

REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, JULY 7, 2020 7 p.m.  
AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

**PUBLIC ACCESS INSTRUCTIONS**

Dial: 1-929-436-2866  
Meeting I.D. 911 7382 1005  
Password: 944007

Those wishing to speak must state their name and address for the record after they **announce their name and address over the phone or the City Manager reads a Resident Request Form**. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

- 5 REQUESTS AND PRESENTATIONS
- 6 CONSENT AGENDA
  - A. Minutes –Work Session & Regular City Council Meeting 6/16/20
  - B. Payroll & Expenditures
  - C. Approval of Contract Payment: Heselton Construction

- 7 ACTION AGENDA
  - A. Public Hearing: Ordinance 1081: Annexation
  - B. Public Hearing: Ordinance 1075: Airport Board Composition (from March 17, 2020)
  - C. Jobs Plus, INC – Letter to Governor Discussion
  - D. RCCA: TLCF Dugout Project Bid Recommendation

- 8 REPORTS
  - A. City Manager’s Report
  - B. Commission Reports
    - HPC
    - Park Board
    - Airport Board

- 9 ANNOUNCEMENTS

- 10 ADJOURNMENT

**Notice of ALL Meetings of the  
Waseca City Council  
By Telephone and Electronic Means**

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, Lee Mattson, City Manager of the City of Waseca, Minnesota, determined that in-person meetings of the Waseca City Council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. **As such, the Waseca City Council's meetings during such states of emergency, beginning with the Local Board of Appeal and Equalization meeting scheduled to occur at 7 p.m. on April 6, 2020, and all regular City Council meetings held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month at 7 p.m. will be held by telephone / other electronic means such as video conferencing, any or all member(s) of the Council may potentially attend such meeting by phone or electronic device.** A schedule of the Council's regular meetings is available in the City Clerk's office or on the City Website.

Additionally, I determine the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

Finally, I determine that the presence of at least one member of the body, chief legal counsel, or chief administrative officer at the regular meeting location is unfeasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(4).

Members of the public may monitor the meeting electronically from a remote location by dialing a conference number and entering a conference code; listening to a live audio stream available at a website or obtaining a link by email. Information on accessing each meeting remotely will be provided on the meeting's agenda. The City may require the person making a connection to pay for the documented additional cost that the body incurs as a result of the additional connection.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. § 13D.04, subd. 2.

Dated: April 2, 2020

  
Lee Mattson, Waseca City Manager

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, JUNE 16, 2020

6A

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m. The meeting was held electronically, due to COVID-19.

Councilmembers Present: Mayor Roy Srp  
Daren Arndt Les Tlougan  
Jeremy Conrath Mark Christiansen  
Allan Rose

Councilmembers Absent: Larry Johnson

Staff Present: Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager

Others Present: Chris Kennedy, City Attorney  
Tom Kraus, Oscars Representative (Item 7A)  
Richard Guse, Owner of Yellow Mushroom (Item 7A)

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 It was moved by Arndt, seconded by Rose to approve the agenda as presented. Roll call 6-0. Motion carried.

**PUBLIC COMMENT**

- 4 None.

**REQUESTS AND PRESENTATIONS**

5. N/A

**CONSENT AGENDA**

- 6 It was moved by Christiansen, seconded by Rose, to approve the Consent Agenda as presented. Roll call 6-0. The motion carried.

- A. Minutes – Regular City Council Meeting June 2, 2020
- B. Payroll & Expenditures
- C. Adopting City COVID-19 Plan

## ACTION AGENDA

7. A. Resolution 20-26 & 20-27: Liquor Violation Hearings

City Attorney Kennedy presented information and findings to the City County regarding the liquor violations from Oscars All American Food & Drink and Yellow Mushroom. Both establishments are required to pay a \$100 fine and show proof of implementation of a training program.

Representatives from both establishments commented and had no issues with the Resolutions being presented to Council.

It was moved by Christiansen, seconded by Rose to approve Resolution 20-26. Roll call 6-0. The motion carried.

It was moved by Tlougan, seconded by Rose to approve Resolution 20-27. Roll call 6-0. The motion carried.

B. Council Format Discussion: Continuation from 6/2/20

Council discussed options and will wait until the end of July to determine their meeting situation moving forward, whether virtual or in person.

C. Designating 2020 LMC Voting Designee

It was moved by Christiansen, seconded by Rose to nominate Mayor Srp as the Voting Designee. Roll call 6-0. Motion carried

## REPORTS

8. A. **City Manager's Report**

- 3<sup>rd</sup> Street project expected to be completed this month
- 2<sup>nd</sup> and 3<sup>rd</sup> Ave projects are underway
- City Shop door is being fixed
- Staff are continuing to work on COVID-19 preparations and hoping to open City Facilities soon.
- Budget discussions with Council have begun
- Thanked Staff for all their hard work during and on COVID-19 to help keep residents and Staff safe

B. **Commission Reports**

- None

## ANNOUNCEMENTS

Arndt– Stay safe Waseca!

Srp – thanked the City for the COVID-19 Preparedness Plan and expressed appreciation to Waseca P.D.

**ADJOURNMENT**

- 10 There being no further business to be brought before the Council, it was moved by Arndt, seconded by Tlougan, to adjourn the meeting at 7:33 p.m.; Roll call, 6-0. Motion carried.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER  
OR AVAILABLE STAFF PER COVID-19 ORDERS

MINUTES  
CITY COUNCIL WORK SESSION  
TUESDAY, JUNE 16, 2020

The work session began at 6:00 p.m. virtually.

Councilmembers present: Roy Srp  
Allan Rose Mark Christiansen  
Jeremy Conrath Les Tlougan  
Daren Arndt

Councilmembers absent: Larry Johnson

Staff present: Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager  
Carl Sonnenberg, Utilities & Public Works Director  
Alicia Fischer, Finance Director

**Budget Kick-Off**

The Work Session began at 6:00 P.M.

City Manager Mattson began the work session by asking for discussion regarding the 2021 Budget. City Council talked about tax levy for 2021 and how they would like a list of programs and services that they can talk about entering future work sessions.

City Manager Mattson talked about new tax abatements, capital improvements, and CARE's Act to be considered in the 2021 budget

There being no further discussion and no action taken, the work session ended at 6:31 p.m.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER  
OR AVAILABLE REPRESENTATIVE PER  
COVID-19 ORDERS

Micah Fischer

6B

LIST OF EXPENDITURES

July 7, 2020

Lee A. Miller

City Council	4,250.00	
Streets	54,644.81	
Parks	30,727.61	
Wastewater	21,586.64	
Utility Administration	9,419.26	
Utility Billing	15,460.38	
Electric	26,874.18	
Water	14,021.51	
Building and Code Compliance	5,195.84	
Police	120,598.68	
Administration	14,464.61	
Community Aides	0.00	
Fire	20,746.32	
Paid On Call Fire Department	2,617.69	
Election Judges	0.00	
PEG	0.00	
Finance	19,615.11	
Connections	3,813.43	
Community Development	12,312.20	
Engineering	35,187.58	
Recreation	4,148.92	
Econ Development	<u>5,371.92</u>	
Total Gross Payroll	421,056.69	
*Less- Payroll Deductions	<u>(139,806.05)</u>	
Net Payroll Cost		\$ 281,250.64

\*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:	
June 13, 2020-July 2, 2020	
Includes check #'s 155262-155351	
Bank ACH Withdrawals.....	<u>777,784.31</u>

GRAND TOTAL EXPENDITURES \$ 1,059,034.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
<b>General Fund</b>						
06/30/2020	62026	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 6/14/2020	101-21701-0000	20,514.73	M
07/02/2020	72011	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 6/28/2020	101-21701-0000	19,716.40	M
Total 101217010000:					40,231.13	
06/30/2020	62021	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 6/14/2020	101-21702-0000	9,349.91	M
07/02/2020	72007	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 6/28/2020	101-21702-0000	8,909.20	M
Total 101217020000:					18,259.11	
06/30/2020	62026	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/14/2020	101-21703-0000	8,612.12	M
06/30/2020	62026	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/14/2020	101-21703-0000	8,612.12	M
07/02/2020	72011	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/28/2020	101-21703-0000	8,405.82	M
07/02/2020	72011	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 6/28/2020	101-21703-0000	8,405.82	M
Total 101217030000:					34,035.88	
06/30/2020	62023	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 6/14/2020	101-21704-0000	1,343.66	M
06/30/2020	62023	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 6/14/2020	101-21704-0000	8,733.89	M
06/30/2020	62023	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 6/14/2020	101-21704-0000	7,996.45	M
06/30/2020	62023	Public Employees Retirement Assn (ACH	DEF CONTRIBUTION/EMPL Pay Period: 6/14/2020	101-21704-0000	88.05	M
06/30/2020	62023	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 6/14/2020	101-21704-0000	8,733.89	M
06/30/2020	62023	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 6/14/2020	101-21704-0000	11,994.66	M
06/30/2020	62023	Public Employees Retirement Assn (ACH	DEF CONT Employer Pay Period: 6/14/2020	101-21704-0000	88.05	M
07/02/2020	72008	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 6/28/2020	101-21704-0000	1,347.07	M
07/02/2020	72008	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 6/28/2020	101-21704-0000	8,755.73	M
07/02/2020	72008	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 6/28/2020	101-21704-0000	7,358.92	M
07/02/2020	72008	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 6/28/2020	101-21704-0000	8,755.73	M
07/02/2020	72008	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 6/28/2020	101-21704-0000	11,038.37	M
Total 101217040000:					76,234.47	
07/02/2020	155285	IBEW	IBEW UNION DUES Pay Period: 6/28/2020	101-21707-0000	319.28	
07/02/2020	155287	IUOE Local #70	FIRE UNION DUES Pay Period: 6/14/2020	101-21707-0000	70.26	
07/02/2020	155287	IUOE Local #70	FIRE UNION DUES Pay Period: 6/28/2020	101-21707-0000	133.78	
07/02/2020	155287	IUOE Local #70	IUOE UNION DUES Pay Period: 6/28/2020	101-21707-0000	606.36	
07/02/2020	155294	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 6/28/2020	101-21707-0000	682.00	
Total 101217070000:					1,811.68	
07/02/2020	20200516	Greater Mankato Area United Way	UNITED WAY Pay Period: 6/14/2020	101-21708-0000	55.00	
07/02/2020	20200516	Greater Mankato Area United Way	UNITED WAY Pay Period: 6/28/2020	101-21708-0000	55.00	
Total 101217080000:					110.00	
07/02/2020	155308	MN Life	July Life Insurance	101-21710-0000	38.55	
07/02/2020	155308	MN Life	July Life Insurance	101-21710-0000	643.90	
Total 101217100000:					682.45	
07/02/2020	155310	NCPERS Minnesota - 8266711	LIFE INSURANCE - PERA Pay Period: 6/14/2020	101-21711-0000	208.00	
Total 101217110000:					208.00	
06/30/2020	62026	ACH Internal Revenue Service	MEDICARE Pay Period: 6/14/2020	101-21712-0000	2,942.92	M



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/30/2020	62026	ACH Internal Revenue Service	MEDICARE Pay Period: 6/14/2020	101-21712-0000	2,942.92	M
07/02/2020	72011	ACH Internal Revenue Service	MEDICARE Pay Period: 6/28/2020	101-21712-0000	2,804.45	M
07/02/2020	72011	ACH Internal Revenue Service	MEDICARE Pay Period: 6/28/2020	101-21712-0000	2,804.45	M
Total 101217120000:					11,494.74	
06/30/2020	62027	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 6/14/2020	101-21713-0000	1,060.00	M
06/30/2020	62027	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 6/14/2020	101-21713-0000	595.00	M
07/02/2020	72013	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 6/28/2020	101-21713-0000	1,060.00	M
07/02/2020	72013	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 6/28/2020	101-21713-0000	645.00	M
Total 101217130000:					3,360.00	
06/30/2020	62025	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 6/14/2020	101-21714-0000	440.00	M
07/02/2020	72010	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 6/28/2020	101-21714-0000	440.00	M
Total 101217140000:					880.00	
06/30/2020	62022	AFLAC	AFLAC AFTER TAX Pay Period: 5/31/2020	101-21715-0000	325.78	M
06/30/2020	62022	AFLAC	AFLAC PRE TAX Pay Period: 5/31/2020	101-21715-0000	643.61	M
06/30/2020	62022	AFLAC	AFLAC AFTER TAX Pay Period: 6/14/2020	101-21715-0000	325.78	M
06/30/2020	62022	AFLAC	AFLAC PRE TAX Pay Period: 6/14/2020	101-21715-0000	643.61	M
Total 101217150000:					1,938.78	
06/30/2020	62020	Further	Flex/HSA Reimbursement	101-21716-0000	3.00	M
06/30/2020	62032	Further	Flex/HSA Reimbursement	101-21716-0000	138.52	M
07/02/2020	72001	Further	Flex/HSA Reimbursement	101-21716-0000	50.50	M
06/30/2020	62028	Further	HSA DEDUCTION Pay Period: 6/14/2020	101-21716-0000	413.34	M
07/02/2020	72014	Further	HSA DEDUCTION Pay Period: 6/28/2020	101-21716-0000	413.34	M
Total 101217160000:					1,018.70	
06/30/2020	62024	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 6/14/2020	101-21717-0000	1,245.95	M
07/02/2020	72009	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 6/28/2020	101-21717-0000	880.47	M
Total 101217170000:					2,126.42	
07/02/2020	72012	Delta Dental	DENTAL EE + SPOUSE Pay Period: 6/28/2020	101-21719-0000	356.70	M
07/02/2020	72012	Delta Dental	DENTAL SINGLE Employee Pay Period: 6/28/2020	101-21719-0000	551.00	M
07/02/2020	72012	Delta Dental	DENTAL FAMILY Employee Pay Period: 6/28/2020	101-21719-0000	1,254.00	M
07/02/2020	72012	Delta Dental	Ziemke Cobra July	101-21719-0000	29.00	M
07/02/2020	72012	Delta Dental	McKAY Cobra July	101-21719-0000	59.45	M
Total 101217190000:					2,250.15	
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Single Pay Period: 5/31/2020	101-21720-0000	12,470.56	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 5/31/2020	101-21720-0000	1,127.88	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 5/31/2020	101-21720-0000	4,511.79	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Family Pay Period: 5/31/2020	101-21720-0000	2,994.48	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Family Pay Period: 5/31/2020	101-21720-0000	11,978.46	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Single Pay Period: 6/14/2020	101-21720-0000	12,470.56	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 6/14/2020	101-21720-0000	1,127.88	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Employee + 1 Pay Period: 6/14/2020	101-21720-0000	4,511.79	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Family Pay Period: 6/14/2020	101-21720-0000	2,994.48	M
06/30/2020	62029	MN Public Employees Insurance Progra	PEIP Family Pay Period: 6/14/2020	101-21720-0000	11,978.46	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
06/30/2020	62029	MN Public Employees Insurance Progra	Cobra Timlin	101-21720-0000	1,663.66	M
06/30/2020	62029	MN Public Employees Insurance Progra	Cobra McKay June	101-21720-0000	608.36	M
06/30/2020	62029	MN Public Employees Insurance Progra	McKay Cobra error	101-21720-0000	.04-	M
Total 101217200000:					68,438.32	
07/02/2020	72015	VSP	VISION FAMILY Employee Pay Period: 6/28/2020	101-21722-0000	105.95	M
07/02/2020	72015	VSP	VISION SINGLE Employee Pay Period: 6/28/2020	101-21722-0000	60.93	M
07/02/2020	72015	VSP	VISION + ONE Employee Pay Period: 6/28/2020	101-21722-0000	97.84	M
07/02/2020	72015	VSP	Ziemke Cobra June	101-21722-0000	6.77	M
Total 101217220000:					271.49	
07/02/2020	155262	American Legion Post 228	Prorated liquor license refund for April & May	101-32110-0000	108.34	
07/02/2020	155265	Barden's Bar	Prorate liquor license refund for April & May	101-32110-0000	384.16	
07/02/2020	155275	EL MOLINO	Prorate liquor license refund for April & May	101-32110-0000	384.16	
07/02/2020	155276	El Tequila Mexican Gril & Cantina	Prorate liquor license refund for April & May	101-32110-0000	384.16	
07/02/2020	155301	Mis 3 Flores	Prorate liquor license refund April & May	101-32110-0000	413.34	
07/02/2020	155315	Oscar's	Prorate liquor license refund for April & May	101-32110-0000	446.66	
07/02/2020	155324	RusJo LLC	Prorate liquor license refund for April & May	101-32110-0000	384.16	
07/02/2020	155329	Starfire Event Center	Prorate liquor license refund for April & May	101-32110-0000	384.16	
07/02/2020	155332	Tas Adventure Inc	Prorate liquor license refund for April & May	101-32110-0000	384.16	
07/02/2020	155333	Tasty House	Prorate Liquor License refund for April & May	101-32110-0000	49.16	
07/02/2020	155335	The Boat House Grill & Bar	Prorate liquor license refund for April & May	101-32110-0000	384.16	
07/02/2020	155336	The Mill Bar LLC	Prorate liquor license refund for April & May	101-32110-0000	446.66	
07/02/2020	155337	The Warehouse	Prorate liquor license refund for April & May	101-32110-0000	446.66	
07/02/2020	155339	Trio Coffee, Wine & Ale House	Prorate liquor license refund for April & May	101-32110-0000	384.16	
07/02/2020	20200545	VFW Post 1642	Prorate liquor license refund for April & May	101-32110-0000	75.00	
07/02/2020	155351	Yellow Mushroom	Prorate liquor license refund for April & May	101-32110-0000	141.66	
Total 101321100000:					5,200.76	
07/02/2020	155273	Denn, Deb	Park reservation cancellation refund	101-34785-0000	50.00	
07/02/2020	155286	Itron Inc	Park reservation cancellation refund	101-34785-0000	135.00	
07/02/2020	20200527	Jes, Shannon	Park reservation cancellation refund	101-34785-0000	50.00	
07/02/2020	155288	Johannson, Danielle	Park reservation cancellation refund	101-34785-0000	35.00	
07/02/2020	155291	Kormann, Dave	Park reservation cancellation refund	101-34785-0000	50.00	
07/02/2020	155292	Kuntz, Betty	Park reservation cancellation refund	101-34785-0000	135.00	
07/02/2020	155300	Miller, Gregory	Park reservation cancellation	101-34785-0000	45.00	
07/02/2020	155312	Nieuwsma, Michelle	Park reservation cancellation refund	101-34785-0000	90.00	
07/02/2020	155319	Real Life Church	Park reservation cancellation refund	101-34785-0000	95.00	
07/02/2020	155322	Rosenthal, Tom	Park reservation cancellation refund	101-34785-0000	50.00	
Total 101347850000:					735.00	
07/02/2020	20200511	Discover Waseca Tourism	Lodging Tax	101-41110-4440	821.91	
07/02/2020	20200511	Discover Waseca Tourism	Lodging tax	101-41110-4440	1,292.73	
Total 101411104440:					2,114.64	
07/02/2020	20200548	Waseca Area Senior Citizens Center	City Contribution	101-41110-4455	1,125.00	
Total 101411104455:					1,125.00	
07/02/2020	72017	Further	VEBA/HSA submittal July	101-41320-1310	564.89	M
07/02/2020	72017	Further	VEBA/HSA submittal July	101-41320-1310	256.59	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/02/2020	72017	Further	VEBA/HSA submittal July	101-41320-1310	177.25	M
Total 101413201310:					998.73	
07/02/2020	155308	MN Life	July Life Insurance	101-41320-1330	35.62	
07/02/2020	155308	MN Life	July Life Insurance	101-41320-1330	4.13	
Total 101413201330:					39.75	
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-41320-1340	50.54	M
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-41320-1340	9.50	M
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-41320-1340	11.93	M
Total 101413201340:					71.97	
07/02/2020	155325	Shred-it USA LLC	Monthly shredding service	101-41320-3100	15.00	
Total 101413203100:					15.00	
07/02/2020	20200496	APG Media of So MN LLC	Annexation notice	101-41320-3400	29.25	
07/02/2020	155295	League of Wisconsin Municipalities	Recovery Coordinator Advertisement	101-41320-3400	150.00	
07/02/2020	155327	South Dakota Municipal League	Recovery Coordinator Advertisement	101-41320-3400	50.00	
Total 101413203400:					229.25	
07/02/2020	155304	MN City/County Management Associatio	MCMA Membership dues	101-41320-4330	100.00	
Total 101413204330:					100.00	
07/02/2020	20200547	Waseca Area Chamber of Commerce	Employee Recognition	101-41320-4930	35.00	
07/02/2020	20200547	Waseca Area Chamber of Commerce	Employee Recognition	101-41320-4930	100.00	
Total 101413204930:					135.00	
07/02/2020	155326	South Central College	Safety Program	101-41320-4940	1,300.00	
Total 101413204940:					1,300.00	
07/02/2020	72017	Further	VEBA/HSA submittal July	101-41500-1310	1,637.42	M
Total 101415001310:					1,637.42	
07/02/2020	155308	MN Life	July Life Insurance	101-41500-1330	61.88	
Total 101415001330:					61.88	
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-41500-1340	77.73	M
Total 101415001340:					77.73	
06/30/2020	62030	Further	Further Administrative Fees	101-41500-1600	288.25	M
Total 101415001600:					288.25	
07/02/2020	20200525	Innovative Office Supply	Calculator	101-41500-2000	72.40	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101415002000:					72.40
07/02/2020	20200493	Abdo Eick & Meyers LLP	2019 Audit Services	101-41500-3000	7,800.00
Total 101415003000:					7,800.00
07/02/2020	155347	Waseca County Treasurer	Legal Services - Contract Payment	101-41600-3000	5,370.33
Total 101416003000:					5,370.33
07/02/2020	20200532	Pantheon Computer Systems Inc.	Batter Backup for Server	101-41920-2050	199.99
07/02/2020	20200532	Pantheon Computer Systems Inc.	Engineering Batter Backups	101-41920-2050	259.98
07/02/2020	20200532	Pantheon Computer Systems Inc.	24 port Switch for new fobbed doors	101-41920-2050	219.00
Total 101419202050:					678.97
07/02/2020	20200532	Pantheon Computer Systems Inc.	Network upgrade	101-41920-3100	137.50
07/02/2020	20200532	Pantheon Computer Systems Inc.	July Service	101-41920-3100	6,468.00
Total 101419203100:					6,605.50
07/02/2020	20200533	Remittance Address	2nd Half 2020 Software Support	101-41920-4950	7,029.40
Total 101419204950:					7,029.40
07/02/2020	20200525	Innovative Office Supply	Office supplies	101-41940-2000	26.50
Total 101419402000:					26.50
07/02/2020	155270	Cintas Corporation	First aid cabinet supplies	101-41940-2170	46.73
07/02/2020	155320	Red Feather Paper Company	2 ply tissue, roll towels, can liners	101-41940-2170	207.12
07/02/2020	20200537	ServiceMaster by Ayotte	Wipes	101-41940-2170	73.76
Total 101419402170:					327.61
07/02/2020	20200504	Cady Business Technologies Inc	Monthly Phone Support Plan	101-41940-3100	262.62
07/02/2020	155269	Cintas Corporation	Floor mat service	101-41940-3100	45.05
07/02/2020	20200508	Connors Plumbing & Heating Inc.	HVAC Agreement	101-41940-3100	1,479.18
Total 101419403100:					1,786.85
06/30/2020	62031	Centerpoint Energy	Monthly Billing	101-41940-3800	96.51 M
Total 101419403800:					96.51
07/02/2020	72017	Further	VEBA/HSA submittal July	101-41950-1310	825.98 M
Total 101419501310:					825.98
07/02/2020	155308	MN Life	July Life Insurance	101-41950-1330	30.19
Total 101419501330:					30.19
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-41950-1340	52.91 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101419501340:					52.91
07/02/2020	20200550	WSB & Associates Inc	May Consulting Assistance	101-41950-3000	218.75
Total 101419503000:					218.75
07/02/2020	20200496	APG Media of So MN LLC	Variance and greenforest recycling	101-41950-3400	243.75
Total 101419503400:					243.75
07/02/2020	20200499	Berry Pallets Inc	1st Half Tax Abatement 2020	101-41950-4310	8,015.50
07/02/2020	155266	Boerboom, James & Mary Jo	1st half tax abatement 2020	101-41950-4310	521.00
07/02/2020	20200503	Brass, Brent	1st half tax abatement	101-41950-4310	1,032.56
07/02/2020	155277	Elegant Creations	1st Half Tax abatement 2020	101-41950-4310	2,786.00
07/02/2020	155279	Fennert, Kristi	1st Half Tax abatement 2020	101-41950-4310	576.46
07/02/2020	155281	Glaser, Thomas & Jean	1st Half Tax abatement 2020	101-41950-4310	637.76
07/02/2020	155289	Judy Hoffman Trustee	1st half Tax abatement 2020	101-41950-4310	1,234.58
07/02/2020	155293	Latham Place	1st half tax abatement 2020	101-41950-4310	4,909.00
07/02/2020	155311	Nelson, Joseph & Kristin	1st Half Tax abatement 2020	101-41950-4310	270.01
07/02/2020	155323	Royer, Jessica	1st half Tax abatement	101-41950-4310	763.37
07/02/2020	155334	Teders, Eric & Melanie	1st Half Tax Abatement 2020	101-41950-4310	621.06
07/02/2020	155348	Wilker, Alan & Barbara	1st half tax abatement 2020	101-41950-4310	449.97
07/02/2020	155349	Winegar Inc.	1st half tax abatement 2020	101-41950-4310	4,799.50
Total 101419504310:					26,616.77
07/02/2020	72017	Further	VEBA/HSA submittal July	101-42100-1310	7,318.34 M
07/02/2020	72017	Further	VEBA/HSA submittal July	101-42100-1310	513.17 M
Total 101421001310:					7,831.51
07/02/2020	155308	MN Life	July Life Insurance	101-42100-1330	346.50
Total 101421001330:					346.50
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-42100-1340	492.68 M
Total 101421001340:					492.68
07/02/2020	20200525	Innovative Office Supply	Office Supplies - Police	101-42100-2000	25.19
Total 101421002000:					25.19
07/02/2020	155320	Red Feather Paper Company	Janitor supplies	101-42100-2170	130.60
07/02/2020	155320	Red Feather Paper Company	Janitor supplies	101-42100-2170	111.50
Total 101421002170:					242.10
07/02/2020	20200518	Harren, Andrew	Uniform Allowance	101-42100-2180	206.69
07/02/2020	20200539	Streicher's	uniform expense	101-42100-2180	144.99
07/02/2020	20200539	Streicher's	Uniform expense	101-42100-2180	52.99
07/02/2020	20200539	Streicher's	uniform expense	101-42100-2180	52.99
07/02/2020	20200539	Streicher's	Uniform allowance-Luiken	101-42100-2180	89.98

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421002180:					547.64
07/02/2020	20200505	Central Fire Protection Inc.	Extinguisher	101-42100-2190	59.75
07/02/2020	155270	Cintas Corporation	safety supplies	101-42100-2190	66.50
07/02/2020	20200539	Streicher's	Face Masks	101-42100-2190	74.90
Total 101421002190:					201.15
07/02/2020	155274	Driver and Vehicle Services	registration renewal	101-42100-2220	14.25
Total 101421002220:					14.25
07/02/2020	155298	Manthe Garage Doors	PD garage door repair	101-42100-2230	1,270.00
Total 101421002230:					1,270.00
07/02/2020	155269	Cintas Corporation	Floor Mats	101-42100-3100	26.01
07/02/2020	20200508	Connors Plumbing & Heating Inc.	Connors Plumbing/Heating	101-42100-3100	766.50
07/02/2020	155314	Orkin Pest Control	Pest control	101-42100-3100	92.70
07/02/2020	20200537	ServiceMaster by Ayotte	servicemaster bill	101-42100-3100	211.91
07/02/2020	155325	Shred-it USA LLC	Monthly shredding service	101-42100-3100	15.00
Total 101421003100:					1,112.12
07/02/2020	20200496	APG Media of So MN LLC	Waseca County News Subscription	101-42100-3200	35.20
07/02/2020	72003	Verizon Wireless	Monthly Billing	101-42100-3200	918.02 M
07/02/2020	72003	Verizon Wireless	Monthly Billing	101-42100-3200	42.53 M
Total 101421003200:					995.75
06/30/2020	62031	Centerpoint Energy	Monthly Billing	101-42100-3800	98.06 M
Total 101421003800:					98.06
07/02/2020	72017	Further	VEBA/HSA submittal July	101-42200-1310	1,310.67 M
Total 101422001310:					1,310.67
07/02/2020	155308	MN Life	July Life Insurance	101-42200-1330	33.00
Total 101422001330:					33.00
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-42200-1340	71.72 M
Total 101422001340:					71.72
07/02/2020	20200505	Central Fire Protection Inc.	Extinguisher	101-42200-2160	35.00
Total 101422002160:					35.00
07/02/2020	155320	Red Feather Paper Company	Janitorial Supplies	101-42200-2170	127.84
Total 101422002170:					127.84
07/02/2020	155269	Cintas Corporation	Floor Mats	101-42200-3100	26.01

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/02/2020	20200508	Connors Plumbing & Heating Inc.	Connors Plumbing/Heating	101-42200-3100	766.50
07/02/2020	20200537	ServiceMaster by Ayotte	servicemaster bill	101-42200-3100	211.91
Total 101422003100:					1,004.42
07/02/2020	72003	Verizon Wireless	Monthly Billing	101-42200-3200	47.53 M
Total 101422003200:					47.53
07/02/2020	155303	MN Board of Firefighter Training Ed	License renewals	101-42200-3310	1,575.00
07/02/2020	155307	MN Fire Service Certification Board	Retest fee	101-42200-3310	25.00
07/02/2020	20200534	Safety& Security Consult Specialists LLC	EMR Refresher	101-42200-3310	4,200.00
Total 101422003310:					5,800.00
06/30/2020	62031	Centerpoint Energy	Monthly Billing	101-42200-3800	98.06 M
Total 101422003800:					98.06
07/02/2020	72017	Further	VEBA/HSA submittal July	101-42400-1310	443.00 M
07/02/2020	72017	Further	VEBA/HSA submittal July	101-42400-1310	116.99 M
Total 101424001310:					559.99
07/02/2020	155308	MN Life	July Life Insurance	101-42400-1330	5.45
07/02/2020	155308	MN Life	July Life Insurance	101-42400-1330	16.50
Total 101424001330:					21.95
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-42400-1340	22.93 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-42400-1340	6.87 M
Total 101424001340:					29.80
07/02/2020	20200507	City Building Inspection Services LLC	Building inspections	101-42400-3000	6,329.35
Total 101424003000:					6,329.35
07/02/2020	72003	Verizon Wireless	Monthly Billing	101-42400-3200	25.15 M
Total 101424003200:					25.15
07/02/2020	72017	Further	VEBA/HSA submittal July	101-43000-1310	120.53 M
07/02/2020	72017	Further	VEBA/HSA submittal July	101-43000-1310	1,339.88 M
Total 101430001310:					1,460.41
07/02/2020	155308	MN Life	July Life Insurance	101-43000-1330	5.61
07/02/2020	155308	MN Life	July Life Insurance	101-43000-1330	74.74
Total 101430001330:					80.35
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-43000-1340	7.08 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-43000-1340	106.47 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101430001340:					113.55
07/02/2020	155340	Troxler Electronic Laboratories Inc.	Troxler badge monitoring services	101-43000-3100	62.00
07/02/2020	155340	Troxler Electronic Laboratories Inc.	Badge Monitoring Services	101-43000-3100	62.00
Total 101430003100:					124.00
07/02/2020	155344	Verizon Wireless	Monthly Verizon Data Bill	101-43000-3200	65.03
07/02/2020	72003	Verizon Wireless	Monthly Billing	101-43000-3200	42.53 M
Total 101430003200:					107.56
07/02/2020	155306	MN Dept of Transportation	Equipment Calibration	101-43000-4040	70.79
Total 101430004040:					70.79
07/02/2020	72017	Further	VEBA/HSA submittal July	101-43100-1310	1,894.23 M
07/02/2020	72017	Further	VEBA/HSA submittal July	101-43100-1310	51.32 M
Total 101431001310:					1,945.55
07/02/2020	155308	MN Life	July Life Insurance	101-43100-1330	89.10
07/02/2020	155308	MN Life	July Life Insurance	101-43100-1330	1.65
Total 101431001330:					90.75
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-43100-1340	105.42 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-43100-1340	2.09 M
Total 101431001340:					107.51
07/02/2020	20200517	H & J Fuel Inc	dyed fuel	101-43100-2120	1,199.25
07/02/2020	155297	Lube-Tech & Partners LLC	desiel exhaust fluid	101-43100-2120	499.70
Total 101431002120:					1,698.95
07/02/2020	155259	Affordable Lawn Care Inc	Mini-x rental	101-43100-2170	700.00
07/02/2020	155259	Affordable Lawn Care Inc	Rental Mini-X	101-43100-2170	700.00
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	101-43100-2170	27.98
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	101-43100-2170	34.74
07/02/2020	155268	Cintas Corporation	First Aid supplies	101-43100-2170	89.19
07/02/2020	155270	Cintas Corporation	First aid cabinet supplies	101-43100-2170	49.98
07/02/2020	20200510	Diamond Vogel Paints	Paint	101-43100-2170	80.90
07/02/2020	155298	Manthe Garage Doors	photo eyes for truck shop	101-43100-2170	192.50
07/02/2020	155330	State Chemical Manufacturing Co.	Disinfection Spray	101-43100-2170	430.00
07/02/2020	155330	State Chemical Manufacturing Co.	disinfectant spray	101-43100-2170	450.00
07/02/2020	155330	State Chemical Manufacturing Co.	COVID Disinfectant	101-43100-2170	430.00
07/02/2020	155346	Waseca County Landfill	Brush	101-43100-2170	1,120.00
07/02/2020	20200549	Waseca Sand & Gravel Inc.	rebar	101-43100-2170	106.00
Total 101431002170:					4,411.29
07/02/2020	155345	W W Blacktopping Inc.	Hot Mix	101-43100-2171	1,468.29
07/02/2020	20200549	Waseca Sand & Gravel Inc.	concrete	101-43100-2171	344.25



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431002171:					1,812.54
07/02/2020	155259	Affordable Lawn Care Inc	Hauling expense	101-43100-2172	1,425.00
Total 101431002172:					1,425.00
07/02/2020	20200495	AmeriPride Services Inc	uniform-service	101-43100-2180	193.11
07/02/2020	20200495	AmeriPride Services Inc	uniform-service	101-43100-2180	187.82
07/02/2020	20200495	AmeriPride Services Inc	uniform-service	101-43100-2180	187.13
07/02/2020	20200495	AmeriPride Services Inc	uniform-service	101-43100-2180	189.09
Total 101431002180:					757.15
06/30/2020	62031	Centerpoint Energy	Monthly Billing	101-43100-3800	141.56 M
Total 101431003800:					141.56
07/02/2020	72017	Further	VEBA/HSA submittal July	101-43125-1310	491.10 M
07/02/2020	72017	Further	VEBA/HSA submittal July	101-43125-1310	51.32 M
Total 101431251310:					542.42
07/02/2020	155308	MN Life	July Life Insurance	101-43125-1330	23.10
07/02/2020	155308	MN Life	July Life Insurance	101-43125-1330	1.65
Total 101431251330:					24.75
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-43125-1340	27.33 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-43125-1340	2.09 M
Total 101431251340:					29.42
07/02/2020	72017	Further	VEBA/HSA submittal July	101-43170-1310	105.24 M
Total 101431701310:					105.24
07/02/2020	155308	MN Life	July Life Insurance	101-43170-1330	4.95
Total 101431701330:					4.95
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-43170-1340	5.86 M
Total 101431701340:					5.86
07/02/2020	20200531	M-R Sign Company Inc.	Pedestrian Crossing Signs	101-43170-2170	931.52
07/02/2020	20200531	M-R Sign Company Inc.	Parking signs	101-43170-2170	95.24
Total 101431702170:					1,026.76
07/02/2020	72017	Further	VEBA/HSA submittal July	101-43220-1310	175.39 M
Total 101432201310:					175.39
07/02/2020	155308	MN Life	July Life Insurance	101-43220-1330	8.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101432201330:					8.25
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-43220-1340	9.76 M
Total 101432201340:					9.76
07/02/2020	20200524	Independent School District #829	City Contribution Comm Ed Rec	101-45100-3100	8,333.33
Total 101451003100:					8,333.33
07/02/2020	72017	Further	VEBA/HSA submittal July	101-45130-1310	283.60 M
Total 101451301310:					283.60
07/02/2020	155308	MN Life	July Life Insurance	101-45130-1330	13.20
Total 101451301330:					13.20
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-45130-1340	14.58 M
Total 101451301340:					14.58
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	101-45130-2170	26.74
07/02/2020	20200505	Central Fire Protection Inc.	Fire extinguisher-waterpark	101-45130-2170	64.00
07/02/2020	155270	Cintas Corporation	First aid cabinet supplies	101-45130-2170	166.73
07/02/2020	20200513	Fastenal Company	Drpln Anchor	101-45130-2170	120.00
07/02/2020	20200522	Horizon Commercial Pool Supply	Depth Markers	101-45130-2170	984.86
07/02/2020	20200549	Waseca Sand & Gravel Inc.	Concrete Load Charge	101-45130-2170	531.50
Total 101451302170:					1,893.83
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	101-45130-2175	15.96
Total 101451302175:					15.96
07/02/2020	20200522	Horizon Commercial Pool Supply	Misc. Safety equipment	101-45130-2190	342.19
Total 101451302190:					342.19
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	101-45130-2410	10.99
Total 101451302410:					10.99
07/02/2020	155305	MN Department of Labor & Industry	Application Fee (Boiler)	101-45130-3300	50.00
Total 101451303300:					50.00
06/30/2020	62031	Centerpoint Energy	Monthly Billing	101-45130-3800	127.05 M
Total 101451303800:					127.05
07/02/2020	20200522	Horizon Commercial Pool Supply	Misc Water Park Equipment	101-45130-4000	1,237.30
07/02/2020	20200549	Waseca Sand & Gravel Inc.	Sand for Water Park	101-45130-4000	1,035.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451304000:					2,273.05
07/02/2020	72017	Further	VEBA/HSA submittal July	101-45200-1310	1,418.00 M
07/02/2020	72017	Further	VEBA/HSA submittal July	101-45200-1310	70.90 M
Total 101452001310:					1,488.90
07/02/2020	155308	MN Life	July Life Insurance	101-45200-1330	74.25
07/02/2020	155308	MN Life	July Life Insurance	101-45200-1330	3.30
Total 101452001330:					77.55
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-45200-1340	88.60 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	101-45200-1340	3.64 M
Total 101452001340:					92.24
07/02/2020	155271	Condon Farm Service	Fertilizer	101-45200-2170	32.50
Total 101452002170:					32.50
07/02/2020	20200544	Vanderhorst, Brett	Uniform Allowance-Vanderhorst	101-45200-2180	135.11
Total 101452002180:					135.11
07/02/2020	155290	Kibble Equipment	Mower Blades	101-45200-2210	161.92
Total 101452002210:					161.92
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	101-45200-2230	7.68
07/02/2020	20200526	James Brothers Construction Inc.	Beach Sand	101-45200-2230	250.30
Total 101452002230:					257.98
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	101-45200-2280	63.99
Total 101452002280:					63.99
07/02/2020	20200537	ServiceMaster by Ayotte	Service Master - Parks	101-45200-3100	158.86
Total 101452003100:					158.86
06/30/2020	62031	Centerpoint Energy	Monthly Billing	101-45200-3800	55.53 M
06/30/2020	62031	Centerpoint Energy	Monthly Billing	101-45200-3800	18.85 M
Total 101452003800:					74.38
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	101-45200-4000	35.70
07/02/2020	155328	Srp Heating & A/C Inc.	Park Shop AC Repair	101-45200-4000	1,157.56
Total 101452004000:					1,193.26
07/02/2020	155321	Rent 'N' Save Portable Services	May Park - Portable Toilets	101-45200-4100	487.00
07/02/2020	155321	Rent 'N' Save Portable Services	Extra Units	101-45200-4100	702.00
07/02/2020	155321	Rent 'N' Save Portable Services	June Parks - Portable Toilets	101-45200-4100	354.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/02/2020	155321	Rent 'N' Save Portable Services	Extra Units	101-45200-4100	270.00
Total 101452004100:					1,813.40
07/02/2020	20200508	Connors Plumbing & Heating Inc.	HVAC Agreement	101-45500-3100	626.14
07/02/2020	20200537	ServiceMaster by Ayotte	Library service	101-45500-3100	700.00
Total 101455003100:					1,326.14
06/30/2020	62031	Centerpoint Energy	Monthly Billing	101-45500-3800	96.51 M
Total 101455003800:					96.51
Total General Fund:					400,545.83
<b>Charter Oaks-TIF</b>					
07/02/2020	155316	Park Manor at Academy Village LLP	1st half TIF 2020	222-46650-4300	5,884.54
Total 222466504300:					5,884.54
Total Charter Oaks-TIF:					5,884.54
<b>TIF District 27</b>					
07/02/2020	155350	Worke Fox Meadows LLC	1st half TIF 2020	227-46650-4300	8,555.18
Total 227466504300:					8,555.18
Total TIF District 27:					8,555.18
<b>Airport</b>					
07/02/2020	20200541	Toltz King Duvall Anderson & Assoc Inc.	Airport Zoning Ordinance Update	230-49810-3000	3,660.00
Total 230498103000:					3,660.00
07/02/2020	155331	Stensrud Aviation	Airport contract payment	230-49810-3100	2,300.00
Total 230498103100:					2,300.00
07/02/2020	72002	CenturyLink	Airport Phone and Internet	230-49810-3200	110.30 M
Total 230498103200:					110.30
06/30/2020	62031	Centerpoint Energy	Monthly Billing	230-49810-3800	21.00 M
07/02/2020	72006	Xcel Energy	Airport May Service	230-49810-3800	114.89 M
07/02/2020	72005	Xcel Energy	Airport May Service	230-49810-3800	241.23 M
Total 230498103800:					377.12
07/02/2020	155290	Kibble Equipment	Repairs to Airport Mower	230-49810-4000	1,601.74
Total 230498104000:					1,601.74
Total Airport:					8,049.16
<b>Economic Development-General f</b>					
07/02/2020	72017	Further	VEBA/HSA submittal July	261-46700-1310	177.25 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 261467001310:					177.25
07/02/2020	155308	MN Life	July Life Insurance	261-46700-1330	4.13
Total 261467001330:					4.13
07/02/2020	72016	Reliance Standard	July LTD Insurance	261-46700-1340	11.93 M
Total 261467001340:					11.93
07/02/2020	155342	University of Minnesota	Economic Impact Report	261-46700-3000	500.00
Total 261467003000:					500.00
07/02/2020	155278	EsseX Capital LLC	2020 Membership	261-46700-4330	2,500.00
Total 261467004330:					2,500.00
Total Economic Development-General f:					3,193.31
<b>Safe Haven Grant</b>					
07/02/2020	72017	Further	VEBA/HSA submittal July	279-46350-1310	443.00 M
Total 279463501310:					443.00
07/02/2020	155308	MN Life	July Life Insurance	279-46350-1330	16.50
Total 279463501330:					16.50
07/02/2020	72016	Reliance Standard	July LTD Insurance	279-46350-1340	16.92 M
Total 279463501340:					16.92
07/02/2020	72003	Verizon Wireless	Monthly Billing	279-46350-3200	42.53 M
Total 279463503200:					42.53
Total Safe Haven Grant:					518.95
<b>2014A GO Bonds</b>					
07/02/2020	20200497	Baker Tilly Municipal Advisors LLC	Arbitrage Compliance	390-47000-6200	1,550.00
Total 390470006200:					1,550.00
Total 2014A GO Bonds:					1,550.00
<b>2014B Refunding Bond</b>					
07/02/2020	20200497	Baker Tilly Municipal Advisors LLC	Arbitrage Compliance	395-47000-6200	516.66
Total 395470006200:					516.66
Total 2014B Refunding Bond:					516.66
<b>Capital Improvement</b>					
07/02/2020	155345	W W Blacktopping Inc.	Street Enhancement	430-43010-3103	18,873.57

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 430430103103:					18,873.57
07/02/2020	20200522	Horizon Commercial Pool Supply	Deposit on Expansion Joint Project	430-43010-5260	12,500.00
Total 430430105260:					12,500.00
07/02/2020	20200521	Holtmeier Construction Inc.	NE Trail Materials	430-43010-5440	1,094.61
07/02/2020	155317	Ramy Turf Products	NE Trail Materials	430-43010-5440	783.00
Total 430430105440:					1,877.61
07/02/2020	20200496	APG Media of So MN LLC	Bids for street and utility repairs	430-43010-5560	107.25
07/02/2020	20200520	Heselton Construction LLC	Payment No. 10 3rd St NE	430-43010-5560	596,559.59
07/02/2020	20200520	Heselton Construction LLC	Credit for Pmt NO. 9	430-43010-5560	3,031.82-
07/02/2020	155318	RAW Construction LLC	Project 2020-01 Payment No. 1	430-43010-5560	35,903.92
07/02/2020	20200550	WSB & Associates Inc	3rd St NE Engineering Services	430-43010-5560	36,320.00
Total 430430105560:					665,858.94
Total Capital Improvement:					699,110.12
<b>Water</b>					
07/02/2020	155283	Hawkins Inc	City Wells Chemicals	601-49401-2170	8,484.17
07/02/2020	155283	Hawkins Inc	BEF Chemical Well 4	601-49401-2170	1,090.52
07/02/2020	155283	Hawkins Inc	BEF Chemical Well 4	601-49401-2170	1,607.94
Total 601494012170:					11,182.63
07/02/2020	155343	USA Blue Book	Gauges	601-49401-2210	56.23
Total 601494012210:					56.23
06/30/2020	62031	Centerpoint Energy	Monthly Billing	601-49401-3800	28.87 M
Total 601494013800:					28.87
07/02/2020	72017	Further	VEBA/HSA submittal July	601-49430-1310	354.50 M
07/02/2020	72017	Further	VEBA/HSA submittal July	601-49430-1310	2,071.13 M
Total 601494301310:					2,425.63
07/02/2020	155308	MN Life	July Life Insurance	601-49430-1330	16.50
07/02/2020	155308	MN Life	July Life Insurance	601-49430-1330	20.62
Total 601494301330:					37.12
07/02/2020	72016	Reliance Standard	July LTD Insurance	601-49430-1340	27.11 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	601-49430-1340	26.51 M
Total 601494301340:					53.62
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	601-49430-2170	245.96
Total 601494302170:					245.96

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	601-49430-2230	13.90
07/02/2020	20200509	Core & Main LP	Repair Lids	601-49430-2230	172.50
07/02/2020	20200509	Core & Main LP	Repair Sleeve	601-49430-2230	510.64
07/02/2020	20200509	Core & Main LP	Repair Clamps	601-49430-2230	2,525.09
07/02/2020	20200521	Holtmeier Construction Inc.	Main Repair Materials	601-49430-2230	547.94
Total 601494302230:					3,770.07
07/02/2020	20200495	AmeriPride Services Inc	uniform service	601-49430-3100	17.25
07/02/2020	155280	First Systems Technology, Inc	Meter calibration	601-49430-3100	800.00
07/02/2020	20200515	Gopher State One-Call Inc	Location Calls - June	601-49430-3100	87.75
07/02/2020	155299	Mid-America Meter Inc	Meter Calibration and Repair	601-49430-3100	286.19
07/02/2020	155299	Mid-America Meter Inc	Meter Calibration and Repair	601-49430-3100	343.31
07/02/2020	20200549	Waseca Sand & Gravel Inc.	Main Repair	601-49430-3100	2,445.00
Total 601494303100:					3,979.50
07/02/2020	72003	Verizon Wireless	Monthly Billing	601-49430-3200	40.01 M
Total 601494303200:					40.01
07/02/2020	20200509	Core & Main LP	Main repair	601-49430-4000	3,930.59
07/02/2020	20200526	James Brothers Construction Inc.	main break repair	601-49430-4000	9,215.00
Total 601494304000:					13,145.59
07/02/2020	72017	Further	VEBA/HSA submittal July	601-49585-1310	107.77 M
07/02/2020	72017	Further	VEBA/HSA submittal July	601-49585-1310	336.07 M
Total 601495851310:					443.84
07/02/2020	155308	MN Life	July Life Insurance	601-49585-1330	18.25
Total 601495851330:					18.25
07/02/2020	72016	Reliance Standard	July LTD Insurance	601-49585-1340	21.47 M
Total 601495851340:					21.47
07/02/2020	155341	U.S. Postal Service	Postage - July utility bills	601-49585-3200	438.53
Total 601495853200:					438.53
07/02/2020	72017	Further	VEBA/HSA submittal July	601-49586-1310	42.54 M
07/02/2020	72017	Further	VEBA/HSA submittal July	601-49586-1310	147.67 M
Total 601495861310:					190.21
07/02/2020	155308	MN Life	July Life Insurance	601-49586-1330	3.47
07/02/2020	155308	MN Life	July Life Insurance	601-49586-1330	1.98
07/02/2020	155308	MN Life	July Life Insurance	601-49586-1330	2.72
Total 601495861330:					8.17
07/02/2020	72016	Reliance Standard	July LTD Insurance	601-49586-1340	4.30 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	601-49586-1340	2.75 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/02/2020	72016	Reliance Standard	July LTD Insurance	601-49586-1340	13.81	M
Total 601495861340:					20.86	
07/02/2020	155263	American Water Works Association	AWWA Subscription	601-49586-4330	334.00	
Total 601495864330:					334.00	
07/02/2020	20200532	Pantheon Computer Systems Inc.	July Service	601-49586-4950	924.00	
07/02/2020	20200533	Remittance Address	2nd Half 2020 Software Support	601-49586-4950	1,004.20	
Total 601495864950:					1,928.20	
07/02/2020	155318	RAW Construction LLC	Project 2020-01 Payment No. 1	601-49593-5300	58,612.34	
Total 601495935300:					58,612.34	
07/02/2020	20200497	Baker Tilly Municipal Advisors LLC	Arbitrage Compliance	601-49980-6200	516.67	
Total 601499806200:					516.67	
Total Water:					97,497.77	
<b>Sanitary Sewer</b>						
07/02/2020	72017	Further	VEBA/HSA submittal July	602-49470-1310	631.41	M
07/02/2020	72017	Further	VEBA/HSA submittal July	602-49470-1310	51.32	M
Total 602494701310:					682.73	
07/02/2020	155308	MN Life	July Life Insurance	602-49470-1330	29.70	
07/02/2020	155308	MN Life	July Life Insurance	602-49470-1330	1.65	
Total 602494701330:					31.35	
07/02/2020	72016	Reliance Standard	July LTD Insurance	602-49470-1340	35.14	M
07/02/2020	72016	Reliance Standard	July LTD Insurance	602-49470-1340	2.09	M
Total 602494701340:					37.23	
07/02/2020	20200515	Gopher State One-Call Inc	Location Calls - June	602-49470-3100	87.75	
Total 602494703100:					87.75	
07/02/2020	72003	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	M
07/02/2020	72003	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	M
Total 602494703200:					80.02	
06/30/2020	62031	Centerpoint Energy	Monthly Billing	602-49470-3800	34.14	M
06/30/2020	62031	Centerpoint Energy	Monthly Billing	602-49470-3800	48.26	M
Total 602494703800:					82.40	
07/02/2020	155309	Momar Inc	Lift station degreaser	602-49470-4020	1,554.82	
07/02/2020	20200551	Ziegler Inc	transfer switch display	602-49470-4020	4,987.85	



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494704020:					6,542.67
07/02/2020	72017	Further	VEBA/HSA submittal July	602-49480-1310	265.88 M
Total 602494801310:					265.88
07/02/2020	155308	MN Life	July Life Insurance	602-49480-1330	61.88
Total 602494801330:					61.88
07/02/2020	72016	Reliance Standard	July LTD Insurance	602-49480-1340	81.32 M
Total 602494801340:					81.32
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	602-49480-2170	13.99
07/02/2020	155283	Hawkins Inc	Chlorine Sulfur Dioxide	602-49480-2170	2,419.80
07/02/2020	155320	Red Feather Paper Company	Lab towels	602-49480-2170	39.45
07/02/2020	155320	Red Feather Paper Company	Liners	602-49480-2170	272.64
07/02/2020	155330	State Chemical Manufacturing Co.	Disinfection Spray	602-49480-2170	430.00
07/02/2020	155343	USA Blue Book	Lab Supplies	602-49480-2170	380.53
07/02/2020	155343	USA Blue Book	Lab Supplies	602-49480-2170	180.74
07/02/2020	155343	USA Blue Book	Lab Supplies	602-49480-2170	35.20
07/02/2020	155343	USA Blue Book	Lab Supplies	602-49480-2170	188.36
Total 602494802170:					3,960.71
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	602-49480-2180	47.70
07/02/2020	20200536	Schmidt, Jason	Uniform Allowance	602-49480-2180	69.98
Total 602494802180:					117.68
07/02/2020	155343	USA Blue Book	Gauges	602-49480-2210	49.95
Total 602494802210:					49.95
07/02/2020	155282	Goodin Company	Bathroom Faucet parts	602-49480-2230	46.38
Total 602494802230:					46.38
07/02/2020	155269	Cintas Corporation	Floor Mats	602-49480-3100	19.10
07/02/2020	155269	Cintas Corporation	Floor Mats	602-49480-3100	19.10
07/02/2020	20200530	M & R Electric Inc.	Electrician`	602-49480-3100	121.00
07/02/2020	20200537	ServiceMaster by Ayotte	Janatorial service for April	602-49480-3100	350.00
Total 602494803100:					509.20
07/02/2020	72003	Verizon Wireless	Monthly Billing	602-49480-3200	42.53 M
Total 602494803200:					42.53
06/30/2020	62031	Centerpoint Energy	Monthly Billing	602-49480-3800	724.21 M
07/02/2020	72004	Xcel Energy	May Service	602-49480-3800	10,420.38 M
Total 602494803800:					11,144.59

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
07/02/2020	20200546	W W Goetsch Associates Inc.	Aurora Thickner feed pump	602-49480-4000	5,930.90
Total 602494804000:					5,930.90
07/02/2020	20200529	Lenz Lawn Care & Landscaping Inc.	Biofilter Project	602-49480-5200	11,579.00
Total 602494805200:					11,579.00
07/02/2020	72017	Further	VEBA/HSA submittal July	602-49585-1310	107.77 M
07/02/2020	72017	Further	VEBA/HSA submittal July	602-49585-1310	336.07 M
Total 602495851310:					443.84
07/02/2020	155308	MN Life	July Life Insurance	602-49585-1330	18.25
Total 602495851330:					18.25
07/02/2020	72016	Reliance Standard	July LTD Insurance	602-49585-1340	21.47 M
Total 602495851340:					21.47
07/02/2020	155341	U.S. Postal Service	Postage - July utility bills	602-49585-3200	438.54
Total 602495853200:					438.54
07/02/2020	72017	Further	VEBA/HSA submittal July	602-49586-1310	42.54 M
07/02/2020	72017	Further	VEBA/HSA submittal July	602-49586-1310	147.67 M
Total 602495861310:					190.21
07/02/2020	155308	MN Life	July Life Insurance	602-49586-1330	3.47
07/02/2020	155308	MN Life	July Life Insurance	602-49586-1330	1.98
07/02/2020	155308	MN Life	July Life Insurance	602-49586-1330	2.72
Total 602495861330:					8.17
07/02/2020	72016	Reliance Standard	July LTD Insurance	602-49586-1340	4.30 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	602-49586-1340	2.75 M
07/02/2020	72016	Reliance Standard	July LTD Insurance	602-49586-1340	13.81 M
Total 602495861340:					20.86
07/02/2020	20200532	Pantheon Computer Systems Inc.	July Service	602-49586-4950	924.00
07/02/2020	20200533	Remittance Address	2nd Half 2020 Software Support	602-49586-4950	1,004.20
Total 602495864950:					1,928.20
07/02/2020	20200497	Baker Tilly Municipal Advisors LLC	Arbitrage Compliance	602-49980-6200	516.67
Total 602499806200:					516.67
Total Sanitary Sewer:					44,920.38
<b>Electric Utility</b>					
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49570-1310	60.61 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495701310:					60.61
07/02/2020	155308	MN Life	July Life Insurance	604-49570-1330	2.11
Total 604495701330:					2.11
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49570-1340	3.29 M
Total 604495701340:					3.29
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49571-1310	1,337.17 M
Total 604495711310:					1,337.17
07/02/2020	155308	MN Life	July Life Insurance	604-49571-1330	46.60
Total 604495711330:					46.60
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49571-1340	72.61 M
Total 604495711340:					72.61
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	604-49571-2170	71.29
07/02/2020	20200528	JT Services of MN	Vault Locks	604-49571-2170	1,340.77
07/02/2020	20200528	JT Services of MN	Vault Locks	604-49571-2170	68.93
07/02/2020	155296	Locators & Supplies Inc.	locate supplies	604-49571-2170	160.94
Total 604495712170:					1,641.93
07/02/2020	20200530	M & R Electric Inc.	LCU Air Conditioner	604-49571-2295	64.00
07/02/2020	20200530	M & R Electric Inc.	LCU Air Conditioner	604-49571-2295	103.33
Total 604495712295:					167.33
07/02/2020	20200494	Accurate Calibration Services	Meter Test Board Calibration	604-49571-3100	1,100.00
07/02/2020	155261	Allied Overhead Door Inc	garage door repair	604-49571-3100	293.65
07/02/2020	20200515	Gopher State One-Call Inc	Location Calls - June	604-49571-3100	87.75
Total 604495713100:					1,481.40
07/02/2020	72003	Verizon Wireless	Monthly Billing	604-49571-3200	80.02 M
Total 604495713200:					80.02
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49572-1310	134.47 M
Total 604495721310:					134.47
07/02/2020	155308	MN Life	July Life Insurance	604-49572-1330	4.69
Total 604495721330:					4.69
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49572-1340	7.30 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495721340:					7.30
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49573-1310	242.43 M
Total 604495731310:					242.43
07/02/2020	155308	MN Life	July Life Insurance	604-49573-1330	8.45
Total 604495731330:					8.45
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49573-1340	13.16 M
Total 604495731340:					13.16
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49574-1310	68.18 M
Total 604495741310:					68.18
07/02/2020	155308	MN Life	July Life Insurance	604-49574-1330	2.38
Total 604495741330:					2.38
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49574-1340	3.70 M
Total 604495741340:					3.70
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49584-1310	51.15 M
Total 604495841310:					51.15
07/02/2020	155308	MN Life	July Life Insurance	604-49584-1330	1.76
Total 604495841330:					1.76
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49584-1340	2.78 M
Total 604495841340:					2.78
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49585-1310	87.24 M
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49585-1310	338.18 M
Total 604495851310:					425.42
07/02/2020	155308	MN Life	July Life Insurance	604-49585-1330	18.36
Total 604495851330:					18.36
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49585-1340	21.61 M
Total 604495851340:					21.61
07/02/2020	155341	U.S. Postal Service	Postage - July utility bills	604-49585-3200	438.54
Total 604495853200:					438.54

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49586-1310	81.54	M
07/02/2020	72017	Further	VEBA/HSA submittal July	604-49586-1310	147.66	M
Total 604495861310:					229.20	
07/02/2020	155308	MN Life	July Life Insurance	604-49586-1330	2.81	
07/02/2020	155308	MN Life	July Life Insurance	604-49586-1330	3.80	
07/02/2020	155308	MN Life	July Life Insurance	604-49586-1330	2.81	
Total 604495861330:					9.42	
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49586-1340	3.48	M
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49586-1340	5.27	M
07/02/2020	72016	Reliance Standard	July LTD Insurance	604-49586-1340	14.22	M
Total 604495861340:					22.97	
07/02/2020	20200498	Barr Engineering Company	Engineering	604-49586-3000	270.00	
Total 604495863000:					270.00	
07/02/2020	155325	Shred-it USA LLC	Monthly shredding service	604-49586-3100	14.99	
Total 604495863100:					14.99	
07/02/2020	20200532	Pantheon Computer Systems Inc.	July Service	604-49586-4950	924.00	
07/02/2020	20200533	Remittance Address	2nd Half 2020 Software Support	604-49586-4950	1,004.20	
Total 604495864950:					1,928.20	
07/02/2020	20200501	Border States Electric Supply	conversion supplies	604-49593-5300	303.52	
07/02/2020	20200501	Border States Electric Supply	conversion supplies	604-49593-5300	456.46	
07/02/2020	20200501	Border States Electric Supply	conversion supplies	604-49593-5300	120.00	
07/02/2020	155318	RAW Construction LLC	Project 2020-01 Payment No. 1	604-49593-5300	38,116.87	
Total 604495935300:					38,996.85	
Total Electric Utility:					47,809.08	
<b>Storm Water Utility</b>						
07/02/2020	72017	Further	VEBA/HSA submittal July	651-43140-1310	210.47	M
Total 651431401310:					210.47	
07/02/2020	155308	MN Life	July Life Insurance	651-43140-1330	9.90	
Total 651431401330:					9.90	
07/02/2020	72016	Reliance Standard	July LTD Insurance	651-43140-1340	11.71	M
Total 651431401340:					11.71	
07/02/2020	20200549	Waseca Sand & Gravel Inc.	Storm sewer repair	651-43140-4000	203.00	
Total 651431404000:					203.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
07/02/2020	72017	Further	VEBA/HSA submittal July	651-49585-1310	53.18	M
Total 651495851310:					53.18	
07/02/2020	155308	MN Life	July Life Insurance	651-49585-1330	2.89	
Total 651495851330:					2.89	
07/02/2020	72016	Reliance Standard	July LTD Insurance	651-49585-1340	3.40	M
Total 651495851340:					3.40	
Total Storm Water Utility:					494.55	
<b>Central Garage Services</b>						
07/02/2020	72017	Further	VEBA/HSA submittal July	701-43180-1310	872.38	M
Total 701431801310:					872.38	
07/02/2020	155308	MN Life	July Life Insurance	701-43180-1330	28.05	
Total 701431801330:					28.05	
07/02/2020	72016	Reliance Standard	July LTD Insurance	701-43180-1340	35.47	M
Total 701431801340:					35.47	
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	701-43180-2170	15.99	
07/02/2020	20200523	IFACS	stainless bolts	701-43180-2170	24.01	
07/02/2020	155296	Locators & Supplies Inc.	safety shirts	701-43180-2170	36.88	
Total 701431802170:					76.88	
07/02/2020	155258	Accessory Pro Warehouse	Seat Covers	701-43180-2210	388.06	
07/02/2020	155258	Accessory Pro Warehouse	Floor Mats	701-43180-2210	79.94	
07/02/2020	155260	Ag Partners Coop	Oil	701-43180-2210	1,132.00	
07/02/2020	155264	Ancom Communications Inc	determine radio repair	701-43180-2210	30.00	
07/02/2020	20200500	Bomgaars Supply	Parts & Supplies	701-43180-2210	139.98	
07/02/2020	20200502	Boss Supply Inc.	Shop Materials	701-43180-2210	772.40	
07/02/2020	155267	Chicos Auto Repair LLC	Exhaust tailpipe	701-43180-2210	198.69	
07/02/2020	155267	Chicos Auto Repair LLC	Exhaust repair	701-43180-2210	280.10	
07/02/2020	20200506	Christensen Tire Service	Tire replacement	701-43180-2210	1,507.60	
07/02/2020	20200506	Christensen Tire Service	New Tires	701-43180-2210	861.40	
07/02/2020	20200512	Emergency Automotive Technologies Inc.	strobe head for squad	701-43180-2210	117.58	
07/02/2020	20200519	Harrison Truck Centers	Core Credit	701-43180-2210	216.00-	
07/02/2020	20200519	Harrison Truck Centers	Hubcaps	701-43180-2210	39.20	
07/02/2020	20200519	Harrison Truck Centers	24 exhaust parts	701-43180-2210	57.14	
07/02/2020	20200519	Harrison Truck Centers	#24 parts	701-43180-2210	95.98	
07/02/2020	20200519	Harrison Truck Centers	125 vac con parts	701-43180-2210	211.96	
07/02/2020	20200519	Harrison Truck Centers	vac con parts	701-43180-2210	105.98	
07/02/2020	155302	MK Service & Repair	vac-excavator parts	701-43180-2210	1,731.32	
07/02/2020	20200535	Sanco Equipment LLC	Filter and coupler	701-43180-2210	265.40	
07/02/2020	20200538	Smiths Mill Implement Inc.	Blade for mower	701-43180-2210	210.54	
07/02/2020	20200540	Tesch Service Center Co.	Tire Repair	701-43180-2210	20.00	
07/02/2020	155338	Titan Machinery	#22 case loder hyd. filter	701-43180-2210	197.45	
07/02/2020	20200543	Trenchers Plus Inc.	Clutch	701-43180-2210	858.02	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431802210:					9,084.74
07/02/2020	20200542	Tool Sales Company	Tools	701-43180-2400	15.00
Total 701431802400:					15.00
07/02/2020	155284	Huber Supply Co Inc	Cylinders	701-43180-3100	21.48
Total 701431803100:					21.48
Total Central Garage Services:					10,134.00
<b>Property and Liability Insuran</b>					
07/02/2020	20200514	First National Insurance	July Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
07/02/2020	155313	Old Republic Surety Group	Annual Bond Renewal for MnDot Permits	702-49955-3620	125.00
Total 702499553620:					125.00
Total Property and Liability Insuran:					925.00
<b>Equipment Replacement Fund</b>					
07/02/2020	155272	Deml Ford Lincoln Mercury Inc	2020 Police squad	705-49920-5400	36,829.00
Total 705499205400:					36,829.00
Total Equipment Replacement Fund:					36,829.00
Grand Totals:					1,366,533.53

Report Criteria:

Report type: GL detail  
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### CONTRACT CONSTRUCTION PAYMENT REQUEST

DATE: June 30, 2020

TO: Mayor & City Council  
Lee Mattson, City Manager

PROJECT NAME: 3rd St Improvement Project  
CITY PROJECT NO: 2019-01  
PAYMENT REQUEST: NO. 10  
PAYMENT PERIOD: January 14, 2020 - June 29, 2020  
CONTRACTOR: Heselton Construction LLC  
PAYMENT AMOUNT: \$596,559.59

Approved By:

Tom Killory 6/30/2020 Mica Fischer June 30, 2020  
Department Head Date Director of Finance Date

Lee A. Mattson 7-1-2020  
City Manager Date



3rd Street NE Improvement  
Project

Pay Voucher 10



<b>Client:</b> City of Waseca 508 S. State St Waseca, MN 56093	<b>Contractor:</b> Heselton Construction, LLC. P.O. Box 246 Faribault, MN 55021
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<b>WSB Project No.:</b> R-011736-000
<b>Client Project No.:</b>
<b>State Project No.:</b> SAP 081-613-009
<b>Federal Project No.:</b>

Contract Amount		Funds Encumbered	
Original Contract	\$2,571,730.37	Original	\$2,571,730.37
Contract Changes	\$215,382.10	Additional	N/A
Revised Contract	\$2,787,112.47	Total	\$2,571,730.37

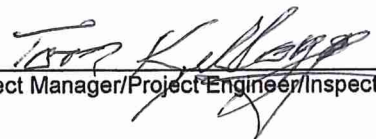
Work Certified To Date	
Base Bid Items	\$2,654,102.61
Contract Changes	\$236,448.82
Material On Hand	\$0.00
Total	\$2,890,551.43

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$551,890.33	\$2,890,551.43	\$72,263.79	\$2,221,728.05	\$596,559.59	\$2,818,287.64
Percent: Retained: 2.5%			Percent Complete: 103.71%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Approved By Heselton Construction, LLC.

  
Project Manager/Project Engineer/Inspector

  
Contractor

June 29, 2020  
Date

6/30/20  
Date

Approved By City of Waseca

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/29/19	\$144,882.25	\$7,244.11	\$137,638.14
2	06/25/19	\$340,484.40	\$17,024.22	\$323,460.18
3	07/30/19	\$174,353.79	\$8,717.69	\$165,636.10
4	08/27/19	\$206,035.54	\$10,301.78	\$195,733.76
5	09/24/19	\$554,085.34	\$27,704.27	\$526,381.07
6	10/29/19	\$468,780.97	\$23,439.04	\$445,341.93
7	11/22/19	\$237,428.02	\$11,871.41	\$225,556.61
8	12/10/19	\$184,622.38	\$9,231.11	\$175,391.27
9	01/13/20	\$27,988.42	\$1,399.43	\$26,588.99
10	06/29/20	\$551,890.33	(\$44,669.27)	\$596,559.60

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
LOCAL - 3RD STREET SANITARY SEWER IMPROVEMENTS	\$394,482.88	\$9,862.07	\$336,455.82	\$48,164.99	\$384,620.81
LOCAL - 3RD STREET WATERMAIN IMPROVEMENTS	\$414,758.40	\$10,368.96	\$353,944.20	\$50,445.24	\$404,389.44
LOCAL - CSAH 13	\$163,215.22	\$4,080.38	\$79,890.53	\$79,244.31	\$159,134.84
S.A.P. 081-13-009 - CSAH 13	\$100,592.27	\$2,514.81	\$76,185.65	\$21,891.81	\$98,077.46
S.A.P. 172-102-011 3RD STREET NE	\$923,299.57	\$23,082.49	\$578,906.20	\$321,310.88	\$900,217.08
S.A.P. 172-102-011- 3RD STREET STORM SEWER IMPROVEMENTS	\$894,203.09	\$22,355.08	\$796,345.66	\$75,502.35	\$871,848.01

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
01	MSA/Local Roadway	\$321,310.88	\$879,142.92	\$884,294.73	\$900,217.08
02	MSA/Local Storm Sewer	\$75,502.35	\$883,301.55	\$657,451.00	\$871,848.01
03	Municipal (CSAH < 5000)	\$21,891.81	\$101,560.27	\$257,542.14	\$98,077.46
04	Local	\$79,244.31	\$159,065.34		\$159,134.84
05	Local Water	\$50,445.24	\$389,442.25	\$398,066.28	\$404,389.44
06	Local Sanitary Sewer	\$48,164.99	\$363,200.14	\$373,385.48	\$384,620.81

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$48,100.00	1	0	\$0.00	1	\$48,100.00
2	2101.524	CLEARING	TREE	\$755.00	3	2	\$1,510.00	9	\$6,795.00
3	2101.524	GRUBBING	TREE	\$108.00	3	0	\$0.00	7	\$756.00
4	2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	\$325.00	48	5	\$1,625.00	51	\$16,575.00

5	2104.502	REMOVE CASTING	EACH	\$100.00	1	0	\$0.00	1	\$100.00
6	2104.502	REMOVE HYDRANT	EACH	\$335.00	6	0	\$0.00	6	\$2,010.00
7	2104.502	REMOVE GATE VALVE & BOX	EACH	\$268.00	19	3	\$804.00	19	\$5,092.00
8	2104.502	REMOVE SIGN	EACH	\$32.35	14	6	\$194.10	16	\$517.60
9	2104.502	SALVAGE SIGN	EACH	\$32.35	6	0	\$0.00	5	\$161.75
10	2104.503	REMOVE WATER MAIN	L F	\$5.80	3238	46	\$266.80	3237	\$18,774.60
11	2104.503	REMOVE WATER SERVICE PIPE	L F	\$1.00	1272	0	\$0.00	1484	\$1,484.00
12	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$7.60	4064	273	\$2,074.80	4545	\$34,542.00
13	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$1.50	1993	37	\$55.50	1580	\$2,370.00
14	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$3.85	2726	84	\$323.40	2724	\$10,487.40
15	2104.503	REMOVE CURB & GUTTER	L F	\$2.60	5573	1000	\$2,600.00	5696	\$14,809.60
16	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$4.85	352	167	\$809.95	243	\$1,178.55
17	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.10	661	270	\$567.00	823	\$1,728.30
18	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$6.90	584	159.3	\$1,099.17	652.3	\$4,500.87
19	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$3.30	173	68	\$224.40	173	\$570.90
20	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.00	13329	2334	\$9,336.00	13626	\$54,504.00
21	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$8.00	115	0	\$0.00	117	\$936.00
22	2104.518	REMOVE CONCRETE WALK	S F	\$0.75	19937	1707	\$1,280.25	19937	\$14,952.75
23	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	\$1,000.00	1	0.28	\$280.00	1	\$1,000.00
24	2104.618	SALVAGE BRICK PAVERS	S F	\$4.70	128	144	\$676.80	160	\$752.00
25	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.00	16096	3232	\$3,232.00	16782	\$16,782.00
26	2105.509	STABILIZING AGGREGATE	TON	\$22.00	140	340	\$7,480.00	638	\$14,036.00
27	2105.601	DEWATERING	LS	\$0.01	1	0	\$0.00	0	\$0.00
28	2106.507	EXCAVATION - COMMON (P)	C Y	\$15.70	7871	1554	\$24,397.80	7871	\$123,574.70
29	2106.507	EXCAVATION - SUBGRADE	C Y	\$11.25	700	266.3	\$2,995.88	768	\$8,640.00
30	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$21.85	5140	1240	\$27,094.00	5756	\$125,768.60

31	2112.519	SUBGRADE PREPARATION	RDST	\$260.00	34	8.5	\$2,210.00	34	\$8,840.00
32	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$150.00	25	44.3	\$6,645.00	81.9	\$12,285.00
33	2130.523	WATER	M GAL	\$50.00	67	0	\$0.00	5	\$250.00
34	2131.506	CALCIUM CHLORIDE SOLUTION	GAL	\$1.70	3633	0	\$0.00	0	\$0.00
35	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$12.25	3135	660	\$8,085.00	3533	\$43,279.25
36	2331.603	JOINT ADHESIVE	L F	\$0.57	5991	5900	\$3,363.00	5900	\$3,363.00
37	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.21	740	1225	\$2,707.25	1350	\$2,983.50
38	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;C)	TON	\$79.95	1672	1624.5	\$129,878.78	1624.5	\$129,878.78
39	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3;C)	TON	\$76.55	1758	376	\$28,782.80	1871.6	\$143,270.98
40	2451.609	GRANULAR FOUNDATION AND/OR BEDDING	TON	\$22.00	60	30.8	\$677.60	464.2	\$10,212.40
41	2502.503	4" TP PIPE DRAIN	L F	\$18.50	491	117	\$2,164.50	748	\$13,838.00
42	2502.503	6" PERF TP PIPE DRAIN	L F	\$15.80	4849	499	\$7,884.20	4831	\$76,329.80
43	2502.601	IRRIGATION SYSTEM PROVISION	LS	\$8,000.00	1	0.2	\$1,600.00	1	\$8,000.00
44	2502.602	6" TP PIPE DRAIN CLEAN OUT	EACH	\$400.00	34	5	\$2,000.00	32	\$12,800.00
45	2503.503	4" PVC PIPE SEWER	L F	\$30.00	169	0	\$0.00	188	\$5,640.00
46	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$48.00	609	119	\$5,712.00	607	\$29,136.00
47	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$52.90	24	25	\$1,322.50	25	\$1,322.50
48	2503.503	24" RC PIPE SEWER DES 3006 CL III	L F	\$61.00	281	186	\$11,346.00	308	\$18,788.00
49	2503.503	30" RC PIPE SEWER DES 3006 CL III	L F	\$88.50	672	0	\$0.00	672	\$59,472.00
50	2503.503	36" RC PIPE SEWER DES 3006 CL III	L F	\$124.65	194	0	\$0.00	194	\$24,182.10
51	2503.503	42" RC PIPE SEWER DES 3006 CL III	L F	\$164.00	553	0	\$0.00	537	\$88,068.00
52	2503.503	42" RC PIPE SEWER DES 3006 CL IV	L F	\$188.00	659	0	\$0.00	669	\$125,772.00
53	2503.503	48" RC PIPE SEWER DES 3006 CL III	L F	\$195.40	167	0	\$0.00	147.1	\$28,743.34
54	2503.511	12" PVC PIPE SEWER, SDR 35	L F	\$37.80	428	0	\$0.00	427	\$16,140.60
55	2503.601	STORM SEWER BYPASS PUMPING	LS	\$2,500.00	1	0	\$0.00	1	\$2,500.00
56	2503.601	SANITARY SEWER BYPASS PUMPING	L S	\$37,500.00	1	0	\$0.00	1	\$37,500.00

57	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$478.00	7	1	\$478.00	10	\$4,780.00
58	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$155.00	53	1	\$155.00	39	\$6,045.00
59	2503.603	4" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	L F	\$60.00	1648	37	\$2,220.00	1542	\$92,520.00
60	2503.603	6" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	LF	\$63.00	164	79	\$4,977.00	194	\$12,222.00
61	2503.603	8" PVC PIPE SEWER - SDR 35	L F	\$33.40	1109	258	\$8,617.20	1172	\$39,144.80
62	2503.603	10" PVC PIPE SEWER - SDR 35	L F	\$39.60	537	0	\$0.00	507	\$20,077.20
63	2503.603	15" PVC PIPE SEWER SDR 35	L F	\$42.40	577	0	\$0.00	584	\$24,761.60
64	2503.603	TELEWISE SANITARY SEWER	L F	\$1.46	2651	2670	\$3,898.20	2670	\$3,898.20
65	2503.603	TELEWISE SANITARY SEWER SERVICE – LATERAL LAUNCH	L F	\$5.04	2326	3239	\$16,324.56	3239	\$16,324.56
66	2503.603	TELEWISE SANITARY SEWER SERVICE - CLEANOUT	L F	\$0.10	1245	0	\$0.00	0	\$0.00
67	2504.601	TEMPORARY WATER SERVICE	LS	\$20,700.00	1	0	\$0.00	1	\$20,700.00
68	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$850.00	10	3	\$2,550.00	11	\$9,350.00
69	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$195.00	48	0	\$0.00	41	\$7,995.00
70	2504.602	HYDRANT	EACH	\$4,558.00	6	0	\$0.00	5	\$22,790.00
71	2504.602	1" CORPORATION STOP	EACH	\$300.00	44	0	\$0.00	45	\$13,500.00
72	2504.602	1.5" CORPORATION STOP	EACH	\$470.00	4	1	\$470.00	3	\$1,410.00
73	2504.602	4" GATE VALVE & BOX	EACH	\$1,365.00	1	0	\$0.00	0	\$0.00
74	2504.602	6" GATE VALVE & BOX	EACH	\$1,620.00	14	1	\$1,620.00	11	\$17,820.00
75	2504.602	8" GATE VALVE & BOX	EACH	\$2,065.00	11	4	\$8,260.00	16	\$33,040.00
76	2504.602	1" CURB STOP & BOX	EACH	\$349.00	44	0	\$0.00	45	\$15,705.00
77	2504.602	1.5" CURB STOP & BOX	EACH	\$600.00	4	1	\$600.00	3	\$1,800.00
78	2504.603	1" TYPE PE PIPE	L F	\$44.20	1274	0	\$0.00	1756	\$77,615.20
79	2504.603	1 1/2" TYPE PE PIPE	L F	\$46.00	91	21	\$966.00	79	\$3,634.00
80	2504.603	6" WATERMAIN DUCTILE IRON CL 50	L F	\$36.50	136	0	\$0.00	0	\$0.00
81	2504.603	4" PVC WATERMAIN	L F	\$30.35	8	0	\$0.00	14	\$424.90
82	2504.603	6" PVC WATERMAIN	L F	\$30.75	21	51	\$1,568.25	360	\$11,070.00

83	2504.603	8" PVC WATERMAIN	L F	\$34.10	3105	574	\$19,573.40	2949	\$100,560.90
84	2504.604	4" POLYSTYRENE INSULATION	S Y	\$46.00	80	18	\$828.00	68	\$3,128.00
85	2504.608	DUCTILE IRON FITTINGS	LB	\$10.00	1950	303	\$3,030.00	2347	\$23,470.00
86	2505.601	UTILITY COORDINATION	LS	\$1,000.00	1	0.28	\$280.00	1	\$1,000.00
87	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	\$2,084.00	19	3	\$6,252.00	19	\$39,596.00
88	2506.603	CONSTRUCT DRAINAGE STRUCTURE DES SPEC 2	L F	\$24,500.00	1	0	\$0.00	1	\$24,500.00
89	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$432.00	55.1	19	\$8,208.00	55.1	\$23,803.20
90	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$523.00	39.2	0	\$0.00	45.1	\$23,587.30
91	2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	L F	\$655.00	49.3	0.5	\$327.50	48.2	\$31,571.00
92	2506.503	CONST DRAINAGE STRUCTURE DES 84-4020	L F	\$946.00	20	0	\$0.00	20	\$18,920.00
93	2506.503	CONST DRAINAGE STRUCTURE DES 120-4020	L F	\$2,264.00	6.5	0	\$0.00	6.5	\$14,716.00
94	2506.502	CASTING ASSEMBLY	EACH	\$542.00	38	5	\$2,710.00	39	\$21,138.00
95	2506.602	CHIMNEY SEALS	EACH	\$270.00	58	18	\$4,860.00	52	\$14,040.00
96	2506.602	CONSTRUCT SANITARY MANHOLE	EACH	\$2,728.00	10	1	\$2,728.00	11	\$30,008.00
97	2506.602	CONSTRUCT SANITARY MANHOLE OVERDEPTH (>8')	L F	\$229.00	38	0	\$0.00	41.03	\$9,395.87
98	2521.518	4" CONCRETE WALK	S F	\$5.90	16295	6680	\$39,412.00	16295	\$96,140.50
99	2521.518	6" CONCRETE WALK	S F	\$11.10	4434	1582	\$17,560.20	4242	\$47,086.20
100	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$17.80	5576	1081	\$19,241.80	5777	\$102,830.60
101	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$73.80	614.4	278.4	\$20,545.92	632.9	\$46,708.02
102	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	S Y	\$93.70	52.5	69.65	\$6,526.21	98.65	\$9,243.51
103	2531.601	ADA COMPLIANCE SUPERVISOR	L S	\$645.00	1	0.5	\$322.50	1	\$645.00
104	2531.618	TRUNCATED DOMES	S F	\$38.70	266	110	\$4,257.00	279	\$10,797.30
105	2557.602	REPAIR DOG FENCE	EACH	\$375.00	5	0	\$0.00	0	\$0.00
106	2563.601	TRAFFIC CONTROL	LS	\$11,750.00	1	0.28	\$3,290.00	1	\$11,750.00
107	2564.518	SIGN PANELS TYPE C	S F	\$53.90	164.2	0	\$0.00	0	\$0.00

108	2564.602	INSTALL SALVAGED SIGN	EACH	\$130.00	6	0	\$0.00	0	\$0.00
109	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$600.00	5	1	\$600.00	1	\$600.00
110	2573.501	STORM DRAIN INLET PROTECTION	LS	\$6,340.00	1	0.28	\$1,775.20	1	\$6,340.00
111	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,960.00	1	0.28	\$548.80	1	\$1,960.00
112	2573.501	EROSION CONTROL SUPERVISOR	LS	\$1,000.00	1	0.28	\$280.00	1	\$1,000.00
113	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	L F	\$2.16	2392	0	\$0.00	683	\$1,475.28
114	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	40	144	\$3,600.00	324	\$8,100.00
115	2575.504	SODDING TYPE LAWN	S Y	\$6.50	4750	2800	\$18,200.00	5143	\$33,429.50
116	2575.560	HYDROMULCH	S Y	\$1.35	2454	0	\$0.00	1370	\$1,849.50
117	2575.535	WATER (TURF ESTABLISHMENT)	MGAL	\$17.25	106.4	0	\$0.00	0	\$0.00
118	2582.503	4" BROKEN LINE PAINT	L F	\$1.29	1094	520	\$670.80	520	\$670.80
119	2582.503	12" SOLID LINE PAINT	L F	\$2.16	820	1120.5	\$2,420.28	1120.5	\$2,420.28
120	2582.503	24" SOLID LINE PAINT	L F	\$3.77	153	238.6	\$899.52	238.6	\$899.52
<b>Bid Totals:</b>							<b>\$544,956.82</b>		<b>\$2,654,102.61</b>

Project Category Totals		
Category	Amount This Voucher	Amount To Date
Schedule A Surface and Utility Improvements	\$544,956.82	\$2,654,102.61

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
CO	1	121	2503.603	8" PVC PIPE SEWER - SDR 35	L F	(\$33.40)	749	0	\$0.00	0	\$0.00
CO	1	122	2503.603	8" PVC PIPE SEWER - SDR 26	L F	\$36.70	749	0	\$0.00	733	\$26,901.10
CO	1	123	2503.603	4" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	EACH	\$84.26	12	0	\$0.00	19	\$1,600.94
CO	1	124	2503.603	6" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	EACH	\$114.50	2	0	\$0.00	1	\$114.50
CO	1	125	2021.501 a	Restocking Fee	LS	\$487.82	1	0	\$0.00	1	\$487.82
BK	1	126	2011.601	BITUMINOUS INCENTIVE AND DISINCENTIVE	L S	(\$659.10)	1	0	\$0.00	1	(\$659.10)

CO 3	127	99945	WORK REQUEST CHANGES	LS	\$4,515.30	1	0	\$0.00	1	\$4,515.30
CO 4	128	99945	WORK REQUEST CHANGES	LS	\$3,511.98	1	0	\$0.00	1	\$3,511.98
CO 5	129	99945	WORK REQUEST CHANGES	LS	\$1,736.38	1	0	\$0.00	1	\$1,736.38
CO 6	130	99945	WORK REQUEST CHANGES	LS	\$6,843.59	1	0	\$0.00	1	\$6,843.59
CO 7	131	99945	WORK REQUEST CHANGES	LS	\$6,791.00	1	0	\$0.00	1	\$6,791.00
CO 8	132	99945	WORK REQUEST CHANGES	LS	\$13,365.00	1	0	\$0.00	1	\$13,365.00
CO 9	133	99945	WORK REQUEST CHANGES	LS	\$7,627.40	1	0	\$0.00	1	\$7,627.40
CO 10	134	99945	WORK REQUEST CHANGES	LS	\$139,064.29	1	0	\$0.00	1	\$139,064.29
CO 12	136	99945	WORK REQUEST CHANGES	LS	\$12,959.52	1	0	\$0.00	1	\$12,959.52
CO 11	137	99945	WORK REQUEST CHANGES	LS	\$4,027.10	1	0	\$0.00	1	\$4,027.10
CO 14	138	2531.603	CONCRETE CURB DESIGN V	L F	\$38.00	300	199	\$7,562.00	199	\$7,562.00
<b>Contract Change Totals:</b>								<b>\$7,562.00</b>		<b>\$236,448.82</b>

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	<p>During the utility construction in the City of Waseca , it was discovered that an additional Centurylink duct bank was in the southbound lane of the street between 4th Ave. and 5th Ave. The Engineer determined that the proposed sanitary sewer line must be moved to a common trench with the watermain in the northbound lane between 4th Ave . and 6th Ave.</p> <p>The Engineer has determined that the Contract needs to be revised in accordance with specification 1402.2, Differing site condition .</p> <p>Resolution: The Contractor shall provide all labor, equipment and materials wh ich includes 8" PVC SDR 26 CL 160 Pressure Pipe for the Sanitary Sewer with SDR 26 Wyes as directed by the Engineer under the Local Funding portions only. All work shall be in accordance with all the applicable specifications.</p> <p>Payment for this work will be made in accordance to the revised unit prices listed in the Estimate of Cost below and includes all excavation, PVC pipe, fittings , restocking fees and incidentals to complete the work.</p>	\$0.00	\$29,104.36
1	BK	See Backsheet No. 1	\$0.00	(\$659.10)
3	CO	<p>Issue: During excavation for connect to existing sanitary sewer service lines, It was determined that the services had multiple bends not depicted in as-built drawings, causing the Contractor to search for the service</p>	\$0.00	\$4,515.30



		locations at the property line for services at 511, 423 and 411 - 3rd Street. The Engineer has determined that the Contract needs to be revised. Resolution: The Contractor was ordered to explore along the property line to find the existing sanitary sewer line. The Contractor will be paid a lump sum payment that covers all cost associated with the work ordered by the engineer. This work was tracked In Work Order No. 8 submitted by the Contractor.		
4	CO	Issue: During storm sewer removals in the westerly half of 6th Ave intersection, an existing 24" storm sewer line was discovered.  The Engineer has determined that the Contract needs to be revise.  Resolution: The Engineer ordered the Contractor to install a new structure in the SW quadrant of 6th Ave NE, construct collars around the tie-in connection points, bulkhead an abandon storm sewer line, modify new structure to fit the alignment and work around utility lines in conflict.  The Contractor will be compensated for labor and equipment only under this Change Order. New Structure, 24" RCP pipe and Connect to Existing will be paid under Contract prices.	\$0.00	\$3,511.98
5	CO	Issue: During storm sewer removals in the westerly half of 6th Ave intersection, an existing 15" storm sewer line was discovered in the NW quadrant.  The Engineer has determined that the Contract needs to be revised.  Resolution: The Engineer ordered the Contractor to install 14' of 8" PVC pipe between the in-place storm sewer pipe to structure 5026, bulkhead at the tie-in, modify structure 5026 to fit the alignment and work around utility lines in conflict.  The Contractor will be compensated for labor, materials and equipment at the Lump Sum price indicated in the table below. The time, labor and equipment was tracked using Force Account and was submitted as Work Order. No. 10.	\$0.00	\$1,736.38
6	CO	Issue: During construction of sanitary sewer along 3rd Street NE, between 6th Ave NE and 7th Ave NE, the City of Waseca requested 7th Ave NE intersection to remain open. Sanitary sewer manhole No. 6 was moved to approximately station 23+30. During removal of the existing manhole on September 3, an existing sanitary sewer line ran from the west into the intersection. The Engineer has determined that the Contract needs to be revised.  Resolution: The Engineer ordered the Contractor to install a new sanitary manhole, at the previous planned location, install sanitary sewer pipe, core drill into sanitary manhole 7 and bypass pump during all work. The Contractor will be compensated for labor, materials and equipment at the Lump Sum price indicated in the table below. The new sanitary manhole and pipe will be paid a Contract prices. This work was tracked using Force Account and was submitted as Work Order. No.12.	\$0.00	\$6,843.59
7	CO	Issue: During construction of the hydrant installation, the City of Waseca requested the hydrants along 3rd Street NE between 4th Ave NE and 7th Ave NE be moved from the east side of the street to the west side. In doing so, at approximately station 15+44, the hydrant that was installed, reduced the available parking for the resident located at 501 3rd Street NE. The Owner directed the hydrant be relocated.	\$0.00	\$6,791.00

		<p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The Engineer ordered the Contractor to remove the hydrant install at station 15+44 and reinstall at station 15+02 to maximize the available parking.</p> <p>The Contractor will be compensated for labor, materials and equipment at the Lump Sum price indicated in the table below. The work was tracked using Force Account and was submitted as Work Order No. 5.</p>		
8	CO	<p>Issue: Curb and gutter placed along 3rd Street NE from 41h Ave NE to 9th Ave NE will have an exposed 2-edge during the winter of 2019-2020, as the final lift of street pavement will not be placed until 2020. The City desires to have this curb and gutter edge protected during the winter plowing season.</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The City Engineer has requested a 2' x 2" wedge be placed along the total length of the curb and gutter between 4th Ave NE to gin Ave NE to protect the curb edge during the winter plowing season.</p>	\$0.00	\$13,365.00
9	CO	<p>Issue: The City Engineer, along with the homeowners of the shared driveway at 501/ 505 3rd St NE, agreed to have the Contractor regrade their driveways outside planned construction limits.</p> <p>The Engineer has determined that the Contract needs to be revised as a result.</p> <p>Resolution: The City Engineer requested the retaining wall at 501 3rd St NE be reconstructed adjacent to the driveway grading and a wall be added to the north side of the shared driveway at 505 3rd St NE.</p>	\$0.00	\$7,627.40
10	CO	<p>Issue: Prior to designing this project, surveyors retained by WSB took elevations of structure 5027, but due to water in the structure could not see to its bottom. The project plans prepared by WSB instructed the Contractor to verify the storm sewer connections in this structure prior to construction.</p> <p>At the start of construction in phase 1, the Contractor and utility companies potholed to determine the exact location of each utility. During this operation it was discovered CenturyLink's concrete duct bank was not in the NB lanes as indicated by utility maps and field locates supplied to the City and WSB. The duct bank was located in the SB lanes causing conflicts with the water main, sanitary sewer and storm sewer.</p> <p>The City and WSB, acting in good faith, allowed the Contractor to start work at storm structure 5108 rather than 5027. Pursuant to the applicable drawing, the Contractor shot elevations of structure 5027 prior to starting work, but due to water in the structure the Contractor could not see to its bottom. 5027 is the low point of all structures in phase 1. The Contractor installed the storm sewer in accordance with the plans, both north and south of structure 5027. In doing so, once the Contractor began work at 5027, it was discovered to contain a sump 0.9' below the outflow structure within Structure 5027. This 0.9' sump caused all pipe installed to-date, which were to be connected to 5027, to be installed 0.9' low.</p> <p>The Engineer has determined that the Contract needs to be revised.</p>	\$0.00	\$139,064.29

		Resolution: The City Engineer ordered the Contractor to remove pipe runs from 5108 to 5109 and 5021A to 5018 and re-installed. This re-work was tracked via Force Account for labor, materials and equipment and was originally submitted as Work Order No. 6.		
11	CO	<p>City Utility Relocate - Issue: During pavement removals and roadway subcutting between 7th Ave NE and 8th Ave NE it was discovered that City Electric and Mediacom utilities were not located in the boulevard as they had been previously located, discussed at both the utility coordination meeting and preconstruction meeting for the project, and shown on the plans based on the utility locates completed with the topographic survey for the project.</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The Owner and Engineer ordered the Contractor to excavate around and relocate utility lines in conflict.</p> <p>The Contractor will be compensated for labor and equipment under this Change Order.</p> <p>The Contract time will not be revised.</p>	\$0.00	\$4,027.10
12	CO	<p>Issue: Work surrounding CenturyLink facilities not previously identified within the southbound travel lane of 3rd Street between 4th and 6th Avenue. The Contractor was required to complete public utility installation adjacent to the CenturyLink facility represents under the terms of Differing Site Conditions as defined by MnDOT 1402.2(2).</p> <p>The Engineer has determined that the Contract needs to be revised.</p> <p>Resolution: The Contractor was required to alter means and methods associated with public utility installation to avoid conflicts with the previously unmarked and unknown CenturyLink facilities. The Contractor will be paid a lump sum payment that covers all cost associated with the work ordered by the engineer. This work was tracked in Work Order No. 3 submitted by the Contractor.</p>	\$0.00	\$12,959.52
14	CO	<p>During preparation of sidewalks and pedestrian ramps along 3rd Street NE, grading between sidewalk and construction limits resulted in a steepened slope. The Owner and Engineer ordered the Contractor to construct V curb as shown on MnDOT standard plan sheet 5-297.250 (sheet 5 of 6) in the Contract Plans (sheet 18 of 84) at location determined by the Engineer. The Contractor will be compensated per linear foot at the price indicated below which includes all labor, materials, equipment and any incidentals associated with excavation and construction of the V curb under this Change Order. The Contract time will not be revised.</p>	\$7,562.00	\$7,562.00

<b>Revised Contract Total:</b>	<b>\$2,890,551.43</b>
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Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

41	2502.503	4" TP PIPE DRAIN	07/30/2019	200 L F \$268.00	200 L F \$268.00	0 L F \$0.00
42	2502.503	6" PERF TP PIPE DRAIN	07/30/2019	1,620 L F \$3,353.40	1,620 L F \$3,353.40	0 L F \$0.00
46	2503.503	15" RC PIPE SEWER DES 3006 CL V	07/30/2019	16 L F \$316.16	16 L F \$316.16	0 L F \$0.00
51	2503.503	42" RC PIPE SEWER DES 3006 CL III	07/30/2019	48 L F \$4,997.76	48 L F \$4,997.76	0 L F \$0.00
53	2503.503	48" RC PIPE SEWER DES 3006 CL III	07/30/2019	16 L F \$2,055.04	16 L F \$2,055.04	0 L F \$0.00
59	2503.603	4" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	07/30/2019	580 L F \$1,229.60	580 L F \$1,229.60	0 L F \$0.00
60	2503.603	6" PVC SERVICE, SCHEDULE 40 (WYE, LATERAL, CONNECTION)	07/30/2019	35.8 LF \$133.53	35.8 LF \$133.53	0 LF \$0.00
61	2503.603	8" PVC PIPE SEWER - SDR 35	07/30/2019	308 L F \$1,114.96	308 L F \$1,114.96	0 L F \$0.00
62	2503.603	10" PVC PIPE SEWER - SDR 35	07/30/2019	56 L F \$317.52	56 L F \$317.52	0 L F \$0.00
74	2504.602	6" GATE VALVE & BOX	07/30/2019	5 EACH \$3,142.45	5 EACH \$3,142.45	0 EACH \$0.00
75	2504.602	8" GATE VALVE & BOX	07/30/2019	6 EACH \$6,001.08	6 EACH \$6,001.08	0 EACH \$0.00
83	2504.603	8" PVC WATERMAIN	07/30/2019	780 L F \$6,060.60	780 L F \$6,060.60	0 L F \$0.00

<b>Title:</b>	Ordinance No. 1081: An Ordinance of the Waseca City Council Annexing the Property Owned by Conagra Foods Packaged Foods LLC (Lot A and Lot B of PID 09.013.0700, St Mary Township)		
<b>Meeting Date:</b>	July 7, 2020	<b>Agenda Item Number:</b>	<b>7A</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Ordinance No. 1081 Exhibits
<b>Originating Department:</b>	Community Development	<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Motion to adopt Ordinance No. 1081, Approving Annexing (Lot A and Lot B of PID 09.013.0700, St Mary Township) owned by Conagra Foods Packaged Foods LLC		
<b>How does this item pertain to Vision 2030 goals?</b>	Good Governance		

**BACKGROUND:** A petition for annexation was received on May 15, 2020 for annexation of the subject property. The property is located at the west edge of the City of Waseca, south of Brown Avenue, and adjacent to part of the former Quad Graphics property and consists of 120 acres. The property is currently undeveloped and is being used for agriculture. The Waseca Comprehensive Plan guides this property industrial expansion.

The purpose of the annexation is to allow the property owner to consider future industrial expansion with access to municipal utilities. Upon Annexation it is recommended that the property be zoned I-2, Moderate Industry District. This zoning is consistent with the guidance of the Comprehensive Plan for the City.

**BUDGET IMPACT:** Tax revenue from the property.

**POLICY QUESTION:** The City Council has the authority to approve annexations.

**ALTERNATIVES CONSIDERED:** None.

**RECOMMENDATION:** Staff is recommending adoption of Ordinance No. 1081.

**ORDINANCE NO. 1081**

**AN ORDINANCE ANNEXING CERTAIN LANDS FROM  
ST MARY TOWNSHIP INTO THE CITY OF WASECA, MINNESOTA  
AND ESTABLISHING ZONING THEREOF**

**WHEREAS**, Conagra Foods Packaged Foods LLC, is the owner of the property, incorporated herein by this reference (the Property); and

**WHEREAS**, The Property is described in **Exhibit A** and depicted in **Exhibit B** attached hereto and incorporated herein by this reference; and

**WHEREAS**, the Waseca City Council finds that the Property abuts the limits of the City of Waseca; the Property is owned by Conagra Foods Packaged Foods LLC; and the Property is not included with any other municipality.

**NOW, THEREFORE**, The City Council of Waseca, Minnesota does hereby determine, find and ordain:

- Section 1. That the Property abuts the City of Waseca
- Section 2. That the Property consists of 120.00 acres.
- Section 3. That the Property is owned by Conagra Foods Packaged Foods LLC and has petitioned for annexation.
- Section 4. The corporate limits of the City of Waseca area extended to include the Property.
- Section 5. Certified copies of this Ordinance shall be filed with Municipal Boundary Adjustments Office, and the Clerk of the St Mary Township Board.
- Section 6. This Ordinance shall be effective: upon passage and legal publication and the filing of the certified copies as described in Section 4; and, upon approval of the Ordinance by the Municipal Boundary Adjustments Office.
- Section 6. Upon annexation the parcel will be zoned I-2 – Moderate Industry District based on Staff Recommendation & Council Adoption of this Ordinance.
- Section 7. The Waseca Zoning Map shall be amended as shown in the attached **EXHIBIT C**.

Adopted by the City Council of Waseca, Minnesota, this \_\_\_\_\_, 2020.

\_\_\_\_\_  
R. D. SRP  
MAYOR

ATTEST:

\_\_\_\_\_  
DENISE SEBERSON  
ADMINISTRATIVE CLERK

Introduced:  
Adopted:  
Published:  
Effective:

**EXHIBIT A**

**Annexation Legal Description**

That part of the Northwest Quarter and that part of the North Half of the Southwest Quarter of Section 13, Township 107 North, Range 23 West, Waseca County, Minnesota, described as follows:

Beginning at the northeast corner of the West Half of said Section 13; thence S00°28'07"W (all bearings are referenced to the Waseca County Coordinate System NAD83 1996ADJ HARN) along the east line of said West Half 3595.95 feet; thence N89°39'46"W 1329.76 feet to the west line of the Northeast Quarter of said Southwest Quarter; thence N00°33'23"E along said west line 629.34 feet to the southeast corner of the North 330.00 feet of the Northwest Quarter of said Southwest Quarter; thence N89°39'46"W along the south line of the North 330.00 feet of the Northwest Quarter of said Southwest Quarter 755.50 feet to the northerly corner of Lot 1, Block 1, WASECA WASTEWATER TREATMENT FACILITIES FIRST ADDITION according to the plat thereof on file at the County Recorders office, Waseca County, Minnesota; thence N00°38'39"E along the northerly line of said Lot 1 a distance of 40.00 feet; thence N89°39'40"W along the northerly line of said Lot 1 a distance of 117.50 feet; thence N27°19'17"W along the northerly line of said Lot 1 a distance of 265.32 feet; thence N89°39'40"W along the northerly line of said Lot 1 a distance of 331.38 feet to the west line of said Southwest Quarter; thence N00°38'39"E along said west line 55.00 feet to the northwest corner of said Southwest Quarter; thence S89°39'46"E along the south line of said Northwest Quarter 1328.29 feet to the southwest corner of the East Half of said Northwest Quarter; thence N00°33'05"E along the west line of the East Half of said Northwest Quarter 2308.68 feet to a point distant southerly of the northeast corner of the Northwest Quarter of said Northwest Quarter; thence N89°34'26"W 396.00 feet parallel with the north line of said Northwest Quarter; thence N00°33'05"E 330.00 feet to the north line of said Northwest Quarter; thence S89°34'26"E along said north line 396.00 feet to the northwest corner of the East Half of said Northwest Quarter; thence S89°34'26"E along said north line 1324.49 feet to the northeast corner of the West Half of said Section 13 and the point of beginning.

Said tract contains 120.00 acres more or less and is subject to any easements of record.

Index Legend	
Location:	NW1/4, Section 13, Township 107 N, Range 23 W
Requestor:	ConAgra Foods Packaged Foods, LLC
Proprietor:	ConAgra Foods Packaged Foods, LLC
Surveyor:	Chad Nolte
Surveyor Company:	Nolte's Surveying
Return To:	10488 County Road 139 SE Chatfield, MN 55923   (507) 421-5427

# CERTIFICATE OF SURVEY

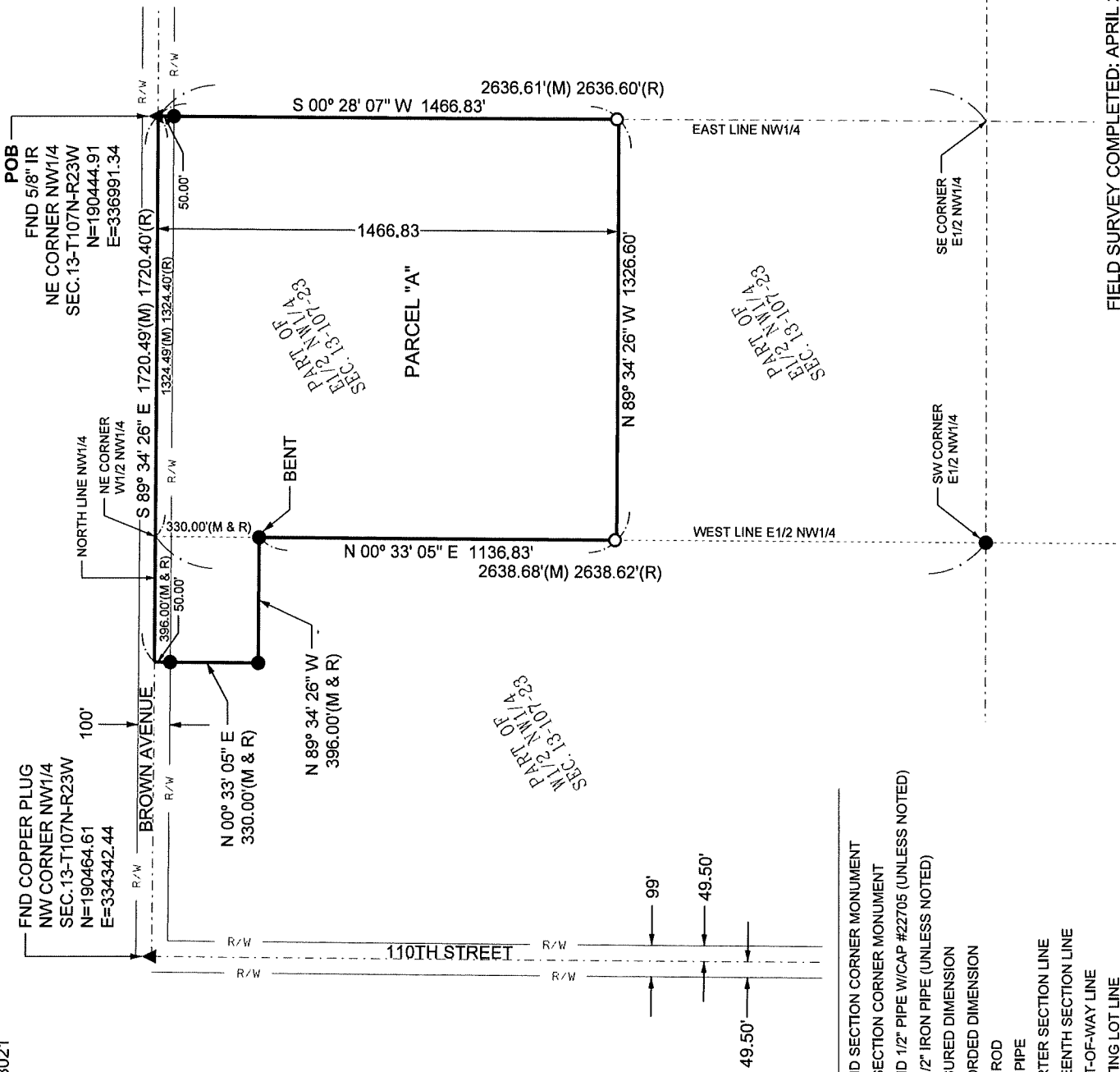
EXHIBIT "A"

PART OF THE NW1/4  
SECTION 13, T107N, R23W  
WASECA COUNTY, MINNESOTA  
11393 350TH AVENUE  
PARCEL "A"

**PROPERTY OWNER:**

CONAGRA FOODS PACKAGED FOODS, LLC  
ATTN: PROPERTY TAX GROUP  
ELEVEN CONAGRA DRIVE, MS-PTG  
OMAHA, NE 68102  
FILE # 318021

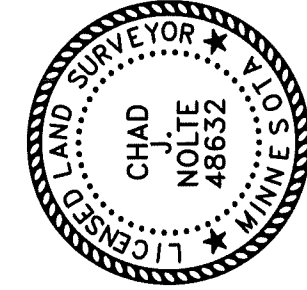
NOTE: MONUMENTS SHOWN TO BE SET WILL BE ESTABLISHED AFTER CONSTRUCTION IS COMPLETED



**LEGEND**

- ▲ FOUND SECTION CORNER MONUMENT
- △ SET SECTION CORNER MONUMENT
- FOUND 1/2" PIPE W/CAP #22705 (UNLESS NOTED)
- SET 1/2" IRON PIPE (UNLESS NOTED)
- (M) MEASURED DIMENSION
- (R) RECORDED DIMENSION
- I.R. IRON ROD
- I.P. IRON PIPE
- QUARTER SECTION LINE
- SIXTEENTH SECTION LINE
- - - RIGHT-OF-WAY LINE
- EXISTING LOT LINE

I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.



**NOLTE'S SURVEYING**  
10488 COUNTY RD 139 SE  
CHATFIELD, MN 55923  
507-421-5427  
COPYRIGHT 2020 © NOLTE'S SURVEYING

CHAD J. NOLTE  
DATE 06/30/2020  
LICENSE EXPIRES 48632  
NUMBER

PAGES COVERED BY THIS SEAL

DATE: 5/29/2020 PROJECT # 20C013-00

SURVEYOR: C. NOLTE

SURVEYED FOR: CONAGRA FOODS PACKAGED FOODS, LLC

FIELD SURVEY COMPLETED: APRIL 2020



# CERTIFICATE OF SURVEY

EXHIBIT "A"

PART OF THE NW1/4  
SECTION 13, T107N, R23W  
WASECA COUNTY, MINNESOTA  
11393 350TH AVENUE  
PARCEL "A"

**PROPERTY OWNER:**

CONAGRA FOODS PACKAGED FOODS, LLC  
ATTN: PROPERTY TAX GROUP  
ELEVEN CONAGRA DRIVE, MS-PTG  
OMAHA, NE 68102  
FILE # 318021

**LEGAL DESCRIPTION:**

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 107 NORTH, RANGE 23 WEST OF THE FIFTH PRINCIPAL MERIDIAN, WASECA COUNTY, MINNESOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF NORTHWEST QUARTER OF SAID SECTION 13, THENCE SOUTH 00° 28' 07" WEST, 1466.83 FEET ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13 TO THE SOUTH LINE OF THE NORTH 1466.83 FEET OF THE EAST HALF OF SAID NORTHWEST QUARTER; THENCE NORTH 89° 34' 26" WEST, 1326.60 FEET ALONG SAID SOUTH LINE TO THE WEST LINE OF THE EAST HALF OF SAID NORTHWEST QUARTER; THENCE NORTH 00° 33' 05" EAST, 1136.83 FEET ALONG SAID WEST LINE TO A POINT DISTANT SOUTHERLY OF THE NORTHEAST CORNER OF THE WEST HALF OF SAID NORTHWEST QUARTER; THENCE NORTH 89° 34' 26" WEST, 396.00 FEET PARALLEL WITH THE NORTH LINE OF SAID NORTHWEST QUARTER; THENCE NORTH 00° 33' 05" EAST, 330.00 FEET TO THE NORTH LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 89° 34' 26" EAST, 1720.49 FEET ALONG SAID NORTH LINE TO THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER AND THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 2.075,027 SQUARE FEET OR 47.64 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83 (96 HARN) WASECA COUNTY COORDINATE SYSTEM.



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507-421-5427  
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DATE: 5/29/2020 PROJECT #: 20C013-00 SURVEYOR: C.NOLTE SURVEYED FOR: CONAGRA FOODS PACKAGED FOODS, LLC

SHEET  
2 OF 2

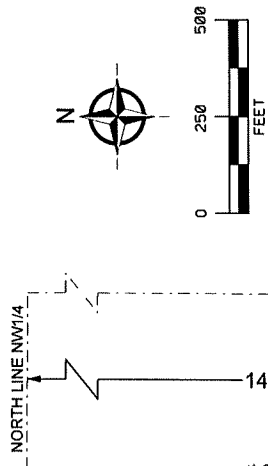
Index Legend	
Location:	NW1/4, Section 13, Township 107 N, Range 23 W
	SW1/4, Section 13, Township 107 N, Range 23 W
Requestor:	ConAgra Foods Packaged Foods, LLC
Proprietor:	ConAgra Foods Packaged Foods, LLC
Surveyor:	Chad Nolte
Surveyor Company:	Nolte's Surveying
Return To:	10488 County Road 139 SE Chatfield, MN 55923   (507) 421-5427

# CERTIFICATE OF SURVEY

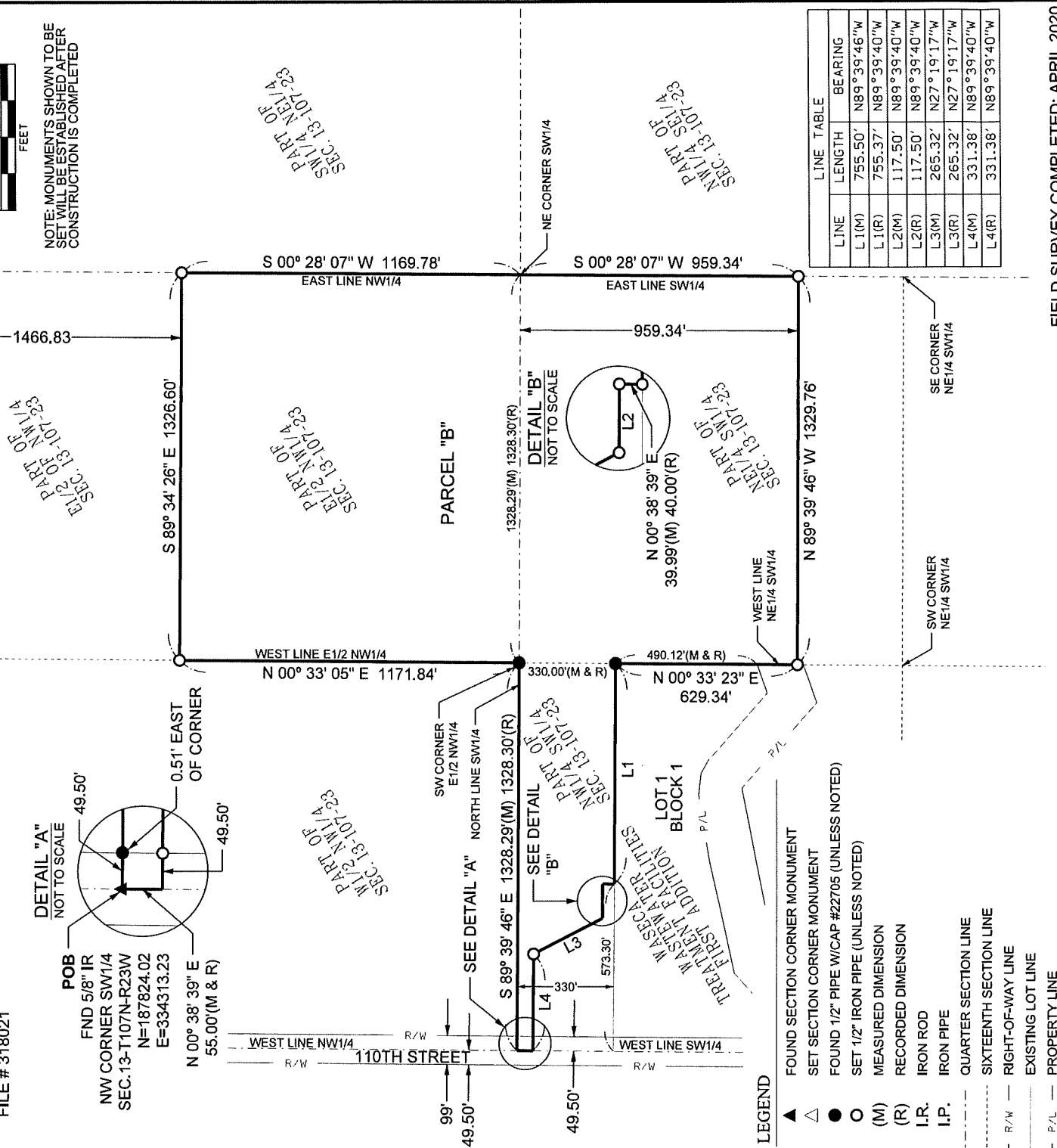
EXHIBIT "A"

PART OF THE NW1/4 & SW1/4  
SECTION 13, T107N, R23W  
WASECA COUNTY, MINNESOTA  
11393 350TH AVENUE  
PARCEL "B"

**PROPERTY OWNER:**  
CONAGRA FOODS PACKAGED FOODS, LLC  
ATTN: PROPERTY TAX GROUP  
ELEVEN CONAGRA DRIVE, MS-PTG  
OMAHA, NE 68102  
FILE # 318021



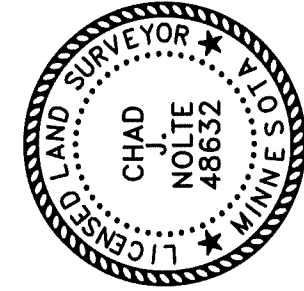
NOTE: MONUMENTS SHOWN TO BE SET WILL BE ESTABLISHED AFTER CONSTRUCTION IS COMPLETED



- LEGEND**
- ▲ FOUND SECTION CORNER MONUMENT
  - △ SET SECTION CORNER MONUMENT
  - FOUND 1/2" PIPE W/CAP #22705 (UNLESS NOTED)
  - SET 1/2" IRON PIPE (UNLESS NOTED)
  - (M) MEASURED DIMENSION
  - (R) RECORDED DIMENSION
  - I.R. IRON ROD
  - I.P. IRON PIPE
  - QUARTER SECTION LINE
  - SIXTEENTH SECTION LINE
  - R/W RIGHT-OF-WAY LINE
  - EXISTING LOT LINE
  - P/L PROPERTY LINE

LINE TABLE

LINE	LENGTH	BEARING
L1(M)	755.50'	N89°39'46"W
L1(R)	755.37'	N89°39'40"W
L2(M)	117.50'	N89°39'40"W
L2(R)	117.50'	N89°39'40"W
L3(M)	265.32'	N27°19'17"W
L3(R)	265.32'	N27°19'17"W
L4(M)	331.38'	N89°39'40"W
L4(R)	331.38'	N89°39'40"W



**NOLTE'S SURVEYING**  
10488 COUNTY RD 139 SE  
CHATFIELD, MN 55923  
507-421-5427  
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I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

CHAD J. NOLTE  
06/30/2020  
LICENSE EXPIRES  
48632  
NUMBER

PAGES COVERED BY THIS SEAL

DATE: 5/29/2020 PROJECT #: 20C013-00 SURVEYOR: C.NOLTE SURVEYED FOR: CONAGRA FOODS PACKAGED FOODS, LLC

FIELD SURVEY COMPLETED: APRIL 2020

SHEET 1 OF 2

# CERTIFICATE OF SURVEY

EXHIBIT "A"

PART OF THE NW1/4 & SW1/4  
SECTION 13, T107N, R23W  
WASECA COUNTY, MINNESOTA  
11393 350TH AVENUE  
PARCEL "B"

**PROPERTY OWNER:**

CONAGRA FOODS PACKAGED FOODS, LLC  
ATTN: PROPERTY TAX GROUP  
ELEVEN CONAGRA DRIVE, MS-PTG  
OMAHA, NE 68102  
FILE # 318021

**LEGAL DESCRIPTION:**

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER AND THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 107 NORTH, RANGE 23 WEST OF THE FIFTH PRINCIPAL MERIDIAN, WASECA COUNTY, MINNESOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 13, THENCE SOUTH 89° 39' 46" EAST, 1328.29 FEET ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER TO THE SOUTHWEST CORNER OF THE EAST HALF OF THE NORTHWEST QUARTER OF SAID SECTION 13; THENCE NORTH 00° 33' 05" EAST, 1171.84 FEET ALONG THE WEST LINE OF THE EAST HALF OF SAID NORTHWEST QUARTER TO THE SOUTH LINE OF THE NORTH 1466.83 FEET OF THE EAST HALF OF SAID NORTHWEST QUARTER; THENCE SOUTH 89° 34' 26" EAST, 1326.60 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 00° 28' 07" WEST, 1169.78 FEET ALONG SAID EAST LINE TO THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE CONTINUING SOUTH 00° 28' 07" WEST, 959.34 FEET ALONG THE EAST LINE OF SAID SOUTHWEST QUARTER TO THE SOUTH LINE OF THE NORTH 959.34 FEET OF THE NORTHEAST QUARTER OF SAID SOUTHWEST QUARTER; THENCE NORTH 89° 39' 46" WEST, 1329.76 FEET ALONG SAID SOUTH LINE TO THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00° 33' 23" EAST, 629.34 FEET ALONG SAID WEST LINE TO THE NORTHERLY LINE OF LOT 1, BLOCK 1 OF WASECA WASTEWATER TREATMENT FACILITIES FIRST ADDITION, AS RECORDED IN THE WASECA COUNTY RECORDERS OFFICE; THENCE NORTH 89° 39' 46" WEST, 755.50 FEET ALONG SAID NORTHERLY LINE; THENCE NORTH 00° 38' 39" EAST, 39.99 FEET CONTINUING ALONG SAID NORTHERLY LINE; THENCE NORTH 89° 39' 40" WEST, 117.50 FEET CONTINUING ALONG SAID NORTHERLY LINE; THENCE NORTH 27° 19' 17" WEST, 265.32 FEET CONTINUING ALONG SAID NORTHERLY LINE; THENCE NORTH 89° 39' 40" WEST, 331.38 FEET CONTINUING ALONG SAID NORTHERLY LINE TO THE WEST LINE OF SAID SOUTHWEST QUARTER; THENCE NORTH 00° 38' 39" EAST, 55.00 FEET ALONG SAID WEST LINE TO THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER AND THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 3,152.173 SQUARE FEET OR 72.36 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83 (96 HARN) WASECA COUNTY COORDINATE SYSTEM.



**NOLTE'S  
SURVEYING**

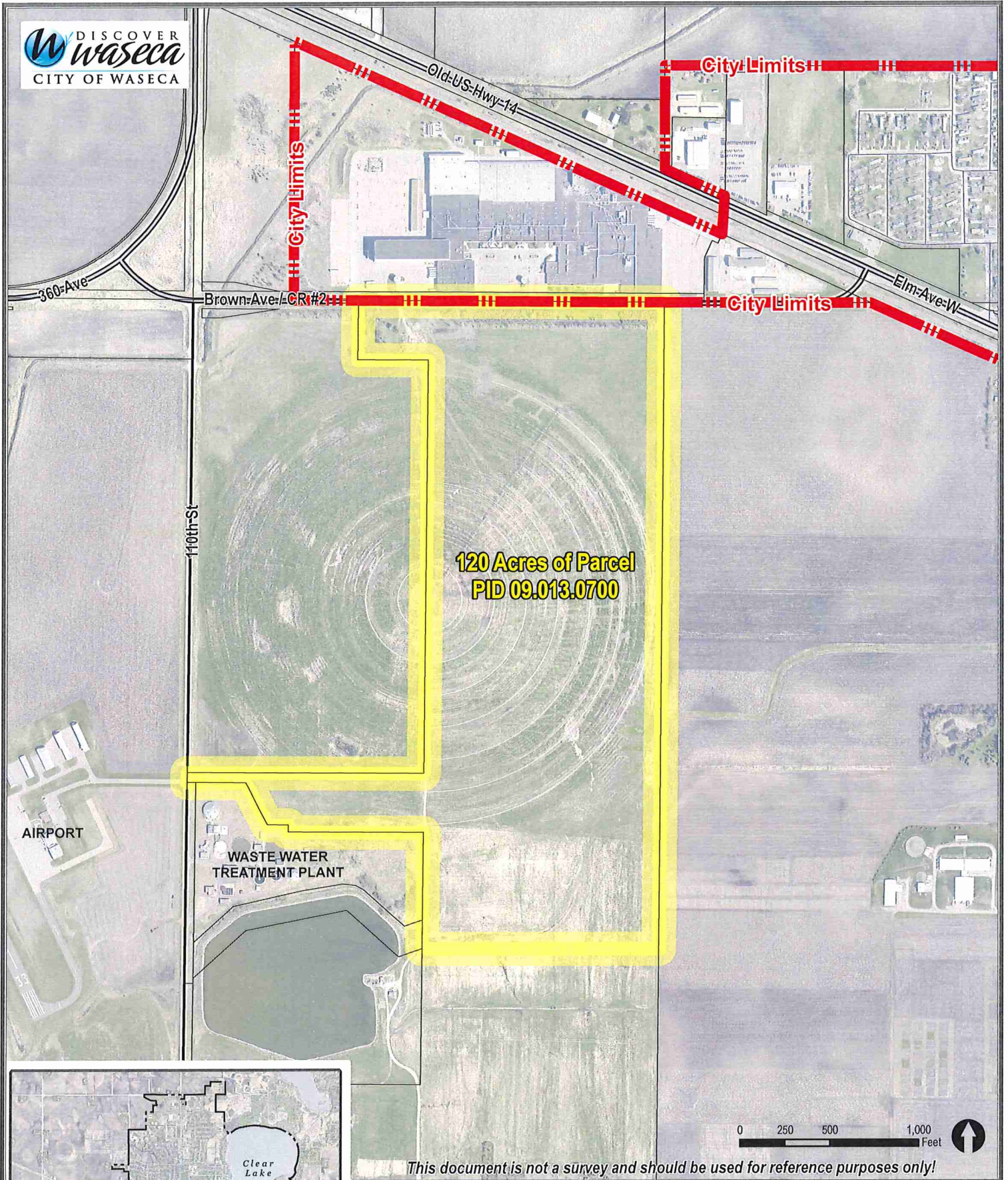
**10488 COUNTY RD 139 SE  
CHATFIELD, MN 55923**

**507-421-5427**

CDP#18017 2020 © NOLTE'S SURVEYING

SHEET  
2 OF 2

DATE: 5/29/2020 PROJECT #: 20C013-00 SURVEYOR: C.NOLTE SURVEYED FOR: CONAGRA FOODS PACKAGED FOODS, LLC



**120 Acres of Parcel  
PID 09.013.0700**

AIRPORT

WASTE WATER  
TREATMENT PLANT

Clear Lake

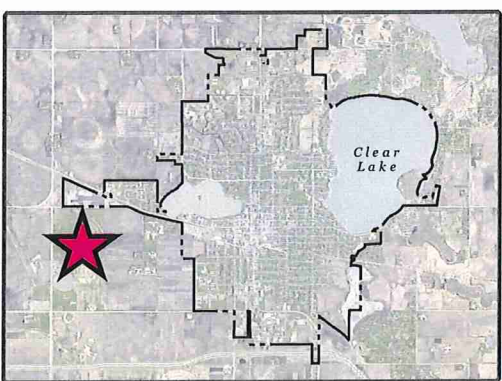


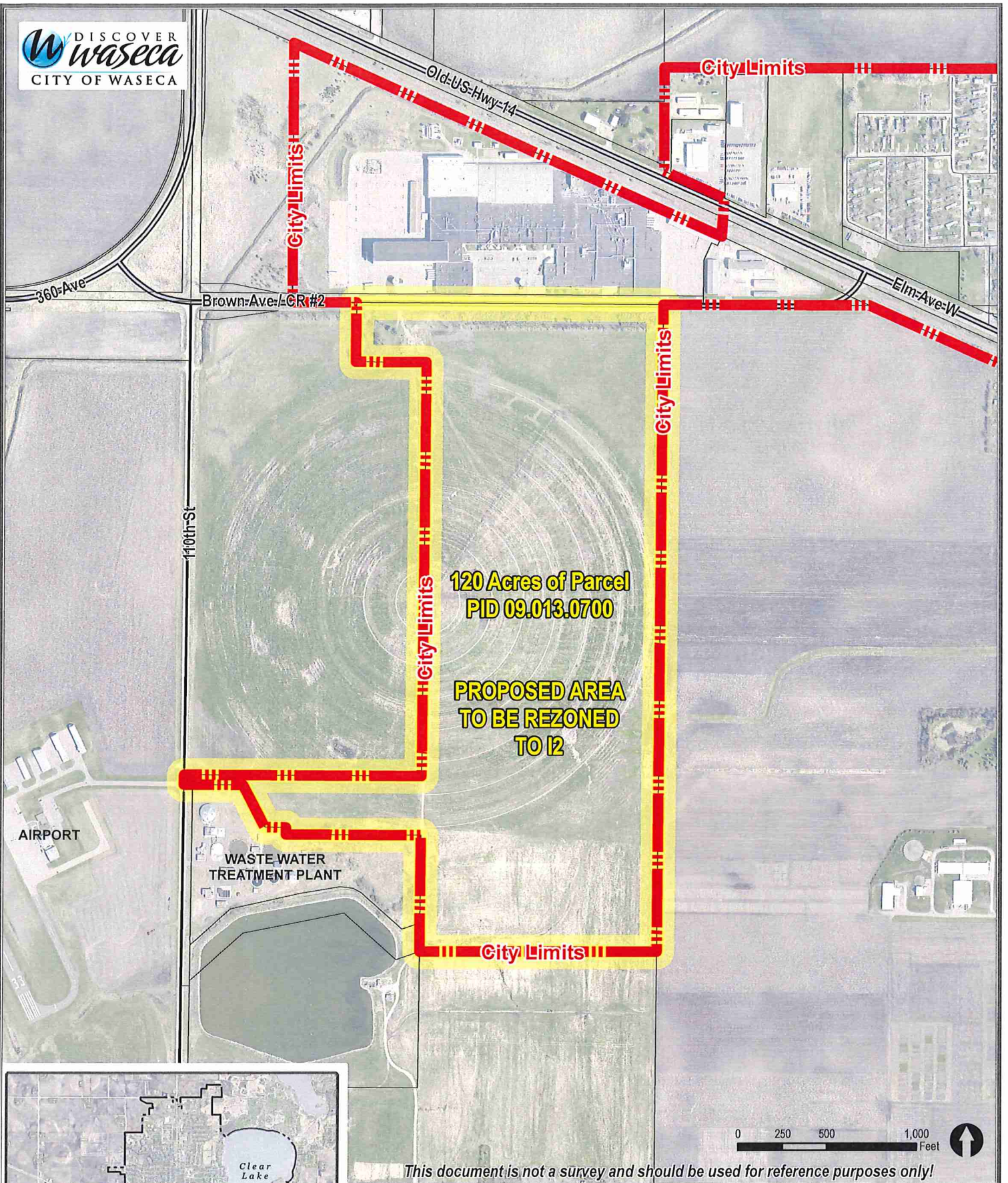
*This document is not a survey and should be used for reference purposes only!*

### ANNEXATION SITE MAP

Owners: Conagra Foods Packaged Foods LLC  
Parcel: 120 Acres of PID 09.013.0700

Annexation Request Between  
City of Waseca and  
St. Mary Township





120 Acres of Parcel  
PID 09.013.0700

PROPOSED AREA  
TO BE REZONED  
TO I2

AIRPORT

WASTE WATER  
TREATMENT PLANT

Clear  
Lake

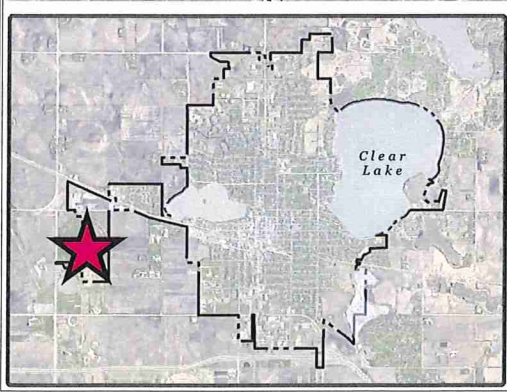


*This document is not a survey and should be used for reference purposes only!*

### REZONING SITE MAP

Owners: Conagra Foods Packaged Foods LLC  
Parcel: 120 Acres of PID 09.013.0700

YELLOW OUTLINED AREA  
TO BE REZONED TO I2 -  
MODERATE INDUSTRY  
DISTRICT



<b>Title:</b>	Airport Board Composition		
<b>Meeting Date:</b>	July 7, 2020	<b>Agenda Item Number:</b>	<b>7B</b>
<b>Action:</b>	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Ordinance 1075
<b>Originating Department:</b>	Administration	<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Hold the public hearing and adopt Ordinance 1075 to allow three non-resident members who reside outside of the municipal city limits, but reside within the limits of Waseca County.		
<b>How does this item pertain to Vision 2030 goals?</b>	Good Government		

**BACKGROUND:** In December of 2019, the City Council asked the Airport Board for a recommendation on residency requirements for membership on the Airport Board. Current code provides that three of the five members must reside within the corporate limits of Waseca. The Airport Board has recommended that the City remove all city residency (residency within Waseca County would still be required) requirements for membership on the Board and contact a number of individuals who have expressed interest in serving on the board to begin a process of selecting someone to fill the current city-resident-limited seat that is vacant.

An ordinance was introduced at the February 18, 2020 Council Meeting. A Public Hearing is set for tonight's meeting to hear from residents on whether they like or dislike the change to the current ordinance language.

**ALTERNATIVES CONSIDERED:** The Council may choose not to adopt Ordinance 1075 and continue allowing for only 2 non-resident members to be part of the Airport Board.

**RECOMMENDATION:** Staff asks that Council adopt Ordinance 1075 to allow for three non-resident members to be on the Airport Board.

**ORDINANCE NO. 1075**

**AN ORDINANCE AMENDING CHAPTER 37; BOARDS, COMMISSIONS AND AUTHORITIES  
OF THE WASECA CODE OF ORDINANCES  
REGARDING NUMBER OF AIRPORT BOARD MEMBERS**

**WHEREAS**, Chapter 37 of the Waseca Code of Ordinances provides for the establishment of the Airport Board; and

**WHEREAS**, the Airport Board is required to have five members, one of which is a City Council Representative and all of which must be appointed by the City Council to serve a three-year term; and

**WHEREAS**, it has grown increasingly difficult to attract new resident volunteers to serve on the Airport Board, which is therefore causing difficulty in achieving a full quorum.

**NOW, THEREFORE**, the City of Waseca does hereby ordain that the amendments to Chapter 37 of the Waseca Code of Ordinances as shown here-in are hereby approved and modified. The modification only amends the specified codes, the remainder of the Ordinance shall remain as previously adopted.

**SECTION 1.** Chapter 37, Boards, Commissions and Authorities of the Waseca Code of Ordinances is hereby amended as follows, underlined text is being added and ~~strikeout~~ text is being deleted:

**§ 37.01 (C) Exception:**

The Planning Commission may have one non-resident member who resides outside of the municipal city limits, but resides within the two-mile planning area. The Airport Advisory Board may have up to ~~two~~ three non-resident members who reside outside of the municipal city limits, but reside within the limits of Waseca County.

**SECTION 2.** This Ordinance shall take and be in force 10 days after it's adopted.

ADOPTED this 7<sup>th</sup> day of July 2020.

ATTEST:

\_\_\_\_\_  
R. D. SRP  
MAYOR

\_\_\_\_\_  
MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

Introduced: February 18, 2020  
Adopted: July 7, 2020  
Published: July 17, 2020  
Effective: July 17, 2020



508 South State Street ■ Waseca, Minnesota 56093-3033  
507-835-9700 ■ FAX 507-835-8871 ■ [www.ci.waseca.mn.us](http://www.ci.waseca.mn.us)

July 7, 2020

The Honorable Tim Walz, Governor  
State of Minnesota

Dear Governor Walz:

The City of Waseca has learned that our non-profit agencies are under severe financial strain and are in danger of having to close their doors. Unfortunately, they have not been eligible to receive any of the State or Federal assistance that has been available to businesses. In reality, these entities can be at least important for local economies as our businesses, but their abilities to generate revenues have been tremendously hampered by COVID19. While largely self-sufficient during normal times, they are virtually cut off from meaningful abilities to sustain operations.

For some of these non-profits, the impacts surge through many more people than fill the staff positions. For example, some of our non-profits that work with local employers to provide contract workers. Serving people who have disabilities of many different types, they have suffered sudden drops in demand for their clients. The fees paid by employers for the contracted services covered the organizational overhead as well as the direct income paid to their clients. In the meantime, they are burning through their meager cash reserves to try and be ready to again serve their business customers. For these organizations, they truly are in a crisis.

If they close, their clients will probably have no other real opportunities to earn income and will ultimately become a burden, or larger burden, on State and local resources. The network that can include them in the working economy will be broken and will be costly in time and money to reconstruct. Their clients will lose the dignity of work and inclusion in significant parts of society.

The City of Waseca realizes the demand for help from the State. Our Economic Development Authority has dispersed \$225,000 to augment the State and Federal business programs and help many businesses including many that did not qualify for other assistance programs. This has depleted our ability to extend further aid at this time. However, we do recognize the need for help our non-profits are suffering. This is not just a Waseca problem, but one that is statewide.

We ask that the Office of Governor join forces with legislative leaders to find a way to help these vital non-profit organizations survive as the valuable resources they are.

Highest regards,

Roy Srp  
Mayor of Waseca



<b>Title:</b>	Tink Larson Community Field Dugout Improvements		
<b>Meeting Date:</b>	7-7-2020	<b>Agenda Item Number:</b>	7D
<b>Action:</b>	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Bid Tab Client Bid Results
<b>Originating Department:</b>		<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Motion to award the Tink Larson Community Field Dugouts Improvement project to Fendler Patterson Construction. Total base bid amount of \$55,000		
<b>How does this item pertain to Vision 2030 goals?</b>	Creating High Quality Community Assets.		

**BACKGROUND:** In November 2019, Stantec Architecture Inc. completed a facility assessment on the Tink Larson Community Field (TLCF) dugouts. It was determined the dugouts were structurally sound and could be renovated as opposed to re-building. In January 2020, City staff accepted a proposal from Stantec Architecture Inc. to develop plans and specifications related to renovating the Tink Larson Community Field Dugouts.

A pre-bid contractor meeting was held on June 9, 2020 at TLCF and bid opening was on June 23, 2020. In general, work consists of improvements to both dugouts including cleaning and re-painting the concrete block, facing the exterior of both dugouts with thin brick veneer, replacement of prefinished metal fascia at both dugouts, and installation of a new 5'-0" high chain link fence with padding at top rail and end posts at both dugouts. A new 5'-0" high chain link fence in front of both dugouts will enhance player and coach safety in the case of foul balls or an errant throw entering the dugouts.

**BUDGET IMPACT:** Utilize remaining donations and funds from TLCF fundraising options: \$58,454. Any overages will be accounted for in the Capital Improvement Fund (430) and offset with future TLCF donations.

- Stantec's design and bidding services is not to exceed \$8,400 (plus reimbursables).
- Stantec's Construction phase is not to exceed at \$8,400 + up to \$1,500 reimbursables.
- Fendler Patterson Dugout Improvements total base bid amount of \$55,000

**POLICY QUESTION:**

**ALTERNATIVES CONSIDERED:**

**RECOMMENDATION:** Staff recommends City Council Approval to award the Tink Larson Community Field Dugout Improvement project to Fendler Patterson Construction.



**Stantec**

**Stantec Architecture Inc.**  
733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402

June 23, 2020

Honorable Mayor and City Council  
City of Waseca  
508 South State Street  
Waseca, MN 56093

Re: Tink Larson Community Field Dugouts Improvements  
Project No. 193804966  
**Bid Results**

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on June 23, 2020. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

Four bids were received. Two of the bids were considered non-responsive due to missing required documents. The following summarizes the results of the Bids received:

	<u><b>Contractor</b></u>	<u><b>Total Base Bid</b></u>
Low	Fendler Patterson Construction	\$55,000.00
#2	Restoration Services Inc.	\$69,800.00
#3	Alliance Contracting, Inc. (non-responsive)	\$115,000.00
#4	Rocon Inc. (non-responsive)	\$118,000.00

The low Bidder on the Project was Fendler Patterson Construction. with a Total Base Bid Amount of \$55,000.00.

If the City Council wishes to award the Project to the low Bidder, then **Fendler Patterson Construction** should be awarded the Project on the **Total Base Bid Amount of \$55,000.00.**

Should you have any questions, please feel free to contact Bruce Paulson at (612) 712-2108.

Sincerely,

**STANTEC ARCHITECTURE INC.**

Bruce P. Paulson, RA

Enclosure



Project Name: **Tink Larson Community Field Dugouts Improvements**

I hereby certify that this is an exact reproduction of bids received.

City Project No.: \_\_\_\_\_ Stantec Project No.: 193804966

Bid Opening: Thursday, June 23, 2020 at 10 A.M., CDT

Owner: **City of Waseca, Minnesota**

*Bruce P. Paulson*

Bruce P. Paulson, RA  
MN Architect License No. 20910

BID TABULATION				Bidder No. 1		Bidder No. 2		Bidder No. 3		Bidder No. 4	
				Fendler Patterson Construction		Restoration Services Inc.		Alliance Contracting, Inc. (non-responsive)		Rocon Inc. (non-responsive)	
Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
<b>PART 1 - BASE BID:</b>											
1-1.	MATERIALS AND LABOR NECESSARY TO COMPLETE THE WORK AS DEFINED ON THE DRAWINGS AND IN THE PROJECT MANUAL	LS	1	\$55,000.00	\$55,000.00	\$69,800.00	\$69,800.00	\$115,000.00	\$115,000.00	\$118,000.00	\$118,000.00
<b>TOTAL BASE BID</b>					<b>\$55,000.00</b>	<b>\$69,800.00</b>	<b>\$115,000.00</b>	<b>\$118,000.00</b>			
Contractor Name and Address:				Fendler Patterson Construction 4039 W. 124th Street Savage, MN 55378		Restoration Services Inc. 1075 Willow Street Faribault, MN 55021		Alliance Contracting, Inc. 1980 Excel Drive Mankato, MN 56001		Rocon Inc. 134 East Vine Street Owatonna, MN 55060	
Phone:				952-890-4364		507-330-0695		651-271-2675		507-451-8810	
Email:				rfendler@fendlerpatterson.com		rickthomas44@msn.com		jb.alliancecontracting@gmail.com		bob@rocon.us	
Signed By				Robert L. Fendler		Rick Thomas		Jeromy Brown		Robert F. Seykora	
Title:				President		President		President		President	
Signed Responsible Contractor Certificate:				Yes		Yes		Yes		<b>No</b>	
Contractor Qualification Form				Yes		Yes		<b>No</b>		Yes	
Bid Security:				Bid Bond		Bid Bond		Cashier's Check (returned)		Bid Bond	
Addenda Acknowledged:				1		1		1		1	