



Job Description

Job Title: Paid On-Call Firefighter		Department: Fire Department	
Reports To: Fire Chief	Supervises: None		FLSA Status: Non-Exempt
Bargaining Unit: N/A			Effective Date: 1/5/2018

Position Summary

A Paid On-Call Firefighter protects life and property by performing firefighting, emergency aid, hazardous materials, and fire prevention duties. The position also maintains Fire Department equipment, apparatus, and facilities.

Job Duties or Essential Functions

The essential functions of the position include, but are not limited to the following:

- Performs firefighting activities including laying hose and performing fire combat, containment, and extinguishment tasks.
- Responds to fire and medical alarms in a reliable and appropriate manner.
- Performs emergency aid activities including administering first aid and providing other assistance as required. Performs salvage operations such as throwing salvage covers, sweeping water, and removing debris.
- Extinguishes or controls fires as a member of a team. Selects, drags, lifts, and carries hose and nozzle depending on the type of fire, and correctly applies a stream of water or chemicals onto the fire.
- Ensures all equipment and trucks are cleaned after fire and/or rescue calls.
- Performs general maintenance work in the upkeep of fire facilities and equipment.
- Positions and climbs ladders to gain access to upper levels of buildings or assists individuals from a burning structure. Creates openings in buildings for ventilation or entrance using appropriate and available manual and power tools.
- Protects property from smoke and water damage using positive pressure ventilation, salvage covers, smoke ejectors, and deodorants. Wears appropriate protective clothing and equipment, including self-contained breathing apparatus.
- Communicates with two-way communication systems.
- Participates in fire drills, attends classes in firefighting, emergency medical, hazardous materials, and related subjects.
- Attends and actively engages in regular and assigned training sessions to maintain and upgrade firefighting skills.

- Presents programs to the community on safety and fire prevention topics.
- Participates in the inspection of buildings, hydrants, and other structures in fire prevention programs.
- Carries out duties in compliance with all applicable laws, regulations, and City policies.
- Performs other duties as apparent or assigned.

This position may encounter not public data in the course of these duties. Any access to not public data should be strictly limited to accessing the data that are necessary to perform the duties. While data are being accessed, this position should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished, this position must properly store the not public data.

Minimum Qualifications

To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the formal education, experience, and training required.

Education

- High School Diploma or GED
- Working knowledge of driver safety
- Working knowledge of first aid

Experience

- None required

Trainings, Certificates, and Licenses

- Valid Minnesota Driver's License
- Ability to successfully learn the operation of Fire Department tools and equipment.
- Ability to learn to apply standard firefighting, emergency aid, hazardous materials, and fire prevention techniques.
- Ability to perform strenuous or peak physical effort during emergency, training, or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold, or smoke.
- Ability to act effectively in emergency and stressful situations.
- Ability to follow verbal and written instructions.
- Ability to communicate effectively orally and in writing.
- Ability to establish effective working relationships with employees, other agencies, and the general public.

Special Requirements

- Must be 18 years old or older when hired.
- Must reside within 8 minutes travel time of the Waseca Fire Station.

Desired Qualifications

The requirements listed below are representative of the formal education, experience, and training preferred in order to exceptionally perform all of the functions of this position.

Education

- Associates Degree in Fire Science Technology

Experience

- 10+ years of municipal fire experience

Trainings, Certificates, and Licenses

- Certification as a Fire Inspector, Minnesota Emergency Manager Certification

Complexity

The overall complexity of this position is high. While performing the normal duties of this job, many different processes and methods are required to apply to an established professional or technical field.

Responsibility

Supervision

General direction is provided while performing the normal duties of this job.

Impact

While performing the normal duties of this job, this position's work affects the overall efficiency and image of the City.

Required Physical Abilities and Work Conditions

The physical demands and work conditions described here are representative of those that must be met by an individual to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Hazards

While performing the duties of this job, this position may occasionally climb 20 to 30 steps, crouch, push/pull 10 to 20 lbs., squat, stand, lift 10 to 20 lbs., kneel, reach above shoulder level; frequently stand, drive, walk, hear, finger/enter data/keystroke, smell.

While performing the duties of this job, this position will use close vision, far vision, depth perception, visual acuteness and peripheral vision.

While performing the duties of this job, this position will use their right hand for simple handling or grasping and will use their left hand for simple handling or grasping.

Surroundings

While performing the duties of this job, this position will experience exposure to inside environmental conditions, exposure to outside environmental conditions, exposure to noise, dust, fumes, gases, chemicals, or oils requiring special mitigating precautions or protective gear.

The above statements are intended to describe the general nature and level of work being performed by individuals employed in this job. They are not intended to be an exhaustive list of all duties and qualifications required of personnel in this job. The employer may and reserves its right to change the job description and establish, modify or eliminate job duties and responsibilities and jobs at its discretion with or without notice.