

508 South State Street ■ Waseca, Minnesota 56093-3033 507-835-9700 ■ FAX 507-835-8871 ■ www.ci.waseca.mn.us

February 2021

Dear Waseca Commercial Property Owner:

The City of Waseca is applying for Small Cities Development Program dollars through the MN Department of Employment and Economic Development, which could assist commercial properties, and mixed use commercial/rental housing properties, in a downtown target area, with rehabilitation needs. You are receiving this letter because your property is within the boundary of the proposed Target Area (map included). In order to establish need in the Target Area, it is necessary to obtain more detailed information from those property owners who may be interested in accessing funds to rehabilitate their commercial properties. Eligible projects may include such things as windows/doors/roofs and other façade improvements such as signage/awnings; mechanical and electrical system repairs; energy improvements; code violations and ADA compliance.

If program funding is awarded, the City wishes to provide 0% and 2% repair loans for eligible repairs to commercial properties. The 0% loan would carry no interest, would have no payments, and would be forgiven 20% per year for five years if the property stays in compliance with program requirements. The 2% loan would be a ten-year installment loan, with monthly payments. If your building also includes residential housing units you may be further eligible to receive a 0% deferred repair loan, which would carry no interest, would have no payments, and would be forgiven 20% per year for five years as long as the rental units stay in compliance with program requirements. By filling out the Commercial Property Rehab Survey, you also place yourself on the program waiting list. Property owners on the waiting list will be contacted if program funding is awarded next summer.

If this interests you, please take the following steps:

- 1) Read the Commercial Property Rehab Example Financing sheet (and the Rental Property Rehab Example Financing sheet, if applicable to your property) and check the box on the Survey (on the front page) to indicate that you have read it.
- 2) Continue to fill out the Survey. (Your name and contact information is required for us to use your Survey and to place you on the waiting list).
- 3) Read and fill out the Commercial Owner Interest Letter.
- 4) Seal the Commercial Rehab Survey & Commercial Owner Interest Letter and drop off at City Hall at 508 South State Street in Waseca or add postage and mail to:
 - Southwest Minnesota Housing Partnership / Attn: Janet, 2401 Broadway Avenue, Slayton, MN 56172

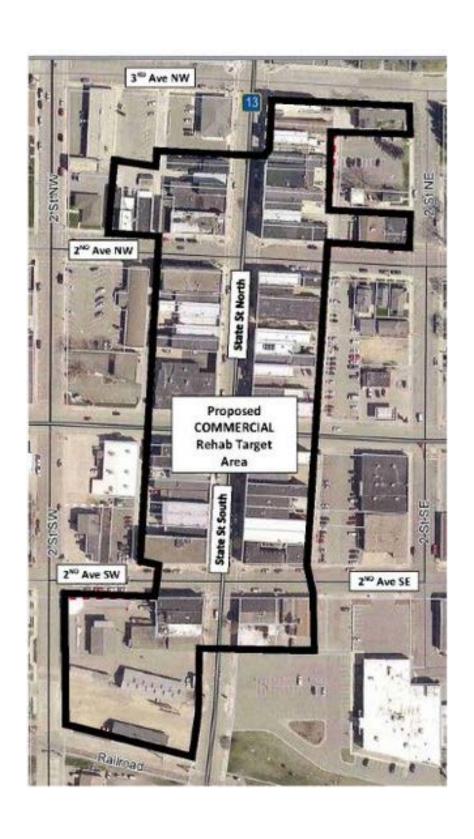
All Surveys must be returned NO LATER than Friday, February 26, 2021.

The Southwest Minnesota Housing Partnership (SWMHP) has been commissioned to tabulate and prepare the surveys to determine the scope of rehab needs of the properties. The City will receive a summary of the survey results after the results have been tabulated and personal contact information is removed. All answers you provide are confidential!

If you have questions in completing your Survey, please call Joel at 507-836-1617 at the Southwest Minnesota Housing Partnership.

Thank you for your interest in the potential commercial rehabilitation funding program! The City of Waseca

PROPOSED TARGET AREA FOR COMMERCIAL REHABILTATION



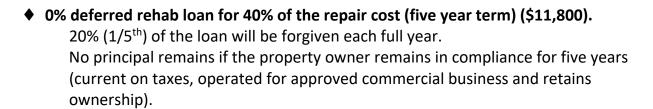
CITY OF WASECA 2021 COMMERCIAL REHAB EXAMPLE FINANCING

Hometown LLC is the owner of a commercial property (one parcel number) within the rehab target area and runs a business out of the space. Their inspection shows a need for \$29,500 in repairs:

Roof Repair	\$ 15,000
Electrical	2,000
Heating System	5,000
Tuck Pointing	5,000
Handicap Entrances	2,500
	Total \$29,500

To qualify, property ownership must be established and match the applicant.

To pay for the repairs they can access:



◆ 2% low interest loan for 40% of the repair cost (ten year term). (\$11,800). An amortizing loan with principal and interest repaid to the City monthly.

NOTE: If using both the 0% deferred and the 2% low interest loan, the combined total cannot exceed \$40,000 per building with a minimum of \$5,000 per building.

◆ Owner match or other funding for the remaining 20% of repair costs (\$5,900). Cash or bank loans. Funds must be escrowed prior to the start of construction

This is how Hometown LLC will pay for their repairs:

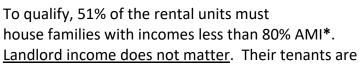
\$ 11,800	0% deferred commercial loan
\$ 11,800	2% low interest loan
\$ 5,900	Owner's Match (ABC Bank Loan)*
\$ 29.500	Total

^{*} Match funds will vary in their sources and terms. The commercial property owner is responsible for locating their match funds and completing any necessary documentation.

2021 RENTAL HOUSING REHAB EXAMPLE FINANCING

Bob & Patty are owners (landlords) of a mixed-use rental property with each unit containing two bedrooms, within the rehab target area. Their rental inspection shows a need for \$15,000 in repairs:

Roof repair	\$ 6,800
Insulation	3,000
Smoke detectors	300
Electrical	900
Heating System	2,000
Lead Abatement	2,000
	Total \$15,000



both families of 4 and neither of their household incomes exceed \$60,150.

To qualify, the landlord must agree to control rents during the term of the rehab loan and the rents may not to exceed the local Fair Market Rent** which includes utilities paid by the tenants. The landlord charges \$550 per unit and the tenants pay no utilities (FMR for a 2 bedroom is \$734).

To pay for the repairs they can access:

- ♦ 0% deferred rehab loan for 70% of the repair costs (\$10,500). 20% of the loan will be forgiven each full year; no principal remains if the rental owner maintains rent and income requirements for 5 years.
- ♦ Owner match or other funding for the remaining 30% of repair costs (\$4,500). Cash or bank loan.

This is how Bob and Patty will pay for their repairs:

\$10,500 deferred rental rehab loan
4,500 owner match
\$15,000 Total

*2020 Area Median Family Income (AMI) Limits (80%):

1 person \$42,150 / 2 people \$48,150 / 3 people \$54,150 / 4 people \$60,150 / 5 people \$65,000 / 6 people \$69,800 / 7 people \$74,600 / 8 people \$79,400 (These amounts are adjusted each spring)

**2021 Fair Market Rents:

Efficiency \$556 / 1-Bedroom \$560 / 2-Bedrooms \$734 / 3-Bedrooms \$1,050 / 4-Bedrooms \$1,063 (These amounts are adjusted each spring)

City of Waseca 2021 COMMERCIAL PROPERTY REHAB SURVEY

The answers you provide in this survey are <u>confidential</u> and will be used only by the survey consultant.

Your participation in this process is very important for the success of this project. Thank You!

OWNER INFORMATION

By completing this survey, you are indicating your interest in participating in the Commercial Property rehab program. **You MUST provide personal contact information to be placed on the waiting list for the rehab program.** Persons on the waiting list will be contacted to make an application when funding is awarded.

NOTE for owners of multiple properties: A separate survey is required for EACH PROPERTY you want included in the Rehab Program. You may make additional copies of this form as needed.

Owner Phone:

Name of Property Owner:

Owner Address:

Building Address:	Parcel Number(s):						
Please check the items	☐ American Indian/Alaska Native ☐ Single Female Head of Household						
that describe you (the	☐ Asian ☐ Disabled						
owner). Check as	☐ Black/ African American						
many as apply. THIS QUESTION IS	☐ Native Hawaiian/ Pacific Islander ☐ Hispanic						
OPTIONAL.*	☐ White ☐ Non-Hispanic						
or more.	☐ American Indian/Alaska Native AND White						
	☐ Asian AND White						
	☐ Black/African American AND White						
	☐ American Indian/Alaska Native AND Black/African American						
	Other Multi-Race						
complies with Federal Laws prohibs encouraged to do so. This informa	nicity, disability, and other household characteristics is requested in order to ensure that your local government iting discrimination on the basis of those characteristics. You are NOT required to provide this information but are ation will NOT be used in evaluating your request for funds through this program. If you choose not to provide this te your race, ethnicity, and/or disability status based on visual observation or surname.						
Financing sheet.	Check here that you read and understood the attached Commercial Property Rehab Example Financing sheet. I understand that only exterior improvements and code violations are eligible for SCDP funding. I have indicated my interest in rehabilitation by signing this survey.						
	PROPERTY INFORMATION						
As property owner, do	☐ Yes ☐ No						
you operate a business in the property?	If yes, please list the name of <u>your</u> business						
Do you currently lease/	☐ Yes ☐ No						
rent any portion of the building to others to	If yes please list the businesses that operate in your building:						
operate an existing business?							
Approximately how many employees are employed within your building?	employees Include the TOTAL number of people employed by ALL businesses that operate within this one property.						
Is any portion of your	☐ Yes (%) ☐ No						
building vacant?	** DO NOT include residential or potential residential area. COMPLETE <u>SECTION B</u> IF YOUR PROPERTY INCLUDES RESIDENTIAL SPACE.						
What year was your building constructed?	If unsure, please provide your best estimate.						

market value of your property?	\$	liste	d as your	"Esti		arket Value		r your Prope do not have		
Is your building listed on the National Registry of Historic Places?	☐ Yes **			No						
Does this building contain residential rental units?	☐ Yes ** **If yes, please comple	ete <u>Secti</u>	□ on B (n	No ext p	page).					
	COMMERCIAL RE	HAB P	ROGR	AN	1 INFC	DRMAT	ION			
How would you rate the	condition of the follow	wing ite	ms in	you	r buildi	ing?				
Exterior	Roof	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Foundation	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Siding/Brickwork	☐ Goo	d		Fair		Poor		Don't K	now/NA
Interior	Ceiling	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Walls	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Floors/Floor Covering	☐ Goo	d		Fair		Poor		Don't K	now/NA
Systems	Electrical	☐ Goo	d		Fair		Poor		Don't K	now/NA
_	Plumbing	☐ Goo	d		Fair		Poor		Don't K	now/NA
	HVAC	☐ Goo	d		Fair		Poor		Don't K	now/NA
Energy Conservation	Insulation	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Windows	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Doors	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Furnace	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Water Heater	☐ Goo	d		Fair		Poor		Don't K	now/NA
Other	Smoke Alarms	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Sprinkler System	☐ Goo	d		Fair		Poor		Don't K	now/NA
	Handicap Accessibility	☐ Goo	d		Fair		Poor		Don't K	now/NA
What do you feel are	1.									
the THREE most	2.									
needed repairs in your										
building?	3.									
Would you be able to	☐ Yes (see below)			No						
pay for a portion of the repair costs through a low-interest loan?	How much would you b	oe able to	repay	on a	a month	nly basis?	? \$_			

THANK YOU FOR COMPLETING THIS SURVEY. Please remember to provide your contact information to be placed on the waiting list for the program.

NOTE: If your building contains Residential Rental units, continue to Section B (next page).

SECTION B - RESIDENTIAL RENTAL/COMMERCIAL PROPERTY

What is the total number of apartments	apartments						
in this property?	How many are currently	y suitable for o	occupancy? _	Unsuitable	?		
Please indicate the	Efficiency		2 Bedro	om	_ 4 Bedroom		
total number of units by bedroom size.	1 Bedroom		3 Bedro	om			
Do you occupy one of	☐ Yes] No				
the units?	If yes, please indicate t	he size of the	unit (by numb	er of bedrooms).	bedrooms		
Are any of the units	☐ Yes] No				
handicap accessible?	If yes, how many are h						
Are you experiencing	☐ Yes] No				
higher-than-normal	If yes, why?] 110				
vacancy rates?	ii yos, wiiy.						
Do you have a waiting	☐ Yes						
list?	If yes, how many house	eholds are cur					
What rent per month			•	aid by tenant/ mo.	\$		
do you currently charge for units (by			-	aid by tenant/ mo.	\$		
bedroom size)?			· ·	aid by tenant/ mo.	\$		
,	4 Bedroom \$		•	aid by tenant/ mo. aid by tenant/ mo.	\$ \$		
Do you have space	☐ Yes		lo	aid by teriain, ino.	Ψ		
above or within your				-!!-			
commercial space you	If yes, How many units						
wish to convert to residential rental units	Indicate the number of	units you plar	n to create by	bedroom size			
under this program?	1 bedroom 2 bedroom 3 bedroom 4 bedroom						
How would you rate the condition of the following items in your residential rental units?							
Interior	Ceiling	☐ Good	☐ Fair	□ Poor	☐ Don't Know/NA		
mienoi	Walls	Good	 ☐ Fair	□ Poor	☐ Don't Know/NA		
	Floors	□ Good	☐ Fair	☐ Poor	☐ Don't Know/NA		
Systems	Electrical	☐ Good	☐ Fair	☐ Poor	☐ Don't Know/NA		
,	Plumbing	□ Good	☐ Fair	☐ Poor	☐ Don't Know/NA		
	HVAC	☐ Good	☐ Fair	☐ Poor	☐ Don't Know/NA		
Energy Conservation	Insulation	☐ Good	☐ Fair	☐ Poor	☐ Don't Know/NA		
	Windows	☐ Good	☐ Fair	☐ Poor	☐ Don't Know/NA		
	Doors	Good	☐ Fair	Poor	☐ Don't Know/NA		
	Furnace	Good	☐ Fair	Poor	☐ Don't Know/NA		
	Water Heater	Good	☐ Fair	Poor	☐ Don't Know/NA		
Other	Smoke Alarms	Good	☐ Fair	Poor	☐ Don't Know/NA		
	Sprinkler System	Good	☐ Fair	Poor	☐ Don't Know/NA		
Mhat da £ 1	Handicap Accessibility	☐ Good	☐ Fair	☐ Poor	☐ Don't Know/NA		
What do you feel are the THREE most	1.						
needed repairs in your	2.						
building?	3.						

THANK YOU FOR COMPLETING THIS SURVEY. Please remember to provide your contact information to be placed on the waiting list for the program.

COMMERCIAL OWNER INTEREST LETTER

As a business owner in the Small Cities Development Program area of the City of Waseca, I have completed a survey and have been provided with an example financing sheet on the program. I am interested in participating in this program for the following business/building:

Business Name:	
Address:	

Eligible Improvements

I understand that only exterior improvements and code violations are eligible for SCDP funding. Examples would include building façade, accessibility improvements, structural repairs, mechanical repairs, electrical system repairs, windows and doors, elimination of lead based paint and asbestos, energy improvements, and code violations affecting health and safety. I also understand that if the Minnesota Historical Society determines that my project is historically significant that these mandated repairs are a priority.

I also understand that I will have to follow any additional commercial rehabilitation standards that may be required by my City and may include exterior improvements that are consistent with the downtown design guidelines. Repairs that are ineligible include interior repairs that do not meet the eligible repairs criteria, interior electrical fixtures, plumbing fixtures not related to accessibility, air conditioning, structure modifications/additions, interior shelving, and floor covering. I understand these ineligible improvements can be financed by myself and part of my match requirements.

Davis Bacon and Americans with Disabilities Act (ADA)

I understand that any work involving federal funds that exceeds \$2,000 will require Davis Bacon and therefore prevailing wage rates will apply to my project. I have been provided with a copy of the most recent Davis-Bacon wage decision (attached). I also understand that any areas of my building in which rehabilitation are needed will be required to comply with the ADA requirements.

<u>Financing Terms – Commercial Rehabilitation:</u>

The commercial program would be established with the following financing terms

- 40% of the rehabilitation costs will be a 0% deferred loan through SCDP funds that will be forgiven after seven years.
- 40% of the rehabilitation costs will be a 2% (ten year) low interest loan repaid to the City monthly.
- 20% of the rehabilitation costs will be my responsibility as a property owner.

The combined total of the 0% deferred and the 2% low interest loan of the rehabilitation costs funded from the Small Cities Development Program cannot exceed \$40,000 and must be at least \$5,000. Any amount over the maximum match of \$40,000 will have to be borne by the property owner. Based on the attached rehabilitation scenario outlining an estimate of my obligation, I would be financially able to participate in this project. I recognize that as part of this commitment a qualifying business must be maintained in this commercial space during the term of the financing.

Rental Rehabilitation	
My property is a mixed use building with rental unto repair these rental units. I understand that 51% of the income households below 80% of the area median incomaid by the tenant below the area Fair Market Rents (Flunding (5 years) I cannot increase rents for Low and M 30% or more of their income for rent and tenant-paid uncurrent income and Fair Market Rent limits for the area	ne units must be occupied by low to moderate me and that I must maintain rents and utilities MR), and that during the term of the SCDP oderate Income tenants that are currently paying itilities. I have been provided with a copy of
I understand that SCDP funding cannot exceed \$25,000 2 unit or larger building or 70% of the rehabilitation cosloan that is forgiven after 5 years provided I maintain re 30% is owner match. I also understand that Davis Bacounits.	ent and income requirements. The remaining
Please place my project(s) on the waiting list in the ever Grant application is funded.	nt that the Small Cities Development Program
Property Owner	 Date

Commercial Rehabilitation Project Information Worksheet:

1.	List items to be included in your rehabilitation project: Example façade, accessibility improvements, structural repairs, me system repairs, windows and doors, elimination of lead be energy improvements, and code violations affecting healt	chanical repairs, electrical ased paint and asbestos,
	,	
2.	What is the total estimated project cost:	\$
3.	My commitment to the project will be (20% of project cost)*:	\$
4.	My source of owner contributed funds will be (bank financing,	equity)?
5.	I can afford to contribute \$ per month to financing.	wards payments on project

*SCDP funds for commercial rehabilitation will not exceed \$40,000. Owner's shall be responsible for 100% project costs exceeding the maximum SCDP match.

(continued on back)

Rental Rehabilitation Project Information Worksheet:

1.	ist items to be included in your rehabilitation project: Examples would include building açade, accessibility improvements, structural repairs, mechanical repairs, electrical ystem repairs, windows and doors, elimination of lead based paint and asbestos, nergy improvements, and code violations affecting health and safety.					
2.	How many units will be included in the project:					
3.	What is the total estimated project cost:	\$				
4.	My commitment to the project will be (30% of project cost)*	: \$				
5.	My source of owner contributed funds will be (rental rehab le equity)?	oan program, bank financing,				
6.	I can afford to contribute \$ per month financing.	towards payments on project				

^{*}SCDP funds for rental rehabilitation will not exceed 70% of project cost or \$25,000 for single family unit and \$12,500 per unit for a 2 unit or larger building. Owner's shall be responsible for 100% project costs exceeding the maximum SCDP contribution.

"General Decision Number: MN20200100 10/09/2020

Superseded General Decision Number: MN20190100

State: Minnesota

Construction Type: Building

County: Waseca County in Minnesota.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.80 for calendar year 2020 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.80 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2020. If this contract is covered by the EO and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must pay workers in that classification at least the wage rate determined through the conformance process set forth in 29 CFR 5.5(a)(1)(ii) (or the EO minimum wage rate, if it is higher than the conformed wage rate). The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication	Dat
0	01/03/2020	
1	02/14/2020	
2	05/15/2020	
3	07/10/2020	
4	08/07/2020	
5	08/14/2020	
6	09/25/2020	
7	10/09/2020	

ASBE0034-001 06/01/2019

	Rates	Fringes
ASBESTOS WORKER/HEAT & FROST INSULATOR	\$ 38.15	33.40
BOIL0647-008 03/01/2018		
	Rates	Fringes
BOILERMAKER	\$ 37.22	27.14

BRMN0001-013 05/01/2018

0/12/2020		beta.SAM.gov Searc
	Rates	Fringes
BRICKLAYER	\$ 38.76	20.87
CARP0464-005 04/29/2019		
	Rates	Fringes
CARPENTER (Includes Drywall Hanging and Excludes Acoustical Ceiling Installation, Form Work, and Soft Floor Layer)	\$ 30.57	20.86
CARP1382-015 04/29/2019		
	Rates	Fringes
CARPENTER (Acoustical Ceiling Installation Only)	\$ 30.57	20.86
ELEC0343-013 07/01/2020		
	Rates	Fringes
ELECTRICIAN Excludes Low Voltage Wiring. Low Voltage Wiring Only	\$ 38.30 \$ 36.90	19.26 10.51
ENGI0049-020 05/01/2020		
	Rates	Fringes
POWER EQUIPMENT OPERATOR Bulldozer Forklift Loader Oiler. Tractor.	\$ 40.93 \$ 40.93 \$ 38.30 \$ 42.35	21.70 21.70 21.70 21.70 21.70
IRON0512-029 05/03/2020		
	Rates	Fringes
IRONWORKER (Reinforcing and Structural)		30.70
* LAB00405-008 05/01/2020		
	Rates	Fringes
LABORER (Mason Tender - Brick) LABO0563-053 06/01/2020		18.27
	Rates	Fringes
LABORER (ASBESTOS ABATEMENT (Removal from Ceilings, Floors, and Walls))		-
PAIN0681-005 05/01/2018		
	Rates	Fringes

10/12/2020		beta.SAM.gov Search
DRYWALL FINISHER/TAPER		17.55
PAIN0681-007 05/01/2018		
	Rates	Fringes
PAINTER PAINTER	# 20 cc	16.04
Brush and Roller Spray	.\$ 29.66	16.94 16.94
PAIN1324-001 06/01/2020		
	Rates	Fringes
GLAZIER		20.37
PLUM0006-003 05/01/2019		
FLUM0000-003 03/01/2019		
	Rates	Fringes
PLUMBER (Excludes HVAC Pipe Installation)	.\$ 41.11	22.23
SFMN0669-004 04/02/2020		
	Rates	Fringes
SPRINKLER FITTER (Fire Sprinklers)	.\$ 37.89	22.70
* UAVG-MN-0003 01/01/2019		
	Rates	Fringes
LADORED. Dimeleven		_
LABORER: Pipelayer		16.32
* UAVG-MN-0009 01/01/2019		
	Rates	Fringes
OPERATOR: Crane	.\$ 38.87	20.30
* UAVG-MN-0011 01/01/2019		
	Rates	Fringes
CARPENTER (Form Work Only) CARPENTER (Soft Floor Layer	.\$ 28.97	19.34
Only)		17.38
SUMN2015-035 06/22/2018		
	Rates	Fringes
CEMENT MASON/CONCRETE FINISHER	.\$ 31.06	13.42
HVAC MECHANIC: HVAC DUCT INSTALLATION	.\$ 25.72	13.06
HVAC MECHANIC: HVAC PIPE INSTALLATION	.\$ 28.30	17.32
LABORER: Common or General	.\$ 23.26	15.19
OPERATOR:		

10/12/2020 Backhoe/Excavator/Trackhoe\$ 29.49	beta.SAM.gov Search
PIPEFITTER (Excludes HVAC Pipe Installation)\$ 29.37	19.99
ROOFER\$ 23.73	5.43
SHEET METAL WORKER (Excludes HVAC Duct Installation)\$ 32.31	15.26
TILE SETTER\$ 25.66	11.35

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

.....

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number,

10/12/2020 beta.SAM.gov | Search

005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

- 1.) Has there been an initial decision in the matter? This can be:
- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the 10/12/2020 beta.SAM.gov | Search

Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations Wage and Hour Division U.S. Department of Labor 200 Constitution Avenue, N.W. Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator U.S. Department of Labor 200 Constitution Avenue, N.W. Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board U.S. Department of Labor 200 Constitution Avenue, N.W. Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

END OF GENERAL DECISION"