

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, FEBRUARY 15, 2022, 7:00 PM
AGENDA

1. CALL TO ORDER/ROLL CALL
2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT

Those wishing to speak must state their name and address for the record. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilmember. The Council may not take action on an item presented during the Public Comment period. When appropriate, the Council may refer inquiries and items brought up during the Public Comment period to the City Manager for follow up.

5. REQUESTS AND PRESENTATIONS
 - A. Mike Drummer: Malterer Property Development
6. CONSENT AGENDA
 - A. Minutes: Council Meeting & Work Session – February 1, 2022
 - B. Payroll & Expenditures
 - C. RCCA: Final Payment for the TH13 Safe Routes to School and Trail Improvement Project (City Project No. 2020-07)
 - D. RCCA: Approve Plans & Specifications and Authorize Bids – Waseca Multi-Unit Hangar Project (City Project No. 2021-19)
 - E. RCCA: International Union of Operating Engineers (IUOE) 2022 Wages
7. ACTION AGENDA
 - A. RCCA: Set Public Hearing Date for Ordinance 1100 – ROW Management Code Revisions
 - B. RCCA: Resolution 22-12 Amending Master Fee Schedule
8. REPORTS
 - A. City Manager’s Report
 - B. Commission Reports
 - HPC
 - EDA
9. ANNOUNCEMENTS
10. ADJOURNMENT

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, FEBRUARY 1, 2022

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers Present:	Mayor Roy Srp	Ted Conrath
	John Mansfield	Daren Arndt
	Jeremy Conrath	Mark Christiansen

Councilmembers Absent: Allan Rose

Staff Present: Lee Mattson, City Manager
Nate Willey, City Engineer
Carl Sonnenberg, Utilities and Public Works Director
Julia Hall, Administrative Clerk

Others Present: Joe Palen, Stantec
Jeanne Sexton, Parks Board

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3. Council Member Mansfield requested to:
- A. Move item "6F: RCCA: Approve Plans & Specifications and Authorize Bids – North State Street Trunk Water Main Improvements Project (City Project No. 2022-06)", from Consent Agenda to an Action Agenda point, Item 7D.
 - B. Move item "6G: RCCA: Approve Plans & Specifications and Authorize Bids – 8th Street SE Reconstruction & Rehabilitation Project (City Project No. 2022-01)", from Consent Agenda to an Action Agenda point, Item 7E.

Motion was made by Arndt, seconded by J. Conrath to approve the agenda with amendments. Motion carried 6-0.

PUBLIC COMMENT

4. None

REQUESTS AND PRESENTATIONS

5. Joe Palen from Stantec spoke on the proposal of the Engineering Agreement with the City for the “Waseca 2022 Sewer Rehab Project”.

J. Conrath motioned to approve the proposal as it was presented. Arndt seconded the motion. Motion carried 5-1 (Mansfield nay).

CONSENT AGENDA

6. Motion was made by Christiansen, seconded by J. Conrath to approve the agenda with amendments given. Motion carried 6-0.

ACTION AGENDA

- 7.
- A. Public Hearing: Resolution 22-10 – CSAH No. 2 (Brown Ave) Concrete Pavement Rehabilitation project (City Project No. 2022-08). Motion was made by Arndt and seconded by Srp to terminate the project as it was approved as “Resolution # 2022-09 County Support for the City of Waseca Investment Effort to Develop the West Interchange” by the County of Waseca at their February 1, 2022 meeting. Motion carried 6-0.
 - B. Conagra Water Services Agreement. Motion to approve was made by J. Conrath, seconded by Arndt. Motion carried 6-0.
 - C. Wastewater Treatment Plant land purchase and Permanent Easement. Motion to approve was made by J. Conrath, seconded by Christiansen. Motion carried 6-0.
 - D. RCCA: Approve Plans & Specifications and Authorize Bids – North State Street Trunk Water Main Improvements Project (City Project No. 2022-06). Motion to approve was made by Christiansen, seconded by Arndt. Motion carried 6-0.
 - E. RCCA: Approve Plans & Specifications and Authorize Bids – 8th Street SE Reconstruction & Rehabilitation Project (City Project No. 2022-01). Motion to approve was made by J. Conrath, seconded by Christiansen. Motion carried 6-0.

REPORTS

8. A. City Manager’s Report
- Sr. Engineering Tech Paul Bruder and Maintenance Worker Keith Gedicke have retirements. Paul after 43 ½ years and Keith after 22 years.
 - There are continuing conversations with Minnesota State Mankato and Region 9 on the Manufacturing Resource Center.
 - 501 3rd St NE Abatement tentatively scheduled for February 8 if not brought into compliance and if weather permits. An inspection on 1 February found the property not yet in compliance.
 - Next Tuesday February 8th is the joint work session with City of Waseca and Waseca County, 6:00 pm in the East Annex.

B. Commission Reports

Fire Relief:

- Bylaws were passed, and they were able to buy equipment. They purchased a hose dryer, 3 microphones and furniture.
- Elections were held and all positions remained the same for the upcoming year.

Park Board:

- Waseca Area Chamber of Commerce gave the Community Development award to the Parks Board and Furry Friends of Waseca for the work on the Waseca Dog Park. There is a dog park committee that meets as needed to go over things that will help with fundraisers for equipment or needs for the dog park. For a fundraiser there is a Burger Fry on May 20th at the America Legion in support of Furry Friends of Waseca.
- An update was given on the Conservation Legacy Grant, some work was done with the Pheasants Forever Grant of approx. \$50,000, the City's match was 5%, items done were nature park planting, and then removing of invasive plants There are future projects that have been discussed to further use those funds.
- It has been asked about the Clear Lake Park Project timeline. The timeline has not been firmly set. The equipment will be down part of this summer to be replaced, it is encouraged that community members use the number of other parks in the city.
- There is a full Park Board of 5 people. Their meetings are at 7:30pm the 1st Tuesday of the month except after July 4th and Labor Day. All who would like to attend are welcome.

ANNOUNCEMENTS

9. Council Member Christiansen asked for clarification on people parking on the grass and if there is an ordinance in place. He asked if it can it be placed in a newsletter or publicly to remind the citizens of the ordinance. He also wanted clarifications on the policy against throwing snow into the street. City Manager offered to review policy.

Mayor Srp mentioned that 52 positions were released from Birdseye, "Our Hearts go out to those families affected".

Sleigh and Cutter Festival has begun in Waseca.

Council Member Christiansen brought up that the Chamber Newsletter released the attendance percentages of City, County and School Board. Also, the population is ahead of the adjusted population for the year. The Chamber Newsletter has a lot of useful information.

ADJOURNMENT

10. There being no further business to be brought before the Council, it was moved by Arndt seconded by Mansfield to adjourn the meeting at 9:06 p.m. Motion carried 6-0.

R. D. SRP
MAYOR

JULIA HALL
ADMINISTRATIVE CLERK

Mural Foerher

Lee A. Miller 6B

LIST OF EXPENDITURES

February 15, 2022

City Council	0.00	
Streets	29,636.89	
Parks	10,902.94	
Wastewater	6,825.48	
Utility Administration	4,972.19	
Utility Offices	7,884.50	
Electric	15,921.13	
Water	7,047.86	
Building and Code Compliance	2,920.10	
Police	62,286.51	
Administration	8,084.87	
Community Aides	879.84	
Fire	10,131.97	
Paid On Call Fire Department	4,704.00	
PEG	308.55	
Election Judges	0.00	
Finance	8,868.39	
Connections	2,769.00	
Community Development	5,157.32	
Engineering	24,667.82	
Recreation	2,309.93	
Econ Development	<u>3,558.82</u>	
Total Gross Payroll	219,838.11	
*Less- Payroll Deductions	<u>(76,315.09)</u>	
Net Payroll Cost		\$ 143,523.02

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated: January 29, 2022-February 10, 2022 Includes check #'s 157664-157716 Bank ACH Withdrawals.....	<u>1,348,577.81</u>
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GRAND TOTAL EXPENDITURES \$ 1,492,100.83

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
General Fund						
02/08/2022	22212	ACH Internal Revenue Service	FEDERAL WITHHOLDING TAX Pay Period: 2/6/2022	101-21701-0000	20,926.73	M
Total 101217010000:					20,926.73	
02/08/2022	22208	MN Department of Revenue	STATE WITHHOLDING TAX Pay Period: 2/6/2022	101-21702-0000	9,545.45	M
Total 101217020000:					9,545.45	
02/08/2022	22212	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/6/2022	101-21703-0000	8,751.00	M
02/08/2022	22212	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/6/2022	101-21703-0000	9,058.40	M
Total 101217030000:					17,809.40	
02/08/2022	22209	Public Employees Retirement Assn (ACH Adj		101-21704-0000	.02-	M
02/08/2022	22209	Public Employees Retirement Assn (ACH PERA COORD Emplr 1% Pay Period: 2/6/2022		101-21704-0000	1,368.19	M
02/08/2022	22209	Public Employees Retirement Assn (ACH PERA COORDINATED Employee Pay Period: 2/6/2022		101-21704-0000	8,893.24	M
02/08/2022	22209	Public Employees Retirement Assn (ACH PERA POLICE Employee Pay Period: 2/6/2022		101-21704-0000	7,878.43	M
02/08/2022	22209	Public Employees Retirement Assn (ACH PERA COORDINATED Employer Pay Period: 2/6/2022		101-21704-0000	8,893.24	M
02/08/2022	22209	Public Employees Retirement Assn (ACH PERA POLICE Employer Pay Period: 2/6/2022		101-21704-0000	11,817.69	M
Total 101217040000:					38,850.77	
02/08/2022	157664	IBEW	IBEW UNION DUES Pay Period: 2/6/2022	101-21707-0000	342.73	
02/08/2022	157665	IUOE Local #70	FIRE UNION DUES Pay Period: 2/6/2022	101-21707-0000	142.28	
02/08/2022	157665	IUOE Local #70	IUOE UNION DUES Pay Period: 2/6/2022	101-21707-0000	705.60	
02/08/2022	157666	Law Enforcement Labor Services	POLICE UNION DUES Pay Period: 2/6/2022	101-21707-0000	780.00	
Total 101217070000:					1,970.61	
02/08/2022	157668	MN Life	LIFE INSURANCE MN Pay Period: 2/6/2022	101-21710-0000	765.30	
02/08/2022	157668	MN Life	LIFE INSURANCE MN Pay Period: 2/6/2022	101-21710-0000	1,146.75	
02/08/2022	157668	MN Life	Arik Feb Cobra	101-21710-0000	26.80	
02/08/2022	157668	MN Life	Schult Feb Cobra	101-21710-0000	50.20	
02/08/2022	157668	MN Life	Schwartz Adj	101-21710-0000	8.25-	
02/08/2022	157668	MN Life	Hall Adj	101-21710-0000	16.50-	
02/08/2022	157668	MN Life	A. Roessler Adj	101-21710-0000	8.25-	
02/08/2022	157668	MN Life	Stangler Adj	101-21710-0000	8.25-	
02/08/2022	157668	MN Life	Kohn Adj - ER	101-21710-0000	49.50	
02/08/2022	157668	MN Life	Kohn Adj - EE	101-21710-0000	2.60	
Total 101217100000:					1,999.90	
02/08/2022	22212	ACH Internal Revenue Service	MEDICARE Pay Period: 2/6/2022	101-21712-0000	2,912.09	M
02/08/2022	22212	ACH Internal Revenue Service	MEDICARE Pay Period: 2/6/2022	101-21712-0000	2,983.97	M
Total 101217120000:					5,896.06	
02/08/2022	22214	MSRS- (DEF COMP)	MSRS - ROTH (AFTER TAX) Pay Period: 2/6/2022	101-21713-0000	1,601.19	M
02/08/2022	22214	MSRS- (DEF COMP)	MSRS - DEF COMP Pay Period: 2/6/2022	101-21713-0000	844.00	M
02/08/2022	22215	MSRS- (DEF COMP)	Bruder Sick Payout - Retirement	101-21713-0000	18,615.24	M
Total 101217130000:					21,060.43	
02/08/2022	22211	Vantagepoint Transfer Agents 457	ICMA - ROTH (AFTER TAX) Pay Period: 2/6/2022	101-21714-0000	300.00	M
02/08/2022	22211	Vantagepoint Transfer Agents 457	ICMA DEF COMPENSATION Pay Period: 2/6/2022	101-21714-0000	632.69	M

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101217140000:					932.69
02/10/2022	22203	Further	Flex Reimbursement	101-21716-0000	716.94 M
02/10/2022	22207	Further	Flex Reimbursement	101-21716-0000	1,055.00 M
02/08/2022	22204	Further	VEBA Contributions Pay Period: 2/6/2022	101-21716-0000	20,436.88 M
02/08/2022	22216	Further	HSA Contribution Pay Period: 2/6/2022	101-21716-0000	579.90 M
02/08/2022	22204	Further	HSA Contribution Pay Period: 2/6/2022	101-21716-0000	5,992.68 M
02/08/2022	22204	Further	Timlin Feb Cobra	101-21716-0000	354.50 M
Total 101217160000:					29,135.90
02/08/2022	22210	MN Child Support Payment Center	CHILD SUPPORT FLAT AMT Pay Period: 2/6/2022	101-21717-0000	951.53 M
Total 101217170000:					951.53
02/08/2022	22213	Delta Dental	DENTAL EE + CHLDRN Pay Period: 2/6/2022	101-21719-0000	240.81 M
02/08/2022	22213	Delta Dental	DENTAL SINGLE Employee Pay Period: 2/6/2022	101-21719-0000	532.44 M
02/08/2022	22213	Delta Dental	DENTAL FAMILY Employee Pay Period: 2/6/2022	101-21719-0000	1,279.08 M
02/08/2022	22213	Delta Dental	McKay Feb Cobra	101-21719-0000	29.58 M
02/08/2022	22213	Delta Dental	DENTAL EE + SPOUSE Pay Period: 2/6/2022	101-21719-0000	363.84 M
02/08/2022	22213	Delta Dental	Rugger Feb Cobra	101-21719-0000	116.28 M
02/08/2022	22213	Delta Dental	Schult Feb Cobra	101-21719-0000	60.64 M
02/08/2022	22213	Delta Dental	Ziemke Feb Cobra	101-21719-0000	29.58 M
02/08/2022	22213	Delta Dental	Kramer Adj	101-21719-0000	58.58- M
02/08/2022	22213	Delta Dental	Bruder Adj	101-21719-0000	29.58 M
02/08/2022	22213	Delta Dental	Hall Adj	101-21719-0000	29.58- M
02/08/2022	22213	Delta Dental	Stangler Adj	101-21719-0000	29.58- M
Total 101217190000:					2,564.09
02/08/2022	22217	VSP	VISION FAMILY Employee Pay Period: 2/6/2022	101-21722-0000	127.14 M
02/08/2022	22217	VSP	VISION SINGLE Employee Pay Period: 2/6/2022	101-21722-0000	40.62 M
02/08/2022	22217	VSP	VISION + ONE Employee Pay Period: 2/6/2022	101-21722-0000	122.30 M
02/08/2022	22217	VSP	Rugger Feb Cobra	101-21722-0000	12.23 M
02/08/2022	22217	VSP	Schult Feb Cobra	101-21722-0000	12.23 M
02/08/2022	22217	VSP	Ziemke Feb Cobra	101-21722-0000	6.77 M
02/08/2022	22217	VSP	Bruder Adj	101-21722-0000	6.77 M
Total 101217220000:					328.06
02/10/2022	20220096	Discover Waseca Tourism	December Lodging Tax	101-41110-4440	1,618.80
Total 101411104440:					1,618.80
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-41320-1340	51.69
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-41320-1340	11.88-
Total 101413201340:					39.81
02/10/2022	20220105	Innovative Office Supply	Toner Return-HR	101-41320-2000	121.27-
02/10/2022	20220119	On Point Awards	Name Plates	101-41320-2000	29.25
Total 101413202000:					92.02-
02/10/2022	157703	Shred-it USA LLC	Monthly Service	101-41320-3100	17.93

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101413203100:					17.93
02/10/2022	20220129	U.S. Bank - CC	MPELRA Winter Conference-Kohn	101-41320-3300	100.00
02/10/2022	20220132	Waseca Area Chamber of Commerce	Chamber Awards	101-41320-3300	60.00
Total 101413203300:					160.00
02/10/2022	20220110	Kohn, Cassandra	Mileage Reimbursement	101-41320-3350	101.79
Total 101413203350:					101.79
02/10/2022	157704	South Central College	Safety Program	101-41320-4940	650.00
Total 101413204940:					650.00
02/10/2022	20220085	A. H. Hermel Company	Pop for vending machine	101-41320-4945	97.83
Total 101413204945:					97.83
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-41500-1340	72.60
Total 101415001340:					72.60
02/10/2022	20220105	Innovative Office Supply	Wireless Keyboard return	101-41500-2000	12.30-
Total 101415002000:					12.30-
02/10/2022	20220129	U.S. Bank - CC	Wellness Activity Prize	101-41500-2200	54.70
Total 101415002200:					54.70
02/10/2022	157682	Government Finance Officers Associatio	2022 Membership	101-41500-4330	150.00
02/10/2022	157693	MN Government Finance Officers Assoc	MN GFOA Annual Dues	101-41500-4330	70.00
02/10/2022	20220129	U.S. Bank - CC	Membership Renewal	101-41500-4330	170.00
Total 101415004330:					390.00
02/10/2022	20220099	Flaherty & Hood PA	January Legal Fees	101-41600-3000	1,360.00
02/10/2022	20220109	Kennedy & Kennedy Law Office	January Legal Services	101-41600-3000	1,200.00
Total 101416003000:					2,560.00
02/10/2022	157689	Metro Sales Inc.	Maintenance Agreement	101-41920-3100	1,720.49
02/10/2022	157689	Metro Sales Inc.	Maintenance Agreement	101-41920-3100	598.03
02/10/2022	20220121	Pantheon Computer Systems Inc.	February Service	101-41920-3100	6,851.02
Total 101419203100:					9,169.54
02/10/2022	157679	ClearGov Inc	2022 Setup and Subscription	101-41920-4950	9,589.88
02/10/2022	157698	PermitWorks LLC	Software Support	101-41920-4950	3,585.00
02/10/2022	20220129	U.S. Bank - CC	2 year renewal	101-41920-4950	189.98
Total 101419204950:					13,364.86
02/10/2022	20220105	Innovative Office Supply	Office Supplies	101-41940-2000	77.48

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	20220105	Innovative Office Supply	Office supply return	101-41940-2000	16.92-
Total 101419402000:					60.56
02/10/2022	20220089	Batteries Plus Bulbs	Overpayment	101-41940-2170	20.00-
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	101-41940-2170	199.97
Total 101419402170:					179.97
02/10/2022	157676	Cintas Corporation	Floor mat service	101-41940-3100	51.79
02/10/2022	20220107	Javens Mechanical Contracting Co.	City Hall HVAC maintenance contract	101-41940-3100	2,545.00
02/10/2022	157697	Orkin Pest Control	City Hall Pest Control	101-41940-3100	95.00
02/10/2022	20220123	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
02/10/2022	20220123	Stoltz Cleaning Services LLC	City Hall Cleaning	101-41940-3100	367.50
02/10/2022	20220136	Waste Management of Southern MN	January Service	101-41940-3100	198.56
Total 101419403100:					3,625.35
02/10/2022	22219	City of Waseca	January Utilities	101-41940-3800	1,828.93 M
Total 101419403800:					1,828.93
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-41950-1340	45.07
Total 101419501340:					45.07
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-41950-2170	19.25
Total 101419502170:					19.25
02/10/2022	20220139	WSB & Associates Inc	General Planning	101-41950-3000	115.75
Total 101419503000:					115.75
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-42100-1340	499.35
Total 101421001340:					499.35
02/10/2022	20220105	Innovative Office Supply	Office Supplies - Police	101-42100-2000	109.07
02/10/2022	20220129	U.S. Bank - CC	Shipping Evidence	101-42100-2000	15.50
Total 101421002000:					124.57
02/10/2022	20220129	U.S. Bank - CC	Fuel-County pumps down	101-42100-2120	49.00
02/10/2022	20220129	U.S. Bank - CC	Fuel-County pumps down	101-42100-2120	33.50
02/10/2022	157711	Waseca County Highway Department	Monthly billing	101-42100-2120	2,882.79
Total 101421002120:					2,965.29
02/10/2022	157701	Red Feather Paper Company	Janitorial supplies - PD	101-42100-2170	176.46
02/10/2022	20220129	U.S. Bank - CC	Evidence bags	101-42100-2170	239.58
02/10/2022	20220129	U.S. Bank - CC	Key Copy	101-42100-2170	14.98
Total 101421002170:					431.02
02/10/2022	20220124	Streicher's	Uniform - Tomsche	101-42100-2180	211.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	20220128	Tomsche, Matt	Uniform Allowance	101-42100-2180	107.38
02/10/2022	20220138	Wellman, Nick	Uniform Allowance	101-42100-2180	110.50
Total 101421002180:					429.85
02/10/2022	20220091	Central Fire Protection Inc.	Extinguisher recharge	101-42100-2190	35.00
Total 101421002190:					35.00
02/10/2022	157673	Blue Earth County Sheriff's Office	2022 MDC fee	101-42100-3100	2,548.00
02/10/2022	157676	Cintas Corporation	Floor Mats	101-42100-3100	8.87
02/10/2022	157676	Cintas Corporation	Floor mats	101-42100-3100	8.88
02/10/2022	157695	Northland Business Systems Inc.	Interview Room Camera Annual Fee	101-42100-3100	2,232.41
02/10/2022	157703	Shred-it USA LLC	Monthly Service	101-42100-3100	17.92
02/10/2022	20220123	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
02/10/2022	20220123	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42100-3100	78.75
02/10/2022	157707	Thomson Reuters - West	Clear expense	101-42100-3100	280.78
02/10/2022	157707	Thomson Reuters - West	Clear expense	101-42100-3100	280.78
02/10/2022	20220136	Waste Management of Southern MN	January Service	101-42100-3100	104.26
Total 101421003100:					5,639.40
02/10/2022	157709	Verizon Wireless	Monthly Billing	101-42100-3200	938.38
02/10/2022	157709	Verizon Wireless	Monthly Billing	101-42100-3200	41.22
Total 101421003200:					979.60
02/10/2022	157673	Blue Earth County Sheriff's Office	2022 Shared Records	101-42100-3250	8,343.00
Total 101421003250:					8,343.00
02/10/2022	20220129	U.S. Bank - CC	Meal while at SWAT training	101-42100-3300	25.83
02/10/2022	20220129	U.S. Bank - CC	Meal while at Conference-Markeson, Harren, Schroeder	101-42100-3300	66.28
02/10/2022	20220129	U.S. Bank - CC	Meal while at Conference-Markeson, Harren, Schroeder	101-42100-3300	52.95
Total 101421003300:					145.06
02/10/2022	22219	City of Waseca	January Utilities	101-42100-3800	663.19 M
Total 101421003800:					663.19
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-42100-4330	19.25
Total 101421004330:					19.25
02/10/2022	20220094	Creative Product Sourcing Inc. - DARE	DARE supplies	101-42100-4600	428.04
Total 101421004600:					428.04
02/10/2022	157710	Waseca Community Education	ECFE Fair Booth	101-42100-4640	10.00
Total 101421004640:					10.00
02/10/2022	20220133	Waseca Clarks Grove Vet Clinic LLP	animal control expense	101-42150-3100	220.18

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101421503100:					220.18
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-42200-1340	50.03
Total 101422001340:					50.03
02/10/2022	157711	Waseca County Highway Department	Monthly billing	101-42200-2120	207.38
Total 101422002120:					207.38
02/10/2022	157670	Ancom Communications Inc	Pager Clips & Pager Batteries	101-42200-2170	369.10
02/10/2022	20220129	U.S. Bank - CC	RV Antifreeze	101-42200-2170	13.98
02/10/2022	20220129	U.S. Bank - CC	Blood glucose meters and test strips	101-42200-2170	173.88
02/10/2022	20220129	U.S. Bank - CC	Trauma Bags and Pulse Oximeter sensor	101-42200-2170	261.96
02/10/2022	20220129	U.S. Bank - CC	2 pulse oximeter cases	101-42200-2170	17.16
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	101-42200-2170	109.98
Total 101422002170:					946.06
02/10/2022	20220116	Municipal Emergency Services Inc.	Uniforms - J Kahnke	101-42200-2180	338.05
Total 101422002180:					338.05
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-42200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-42200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-42200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-42200-2220	19.25
Total 101422002220:					77.00
02/10/2022	157670	Ancom Communications Inc	Radio equipment	101-42200-3100	1,575.00
02/10/2022	157676	Cintas Corporation	Floor Mats	101-42200-3100	8.88
02/10/2022	157676	Cintas Corporation	Floor mats	101-42200-3100	8.87
02/10/2022	157691	MJM Medical Direction Consortium	2022 Medical Direction Annual Fee	101-42200-3100	500.00
02/10/2022	20220123	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
02/10/2022	20220123	Stoltz Cleaning Services LLC	Public Safety Restroom Cleaning	101-42200-3100	78.75
02/10/2022	20220129	U.S. Bank - CC	Lighting inspection-PD	101-42200-3100	36.00
02/10/2022	20220136	Waste Management of Southern MN	January Service	101-42200-3100	104.26
Total 101422003100:					2,390.51
02/10/2022	157709	Verizon Wireless	Monthly Billing	101-42200-3200	46.22
Total 101422003200:					46.22
02/10/2022	22219	City of Waseca	January Utilities	101-42200-3800	663.20 M
02/10/2022	22219	City of Waseca	January Utilities	101-42200-3800	39.88 M
Total 101422003800:					703.08
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-42400-1340	23.92
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-42400-1340	6.75
Total 101424001340:					30.67

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	20220092	City Building Inspection Services LLC	Building inspections	101-42400-3000	7,830.01
Total 101424003000:					7,830.01
02/10/2022	157709	Verizon Wireless	Monthly Billing	101-42400-3200	24.14
Total 101424003200:					24.14
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-43000-1340	6.96
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-43000-1340	115.30
Total 101430001340:					122.26
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43000-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43000-2220	19.25
Total 101430002220:					38.50
02/10/2022	157709	Verizon Wireless	Monthly Billing	101-43000-3200	41.22
Total 101430003200:					41.22
02/10/2022	20220129	U.S. Bank - CC	Mailed Petrofund Application	101-43000-3400	9.90
Total 101430003400:					9.90
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-43100-1340	114.66
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-43100-1340	2.18
Total 101431001340:					116.84
02/10/2022	157711	Waseca County Highway Department	Monthly billing	101-43100-2120	3,245.46
02/10/2022	157711	Waseca County Highway Department	Monthly billing	101-43100-2120	216.03
Total 101431002120:					3,461.49
02/10/2022	20220089	Batteries Plus Bulbs	small batteries	101-43100-2170	145.95
02/10/2022	157675	CCP Industries Inc.	bathroom supplies	101-43100-2170	427.82
02/10/2022	157677	Cintas Corporation	First Aid Cabinet Supplies	101-43100-2170	67.05
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	101-43100-2170	52.88
Total 101431002170:					693.70
02/10/2022	157671	Aramark Uniform Services	Uniform service	101-43100-2180	185.28
02/10/2022	157671	Aramark Uniform Services	uniform service	101-43100-2180	202.55
Total 101431002180:					387.83
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	REgistration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration REnewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	REgistration Renewal	101-43100-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Vehicle Registration	101-43100-2220	19.25
Total 101431002220:					346.50
02/10/2022	20220136	Waste Management of Southern MN	January Service	101-43100-3100	178.37
Total 101431003100:					178.37
02/10/2022	22219	City of Waseca	January Utilities	101-43100-3800	39.88 M
02/10/2022	22219	City of Waseca	January Utilities	101-43100-3800	817.70 M
Total 101431003800:					857.58
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-43125-1340	29.73
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-43125-1340	2.18
Total 101431251340:					31.91
02/10/2022	20220102	H & J Fuel Inc	Fuel	101-43125-2120	2,944.05
Total 101431252120:					2,944.05
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-43170-1340	6.37
Total 101431701340:					6.37
02/10/2022	22219	City of Waseca	January Utilities	101-43170-3800	174.64 M
Total 101431703800:					174.64
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-43220-1340	10.62
Total 101432201340:					10.62
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-45130-1340	12.01
Total 101451301340:					12.01
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45130-2210	19.25
Total 101451302210:					19.25
02/10/2022	22219	City of Waseca	January Utilities	101-45130-3800	533.46 M
Total 101451303800:					533.46
02/10/2022	20220104	IFACS	Hardware	101-45130-4000	38.08

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101451304000:					38.08
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	101-45200-1340	89.30
Total 101452001340:					89.30
02/10/2022	157711	Waseca County Highway Department	Monthly billing	101-45200-2120	391.26
Total 101452002120:					391.26
02/10/2022	157672	Auto Value Waseca	Parts	101-45200-2170	14.98
02/10/2022	20220117	Napa Auto Parts	Parts	101-45200-2170	49.77
02/10/2022	157705	Steele Co. SWCD	Tree Supplies	101-45200-2170	87.50
Total 101452002170:					152.25
02/10/2022	157678	Clark Equipment	Pallet Forks	101-45200-2210	328.56
Total 101452002210:					328.56
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45200-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	101-45200-2220	19.25
Total 101452002220:					154.00
02/10/2022	20220134	Waseca Glass LLC	Deadbolt for SVP Shed	101-45200-2230	102.70
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	101-45200-2230	74.92
Total 101452002230:					177.62
02/10/2022	157696	Northland Farm Systems Inc	Chainsaw - Parks	101-45200-2400	819.99
Total 101452002400:					819.99
02/10/2022	20220129	U.S. Bank - CC	Lighting inspection-Parks	101-45200-3100	36.00
02/10/2022	157712	Waseca County Landfill	Brush	101-45200-3100	160.00
02/10/2022	157712	Waseca County Landfill	Recycled Light Bulbs	101-45200-3100	58.00
02/10/2022	20220136	Waste Management of Southern MN	January Service	101-45200-3100	27.85
02/10/2022	20220136	Waste Management of Southern MN	Waste Mgmt - Parks	101-45200-3100	21.46
Total 101452003100:					303.31
02/10/2022	22219	City of Waseca	January Utilities	101-45200-3800	507.74 M
Total 101452003800:					507.74
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	101-45200-4040	28.76

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 101452004040:					28.76
02/10/2022	157697	Orkin Pest Control	Library-Pest control	101-45500-3100	70.00
02/10/2022	20220122	ServiceMaster by Ayotte	library service	101-45500-3100	790.00
02/10/2022	20220136	Waste Management of Southern MN	Library service	101-45500-3100	66.66
Total 101455003100:					926.66
02/10/2022	22219	City of Waseca	January Utilities	101-45500-3800	743.92 M
Total 101455003800:					743.92
Total General Fund:					234,263.94
Airport					
02/10/2022	20220136	Waste Management of Southern MN	Airport Waste Management	230-49810-3100	43.65
Total 230498103100:					43.65
02/10/2022	22219	City of Waseca	January Utilities	230-49810-3800	69.24 M
Total 230498103800:					69.24
Total Airport:					112.89
Recovery Coordinator Grant					
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	256-46500-1340	29.14
Total 256465001340:					29.14
Total Recovery Coordinator Grant:					29.14
Economic Development-General f					
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	261-46700-1340	11.88-
Total 261467001340:					11.88-
02/10/2022	20220099	Flaherty & Hood PA	January Legal Fees	261-46700-3000	807.50
Total 261467003000:					807.50
02/10/2022	20220132	Waseca Area Chamber of Commerce	2022 Contribution	261-46700-4330	175.00
Total 261467004330:					175.00
Total Economic Development-General f:					970.62
Safe Haven Grant					
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	279-46350-1340	17.06
Total 279463501340:					17.06
02/10/2022	20220129	U.S. Bank - CC	Toys for Connections	279-46350-2170	283.67
02/10/2022	20220129	U.S. Bank - CC	Toys for Connections	279-46350-2170	139.89
02/10/2022	20220129	U.S. Bank - CC	Toys for Connections	279-46350-2170	11.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	20220129	U.S. Bank - CC	Toys for Connections	279-46350-2170	24.97
02/10/2022	20220129	U.S. Bank - CC	Connection toy return	279-46350-2170	30.99-
02/10/2022	20220129	U.S. Bank - CC	Connection toy return	279-46350-2170	11.99-
02/10/2022	20220129	U.S. Bank - CC	Connection toy return	279-46350-2170	82.69-
02/10/2022	20220129	U.S. Bank - CC	Zoom Subscription for Connections	279-46350-2170	160.96
02/10/2022	20220129	U.S. Bank - CC	Connection toy return	279-46350-2170	15.99-
02/10/2022	20220129	U.S. Bank - CC	Connection toy return	279-46350-2170	37.99-
02/10/2022	20220129	U.S. Bank - CC	Connection toy return	279-46350-2170	40.48-
Total 279463502170:					401.35
02/10/2022	157709	Verizon Wireless	Monthly Billing	279-46350-3200	41.22
Total 279463503200:					41.22
Total Safe Haven Grant:					459.63
PEG Channel					
02/10/2022	157700	RadioShack	Video adaptors and extension cord	290-41920-2170	21.97
Total 290419202170:					21.97
Total PEG Channel:					21.97
2014A GO Bonds					
02/10/2022	22202	U.S. Bank	Bond Series 2014A	390-47000-6000	305,000.00 M
Total 390470006000:					305,000.00
02/10/2022	22202	U.S. Bank	Bond Series 2014A	390-47000-6100	39,875.01 M
Total 390470006100:					39,875.01
Total 2014A GO Bonds:					344,875.01
2014B Refunding Bond					
02/10/2022	22201	U.S. Bank	Bond Series 2014B	395-47000-6000	75,000.00 M
Total 395470006000:					75,000.00
02/10/2022	22201	U.S. Bank	Bond Series 2014B	395-47000-6100	16,950.00 M
Total 395470006100:					16,950.00
Total 2014B Refunding Bond:					91,950.00
Capital Improvement					
02/10/2022	157679	ClearGov Inc	2022 Setup and Subscription	430-43010-4950	1,852.22
Total 430430104950:					1,852.22
02/10/2022	157708	Ulland Brothers Inc	Safe Routes to School Payment No. 4 - Final	430-43010-5430	4,149.74
Total 430430105430:					4,149.74

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total Capital Improvement:					6,001.96
Water					
02/10/2022	20220090	Border States Electric Supply	well 1 chem side heater	601-49401-2230	48.38
Total 601494012230:					48.38
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	601-49401-3100	35.30
Total 601494013100:					35.30
02/10/2022	22219	City of Waseca	January Utilities	601-49401-3800	8,268.19 M
Total 601494013800:					8,268.19
02/08/2022	22212	ACH Internal Revenue Service	SOCIAL SECURITY Pay Period: 2/6/2022	601-49430-0000	307.40 M
02/08/2022	22212	ACH Internal Revenue Service	MEDICARE Pay Period: 2/6/2022	601-49430-0000	71.88 M
Total 601494300000:					379.28
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	601-49430-1340	16.21
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	601-49430-1340	25.80
Total 601494301340:					42.01
02/10/2022	157711	Waseca County Highway Department	Monthly billing	601-49430-2120	694.39
Total 601494302120:					694.39
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	601-49430-2170	8.99
Total 601494302170:					8.99
02/10/2022	157671	Aramark Uniform Services	uniforms	601-49430-2180	12.56
02/10/2022	157671	Aramark Uniform Services	uniforms	601-49430-2180	12.56
02/10/2022	20220120	Owatonna Shoe Company	Safety Shoes - TT	601-49430-2180	195.50
02/10/2022	20220129	U.S. Bank - CC	Leatherman Sheath	601-49430-2180	16.17
Total 601494302180:					236.79
02/10/2022	20220115	Metering & Technology Solutions	Meter Materials	601-49430-2215	33.40
Total 601494302215:					33.40
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	601-49430-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	601-49430-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	601-49430-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	601-49430-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	601-49430-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	601-49430-2220	19.25
Total 601494302220:					115.50
02/10/2022	20220093	Core & Main LP	N State Water Main Break	601-49430-2230	1,665.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 601494302230:					1,665.46
02/10/2022	20220101	Gopher State One-Call Inc	Location calls - January	601-49430-3100	4.05
02/10/2022	157690	Mid-America Meter Inc	Meter Calibration and Repair	601-49430-3100	352.00
02/10/2022	157690	Mid-America Meter Inc	Meter Calibration (Well Meter)	601-49430-3100	964.40
02/10/2022	20220131	Utility Consultants Inc	Coliform Testing	601-49430-3100	189.00
02/10/2022	20220137	Water Conservation Service Inc.	Leak Locate Service	601-49430-3100	630.30
Total 601494303100:					2,139.75
02/10/2022	157709	Verizon Wireless	Monthly Billing	601-49430-3200	40.01
Total 601494303200:					40.01
02/10/2022	20220106	James Brothers Construction Inc.	Class V gravel	601-49430-4000	477.00
Total 601494304000:					477.00
02/10/2022	157704	South Central College	Safety Program	601-49430-4940	216.68
Total 601494304940:					216.68
02/10/2022	157689	Metro Sales Inc.	Maintenance Agreement	601-49585-3000	191.17
02/10/2022	157689	Metro Sales Inc.	Maintenance Agreement	601-49585-3000	39.87
Total 601495853000:					231.04
02/10/2022	20220114	MAS Communications Inc.	Answering service - February	601-49585-3200	52.98
Total 601495853200:					52.98
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	601-49586-1340	4.68
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	601-49586-1340	2.77
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	601-49586-1340	13.44
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	601-49586-1340	6.46
Total 601495861340:					27.35
02/10/2022	20220099	Flaherty & Hood PA	January Legal Fees	601-49586-3000	320.00
Total 601495863000:					320.00
02/10/2022	20220113	Martin-McAllister	Pre-employment evaluation	601-49586-3100	700.00
Total 601495863100:					700.00
02/10/2022	157679	ClearGov Inc	2022 Setup and Subscription	601-49586-4950	1,998.16
02/10/2022	20220121	Pantheon Computer Systems Inc.	February Service	601-49586-4950	978.72
Total 601495864950:					2,976.88
02/10/2022	22201	U.S. Bank	Bond Series 2014B	601-49980-6000	4,190.00 M
Total 601499806000:					4,190.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount	
02/10/2022	22205	MN Public Facilities Authority	2019 DW Interest	601-49980-6100	9,690.00	M
02/10/2022	22201	U.S. Bank	Bond Series 2014B	601-49980-6100	360.33	M
Total 601499806100:					10,050.33	
Total Water:					32,949.71	
Sanitary Sewer						
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	602-49470-1340	38.22	
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	602-49470-1340	2.18	
Total 602494701340:					40.40	
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	602-49470-2170	19.25	
Total 602494702170:					19.25	
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	602-49470-2210	19.25	
Total 602494702210:					19.25	
02/10/2022	20220101	Gopher State One-Call Inc	Location calls - January	602-49470-3100	4.05	
Total 602494703100:					4.05	
02/10/2022	157709	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	
02/10/2022	157709	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	
02/10/2022	157709	Verizon Wireless	Monthly Billing	602-49470-3200	87.29	
02/10/2022	157709	Verizon Wireless	Monthly Billing	602-49470-3200	40.01	
Total 602494703200:					207.32	
02/10/2022	22219	City of Waseca	January Utilities	602-49470-3800	945.82	M
Total 602494703800:					945.82	
02/10/2022	20220126	Temple Electric Motor Service Inc	parkridge pump rebuild	602-49470-4020	1,956.00	
Total 602494704020:					1,956.00	
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	602-49480-1340	48.62	
Total 602494801340:					48.62	
02/10/2022	157711	Waseca County Highway Department	Monthly billing	602-49480-2120	67.49	
Total 602494802120:					67.49	
02/10/2022	20220087	Applied Specialties Inc	Polymer	602-49480-2170	5,130.00	
02/10/2022	157676	Cintas Corporation	Floor Mats	602-49480-2170	9.60	
02/10/2022	157683	Hach Company	Lab Supplies	602-49480-2170	138.45	
02/10/2022	157684	Hawkins Inc	Alum	602-49480-2170	6,108.36	
02/10/2022	20220130	USA Blue Book	Lab Supplies	602-49480-2170	199.75	
02/10/2022	20220130	USA Blue Book	Lab Supplies	602-49480-2170	222.95	
02/10/2022	20220130	USA Blue Book	Lab Supplies	602-49480-2170	337.72	
02/10/2022	20220130	USA Blue Book	Lab Supplies	602-49480-2170	199.75-	

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	20220130	USA Blue Book	Lab Supplies	602-49480-2170	185.80
02/10/2022	20220130	USA Blue Book	Lab Supplies	602-49480-2170	199.75
Total 602494802170:					12,332.63
02/10/2022	20220117	Napa Auto Parts	Parts	602-49480-2210	254.66
02/10/2022	157706	Thermal Process Systems	TPS Blower Filter	602-49480-2210	848.91
Total 602494802210:					1,103.57
02/10/2022	157713	Waseca County License Bureau	REGISTRATION RENEWAL	602-49480-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	602-49480-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	602-49480-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	602-49480-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	602-49480-2220	19.25
Total 602494802220:					96.25
02/10/2022	20220107	Javens Mechanical Contracting Co.	Replace sanitary sewer in pump room	602-49480-3100	4,970.00
02/10/2022	20220112	M & R Electric Inc.	Trouble Shoot Chlorine bldg Electric Heater	602-49480-3100	68.00
02/10/2022	157688	Matheson Tri-Gas Inc	Lease-Torch Tanks	602-49480-3100	298.00
02/10/2022	20220131	Utility Consultants Inc	UC Labs	602-49480-3100	2,119.47
02/10/2022	20220136	Waste Management of Southern MN	Garbage Service	602-49480-3100	354.82
Total 602494803100:					7,810.29
02/10/2022	157709	Verizon Wireless	Monthly Billing	602-49480-3200	41.22
Total 602494803200:					41.22
02/10/2022	22219	City of Waseca	January Utilities	602-49480-3800	664.28 M
Total 602494803800:					664.28
02/10/2022	157714	Water Environment Federation	2022 Membership renewal	602-49480-4330	170.00
Total 602494804330:					170.00
02/10/2022	157692	MN Department of Public Safety	EPCRA Chemical Inventory Fee	602-49480-4500	700.00
Total 602494804500:					700.00
02/10/2022	157704	South Central College	Safety Program	602-49480-4940	216.66
Total 602494804940:					216.66
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	602-49585-1340	20.61
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	602-49585-1340	20.61
Total 602495851340:					41.22
02/10/2022	157689	Metro Sales Inc.	Maintenance Agreement	602-49585-3000	191.17
02/10/2022	157689	Metro Sales Inc.	Maintenance Agreement	602-49585-3000	39.87
Total 602495853000:					231.04

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	20220114	MAS Communications Inc.	Answering service - February	602-49585-3200	52.99
Total 602495853200:					52.99
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	602-49586-1340	4.68
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	602-49586-1340	2.77
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	602-49586-1340	13.44
Total 602495861340:					20.89
02/10/2022	20220121	Pantheon Computer Systems Inc.	Bridge-WWTP	602-49586-2050	996.00
Total 602495862050:					996.00
02/10/2022	20220109	Kennedy & Kennedy Law Office	January Legal Services	602-49586-3000	336.00
Total 602495863000:					336.00
02/10/2022	20220113	Martin-McAllister	Pre-employment evaluation	602-49586-3100	700.00
Total 602495863100:					700.00
02/10/2022	157679	ClearGov Inc	2022 Setup and Subscription	602-49586-4950	3,875.05
02/10/2022	20220121	Pantheon Computer Systems Inc.	February Service	602-49586-4950	978.72
Total 602495864950:					4,853.77
02/10/2022	22201	U.S. Bank	Bond Series 2014B	602-49980-6000	70,810.00 M
Total 602499806000:					70,810.00
02/10/2022	22205	MN Public Facilities Authority	2009 CW Interest	602-49980-6100	56,611.85 M
02/10/2022	22205	MN Public Facilities Authority	2019 CW Interest	602-49980-6100	14,305.00 M
02/10/2022	22201	U.S. Bank	Bond Series 2014B	602-49980-6100	6,089.67 M
Total 602499806100:					77,006.52
Total Sanitary Sewer:					181,491.53
Electric Utility					
02/10/2022	22218	SMMMPA	SMMMPA Power	604-49550-3810	421,218.74 M
Total 604495503810:					421,218.74
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49570-1340	3.31
Total 604495701340:					3.31
02/10/2022	22219	City of Waseca	January Utilities	604-49570-3800	81.95 M
Total 604495703800:					81.95
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49571-1340	73.08
Total 604495711340:					73.08

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	157711	Waseca County Highway Department	Monthly billing	604-49571-2120	439.50
Total 604495712120:					439.50
02/10/2022	157669	Amazon	Battery	604-49571-2170	48.99
02/10/2022	20220111	Locators & Supplies Inc.	flashlight	604-49571-2170	212.53
02/10/2022	20220111	Locators & Supplies Inc.	flashlight	604-49571-2170	68.00
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	604-49571-2170	13.98
Total 604495712170:					343.50
02/10/2022	20220086	Amaril Uniform Co.	FR Clothing	604-49571-2180	93.16
02/10/2022	20220111	Locators & Supplies Inc.	FR Vest	604-49571-2180	86.29
Total 604495712180:					179.45
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	604-49571-2220	19.25
Total 604495712220:					308.00
02/10/2022	20220101	Gopher State One-Call Inc	Location calls - January	604-49571-3100	4.05
02/10/2022	20220125	Stuart C. Irby Company	Glove Testing	604-49571-3100	304.47
Total 604495713100:					308.52
02/10/2022	157709	Verizon Wireless	Monthly Billing	604-49571-3200	40.05
02/10/2022	157709	Verizon Wireless	Monthly Billing	604-49571-3200	40.01
Total 604495713200:					80.06
02/10/2022	157704	South Central College	Safety Program	604-49571-4940	216.66
Total 604495714940:					216.66
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49572-1340	7.35
Total 604495721340:					7.35
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49573-1340	13.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495731340:					13.25
02/10/2022	157715	Wesco Receivables Corp	elbows	604-49573-2230	810.60
Total 604495732230:					810.60
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49574-1340	3.73
Total 604495741340:					3.73
02/10/2022	22219	City of Waseca	January Utilities	604-49574-3800	237.97 M
02/10/2022	22219	City of Waseca	January Utilities	604-49574-3800	687.76 M
02/10/2022	157716	Xcel Energy	January Service	604-49574-3800	559.60
Total 604495743800:					1,485.33
02/10/2022	20220090	Border States Electric Supply	Led fixtures - Dwntrwn Alley	604-49574-4000	4,297.33
Total 604495744000:					4,297.33
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49584-1340	2.80
Total 604495841340:					2.80
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49585-1340	20.74
Total 604495851340:					20.74
02/10/2022	157689	Metro Sales Inc.	Maintenance Agreement	604-49585-3000	191.17
02/10/2022	157689	Metro Sales Inc.	Maintenance Agreement	604-49585-3000	39.87
Total 604495853000:					231.04
02/10/2022	20220114	MAS Communications Inc.	Answering service - February	604-49585-3200	52.99
Total 604495853200:					52.99
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49586-1340	3.79
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49586-1340	5.32
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	604-49586-1340	13.84
Total 604495861340:					22.95
02/10/2022	20220088	Barr Engineering Company	Engineering	604-49586-3000	640.50
02/10/2022	20220099	Flaherty & Hood PA	January Legal Fees	604-49586-3000	880.00
Total 604495863000:					1,520.50
02/10/2022	157703	Shred-it USA LLC	Monthly Service	604-49586-3100	17.93
Total 604495863100:					17.93
02/10/2022	157679	ClearGov Inc	2022 Setup and Subscription	604-49586-4950	2,322.00
02/10/2022	20220121	Pantheon Computer Systems Inc.	February Service	604-49586-4950	978.72

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
Total 604495864950:					3,300.72
02/10/2022	20220097	Ditch Witch of Minnesota	Boring Supplies	604-49593-5300	533.46
02/10/2022	20220108	JT Services of MN	Street Light Poles	604-49593-5300	11,378.98
Total 604495935300:					11,912.44
Total Electric Utility:					446,952.47
Storm Water Utility					
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	651-43140-1340	12.74
Total 651431401340:					12.74
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	651-43140-2220	19.25
Total 651431402220:					19.25
02/10/2022	157687	League of MN Cities	MCSC membership - League of MN cities	651-43140-3000	640.00
Total 651431403000:					640.00
02/10/2022	22219	City of Waseca	January Utilities	651-43140-3800	359.54 M
Total 651431403800:					359.54
02/10/2022	157702	Reliance Electric of Southern MN	Repair Loon Lake Aerator	651-43140-4000	477.14
Total 651431404000:					477.14
02/10/2022	157679	ClearGov Inc	2022 Setup and Subscription	651-43140-4950	462.69
Total 651431404950:					462.69
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	651-49585-1340	3.26
Total 651495851340:					3.26
Total Storm Water Utility:					1,974.62
Central Garage Services					
02/08/2022	157667	Madison National Life Insurance Co Inc	February 2022 LTD	701-43180-1340	37.06
Total 701431801340:					37.06
02/10/2022	20220129	U.S. Bank - CC	Fuel for weder/generator on shop truck	701-43180-2120	16.64
02/10/2022	157711	Waseca County Highway Department	Monthly billing	701-43180-2120	73.09
Total 701431802120:					89.73
02/10/2022	20220100	GMS Industrial Supplies Inc.	shop supplies	701-43180-2170	233.92
02/10/2022	20220100	GMS Industrial Supplies Inc.	shop supplies	701-43180-2170	155.26
02/10/2022	20220103	Huber Supply Co Inc	tank rental & lease	701-43180-2170	111.87
02/10/2022	20220104	IFACS	shop supplies	701-43180-2170	108.41
02/10/2022	20220104	IFACS	shop supplies	701-43180-2170	86.21

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Check Amount
02/10/2022	157694	MN State Patrol	DOT insp. decals	701-43180-2170	70.00
02/10/2022	157694	MN State Patrol	DOT insp. decals	701-43180-2170	30.00
02/10/2022	20220135	Waseca Hardware LLC	Parts & Supplies	701-43180-2170	17.54
Total 701431802170:					813.21
02/10/2022	157672	Auto Value Waseca	Parts	701-43180-2210	438.94
02/10/2022	157674	Bock's Service Inc.	Tow #529	701-43180-2210	175.00
02/10/2022	157680	Dave Syverson Ford Inc.	tilt wheel actuator	701-43180-2210	19.26
02/10/2022	157681	Fire Safety USA Inc.	Air Eject #527	701-43180-2210	372.31
02/10/2022	157685	Janesville Tire Service	21 tire repair	701-43180-2210	64.00
02/10/2022	157685	Janesville Tire Service	loader tire repair	701-43180-2210	210.00
02/10/2022	157686	John Deere Financial	Wire Assembly	701-43180-2210	752.42
02/10/2022	20220117	Napa Auto Parts	Parts	701-43180-2210	293.60
02/10/2022	20220118	Northern Tool & Equipment Co	Wheels for Cart	701-43180-2210	111.96
02/10/2022	157699	PowerPlan - RDO Equipment Co.	Filters	701-43180-2210	120.52
02/10/2022	20220127	Terminal Supply Co	inventory	701-43180-2210	236.17
02/10/2022	20220127	Terminal Supply Co	inventory	701-43180-2210	941.18
02/10/2022	20220127	Terminal Supply Co	invoice misprint credit	701-43180-2210	647.10-
Total 701431802210:					3,088.26
02/10/2022	157713	Waseca County License Bureau	Registration Renewal	701-43180-2220	19.25
02/10/2022	157713	Waseca County License Bureau	REgistration Renewal	701-43180-2220	19.25
Total 701431802220:					38.50
02/10/2022	157672	Auto Value Waseca	Parts	701-43180-2400	3.99
02/10/2022	20220100	GMS Industrial Supplies Inc.	drill bits	701-43180-2400	32.09
02/10/2022	20220117	Napa Auto Parts	Parts	701-43180-2400	41.25
Total 701431802400:					77.33
02/10/2022	20220129	U.S. Bank - CC	Monthly Diagnostic Program	701-43180-3100	149.00
Total 701431803100:					149.00
Total Central Garage Services:					4,293.09
Property and Liability Insuran					
02/10/2022	20220098	First National Insurance	Agency Fee	702-49955-3000	800.00
Total 702499553000:					800.00
Total Property and Liability Insuran:					800.00
Equipment Replacement Fund					
02/10/2022	20220095	Crysteel Truck Equipment Inc.	new truck equipment	705-49950-5400	1,431.23
Total 705499505400:					1,431.23
Total Equipment Replacement Fund:					1,431.23
Grand Totals:					1,348,577.81

Report Criteria:

Report type: GL detail

[Report].Amount = {<>} 0



CITY OF WASECA

Request for City Council Action

Title:	FINAL PAYMENT FOR THE TH13 SAFE ROUTES TO SCHOOL AND TRAIL IMPROVEMENT PROJECT (CITY PROJECT NO. 2020-07)		
Meeting Date:	February 15, 2022	Agenda Item Number:	6C
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Pay Request No. 4 – Final
Originating Department:	Engineering	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to Approve Pay Request No. 4 – Final for the TH13 Safe Routes to School and Trail Improvement Project (City Project No. 2020-07).		
How does this item pertain to Vision 2030 goals?	Creating high quality community assets.		

BACKGROUND: The work on the TH13 Safe Routes to School and Trail Improvement Project has been completed and all work has been approved and accepted by City staff and Stantec, the City’s engineering services consultant. The project is therefore ready for final acceptance and final payment.

The total construction cost is \$276,967.92, which is \$3,269.91 higher than and the original contract amount of \$273,698.01. The original engineer’s estimate was \$268,911.00.

The contractor will be providing all required documentation prior to release of the final payment.

BUDGET IMPACT: The original contract amount of \$273,698.01 will be 100% reimbursed by a Highway Safety Improvement Program (HSIP) grant. As stipulated in a prior agreement, the excess \$3,269.91 will be 75% funded by the City through the capital improvement fund with the remaining 25% funded by the Waseca School District.

RECOMMENDATION: Staff recommends the Waseca City Council accept the work and approve Pay Request No. 4 – Final for the TH13 Safe Routes to School and Trail Improvement Project (City Project No. 2020-07).



Owner: City of Waseca, 508 South State Street, Waseca, MN 56093	Date: January 20, 2022
For Period: 10/29/21 to 1/20/22	Request No: 4 & Final
Contractor: Ulland Brothers, Inc., 2400 Myers Road, Albert Lea, MN 56007	

CONTRACTOR'S REQUEST FOR PAYMENT
 TH 13 SAFE ROUTES TO SCHOOL IMPROVEMENTS
 STANTEC PROJECT NO. 193804971


SUMMARY

1	Original Contract Amount		\$	<u>273,698.01</u>
2	Change Order - Addition	\$	<u>6,685.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>280,383.01</u>
5	Value Completed to Date		\$	<u>276,967.92</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>276,967.92</u>
8	Less Retainage 0%		\$	<u>0.00</u>
9	Subtotal		\$	<u>276,967.92</u>
10	Less Amount Paid Previously		\$	<u>272,818.18</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>4 & Final</u>	\$	<u><u>4,149.74</u></u>


Recommended for Approval by:
STANTEC



Approved by Owner:
CITY OF WASECA



Approved by Contractor:
ULLAND BROTHERS, INC.



Date: 2-7-22

Specified Contract Completion Date:
10/29/2021

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID							
1	2011.601 AS BUILT	LUMP SUM	1	\$1,394.00	1.00	1.00	\$1,394.00
2	2021.501 MOBILIZATION	LUMP SUM	1	\$18,000.00		1.00	\$18,000.00
3	2102.503 PAVEMENT MARKING REMOVAL	LIN FT	87	\$11.00	103.00	103.00	\$1,133.00
4	2104.502 REMOVE CONCRETE APRON	EACH	1	\$300.00		1.00	\$300.00
5	2104.502 REMOVE METAL APRON	EACH	2	\$500.00		2.00	\$1,000.00
6	2104.503 SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	10	\$6.50		10.00	\$65.00
7	2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	587	\$1.00		713.00	\$713.00
8	2104.503 REMOVE PIPE CULVERTS	LIN FT	6	\$25.00		6.00	\$150.00
9	2104.503 REMOVE CURB AND GUTTER	LIN FT	162	\$11.00		176.00	\$1,936.00
10	2104.504 REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	314	\$7.00	40.00	426.00	\$2,982.00
11	2104.504 REMOVE BITUMINOUS PAVEMENT	SQ YD	95	\$7.00		88.00	\$616.00
12	2104.518 REMOVE CONCRETE SIDEWALK	SQ FT	340	\$4.75		252.00	\$1,197.00
13	2105.507 SUBGRADE EXCAVATION	CU YD	26	\$15.50		26.00	\$403.00
14	2106.507 EXCAVATION - COMMON	CU YD	200	\$24.00		200.00	\$4,800.00
15	2106.507 COMMON EMBANKMENT (CV)	CU YD	1691	\$21.00		1691.00	\$35,511.00
16	2123.61 SKID LOADER	HOUR	20	\$135.00		0.00	\$0.00
17	2123.61 STREET SWEEPER (WITH PICKUP BROOM)	HOUR	20	\$150.00		4.00	\$600.00
18	2211.507 AGGREGATE BASE (CV) CLASS 5	CU YD	431	\$45.00		544.00	\$24,480.00
19	2231.604 BITUMINOUS PATCH SPECIAL	SQ YD	211	\$22.00		197.00	\$4,334.00
20	2301.602 DRILL AND GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	87	\$8.00		0.00	\$0.00
21	2360.509 TYPE SP 12.5 WEARING COURSE MIXTURE (3.C)	TON	316	\$84.00		316.00	\$26,544.00
22	2451.603 IMPROVED PIPE FOUNDATION	LIN FT	139	\$10.75		0.00	\$0.00
23	2501.502 15" GS PIPE APRON	EACH	6	\$295.00		6.00	\$1,770.00
24	2501.502 18" GS SAFETY APRON AND GRATE DESIGN 3148	EACH	2	\$485.00		2.00	\$970.00
25	2501.602 PLUG FILL AND ABANDON PIPE CULVERT	EACH	1	\$1,000.00		1.00	\$1,000.00
26	2501.603 15" PIPE CULVERT	LIN FT	98	\$39.00		98.00	\$3,822.00
27	2501.603 18" PIPE CULVERT	LIN FT	35	\$43.50		35.00	\$1,522.50
28	2503.503 18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	6	\$65.00		0.00	\$0.00
29	2503.602 CONNECT TO EXISTING STORM SEWER	EACH	1	\$875.00		1.00	\$875.00
30	2504.602 ADJUST VALVE BOX	EACH	4	\$150.00		3.00	\$450.00
31	2504.602 IRRIGATION SYSTEM REPAIR	EACH	1	\$250.00		0.00	\$0.00
32	2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN G OR H	EACH	1	\$1,750.00		1.00	\$1,750.00
33	2506.502 CASTING ASSEMBLY	EACH	1	\$600.00		1.00	\$600.00
34	2506.502 ADJUST FRAME AND RING CASTING	EACH	2	\$300.00	2.00	2.00	\$600.00
35	2521.518 6" CONCRETE WALK	SQ FT	1479	\$10.00		1566.00	\$15,660.00
36	2531.503 CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	189	\$34.00		207.00	\$7,038.00
37	2531.618 TRUNCATED DOMES	SQ FT	180	\$52.00		180.00	\$9,360.00
38	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$3,900.00	0.25	1.00	\$3,900.00
39	2565.616 PEDESTRIAN CROSSWALK FLASHER SYSTEM	SYSTEM	1	\$83,194.00	1.00	1.00	\$83,194.00
40	2573.502 STORM DRAIN INLET PROTECTION	EACH	1	\$125.00		1.00	\$125.00
41	2573.502 CULVERT END CONTROLS	EACH	9	\$70.00		7.00	\$490.00
42	2573.503 SILT FENCE, TYPE MS	LIN FT	275	\$1.75		279.00	\$488.25
43	2574.507 COMMON TOPSOIL BORROW	CU YD	218	\$10.27		218.00	\$2,238.86
44	2574.508 FERTILIZER TYPE 1	POUND	331	\$0.55		227.38	\$125.06
45	2575.505 SEEDING	ACRE	1.36	\$1,000.00		1.16	\$1,160.00
46	2575.508 SEED MIXTURE 25-151	POUND	264	\$3.00		240.00	\$720.00
47	2575.508 HYDRAULIC MULCH MATRIX	POUND	3313	\$0.90		2900.00	\$2,610.00
48	2582.503 4" SOLID LINE MULTI-COMPONENT	LIN FT	90	\$3.45	105.00	105.00	\$362.25
49	2582.503 12" SOLID LINE MULTI-COMPONENT	LIN FT	132	\$9.00	254.00	254.00	\$2,286.00
50	2582.503 24" SOLID LINE MULTI-COMPONENT	LIN FT	63	\$18.00	56.00	56.00	\$1,008.00
51	2582.518 CROSSWALK MULTI-COMPONENT GROUND IN	SQ FT	270	\$9.47		0.00	\$0.00
TOTAL BASE BID							\$270,282.92
Change Order No. 1							\$6,685.00
Change Order No. 2							\$0.00
TOTAL COMPLETED							\$276,967.92

PROJECT PAYMENT STATUS

OWNER CITY OF WASECA
 STANTEC PROJECT NO. 193804971
 CONTRACTOR ULLAND BROTHERS, INC.

CHANGE ORDERS

No.	Date	Description	Amount
1	6/28/2021	Revise flasher system & add special castings	\$6,685.00
2	10/1/2021	Revise completion date	No Cost
Total Change Orders			\$6,685.00

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	04/26/2021	05/26/2021	143,863.01	7,571.74	151,434.75
2	05/27/2021	06/25/2021	26,235.13	8,952.53	179,050.67
3	06/25/2021	10/29/2021	102,720.04	2,755.74	275,573.92
4	10/29/2021	01/20/2022	4,149.74		276,967.92

Total Payment to Date		\$276,967.92	Original Contract	\$273,698.01
Retainage Pay # 4 & Final			Change Orders #	\$6,685.00
Total Amount Earned		\$276,967.92	Revised Contract	\$280,383.01

Title:	APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE BIDS FOR THE WASECA MULTI-UNIT HANGAR PROJECT (CITY PROJECT 2021-19)		
Meeting Date:	February 15, 2022	Agenda Item Number:	6D
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Project Location Map
Originating Department:	Engineering	Presented By:	Consent Agenda
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Actions: Motion to approve plans and specifications and authorizing bids for the Waseca Multi-Unit Hangar Project (City Project No. 2021-19)		
How does this item pertain to Vision 2030 goals?	Creating High Quality Community Assets		

BACKGROUND: On April 20, 2021, the City Council authorized a contract with TKDA, the City’s airport consultant, for the design of a new multi-unit hangar at the Waseca Municipal Airport. TKDA has since completed the plans and specifications and is preparing to bid the project.

The project is expected to be advertised for bid beginning February 17th with a bid opening date of March 17th. Contract award is anticipated to take place on April 5th.

BUDGET IMPACT: This project is included in the airport’s Capital Improvement Plan budget for 2022. The total estimated project cost is currently \$989,659 with bid alternates totaling an additional \$110,000. This project is expected to be 90% funded through the FAA Airport Improvement Program with another 5% being State funded. The remaining 5% would be locally funded by the airport.

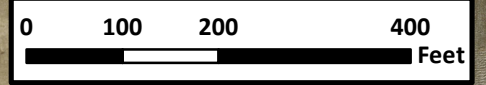
RECOMMENDATION: Staff recommends the City Council approve the plans and specifications and authorize bids for the Waseca Multi-Unit Hangar Project (City Project No. 2021-19).

**Project Location Map:
Multi-Unit Hangar**



110th Street

Waseca Airport
(ACQ)



Title:	IUOE 2022 Wages		
Meeting Date:	February 15, 2022	Agenda Item Number:	6E
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Wage Agreements
Originating Department:	Administration	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>			
How does this item pertain to Vision 2030 goals?	Good Government		

BACKGROUND: The attached letters formalize the 2022 wages for the City’s two locals of the International Union of Operating Engineers. These rates were agreed to by the union and conform to the increases granted to other union and non-union employees. These wage rates were implemented in January of 2022.

BUDGET IMPACT: These wage rates are already in the 2022 Budget.

ALTERNATIVES CONSIDERED: None as verbal agreements had been reached prior to drafting the agreement.

RECOMMENDATION: Motion to approve the two IUOE Agreements.

LETTER OF AGREEMENT

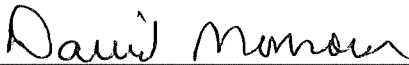
The City of Waseca (Fire Department), hereinafter referred to as the Employer; and the International Union of Operating Engineers, Local 70, hereinafter referred to as the Union, agree to the following:

In accordance with Article 13 - Wages, the wage reopener for 2022 shall be:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
Hourly Rate	\$16.60	\$17.29	\$17.99	\$18.68	\$19.37	\$20.06	\$20.76

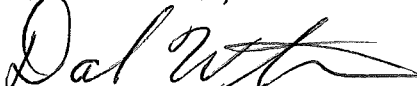
For: City of Waseca

For: International Union of Operating Engineers, Local No. 70



David Monsour, Business Manager

Date: _____



Dan Wietman, Business Representative

Jon Kahnke, Union Steward

Date: 11/18/2021

LETTER OF AGREEMENT

The City of Waseca (Public Works), hereinafter referred to as the Employer, and the International Union of Operating Engineers, Local 70, hereinafter referred to as the Union, agree to the following:

In accordance with Article 15 - Wages, the wage reopener for 2022 shall be:

Public Works Maintenance Worker; Water/Wastewater Treatment Operator

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
Hourly Rate	\$25.08	\$26.13	\$27.17	\$28.22	\$29.26	\$30.30	\$31.35

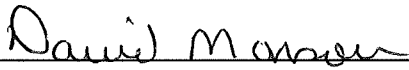
Mechanic

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
Hourly Rate	\$27.06	\$28.19	\$29.32	\$30.45	\$31.57	\$32.70	\$33.83

For: City of Waseca

Date: _____

For: International Union of Operating Engineers, Local No. 70



David Monsour, Business Manager



Dan Wietman, Business Representative

Jason Schmidt, Union Steward

Jason Muellerleile, Union Steward

Date: 11/18/2021

Title:	SET PUBLIC HEARING DATE FOR RIGHT-OF-WAY MANAGEMENT CODE REVISIONS		
Meeting Date:	February 15, 2022	Agenda Item Number:	7A
Action:	<input checked="" type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Proposed Ordinance 1100
Originating Department:	Engineering	Presented By:	City Engineer
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Actions: Set the date for a Public Hearing on Right-of-Way Management Code Revisions for March 1, 2022.		
How does this item pertain to Vision 2030 goals?	Creating High Quality Community Assets		

BACKGROUND: On February 1, 2022, City Council held a work session to discuss right-of-way (ROW) management. At that meeting, staff presented options for limiting seasonal (winter) work within City rights-of-way in order to ensure that work did not remain incomplete over the winter season. Those options included revisions to the City Code. After some discussion, the City Council directed staff to prepare code revisions to limit seasonal ROW work and establish penalties (see attached Proposed Ordinance 1100).

Revisions to the City Code require a public hearing before they can be accepted and adopted by Council.

BUDGET IMPACT: None

RECOMMENDATION: Staff recommends the City Council set the date for a public hearing on right-of-way management code revisions for March 1, 2022.

ORDINANCE NO. 1100

AN ORDINANCE AMENDING CHAPTER 94 OF THE CITY CODE RIGHT-OF-WAY MANAGEMENT FOR THE CITY OF WASECA, MINNESOTA

The City Council of the City of Waseca, Minnesota does hereby ordain (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted; sections which are only proposed to be re-numbered are only set forth below as to their number and title):

Section 1. Waseca Code Section 94.20 – Definitions is hereby amended to add the following definition as follows:

RIGHT-OF-WAY USER.

{1) A telecommunications right-of-way user as defined by M.S. § 237.162 {4), as it may be amended from time to time; or

{2) A person or entity, other than the city, owning or controlling a facility in the public right-of-way that is used or intended to be used for providing utility service, and who has a right under law, franchise or ordinance to use the public right-of-way.

SEASONAL RESTRICTION. A limitation on the approval of non-emergency excavation permits during the winter season as established in Section 94.27.

Section 2. Waseca Code Section 94.27 – Issuance of Permit; Conditions is hereby amended as follows:

(A) If the applicant has satisfied the requirements of this subchapter, the Director shall issue a permit.

(B) Excavation permits shall be subject to a seasonal restriction. Beginning November 1st and ending April 1st, only excavation permits for emergency situations will be considered.

~~(B)~~(C) The Director may impose reasonable conditions upon the issuance of the permit and the performance of the applicant thereunder to protect the health, safety and welfare or when necessary to protect the right-of-way and its current use.

Section 3. Waseca Code Section 94.29 – Right-of-Way Patching and Restoration is hereby amended as follows:

(A) *Timing.* The work to be done under the excavation permit, and the patching and restoration of the right-of-way as required herein, must be completed within the dates specified in the permit, ~~increased by as many days as work could not be done because of extraordinary circumstances beyond the control of the permittee or when work was prohibited as unseasonal or unreasonable.~~ New permits or permit extensions shall only be granted if work could not reasonably be completed due to extraordinary circumstances beyond the control of the permittee.

(C) *Standards.*

* * * *

(2) The right-of-way user is responsible for all of its work done in the public right-of-way, whether by employees, agents or independent contractors.

* * * *

(c) At any time when the seasonal restriction is in effect, a right-of-way user shall be permitted to complete temporary patching and restoration in accordance with the city's specifications and subject to Director approval which shall not be unreasonably withheld. When the seasonal restriction is no longer in effect, that user shall be required to obtain a new permit prior to completing permanent patching and restoration. Permits for new or additional excavations will not be issued to a right-of-way user until the previous season's work has been permanently patched and restored to specified standards.

(e)(d) A right-of-way user may elect to pay a degradation fee in lieu of restoration. However, the right-of-way user shall remain responsible for replacing and compacting the subgrade and aggregate base material in the excavation to the degree of a temporary patch, as defined elsewhere in this chapter, and the degradation fee will not include any costs required to bring the excavation to the point of permanent restoration.

Section 4. Waseca Code Section 94.31 – Supplementary Applications is hereby amended by adding a new subparagraph (C) as follows:

* * * *

(C) New permits or permit extensions will not be granted beyond or within the seasonal restriction unless otherwise approved by the Director. Work that extends beyond the seasonal restriction or permit end date shall be subject to a fee penalty of \$50.00 per day. The Director reserves the right to waive all, or a portion of, this penalty if work could not be completed due to extraordinary circumstances beyond the control of the permittee.

Section 5. Chapter 94 of the Waseca Municipal Code is hereby amended by adding a new Section 94.48 as follows:

§ 94.48 PENALTY.

(A) Any person, firm, or corporation who violates any provision of this Chapter, shall, upon conviction, be guilty of a misdemeanor and subject to punishment in accordance with Minn. Stat. § 609.03, as may be amended from time to time.

(B) The costs of prosecution may be added.

(C) A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

Section 6. This Ordinance shall take effect ____ days after its passage and publication.

Adopted this ____ day of _____, 2022.

R. D. SRP
MAYOR

Attest:

JULIA HALL
ADMINISTRATIVE CLERK

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Title:	Resolution 22-12: Amending the Master Fee Schedule		
Meeting Date:	February 15, 2022	Agenda Item Number:	7B
Action:	<input type="checkbox"/> MOTION <input type="checkbox"/> REQUESTS/PRESENTATIONS <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 22-12 Master Fee Schedule
Originating Department:	Finance	Presented By:	Finance Director
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to adopt Resolution 22-12: Amending the Master Fee Schedule		

BACKGROUND: The Master Fee Schedule is amended periodically when departments have changes to their corresponding fees. It has been since 2017 that the entire Master Fee Schedule was reviewed in its entirety for updates.

The attached fee schedule includes several minor additions to the Master Fee Schedule and changes to amounts. These changes are suggested based on analysis that was completed reviewing both neighboring and comparable sized cities, as well as actual costs to provide the service. The changes included are as follows:

- Taxicabs (per cab) – decrease
- Brewery/Tap Room addition
- Update Rental Housing
- Update Building Permit/Inspection Fees to match Resolution 17-65 and cost analysis
- Update Community Development/Planning & Zoning Fees per rate comparison
- Update Park Reservation Fees/Pavilion Rentals, etc. for simplicity and rate comparisons
- Updated City Facility room rentals
- Update Connections Visitation Center based on staff costs and use of facility
- Add Lifeguard Certification Training based on cost analysis
- Removed individual equipment billable rates for specific equipment. This will be based on the stated clause still in the fee schedule (labor, FEMA rates, MnDOT rates and formulas)

BUDGET IMPACT: There are many of these fees that will keep the budget neutral over all as some fees have decreased and some have increased. Others such as Lifeguard Certifications, Connections, etc. that will start to offset actual costs of operating switching the burden from the overall taxpayers to the people that use the services provided.

RECOMMENDATION: Motion to approve Resolution 22-12: Amending the Master Fee Schedule

**Appendix A
Master Fee Schedule**

Proposed

LICENSE TYPE	FEE
LICENSES/PERMITS	
Cigarettes, Tobacco Products, Electronic Delivery Devices	235.00
Peddler permit	\$ 265.00
Solicitor permit	\$ 265.00
Transient Merchant Permit	\$ 265.00
Investigative fee	\$ 30.00
Taxicabs (per cab)	\$ 120.00
Garbage haulers	\$ 295.00
Duplicate License	\$ 10.00
BEER/LIQUOR LICENSES	
Beer On Sale	\$ 295.00
Beer Off Sale (Class A)	\$ 160.00
(Class B)	\$ 175.00
Temporary Beer	\$ 30.00
Bottle Club (Consumption & Display)	\$ 250.00
Liquor On Sale (Class A) *	\$ 2,105.00
(Class B)	\$ 2,480.00
Liquor Off Sale (Class A) *	\$ 135.00
(Class B)	\$ 150.00
Sunday On Sale	\$ 200.00
Temporary Sunday Liquor	\$ 60.00
Temporary Liquor	\$ 60.00
Clubs 1-200 members (Class A) *	\$ 270.00
(Class B)	\$ 300.00
201-500 members (Class A) *	\$ 450.00
(Class B)	\$ 500.00
501-1000 members (Class A) *	\$ 585.00
(Class B)	\$ 650.00
1001-2000 members (Class A) *	\$ 720.00
(Class B)	\$ 800.00
Wine On Sale	\$ 650.00
Brewery/Tap Room	\$ -
* Applicant must pass two compliance checks and have no other liquor violations to qualify for Class A 10% discounted fee	
RENTAL HOUSING	
1-2 bldgs	\$ 145.00
3+ bldgs	\$ 210.00
inspection per unit	\$ 30.00
re-inspection fee	\$ 40.00
transfer fee	\$ 20.00
BUILDING PERMITS/INSPECTION FEES	
Building Permits	
Residential	93% x 1997 State Fee Schedule
Roofing (Based on Value)	\$15.00 - \$95.00
Plumbing	\$ 70.00
Mechanical	\$ 70.00
Furnace Replacement	based on valuation
Furnace State Surcharge	based on valuation
Plumbing Remodel	\$ 35.00
Mechanical Remodel	\$ 35.00
Water Softener or Water Heater	
Water Softener or Water Heater Surcharge	
Commercial	95% x 1997 State Fee Schedule
Plumbing	
Mechanical	
Furnace or Air Conditioner	

100.00

500.00

45.00 + 20/unit

100% of 1997 State Fee Schedule

50.00

50.00
based on valuation

100% of 1997 State Fee Schedule
based on valuation
based on valuation
based on valuation

Water Heater or Water Softener		
Plumbing Remodel		
Mechanical Remodel		
Commercial New Construction Mechanical		
Commercial New Construction Plumbing		
Right-of-way obstruction permits (dumpster)	\$ 45.00	
Right-of-way obstruction permits (downtown)	\$ 45.00	
Excavation permits up to 100'	\$ 45.00	50.00
Additional charge for every 100 additional lineal feet	\$ 15.00	20.00
Mobile Home Park Building Permit plus pre-move inspection fee @ hourly rate	\$ 200.00	
Building moving expenses (i.e. police escort, utilities, public works, etc.)		actual costs
Demolition Permit	\$ 10.00	
Residential		\$50.00
Commercial		\$75.00
FALSE ALARM RESPONSES (POLICE/FIRE/BOTH)		
1-2 false alarms	\$ -	
3-5 false alarms	\$ 60/235/295	
6-10 false alarms	\$120/295/410	
10 or more false alarms	\$235/585/820	
Fire Reponses		
Structure / Vehicle Fire	\$ 500.00	
Motor Vehicle Accidents	\$ 500.00	
COMMUNITY DEVELOPMENT/PLANNING & ZONING		
Zoning Amendments		
Text	\$ 700.00	500.00
Rezone Property	\$ 700.00	500.00
Conditional Use Permit		
Homestead	\$ 300.00	
Other Residential	\$ 700.00	
Public/Semi-Public	\$ 400.00	
Commercial/Industrial/Planned Unit Development	\$ 700.00	
Extend CUP (without hearing)	\$ 100.00	
Variance		
Homestead	\$ 300.00	
Other Residential	\$ 520.00	
Public/Semi-Public	\$ 400.00	
Commercial/Industrial	\$ 520.00	
Mixed Use Overlay District - Certificate of Design Compliance	\$ 100.00	
Subdivision		
Preliminary Plat	\$ 500.00	
	+ \$10/parcel over 10 parcels	
Final Plat (no fee if processed with preliminary plat)	\$ 200.00	300.00
Plat Re-approval (extension)	\$ 200.00	
Administrative Subdivision	\$ 100.00	150.00
Vacate Easement/Right-of-Way	\$ 250.00 plus costs	
Annexation/Detachment (+State fees)	\$150.00 + \$5/acre	200.00 + 5.00/acre
Comprehensive Plan/Land Use Plan Amendment	\$ 500.00	
Zoning Letter	\$ 25.00	
Sign Permit		
Up to 100 sf	\$ 20.00	
Over 100 sf	\$ 30.00	
Economic Development Application Fees		
Loan Subordination	\$ 50.00	
Tax Abatement	\$ 500.00	
Tax Increment Financing	\$500.00 + % of proceeds	
RBEG Revolving Loan Fund	\$100.00 + orig fee	
IRP Revolving Loan Fund	\$500.00 + orig fee	
Downtown Commercial Rehabilitation Loan Program (this fee is refundable upon closing of the loan)	\$500.00	
OTHER FEES/CHARGES		

based on valuation
based on valuation
based on valuation
based on valuation
based on valuation

20.00

50.00

20.00

\$50.00

\$75.00

500.00

500.00

300.00

150.00

200.00 + 5.00/acre

Special Assessment searches	\$	25.00
Dishonored Check Fee (in accordance with MN Statutes 604.113)	\$	30.00
Administrative Fee		10% of billing
PARK RESERVATION FEES/PAVILION RENTALS/MISC. PARK FEES/COMMUNITY ROOM		
Requested private use of picnic tables not at parks	\$	5.00
Private Use of picnic tables at Any location - drop off & pick up by City Staff (service only available to City residents for use within City limits)		
Extra tables requested when reserving parks	\$	15.00
Athletic Tournaments		
Adult Softball Team Fee	\$	25.00
Adult Sand Volleyball	\$	15.00
Non-Resident User Fee	\$	115.00
Facility Rental Fee - per team	\$	10.00
For non-team events or tournaments, a \$1.00 per individual entrant fee shall apply.		
All labor & materials for tournaments shall be at cost plus 15% including overtime rate if applicable to be set annually by Park Director.		
Park Gate Key deposit (refunded upon return of the key)	\$	25.00
Memorial Park Concession Stand Expenses		
0-8 teams	\$	40.00
9-16 teams	\$	65.00
17-24 teams	\$	95.00
over 24 teams	\$	140.00
Cancelled park reservations administrative fee		25% of park reservation fee
JOHNSON PAVILION (CLEAR LAKE PARK)		
4 hours (1/2 Pavilion can be rented for 1/2 fee)	\$	70.00
All Day (1/2 Pavilion can be rented for 1/2 fee)	\$	135.00
NORTHEAST PARK PAVILLION		
4 hours (no half rental)	\$	50.00
All Day (no half rental)	\$	90.00
CLEAR LAKE PARK/NORTHEAST PARK COMMERCIAL FEE		
Entire Park	\$	560.00
STANDARD SHELTER (ALL OTHER SHELTERS)		
4 hours	\$	25.00
All Day	\$	45.00
COMMUNITY CONFERENCE AND TRAINING ROOM RENTAL		
Damage Deposit		
Class A	\$	-
Class B	\$	50.00
Class C	\$	50.00
Class D	\$	50.00
Flat Fee (up to 3 hrs)		
Class A	\$	-
Class B	\$	5.00
Class C	\$	25.00
Class D	\$	50.00
Each Additional Hour		
Class A	\$	-
Class B	\$	5.00
Class C	\$	10.00
Class D	\$	20.00
Use of Kitchen		
Class A	\$	-
Class B	\$	25.00
Class C	\$	25.00
Class D	\$	25.00
CITY COUNCIL CHAMBERS & LOWER LEVEL CONFERENCE ROOM		
Damage Deposit	\$	-
Class A	\$	50.00
Class B	\$	50.00
Class C	\$	50.00
Class D	\$	50.00
Flat Fee (up to 3 hrs)	\$	-
Class A	\$	5.00
Class B	\$	10.00
Class C	\$	25.00
Class D	\$	25.00
Each Additional Hour	\$	-
Class A	\$	5.00

15.00

30.00

50.00

Class-G	\$	5.00	
Class-D	\$	10.00	
POLICE DEPARTMENT FEES & ADMINISTRATIVE FINES			
Crime Free Multi-Housing criminal background check	\$	15.00	
Copies of PD reports - in accordance with MN Statutes Ch. 13			
Copies of video tapes	\$	25.00	
Copies of CDs and DVDs per disc			25.00
Photos (per sheet)	\$	5.00	
Vehicle/Property Towing Expense			Cost
Vehicle/property storage fee (per day)	\$	5.00	10.00
Administrative Forfeiture fee	\$	250.00	
Police Reserve fee (hourly) Private Party	\$	15.00	20.00
School function	\$	12.00	15.00
Paper Service	\$	40.00	
Visitation Center - Connections			
Copies of DVDs per disc			25.00
User-Fee (per hour)	\$	40.00	
Private/Professional Entity(ies) fee*			40.00
Orientations (per person)*			10.00
Cancelation / No Show / Late Fee (less then 24 hr notice)			10.00
* No charge for the use of the center if there is any type of legal document - court order, HRO, OFP, etc. that orders the Center to be used by parents who one or both have custodial rights to their child(ren)			
VIOLATION OF CITY CODE SECTION/DESCRIPTION			
70.04 (3) Unnecessary Exhibition of Speed	\$	60.00	
70.05 Snowmobiles	\$	50.00	
70.06 Roller Skates; Skateboards	\$	50.00	
70.07 Jake Braking-Loud Muffler	\$	80.00	
70.08 Intent, recreational vehicles, etc.	\$	50.00	
71.02 General Prohibitions; unauthorized removal	\$	30.00	
71.03 Manufactured Home, Mobile Home & Trailer parking	\$	30.00	
71.04 Direction to proceed	\$	50.00	
71.05 Method of parking	\$	30.00	
71.06 Winter Parking, Snow Emergencies	\$	30.00	
71.07 Parking regulations	\$	25.00	30.00
71.08 Blocking Mailboxes			30.00
91.02 Open burning of leaves	\$	100.00	
91.03 Campfires	\$	100.00	
91.22 Noise, noisy parties,/electronic sound system/audio equip	\$	75.00	
91.35 Public Nuisance Defined	\$	75.00	
91.36 Public Nuisances affecting health	\$	75.00	
91.37 Public Nuisances affecting peace and safety	\$	75.00	
95.15 Dog running at large	\$	50.00	
95.16 License Required: Application and Fee	\$	50.00	
95.17 Tag Required	\$	50.00	
95.21 Habitually barking dog	\$	50.00	
95.25 Sanitation	\$	50.00	
95.26 Permits Required; Exceptions	\$	50.00	
95.27 Keeping of Certain Animals Absolutely Prohibited;Exceptions	\$	50.00	
96.03 Public Parks: hours of operation/permitted activities	\$	50.00	
96.03 Public Parks: prohibited acts	\$	50.00	
96.05 Public Parks: Maplewood Park regulations	\$	50.00	
96.07 Public Parks: Loon Lake regulations	\$	50.00	
116.03 Application Procedure	\$	50.00	
116.06 Conduct on licensed premises/disorderly conduct/disorderly house/alcohol, e	\$	50.00	
132.01 Curfew	\$	50.00	
154.211 Zoning Code (not more than/per offense)	\$	300.00	
ANIMAL LICENSE FEE PER YEAR			
Dog & Cat license fees - Spayed/Neutered	\$	5.00	
- Not Spayed/Neutered	\$	15.00	

Animal Permit fees - 3 or more total dogs & cats	\$	25.00	
Chicken Permit fee (up to 5 chickens allowed)	\$	25.00	
Dangerous Dog registration	\$	150.00	
Dangerous Dog hearing fee		actual costs up to \$1,000.00	
ANIMAL IMPOUND FEES			
1st offense - licensed	\$	15.00	
1st offense - unlicensed	\$	20.00	
2nd offense - licensed	\$	30.00	
2nd offense - unlicensed	\$	45.00	
3rd offense or more - licensed	\$	60.00	
3rd offense or more - unlicensed	\$	75.00	
PEG ACCESS CHANNEL			
Compact Disc (CD) - per disc	\$	5.00	25.00
Digital Video Disc (DVD) - per disc	\$	15.00	25.00
WATER PARK FEES			
Daily Admission	\$	6.00	
Twilight Admission	\$	3.50	
Single Seasonal Pass	\$	85.00	
Household Seasonal Pass - up to 4 people	\$	170.00	
- each additional person	\$	20.00	
Punch card - 10 punches - resident	\$	50.00	
- 10 punches - non resident	\$	55.00	
Companies making bulk purchases, more than ten 10-punch cards)	\$	35.00	
Pool Rental - 1st hour (up to 200)	\$	150.00	
-each additional hour (up to 200)	\$	100.00	
- each additional person (over 200)	\$	3.50	
Lap Swim/Water Exercise/Itty Bitty Beach Party Admission	\$	3.50	
Lap Swim/Water Exercise/Itty Bitty Beach Party Punch Card	\$	32.00	
Birthday party (up to 12)	\$	175.00	
- each additional person	\$	15.00	
Lifeguard Certification Training			
New Certification			180.00
Recertification			100.00
MAPS-PRINTS/COPIES			
Color maps - 8 1/2 x 11	\$	3.00	
color maps - 11 x 17	\$	5.00	
color maps - 22 x 34 or 24 x 36	\$	10.00	
color maps - 34 x 44 or 36 x 48	\$	15.00	
Black & White line drawings (plans, cross-sections, schematics, etc.)			
8 1/2 x 11	\$	1.00	
11 x 17	\$	3.00	
22 x 34 or 24 x 36	\$	5.00	
34 x 44 or 36 x 48	\$	10.00	
Black & White Large Format Copies			
22 x 34	\$	5.00	
34 x 34	\$	5.00	
UTILITY BILLING FEES			
Dishonored Payment Fee (in accordance with MN Statutes 604.113)	\$	30.00	
Disconnect - Reconnect Fee	\$	50.00	
Meter Calibration Test Fee	\$	20.00	
Initial Residential Utility Deposit	\$	125.00	
Maximum Residential Utility Deposit	\$	500.00	
DISTRIBUTED ENERGY RESOURCE INTERCONNECTION FEES			
Pre-application Report Request	\$	300.00	
Simplified Interconnection Application	\$	100.00	
Fast Track Interconnection Application (Certified Systems)	\$	100.00 + \$1.00/kW	
Fast Track Interconnection Application (Non-Certified Systems)	\$	100.00 + \$2.00/kW	
Interconnection Application Study Process (additional fees may apply)	\$	1,000.00 + \$2.00/kW	
All applications for systems to be located on a Waseca radial feeder will be subject to engineering review prior to rate determination. Additional fees,			TBD

including but not limited to study fees, engineering review, building permits and metering costs will be based on actual project costs.	
EQUIPMENT BILLABLE RATES	
<p>Equipment may be made available for rental only upon approval of the City Engineer, Director of Utilities, or their representative and at the rates hereby designated. Rentals are made at the convenience of the City and for a minimum of one hour, and when equipment is not locally available. A City employee must operate all equipment when rented as determined by the City. Employee billable rates will be determined by the Finance Director. Other equipment rates may be based on FEMA rates or MnDOT rates and formulas.</p>	
Rates are per hour. Daily rates: hourly rate x 6.5 work hours per day.	
Line Digger Truck (1999)	\$ 66.00
Aerial Bucket Truck (1997)	\$ 46.00
Altec Bucket Truck (2013)	\$ 50.00
Backhoe - Rubber tire	\$ 50.00
Utility Truck	\$ 26.00
Underground Fault Locating Equipment	\$ 25.00
Underground Utility Locating Equipment	\$ 20.00
Trailer Mounted Pumps < 1,000 GPM	\$ 20.00
Trailer Mounted Pumps > 1,000 GPM	\$ 50.00
Shoring	\$ 30.00
Vac-Con Sewer Cleaner	\$ 111.00
< 250 KW Generator Trailer	\$ 50.00
> 250 KW Generator Trailer	\$ 100.00
Portable Generator (<10 KW)	\$ 10.00
Boring equipment (2014)	\$ 56.00
Cat Backhoe (2013)	\$ 51.00
Skid-Steer (2013)	\$ 26.00
Tandem Dump Truck (2014)	\$ 55.00
Cat Wheel Loader (2012)	\$ 69.00
Elgin Street Sweeper (2011)	\$ 64.00
Cat Motorgrader (1994)	\$ 63.00
Asphalt Zipper (2008)	\$ 48.00
Asphalt Paver (2009)	\$ 41.00
John Deere Loader (2012)	\$ 69.00
Vactron Trailer Unit (2011)	\$ 29.00
John Deere Tractor (2014)	\$ 33.00
Pickup Truck	\$ 20.00
Breaker	\$ 15.00
Miller 40"	\$ 20.00
Rock Saw	\$ 25.00
Heavy Equipment Attachments	\$ 30.00
Chain Saw	\$ 3.20
Paint Sprayer	\$ 3.35
Cement Saw	\$ 6.00
Pole Chain Saw	\$ 2.00
Tamper	\$ 11.00
Trailer	\$ 10.25
Sewer Camera Unit	\$ 52.00
Blacktop Roller	\$ 25.00
Water Truck	\$ 31.00
Hot Patcher	\$ 15.00
Skid Steer Attachments	\$ 11.00

RESOLUTION NO. 22-12

**A RESOLUTION OF THE CITY OF WASECA, MINNESOTA
AMENDING THE MASTER FEE SCHEDULE**

WHEREAS, the City of Waseca utilizes various fees to partially cover the costs of certain programs, services and enforcement activities; and

WHEREAS, the City needs to update the various fees and fee amounts on a regular basis to address changing circumstances and costs for the programs, services and enforcement activities; and

WHEREAS, the fee schedule requires a resolution to make any change to dollar amount or fees type; and

NOW, THEREFORE, BE IT RESOLVED that the Master Fee Schedule shall be amended to include the addition as outlined in Appendix A.

Dated this 15th day of February 2022.

R.D. SRP
MAYOR

ATTEST:

JULIA HALL
ADMINISTRATIVE CLERK