

REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, MARCH 17, 2020 7 p.m.  
AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

**Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.**

- 5 REQUESTS AND PRESENTATIONS
- 6 CONSENT AGENDA
  - A. Minutes –Regular City Council Meeting 3/4/20
  - B. Payroll & Expenditures
  - C. Introduce Ordinances 1076 & 1077: Set Public Hearing Date – April 7, 2020
  - D. Introducing Ordinance 1079: Amending Chapter 53 & Set Public Hearing Date- April 7, 2020
  - E. **Resolution 20-15**: US Solar Agreement
- 7 ACTION AGENDA
  - A. **Resolution 20-13**: Airport Engineering Services (Cont. from 3/4/20)
  - B. **Resolution 20-14**: Infrastructure Accountability
  - C. **Public Hearing**: Ordinance 1075 – Airport Board Composition
- 8 REPORTS
  - A. City Manager’s Report
  - B. Commission Reports
    - EDA (Srp, Johnson)
    - Planning Commission (Arndt, Srp)
    - DWT (Conrath)
- 9 ANNOUNCEMENTS
- 10 ADJOURNMENT

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
WEDNESDAY, MARCH 4, 2020

**CALL TO ORDER/ROLL CALL**

1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present: Mayor Roy Srp Larry Johnson  
Daren Arndt Les Tlougan  
Mark Christiansen Allan Rose  
Jeremy Conrath

Staff Present: Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager  
Tom Kellogg, City Engineer

Residents Present: Joyce Brown  
Kathy Roycraft  
Gary Janssen  
James Christiansen

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

3 It was moved by Arndt, seconded by Conrath, to approve the agenda as presented. Motion carried 7-0.

**PUBLIC COMMENT**

4 None

**REQUESTS AND PRESENTATIONS**

5. None.

**CONSENT AGENDA**

6 It was moved by Tlougan seconded by Arndt to approve the Consent Agenda as presented. The motion carried 7-0, and included the following:

- A. Minutes – Regular City Council Meeting & Work Session 2/18/20 + 2/27/20
- B. Payroll & Expenditures
- C. Resolution 20-11: Authorizing City Manager to execute contract with Stantec
- D. RCCA: Approval of Amended Animal Impound Contract
- E. RCCA: Sanitary Sewer Plan & Set Public Hearing for April 7, 2020
- F. Approval of Consumption & Display Permit – Hobby & Craft Shop

## **ACTION AGENDA**

**7A. Public Hearing: City Project 2020-01**

City Engineer Kellogg presented information regarding street projects for 2020 which will conclude in 2021.

Residents Joyce Brown, Gary Jansen, Kathy Roycraft voiced concerns about damage to the boulevard. Kellogg informed them he would work closely with them as the project moves forward.

James Christiansen wanted to make sure the Church was aware of the assessments. Kellogg informed him the Church has been informed. Mr. Christiansen stated that he was not aware of these assessments.

**7B. Resolution 20-12: Authorizing Preparation of Plans and Specifications for Project 2020-01**

Council had no questions regarding City Project 2020-01 after the Public Hearing and approved Resolution 20-12: Authorizing preparation of plans and specifications for this project. Motion passes 7-0.

**7C. RCCA: New Airport Engineering Services**

The City Engineer asked that this item be tabled until the March 17, 2020 meeting to allow for Consultant Interviews. Motion was made by Conrath, seconded by Arndt to table this item until March 17. Motion carried 7-0.

**7D. RCCA: Vision 2030 Funds**

City Manager Mattson presented guidelines for funding which was previously approved by City Council. There will be a grant approval process in place with applications due July 1. If any funds remain after grants are awarded, they will be awarded on a first come first serve basis. The Council was pleased with the guidelines and the process that will be put in place. There was no further discussion.

Motion was made by Arndt, seconded by Srp to approve the grant guidelines. Motion passed 7-0.

## REPORTS

### 8A City Manager's Report

- Urged residents to be prepared for potential flooding.
- New Utility Rates will begin on the April 15 billing cycle.
- Second round of interviews are taking place for the Recovery Coordinator position.
- Gaiter Lake property is being studied and the annexation process has begun.

### 8B Commission Reports

- HPC – Tlougan
  - Elected officers.
  - Downtown Design Guidelines continued.
  - Sending recommendation to the Planning Commission for a Downtown District Overlay.
- Airport Board – Rose
  - Reviewed three engineering proposals and interviews are 3/16/20.
- Park Board – Christiansen
  - Reviewed the Emerald Ash Borer Presentation.
  - Dog Park discussions continued.
  - New Equipment shed at the Water Park.
  - Working on Maplewood Park dock repairs.
- Fire Relief – Conrath
  - Investment Policy had been completed.

## ANNOUNCEMENTS

Arndt – Wished Good Luck to the girls basketball team.

Tlougan – Recognized all Election Judges for their work on March 3.

Srp – Cashwise has closed, City will be assisting in filling the vacancy.

## ADJOURNMENT

- 10 There being no further business to be brought before the Council, it was moved by Arndt, seconded by Conrath, to adjourn the meeting at 7:50 p.m.; the motion carried 7-0.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

*Micah Fischer*

6B

LIST OF EXPENDITURES

March 17, 2020

*Lee A. Miller*

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City Council	0.00	
Streets	26,919.79	
Parks	9,857.98	
Wastewater	11,677.54	
Utility Administration	4,709.63	
Utility Billing	7,649.69	
Electric	14,622.64	
Water	6,019.63	
Building and Code Compliance	2,581.42	
Police	59,283.48	
Administration	7,363.42	
Community Aides	829.50	
Fire	8,304.50	
Paid On Call Fire Department	4,899.47	
Election Judges	4,092.75	
PEG	0.00	
Finance	9,617.19	
Connections	2,310.64	
Community Development	5,181.10	
Engineering	23,607.94	
Recreation	281.88	
Econ Development	<u>2,685.97</u>	
Total Gross Payroll	212,496.16	
*Less- Payroll Deductions	<u>(72,078.63)</u>	
Net Payroll Cost		\$ 140,417.53

\*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated: March 4, 2020-March 13, 2020 Includes check #'s154806-154867 Bank ACH Withdrawals.....	<u>713,192.44</u>
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GRAND TOTAL EXPENDITURES \$ 853,609.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
<b>General Fund</b>						
03/13/2020	32012	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 3/8/2020	101-21701-0000	20,914.33	M
Total 101217010000:					20,914.33	
03/13/2020	32008	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 3/8/2020	101-21702-0000	9,114.43	M
Total 101217020000:					9,114.43	
03/13/2020	32012	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 3/8/2020	101-21703-0000	8,607.26	M
03/13/2020	32012	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 3/8/2020	101-21703-0000	8,607.26	M
Total 101217030000:					17,214.52	
03/13/2020	32009	Public Employees Retirement Assn (ACH	PERA COORD Emplr 1% Pay Period: 3/8/2020	101-21704-0000	1,386.42	M
03/13/2020	32009	Public Employees Retirement Assn (ACH	PERA COORDINATED Employee Pay Period: 3/8/2020	101-21704-0000	9,011.85	M
03/13/2020	32009	Public Employees Retirement Assn (ACH	PERA POLICE Employee Pay Period: 3/8/2020	101-21704-0000	7,388.46	M
03/13/2020	32009	Public Employees Retirement Assn (ACH	PERA COORDINATED Employer Pay Period: 3/8/2020	101-21704-0000	9,011.80	M
03/13/2020	32009	Public Employees Retirement Assn (ACH	PERA POLICE Employer Pay Period: 3/8/2020	101-21704-0000	11,082.70	M
Total 101217040000:					37,881.23	
03/13/2020	154834	IBEW	IBEW UNION DUES Pay Period: 3/8/2020	101-21707-0000	319.28	
03/13/2020	154836	IUOE Local #70	FIRE UNION DUES Pay Period: 3/8/2020	101-21707-0000	128.28	
03/13/2020	154836	IUOE Local #70	IUOE UNION DUES Pay Period: 3/8/2020	101-21707-0000	649.08	
03/13/2020	154837	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 3/8/2020	101-21707-0000	682.00	
Total 101217070000:					1,778.64	
03/13/2020	20200229	Greater Mankato Area United Way	UNITED WAY Pay Period: 3/8/2020	101-21708-0000	55.00	
Total 101217080000:					55.00	
03/13/2020	154848	MN Life	March Life Insurance	101-21710-0000	656.40	
Total 101217100000:					656.40	
03/13/2020	32012	ACH Internal Revenue Service	MEDICARE Pay Period: 3/8/2020	101-21712-0000	2,800.58	M
03/13/2020	32012	ACH Internal Revenue Service	MEDICARE Pay Period: 3/8/2020	101-21712-0000	2,800.58	M
Total 101217120000:					5,601.16	
03/13/2020	32013	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 3/8/2020	101-21713-0000	1,000.00	M
03/13/2020	32013	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 3/8/2020	101-21713-0000	445.00	M
Total 101217130000:					1,445.00	
03/13/2020	32011	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 3/8/2020	101-21714-0000	440.00	M
Total 101217140000:					440.00	
03/13/2020	32002	Further	Flex/HSA Reimbursement	101-21716-0000	472.33	M
03/13/2020	32004	Further	Flex/HSA Reimbursement	101-21716-0000	2,164.00	M
03/13/2020	32014	Further	HSA DEDUCTION Pay Period: 3/8/2020	101-21716-0000	388.34	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101217160000:					3,024.67	
03/13/2020	32010	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 3/8/2020	101-21717-0000	1,220.57	M
Total 101217170000:					1,220.57	
03/13/2020	32003	Delta Dental	DENTAL EE + SPOUSE Pay Period: 3/8/2020	101-21719-0000	356.70	M
03/13/2020	32003	Delta Dental	DENTAL SINGLE Employee Pay Period: 3/8/2020	101-21719-0000	522.00	M
03/13/2020	32003	Delta Dental	DENTAL FAMILY Employee Pay Period: 3/8/2020	101-21719-0000	1,254.00	M
03/13/2020	32003	Delta Dental	Cobra	101-21719-0000	29.00	M
03/13/2020	32003	Delta Dental	Cobra	101-21719-0000	59.45	M
Total 101217190000:					2,221.15	
03/13/2020	32017	VSP	VISION FAMILY Employee Pay Period: 3/8/2020	101-21722-0000	105.95	M
03/13/2020	32017	VSP	VISION SINGLE Employee Pay Period: 3/8/2020	101-21722-0000	54.16	M
03/13/2020	32017	VSP	VISION + ONE Employee Pay Period: 3/8/2020	101-21722-0000	97.84	M
03/13/2020	32017	VSP	Cobra	101-21722-0000	6.77	M
Total 101217220000:					264.72	
03/13/2020	20200219	APG Media of So MN LLC	Public Hearing Ord 1075	101-41110-3400	48.75	
Total 101411103400:					48.75	
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-41320-1310	564.89	M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-41320-1310	256.59	M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-41320-1310	177.25	M
Total 101413201310:					998.73	
03/13/2020	154848	MN Life	March Life Insurance	101-41320-1330	35.61	
03/13/2020	154848	MN Life	March Life Insurance	101-41320-1330	4.13	
Total 101413201330:					39.74	
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-41320-1340	50.54	M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-41320-1340	9.15	M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-41320-1340	11.93	M
Total 101413201340:					71.62	
03/13/2020	154826	Fame Awards	Name Plate for Julie Anderson	101-41320-2000	9.00	
Total 101413202000:					9.00	
03/13/2020	154832	Hogue, Thomas	Recovery Coord. Travel Reimb	101-41320-3000	940.65	
Total 101413203000:					940.65	
03/13/2020	154856	Shred-it USA LLC	Shred Service	101-41320-3100	16.18	
Total 101413203100:					16.18	
03/13/2020	154838	League of MN Cities	2020 Safety & Loss Control - Larson	101-41320-3300	20.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	154838	League of MN Cities	MCMA 2020 Conference	101-41320-3300	520.00
03/13/2020	20200255	U.S. Bank - CC	MN SHRM 2020 Conference	101-41320-3300	410.00
Total 101413203300:					950.00
03/13/2020	20200219	APG Media of So MN LLC	Seasonal Job postings	101-41320-3400	359.10
Total 101413203400:					359.10
03/13/2020	154845	MN City/County Management Associatio	MCMA Membership dues	101-41320-4330	145.47
03/13/2020	20200255	U.S. Bank - CC	2020 SHRM Membership	101-41320-4330	219.00
Total 101413204330:					364.47
03/13/2020	154858	South Central College	Safety Program	101-41320-4940	1,300.00
Total 101413204940:					1,300.00
03/13/2020	20200217	A. H. Hermel Company	Pop for vending machine	101-41320-4945	83.32
Total 101413204945:					83.32
03/13/2020	154863	Waseca Community Arena	Lobby Rental-Election	101-41410-3100	100.00
Total 101414103100:					100.00
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-41500-1310	1,637.42 M
Total 101415001310:					1,637.42
03/13/2020	154848	MN Life	March Life Insurance	101-41500-1330	61.88
Total 101415001330:					61.88
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-41500-1340	75.98 M
Total 101415001340:					75.98
03/13/2020	154820	Coborn's	Late Fees	101-41500-2000	93.01
03/13/2020	20200233	Innovative Office Supply	Office supplies	101-41500-2000	2.32
03/13/2020	20200233	Innovative Office Supply	Office Supplies	101-41500-2000	9.42
Total 101415002000:					104.75
03/13/2020	20200227	Flaherty & Hood PA	February legal Services	101-41600-3000	467.95
03/13/2020	20200227	Flaherty & Hood PA	Labor and Emploment	101-41600-3000	135.60
03/13/2020	20200236	Kennedy & Kennedy Law Office	February Legal Services	101-41600-3000	228.00
Total 101416003000:					831.55
03/13/2020	20200243	Pantheon Computer Systems Inc.	Monitor-Shop	101-41920-2050	159.99
03/13/2020	20200243	Pantheon Computer Systems Inc.	Battery Backup for Phones	101-41920-2050	199.99
Total 101419202050:					359.98
03/13/2020	154825	ESRI Inc.	2020 Maintenance Charges	101-41920-4950	1,515.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	154825	ESRI Inc.	2020 Maintenance Charges	101-41920-4950	404.00
03/13/2020	154825	ESRI Inc.	2020 Maintenance Charges	101-41920-4950	303.00
03/13/2020	154825	ESRI Inc.	2020 Maintenance Charges	101-41920-4950	594.00
Total 101419204950:					2,816.00
03/13/2020	20200233	Innovative Office Supply	Office supplies	101-41940-2000	156.99
03/13/2020	154853	Quadient Leasing	2nd Qtr Lease	101-41940-2000	435.00
Total 101419402000:					591.99
03/13/2020	20200217	A. H. Hermel Company	Breakroom supplies	101-41940-2170	133.21
Total 101419402170:					133.21
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	101-41940-2230	15.47
Total 101419402230:					15.47
03/13/2020	154818	Cintas Corporation	Floor mat service	101-41940-3100	62.62
03/13/2020	20200248	ServiceMaster by Ayotte	City Hall Service	101-41940-3100	1,556.00
03/13/2020	20200249	ServiceMaster of Mankato/Waseca	Janitorial Services	101-41940-3100	1,556.00
03/13/2020	20200257	Waste Management of Southern MN	February Service	101-41940-3100	194.92
Total 101419403100:					3,369.54
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-41940-3200	222.98 M
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-41940-3200	77.96 M
Total 101419403200:					300.94
03/13/2020	32015	City of Waseca	February Utilities	101-41940-3800	2,222.65 M
Total 101419403800:					2,222.65
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-41950-1310	825.98 M
Total 101419501310:					825.98
03/13/2020	154848	MN Life	March Life Insurance	101-41950-1330	30.19
Total 101419501330:					30.19
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-41950-1340	52.91 M
Total 101419501340:					52.91
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-42100-1310	7,318.34 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-42100-1310	513.17 M
Total 101421001310:					7,831.51
03/13/2020	154848	MN Life	March Life Insurance	101-42100-1330	330.00
Total 101421001330:					330.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-42100-1340	491.79 M
Total 101421001340:					491.79
03/13/2020	20200233	Innovative Office Supply	Office Supplies	101-42100-2000	102.51
03/13/2020	20200233	Innovative Office Supply	Office Supplies	101-42100-2000	29.74
03/13/2020	20200233	Innovative Office Supply	Office Supplies	101-42100-2000	49.83
Total 101421002000:					182.08
03/13/2020	154864	Waseca County Highway Department	Monthly billing	101-42100-2120	2,035.33
Total 101421002120:					2,035.33
03/13/2020	20200255	U.S. Bank - CC	Defibrillation pads	101-42100-2170	120.26
03/13/2020	20200255	U.S. Bank - CC	Paper CD envelopes	101-42100-2170	80.30
Total 101421002170:					200.56
03/13/2020	20200221	Brass, Brent	Uniform Allowance	101-42100-2180	84.92
03/13/2020	20200230	Grotberg, Angie	Uniform Allowance	101-42100-2180	160.00
03/13/2020	20200230	Grotberg, Angie	Uniform Allowance	101-42100-2180	136.71
03/13/2020	20200231	Harren, Andrew	Uniform Allowance	101-42100-2180	52.99
03/13/2020	20200231	Harren, Andrew	Uniform Allowance	101-42100-2180	152.61
03/13/2020	154835	Inventory Trading Company	Uniform Allowance-Admin staff	101-42100-2180	312.00
03/13/2020	20200255	U.S. Bank - CC	Holster-Luiken	101-42100-2180	133.48
03/13/2020	20200255	U.S. Bank - CC	Grip switch assembly and weapon light-Luiken	101-42100-2180	324.00
03/13/2020	20200255	U.S. Bank - CC	Cell phone case for work cell phone-Brass	101-42100-2180	24.98
03/13/2020	20200255	U.S. Bank - CC	Shoe-Tomsche uniform allowance	101-42100-2180	69.95
03/13/2020	20200255	U.S. Bank - CC	Uniform Allowance purchase-Chrz	101-42100-2180	196.41
03/13/2020	20200255	U.S. Bank - CC	Uniform Allowance purchase-Brass	101-42100-2180	69.95
Total 101421002180:					1,718.00
03/13/2020	20200253	Thornhill, Lawrence E.	car detailing	101-42100-2220	42.00
Total 101421002220:					42.00
03/13/2020	20200248	ServiceMaster by Ayotte	Service Master PSB	101-42100-2230	423.81
Total 101421002230:					423.81
03/13/2020	154856	Shred-it USA LLC	Shred Service	101-42100-3000	16.19
03/13/2020	154856	Shred-it USA LLC	Shredding Service	101-42100-3000	238.70
03/13/2020	154859	Tactical Solutions	Radar Certification	101-42100-3000	170.00
Total 101421003000:					424.89
03/13/2020	154818	Cintas Corporation	Floor Mats	101-42100-3100	14.29
03/13/2020	154818	Cintas Corporation	Floor Mat	101-42100-3100	14.29
03/13/2020	154851	Northland Business Systems Inc.	2020 Contract renewal	101-42100-3100	2,025.05
03/13/2020	20200249	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42100-3100	423.81
03/13/2020	154860	Thomson Reuters - West	Information Charges	101-42100-3100	254.68
03/13/2020	20200257	Waste Management of Southern MN	February Service	101-42100-3100	88.73

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 101421003100:					2,820.85	
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-42100-3200	222.98	M
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-42100-3200	235.35	M
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-42100-3200	23.56	M
03/13/2020	32006	Verizon Wireless	Monthly Billing	101-42100-3200	966.70	M
03/13/2020	32006	Verizon Wireless	Monthly Billing	101-42100-3200	42.65	M
Total 101421003200:					1,491.24	
03/13/2020	20200251	Streicher's	Duty and Practice Ammo	101-42100-3300	2,705.60	
03/13/2020	20200255	U.S. Bank - CC	High threat course registration	101-42100-3300	675.00	
03/13/2020	20200255	U.S. Bank - CC	Swat meal	101-42100-3300	10.90	
03/13/2020	20200255	U.S. Bank - CC	Registration for Chiefs Conference	101-42100-3300	485.00	
03/13/2020	20200255	U.S. Bank - CC	Emergency Management Training	101-42100-3300	34.47	
03/13/2020	20200255	U.S. Bank - CC	Emergency Management Training	101-42100-3300	507.77	
03/13/2020	20200255	U.S. Bank - CC	Emergency Management Training	101-42100-3300	446.16	
Total 101421003300:					4,864.90	
03/13/2020	20200219	APG Media of So MN LLC	Patrol Officer	101-42100-3400	142.80	
Total 101421003400:					142.80	
03/13/2020	32015	City of Waseca	February Utilities	101-42100-3800	812.73	M
Total 101421003800:					812.73	
03/13/2020	154811	Bock's Service Inc.	Tire Repair	101-42100-4040	20.00	
Total 101421004040:					20.00	
03/13/2020	154813	Canine Central	First Qtr Service	101-42150-3100	3,300.00	
03/13/2020	154862	Waseca Clarks Grove Vet Clinic LLP	animal control expense	101-42150-3100	103.01	
Total 101421503100:					3,403.01	
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-42200-1310	1,310.67	M
Total 101422001310:					1,310.67	
03/13/2020	154848	MN Life	March Life Insurance	101-42200-1330	49.50	
Total 101422001330:					49.50	
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-42200-1340	65.88	M
Total 101422001340:					65.88	
03/13/2020	154864	Waseca County Highway Department	Monthly billing	101-42200-2120	136.27	
Total 101422002120:					136.27	
03/13/2020	154807	Ancom Communications Inc	pager repair	101-42200-2170	13.00	
03/13/2020	154807	Ancom Communications Inc	pager repair	101-42200-2170	13.00	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	154854	Red Feather Paper Company	Restroom supplies	101-42200-2170	128.75
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	101-42200-2170	3.98
Total 101422002170:					158.73
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	101-42200-2210	3.99
Total 101422002210:					3.99
03/13/2020	20200248	ServiceMaster by Ayotte	Service Master PSB	101-42200-2230	423.82
Total 101422002230:					423.82
03/13/2020	154818	Cintas Corporation	Floor Mats	101-42200-3100	14.29
03/13/2020	154818	Cintas Corporation	Floor Mat	101-42200-3100	14.29
03/13/2020	154824	Equipment Management Company	Rescue tools maintenance	101-42200-3100	1,280.00
03/13/2020	154842	Med Compass	Fire Fit and Medical Testing	101-42200-3100	115.00
03/13/2020	154847	MN Department of Labor & Industry	Pressure vessel Inspection	101-42200-3100	20.00
03/13/2020	20200249	ServiceMaster of Mankato/Waseca	Janitorial Services	101-42200-3100	423.82
03/13/2020	20200257	Waste Management of Southern MN	February Service	101-42200-3100	88.74
Total 101422003100:					1,956.14
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-42200-3200	23.56 M
03/13/2020	32006	Verizon Wireless	Monthly Billing	101-42200-3200	47.65 M
Total 101422003200:					71.21
03/13/2020	20200246	Safety& Security Consult Specialists LLC	Basic Fire Course	101-42200-3310	3,640.00
Total 101422003310:					3,640.00
03/13/2020	154815	Centerpoint Energy	February Service	101-42200-3800	128.67
03/13/2020	32015	City of Waseca	February Utilities	101-42200-3800	812.73 M
03/13/2020	32015	City of Waseca	February Utilities	101-42200-3800	41.85 M
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-42200-3800	25.48 M
Total 101422003800:					1,008.73
03/13/2020	154807	Ancom Communications Inc	Siren Maintenance Agreement	101-42300-4000	3,488.40
Total 101423004000:					3,488.40
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-42400-1310	443.00 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-42400-1310	116.99 M
Total 101424001310:					559.99
03/13/2020	154848	MN Life	March Life Insurance	101-42400-1330	5.45
03/13/2020	154848	MN Life	March Life Insurance	101-42400-1330	16.50
Total 101424001330:					21.95
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-42400-1340	22.93 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-42400-1340	6.87 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101424001340:					29.80
03/13/2020	20200233	Innovative Office Supply	Office supplies	101-42400-2000	47.13
Total 101424002000:					47.13
03/13/2020	20200223	City Building Inspection Services LLC	monthly bulding inspections	101-42400-3000	4,366.96
03/13/2020	20200223	City Building Inspection Services LLC	Building inspections	101-42400-3000	4,898.63
Total 101424003000:					9,265.59
03/13/2020	20200237	Lenz Lawn Care & Landscaping Inc.	Snow removal-629/631 3rd St NE	101-42400-3100	162.50
03/13/2020	20200237	Lenz Lawn Care & Landscaping Inc.	Snow Removal-621 State St N	101-42400-3100	90.00
Total 101424003100:					252.50
03/13/2020	32006	Verizon Wireless	Monthly Billing	101-42400-3200	25.23 M
Total 101424003200:					25.23
03/13/2020	20200255	U.S. Bank - CC	Meal at ICC Conference-Green	101-42400-3300	8.43
Total 101424003300:					8.43
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-43000-1310	120.53 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-43000-1310	1,339.88 M
Total 101430001310:					1,460.41
03/13/2020	154848	MN Life	March Life Insurance	101-43000-1330	5.61
03/13/2020	154848	MN Life	March Life Insurance	101-43000-1330	74.74
Total 101430001330:					80.35
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-43000-1340	7.08 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-43000-1340	104.27 M
Total 101430001340:					111.35
03/13/2020	20200233	Innovative Office Supply	Office supplies	101-43000-2000	2.34
Total 101430002000:					2.34
03/13/2020	32006	Verizon Wireless	Monthly Billing	101-43000-3200	42.65 M
Total 101430003200:					42.65
03/13/2020	20200255	U.S. Bank - CC	MN DOT Tech Recertification-Schwartz	101-43000-3300	200.00
03/13/2020	20200255	U.S. Bank - CC	MN DOT Tech Recertification-Schwartz	101-43000-3300	300.00
Total 101430003300:					500.00
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-43100-1310	1,894.23 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-43100-1310	51.32 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431001310:					1,945.55
03/13/2020	154848	MN Life	March Life Insurance	101-43100-1330	89.10
03/13/2020	154848	MN Life	March Life Insurance	101-43100-1330	1.65
Total 101431001330:					90.75
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-43100-1340	105.04 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-43100-1340	2.09 M
Total 101431001340:					107.13
03/13/2020	154864	Waseca County Highway Department	Monthly billing	101-43100-2120	3,550.95
03/13/2020	154864	Waseca County Highway Department	Monthly billing	101-43100-2120	5.00
03/13/2020	154864	Waseca County Highway Department	Monthly billing	101-43100-2120	348.27
Total 101431002120:					3,904.22
03/13/2020	154812	Builders First Source Inc	lumber	101-43100-2170	2.97
03/13/2020	154819	Cintas Corporation	First Aid supplies	101-43100-2170	53.46
03/13/2020	154841	Manthe Garage Doors	door track	101-43100-2170	78.50
03/13/2020	154844	MK Service & Repair	truck wash conce	101-43100-2170	70.00
03/13/2020	20200241	Napa Auto Parts	Parts	101-43100-2170	199.75
03/13/2020	20200244	Parpart, Jeremy	Rubber Boots	101-43100-2170	139.99
03/13/2020	20200250	Sportsmans Stop Inc.	Duplicate payment credit	101-43100-2170	32.75-
03/13/2020	154865	Waseca County Landfill	disposal	101-43100-2170	125.14
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	.80
Total 101431002170:					637.86
03/13/2020	20200218	AmeriPride Services Inc	uniform-service	101-43100-2180	197.44
03/13/2020	20200218	AmeriPride Services Inc	uniform-service	101-43100-2180	248.21
03/13/2020	20200218	AmeriPride Services Inc	uniform-service	101-43100-2180	198.86
Total 101431002180:					644.51
03/13/2020	20200255	U.S. Bank - CC	Emergency/exits lights	101-43100-2230	59.99
Total 101431002230:					59.99
03/13/2020	20200248	ServiceMaster by Ayotte	Streets-monthly service	101-43100-3100	286.00
03/13/2020	20200249	ServiceMaster of Mankato/Waseca	janitorial service	101-43100-3100	286.00
03/13/2020	20200257	Waste Management of Southern MN	February Service	101-43100-3100	178.37
Total 101431003100:					750.37
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-43100-3200	25.49 M
Total 101431003200:					25.49
03/13/2020	154815	Centerpoint Energy	February Service	101-43100-3800	128.67
03/13/2020	32015	City of Waseca	February Utilities	101-43100-3800	41.84 M
03/13/2020	32015	City of Waseca	February Utilities	101-43100-3800	868.06 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101431003800:					1,038.57
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-43125-1310	491.10 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-43125-1310	51.32 M
Total 101431251310:					542.42
03/13/2020	154848	MN Life	March Life Insurance	101-43125-1330	23.10
03/13/2020	154848	MN Life	March Life Insurance	101-43125-1330	1.65
Total 101431251330:					24.75
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-43125-1340	27.23 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-43125-1340	2.09 M
Total 101431251340:					29.32
03/13/2020	154814	Cargill Inc. - Salt Division	Road salt	101-43125-2170	2,707.22
03/13/2020	154814	Cargill Inc. - Salt Division	Road salt	101-43125-2170	2,619.44
03/13/2020	154814	Cargill Inc. - Salt Division	Road salt	101-43125-2170	5,163.07
Total 101431252170:					10,489.73
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-43170-1310	105.24 M
Total 101431701310:					105.24
03/13/2020	154848	MN Life	March Life Insurance	101-43170-1330	4.95
Total 101431701330:					4.95
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-43170-1340	5.84 M
Total 101431701340:					5.84
03/13/2020	154821	Condon Farm Service	Bolts & Nuts	101-43170-2170	17.00
Total 101431702170:					17.00
03/13/2020	32015	City of Waseca	February Utilities	101-43170-3800	207.88 M
Total 101431703800:					207.88
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-43220-1310	175.39 M
Total 101432201310:					175.39
03/13/2020	154848	MN Life	March Life Insurance	101-43220-1330	8.25
Total 101432201330:					8.25
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-43220-1340	9.73 M
Total 101432201340:					9.73

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	154848	MN Life	March Life Insurance	101-45130-1330	19.80
Total 101451301330:					19.80
03/13/2020	20200233	Innovative Office Supply	Office supplies	101-45130-2000	105.95
Total 101451302000:					105.95
03/13/2020	20200255	U.S. Bank - CC	Dry Clean Finn	101-45130-2190	27.84
03/13/2020	20200255	U.S. Bank - CC	CPR Training Supplies	101-45130-2190	89.50
03/13/2020	20200255	U.S. Bank - CC	CPR Training Supplies	101-45130-2190	1,500.71
03/13/2020	20200255	U.S. Bank - CC	CPR Training Supplies	101-45130-2190	404.73
Total 101451302190:					2,022.78
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-45130-3200	137.07 M
Total 101451303200:					137.07
03/13/2020	32015	City of Waseca	February Utilities	101-45130-3800	516.73 M
Total 101451303800:					516.73
03/13/2020	154812	Builders First Source Inc	Lumber Credit	101-45130-4000	112.69-
03/13/2020	20200224	Connors Plumbing & Heating Inc.	small boiler repair	101-45130-4000	369.00
Total 101451304000:					256.31
03/13/2020	32015	City of Waseca	February Utilities	101-45180-3800	29.16 M
Total 101451803800:					29.16
03/13/2020	32001	Further	VEBA/HSA submittal Mar	101-45200-1310	1,418.00 M
Total 101452001310:					1,418.00
03/13/2020	154848	MN Life	March Life Insurance	101-45200-1330	74.25
03/13/2020	154848	MN Life	March Life Insurance	101-45200-1330	4.95
Total 101452001330:					79.20
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	101-45200-1340	87.57 M
Total 101452001340:					87.57
03/13/2020	154864	Waseca County Highway Department	Monthly billing	101-45200-2120	230.19
Total 101452002120:					230.19
03/13/2020	154828	Gerber Manufacturing LTD	Frames for 6' picnic tables	101-45200-2170	3,176.00
03/13/2020	154852	Owatonna Park and Recreation	Ballfield chalk	101-45200-2170	403.00
03/13/2020	20200255	U.S. Bank - CC	Paper towels for park department	101-45200-2170	44.91
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	101-45200-2170	9.99
Total 101452002170:					3,633.90



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	154812	Builders First Source Inc	Supplies	101-45200-2230	5.28
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	84.41
Total 101452002230:					89.69
03/13/2020	154855	Root, Charlie	Damage from Right of Way Tree	101-45200-2280	400.00
Total 101452002280:					400.00
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	101-45200-2400	1,037.85
Total 101452002400:					1,037.85
03/13/2020	20200248	ServiceMaster by Ayotte	Service Master - Park Shop	101-45200-3100	158.86
03/13/2020	20200249	ServiceMaster of Mankato/Waseca	Service Master - Parks Dept	101-45200-3100	158.86
03/13/2020	20200257	Waste Management of Southern MN	February Service	101-45200-3100	27.85
Total 101452003100:					345.57
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-45200-3200	21.64 M
Total 101452003200:					21.64
03/13/2020	20200255	U.S. Bank - CC	MN spring Turn Seminar-Dushaw, Vanderhorst	101-45200-3300	70.00
Total 101452003300:					70.00
03/13/2020	32015	City of Waseca	February Utilities	101-45200-3800	494.13 M
Total 101452003800:					494.13
03/13/2020	20200255	U.S. Bank - CC	MN Park Sports Turf Managers membership	101-45200-4330	65.00
Total 101452004330:					65.00
03/13/2020	20200248	ServiceMaster by Ayotte	Library-monthly service	101-45500-3100	790.00
03/13/2020	20200249	ServiceMaster of Mankato/Waseca	Monthly Janitorial	101-45500-3100	790.00
03/13/2020	20200257	Waste Management of Southern MN	Library service	101-45500-3100	56.73
Total 101455003100:					1,636.73
03/13/2020	32015	City of Waseca	February Utilities	101-45500-3800	769.26 M
03/13/2020	32007	Consolidated Communications	Monthly Billing	101-45500-3800	66.89 M
Total 101455003800:					836.15
03/13/2020	20200224	Connors Plumbing & Heating Inc.	library small boiler repair	101-45500-4000	332.00
Total 101455004000:					332.00
03/13/2020	20200233	Innovative Office Supply	Safety mirror	101-49210-4940	30.72
Total 101492104940:					30.72
Total General Fund:					207,221.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
<b>Airport</b>					
03/13/2020	20200227	Flaherty & Hood PA	February legal Services	230-49810-3000	362.50
03/13/2020	20200236	Kennedy & Kennedy Law Office	February Legal Services	230-49810-3000	96.00
Total 230498103000:					458.50
03/13/2020	154817	CenturyLink	Anti-Virus Protection	230-49810-3200	2.95
Total 230498103200:					2.95
03/13/2020	32015	City of Waseca	February Utilities	230-49810-3800	65.51 M
Total 230498103800:					65.51
03/13/2020	20200240	MN Pollution Control Agency	Annual ISW Permit	230-49810-4500	400.00
Total 230498104500:					400.00
Total Airport:					926.96
<b>Economic Development-General f</b>					
03/13/2020	32001	Further	VEBA/HSA submittal Mar	261-46700-1310	177.25 M
Total 261467001310:					177.25
03/13/2020	154848	MN Life	March Life Insurance	261-46700-1330	4.13
Total 261467001330:					4.13
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	261-46700-1340	11.93 M
Total 261467001340:					11.93
Total Economic Development-General f:					193.31
<b>Safe Haven Grant</b>					
03/13/2020	32001	Further	VEBA/HSA submittal Mar	279-46350-1310	443.00 M
Total 279463501310:					443.00
03/13/2020	154848	MN Life	March Life Insurance	279-46350-1330	16.50
Total 279463501330:					16.50
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	279-46350-1340	16.92 M
Total 279463501340:					16.92
03/13/2020	20200255	U.S. Bank - CC	Craft supplies for Connections	279-46350-2170	127.22
Total 279463502170:					127.22
03/13/2020	154851	Northland Business Systems Inc.	2020 Contract Renewal-Connections	279-46350-3100	2,458.39
Total 279463503100:					2,458.39

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
03/13/2020	32006	Verizon Wireless	Monthly Billing	279-46350-3200	42.65	M
Total 279463503200:					42.65	
Total Safe Haven Grant:					3,104.68	
<b>Firefighter's Relief</b>						
03/13/2020	154831	Hildi Inc	Fire Relief Valuation Actuarial Update	280-49070-3000	2,550.00	
Total 280490703000:					2,550.00	
Total Firefighter's Relief:					2,550.00	
<b>Capital Improvement</b>						
03/13/2020	20200227	Flaherty & Hood PA	February legal Services	430-43010-3000	1,268.75	
03/13/2020	20200227	Flaherty & Hood PA	February Legal Services	430-43010-3000	1,051.25	
03/13/2020	154857	SME	Maintenance of Wild Level	430-43010-3000	185.00	
Total 430430103000:					2,505.00	
03/13/2020	20200219	APG Media of So MN LLC	Public Hearing 2020-01	430-43010-5560	97.50	
Total 430430105560:					97.50	
03/13/2020	154812	Builders First Source Inc	Maplewood Landing Dock Repairs	430-43010-5680	340.98	
Total 430430105680:					340.98	
03/13/2020	154829	Goodin Company	Plumbing Materials	430-43010-5770	1,515.13	
Total 430430105770:					1,515.13	
Total Capital Improvement:					4,458.61	
<b>Water</b>						
03/13/2020	154830	Hawkins Inc	BEF Chemical Well 4	601-49401-2170	671.07	
03/13/2020	154830	Hawkins Inc	City Wells Chemicals	601-49401-2170	1,680.15	
Total 601494012170:					2,351.22	
03/13/2020	32015	City of Waseca	February Utilities	601-49401-3800	8,104.88	M
03/13/2020	154867	Xcel Energy	Electric Service	601-49401-3800	188.76	
Total 601494013800:					8,293.64	
03/13/2020	154830	Hawkins Inc	Well chlorine actuators testing	601-49401-4000	407.02	
03/13/2020	20200250	Sportsmans Stop Inc.	Shipping Charges	601-49401-4000	62.16	
Total 601494014000:					469.18	
03/13/2020	32001	Further	VEBA/HSA submittal Mar	601-49430-1310	354.50	M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	601-49430-1310	2,071.13	M
Total 601494301310:					2,425.63	
03/13/2020	154848	MN Life	March Life Insurance	601-49430-1330	16.50	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	154848	MN Life	March Life Insurance	601-49430-1330	20.62
Total 601494301330:					37.12
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	601-49430-1340	26.13 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	601-49430-1340	26.51 M
Total 601494301340:					52.64
03/13/2020	154864	Waseca County Highway Department	Monthly billing	601-49430-2120	500.19
Total 601494302120:					500.19
03/13/2020	20200218	AmeriPride Services Inc	uniform service	601-49430-3100	17.75
03/13/2020	20200218	AmeriPride Services Inc	uniform service	601-49430-3100	17.99
03/13/2020	20200228	Gopher State One-Call Inc	Location calls - February	601-49430-3100	8.10
03/13/2020	154843	Mid-America Meter Inc	Meter Calibration	601-49430-3100	366.92
03/13/2020	154843	Mid-America Meter Inc	Well Meter Calibration	601-49430-3100	432.60
03/13/2020	20200250	Sportsmans Stop Inc.	Shipping Charges	601-49430-3100	173.48
03/13/2020	154861	Utility Consultants Inc	Bacteria Testing	601-49430-3100	180.00
Total 601494303100:					1,196.84
03/13/2020	32006	Verizon Wireless	Monthly Billing	601-49430-3200	40.01 M
Total 601494303200:					40.01
03/13/2020	32001	Further	VEBA/HSA submittal Mar	601-49585-1310	107.77 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	601-49585-1310	336.07 M
Total 601495851310:					443.84
03/13/2020	154848	MN Life	March Life Insurance	601-49585-1330	18.25
Total 601495851330:					18.25
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	601-49585-1340	21.47 M
Total 601495851340:					21.47
03/13/2020	20200236	Kennedy & Kennedy Law Office	February Legal Services	601-49585-3000	66.00
Total 601495853000:					66.00
03/13/2020	154853	Quadient Leasing	2nd Qtr Lease	601-49585-3100	575.00
Total 601495853100:					575.00
03/13/2020	32007	Consolidated Communications	Monthly Billing	601-49585-3200	59.46 M
03/13/2020	20200239	MAS Communications Inc.	Answering Service-January	601-49585-3200	52.13
03/13/2020	20200239	MAS Communications Inc.	Answering Service-February	601-49585-3200	50.47
Total 601495853200:					162.06
03/13/2020	20200245	Personalized Printing Inc.	Perforated paper for utility bills	601-49585-3500	165.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601495853500:					165.60
03/13/2020	32001	Further	VEBA/HSA submittal Mar	601-49586-1310	42.54 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	601-49586-1310	147.67 M
Total 601495861310:					190.21
03/13/2020	154848	MN Life	March Life Insurance	601-49586-1330	3.47
03/13/2020	154848	MN Life	March Life Insurance	601-49586-1330	1.98
03/13/2020	154848	MN Life	March Life Insurance	601-49586-1330	2.72
Total 601495861330:					8.17
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	601-49586-1340	4.30 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	601-49586-1340	2.65 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	601-49586-1340	13.81 M
Total 601495861340:					20.76
03/13/2020	154825	ESRI Inc.	2020 Maintenance Charges	601-49586-4950	303.00
03/13/2020	154825	ESRI Inc.	2020 Maintenance Charges	601-49586-4950	475.20
Total 601495864950:					778.20
Total Water:					17,816.03
<b>Sanitary Sewer</b>					
03/13/2020	32001	Further	VEBA/HSA submittal Mar	602-49470-1310	631.41 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	602-49470-1310	51.32 M
Total 602494701310:					682.73
03/13/2020	154848	MN Life	March Life Insurance	602-49470-1330	29.70
03/13/2020	154848	MN Life	March Life Insurance	602-49470-1330	1.65
Total 602494701330:					31.35
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	602-49470-1340	35.01 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	602-49470-1340	2.09 M
Total 602494701340:					37.10
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	602-49470-2170	27.79
Total 602494702170:					27.79
03/13/2020	20200228	Gopher State One-Call Inc	Location calls - February	602-49470-3100	8.10
Total 602494703100:					8.10
03/13/2020	32007	Consolidated Communications	Monthly Billing	602-49470-3200	424.95 M
03/13/2020	32006	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M
03/13/2020	32006	Verizon Wireless	Monthly Billing	602-49470-3200	40.01 M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494703200:					504.97
03/13/2020	32015	City of Waseca	February Utilities	602-49470-3800	1,661.31 M
Total 602494703800:					1,661.31
03/13/2020	32001	Further	VEBA/HSA submittal Mar	602-49480-1310	265.88 M
Total 602494801310:					265.88
03/13/2020	154848	MN Life	March Life Insurance	602-49480-1330	61.88
Total 602494801330:					61.88
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	602-49480-1340	78.40 M
Total 602494801340:					78.40
03/13/2020	154864	Waseca County Highway Department	Monthly billing	602-49480-2120	96.30
Total 602494802120:					96.30
03/13/2020	20200225	Continental Research Corporation	TLC Lift station	602-49480-2170	589.09
03/13/2020	154830	Hawkins Inc	Alum	602-49480-2170	5,486.53
03/13/2020	20200255	U.S. Bank - CC	Lab supplies	602-49480-2170	16.97
03/13/2020	20200255	U.S. Bank - CC	Breakroom supplies	602-49480-2170	6.34
Total 602494802170:					6,098.93
03/13/2020	154849	North American Safety Inc	Safety clothing	602-49480-2180	69.50
Total 602494802180:					69.50
03/13/2020	154810	Barnum Gate Services Inc	Front Gate repair	602-49480-2210	700.00
03/13/2020	154830	Hawkins Inc	WWTP Chlorine Equipment	602-49480-2210	1,971.98
03/13/2020	20200234	John Henry Foster Minnesota Inc.	Compressor parts	602-49480-2210	291.84
03/13/2020	154840	Lube-Tech & Partners LLC	Oil	602-49480-2210	134.97
Total 602494802210:					3,098.79
03/13/2020	20200242	Northern Tool & Equipment Co	Tool for WWP	602-49480-2400	333.79
Total 602494802400:					333.79
03/13/2020	154822	Dave Berg Consulting LLC	Solar Engineering	602-49480-3000	1,674.75
Total 602494803000:					1,674.75
03/13/2020	154818	Cintas Corporation	Janitorial Supplies	602-49480-3100	19.28
03/13/2020	154827	FedEx	Shipping	602-49480-3100	6.92
03/13/2020	20200238	M & R Electric Inc.	Electrician`	602-49480-3100	64.00
03/13/2020	20200238	M & R Electric Inc.	Electrician`	602-49480-3100	617.74
03/13/2020	20200248	ServiceMaster by Ayotte	Janitorial Services for March	602-49480-3100	350.00
03/13/2020	154861	Utility Consultants Inc	Permit Testing	602-49480-3100	2,388.23
03/13/2020	20200257	Waste Management of Southern MN	Waste Mgmt	602-49480-3100	311.94

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 602494803100:					3,758.11
03/13/2020	32007	Consolidated Communications	Monthly Billing	602-49480-3200	171.24 M
03/13/2020	32006	Verizon Wireless	Monthly Billing	602-49480-3200	42.65 M
Total 602494803200:					213.89
03/13/2020	32015	City of Waseca	February Utilities	602-49480-3800	615.17 M
Total 602494803800:					615.17
03/13/2020	154866	Water Environment Federation	Subscription	602-49480-4330	170.00
Total 602494804330:					170.00
03/13/2020	20200240	MN Pollution Control Agency	NPDES Permit Annual Fee	602-49480-4500	5,900.00
Total 602494804500:					5,900.00
03/13/2020	32001	Further	VEBA/HSA submittal Mar	602-49585-1310	107.77 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	602-49585-1310	336.07 M
Total 602495851310:					443.84
03/13/2020	154848	MN Life	March Life Insurance	602-49585-1330	18.25
Total 602495851330:					18.25
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	602-49585-1340	21.47 M
Total 602495851340:					21.47
03/13/2020	20200236	Kennedy & Kennedy Law Office	February Legal Services	602-49585-3000	66.00
Total 602495853000:					66.00
03/13/2020	154853	Quadient Leasing	2nd Qtr Lease	602-49585-3100	575.00
Total 602495853100:					575.00
03/13/2020	32007	Consolidated Communications	Monthly Billing	602-49585-3200	59.46 M
03/13/2020	20200239	MAS Communications Inc.	Answering Service-January	602-49585-3200	52.13
Total 602495853200:					111.59
03/13/2020	20200245	Personalized Printing Inc.	Perforated paper for utility bills	602-49585-3500	165.60
Total 602495853500:					165.60
03/13/2020	32001	Further	VEBA/HSA submittal Mar	602-49586-1310	42.54 M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	602-49586-1310	147.67 M
Total 602495861310:					190.21
03/13/2020	154848	MN Life	March Life Insurance	602-49586-1330	3.47

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	154848	MN Life	March Life Insurance	602-49586-1330	1.98
03/13/2020	154848	MN Life	March Life Insurance	602-49586-1330	2.72
Total 602495861330:					8.17
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	602-49586-1340	4.30 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	602-49586-1340	2.65 M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	602-49586-1340	13.81 M
Total 602495861340:					20.76
03/13/2020	20200227	Flaherty & Hood PA	February Legal Services	602-49586-3000	1,196.25
Total 602495863000:					1,196.25
03/13/2020	20200239	MAS Communications Inc.	Answering Service-February	602-49586-3200	50.46
Total 602495863200:					50.46
03/13/2020	154830	Hawkins Inc	WWTP CL2, SO2 Equipment	602-49593-5400	1,005.80
Total 602495935400:					1,005.80
Total Sanitary Sewer:					29,262.14
<b>Electric Utility</b>					
03/13/2020	32005	SMMPA	SMMPA Power	604-49550-3810	395,228.77 M
Total 604495503810:					395,228.77
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49570-1310	60.61 M
Total 604495701310:					60.61
03/13/2020	154848	MN Life	March Life Insurance	604-49570-1330	2.11
Total 604495701330:					2.11
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49570-1340	3.29 M
Total 604495701340:					3.29
03/13/2020	32015	City of Waseca	February Utilities	604-49570-3800	129.94 M
Total 604495703800:					129.94
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49571-1310	1,337.17 M
Total 604495711310:					1,337.17
03/13/2020	154848	MN Life	March Life Insurance	604-49571-1330	46.60
Total 604495711330:					46.60
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49571-1340	72.61 M



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495711340:					72.61
03/13/2020	154864	Waseca County Highway Department	Monthly billing	604-49571-2120	435.46
Total 604495712120:					435.46
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	86.55
Total 604495712170:					86.55
03/13/2020	154839	Locators & Supplies Inc.	gloves	604-49571-2180	446.68
03/13/2020	20200252	Stuart C. Irby Company	Safety gloves	604-49571-2180	918.09
Total 604495712180:					1,364.77
03/13/2020	20200252	Stuart C. Irby Company	hot stick testing	604-49571-2190	819.27
Total 604495712190:					819.27
03/13/2020	20200227	Flaherty & Hood PA	February legal Services	604-49571-3000	72.50
Total 604495713000:					72.50
03/13/2020	20200228	Gopher State One-Call Inc	Location calls - February	604-49571-3100	8.10
03/13/2020	20200250	Sportsmans Stop Inc.	Shipping Charges	604-49571-3100	14.81
03/13/2020	20200252	Stuart C. Irby Company	Tool repair	604-49571-3100	345.75
03/13/2020	20200252	Stuart C. Irby Company	Tool repair	604-49571-3100	356.70
03/13/2020	20200255	U.S. Bank - CC	Shipping Charge for Tool	604-49571-3100	48.05
03/13/2020	20200255	U.S. Bank - CC	Shipping Charge for Tool	604-49571-3100	26.74
Total 604495713100:					800.15
03/13/2020	32006	Verizon Wireless	Monthly Billing	604-49571-3200	80.02 M
Total 604495713200:					80.02
03/13/2020	20200255	U.S. Bank - CC	Meal at MMUA meter school	604-49571-4940	12.11
03/13/2020	20200255	U.S. Bank - CC	Meal at MMUA meter school	604-49571-4940	7.43
03/13/2020	20200255	U.S. Bank - CC	Meal at MMUA meter school	604-49571-4940	22.87
03/13/2020	20200255	U.S. Bank - CC	Meal at MMUA meter school	604-49571-4940	8.77
03/13/2020	20200255	U.S. Bank - CC	Meal at MMUA meter school	604-49571-4940	12.11
03/13/2020	20200255	U.S. Bank - CC	Meal at MMUA meter school	604-49571-4940	9.29
03/13/2020	20200255	U.S. Bank - CC	Meal at MMUA meter school	604-49571-4940	30.03
03/13/2020	20200255	U.S. Bank - CC	Meal at MMUA meter school	604-49571-4940	9.31
03/13/2020	20200255	U.S. Bank - CC	Fuel to return from MMUA meter school	604-49571-4940	43.99
03/13/2020	20200255	U.S. Bank - CC	Lodging at MMUA School	604-49571-4940	242.73
03/13/2020	20200255	U.S. Bank - CC	Lodging at MMUA School	604-49571-4940	242.73
Total 604495714940:					641.37
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49572-1310	134.47 M
Total 604495721310:					134.47
03/13/2020	154848	MN Life	March Life Insurance	604-49572-1330	4.69

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
Total 604495721330:					4.69	
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49572-1340	7.30	M
Total 604495721340:					7.30	
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49573-1310	242.43	M
Total 604495731310:					242.43	
03/13/2020	154848	MN Life	March Life Insurance	604-49573-1330	8.45	
Total 604495731330:					8.45	
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49573-1340	13.16	M
Total 604495731340:					13.16	
03/13/2020	154821	Condon Farm Service	propane for frost thaw unit	604-49573-2230	22.72	
Total 604495732230:					22.72	
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49574-1310	68.18	M
Total 604495741310:					68.18	
03/13/2020	154848	MN Life	March Life Insurance	604-49574-1330	2.38	
Total 604495741330:					2.38	
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49574-1340	3.70	M
Total 604495741340:					3.70	
03/13/2020	20200235	JT Services of MN	led photo eyes	604-49574-2230	1,826.00	
03/13/2020	20200235	JT Services of MN	street light globes	604-49574-2230	1,537.40	
Total 604495742230:					3,363.40	
03/13/2020	154867	Xcel Energy	Xcel Street Lights	604-49574-3800	467.17	
Total 604495743800:					467.17	
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49584-1310	51.15	M
Total 604495841310:					51.15	
03/13/2020	154848	MN Life	March Life Insurance	604-49584-1330	1.77	
Total 604495841330:					1.77	
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49584-1340	2.78	M
Total 604495841340:					2.78	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49585-1310	87.24	M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49585-1310	338.18	M
Total 604495851310:					425.42	
03/13/2020	154848	MN Life	March Life Insurance	604-49585-1330	18.36	
Total 604495851330:					18.36	
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49585-1340	21.61	M
Total 604495851340:					21.61	
03/13/2020	154853	Quadient Leasing	2nd Qtr Lease	604-49585-3100	575.00	
Total 604495853100:					575.00	
03/13/2020	32007	Consolidated Communications	Monthly Billing	604-49585-3200	111.49	M
03/13/2020	32007	Consolidated Communications	Monthly Billing	604-49585-3200	28.48	M
03/13/2020	20200239	MAS Communications Inc.	Answering Service-January	604-49585-3200	52.13	
03/13/2020	20200239	MAS Communications Inc.	Answering Service-February	604-49585-3200	50.46	
03/13/2020	20200239	MAS Communications Inc.	Answering service - March	604-49585-3200	50.47	
03/13/2020	20200239	MAS Communications Inc.	Answering service - March	604-49585-3200	50.46	
03/13/2020	20200239	MAS Communications Inc.	Answering service - March	604-49585-3200	50.46	
Total 604495853200:					393.95	
03/13/2020	20200245	Personalized Printing Inc.	Perforated paper for utility bills	604-49585-3500	165.60	
Total 604495853500:					165.60	
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49586-1310	81.54	M
03/13/2020	32001	Further	VEBA/HSA submittal Mar	604-49586-1310	147.66	M
Total 604495861310:					229.20	
03/13/2020	154848	MN Life	March Life Insurance	604-49586-1330	2.81	
03/13/2020	154848	MN Life	March Life Insurance	604-49586-1330	3.80	
03/13/2020	154848	MN Life	March Life Insurance	604-49586-1330	2.81	
Total 604495861330:					9.42	
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49586-1340	3.48	M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49586-1340	5.09	M
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	604-49586-1340	14.22	M
Total 604495861340:					22.79	
03/13/2020	20200255	U.S. Bank - CC	Accidental charge with city card	604-49586-2170	21.46	
Total 604495862170:					21.46	
03/13/2020	154856	Shred-it USA LLC	Shred Service	604-49586-3100	16.19	
Total 604495863100:					16.19	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
03/13/2020	154846	MN Department of Commerce	Department of Commerce Assessment	604-49586-4330	1,392.33
Total 604495864330:					1,392.33
03/13/2020	154825	ESRI Inc.	2020 Maintenance Charges	604-49586-4950	303.00
03/13/2020	154825	ESRI Inc.	2020 Maintenance Charges	604-49586-4950	118.80
Total 604495864950:					421.80
03/13/2020	20200220	Border States Electric Supply	conversion supplies	604-49593-5300	2,043.44
03/13/2020	20200220	Border States Electric Supply	conversion supplies	604-49593-5300	860.41
03/13/2020	20200235	JT Services of MN	Conversion Supplies	604-49593-5300	3,453.77
03/13/2020	20200255	U.S. Bank - CC	State Inspection Fees	604-49593-5300	1,152.00
03/13/2020	20200255	U.S. Bank - CC	State Inspection Fees	604-49593-5300	1,172.00
Total 604495935300:					8,681.62
Total Electric Utility:					417,969.69
<b>Storm Water Utility</b>					
03/13/2020	32001	Further	VEBA/HSA submittal Mar	651-43140-1310	210.47 M
Total 651431401310:					210.47
03/13/2020	154848	MN Life	March Life Insurance	651-43140-1330	9.90
Total 651431401330:					9.90
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	651-43140-1340	11.67 M
Total 651431401340:					11.67
03/13/2020	32015	City of Waseca	February Utilities	651-43140-3800	494.25 M
Total 651431403800:					494.25
03/13/2020	32001	Further	VEBA/HSA submittal Mar	651-49585-1310	53.18 M
Total 651495851310:					53.18
03/13/2020	154848	MN Life	March Life Insurance	651-49585-1330	2.89
Total 651495851330:					2.89
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	651-49585-1340	3.40 M
Total 651495851340:					3.40
Total Storm Water Utility:					785.76
<b>Central Garage Services</b>					
03/13/2020	32001	Further	VEBA/HSA submittal Mar	701-43180-1310	872.38 M
Total 701431801310:					872.38
03/13/2020	154848	MN Life	March Life Insurance	701-43180-1330	28.05

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 701431801330:					28.05
03/13/2020	32016	Reliance Standard	Mar LTD Insurance	701-43180-1340	35.47 M
Total 701431801340:					35.47
03/13/2020	154864	Waseca County Highway Department	Monthly billing	701-43180-2120	75.65
Total 701431802120:					75.65
03/13/2020	20200220	Border States Electric Supply	light for parts room	701-43180-2170	28.19
03/13/2020	154833	Huber Supply Co Inc	shop supplies	701-43180-2170	160.00
03/13/2020	154833	Huber Supply Co Inc	welding supplies	701-43180-2170	30.35
03/13/2020	20200232	IFACS	Shop supplies	701-43180-2170	72.45
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	1.49
Total 701431802170:					292.48
03/13/2020	154806	Ag Partners Coop	Oil	701-43180-2210	982.00
03/13/2020	154808	Arnold's	Parts	701-43180-2210	96.15
03/13/2020	154808	Arnold's	Parts	701-43180-2210	309.36
03/13/2020	154809	Aspen Equipment Co	auger motor & bushings	701-43180-2210	1,187.79
03/13/2020	154816	Central Hydraulics Inc	Rotater repair	701-43180-2210	1,336.16
03/13/2020	20200222	Christensen Tire Service	Tires	701-43180-2210	425.00
03/13/2020	20200222	Christensen Tire Service	Tire repair	701-43180-2210	367.44
03/13/2020	154823	Demi Ford Lincoln Mercury Inc	Spark plugs	701-43180-2210	239.70
03/13/2020	154823	Demi Ford Lincoln Mercury Inc	Spark plugs	701-43180-2210	440.88
03/13/2020	20200241	Napa Auto Parts	Parts	701-43180-2210	647.73
03/13/2020	154850	Northern Sewer Equipment Co Inc	sewer camera cable conect	701-43180-2210	228.08
03/13/2020	20200247	Sanco Equipment LLC	Filters	701-43180-2210	320.08
03/13/2020	20200250	Sportsmans Stop Inc.	Shipping Charges	701-43180-2210	21.59
03/13/2020	20200256	Waseca Hardware LLC	Parts & Supplies	701-43180-2210	14.77
Total 701431802210:					6,616.73
03/13/2020	154833	Huber Supply Co Inc	wire feed liner	701-43180-2400	16.04
03/13/2020	20200254	Tool Sales Company	Tools	701-43180-2400	48.00
Total 701431802400:					64.04
03/13/2020	20200255	U.S. Bank - CC	Monthly diagnostic tool	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					8,133.80
<b>Property and Liability Insuran</b>					
03/13/2020	20200226	First National Insurance	March Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
03/13/2020	20200252	Stuart C. Irby Company	S&C Switch replacement from Fire	702-49955-3640	19,970.00
Total 702499553640:					19,970.00

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Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
			Total Property and Liability Insuran:		<u>20,770.00</u>
			Grand Totals:		<u><u>713,192.44</u></u>

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Report Criteria:

Report type: GL detail  
[Report].Amount = {<>} 0

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<b>Title:</b>	I&I (Inflow and Infiltration) Ordinance Revisions		
<b>Meeting Date:</b>	March 17, 2020	<b>Agenda Item Number:</b>	<b>6D</b>
<b>Action:</b>	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Proposed ordinance revisions.
<b>Originating Department:</b>	Utilities & Public Works	<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>			
<b>How does this item pertain to Vision 2030 goals?</b>	High quality community assets will be improved by reducing and mitigating the negative impacts of releasing wastewater from the sanitary sewer system.		

**BACKGROUND:** The Schedule of Compliance that the City has negotiated with the Minnesota Pollution Control Agency specifies that the City shall prepare a plan to reduce I&I and minimize releases from the sanitary sewer system. The proposed I&I amendment to the City Code identifies and clarifies procedures for identifying and removing I&I from the public and private sanitary sewer systems. What the ordinance revisions do is grant the City the authority to inspect private sewer service laterals and require corrections to deficient sewer service laterals as defined within the ordinance provisions.

The proposed ordinance also establishes a violation monthly surcharge of \$100.00. The amount of the monthly surcharge is included within the proposed ordinance to provide clarity to the public in one complete document.

**POLICY QUESTION:** Will the City continue to follow the terms of the Schedule of Compliance that was negotiated with the MPCA, removal of I&I from the entire sanitary sewer systems?

**ALTERNATIVES CONSIDERED:** The City Attorney, consulting engineer, and staff, have been involved in the development of the proposed ordinance in examining the entire sanitary sewer systems. The ordinance template was provided by the League of Minnesota Cities.

**RECOMMENDATION:** Set a public hearing for the April 7, 2020 Council Meeting.

**ORDINANCE NO. 1079**

**AN ORDINANCE FOR THE REDUCTION OF CLEAN WATER INFLOW AND INFILTRATION (I&I) IN THE  
SANITARY SEWER SYSTEM**

**The City Council of the City of Waseca, Minnesota does hereby ordain:**

Section 1. AMENDMENT OF MUNICIPAL CODE, TITLE V, PUBLIC UTILITIES, CHAPTER 53, SEWERS.  
Chapter 53 of the Waseca Municipal Code is hereby amended by adding a new Section 53.33 as follows:

**§ 53.33 INFLOW AND INFILTRATION.**

(A) *Findings and Intent.*

(1) The City of Waseca (City) finds that the discharge of water from roof area, surface area, groundwater, sump pump, footing tile or swimming pool, or other natural precipitation into the municipal sanitary sewer system has the potential to cause property damage and overload the municipal sanitary sewer system.

(2) The City of Waseca finds it essential for the maintenance of health, minimization of property damage, to maintain environmental water quality, and to maintain the life and capacity of the municipal sanitary sewer system.

(3) The City of Waseca has executed a Schedule of Compliance (SOC) with the Minnesota Pollution Control Agency (MPCA) "to reduce inflow and infiltration in the collection system and minimize wastewater releases" from the sanitary sewer system.

(B) *Applicability.* This section shall apply to all water entering the sanitary sewer system unless explicitly exempted by the City in writing. The City and its representatives are authorized to administer, implement, and enforce the provisions of this section.

(C) *Definitions.* For the purpose of this section, the following terms are defined:

**CLEAR WATER** means storm water, natural precipitation, melting snow, ground water, roof drainage, ground surface and subsurface drainage, down spout, yard drain, sump pump, foundation drain, yard fountain, pond, swimming pool, cistern overflow, or any other water that is not required to be treated by state or federal law. Swimming pool water that is required to be treated in accordance with city, county or state regulations shall not be considered clear water.

**DAYS** means calendar days unless otherwise provided.

**DEFICIENT SEWER SERVICE LATERAL** (deficient lateral) means a sanitary sewer service lateral which has been determined by the enforcement authority upon application of assessment standards established by NASSCO (National Association of Sewer Service Companies) to have multiple types of structural deficiencies or one type of structural deficiency at multiple locations. For the purposes of this section, "structural deficiencies" shall include but not be limited to the following, as determined by the enforcement authority:



(1) Cracked, broken, collapsed, defective lateral, or substandard or defective cleanout connection. Fracture, hole, loose joint, missing portion of pipe, observable evidence of inflow and infiltration (such as flow or mineral deposits), illegal storm water or clean water connection, offset joint, open joint, root intrusion, substandard configuration in the alignment or profile such as a sag, offset joint, deficient grade; or,

(2) An abandoned service resulting from structure demolition which alters the use of the property.

**ENFORCEMENT AUTHORITY** means the City Manager or his or her designee.

**SANITARY SEWER SERVICE LATERAL** means all privately-owned sanitary sewer service pipes that extend from the municipal sewer main to the structure that it serves.

(D) *Compatibility with Other Regulations.* This section is not intended to modify or repeal any other chapter, section, rule, regulation, or other provision of law. The requirements of this section are in addition to the requirements of any other chapter, rule, regulation, or other provision of law, and where any provision of this section imposes restrictions different from those imposed by any other chapter, section, rule, regulation or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall apply.

(E) *Prohibition Against Discharge to the Sanitary Sewer System.* No person shall discharge or cause clear water to be discharged into the municipal sanitary sewer collection system, or infiltrate into the sanitary sewer system any clear water because of a sump pump, defective plumbing, a deficient sanitary sewer service lateral, foundation drain, or by any other means.

(F) *Sump Pump Regulation.* Any dwelling or structure that has a sump pump discharge system to remove groundwater from its foundation drain must have a permanently installed discharge line. A “permanently installed discharge line” shall be one which provides for year-round discharge capability to either the outside of the dwelling or structure, or is connected to the City storm sewer. It shall consist of a discharge line in accordance with City Code § 52.02, without valving or quick connections for altering the path of discharge and, if connected to the City storm sewer line, includes a check valve. It shall not be capable of connection or reconnection to the municipal sanitary sewer system.

(G) *Inspections.*

(1) The city shall have authority to conduct inspections of all sanitary sewer service laterals and other connections to the sanitary sewer collection system. By maintaining any connection to the city’s sanitary sewer collection system, the owner of the property served by such connection consents to the City’s inspection of such connection. All inspections shall be conducted pursuant to this paragraph (G).

(2) Timelines for inspections and areas of the City within which inspections shall be required shall be established by the enforcement authority and coordinated with approved or proposed Capital Improvement Projects. When the enforcement authority establishes inspection timelines for a designated area of the City, then:

(a) Every person owning improved real estate within such area of the City, or in the case of new construction, contractors and builders who are building a dwelling or structure that will be connected to the City's sanitary sewer system, shall allow each dwelling or structure located on such property, together with all sanitary sewer service laterals or other connections from such property to the City's sanitary sewer system, to be inspected by an inspector designated by the enforcement authority. The City shall be responsible for the cost of such inspection. The purpose of this inspection shall be to confirm that there is no prohibited discharge into the municipal sanitary sewer system and to identify any deficient sanitary sewer service laterals or other violations of this section.

(b) All properties inspected pursuant to this section shall be determined by the enforcement authority to be either compliant or non-compliant with City ordinances. Properties found to be compliant with City ordinances shall be issued a Certificate of Compliance by the enforcement authority. Properties found to be non-compliant shall be brought into compliance by making necessary corrections pursuant to § 56.7paragraph (H) of this section.

(3) A sanitary sewer service lateral found to be in compliance with City ordinances by any such inspection shall be considered in compliance for a period not less than ten (10) years and exempt from the inspection requirement in this paragraph (G) during such ten (10) year period unless evidence of deficiencies in such lateral is discovered within such ten (10) year period.

(4) The manner of the inspection shall be determined by the enforcement authority and may include one or more of the following on-site inspections by an authorized City representative: smoke testing, dye testing, and/or televising of sanitary sewer service laterals from City mains and/or from inside a dwelling or structure.

(H) *Corrections.*

(1) Upon notice that the discharge of clear water on a property is not in compliance with this section, the owner of the property shall cease from discharging clear water in violation of said section and shall make the necessary repairs and corrections to discharge the clear water in accordance with this section, including the repair or replacement, as necessary, of any deficient sanitary sewer service lateral identified in the inspection.

(2) Repairs and corrections necessary to bring any properties found to be non-compliant by the inspection required in paragraph (G) of this section into compliance with this section shall be completed within ninety (90) days of the date of notice of noncompliance for repairs or corrections that do not require excavation of the property (outside or inside the dwelling or structure). Repairs or corrections that require excavation of the property must be completed within one-year (365 days). The property owner shall request a second inspection of the property within ten (10) calendar days after completion of the repair(s) or correction(s), which inspection shall be completed as determined by the enforcement authority.

(I) *Sanitary Sewer Service Lateral Disconnection.* When making new sanitary sewer service lateral connections or modifications to existing sanitary sewer service lateral connections to the public sanitary sewer system, all existing unused sanitary sewer service laterals to the property shall be removed or abandoned and sealed in a manner satisfactory to the enforcement authority. When a dwelling or structure is demolished or removed, all existing sanitary sewer service laterals

to the property shall be removed or abandoned and sealed in a manner satisfactory to the enforcement authority. Installation of a sewer lateral or removal of an existing sewer lateral shall be performed only with the proper City-issued permits.

(J) *Sewer Lateral Testing Required for Re-use.* In the case of a dwelling or structure demolition when the sanitary sewer service is proposed to be reused, the sanitary sewer service lateral shall be televised and all repairs to deficiencies identified shall be completed at the time of the demolition, after which said service shall be sealed at the property line to the satisfaction of the enforcement authority.

(K) *Violations.* A monthly surcharge in the amount of \$100.00 as set forth in the City's fee schedule shall be charged against any property on which clear water is discharged in violation of this section. The monthly surcharge will be billed by the City to the property owner if one or more of the following conditions apply:

(1) an inspection as required herein has not been allowed by the property owner or a Certificate of Compliance has not been issued by the City within thirty (30) days after the City's notice of inspection;

(2) the property owner fails to make the sewer line cleanout readily available for the inspection;

(3) the necessary corrections have not been made within the time specified; or

(4) the property owner reconnects a clear water discharge line to the municipal sanitary sewer system after it has been previously disconnected at the City's or a court's direction. The surcharge will be charged for every month during which the property is not in compliance. Non-payment of the monthly surcharge will be charged against the property and certified to the County Auditor's office for collection with property taxes in the manner of a special assessment.

(L) *Temporary Written Waivers.*

(1) The enforcement authority may grant a temporary written waiver from the provisions of this section where strict enforcement would cause a threat of damage or harm to other property, the environment, or public safety because of circumstances unique to the individual property or due to weather conditions. A written request for a temporary waiver must be first submitted to the enforcement authority specifying the reasons for the temporary waiver.

(2) The enforcement authority may set conditions to the temporary waiver. The enforcement authority may terminate the temporary waiver upon a failure to comply with any conditions imposed on the temporary waiver. The enforcement authority must give a five-day (5) written notice of the termination to the property owner setting forth the reasons for the termination. After expiration or termination of a temporary waiver, the property owner shall comply with the provisions of this section.

(M) *Appeals.*

(1) Applications for appeal of any administrative determination made pursuant to this Section shall be addressed in writing to the enforcement authority within thirty-days (30) of the determination.

(2) Applications shall at a minimum identify the property for which the appeal is sought, the name of the property owner, and describe in detail the determination which is being appealed. Within 60 days of receipt of the application, the City Council shall make its decision on the matter and send a written copy of such decision to the property owner by first class mail.

(N) *Severability and Validity.* The provisions of this section are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this section or the application thereof to any person, establishment, or circumstances be declared by a court of competent jurisdiction to be invalid, such invalidity shall not affect the validity of other provisions or application of this section.

Section 2. This Ordinance shall take effect 10 days after its passage.

Adopted this 7th day of April, 2020.

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R. D. SRP  
MAYOR

Attest:

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ASSISTANT TO THE CITY MANAGER

Introduced: March 17, 2020  
Adopted: April 7, 2020  
Published: April 17, 2020  
Effective: April 17, 2020

<b>Title:</b>	US Solar Agreement for Sunsubscription Community Solar Program		
<b>Meeting Date:</b>	March 17, 2020	<b>Agenda Item Number:</b>	<b>6E</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Attached
<b>Originating Department:</b>	Utilities & Public Works	<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>			
<b>How does this item pertain to Vision 2030 goals?</b>	Improving high quality community assets Strengthen regional connectivity		

**BACKGROUND:** Dave Berg Consulting has been assisting the City of Waseca with evaluation of solar power options related to electric service to the City’s wastewater treatment plant and airport. Xcel Energy, the service provider, has several service options designed to encourage the addition of solar generating facilities in the state. We have been working with two potential developers to implement one of two Xcel options. The two options under consideration were: (1) building solar panels on-site at the City airport, and (2) purchasing from a remotely located facility through a community solar program for a term of 25 years.

After extensive evaluation, Mr. Berg and City staff are recommending US Solar’s community solar program for Council consideration, known as Sunsubscription, as briefly explained in Mr. Berg’s attached memo.

**BUDGET IMPACT:** The City will receive monthly credits from Xcel and will make payments to US Solar. The anticipated annual savings ranges from \$26,000 to \$33,000. If solar production stops, the City would revert to monthly electric payments to Xcel Energy.

**ALTERNATIVES CONSIDERED:** On-site construction of solar panels was considered. However, construction would have been necessary on City airport farmland. For this reason, in addition to equipment depreciation and degradation concerns, along with an improved proposal from US Solar, the recommendation is to approve the US Solar proposal.

**RECOMMENDATION:** City Council approval of the US Solar Sunsubscription agreement and authorization for the City Manager to enter in applicable agreements with US Solar and Xcel Energy.

**RESOLUTION NO. 20-15**

**A RESOLUTION OF THE CITY OF WASECA, MINNESOTA  
AUTHORIZING A COMMUNITY SOLAR AGREEMENT WITH US SOLAR**

**WHEREAS**, the City of Waseca wastewater treatment facility and airport receive electric service from Xcel Energy; and

**WHEREAS**, Xcel Energy has a Solar Rewards Community™ solar program that allows customers to subscribe directly to a third-party owned community solar garden and receive monthly electric bill credits related to the customers allocated output of a community solar facility; and

**WHEREAS**, the City of Waseca has received a proposal from US Solar to enter into a 25-year US Solar Fixed Discount Value-of-Solar Subscription<sup>SM</sup> Agreement; and

**WHEREAS**, the City Council of the City of Waseca (“City Council”) has determined that increasing the City’s use of renewable energy while lowering the City’s overall energy expense is in the City’s best interest.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council authorizes the City of Waseca City Manager to enter into the proposed US Solar Fixed Discount Value-of-Solar Subscription<sup>SM</sup> Agreement on behalf of the City of Waseca.

Adopted this 17th day of March, 2020.

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R.D. SRP  
MAYOR

ATTEST:

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MIKE ANDERSON  
ASSISTANT TO CITY MANAGER



March 11, 2020

**Waseca City Council**  
508 South State Street  
Waseca, MN 56093

**Subject: Community Solar Project**

Waseca City Council:

Dave Berg Consulting has been assisting the City of Waseca with evaluation of solar power options related to service to the City's wastewater treatment plant. The wastewater treatment plant receives its electric service from Xcel Energy. Xcel has several service options designed to encourage the addition of solar generating facilities in the state. We have been working with two potential developers to implement one of two Xcel options. The two options under consideration were: (1) building solar panels on-site at the wastewater treatment facility and (2) purchasing from a remotely located facility through a community solar program. Here is a brief summary of each program.

- (1) Building solar panels – under this scenario, a developer would build approximately 5-7 acres of solar panels at the treatment plant site. The City would enter into a long-term agreement (25 year) with the developer to purchase the output of the solar facility. The City would get full retail energy rate credit from Xcel for all energy produced. The City would purchase the energy from the developer at a rate lower than the Xcel retail rate resulting in annual energy savings to the City. The developer would finance and own the facility, which among other things allows for use of tax credits by the developer which is not available if the City owned the solar array. At the end of the 25-year contract, the developer would turn the facility over to the City.
- (2) Community solar program – with community solar programs, the developer builds a large facility at a remote location and signs up participants to contract for a share of the solar electric production. Xcel receives the power and in turn credits a participant's retail bill based on a set Value of Solar rate established in an MPUC approved tariff. The tariff rates are set for a 25-year period, but the rates increase each year of the contract. The City would purchase the energy from the developer at a set discount to the Xcel value of solar rate. The credit per kWh from Xcel will always exceed the payment to the developer, resulting in annual savings to the City. At the end of the 25-year period, the program will end and the City would not own any facilities or rights to any output from the facility, however, at that time there may be opportunities to again enter into a similar arrangement.

Based on the proposals received, the conversations with City staff and the developers, we recommend that the City enter into a 25-year community solar 'Sunscription' agreement with US Solar. Our recommendation is based on the following items:

***Dedicated to providing personal service to consumer-owned utilities***

Dave Berg Consulting, LLC | 15213 Danbury Ave W, Rosemount, MN 55068 | 612-850-2305

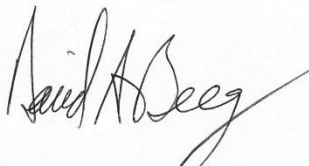
[www.davebergconsulting.com](http://www.davebergconsulting.com)

- (1) The community solar program results in higher savings during the initial 25-year period. It is estimated to be \$26,297 in year one growing to approximately \$33,390 in year 25. Total savings over the 25-year period are estimated to be \$720,000.
- (2) After the initial 25-year period, the City could enter into another similar agreement or a newer arrangement that may be available at that time.
- (3) The on-site option requires dedicating land long-term to the solar facility and the higher savings are backloaded to the period after 25 years when the City would own the facility outright. Depending on condition of the solar array, technology advances in the ensuing 25 years and status of the industry, it is difficult to project the net benefit at that time.
- (4) A community solar program allows for savings to go up to 120% of actual energy usage, net metering is limited to actual usage only.
- (5) The City's airport has been added to the proposed community solar program increasing the savings to the City.
- (6) The value of solar rate is set by the Xcel tariff for the 25-year period and the discount to that rate is set in the contract with US Solar, thereby assuring the annual savings.
- (7) Risk to the City is minimal, if the solar facility does not produce energy, the City does not receive credit from Xcel, but also does not pay US Solar for the energy. The City would simply pay their Xcel bill as it currently does.
- (8) US Solar has offered and agreed to make a \$5000 donation to the City to for a community project of the City's choosing to support Waseca efforts around environmental sustainability.
- (9) Through the community solar program, the City will actually participate in two separate solar projects. The first is scheduled to come on-line in early summer and the second in late summer or early fall this year.

Thank you for the opportunity to again be of service to Waseca through this work. I wish to express my appreciation for the valuable assistance I received from City staff relative to the execution of this effort.

Sincerely,

**Dave Berg Consulting, LLC**

A handwritten signature in black ink, appearing to read "David A. Berg". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

**David A. Berg, PE**  
**Principal**



<b>Title:</b>	RESOLUTION 20-13 AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR AIRPORT ENGINEERING PROFESSIONAL SERVICES		
<b>Meeting Date:</b>	March 17, 2020	<b>Agenda Item Number:</b>	<b>7A</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Resolution No. 20-13
<b>Originating Department:</b>	Engineering	<b>Presented By:</b>	City Engineer
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Motion to Approve Resolution No. 20-13		
<b>How does this item pertain to Vision 2030 goals?</b>	Creating high quality community assets.		

**BACKGROUND:** The FAA requires that every 5-years we must advertise for airport engineering consultant services. Our current airport engineering agreement with TKDA expired at the end of 2019. A selection committee was formed that consisted of Tom Kellogg, Maynard Stensrud and Allan Rose. Advertisements for Statements of Qualifications (SOQ) ran the last week in January 2020. We received 3 SOQ's and scored them in accordance with FAA rules. The two highest scoring firms were Bolton & Menk and TKDA. Because the two highest scoring SOQ's were relatively close, 87 and 83, the airport board voted to interview both firms on Monday, March 16<sup>th</sup>. We intend to bring a recommendation to the March 17<sup>th</sup> council meeting.

**BUDGET IMPACT:** This cost for this work will be on a project by project basis and will primarily be funded by state and federal grants.

**RECOMMENDATION:** Staff recommends the Waseca City Council adopt Resolution No. 20-13 authorizing the City Manager to execute an agreement with staff's recommended engineering firm for airport engineering professional services.

**RESOLUTION NO. 20-13**

**RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH XXXXX FOR AIRPORT ENGINEERING PROFESSIONAL SERVICES**

**WHEREAS**, the FAA requires the City of Waseca to solicit for airport engineering professional services every 5-years,

**WHEREAS**, the City advertised for Statements Of Qualifications (SOQ) for airport engineering professional services,

**WHEREAS**, the City scored the SOQ's and interviewed the top two firms in accordance with FAA rules,

**WHEREAS**, the highest scoring airport engineering SOQ was from XXXXX;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Waseca, Minnesota that the City Manager for the City of Waseca is hereby authorized to execute an agreement with XXXXX for airport engineering professional services.

Adopted this 17<sup>th</sup> day of March 2020.

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ROY SRP  
MAYOR

ATTEST:

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

<b>Title:</b>	Infrastructure Accountability		
<b>Meeting Date:</b>	March 17, 2020	<b>Agenda Item Number:</b>	<b>7B</b>
<b>Action:</b>	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Resolution 20-14
<b>Originating Department:</b>		<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action: Approve Resolution 20-14</b> that would signal Waseca's support of the League of Minnesota's efforts in support of legislation that would authorize cities to collect infrastructure development fees.		
<b>How does this item pertain to Vision 2030 goals?</b>	High Quality Community Assets		

**BACKGROUND:** When a new subdivision proposal is presented to a city by a developer, city officials consider how that development will connect with the rest of the community through new city streets, or how the added capacity will impact existing city streets. Many cities plan street work years in advance, and new development creates additional demand. However, legal interpretation of current law does not allow cities to collect fees from developers to help pay for these future investments.

The League of Minnesota Cities encourages cities to adopt a resolution supporting legislation that provides infrastructure accountability. The Minnesota Supreme Court found that cities do not have the statutory authority necessary to impose a fee for future street improvements when approving residential development. Cities need a clear and lawful path forward to support development while protecting the interests of current taxpayers.

**BUDGET IMPACT:** If legislation is successful, the City would regain authority to set fees to assist in the development of new infrastructure to support new development.

**ALTERNATIVES CONSIDERED:** Council not to take action on Resolution 20-14 which would not support Infrastructure Accountability.

**RECOMMENDATION:** Staff recommends passing Resolution 20-14 to help Waseca in lobbying efforts to collect fees to fund municipal street improvements as necessary as a component of growth.

## RESOLUTION 20-14

### A Resolution Supporting Infrastructure Accountability

**WHEREAS**, populations in Minnesota cities are growing statewide; and

**WHEREAS**, the development and construction associated with that growth are driving the need for road improvements, street oversizing, street redesign, and street reconstruction; and

**WHEREAS**, municipal statutory authority appropriately exists for fees to support added need for parks, sewer, and water; and

**WHEREAS**, this municipal authority does not exist for infrastructure development fees; and

**WHEREAS**, city streets are one of the four major types of infrastructure local government is responsible to provide to protect public safety and health, and city streets represent a separate but integral piece of the network of roads supporting movement of people and goods; and

**WHEREAS**, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes, and special assessments have limited applications, leaving cities under-equipped to address growing needs; and

**WHEREAS**, neighborhood streets are constructed according to city standards by developers; and

**WHEREAS**, funding sources for larger streets and intersections to support new developments have historically come from infrastructure development fees; and

**WHEREAS**, the Minnesota Supreme Court found in *Harstad v. City of Woodbury* that no statutory authority existed for these infrastructure development fees; and

**WHEREAS**, cities should not be forced to make current residents and businesses pay for costs of growth through local taxes but rather by those that are responsible for the growth; and

**WHEREAS**, cities are finding it difficult to develop adequate funding systems to support needed infrastructure development related to growth while complying with existing state statutes; and

**WHEREAS**, cities need flexible policies and greater resources in order to meet growing demands for street improvements.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASECA:** that this Council supports legislation that would authorize cities to collect infrastructure development fees to fund municipal street improvements as a necessary component of growth.

Adopted this 17<sup>th</sup> day of March 2020.

ATTEST:

\_\_\_\_\_  
MIKE ANDERSON: ASSISTANT TO CITY MANAGER

\_\_\_\_\_  
R.D. SRP  
MAYOR

<b>Title:</b>	Airport Board Composition		
<b>Meeting Date:</b>	March 17, 2020	<b>Agenda Item Number:</b>	7C
<b>Action:</b>	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	<b>Supporting Documents:</b>	Ordinance 1075
<b>Originating Department:</b>	Administration	<b>Presented By:</b>	City Manager
<b>Approved By City Manager:</b> <input checked="" type="checkbox"/>	<b>Proposed Action:</b> Hold the public hearing and adopt Ordinance 1075 to allow three non-resident members who reside outside of the municipal city limits, but reside within the limits of Waseca County.		
<b>How does this item pertain to Vision 2030 goals?</b>	Good Government		

**BACKGROUND:** In December of 2019, the City Council asked the Airport Board for a recommendation on residency requirements for membership on the Airport Board. Current code provides that three of the five members must reside within the corporate limits of Waseca. The Airport Board has recommended that the City remove all city residency (residency within Waseca County would still be required) requirements for membership on the Board and contact a number of individuals who have expressed interest in serving on the board to begin a process of selecting someone to fill the current city-resident-limited seat that is vacant.

An ordinance was introduced at the February 18, 2020 Council Meeting. A Public Hearing is set for tonight's meeting to hear from residents on whether they like or dislike the change to the current ordinance language.

**ALTERNATIVES CONSIDERED:** The Council may choose not to adopt Ordinance 1075 and continue allowing for only 2 non-resident members to be part of the Airport Board.

**RECOMMENDATION:** Staff asks that Council adopt Ordinance 1075 to allow for three non-resident members to be on the Airport Board.

**ORDINANCE NO. 1075**

**AN ORDINANCE AMENDING CHAPTER 37; BOARDS, COMMISSIONS AND AUTHORITIES  
OF THE WASECA CODE OF ORDINANCES  
REGARDING NUMBER OF AIRPORT BOARD MEMBERS**

**WHEREAS**, Chapter 37 of the Waseca Code of Ordinances provides for the establishment of the Airport Board; and

**WHEREAS**, the Airport Board is required to have five members, one of which is a City Council Representative and all of which must be appointed by the City Council to serve a three-year term; and

**WHEREAS**, it has grown increasingly difficult to attract new resident volunteers to serve on the Airport Board, which is therefore causing difficulty in achieving a full quorum.

**NOW, THEREFORE**, the City of Waseca does hereby ordain that the amendments to Chapter 37 of the Waseca Code of Ordinances as shown here-in are hereby approved and modified. The modification only amends the specified codes, the remainder of the Ordinance shall remain as previously adopted.

**SECTION 1.** Chapter 37, Boards, Commissions and Authorities of the Waseca Code of Ordinances is hereby amended as follows, underlined text is being added and ~~strikeout~~ text is being deleted:

**§ 37.01 (C) Exception:**

The Planning Commission may have one non-resident member who resides outside of the municipal city limits, but resides within the two-mile planning area. The Airport Advisory Board may have up to ~~two~~ three non-resident members who reside outside of the municipal city limits, but reside within the limits of Waseca County.

**SECTION 2.** This Ordinance shall take and be in force 10 days after it's adopted.

ADOPTED this 17<sup>th</sup> day of March 2020.

ATTEST:

\_\_\_\_\_  
R. D. SRP  
MAYOR

\_\_\_\_\_  
MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER

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