

WORK SESSION: TAX LEVY- 6:00 PM
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, APRIL 19, 2022, 7:00 PM
AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council **may not take action on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.**

5. REQUESTS AND PRESENTATIONS
6. CONSENT AGENDA
 - A. Minutes: Council Meeting & Work Session – April 5, 2022
 - B. Payroll & Expenditures
 - C. Minutes: Local Board Appeal and Equalization – April 11, 2022
 - D. Annual: Renew assignment of Chief Vought to Fire Relief Board
 - E. Resolution 22-18: Approving Tax Abatement Applications
7. ACTION AGENDA
 - A. Resolution 22-19: Report of Bids and Awarding the Contract for the 2022 Crack Seal & Seal Coat Project (CITY PROJECT NO. 2022-03)
 - B. Resolution 22-20: Report of Bids and Awarding of the Contract for the 2022 Sidewalk Project (CITY PROJECT NO. 2022-04)
 - C. Report and Rejection of All Bids for the Waseca Multi-Unit Hangar Project (CITY PROJECT NO. 2021-19)
 - D. Resolution 22-21: City Budget Amendment
8. REPORTS
 - A. City Manager's Report
 - B. Commission Reports
 - a. Economic Development Authority
 - b. Discover Waseca Tourism
9. ANNOUNCEMENTS
10. ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, APRIL 5, 2022

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present: Mayor Roy Srp Ted Conrath
Allan Rose Daren Arndt
Jeremy Conrath Mark Christiansen
John Mansfield

Staff Present: Lee Mattson, City Manager
Nate Willey, City Engineer
Julia Hall, Administrative Clerk

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3. Motion was made by Arndt, seconded by Rose to approve the agenda. Motion carried 7-0.

PUBLIC COMMENT

4. Robert Tackett- The Hispanic Community of Waseca welcomes all to a Cinco de Mayo celebration, May 5th, 2022, at The Mill in Waseca. The celebration will start at 4:00 pm. There will be authentic local food from 4:00 pm-7:00 pm; after 7:00 pm the music and celebration will continue.

REQUESTS AND PRESENTATIONS

5. None

CONSENT AGENDA

6. Motion was made by Mansfield, seconded by J. Conrath to approve the consent agenda. Motion carried 7-0.

ACTION AGENDA

- 7.
- A. RCCA: Authorization to Bid City Project 2022-11 – Sanitary Sewer Main Lining & Manhole Rehabilitation. J. Conrath asked if there was a way residents could pay to have the lining done from the City’s portion to their residence. Staff suggested It would more than likely be where the resident speaks directly with the contractor, staff will look into the issue. Motion was made by J. Conrath to approve the authorization for bids, seconded by Rose. Motion carried 6-1 (Nay Mansfield).
 - B. Resolution 22-16: LRIP Grant Agreement City Project 2022-01. Motion by Christiansen to adopt resolution, seconded by Rose. Motion carried 7-0.
 - C. RCCA: Sight Visibility Concerns. Motion was given to approve RCCA as recommended:
 - 1) Adding an all-way (4 direction) stop control at the intersection of 4th Street NE and 7th Ave NE
 - 2) No change at the intersection of 3rd Ave NE and State Street.Motion was made by J. Conrath and seconded by Srp. Motion carried 7-0.

REPORTS

- 8.
- A. City Manager’s Report
 - 1. West Interchange Water Tower Bonding Bill Request has been submitted. Senator Jasinski is coordinating with Representative Petersburg on the request. The Federal EDA grant draft is nearly ready for preliminary review by Federal EDA staff.
 - 2. Seeding planned for portions of 3rd St NE where sod didn’t take well from projects in 2019 and 2020.
 - 3. Staff is making minor alterations to an addendum to the Fire Relief Association Bylaws to avoid confusion. The bylaws themselves are not changing and the action is taken at the recommendation of the City Attorney.
 - 4. Staff will be working with consultants to begin the process of planning for blower replacement at the Wastewater Treatment Plant. The blowers are an essential part of the system as they circulate the oxygen that is needed for the plant to work. We have four blowers at the plant that were installed back around 2010 and we know of one person in the world who still services/repairs them. Our current blowers are also sensitive to voltage excursion where at times we have been operating on only one blower. This is not a project to be done now but are looking to start looking for options for the future.
 - 5. Staff have begun meeting with the County on coordinating the 2022 Weed Harvesting Program at Clear Lake. The City Engineer reported that the County is looking to begin in the lake harvester training May 24th & 25th. The Waseca Lakes Association received a Fluridone treatment grant to treat the Eurasian Watermilfoil for the entire lake. Because of that grant the harvester will be focusing on curly leaf pondweed which sprouts quickly and tends to die-off mid to late June. The city still plans on treating the beach areas.

6. Emerald Ash Borer has been identified in Waseca County. Staff and the Park Board have been working on this issue for some time and will continue to move forward with plans to address this disease.
7. Small Cities Development Program owner occupied rehab project is starting to move forward. A community meeting was held for applicants and Southwest Minnesota Housing Partnership is working with homeowners to start the process.
8. Smoke testing will start April 18 and run through April 29 as weather permits. Generally, south of railroad tracks, east of South State, and west of 8th St SE. If a resident has a dry trap in their home, they are encouraged to pour water into the drain.
9. There is an external cleaning of the City Hall water tower beginning April 6th.
10. Miller Homes has submitted permits for four spec homes to be built in the Pond View subdivision.
11. Spring brush clean-up is scheduled to begin May 2nd, all materials should be to the curb by 7:00 am. Regulations on what can be picked-up is located on the City webpage.

B. Commission Reports

1. Airport Board presented by Rose:
 - a. Hangar project bids came in over what they were expecting. The Board recommends rejection of all bids. This will be brought before a future Council Meeting for formal action. The Board may be looking into moving to a wood structure instead of a steel structure. They can still use the grant funding as long as the wood structure will last 40 plus years.
 - b. Mr. Stensrud the Airport Manager presented at their meeting that there may be a private citizen interested in putting up a 70' x 70' hangar which they would then rent out stalls. The City would benefit by having another hangar on the land as well as the land rent for that hangar. The current rentals are full at the airport and have been for 42 years.
2. History Preservation Committee presented by T. Conrath:
 - a. The board discussed possibilities of nominations for "Historic Preservation" Awards. These awards will be selected in May and presented in June.
 - b. The Waseca High School class scheduled to assist with the walking tour and history of Waseca has been changed for a start date of 2023.
3. Fire Relief Committee presented by j. Conrath:
 - a. They are looking to hire someone to review the best way to utilize their fryers this season. They fryers are used at both the fire station and the fairgrounds, so they want to make sure they have a plan set for electricity at both locations. There will still be a fish fry and onion rings.

ANNOUNCEMENTS

9.
 - A. Council member Christiansen announced:
 1. Lake clean-up is scheduled for April 23rd at 9:00 am.

2. Thank you to the fire department and police department for responding to a possible gas leak at one of his neighbor's homes.
 3. The school has put out a survey looking for information on possibilities of funding for a new building.
 4. Next week is the Local Board of Appeals and Equalization meeting.
- B. Council member T. Conrath announced:
1. The City is in need of Election Judges for the May 24th Special Election. This is a compensated position. Please contact City Staff if interested.
 2. The Local Board of Appeals and Equalization meeting is on Monday April 11th at 7:00 pm at City Hall.
- C. Council member J. Conrath announced:
1. There was a community meeting for the University of Minnesota presented an assessment of Waseca that listed the pros and cons of the area. It was noted that one of the biggest assets of the community is Clear Lake, a few places that they say need focus on is a hotel as well as youth involvement in the community.
- D. Mayor Srp announced:
1. There was a water main break in his neighborhood and the City's Street and Water departments showed up and had the hole dug and the main fixed in no time.
 2. Thank you to Julia Hall for attending the meetings as Staff support as well as Steve Johnson in the who records the meetings so they can be viewed by residents not in attendance.
 3. Thank you to the Police and Fire departments for all they do in the community.
 4. Mayor Srp wanted to express his desire for the City of Waseca to pray for the folks in Ukraine.
 5. Mayor Srp also expressed his hope for peace and harmony for Waseca and the world.

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Arndt seconded by J. Conrath to adjourn the meeting at 8:16 p.m. Motion carried 7-0.

R. D. SRP
MAYOR

JULIA HALL
ADMINISTRATIVE CLERK

Micah Fischer

LIST OF EXPENDITURES

April 19, 2022

Lee A. Milton

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City Council	0.00
Streets	27,279.77
Parks	10,986.47
Wastewater	6,881.05
Utility Administration	4,972.19
Utility Offices	7,884.49
Electric	14,787.55
Water	7,857.17
Building and Code Compliance	2,920.11
Police	62,962.52
Administration	8,084.87
Community Aides	812.16
Fire	8,998.34
Paid On Call Fire Department	4,368.00
PEG	235.62
Election Judges	0.00
Finance	8,868.39
Connections	2,753.52
Community Development	5,157.32
Engineering	15,436.71
Recreation	3,343.25
Econ Development	<u>3,558.83</u>
Total Gross Payroll	208,148.33
*Less- Payroll Deductions	<u>(72,600.63)</u>

Net Payroll Cost \$ 135,547.70

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated: April 1, 2022-April 14, 2022 Includes check #'s 157874-157950 Bank ACH Withdrawals.....	<u>802,344.34</u>
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GRAND TOTAL EXPENDITURES \$ 937,892.04

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
General Fund					
04/06/2022	157874	City of Waseca	TLCF Start up Cash	101-10300-0000	50.00
Total 101103000000:					50.00
04/06/2022	42205	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 4/3/2022	101-21701-0000	18,942.51 M
Total 101217010000:					18,942.51
04/06/2022	42206	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 4/3/2022	101-21702-0000	8,706.67 M
Total 101217020000:					8,706.67
04/06/2022	42205	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 4/3/2022	101-21703-0000	8,014.66 M
04/06/2022	42205	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 4/3/2022	101-21703-0000	8,330.24 M
Total 101217030000:					16,344.90
04/06/2022	42207	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 4/3/2022	101-21704-0000	1,323.16 M
04/06/2022	42207	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 4/3/2022	101-21704-0000	8,600.59 M
04/06/2022	42207	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 4/3/2022	101-21704-0000	7,821.91 M
04/06/2022	42207	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 4/3/2022	101-21704-0000	8,600.59 M
04/06/2022	42207	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 4/3/2022	101-21704-0000	11,732.87 M
Total 101217040000:					38,079.12
04/06/2022	157875	IBEW	IBEW UNION DUES Pay Period: 4/3/2022	101-21707-0000	353.86
04/06/2022	157876	IUOE Local #70	FIRE UNION DUES Pay Period: 4/3/2022	101-21707-0000	142.28
04/06/2022	157876	IUOE Local #70	IUOE UNION DUES Pay Period: 4/3/2022	101-21707-0000	426.56
04/06/2022	157877	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 4/3/2022	101-21707-0000	780.00
Total 101217070000:					1,702.70
04/06/2022	157879	MN Life	LIFE INSURANCE MN Pay Period: 4/3/2022	101-21710-0000	773.10
04/06/2022	157879	MN Life	LIFE INSURANCE MN Pay Period: 4/3/2022	101-21710-0000	1,130.25
04/06/2022	157879	MN Life	Bruder-Apr COBRA	101-21710-0000	24.75
04/06/2022	157879	MN Life	Bruder-Feb & Mar COBRA	101-21710-0000	49.50
04/06/2022	157879	MN Life	Gedicke-Apr COBRA	101-21710-0000	23.30
04/06/2022	157879	MN Life	Matson-Apr COBRA	101-21710-0000	26.80
04/06/2022	157879	MN Life	Schult-Apr COBRA	101-21710-0000	50.20
04/06/2022	157879	MN Life	A. Schwartz Adj	101-21710-0000	16.50
Total 101217100000:					2,094.40
04/06/2022	42205	ACH Internal Revenue Service	MEDICARE Pay Period: 4/3/2022	101-21712-0000	2,732.84 M
04/06/2022	42205	ACH Internal Revenue Service	MEDICARE Pay Period: 4/3/2022	101-21712-0000	2,806.64 M
Total 101217120000:					5,539.48
04/06/2022	42209	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 4/3/2022	101-21713-0000	1,640.91 M
04/06/2022	42209	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 4/3/2022	101-21713-0000	844.00 M
Total 101217130000:					2,484.91
04/06/2022	42208	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 4/3/2022	101-21714-0000	350.00 M
04/06/2022	42208	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 4/3/2022	101-21714-0000	632.69 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101217140000:					982.69
04/14/2022	42203	Further	Flex Reimbursement	101-21716-0000	137.85 M
04/14/2022	42214	Further	Flex Reimbursement	101-21716-0000	38.45 M
04/06/2022	42201	Further	VEBA Contributions Pay Period: 4/3/2022	101-21716-0000	19,982.38 M
04/06/2022	42212	Further	HSA Contribution Pay Period: 4/3/2022	101-21716-0000	605.90 M
04/06/2022	42202	Further	HSA Contribution Pay Period: 4/3/2022	101-21716-0000	6,251.35 M
04/06/2022	42201	Further	Timlin-April cont	101-21716-0000	354.50 M
Total 101217160000:					27,370.43
04/06/2022	42210	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 4/3/2022	101-21717-0000	951.53 M
Total 101217170000:					951.53
04/06/2022	42204	Delta Dental	Rugger Apr COBRA	101-21719-0000	116.28 M
04/06/2022	42204	Delta Dental	DENTAL EE + CHLDRN Pay Period: 4/3/2022	101-21719-0000	240.81 M
04/06/2022	42204	Delta Dental	Bruder- Apr COBRA	101-21719-0000	29.58 M
04/06/2022	42204	Delta Dental	Schult-Apr COBRA	101-21719-0000	60.64 M
04/06/2022	42204	Delta Dental	Bruder Feb & Mar COBRA	101-21719-0000	59.16 M
04/06/2022	42204	Delta Dental	DENTAL SINGLE Employee Pay Period: 4/3/2022	101-21719-0000	502.86 M
04/06/2022	42204	Delta Dental	Gedicke Mar Adj	101-21719-0000	29.58- M
04/06/2022	42204	Delta Dental	DENTAL FAMILY Employee Pay Period: 4/3/2022	101-21719-0000	1,279.08 M
04/06/2022	42204	Delta Dental	DENTAL EE + SPOUSE Pay Period: 4/3/2022	101-21719-0000	363.84 M
Total 101217190000:					2,622.67
04/06/2022	42211	VSP	VISION FAMILY Employee Pay Period: 4/3/2022	101-21722-0000	127.14 M
04/06/2022	42211	VSP	VISION SINGLE Employee Pay Period: 4/3/2022	101-21722-0000	40.62 M
04/06/2022	42211	VSP	VISION + ONE Employee Pay Period: 4/3/2022	101-21722-0000	122.30 M
04/06/2022	42211	VSP	Rugger-Apr COBRA	101-21722-0000	12.23 M
04/06/2022	42211	VSP	Schult-Apr COBRA	101-21722-0000	12.23 M
04/06/2022	42211	VSP	Bruder-Apr COBRA	101-21722-0000	6.77 M
Total 101217220000:					321.29
04/14/2022	157924	MN Department of Labor & Industry	1st Qtr permit surcharge to state	101-32280-0000	1,487.00
Total 101322800000:					1,487.00
04/14/2022	157915	Knott, Lexie	Park Cancellation Reservation	101-34785-0000	37.50
Total 101347850000:					37.50
04/14/2022	20220279	Discover Waseca Tourism	February Lodging Tax	101-41110-4440	407.92
Total 101411104440:					407.92
04/14/2022	157929	MPeters Enterprises Inc.	DT Flags	101-41110-4450	412.80
04/14/2022	20220310	Waseca-LeSueur Regional Library	Water Carnival Funding Donation	101-41110-4450	575.00
Total 101411104450:					987.80
04/14/2022	20220308	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101411104455:					1,125.00
04/14/2022	20220290	Kohn, Cassandra	Mileage Reimbursement	101-41320-1070	77.22
Total 101413201070:					77.22
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-41320-1340	50.42
Total 101413201340:					50.42
04/14/2022	20220286	Innovative Office Supply	Office supplies	101-41320-2000	36.24
Total 101413202000:					36.24
04/14/2022	20220291	Martin-McAllister	Management Coaching	101-41320-3000	206.50
Total 101413203000:					206.50
04/14/2022	20220304	U.S. Bank - CC	MCMA Conference Registration	101-41320-3300	700.00
04/14/2022	20220304	U.S. Bank - CC	MCMA Conference Registration	101-41320-3300	575.00
04/14/2022	20220304	U.S. Bank - CC	Room deposit for MCMA Conference	101-41320-3300	113.82
Total 101413203300:					1,388.82
04/14/2022	157936	South Central College	March safety services	101-41320-4940	650.00
04/14/2022	157935	South Central College	February safety services	101-41320-4940	650.00
Total 101413204940:					1,300.00
04/14/2022	20220267	A. H. Hermel Company	Pop for vending machine	101-41320-4945	72.56
Total 101413204945:					72.56
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-41500-1340	70.90
Total 101415001340:					70.90
04/14/2022	20220304	U.S. Bank - CC	Office supplies	101-41500-2000	6.74
Total 101415002000:					6.74
04/14/2022	20220289	Kennedy & Kennedy Law Office	March Legal Fees	101-41600-3000	1,104.00
04/14/2022	157948	Waseca County Treasurer	Legal Services Contract payment	101-41600-3000	5,370.33
Total 101416003000:					6,474.33
04/14/2022	20220301	Pantheon Computer Systems Inc.	2022 Replacement-Ferguson	101-41920-2050	949.99
Total 101419202050:					949.99
04/14/2022	20220304	U.S. Bank - CC	Domain annual fee	101-41920-4950	119.88
04/14/2022	20220304	U.S. Bank - CC	Vision 2030 Renewal	101-41920-4950	40.34
04/14/2022	20220304	U.S. Bank - CC	City of Waseca website renewal	101-41920-4950	167.76

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419204950:					327.98
04/14/2022	20220286	Innovative Office Supply	Office Supplies	101-41940-2000	196.64
Total 101419402000:					196.64
04/14/2022	20220267	A. H. Hermel Company	Coffee for Breakroom	101-41940-2170	153.70
04/14/2022	20220267	A. H. Hermel Company	Drop Credit	101-41940-2170	8.95-
Total 101419402170:					144.75
04/14/2022	157903	Cintas Corporation	Floor mat service	101-41940-3100	9.60
04/14/2022	157903	Cintas Corporation	Floor mat service	101-41940-3100	51.79
04/14/2022	20220278	Culligan	RO Lease	101-41940-3100	28.95
04/14/2022	157931	Orkin Pest Control	City Hall Pest Control	101-41940-3100	102.00
04/14/2022	20220303	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
04/14/2022	20220303	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
04/14/2022	20220311	Waste Management of Southern MN	March Service	101-41940-3100	222.92
Total 101419403100:					1,150.26
04/14/2022	42216	City of Waseca	March Utilities	101-41940-3800	1,750.29 M
Total 101419403800:					1,750.29
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-41950-1340	47.89
Total 101419501340:					47.89
04/14/2022	157947	Waseca County Recorder	Abstract Recording	101-41950-3000	46.00
Total 101419503000:					46.00
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-42100-1340	488.33
Total 101421001340:					488.33
04/14/2022	20220286	Innovative Office Supply	Office Supplies - Police	101-42100-2000	52.14
04/14/2022	20220286	Innovative Office Supply	Office Supplies - Police	101-42100-2000	38.97
Total 101421002000:					91.11
04/14/2022	20220267	A. H. Hermel Company	Janitorial Supplies	101-42100-2170	120.61
04/14/2022	157894	Amazon	digital recorder	101-42100-2170	77.38
04/14/2022	20220304	U.S. Bank - CC	Mailed Evidence to BCA	101-42100-2170	15.50
04/14/2022	20220304	U.S. Bank - CC	Evidence supplies	101-42100-2170	146.10
Total 101421002170:					359.59
04/14/2022	20220272	Central Fire Protection Inc.	Extinguisher recharge	101-42100-2190	38.25
04/14/2022	20220272	Central Fire Protection Inc.	extinguisher	101-42100-2190	25.25
04/14/2022	157904	Cintas Corporation	First Aid - Police	101-42100-2190	58.08
04/14/2022	157907	Coro Medical	AEDs (5)	101-42100-2190	6,718.75
04/14/2022	157907	Coro Medical	AED ped pads (5)	101-42100-2190	510.63

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421002190:					7,350.96
04/14/2022	20220269	Blue Earth County	Patrol MTD's	101-42100-3100	540.00
04/14/2022	157899	Bock's Service Inc.	Tow expense -PD	101-42100-3100	400.00
04/14/2022	157900	Bureau of Crim Apprehension	CJDN Access Fee	101-42100-3100	270.00
04/14/2022	157903	Cintas Corporation	Floor Mats	101-42100-3100	8.88
04/14/2022	157903	Cintas Corporation	Floor Mats	101-42100-3100	8.88
04/14/2022	20220278	Culligan	Culligan Police	101-42100-3100	29.95
04/14/2022	20220303	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
04/14/2022	20220303	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
04/14/2022	157944	Thomson Reuters - West	Clear expense	101-42100-3100	280.78
04/14/2022	20220311	Waste Management of Southern MN	March Service	101-42100-3100	104.26
Total 101421003100:					1,800.25
04/14/2022	42215	Verizon Wireless	Monthly Billing	101-42100-3200	938.38 M
04/14/2022	42215	Verizon Wireless	Monthly Billing	101-42100-3200	41.22 M
Total 101421003200:					979.60
04/14/2022	20220304	U.S. Bank - CC	Open Source Intelligence Conference	101-42100-3300	125.00
04/14/2022	20220304	U.S. Bank - CC	Open Source Investigation Training	101-42100-3300	125.00
04/14/2022	20220304	U.S. Bank - CC	Open Source Investigation Training	101-42100-3300	125.00
04/14/2022	20220304	U.S. Bank - CC	Open Source Investigation Training	101-42100-3300	125.00
Total 101421003300:					500.00
04/14/2022	42216	City of Waseca	March Utilities	101-42100-3800	640.70 M
Total 101421003800:					640.70
04/14/2022	20220274	Computer Information Systems inc	CIS license renewal	101-42100-4330	900.00
Total 101421004330:					900.00
04/14/2022	20220304	U.S. Bank - CC	Lunch while at swat training-Harren, Wellman and Toms	101-42100-4370	34.60
04/14/2022	20220304	U.S. Bank - CC	Lunch while at swat training-Harren, Wellman and Toms	101-42100-4370	26.83
Total 101421004370:					61.43
04/14/2022	157906	City of Waseca	Compliance Check	101-42100-4640	100.00
Total 101421004640:					100.00
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-42200-1340	53.89
Total 101422001340:					53.89
04/14/2022	20220286	Innovative Office Supply	Toner and calculator	101-42200-2000	357.44
Total 101422002000:					357.44
04/14/2022	157926	MN Department of Labor & Industry	Air Compresor Vessel	101-42200-2170	20.00
04/14/2022	20220298	North Shore Compressor & Machine Inc.	Filters	101-42200-2170	217.36
04/14/2022	20220304	U.S. Bank - CC	Janitorial supplies	101-42200-2170	57.24

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	101-42200-2170	499.99
Total 101422002170:					794.59
04/14/2022	157898	Aspen Mills Inc	Coats 2 New FF	101-42200-2180	295.56
04/14/2022	157911	Fire Safety USA Inc.	Fire Glove	101-42200-2180	458.00
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Youngberg	101-42200-2180	199.75
04/14/2022	20220304	U.S. Bank - CC	Uniform Allowance	101-42200-2180	480.99
04/14/2022	20220304	U.S. Bank - CC	Uniform Allowance	101-42200-2180	149.52
Total 101422002180:					1,583.82
04/14/2022	157904	Cintas Corporation	First Aid - Fire	101-42200-2190	6.31
04/14/2022	20220304	U.S. Bank - CC	Oxygen tank wrenches	101-42200-2190	61.85
04/14/2022	20220304	U.S. Bank - CC	Oxygen Regulators	101-42200-2190	16.91
04/14/2022	157945	Viking Industrial Center	Sensor Gas Monitor	101-42200-2190	245.94
Total 101422002190:					331.01
04/14/2022	157937	Srp Heating & A/C Inc.	Add Washing machine hook ups	101-42200-2230	236.49
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	101-42200-2230	46.43
Total 101422002230:					282.92
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	101-42200-2240	499.99
Total 101422002240:					499.99
04/14/2022	157903	Cintas Corporation	Floor Mats	101-42200-3100	8.87
04/14/2022	157903	Cintas Corporation	Floor Mats	101-42200-3100	8.87
04/14/2022	20220303	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
04/14/2022	20220303	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
04/14/2022	20220311	Waste Management of Southern MN	March Service	101-42200-3100	104.26
Total 101422003100:					279.50
04/14/2022	42215	Verizon Wireless	Monthly Billing	101-42200-3200	46.22 M
Total 101422003200:					46.22
04/14/2022	157902	Centerpoint Energy	Monthly Service	101-42200-3800	167.61
04/14/2022	42216	City of Waseca	March Utilities	101-42200-3800	640.70 M
04/14/2022	42216	City of Waseca	March Utilities	101-42200-3800	48.36 M
Total 101422003800:					856.67
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-42400-1340	23.35
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-42400-1340	6.65
Total 101424001340:					30.00
04/14/2022	20220273	City Building Inspection Services LLC	Building inspections	101-42400-3000	9,363.47
Total 101424003000:					9,363.47
04/14/2022	20220304	U.S. Bank - CC	Storage for abated property	101-42400-3100	69.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101424003100:					69.00
04/14/2022	42215	Verizon Wireless	Monthly Billing	101-42400-3200	24.14 M
Total 101424003200:					24.14
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-43000-1340	6.85
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-43000-1340	93.26
Total 101430001340:					100.11
04/14/2022	20220304	U.S. Bank - CC	Safety Shirts	101-43000-2170	269.38
Total 101430002170:					269.38
04/14/2022	157894	Amazon	Safety supplies	101-43000-2190	120.61
Total 101430002190:					120.61
04/14/2022	42215	Verizon Wireless	Monthly Billing	101-43000-3200	41.22 M
Total 101430003200:					41.22
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-43100-1340	82.46
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-43100-1340	2.13
Total 101431001340:					84.59
04/14/2022	157899	Bock's Service Inc.	Fuel	101-43100-2120	116.80
04/14/2022	157899	Bock's Service Inc.	Fuel	101-43100-2120	220.00
04/14/2022	157899	Bock's Service Inc.	Fuel	101-43100-2120	120.00
04/14/2022	157899	Bock's Service Inc.	Fuel	101-43100-2120	191.00
04/14/2022	157917	Kwik Trip	Fuel	101-43100-2120	200.00
04/14/2022	157917	Kwik Trip	boat fuel	101-43100-2120	20.00
Total 101431002120:					867.80
04/14/2022	157894	Amazon	First Aid kits	101-43100-2170	431.60
04/14/2022	157894	Amazon	rebar tools	101-43100-2170	22.99
04/14/2022	157894	Amazon	safety glasses	101-43100-2170	89.94
04/14/2022	20220304	U.S. Bank - CC	Safety Shirts	101-43100-2170	1,212.24
04/14/2022	20220304	U.S. Bank - CC	Sales tax refund on purchase	101-43100-2170	120.25-
04/14/2022	20220304	U.S. Bank - CC	Shipping	101-43100-2170	4.50
04/14/2022	20220304	U.S. Bank - CC	Office supplies	101-43100-2170	98.15
04/14/2022	20220307	Waco Scaffolding & Supply Co. Inc.	Concrete tools	101-43100-2170	219.93
04/14/2022	20220307	Waco Scaffolding & Supply Co. Inc.	misc. supplies	101-43100-2170	70.54
04/14/2022	157946	Waseca County Landfill	Garbage	101-43100-2170	38.56
04/14/2022	157946	Waseca County Landfill	Concrete disposal	101-43100-2170	75.25
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	126.91
Total 101431002170:					2,270.36
04/14/2022	157896	Aramark Uniform Services	uniform service	101-43100-2180	265.10
04/14/2022	157896	Aramark Uniform Services	uniform service	101-43100-2180	260.85
04/14/2022	157896	Aramark Uniform Services	uniform service	101-43100-2180	180.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
04/14/2022	157896	Aramark Uniform Services	uniform service	101-43100-2180	183.47
04/14/2022	157896	Aramark Uniform Services	Credit	101-43100-2180	64.35-
04/14/2022	157896	Aramark Uniform Services	Credit	101-43100-2180	64.35-
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Hofmeister	101-43100-2180	238.00
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Miller	101-43100-2180	199.75
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-T. Roessler	101-43100-2180	199.75
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Conway	101-43100-2180	204.00
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Rossow	101-43100-2180	199.75
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Krienke	101-43100-2180	233.75
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Parpart	101-43100-2180	233.75
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Muellerleile	101-43100-2180	199.75
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-A.Roessler	101-43100-2180	199.75
Total 101431002180:					2,669.85
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	101-43100-2230	39.46
Total 101431002230:					39.46
04/14/2022	20220311	Waste Management of Southern MN	March Service	101-43100-3100	203.33
Total 101431003100:					203.33
04/14/2022	20220304	U.S. Bank - CC	Lunch while at waterpark training-Miller, Straube,Rosso	101-43100-3300	70.00
Total 101431003300:					70.00
04/14/2022	157902	Centerpoint Energy	Monthly Service	101-43100-3800	167.61
04/14/2022	42216	City of Waseca	March Utilities	101-43100-3800	48.35 M
04/14/2022	42216	City of Waseca	March Utilities	101-43100-3800	741.57 M
Total 101431003800:					957.53
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-43125-1340	21.38
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-43125-1340	2.13
Total 101431251340:					23.51
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-43170-1340	4.58
Total 101431701340:					4.58
04/14/2022	42216	City of Waseca	March Utilities	101-43170-3800	165.16 M
Total 101431703800:					165.16
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-43220-1340	7.64
Total 101432201340:					7.64
04/14/2022	20220285	Independent School District #829	City Contribution Community Ed	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-45130-1340	12.19

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451301340:					12.19
04/14/2022	157913	Hillyard Inc/ Hutchinson	cleaning supplies	101-45130-2175	8.62
Total 101451302175:					8.62
04/14/2022	157913	Hillyard Inc/ Hutchinson	Gloves	101-45130-2190	4.58
Total 101451302190:					4.58
04/14/2022	20220281	Goodin Company	waterpark shower parts	101-45130-2210	2,573.73
04/14/2022	20220281	Goodin Company	Waterpark shower parts	101-45130-2210	79.10
04/14/2022	20220281	Goodin Company	Plumbing	101-45130-2210	24.83
04/14/2022	20220281	Goodin Company	Plumbing	101-45130-2210	85.61
Total 101451302210:					2,763.27
04/14/2022	20220272	Central Fire Protection Inc.	Fire Extg. re-charge	101-45130-3100	28.25
Total 101451303100:					28.25
04/14/2022	42216	City of Waseca	March Utilities	101-45130-3800	525.38 M
Total 101451303800:					525.38
04/14/2022	157895	Anchor Industries Inc.	funbrella parts	101-45130-4000	3,096.00
Total 101451304000:					3,096.00
04/14/2022	157913	Hillyard Inc/ Hutchinson	Restroom Supplies	101-45180-2175	34.85
04/14/2022	157913	Hillyard Inc/ Hutchinson	Janitorial supplies	101-45180-2175	211.27
Total 101451802175:					246.12
04/14/2022	20220267	A. H. Hermel Company	TLCF Concession	101-45180-2500	1,993.07
04/14/2022	20220267	A. H. Hermel Company	TLCF Concession	101-45180-2500	78.43-
04/14/2022	157928	Morgan's Meat Market	Concessions	101-45180-2500	33.30
Total 101451802500:					1,947.94
04/14/2022	20220271	Britton Plumbing & Heating LLC	TLCF Supplies	101-45180-4000	21.84
04/14/2022	157929	MPeters Enterprises Inc.	TLCF Flag	101-45180-4000	78.56
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	101-45180-4000	24.96
Total 101451804000:					125.36
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	101-45200-1340	89.15
Total 101452001340:					89.15
04/14/2022	20220286	Innovative Office Supply	Office Supplies - Parks	101-45200-2000	118.47
Total 101452002000:					118.47
04/14/2022	20220278	Culligan	Park Dept Water	101-45200-2170	23.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
04/14/2022	157929	MPeters Enterprises Inc.	CH & Park Flags	101-45200-2170	70.08
Total 101452002170:					93.08
04/14/2022	157904	Cintas Corporation	First aid cabinet supplies	101-45200-2190	43.42
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Moen	101-45200-2190	221.00
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Vanderhorst	101-45200-2190	215.00
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Tlusty	101-45200-2190	140.00
04/14/2022	20220300	Owatonna Shoe Company	safety boot- Gundermann	101-45200-2190	204.00
Total 101452002190:					823.42
04/14/2022	20220296	MTI Distributing Inc.	Toro Parts & Supplies	101-45200-2210	238.98-
04/14/2022	20220296	MTI Distributing Inc.	Toro Parts & Supplies	101-45200-2210	161.42
Total 101452002210:					77.56-
04/14/2022	157894	Amazon	Auger Drill Set	101-45200-2230	32.99
Total 101452002230:					32.99
04/14/2022	20220296	MTI Distributing Inc.	Toro Parts & Supplies	101-45200-2240	791.58
Total 101452002240:					791.58
04/14/2022	157930	Northland Farm Systems Inc	Hand Blowers	101-45200-2400	519.98
Total 101452002400:					519.98
04/14/2022	157946	Waseca County Landfill	Landfill Fees - Brush	101-45200-3100	60.00
04/14/2022	20220311	Waste Management of Southern MN	March Service	101-45200-3100	31.74
04/14/2022	20220311	Waste Management of Southern MN	Waste Mgmt Parks - April	101-45200-3100	404.18
Total 101452003100:					495.92
04/14/2022	42216	City of Waseca	March Utilities	101-45200-3800	180.58 M
Total 101452003800:					180.58
04/14/2022	157894	Amazon	Maintenance Supplies	101-45200-4000	517.32
04/14/2022	20220270	Border States Electric Supply	Park Restroom Hand Dryers	101-45200-4000	2,015.64
Total 101452004000:					2,532.96
04/14/2022	157934	Shoney's Auto Body LLC	Scratch and dent repair #57	101-45200-4040	39.00
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	101-45200-4040	448.79
Total 101452004040:					487.79
04/14/2022	157931	Orkin Pest Control	Library-Pest control	101-45500-3100	80.00
04/14/2022	20220302	ServiceMaster by Ayotte	library service	101-45500-3100	790.00
04/14/2022	20220311	Waste Management of Southern MN	Library service	101-45500-3100	67.88
Total 101455003100:					937.88
04/14/2022	42216	City of Waseca	March Utilities	101-45500-3800	753.90 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101455003800:					753.90
04/14/2022	157923	MN Department of Employment &	Qtr1 MNUl	101-49220-1410	5,079.23
Total 101492201410:					5,079.23
Total General Fund:					210,226.22
Airport					
04/14/2022	157933	Red Feather Paper Company	Janitorial Supplies - Airport	230-49810-2170	137.00
04/14/2022	157933	Red Feather Paper Company	Janitorial Supplies - Airport	230-49810-2170	137.98
Total 230498102170:					274.98
04/14/2022	20220272	Central Fire Protection Inc.	Airport fire extinguisher maintenance	230-49810-2230	311.35
Total 230498102230:					311.35
04/14/2022	157940	Stensrud Aviation	Airport Contract Payment	230-49810-3100	2,300.00
04/14/2022	20220311	Waste Management of Southern MN	Airport Waste Management	230-49810-3100	43.65
Total 230498103100:					2,343.65
04/14/2022	42216	City of Waseca	March Utilities	230-49810-3800	63.36 M
Total 230498103800:					63.36
04/14/2022	20220295	MN Pollution Control Agency	Airport Annual Industrial Stormwater Permit Fee	230-49810-4500	400.00
Total 230498104500:					400.00
Total Airport:					3,393.34
Recovery Coordinator Grant					
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	256-46500-1340	28.45
Total 256465001340:					28.45
Total Recovery Coordinator Grant:					28.45
Safe Haven Grant					
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	279-46350-1340	18.36
Total 279463501340:					18.36
04/14/2022	157904	Cintas Corporation	Connections - first aid	279-46350-2170	13.54
Total 279463502170:					13.54
04/14/2022	42215	Verizon Wireless	Monthly Billing	279-46350-3200	41.22 M
Total 279463503200:					41.22
Total Safe Haven Grant:					73.12

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
PEG Channel					
04/14/2022	157932	RadioShack	audio input	290-41920-2170	54.99
Total 290419202170:					54.99
Total PEG Channel:					54.99
Capital Improvement					
04/14/2022	157938	Stantec Consulting Services Inc	Clear Lake Park Improvements	430-43010-5435	4,147.66
04/14/2022	157946	Waseca County Landfill	CLP Playground Demo	430-43010-5435	47.50
04/14/2022	157946	Waseca County Landfill	CLP Playground Demo	430-43010-5435	27.70
04/14/2022	157946	Waseca County Landfill	CLP Playground Demo	430-43010-5435	33.30
04/14/2022	157946	Waseca County Landfill	CLP Playground Demo	430-43010-5435	90.78
04/14/2022	157946	Waseca County Landfill	CLP Playground Demo	430-43010-5435	67.27
04/14/2022	157949	Waterville Building Center LLC	CLP Playground Project Materials	430-43010-5435	3,867.50
Total 430430105435:					8,281.71
Total Capital Improvement:					8,281.71
Water					
04/14/2022	20220305	USA Blue Book	Silicate valves	601-49401-2230	142.18
Total 601494012230:					142.18
04/14/2022	42216	City of Waseca	March Utilities	601-49401-3800	8,454.96 M
04/14/2022	157950	Xcel Energy	March Service	601-49401-3800	225.21
Total 601494013800:					8,680.17
04/14/2022	157912	Hawkins Inc	Chlorine Equipment	601-49401-4000	876.80
Total 601494014000:					876.80
04/06/2022	42205	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 4/3/2022	601-49430-0000	315.58 M
04/06/2022	42205	ACH Internal Revenue Service	MEDICARE Pay Period: 4/3/2022	601-49430-0000	73.80 M
Total 601494300000:					389.38
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	601-49430-1340	16.16
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	601-49430-1340	25.19
Total 601494301340:					41.35
04/14/2022	157918	Kwik Trip #442	Fuel	601-49430-2120	60.00
Total 601494302120:					60.00
04/14/2022	20220304	U.S. Bank - CC	Phone Case	601-49430-2170	38.39
Total 601494302170:					38.39
04/14/2022	157896	Aramark Uniform Services	uniforms	601-49430-2180	14.05
04/14/2022	157896	Aramark Uniform Services	uniforms	601-49430-2180	13.55
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Meyer	601-49430-2180	185.00
04/14/2022	20220304	U.S. Bank - CC	Safety Shirts	601-49430-2180	269.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494302180:					481.98
04/14/2022	20220305	USA Blue Book	Chlorine safety mask	601-49430-2190	485.59
Total 601494302190:					485.59
04/14/2022	20220293	Metering & Technology Solutions	meter	601-49430-2215	72.20
Total 601494302215:					72.20
04/14/2022	20220277	Core & Main LP	Main Repair	601-49430-2230	423.14
04/14/2022	20220277	Core & Main LP	Main Repair	601-49430-2230	472.75
04/14/2022	20220287	James Brothers Construction Inc.	Class V gravel	601-49430-2230	624.00
04/14/2022	20220287	James Brothers Construction Inc.	Gravel	601-49430-2230	936.00
04/14/2022	20220305	USA Blue Book	Water salesman valves	601-49430-2230	337.80
Total 601494302230:					2,793.69
04/14/2022	20220282	Gopher State One-Call Inc	Location calls - March	601-49430-3100	19.35
04/14/2022	20220306	Utility Consultants Inc	Coliform Testing	601-49430-3100	189.00
Total 601494303100:					208.35
04/14/2022	42215	Verizon Wireless	Monthly Billing	601-49430-3200	40.01 M
Total 601494303200:					40.01
04/14/2022	20220292	MAS Communications Inc.	Answering service - April	601-49585-3200	52.99
Total 601495853200:					52.99
04/14/2022	20220299	On Target Inc.	Quarterly CASS certification	601-49585-3500	49.15
Total 601495853500:					49.15
04/14/2022	157905	City of Waseca	Summit AR	601-49585-4320	60.00
04/14/2022	157941	Summit Account Resolution	Collection Fees	601-49585-4320	6.85
Total 601495854320:					66.85
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	601-49586-1340	4.57
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	601-49586-1340	2.80
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	601-49586-1340	13.12
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	601-49586-1340	6.56
Total 601495861340:					27.05
04/14/2022	20220291	Martin-McAllister	Applicant Testing	601-49586-3000	1,300.00
Total 601495863000:					1,300.00
04/14/2022	20220304	U.S. Bank - CC	Meal while at training	601-49586-3300	11.03
04/14/2022	20220304	U.S. Bank - CC	Parking while at training	601-49586-3300	4.00
04/14/2022	20220304	U.S. Bank - CC	Meal while at training	601-49586-3300	8.77
04/14/2022	20220304	U.S. Bank - CC	Parking while at training	601-49586-3300	5.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
04/14/2022	20220304	U.S. Bank - CC	Meal while at training	601-49586-3300	6.76
04/14/2022	20220304	U.S. Bank - CC	Parking while at training	601-49586-3300	2.75
04/14/2022	20220304	U.S. Bank - CC	Hotel while at training	601-49586-3300	234.82
Total 601495863300:					273.13
04/14/2022	20220277	Core & Main LP	Valve Parts	601-49593-5300	1,918.91
Total 601495935300:					1,918.91
Total Water:					17,998.17
Sanitary Sewer					
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	602-49470-1340	27.49
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	602-49470-1340	2.13
Total 602494701340:					29.62
04/14/2022	20220304	U.S. Bank - CC	Flash drive	602-49470-2170	14.54
Total 602494702170:					14.54
04/14/2022	20220282	Gopher State One-Call Inc	Location calls - March	602-49470-3100	19.35
Total 602494703100:					19.35
04/14/2022	42215	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
04/14/2022	42215	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
04/14/2022	42215	Verizon Wireless	Monthly Billing	602-49470-3200	40.07 M
04/14/2022	42215	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
Total 602494703200:					160.10
04/14/2022	42216	City of Waseca	March Utilities	602-49470-3800	917.98 M
Total 602494703800:					917.98
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	602-49480-1340	48.47
Total 602494801340:					48.47
04/14/2022	157920	Lube-Tech & Partners LLC	gear oil	602-49480-2120	326.89
Total 602494802120:					326.89
04/14/2022	20220276	Continental Research Corporation	Hand towels	602-49480-2170	195.02
04/14/2022	20220281	Goodin Company	plumbing valve	602-49480-2170	28.62
04/14/2022	157912	Hawkins Inc	Chlorine & Sulfur	602-49480-2170	3,124.60
04/14/2022	20220304	U.S. Bank - CC	Lab supplies	602-49480-2170	136.35
04/14/2022	20220304	U.S. Bank - CC	Janitorial supplies	602-49480-2170	73.28
04/14/2022	20220305	USA Blue Book	Lab Supplies	602-49480-2170	272.40
04/14/2022	20220305	USA Blue Book	Lab Supplies	602-49480-2170	23.75
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	602-49480-2170	19.99
Total 602494802170:					3,874.01

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-B. Hellevik	602-49480-2180	252.50
Total 602494802180:					252.50
04/14/2022	20220305	USA Blue Book	Chlorine safety mask	602-49480-2190	318.95
Total 602494802190:					318.95
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	602-49480-2210	329.99
Total 602494802210:					329.99
04/14/2022	20220268	Automatic Systems Company	Effluent Sonar Calibration	602-49480-3100	986.50
04/14/2022	157904	Cintas Corporation	First aid cabinet supplies	602-49480-3100	41.32
04/14/2022	20220306	Utility Consultants Inc	Permit Testing	602-49480-3100	3,324.15
04/14/2022	20220311	Waste Management of Southern MN	Garbage Service	602-49480-3100	382.18
Total 602494803100:					4,734.15
04/14/2022	42215	Verizon Wireless	Monthly Billing	602-49480-3200	41.22 M
Total 602494803200:					41.22
04/14/2022	42216	City of Waseca	March Utilities	602-49480-3800	704.07 M
Total 602494803800:					704.07
04/14/2022	20220295	MN Pollution Control Agency	NPDES Permit Annual Fee	602-49480-4500	5,900.00
Total 602494804500:					5,900.00
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	602-49585-1340	19.92
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	602-49585-1340	19.92
Total 602495851340:					39.84
04/14/2022	20220292	MAS Communications Inc.	Answering service - April	602-49585-3200	52.99
Total 602495853200:					52.99
04/14/2022	20220299	On Target Inc.	Quarterly CASS certification	602-49585-3500	49.15
Total 602495853500:					49.15
04/14/2022	157905	City of Waseca	Summit AR	602-49585-4320	115.00
04/14/2022	157941	Summit Account Resolution	Collection Fees	602-49585-4320	13.14
Total 602495854320:					128.14
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	602-49586-1340	4.57
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	602-49586-1340	2.80
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	602-49586-1340	13.12
Total 602495861340:					20.49
04/14/2022	20220291	Martin-McAllister	Applicant Testing	602-49586-3000	700.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602495863000:					700.00
04/14/2022	20220304	U.S. Bank - CC	Meal while at training	602-49586-3300	11.04
04/14/2022	20220304	U.S. Bank - CC	Parking while at training	602-49586-3300	4.00
04/14/2022	20220304	U.S. Bank - CC	Meal while at training	602-49586-3300	8.78
04/14/2022	20220304	U.S. Bank - CC	Parking while at training	602-49586-3300	5.00
04/14/2022	20220304	U.S. Bank - CC	Meal while at training	602-49586-3300	6.76
04/14/2022	20220304	U.S. Bank - CC	Parking while at training	602-49586-3300	2.75
04/14/2022	20220304	U.S. Bank - CC	Hotel while at training	602-49586-3300	234.83
Total 602495863300:					273.16
04/14/2022	157943	Thermal Process Systems	Replace TPS Digester Pump	602-49593-5400	47,849.43
Total 602495935400:					47,849.43
Total Sanitary Sewer:					66,785.04
Electric Utility					
04/14/2022	42213	SMMMPA	Wholesale Power SMMMPA	604-49550-3810	384,120.19 M
Total 604495503810:					384,120.19
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49570-1340	3.23
Total 604495701340:					3.23
04/14/2022	42216	City of Waseca	March Utilities	604-49570-3800	77.65 M
Total 604495703800:					77.65
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49571-1340	71.35
Total 604495711340:					71.35
04/14/2022	157908	Demi Ford Lincoln Mercury Inc	#32	604-49571-2170	8.87
04/14/2022	157914	Interstate Battery Systems	rebuild tool batteries	604-49571-2170	81.90
04/14/2022	20220304	U.S. Bank - CC	5-car washes	604-49571-2170	25.00
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	34.26
Total 604495712170:					150.03
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-Allen	604-49571-2180	233.75
04/14/2022	20220300	Owatonna Shoe Company	Safety Boot-M. Roessler	604-49571-2180	233.75
Total 604495712180:					467.50
04/14/2022	157927	MN Valley Action Council	Low income program rebate	604-49571-2340	975.20
Total 604495712340:					975.20
04/14/2022	20220282	Gopher State One-Call Inc	Location calls - March	604-49571-3100	19.35
Total 604495713100:					19.35

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
04/14/2022	42215	Verizon Wireless	Monthly Billing	604-49571-3200	40.13	M
04/14/2022	42215	Verizon Wireless	Monthly Billing	604-49571-3200	40.01	M
Total 604495713200:					80.14	
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49572-1340	7.18	
Total 604495721340:					7.18	
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49573-1340	12.94	
Total 604495731340:					12.94	
04/14/2022	20220275	Condon Farm Service	propane	604-49573-2230	17.51	
04/14/2022	20220275	Condon Farm Service	propane	604-49573-2230	32.20	
Total 604495732230:					49.71	
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49574-1340	3.64	
Total 604495741340:					3.64	
04/14/2022	42216	City of Waseca	March Utilities	604-49574-3800	194.36	M
04/14/2022	42216	City of Waseca	March Utilities	604-49574-3800	686.85	M
04/14/2022	157950	Xcel Energy	March Service	604-49574-3800	559.87	
Total 604495743800:					1,441.08	
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49584-1340	2.73	
Total 604495841340:					2.73	
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49585-1340	20.04	
Total 604495851340:					20.04	
04/14/2022	20220286	Innovative Office Supply	Ink	604-49585-2000	66.81	
Total 604495852000:					66.81	
04/14/2022	20220292	MAS Communications Inc.	Answering service - April	604-49585-3200	52.98	
Total 604495853200:					52.98	
04/14/2022	20220299	On Target Inc.	Quarterly CASS certification	604-49585-3500	49.15	
Total 604495853500:					49.15	
04/14/2022	157905	City of Waseca	Summit AR	604-49585-4320	325.00	
04/14/2022	157941	Summit Account Resolution	Collection Fees	604-49585-4320	37.13	
Total 604495854320:					362.13	
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49586-1340	3.70	
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49586-1340	5.37	
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	604-49586-1340	13.51	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495861340:					22.58
04/14/2022	20220289	Kennedy & Kennedy Law Office	March Legal Fees	604-49586-3000	228.00
04/14/2022	20220291	Martin-McAllister	Management Coaching	604-49586-3000	143.50
Total 604495863000:					371.50
04/14/2022	157922	MN Department of Commerce	Department of Commerce Assessment	604-49586-4330	314.34
04/14/2022	20220294	MN Municipal Utilities Association	Member Dues	604-49586-4330	2,921.50
Total 604495864330:					3,235.84
04/14/2022	20220270	Border States Electric Supply	Conversion Supplies	604-49593-5300	4,018.37
04/14/2022	20220270	Border States Electric Supply	Conversion Supplies	604-49593-5300	339.64
04/14/2022	20220288	JT Services of MN	transformer bases	604-49593-5300	4,932.28
Total 604495935300:					9,290.29
Total Electric Utility:					400,953.24
Storm Water Utility					
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	651-43140-1340	9.16
Total 651431401340:					9.16
04/14/2022	42216	City of Waseca	March Utilities	651-43140-3800	311.82 M
Total 651431403800:					311.82
04/14/2022	157909	Ferguson Enterprises Inc	pipe & fittings	651-43140-4000	281.86
04/14/2022	157910	Ferguson Waterworks #2516	Tile pipe	651-43140-4000	2,918.10
Total 651431404000:					3,199.96
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	651-49585-1340	3.15
Total 651495851340:					3.15
Total Storm Water Utility:					3,524.09
Central Garage Services					
04/06/2022	157878	Madison National Life Insurance Co Inc	April 2022 LTD	701-43180-1340	36.16
Total 701431801340:					36.16
04/14/2022	157901	C & D Oil Services of Waseca LLC	Used oil filter disposal	701-43180-2170	60.00
04/14/2022	20220276	Continental Research Corporation	spray anti-seize	701-43180-2170	253.89
04/14/2022	20220283	Huber Supply Co Inc	helium tank rental	701-43180-2170	13.42
04/14/2022	20220284	IFACS	shop supplies	701-43180-2170	79.54
04/14/2022	20220284	IFACS	shop supplies	701-43180-2170	26.71
04/14/2022	157925	MN Department of Labor & Industry	shop air comp. insp.	701-43180-2170	10.00
04/14/2022	20220297	Napa Auto Parts	Parts	701-43180-2170	69.31
04/14/2022	157939	State Chemical Manufacturing Co.	rapid wrench	701-43180-2170	265.50
04/14/2022	20220304	U.S. Bank - CC	Fraud charges, will be refunded next statement	701-43180-2170	9.99
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	4.89

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431802170:					793.25
04/14/2022	157897	Arnold's	nondetergant pump oil	701-43180-2210	101.43
04/14/2022	157914	Interstate Battery Systems	core credit	701-43180-2210	7.50-
04/14/2022	157914	Interstate Battery Systems	replace battery unit 33	701-43180-2210	98.97
04/14/2022	157914	Interstate Battery Systems	Core Credit	701-43180-2210	15.00-
04/14/2022	157916	Kris Engineering Inc.	milling teeth	701-43180-2210	2,693.38
04/14/2022	157921	Mills Automotive Group	Headlight #60	701-43180-2210	282.05
04/14/2022	20220297	Napa Auto Parts	Parts	701-43180-2210	729.78
04/14/2022	157942	The Shop	repairs per check eng light	701-43180-2210	723.23
04/14/2022	20220304	U.S. Bank - CC	Vinyl Tarp Adhesive	701-43180-2210	25.94
04/14/2022	20220304	U.S. Bank - CC	Roll Tarp for # 25	701-43180-2210	252.39
Total 701431802210:					4,884.67
04/14/2022	20220297	Napa Auto Parts	Parts	701-43180-2400	57.90
04/14/2022	20220309	Waseca Hardware LLC	Parts & Supplies	701-43180-2400	9.99
Total 701431802400:					67.89
04/14/2022	20220304	U.S. Bank - CC	Monthly diagnostic tool charge	701-43180-3100	149.00
Total 701431803100:					149.00
04/14/2022	20220304	U.S. Bank - CC	Lunch while at waterpark training-Miller, Straube,Rosso	701-43180-3300	50.00
Total 701431803300:					50.00
Total Central Garage Services:					5,980.97
Property and Liability Insuran					
04/14/2022	20220280	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
Total Property and Liability Insuran:					800.00
Worker's Compensation Insuranc					
04/14/2022	157919	League of MN Cities Insurance Trust	2nd Qtr Work Comp	703-49956-1510	84,245.00
Total 703499561510:					84,245.00
Total Worker's Compensation Insuranc:					84,245.00
Grand Totals:					802,344.34

Report Criteria:

Report type: GL detail

[Report].Amount = {<>} 0

**MINUTES
LOCAL BOARD OF APPEAL and EQUALIZATION
CITY OF WASECA BOARD OF REVIEW
MONDAY, APRIL 11, 2022**

1 CALL TO ORDER/ROLL CALL

The City of Waseca Board of Review was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present: Roy Srp Ted Conrath
Daren Arndt John Mansfield
Mark Christensen Allan Rose
Jeremy Conrath

Staff Present: Lee Mattson, City Manager
Julia Hall, Administrative Clerk

Others Present: Michael Johnson, Waseca County Administrator
John Curran, Waseca County Appraiser
Cheryl Clevenger, Waseca County Interim Assessor

Cheryl Clevenger, Waseca County Interim Assessor, explained the purpose of the Board of Review meeting and informed those present that City of Waseca residential properties experienced an 15% increase, apartment properties 18% increase, commercial properties 12% increase, Industrial properties stayed as was. Waseca County overall had an average of 18% increase on residential.

2 HEARING OF PROPERTY OWNERS

There were no property owners present (in-person or via phone) at the meeting but there were three phone calls taken by the Waseca County Assessor’s office that were brought forward to the meeting.

**JOHNSON BUILDING
Property located at 299 Johnson Avenue Parcel ID. #17.018.2200**

John Curran, County Appraiser, stated the property at 299 Johnson Avenue was visited on Friday April 8, 2022, and because of the size of the property the review was not completed, and he will be returning.

It was moved by Mansfield, seconded by Arndt, to make no change on this property, and have it presented at the Waseca County Board meeting. The motion carried 7-0.

FAMILY VIDEO

Property located at 1101 NE 2nd Street Parcel ID #17.150.0010

John Curran, County Appraiser, stated property located at 1101 NE 2nd Street, was brought to the attention of the Assessor’s office today, April 11, 2022. They have not had sufficient time to do a review of the property.

It was moved by J. Conrath, seconded by Mansfield, to make no change on this property, and have it presented at the Waseca County Board meeting. The motion carried 7-0.

JACKIE DICKIE

Property located at 517 2nd Street NW Parcel ID #17.113.0190

John Curran, County Appraiser, received a call from Ms. Dickie this afternoon, April 11, 2022, regarding her concern on the valuation of her property located at 517 2nd Street NW. Due to the short time frame between her call and the meeting there was no time for an in-person review.

It was moved by Christiansen, seconded by Arndt, to make no change on this property, and have it presented at the Waseca County Board meeting. The motion carried 7-0.

3 ADJOURNMENT

There being no further business, it was moved by Christiansen, seconded by Arndt, to adjourn the Board of Review meeting at 7:30 p.m. Motion carried 7-0.

R.D. SRP
MAYOR

JULIA HALL
ADMINISTRATIVE CLERK



Request for City Council Action

Title:	Renew Appointment of Waseca Chief of Police Penny Vought to be the municipal official to the Waseca Firefighters Relief Association Board of Trustees		
Meeting Date:	April 19, 2022	Agenda Item Number:	6D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	
Originating Department:		Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to approve Waseca Chief of Police Penny Vought to be the appointed municipal official on the Waseca Firefighters Relief Association Board of Trustees.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND:

Minnesota Statute 424A.04 is as follows:

VOLUNTEER RELIEF ASSOCIATIONS; BOARD OF TRUSTEES.

Subdivision 1.Membership. (a) A relief association that is directly associated with a municipal fire department must be managed by a board of trustees consisting of nine members. Six trustees must be elected from the membership of the relief association and three trustees must be drawn from the officials of the municipalities served by the fire department to which the relief association is directly associated. The bylaws of a relief association which provides a monthly benefit service pension may provide that one of the six trustees elected from the relief association membership may be a retired member receiving a monthly pension who is elected by the membership of the relief association. The three municipal trustees must be one elected municipal official and one elected or appointed municipal official who are designated as municipal representatives by the municipal governing board annually and the chief of the municipal fire department.

The Waseca Board of Trustees, Article 3.1 states,

BOARD OF TRUSTEES

3.1 The Board of Trustees (Board) as specified under Minn. Stat. 424A.04, will be composed of the following nine (9) persons: a President, a Vice President, a Secretary, a Treasurer, and two (2) general Trustees, each of whom will be elected for a three-year term as specified in this Article, or until their successor has been elected and qualified, at the annual meeting of the Association from its members, and the statutory members: the Chief of the Waseca Fire Department, and one elected municipal official and one elected or appointed municipal official who are designated annually as municipal representatives by the City Council of the City of Waseca.

BUDGET IMPACT: None

RECOMMENDATION: Staff recommends renewing appointment of Chief of Police Penny Vought to the Waseca Firefighters Board of Trustees as the municipal official.

RESOLUTION NO. 22-18

A RESOLUTION OF CITY OF WASECA, MINNESOTA APPROVING A RESIDENTIAL PROPERTY TAX ABATEMENT PROGRAM

WHEREAS, the City Council of the City of Waseca (“City Council”) has approve a Tax Abatement Housing Program to encourage housing development within the City and has asked Waseca County to approve a tax abatement to augment the City program; and

WHEREAS, the City of Waseca desires to encourage, promote and facilitate residential development on vacant residential lots located within the City of Waseca (“City”), and has adopted a Residential Tax Abatement, a true and correct copy is on file at the offices of the City Manager, pursuant to which the City intends to offer abatement of City-imposed property taxes on qualifying residential properties in the City for which building permits for single family residential structures are applied for and issued by the City on or before December 31, 2020; and

WHEREAS, the parcels of real property for which abatements of City of Waseca-imposed property taxes are conditionally approved herein are identified and legally described in Resolution 17-40, Appendix A (the “eligible parcels”), and generally consist of every current vacant, unimproved parcel of property in a residential zoning district in the City of Waseca that are served by municipal infrastructure including central water and sanitary sewer service; and

WHEREAS, the City will use tax abatement for the purposes provided for in the Abatement Law and the City’s approved Tax Abatement to match the proposed term of the abatements for each eligible property that satisfies the conditions for abatement established herein (“the qualifying parcels described in Resolution 17-40, Appendix A”); and

WHEREAS, the City proposes to use tax abatement for the purposes provided for in the Abatement Law and the Abatement Policy (and hereinafter defined). The proposed term of the abatements for each eligible property that satisfies the conditions for abatement established herein (“the qualifying parcels”) will be for a term not to exceed ten years, with the City abating 50 percent of the portion of the City’s share of ad valorem property taxes on the qualifying parcel derived from the value of the residential structure for which the City issues a building permit and paid by the property owner. The total abatement amount for any single qualifying parcel is not to exceed \$20,458.85, for a maximum total abatement of all eligible parcels’ City-imposed property taxes not to exceed \$2,045.85. The abatements will apply to the City’s share of ad valorem property taxes on the qualifying parcels derived from the value of the residential structure for which the City issues a building permit and paid by the record owners of such qualifying parcels (the “abatements”); and

WHEREAS, on December 20, 2016, the Council held a public hearing on the question of the abatements, with proper notice being duly given and published in advance; and

WHEREAS, the Abatements are authorized under Minnesota Statutes, Section 469.1812 through 469.1815 (the “Abatement Law”).

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the Tax Abatement Applications substantially in form as presented, submitted by Miller Homes, LLC (1004 11th St SE, 1108 10th Ave SE, 908 11th Ave SW, 1105 11th Ave SW) Parcel ID #17.535.0020, 17.535.0510,17.535.0050, 17.535.0580.

Adopted this 19th day of April 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
ADMINISTRATIVE CLERK



CITY OF WASECA

Request for City Council Action

Title:	RESOLUTION NO. 22-19: REPORT OF BIDS AND AWARDING THE CONTRACT FOR THE 2022 CRACK SEAL AND SEAL COAT PROJECT (CITY PROJECT NO. 2022-03)		
Meeting Date:	April 19, 2022	Agenda Item Number:	7A
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution No. 22-19 Bid Tabulation Project Map
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Approve Resolution No. 22-19 awarding the contract for the 2022 Crack Seal and Seal Coat Project to Pearson Brothers Inc.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: On April 7, 2022, a total of three (3) bids were received for the 2022 Crack Seal and Seal Coat Project (City Project No. 2022-03) with the lowest responsible bid from Pearson Brothers Inc. of Hanover, MN in the amount of \$84,319.09. Included in this project is the crack and fog sealing of various Park Trails and the crack sealing and seal coating of the Fire Department Parking Lot.

BUDGET IMPACT: The low bid is \$3,738.91 below the engineer’s estimate of \$88,058.00. Of the \$84,319.09 bid total, \$71,304.15 is for Streets, \$10,725.00 is for Park Trails, and \$2,289.94 is for the Fire Department Parking Lot. This year, \$100,000 was budgeted in capital for Streets and \$45,000 was budgeted in capital for Park Trails (the Fire Department Parking Lot will be included in the \$100,000 Streets budget). City staff completed the design and will also be performing any necessary inspections on this project.

RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 22-19 reporting the bids and authorizing the City Manager, or his designee, to award the contract for the 2022 Crack Seal and Seal Coat Project (City Project No. 2022-03) to Pearson Brothers Inc. in the amount of \$84,319.09.

RESOLUTION NO. 22-19

**REPORT OF BIDS AND AWARDING THE CONTRACT
FOR THE 2022 CRACK SEAL AND SEAL COAT PROJECT
(CITY PROJECT NO. 2022-03)**

WHEREAS, bids for the 2022 Crack Seal and Seal Coat Project were received and tabulated; and,

WHEREAS, the lowest responsible bid was from Pearson Brothers Inc. of Hanover, Minnesota in the amount of \$84,319.09.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that the City Manager, or his designee, is hereby authorized and directed to enter into a contract with said bidder for completion of the 2022 Crack Seal and Seal Coat Project.

Adopted this 19th day of April 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
ADMINISTRATIVE ASSISTANT



2022 Crack Seal & Seal Coat Project Bid Tabulation
City Project No. 2022-03
Bids Received: 10:00 AM, April 7, 2022

City Roadways					Engineer's Estimate		Pearson Brothers, Inc.		Asphalt Surface Technologies Corp.		Allied Blacktop Co.	
No.	Code	Item Description	Units	Quantity	Unit Price	Totals	Unit Price	Totals	Unit Price	Totals	Unit Price	Totals
1	2331.608	Bituminous Pavement Crack Treatment-Roadways	LB	8,606	\$2.50	\$21,515.00	\$2.25	\$19,363.50	\$2.39	\$20,568.34	\$2.80	\$24,096.80
2	2356.505	Bituminous Material For Seal Coat (CRS-2)	GAL	8,940	\$2.00	\$17,880.00	\$3.31	\$29,591.40	\$3.76	\$33,614.40	\$1.50	\$13,410.00
3	2356.506	Bituminous Seal Coat	Sq Yd	29,799	\$1.25	\$37,248.75	\$0.75	\$22,349.25	\$0.91	\$27,117.09	\$1.80	\$53,638.20
Subtotal:						\$76,643.75		\$71,304.15		\$81,299.83		\$91,145.00




City Trails					Engineer's Estimate		Pearson Brothers, Inc.		Asphalt Surface Technologies Corp.		Allied Blacktop Co.	
No.	Code	Item Description	Units	Quantity	Unit Price	Totals	Unit Price	Totals	Unit Price	Totals	Unit Price	Totals
4	2331.608	Bituminous Pavement Crack Treatment-Trails	LB	1,040	\$3.00	\$3,120.00	\$2.25	\$2,340.00	\$2.39	\$2,485.60	\$3.05	\$3,172.00
5	2355.502	Bituminous Material For Fog Seal (CRS-2Pd)	GAL	1,300	\$4.50	\$5,850.00	\$6.45	\$8,385.00	\$5.00	\$6,500.00	\$3.00	\$3,900.00
Subtotal:						\$8,970.00		\$10,725.00		\$8,985.60		\$7,072.00

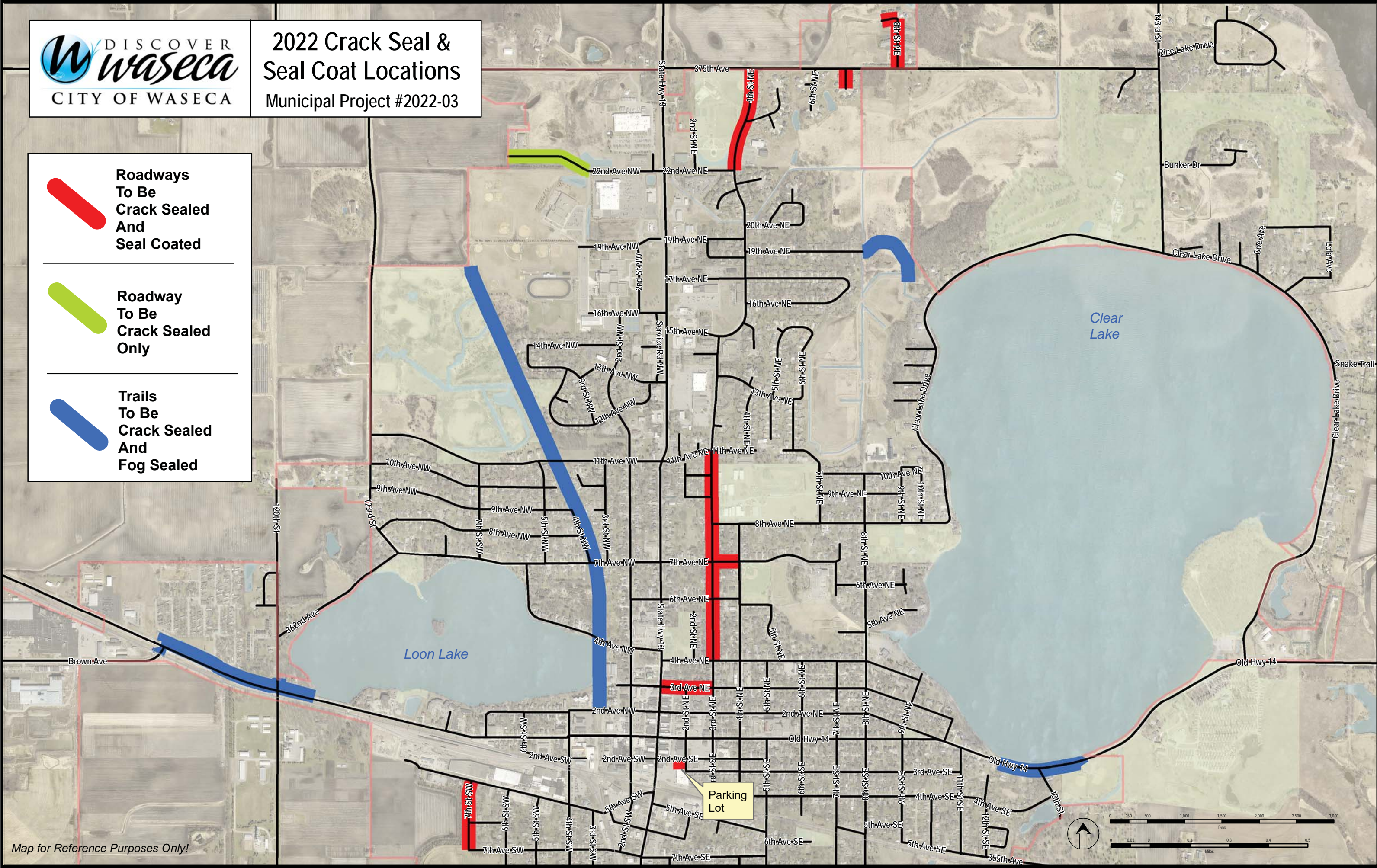
Fire Department Parking Lot					Engineer's Estimate		Pearson Brothers, Inc.		Asphalt Surface Technologies Corp.		Allied Blacktop Co.	
No.	Code	Item Description	Units	Quantity	Unit Price	Totals	Unit Price	Totals	Unit Price	Totals	Unit Price	Totals
6	2331.608	Bituminous Pavement Crack Treatment-Parking Lot	LB	116	\$2.50	\$290.00	\$2.25	\$261.00	\$2.39	\$277.24	\$5.00	\$580.00
7	2356.505	Bituminous Material For Seal Coat (CRS-2)	GAL	349	\$2.00	\$698.00	\$3.31	\$1,155.19	\$3.76	\$1,312.24	\$1.50	\$523.50
8	2356.506	Bituminous Seal Coat	Sq Yd	1,165	\$1.25	\$1,456.25	\$0.75	\$873.75	\$1.50	\$1,747.50	\$2.75	\$3,203.75
Subtotal:						\$2,444.25		\$2,289.94		\$3,336.98		\$4,307.25
Base Bid Totals:						\$88,058.00		\$84,319.09		\$93,622.41		\$102,524.25



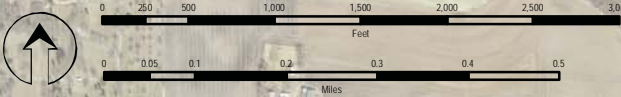
2022 Crack Seal & Seal Coat Locations

Municipal Project #2022-03

-  Roadways To Be Crack Sealed And Seal Coated
-  Roadway To Be Crack Sealed Only
-  Trails To Be Crack Sealed And Fog Sealed



Map for Reference Purposes Only!





CITY OF WASECA

Request for City Council Action

Title:	RESOLUTION NO. 22-20: REPORT OF BIDS AND AWARDING THE CONTRACT FOR THE 2022 SIDEWALK PROJECT (CITY PROJECT NO. 2022-04)		
Meeting Date:	April 19, 2022	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution No. 22-20 Bid Tabulation
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Approve Resolution No. 22-20 awarding the contract for the 2022 Sidewalk Project to Nielsen Concrete LLC.		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: On April 7, 2022, three (3) bids were received for the 2022 Sidewalk Project with the lowest responsible bid from Nielsen Concrete LLC of Kasota, MN in the amount of \$55,275.00. This project involves ADA ramp upgrades at the intersection of 2nd Ave NE and 2nd St NE. Because this section of 2nd Ave NE is a State Aid Street, these improvements qualify for, and will be submitted to receive, State Aid reimbursement.

BUDGET IMPACT: The original bid is \$15,960 above the engineer’s estimate of \$39,315. However, by utilizing State Aid funding for these improvements, budgeted capital funding of \$40,000 will be saved. If approved, a future budget amendment will be presented to reflect this action. City staff completed the design and will also be performing all project inspections.

RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 22-20 reporting the bids and authorizing the City Manager, or his designee, to award the contract for the 2022 Sidewalk Project (City Project No. 2022-04) to Nielsen Concrete LLC in the amount of \$55,275.00.

RESOLUTION NO. 22-20

**REPORT OF BIDS AND AWARDING THE CONTRACT
FOR THE 2022 SIDEWALK PROJECT
(CITY PROJECT NO. 2022-04, SAP 172-106-004)**

WHEREAS, bids for the 2022 Sidewalk Project were received and tabulated; and,

WHEREAS, the lowest responsible bid was from Nielsen Concrete LLC of Kasota, Minnesota in the amount of \$55,275.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca that the City Manager, or his designee, is hereby authorized and directed to enter into a contract with said bidder for completion of the 2022 Sidewalk Project.

Adopted this 19th day of April 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
ADMINISTRATIVE ASSISTANT



2022 Sidewalk Project Bid Tabulation
 City Project No. 2022-04
 Bids Received: 2:00 PM, April 7, 2022

No.	Code	Item Description	Units	Quantity	Engineer's Estimate		Nielsen Blacktopping & Concrete, Inc.		SJB Masonry, LLC.		Legends Concrete, Inc.	
					Unit Price	Totals	Unit Price	Totals	Unit Price	Totals	Unit Price	Totals
1	2021.501	MOBILIZATION	L.S.	1	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00
2	2104.503	REMOVE CURB & GUTTER	L.F.	200	\$5.00	\$1,000.00	\$5.00	\$1,000.00	\$11.00	\$2,200.00	\$15.50	\$3,100.00
3	2104.503	SAWING CONCRETE	L.F.	80	\$3.00	\$240.00	\$5.00	\$400.00	\$4.00	\$320.00	\$3.00	\$240.00
4	2104.503	SAWING BITUMINOUS PAVEMENT	L.F.	275	\$3.00	\$825.00	\$5.00	\$1,375.00	\$5.00	\$1,375.00	\$3.00	\$825.00
5	2104.504	REMOVE BITUMINOUS PAVEMENT	S.Y.	80	\$10.00	\$800.00	\$12.00	\$960.00	\$36.00	\$2,880.00	\$20.00	\$1,600.00
6	2104.504	REMOVE SIDEWALK	S.Y.	175	\$10.00	\$1,750.00	\$20.00	\$3,500.00	\$36.00	\$6,300.00	\$16.50	\$2,887.50
7	2302.502	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	170	\$10.00	\$1,700.00	\$12.00	\$2,040.00	\$16.00	\$2,720.00	\$10.00	\$1,700.00
8	2506.502	ADJUST CASTING	EACH	3	\$250.00	\$750.00	\$300.00	\$900.00	\$500.00	\$1,500.00	\$200.00	\$600.00
9	2521.518	6" CONCRETE WALK	SQ.FT.	1,250	\$10.00	\$12,500.00	\$15.12	\$18,900.00	\$11.00	\$13,750.00	\$10.50	\$13,125.00
10	2521.518	6-8" EXPOSED AGGREGATE FINISH CONCRETE WALK	SQ.FT.	300	\$15.00	\$4,500.00	\$18.00	\$5,400.00	\$15.00	\$4,500.00	\$17.50	\$5,250.00
11	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L.F.	200	\$30.00	\$6,000.00	\$41.25	\$8,250.00	\$40.00	\$8,000.00	\$42.00	\$8,400.00
12	2531.618	TRUNCATED DOMES	SQ.FT.	80	\$75.00	\$6,000.00	\$55.00	\$4,400.00	\$50.00	\$4,000.00	\$53.00	\$4,240.00
13	2563.601	TRAFFIC CONTROL	L.S.	1	\$500.00	\$500.00	\$3,000.00	\$3,000.00	\$3,422.00	\$3,422.00	\$6,000.00	\$6,000.00
14	2573.601	STORM DRAIN INLET PROTECTION	L.S.	1	\$1,250.00	\$1,250.00	\$150.00	\$150.00	\$2,000.00	\$2,000.00	\$1,600.00	\$1,600.00
Base Bid Totals:						\$39,315.00		\$55,275.00		\$58,967.00		\$59,567.50



CITY OF WASECA

Request for City Council Action

Title:	REPORT AND REJECTION OF ALL BIDS FOR THE WASECA MULTI-UNIT HANGAR PROJECT (CITY PROJECT NO. 2021-19)		
Meeting Date:	April 19, 2022	Agenda Item Number:	7C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Bid Tabulation
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to reject all bids for the Waseca Multi-Unit Hangar Project (City Project No. 2021-19).		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets		

BACKGROUND: On March 17, 2022, a total of two (2) bids were received for the Waseca Multi-Unit Hangar Project with the lowest responsible bid from Ebert Construction of Corcoran, MN with a total base bid amount of \$1,524,494.67. Their total bid amount including the three (3) bid alternates was \$1,686,913.55.

Funding for this project will consist of 90% federal funds, 5% state funds, and 5% local funds. Currently, \$985,901 of federal funding is available to the airport for this project and \$900,000 was budgeted. Because building material prices have rapidly increased over the past year, current funding levels are no longer adequate to finance this project.

Therefore, at their meeting on April 5th, the Airport Board voted 3 to 0 to reject all bids and re-bid the project in 2023. Next year, approximately \$468,000 in additional federal funding will become available. Those extra funds, if coupled with a 15% decrease in building material costs, will allow this project to be fully funded in 2023.

BUDGET IMPACT: The base bid is \$117,500.67 above the engineer’s base bid estimate of \$1,406,994, and \$624,494.67 above the budgeted amount of \$900,000.

RECOMMENDATION: Staff recommends the City Council make a motion to reject all bids for the Waseca Multi-Unit Hangar Project (City Project No. 2021-19).

BIDS OPENED: MARCH 17, 2022
 TABULATION BY: JNP

**TABULATION OF BIDS
 MULTI-UNIT HANGAR PROJECT
 WASECA MUNICIPAL AIRPORT**

FAA AIP NO. 3-27-0109-018-2022
 TKDA PROJECT NO. 18214

ITEM NO.	DESCRIPTION	QUANTITY	ENGINEER'S ESTIMATE		EBERT CONSTRUCTION		GUSTAFSON & GOUDGE		UNIT PRICE	EXTENSION
			UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION		
01 35 13-1	HAUL ROUTES	1 LS	3,000.00	3,000.00	2,090.40	2,090.40	14,195.98	14,195.98		
01 35 13-2	CONTRACTOR'S SITE	1 LS	2,000.00	2,000.00	5,460.00	5,460.00	12,776.39	12,776.39		
01 71 13-1	MOBILIZATION	1 LS	15,000.00	15,000.00	22,354.80	22,354.80	27,918.77	27,918.77		
02 41 13-1	REMOVE ASPHALT PAVEMENT	55 SY	10.00	550.00	28.36	1,559.80	33.12	1,821.60		
03 10 00-1	HANGAR CAST-IN-PLACE CONCRETE (TOTAL) - DIV 03	1 LS	300,000.00	300,000.00	286,000.00	286,000.00	385,657.57	385,657.57		
13 34 19-1	METAL HANGAR BUILDING (TOTAL) - DIV 05-13	1 LS	728,000.00	728,000.00	829,842.59	829,842.59	995,848.29	995,848.29		
22 05 00-1	HANGAR PLUMBING CONSTRUCTION (TOTAL)	1 LS	70,000.00	70,000.00	48,360.00	48,360.00	56,192.44	56,192.44		
26 05 00-1	HANGAR ELECTRICAL CONSTRUCTION (TOTAL) - DIV 26	1 LS	75,000.00	75,000.00	75,920.00	75,920.00	114,313.16	114,313.16		
31 23 00-1	COMMON EXCAVATION	475 CY	15.00	7,125.00	7.27	3,453.25	8.46	4,018.50		
31 23 00-2	SUBGRADE EXCAVATION	2,500 CY	15.00	37,500.00	15.08	37,700.00	7.62	19,050.00		
31 23 00-4	GRANULAR MATERIAL (CV)	3,000 CY	16.00	48,000.00	26.81	80,430.00	8.17	24,510.00		
31 23 00-7	WATER	80 MGAL	50.00	4,000.00	28.60	2,288.00	32.53	2,602.40		
31 23 00-9	TOPSOIL PLACEMENT, 6" DEPTH	2,880 SY	2.00	5,760.00	1.98	5,702.40	1.07	3,081.60		
31 25 00-2	APRON INLET PROTECTION	4 EA	100.00	400.00	91.00	364.00	109.43	437.72		
31 25 00-5	SEDIMENT CONTROL LOG	60 LF	3.00	180.00	3.43	205.80	10.26	615.60		
31 37 00-1	RIP RAP, CLASS II	7 CY	25.00	175.00	102.66	718.62	155.48	1,088.36		
32 11 23-1	4" AGGREGATE BASE	220 SY	7.00	1,540.00	18.72	4,118.40	7.53	1,656.60		
32 11 23-2	6" AGGREGATE BASE	1,067 SY	10.00	10,670.00	22.10	23,580.70	7.21	7,693.07		
32 02 00-1	TACK COAT	90 GAL	3.00	270.00	3.12	280.80	3.94	354.60		
32 02 00-2	TYPE SP9.5 WEARING COURSE MIXTURE 3C	220 TN	120.00	26,400.00	100.36	22,079.20	150.75	33,165.00		
32 16 01-1	CONCRETE WALK, 4" THICK	1,700 SF	8.00	13,600.00	7.54	12,818.00	8.77	14,909.00		
32 16 01-2	CONCRETE VALLEY GUTTER, 3' WIDE	220 LF	40.00	8,800.00	34.63	7,618.60	35.49	7,807.80		
32 32 15-1	MODULAR BLOCK RETAINING WALL	190 LF	200.00	38,000.00	178.88	33,987.20	239.09	45,427.10		
32 90 00-1	LANDSCAPING ROCK	30 CY	100.00	3,000.00	139.77	4,193.10	160.89	4,826.70		
32 90 00-2	METAL EDGING	110 LF	5.00	550.00	13.37	1,470.70	16.13	1,774.30		
32 92 00-1	SEEDING, CLASS II	0.4 AC	7,500.00	3,000.00	8,859.14	3,543.66	3,194.10	1,277.64		
32 92 00-4	EROSION CONTROL BLANKET	540 SY	3.00	1,620.00	3.43	1,852.20	2.72	1,468.80		
33 41 16-1	6" INSPECTION TEE AND EXTENSION	1 LS	500.00	500.00	1,233.02	1,233.02	757.12	757.12		
33 42 00-1	12" CLASS 3 RC PIPE	25 LF	50.00	1,250.00	62.39	1,559.75	108.84	2,721.00		
33 42 00-2	12" RC PIPE APRON	2 EA	500.00	1,000.00	1,667.64	3,335.28	1,194.83	2,389.66		
33 42 00-3	AGGREGATE BEDDING	13 CY	8.00	104.00	28.80	374.40	100.16	1,302.08		
TOTAL BASE BID			\$1,406,994.00		\$1,524,494.67		\$1,791,658.85		\$0.00	
07 21 00-1	BID ALT NO. 1 - HANGAR INSULATION	1 LS	30,000.00	30,000.00	71,127.68	71,127.68	79,260.91	79,260.91		
TOTAL BID ALTERNATE NO. 1			\$30,000.00		\$71,127.68		\$79,260.91		\$0.00	
13 34 19-2	BID ALT NO. 2 - LINER PANEL, BELOW 8'	1 LS	9,000.00	9,000.00	22,127.04	22,127.04	32,887.36	32,887.36		
TOTAL BID ALTERNATE NO. 2			\$9,000.00		\$22,127.04		\$32,887.36		\$0.00	
13 24 19-3	BID ALT NO. 3 - LINER PANEL, ABOVE 8' AND CEILING	1 LS	28,000.00	28,000.00	69,164.16	69,164.16	60,687.83	60,687.83		
TOTAL BID ALTERNATE NO. 3			\$28,000.00		\$69,164.16		\$60,687.83		\$0.00	
TOTAL BASE BID + BID ALTERNATES			\$1,473,994.00		\$1,686,913.55		\$1,964,494.95		\$0.00	



CITY OF WASECA

Request for City Council Action

Title:	RESOLUTION 22-21 AMENDING CITY OF WASECA BUDGET FOR CALENDAR YEAR 2022		
Meeting Date:	April 19, 2022	Agenda Item Number:	7D
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 22-21
Originating Department:	Finance	Presented By:	Finance Director
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Good Governance and Transparency		

BACKGROUND: The Council is requested to approve 2022 budget amendments relating to unpredicted financial activity following the budget process and adoption of the original 2022 budget. The requested line items budget changes listed below account for the revenues and expenditures impacted by these amendments.

101-33500-0000	Regional Grants & Funding	\$ 9,065	Increase
101-42200-2151	Fire Dept. Grant Expenditure	\$ 2,590	Increase
101-42100-2190	Safety Equipment	\$ 6,475	Increase

This accounts for a grant that both the Police and Fire Departments received to purchase new AEDs. These grants supported the full costs of new AED with no increase to the total budget.

402-33419-0000	Municipal State Aid Maintenance	\$ 109,285	Increase
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This increase accounts for the yearly allocation of maintenance funds that comes from the State to maintain state aid streets within City limits. This was amount was missed in the original budget adoption. This allocation is already accounted for in the City’s Capital Improvement Plan.

430-43010-5770	City Hall Facility	\$ 10,000	Decrease
430-43010-5245	Public Works 511 2 nd St SW	\$ 10,000	Increase

At the March 15, 2022, meeting Council authorized the execution of a quote that came in over what was budgeted. This amendment reallocates expenses from City Hall Facility maintenance that will not exceed \$20,000 out of the \$30,000 that is budgeted to the Public Works Shop building roof project.

Other items/projects to make note of:

- North State Street Trunk Water Main Improvements (22-06): This project was budgeted at \$1,725,000, the City Council awarded the project at a cost of \$1,162,791.95 at the March 15th City Council Meeting. This is \$562,208 under budget. Once the project is completed with actual costs the Council will be presented with an amendment to decrease this budget

- Clear Lake Park Facility Improvement Project: This project includes improvements to the Johnson Pavilion and Beach House. The City Council awarded the total project cost at the March 1, 2022 meeting in the amount of \$715,500. In the Capital Improvement Plan this was anticipated to be a 2 year project with \$650,000 budgeted in 2022 and \$450,000 in 2023. The bids came in favorable to where the entire project will be completed in 2022 providing an estimated net savings of \$384,500. Once the actual costs are incurred and the project is complete the Council will be presented with an amendment to increase the 2022 budgeted expense.
- 8th Street SE Reconstruction & Rehabilitation Project: This project was awarded at a cost of \$1,436,538.73 at the March 15th meeting. This is \$633,461.27 under budget. Once the project is final with actual costs incurred it will be presented to the Council for a decrease in the budget.

BUDGET IMPACT: The amounts being presented keep the General Fund neutral between expenses and revenues. There is an increase to the State Aid Capital Improvement Fund budgeted revenues. These revenues have already been calculated in ongoing Capital Improvement Plan.

RECOMMENDATION: Staff is recommending Council Approve Resolution 22-21 Amending City of Waseca Budget for Calendar Year 2022.

RESOLUTION NO. 22-21

**RESOLUTION AMENDING CITY OF WASECA
BUDGET FOR CALENDAR YEAR 2022**

WHEREAS, the budget is intended as a guide for revenues and expenditures; and

WHEREAS, it is important that we have an accurate tracking of our revenues and expenditures;

NOW THEREFORE, BE IT RESOLVED that the recitals set forth above are incorporated herein.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Council of the City of Waseca hereby approve that the 2022 Budget of the City of Waseca for the calendar year beginning January 1, which has previously been adopted by the City Council is hereby amended as follows:

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>	<u>Change</u>
101-33500-0000	Regional Grants & Funding	\$ 9,065	Increase
101-42200-2151	Fire Dept. Grant Expend.	\$ 2,590	Increase
101-42100-2190	Safety Equipment	\$ 6,475	Increase
402-33419-0000	MSA Maintenance	\$ 109,285	Increase
430-43010-5770	City Hall Facility	\$ 10,000	Decrease
430-43010-5245	Public Works	\$ 10,000	Increase

Adopted this 19th day of April 2022.

ROY D. SRP
MAYOR

ATTEST:

JULIA HALL
ADMINISTRATIVE CLERK