED	1
341	0814210		Basket Heat Shields, 100AAT	1
342	0815152		Control Stations, 100AAT, CL714	1
343	0771862		Lights, Basket Interior, 100AAT	1
344	0729051		Stabilizers, 100AAT, Three Sets	1
			Stabilizer Pan and Trim Material	1
345	0746173		Stabilizer Panels - polished stainless steel	1
			Stabilizer Trim - polished stainless steel	
			Door, Stabilizer Control Box, Aerial MUX, 100AAT	
			Latch, Door, Storage - Southco C2 Chrome Raised	
			Hinge Location - Inboard	
			Door, Material & Finish, Stabilizer - Smooth aluminum	
346	0771218		Hydraulic System, 100AAT	1
347	0767932		Swivels, w/Encoder, 36, 100AAT	1
348	0767931		Electrical System, 100AAT	1
349	0783180		Lights, Tip, WIn MPB* LED, Front of Basket 1lt	1
350	0752453		Color, WIn Lt Housing - White Paint	1
			Lights, Tracking, WIn MPB* LED, 100AAT 2lts	
			Color, WIn Lt Housing - White Paint	
			Scene Lt Optics LH Base - L Spot	
			Scene Lt Optics RH Base - R Spot	
351	0743431		Basket Access, w/ Flip Down Step, Lift Bar Latch, 100AAT	1
352	0894586		Finish, Step Well - aluminum treadplate	1
			Lights, Step (4), P25, Ladder Style Access Steps, Both Sides	
			Control, Light - W/Body Perimeter Lights	
353	0749120		Color, Trim - Chrome Housing	1
			Lighting, Rung, LED, TecNiq, 5 Section, Base, Low, Cent, Upper, Fly, 100AAT	
			Control, Aerial Rung Lighting - Aerial Master and DS Sw Panel	
			Color, Lt Aerial Fly Sect - White	
			Color, Lt Aerial Base Sect - Red	
			Color, Lt Aerial Lower Mid Sect - Red	
			Color, Lt Aerial Upper Mid Sect - Blue	

Line	Option	Type	Option Description	Qty
353			Color, Lt Aerial Mid Sect - Blue	
354	0540743		Lights, Stabilizer Warn (2) Sets, WIn M6*C LED, Clear Lens	1
			Color, Lt Rr Stabilzr Pan - r) Pan Light Red	
			Color, Lt Fr Stabilzr Pan - r) Pan Light Red	
355	0068703		Lights, Grote Supernova LED, Stabilizer Beam, (1) Set	1
356	0762387		Lights, Stabilizer Scene, (3) sets, Amdor AY-LB-12HW012, 100AAT	1
357	0764091		DC Power To Tip, 12.88 Amp, 100AAT	1
358	0737181		Intercom, 2-Way Fire Research ICA910 Hands Free	1
359	0766913		Breathing Air to Tip, (1) 4500 PSI, 100AAT	1
			Refill Hose - 50'	
			Breathing Air Fitting - Hansen	
			Breathing Air Mask Box - mask box platform rubber draw latch	
360	0024742		Not Required, Mask, Breathing Air To Tip	1
361	0767396		Aerial Pedestal, 100AAT	1
362	0766834		Lyfe Brackets, 3-In-1, Used w/Duo-Safety 875 Ladders ONLY, 100AAT	1
363	0767149		Turntable Access, ManSaver Bar, Yellow	1
364	0804860		Waterway, 100AAT	1
			Aerial Waterway Drain 100AAT - Standard Location, Right Side	
365	0729404		Valve, (1) TFT VUM (Valve Under Monitor), Electric, RC	1
366	0683601		Monitor, TFT Monsoon Y4-EP1A-P Electric, (Use w/ VUM)	1
			Nozzle, Monitor 1, PAP - TFT MST-4NN	
367	0086971		Flowmeter, Waterway, MUX, PAP	1
368	0009364		Inlet, 5.00", S/S, w/ Pump, Right Side, 100AAT	1
369	0047897		Tools, Aerial	1
370	0559491		Manuals and Training, 3 Consecutive Days, Platform	1
371	0007150		Bag of Nuts and Bolts	1
			Qty, Bag Nuts and Bolts - 1	
372	0602497		NFPA Required Loose Equipment, Quint, NFPA 2016, Provided by Fire Department	1
373	0602399		Soft Suction Hose, Provided by Dealer, Quint NFPA 2016 Classification	1
374	0027023		No Strainer Required	1
375	0602534		Extinguisher, Dry Chemical, Quint NFPA 2016, Provided by Fire Department	1
376	0602352		Extinguisher, 2.5 Gal. Pressurized Water, Quint, NFPA 2016, Provided by Fire Dept	1
377	0765595		Ladder Belts, Aerial	1
			Safety Belt, Large/XL - (2) two Large/XL (34"-42" waist)	
			Safety Belt, Small/Medium - 0) small/medium (26"-34" waist)	
			Safety Belt, XXL - (1) one XXL (42"-50" waist)	
378	0007482		Not Required, Crowbars	1
379	0007484		Not Required, Claw Tools	1
380	0602883		Axe, Flathead, Quint NFPA 2016, Provided by Fire Department	1
381	0602670		Axe, Pickhead, Quint NFPA 2016, Provided by Fire Department	1
382	0007494		Not Required, Sledgehammers	1
383	0741569		Paint Process / Environmental Requirements, Appleton	1
384	0709566		Paint, Two-Tone Color, Enforcer	1
			Paint Color, Upper Area, Predefined - #10 White	
			Shield, Cab - Standard Shield	
			Paint Color, Lower Area, Predefined - #90 Red	
			Paint Break, Cab - Standard Two-Tone Cab Break	
385	0709845		Paint, Single Color, Body	1
			Paint, Body - Match Lower Cab	
386	0646901		Paint Chassis Frame Assy, With Liner, E-Coat, Standard	1
			Paint Color, Frame Assembly, Predefined - Standard Black	
387	0693797		No Paint Required, Aluminum Front Wheels	1
388	0687652		Paint, Rear Wheels, Tandem Axle, Alum-Stl	1
			Paint, Wheels - Black #101	
389	0733739		Paint, Axle Hubs	1
			Paint, Axle Hub - Black #101	
390	0007230		Compartment, Painted, Spatter Gray	1
391	0792638		Aerial Platform Paint	1
			Paint Color, Aerial Device - White 10	
			Paint Color, Turntable - White 10	
			Paint Color, Boom Support - gloss black primer	
			Paint Color, Cylinders - white 10	
			Paint Color, Aerial Torque Box - gloss black primer	

Line	Option	Type	Option Description	Qty
391			Paint Color, Aerial Stabilizers - black 101	
			Paint Color, Aerial Basket - white 10	
			Paint Color, Aerial Rotation Motor - Black	
			Paint Color, Aerial Control Console - white 10	
392	0544111		Reflective Band, 10"	1
			Color, Reflect Band - A - a) white	
393	0007356		Reflective across Cab Face	1
394	0583454		Stripe, Chevron, Rear, Diamond Grade, Aerial	1
			Color, Rear Chevron DG - fluorescent yellow green	
395	0598754		Stripe, Reflective/Diamond Grade, 4.00" on Stabilizers	1
			Color, Reflect Band - A - p) fluorescent yellow green diamond grade	
396	0065687		Stripe, Reflective, Cab Doors Interior	1
			Color, Reflective - a) white	
397	0027372		Lettering Specifications, (GOLD STAR Process)	1
398	0686428		Lettering, Gold Leaf, 3.00", (41-60)	1
			Outline, Lettering - Outline and Shade	
399	0695507		Rust Proof, Torque Box	1
			Color, Undercoating - Black	
400	0652945		E-Coat, Under Body/Chassis Component Package	1
			Paint Color, E-Coat - Black	
401	0003079		Rust proof/Undercoat, Cab & Body w/Roll-up Doors, Ziebart	1
402	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	1
			Qty, - 01	
403	0772037		Manual, Chassis Service, USB Flash Drive, Custom	1
			Qty, - 01	
404	0773381		Manual, Chassis Operation, (1) USB Flash Drive, Custom	1
405	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
406	0735523		Warranty, Engine, Paccar MX13, 5 Year	1
407	0684953		Warranty, Steering Gear, Sheppard M110, 3 Year WA0201	1
408	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
409	0595698		Warranty, Axle, 3 Year, TAK-4, WA0050	1
410	0733305		Warranty, Tandem Axle, 5 Year, Meritor, General Service, WA0384	1
411	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
412	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
413	0744240		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
414	0524627		Warranty, Electronics, 5 Year, MUX, WA0014	1
415	0695416		Warranty, Pierce Camera System, WA0188	1
416	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
417	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
418	0685945		Warranty, Transmission Cooler, WA0216	1
419	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
420	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
421	0693126		Warranty, AMDOR, Roll-up Door, 10 Year/5 Year Painted, WA0185	1
422	0734463		Warranty, Pump, Waterous, 7 Year Parts, WA0382	1
423	0648675		Warranty, 10 Year S/S Pumping, WA0035	1
424	0641372		Warranty, Foam System, Not Available	1
425	0006999		Warranty, Structure, 20 Year, Aerial Device, WA0052	1
426	0687388		Warranty, Swivels, 5 Year, Aerial Device, WA0197	1
427	0685727		Warranty, Hydraulic System and Components, 3 Year/5 Year, WA0200	1
428	0687327		Warranty, Waterway, 10 Year, Aerial Device, WA0198	1
429	0595860		Warranty, Paint, 4 Year, Aerial Device, Pro-Rated, WA0047	1
430	0553455		Warranty, Electronics, 5 Year, MUX, WA0014	1
431	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
432	0595421		Warranty, Goldstar, 3 Year, Apparatus, WA0018	1
433	0683627		Certification, Vehicle Stability, CD0156	1
434	0807819		Certification, Engine Installation, Enf, Paccar MX13, 2024	1
435	0686786		Certification, Power Steering, CD0098	1
436	0892691		Certification, Cab Integrity, Saber FR/Enforcer, CD0189	1
437	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
438	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
439	0556828		Certification, Electric Window, Not Available	1
440	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1

Line	Option	Type	Option Description	Qty
441	0735949		Certification, Cab HVAC System Performance, SFR/Enf, CD0165/CD0167/CD0174/CD0175	1
442	0545073		Amp Draw Report, NFPA Current Edition	1
443	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
444	0799248		Appleton/Florida BTO	1
445	0000053		Ascendant Tower	1
446	0000012		PIERCE CHASSIS	1
447	0735525		PACCAR MX13 ENGINE	1
448	0046396		EVS 4000 Series TRANSMISSION	1
449	0805943		WATEROUS PUMP S-100 AAT	1
450	0020009		POLY TANK	1
451	0028047		NO FOAM SYSTEM	1
452	0020006		SIDE CONTROL	1
453	0020007		AKRON VALVES	1
454	0020015		ABS SYSTEM	1
455	0755454		AERIAL MEDIUM	1



MINNESOTA ILLINOIS INDIANA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

EM-102

September 1, 2023

Chief Jason Forshee
City of Waseca Fire Department
303 South State Street
Waseca, MN 56093

Subject: **Proposal for one (1) Pierce Enforcer 100' Ascendant Tower
Proposal / Bid 1163**

Dear Chief Forshee,

With regard to the above subject, please find attached our completed proposal.
Pricing, is as follows, including 100% prepay option.

Pricing Summary:

Sale Price – **\$2,111,881.00**
**Sourcewell Consortium Pricing, Member ID 203043.*

100% Performance Bond:

Included in the above price.

100% Prepayment Option:

Should the City of Waseca Fire Department elect to make a 100% prepayment by November 15, 2023, a discount of (**\$143,791.00**) can be subtracted from the above "Sale Price" resulting in a revised contract price of **\$1,968,090.00**.

Terms and Conditions:

Taxes – Not Applicable
Freight – F.O.B. – Appleton, WI / Shipping to Waseca, MN
Terms – Net due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI). Net due by November 15, 2023 for **Prepay discount** to be applicable.
Delivery – 31 - 34 months from receipt and acceptance of contract.



PERFORM. LIKE NO OTHER.

MINNESOTA ILLINOIS INDIANA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid for thirty (30) days.

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 507-272-2360 or tom.soland@macqueengroup.com.

We wish to thank the City of Waseca Fire Department for the opportunity to submit our proposal.

Respectfully,

Tom Soland

Tom Soland
Apparatus Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group

Comprehensive Plan Update – City Council Summary

At their meeting on September 12th, the Planning Commission reviewed Chapter 1: Introduction & Demographics for the 2nd time and completed their initial review of Chapter 2: Land Use.

For Chapter 1, the Commission plans to formulate and add several overarching Comprehensive Plan goals/objectives when this chapter is revisited at the end of the update process.

In Chapter 2, the Commission stressed allowing land use flexibility (mixed-use developments), decreasing obstacles to development (less rules and regulations), and emphasizing the need for varying types of new housing. Lastly, the Commission was concerned to learn that City Council had discontinued the City's two-mile urban fringe subdivision authority in 2019. Without that authority, the Commission believes that it will be difficult to ensure developments in that area conform to the City's future land use plans.

At their next meeting on October 10th, the Planning Commission will review Chapter 2: Land Use a 2nd time and begin their initial review of Chapter 3: Transportation.